

2007

**Program
of
Services**

Budget Detail

City of Eau Claire
Wisconsin

**FINANCE DEPARTMENT*
PERMANENT FILE

2007 Program of Services

Budget Detail

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Overview of Revenues and Expenditures

GENERAL FUND BUDGET SUMMARY

		2005		2006		2006		2007		
		<u>Actual</u>		<u>Adopted</u>		<u>6-Month Actual</u>		<u>2006 Projection</u>	<u>2007 Budget</u>	
Operating Budget										
Revenues and Other Financing Sources:										
Taxes	\$	22,648,737	\$	23,715,200	\$	13,574,425	\$	23,712,800	\$	24,342,800
Intergovernmental		12,462,018		12,395,700		2,323,838		12,635,100		12,279,200
Licenses & Permits		1,541,104		1,446,300		647,116		1,466,100		1,492,100
Fines & Forfeits		786,150		725,000		407,755		721,000		721,000
Charges for Services		1,922,029		1,910,900		916,120		1,848,700		1,947,600
Charges for Services -										
Intragovernmental		2,466,648		2,563,500		1,218,879		2,597,300		2,547,900
Miscellaneous		1,457,955		1,279,700		862,970		1,763,600		1,773,100
Other Financing Sources		481,181		485,900		17,444		494,200		629,800
Principal Payments on Advances		464,838		488,400		-		488,400		523,800
Total Revenues and Other Financing Sources		<u>44,230,660</u>		<u>45,010,600</u>		<u>19,968,547</u>		<u>45,727,200</u>		<u>46,257,300</u>
Expenditures and Other Financing Uses:										
Personal Services		30,869,002		32,178,700		15,080,147		32,111,100		33,357,600
Contractual Services		4,431,951		4,965,000		2,236,907		5,114,100		5,019,600
Utilities		1,061,705		1,151,500		514,494		1,151,700		1,183,700
Fixed Charges		551,738		679,400		281,972		1,207,700		605,100
Materials & Supplies		1,244,694		1,296,600		526,033		1,410,500		1,346,100
Contributions & Other Payments		343,512		307,700		185,876		324,700		318,100
Capital Purchases		5,025		-		6,149		6,200		-
Other Financing Uses		3,932,420		4,544,300		-		4,550,500		4,727,100
Total Expenditures and Other Financing Uses		<u>42,440,047</u>		<u>45,123,200</u>		<u>18,831,577</u>		<u>45,876,500</u>		<u>46,557,300</u>
Excess (Deficiency) of Funding Sources Over Uses	\$	<u>1,790,613</u>	\$	<u>(112,600)</u>	\$	<u>1,136,970</u>	\$	<u>(149,300)</u>	\$	<u>(300,000)</u>
Working Capital/Available Fund Balance										
Beginning Balance	\$	5,601,605	\$	2,606,400			\$	5,181,401	\$	2,747,776
Changes in Available Balances:										
Applied to Capital Projects		(2,281,100)		(2,206,400)				(2,206,400)		(2,047,600)
Less Reserve for Implementation		-		(276,900)				-		-
Less Reserve for Transition Positions		-		-				-		(400,000)
Prepayments		70,283		-				(77,925)		-
From (to) operations (Fire Reserve)		1,790,613		(112,600)				(149,300)		(300,000)
Ending Balance	\$	<u>5,181,401</u>	\$	<u>10,500</u>			\$	<u>2,747,776</u>	\$	<u>176</u>

REVENUE DETAIL

Revenue Classification	2005 Actual	2006 Adopted	2006 6-Month Actual	2006 Projection	2007 Budget
<u>TAXES</u>					
Real & personal property	\$ 20,780,675	\$ 21,917,600	\$ 12,874,422	\$ 21,916,400	\$ 22,553,000
Allowance for delinquent taxes	-	(200,000)	-	(200,000)	(200,000)
Omitted & Corrected taxes	2,619	-	-	-	-
Tax increase for debt service	-	140,000	140,000	140,000	175,600
Tax rebates	-	-	-	1,200	5,700
Special assessments	73,433	65,000	76,038	65,000	79,000
Payment in lieu of taxes	1,413,953	1,461,600	288,372	1,459,200	1,418,500
Other	378,056	331,000	195,593	331,000	311,000
Total taxes	22,648,736	23,715,200	13,574,425	23,712,800	24,342,800
<u>INTERGOVERNMENTAL REVENUES</u>					
Federal aid	95,562	-	20,400	102,000	-
State shared tax	7,388,560	7,483,200	-	7,483,200	7,483,200
State expenditure restraint program	861,079	901,900	-	904,900	910,000
State aids-streets	2,723,324	2,800,000	1,389,299	2,778,600	2,700,000
State aids-police, fire	770,458	720,000	645,604	775,600	730,000
Other	623,035	490,600	268,535	590,800	456,000
Total intergovernmental revenues	12,462,018	12,395,700	2,323,838	12,635,100	12,279,200
<u>LICENSES & PERMITS</u>					
Television franchise	559,182	525,000	147,447	525,000	550,000
PEG Fees	184,127	179,000	47,295	179,000	185,000
Liquor licenses	72,490	80,000	64,803	80,000	80,000
Building permits	293,819	260,000	126,396	270,000	270,000
Construction permits	188,113	195,000	89,544	195,000	190,000
Occupational licenses	99,438	90,000	75,205	90,800	90,800
Other	143,935	117,300	96,426	126,300	126,300
Total licenses and permits	1,541,104	1,446,300	647,116	1,466,100	1,492,100
<u>FINES & FORFEITS</u>					
Court penalties and costs	381,104	300,000	189,518	320,000	320,000
Parking violations	388,599	415,000	212,924	391,000	391,000
Other	16,447	10,000	5,313	10,000	10,000
Total fines & forfeits	786,150	725,000	407,755	721,000	721,000
<u>CHARGES FOR SERVICES</u>					
Planning & Development fees	36,965	28,000	24,594	33,000	33,000
Weights & measures fees	4,832	22,000	-	19,200	19,200
Public Works revenue	39,753	141,000	29,959	157,300	156,000
Landfill fees	84,508	72,000	60,674	72,000	72,000
Recreational charges	432,089	421,600	183,386	406,000	408,000
Artificial turf	73,500	71,400	-	-	-
Police department fees	73,266	121,400	42,549	91,400	91,400
Ambulance & Fire department fees	1,172,441	1,029,500	570,338	1,065,800	1,165,000
Other	4,675	4,000	4,620	4,000	3,000
Total charges for services	\$ 1,922,029	\$ 1,910,900	\$ 916,120	\$ 1,848,700	\$ 1,947,600

REVENUE DETAIL

Revenue Classification	2005 Actual	2006 Adopted	2006 6-Month Actual	2006 Projection	2007 Budget
CHARGES FOR SERVICES- INTRAGOVERNMENTAL					
Communication center	\$ 995,848	\$ 1,031,000	\$ 522,126	\$ 1,031,000	\$ 1,060,300
Haz Mat "B" contract	34,000	34,000	-	34,000	34,000
Fire Inspector- Altoona	-	-	34,783	34,800	34,800
Police liaison	159,560	168,200	-	169,200	172,700
Storm Water Mgmt service charge	361,848	376,500	188,262	376,500	313,800
HazMat service charge	10,000	10,000	5,000	10,000	10,000
Water Utility service charge	488,316	507,400	253,686	507,400	494,100
Sewer Utility service charge	372,648	387,700	193,854	387,700	381,300
Public Transit utility service charge	39,648	41,700	20,868	41,700	41,900
Service charge - other	4,780	7,000	300	5,000	5,000
Total charges for services- intragovernmental	<u>2,466,648</u>	<u>2,563,500</u>	<u>1,218,879</u>	<u>2,597,300</u>	<u>2,547,900</u>
MISCELLANEOUS					
Interest:					
Investments	914,077	850,000	800,382	1,300,000	1,350,000
Advance to other funds	424,709	395,700	-	395,700	368,100
Other Interest	1,689	-	16	-	-
Special assessments	9,162	-	3,556	3,100	-
Rental	31,672	26,000	29,184	32,000	47,000
Other	76,646	8,000	29,832	32,800	8,000
Total miscellaneous	<u>1,457,955</u>	<u>1,279,700</u>	<u>862,970</u>	<u>1,763,600</u>	<u>1,773,100</u>
Total revenues	<u>43,284,640</u>	<u>44,036,300</u>	<u>19,951,103</u>	<u>44,744,600</u>	<u>45,103,700</u>
OTHER FINANCING SOURCES					
Transfer from other funds	413,905	471,200	8,286	479,500	617,800
Sale of capital assets	67,276	14,700	9,158	14,700	12,000
Principal payments for advances	464,838	488,400	-	488,400	523,800
Total other financing sources	<u>946,019</u>	<u>974,300</u>	<u>17,444</u>	<u>982,600</u>	<u>1,153,600</u>
Total revenues and other financing sources	<u>\$ 44,230,660</u>	<u>\$ 45,010,600</u>	<u>\$ 19,968,547</u>	<u>\$ 45,727,200</u>	<u>\$ 46,257,300</u>

TAXES

Property Taxes are the most important component of City revenue sources. All required funding that cannot be generated from other revenues must be derived from a property tax levy. The tax rate is expressed in terms of "mills," with one mill equivalent to one dollar of tax for every one thousand dollars of assessed value. The City of Eau Claire's assessment ratio is estimated at 95.9% of the equalized (market) value in 2007. Assessed values grew 1.9%.

The 2007 tax levy will increase 3% to \$22,734,300. Under the levy limits, the levy is divided into three segments. The first segment, 22,553,000, is the general property tax that is limited in growth to the percentage of new construction. The second segment, \$175,600, is the levy for the increase in debt service for general obligation debt. The third segment, \$5,700, is the levy that must be reimbursed to towns for annexations for a five-year period. The 2007 property tax rate for City purposes is \$6.075 per thousand of valuation for Eau Claire County residents and \$5.995 for Chippewa County residents compared to the 2006 rate of \$6.001 for both counties.

Special Assessments are collected from properties benefiting from City capital improvements. General fund special assessments are levied for whiteway lighting, tree removal, weed cutting, and snow removal. These assessments are due annually and become a lien against the property.

Payments in Lieu of Taxes are collected from the Water Utility, the Housing Authority, Goodwill Industries, and certain private tax-exempt housing projects as reimbursement for Police, Fire, and PublicWorks services. This payment is computed annually and is equal to the value of the property multiplied by the current mill rate. This revenue is projected at \$1,418,500.

Other Taxes include delinquent personal property taxes and mobile home fees.

INTERGOVERNMENTAL REVENUE

State Shared Revenue makes up 60.9% of intergovernmental revenue, and 16.2% of total General fund revenue. Each biennium, the State Legislature appropriates a portion of state tax collections and returns it to the municipalities. Originally, the state aid was based on a formula that took into effect the community's tax effort, the equalized value of the property in the community and the population. However, the State reduced the funding for the shared revenue program and, since 1995, the state shared revenue has decreased \$3.8 million. For the past few years, the shared revenue program distribution has been frozen, with the City's share at \$7,483,200.

State Aid for the Expenditure Restraint Program was implemented in 1991 to encourage Wisconsin municipalities to keep their current budget increases in line with growth in property values and new construction. The amount received varies according to the number of municipalities qualifying for the aid. The 2007 estimated payment is \$910,000.

INTERGOVERNMENTAL REVENUE (Continued)

State Aid for Streets includes transportation aids, which are a distribution of fuel taxes from the state based on local transportation-related expenditures. This payment is impacted by level of street maintenance and construction relative to the effort of other cities. The City's allocation is expected to be \$2.7 million.

State Aid for Police and Fire includes a share of state tax levied against insurers providing coverage against fire loss, police training grants, and a reimbursement for police and fire services provided to state facilities, such as UW-Eau Claire and other state buildings. The Fire Insurance Tax revenue estimate for 2007 is \$130,000. The Payment for Municipal Services is estimated at \$600,000 based on the ratio of Eau Claire's state facilities to those of other cities.

Other Intergovernmental Revenues consist primarily of the utility tax and the computer tax reimbursement. Utility tax aid of \$220,000 reimburses the City for services provided to utility facilities.

Computer taxes are a state reimbursement that offsets the effect of the State's exemption of computers and other technology equipment from the personal property tax rolls. The 2007 payment is projected at \$200,000.

LICENSES AND PERMITS

Television Franchise fee is based on a 15-year franchise agreement with Charter Communications dated June 27, 2000. The fee compensates the City for the use of City streets, alleys, and other public rights of way for the operation of a cable television system. The franchise fee is based on 5% of gross cable company revenues. The fee is due within 45 days following the end of each calendar quarter. The 2007 franchise payment is estimated at \$550,000.

Public-Education-Government (PEG) is a fee paid by cable subscribers to provide local programming for Public, Education and Government issues. The cable company collects \$.85 per month per subscriber and transmits the revenue to the City. The City, in turn, appropriates these funds to the Public Access Center. PEG revenue is estimated at \$185,000 in 2007.

Other Revenues in this classification include construction and building permits and cigarette, food, beverage, and occupational licenses. In the budget process, increases will be considered for all licenses, fees and permits not otherwise limited by statute.

The total License and Permits fees are projected at \$1.492 million in 2007.

FINES AND FORFEITS

Court Penalties and Costs represent the City's portion of the fines collected by the County Court system, including traffic and other City ordinance violations. For 2007 the revenue is budgeted at \$320,000.

Parking Violation revenue is determined by the number of parking spaces available, enforcement effort, and follow-up collection of each ticket issued. The 2007 revenue estimate is \$391,000.

CHARGES FOR SERVICES

Planning and Development Fees include application fees and site plan review fees and are estimated at \$33,000.

Weights and Measures Fees recover the cost to the City of testing various scales and meters that measure consumer products and are estimated at \$19,200. The consumer protection testing is done by the State and billed to the City.

Public Works Revenue includes repairs to streets, sidewalks and signing estimated at \$31,000, and an agreement with the State for the maintenance of sections of Highway 53 in the amount of \$125,000.

The Landfill Fee is a surcharge payment by the landfill owners to the City, County and Town of Seymour as part of a negotiated agreement for the vertical expansion of the landfill. The 2007 estimated revenue is \$72,000.

Recreational Charges include pavilion rentals, use of the soccer fields and football and baseball stadiums, program fees, instructional fees, and dog park fees. Recreational charges are expected to total \$408,000 in 2007.

Police Department Fees include charges for pawnshops, excessive false alarms and the cost of copies. The estimated 2007 revenue is \$91,400.

Ambulance and Fire Department Fees are generated by emergency medical service provided by the Fire Department. Ambulance fees are estimated to be \$1,150,000 in 2007. The Fire Department also receives \$15,000 as reimbursement for the cost of medical response supervision.

In total, charges for services are expected to increase 1.9% from the 2006 adopted budget.

CHARGES FOR SERVICES-INTERGOVERNMENTAL

Communication Center Reimbursements constitute 42% of the Charges for Services-Intergovernmental category. The Emergency Communication Center expenses are shared jointly with Eau Claire County and other municipalities that reimburse approximately 70% of the Center's costs through a long-term contract. The 2007 reimbursement is estimated at \$1,060,300.

Police Liaison charges of \$172,700 are reimbursements from the Eau Claire School District for ½ of the cost of assigning four police officers to the schools.

Utility Service Charges are revenues paid to the General Fund by enterprise funds for general management, financial, engineering, and legal services. These fees total \$1,241,100 in 2007.

MISCELLANEOUS

Interest on Investments has been projected at \$1,350,000, reflecting the General Fund's share of the City's invested portfolio using a blended estimate rate in the range of 3 to 4%.

Interest on Advances to Other Funds results from loans by the General Fund to Water and Sewer Utilities and other funds, which have been made in lieu of borrowing for capital projects. Interest rates were set at prevailing municipal rates.

Rental Income is received from property leased to cellular phone companies. Renegotiations with T-Mobile should result in an increase of approximately \$20,000 per year.

OTHER FINANCING SOURCES

Other Financing Sources consists of transfers from other funds. The transfers include a \$35,000 transfer from the Community Enhancement fund for special community promotions and \$60,000 for maintenance on Phoenix Park. The Storm Water Management Utility is phasing in responsibility for street sweeping costs over six years. In 2007, the Utility is supporting 69% of the street sweeping costs. In addition, the Sewer Utility is contributing \$75,000 to the General Fund as a return on the City's investment in the Sewer Utility. The total amount is being amortized over 18 years and 2007 will be Year 13 of the amortization schedule.

CITY COUNCIL

As the legislative body of the City, the Council has the responsibility for determining community needs, establishing priorities, specifying immediate and long-range policies, services and programs, and adopting the annual budget for the City. The Council is comprised of eleven members: five members elected by aldermanic district, five members elected at large and a Council President elected at large. The president and district members are elected in odd-numbered years, and the members at large are elected in even-numbered years. The City Council holds its legislative meetings in the Council Chamber located on the first floor of City Hall on the second and fourth Tuesdays of each month at 4 p.m. The public hearings are held at 7 p.m. on the Monday night before each legislative meeting. Additional information regarding city operations can be found on our web site at www.eauclairewi.gov.

Photo provided by Shane Opatz of the Leader Telegram.



*Back row: David Duax, Bob Von Haden, Terry Sheridan, Hal Davis, Toby Biegel, David Adler
Front row: Berlye Middleton, Kerry Kincaid, Thomas Vue, Brandon Buchanan, Ray Hughes*

Overview of Revenues and Expenditures
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	2005	2006	2007	%
	<u>Actual</u>	<u>Adopted Budget</u>	<u>Proposed Budget</u>	<u>Change</u>
Revenues				
Gen. Purpose (tax) Rev.	\$ 108,621	\$ 127,900	\$ 130,500	2%
Total Revenues	<u>\$ 108,621</u>	<u>\$ 127,900</u>	<u>\$ 130,500</u>	2%
Expenditures				
Personal Services	\$ 42,538	\$ 43,100	\$ 43,100	0%
Contractual Services	64,503	82,500	85,100	3%
Utilities	276	200	200	0%
Fixed Charges	400	400	400	0%
Materials & Supplies	904	1,700	1,700	0%
Total Expenditures	<u>\$ 108,621</u>	<u>\$ 127,900</u>	<u>\$ 130,500</u>	2%

City Council

City Council President	1.00	1.00	1.00	
City Council Members	<u>10.00</u>	<u>10.00</u>	<u>10.00</u>	
Total FTE Positions	<u>11.00</u>	<u>11.00</u>	<u>11.00</u>	

The above are temporary positions that are not included in the position control summary of the Support Information section.

Focus

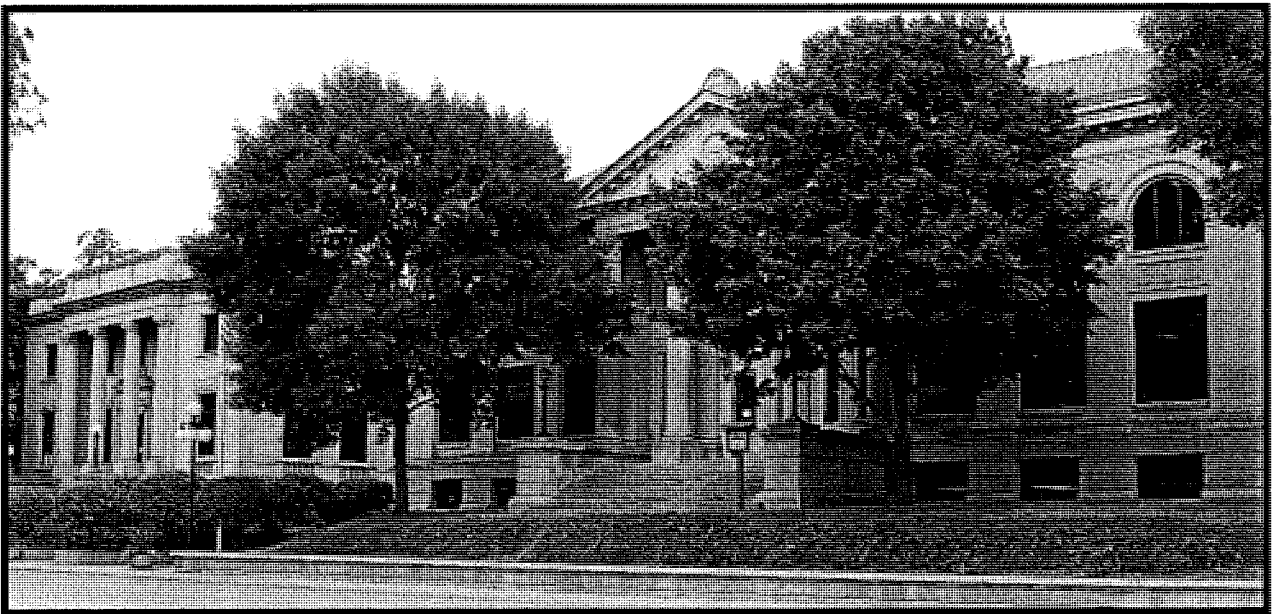
- ◆ Public Safety – Provide a safe and secure environment for the community through the provision of protective emergency services.
- ◆ Finance – Provide financial integrity and efficient, effective management of fiscal resources.
- ◆ Social and Cultural Services – Provide cultural and recreational activities for the benefit and enjoyment of all residents.
- ◆ Infrastructure Development – Provide a pleasant and safe physical environment with functional and attractive buildings, good streets and sidewalks, inviting parks, and adequate public transportation.
- ◆ Civic Participation – Ensure that citizens are kept informed of issues facing the City and are encouraged to participate in the affairs of their government.
- ◆ Economic Development – Encourage the development of new businesses and support the retention of existing business and industry within the community.

ADMINISTRATIVE SERVICES

Administrative Services is responsible for the overall management and technical support of City operations and programs.

The City of Eau Claire Administrative Services includes:

- ◆ City Manager
- ◆ City Clerk
- ◆ Information Services



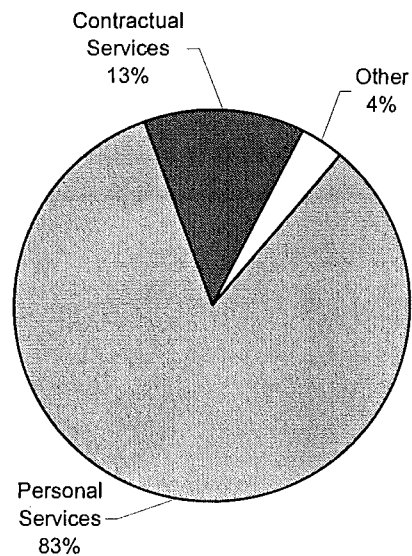
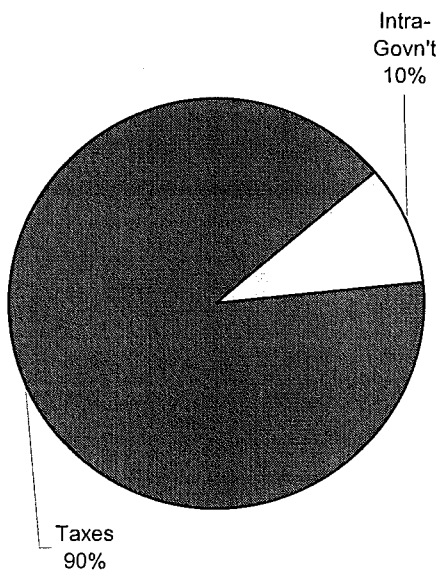
City Hall is located at 203 South Farwell Street

Programs & Services

The **City Manager** implements the policies and directives of the City Council and provides general management for all City Operations. The **City Clerk** records the proceedings of City Council meetings, oversees elections, and maintains all official City records. The **Information Services Division** designs and supports the City's information technology systems, including the mainframe, desktop and network computer operations.

Overview of Revenues and Expenditures

	2005 <u>Actual</u>	2006 <u>Adopted Budget</u>	2007 <u>Proposed Budget</u>	<u>% Change</u>
Revenues				
Intragovernmental Service	\$ 99,873	\$ 113,111	\$ 111,194	-2%
Gen. Purpose (tax) Rev.	<u>995,086</u>	<u>1,013,989</u>	<u>1,049,606</u>	4%
Total Revenues	<u>\$ 1,094,959</u>	<u>\$ 1,127,100</u>	<u>\$ 1,160,800</u>	3%
Expenditures				
Personal Services	\$ 955,264	\$ 942,400	\$ 966,100	3%
Contractual Services	109,494	146,400	153,300	5%
Utilities	5,720	7,200	7,300	1%
Fixed Charges	3,300	3,300	3,300	0%
Materials & Supplies	<u>21,181</u>	<u>27,800</u>	<u>30,800</u>	11%
Total Expenditures	<u>\$ 1,094,959</u>	<u>\$ 1,127,100</u>	<u>\$ 1,160,800</u>	3%



Budget Overview

EXPENDITURES

CONTRACTUAL SERVICES

This category covers such expenses as postage, printing the *Community News* newsletter, Internet access changes and security, payroll systems maintenance, Digger's Hotline charges, network services and training.

Expenditures by Division

City Manager/City Clerk

		<u>2005</u> <u>Actual</u>		<u>2006</u> <u>Budget</u>		<u>2006</u> <u>6 Month</u> <u>Actual</u>		<u>2006</u> <u>Projection</u>		<u>2007</u> <u>Budget</u>
Personal Services	\$	387,964	\$	389,300	\$	111,270	\$	364,900	\$	388,000
Contractual Services		13,374		23,800		18,049		46,300		28,600
Utilities		1,595		2,300		810		2,300		2,300
Fixed Charges		1,400		1,400		700		1,400		1,400
Materials & Supplies		8,855		16,000		4,772		16,000		18,800
Total Expenditures	\$	<u>413,188</u>	\$	<u>432,800</u>	\$	<u>135,601</u>	\$	<u>430,900</u>	\$	<u>439,100</u>

Information Services

		<u>2005</u> <u>Actual</u>		<u>2006</u> <u>Budget</u>		<u>2006</u> <u>6 Month</u> <u>Actual</u>		<u>2006</u> <u>Projection</u>		<u>2007</u> <u>Budget</u>
Personal Services	\$	567,300	\$	553,100	\$	299,152	\$	550,300	\$	578,100
Contractual Services		96,119		122,600		63,000		116,400		124,700
Utilities		4,125		4,900		2,025		4,900		5,000
Fixed Charges		1,900		1,900		950		1,900		1,900
Materials & Supplies		12,326		11,800		9,590		11,800		12,000
Capital Purchases		-		-		6,149		6,200		-
Total Expenditures	\$	<u>681,770</u>	\$	<u>694,300</u>	\$	<u>380,866</u>	\$	<u>691,500</u>	\$	<u>721,700</u>

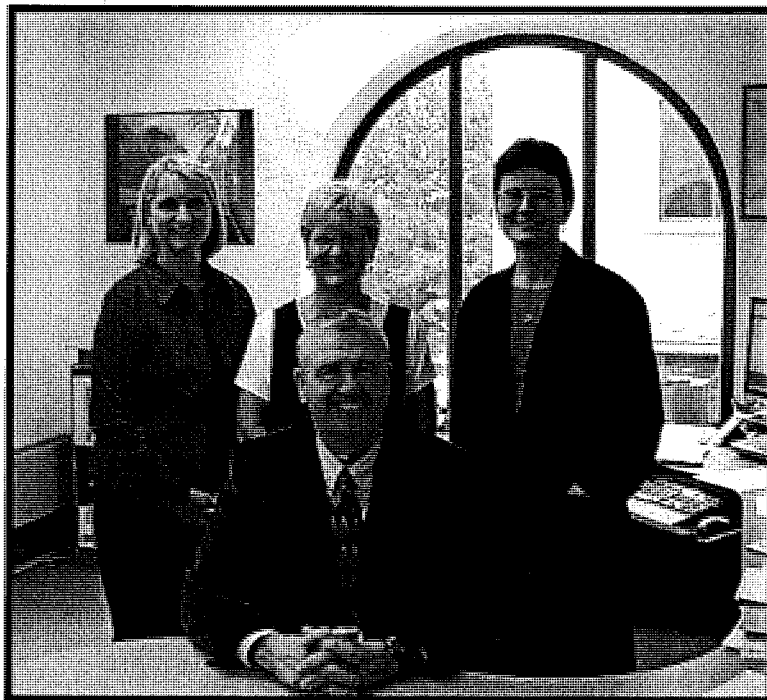
Staffing

City Manager/City Clerk

	2005	2006	2007
City Manager	1.00	1.00	1.00
Executive Assistant	1.00	1.00	1.00
City Clerk/Record Services Coordinator	1.00	1.00	1.00
Administrative Secretary	1.00	1.00	1.00
	4.00	4.00	4.00
Total FTE Positions	4.00	4.00	4.00

Information Services

	2005	2006	2007
Information Services Manager	1.00	1.00	1.00
Information Services Technician III	5.00	5.00	5.00
PC Coordinator	1.00	1.00	1.00
	7.00	7.00	7.00
Total FTE Positions	7.00	7.00	7.00



*City Manager – Mike Huggins
Linda DesForge
Darlene Cornell
Donna Austad*

City Manager/City Clerk Operation Highlights

Administrative Services includes the services of the City Manager and City Clerk. The City Manager implements the policies of the City Council and provides professional general management of the City operations to assure optimum use of all resources. The City Clerk records the proceedings of public meetings and maintains the official City records. This office also carries out several functions that are required by state statutes.

Activities

CITY OF EAU CLAIRE

Citizen Resource Bank Form

The City Council has created a Citizen Resource Bank made up of citizens of Eau Claire (individuals must reside within city limits) whose primary qualification is their interest in participating in City government. When vacancies occur on boards, commissions and committees, the City Council draws upon this Bank for appointments. Special committees are also appointed for the purpose of working on specific projects.

If you reside in the city and would be willing to have your name included in the Citizen Resource Bank, please fill in the following information and return this form to:

City Manager's Office
P.O. Box 5148
Eau Claire, WI 54702-5148

Name: <i>A. Resident</i>	
Home Address: <i>Eau Claire</i>	Home Phone:
E-Mail Address:	
Business Name:	
Business Address:	Business Phone:

Which Boards, Commissions and/or Committees interest you?
Administrative Review Board, Affirmative Action Committee, Building Code Committee, City/County Board of Health, Hearing Examiners and Appeals Board, Housing Advisory Board, Housing Authority, Landmarks Commission, Library Board, Plan Commission, Police and Fire Commission, Redevelopment Authority, Restaurant Review Board, Senior Center Board, Special Assessment Deferral Committee, Transit Commission, Utility Appeals Board, Waterways and Docks Commission, Zoning Board of Appeals

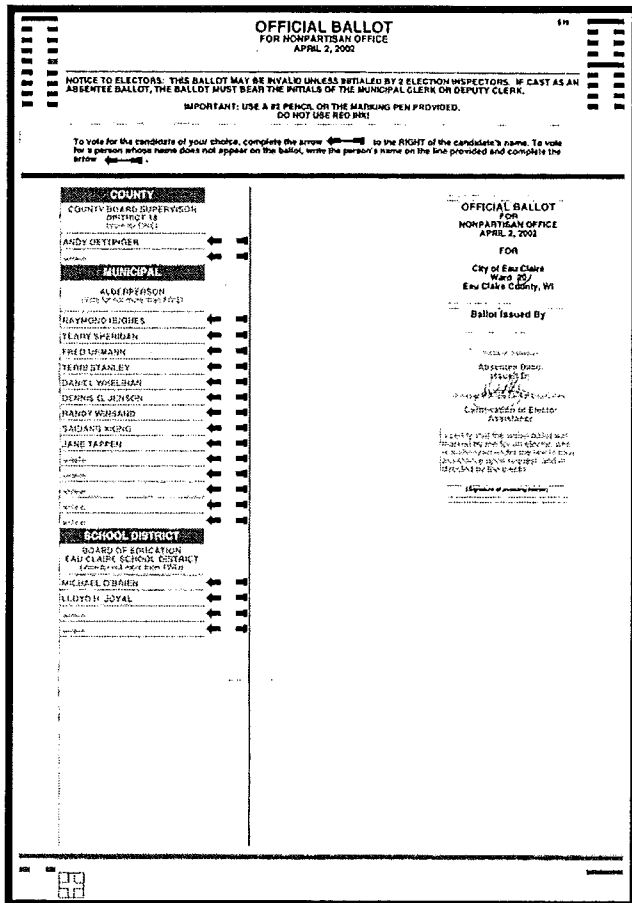
Over 125 residents currently serve on City Boards, Commissions and Committees. A debt of gratitude is owed to each and every person who volunteers to serve our community in this capacity. As the City Council and staff work to address the issues and challenges facing the City, a broad spectrum of citizen involvement is crucial.

City Manager's Office

- ◆ General administration & management of all City operations
- ◆ Respond to citizen inquiries and provide public information about City services
- ◆ Administrative support for City Council
- ◆ Provide information and orientation for City Council candidates
- ◆ Coordinate and schedule City Council meeting and travel arrangements
- ◆ Work with City Clerk in preparing and distributing City Council agenda and meeting materials
- ◆ Record notes and minutes for City Council and staff meetings

City Manager's Office (continued)

- ◆ Prepare and distribute notices of all public meetings in compliance with the State of Wisconsin Open Meetings Law
- ◆ Prepare and distribute news releases and news media notifications
- ◆ Prepare *Community News* citizen newsletter and employee newsletter
- ◆ Provide historical and City government information programs and tours for schools



City Clerk's Office

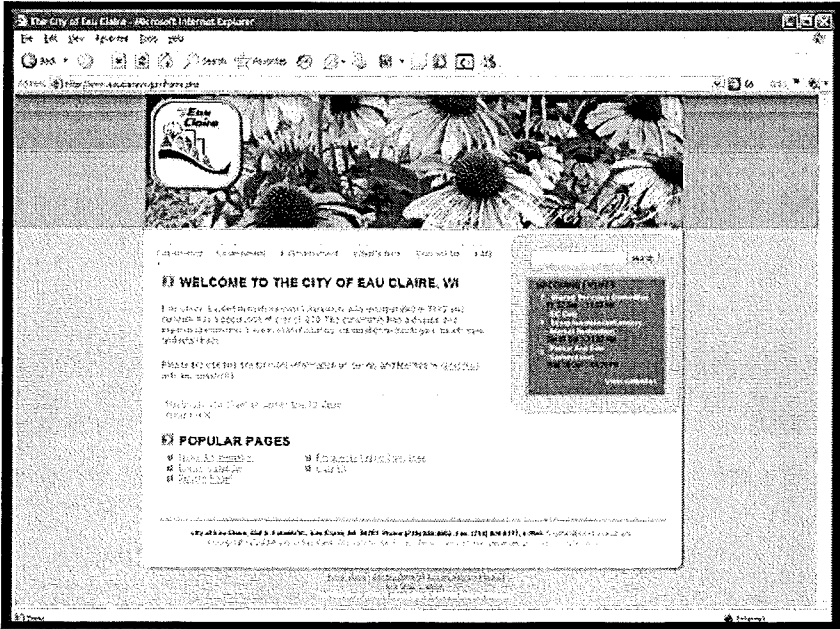
- ◆ Prepare and maintain official minutes for all City Council meetings
- ◆ Supervise municipal elections
- ◆ Maintain repository for all official City records
- ◆ Compile City Council agenda
- ◆ Post and publish all official minutes, agendas, and notices of City Council meetings in accordance with State Statutes
- ◆ Coordinate publication and distribution of City Council agendas and ordinances
- ◆ Respond to public inquiries
- ◆ Provide voting and election presentations to approximately 500 third grade students annually

Information Services Operation Highlights

Information Services (IS) is a division of Administrative Services and is responsible for the design and support of the City's information technology systems, including both mainframe and desktop computer operations. Information Services provides assistance to all City Departments.

Activities

- ◆ Provide Web page administration for the City of Eau Claire Internet Web site and Intranet Web site
- ◆ Provide Personal Computer (PC) network support and direction to all City employees. Examples include: maintain network rights, security, login, backups, etc. Implement solutions to networking needs such as cabling, switching, routing, and file servers
- ◆ Provide electronic evidence seizure assistance and digital forensics analysis of electronic storage devices
- ◆ Provide assistance to departments in all areas of technology - Examples include document imaging, Intranet/Internet E-mail, file/application storage, upgrades to all PC software/hardware and printers
- ◆ Configure, test, and install new computer hardware and software
- ◆ Provide system administration support for Computer-Aided Mapping - This consists of aerial photos, city streets, utilities, and legal land descriptions - The information is used for land use planning, zoning, development, and street and utility maintenance
- ◆ Continue support of mainframe systems

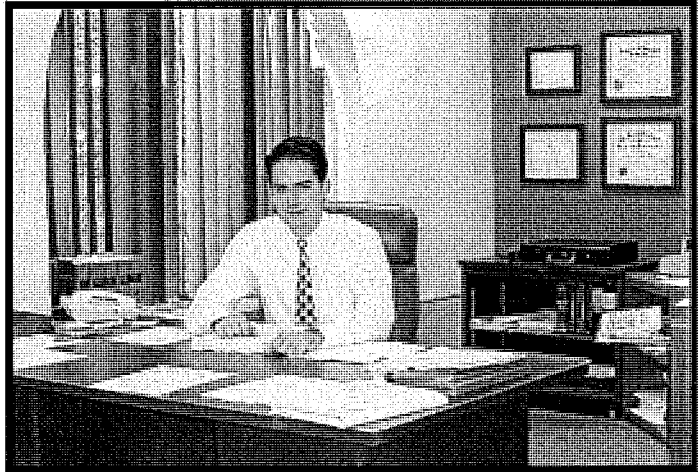


City Web Site

CITY ATTORNEY

The City Attorney's office acts as legal counsel and advisor to the City Council, the City Manager, City staff, and City Boards and Commissions. The Attorney's office also prosecutes municipal ordinance violations.

*City Attorney
Stephen Nick*



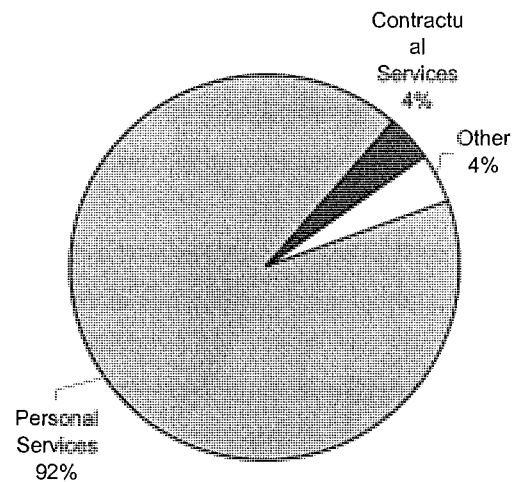
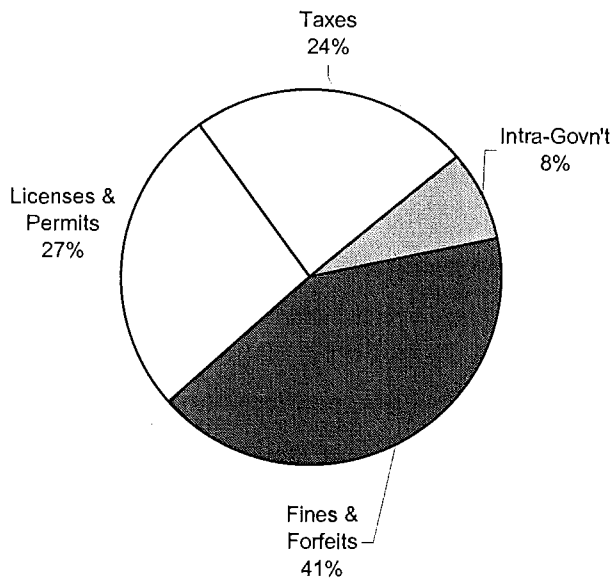
Programs & Services

The principal activities of the City Attorney's office include:

- ◆ Providing legal advice and opinions to the City Manager and staff, City Council, and the public, including responding to over 5,000 citizen contacts annually
- ◆ Representing the City in litigation on matters such as annexation, contracts, collections, constitutionality, employee discipline, zoning, and many other matters
- ◆ Drafting legal documents, including deeds, leases, contracts and purchase agreements.
- ◆ Drafting legislation and resolutions for the City Council and other City entities
- ◆ Assisting other departments on development projects and the creation of TIF districts
- ◆ Prosecuting over 2,000 municipal ordinance violations per year
- ◆ Cooperating with Eau Claire Area School District, Eau Claire Police Department & Eau Claire County to operate a successful Truancy Court
- ◆ Pursuing unpaid personal property taxes, forfeitures, and other collection matters
- ◆ Assisting Human Resources in labor matters, including serving as negotiator with several of the City's unions and unrepresented groups
- ◆ Reviewing personnel, labor grievance, and worker's compensation matters
- ◆ Updating city staff on changes in the law through the bi-annual "Legal-Telegram"
- ◆ Assisting Community Development and Health Departments with code enforcement
- ◆ Maintaining and bringing up to date the city code of ordinances
- ◆ Serving as counsel to the Redevelopment Authority, the Police & Fire Commission, the City's various boards and commissions, and providing legal assistance as available to the Library, Housing Authority, and Downtown Eau Claire, Inc.

Overview of Revenues and Expenditures

	2005 <u>Actual</u>	2006 <u>Adopted Budget</u>	2007 <u>Proposed Budget</u>	% <u>Change</u>
Revenues				
Licenses & Permits	\$ 129,519	\$ 117,150	\$ 121,150	3%
Fines & Forfeits	208,873	188,750	187,750	-1%
Intragovernmental Service	31,642	32,727	35,229	8%
Gen. Purpose (tax) Rev.	<u>(2,857)</u>	<u>84,873</u>	<u>108,071</u>	27%
Total Revenues	<u>\$ 367,177</u>	<u>\$ 423,500</u>	<u>\$ 452,200</u>	7%
Expenditures				
Personal Services	\$ 342,580	\$ 386,500	\$ 415,400	7%
Contractual Services	8,953	18,500	18,300	-1%
Utilities	993	1,200	1,200	0%
Fixed Charges	1,400	1,400	1,400	0%
Materials & Supplies	<u>13,251</u>	<u>15,900</u>	<u>15,900</u>	0%
Total Expenditures	<u>\$ 367,177</u>	<u>\$ 423,500</u>	<u>\$ 452,200</u>	7%



Expenditures By Division

City Attorney

	<u>2005</u> <u>Actual</u>	<u>2006</u> <u>Budget</u>	<u>2006</u> <u>6 Month</u> <u>Actual</u>	<u>2006</u> <u>Projection</u>	<u>2007</u> <u>Budget</u>
Personal Services	\$ 342,580	\$ 386,500	\$ 183,611	\$ 384,700	\$ 415,400
Contractual Services	8,953	18,500	8,213	18,500	18,300
Utilities	993	1,200	443	1,200	1,200
Fixed Charges	1,400	1,400	700	1,400	1,400
Materials & Supplies	13,251	15,900	5,090	15,900	15,900
Total Expenditures	\$ <u>367,177</u>	\$ <u>423,500</u>	\$ <u>198,057</u>	\$ <u>421,700</u>	\$ <u>452,200</u>

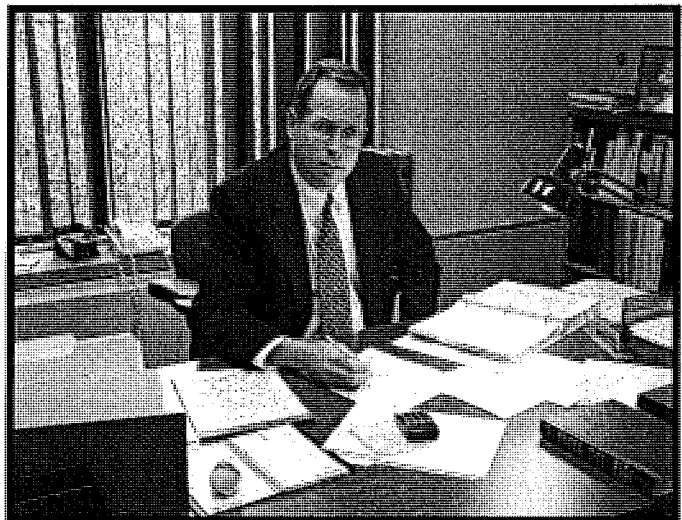
Staffing

	2005	2006	2007
City Attorney	1.00	1.00	1.00
Assistant City Attorney	2.00	2.00	2.00
Legal Secretary/Deputy City Clerk	1.00	1.00	1.00
 Total FTE Positions	 4.00	 4.00	 4.00

Authorized personnel are reported as the number of full-time equivalent (FTE) positions at the beginning of the budget year.



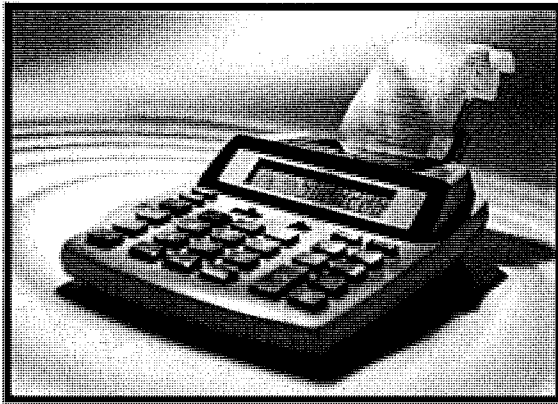
Assistant City Attorney Lucie McGee conducting a pretrial



Assistant City Attorney Steve Bohrer

FINANCE DEPARTMENT

The Finance Department is responsible for administering and implementing the budgetary and financial policies of the City. The Department includes Administration, Assessing and Financial Services Divisions. Assessing is responsible for maintaining fair and equitable assessments of real and personal property. Financial Services is responsible for generating City utility bills, collecting all payments to the City, administering elections, financial reporting, and accounting services.



The City of Eau Claire Finance Department consists of:

- ◆ Administration
- ◆ Financial Services Division
- ◆ Assessing Division

Programs & Services

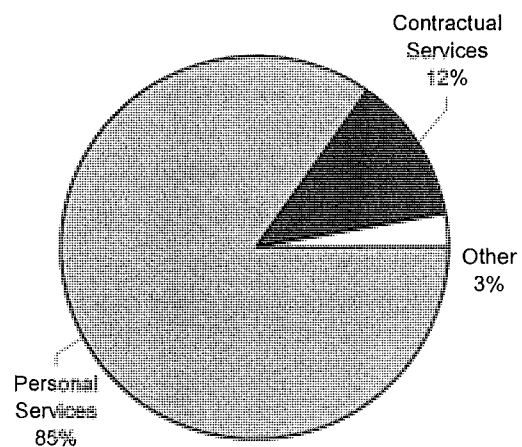
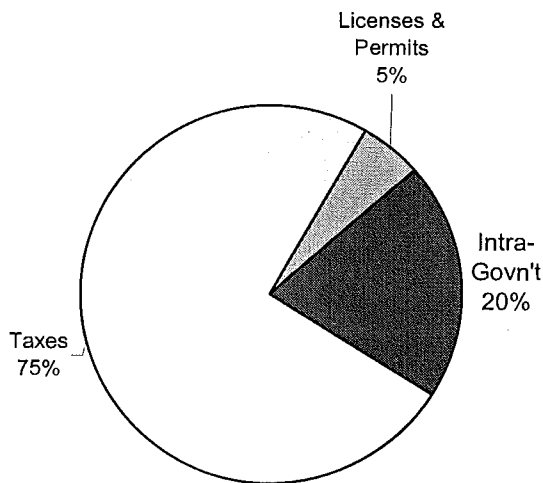
- ◆ Annual operating budget
- ◆ Capital Improvement Plan
- ◆ Annual audit
- ◆ Financial reporting
- ◆ Administer grants & contracts
- ◆ Administer debt service
- ◆ Accounts receivable
- ◆ Accounts payable
- ◆ Payroll
- ◆ Maintain real and personal property records
- ◆ Perform property assessments
- ◆ Reconcile tax collections
- ◆ Investments
- ◆ Issuance of bonds
- ◆ Issue licenses
- ◆ Issue & collect utility bills
- ◆ Maintain utility billing records
- ◆ Land acquisitions
- ◆ Treasury services
- ◆ Elections



Rebecca K. Noland
Finance Director

Overview of Revenues and Expenditures

	2005 <u>Actual</u>	2006 <u>Adopted Budget</u>	2007 <u>Proposed Budget</u>	<u>% Change</u>
Revenues				
Licenses & Permits	\$ 133,133	\$ 120,150	\$ 124,350	3%
Intragovernmental Service	512,959	464,744	481,947	4%
Gen. Purpose (tax) Rev.	<u>1,337,510</u>	<u>1,711,406</u>	<u>1,765,303</u>	3%
Total Revenues	\$ <u>1,983,602</u>	\$ <u>2,296,300</u>	\$ <u>2,371,600</u>	3%
Expenditures				
Personal Services	\$ 1,761,248	\$ 1,952,700	\$ 2,012,200	3%
Contractual Services	168,425	281,100	291,100	4%
Utilities	8,964	10,900	11,100	2%
Fixed Charges	13,400	13,400	13,400	0%
Materials & Supplies	<u>31,565</u>	<u>38,200</u>	<u>43,800</u>	15%
Total Expenditures	\$ <u>1,983,602</u>	\$ <u>2,296,300</u>	\$ <u>2,371,600</u>	3%



Budget Overview

EXPENDITURES

PERSONAL SERVICES

As part of the Two-Year Budget Plan, one assessor's position will be eliminated in the 2007 budget. The 2007 budget also includes a reduction of \$14,500 in temporary wages for elections, which will be used to offset the additional reassessment costs.

CONTRACTUAL SERVICES & MATERIALS & SUPPLIES

An additional \$14,500 has been included in Assessing for postage, supplies, and printing costs associated with the 2007 reassessment.

Expenditures By Division

Administration

		<u>2005 Actual</u>		<u>2006 Budget</u>		<u>2006 6 Month Actual</u>		<u>2006 Projection</u>		<u>2007 Budget</u>
Personal Services	\$	228,949	\$	258,700	\$	122,015	\$	257,500	\$	267,800
Contractual Services		6,321		7,400		5,111		7,400		7,500
Utilities		1,290		1,100		592		1,100		1,100
Fixed Charges		1,000		1,000		500		1,000		1,000
Materials & Supplies		6,272		6,400		1,676		6,400		6,500
Total Expenditures	\$	<u>243,832</u>	\$	<u>274,600</u>	\$	<u>129,894</u>	\$	<u>273,400</u>	\$	<u>283,900</u>

Financial Services - Accounting

		<u>2005 Actual</u>		<u>2006 Budget</u>		<u>2006 6 Month Actual</u>		<u>2006 Projection</u>		<u>2007 Budget</u>
Personal Services	\$	457,556	\$	472,600	\$	216,670	\$	470,500	\$	492,100
Contractual Services		51,479		70,200		39,932		71,200		66,700
Utilities		2,940		3,600		1,207		3,600		3,700
Fixed Charges		1,800		1,800		900		1,800		1,800
Materials & Supplies		6,370		11,400		672		10,400		11,600
Total Expenditures	\$	<u>520,145</u>	\$	<u>559,600</u>	\$	<u>259,381</u>	\$	<u>557,500</u>	\$	<u>575,900</u>

Assessing

		<u>2005 Actual</u>		<u>2006 Budget</u>		<u>2006 6 Month Actual</u>		<u>2006 Projection</u>		<u>2007 Budget</u>
Personal Services	\$	496,238	\$	532,500	\$	245,402	\$	530,000	\$	556,600
Contractual Services		29,140		56,400		5,387		56,400		66,800
Utilities		2,204		2,100		913		2,100		2,100
Fixed Charges		7,800		7,800		3,900		7,800		7,800
Materials & Supplies		7,174		6,600		1,306		6,600		11,700
Total Expenditures	\$	<u>542,556</u>	\$	<u>605,400</u>	\$	<u>256,908</u>	\$	<u>602,900</u>	\$	<u>645,000</u>

Expenditures By Division

Financial Services - Customer Service

		<u>2005</u> <u>Actual</u>		<u>2006</u> <u>Budget</u>		<u>2006</u> <u>6 Month</u> <u>Actual</u>		<u>2006</u> <u>Projection</u>		<u>2007</u> <u>Budget</u>
Personal Services	\$	578,505	\$	688,900	\$	279,455	\$	685,500	\$	695,700
Contractual Services		81,485		147,100		58,504		147,100		150,100
Utilities		2,530		4,100		1,159		4,100		4,200
Fixed Charges		2,800		2,800		1,400		2,800		2,800
Materials & Supplies		11,749		13,800		2,790		14,600		14,000
Total Expenditures	\$	<u>677,069</u>	\$	<u>856,700</u>	\$	<u>343,308</u>	\$	<u>854,100</u>	\$	<u>866,800</u>

Staffing

Finance Administration

	2005	2006	2007
Director of Finance	1.00	1.00	1.00
Projects and Acquisitions Coordinator	1.00	1.00	1.00
Account Clerk II/Finance Secretary	1.00	1.00	1.00
	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
Total FTE Positions	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>

Financial Services - Accounting

	2005	2006	2007
Accounting Supervisor	1.00	1.00	1.00
Accountant Analyst	1.00	1.00	1.00
Accountant I	1.00	1.00	1.00
Account Clerk II/Payroll Specialist	1.00	1.00	1.00
Accounting Technician	3.00	3.00	3.00
Account Clerk I	1.00	1.00	1.00
	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
Total FTE Positions	<u>8.00</u>	<u>8.00</u>	<u>8.00</u>

Staffing

Financial Services - Customer Service

	2005	2006	2007
Financial Services Manager	1.00	1.00	1.00
Election Clerk	0.75	0.75	0.75
Accountant I	1.00	1.00	1.00
Account Clerk II	2.25	2.00	2.00
Accounting Technician	1.00	1.00	1.00
Account Clerk I	<u>3.75</u>	<u>3.75</u>	<u>3.75</u>
 Total FTE Positions	 <u><u>9.75</u></u>	 <u><u>9.50</u></u>	 <u><u>9.50</u></u>

Assessing

	2005	2006	2007
City Assessor	1.00	1.00	1.00
Property Assessor II	4.00	4.00	3.00
Property Assessment Aide	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>
 Total FTE Positions	 <u><u>7.00</u></u>	 <u><u>7.00</u></u>	 <u><u>6.00</u></u>

Authorized personnel are reported as the number of full-time equivalent (FTE) positions at the beginning of the budget year.

