

Eau Claire City-County Board of Health

Policy Approval-Eau Claire City-County Health Department Policy

PURPOSE

To ensure that health department policies with financial impact or including potentially controversial matters are reviewed and approved by the Board of Health.

POLICY

The Board of Health will approve all Eau Claire City-County Health Department policies that have a fiscal or budgetary impact, or that have the potential for controversial implications.

PROCESS

- The health department director is responsible for ensuring that policies for the department are created, updated, disseminated, implemented, and reviewed/approved as appropriate by the board.
- Basic Eau Claire City-County Health Department operational policies and procedures will be reviewed and approved by the health department director.
- Eau Claire City-County Health Department Policies with fiscal impact or that are potentially controversial will be on the Board of Health agenda as a business item.
- The Board of Health will have documentation related to proposed policy in advance of the meeting where the item is scheduled.
- Eau Claire City-County Health Department Policies that are unclear as to potential controversy will be reviewed by the Board of Health President and Health Department Director to determine appropriate placement on the agenda as a business item.
- Eau Claire City-County Health Department Policies that are operational will not be approved by the Board of Health, but will be available for review upon Board of Health member's request.
- Policies on an agenda and reviewed/approved by the Board of Health will have a public comment period during the meeting.
- Policies reviewed under this policy by the Board of Health will be passed with simple majority vote of a quorum of the Board.

3/25/2015: Approved by Board of Health