Administration Operation Highlights

Finance Administration provides the financial guidance required for the effective and efficient management of City operations. Financial planning for the City's future needs is an important component of this service. Major areas of responsibility include developing and administering the City budget and capital improvement program, managing the financial records, monitoring compliance with federal and state statutes, and providing fiscal advice and assistance to the operating departments.



Teresa Livingston preparing budget documents

Activities

Program of Services and Capital Improvement Plan

Developing a proposed budget involves detailed analysis of the revenue and expenditures for each of the City's 25 operating funds and 18 capital funds. Cash flow and fund balances are carefully monitored. Projections for tax revenue and state aids are prepared. Department requests are reviewed, compared to prior-year expenditures and evaluated in terms of service levels to the citizens. Capital projects are matched to available funding sources and coordinated with related projects.

Debt Issues

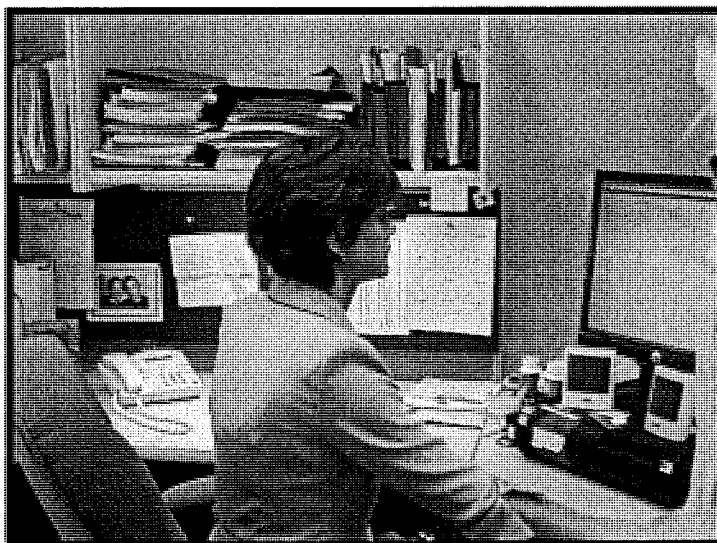
The City's bond issues are sold on a competitive basis in the national market. Prior to the sale, the City obtains bond ratings from Moody's Investor Service and Standard & Poor's. Analysts from the rating agencies evaluate the City's overall economic condition, demographics, job market, debt structure, management, financial statements and future outlook. Moody's has rated the City Aa2. Standard & Poor's has rated the City's general obligation bonds and water and sewer revenue bonds as AA. The rating agencies upgraded MBIA insured bond issues to Aaa & AAA respectively. The City prepares an official statement for each sale that provides investors with statistical information regarding outstanding debt, the tax base, the largest employers, and economic outlook.

Tax Incremental Financing (TIF) Districts

TIF Districts are created through a process that involves the preparation of a project plan, a public hearing, approval by a Joint Review Board consisting of representatives from each taxing district and adoption of the Project Plan by the Plan Commission. The City has four open TIF Districts with a combined equalized incremental valuation of \$53.5 million. Annual reports are prepared for each district.

Property Acquisition

Each year the City acquires property for parks, storm drainage, and street right-of-way purposes. The acquisition process requires a determination of public need and review and approval by the Plan Commission, City Council and Waterway and Parks Commission when the acquisition involves parkland. When the acquisition involves the purchase of occupied premises, a Relocation Plan is developed and submitted to the Department of Commerce for approval. Major acquisition projects in recent years include:



Cathy Marohl researching a property acquisition

- ◆ West side of Forest Street between Madison Street and the City Shops for flood remediation. (This project was funded with Federal and State grants)
- ◆ Purchase of 110 acres for the Northwest Community Park & 67 acres for the Southeast Community Park
- ◆ Purchase of the Stokes-Mundt Funeral Chapel for trail right-of-way
- ◆ Purchase of 34 properties and 7.26 acres of vacant land for flood mitigation
- ◆ Acquisition of the Xcel Energy Property in the North Barstow Redevelopment District
- ◆ Acquired, demolished and resold the former Mt. Washington School for redevelopment
- ◆ Acquired 3.8 acres on Golf Road to incorporate into Fairfax Park
- ◆ Acquired 52 acres south of County Line Road and West of Jeffers Road from Gateway Development for park purposes
- ◆ Acquired a one-acre parcel on Mercury Avenue as a potential site for a future fire station
- ◆ Acquired and demolished former Walters Brewery site for future development

Other activities of Finance Administration include:

- ◆ Serving as financial advisor to the City Manager and City Council
- ◆ Administering overall financial policy
- ◆ Providing financial planning for the City's future
- ◆ Reviewing and approving contracts and leases
- ◆ Coordinating industrial revenue bond issues
- ◆ Maintaining budgetary compliance and internal control systems
- ◆ Maximizing revenue sources and developing alternative financing methods
- ◆ Monitoring loan portfolio
- ◆ Maintaining escrow accounts
- ◆ Facilitating outside organization requests

Financial Services Operation Highlights
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The Financial Services Division is a combination of the former Customer Services, Elections, and Accounting Divisions. This division provides a variety of accounting and financial services for citizens, City Council and other City departments, including preparation and distribution of the annual financial audit, operating budgets, and other financial reports. Other activities include:

- | | |
|--|---|
| • Accounts Payable | • Property Tax Settlement and Reporting |
| • Accounts Receivable | • Records Management |
| • Budget Management | • Travel Policy Administration |
| • Cash and Investments Management | • Grant Reporting |
| • Chart of Accounts and General Ledger Maintenance | • Treasury |
| • Debt Management | • Elections |
| • Fixed Assets | • Utility Billing and Accounting |
| • Payroll Administration | |

Activities



Accounting Staff: Sue Fasching, Patty Keske, Victor Drost, Accounting Supervisor, Kathy Breault, Rose Adams and Julie Kircher (not pictured: Pat Hoepner and Vicki Franson)

Accounts Payable

All payments of invoices for the City of Eau Claire are centralized in the Accounts Payable section of the Accounting division. Approximately 180 checks are issued each week, with total payments averaging between \$2 and \$2.5 million. Prior to the issuance of any payments, a budget appropriation, award of contract and a purchase order must be completed. All payments are also reviewed for proper authorization and account numbers.

Accounts Receivable

The City sends invoices for a wide range of services, including ambulance, delinquent personal property tax, intergovernmental agreements and inter-departmental charges. City staff process approximately 2,000 invoices totaling about \$4 million each year. Billing for ambulance services is contracted to a private company, which works under the direction of the Accounts Receivable clerk.

Budget Management

Each year, operating and capital budgets are prepared for the City Manager and City Council's approvals. The budget process begins in June. Budget requests are reviewed and prioritized by a budget team, then sent to the City Manager. After the City Manager completes his review, a recommended budget is sent to the City Council for public discussion and the Council approval. Once approved, the property tax rate can be determined.

Cash and Investment Management

Cash and investments are managed on a daily basis to assure that sufficient funds are on hand to meet the obligations of the City. Current cash requirements are projected by anticipating revenues from taxes, grants, investment earnings, and payments for payroll, debt, construction and operations. Cash balances range between \$10 - \$36 million and are fully collateralized.

Investment balances range from \$52 - \$67 million. All funds are invested under guidelines from the City Council contained in the Investment Policy.

Chart of Accounts and General Ledger Maintenance

The City utilizes a standard chart of accounts for all departments. The accounts must meet state and federal reporting requirements, and are integrated into many subsidiary systems. The chart of accounts is maintained daily and a published copy is updated annually. The general ledger and subsidiary revenue and expense ledgers utilize nearly 6,300 accounts to track and record all financial transactions, including budgets, receipts and payments.

All transactions posted to the City's financial system are reviewed and reconciled prior to the annual audit. The audit is conducted by an independent CPA firm, in cooperation with the Financial Services division. The published financial report is submitted to various state and federal agencies, and is used to determine compliance with grant programs and debt requirements.

Debt Management

Long-term debt obligations of the City include 59 issues with an outstanding balance of \$73 million. The debt will be retired by future property tax levies accumulated in the debt service fund, by tax increments generated by the TID districts and by utility user fees. Debt payments, including principle & interest, which are projected to total \$9.5 million in 2007, are made on April 1 and October 1 each year. The Accounting division is responsible for the accuracy of the City's debt obligations, and for reporting to federal debt repositories, financial consultants, holders of City bonds and others interested in the City's debt position.

Fixed Assets

Fixed assets are defined as all property of the City that has a useful life of more than a year and a value of over \$5,000. A record is created when the asset is purchased, constructed or donated, complete with all supporting documentation. Physical inventories are taken annually to maintain accurate records and assure proper care and utilization of the property. Asset records are maintained for the life of the asset.

At the end of 2005, approximately \$154 million of assets were recorded, which is an increase of \$7 million over 2004. This significant increase is a direct result of accounting changes required by GASB Statement No. 34, which was implemented in 2003. GASB is a private sector organization formed in 1984 to establish financial accounting and reporting standards for state and local governments. Statement No. 34 was developed to make financial reports easier to understand and more useful for oversight bodies, investors and citizens. Governments now need to report all capital and infrastructure assets, such as roads, bridges, storm sewers, etc., in the

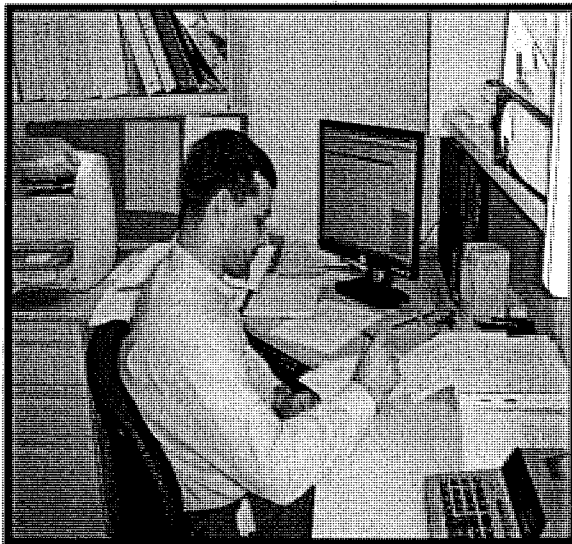
government-wide financial statements. The City's Accounting staff has put a significant effort towards implementing GASB 34 and its ongoing reporting requirements.

Payroll Administration

Payroll covers a wide range of responsibilities including producing checks for approximately 600 permanent and nearly 800 temporary employees on a weekly and biweekly basis. Payments for employee wages and other related costs amount to over \$31 million and account for more than two thirds of the citywide operating budget. Other duties include reporting and depositing state and federal withholding tax, deferred compensation and retirement plan contributions, union dues and many other deduction and benefit plans. A major responsibility is maintenance of a complex software system that must accommodate 13 different bargaining units and a variety of state and federal regulations in an environment that is constantly changing.



Julie Kircher processes the City payroll



Victor Drost calculating property tax settlement

Property Tax Settlement and Reporting

The property tax process begins mid-year with the preparation of the annual budgets and ends the following August with the final distribution of taxes collected. After passage of the budget by Council in November, the tax rates are calculated for the City and ten other taxing jurisdictions, including counties, schools and TIF districts. Special assessments and other charges are also added. The tax bills are distributed in December and collections continue through July 31 of the following year. In December, the 'Statement of Taxes' is filed with the State. Tax settlements are made to other taxing jurisdictions in January, February, April and August. Total tax collections within the city for 2005 taxes collectible in 2006 were approximately \$84 million.

Records Management

The various processes in the Accounting Division create many paper and electronic records that, by State Records Law, must be retained for 3, 7, 15 years or for life. Wherever possible, records are stored on microfiche or CD-ROM. Paper records are boxed by year and subject and include a disposal date.

Travel Policy Administration

Employees occasionally travel outside the city to receive training. The City's travel policy sets standards for payment of travel, seminar fees, meals and lodging. The policy also addresses the guidelines set by the Internal Revenue Service for the tax treatment of reimbursed employee expenses. Travel statements are submitted prior to and after travel and are reviewed for completeness and compliance.

Grant Reporting

The City receives a variety of federal, state and local grants, including funding for additional police and fire services, water quality management, street construction and economic development. Currently there are 40 active grants for a total grant and local match amount of over \$8.8 million. Each grant has specific reporting requirements and many run more than a year. Accounting staff works with other departments to track costs and prepare periodic grant reports. They also assist in preparing an annual audit of all major grants by the City's independent auditor.



Treasury Staff: Peggy Frank, Deb Hams, Cheryl Brunner, Carol Schumacher and Cindy Anderson

Treasury

The Treasury office provides a central location for the collection of water, sewer, and storm water bills, tenant rents on behalf of the Housing Division, business licenses, and other City payments including the processing of ACH deposits. This office also issues licenses and permits for the City and Health Department.



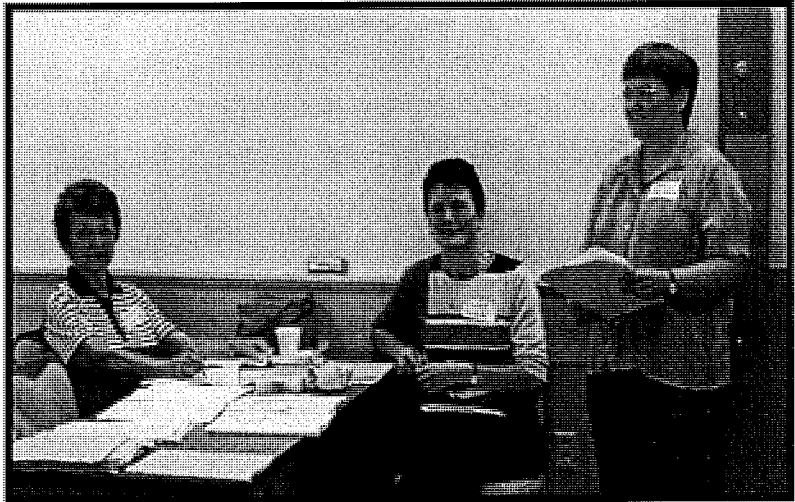
Peggy Frank entering customer payments



Cheryl Brunner processing business licenses

Elections

The City Elections Office is part of the Financial Services Division. The Elections staff is responsible for the administration of all elections that take place within the City. There are 39 wards located at 19 different polling places throughout the City of Eau Claire. Approximately 250 election officials are trained and work during the election season. The City owns and maintains an optical scan vote counting system and is converting its voter registration records to the SVRS



City Clerk, Donna Austad and Election Clerk, Carol Schumacher train Election Inspectors.

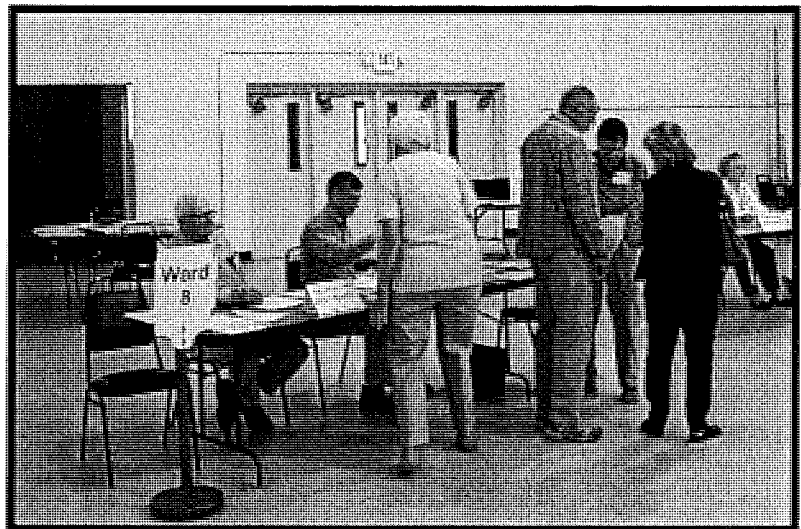
(State-wide Voter Registration System), which includes information on more than 50,000 City voters. Four elections are scheduled during the even numbered years and two elections are scheduled during the odd numbered years. The election officials (poll workers) play a crucial role in the election process. During a busy Presidential Election Day, the 200-250 poll workers will assist over 32,000 voters. On Election Day, election officials start work at 6:00 a.m. and finish about 9:30 p.m.



Election Inspector Training

Preparation for an election includes:

- ◆ Preparing ballot information
- ◆ Training, scheduling and supervising election officials
- ◆ Registering new voters, updating the voter registration list
- ◆ Providing election information and identifying voting and aldermanic districts
- ◆ Administering the absentee ballot system
- ◆ Accumulating and certifying vote totals



Citizens taking part in the September 12th election at the Ward 8 polling site

Utility Billing and Accounting

The Utility Billing office calculates and produces water, sewer, and storm water utility bills and answers citizens' questions regarding utility service. This office prepares all utility financial statements and submits the annual financial report to the Public Service Commission of Wisconsin (PSC). Other responsibilities include determining rates for the water, sewer, and storm water utilities, filing the water rate applications with the PSC, and representing the utility in related matters before the PSC and the Utility Appeals Board.



Utility Billing Staff: Financial Services Supervisor, Tom Hoff, Julie Martin, Deann Kelly, Darlene Prissel and Sharon Jurjens

Assessing Operation Highlights

Assessing, a division of the Finance Department, ensures that all taxable properties in the City are assessed fairly and equitably as of January 1 of each year. The property assessment function is an annual process. Assessments are reviewed and changes are made each year to account for new construction, remodeling, or economic influences to properties. A reassessment of all property typically occurs every three years. During a citywide reassessment, new values are determined for all properties.

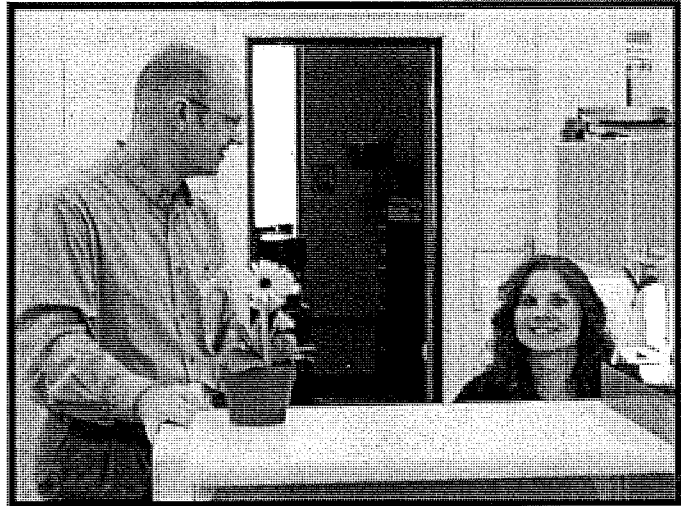
Statistics - Property Valuations

	<u>2006 Budget</u>	<u>2007 (est) Budget</u>
<u>Real Estate</u>		
Residential	\$ 2,318,342,400	\$ 2,359,742,600
Commercial	1,132,142,800	1,170,773,300
Manufacturing	138,617,300	132,656,000
Agricultural	37,800	189,000
Total	3,589,140,300	3,663,360,900
<u>Personal Property</u>		
City	113,661,200	116,172,700
Manufacturing	16,323,600	16,231,000
Total	129,984,800	132,403,700
Total Value	\$ 3,719,125,100	\$ 3,795,764,600
<u>Total Properties</u>		
Real Estate	22,674	22,920
Personal Property	2,290	2,250

Activities

Annual Assessment: Real & Personal Property

The Assessing division is responsible for the annual assessment of approximately 22,900 parcels of real estate, 2,200 personal property accounts, and 600 mobile homes. These annual assessments provide the basis for the distribution of the tax levy to individual properties. Lending institutions, appraisers, realtors and insurance brokers also refer to the property assessment records.



Todd Bohrer and Becky Hraban – Assessing Dept.

Triennial Reassessment

Citywide reassessments are necessary to ensure uniformity and equity in the assessment process. In the year of a reassessment, all property valuations are changed to represent fair market value. Reassessments are based on existing records or records that have been revised as a result of field reviews.

Other activities of the Assessing Division include:

- ◆ Compile and file annual reports with the Wisconsin Department of Revenue for equalization and TIF district incremental values
- ◆ Administer payment in lieu of tax valuation and billing for certain exempt properties
- ◆ Review exemption requests to determine compliance with state statutes
- ◆ Provide appraisal reviews for other City divisions including Finance Administration and the Housing Authority
- ◆ Serve as an information resource for realtors, property owners, appraisers, and lenders. Records maintained include property age and characteristics, site dimensions, and property legal descriptions

HUMAN RESOURCES

The Human Resources Department is responsible for administering the City's personnel policies, conducting labor negotiations, administering employee benefits and pay, recruiting employees, coordinating the City's risk management program and implementing the City's purchasing policies. Human Resources provides the people, equipment and supplies for all front-line city operations.

The City of Eau Claire Human Resources Department consists of 2 divisions:

- ◆ Personnel Administration
- ◆ Purchasing

Programs & Services

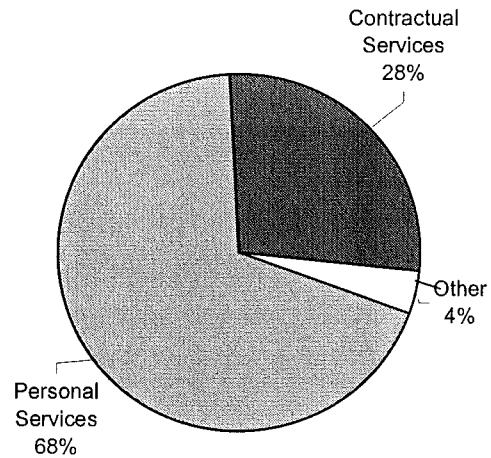
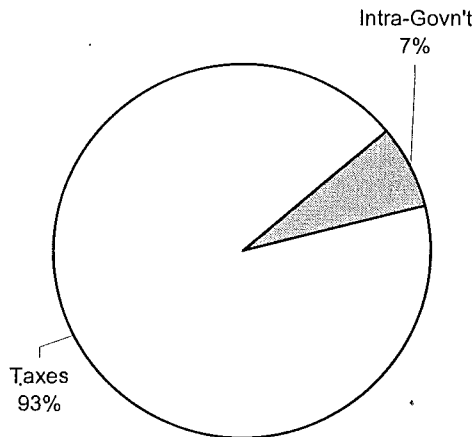
- ◆ Recruitment and pre-employment testing
- ◆ Labor Relations
- ◆ Administration of employee benefits and pay
- ◆ Purchasing and procurement



Jan Dole providing benefit assistance

Overview of Revenues and Expenditures

	2005 <u>Actual</u>	2006 <u>Adopted Budget</u>	2007 <u>Proposed Budget</u>	<u>% Change</u>
Revenues				
Intragovernmental Service	\$ 49,704	\$ 52,473	\$ 54,014	3%
Gen. Purpose (tax) Rev.	<u>631,977</u>	<u>675,327</u>	<u>688,886</u>	2%
Total Revenues	<u>\$ 681,681</u>	<u>\$ 727,800</u>	<u>\$ 742,900</u>	2%
Expenditures				
Personal Services	\$ 466,660	\$ 498,100	\$ 509,500	2%
Contractual Services	185,881	202,000	205,300	2%
Utilities	3,936	3,400	3,400	0%
Fixed Charges	2,200	2,200	2,200	0%
Materials & Supplies	<u>23,004</u>	<u>22,100</u>	<u>22,500</u>	2%
Total Expenditures	<u>\$ 681,681</u>	<u>\$ 727,800</u>	<u>\$ 742,900</u>	2%



Budget Overview

EXPENDITURES

CONTRACTUAL SERVICES

Advertising, lab/medical expense & recruiting expense are an integral component of the employee selection & retention process.

Expenditures by Division

Personnel Administration

	<u>2005 Actual</u>	<u>2006 Budget</u>	<u>2006 6 Month Actual</u>	<u>2006 Projection</u>	<u>2007 Budget</u>
Personal Services	\$ 329,963	\$ 344,900	\$ 160,028	\$ 343,400	\$ 358,200
Contractual Services	140,055	153,400	100,465	153,400	155,800
Utilities	2,652	1,700	1,167	1,700	1,700
Fixed Charges	1,400	1,400	700	1,400	1,400
Materials & Supplies	10,561	10,200	1,824	10,200	10,400
Total Expenditures	<u>\$ 484,631</u>	<u>\$ 511,600</u>	<u>\$ 264,184</u>	<u>\$ 510,100</u>	<u>\$ 527,500</u>

Purchasing

	<u>2005 Actual</u>	<u>2006 Budget</u>	<u>2006 6 Month Actual</u>	<u>2006 Projection</u>	<u>2007 Budget</u>
Personal Services	\$ 136,697	\$ 153,200	\$ 67,452	\$ 152,500	\$ 151,300
Contractual Services	45,826	48,600	5,531	49,100	49,500
Utilities	1,284	1,700	584	1,700	1,700
Fixed Charges	800	800	400	800	800
Materials & Supplies	12,443	11,900	6,466	11,400	12,100
Total Expenditures	<u>\$ 197,050</u>	<u>\$ 216,200</u>	<u>\$ 80,433</u>	<u>\$ 215,500</u>	<u>\$ 215,400</u>

Staffing

Personnel Administration

	2005	2006	2007
Director of Human Resources/Risk Manager	1.00	1.00	1.00
Assistant to Director of Human Resources	1.00	1.00	1.00
Human Resources Secretary	1.00	1.00	1.00
Personnel Technician	1.00	1.00	1.00
Benefit Specialist	1.00	1.00	1.00
	<u>5.00</u>	<u>5.00</u>	<u>5.00</u>
Total FTE Positions	<u>5.00</u>	<u>5.00</u>	<u>5.00</u>

Purchasing

	2005	2006	2007
Buyer	1.00	1.00	1.00
Purchasing Technician	1.00	1.00	1.00
Mail and Duplicating Clerk	0.50	0.50	0.50
	<u>2.50</u>	<u>2.50</u>	<u>2.50</u>
Total FTE Positions	<u>2.50</u>	<u>2.50</u>	<u>2.50</u>

Authorized personnel are reported as the number of full-time equivalent (FTE) positions at the beginning of the budget year.

Personnel Administration Operation Highlights

- ◆ Provide administrative support for the Police and Fire Commission and Affirmative Action Committee
- ◆ Process over 2,500 applications annually
- ◆ Conduct all employee recruitments
- ◆ Maintain all employee personnel records
- ◆ Administer all employee and retiree fringe benefits and pay plans
- ◆ Administer City personnel policies
- ◆ Conduct negotiations with 7 bargaining groups
- ◆ Administer the City drug and alcohol testing program
- ◆ Coordinate employee training
- ◆ Conduct pre-employment written and physical testing



Shelley Waughtal and Noli Hadt at the front desk of the Human Resources/Purchasing Department

Purchasing Operation Highlights

Purchasing

- ◆ Procurement of supplies and services for 70 to 80 major projects annually in excess of \$30 million
- ◆ Procurement for Capital Improvement Program at an average of \$15 million annually
- ◆ Process 2,500 purchase orders annually
- ◆ Administer annual auction of excess equipment

Mail and Duplicating

- ◆ Provide postal and shipping services
- ◆ Process 130,000 pieces of mail annually
- ◆ Duplicate 1,600,000 copies
- ◆ Maintain paper inventories
- ◆ Administer office supply contract valued at \$45,000



Bikes to be sold at City Auction

Photo courtesy of Leader-Telegram

COMMUNITY DEVELOPMENT

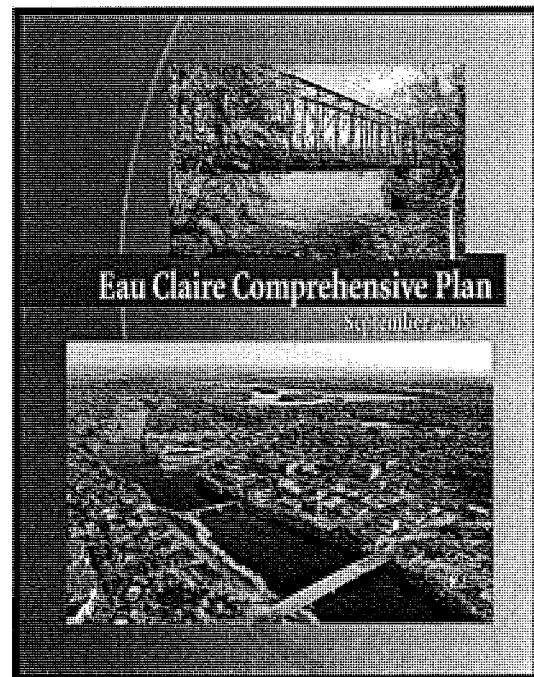
The Planning and Inspections Divisions are part of the Community Development Department and are located in City Hall, 203 S. Farwell Street. The Planning Division is responsible for community and neighborhood planning, zoning, development review, historic preservation, and annexations. The Inspections Division is responsible for enforcing all city and state codes and ordinances pertaining to construction and remodeling, zoning, signs, and other land use permits. Inspections also work with the Health and Fire Departments in enforcing property maintenance related codes.

The City of Eau Claire Community Development Department consists of 4 divisions:

- ◆ Planning
- ◆ Inspections
- ◆ Economic Development
- ◆ CDBG/Housing

Programs & Services

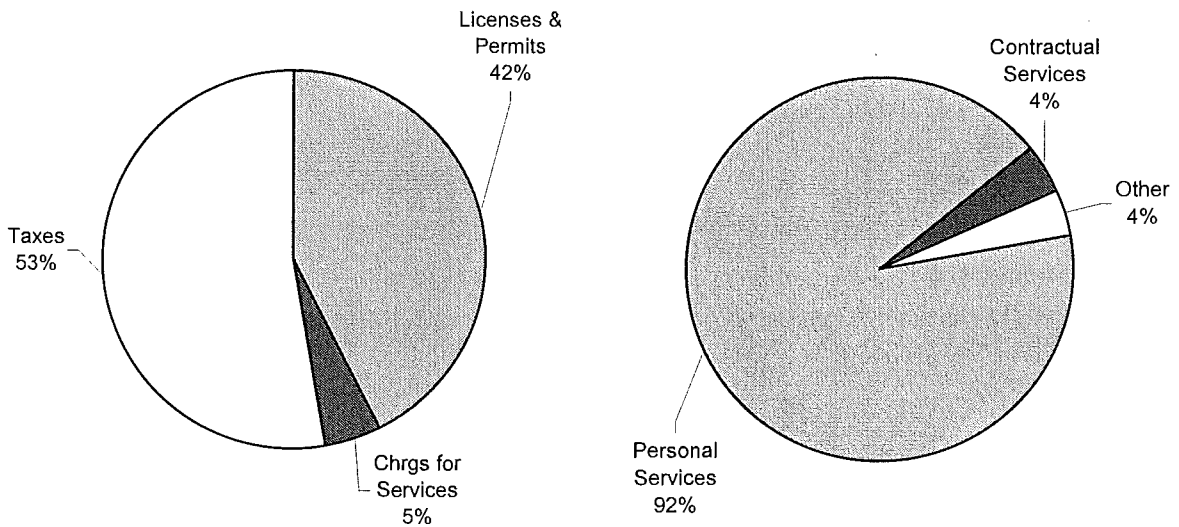
- ◆ Comprehensive Planning
- ◆ Development Codes
- ◆ Development Review
- ◆ Inspections
 - Building
 - Plumbing
 - Electrical
 - Heating
 - Signs
 - Zoning Ordinance
 - Others
- ◆ Code Enforcement
- ◆ Board and Associations
 - Staff Support



Comprehensive Plan

Overview of Revenues and Expenditures

	2005 <u>Actual</u>	2006 <u>Adopted Budget</u>	2007 <u>Proposed Budget</u>	<u>% Change</u>
Revenues				
Licenses & Permits	\$ 526,107	\$ 497,500	\$ 503,600	1%
Charges for Services	46,472	54,000	55,200	2%
Gen. Purpose (tax) Rev.	<u>542,014</u>	<u>630,700</u>	<u>627,300</u>	-1%
Total Revenues	<u>\$ 1,114,593</u>	<u>\$ 1,182,200</u>	<u>\$ 1,186,100</u>	0%
Expenditures				
Personal Services	\$ 1,041,958	\$ 1,088,400	\$ 1,090,900	0%
Contractual Services	32,967	47,100	47,900	2%
Utilities	5,787	6,300	6,400	2%
Fixed Charges	12,740	12,900	12,900	0%
Materials & Supplies	<u>21,141</u>	<u>27,500</u>	<u>28,000</u>	2%
Total Expenditures	<u>\$ 1,114,593</u>	<u>\$ 1,182,200</u>	<u>\$ 1,186,100</u>	0%



Budget Overview

REVENUES

CHARGES FOR SERVICES

Licenses & Permits revenues include fees for permit approvals and associated inspections for development activity.

EXPENDITURES

PERSONAL SERVICES

As part of the Two-Year Budget Plan, the Inspection Services Zoning Administrator position is eliminated. A half-time inspector has been added.

CONTRACTUAL SERVICES

The Wisconsin Department of Agriculture, Trade and Consumer Protection charges the City for Weights and Measures services. This expenditure for Weights and Measures is offset by charges to the user and is included in the 2007 budget.

Expenditures by Division

Planning

	<u>2005 Actual</u>	<u>2006 Budget</u>	<u>2006 6 Month Actual</u>	<u>2006 Projection</u>	<u>2007 Budget</u>
Personal Services	\$ 456,136	\$ 460,200	\$ 215,913	\$ 458,000	\$ 497,900
Contractual Services	10,392	12,200	7,129	12,200	12,400
Utilities	2,236	1,900	993	1,900	1,900
Fixed Charges	1,600	1,600	800	1,600	1,600
Materials & Supplies	13,058	16,700	2,437	16,700	17,000
Total Expenditures	<u>\$ 483,422</u>	<u>\$ 492,600</u>	<u>\$ 227,272</u>	<u>\$ 490,400</u>	<u>\$ 530,800</u>

Inspections

	<u>2005 Actual</u>	<u>2006 Budget</u>	<u>2006 6 Month Actual</u>	<u>2006 Projection</u>	<u>2007 Budget</u>
Personal Services	\$ 585,822	\$ 628,200	\$ 292,350	\$ 625,000	\$ 593,000
Contractual Services	22,575	34,900	22,371	34,900	35,500
Utilities	3,551	4,400	1,636	4,400	4,500
Fixed Charges	11,140	11,300	5,860	11,300	11,300
Materials & Supplies	8,083	10,800	1,241	10,800	11,000
Total Expenditures	<u>\$ 631,171</u>	<u>\$ 689,600</u>	<u>\$ 323,458</u>	<u>\$ 686,400</u>	<u>\$ 655,300</u>

Staffing

Development Services	2005	2006	2007
Director of Community Development	1.00	1.00	1.00
Community Development Secretary	1.00	1.00	1.00
Development Services Administrator	1.00	1.00	1.00
Project Coordinator	1.00	1.00	1.00
Associate Planner	1.00	1.00	1.00
Administrator, Inspection & Zoning	1.00	1.00	-
Inspectors:			
Building and Land Use	1.00	1.00	1.00
Building, Heating, & Asst. Electrical	1.00	1.00	1.00
Plumbing	1.00	1.00	1.00
Heating, Plumbing, & Asst. Building	1.00	1.00	1.00
Electrical & Asst. Mechanical	1.00	1.00	1.00
Part-time Inspector	-	-	0.50
Code Compliance	1.00	1.00	1.00
Inspections Technician	1.00	1.00	1.00
	<hr/>	<hr/>	<hr/>
Total FTE Positions	<u>13.00</u>	<u>13.00</u>	<u>12.50</u>

Authorized personnel are reported as the number of full-time equivalent (FTE) positions at the beginning of the budget year.

Planning Operation Highlights

Boards and Associations

Planning and Inspections provides direct support (including hearing and property notices, meeting presentations, agendas and minutes, and application reviews and reports) to city boards and community organizations.

◆ City Boards and Commissions

- Plan Commission (twice monthly)
- Board of Zoning Appeals (monthly)
- Redevelopment Authority (monthly)
- Waterways Commission (monthly)
- Landmarks Commission (monthly)
- Building Code Committee (as needed)
- Heating Examiners and Appeals Board (as needed)

◆ Neighborhood Associations

- | | |
|-----------------------------------|--------------------------------|
| ▪ Airport Neighborhood | ▪ Buffington Neighborhood |
| ▪ East Hamilton Neighborhood | ▪ East Hill Neighborhood |
| ▪ Historic Randall Park | ▪ Mt. Washington Neighborhood |
| ▪ North River Fronts Neighborhood | ▪ North Side Hill Neighborhood |
| ▪ Old Wells Road Neighborhood | ▪ Otter Creek Neighborhood |
| ▪ Runway Avenue Neighborhood | ▪ Third Ward Neighborhood |
| ▪ Upper Westside Neighborhood | ▪ Westridge Neighborhood |
| ▪ West Riverside Neighborhood | |

◆ Business Associations

- Downtown BID (monthly)
- West Grand Avenue BID (monthly)
- Water Street BID (monthly)
- North Barstow/Medical BID (monthly)
- Downtown Eau Claire Inc. (DECI) (monthly)

Activities

Statutes and Codes

- ◆ Wisconsin state statutes require a city to adopt a master plan for the overall growth and development of the community. Eau Claire's Comprehensive Plan is a continuous program of monitoring development activity and updating plans as needed.
- ◆ Various codes have been adopted by the City Council that regulate the growth and development of the city. Planning and Inspections staff maintains these codes in accordance with state law and local development needs.



Development review

Services

- ◆ Provide development review assistance to developers, applicants, and interested citizens.
- ◆ Provide written review reports to city boards and commissions on over 200 formal applications annually.
- ◆ Prepare ordinance revisions for development related codes.
- ◆ Prepare and update community and neighborhood plans, including:
 - Comprehensive Plan
 - Downtown Plan
 - Parks and Waterways Plan
 - Carson Park Plan
 - Historic Preservation Plan
 - West Side Neighborhood Plan
 - North River Fronts Neighborhood Plan
 - North Side Hill Neighborhood Plan
 - Water Street Commercial District Plan
 - Third Ward Neighborhood Plan

- ◆ Provide assistance and information to citizens concerning development proposals, protest petitions, and community planning.
- ◆ Issue over 4,500 permits and conduct over 14,000 inspections annually.
- ◆ Complete over 800 inspections annually on municipal ordinance violations.
- ◆ Prepare the annual Development Map and Report and permit/fee summary report.
- ◆ Respond to 20,000 citizen requests for information annually.

Development Review Activity						
	Total	Rezoning	Conditional Use	Site Plan	Appeal	Plats
2006 (June)	80	20	21	25	3	11
2005	171	30	37	68	15	21
2004	145	28	35	64	9	9
2003	168	58	36	58	4	12
2002	161	34	32	66	9	20
2001	154	33	39	58	14	10
2000	186	38	49	65	18	16
1999	173	42	26	70	23	12
1998	207	43	49	82	27	8
1997	188	39	53	68	19	9
1996	179	43	32	69	28	7
1995	190	37	47	62	31	13
1994	175	38	46	66	20	5
1993	149	29	32	60	21	7
1992	127	24	31	48	21	3
1991	129	19	37	34	34	5

Inspections Operation Highlights

Building Inspection Services provides plan examinations and site inspection services for construction projects. Community Development Services provides a “one stop shop” service to persons needing information or permits for a development or construction activity. A permit issued is equivalent to about 3 inspections for all projects. Permits issued for construction seasons are provided below:

	Permits Issued						
	Est. Insp.	Building	Electrical	Plumbing	Heating	Others	Total Permits
2006 (as of June)	5,300	630	425	351	374	88	1,868
2005	12,000	1,175	877	713	918	183	3,866
2004	13,700	1,375	959	936	1,130	147	4,547
2003	14,124	1,510	981	950	1,134	184	4,759
2002	13,038	1,340	920	840	1,051	190	4,341
2001	14,322	1,443	1,014	1,014	1,102	201	4,774
2000	14,700	1,479	1,207	964	1,155	207	5,012
1999	14,000	1,431	991	834	1,157	174	4,587
1998	14,388	1,516	1,062	888	1,117	213	4,796
1997	13,821	1,441	944	891	1,111	272	4,659
1996	13,473	1,472	953	790	1,064	212	4,491
1995	13,281	1,321	924	820	1,144	218	4,427
1994	12,648	1,341	860	732	1,092	191	4,216
1993	12,195	1,121	862	833	1,080	169	4,065
1992	11,106	996	809	749	965	183	3,702

Revenues

Fees collected by the Inspection Services Division of the Department of Community Development include all permit fees and other miscellaneous service fees as established by City Council in City Code. Revenues for construction activity collected by year are:

2006 (June)	\$ 251,843	1998	\$ 438,467
2005	550,083	1997	366,513
2004	605,952	1996	366,658
2003	592,388	1995	435,638
2002	562,247	1994	381,963
2001	425,541	1993	291,333
2000	485,541	1992	259,471
1999	397,439	1991	213,529

PUBLIC WORKS

Programs & Services

Administration

- ◆ Manage, plan, and direct department operations.
- ◆ Coordinate plans and activities with public and governmental groups.
- ◆ Coordinate preparation of annual budget and capital improvement plan for the department.
- ◆ Maintain the records management system for the department.

The City of Eau Claire Public Works Department consists of 3 divisions:

- ◆ Administration
- ◆ Engineering
- ◆ Operations
 - Buildings and Grounds
 - Street Maintenance

Engineering

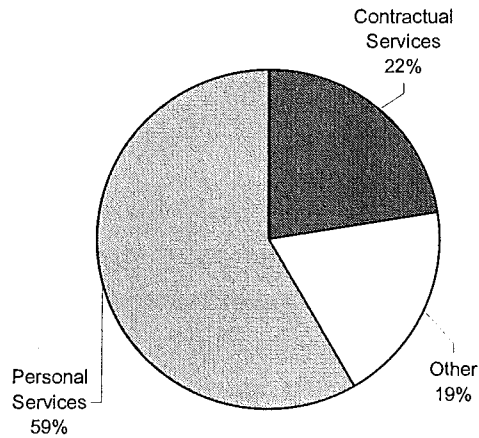
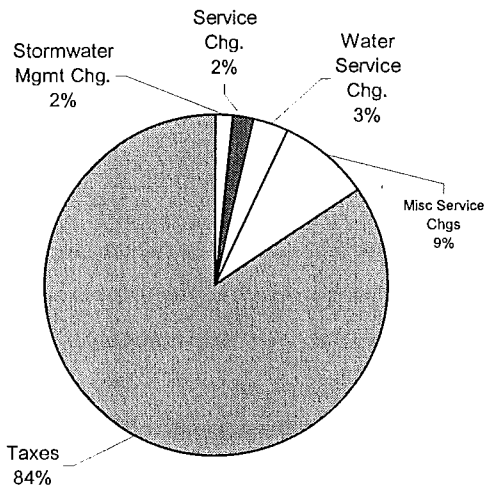
- ◆ Plan, design, inspect, and administer construction projects performed by and for the City.
- ◆ Record, compute, and coordinate the special assessment program.
- ◆ Update and maintain maps and records using the geographic information and computer mapping system.
- ◆ Provide planning assistance for subdivisions, commercial and industrial development, and future street and utility needs.
- ◆ Monitor development agreements for installation of utilities and streets in new subdivisions.
- ◆ Monitor and coordinate flood protection.
- ◆ Update and maintain the pavement management system.
- ◆ Provide technical assistance on infrastructure to other City departments and the public.

Operations

- ◆ Retain the value of City buildings and grounds through proper maintenance.
- ◆ Keep the availability and performance of building equipment at an optimum level.
- ◆ Supervise construction and remodeling projects.
- ◆ Maintain all streets, sidewalks, curbs and gutters.
- ◆ Provide an efficient program of winter snow and ice control to insure safe access for vehicles and pedestrians.
- ◆ Off-street maintenance including weed and turf control and the collection of litter.
- ◆ Maintenance and operation of traffic control including signals, signs, pavement markings, and street lighting.
- ◆ Assist in maintenance of storm water drainage facilities.

Overview of Revenues and Expenditures

	2005 <u>Actual</u>	2006 <u>Adopted Budget</u>	2007 <u>Proposed Budget</u>	<u>% Change</u>
Revenues				
Stormwater Mgmt Chg.	\$ 188,151	\$ 195,189	\$ 127,047	-35%
Sewer Service Chg.	172,186	178,373	165,337	-7%
Water Service Chg.	272,302	282,063	261,453	-7%
Transit Admin. Chg.	5,865	7,100	6,079	-14%
Other Service Chg.	86,229	74,520	73,800	-1%
Miscellaneous Charges	240,953	442,200	603,800	37%
Gen. Purpose (tax) Rev.	<u>6,252,265</u>	<u>6,706,755</u>	<u>6,685,884</u>	0%
Total Revenues	\$ <u>7,217,951</u>	\$ <u>7,886,200</u>	\$ <u>7,923,400</u>	0%
Expenditures				
Personal Services	\$ 4,242,094	\$ 4,624,800	\$ 4,615,900	0%
Contractual Services	1,619,686	1,763,100	1,778,600	1%
Utilities	740,799	813,300	832,900	2%
Fixed Charges	69,989	114,100	114,100	0%
Materials & Supplies	<u>545,383</u>	<u>570,900</u>	<u>581,900</u>	2%
Total Expenditures	\$ <u>7,217,951</u>	\$ <u>7,886,200</u>	\$ <u>7,923,400</u>	0%



Budget Overview

REVENUES

MISCELLANEOUS CHARGES

The miscellaneous revenue increase represents an additional \$146,600 transfer from the Stormwater Utility for street sweeping costs.

EXPENDITURES

PERSONAL SERVICES

As part of the Two-Year Budget Plan, a Survey Supervisor position has been eliminated from the budget. Also, an engineering position will now charge 50% of his time directly to the Storm Water Utility.

CONTRACTUAL SERVICES

The contractual services section of the Public Works Operations budget includes the annual seal coat program. Approximately 6 miles of streets will be seal coated in 2007 to extend the life of the asphalt pavement.

UTILITIES

The Public Works utility budget appropriates funding for the following areas. The first consists of the expenses to support the City's facilities including electricity, gas, telephone, water, sewer and garbage, budgeted in total at \$183,900. The second is for tipping fees of \$112,600 for the City's street cleaning debris. The third is electricity in the amount of \$39,800 for traffic signals. The final major expense is \$496,600 for electricity for the City's streetlights.

MATERIALS AND SUPPLIES

The major expenses in this category include sign materials totaling \$60,700 sand, salt and calcium chloride for snow and ice control totaling \$195,800 and bituminous material for street maintenance totaling \$116,000.

Expenditures by Division

Administration

	<u>2005 Actual</u>	<u>2006 Budget</u>	<u>2006 6 Month Actual</u>	<u>2006 Projection</u>	<u>2007 Budget</u>
Personal Services	\$ 261,778	\$ 197,100	\$ 109,756	\$ 196,100	\$ 202,300
Contractual Services	13,665	19,400	12,233	19,400	19,600
Utilities	3,797	3,800	1,667	3,800	3,900
Fixed Charges	1,100	1,100	550	1,100	1,100
Materials & Supplies	3,873	5,900	803	5,900	6,000
Total Expenditures	<u>\$ 284,213</u>	<u>\$ 227,300</u>	<u>\$ 125,009</u>	<u>\$ 226,300</u>	<u>\$ 232,900</u>

Engineering

	<u>2005 Actual</u>	<u>2006 Budget</u>	<u>2006 6 Month Actual</u>	<u>2006 Projection</u>	<u>2007 Budget</u>
Personal Services	\$ 1,128,011	\$ 1,440,700	\$ 537,405	\$ 1,413,900	\$ 1,344,200
Contractual Services	99,015	113,400	51,173	133,400	115,200
Utilities	5,347	5,800	2,611	5,800	5,900
Fixed Charges	19,400	19,400	9,700	19,400	19,400
Materials & Supplies	13,395	39,500	13,830	39,500	40,300
Total Expenditures	<u>\$ 1,265,168</u>	<u>\$ 1,618,800</u>	<u>\$ 614,719</u>	<u>\$ 1,612,000</u>	<u>\$ 1,525,000</u>

Operations

	<u>2005 Actual</u>	<u>2006 Budget</u>	<u>2006 6 Month Actual</u>	<u>2006 Projection</u>	<u>2007 Budget</u>
Personal Services	\$ 2,852,305	\$ 2,987,000	\$ 1,352,762	\$ 2,973,700	\$ 3,069,400
Contractual Services	1,507,006	1,630,300	655,938	1,705,300	1,643,800
Utilities	731,655	803,700	363,651	803,700	823,100
Fixed Charges	49,489	93,600	3,810	93,600	93,600
Materials & Supplies	528,115	525,500	166,211	555,500	535,600
Total Expenditures	<u>\$ 5,668,570</u>	<u>\$ 6,040,100</u>	<u>\$ 2,542,372</u>	<u>\$ 6,131,800</u>	<u>\$ 6,165,500</u>

Staffing

Administration

	2005	2006	2007
Public Works Director	1.00	1.00	1.00
Public Works Secretary	1.00	1.00	1.00
	<hr/>	<hr/>	<hr/>
Total FTE Positions	2.00	2.00	2.00
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Engineering

	2005	2006	2007
Deputy Director of Drainage & Development	1.00	1.00	-
Deputy Director of Engineering	1.00	1.00	-
Deputy City Engineer	-	-	2.00
Transportation Engineer	-	-	1.00
Project Engineer	1.00	1.00	1.00
Traffic Engineer	1.00	1.00	-
Engineering Services Manager	1.00	-	-
Survey Supervisor	1.00	1.00	-
Engineering Technician III	3.00	4.00	4.00
Engineering Technician II	1.00	1.00	1.00
Senior Technician - CADD	1.00	1.00	1.00
Engineering Technician/Administrative	1.00	1.00	1.00
Engineering Technician I	1.00	1.00	1.00
Clerk III	1.00	1.00	1.00
Engineering Aide II	1.00	1.00	1.00
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Total FTE Positions	15.00	15.00	14.00
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Staffing

Operations

	2005	2006	2007
Public Works Operations Administrator	1.00	1.00	-
Street Maintenance Manager	1.00	1.00	1.00
Building, Grounds, & Fleet Manager	-	-	1.00
Supervisor	3.00	3.00	3.00
Building Services Supervisor	1.00	1.00	1.00
Clerk III	1.00	1.00	1.00
Skilled Worker II	1.00	1.00	1.00
Heavy Equipment Operator	12.00	12.00	12.00
Skilled Worker I	2.00	2.00	2.00
Skilled Worker / Sign Shop	2.00	2.00	2.00
Skilled Worker / Sign Shop Painter	1.00	1.00	1.00
Custodian	7.00	7.00	7.00
Tandem Operator	4.00	4.00	4.00
Light Equipment Operator	9.00	9.00	9.00
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Total FTE Positions	<u>45.00</u>	<u>45.00</u>	<u>45.00</u>

Authorized personnel are reported as the number of full-time equivalent (FTE) positions at the beginning of the budget year.

Cross-divisional charges include:

- 50% of Storm Water Engineer's time is charged to Public Works Engineering
- 50% of one Deputy City Engineer's position is charged to Storm Water
- 25% of the Public Works Operations Administrator's position is charged to Transit and another 37.5% to Central Maintenance
- 50% of a Clerk III position assigned to Transit is charged to Public Works Operations
- 2.5 custodians are charged out to the Library and one to Central Maintenance

Engineering Division Operation Highlights

Primary Services

- ◆ 49 Projects designed, administered, monitored in 2005
- ◆ 250 Street Grades staked annually
- ◆ Special Assessment Program
- ◆ \$11.3 Million Annual Construction Program
- ◆ Sidewalk Repair Program
- ◆ Encroachments and street opening permits



Street & Utility Reconstruction



Pavement Management

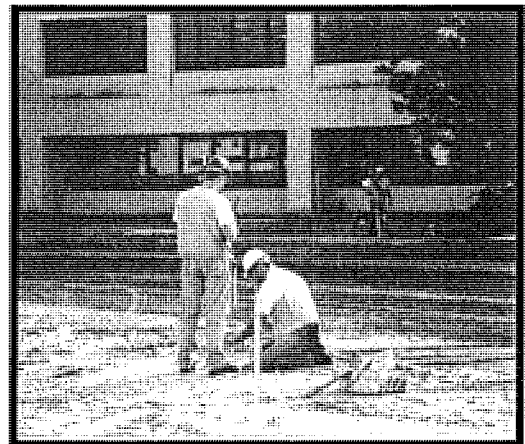
Support Services

- ◆ GIS & Utility Mapping
- ◆ Pavement Management System (Micro Paver)
-1/3 Streets inspected each year
- ◆ Development Agreements
- ◆ Site Plan Review
- ◆ Coordinate & Monitor Flood Protection
- ◆ Certified Survey Maps

Facilities

South Wing - Second Level City Hall (203 S. Farwell St.)

- ◆ 14 Intergraph/Microstation CADD Workstations
- ◆ 3 Geodimeter Total Station Survey Systems
- ◆ 2 Survey Vans
- ◆ 1 Survey Jeep
- ◆ 2 Full Size Plotters
- ◆ 1 Large Size Plain Paper Copier
- ◆ 1 Large Size Colored Copier/Scanner
- ◆ 5 Survey Levels
- ◆ 2 Laser Level
- ◆ Miscellaneous Testing, Surveying, & Drafting Equipment

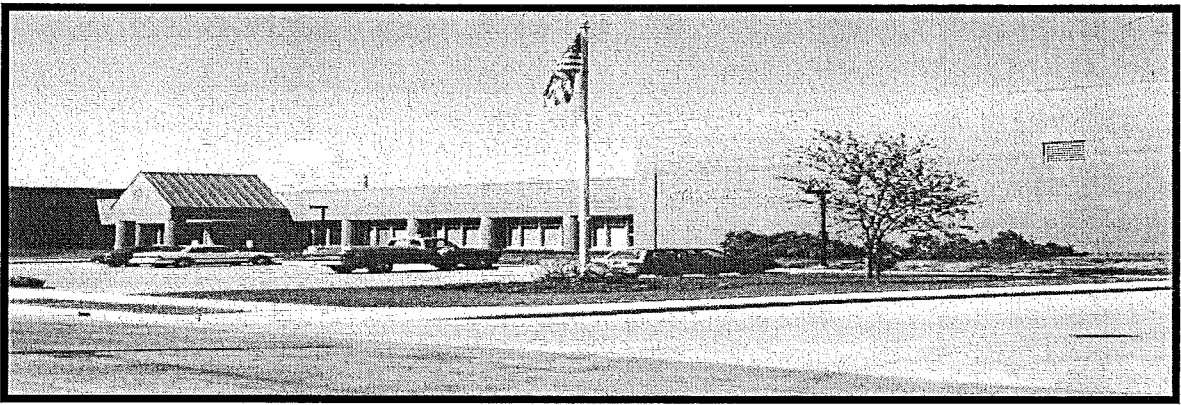


Survey Crew with Geodimeter

Public Works Operations Highlights

Buildings & Grounds

- ◆ Housekeeping – custodial
- ◆ Grounds maintenance
- ◆ Waste disposal & recycling
- ◆ Snow & ice control on public walkways
- ◆ Construction & renovation
- ◆ Pest control
- ◆ Plant maintenance
- ◆ Parking
- ◆ Signage
- ◆ Fire prevention and control



Central Maintenance Facility

Facilities

City Hall

(203 S. Farwell Street)

- ◆ 53,950 sq. ft. - 3 story building
- ◆ Built in 1916, remodeled in 1979

L.E. Phillips Library

(400 Eau Claire Street)

- ◆ 56,880 sq. ft. - 3 story building
- ◆ Built in 1976

Parks & Recreation Community Center

(1300 First Avenue)

- ◆ 33,840 sq. ft. - 3 story building
- ◆ Built in 1932

Central Maintenance Facility

(910 Forest Street)

Parks & Forestry Maintenance Building

(1040 Forest Street)

- ◆ 125,075 sq. ft. - 1 story building
- ◆ Built in 1954, remodeled in 1988

Public Works Operations Highlights

Street Maintenance Base of Operations

Central Maintenance Facility (910 Forest Street)

- ◆ Sign Shop
- ◆ Carpentry Shop
- ◆ Salt Storage Dome (2,000 tons)
- ◆ Storage yard for road maintenance materials and equipment



Sign shop

Traffic & Street Lighting Facilities

- ◆ 36 Traffic signals
- ◆ 9,000 Signs
- ◆ 2140 Street name signs
- ◆ 83 Miles of street centerline marking
- ◆ 270 Painted crosswalks
- ◆ 200 Pavement markings (arrows, school, etc.)
- ◆ 1,700 Street lights on main thoroughfares
- ◆ Sign Shop at Central Maintenance Facility

Activities

Seal Coating

- ◆ Extend life expectancy of street surface
- ◆ 7-10 miles sealed each year
- ◆ Administer contract for annual chip seal program
- ◆ Sweep streets following application
- ◆ Complete repairs and crack sealing prior to seal coat



Crack Sealing

- ◆ Annual Program
- ◆ 450,000 feet of cracks sealed per year
- ◆ Sealed before chip seal is applied



Crack Routing for Crack Sealing Program



Patching Crew

Street Patching

- ◆ "Patch line" (552-PATCH) gives citizens opportunity to report potholes
- ◆ On average, 5 crews used in the spring
- ◆ 5,500 tons of patch material used annually
- ◆ Up to 30 pieces of equipment used in the spring
- ◆ Permanent patches constructed throughout the summer



Street Sweeper

Street Sweeping

- ◆ Spring clean-up of sand and debris from winter maintenance operations
- ◆ 2 Full cycles in spring
- ◆ Multiple shifts employed
- ◆ 2 Mechanical sweepers and 3 vacuum sweepers used
- ◆ Minimum 1 full cycle in summer
- ◆ Fall sweeping - 1 full cycle
- ◆ 10,000 cu. yd. waste annually
- ◆ Sweep gravel after seal coating

Snow and Ice Control

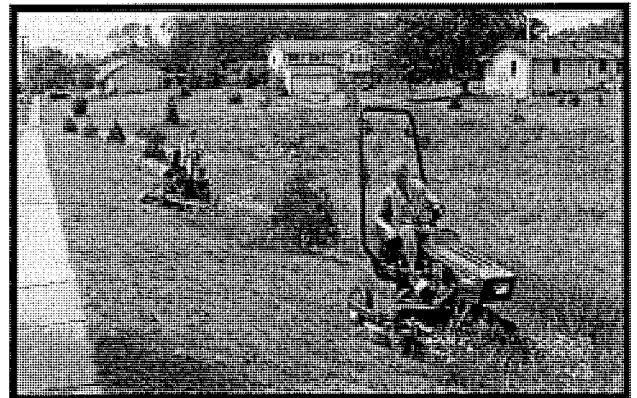
- ◆ 11 Ice control routes - 75 miles
- ◆ Ice control begins with first evidence of slippery conditions
- ◆ 16 Primary plow routes - 74 miles
 - Arterial streets
 - Hills and collector streets
 - Continuous until snow stops
- ◆ 29 Residential plow areas - 252 miles
 - Higher use streets plowed first
 - Two areas in each route, alternate starting location
 - Over 45 pieces of equipment used
- ◆ Haul snow from commercial areas and neighborhoods where sidewalk is directly adjacent to back of curb
- ◆ Remove snow from 17 bridges and overpasses
- ◆ Administer snow clearance from sidewalk ordinance
- ◆ Remove snow from designated public sidewalk, step locations, & islands



Snow plow with wing

Weed Control & Turf Maintenance

- ◆ Administer and enforce weed and long grass ordinance
- ◆ Cut non-compliance areas & bill property owners
- ◆ 190 Notices - annual average
- ◆ 23 Locations require City action annually
- ◆ 140 City owned properties mowed
- ◆ 200 Road right-of-way turf areas maintained
- ◆ 36 Detention/Retention Ponds maintained – 16 mowed



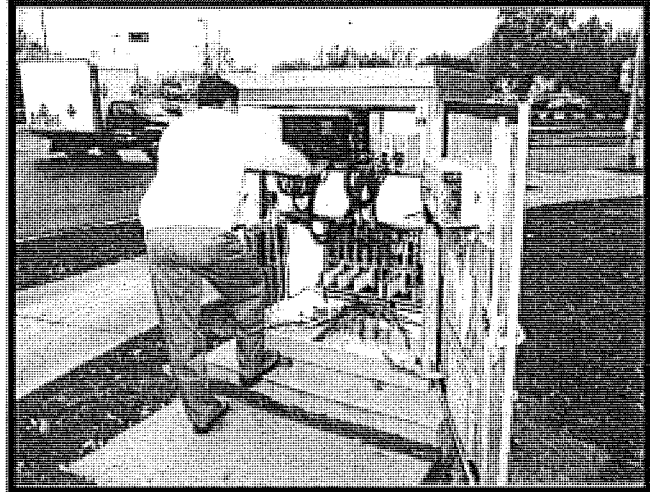
Mowing grass

Off-Street Maintenance

- ◆ 65 Locations collect litter
- ◆ 300 Dead animals picked up (annual average)
- ◆ Maintain 8 pedestrian tunnels
- ◆ 25 graffiti removals per year

Street Lighting

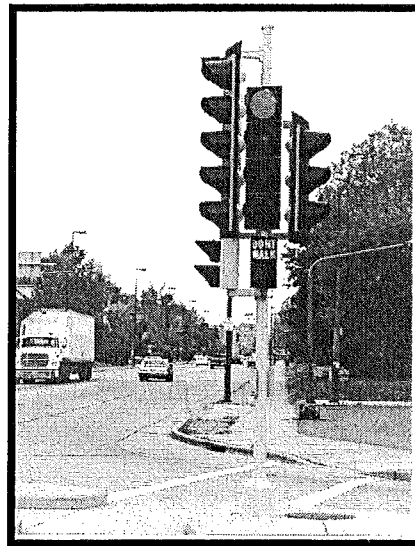
- ◆ 2,660 Street lights leased from Xcel Energy at \$25 per year plus electricity
- ◆ Residential lighting at intersections and 500 foot spacing
- ◆ 257 Decorative light poles
 - Downtown (City Center)
 - Water Street
 - Grand Avenue/First Avenue
 - Fifth Avenue/Bellinger Street
 - State Street
 - First Avenue
 - Bike Trail/River Trail



Traffic Engineer Programming Controller

Traffic Signals

- ◆ 36 Locations maintained by the City
- ◆ Signals on Hwy. 12 (Clairemont Ave.), Hwy. 53 (Hastings Way), Hwy. 93, Hwy. 37, and Hwy. 312 (North Crossing) maintained by WIS/DOT
- ◆ Electrical maintenance of signals performed by private contractor
- ◆ Traffic Engineer maintains signal controllers and timing



Traffic Signals at Farwell St. & Washington St.

Pavement Markings & Signs

- ◆ Paint crosswalks and centerlines annually
- ◆ Maintain and replace damaged or deteriorated signs
- ◆ Sign temporary detour route for construction
- ◆ Install new signs where directed by Council action



Crosswalk Painting

PARKS AND RECREATION

The Parks and Recreation Department is one of nine operating departments for the City. In addition to the four divisions in the General Fund, the department is also responsible for the operation of the Cemeteries, the Hobbs Municipal Ice Center, and the Fairfax Outdoor Pool.

The City of Eau Claire Parks and Recreation Department consists of 4 divisions:

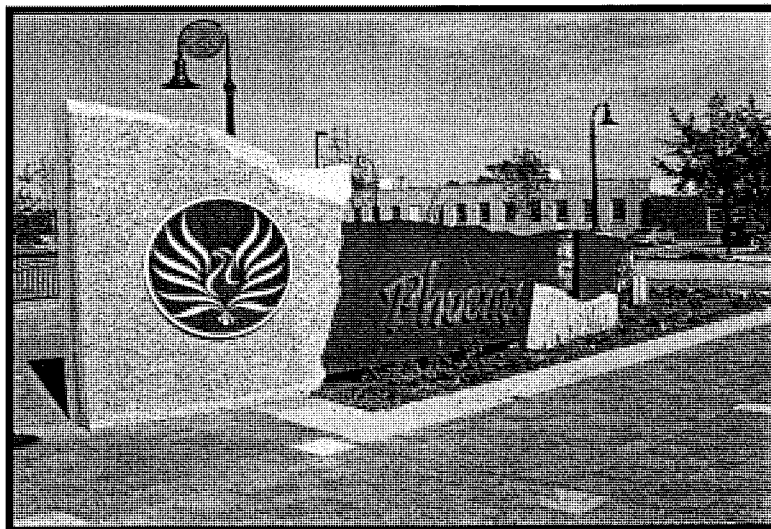
- ◆ Administration
- ◆ Park Maintenance
- ◆ Recreation
- ◆ Forestry & Cemeteries

Programs & Services

The Parks Maintenance Division is responsible for the maintenance and upkeep of all the community parks, neighborhood parks, neighborhood playgrounds, many publicly owned green spaces, as well as all of the City's recreation facilities, such as skating rinks and tennis courts.

The Recreation Division is responsible for providing a well-rounded, comprehensive offering of recreation programs for children, adults and families, as well as operating recreational facilities, such as Hobbs Ice Center and Fairfax Pool.

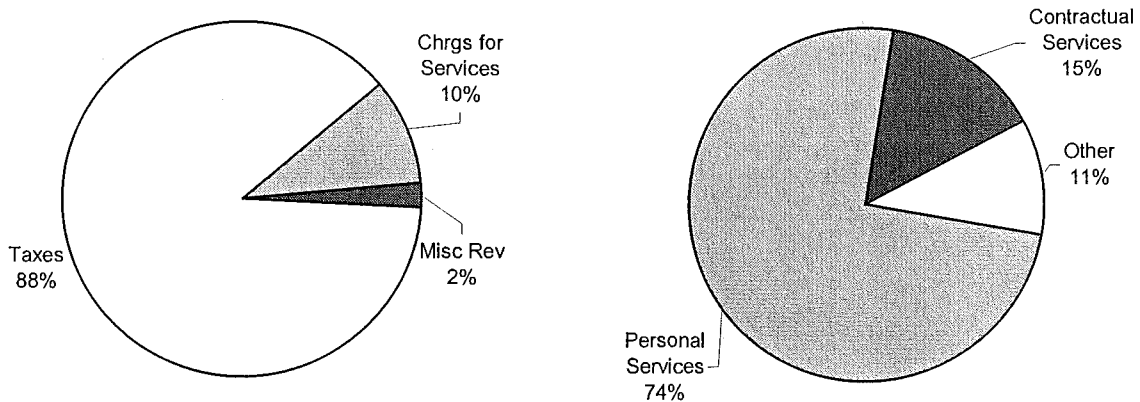
The Forestry Division is responsible for the upkeep of the urban forest. This includes all the trees in the City; however, the Forestry Division focuses mainly on the 40,000 boulevard trees. The Forestry Division is also responsible for the operation of the City cemeteries.



Phoenix Park Entrance

Overview of Revenues and Expenditures

	2005 <u>Actual</u>	2006 <u>Adopted Budget</u>	2007 <u>Proposed Budget</u>	<u>% Change</u>
Revenues				
Charges for Services:				
Pool Admission Fees	\$ 5,843	\$ 5,000	\$ 5,000	0%
Softball Fees	61,162	60,000	60,000	0%
Instructional Fees	229,888	242,600	230,000	-5%
Park Reimbursements	76,408	70,000	70,000	0%
WPRA Ticket Sales	870	700	700	0%
Other Recreation Fees	57,919	43,300	42,300	-2%
Miscellaneous Revenue	36,115	95,000	95,000	0%
Gen. Purpose (tax) Rev.	<u>3,451,292</u>	<u>3,619,800</u>	<u>3,731,400</u>	3%
Total Revenues	<u>\$ 3,919,497</u>	<u>\$ 4,136,400</u>	<u>\$ 4,234,400</u>	2%
Expenditures				
Personal Services	\$ 2,868,942	\$ 3,105,900	\$ 3,166,900	2%
Contractual Services	628,815	605,800	622,200	3%
Utilities	164,540	142,000	151,800	7%
Fixed Charges	50,875	56,300	56,300	0%
Materials & Supplies	<u>206,325</u>	<u>226,400</u>	<u>237,200</u>	5%
Total Expenditures	<u>\$ 3,919,497</u>	<u>\$ 4,136,400</u>	<u>\$ 4,234,400</u>	2%



Budget Overview

REVENUE

PARK REIMBURSEMENT

Rental agreements for the football and baseball stadiums will generate approximately \$45,000 in 2007.

Revenue for the Off-Leash Recreation area generated nearly \$10,000 in 2005 through the sale of annual and daily passes. The revenue is divided between two funds with 20% going to General Fund for maintenance and 80% going to the Parks and Recreation capital fund.

MISCELLANEOUS REVENUE

The Community Enhancement Fund makes a contribution to the General Fund in support of special events and trail maintenance. The 2007 contribution will be \$95,000.

EXPENDITURES

PERSONAL SERVICES

In 2005, the Parks and Recreation Department had 35.75 authorized full-time equivalent positions and 23 seasonal laborers in the General Fund. In addition to this, the Department hires 200-300 part-time people throughout the year. The majority of the part-time people work in the Recreation area as playground leaders, swim instructors and lifeguards.

CONTRACTUAL SERVICES

Contractual Services in the administrative account includes, among other items, the maintenance agreements for RecWare Registration software program and the annual cost for the July 4th fireworks. In Park Maintenance, the contractual services account includes equipment rental costs paid to Central Equipment for the Parks fleet, trash disposal costs, portable toilet service contract and electrical and irrigation service contracts. Recreation contractual services consist mostly of rental of facilities for the recreation programs.

UTILITIES

Electric costs are projected to increase 15%, or \$7,500, in 2007.

MATERIALS & SUPPLIES

Cost for materials and supplies are anticipated to increase \$10,800. The 2007 budget also includes \$7,600 for the annual replacement of equipment such as chain saws, mowers and trimmers.

Expenditures by Division

Administration

	<u>2005 Actual</u>	<u>2006 Budget</u>	<u>2006 6 Month Actual</u>	<u>2006 Projection</u>	<u>2007 Budget</u>
Personal Services	\$ 226,625	\$ 245,800	\$ 115,620	\$ 244,700	\$ 253,600
Contractual Services	45,909	70,400	23,839	71,100	67,100
Utilities	5,013	7,300	2,124	7,300	7,400
Fixed Charges	1,000	1,000	500	1,000	1,000
Materials & Supplies	19,744	20,100	7,136	20,100	20,500
Total Expenditures	<u>\$ 298,291</u>	<u>\$ 344,600</u>	<u>\$ 149,219</u>	<u>\$ 344,200</u>	<u>\$ 349,600</u>

Park Maintenance

	<u>2005 Actual</u>	<u>2006 Budget</u>	<u>2006 6 Month Actual</u>	<u>2006 Projection</u>	<u>2007 Budget</u>
Personal Services	\$ 1,814,325	\$ 1,871,800	\$ 842,757	\$ 1,863,500	\$ 1,901,600
Contractual Services	329,605	291,500	177,235	291,500	292,800
Utilities	152,362	129,300	49,464	129,300	138,300
Fixed Charges	30,564	34,500	11,603	34,500	34,500
Materials & Supplies	120,445	120,100	63,799	120,100	127,900
Total Expenditures	<u>\$ 2,447,301</u>	<u>\$ 2,447,200</u>	<u>\$ 1,144,858</u>	<u>\$ 2,438,900</u>	<u>\$ 2,495,100</u>

Expenditures by Division

Recreation Division

	<u>2005 Actual</u>	<u>2006 Budget</u>	<u>2006 6 Month Actual</u>	<u>2006 Projection</u>	<u>2007 Budget</u>
Personal Services	\$ 559,789	\$ 657,200	\$ 252,509	\$ 653,900	\$ 666,200
Contractual Services	149,458	146,200	55,114	146,300	144,000
Utilities	5,342	4,100	2,059	4,700	4,800
Fixed Charges	13,673	13,700	7,052	13,700	13,700
Materials & Supplies	57,766	76,700	33,326	76,000	77,100
Total Expenditures	<u>\$ 786,028</u>	<u>\$ 897,900</u>	<u>\$ 350,060</u>	<u>\$ 894,600</u>	<u>\$ 905,800</u>

Forestry Division

	<u>2005 Actual</u>	<u>2006 Budget</u>	<u>2006 6 Month Actual</u>	<u>2006 Projection</u>	<u>2007 Budget</u>
Personal Services	\$ 268,203	\$ 331,100	\$ 137,306	\$ 329,700	\$ 345,500
Contractual Services	103,843	97,700	62,123	107,700	118,300
Utilities	1,823	1,300	821	1,300	1,300
Fixed Charges	5,638	7,100	3,315	7,100	7,100
Materials & Supplies	8,370	9,500	13,556	34,500	11,700
Total Expenditures	<u>\$ 387,877</u>	<u>\$ 446,700</u>	<u>\$ 217,121</u>	<u>\$ 480,300</u>	<u>\$ 483,900</u>

Staffing

Administration

	2005	2006	2007
Director of Parks and Recreation	1.00	1.00	1.00
Parks and Recreation Secretary	1.00	1.00	1.00
Clerk III	1.00	1.00	1.00
Total FTE Positions	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>

Park Maintenance

	2005	2006	2007
Superintendent of Maintenance	1.00	1.00	1.00
Supervisor	2.00	2.00	2.00
Clerk II	0.75	0.75	0.75
Construction Skilled Worker	1.00	1.00	1.00
Mechanical Skilled Worker II	2.00	2.00	2.00
Skilled Worker-Pool Operator	-	1.00	1.00
Heavy Equipment Operator	1.00	1.00	1.00
Skilled Worker I	10.00	9.00	9.00
Stores Clerk	1.00	1.00	1.00
Semi-Skilled Worker	5.00	5.00	5.00
Landscape Technician	1.00	1.00	1.00
Total FTE Positions	<u>24.75</u>	<u>24.75</u>	<u>24.75</u>

Staffing

Recreation

	2005	2006	2007
Superintendent of Recreation	1.00	1.00	1.00
Program Supervisor	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>
Total FTE Positions	<u><u>3.00</u></u>	<u><u>3.00</u></u>	<u><u>3.00</u></u>

- 25% of one Program Supervisor's time is charged to the Outdoor Pool
- 25% of the Hobbs Program Supervisor's time is charged back to Recreation

Forestry

	2005	2006	2007
City Forester	1.00	1.00	1.00
Tree Trimmer II	1.00	1.00	1.00
Arborist	1.00	-	-
Arborist I	<u>2.00</u>	<u>3.00</u>	<u>3.00</u>
Total FTE Positions	<u><u>5.00</u></u>	<u><u>5.00</u></u>	<u><u>5.00</u></u>

- 50% of the City Forester's time is charged to the Cemetery

Authorized personnel are reported as the number of full-time equivalent (FTE) positions at the beginning of the budget year

Park Maintenance Operation Highlights

- Events occurring in our parks continue to increase each year. Sawdust City Days returned this year; combined with other events such as the Shrine Circus, Classic Softball Tournaments, the Fourth of July Celebration and Express Baseball, creates a very busy three-week period in Carson Park.
- The completion of Phoenix Park with the addition of the Phoenix Park Pavilion has provided our department with another quality facility to maintain. An additional full-time employee was added in mid-2005 and seasonal staff was also redirected to support the maintenance of Phoenix Park.
- Key to the success of maintaining this downtown park is finding a maintenance garage close to the park and providing the appropriate equipment to maintain the park.
- The football stadium continues to be well used. Events other than football are beginning to occur in the plaza area requiring more cleanup and restroom maintenance.
- As an outcome of seasonal staff cutbacks in 2006, the Park Maintenance Division initiated reduction in flower planting and mowing. To allow for flower planting, the Park Maintenance Division is initiating a volunteer program to enable groups and individuals to plant and maintain flowers, clean-up properties and perform minor maintenance of the park system.
- Donations to community parks continue to increase without much promotion. Overlook benches are becoming a popular way to memorialize loved ones. Phoenix Park offers a number of opportunities for donations from benches to public art.
- The Off-Leash recreation area continues to receive consistent use generating nearly \$10,000 in revenue per year.

Community Involvement

- Continued to get 10+ groups requesting to volunteer in Community Parks, primarily in the spring.
- Worked with and developed community support for Art-In-Phoenix Park program. A selection committee selected the first public art piece to be placed in Phoenix Park.
- Developed the content for the Heritage Walk in Phoenix Park. Two of the 9 markers describing the heritage of Phoenix Park area have been donated and installed.

Major Events

- 20 Major Community events in Carson Park in 2005 in addition to regularly scheduled activities.
- 51 total Special Events completed in 2005.

Activities

The Park Maintenance division maintains all parks, playgrounds, and recreation areas and manages the majority of the department's capital improvement projects.

Areas of Assignment

- ◆ 8 parks have maintenance personnel assigned full-time from April to September (2 at Owen Park; 1 at Rod and Gun Park; 1 at Riverview Park; 6 at Carson park; 1 at Mt. Simon Park; 1 at Fairfax Park, 1-2 at the Soccer Park and 1 at Phoenix Park)
- ◆ 4-8 maintenance personnel maintain athletic fields on a daily basis from April to November. One to two mowing crews are assigned on a daily basis from April to October
- ◆ Ball field maintenance includes: dragging, marking and painting foul lines
- ◆ Establishment of football and soccer fields at 3 middle and high schools
- ◆ Flooding 8 ice rinks throughout the city
- ◆ Cleaning 24 restroom facilities and 10 pavilions
- ◆ Maintenance of 16 modular play structures
- ◆ Maintenance of 18 shelter houses
- ◆ Garbage collection seven days a week from 250 waste receptacles
- ◆ Support to recreation programs
- ◆ Support to street snow plowing operation
- ◆ Harvesting weeds on Half Moon Lake, removing 1,000 cubic yards of weeds annually



*Carson Park
Football stadium*

Facilities

◆ **14 community and neighborhood parks:**

Owen Park
Riverview Park
Rod & Gun Park
Carson Park
Mt. Simon Park
Randall Park
Wilson Park

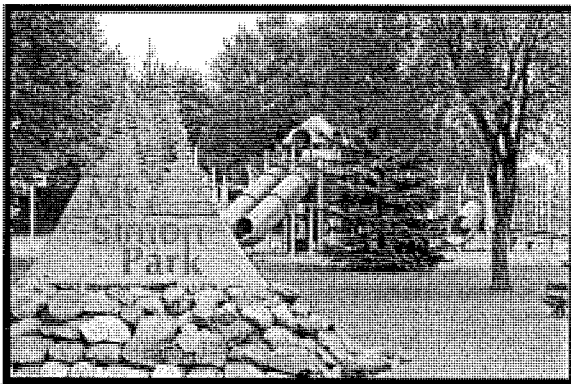
University Park
Fairfax Park
Jaycette Park
Soccer Park
SE Community Park
NW Community Park
Phoenix Park

Special Areas

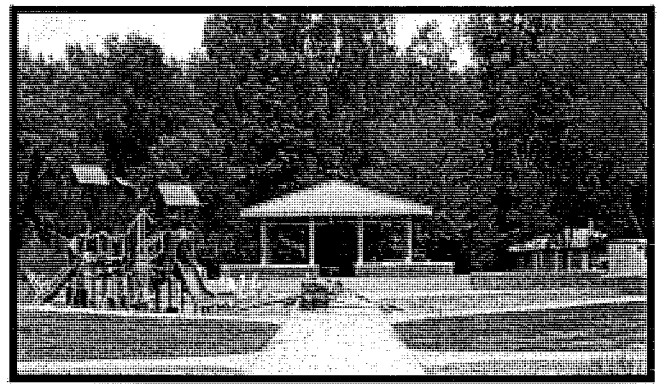
Mt. Tom
Half Moon Beach
Bayview Park
Archery Park
Upper Mt Simon

◆ **8 miles of cross-country ski trails at:**

-Carson Park
-City Wells
-Fairfax Park



Mt. Simon Park



Carson Park Playground

Enterprise Recreational Facilities

- Fairfax Municipal Pool
- Hobbs Ice Center

Neighborhood facilities

◆ **17 neighborhood playgrounds, including:**

-Beverly Hills
-Boyd
-Buffington
-Cameron
-Demmler
-Grover Heights
-North River Fronts Neighborhood Park
(replaces Hobart Park)
-Kessler

-Lakeshore
-Lee Street
-McDonough
-Mitscher
-Newell
-Oakwood Hills
-Pinehurst
-Sundet
-Zephyr Hill

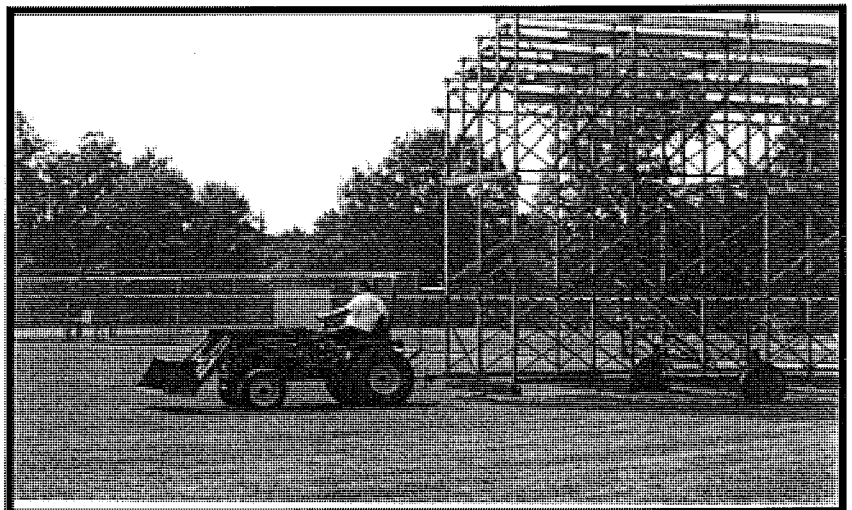
- ◆ 5 neighborhood playgrounds on elementary school sites at:
-Locust Lane --- Manz --- Putnam Heights --- Roosevelt --- Sam Davey.
Presently, three sites have shelters that are not utilized: Locust Lane, Hyline and Hobart.

Athletic & Sport Facilities

- ◆ Softball fields (8 City fields, 6 school fields)
- ◆ 3 baseball fields (6 little league baseball fields, 2 Babe Ruth baseball fields, 2 school baseball fields)
- ◆ Football fields (1 in Carson Park, 17 school fields - requires laying out and painting of field)
- ◆ Soccer fields (9 soccer fields at Soccer Park and 53 fields as support to soccer programs at school locations)
- ◆ 12 miles of bike trail with 3 shelters
- ◆ 20 ice rinks
- ◆ 7 tennis courts
- ◆ 10 reservable pavilions, 1 non-reservable
- ◆ 2 volleyball courts
- ◆ 5 boat landings (1 in Carson Park, 1 at Half Moon Beach, 1 in Mt. Simon, 1 at Riverview, 1 at Hobbs Ice Center)

Equipment

- ◆ 5 Dump Trucks
- ◆ 9 Pick-Up Trucks
- ◆ 1 End Loader
- ◆ 1 Grader
- ◆ 2 Municipal Tractors
- ◆ 2 Tractors
- ◆ 1 Garbage truck
- ◆ 3 Vans
- ◆ 3 Trailers
- ◆ 11 Mowers
- ◆ 1 Aquatic Weed Harvester



Park staff moving bleachers from baseball to football fields at Carson Park

CIP Highlights

Completed or in-progress for 2006

- Completed construction of Phoenix Park Pavilion
- Re-roofed Carson Park Baseball Stadium
- Re-painted 6 basketball courts
- Reconstruction of Carson park baseball outfield
- Re-built Owen Wells
- Replacement of Riverview Park bridge

CIP Projects Scheduled for 2007

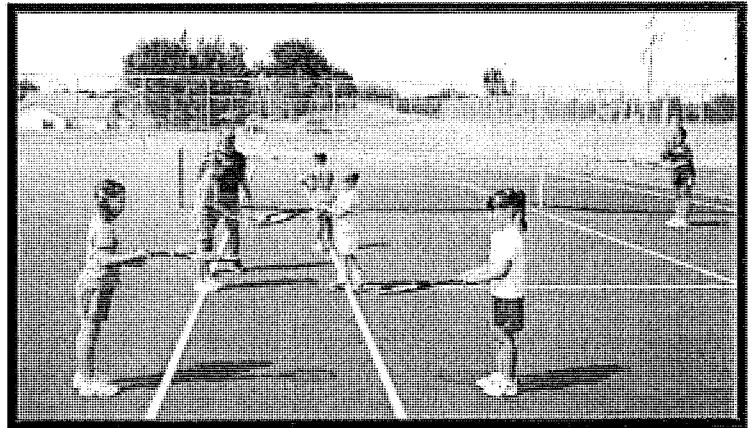
- Begin developing Westside Neighborhood Park
- Construction of Carson Park Maintenance Facility
- Carson Park Message Center



Phoenix Park at the river's edge

Recreation Division Operation Highlights

The Recreation Division is responsible for offering a community-wide leisure time program for adults and youth. Two program brochures are distributed annually (circulation of 30,000) to city residents.



Tennis lessons

Activities

BENEFITS OF COMMUNITY RECREATION:

The purpose of the Recreation Division is to create a sense of community, enhance neighborhoods, strengthen families, and promote healthy lifestyles.

- **VARIETY** - A diverse selection of activities will be offered to meet the needs of our citizens
- **INCLUSION** - Accommodations will be made to include all participants in activities, regardless of age, ability, or income
- **LIFE-LONG LEISURE** - Activities will promote wellness and lifetime pursuits
- **COMPETITION** - Program emphasis will be on participation, sportsmanship, and fair play
- **ARTS** - An appreciation for music, dance, theatre, and art will be promoted
- **EXCELLENCE** - The Recreation Division is committed to offering quality programming and to maintaining facilities to the highest community standards

PARKS & RECREATION - THE BENEFITS ARE ENDLESS...

The recreation division is responsible for the operation of 18 different playground sites in the summer and 8 different skating rink sites in the winter.

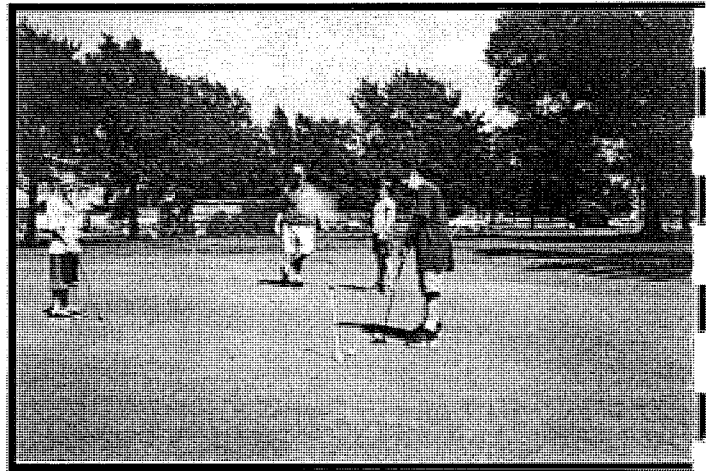
The recreation division manages the Hobbs Ice Center, the Fairfax Outdoor Pool, and the Parks and Recreation Community Center.

Throughout the year the recreation division offers special programming for the physically and cognitively disabled.

2005 - 2006 Enrollment Figures - for some of our most popular programs:

Instruction

Discover Junction Preschool Program	96
Adult Golf	103
Youth Gymnastics	258
Youth Tennis	280
Youth Golf	92
Youth Art	331
Hockey Clinic	96
Adult Dance	229



Youth golf instruction

Athletic Programs

Men's Hockey	180
Adult Volleyball	985
Youth Baseball	363
Youth Basketball	259
Youth Hockey	223
Youth Soccer	508
Youth Flag Football	47



T-Ball

Indoor Aquatics

Youth Swim Lessons 2,778

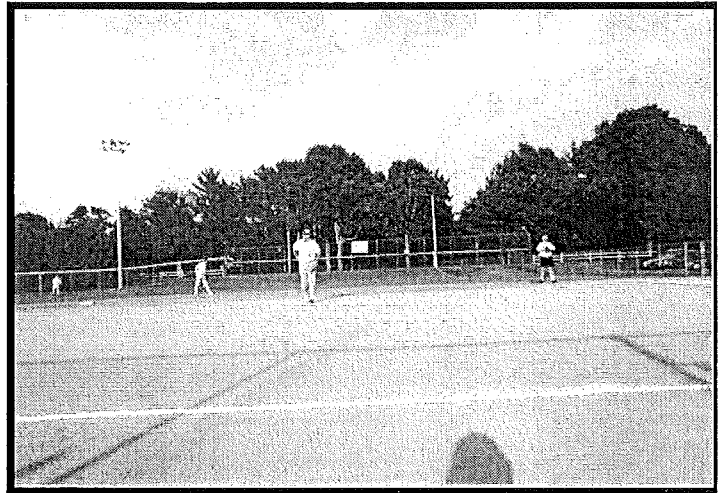
Adult Water Fitness 347

(Five indoor school pools are utilized for lap swim, open swim, and water fitness.)

Softball Programs

Adult Softball 1,773

Girls Beginning Softball 26



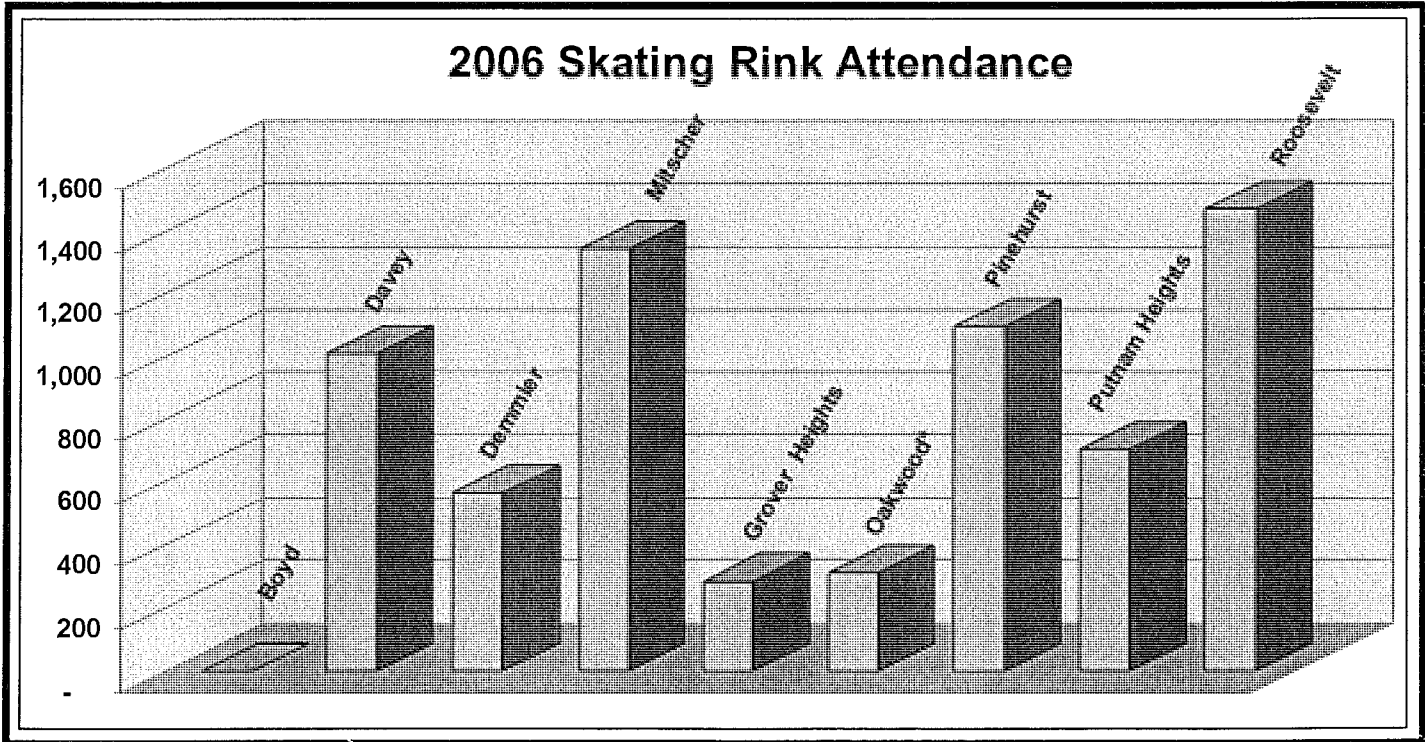
Adult Softball

Community Programs

- ◆ Approximately 41 different organizations utilize the Community Center as a meeting site on a regular basis. 2005 total building attendance was 39,595. However, over 30,000 consists of Community Table attendance. Use of the Community Center as a meeting place for other groups and organizations has significantly dropped in the past 3 years.
- ◆ Average weekly attendance at Par-te-Rec, a program for the cognitively and physically disabled is 100+; total annual attendance in 2005 was 1,880.
- ◆ The Community Center is also used by the Recreation Division for training and staff orientations. Youth recreation programs are no longer scheduled in the building for security reasons.
- ◆ The Community Center is home to the “Community Table” serving daily hot meals to low income people and people in need.
- ◆ Summer community programs in Owen Park include Municipal Band concerts and a free family movie series.

**2005 - 2006 NEIGHBORHOOD SKATING RINK PROGRAM
ATTENDANCE OVERVIEW**

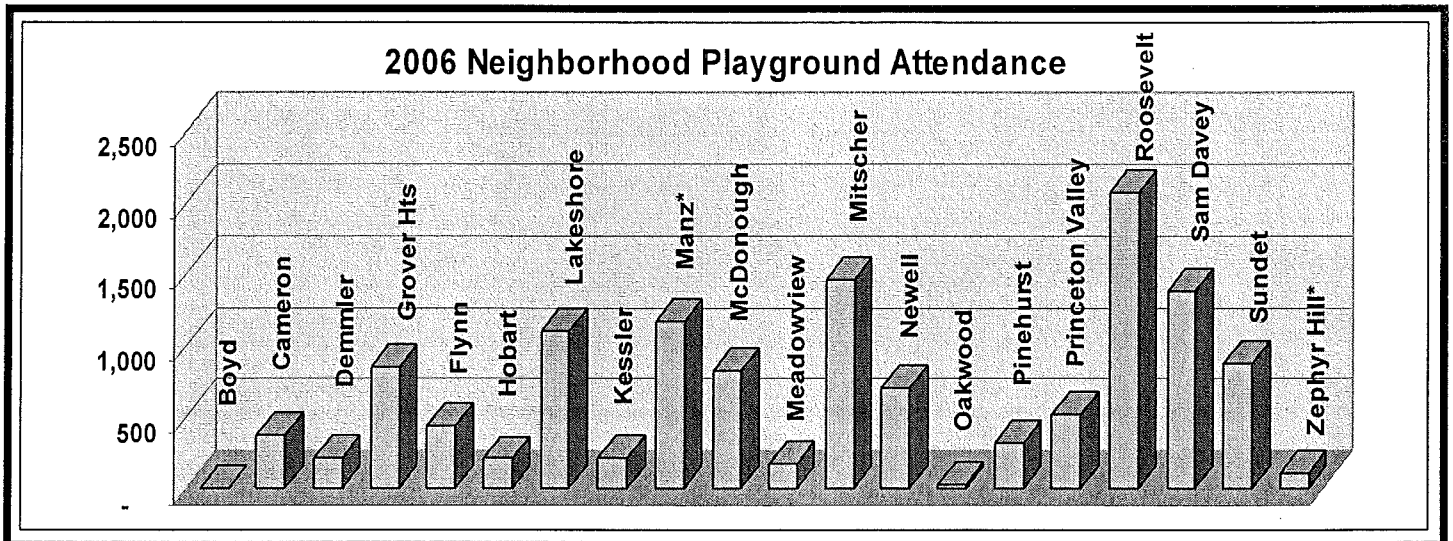
	Rank	Week 1	Week 2	Week 3	Week 4	Week 5	Week 6	Week 7	Week 8	Week 9	Week 10	Week 11	Week 12	Total	
Boyd	9	-	-	-	-	-	-	-	-	-	-	-	-	-	
Davey	4	30	89	147	95	168	140	58	20	61	25	123	54	1,010	
Demmler	6	50	32	31	13	31	56	23	35	114	41	106	35	567	
Mitscher	2	70	181	152	160	95	204	54	25	142	41	148	74	1,346	
Grover Heights	8	15	31	37	36	57	38	-	7	22	11	19	14	287	
Oakwood*	7	51	-	150	3	-	-	-	13	33	30	10	24	314	
Pinehurst	3	72	119	87	43	66	131	59	56	129	60	177	97	1,096	
Putnam Heights	5	40	40	98	50	82	98	50	23	90	38	64	32	705	
Roosevelt	1	59	96	105	84	233	266	74	40	117	85	189	124	1,472	
*Oakwood's attendance just sledder													Total Season Attendance		6,797



NEIGHBORHOOD PLAYGROUND PROGRAM ATTENDANCE TOTALS

Playground	2005 Attendance	Avg. Daily Attendance	Ranking
Boyd	8	1	20
Cameron	370	10	12
Demmler	213	6	14
Flynn	856	23	7
Grover Heights	444	12	11
Hobart	208	5	16
Kessler	1,100	26	5
Lakeshore	212	6	15
Manz*	1,175	31	4
McDonough	823	19	8
Meadowview	174	5	17
Mitscher	1,461	34	2
Newell	702	18	9
Oakwood	32	3	19
Pinehurst	318	8	13
Princeton Valley	524	14	10
Roosevelt	2,075	48	1
Sam Davey	1,381	32	3
Sundet	878	23	6
Zephyr Hill*	109	5	18
Totals	13,063		

* 10 week programs - All others are 8 weeks



Facilities

- ◆ Hobbs Ice Center
- ◆ Fairfax Outdoor Swimming Pool
- ◆ Parks and Recreation Community Center
- ◆ School Facilities (swimming pools, athletic fields, gyms)
- ◆ 18 neighborhood playgrounds (eight-to ten-week summer session); activities include games, arts and crafts, special events
- ◆ 8 supervised neighborhood skating rinks
- ◆ Program for special needs children offered at Putnam Heights School
- ◆ Bollinger Field Athletic Complex
- ◆ Eau Claire Soccer Park

Equipment

With the exception of the equipment located at the Ice Center and the Outdoor Pool, the recreation division only uses recreation equipment.

Equipment Replacement

Replacement of major equipment at the pool and/or the ice center is outlined in specific areas of these brochures. The recreation division does not have any other major equipment replacement planned.

CIP Highlights

The Recreation Division has submitted specific CIP requests for the Fairfax Outdoor Pool and the Hobbs Municipal Ice Center. Since other needs are generally in the area of improvements to recreation facilities, they are submitted through the park maintenance division requests.

Forestry Division Operation Highlights



Arboretum at Carson Park

- ◆ Christmas tree recycling
- ◆ Arbor Day programs at area elementary schools
- ◆ City-wide beaver trapping
- ◆ In-City deer hunting season
- ◆ Boulevard shade tree replacements, (600/year) – loss rate less than 2%
- ◆ Rebates (150/year)
- ◆ Public improvement project inspections
- ◆ Tree replacements due to accidents (10/year)

Activities

Service Area

- ◆ Boulevard (400 miles of streets)
- ◆ Residential lots
- ◆ Commercial properties
- ◆ Parks
- ◆ Riverbanks
- ◆ Bike trail
- ◆ Parking lots
- ◆ Wood lots
- ◆ Miscellaneous wooded areas
- ◆ Trees on detention ponds

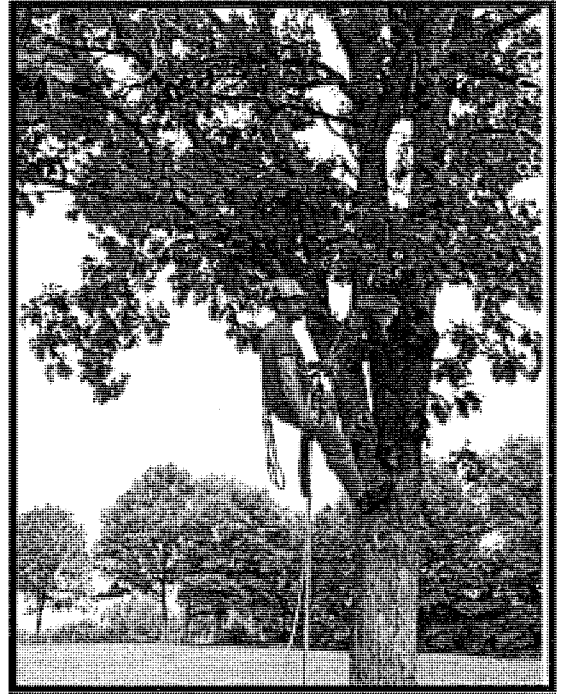
Maintenance on Public Property

- ◆ Tree removals (200/year)
- ◆ Pruning of trees (1,000-4,000/year)
- ◆ Hazard abatement (300/year)
- ◆ Tree planting (750/year)



Tree trimming with Forestry's aerial truck

- ◆ Watering trees (1,500/year), as necessary
- ◆ Disease and insect control
- ◆ Storm damage clean-up
- ◆ Navigational buoys – Riverview Park
- ◆ Disposal of wood waste
- ◆ Stump routing on public property (200/year)
- ◆ Park lighting
- ◆ Weed control by herbicide application
- ◆ Nuisance animal control
(beaver and Whitetail deer)
- ◆ Flag maintenance in parks and other public places
- ◆ Half Moon Lake aeration
- ◆ Street improvement projects – daily inspection, pruning, root pruning, consultation with abutting property owners and engineering personnel



Forestry crew tree trimming with climbing equipment

Private Property Consultation with Residents

- ◆ Oak Wilt Disease (175/year)
- ◆ Dutch Elm Disease (50/year)
- ◆ Landscape planning (20/year)
- ◆ Plant selections (120/year)
- ◆ Ordinance enforcement
(100/year)
- ◆ Insect infestations (100/year)
- ◆ Disease management and control (300/year)
- ◆ Hazard assessments (varies)
- ◆ Nuisance animals (20/year)
- ◆ Pesticide and fertilization advice (20/year)
- ◆ Cabling and bracing advice (10/year)
- ◆ Timber stand improvements
- ◆ Street/sidewalk improvements that affect tree health



Brush removal along trail

Outside Organizations

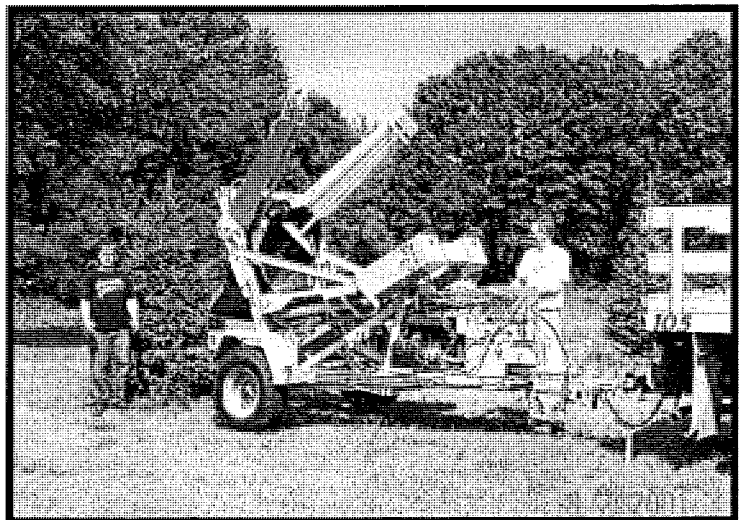
- ◆ **Wisconsin Department of Natural Resources** – Annual in-City deer hunt, grant programs, Tree City USA and seminars
- ◆ **United States Department of Agriculture** – Gypsy moth trapping and other insect and disease programs
- ◆ **Xcel Energy** – Tree planting and removal around utilities and line clearance program
- ◆ **University of Wisconsin Extension** – Disease and insect related problems and seminars
- ◆ **Eau Claire County** – Brush disposal site and Christmas tree recycling
- ◆ **Chippewa Valley Museum** – Landscaping, procuring plant materials and tree & shrub maintenance
- ◆ **Schools** – Arbor Day programs, nature trail planning, landscaping and plant material purchases

Facilities

The Forestry Office area is located at 1040 Forest Street in conjunction with the Parks Maintenance Division.

Equipment

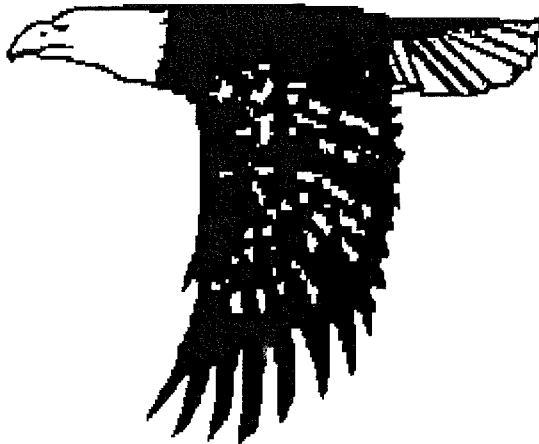
- ◆ 1 aerial basket (60')
- ◆ 1 tri-axle truck (w/Prentice Loader)
- ◆ 2 pick-up trucks
- ◆ 1 brush chipper
- ◆ 1 stump router
- ◆ Chain saws
- ◆ 1 Vermeer Tree Spade



Transplanting tree with new tree spade

POLICE DEPARTMENT

The mission of the Eau Claire Police Department is to provide the best police services through the most effective and efficient means possible. Those means will embody the following characteristics: Caring, integrity, commitment, and common sense to direct the efforts of the department at securing both the cooperative trust and safety of the Eau Claire community.



The City of Eau Claire Police Department consists of 5 divisions:

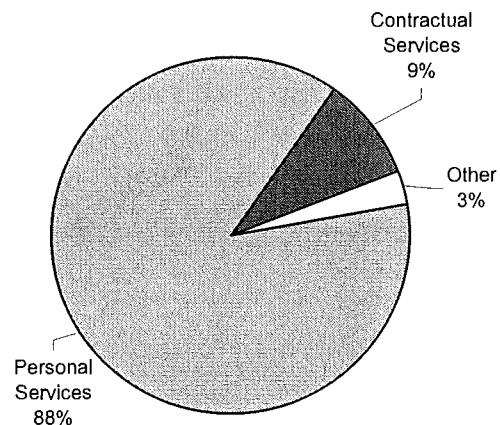
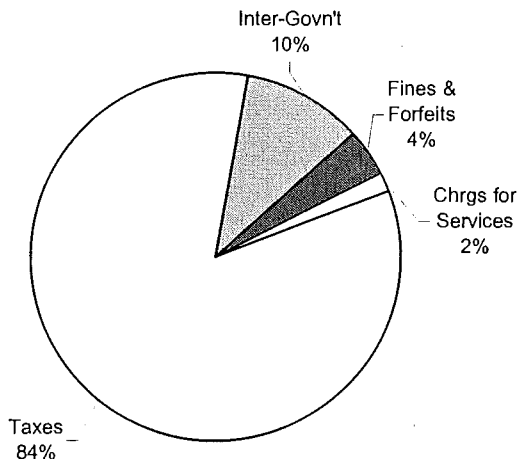
- ◆ Administration
- ◆ Administrative Services
- ◆ Patrol Division
- ◆ Detective Division
- ◆ Communication Center

Programs & Services

The Police Department provides service to the community through both traditional and innovative approaches. Responding to calls for service is only one aspect of what the department does. In an attempt to improve the quality of life in the community and prevent crime and disorder, the department tries to identify substantive social problems with the goal to eliminate or reduce the underlying circumstances which contribute to those problems. The strategies used are comprehensive in nature and address more than just the traditional approach of enforcement. The Police Department is also continuing to share responsibility with others in the community because we find this is the most effective approach in battling the challenges we face today.

Overview of Revenues and Expenditures

	2005 <u>Actual</u>	2006 <u>Adopted Budget</u>	2007 <u>Proposed Budget</u>	<u>% Change</u>
Revenues				
Intergovernmental:				
Federal Aid-Other	\$ 95,562	\$ -	\$ -	n/a
State Aid-Mun. Services	287,938	270,000	270,000	0%
State Aid-Other	16,345	-	16,000	n/a
Comm. Center Reimburse.	995,848	1,046,400	1,075,700	3%
Licenses & Permits	9,036	7,500	8,000	7%
Fines & Forfeits:				
Court Penalties & Costs	285,827	225,000	240,000	7%
Parking Violations	291,449	311,250	293,250	-6%
Charges for Services:				
Police Dept. Fees	73,265	106,000	76,000	-28%
Liason Officer Reimburse.	159,560	168,200	172,700	3%
CDBG funding	79,105	-	-	n/a
Gen. Purpose (tax) Rev.	<u>10,030,496</u>	<u>10,453,250</u>	<u>10,849,950</u>	4%
Total Revenues	\$ <u>12,324,431</u>	\$ <u>12,587,600</u>	\$ <u>13,001,600</u>	3%
Expenditures				
Personal Services	\$ 10,835,290	\$ 10,955,800	\$ 11,379,300	4%
Contractual Services	1,071,161	1,232,600	1,218,100	-1%
Utilities	70,452	93,600	95,600	2%
Fixed Charges	142,764	144,400	144,400	0%
Materials & Supplies	199,739	161,200	164,200	2%
Capital Purchases	<u>5,025</u>	<u>-</u>	<u>-</u>	n/a
Total Expenditures	\$ <u>12,324,431</u>	\$ <u>12,587,600</u>	\$ <u>13,001,600</u>	3%



Budget Overview

REVENUE

INTERGOVERNMENTAL

Federal Aid-Other represents federal grants that are budgeted at the time the grants are awarded. Previous federal grants include funds for mobile data computers and the Safe Neighborhood and Hmong Liaison programs.

State Aid for Municipal Services reimburses the City for public safety services for state facilities in Eau Claire. The reimbursement is based on the ratio of State property in Eau Claire as compared to other cities. Funding for Eau Claire is not expected to increase in 2007. Eau Claire County reimburses the City 70% of the cost of operating the joint Communication Center.

EXPENDITURES

CONTRACTUAL SERVICES

This category includes equipment rental payments totaling \$503,300, building rent of \$223,900, payment for prior-year services totaling \$61,500, board of animals totaling \$63,600 (an increase of \$30,700) and a contract with Professional Account Management to handle parking tickets estimated at \$72,000.

UTILITIES

The primary utility expense is for telephone service charges to the Communication Center and cellular phone use in the Patrol Division.

FIXED CHARGES

Fixed charges include the cost of insurance and is projected to remain unchanged in 2007.

Expenditures by Division

Administration

	<u>2005 Actual</u>	<u>2006 Budget</u>	<u>2006 6 Month Actual</u>	<u>2006 Projection</u>	<u>2007 Budget</u>
Personal Services	\$ 168,498	\$ 192,400	\$ 86,482	\$ 191,500	\$ 193,000
Contractual Services	307,799	319,500	161,945	319,500	326,300
Utilities	5,510	4,400	2,546	4,400	4,500
Fixed Charges	1,800	1,800	900	1,800	1,800
Materials & Supplies	11,803	15,900	9,942	14,900	16,200
Total Expenditures	\$ <u>495,410</u>	\$ <u>534,000</u>	\$ <u>261,815</u>	\$ <u>532,100</u>	\$ <u>541,800</u>

Administrative Services

	<u>2005 Actual</u>	<u>2006 Budget</u>	<u>2006 6 Month Actual</u>	<u>2006 Projection</u>	<u>2007 Budget</u>
Personal Services	\$ 1,195,540	\$ 1,172,200	\$ 573,944	\$ 1,224,500	\$ 1,202,400
Contractual Services	64,441	64,600	29,749	66,900	64,600
Utilities	8,720	8,800	3,723	8,400	9,000
Fixed Charges	11,500	11,500	5,750	11,500	11,500
Materials & Supplies	43,010	47,500	40,532	54,100	48,400
Total Expenditures	\$ <u>1,323,211</u>	\$ <u>1,304,600</u>	\$ <u>653,698</u>	\$ <u>1,365,400</u>	\$ <u>1,335,900</u>

Patrol Division

	<u>2005 Actual</u>	<u>2006 Budget</u>	<u>2006 6 Month Actual</u>	<u>2006 Projection</u>	<u>2007 Budget</u>
Personal Services	\$ 6,512,149	\$ 6,610,600	\$ 3,298,884	\$ 6,644,400	\$ 6,881,000
Contractual Services	499,394	564,200	235,220	562,800	546,900
Utilities	16,236	18,100	8,337	18,100	18,500
Fixed Charges	98,900	98,900	49,450	98,900	98,900
Materials & Supplies	116,348	67,500	49,860	106,300	68,800
Total Expenditures	\$ <u>7,243,027</u>	\$ <u>7,359,300</u>	\$ <u>3,641,751</u>	\$ <u>7,430,500</u>	\$ <u>7,614,100</u>

Expenditures by Division

Detective Division

		<u>2005</u>		<u>2006</u>		<u>2006</u>		<u>2006</u>		<u>2007</u>
		<u>Actual</u>		<u>Budget</u>		<u>6 Month</u>		<u>Projection</u>		<u>Budget</u>
						<u>Actual</u>				
Personal Services	\$	1,717,456	\$	1,681,700	\$	918,223	\$	1,673,200	\$	1,750,700
Contractual Services		109,508		178,300		53,391		179,800		169,500
Utilities		11,733		24,900		4,224		24,900		25,400
Fixed Charges		25,864		27,500		13,750		27,500		27,500
Materials & Supplies		23,600		21,600		14,024		23,700		22,000
Capital Purchases		5,025		-		-		-		-
Total Expenditures	\$	<u>1,893,186</u>	\$	<u>1,934,000</u>	\$	<u>1,003,612</u>	\$	<u>1,929,100</u>	\$	<u>1,995,100</u>

Communication Center

		<u>2005</u>		<u>2006</u>		<u>2006</u>		<u>2006</u>		<u>2007</u>
		<u>Actual</u>		<u>Budget</u>		<u>6 Month</u>		<u>Projection</u>		<u>Budget</u>
						<u>Actual</u>				
Personal Services	\$	1,241,647	\$	1,298,900	\$	580,865	\$	1,293,100	\$	1,352,200
Contractual Services		90,019		106,000		58,058		106,000		110,800
Utilities		28,253		37,400		20,590		37,400		38,200
Fixed Charges		4,700		4,700		2,350		4,700		4,700
Materials & Supplies		4,978		8,700		3,486		8,700		8,800
Total Expenditures	\$	<u>1,369,597</u>	\$	<u>1,455,700</u>	\$	<u>665,349</u>	\$	<u>1,449,900</u>	\$	<u>1,514,700</u>

Staffing

Administration

	2005	2006	2007
Police Chief	1.00	1.00	1.00
Police Administrative Assistant	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
Total FTE Positions	<u><u>2.00</u></u>	<u><u>2.00</u></u>	<u><u>2.00</u></u>

Administrative Services

	2005	2006	2007
Deputy Chief	1.00	-	-
Lieutenant	1.00	1.00	1.00
Investigator (Special Services)	3.00	3.00	3.00
Investigator (Court Officer)	1.00	1.00	1.00
Investigator (Property Officer)	1.00	1.00	1.00
PD Administrative Division Manager	-	1.00	1.00
Records Bureau Supervisor	1.00	-	-
Records Bureau Technician	-	1.00	1.00
Law Enforcement Support Assistant	<u>9.00</u>	<u>8.00</u>	<u>8.00</u>
Total FTE Positions	<u><u>17.00</u></u>	<u><u>16.00</u></u>	<u><u>16.00</u></u>

Patrol Division

	2005	2006	2007
Deputy Chief	1.00	1.00	1.00
Lieutenant	3.00	3.00	3.00
Sergeant	10.00	10.00	10.00
Hit and Run Investigator	1.00	1.00	1.00
Police Officer	<u>57.00</u>	<u>58.00</u>	<u>59.00</u>
Total FTE Positions	<u><u>72.00</u></u>	<u><u>73.00</u></u>	<u><u>74.00</u></u>

Staffing

Detective Division

	2005	2006	2007
Deputy Chief	1.00	1.00	1.00
Lieutenant	1.00	1.00	1.00
Sergeant	2.00	2.00	2.00
Investigator	<u>14.00</u>	<u>14.00</u>	<u>14.00</u>
Total FTE Positions	<u><u>18.00</u></u>	<u><u>18.00</u></u>	<u><u>18.00</u></u>

Communication Center

	2005	2006	2007
Communication Center Manager	1.00	1.00	1.00
Communication Center Supervisor	3.00	3.00	3.00
Telecommunicator I	<u>15.00</u>	<u>15.00</u>	<u>15.00</u>
Total FTE Positions	<u><u>19.00</u></u>	<u><u>19.00</u></u>	<u><u>19.00</u></u>

Authorized personnel are reported as the number of full-time equivalent (FTE) positions at the beginning of the budget year.

Administrative Services Operation Highlights

The Administrative Services division is comprised of the Director of Administration, the Records Section, Special Services Bureau, Court Services and the Property/Evidence Section. The functions of these units are as follows:

The Director of Administration's primary duties are to prepare, manage and allocate the police department's \$13 million budget as well as apply for and manage any grant dollars that become allocated to our department for projects and/or personnel; and to supervise the records section, court services and property/evidence section of the department.

Activities

Property Officer

The Property Officer is responsible for the secure storage of property that is turned in to, or seized by the police department. Property includes lost and found items, evidence from criminal cases, and any vehicles of evidentiary value towed by the department. On average, 5,400 individual pieces of property/evidence are handled by the property officer each year.

As a police department, we are legally required to maintain the security of these different types of property and evidence for the following time periods:

- Safekeeping – 30 days
- Found Abandoned – 90 days
- Evidence/Contraband – After final disposition of case and time of appeal
- Appeals – 20 days after final judgment
- Unsolved Cases – Statute of Limitations, three years for misdemeanors, six years for felonies, sexual assault evidence we can be required to hold for 20 plus years depending upon age of the victim, and homicide evidence has no statute of limitation making that evidence non-disposable after any time period
- Biological evidence – Criminal conviction using biological evidence means we must keep the evidence until every person involved in the crime is in custody or the convicted person has reached his/her jail/prison discharge date (which could be many years)

Presently there are four storage facilities in the City where property is held. Legal requirements for a clear "chain of custody" necessitate secure storage of evidence with strictly limited access. The property officer works closely with the department's evidence technicians, the District Attorney's Office, and Crime Laboratories to ensure evidence is processed, secured, and when ready, returned to its rightful owner.

Court Officer

The Court Officer serves numerous essential functions. He is a liaison between the police department and offices of the Eau Claire County District Attorney, Juvenile Intake, Corporation Counsel, Clerk of Courts, City Attorney, State Lab of Hygiene, and area law enforcement agencies. He is a representative of the police department for citizens having questions or concerns with citations they have received, and/or procedures that must be followed to properly dispose of their citations.

The Court Officer assists the City Attorneys' office by coordinating all initial appearances in traffic/ordinance court, appearing each Tuesday and Wednesday in the Court Commissioner's hearing room. In addition, he prepares files for and he assists the attorneys in pre-trial conferences and coordinates witnesses for trials in the court. On average the police department writes a total of 10,500 traffic and ordinance citations that are initially processed through this position.

As state laws and local ordinances are constantly changing, the Court Officer is also responsible for advising all police department personnel affected by specific revisions to keep us current with required procedures.

Records Section

The Records Section of the Police Department consists of one full-time Records Coordinator, eight full-time Law Enforcement Support Assistants (LESA's), and two part-time typists.

Records personnel are responsible for maintaining any and all incident reports and narratives, photographs, arrest records, juvenile referrals, ordinance and traffic citations, fingerprints, mug shots, accident reports and written warnings generated by the department. These types of contacts generate over 100,000 separate records that must be entered into the records management system, currently HTE, by the Records Section personnel.



Police Records Staff

Responsibilities for LESA's also include knowledge for maintaining and using several other types of computer hardware and software programs which provide for document imaging to store and retrieve police department incident reports, digital mug shots and incident photographs, Live Scan fingerprinting, software for on-line purchasing of select accident reports and an on-line parking ticket program.

LESA's also respond to public record requests both in person and by telephone, provide front counter service to the public during regular business hours, and assist officers within the department regularly with their records needs.

All LESA's are cross-trained on a regular basis in order to fulfill the above-listed job duties as well as being able to process court work for arrestees, doing detective division and patrol division incident report typing, and handling public records requests in person, by telephone or via mail.

The Records Coordinator is additionally responsible for coordinating workflow and personnel within the Records Section, works closely with the Director of Administration on records and department wide issues, and reviews public open records requests in accordance with state statutes.

Special Services Bureau

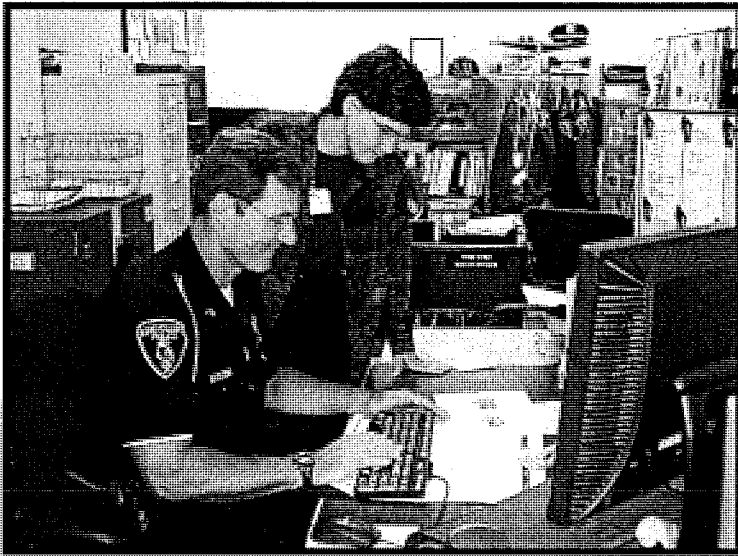
The Special Services Bureau is comprised of one lieutenant, three officers, one LESA employee and one grant-funded community outreach position. Officers in the Special Services Bureau are assigned as the Community Relations Officer, School/Child Safety Officer, and Training Officer. These officers are responsible for child safety seat training and installation, the crossing guard program, travel arrangements department wide, equipment accountability and maintenance, the annual report, research, photography, video and photographic editing, home and business security surveys, major crime employee training, training coordination and record keeping, coordination of the Police Reserve Program, and the community outreach program. Even this is not all encompassing. The following is a closer look at each position.



Officer Jack Corey explains the proper procedure for Child Safety Seats

The Community Relations Officer is primarily responsible for maintaining and presenting programs to the public on safety and crime prevention programs. Some of the most requested programs are personal safety, drug awareness, workplace violence, fraud against the elderly, traffic safety, home security, domestic violence, sexual assault, identity theft, and home and business security surveys. This position has been involved in writing and administering all of our traffic safety grants.

The School/Child Safety Officer develops and presents programs to the schools and school children. These topics deal with educating children and parents on topics of safety, including traffic safety, stranger encounters, at home safety, personal safety, and many others. The school crossing guard program is operated and monitored daily by this officer as well. Other activities include working with Boy and Girl Scouts, Boy's and Girl's Clubs, bike safety programs, and many other groups.



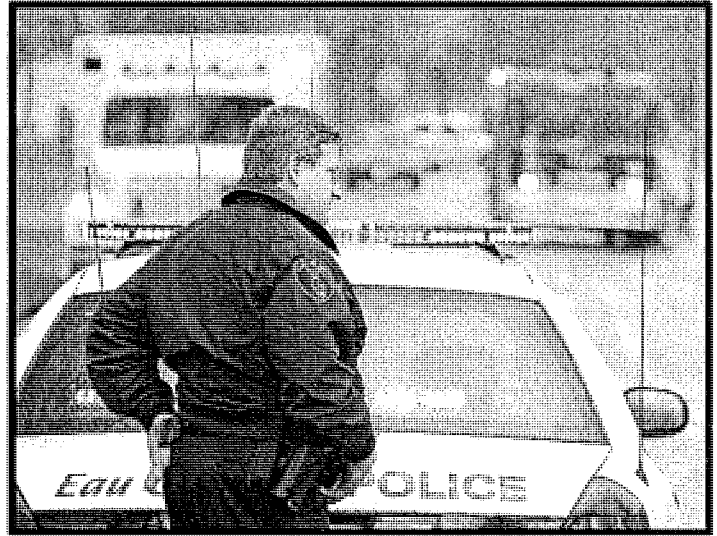
Officer Quin Loshaw

The Training Officer is heavily involved in the hiring process, including after hiring orientation, training, and equipment assignment. This officer also handles all departmental training whether specialized or the yearly required in-service training. This includes budgeting training dollars, making all travel arrangements, and documenting all training over an officer's career. The Police Reserve Program is also administered by this officer, not only as a liaison, but to

document their training as well. Many departmental training videos are produced and distributed through this officer. All internship programs are completely administered through the Training Officer. This includes selection, training, and scheduling.

Patrol Division Operation Highlights

The Patrol Division is responsible for providing day-to-day police services to the community. The division is responsible for the police response to a variety of community issues. As the most visible local government agents, patrol officers are available 24 hours a day to respond to calls for service, provide information, investigate crimes, and mediate disputes.

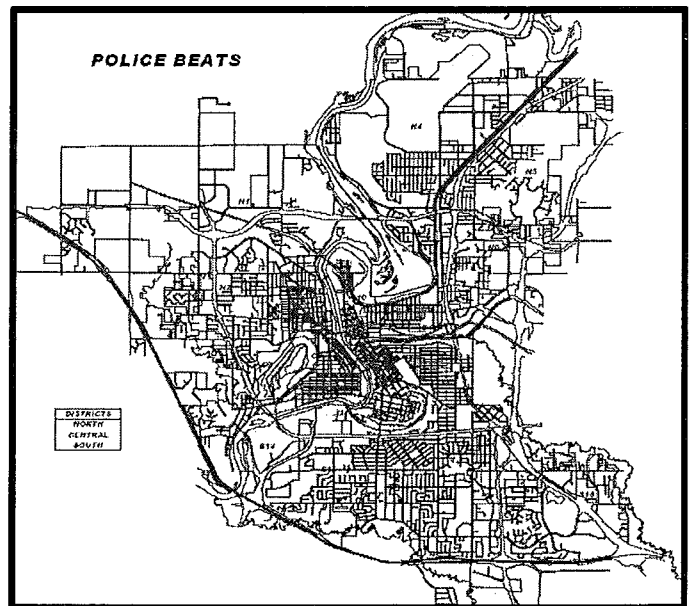


Patrol Officer Voelker

Activities

In order to provide a higher quality service, the department reorganized the Patrol Division in 2006. This was a major step in moving toward becoming a Problem-Oriented Police (POP) agency. This reorganization will allow the department to be more proactive within the community and respond to their needs in a more effective manner.

The division is organized into 4 teams. Three of the teams staff the primary shifts of midnights, days and afternoons. We have divided the city into 3 districts with 6 beats within each district. Officers on the primary shifts select a beat as part of the shift selection process. The officer has



This map illustrates the 18 police patrol areas.

responsibility for community issues within their beat. When not otherwise engaged in calls for service or district responsibilities, officers return to their beats and partner with the neighborhood to address quality of life issues. The beat assignments are for a one-year period. The supervisory staff is also divided across the districts. Team lieutenants have a district they are responsible for 24 hours a day. The sergeants are divided up between the districts on each shift. The supervisory staff review district issues and work with beat officers on problem solving efforts within these beats. The problem solving efforts are in addition to their day-to-day operational supervisory responsibilities.

The fourth team is the Special Operations Team (SOS). This team consists of one sergeant and up to six officers, when staffing permits. The team works a flexible schedule and is focused on assisting in areas that have been identified as major problems in our community. SOS is a resource to all areas of the department when additional staffing is required. The team, in recent years, has focused on alcohol disorder problems in our neighborhoods. The team also developed strong relationships with neighborhood associations, the West Central Drug unit, and the local probation/parole offices.

Increased growth in our community has stretched the Patrol Division. Eau Claire has become a regional center. We not only provide police services to our citizens, but also to all who come to our community for shopping, medical needs, education, and tourism. Major highway upgrades have made our city a destination point. The growth in Eau Claire, along with special events and unanticipated emergencies, require that officers be called in on an overtime basis to help with issues. Technology can help address some of these issues but that also comes with a cost. The costs include initial start-up and long-term maintenance. Technology also provides challenges such as more sophisticated criminals and in the end causes the department additional work. Ultimately, maintaining or improving service levels in public safety requires adequate personnel levels.

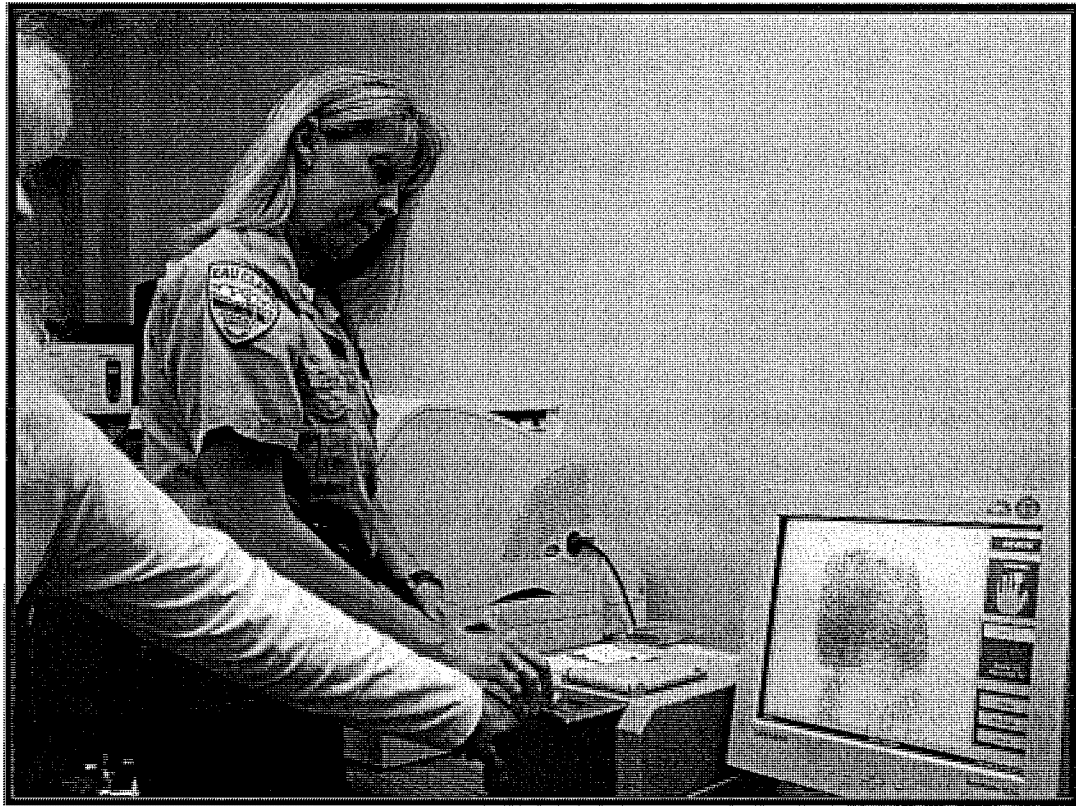
Community Service Officers

The Community Service Officer (CSO) program was started in 1995 as part of a budget saving initiative. Prior to 1995, four full-time civilian employees performed the duties of parking and animal control.

CSO's are part-time employees with limited benefits. The Department has a fixed CSO budget. We are authorized to hire up to 10 CSO's to work the hours. When CSO's are not on duty, patrol officers will respond to animal and parking calls for service.

The CSO position has evolved beyond its initial scope of animal and parking control. A few examples of additional responsibilities are courier duties, limited traffic control, fingerprinting and photographing individuals for court, assisting the Property Officer, and verifying computer entries on stolen property. In the near future, the plan is to have CSO's in select parks to provide an official presence during evenings and weekends. CSO's must be computer literate because technology is a big part of their job. They use handheld units to issue parking tickets, mobile data computers to process information, electronic fingerprinting units and digital cameras for processing people for court.

Even though it is a part-time position, the CSO is in a position of trust in the community. The CSO must be able to perform the basic duties of animal and parking control. In addition, they need to possess such qualities as being able to work independently, be self-motivated/starting, reliable, trustworthy, and able to communicate effectively.

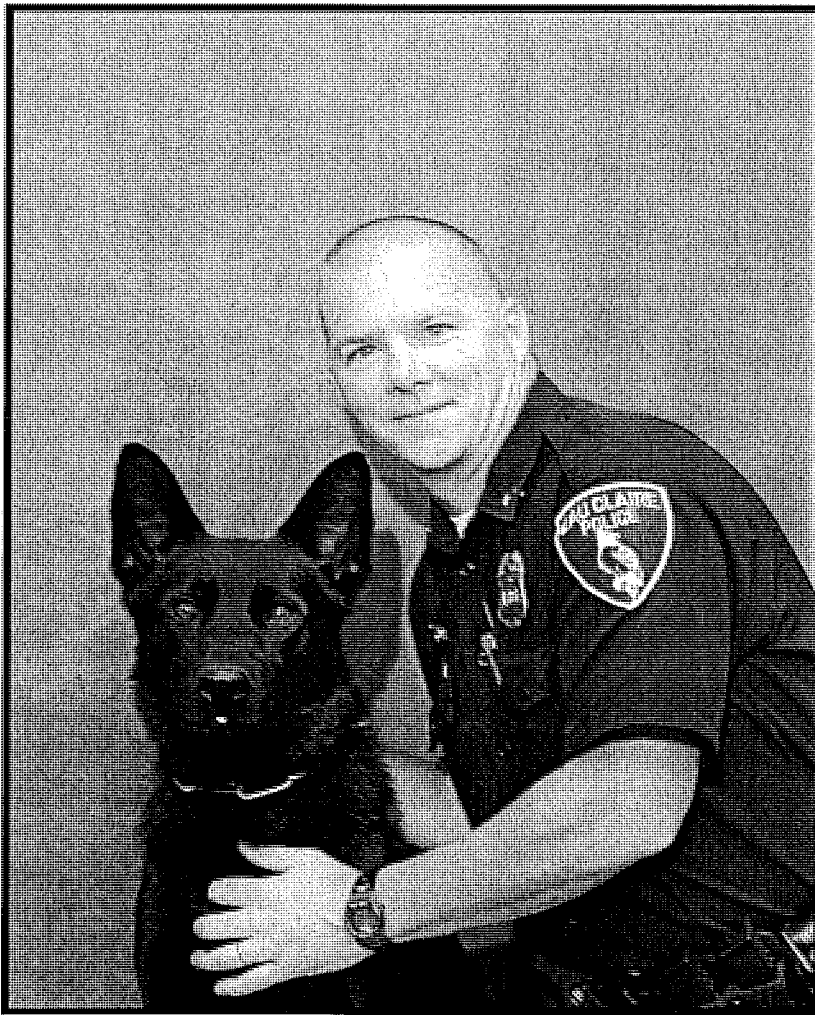


Community Service Officer Bonnie Mayer using the live-scan finger printer that electronically captures fingerprints from suspects and applicants for routing to the state and federal Automated Fingerprint Identification Systems.

K-9 Program

The Police Department has had a K-9 program since 1990. The dog functions as a dual-purpose patrol and drug detection K-9. The K-9 team provides service to many agencies outside the City including area police/sheriff departments, the drug unit, probation/parole department, and local school districts. The K-9 team assists with suspect control and searches, drug detection, search warrant execution, and searching for lost or missing persons. The K-9 team is heavily involved in community relations by providing presentations and demonstrations to various community groups throughout the year.

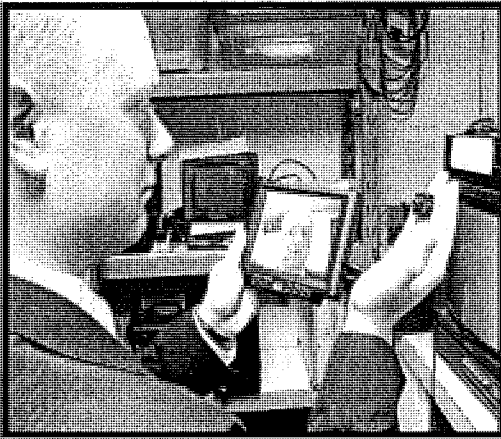
The K-9 team is a valuable asset to the Police Department and is an efficient use of City resources. The team greatly enhances the safety of officers on-duty and the community overall.



Pictured above is K-9 Handler, Officer Bill Wisener, with Franko.

Detective Division Operation Highlights

The Detective Division concentrates on criminal investigations usually initiated in the Patrol Division. Cases are assigned to the detectives for follow-up based on priority and solvability factors. Detectives interact regularly with other law enforcement and governmental agencies. Information sharing between detectives and other agencies is instrumental in the successful conclusion to most assigned cases. Preparing a case for successful prosecution requires not only good investigative skills, but also the ability to document the facts of the case thoroughly.



Detective Chad Stedl using surveillance equipment

Approximately 3,000+ cases are assigned to the detectives annually. With advances in technology, there has been an explosion of computer-generated crimes. A dramatic increase in Methamphetamine use translates into an increase to violent and property crime. These types of crime require more staff time and can become very complex. Officers assigned to the Detective Division have to possess excellent time management skills, prioritizing their caseload on a continuing basis.

Activities

The Division is organized by specialties. The supervisors assign cases based on the type of crime involved and solvability factors.

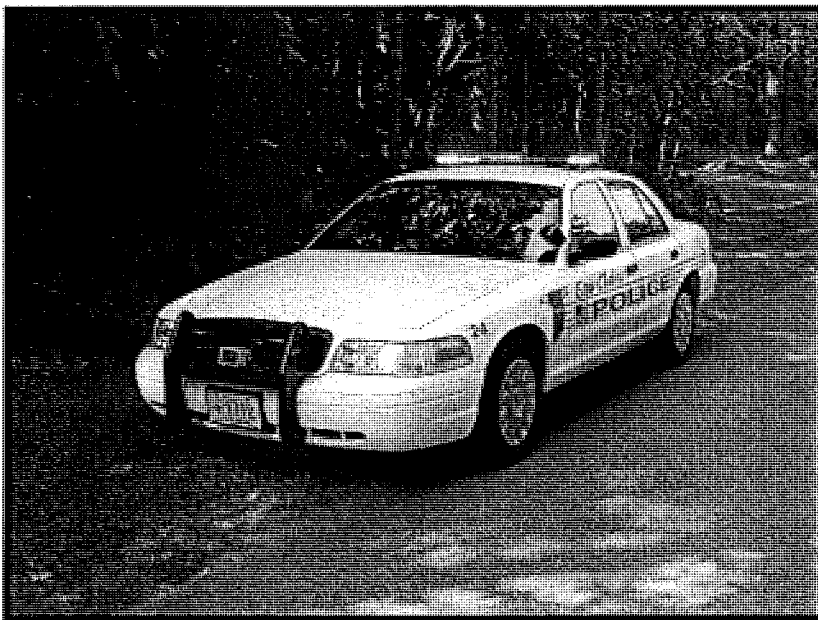
- ◆ White Collar Crimes: financial crimes, forgeries, counterfeiting and embezzlement
- ◆ Youth Aid Section: crimes committed against children and delinquencies committed by children
- ◆ Police-School Liaison Officers: four officers are assigned to the two high schools and three middle schools of the Eau Claire School District
- ◆ Polygraph Section: performs truth verification examinations of suspects in local cases and, on request, for other agencies investigating major crimes
- ◆ General Section: crimes not otherwise designated, such as homicide, theft, assault, sexual assault, criminal damage, extortion, harassment and arson

Facilities

- Police Headquarters, 740 Second Avenue
- Secure storage, 2010 Sixth Street
- Garage space, 559 N. Hastings Way (*Fire Station 10*)
- Blue Valley Range and Training Facility (6833 Crescent Avenue)

Equipment

- 14 unmarked squad cars, equipped with radios, and equipment
- 21 marked squad cars, equipped with mobile data computers, radios and equipment
- 3 animal control and parking enforcement vehicles
- 1 tactical response vehicle
- 1 evidence technician van
- 1 special services bureau van
- GLOCK model 22 and 23 handguns, Remington 870 shotguns, other firearms



*An oncoming police
marked squad car*

Communication Center Operation Highlights

The Eau Claire Emergency Communication Center provides emergency communications for public safety agencies within the City and County of Eau Claire. This is accomplished by utilization of the 9-1-1 Emergency Communication system together with non-emergency capabilities. Both emergency and non-emergency calls for the entire county have been handled since the combined center's inception in 1970.

Activities

Telecommunicators answered approximately 215,000 emergency and non-emergency telephone calls; approximately 15,000 of those calls were landline 9-1-1 calls. They were also responsible for countless radio transmissions, as well as walk-in public safety traffic and data entry.

The center is staffed 24-hours a day with Telecommunicators trained in handling a multitude of situations. They are not police officers, fire fighters, or paramedics, but trained dispatch professionals. There is a minimum of three people on duty at all times, and sometimes there are four on duty.

Telecommunicators have 12 phone lines and 22 radio frequencies at their consoles. They dispatch for 14 police, fire, and medical agencies in Eau Claire County.

The communication center provides the following services:

- Answers telephones, radios, faxes
- Dispatches calls for service, emergency and non-emergency, through the CAD system
- Pages out emergency units
- Assigns case numbers and tracks each case – from receipt, through dispatch, through arrival, through clear
- Monitors critical incidents
- Maintains daily logs
- Follows Emergency Medical Dispatch procedure
- Maintains/monitors 20-minute timer
- Provides weather watch and warning functions (includes county wide siren activation)
- Emergency government link

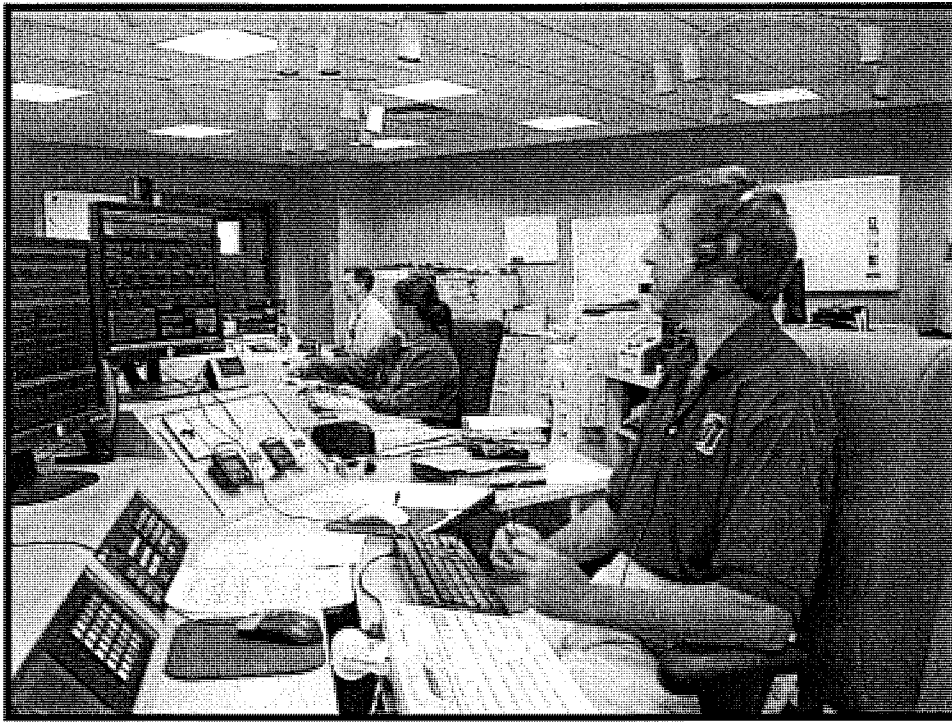
- Public and agency resource center
- Central TIME system computers provide driver status, vehicle registration, probation/parole status, and criminal history
- Maintains sex offender files, warrant files, runaway files, and stolen files, and more.

Eau Claire Communication Center: Agencies Served

POLICE	FIRE	EMS/Ambulance
Eau Claire Police	Eau Claire Fire	Eau Claire Rescue
Eau Claire Sheriff	Township Fire	Emergicare
Altoona Police	Altoona Fire	Altoona Rescue
Fall Creek Police	Fall Creek Fire	Fall Creek Rescue
Augusta Police	Augusta Fire	Augusta Rescue
Fairchild Police	Fairchild Fire	Fairchild Rescue
University Police	Osseo Fire	Osseo Ambulance
Township Constables	DNR Fire	Gold Cross
DNR Wardens	Chippewa Valley Airport Fire	Mayo I
	Boyd Fire	Boyd Ambulance
	Mondovi Fire	Mondovi Ambulance
	Stanley Fire	Town of Union
		Town of Washington
		Town of Seymour

Computer technology enhances the Telecommunicators' ability to provide quality service to the community. The radio dispatch consoles are computerized, as is the access to the great number of computerized databases and records programs that are needed in public safety dispatch. A voice-logging machine records all of the radio and telephone traffic. The current communication center is located in the Eau Claire County Courthouse.

This photo shows three of the four consoles in the Communication Center. Also shown are 2 of the three computers needed to handle the technology for each station. The photograph does not show the servers, which are located in another room.



Enhanced 9-1-1 was implemented countywide in July of 1999. The Enhanced 9-1-1 system supplies the Telecommunicator with a caller's name, address, and telephone number and suggested response (law enforcement, fire, EMS) as soon as the 9-1-1 call is answered. This system is interfaced with the center's computer aided dispatch system to provide a one-button transfer of data once verification has taken place. Important to note is that the caller experiences seven seconds of silence from the time he/she finishes dialing 9-1-1 until the first ring is heard. This is due to the routing equipment that brings the call to our center in the first place. Once dialing has been completed, the call will go through complete with identifying information whether or not the caller stays on the line past that point. The Communication Center staff utilizes a computerized version of EMD (Emergency Medical Dispatch) cards in determining the required level of EMS response and in giving pre-arrival care. In addition to handling calls for law enforcement, fire, and medical services, the staff acts as a resource center for public safety agencies and the community.

In the event the main communication center would have to be abandoned, there is a back-up center located in the Eau Claire Fire Department's west-side station. The backup center is a fully functional facility that would allow temporary countywide service on a very basic level. This center was brought on line in December of 1999.

Facilities

- ◆ The communication center is located on the first floor of the Law Enforcement Center above police headquarters.
- ◆ The backup communication center is located in Fire Station 9, at 3611 Campus Drive.

Equipment

The communication center is extremely dependent on technology. Technological advances, changing departmental needs, and a more complex radio environment will necessitate assessment and planning to guide us in the future development of the countywide radio infrastructure. The same is true for data access and information sharing and its infrastructures.

Equipment Replacement

An equipment replacement account was established in the Land, Building, and Equipment Fund of the Capital Improvement Plan to replace computers, file servers, printers, headsets, and other miscellaneous equipment related to the operations of the communication center. This program is funded by annual contributions of \$35,000 from the City and County at a 30% / 70% ratio.

Future Outlook

- The communication center will receive more requests for services as the Chippewa Valley continues to grow. This growth will require an increase in line staff in the communication center, as well as a change in supervisory duties.
- The current facility does have room for an additional console position that will be needed when there is an increase in staff.
- Technological advances, changing departmental needs and a more complex radio environment will necessitate assessment and planning to guide us in the future development of the countywide radio system.

- September 11, 2001, raised unprecedented concerns about large-scale, area-wide disasters. communication center personnel, as well as other emergency workers, have been involved in numerous meetings and discussions about equipment and technological advances and means to coordinate medical and hazardous materials response to unforeseen events. These meetings continue today and will continue into the future.

As the Chippewa Valley continues to grow, so does the demand for the services the Eau Claire communication center provides. Requests for service increase proportionately as our population increases. As financial times worsen, more people find themselves in need of public safety assistance. People are increasingly looking for help and/or guidance. Those requests often times enter the system via the communication center. Staffing issues continue to be a major concern for us presently and as we move into the future.

Over the next year, the communication center will be implementing wireless 9-1-1 technology. The county will receive longitude and latitude information that telecommunicators will use along with the help of a mapping program and centerline maps to locate the caller.

FIRE DEPARTMENT

Eau Claire Fire and Rescue is responsible for rendering fire prevention, fire suppression, special rescue and emergency medical services for the City of Eau Claire. The department also manages the Hazardous Materials Response (Haz Mat) program to provide response in a 14-county area of West-Central Wisconsin. The department administrative offices are located at 216 South Dewey Street.



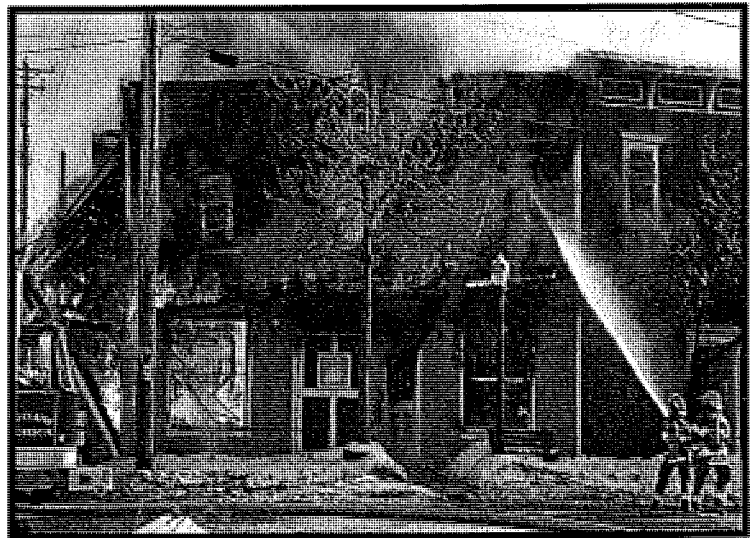
Eau Claire Fire and Rescue consists of 3 divisions:

- ◆ Fire Administration
- ◆ Fire Operations
- ◆ Fire Inspections

Programs & Services

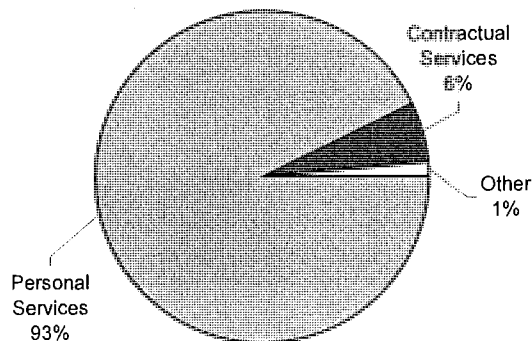
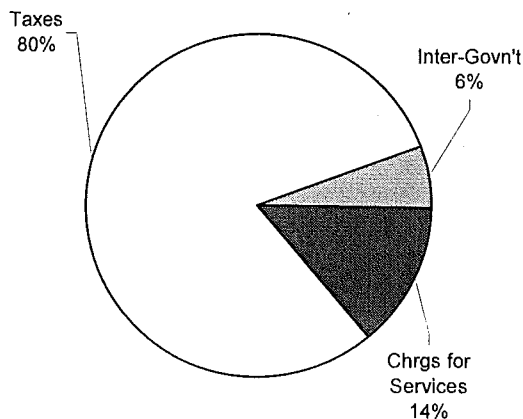
(24 Hours per day, 365 days per year)

- Fire Response
- Paramedic Level Ambulance
- Supported by EMT Engines
- Special Operations
 - Hazardous Materials Response
 - Water Dive-Rescue Team
 - Confined Space Rescue
 - High Angle Rescue
- Fire Prevention
- Public Education
- Fire Investigations
- Fire Safety/Hazard Inspections
- County Mutual Aid Agreements
- County and State Hazardous Materials Contracts



Overview of Revenues and Expenditures

	2005 <u>Actual</u>	2006 <u>Adopted Budget</u>	2007 <u>Proposed Budget</u>	<u>% Change</u>
Revenues				
Intragovernmental Service	\$ 10,000	\$ 10,000	\$ 10,000	0%
Intergovernmental:				
State Aid-Fire Ins. Tax	130,596	120,000	130,000	8%
State Aid-Under. Tanks	11,768	10,000	10,000	0%
State Aid-Mun. Services	351,924	330,000	330,000	0%
State Aid-Ambulance Services	94,700	0	0	n/a
Altoona-Fire Inspector	0	0	34,800	n/a
Charges for Services:				
Fees	17,259	29,500	15,000	-49%
Ambulance Fees	1,155,182	1,000,000	1,150,000	15%
Haz-Mat B Response	34,000	34,000	34,000	0%
Gen. Purpose (tax) Rev.	<u>6,624,864</u>	<u>7,129,200</u>	<u>7,108,000</u>	0%
Total Revenues	\$ <u>8,430,293</u>	\$ <u>8,662,700</u>	\$ <u>8,821,800</u>	2%
Expenditures				
Personal Services	\$ 7,572,634	\$ 7,739,200	\$ 8,182,200	6%
Contractual Services	489,327	517,100	517,600	0%
Utilities	60,238	73,400	73,800	1%
Fixed Charges	125,893	128,100	128,100	0%
Materials & Supplies	182,201	204,900	220,100	7%
Implementation Reserve	<u>0</u>	<u>0</u>	<u>(300,000)</u>	n/a
Total Expenditures	\$ <u>8,430,293</u>	\$ <u>8,662,700</u>	\$ <u>8,821,800</u>	2%



Budget Overview

REVENUES

INTERGOVERNMENTAL

State Aid for Municipal Services reimburses the City for public safety services for state facilities in Eau Claire. The reimbursement is based on the ratio of state property in Eau Claire as compared to other cities. Funding for Eau Claire is projected to remain the same for 2007.

CHARGES FOR SERVICES

Ambulance fees are projected to increase 15% from \$1,000,000 to \$1,150,000 in 2007.

EXPENDITURES

PERSONNEL SERVICES

Personal Services are projected to increase 6% in 2007, mainly due to the addition of specialty pay to the labor settlement.

CONTRACTUAL SERVICES

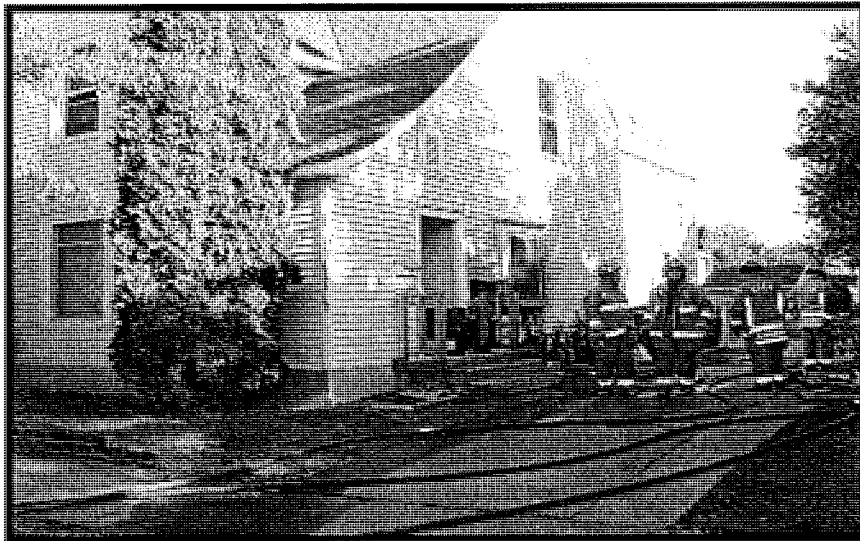
Contractual Services includes equipment rental of \$162,300, ambulance billing services of \$94,200, repairs to equipment of \$79,300, payment for prior-year services of \$77,000 and other miscellaneous expense.

MATERIALS & SUPPLIES

Materials and supplies are projected to increase 7% in 2007 mainly due to increases in diesel fuel costs.

IMPLEMENTATION RESERVE

To balance the 2007 budget, the Fire Department has proposed finding new revenues or implementing other operational charges to generate savings of \$300,000. The implementation reserve illustrates that the Fire Department base budget will be reduced in 2007 if new revenues are not developed.



Fire Department response to house fire.

Expenditures by Division

Administration

	<u>2005 Actual</u>	<u>2006 Budget</u>	<u>2006 6 Month Actual</u>	<u>2006 Projection</u>	<u>2007 Budget</u>
Personal Services	\$ 283,076	\$ 287,400	\$ 134,819	\$ 286,000	\$ 296,900
Contractual Services	111,384	140,600	69,543	144,700	137,300
Utilities	60,238	73,400	41,040	73,400	73,800
Fixed Charges	3,200	3,200	1,600	3,200	3,200
Materials & Supplies	21,504	24,100	8,994	24,100	25,300
Total Expenditures	<u>\$ 479,402</u>	<u>\$ 528,700</u>	<u>\$ 255,996</u>	<u>\$ 531,400</u>	<u>\$ 536,500</u>

Operations

	<u>2005 Actual</u>	<u>2006 Budget</u>	<u>2006 6 Month Actual</u>	<u>2006 Projection</u>	<u>2007 Budget</u>
Personal Services	\$ 7,047,999	\$ 7,122,900	\$ 3,441,680	\$ 7,088,300	\$ 7,557,500
Contractual Services	375,671	371,600	184,816	372,700	376,300
Fixed Charges	117,093	119,300	57,676	119,300	119,300
Materials & Supplies	157,720	170,900	59,959	184,700	186,900
Implementation Reserve	-	-	-	-	(300,000)
Total Expenditures	<u>\$ 7,698,483</u>	<u>\$ 7,784,700</u>	<u>\$ 3,744,131</u>	<u>\$ 7,765,000</u>	<u>\$ 7,940,000</u>

Inspection

	<u>2005 Actual</u>	<u>2006 Budget</u>	<u>2006 6 Month Actual</u>	<u>2006 Projection</u>	<u>2007 Budget</u>
Personal Services	\$ 241,559	\$ 328,900	\$ 141,854	\$ 327,400	\$ 327,800
Contractual Services	2,272	4,900	1,783	4,900	4,000
Fixed Charges	5,600	5,600	2,800	5,600	5,600
Materials & Supplies	2,977	9,900	2,323	9,900	7,900
Total Expenditures	<u>\$ 252,408</u>	<u>\$ 349,300</u>	<u>\$ 148,760</u>	<u>\$ 347,800</u>	<u>\$ 345,300</u>

Staffing

Administration

	2005	2006	2007
Fire Chief	1.00	1.00	1.00
Assistant Fire Chief	1.00	1.00	1.00
Fire Secretary	1.00	1.00	1.00
	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
Total FTE Positions	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>

Operations

	2005	2006	2007
Deputy Chief	1.00	1.00	1.00
Battalion Chief	3.00	3.00	3.00
Fire Captain	6.00	6.00	6.00
Fire Lieutenant	12.00	12.00	12.00
Fire Equipment Operator	21.00	21.00	21.00
Firefighter	44.00	44.00	44.00
	<u>44.00</u>	<u>44.00</u>	<u>44.00</u>
Total FTE Positions	<u>87.00</u>	<u>87.00</u>	<u>87.00</u>

Inspection

	2005	2006	2007
Deputy Chief	1.00	1.00	1.00
Fire Inspector	2.00	2.00	-
Fire Inspector I	-	-	1.00
Fire Inspector II	-	-	1.00
Clerk III	1.00	1.00	1.00
	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
Total FTE Positions	<u>4.00</u>	<u>4.00</u>	<u>4.00</u>

Authorized personnel are reported as the number of full-time equivalent (FTE) positions at the beginning of the budget year.

Fire Administration Highlights



Fire Chief Bruce Fuerbringer

Activities

The Administration Division has numerous responsibilities, including

- Annual budget preparation / justification
 - ◆ Administer capital improvement and operating budget on a daily basis

- Long and short range planning to ensure continued high quality and efficient emergency service delivery
 - ◆ Coordinate planning for training requirements
 - ◆ Expand services and/or improve existing services
 - ◆ Evaluate and plan for strategic placement of future fire stations as need dictates
 - ◆ Evaluate how changing standards and laws impact service delivery and adapt as necessary
 - ◆ Administer special grant projects

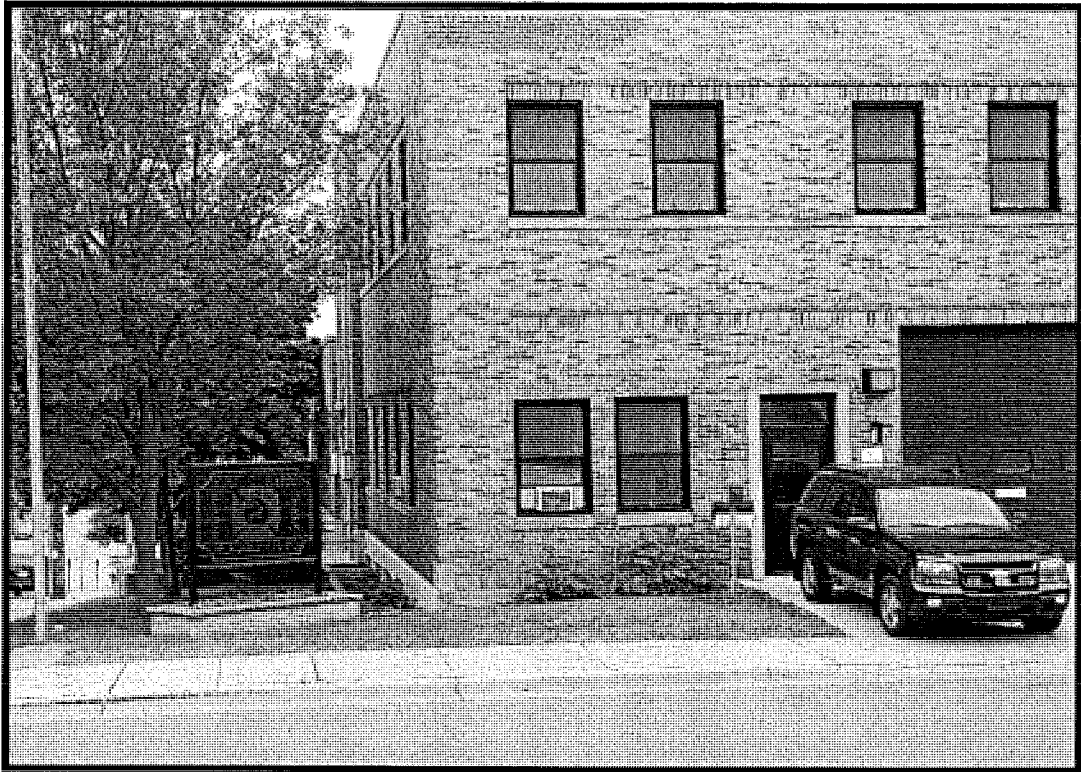
- Fleet management
 - ◆ Long range replacement and refurbishment needs
 - ◆ Routine maintenance scheduling
 - ◆ Emergency repairs
 - ◆ Upgrading apparatus to meet current safety standards
- Facilities management
 - ◆ Routine maintenance of facilities
 - ◆ Repairs to extend service life of facilities
 - ◆ Improve safety and living conditions for firefighters
- Personnel management
 - ◆ Coordinate and assist in development of department guidelines
 - ◆ Work with Human Resources Department to facilitate negotiations with firefighters' bargaining unit
 - ◆ Recommend step increases and promotions to Police and Fire Commission
 - ◆ Enforce department policies and contractual requirements
- National/State/Local legislative initiatives
 - ◆ Initiate and professionally participate in initiatives that promote fire prevention and suppression efforts in the best interest of the citizens
 - ◆ Initiate and professionally participate in initiatives that promote the development of good welfare of the fire service
- Maintain compliance with national and state standards and codes
 - ◆ The State Department of Commerce regulates employee health and safety standards that the department must monitor and comply with
 - ◆ Nationally recognized fire service standards require monitoring, and recommended improvements must be planned and budgeted
 - ◆ Work with Department Safety Committee to ensure safe and compliant working conditions, including firefighter personal protective equipment
- Maintain positive working relationships and mutual aid agreements with surrounding departments
 - ◆ Active participation in the Eau Claire County Fire Chiefs' Association
 - ◆ Promote educational opportunities for all departments through this association
 - ◆ Review and update mutual aid agreements in the best interest of the citizens
 - ◆ Promote inter-departmental training opportunities
- Internal information management
 - ◆ Work with Information Services division to ensure optimal performance of the department's personal computers and network
 - ◆ Recommend software improvements specific to fire service needs and in general to enhance electronic data management



Battalion Chief's Command Vehicle

Facilities

The Administration Division is located on the second floor of Station #2 located at 216 S. Dewey Street. The Fire Prevention Division is located on the first floor.



Fire Station #2 with Administrative Offices – 216 South Dewey

Equipment

Office-related equipment, such as a copy machine, is maintained by the Administration Division to meet departmental needs. Files critical to operational needs and archived files are also maintained in this area.

Equipment Replacement

A long-range plan has been developed for the anticipated replacement of all department equipment, and is facilitated through the budget process and in cooperation with the Information Services Division for computer needs.



Fire Rescue – Engine #2

CIP Highlights

Through the CIP budget, the Fire Department hopes to continue to facilitate repairs and improvements to City fire stations in response to the aging of some facilities and increased service demands from others.

Budget challenges are requiring that we continue to re-evaluate the Fire Department's approach to capital equipment needs. The department traditionally relied upon adequate funding in the CIP budget to purchase apparatus and other major equipment needs. With limited funding available, we have had to try to extend the service life of our apparatus. In the 2007 CIP, a proposal is included to replace two ambulances, one with a distance-transport ambulance, and to replace two pumpers and two ladder-pumpers. A portion of the funding for the equipment is proposed to come from general obligation bond proceeds.

Fire Operations Highlights

Equipment Grants

A number of Homeland Security grants have been forthcoming from the federal government, administered by the State. The State provides agencies with lists of equipment that qualify for purchase under the guidelines of the grant.



In 2005, the department was awarded a FIRE Act grant in the amount of approximately \$98,000 for the replacement of our vehicle extrication equipment. This federal grant required a local match of approximately \$29,000, which came from our planned CIP budget. This is the fourth time the department has been successful in obtaining a FIRE Act grant. Department personnel worked through a lengthy extrication gear evaluation program to assess the needs of the department now and in the future with the various vendors.

A detailed specification was written for the new equipment, with the procurement hopefully to be approved in the first quarter of 2006.

With additional savings from the vehicle extrication equipment grant, the department also was able to obtain a small fire prevention grant (with no local match) for the replacement of Freddie the Fire Truck. Freddie is a small remotely operated device used in fire prevention activities for small children. Freddie can move around, talk and listen to the children, squirt water, flash its lights and sound its siren, and give personalized messages to the given audience. The previous Freddie was nearly 15 years old and was involved in hundreds of public education presentations. Freddie is an incredible tool to use in reaching children with the fire safety message.



Freddie the Fire Truck

The department also was notified in December 2005 that it was awarded another Office of Justice Assistance (Homeland Security) grant in the amount of approximately \$110,000 for additional equipment for the development of a collapse rescue team. This federal grant again requires no local matching monies. The procurement process is ongoing and will be completed by the third quarter of 2006. Delivery of the special rescue replacement vehicle also will occur in that timeframe.

Equipment Replacement Schedule

The department continues to utilize the equipment replacement schedule that was developed during the budget process. This long-range planning tool reflects the expected life span of equipment, along with the anticipated replacement date and cost. In July 2005, the department submitted a procurement order for the replacement heavy rescue vehicle as noted above. Again, all funding will come from grant and contract funds.

Regional Collapse Rescue Team Development

The department is continuing to secure equipment through the Office of Justice Assistance and Homeland Security to establish a regional collapse rescue team for this part of the state. The State has finally provided qualified training criteria for the various disciplines involved with a special rescue team. The training programs began with the initial offerings through Chippewa Valley Technical College in June 2006. The training program will be an ongoing process that should continue into the winter. The management development of the State-authorized Special Rescue teams will begin in earnest with our partner cities of Superior and Rhinelander to provide response coverage to the northern third of the state.



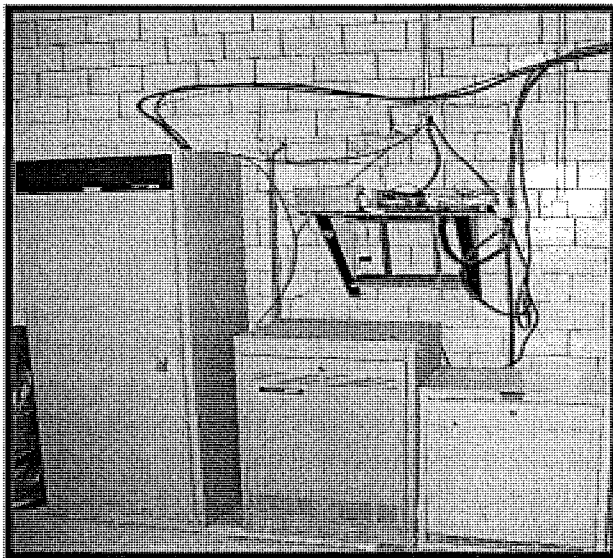
Ropes Rescue Training

Bio-Terrorism Preparedness Committee

This committee, which consists of a number of community public service agencies including fire, law enforcement, EMS, both hospitals, emergency government, the Eau Claire School District, UWEC, CVTC, Red Cross and others, continues to meet on a monthly basis. The primary focus of the group has changed from organizing a response to an incident of bio-terrorism, to a broader perspective of preparedness for a number of natural or man-made health-related incidents. The current focus is on preparing for a potential bird flu pandemic. The groundwork laid by the original committee, along with the response matrix based on the National Incident Management System (NIMS), has allowed our community and region to be significantly ahead of the curve in response preparedness!

Communications Interoperability Project

The first phase of our ongoing communication upgrade in the county was a survey and study of communications currently in place in Eau Claire County and 14 other counties in West Central Wisconsin, with a recommendation of a technical specification for the program. The second phase involved the hiring of a consultant to develop a planning document to analyze each county's existing infrastructure and its unique requirements, along with assisting in developing a Request for Proposal (RFP) that will follow the State's specifications for that county. The third phase allowed each county to apply for federal grants to carry out the phase two infrastructure replacement/development required to meet the State plan.



Currently, Eau Claire County is working to complete the third phase, with the reprogramming of mobile and portable radios; the upgrade of the Eau Claire City/County Communications Center equipment; linking area communications centers, the installation of an area Mutual Aid Radio Channel (M.A.R.C.) repeater for large scale area events; and an Eau Claire County repeated tactical channel for large scale county events. Training and operational guidelines are being developed for the effective utilization of the new assets.

Mutual Aid Box Alarm System (MABAS)

Several years ago the state of Illinois established a system of mutual aid response and communications that melded the resources of all emergency responders for large-scale events. The program, called MABAS (Mutual Aid Box Alarm System), established a clear command and control; radio communications matrix; and consistent response criteria for communities to operate seamlessly for events that go beyond the capabilities of one given community.

In February 2006, the State of Wisconsin enacted a law that adopted the MABAS program for implementation into Wisconsin. This effort will be a multi-year initiative to improve the response capabilities of emergency first responders throughout the state and essentially the country as required.

EMS / ALS Communications Repeater

In early 2005, County personnel noted the advanced life support paramedic radio frequency was down to half strength. This frequency provides the infrastructure for the ambulances and the hospitals. The cost to replace the system was \$42,000. Eau Claire County paid \$22,000 of the cost and will provide maintenance of the equipment. Sacred Heart and Luther Hospitals split the remaining cost. This equipment is expected to last an additional 10 to 15 years.

Homeland Security Initiatives

In 2005, the Eau Claire Fire Department was designated as a “Heavy Team” for the State of Wisconsin for technical rescue purposes. Grant monies for equipment and training have been designated for the department to enhance the department’s ability to respond to special rescues in the city and in the western portion of the state related to homeland security issues. The Eau Claire Fire Department, along with Chippewa Falls Fire & Emergency Services, also is the State’s regional hazardous materials response team for Western Wisconsin.

The following training in the area of homeland security response occurred in the first six months of 2006:

- Metering training for department personnel and members of the West Central Wisconsin Regional Response Team (WCWRRT).
- One member attended an Incident Response to Terrorist Bombing course in Socorro, New Mexico. This training provided advanced bombing information and covered threat situations related to Weapons of Mass Destruction responses.
- The department sent five personnel to the Wisconsin Association of Hazardous Material Responders (WAHMR) conference in Wisconsin Dells. The students were able to attend numerous training sessions covering a wide range of hazardous material topics.
- Three employees attended a Computer-Aided Management of Emergency Operations (CAMEO) course in May. This course teaches responders how to plan for emergencies.
- Level A Haz Mat team drill relating to performing decontamination of plant personnel at the Postal Distribution Center (PDC) at 3510 Hogarth Street. The drill involved primarily postal plant personnel and postal inspectors with our oversight and involvement.
- Level A Haz Mat team outreach training with Menomonie Fire Department, who will serve as a Chemical Assessment Team for first responses. This training occurred on April 11 and covered team expectations and hazardous material response methods.
- Heavy Rescue Task Force – Ropes training at Chippewa Valley Technical College for team members. This training was conducted in May and June and will allow team members to diversify their skills in technical searches and rescues involving heights.



Ready

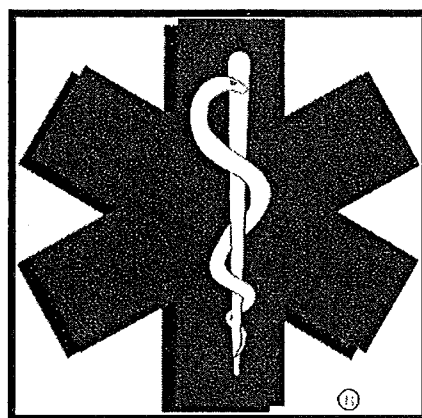
Prepare. Plan. Stay Informed.

Regional EMS

Chief Fuerbringer made presentations to the Eau Claire County Board Committee on Administration in December 2005, proposing to establish a task force to research regionalizing Emergency Medical Services (EMS). The concept set forth was to have Eau Claire Fire provide 911 emergency medical services to Eau Claire County. Over 85 percent of the county's population either live in the city or within 3 – 4 miles of the city limits. This segment of the population living outside city limits could experience significantly improved ambulance response times by removing the borders created by having separate ambulances serving each area. The committee was formed, and recommendations are anticipated in the third quarter of 2006.

EMS Council and Medical Control

The Eau Claire County EMS Council continues to develop under its new organizational structure. Dr. Kirk Dahl has been hired as the County's new medical director. Dr. Dahl will oversee the medical dispatch system used by the 911 communications center, the County's First Responder agencies, and the AED defibrillator program used by the sheriff's department.



The EMS Council is active in such areas as radio interoperability, regional trauma care efforts, and Incident Command and EMS training while continually monitoring and providing recommendations to improve emergency medical response in Eau Claire County.

Two Paramedic Students

In July 2006, one department member completed his studies in the Chippewa Valley Technical College's paramedic curriculum. He will now become part of the department's fire-based EMS system. The department will have a total of 36 trained paramedics and 56 emergency medical technicians.



Rescue #5 and Rescue #10, Front-line Ambulances

Activities

2005 Incidents

5,685 Total Incidents

- 4,559 Medical Responses (80.2%)
- 204 Fire/Rescue Responses (3.6%)
- 466 Automatic Alarm Responses (8.2%)
- 179 Hazardous Condition Responses (3.1%)
- 131 Service Call Responses (2.3%)
- 131 Good Intent Responses (2.3%)
- 15 Special Request Responses (0.3%)

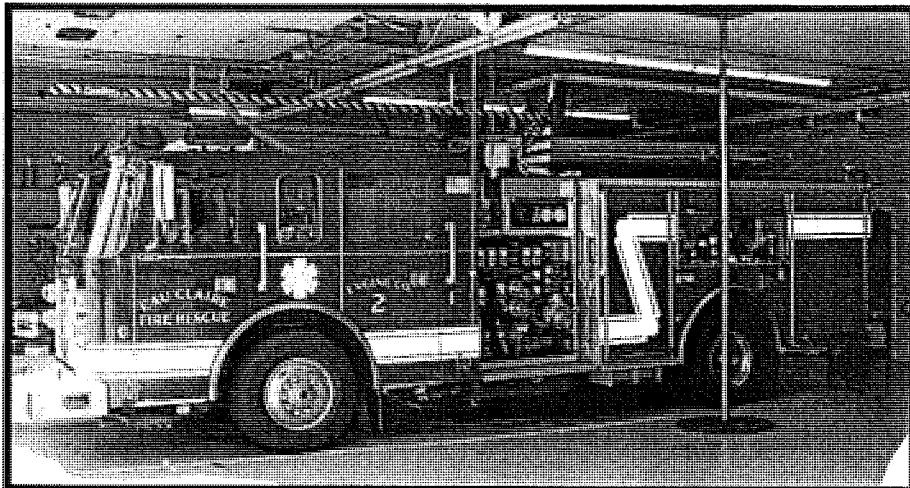
Incidents with loss of \$50,000 or greater were:

- 4302 Tweed Drive – 4-unit apartment (\$360,000)
- 1111 Menomonie Street – business (\$350,000)
- 1200 Forest Street – business (\$325,000)
- 1011A Main Street – 2-family dwelling (\$190,000)
- 636 / 638 Putnam Street – 2-family dwelling (\$170,000)
- 3036 Mars Avenue – 2-family apartment (\$140,000)
- 1339 Continental Drive – business (\$100,000)
- 800 Wisconsin Street – business (\$100,000)
- 3144 Runway Avenue – 2-family dwelling (\$90,000)
- 806 ½ Market Street – 2-family dwelling (\$85,000)
- 4708 Jeffers Road – single family dwelling (\$75,000)
- 3006 Otis Street – single family dwelling (\$55,000)

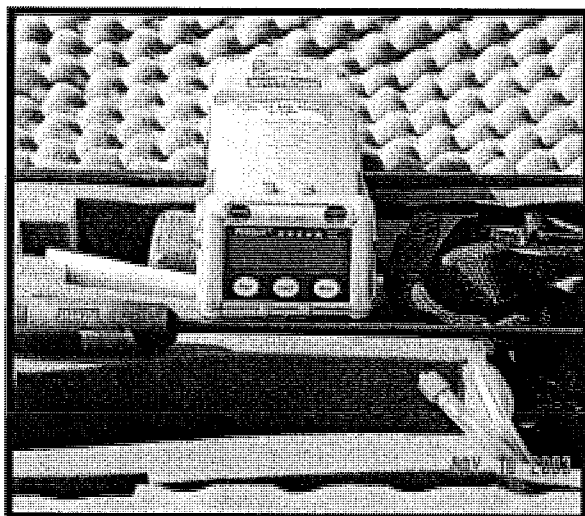
Total Fire Loss for the year: \$2,775,848



Hazardous Materials Chemical Assessment Vehicle



Engine #2



4-Gas Detection Meter

Station	Responses	Average Response Time
E2	1,056	3.54 Minutes
E5	1,079	3.57 Minutes
E6	689	4.46 Minutes
E8	449	4.58 Minutes
E9	790	4.48 Minutes
E10	709	4.06 Minutes
R5	1,908	4.14 Minutes
R9	1,319	5.13 Minutes
R10	1,448	4.17 Minutes
Average:		4.24 Minutes

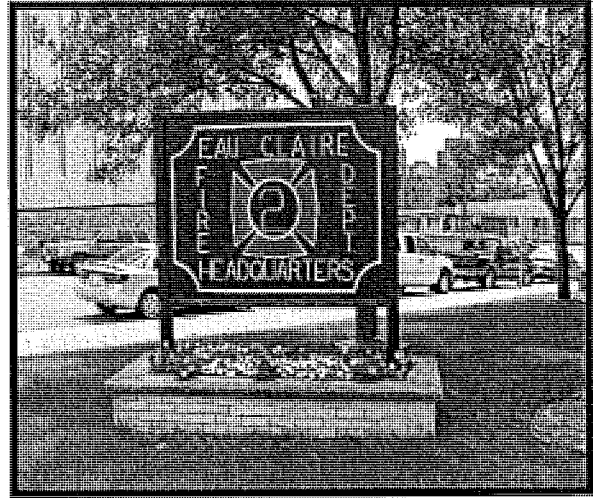


Cameron Street Fire

Facilities

Station 2 - 216 South Dewey Street

- 4 Personnel per day
- Fire Engine
- Heavy Rescue Unit
- Hazardous Materials Assessment Vehicle
- Hazardous Materials Equipment Trailer
- Water Rescue Boat
- Battalion Chief Command Car
- Administrative Offices



Station 5 - 2500 Patton Street

- 5 Personnel per day
- Fire Engine
- Paramedic Ambulance
- Water Rescue Boat

Station 6 - 3020 Golf Road

- 3 Personnel per day
- Fire Engine

Station 8 - 3510 Starr Avenue

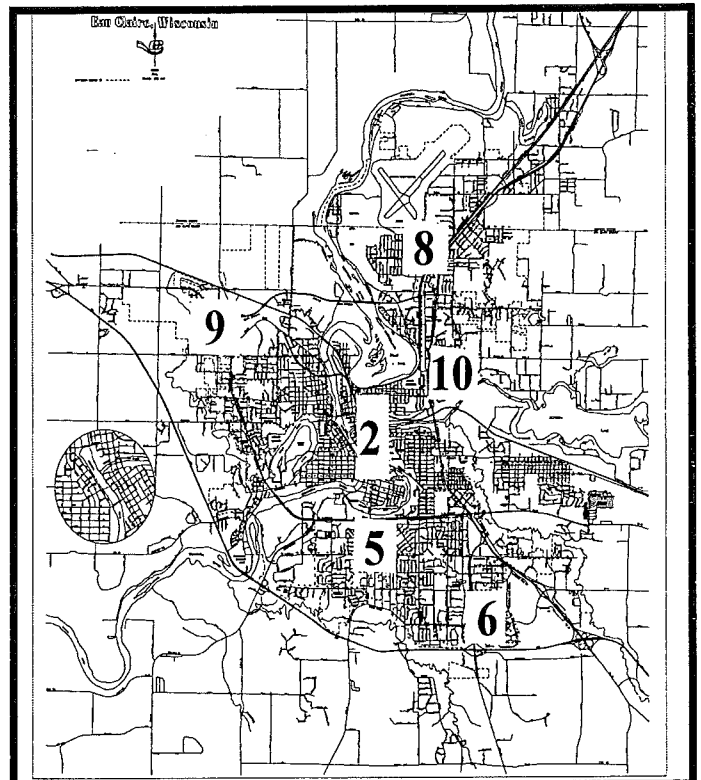
- 3 Personnel per day
- Fire Engine
- Water Rescue Boat

Station 9 - 3611 Campus Road

- 5 Personnel per day
- Fire Engine
- Paramedic Ambulance
- Water Rescue Boat

Station 10 - 559 North Hastings Way

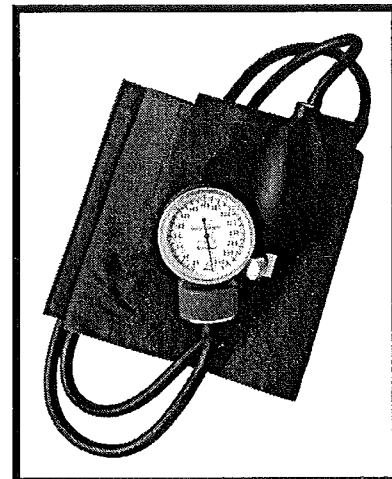
- 5 Personnel per day
- Fire Engine
- Paramedic Ambulance
- Water Rescue Boat



*Average of 27 Firefighters on duty daily
Total of 41,730 square feet of Fire Stations
(Cleaning and light maintenance of Stations are performed by assigned personnel)*

Emergency Medical Services

- 80 percent of Fire Department calls for service
- 36 Certified Paramedics
56 Certified Emergency Medical Technicians
- 3 Paramedic ambulances in service (2 reserve ambulances on standby)
- Purchase and inventory a large volume of medical supplies and drugs
- Over 70 saves from full Cardiac Arrest in the past 10 years
- Cardiac defibrillators on all fire department engines and ambulances
- Ongoing commitment to quality
- Work with Medical Control Physician for program quality assurance
 - Foster good relations with local hospital officials
 - Work with Eau Claire County Emergency Medical Services Council for program planning
 - Maintain quality relationships with other regional emergency medical service providers
- Public safety awareness activities:
 - Blood pressure screening
 - Health fairs
 - Job shadowing programs
 - Special events coverage
 - Community awareness programs
 - Preceptor Ride-Along Training
- Constant commitment to training



Personnel at Accident Scene

Equipment

Vehicles

- 8 – Engines/Quints (6 Front-Line, 2 Reserve)
- 5 – Ambulances (3 Front-Line, 2 Reserve)
- 1 – Heavy Rescue Unit
- 1 – Hazardous Materials Assessment Vehicle
- 1 – Hazardous Materials Equipment Trailer
- 1 – Brush Fire Unit
- 1 – Special Rescue Vehicle
- 5 – Water Rescue Boats
- 1 – Inspection Van
- 3 – Command Vehicles
- 1 – Mass Casualty Medical Trailer



Rescue #3, Reserve Ambulance

Major Equipment

- Breathing Apparatus (\$3,500 per unit)
- Portable Radio (\$1,000 per unit)
- Ventilation Saw (\$1,700 per unit)
- Hose (\$500 per 100' of 5")
- Nozzles (\$350 per unit)
- Jaws of Life (\$8,000 per set)
- Ambulance Cot (\$3,600 per unit)
- Defibrillator (\$21,800 per unit)
- Hazardous Materials Suit (\$600 per suit)

Equipment Replacement



(Annual additional costs per firefighter include the required items of medical exams, training, and uniform costs)

Personal Equipment

- Firefighting Coat & Pants
- Helmet
- Boots
- Gloves
- Fireproof Hood
- Safety Equipment

Fire Inspection Highlights

The Fire Inspection Division is comprised of four full-time staff members, three sworn officers and one clerical. Effective January 2006, one of the sworn positions became a shared position with the Altoona Fire Department. The Fire Inspection Division's main responsibility is overseeing the inspection of commercial properties within the City of Eau Claire. The division is responsible for compliance with follow-up inspections and codes. The Fire Inspection Division is also in charge of code enforcement, fire investigations, public education, and underground storage tank (UST)/aboveground storage tank (AST) inspections. Personnel serve as informational contacts for other departments and citizens who have questions regarding National Fire Protection Association and Wisconsin Administrative codes.

Activities

Public Education

The number one priority is to educate citizens about fire. Fire safety education is targeted for the young and elderly of the community; the two groups most statistically susceptible to fire. In addition to these targeted groups, the department provides fire safety education programs to all ages such as:

During 2004, the Eau Claire Fire Department delivered over 6,500 hours of public education.

- ◆ CBRF training
- ◆ Senior safety
- ◆ Open houses
- ◆ Media releases
- ◆ Babysitting classes
- ◆ Holiday season fire safety
- ◆ Fire safety house
- ◆ Carbon Monoxide awareness
- ◆ Evacuation planning for businesses
- ◆ Fire station tours
- ◆ Supervised fire drills
- ◆ Exhibits



Fire Prevention Weekend at Sam's Club

Safety Town

This program is geared to teaching children from ages 4 to 6 years about being safe while playing. Topics covered were; stop, drop, and roll; calling 911; crawling low under smoke; matches/lighters are tools not toys; and getting out to a safe meeting place and staying out. There were 40 participants in the program in 2005. The program was revamped this year, with one session in the morning and another session in the afternoon. This allowed for more children being able to participate. Each child received a bicycle safety helmet for taking part.



Safety Town Participants

Safety Camp

Fire Department personnel participated in Safety Camp at Carson Park. This day camp is for children entering the 3rd grade. Fire Inspector Harter presented a program on summer fire safety and home safety to 100 participants on the first day of the camp. The crew from Engine #2 brought the fire truck to the closing picnic and reviewed the truck with the kids.

School Prevention Programs

In September, the department started its fire prevention programs for both public and private schools. The prevention programs consist of six separate programs for Pre-K/K through 5th grade. The 1-½ hour programs were split into a morning session and an afternoon session to accommodate staffing. Each program has a time frame and a message that is specific to a particular age. Approximately 5,000 students benefited from the programs. The fire department and Firefighters Local 487 again sponsored the 3rd grade fire prevention poster contest. This year's theme was "Use Candles with Care".



3rd Grade Poster Contest Winners

In October, the Eau Claire County Chiefs Association again sponsored fire prevention activities for Eau Claire and surrounding communities. The department's fire safety house and fire apparatus were on display. The DNR brought its heavy firefighting equipment, as well as Smokey Bear. Representatives from the Township Fire Department, Fall Creek Fire Department, Fairchild Fire Department, Altoona Fire Department, and Mondovi Fire Department also participated in the event. Approximately 400 children and families attended the event.

Keep the Wreath Green

This annual initiative begins each Thanksgiving and runs through New Year's Day. Each fire station displays a large wreath filled with green light bulbs. For each structure fire that occurs in the city during this period of time, a green bulb is removed and replaced with a red light bulb. The goal is to maintain a heightened awareness of the dangers of fire and encourage fire-safe practices throughout the holiday season.

In 2005, there were six structure fires during the holiday season, including three in residential homes. One fire resulted in serious burns to a child.

Tours/Public Events

In 2005, the department received over 175 requests for services. These requests vary from giving tours of our facilities to staffing health fairs at local businesses. Tours varied from groups of 4 to over 50.

Fire Safety Education for Businesses

In 2005, the Fire Prevention Bureau trained over 40 area businesses in fire safety procedures including evacuation drills and fire extinguisher use. The number of employees at these businesses varied from 15 to 500. The training focused on the individual business's evacuation policy, as well as the hands-on use of a fire extinguisher.

Juvenile Fire Setters Program

Since the inception of the Juvenile Fire Setter program in 1996, the Eau Claire Fire Department handles approximately ten child cases per year. These children come to the Fire Prevention office as referrals from Juvenile Intake or their parents. In 2005, the department received eight referrals from Juvenile Intake, and there were two requests from parents or an agency outside the City of Eau Claire. Because the program is an educational program, it is based on the individual child's knowledge of fire. Some juveniles require additional meetings or referrals to outside agencies.

Fire Inspections

Fire inspections in the City of Eau Claire are performed to ensure compliance with Eau Claire city ordinances, state fire prevention codes, and the state commercial building code. In 2005, the Eau Claire Fire Department conducted more than 6,000 company fire inspections to identify and eliminate or reduce hazards that may contribute to a loss of life or property. Code enforcement is a proactive and cost effective approach to community fire protection. Through the State of Wisconsin's 2% dues program, the City of Eau Claire received \$134,643 in 2006 for inspections conducted in 2005.

Preplanning Businesses

Eau Claire firefighters continue to pre-plan commercial facilities during semi-annual inspections. The facilities on which pre-plans are conducted are those identified as high hazard or high

occupancy. On a monthly basis, fire department units visit businesses and multi-family occupancies to conduct a walk-through fire inspection of the properties. This inspection attempts to identify elements such as the location of sprinklers, power and gas shutoff locations, smoke and heat detection, alarm capabilities, the locations of hazardous materials, other potential hazards, and code violations. Specific information relating to the property is then recorded on a form, and a map depicting the fire concerns for the property is created. The completed pre-plans are copied and carried on the department's emergency responding units. Firefighters will continue to update the information gathered on their scheduled inspections in an attempt to keep the records accurate.

Property Inspections / Review / Investigations

The City of Eau Claire has fees for fire sprinkler plan reviews and inspections, kitchen hood inspections, adult family home and group home inspections, and tent inspections. Listed below are the reviews and inspections that were performed in 2005.

- **Sprinkler Plans** – 16 plans reviewed
- **Kitchen Hood Systems** – 9 hoods inspected
- **Adult Family Homes** – 45 facilities inspected in conjunction with the licensing of the homes through the State of Wisconsin and are done to ensure the home meets the minimum life safety standards
- **Tent Inspections** – 69 tents inspected
- **Complaint or Follow-up Inspections** – Of the 6,000 inspections completed by the fire crews, the Fire Prevention Bureau dealt with approximately 550 complaints or follow-up inspections. Included in this number are phone calls fielded on code questions regarding fire and building construction
- **Fireworks** – 26 fireworks vendor sites inspected
- **Fire Investigations** – Prevention personnel conducted 42 fire investigations
- **Unsafe Living Conditions** – Prevention personnel were involved in eight situations involving unsafe living conditions. These situations are specific to the individual, but on average 40 hours were spent resolving the situation

Tank Inspections

The UST/AST inspection program serves to enforce the groundwater protection requirements of Comm 10. This is accomplished through the review of plans prior to the installation of an underground or aboveground storage tank system. Existing underground and aboveground

storage tank systems are inspected annually for compliance with groundwater protection rules. In 2005, Fire Inspector Harter completed 75 site permit inspections with some sites containing multiple tanks to inspect. There were 17 tank removals and 17 tank installs/upgrades during the year. The State contract provides annual revenue to the City in the \$10,000 to \$15,000 range.

In May, the department's underground/aboveground storage tank program was audited by the State of Wisconsin. The department passed the audit.

Fire Investigations

There were 42 fire investigations completed by Prevention Division personnel during 2005. On-scene fire investigations are done anytime the cause and origin cannot be determined, when there is personal injury or death involved, if a juvenile is suspected of starting the fire, or when arson or other suspicious circumstances exist. Follow-up investigations are done at the request of the fire crews or police department.

Facilities

The Fire Inspection Division is located on the first floor of fire station # 2. The location serves as the initial contact point for the department. Citizens are able to make contact with fire prevention personnel and can be directed to the proper area or other city department.



Reception area of the Fire Inspection Division

Equipment

The Inspection Division utilizes department operation vehicles for the majority of public education events. The division also uses the fire safety house at visits to City of Eau Claire schools and special events throughout the city.

Freddie the Fire Truck is a mechanical robot that helps deliver fire safety messages to our young children. Using monies from a FIRE Act grant, a new Freddie was purchased in 2005. It will serve the community for many years to come.



Smokey Bear and Sparky the Fire Dog

In addition to Freddie, the division also uses “Sparky the Fire Dog” to deliver fire safety education.

The division is assigned a fire prevention vehicle. Car 3 is an 8-passenger van used for delivering personnel to large emergency situations, for travel to educational sessions, and to assist in the overall delivery of fire prevention services within the City of Eau Claire.

NON-DEPARTMENTAL

The Non-Departmental division includes several different programs that have citywide implications and are not identified with a particular department.

Personal services includes the health insurance costs for retirees. The insurance program provides for the cost of liability and property insurance for general operations and for mandatory payments of permanent disability due for work-related injuries.

The Non-Departmental division also provides payments for several non-profit agencies in the form of direct payments, grants, and City services. It also accounts for payment of special assessments for street and utility work abutting city-owned property and for miscellaneous, non-recurring expenditures.

The City provides for the basic level of service through the budget process. However, occasionally an unexpected event occurs which requires immediate funding. The Contingent Appropriation was established to provide funding for emergency or unpredictable events. Contingency funds can only be appropriated by authorization of the City Council.

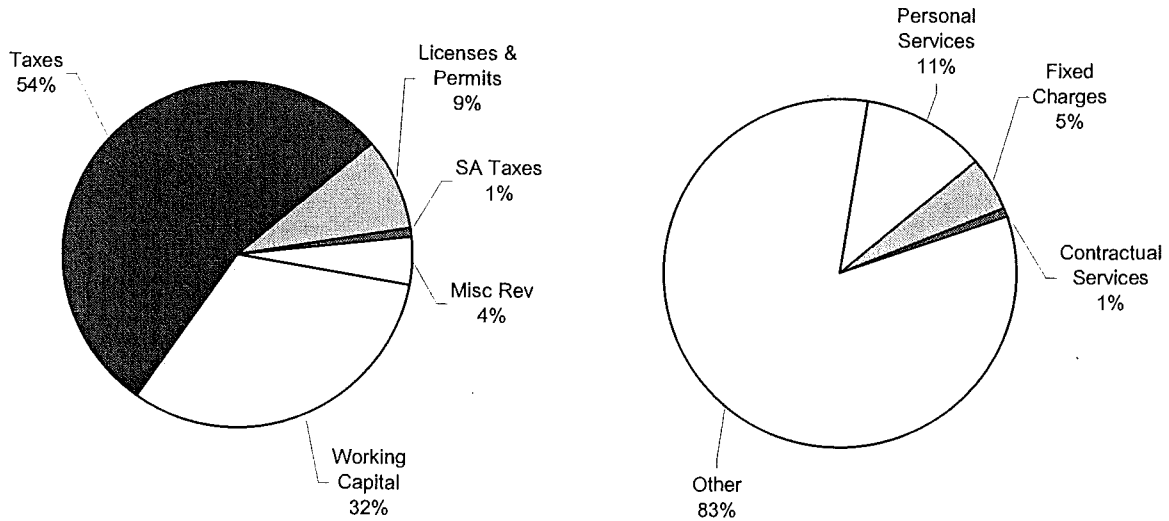
The General Fund makes operating and capital subsidies to various funds and to several enterprise funds that are not entirely self-supporting. General obligation debt requirements, supported by the tax levy, are included as a transfer to the Debt Service Fund. Transfers of available working capital to support the Capital Improvement Plan are also appropriated in Non-Departmental.

Activities

- Retiree health insurance
- Payment for permanent disability
- Organizational support
- Operating subsidies
- Liability & property insurance coverage
- Contingency funding for emergencies
- Special assessments
- Position Transitions
- Transfer to Debt Service

Overview of Revenues and Expenditures

	2005 <u>Actual</u>	2006 <u>Adopted Budget</u>	2007 <u>Proposed Budget</u>	<u>% Change</u>
Revenues				
Licenses & Permits	\$ 743,309	\$ 704,000	\$ 735,000	4%
Special Assess. Taxes	77,597	65,000	79,000	22%
Miscellaneous Revenue	593,028	467,100	368,100	-21%
Working Capital	420,204	2,595,900	2,747,600	6%
Gen. Purpose (tax) Rev.	<u>5,644,204</u>	<u>4,616,800</u>	<u>4,649,900</u>	1%
Total Revenues	<u>\$ 7,478,342</u>	<u>\$ 8,448,800</u>	<u>\$ 8,579,600</u>	2%
Expenditures				
Personal Services	\$ 739,794	\$ 841,800	\$ 976,100	16%
Contractual Services	52,739	68,800	82,100	19%
Fixed Charges	128,777	479,800	428,600	-11%
Contributions & Other Payments	343,512	307,700	318,100	3%
Other Financing Uses	<u>6,213,520</u>	<u>6,750,700</u>	<u>6,774,700</u>	0%
Total Expenditures	<u>\$ 7,478,342</u>	<u>\$ 8,448,800</u>	<u>\$ 8,579,600</u>	2%



Budget Overview

REVENUES

LICENSES & PERMITS

Television Franchise fees compensate the City for the use of City Streets, alleys, and other public rights-of-way for the operation off a cable television system. Per contract, Charter Communications pays 5% of gross revenue. The 2007 franchise fee is estimated at \$550,000. Public-Education-Government (PEG) revenue is estimated at \$185,000 and is fully allocated to the Public Access Television Center.

SPECIAL ASSESSMENT TAXES

Special assessment revenue consists of miscellaneous charges for street lighting, weed control, and snow removal.

EXPENDITURES

PERSONAL SERVICES & CONTRACTUAL SERVICES

Included in these categories are retiree health insurance, pension cost for a limited number of employees and payments for the administration of the benefit plans.

FIXED CHARGES

Fixed Services includes property and liability insurance, disability payments, special assessments and a provision for interim payments for positions eliminated in the 2006-2007 Program of Services.

OTHER

This category includes transfers to the Capital Improvement Plan totaling \$2,047,600, a transfer to debt service in the amount of \$2,963,600 payments to Senior Central and Landmarks and operating transfers from General Fund to Cemetery, Parking, Transit, Hobbs, and the Municipal Pool. The payment to the Public Access Center consists of the PEG fees totaling \$185,000 and tax levy support of \$82,700 for a total contribution of \$267,700.

Expenditures by Division

Non-Departmental

	<u>2005</u>	<u>2006</u>	<u>2006</u>	<u>2006</u>	<u>2007</u>
	<u>Actual</u>	<u>Budget</u>	<u>6 Month</u>	<u>Projection</u>	<u>Budget</u>
			<u>Actual</u>		
Personal Services	\$ 739,794	\$ 841,800	\$ 344,752	\$ 841,800	\$ 976,100
Contractual Services	52,739	68,800	25,588	86,700	82,100
Fixed Charges	128,777	479,800	94,156	731,200	428,600
Contrib/Other Payments	343,512	307,700	185,876	324,700	318,100
Other Uses	3,932,420	4,544,300	-	4,550,500	4,727,100
Transfers to CIP Programs	<u>2,281,100</u>	<u>2,206,400</u>	<u>-</u>	<u>2,206,400</u>	<u>2,047,600</u>
Total Expenditures	\$ <u>7,478,342</u>	\$ <u>8,448,800</u>	\$ <u>650,372</u>	\$ <u>8,741,300</u>	\$ <u>8,579,600</u>

ORGANIZATIONAL SUPPORT

Public Access Center	\$ 82,700		Senior Central	\$ 40,200
PAC - PEG Fees	<u>185,000</u>		Landmarks Commission	4,500
Total PAC	\$ <u>267,700</u>		Annexation Rebate	5,700

TRANSFERS AND SUBSIDIES

Debt Service	\$ 2,963,600		Parks Capital Projects	\$ 150,000
Land, Bldg., Equip. Capital Projects	1,022,500		Hobbs Ice Center Operations	114,000
Transit Operations	949,500		Parking Capital Projects	100,000
Streets Capital Projects	500,000		Hobbs Ice Center Capital Projects	50,000
Fairfax Pool Operations	263,300		Fairfax Pool Capital Projects	45,000
Cemetery Fund Operations	212,200		Parking Operating	24,500
Bridge Capital Projects	175,000		Transit Capital Projects	5,100

ECONOMIC DEVELOPMENT

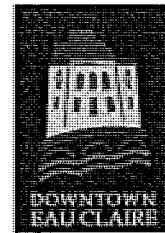
The City of Eau Claire's Economic Development Division, located at 203 S. Farwell Street, implements the City's Economic Development Strategy. The Division is involved in development and redevelopment for industrial, commercial and downtown activity. Major areas of emphasis include: industrial, warehouse and distribution, service, office, redevelopment of the downtown and commercial/retail. The Economic Development Division services approximately 63,500 citizens, 3,800 businesses, 150 manufacturers, and 500 downtown businesses.

Programs & Services

Community Committees and Boards

The Economic Development Division provides technical assistance and staffing to the following boards and committees:

- ◆ Gateway Industrial Park Corporation Board
- ◆ Eau Claire Area Economic Development Corporation
 - Board of Directors
 - Executive Committee
 - Business Recruitment Committee
 - Business Retention Committee
- ◆ Eau Claire Redevelopment Authority
- ◆ Clearwater Development Corporation
 - Board of Directors
 - Executive Committee
- ◆ Momentum Chippewa Valley
- ◆ Development Zone Board
- ◆ Revolving Loan Fund Board
- ◆ Eau Claire Area Chamber of Commerce
 - Downtown Revitalization Committee
- ◆ Economic Policy Advisory Committee
- ◆ Downtown Eau Claire, Inc.
 - Board of Directors
 - Seven associated committees
 - Four Business Improvement Districts (BID)



Development
Zone



Overview of Revenues & Expenditures

	<u>2005</u> <u>Actual</u>	<u>2006</u> <u>Adopted</u>	<u>2006</u> <u>6-Month</u> <u>Actual</u>	<u>2006</u> <u>Projection</u>	<u>2007</u> <u>Budget</u>
Operating Budget					
Revenues and Other Financing Sources:					
Miscellaneous	\$ 261,697	\$ 189,500	\$ 167,691	\$ 239,300	\$ 262,200
Non-Operating Revenue	<u>184,271</u>	<u>140,400</u>	<u>110,880</u>	<u>145,700</u>	<u>94,100</u>
Total Revenues and Other Financing Sources	<u>445,968</u>	<u>329,900</u>	<u>278,571</u>	<u>385,000</u>	<u>356,300</u>
Expenditures and Other Financing Uses:					
Personal Services	145,282	151,600	72,346	151,600	161,100
Contractual Services	37,173	74,300	13,323	71,300	69,200
Utilities	29,486	25,000	14,608	25,000	33,700
Fixed Charges	1,200	1,400	600	1,400	1,400
Materials & Supplies	1,455	2,600	1,685	5,600	2,600
Contributions & Other Payments	136,530	117,000	73,875	283,700	113,200
Loans	62,000	-	-	1,119,200	-
Other Financing Uses	<u>287,700</u>	<u>87,700</u>	<u>43,850</u>	<u>87,700</u>	<u>278,900</u>
Total Expenditures and Other Financing Uses	<u>700,826</u>	<u>459,600</u>	<u>220,287</u>	<u>1,745,500</u>	<u>660,100</u>
Excess (Deficiency) of Funding Sources Over Uses	<u>\$ (254,858)</u>	<u>\$ (129,700)</u>	<u>\$ 58,284</u>	<u>\$ (1,360,500)</u>	<u>\$ (303,800)</u>
Applied Reserve:					
Beginning Balance	\$ -	\$ -	\$ -	\$ -	\$ -
Changes in Available Balances:					
From operations	(254,858)	(129,700)		(1,360,500)	(303,800)
Transfer (to) from reserve	<u>254,858</u>	<u>129,700</u>		<u>1,360,500</u>	<u>303,800</u>
Ending Balance	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

Budget Overview

REVENUES

Economic Development revenues consist mainly of loan repayments and rent generated by the industrial building at 2728 Davey Street.

EXPENDITURES

CONTRACTUAL SERVICES

Included in contractual services are charges relating to postage, computer service charges, advertising and marketing, professional services and training.

CONTRIBUTION & OTHER PAYMENTS

The Economic Development Fund provides support to the Eau Claire Area Economic Development Corporation, the Chippewa Valley Innovation Center, and Momentum Chippewa Valley.

OTHER FINANCING USES

Included in Other Financing Uses is support of \$78,900 for Downtown Eau Claire, Inc. (DECI) and \$700,000 for the Redevelopment Authority (RDA).

Revenue Detail

Revenue Classification	2005 <u>Actual</u>	2006 <u>Budget</u>	2006 6-Month <u>Actual</u>	2006 <u>Projection</u>	2007 <u>Budget</u>
MISCELLANEOUS					
Interest income	\$ 143,710	\$ 75,000	\$ 92,820	\$ 120,000	\$ 135,000
Other interest- notes receivable	37,892	35,900	35,214	40,700	48,600
Building rental	<u>80,095</u>	<u>78,600</u>	<u>39,657</u>	<u>78,600</u>	<u>78,600</u>
Total miscellaneous	<u>261,697</u>	<u>189,500</u>	<u>167,691</u>	<u>239,300</u>	<u>262,200</u>
NON-OPERATING REVENUES					
Principal payment on loans	<u>184,271</u>	<u>140,400</u>	<u>110,880</u>	<u>145,700</u>	<u>94,100</u>
Total revenues and other financing sources	<u>\$ 445,968</u>	<u>\$ 329,900</u>	<u>\$ 278,571</u>	<u>\$ 385,000</u>	<u>\$ 356,300</u>

MISCELLANEOUS

Interest Income is earned by investing available funds in accordance with the City investment policy.

Other Interest is earned from economic development loans.

Building rental is received from the industrial building at 2728 Davey Street that is owned by the City and leased to local businesses at market rates as part of an economic development program.

Staffing

Economic Development

	2005	2006	2007
Economic Development Administrator	1.00	1.00	1.00
Total FTE Positions	1.00	1.00	1.00

Authorized personnel are reported as the number of full-time equivalent (FTE) positions at the beginning of the budget year.

The FTE position is accounted for in the Downtown Fund as the position's primary fund.

Eau Claire Revolving Loan Fund Committee

Larry Accola	Royal Credit Union
David Adler	City Council President
D'Arcy Becker	University of Wisconsin Eau Claire
Margot Bouchard	SBC/Ameritech
Jerry Chasteen	West Central Wisconsin Regional Planning Commission
Tim Giehll	EmpAct Software
Dave Hamberger	Citizens Community Federal CU
Janet Tolander	Stienessen-Schlegel & Company
Beverly Wickstrom	Richie, Wickstrom & Wach

Development Zone Advisory Board

Vacant at this time	Workforce Resource
Michael Cohen	Attorney
Ray Hughes	City Council Representative
Ed Losby	Imagineering
Bob Schraufnagel	Barcode Technology Solutions

Operation Highlights

One-Stop Shop

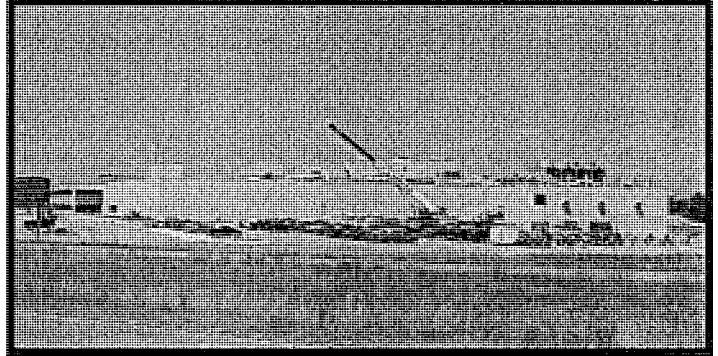
- ◆ Cut red tape
- ◆ Lead and support customers through the development process
- ◆ Direct customers through permit process
- ◆ Organize and attend meetings

Community Information

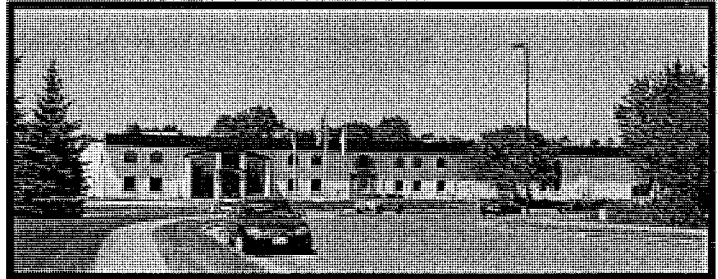
- ◆ Development statistics
- ◆ Demographics
- ◆ Maps
- ◆ Economic profiles
- ◆ Cost of living index
- ◆ Website development and maintenance

Infrastructure

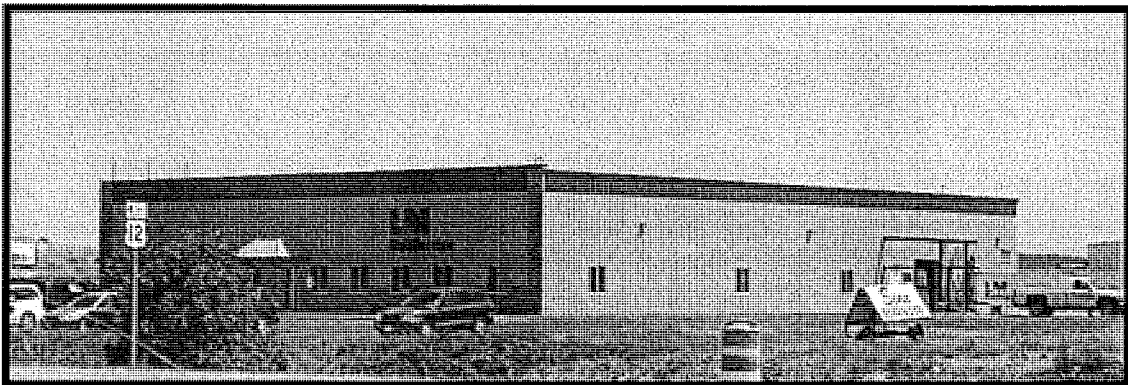
- ◆ Coordination of utilities and streets in the industrial parks
- ◆ Land and buildings inventory (sites)
- ◆ Information technology
- ◆ Management of Sky Park Industrial Center



Hutchinson Technology: 76,000 square foot addition to be used for production of trace suspension assemblies.



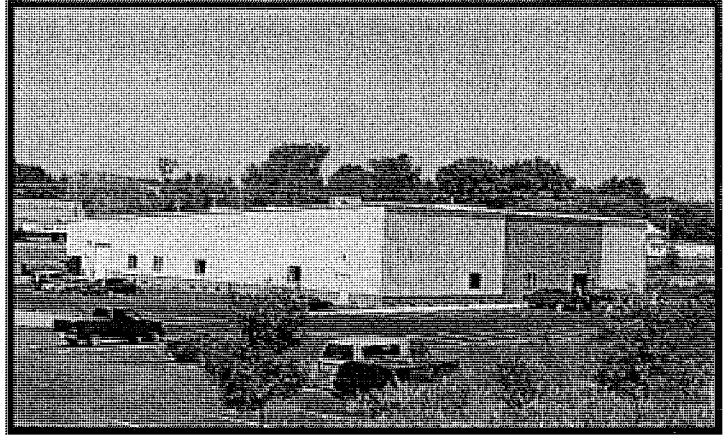
Documation LLC: 15,000 square foot addition to add a new press line.



L&M Mail Service: new 11,700 square foot building in Gateway West Industrial Park.

Business Retention and Expansion

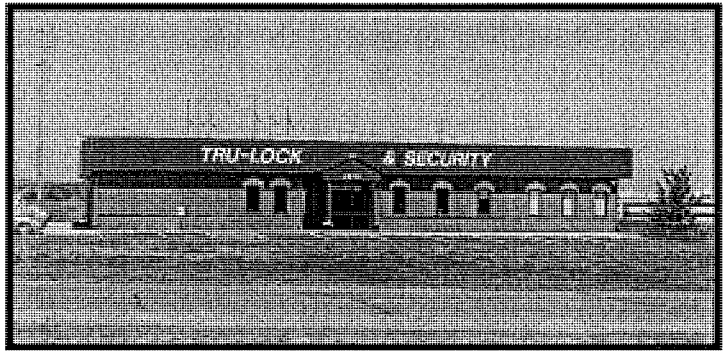
- ◆ Liaison to the business community
- ◆ Problem solving
- ◆ Business call program
- ◆ Financial assistance
- ◆ Project coordination
- ◆ Entrepreneur start-up assistance



Lorman Education Services: new 19,000 square foot manufacturing building to house printing operations north of existing building.

Marketing and Recruitment

- ◆ Promotions
- ◆ Call trips
- ◆ Trade shows
- ◆ Proposals to prospects
- ◆ Presentations to community groups
- ◆ Site selection assistance



Tru-Lock & Security: purchase of 8,000 square foot spec building in Gateway West Industrial Park.

Education

- ◆ Coordinate with local educational institutions
- ◆ Internships
- ◆ Retention of college graduates

Financing

- | | |
|--|---|
| ◆ Economic Development Loan Fund (EDF)
52 loans in the amount of \$9.75M
(Includes Gateway and Clearwater loans)
1,120 jobs created & saved | ◆ Façade & Downtown Loan Pools (EDF)
8 loans in the amount of \$579,050
14 façade loans in the amount of
\$39,717
78 jobs created & saved |
| ◆ Revolving Loan Fund (RLF)
30 loans in the amount of \$1,244,100
557 jobs created & saved | |
| ◆ Development Zone Program
Businesses certified in the amount
of \$1,956,500
700+ jobs created & saved | |

City Funding for Development Organizations

The City of Eau Claire has many partners in Economic Development and the city provides significant funding to the following organizations:

	<u>2006 Support</u>	<u>2007 Support</u>
Eau Claire Area Economic Development Corporation	\$103,500	\$93,100
Downtown Partners	87,700	78,900
Momentum Chippewa Valley	0	8,000
Redevelopment Authority	0	200,000
Eau Claire Innovation Center ^(A)	13,500	12,100
CVTC – Nanorite Center *	166,700	0

^(A) The City provided \$365,000 of CDBG funds to construct the Innovation Center

*Date of funding is still uncertain

Eau Claire, WI

Business Growth Begins Here

Eau Claire is not only a great place to do business, we'll even help you get here. The City of Eau Claire's Economic Development Division will lead and support you through your company's expansion or relocation project, assist with site location and financing, and act as a liaison between you and local government. We can provide a customized proposal for your company and will be your local champion throughout the development process. Call us to discuss how Eau Claire can benefit your business.

Mike Schar, Econ. Dev. Administrator 715-839-4914 Mike.Scharz@eauclairewi.gov www.EauClaireDevelopment.com

Find available real estate and demographics online
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Search Me!

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The most comprehensive site selection database for Eau Claire, Wisconsin. Easy-to-access property info, photos, maps, and demographics. Continually updated locally. So good it's just begging to be searched.

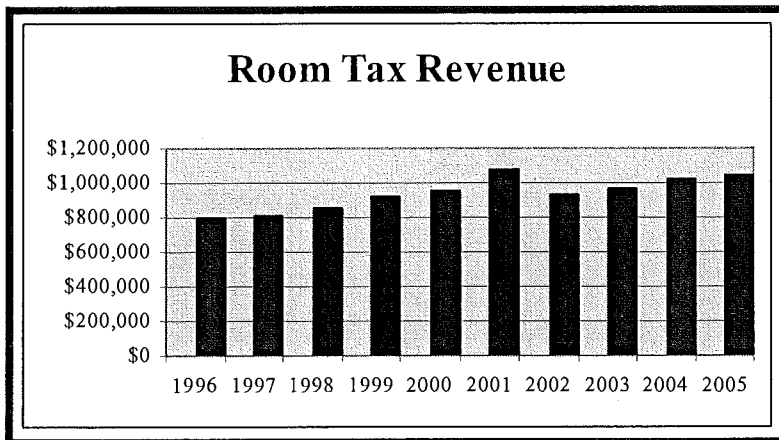
Advertisements placed in local and regional magazines.

COMMUNITY ENHANCEMENT

The Community Enhancement Fund was created in 1992 to account for the receipt and use of room tax revenues. Since 1975, the City has levied a room tax on hotels and motels within the city limits under authority of Wisconsin Statutes 66.0615. The tax is currently 7% of gross room rental charges. Room tax revenues are appropriated each year to agencies and for projects that encourage convention and tourism activities.

ROOM TAX REVENUES

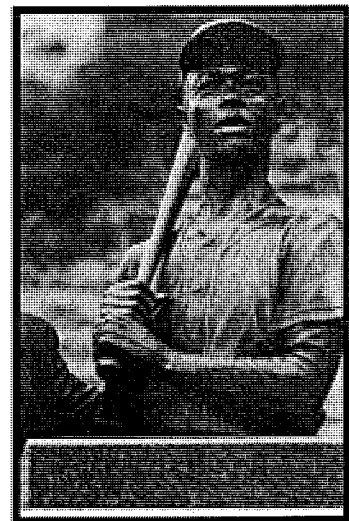
1996	\$	799,900
1997		810,639
1998		858,674
1999		924,104
2000		956,238
2001		1,073,823 *
2002		938,691
2003		971,468
2004		1,018,783
2005		1,039,099



*Includes a one-time revenue adjustment to convert to the accrual method of recognizing revenues

Outside Organizations That Have Received Funding

- ◆ Chippewa Valley Convention & Visitors Bureau
 - Operations
 - Special Events
- ◆ Chippewa Valley Museum
 - Operations
 - Capital Projects
- ◆ Chippewa Valley Sports Commission
 - Seed money to host special sporting events
- ◆ Chippewa Valley Symphony
 - Cover rent and office space
- ◆ Community Beautification Association
 - Flowerbeds at highway intersections & Phoenix & Wilson Park
- ◆ Eau Claire Regional Arts Council
 - Operations and debt service for renovation of the State Theatre
- ◆ Paul Bunyan Logging Camp
 - Operations
 - Capital projects



*Statue of Hank Aaron
in Carson Park
Baseball Stadium*

Overview of Revenues & Expenditures
--

	<u>2005 Actual</u>	<u>2006 Adopted</u>	<u>2006 6-Month Actual</u>	<u>2006 Projection</u>	<u>2007 Budget</u>
Operating Budget					
Revenues and Other Financing Sources:					
Taxes	\$ 1,039,099	\$ 1,020,000	\$ 353,315	\$ 1,020,000	\$ 1,020,000
Miscellaneous	84	-	-	-	-
Non-Operating Revenue	<u>5,000</u>	<u>5,000</u>	<u>2,500</u>	<u>5,000</u>	<u>5,000</u>
Total Revenues and Other Financing Sources	<u>1,044,183</u>	<u>1,025,000</u>	<u>355,815</u>	<u>1,025,000</u>	<u>1,025,000</u>
Expenditures and Other Financing Uses:					
Contractual Services	1,511	3,100	1,236	3,100	2,000
Contributions & Other Payments	767,270	786,800	448,237	770,500	749,000
Other Financing Uses	<u>245,600</u>	<u>279,800</u>	<u>-</u>	<u>279,800</u>	<u>279,800</u>
Total Expenditures and Other Financing Uses	<u>1,014,381</u>	<u>1,069,700</u>	<u>449,473</u>	<u>1,053,400</u>	<u>1,030,800</u>
Excess (Deficiency) of Funding Sources Over Uses	<u>\$ 29,802</u>	<u>\$ (44,700)</u>	<u>\$ (93,658)</u>	<u>\$ (28,400)</u>	<u>\$ (5,800)</u>
Working Capital/Available Fund Balance					
Beginning Balance	\$ 14,265	\$ 45,465		\$ 44,067	\$ 5,800
Changes in Available Balances:					
From operations	29,802	(44,700)		(28,400)	(5,800)
Contingency for 2006 shortfall	<u>-</u>	<u>-</u>		<u>(9,867)</u>	<u>-</u>
Ending Balance	<u>\$ 44,067</u>	<u>\$ 765</u>		<u>\$ 5,800</u>	<u>\$ -</u>

Budget Overview

REVENUES**TAXES**

A Hotel-Motel Room Tax was established in 1975 and was used in part to subsidize the operation of the Civic Center from 1975 - 1992. A rate of 2% of gross receipts was levied through March 1979. In April 1979, the rate was increased to 4% of gross receipts and on January 1, 1986 the rate was increased to the present rate of 7%. Room tax revenue is estimated at \$1,020,000 in 2007. Room tax funds are completely distributed each year. Excess revenues, if any, are carried forward to fund next year's contributions.

EXPENDITURES**CONTRACTUAL SERVICES**

Included in this category is a \$700 appropriation for the audit and \$1,300 for the lease of computer software.

CONTRIBUTIONS & OTHER PAYMENTS AND OTHER FINANCING USES

An agreement with the Convention and Visitors Bureau allocates 54.4% of estimated room tax revenues to the Bureau.

◆ Regional Arts Council	\$ 90,700
◆ Chippewa Valley Symphony	2,500
◆ Chippewa Valley Theatre Guild	1,400
◆ Eau Claire Chamber Orchestra	2,500
◆ Chippewa Valley Museum	53,800
◆ Paul Bunyan Camp	32,600
◆ Convention & Visitors Bureau	554,900
◆ Eau Claire Children's Museum	2,300
◆ Transfer to Hobbs CIP	40,800
◆ Municipal Band	8,300
◆ Transfer to General Fund	95,000
◆ Transfer to Parks & Recreation CIP	<u>144,000</u>
Total	<u>\$1,028,800</u>

Revenue Detail

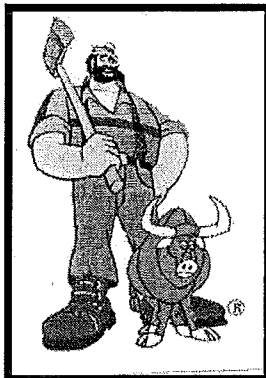
Revenue Classification	2005 Actual	2006 Budget	2006 6-Month Actual	2006 Projection	2007 Budget
TAXES					
Room tax funds	\$ 1,039,099	\$ 1,020,000	\$ 353,315	\$ 1,020,000	\$ 1,020,000
MISCELLANEOUS					
Interest & misc. reimbursements	84	-	-	-	-
NON-OPERATING REVENUE					
Principal payment from loans	5,000	5,000	2,500	5,000	5,000
Total revenues	\$ 1,044,183	\$ 1,025,000	\$ 355,815	\$ 1,025,000	\$ 1,025,000

Organizations



Chippewa Valley Museum

The Chippewa Valley Museum, located in Carson Park, is an important educational and recreational resource for Eau Claire residents and a year-round attraction for visitors. It is the only museum in Western Wisconsin accredited by the American Association of Museums. It has received state and national awards for exhibits, collections management, and publications—most recently the Governor's Award for Excellence in the Humanities for the multimedia "object theater" Chippewa Valley Potluck. The Museum contributes directly to regional efforts to increase tourism as an economic sector.



Paul Bunyan Logging Camp

The Paul Bunyan Logging Camp, also located in Carson Park next to the Museum, offers an accurate, educational display of Wisconsin logging and lumbering. The museum has been in existence for over 65 years and was relocated to Carson Park in 1981. The facility is operated by a small number of staff and relies on volunteers, primarily from the Kiwanis. Much of the development of the museum can be attributed to the late Henry O. (Hank) Strand who devoted most of his time and talent to this endeavor. Recent additions to the museum include the Tall Tales Room in the Interpretive Center, and "The Big Cut Room" that depicts the life cycle of Wisconsin's forests. Concrete sidewalks were poured adding handicapped access and a new rubber roof was put on the cook shanty / bunkhouse.



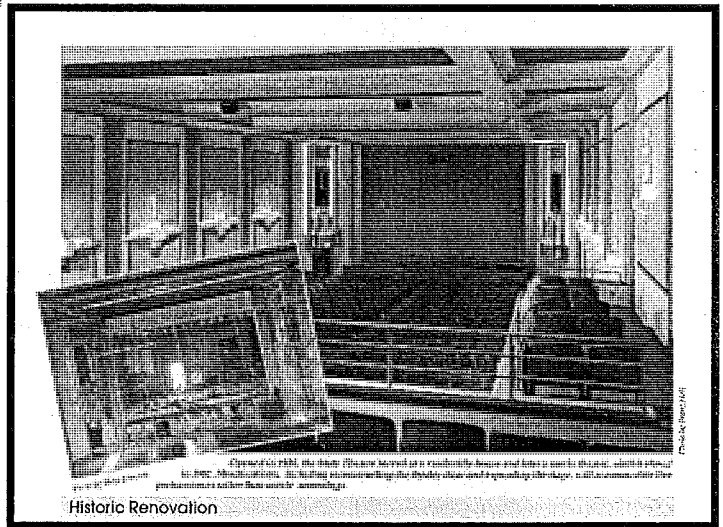


State Theatre Building 1926

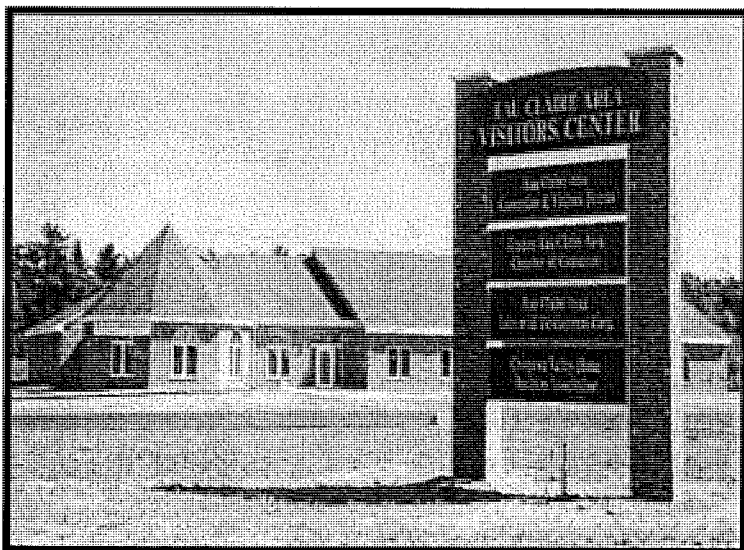
the facility opened to the public in the spring of 1988. Today, the Center includes the 1,117-seat Phillips Theater, a visual arts gallery, rehearsal space, shops, storage and workrooms, dressing rooms, dance studio, and administrative offices for ECRAC staff and other community arts organizations. ECRAC has positioned itself for unprecedented growth by increasing the number and quality of the professional productions, enhancing arts education and cultivating programs and events for the visual and literary arts.

Regional Arts Council

The Eau Claire Regional Arts Council (ECRAC) was incorporated in 1982 in response to a community effort to develop a regional arts center. The organization purchased the former Wagner Building and State Theatre Building and converted the facilities into a performing arts center. The first phase of renovation was completed and



Renovation of the Theatre was truly a community effort. Contributions ranged from volunteer labor, time and materials donated by local contractors and from grants and donations to pennies collected by school children.



Convention & Visitors Bureau

“The Chippewa Valley Convention & Visitors Bureau exists to effectively market the Chippewa Valley as a destination for conventions, groups tour and leisure markets; to promote regional economic growth; to enhance and maintain the area’s overall identity and image; to sell fun, promote fun, and most importantly – Have Fun!”

- Mission Statement -

DOWNTOWN FUND / DECI

The Downtown Fund is the day-to-day operating fund for Downtown Eau Claire, Inc. (DECI). DECI is the lead organization for issues related to downtown Eau Claire. Created in 2002, the purpose of Downtown Eau Claire, Inc. is to carry out the recommendations of HyettPalma's *Downtown Action Agenda 2001*. The organization is governed by a board consisting of representatives from various parts of the community including BIDs, government, neighborhoods, downtown business owners, and property owners. The organization is comprised of nineteen members and is staffed by 1.5 City of Eau Claire employees who report to the City's Economic Development Administrator. The Economic Development Administrator serves as the Executive Director of DECI.

In April 2006, the board identified the top five goals for 2006. They include: ■ Develop & implement marketing plan ■ Reassess the organization ■ Promote the Creative Economy class ■ Recruit & retain downtown businesses and housing ■ Promote downtown housing

Programs & Services

Community Committees

Downtown Eau Claire, Inc. consists of six active committees, which receive technical and staffing assistance from the Communications and Promotions Coordinator and the Business Assistance Specialist. These committees are made up of various members of the community and focus on specific aspects and downtown issues. The active committees are:

■ Transportation Committee ■ Festivals Committee ■ Arts Committee ■ Retail/Restaurant Promotions Committee ■ Marketing Plan Committee ■ Loft Apartment Committee

In addition, the Executive Committee reviews and sets agendas for the meetings and makes recommendations to the Board of Directors.

Overview of Revenues and Expenditures
--

	<u>2005 Actual</u>	<u>2006 Adopted</u>	<u>2006 6-Month Actual</u>	<u>2006 Projection</u>	<u>2007 Budget</u>
Operating Budget					
Revenues and Other Financing Sources:					
Non-Operating Revenue	\$ 121,000	\$ 112,700	\$ 56,350	\$ 117,700	\$ 109,900
Total Revenues and Other Financing Sources	<u>121,000</u>	<u>112,700</u>	<u>56,350</u>	<u>117,700</u>	<u>109,900</u>
Expenditures and Other Financing Uses:					
Personal Services	75,238	88,900	32,447	88,900	89,000
Contractual Services	35,279	36,200	8,322	36,200	39,700
Utilities	137	200	71	200	200
Fixed Charges	2,516	2,100	2,594	2,100	3,000
Materials & Supplies	1,687	4,300	974	4,300	1,300
Contributions & Other Payments	-	-	1,021	12,000	-
Total Expenditures and Other Financing Uses	<u>114,857</u>	<u>131,700</u>	<u>45,429</u>	<u>143,700</u>	<u>133,200</u>
Excess (Deficiency) of Funding Sources Over Uses	<u>\$ 6,143</u>	<u>\$ (19,000)</u>	<u>\$ 10,921</u>	<u>\$ (26,000)</u>	<u>\$ (23,300)</u>
Working Capital/Available Fund Balance					
Beginning Balance	\$ 62,505	\$ 47,305		\$ 56,648	\$ 30,648
Changes in Available Balances:					
From operations	6,143	(19,000)		(26,000)	(23,300)
Reserve for Facade Loan program	(12,000)	-			
Ending Balance	<u>\$ 56,648</u>	<u>\$ 28,305</u>		<u>\$ 30,648</u>	<u>\$ 7,348</u>

Budget Overview

The City's support for Downtown Eau Claire, Inc., is provided through the City Downtown Fund. The Downtown Fund appropriations cover wages and benefits for the staff, promotional activities, postage, computer service charges, and professional services.

In 2007, the Downtown Fund support is \$78,900 from the Economic Development Fund, \$26,000 from the Downtown Business Improvement District \$5,000 from the North Barstow/ Medical Business Improvement District and \$23,300 from fund balance.

A ribbon cutting for the revitalized Strobel Building at 130 S. Barstow.



A ribbon cutting for Lewis Financial Advisors at 13 S. Barstow

Revenue Detail

<u>Revenue Classification</u>	2005 <u>Actual</u>	2006 <u>Budget</u>	2006 6-Month <u>Actual</u>	2006 <u>Projection</u>	2007 <u>Budget</u>
OTHER FINANCING SOURCES					
Transfer from Economic Dev.	\$ 87,700	\$ 87,700	\$ 43,850	\$ 87,700	\$ 78,900
Transfer from BID 1	33,300	25,000	12,500	25,000	26,000
Transfer from BID 4	-	-	-	5,000	5,000
Total revenues	<u>\$ 121,000</u>	<u>\$ 112,700</u>	<u>\$ 56,350</u>	<u>\$ 117,700</u>	<u>\$ 109,900</u>

Staffing

Downtown Fund

	2005	2006	2007
Business Assistance Specialist	1.00	1.00	1.00
Communications & Promotions Coordinator	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
Total FTE Positions	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>

Authorized personnel are reported as the number of full-time equivalent (FTE) positions at the beginning of the budget year.

Cross-divisional charges included:

50% of Business Assistance Specialist's position is charged to the Economic Development Fund

Downtown Eau Claire, Inc. Board of Directors

Name	Representing
David Adler	Eau Claire City Council
Lisa Aspenson	N. Barstow/Medical BID
Marlene Arntson	Randall Park Neighborhood
Kerry Kincaid	Eau Claire City Council
Stan Carpenter	Third Ward Neighborhood
John Dickey	Luther/Midelfort
Marty Fisher-Blakeley	West Grand Ave BID
Debbie Foster	Downtown BID
Charlie Grossklaus	Royal Credit Union
Mike Huggins	City of Eau Claire
Tami Schraufnagel	Eau Claire County
Robert Krause	Corporate Technologies
Teresa O'Halloran	Ruder Ware LLSC
Jen Roth	Eau Claire Regional Arts Council
Paula Kimbllin	Third Ward Neighborhood
Nick Meyer	Volume One
Bernie Trettin	North River Fronts Neighborhood
Ken Van Es	Eau Claire YMCA
Janine Wildenberg	Redevelopment Authority



Downtown Eau Claire, Inc. leading a group of the Eau Claire Area Chamber of Commerce Young Professionals on a tour of the downtown area.

Operation Highlights

Downtown Information

- ◆ Development statistics
- ◆ Demographics
- ◆ Maps
- ◆ Economic profiles
- ◆ Downtown brochures
- ◆ Website development and maintenance

Infrastructure

- ◆ Land and buildings inventory (sites)
- ◆ Downtown vacancy database

Business Retention and Expansion

- ◆ Liaison to the downtown business community
- ◆ Problem solving
- ◆ Downtown business call program
- ◆ Financial assistance
- ◆ Project coordination
- ◆ Entrepreneur start-up assistance
- ◆ "Jump-Start" Downtown business competition
- ◆ Adopt-A-Recruit program

Marketing and Recruitment

- ◆ Promotions
- ◆ Newsletter
- ◆ Proposals to prospects
- ◆ Presentations to community groups
- ◆ Site selection assistance
- ◆ Downtown festivals and events
- ◆ Networking events
- ◆ Cooperative marketing
- ◆ Ribbon cutting celebrations



Summerfest, a two-day celebration, is coordinated by DECI and held in July.



International Fall Festival is held in September and coordinated by DECI.

CEMETERY MAINTENANCE

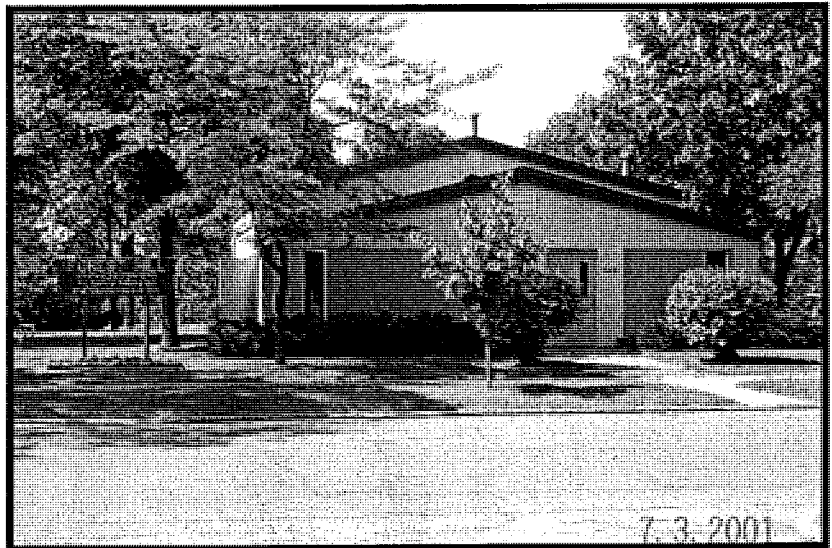
Programs & Services

The Forestry Division of the Parks and Recreation Department manages the two public cemeteries in the City of Eau Claire. Lakeview Cemetery is located at 1500 Buffington Drive and Forest Hill Cemetery is located at 822 Emery Street.



*Lakeview Cemetery
Office Building*

*Forest Hill Cemetery Maintenance
Building*



Overview of Revenues & Expenditures
--

	2005 <u>Actual</u>	2006 <u>Adopted</u>	2006 6-Month <u>Actual</u>	2006 <u>Projection</u>	2007 <u>Budget</u>
Operating Budget					
Revenues and Other Financing Sources:					
Licenses & Permits	\$ 106,548	\$ 108,600	\$ 47,656	\$ 101,100	\$ 100,600
Charges for Services	82,350	69,400	27,255	75,500	75,400
Miscellaneous	20	-	-	-	-
Other Financing Sources	<u>216,804</u>	<u>206,600</u>	<u>-</u>	<u>206,600</u>	<u>212,200</u>
Total Revenues and Other Financing Sources	<u>405,722</u>	<u>384,600</u>	<u>74,911</u>	<u>383,200</u>	<u>388,200</u>
Expenditures and Other Financing Uses:					
Personal Services	306,069	283,400	143,860	279,400	279,200
Contractual Services	60,438	59,100	40,723	65,100	61,900
Utilities	17,763	17,400	5,802	19,500	21,600
Fixed Charges	6,100	6,100	3,050	6,100	6,100
Materials & Supplies	<u>15,352</u>	<u>18,600</u>	<u>5,495</u>	<u>13,100</u>	<u>19,400</u>
Total Expenditures and Other Financing Uses	<u>405,722</u>	<u>384,600</u>	<u>198,930</u>	<u>383,200</u>	<u>388,200</u>
Excess (Deficiency) of Funding Sources Over Uses	<u>\$ -</u>	<u>\$ -</u>	<u>\$ (124,019)</u>	<u>\$ -</u>	<u>\$ -</u>
Working Capital/Available Fund Balance					
Beginning Balance	\$ -	\$ -		\$ -	\$ -
Changes in Available Balances:					
From operations	<u>-</u>	<u>-</u>		<u>-</u>	<u>-</u>
Ending Balance	<u>\$ -</u>	<u>\$ -</u>		<u>\$ -</u>	<u>\$ -</u>

Budget Overview

REVENUES

Major sources of revenue for the Lakeview and Forest Hill Cemeteries include the sale of burial lots and charges for the opening and closing of graves. Other fees include permits for the setting of markers, charges for disinterments, and charges for chapel storage. Fee increases were added in the 2006 budget to reduce the General fund subsidy for cemetery operations. The 2007 General Fund subsidy for Cemetery Operations is estimated at \$212,200.

EXPENDITURES

PERSONNEL SERVICES

The cemeteries are under the direction of the City Forester. This division is staffed with two assistant sextons, and six seasonal laborers.

CONTRACTUAL SERVICES

An equipment rental fee of \$40,000 for mowers, pugs, and pick-up trucks is the largest expense in this category.

UTILITIES

Water service to maintain the lawn in the cemeteries is budgeted at \$10,000 and remains the largest of the utility costs. This appropriation continues to increase as new areas of each cemetery are opened.

MATERIALS & SUPPLIES

Significant costs in this area include tools, repair parts for equipment, and botanical supplies, such as black dirt and sod for graves.

Revenue Detail

Revenue Classification	Cemetery Maintenance				
	2005 <u>Actual</u>	2006 <u>Budget</u>	2006 6-Month <u>Actual</u>	2006 <u>Projection</u>	2007 <u>Budget</u>
LICENSES & PERMITS					
Vault & burial permits	\$ 106,548	\$ 108,600	\$ 47,656	\$ 101,100	\$ 100,600
CHARGES FOR SERVICES					
Sale of lots	60,150	55,000	21,985	60,000	60,000
Columbarium sales	12,600	8,000	2,200	8,000	8,000
Reconveyance of lots	780	-	195	100	-
Other cemetery charges	8,820	6,400	2,875	7,400	7,400
Total charges for services	82,350	69,400	27,255	75,500	75,400
MISCELLANEOUS					
Interest & misc. reimbursements	20	-	-	-	-
OTHER FINANCING SOURCES					
Transfer from General fund	216,804	206,600	-	206,600	212,200
Total revenues and other financing sources	\$ 405,722	\$ 384,600	\$ 74,911	\$ 383,200	\$ 388,200

LICENSES & PERMITS

Grave Openings and Closings account for the majority of revenues in this category.

Marker Permits sold to monument companies are included in this category.

CHARGES FOR SERVICES

Sale of Lots, which includes long-term care such as watering, cutting grass and removing decorations, are recorded in this category.

Sale of Columbaria, which includes plaques and grounds maintenance, is included in this category.

OTHER FINANCING SOURCES

The **Transfer from General Fund** provides the funding necessary in excess of revenue to meet the operating costs.

Staffing

Cemetery Maintenance

	2005	2006	2007
Assistant Sexton	2.00	2.00	2.00
Semi-Skilled Worker	1.00	-	-
	<hr/>	<hr/>	<hr/>
Total FTE Positions	3.00	2.00	2.00
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

Authorized personnel are reported as the number of full-time equivalent (FTE) positions at the beginning of the budget year.

Cross-divisional charges include:

- 50% of the City Forester's time is charged to the Cemetery Fund.



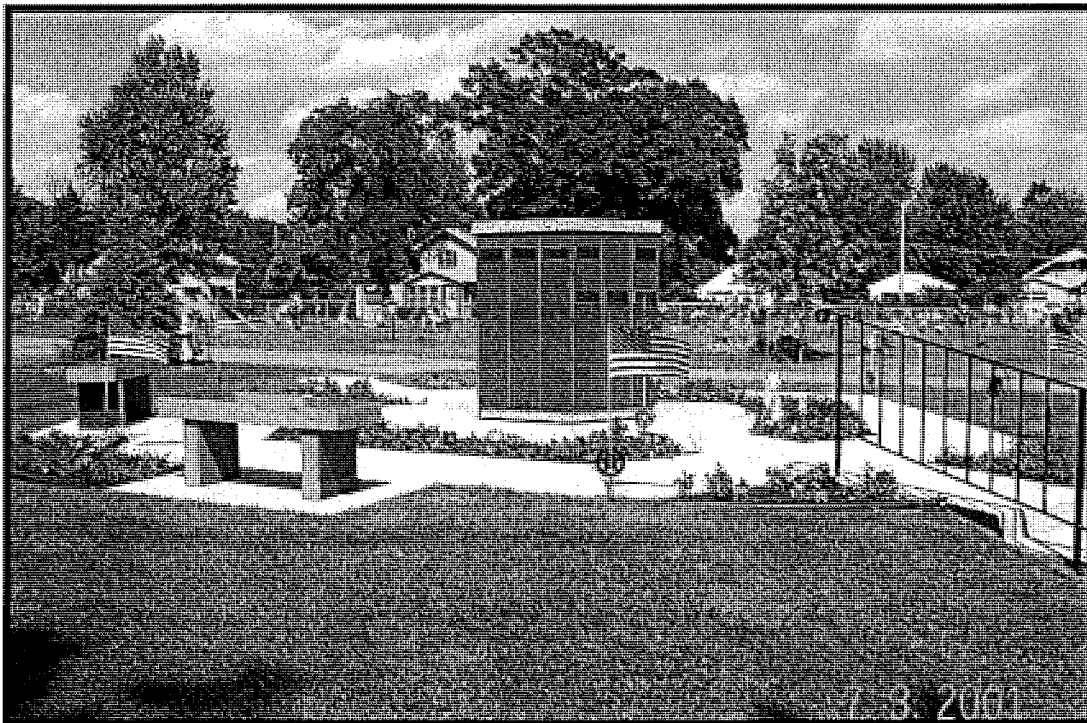
Preparing a burial site

Operation Highlights

4,000 new gravesites at Lakeview Cemetery are open for sale.



Lakeview Cemetery

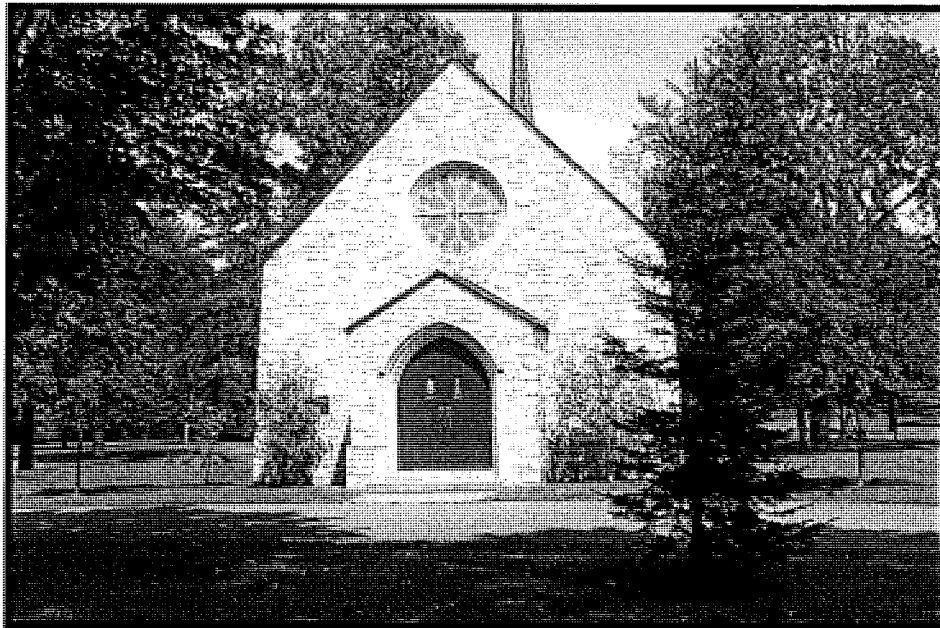


Columbarium at Forest Hill Cemetery

Activities

Services provided by the Cemetery Division include the following:

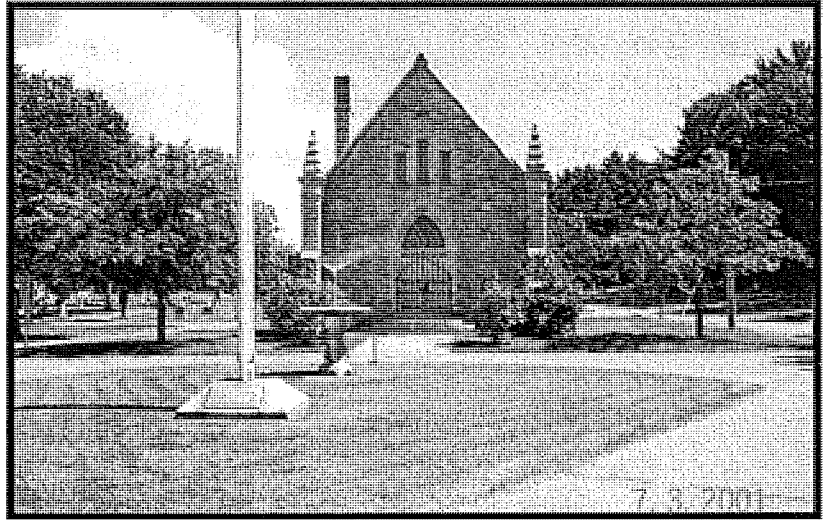
- ◆ Cemetery lot sales – average approximately 100/year
- ◆ Grave opening and closing, approximately 200/year
- ◆ Maintenance of cemetery records – currently in the process of computerizing all records
- ◆ Coordinating burials with funeral directors
- ◆ Providing information to and working with the family of a deceased relative
- ◆ Providing information to individuals performing genealogical studies
- ◆ Mowing and trimming of 105 acres of land
- ◆ Watering turf, trees, and flowers
- ◆ Pesticide and fertilizer applications
- ◆ Gravel road maintenance
- ◆ Putting out veteran's flags
- ◆ Snow removal from roads, sidewalks, and burial sites, as necessary
- ◆ Sanding of roads and sidewalks
- ◆ Restoring grade on sunken graves
- ◆ Maintenance of waterlines and faucets
- ◆ Removing trash



Chapel at Lakeview Cemetery

Facilities

- ◆ Office/Maintenance building complex at each cemetery
- ◆ 13 mausoleums at Forest Hill Cemetery
- ◆ 2 chapels listed on the historic register
- ◆ 2 columbaria – one in each cemetery
- ◆ Lakeview consists of 56.6 acres
- ◆ Forest Hill consists of 48.5 acres



Hoover Chapel at Forest Hill Cemetery

Equipment



*Maintenance Staff mowing
Cemetery grounds*

- ◆ 1 backhoe
- ◆ 6 52' mowers
- ◆ 2 pugs (all terrain vehicles)
- ◆ 2 pick-up trucks w/plows
- ◆ 2 pesticide sprayers
- ◆ 2 20" mower (push-type)

HAZARDOUS MATERIALS RESPONSE



Hazardous Materials Response Training

Programs & Services

- ◆ Contracted with the State of Wisconsin to deliver regionalized Level “A” Hazardous Material Response.
- ◆ City of Eau Claire tax dollars were not used to develop or operate the team. The State of Wisconsin supplies funding.
- ◆ The team provides Hazardous Materials Response to 14 counties in West-Central Wisconsin.
- ◆ Joint Hazardous Materials team operations between Eau Claire Fire Rescue and the Chippewa Falls Fire Department.
- ◆ Contracted with the Rice Lake Fire Department and Menomonie Fire Department for their departments to serve as designated CATs (Chemical Assessment Team) as adjuncts of the regional hazardous materials team.

Overview of Revenues & Expenditures

	<u>2005</u> <u>Actual</u>	<u>2006</u> <u>Adopted</u>	<u>2006</u> <u>6-Month</u> <u>Actual</u>	<u>2006</u> <u>Projection</u>	<u>2007</u> <u>Budget</u>
Operating Budget					
Revenues and Other Financing Sources:					
Intergovernmental	\$ 180,069	\$ 180,100	\$ -	\$ 180,100	\$ 180,100
Charges for Services	5,156	3,000	1,276	3,000	3,000
Miscellaneous	8,890	1,000	3,220	1,000	1,000
Total Revenues and Other Financing Sources	<u>194,115</u>	<u>184,100</u>	<u>4,496</u>	<u>184,100</u>	<u>184,100</u>
Expenditures and Other Financing Uses:					
Personal Services	51,538	43,500	24,330	43,500	43,400
Contractual Services	14,575	25,800	2,530	25,800	23,300
Utilities	926	1,500	474	1,500	1,000
Fixed Charges	10,000	10,000	5,000	10,000	10,000
Materials & Supplies	12,367	32,900	3,393	32,900	63,900
Contributions & Other Payments	67,974	76,000	33,030	76,000	76,000
Capital Outlay	-	-	-	47,000	25,000
Other Financing Uses	<u>156,067</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Expenditures and Other Financing Uses	<u>313,447</u>	<u>189,700</u>	<u>68,757</u>	<u>236,700</u>	<u>242,600</u>
Excess (Deficiency) of Funding Sources Over Uses	<u>\$ (119,332)</u>	<u>\$ (5,600)</u>	<u>\$ (64,261)</u>	<u>\$ (52,600)</u>	<u>\$ (58,500)</u>
Working Capital/Available Fund Balance					
Beginning Balance	\$ 343,295	\$ 87,595		\$ 223,963	\$ 171,363
Changes in Available Balances:					
From operations	<u>(119,332)</u>	<u>(5,600)</u>		<u>(52,600)</u>	<u>(58,500)</u>
Ending Balance	<u>\$ 223,963</u>	<u>\$ 81,995</u>		<u>\$ 171,363</u>	<u>\$ 112,863</u>

Budget Overview

REVENUE

The current state contract for Regional Hazardous Materials response is good through June 30, 2007. The contract will remain stable for the next year.

EXPENDITURES

PERSONAL SERVICES

The Hazardous Materials Response team is made up of 28 members from the Eau Claire Fire Department and 12 members from the Chippewa Falls Fire Department.

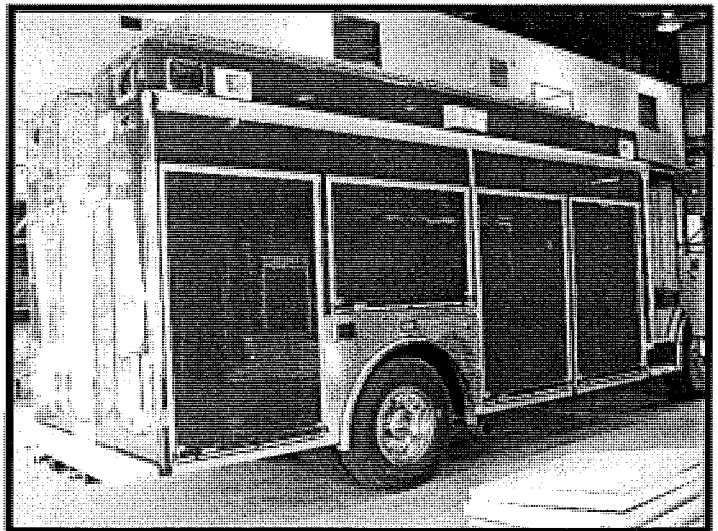
EQUIPMENT PURCHASES

Using grant money obtained from Wisconsin Emergency Management, upgraded hazardous materials communications equipment was purchased in 2005. The communication equipment fits into the overall interoperability plan for our region. The team's goal is to allow for seamless communications for responders in all of our 14 counties served by the response team.

To augment our communications capability, a satellite receiver was installed on Squad One that will provide a vital link to other regional teams and resources. While some of the response area has spotty cell phone coverage, the satellite system provides access to the Internet and a communication link in virtually any location throughout the state. The funding for this system and the service came from a grant that the State Lab of Hygiene wrote to enable infrared spectral scans to be sent to the lab for further analysis, as well as providing a vital communication link to regional teams operating in the field.

Additional equipment purchased with 2005 grant funds includes replacement decon and level "A" entry suits, Drager tubes, meter sensors, and miscellaneous equipment for maintenance of equipment and services. In 2005, Haz Mat Level "A" funding of \$156,100 was transferred to Central Equipment to replace the HazMat truck, which should be delivered in July 2006. This specialized vehicle will allow for much greater capabilities and equipment transfer.

A great deal of training and planning effort has been put forth in 2005 and 2006 towards the development of response capabilities for the United States Postal Annex in Eau Claire.



Haz Mat Rescue Truck

Each of the larger postal annex facilities is installing multi-million dollar Bio-Detection Systems (BDS) that will detect the presence of certain WMD (Weapon of Mass Destruction) hazards. If the BDS instrumentation detects a WMD, the operational guideline calls for a response by the regional Haz Mat team. All regional hazardous materials response teams in Wisconsin were charged with the development and implementation of a response for the command and control, containment, decontamination of postal personnel, recon, and analysis of the WMD as required.

The first full-scale exercise was held in June 2006. It allowed for analysis and redevelopment of the response guideline while working with the postal community. This program will be a work in progress for years to come.

Staffing

40 Personnel are assigned to the Team

- ◆ 28 Members from Eau Claire Fire
- ◆ 12 Members from Chippewa Fire

Revenue Detail

<u>Revenue Classification</u>	<u>2005 Actual</u>	<u>2006 Budget</u>	<u>2006 6-Month Actual</u>	<u>2006 Projection</u>	<u>2007 Budget</u>
INTERGOVERNMENTAL REVENUES					
State aid	\$ 180,069	\$ 180,100	\$ -	\$ 180,100	\$ 180,100
Total intergovernmental revenues	<u>180,069</u>	<u>180,100</u>	<u>-</u>	<u>180,100</u>	<u>180,100</u>
CHARGES FOR SERVICES					
Hazardous response charges	<u>5,156</u>	<u>3,000</u>	<u>1,276</u>	<u>3,000</u>	<u>3,000</u>
MISCELLANEOUS					
Interest income	<u>8,890</u>	<u>1,000</u>	<u>3,220</u>	<u>1,000</u>	<u>1,000</u>
Total revenues	<u>\$ 194,115</u>	<u>\$ 184,100</u>	<u>\$ 4,496</u>	<u>\$ 184,100</u>	<u>\$ 184,100</u>

INTERGOVERNMENTAL REVENUES

The City of Eau Claire and the City of Chippewa Falls have accepted a three-year grant from the State of Wisconsin to provide emergency response for hazardous material spills over a 14-county area in northwestern Wisconsin. This grant provided for training, supplies and equipment.

CHARGES FOR SERVICES

The cost of labor, equipment and materials used in response to a hazardous spill is billed back to the responsible company or individual. This account reflects reimbursements collected for those costs.

Equipment

Response Team Equipment

Eau Claire

Heavy Rescue Unit
Hazardous Materials Assessment Vehicle
Hazardous Material Equipment Trailer
Command Vehicle
Special Rescue Utility Gator
Collapse Rescue Trailer

Chippewa Falls

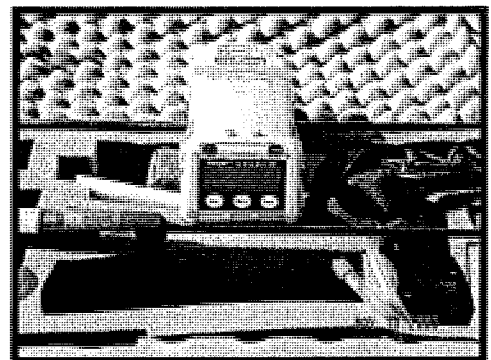
Hazardous Materials Vehicle
Hazardous Material Equipment Trailer
Special Rescue Utility Gator



APD-2000 Chemical Detection Monitor

Equipment Purchased with WMD Grant Funds

- Area RAE meters
- Sampling Equipment – Wisconsin Emergency Management (WEM) provided the funds for the State Lab of Hygiene to issue each team specialized vacuum sampling containers and sampling supplies.
- Satellite communications system



PassPort Gas Detection Monitor

Within the hazardous materials response system, there is a degree of redundancy in response equipment, so in the event the Regional Response Team is activated on a response, the cities of Eau Claire and Chippewa Falls are not left unprotected. Both fire departments serve as their respective county's designated haz mat team. Therefore, we are equipped to handle two haz mat incidents at the same time, in addition to having the option to activate additional regional teams should the need arise.

The world of hazardous materials response is rapidly changing. Advancements in metering technology and the threat of Weapons of Mass Destruction (WMD) releases have driven most of these changes. We are committed to meeting these challenges and will strive to remain one of the best-trained and equipped response teams in the State of Wisconsin.



Chemical Assessment Team (C.A.T.) Response Vehicle

L.E. PHILLIPS MEMORIAL PUBLIC LIBRARY

The L.E. Phillips Memorial Public Library (LEPMPL) serves the residents of the City of Eau Claire, as well as residents of Eau Claire County through a contractual agreement. It is the largest library in West Central Wisconsin and the resource library for the ten-county Indianhead Federated Library System.

The library's policies and operations are overseen by the City of Eau Claire and governed by a ten-member library board that is appointed by the City Council and includes two representatives from Eau Claire County.

L.E. Phillips Memorial Public Library consists of 7 divisions:

- ◆ Administrative Services
- ◆ Circulation Services
- ◆ Information Technology Services
- ◆ Public Relations & Programming Services
- ◆ Reference Services
- ◆ Technical Services
- ◆ Youth Services

Programs & Services



L.E. Phillips Memorial Public Library located at 400 Eau Claire Street in downtown Eau Claire.

The mission of L.E. Phillips Memorial Public Library is to be a source of ideas and information, provided in a wide variety of formats, in order to meet the personal, educational and occupational needs of all its customers, enriching individual lives and contributing to the development and cultural life of the community.

Overview of Revenues & Expenditures

	2005 <u>Actual</u>	2006 <u>Adopted</u>	2006 <u>6-Month Actual</u>	2006 <u>Projection</u>	2007 <u>Budget</u>
Operating Budget					
Revenues and Other Financing Sources:					
Taxes	\$ 2,694,300	\$ 2,658,300	\$ 2,658,300	\$ 2,658,300	\$ 2,711,500
Intergovernmental	5,739	16,000	-	5,700	16,000
Fines & Forfeits	130,695	128,000	67,053	134,100	135,100
Charges for Services	6,817	32,600	3,192	5,400	5,200
Charges for Services-					
Intergovernmental	648,679	638,300	528,491	643,500	646,900
Other Operating Revenue	88,956	102,300	97,864	97,900	104,600
Miscellaneous	52,156	36,700	25,900	36,000	36,000
Other Financing Sources	1,419	200	-	200	200
Total Revenues and Other Financing Sources	<u>3,628,761</u>	<u>3,612,400</u>	<u>3,380,800</u>	<u>3,581,100</u>	<u>3,655,500</u>
Expenditures and Other Financing Uses:					
Personal Services	2,264,411	2,445,900	1,072,443	2,534,300	2,609,200
Contractual Services	320,799	433,500	142,354	347,600	328,200
Utilities	96,602	100,200	49,875	104,600	112,200
Fixed Charges	29,129	31,500	15,965	31,500	31,500
Materials & Supplies	495,380	541,800	214,258	505,600	516,700
Contributions & Other Payments	12,570	12,100	10,281	10,300	10,500
Capital Outlay	25,860	6,000	3,855	5,800	5,800
Other Financing Uses	145,900	268,700	268,700	618,700	105,900
Total Expenditures and Other Financing Uses	<u>3,390,651</u>	<u>3,839,700</u>	<u>1,777,731</u>	<u>4,158,400</u>	<u>3,720,000</u>
Excess (Deficiency) of Funding Sources Over Uses	<u>\$ 238,111</u>	<u>\$ (227,300)</u>	<u>\$ 1,603,069</u>	<u>\$ (577,300)</u>	<u>\$ (64,500)</u>
Working Capital/Available Fund Balance					
Beginning Balance	\$ 285,000	\$ 256,000		\$ 519,857	\$ 105,357
Changes in Available Balances:					
From operations	238,111	(227,300)		(577,300)	(64,500)
From (to) designated reserves	(3,254)	162,800		162,800	-
Ending Balance	<u>\$ 519,857</u>	<u>\$ 191,500</u>		<u>\$ 105,357</u>	<u>\$ 40,857</u>

Budget Overview

REVENUES

Total revenues are up 1.2%. Due to a change in state statutes, this will be the seventh year in which the counties will reimburse the library for services provided to rural residents. The amount of the reimbursement under Act 150 will be \$104,600, an increase of 2.2%.

TAXES

Gross Tax Levy - City

The gross tax levy for the city for library purposes will rise 2.0%, from \$2,658,300 in 2006 to \$2,711,500.

Estimated Property Tax Rate – City

The estimated property tax rate in the city for library purposes won't change from the 2006 rate of \$0.724.

CHARGES - INTERGOVERNMENTAL

The charges for services to Eau Claire County will increase 2.2% to \$522,400.

FINES & FORFEITS

Includes overdue fines, lost card replacement fees, and collection agency fee recovery.

CHARGES FOR SERVICES

Includes copy and printing charges.

MISCELLANEOUS

Includes book bag sales, reimbursement for lost items, non-federal grant revenue, gifts and donations, and other miscellaneous revenue.

EXPENDITURES

The library's total budgeted expenditures will decrease 3.1%, from \$3,839,700 in 2006 to \$3,720,000. The decrease is due to a \$162,800 decrease in the transfer to the library's capital fund. Total expenditures less capital transfers will increase 1.2%.

PERSONAL SERVICES

This account reflects an increase of 6.7%. The current labor agreement with AFSCME Local 284A expires on December 31, 2006. A 1.23% cost of living increase has been estimated for the pay steps of all library staff. The library's health insurance expense reflects an increase of 20% in July of 2007.

CONTRACTUAL SERVICES

Contractual services expenditures will decrease 24.3%. The one-time expense in 2006 to replace the Library Director, who retired, is the major factor allowing this decrease.

UTILITIES

The projected 12.0% increase in utility costs is substantially due to rapidly escalating expenditures for natural gas and electricity.

FIXED CHARGES

In the 2007 budget, it is estimated that the insurance and special assessments will remain constant.

MATERIALS & SUPPLIES

This category includes all supply accounts; as well as most library materials purchased for the collection, and are decreased 4.6%. The decrease is due to a grant in 2006 and small decreases to all of the materials and supplies accounts.

CONTRIBUTION AND OTHER PAYMENTS

The category includes refund of surplus funds under terms of the Agreement for Countywide Library Services.

CAPITAL PURCHASES

Capital Purchases includes purchase of new and replacement equipment.

TRANSFER TO OTHER FUNDS

The transfer to the capital projects account will decrease \$162,800 because in 2006 the transfer included money to be used for the Library's expansion and remodeling project if sufficient gift funds are raised.

Revenue Detail

Revenue Classification	2005 Actual	2006 Budget	2006 6-Month Actual	2006 Projection	2007 Budget
TAXES					
City	\$ 2,694,300	\$ 2,658,300	\$ 2,658,300	\$ 2,658,300	\$ 2,711,500
INTERGOVERNMENTAL REVENUES					
Federal aid	5,739	16,000	-	5,700	16,000
FINES & FORFEITS					
Library fines & penalties	130,695	128,000	67,053	134,100	135,100
CHARGES FOR SERVICES					
Miscellaneous	6,817	32,600	3,192	5,400	5,200
CHARGES FOR SERVICES-INTERGOVERNMENTAL					
Eau Claire County	519,977	511,400	516,229	516,200	522,400
Indianhead Federated System	126,982	125,400	11,794	125,400	123,000
Service charges - other	1,720	1,500	468	1,900	1,500
Total charges for services - intergovernmental	648,679	638,300	528,491	643,500	646,900
OTHER OPERATING REVENUES	88,956	102,300	97,864	97,900	104,600
MISCELLANEOUS					
Grant revenue	75	-	-	-	-
Miscellaneous	52,081	36,700	25,900	36,000	36,000
Total miscellaneous	52,156	36,700	25,900	36,000	36,000
OTHER FINANCING SOURCES					
Sale of capital assets	1,419	200	-	200	200
Total revenues and other financing sources	\$ 3,628,761	\$ 3,612,400	\$ 3,380,800	\$ 3,581,100	\$ 3,655,500

Revenue Detail

TAXES

The L.E. Phillips Memorial Public Library is primarily supported through a City tax levy. The 2007 Tax Levy is approximately 74.2% of total revenues.

INTERGOVERNMENTAL REVENUES

Intergovernmental revenue is periodically received from Federal grants that support additional Library services.

FINES & FORFEITS

Fines and Forfeitures include overdue fines, replacement fees for lost cards, and collection agency fee recovery.

CHARGES FOR SERVICES

Charges for services include copy and printing charges

CHARGES FOR SERVICES – INTERGOVERNMENTAL

Intergovernmental revenue is received for library services to residents of Eau Claire County, Chippewa, Pierce, Polk, Price, and St Croix Counties, and a contract with the Indianhead Federated Library System (IFLS). In 2007, the Eau Claire County contract payment will represent 14.3% of the total revenues for the Library operations. The IFLS revenue funds the interlibrary loan program and reference services provided to all members of the library system, and accounts for 3.4% of revenues. Revenue of \$1,500 has been estimated for service to residents in the Town and Village of Fairchild.

MISCELLANEOUS

Miscellaneous revenue reflects reimbursements for lost items, gifts and donations, non-federal grants, book bag sales, and other miscellaneous revenues.

OTHER FINANCING SOURCES

Other Financing Sources includes proceeds from the sale of capital assets.

Staffing

Public Library

	2005	2006	2007
Library Director	1.00	1.00	1.00
Professional 5	1.00	1.00	1.00
Professional 4	1.00	1.00	1.00
Professional 3	1.00	1.00	1.00
Professional 2	6.00	6.00	6.00
Professional 1	2.00	2.00	2.00
Library Associate II	4.03	4.60	4.78
Library Associate I	1.68	1.68	1.68
Library Assistant II	5.25	4.75	4.75
Library Assistant I	8.740	9.120	9.120
Desk Clerk	<u>4.800</u>	<u>5.120</u>	<u>5.180</u>
 Total FTE Positions	 <u><u>36.50</u></u>	 <u><u>37.27</u></u>	 <u><u>37.51</u></u>

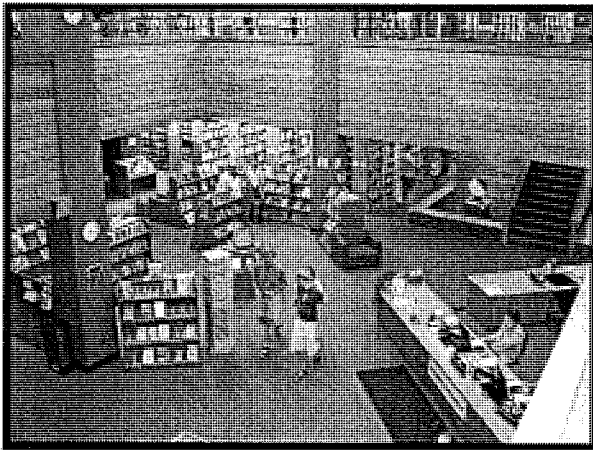
Authorized personnel are reported as the number of full-time equivalent (FTE) positions at the beginning of the budget year.

Cross-divisional charges include:

- Two and one half custodial positions assigned in Public Works Operations are charged to the Library.

Operation Highlights

The library provides a wide range of services to Eau Claire residents, such as:



Main Lobby

- ◆ Answering basic questions in person, online, or by phone or e-mail.
- ◆ Internet access to the library's online catalog, including self-service holds and renewals.
- ◆ Borrowing materials from other libraries.
- ◆ E-mail notification for holds and overdue materials.
- ◆ An automated Telephone Renewal and Notification Service.
- ◆ Referrals to community agencies and services.
- ◆ Meeting rooms.
- ◆ Access to the Internet and other digital resources.
- ◆ Delivering materials to the homebound.

2005 ANNUAL STATISTICS

Circulation (including renewals, not including interlibrary loan)	1,201,904
Interlibrary loans provided to other MORE member libraries.....	91,640
Interlibrary loans provided to libraries not members of MORE.....	7,759
Interlibrary loan items borrowed from other MORE member libraries.....	80,738
Interlibrary loan items borrowed from libraries not members of MORE.....	3,062
TOTAL LOAN ACTIVITY	1,385,103

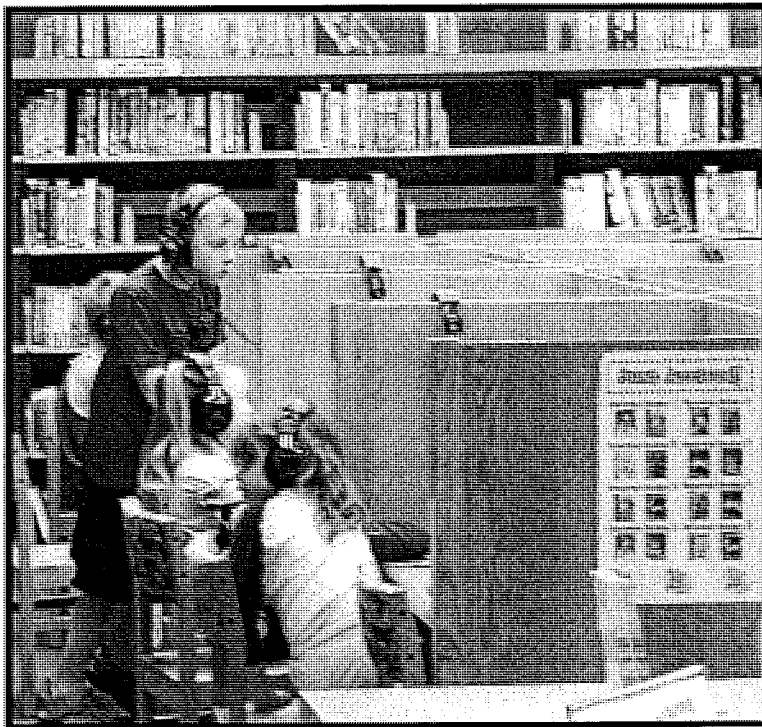
Adjusted daily number of library visits in building.....	1,241
Annual library visits.....	425,785
Number of users of electronic resources.....	123,604
Reference transactions	82,511

Unique visitors to library website137,528

Volunteer hours.....1,997.5

At the end of 2005, the library collection included:

Art Prints.....	98
Audiobooks - CD	1,490
Audiobooks - cassette	4,820
Books	190,094
Browsing paperbacks	23,893
Large Print books	12,088
CD Rom software	686
DVDs	5,663
Magazines	20,119
Microfilm/fiche	4,254
Music cassettes.....	1,766
Music CDs	12,545
Videocassettes.....	14,812
Other materials.....	<u>1,749</u>
TOTAL	294,077



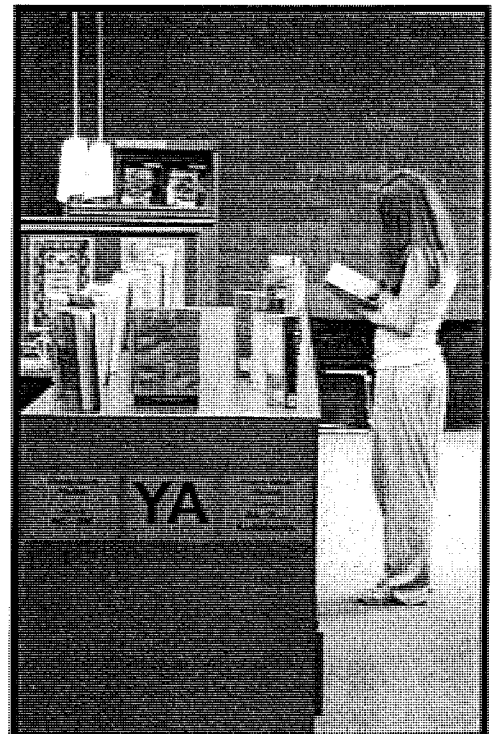
Youth Services Audiovisual Area

Activities

Collection and Services

The library collection consists of a variety of print and audiovisual media for every age and interest, including:

- ◆ Best-selling books
- ◆ Mysteries, westerns, romances and classics
- ◆ Children's picture books, award-winning children's books and popular children's series
- ◆ Non-fiction books, including biographies, history, how-to, travel and technology
- ◆ Videos and DVDs
- ◆ Downloadable audiobooks and books on CD and cassette
- ◆ Music cassettes and CDs
- ◆ Young adult area with books, magazines and computers
- ◆ Web-based resources, including full-text magazine and newspaper articles, telephone and business listings, genealogy, law, auto repair and reader's advisory
- ◆ Magazines and local, regional and national newspapers
- ◆ Large print books
- ◆ Word-processing computers and printers
- ◆ Tax forms and Wisconsin census records
- ◆ Investment, business, legal and job search information
- ◆ New reader materials

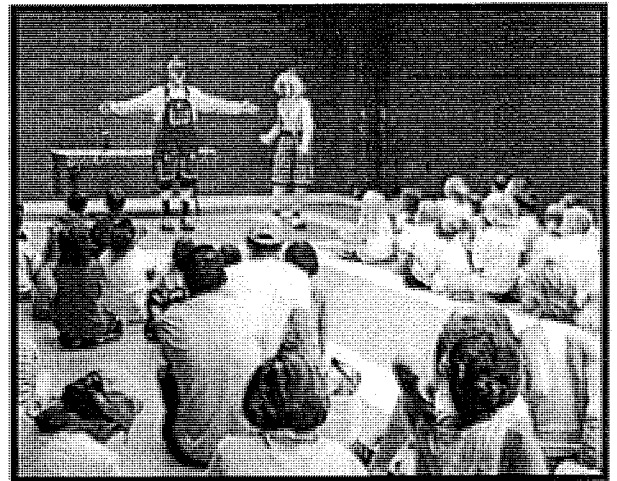


Young Adult Lounge

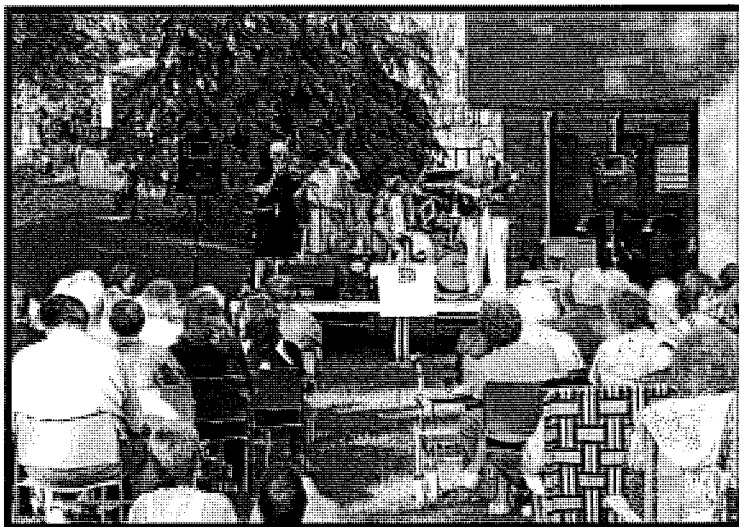
Programs

The library sponsors and coordinates a broad spectrum of programs for all ages. In 2005, 15,519 children and 1,688 adults and young adults attended library programs. Also during that year, 2,015 children and 433 teenagers registered for the Summer Library Program and 113 adults registered for Club Read, a summer reading program for adults. Each year, thousands of library visitors view the library's art exhibits, which feature the work of local and regional artists, as well as many displays of interest to children and adults. Other programs include:

- ◆ Book discussion groups
- ◆ Cooking, gardening and health programs
- ◆ Author visits and poetry readings
- ◆ Art, music and history programs



A Summer Children's Program



An Outdoor Concert

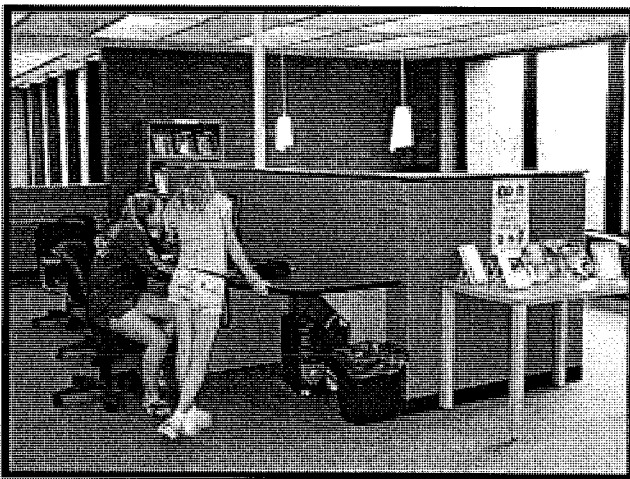
- ◆ Writing workshops for adults and young adults
- ◆ Genealogy workshops
- ◆ ArtsWest, a regional juried art show held annually, in its 28th year in 2007
- ◆ Story times for preschoolers and toddlers
- ◆ Concerts and talent shows.

Facilities

The library building has a total of 41,154 square feet of space, excluding service and utility areas, on three floors. It is fully handicapped accessible, with elevator service between all floors.

The library is open 63 hours per week, seven days a week, from September through May. The library is not open on Sundays in the summer.

Equipment Replacement



Computers for Teens

Proposed capital purchases of replacement equipment include 26 microcomputers, 5 laser printers, 4 dot matrix or receipt printers, 1 ink jet printer, 5 barcode scanners, 1 desktop scanner, 1 server, several book trucks, 1 server, color cameras, and an electrical upgrade.

CIP Highlights

Proposed CIP expenditures for 2007 include the library's expansion and remodeling project, reupholster and the replacement of: audiovisual and security system equipment.



Youth Services

Fund Raising for the Library Building

The Library Board is leading a \$3.2 million capital fund raising campaign, following up on City Council's authorization in June 2006 to reserve \$700,000 in taxpayer funds already on hand for this purpose. The building expansion and renovation project will expand and improve Youth Services, provide more meeting room space and seating for adults, add self-checkout stations as an option for customers, move the microfilm room to the main floor to allow for greater staff assistance to users, open up the narrow entranceway into the lobby, and provide expanded workspace for handling greatly increasing numbers of items coming from other libraries for our customers and going out to other libraries.

Getting the Internet to Direct Users to Local Library Resources

One of the great developments in library services that is now underway is the development of easy connections between users searching the Internet and their own public libraries in their local area. In many cases already, people using an Internet search engine for a book title will be offered a connection by the search engine to a public library near them which has that book available. This greatly increases the visibility and usefulness of public libraries on the Internet.

Continued Expansion of the MORE Shared Automated System

The shared automated library system (named MORE), which LEPMPL implemented in the summer of 2000 along with twenty other libraries, expanded to 35 libraries in 2006. One major advantage of the shared system for library customers is that all of the items owned by the participating libraries are listed in a single unified catalog. Customers can directly place an electronic order for desired items, no matter which library owns them.

This service has been enormously popular with library customers. In 2001, our customers borrowed 23,000 items from other MORE libraries (LEPMPL loaned 30,000 items to other MORE libraries in the same period). By 2005, this activity had risen to 81,000 items borrowed by our customers from other MORE libraries (LEPMPL loaned 92,000 items to other MORE libraries in the same period).



We expect the shared system membership to expand to 40 libraries over the next few years, and we expect the volume of traffic to continue increasing as more and more customers become aware of this service.

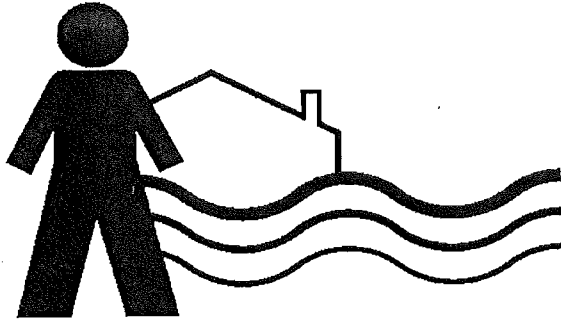
Developing the Interactive Features of the Shared Catalog

In the near future, we expect the shared catalog to become more interactive for library users. Our customers will be able to view the contents of some books directly from the online catalog screen, as well as submit their own reviews of books. Both of these features have proved extremely popular and useful on highly developed Internet-accessible websites such as Amazon.com.

Wireless Connections

The library expects to install a few areas of wireless services inside the building in the next year to serve people with laptops. These wireless services will be expanded to all public areas of the library in future years.

CITY-COUNTY HEALTH DEPARTMENT



City-County Health Department
consists of 3 sections:

- Administration
- Public Health Nursing
- Environmental Health

Programs & Services

Vision Statement

The Department will strengthen the health of the community by:

- Providing public health leadership;
- Fostering excellence in public health services;
- Encouraging and participating in collaborative partnerships; and
- Anticipating and responding to changes influencing public health.

Mission Statement

The mission of the City-County Health Department is to protect and promote the health of all people in the community by assuring a safe and healthy environment, preventing disease and disability, and promoting positive health practices.

Department Goals

- Ensure a healthy environment in the county to help improve the health, safety and quality of life of the residents.
- Prevent disease and disability for all county residents.
- Promote positive health practices for all county residents.
- Provide efficient and effective public health services with sensitivity to the needs of diverse community groups and changing community needs.
- Increase the capacity of special needs populations to reach their full health potential.
- Monitor the health status of Eau Claire County citizens.
- Promote public health awareness in the community.

Overview of Revenues & Expenditures

	2005	2006	2006	2006	2007
	<u>Actual</u>	<u>Adopted</u>	<u>6-Month Actual</u>	<u>Projection</u>	<u>Budget</u>
Operating Budget					
Revenues and Other Financing Sources:					
Taxes	\$ 1,507,900	\$ 1,536,700	\$ 1,536,700	\$ 1,536,700	\$ 1,556,900
Intergovernmental	965,115	758,400	323,982	904,000	897,300
Licenses & Permits	287,999	316,500	195,453	318,100	324,900
Charges for Services	117,355	119,900	39,962	155,200	149,800
Charges for Services-					
Intergovernmental	1,145,646	1,072,800	499,448	1,135,900	1,142,300
Miscellaneous	9,120	1,000	960	1,000	1,000
Other Financing Sources	<u>53,001</u>	<u>51,000</u>	<u>23,616</u>	<u>51,000</u>	<u>53,300</u>
Total Revenues and Other Financing Sources	<u>4,086,136</u>	<u>3,856,300</u>	<u>2,620,121</u>	<u>4,101,900</u>	<u>4,125,500</u>
Expenditures and Other Financing Uses:					
Personal Services	3,326,082	2,670,200	1,495,996	3,390,100	2,801,000
Contractual Services	360,292	178,700	149,803	289,800	182,500
Utilities	14,807	15,300	7,724	21,100	15,300
Fixed Charges	5,400	7,800	6,877	7,000	7,800
Materials & Supplies	275,731	1,044,200	96,348	648,000	1,239,300
Capital Outlay	<u>59,889</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Expenditures and Other Financing Uses	<u>4,042,201</u>	<u>3,916,200</u>	<u>1,756,748</u>	<u>4,356,000</u>	<u>4,245,900</u>
Excess (Deficiency) of Funding Sources Over Uses	<u>\$ 43,935</u>	<u>\$ (59,900)</u>	<u>\$ 863,373</u>	<u>\$ (254,100)</u>	<u>\$ (120,400)</u>
Working Capital/Available Fund Balance					
Beginning Balance	\$ 586,619	\$ 282,619		\$ 630,554	\$ 376,454
Changes in Available Balances:					
From operations	<u>43,935</u>	<u>(59,900)</u>		<u>(254,100)</u>	<u>(120,400)</u>
Ending Balance	<u>\$ 630,554</u>	<u>\$ 222,719</u>		<u>\$ 376,454</u>	<u>\$ 256,054</u>

Budget Overview

REVENUES

TAX LEVY AND PROPERTY TAX RATE

The gross tax levy for the city for the health department increased \$20,200 (1.3%) from \$1,536,700 to \$1,556,900. Last year the tax levy for the city increased 2.5% (\$37,000). The estimated property tax rate for Health Department purposes will decrease from .419 to .416 in 2007.

CHARGES FOR SERVICES-INTERGOVERNMENTAL

State/federal/local grant revenues increased \$138,900. Eau Claire County support increased \$8,600. Eau Claire County support is approximately 23% of revenues.

LICENSES & PERMITS / CHARGES FOR SERVICES

Annually, the Board of Health reviews fees charged by the Department. Fees for licensed establishments were increased in 2006 and will be reviewed again in 2007. The Board has reviewed fees for nursing services, fees for environmental health licenses and permits and included any changes expected at this time in the 2007 budget.

EXPENDITURES

PERSONNEL SERVICES

Salary accounts include all appropriate merit steps expected during the year plus an adjustment to base salary structure of 2.0%.

Wisconsin Retirement Fund – The contribution rate increased from 11.3% in 2006 to 11.5% in 2007.

Health Insurance - The department pays up to 95% of the lowest family policy offered. Contracts with health insurance carriers are awarded each July. The City-County Health Department offers the same plans as the City of Eau Claire.

CONTRACTUAL SERVICES

Most expense accounts remained the same or included a 2-3% increase.

MATERIALS & SUPPLIES

Most expense accounts remained the same or included a 2-3% increase.

Revenue Detail

<u>Revenue Classification</u>	<u>2005 Actual</u>	<u>2006 Budget</u>	<u>2006 6-Month Actual</u>	<u>2006 Projection</u>	<u>2007 Budget</u>
TAXES					
City	\$ 1,507,900	\$ 1,536,700	\$ 1,536,700	\$ 1,536,700	\$ 1,556,900
INTERGOVERNMENTAL REVENUES					
Federal aid	274,885	267,300	130,327	283,800	283,800
State aid	<u>690,230</u>	<u>491,100</u>	<u>193,655</u>	<u>620,200</u>	<u>613,500</u>
Total intergovernmental revenues	<u>965,115</u>	<u>758,400</u>	<u>323,982</u>	<u>904,000</u>	<u>897,300</u>
LICENSES & PERMITS					
Hotel and restaurant	110,268	123,000	86,203	123,000	126,700
Other	<u>177,731</u>	<u>193,500</u>	<u>109,250</u>	<u>195,100</u>	<u>198,200</u>
Total licenses & permits	<u>287,999</u>	<u>316,500</u>	<u>195,453</u>	<u>318,100</u>	<u>324,900</u>
CHARGES FOR SERVICES					
Miscellaneous	<u>117,355</u>	<u>119,900</u>	<u>39,962</u>	<u>155,200</u>	<u>149,800</u>
CHARGES FOR SERVICES-INTERGOVERNMENTAL					
Property taxes-county	912,400	935,100	389,625	935,100	943,700
Miscellaneous	<u>233,246</u>	<u>137,700</u>	<u>109,823</u>	<u>200,800</u>	<u>198,600</u>
Total charges for services - intergovernmental	<u>1,145,646</u>	<u>1,072,800</u>	<u>499,448</u>	<u>1,135,900</u>	<u>1,142,300</u>
MISCELLANEOUS REVENUES					
Miscellaneous	<u>9,120</u>	<u>1,000</u>	<u>960</u>	<u>1,000</u>	<u>1,000</u>
OTHER FINANCING SOURCES					
Transfers from CDBG	<u>53,001</u>	<u>51,000</u>	<u>23,616</u>	<u>51,000</u>	<u>53,300</u>
Total revenues and other financing sources	<u>\$ 4,086,136</u>	<u>\$ 3,856,300</u>	<u>\$ 2,620,121</u>	<u>\$ 4,101,900</u>	<u>\$ 4,125,500</u>

Revenue Detail

TAXES

The City-County Health Department is supported in part by a tax levy on property in the City of Eau Claire. In 2007, taxes on City properties will provide 38% of total revenues.

INTERGOVERNMENTAL REVENUES

The City-County Health Department receives Federal Aid to support the Woman-Infant-Child (WIC) Nutrition Program.

State Aid grants are actively sought to help provide programs not supported by local property taxes, such as Maternal Child Health, Reproductive Health, Radon Information, Lead Poisoning Prevention, and Tobacco Control/Prevention.

Grants are estimated to provide 22% of all revenues in 2007, which is \$897,300.

LICENSES AND PERMITS

Hotel and Restaurant Licenses will account for 3% of revenue in 2007. Other licenses and permits include retail food licenses, rooming house licenses and sanitary system permits.

CHARGES FOR SERVICES

Charges for services include taxes levied by Eau Claire County. In 2007, County Property Taxes will account for 23% of revenue.

Miscellaneous charges for services include fees for services such as water testing, sewer and well evaluations, and flu shots.

OTHER FINANCING SOURCES

The City-County Health Department receives Transfers from Other Funds. The Community Development Block Grant Fund of the City of Eau Claire transfers money to carry out a project of intensified housing inspections for code compliance within neighborhoods in the City consisting predominantly of persons of low and moderate income. For 2007, the funding from CDBG will be \$53,300.

Staffing

City-County Health Department

	2005	2006	2007
Director	1.00	1.00	1.00
Administrative Services Manager	1.00	1.00	1.00
Front Office Associate	3.35	3.35	3.35
PC Applications Specialist	0.60	0.60	0.60
Community Health Educator	1.00	1.00	1.00
Director of Nursing	1.00	1.00	1.00
Nursing Supervisor	1.00	1.00	1.00
Public Health Nurse	11.42	11.42	11.57
Health Benefits Specialist	0.10	0.10	0.10
Public Health Aide	0.45	0.45	0.45
Bilingual Health Aide	0.75	0.75	0.75
Registered Dietician	0.40	0.40	0.40
Director of Environmental Health	1.00	1.00	1.00
Environmental Health Specialist	6.50	6.50	6.50
Laboratory Chemist	1.00	1.00	1.00
Microbiology Coordinator	1.00	1.00	1.00
Laboratory Technician	0.80	0.80	0.80
Environmental Health Technician	1.00	1.00	1.00
Environmental Health Aid	0.23	0.23	0.23
	<hr/>	<hr/>	<hr/>
Total FTE Positions	<u>33.60</u>	<u>33.60</u>	<u>33.75</u>
Grant Positions	14.12	15.02	15.52

Authorized personnel are reported as the number of full-time equivalent (FTE) positions at the beginning of the budget year.

Activities

Board of Health

The Board of Health conducts monthly meetings and makes policy decisions on public health matters in a timely manner. Board of Health members serve five-year terms. State Statute specifies in Chapter 251.04 that a local Board of Health shall (6)(a) Assess public health needs and advocate for the provision of reasonable and necessary public health services; (b) Develop policy and provide leadership that fosters local involvement and commitment, that emphasizes public health needs, and that advocates for equitable distribution of public health resources and complementary private activities commensurate with public health needs; and (7) Assure that measures are taken to provide an environment in which individuals can be healthy.

What is Public Health?*

Public health is defined as a system, a social enterprise whose focus is on the population as a whole. A public health system seeks to extend the benefits of current knowledge in ways that will have maximum impact on the health status of an entire population in several key areas (Public Health Functions Committee, 1994):

1. Prevent injury, illness and the spread of disease
2. Create a healthful environment and protect against environmental hazards
3. Promote and engage healthy behaviors and promote mental health
4. Respond to disasters and assist communities in recovery
5. Promote accessible, high quality health services

12 Essential Services

The Public Health Core Functions (assessment, policy development, and assurance) are set forth in state statute, detailing what is legally required of state and local public health departments. The work of the public health system – all the partners around the state – builds from these functions to encompass 12 Essential Services:

1. Monitor health status to identify community health problems
2. Identify, investigate, control, and prevent health problems and environmental health hazards in the community
3. Educate the public about current and emerging health issues
4. Promote community partnerships to identify and solve health problems
5. Create policies and plans that support individual and community health efforts
6. Enforce laws and regulations that protect health and ensure safety
7. Link people to needed health services
8. Assure a diverse, adequate and competent workforce to support the public health system
9. Evaluate effectiveness, accessibility, and quality of personal and population-based health services
10. Conduct research to seek new insights and innovative solutions to health problems
11. Assure access to primary health care for all
12. Foster the understanding and promotion of social and economic conditions that support good health.

*Healthiest Wisconsin 2010: A Partnership Plan to Improve the Health of the Public

Operation Highlights

“Public health is what we, as a society, do collectively to assure the conditions in which people can be healthy.” (Institute of Medicine, 1988) All of us would agree that it certainly takes many partners, elected officials and stakeholders to make some measurable improvements to the health of our community.

It is hoped some of the 2005 highlights referred to below are examples of positive health practices that hopefully will allow children and adults to make healthier choices.

- Shared with County Board members and eleven City Council members a three-page summary of the Eau Claire County portion of the “County Health Ranking 2005” conducted by the UW-Medical School, Madison in November. Eau Claire County was ranked 3rd in “Health Outcomes” of the 72 Wisconsin counties and overall ranked 9th with the 27 “Health Determinants” that were utilized in the analysis.
- Public health responsibilities and programs are mandated by state statutes and administrative rules. On June 21, a team from the State Division of Public Health conducted a survey of the City-County Health Department’s programs, services and accomplishments in addressing health priorities in the current state health plan. The Health Department was found to fulfill all state public health requirements, resulting in attaining Level III status, the state’s highest designation. Bruce Willett, County Board Chair and David Adler, Eau Claire City Council President, addressed the State officials before the evaluation began. President and Vice President, Karen Witt and Mary Jo Tuckwell respectively, represented the Board of Health during the extensive review. The last State Review of the City-County Health Department was conducted in April 1999.



- The Health Department played a leadership role in the BioEx 2005 exercise regarding pneumonic plague on September 9, 2005. Approximately 40 team players participated in the three-hour functional exercise. The exercise helped demonstrate how the Emergency Operations Center (EOC), Unified Command System, Community Mass Dispensing Site

Clinic, Public Information Center and mutual aid request operates during a public health emergency. Several public health nurses, environmental health specialists, office associates and a Board of Health member were active in the event. The City Manager and County Corporation Counsel were key decision makers in the EOC during the exercise.

- Several members of the Tobacco-Free Partnership for Eau Claire County presented testimony before the City Council on June 27 to encourage them to oppose two companion bills that preempted the City of Eau Claire from having stricter laws regarding smoke-free dining and cleaner indoor ordinances. Council members passed their Resolution opposing SB202 and AB414 unanimously on June 28, 2005.

- Energize Eau Claire County sponsored its second community campaign, *Eat Smart & Win*, held this past fall to encourage everyone to eat more fruits and vegetables. Over 3300 people participated in "Tips & Taste" sessions, grocery store and restaurant activities, and tracking their daily fruit and vegetable intake. The Community Health Educator and Public Health Nutritionist took lead roles in campaign planning and implementation. Luther Midelfort, Marshfield Clinic, Sacred Heart Hospital and the Eau Claire City-County Health Department provided funding and in-kind support. Collaboration between schools, health care, businesses, faith-based groups and other community organizations made this countywide campaign a success.



- The health department assembles an Infectious Disease Committee meeting quarterly alternating the meetings between Sacred Heart Hospital and Luther Midelfort. Robert Noyce MD, Infectious Disease physician, chairs the meetings. Topics for discussion included Mycoplasma Pneumonia and testing, treatment and surveillance of Pertussis, a highly infectious communicable disease circulating in the Eau Claire community. Physicians, nurses, lab professionals and public health staff attended this December 9th meeting. Another topic discussed was Mycoplasma pneumonia.

- The Consortium for Substance Abuse Prevention in Eau Claire County has been working for the past three years on planning, implementing and evaluating research-based programs to reduce and prevent alcohol use among youth ages 12-17. Over 700 youth and 100 parents have participated in the educational programs. In May 2005, a community forum on underage drinking was sponsored by the Consortium to discuss strategies to reduce and prevent the problem. A Wisconsin Partnership Fund grant of \$450,000 was awarded to continue and expand "Reality Check 21" through June 2009.



Public Health Nursing Operation Highlights

During 2005, public health nurses continued to fulfill responsibilities mandated by state statutes and administrative rules, while initiating innovative activities to address changing public health needs. Highlights include the following:

To promote and protect the health of populations in our community, public health nurses

- participated in emergency preparedness and bioterrorism response planning, including preparation of necessary protective equipment and Mass Clinic supplies;
- provided health screening and education for Hmong refugee families resettling in the community from a refugee camp in Thailand;
- implemented prevention and control measures to address communicable diseases such as measles and pertussis, receiving the State "Partners in Public Health" award in recognition of exemplary collaborative performance;



- provided medication administration training for Eau Claire Area school district staff;
- provided health education to child care providers through consultation, Health Resource Workshop, health resource manuals and an educational session for Hmong providers;
- continued a Healthy Home Initiative, conducting 28 home safety assessments and providing safety supplies/education to families in need that made 200 safety changes;
- applied for and received a renewal grant to continue Community Child Care Initiatives Grant projects;
- worked with child care centers and schools to promote timely childhood immunizations;
- worked with Eau Claire and Chippewa County organizations addressing aging/disability issues to develop a collaborative grant proposal for a Chippewa Valley Aging and Disability Resource Center;
- worked with Altoona school staff to access grants and initiate wellness programs;

- conducted 31 home lead exposure risk assessments and provided lead poisoning prevention education for at-risk families;
- provided TB skin test training for 100 nursing and laboratory staff members at a local hospital and clinic;
- used grant funds to provide enhanced case management services for 10 children with special health care needs and their families, update/disseminate a resource roadmap for Eau Claire County, contribute data to the statewide system and work with a parent liaison for the county; and
- conducted epidemiologic investigation and follow-up on 642 cases of communicable disease reported to the department (a 7% increase from 599 cases in 2004).

To enhance record keeping processes, data collection and outcome measurements, major computer software implementations were completed:

- Nursing, administrative support and WIC nutrition program staff were trained and implemented an electronic documentation and data collection program; and
- WIC staff was trained and successfully implemented a computer documentation and data collection program required by the State Division of Public Health.

To address unmet needs for nutrition education and obesity prevention in the community, registered dietitians

- taught 21 classes, wrote 11 articles and provided 9 media interviews and 20 live television appearances,
- applied for and received grants to conduct three successful nutrition/physical activity initiatives;
- served as project leader for the Energize Eau Claire County "Eat Smart and Win Campaign;"
- facilitated Childhood Nutrition Coalition activities such as publishing the "Eat Well – Play Hard" newsletter;
- co-chaired the Chippewa Valley Breastfeeding Task Force and facilitated its Mothertime Breastfeeding Support Group; and
- provided nutrition consultation for children enrolled in Head Start who are at high-risk.

To determine unmet needs of populations in the community and interventions to address those needs, public health nurses worked with department staff and community partners to collect, analyze and publish data regarding local health status related to the State Health Plan Health Priorities and immunization status of Eau Claire County children. Nurses also developed a risk communication emergency preparedness plan for reaching special needs populations in the county.

To accomplish communitywide initiatives, public health nurses partnered with community members on many endeavors, including the following:

- Co-chaired the “Connect for Children Council” that was awarded a no-cost extension of federal grant funds for eight collaborating providers promoting early childhood learning, and effective parenting, conducted planning groups for grant proposals and developed collaborative approaches for Blue Cross/Blue Shield grant applications.
- Served on “Success by Six” Steering Committee, hosting a community summit as an early childhood call to action.
- Provided educational displays, “Family Brain Night” and educational materials throughout the community in observance of National Brain Awareness Week.
- Provided 15 early childhood brain development presentations to 194 parents and caregivers.
- Offered the third annual Western Wisconsin Brain Conference attended by 100 professionals and concerned citizens.
- Provided school-based oral health services for children in 10 elementary schools and the Head Start program.
- Co-chaired the Public Awareness Action Team of the Children’s Mental Health Alliance-Chippewa Valley.
- Provided MRSA infection control workshops for 60 nurses, staff and managers in community care settings.
- Developed a biohazard emergency response plan for employees at the local postal distribution facility.

In the coming year, the public health nursing staff looks forward to continuing to work together with the community, developing effective strategies and collaborative initiatives to address the health needs of populations in our community.



Maternal and Child Health Services

Work with individuals, families and community groups to assess and improve the health status of children, families, and vulnerable population groups in the community –

- ◆ Provide 2800 family health visits to teach about pregnancy, newborn care, breastfeeding, and child growth and development
- ◆ Provide case management services for children with special health needs
- ◆ Provide prenatal care coordination for 496 women with high-risk pregnancies
- ◆ Conduct community initiatives to assess and improve the health status of children and families
- ◆ Conduct 28 home safety and 31 lead exposure risk assessments and education
- ◆ Provide education and consultation to more than 200 licensed and certified child care providers about children's health care issues
- ◆ Promote access to health care for uninsured and underinsured children and families through health benefits counseling, referral to resources, a school-based oral health program, and advocacy

Birth to Three Program

Serve families with children who are ages birth to three years and have a cognitive delay or disability –

- ◆ Work with the Department of Human Services to identify, refer and evaluate potentially eligible children
- ◆ Provide nursing consultations for 178 children and service coordination for 106 children and families
- ◆ Provide 9 nutrition consultations and 25 follow-up contacts

Communicable Disease Control

- ◆ Protect the public by minimizing the spread of diseases such as:
 - Chlamydia - Pertussis
 - E Coli - Salmonella
 - Measles - Tuberculosis
- ◆ Conduct investigations and intervention on 640 reported cases of communicable disease
- ◆ Provide communicable disease education, 800 phone consultations and TB skin testing for 430 individuals
- ◆ Assure that disease reporting and control measures are instituted in the community

Clinics

- ◆ Childhood and adult immunizations
- ◆ Sexually transmitted disease testing and treatment
- ◆ AIDS counseling and antibody testing
- ◆ Family Planning
- ◆ Adult health maintenance and counseling
- ◆ Women, Infants and Children nutrition (WIC)
- ◆ Annual fall influenza clinics



Immunization Clinics

Administer more than 3000 immunizations through clinics to protect against these diseases:

- Chicken Pox - Mumps
- Diphtheria - Pneumococcal infections
- Hepatitis B - Polio
- HiB - Rubella
- Influenza - Tetanus
- Measles - Whooping Cough

AIDS Counseling and Antibody Testing

- ◆ Assess risk of infection and counsel patients about prevention and transmission of the AIDS virus
- ◆ Take blood samples for AIDS antibody testing for 110 individuals at risk

Sexually Transmitted Disease Clinics

- ◆ Prevent and control sexually transmitted disease in the community
- ◆ Provide screening, treatment, education contact interviews and/or follow-up for approximately 825 individuals

Family Planning Clinic

- ◆ Provide reproductive health services for uninsured and underinsured women who would not otherwise have access to this preventive service
- ◆ A nurse practitioner provides assessment through health history, physical examination and routine laboratory tests; teaching about breast self-exam, reproductive anatomy and physiology; and contraceptive methods for more than 900 women
- ◆ Fees are based on ability to pay

School Health

- ◆ Serve approximately 16,000 students enrolled in 39 City-County schools
- ◆ Institute health policies, practices and screening programs
- ◆ Consult with school personnel, students and parents about health concerns of students
- ◆ Provide training and oversight to school staff members performing medical procedures such as tube feeding or blood sugar checks for diabetics

Community Nutrition Program

- ◆ Nutrition education and consultation for families and professionals by registered dietitians
- ◆ Community-wide nutrition education through the news media (14 print articles, 26 TV spots), displays, phone consults and 21 presentations
- ◆ Work with community groups to address nutrition components in wellness initiatives



Oral Health Programs

- ◆ Serve 189 Children in School based dental sealant project
- ◆ Serve 118 Head Start children in fluoride varnish project.

Adult Health Services

- ◆ Provide interventions directed toward improving the health of vulnerable individuals and population groups in the community
- ◆ 170 Health visits and 35 phone to approximately 1400 individuals at risk due to health and safety issues
- ◆ Referrals to community resources
- ◆ Health education through presentations, collaborative initiatives and the media
- ◆ Serve 265 uninsured and underinsured women in need in the Wisconsin Well Woman Program providing breast and cervical cancer and other covered health screenings from participating medical provider

WIC Program

This program serves as an adjunct to health care during critical times of growth and development, providing nutritious supplemental foods, nutrition assessment and education, and referrals to area physicians and community resources –

- ◆ Provide supplemental food and nutrition program for 3,675 pregnant or breastfeeding women, infants and children under age five
- ◆ Serve more than 2,125 individuals each month
- ◆ WIC food drafts redeemed at grocery stores and pharmacies in Eau Claire County totaled \$1,272,095 in 2005



Environmental Health Operation Highlights

Environmental health is defined by State Statute Chapter 254 as the assessment, management, control and prevention of environmental factors that may adversely affect the health, safety or well being of individuals. This department's environmental health and laboratory staff are highly trained in environmental, public health and laboratory science to carry out these responsibilities. The following reflects some of the highlights for staff accomplishments during 2005.

Fourteen restaurants were awarded a "Certificate of Achievement" by the Health Department for having no critical violations on two consecutive inspections.

The atomic absorption spectrophotometer used for 15 years was replaced in the Health Department Laboratory. This laboratory instrumentation provides analytical testing capabilities for heavy metal contaminants such as lead, arsenic, cadmium and copper.

The Health Department partnered with the Beaver Creek Citizen Science Center and the County Groundwater Advisory Committee to sample private wells in selected subdivisions. The 43 water samples collected were tested at the Health Department Laboratory. A GIS summary of the results were presented to the County Groundwater Advisory Committee.

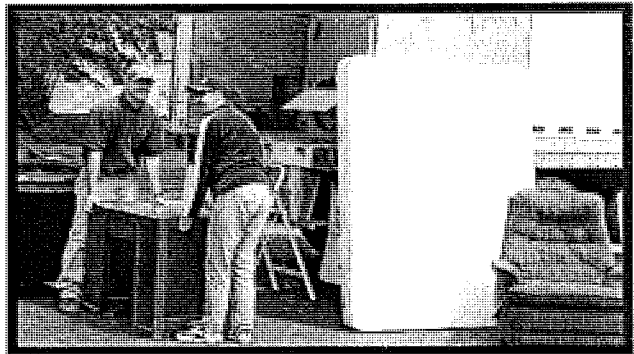
Environmental health and laboratory staff worked with the County Parks and Forest Department to assess methods to reduce the high levels of E.coli bacteria in the beach sand and beach water. The high number of ducks, geese and gulls at the beach caused significant problems resulting in the beach being periodically closed. Periodic application of lime, along with removal of waterfowl feces, appears to have successfully improved the beach sand and water quality. Assessment on the value of applying lime to the beach sand to improve beach conditions will continue in 2006.

DNR now requires all drinking water test results from public systems to be submitted electronically. An electronic reporting system for laboratory data was developed and implemented.

Three crows and one horse tested positive for West Nile Virus (WNV) during the mosquito season in 2005. The crows were tested in our laboratory utilizing an immunoassay test specific for WNV. A mosquito collected as part of our surveillance also tested positive for WNV. There were no reported human WNV cases in Eau Claire County during 2005.

The Department's electronic data base for restaurant, retail food, swimming pools and campgrounds was significantly improved for data assessment, reporting capabilities, licensing and transfer of information to the Department of Human and Family Services and the Department of Agriculture, Trade and Consumer Protection.

The fifth annual "Don't Dump It – Donate It" was held May 21st and 28th. Approximately one and a quarter semi trailers were filled for Goodwill. In addition, Interfaith Hospitality and Hope Gospel Mission obtained items to fill two small trucks. Participation by volunteers from the UWEC student senate, UWEC Environmental Public Health Club and the Apartment Owners Association was a key reason for a successful event.



Periodic inspections of Seven Mile landfill were initiated in 2005. An environmental health specialist does the inspections to assess compliance with the negotiated agreement. Reports of the inspections are provided to the Seven Mile Landfill Standing Committee.

Solid Waste Management

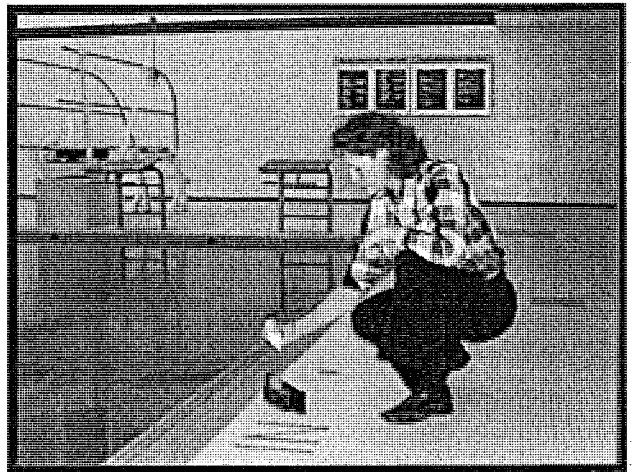
- ◆ Investigate approximately 350 human health hazards caused by improper storage or disposal of refuse each year
- ◆ Enforce city and county regulations regarding refuse handling, storage and disposal
- ◆ Enforce revised city regulations regarding removal of recycling totes from curbside, storage of refuse containers behind dwelling front setbacks, and screening containers from view at dwellings with more than two apartments
- ◆ Plan and organize the annual "Don't Dump It – Donate It" project to provide an opportunity for student renters to donate their furniture and other useable items during the spring move-out

Occupational Health and Air Quality

- ◆ Investigate odor and air pollution complaints
- ◆ Investigated indoor air quality problems, such as from mold, carbon monoxide and poor air circulation for approximately 60 citizen requests
- ◆ Conduct ambient air sampling and testing to assess community air quality

Food Protection

- ◆ Inspect approximately 700 facilities each year such as restaurants, public and private schools, taverns, bakeries, grocery stores, vending machines and temporary food stands to assess their sanitary conditions
- ◆ Investigated a total of 25 complaints of food borne illness



Recreational Sanitation

- ◆ License and inspect 58 public swimming pools
- ◆ Routinely sample all public beaches and swimming pools for water quality
- ◆ Annually inspect campgrounds and parks

Rodent and Vector/Rabies Control

- ◆ Follow-up is done each year for approximately 200 reported bites to humans, requiring a 10-day quarantine of the animal and laboratory testing to rule out rabies infections
- ◆ Traps are available for catching nuisance animals
- ◆ Investigate insect and rodent infestation problems and provide consultation on control

Radiation Protection

- ◆ Radon Information Center provided consultation on radon testing and control
- ◆ Radon test kits available with 249 kits requested by the public
- ◆ Emergency response team prepared to respond to radiological emergencies

Housing Inspections and Surveys

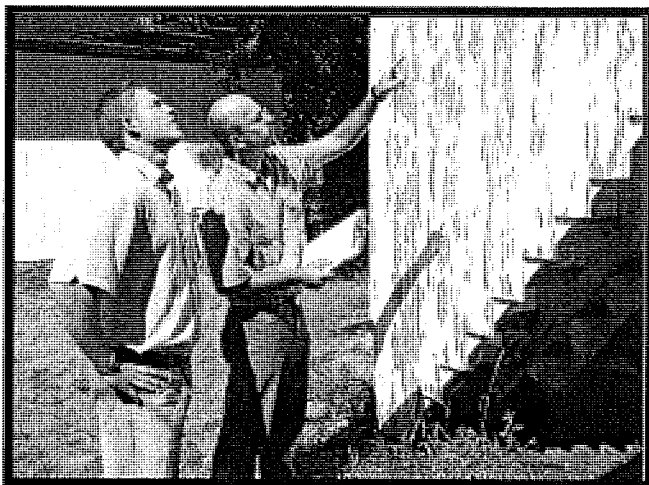
- ◆ Housing Maintenance and Occupancy Code used as an enforcement tool in annual inspections of 153 licensed rooming houses and 403 other properties on a complaint basis and for the Intensified Housing Code Compliance Program to improve the condition of housing units on a systemized basis
- ◆ Lead hazard assessments done for suspected lead poisoning cases and for families with young children to provide guidance on preventing lead hazards
- ◆ All hotels and motels licensed and inspected annually to maintain health standards
- ◆ Mobile home parks inspected annually to assess compliance with local and state regulations

West Nile Virus (WNV)

- ◆ A community wide surveillance system was developed to monitor for WNV activity in birds and mosquitoes. Three crows tested positive for WNV. City and County residents were informed on measures to reduce mosquito-breeding sites in their yard.

Drinking Water and Ground Water Protection

- ◆ Conducted inspections of 213 new sewage systems and enforced correction of malfunctioning sewage systems
- ◆ Inspected 209 public and private wells to assess their sanitary condition
- ◆ Required proper abandonment of 36 wells that are no longer in use.
- ◆ Provided consultation to approximately 250 citizens on drinking water quality problems
- ◆ Conduct investigations, sampling and testing to identify drinking water contamination problems



Public Health Laboratory Services Bacteria Testing

- ◆ Conduct approximately 14,000 microbiological examinations annually to test the safety of water, milk and food samples
- ◆ Test water samples from public and private drinking water systems, swimming pools and beaches
- ◆ Collect milk and food samples from restaurants, retail food establishments and schools

Chemical Testing

- ◆ Conduct approximately 10,000 chemical analyses to test for contaminants in water, air, soil, paint, food and other environmental sources each year
- ◆ Test drinking water supplies for volatile and semi volatile organic compounds, fluoride, nitrates, and metals such as lead, copper, chromium, and arsenic
- ◆ Test paint, air, food and soil for lead and other chemical contaminants

COMMUNITY DEVELOPMENT BLOCK GRANT

The Community Development Block Grant (CDBG) program is funded by the U.S. Department of Housing and Urban Development. The program provides annual funding to entitlement cities and communities to develop viable communities by providing decent housing and a suitable living environment, and by expanding economic opportunities, primarily for low- and moderate-income persons.

The City of Eau Claire has been receiving an annual CDBG allocation since the mid-1970's. Funds may be used for a variety of activities, which include, but are not limited to:

- ◆ Rehabilitation of structures
- ◆ Public services
- ◆ Acquisition of real property
- ◆ Relocation and property clearance
- ◆ Activities relating to energy conservation
- ◆ Public facilities and improvements
- ◆ Removal of deteriorated structures
- ◆ Handicap accessibility



Housing Rehabilitation



*North Riverfront's
Neighborhood Playground Equipment*

PURPOSE OF PROGRAM

- ◆ Housing code compliance
- ◆ Conservation and expansion of the City's housing stock
- ◆ Expansion and improvement of community services essential for sound community development
- ◆ Restoration and the preservation of properties with special or historical values
- ◆ Elimination of slums and blight
- ◆ Spatial deconcentration of low-income housing

Overview of Revenues & Expenditures

	<u>2005</u> <u>Actual</u>	<u>2006</u> <u>Adopted</u>	<u>2006</u> <u>6-Month</u> <u>Actual</u>	<u>2006</u> <u>Projection</u>	<u>2007</u> <u>Budget</u>
Operating Budget					
Revenues and Other Financing Sources:					
Intergovernmental	\$ 920,873	\$ 730,200	\$ 140,915	\$ 730,200	\$ 656,700
Miscellaneous & Program Income	<u>321,988</u>	<u>253,800</u>	<u>482,605</u>	<u>253,800</u>	<u>121,700</u>
Total Revenues and Other					
Financing Sources	<u>1,242,861</u>	<u>984,000</u>	<u>623,520</u>	<u>984,000</u>	<u>778,400</u>
Expenses and Other Financing Uses:					
Personal Services	97,151	150,200	51,073	150,200	121,400
Contractual Services	95,648	73,900	43,799	73,900	45,900
Utilities	742	1,000	327	1,000	1,400
Materials & Supplies	16,158	4,400	6,857	4,400	2,800
Contributions & Other	159,958	198,000	224,730	198,000	153,900
Capital Outlay	91,230	328,900	18,030	328,900	-
Other Financing Uses	582,953	7,100	157,085	7,100	331,300
Other Loans	<u>299,734</u>	<u>220,500</u>	<u>159,302</u>	<u>220,500</u>	<u>121,700</u>
Total Expenses and					
Other Financing Uses	<u>1,343,574</u>	<u>984,000</u>	<u>661,203</u>	<u>984,000</u>	<u>778,400</u>
Excess (Deficiency) of					
Funding Sources Over Uses	<u>\$ (100,713)</u>	<u>\$ -</u>	<u>\$ (37,683)</u>	<u>\$ -</u>	<u>\$ -</u>
Working Capital/Available Fund Balance					
Beginning Balance	\$ -	\$ -	\$ -	\$ -	\$ -
Changes in Available Balances:					
From operations	(100,713)	-	-	-	-
To/From deferred revenue	<u>100,713</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Ending Balance	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

Budget Overview

REVENUES

The grant award for 2007 is \$656,700. Miscellaneous revenues estimated at \$121,700, consist of payments received on rehabilitation loans and the Homeownership Program repayments.

EXPENDITURES

CONTRIBUTIONS AND OTHER

CDBG funds are allocated to various organizations that provide services to low and moderate-income persons. These include such groups as the Chippewa Valley Free Health Clinic, Community Table, Interfaith Hospitality Network, Western Dairyland, and various neighborhood associations.

OTHER FINANCING USES

This category includes park improvements, a housing rehabilitation loan program that helps income-eligible homeowners improve their property, correct code violations and weatherize homes.

Revenue Detail

Revenue Classification	2005 <u>Actual</u>	2006 <u>Budget</u>	2006 6-Month <u>Actual</u>	2006 <u>Projection</u>	2007 <u>Budget</u>
INTERGOVERNMENTAL REVENUES					
Block grant funds	\$ <u>920,873</u>	\$ <u>730,200</u>	\$ <u>140,915</u>	\$ <u>730,200</u>	\$ <u>656,700</u>
MISCELLANEOUS					
Program income	<u>321,988</u>	<u>253,800</u>	<u>482,605</u>	<u>253,800</u>	<u>121,700</u>
Total revenues	\$ <u><u>1,242,861</u></u>	\$ <u><u>984,000</u></u>	\$ <u><u>623,520</u></u>	\$ <u><u>984,000</u></u>	\$ <u><u>778,400</u></u>

INTERGOVERNMENTAL REVENUES

The City of Eau Claire receives an annual entitlement grant from the U.S. Department of Housing and Urban Development for Community Development Block Grant programs. The Community Development Block Grant Program was developed to give priority to activities that benefit low and moderate-income persons or aid in the prevention or elimination of slums and blight. Activities under this program include loans for housing rehabilitation. The grant for August 2006 – July 2007 is \$656,700.

MISCELLANEOUS

Loan repayments are estimated as follows:

Housing Rehab Installment Loan Repayments	\$94,900
Housing Rehab Deferred Loan Repayments	<u>26,800</u>
Total Loan Repayments	<u><u>\$121,700</u></u>

The City of Eau Claire’s CDBG grant year begins in August of each year and ends the following July. This year’s total grant and program income is estimated at \$778,400.

Staffing

Community Development Block Grant

	2005	2006	2007
Administrator - Housing Division	0.50	0.50	0.50
Housing Rehabilitation Specialist	1.00	1.00	1.00
Office Associate	0.10	0.10	0.10
Senior Program Specialist - CDBG	0.90	0.90	-
Program Specialist - CDBG & HOME	0.50	0.50	-
Program Specialist	-	-	1.40
Rental Specialist	0.10	0.10	0.10
	<hr/>	<hr/>	<hr/>
Total FTE Positions	<u>3.10</u>	<u>3.10</u>	<u>3.10</u>

These positions are funded entirely by Federal grants and are not included in the Position Control Summary in the Support Information Section.

Operation Highlights

The fundamental objective of the Community Development Block Grant program is the development of viable communities by providing decent housing and a suitable living environment and expanding economic opportunities, primarily for low and moderate income persons. This program is an operating fund with a non-lapsing budget. Funding for this program comes from the U.S. Department of Housing and Urban Development. No City tax dollars are used for these activities. The annual Community Development Block Grant is awarded in August each year.



Activities

In May 2006, the Eau Claire City Council approved the following CDBG projects totaling \$1,110,000:

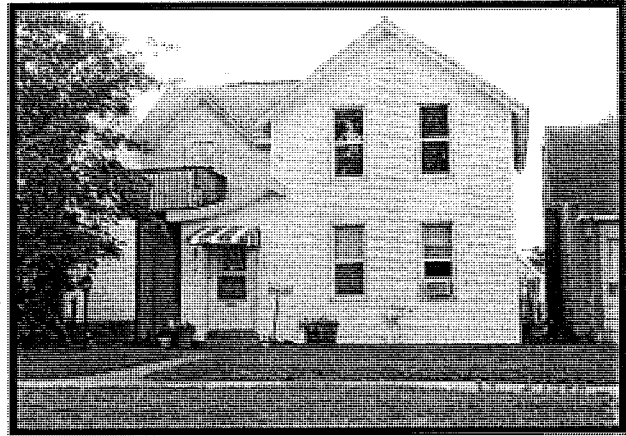
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Housing Rehabilitation Operation Highlights

Since 1977 the City of Eau Claire has invested \$28,900,000 of CDBG funds in various community development and housing related activities.



Before



After

The City of Eau Claire Housing Division's Housing Rehabilitation Loan Program has been operating since 1975. The program is available to low income homeowners and investors who agree to rent to low-income tenants.

Since its inception, the Loan Program has assisted with the rehabilitation of approximately 850 homes in the city of Eau Claire. Over \$6,500,000 has been loaned to homeowners and investors to correct code deficiencies and improve housing. The City Housing Division receives approximately \$200,000-\$220,000 per year from the repayment of these loans.

These repayments are sufficient to continue this program without additional funds from future CDBG grants.

Other Information

The City of Eau Claire Housing Division closely monitors the CDBG funded programs to verify that the funds are used as directed and that the CDBG money goes to low-income beneficiaries.

Public Services

A maximum of fifteen percent of the City's annual CDBG allocation may go for public services that benefit low-income persons. Approximately \$2.8 million has been allocated to area public service providers over the last 18 years to increase and improve social service programs for the City's low-income population. Examples of programs which have been funded include:

- Feed My People – local food bank
- Bolton Refuge House – Vocational advocacy program
- Building Families – Program to prevent child abuse
- Interfaith Hospitality – Emergency shelter for homeless families
- Chippewa Valley Free Clinic – Primary health care services
- Western Dairyland – Assistance for homeless families and minority business start-up assistance
- Salvation Army – Emergency shelter services for homeless
- Hmong Association – Hmong Housing Liaison
- Community Table – Administration and Rehabilitation of new soup kitchen location
- Catholic Charities – Eviction Prevention and Prescription Assistance
- Western Dairyland – Operating expenses for Homeless Haven Shelters
- City of Eau Claire Hmong Resettlement – Counseling and translation needs for Hmong refugees



Homeownership

In 1991, thirteen single-family homes were purchased for a lease-to-purchase homeownership program. Low to moderate-income families rent these homes for five years, during which time a portion of the money they pay in rent will go toward reducing the final purchase price. Since 1991, these original homes have been sold to the residents.

In 1996, 1998, 1999, 2005 and 2006 fifteen additional homes were purchased for this program from the proceeds of the sales of the original homes and new CDBG funding.

It is planned that the Homeownership Program will continue with the use of repayment money from the sale of the properties to the new families.



City Parks

Several City parks have benefited from CDBG funded improvements. Over \$1,137,000 has been invested in the following community parks: Veteran’s Park, Randall Park, McDonough Park, Kessler Park, Owen Park, Hobart Park, Lakeshore Park, Sundet Park and the future North Riverfront Neighborhood Park. Parks receiving CDBG funds must be located in low- to moderate-income neighborhoods.



Sundet Road Neighborhood Park Warming House

Tree Planting

Trees have been planted in several of Eau Claire’s low- to moderate-income neighborhoods using CDBG funds totaling over \$140,000. Some of the streets that have received boulevard trees include:

- Water Street
- Omaha Street
- Broadway Street
- Second Avenue
- Hudson Street
- Menomonie Street
- Northside Hill
Neighborhood



- Fifth Avenue
- Niagara Street
- Bellinger Street
- E. Madison Street
- Owen Park
- Runway Avenue

DEBT SERVICE

The Debt Service fund accounts for the payment of principal and interest on the current portion of general obligation long-term debt, and the accumulation of resources for future payments.

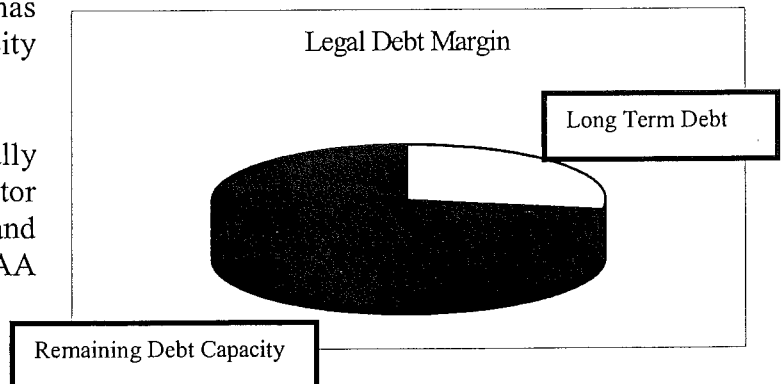
The City of Eau Claire has three types of debt issues:

- ◆ General obligation bonds and notes are issued for capital construction projects and are backed by the full faith and credit of the City.
 - ◆ Number of debt issues: 17
 - ◆ Total outstanding debt as of 12/31/06: \$45,980,000
- ◆ Tax incremental bonds are issued to finance TIF district improvements in the TIF project plans. Tax incremental bonds are paid by segregated property taxes, but are ultimately backed by the full faith and credit of the City if incremental taxes are inadequate to meet payments.
 - ◆ Number of debt issues: 15
 - ◆ Total outstanding debt as of 12/31/06: \$17,220,000
- ◆ Revenue bonds are issued by the Water and Sewer Utilities for capital construction projects and are backed by user fees generated from operations in the enterprise funds. **These issues are recorded in the applicable fund and are not shown in the Debt Service Fund.**
 - ◆ Number of debt issues: 4 Water & 1 Sewer
 - ◆ Total outstanding debt as of 12/31/06:
Water = \$8,455,000; Sewer = \$1,005,000

Debt Administration

According to Section 67.03 (1) of the Wisconsin Statutes, the total amount of indebtedness for any municipality shall not exceed 5% of the equalized valuation (market value) of the taxable property in the municipality. The City has approximately 72% of the total debt capacity remaining.

The City of Eau Claire's bonds generally carry an Aa2 rating from Moody's Investor Services and an AA rating from Standard and Poor's. Some issues are rated Aaa / AAA reflecting an insurance enhancement.



Overview of Revenues and Expenditures

	2005 <u>Actual</u>	2006 <u>Adopted</u>	2006 6-Month <u>Actual</u>	2006 <u>Projection</u>	2007 <u>Budget</u>
Operating Budget					
Revenues and Other Financing Sources:					
Taxes	\$ 2,296,512	\$ 1,621,000	\$ 1,565,748	\$ 1,736,700	\$ 1,619,000
Intergovernmental	2,479	1,000	1,818	1,800	1,000
Charges for Services	-	-	6,250	48,500	48,500
Miscellaneous	639,370	380,500	516,070	516,100	455,500
Other Financing Sources	<u>2,735,233</u>	<u>2,865,000</u>	<u>-</u>	<u>2,865,000</u>	<u>2,963,600</u>
Total Revenues and Other Financing Sources	<u>5,673,594</u>	<u>4,867,500</u>	<u>2,089,886</u>	<u>5,168,100</u>	<u>5,087,600</u>
Expenditures and Other Financing Uses:					
Contractual Services	2,422	16,900	2,152	16,900	14,300
Principal - G.O. Bonds	3,575,000	1,515,000	1,515,000	1,515,000	1,675,000
Principal - S/A Bonds	1,980,000	1,895,000	1,895,000	1,895,000	2,055,000
Principal - Notes Payable	81,502	34,400	34,345	34,400	35,800
Interest - G.O. Bonds	1,029,227	1,095,400	549,350	1,095,400	1,084,600
Interest - S/A Bonds	380,666	419,800	215,067	419,800	349,400
Interest - Notes Payable	9,449	5,900	5,833	5,900	4,500
Arbitrage - Rebates	-	10,000	-	10,000	10,000
Contributions & Other Payments	<u>142,198</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Expenditures and Other Financing Uses	<u>7,200,464</u>	<u>4,992,400</u>	<u>4,216,747</u>	<u>4,992,400</u>	<u>5,228,600</u>
Excess (Deficiency) of Funding Sources Over Uses	<u>\$ (1,526,870)</u>	<u>\$ (124,900)</u>	<u>\$ (2,126,861)</u>	<u>\$ 175,700</u>	<u>\$ (141,000)</u>
Available Fund Balance for Debt Service					
Beginning Balance	\$ 9,565,976	\$ 7,605,676		\$ 8,039,106	\$ 8,214,806
Changes in Available Balances:					
From operations	<u>(1,526,870)</u>	<u>(124,900)</u>		<u>175,700</u>	<u>(141,000)</u>
Ending Balance	<u>\$ 8,039,106</u>	<u>\$ 7,480,776</u>		<u>\$ 8,214,806</u>	<u>\$ 8,073,806</u>

Budget Overview

REVENUES

TAXES

By far the largest figure, the tax category includes special assessments levied for street capital projects that are applied to pay debt service on the special assessment notes that have been recorded in the Debt Service Fund.

This category also includes segregated property taxes resulting from the growth within Tax Incremental Districts (TID) that are used to repay TID debt. TID #6 is the only TID in this category in 2007.

TID #4 was closed by the City Council in 2003. Debt service will continue to be paid from this fund from accumulated tax increments until the bonds can be called.

MISCELLANEOUS

Interest income is earned by investing available funds in accordance with the City investment policy. Interest rates have increased since 2005.

OTHER FINANCING SOURCES

General obligation bond issues are backed by the full faith and credit of the City and are repaid through resources of the particular fund. Transfers from the General Fund, the Library, and the Storm Water Utility are recorded under "Other Financing Sources". Funding is derived from property tax collections.

EXPENDITURES

DEBT PAYMENTS

The debt service includes current principal and interest payments for all general obligation bonds and notes.

Revenue Detail

Revenue Classification	2005 Actual	2006 Budget	2006 6-Month Actual	2006 Projection	2007 Budget
TAXES					
Incremental taxes-T.I.F. #6	\$ 210,351	\$ 210,000	\$ 130,299	\$ 199,700	\$ 208,000
Current special assessments	1,313,395	1,111,000	1,194,452	1,196,000	1,111,000
Special assessments-advance pay.	772,766	300,000	240,997	341,000	300,000
Total taxes	<u>2,296,512</u>	<u>1,621,000</u>	<u>1,565,748</u>	<u>1,736,700</u>	<u>1,619,000</u>
CHARGES FOR SERVICES					
Artificial Turf	<u>-</u>	<u>-</u>	<u>6,250</u>	<u>48,500</u>	<u>48,500</u>
INTERGOVERNMENTAL REVENUES					
State aid -Computer Tax Exp	<u>2,479</u>	<u>1,000</u>	<u>1,818</u>	<u>1,800</u>	<u>1,000</u>
MISCELLANEOUS					
Interest & Misc. reimbursements	541,019	340,000	463,329	463,400	400,000
Interest income-T.I.F. #4	75,562	30,000	33,678	30,000	40,000
Interest income-T.I.F. #6	22,789	10,500	19,063	22,700	15,500
Total miscellaneous	<u>639,370</u>	<u>380,500</u>	<u>516,070</u>	<u>516,100</u>	<u>455,500</u>
OTHER FINANCING SOURCES					
Transfers from other funds:					
General fund	2,735,233	2,865,000	-	2,865,000	2,963,600
Library	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total other financing sources	<u>2,735,233</u>	<u>2,865,000</u>	<u>-</u>	<u>2,865,000</u>	<u>2,963,600</u>
Total revenues and other financing sources	<u>\$ 5,673,594</u>	<u>\$ 4,867,500</u>	<u>\$ 2,089,886</u>	<u>\$ 5,168,100</u>	<u>\$ 5,087,600</u>

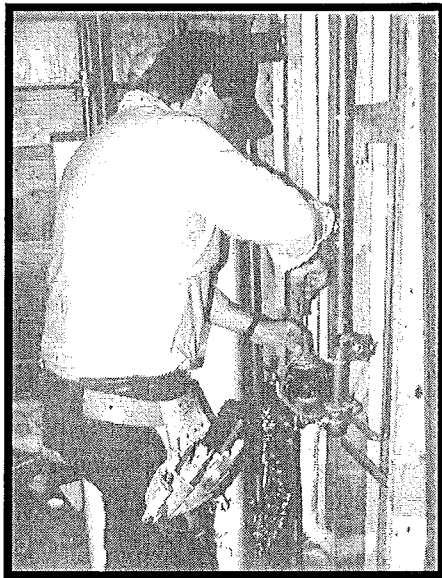
WATER UTILITY

The Water Treatment Plant and Water Main Distribution System operate under the Direction of the Public Works Department. The Water Treatment Plant is located at 2711 Riverview Drive.

Programs & Services

Major Operations

- ◆ Water Treatment Plant Operations
- ◆ Maintenance of Treatment Plant
- ◆ Valve and Hydrant Maintenance
- ◆ Meter Reading/all meters read 4 times a year
- ◆ Water Meter Repair Shop



Installing a meter

Hydrants are flushed to assure clean water lines.

Services

- ◆ 24 hour per day operation of Water Treatment Facility
- ◆ Responding to citizen calls and emergencies
- ◆ Laboratory testing of water supply on continual basis
- ◆ Repairing and cleaning water mains
- ◆ Reading, installing and maintaining water meters
- ◆ Flushing fire hydrants
- ◆ Reservoir and tower maintenance
- ◆ Valve and hydrant maintenance
- ◆ Over 25,000 customers within city limits of City of Eau Claire--plus former Washington Heights Sanitary District customers in southeast part of city



Overview of Revenues and Expenditures

	<u>2005</u>	<u>2006</u>	<u>2006</u>	<u>2006</u>	<u>2007</u>
	<u>Actual</u>	<u>Adopted</u>	<u>6-Month</u>	<u>Projection</u>	<u>Budget</u>
			<u>Actual</u>		
Operating Budget					
Revenues:					
Charges for Services	\$ 6,885,330	\$ 6,911,000	\$ 3,103,521	\$ 6,911,000	\$ 7,397,400
Other Operating	193,187	180,000	222,247	190,000	198,000
Miscellaneous	71,892	10,000	14,447	70,600	73,100
Non-Operating	191,684	175,000	103,469	208,000	208,000
Other Budgeted Receipts	-	210,000	-	210,000	-
Total Revenues	<u>7,342,093</u>	<u>7,486,000</u>	<u>3,443,684</u>	<u>7,589,600</u>	<u>7,876,500</u>
Expenses:					
Personal Services	1,756,459	2,178,400	991,699	2,178,400	2,101,200
Contractual Services	501,002	274,400	94,826	274,400	277,800
Utilities	375,280	407,300	168,826	405,300	424,500
Fixed Charges	1,517,832	1,765,900	879,363	1,765,900	1,777,700
Materials & Supplies	274,375	291,100	92,310	293,100	359,300
Non-Operating -Proprietary Funds	731,718	742,200	364,262	742,200	736,000
Total Expenses and					
Other Financing Uses	<u>5,156,666</u>	<u>5,659,300</u>	<u>2,591,286</u>	<u>5,659,300</u>	<u>5,676,500</u>
Excess (Deficiency) of					
Funding Sources Over Uses	<u>\$ 2,185,427</u>	<u>\$ 1,826,700</u>	<u>\$ 852,398</u>	<u>\$ 1,930,300</u>	<u>\$ 2,200,000</u>
Working Capital/Available Fund Balance					
Beginning Balance	\$ 1,059,080	\$ 427,980		\$ 424,270	\$ 548,570
Changes in Available Balances:					
From operations	2,185,427	1,826,700		1,930,300	2,200,000
Contributed capital	79,733	114,000		114,000	86,000
Principal payment - debt	(937,486)	(940,000)		(940,000)	(986,200)
Tsf to capital projects/reserves	<u>(1,962,484)</u>	<u>(980,000)</u>		<u>(980,000)</u>	<u>(1,028,286)</u>
Ending Balance	<u>\$ 424,270</u>	<u>\$ 448,680</u>		<u>\$ 548,570</u>	<u>\$ 820,084</u>

Budget Overview

REVENUES

CHARGES FOR SERVICES

Water Rates

The Public Service Commission (PSC) regulates water rates and established a 7% rate increase to the water utility effective October 1, 2006. The rate increase was necessitated by the utility's 20% investment in plant improvements and 20% increase in expenditures since the last rate case in 2001.

Special Assessments

Special assessments together with development agreements and Tax Increment Financing (TIF) District revenues are used to finance construction of new water lines and systems. The cost for replacement or upgrading of existing mains is not assessed to the abutting property owners and is funded from revenues of the water utility.

EXPENDITURES

PERSONAL SERVICES

Beginning in 2007, a portion of wages and benefits related to the meters will be charged directly to the Sewer Utility. This has resulted in about a 40% savings in payroll costs. However, the payroll savings will be offset by the loss of the reimbursement formerly paid by the Sewer Utility.

FIXED CHARGES

The Water Utility makes a payment-in-lieu of taxes to the General Fund and reimburses the General Fund for engineering and administrative services. The 2007 payment-in-lieu of taxes is estimated at \$1,193,400.

CAPITAL OUTLAY & EQUIPMENT PURCHASES

The Capital Improvement Program (CIP) outlines major water system projects proposed in the next five years. Future years will require funding to replace deteriorated, worn and outdated equipment needed to maintain operations in the water utility.

Revenue Detail

Revenue Classification	2005 Actual	2006 Budget	2006 6-Month Actual	2006 Projection	2007 Budget
OPERATING REVENUES					
Plumbing permits	\$ -	\$ 2,000	\$ 620	\$ 2,000	\$ 2,000
Charges for services:					
General customers:					
Residential	3,295,824	3,275,000	1,457,813	3,275,000	3,536,000
Commercial	1,260,919	1,298,000	547,483	1,298,000	1,350,000
Industrial	667,212	678,000	361,086	678,000	800,000
Public	284,403	278,000	101,683	278,000	304,400
Fire protection:					
Private	44,873	45,000	22,612	45,000	48,000
Public	1,215,184	1,216,000	612,224	1,216,000	1,240,000
Unmetered sales:					
Commercial	956	3,000	-	3,000	1,000
Public	115,959	116,000	-	116,000	116,000
Total charges for services	<u>6,885,330</u>	<u>6,911,000</u>	<u>3,103,521</u>	<u>6,911,000</u>	<u>7,397,400</u>
OTHER OPERATING REVENUES					
Forfeited discounts	66,339	61,000	21,088	61,000	69,000
Service charges for sewer collection	89,005	83,000	183,600	93,000	93,000
Miscellaneous service revenue	37,843	36,000	17,559	36,000	36,000
Total other operating revenues	<u>193,187</u>	<u>180,000</u>	<u>222,247</u>	<u>190,000</u>	<u>198,000</u>
MISCELLANEOUS REVENUES					
Misc. Reimb- Air Stripper	48,479	-	11,600	60,100	60,100
M & J Revenues	23,413	10,000	2,847	10,500	13,000
Total other operating revenues	<u>71,892</u>	<u>10,000</u>	<u>14,447</u>	<u>70,600</u>	<u>73,100</u>
NON-OPERATING REVENUES					
Interest:					
Investments	169,285	125,000	103,329	158,000	158,000
Int.- Installment S/A	22,399	50,000	140	50,000	50,000
Payment for shared expenses	-	210,000	-	210,000	-
Total non-operating revenues	<u>191,684</u>	<u>385,000</u>	<u>103,469</u>	<u>418,000</u>	<u>208,000</u>
Total revenues	<u>\$ 7,342,093</u>	<u>\$ 7,486,000</u>	<u>\$ 3,443,684</u>	<u>\$ 7,589,600</u>	<u>\$ 7,876,500</u>

OPERATING REVENUES

Charges for Services

Water Utility rates are regulated by the Public Service Commission. The following rates are effective October 1, 2006. Rates are based on a declining scale depending on usage as follows:

Quarterly Service Charge 5/8" and 3/4" Meters: \$15.60

First 7,500 C.F. = \$1.31 per 100 C.F.

Next 742,500 C.F. = \$1.13 per 100 C.F.

Over 750,000 C.F. = \$0.79 per 100 C.F.

Water Utility Customers and Operating Revenues						
	<u>2002</u>	<u>2003</u>	<u>2004</u>	<u>2005</u>	<u>2006 Est</u>	<u>2007 Est</u>
Average Number of Customers	23,836	24,270	24,675	25,052	25,350	25,510
Operating Revenue (000's)	\$ 6,519	\$ 6,986	\$ 6,846	\$ 7,150	\$ 7,172	\$ 7,669

Since July 1, 1995, the Water Utility has collected **Public Fire Protection (PFP)** charges directly from utility customers. The PFP charge is billed quarterly and based on meter size. The PFP charge provides revenue to cover the expense of production, storage, transmission, sale and delivery of water for Public Fire Protection purposes as defined in Wis. Statutes S.196.03(3)b.

A **Service Charge** is assessed the Sewer Utility for processing sewer bills. It includes reimbursements to the Water Utility for meter reading, clerical staff operations and billing responsibilities.

The average residential customer's quarterly water bill for 2007 is estimated to be \$49.95 with public fire protection, based on 19 ccf.

NON-OPERATING REVENUES

Interest Income is earned by investing available cash for operations and capital projects in accordance with the City's investment policy.

Staffing

Water Utility

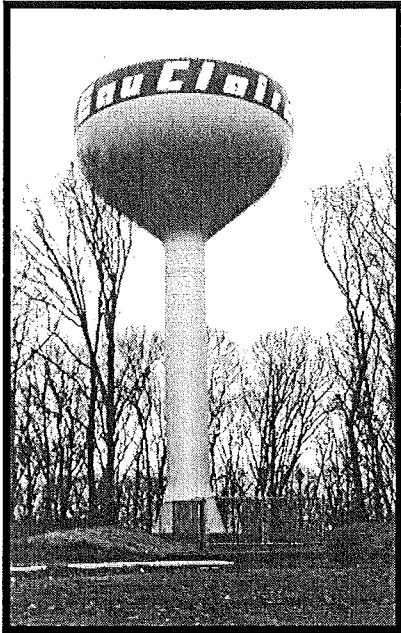
	2005	2006	2007
Utilities Administrator	1.00	1.00	1.00
Water System Superintendent	1.00	1.00	1.00
Utilities Supervisor	1.00	1.00	1.00
Water Plant Supervisor	1.00	1.00	1.00
Clerk II	1.00	1.00	1.00
Operator II	1.00	1.00	1.00
Serviceman II	2.00	2.00	2.00
Operator I	8.00	8.00	8.00
Serviceman I	10.00	10.00	10.00
Serviceman	3.00	3.00	3.00
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Total FTE Positions	<u>29.00</u>	<u>29.00</u>	<u>29.00</u>

Authorized personnel are reported as the number of full-time equivalent (FTE) positions at the beginning of the budget year.

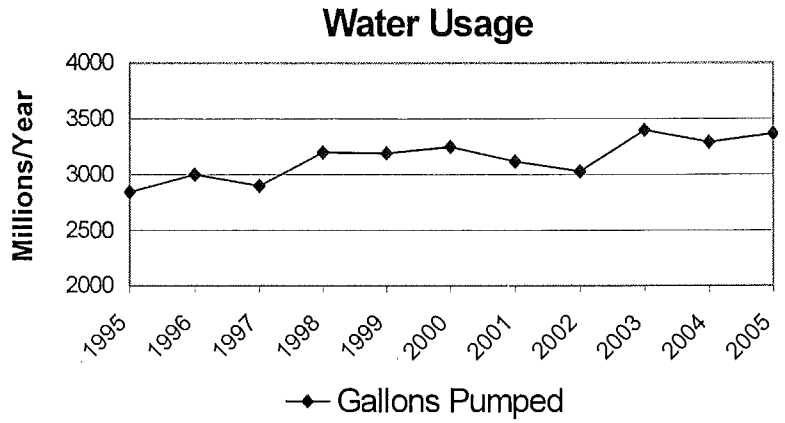
Cross-divisional charges include:

- 50% of the Utilities Administrator's time is charged out to Sewer
- 40% of the Utilities Chemist's time assigned to Sewer is charged back to Water
- 40% of the Assistant Chemist's time assigned to Sewer is charged back to Water
- 30% of the Utility Engineer's time assigned to Sewer is charged back to Water
- 25% of the Storm Water Chemist's time is charged to Water and another 25% to Sewer

Operation Highlights

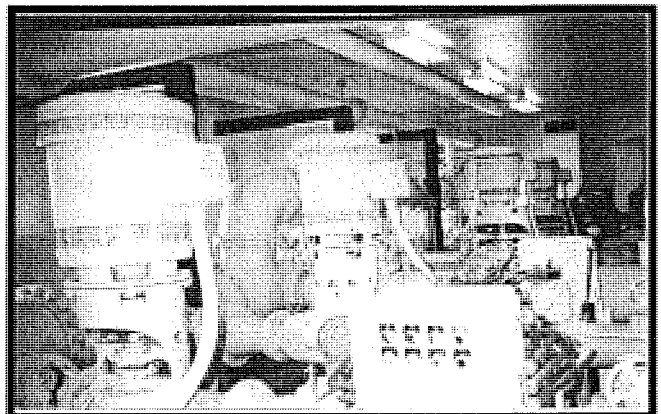


Oakwood Hills Water Tower



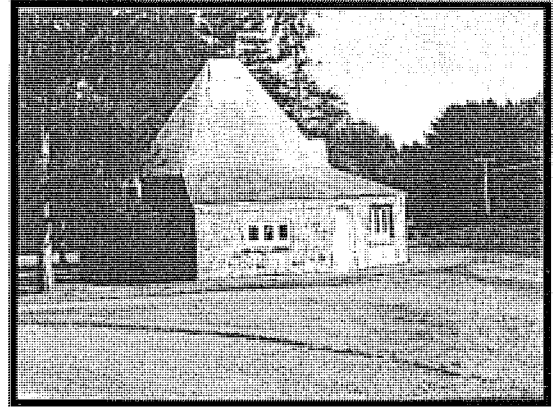
	<u>1995</u>	<u>2000</u>	<u>2005</u>
Average Number of Water Customers	21,233	22,732	25,052
Total Gallons Pumped (in thousands)	2,844,950	3,250,349	3,367,293
Average Water Used Per Person Per Day	133	144	142
Miles of Water Main	305	334	351
Average Quarterly Residential Bill, 25 ccf	\$ 33.35	\$ 37.44	\$ 42.20

Water treatment plant removes iron and manganese, disinfects and adds fluoride to water supply.



Facilities

- ◆ Water Treatment Plant
- ◆ 15 Operating Wells
 - Average daily pumpage - 9.32 million gallons
 - Maximum daily pumpage - 18 million gallons
- ◆ 6 Water Booster Stations
- ◆ 351 Miles of Water Main (2" thru 30")
- ◆ Water Towers and Reservoirs -
 - Total storage capacity = 15.5 million gallons
 - Oakwood Hills Tower - .5 million gallons
 - Damon Street Reservoir - 5 million gallons
 - Mt. Tom Reservoir - 3 million gallons
 - Mt. Washington Reservoir - 4 million gallons
 - Abbe Hill Reservoir - 1 million gallons
 - Folsom Street Tower - 2 million gallons
- ◆ 3,444 Fire Hydrants
- ◆ Meter Repair Shop located at Central Maintenance Facility
- ◆ 25,052 Customers and Water Service Connections



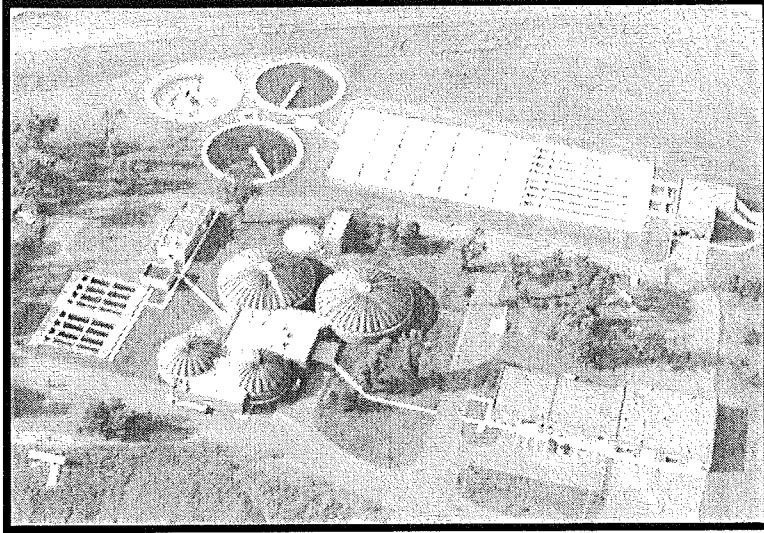
Fifteen city wells are located off Riverview Drive.

Equipment

Part of central equipment fund/replacement is funded by reserve

- ◆ 9 pickup trucks
- ◆ 3 customer service vans
- ◆ 1 hoist truck used to maintain hydrants and valves

SEWER UTILITY



*Wastewater Treatment Plant
1000 Ferry Street*

The Wastewater Treatment Plant and Sanitary Sewer Collection System are in the Utilities Division of the Public Works Department. The employees are under the supervision of the Utilities Administrator and are responsible for Wastewater Utility Services.

Programs & Services

Services Provided by Employees

- ◆ Over 24,000 customers in Eau Claire and the Town of Washington
- ◆ Wastewater Treatment provided for the City of Altoona
- ◆ 24-Hour per day operation of the Wastewater Treatment Plant
- ◆ Response to sewer emergencies and service requests
- ◆ Laboratory testing to meet state and federal requirements
- ◆ Repair and maintenance of sewer mains
- ◆ Flushing and jet cleaning of sanitary sewer pipes
- ◆ Administer industrial pretreatment program

Areas of Employee Assignment

- ◆ Wastewater Treatment Plant operation and maintenance
- ◆ Laboratory
- ◆ Sewer system maintenance
- ◆ Sewer pump station maintenance



Sanitary Sewer Pipe Cleaning

Overview of Revenues and Expenditures

	2005 <u>Actual</u>	2006 <u>Adopted</u>	2006 6-Month <u>Actual</u>	2006 <u>Projection</u>	2007 <u>Budget</u>
Operating Budget					
Revenues and Other Financing Sources:					
Charges for Services	\$ 6,062,943	\$ 6,213,300	\$ 2,950,368	\$ 6,213,300	\$ 6,415,800
Other Operating	92,416	80,500	23,709	80,500	80,500
Non-Operating	<u>276,501</u>	<u>220,000</u>	<u>172,575</u>	<u>222,300</u>	<u>255,000</u>
Total Revenues	<u>6,431,860</u>	<u>6,513,800</u>	<u>3,146,652</u>	<u>6,516,100</u>	<u>6,751,300</u>
Expenses:					
Personal Services	1,816,719	2,062,000	921,541	2,062,000	2,288,300
Contractual Services	848,898	750,700	447,980	750,700	571,100
Utilities	374,092	401,300	152,731	401,300	425,400
Fixed Charges	450,348	472,400	232,704	472,400	466,100
Materials & Supplies	425,730	473,200	210,748	473,200	492,400
Non-Operating -Proprietary Funds	283,434	108,900	52,182	108,900	94,300
Other Financing Uses	<u>100,000</u>	<u>75,000</u>	<u>-</u>	<u>75,000</u>	<u>75,000</u>
Total Expenses and Other Financing Uses	<u>4,299,221</u>	<u>4,343,500</u>	<u>2,017,886</u>	<u>4,343,500</u>	<u>4,412,600</u>
Excess (Deficiency) of Revenues Over Expenses	<u>\$ 2,132,639</u>	<u>\$ 2,170,300</u>	<u>\$ 1,128,766</u>	<u>\$ 2,172,600</u>	<u>\$ 2,338,700</u>
Working Capital/Available Fund Balance					
Beginning Balance	\$ 3,120,420	\$ 3,120,420		\$ 2,767,745	\$ 3,497,645
Changes in Available Balances:					
From operations	2,132,639	2,170,300		2,172,600	2,338,700
Contributed capital	70,816	127,000		127,000	127,000
Principal payments - debt	(502,352)	(519,700)		(519,700)	(537,300)
Loss on Disposal of Fixed Assets	161,666	-		-	-
Transfer to capital/reserves	<u>(2,215,444)</u>	<u>(1,050,000)</u>		<u>(1,050,000)</u>	<u>(1,300,000)</u>
Ending Balance	<u>\$ 2,767,745</u>	<u>\$ 3,848,020</u>		<u>\$ 3,497,645</u>	<u>\$ 4,126,045</u>

Budget Overview

REVENUES

SEWER RATES

The Sewer Utility has been on a pay-as-you-go basis since 1995. The last rate increase was in January 1998. No rate increase is projected in 2007, but with increases in maintenance costs and the need to fund major plant improvements, rate increases will be necessary within the next two years.

SPECIAL ASSESSMENTS

Special assessments, development agreements and Tax Increment Financing (TIF) District revenues are used to finance construction of new sewer lines and systems. The cost for replacing or upgrading existing sewer lines is funded from revenues of the sewer utility and is not assessed to the abutting property owner.

EXPENDITURES

PERSONAL SERVICES

Payroll costs will increase about 10% since a portion of the wages and benefits related to meter maintenance will be charged directly to the Sewer Utility. The expense for special services will be reduced correspondingly.

FIXED CHARGES

Administrative charges and insurance are included in the fixed charges category. Administrative charges reimburse the General fund for engineering and administrative services.

CAPITAL OUTLAY

The Capital Improvement Program (CIP) outlines major sewer system projects proposed in the next five years.

Revenue Detail

Revenue Classification	2005 <u>Actual</u>	2006 <u>Budget</u>	2006 6-Month <u>Actual</u>	2006 <u>Projection</u>	2007 <u>Budget</u>
OPERATING REVENUES					
Charges for services:					
Residential	\$ 2,680,715	\$ 2,750,000	\$ 1,340,371	\$ 2,750,000	\$ 2,760,000
Commercial	1,672,584	1,750,000	769,782	1,750,000	1,750,000
Industrial	750,168	755,000	476,591	755,000	952,000
Public	331,078	360,000	141,225	360,000	360,000
Industrial surcharge	445,335	375,000	222,399	375,000	375,000
Industrial pretreatment	40,879	38,800	-	38,800	38,800
Other sewer services	142,184	184,500	-	184,500	180,000
Total charges for services	<u>6,062,943</u>	<u>6,213,300</u>	<u>2,950,368</u>	<u>6,213,300</u>	<u>6,415,800</u>
OTHER OPERATING REVENUES					
Forfeited discounts	60,288	55,000	19,212	55,000	55,000
Miscellaneous service revenues	32,128	25,500	4,497	25,500	25,500
Total other operating revenues	<u>92,416</u>	<u>80,500</u>	<u>23,709</u>	<u>80,500</u>	<u>80,500</u>
Total operating revenues	<u>6,155,359</u>	<u>6,293,800</u>	<u>2,974,077</u>	<u>6,293,800</u>	<u>6,496,300</u>
NON-OPERATING REVENUES					
Interest:					
Investments	250,113	154,700	168,162	154,700	189,700
Interest - Installment S/A	25,760	65,300	(16)	65,300	65,300
Miscellaneous	628	-	4,429	2,300	-
Total non-operating revenues	<u>276,501</u>	<u>220,000</u>	<u>172,575</u>	<u>222,300</u>	<u>255,000</u>
Total revenues	<u>\$ 6,431,860</u>	<u>\$ 6,513,800</u>	<u>\$ 3,146,652</u>	<u>\$ 6,516,100</u>	<u>\$ 6,751,300</u>

OPERATING REVENUES

Charges for Services

Sewer User Fees are established by the City Council and are based on the amount of water used by a customer. The sewer charge rate effective January 1, 1998 is \$2.04 per 100 cubic feet of water used. Due to lawn and garden watering in the summer, sewer usage for residential customers is based on the winter quarter or current quarter, whichever is less. Usage for commercial and industrial customers and public authorities are computed on actual water consumption.

Effective January 1, 1986, the Sewer Utility implemented an industrial surcharge. The DNR established an acceptable limit of suspended solids and biochemical oxygen demand. Any industry whose concentrations of waste material are in excess of the approved limits is subject to this surcharge.

Sewer Utility Customers, Sewer Rates and Operating Revenues

	<u>2002</u>	<u>2003</u>	<u>2004</u>	<u>2005</u>	<u>2006 est</u>	<u>2007 est</u>
Average Number of Customers	23,012	23,431	23,846	24,214	24,492	24,666
User Rate Per 100 CF	\$2.04	\$2.04	\$2.04	\$2.04	\$2.04	\$2.04
Operating Revenue (000's)	\$5,814	\$6,049	\$5,833	\$6,156	\$6,294	\$6,496

The average residential customer's quarterly sewer bill for 2006 is currently estimated at \$51.00, based on 25 ccf.

NON-OPERATING REVENUES

Interest Income is earned by investing available cash for operations and capital projects in accordance with the City's investment policy.

Staffing

Sewer Utility

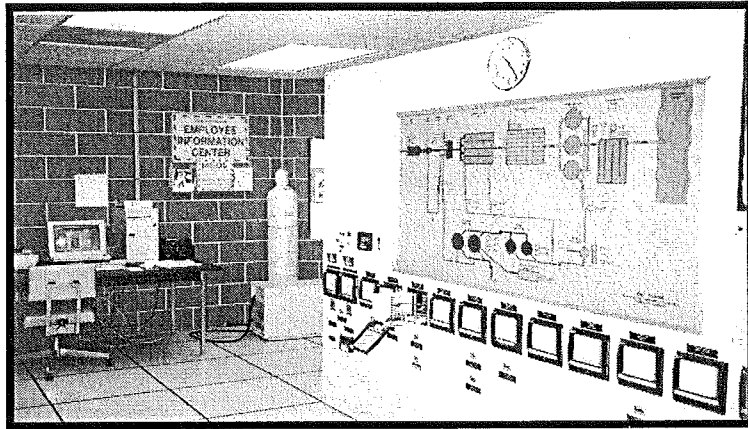
	2005	2006	2007
Utilities Chemist	1.00	1.00	1.00
Wastewater Collection Superintendent	1.00	1.00	1.00
Wastewater Plant Supervisor	1.00	1.00	1.00
Utilities Engineer	1.00	1.00	1.00
Assistant Chemist	1.00	1.00	1.00
Clerk II	0.50	0.50	0.50
Operator II	2.00	2.00	2.00
Serviceman II	1.00	1.00	1.00
Laboratory Technician	1.00	1.00	1.00
Operator I	10.00	10.00	10.00
Serviceman	7.00	7.00	7.00
	<hr/>	<hr/>	<hr/>
Total FTE Positions	<u>26.50</u>	<u>26.50</u>	<u>26.50</u>

Authorized personnel are reported as the number of full-time equivalent (FTE) positions at the beginning of the budget year.

Cross-divisional charges include:

- 50% of the Utilities Administrator who is assigned to the Water Utility is charged to the Sewer Utility
- 40% of the Utilities Chemist's time is charged to Water
- 40% of the Assistant Chemist's time is charged to Water
- 30% of the Utilities Engineer's time is charged to Water
- 25% of the Storm Water Chemist is charged to Sewer and another 25% to Water

Operation Highlights



Wastewater Treatment Plant Control Panel

Operating Statistics

	<u>1995</u>	<u>2000</u>	<u>2006</u>
Average number of Sewer Utility Customers	20,326	22,196	24,214
Total gallons treated (in thousands)	2,380,561	2,444,952	2,117,256
Average gallons treated per person per day	111	108	97
Miles of sewers	248	287	313
Average quarterly residential bill	\$46.50	\$46.92	\$46.92

Effluent Quality (Discharge to Chippewa River)

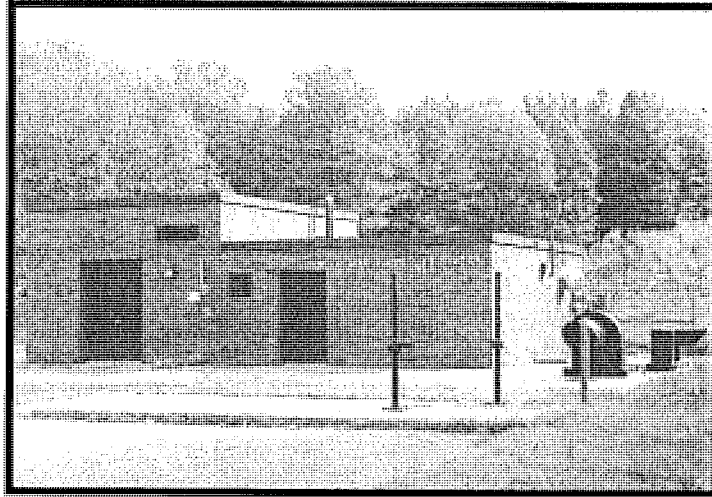
<u>Parameter</u>	<u>Permit Limits</u>	<u>2005 Average Discharge</u>
Oxygen Demand (CBOD)	25 mg/l	15 mg/l
Suspended Solids (TSS)	30 mg/l	14 mg/l
pH	6-9	7.2
Phosphorous	1.0 mg/l	0.8 mg/l



Clear Water in Chlorine Chamber

Facilities

- ◆ Wastewater Treatment Plant
 - Capacity - 12 million gallons per day
 - Currently treating - 6.78 million gallons per day
- ◆ 24 Sewage Pump Stations - Various Locations
- ◆ 313 Miles of Sewer Main (8" to 60")
- ◆ Over 24,000 Customers and Connections to the Sewer System
- ◆ Testing Laboratory at the Wastewater Treatment Plant
- ◆ Sewer Maintenance Equipment and Staff are housed at the Central Maintenance Facility - 910 Forest Street



Eau Claire River Lift Station

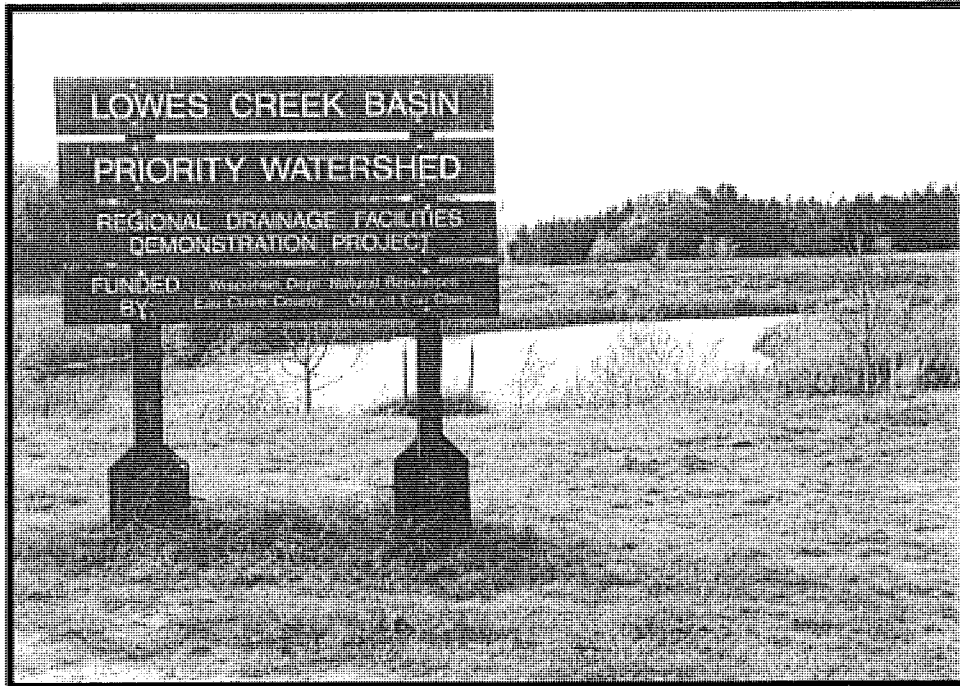
Equipment

- ◆ 4 Pickup trucks
- ◆ 1 Sewer television inspection van
- ◆ 2 Vans
- ◆ 4 Sewer cleaning vehicles
- ◆ 2 Semi tankers
- ◆ 1 Biosolids injection vehicle
- ◆ 3 Emergency generators
- ◆ 1 Set of bucket machines
- ◆ 1 One-ton dump truck



Vehicle for field injection of biosolids

STORM WATER MANAGEMENT



Lowes Creek Detention Basin

Storm Water Management is performed as a utility operation of the Public Works Department. Maintenance is undertaken by various divisions, depending on the work required. Construction of conveyance facilities and review of new developments are completed under the supervision and review of the Engineering Division. The Customer Services Division of the Finance Department is responsible for storm water utility billing.

Programs & Services

- ◆ Keep catch basins and storm sewers free of debris and obstructions
- ◆ Acquire and maintain storm water detention basins
- ◆ Make necessary repairs to catch basins, catch basin leads, storm sewer pipes, and outfall structures
- ◆ Comply with DNR storm water discharge permit regulations
- ◆ Review and approve site plans, approve grading and drainage plans in new development

Overview of Revenues and Expenditures

	2005	2006	2006	2006	2007
	<u>Actual</u>	<u>Adopted</u>	<u>6-Month</u>	<u>Projection</u>	<u>Budget</u>
Operating Budget					
Revenues and Other Financing Sources:					
Charges for Services	\$ 2,081,192	\$ 2,410,000	\$ 1,189,287	\$ 2,410,000	\$ 2,638,000
Other Operating	17,178	15,000	6,156	15,000	15,000
Miscellaneous	<u>50,576</u>	<u>12,000</u>	<u>32,200</u>	<u>30,000</u>	<u>30,000</u>
Total Revenues	<u>2,148,946</u>	<u>2,437,000</u>	<u>1,227,643</u>	<u>2,455,000</u>	<u>2,683,000</u>
Expenditures and Other Financing Uses:					
Personal Services	208,002	393,400	136,774	393,400	424,000
Contractual Services	131,376	234,000	65,069	484,000	237,800
Utilities	58,276	61,000	455	61,000	62,200
Fixed Charges	367,132	381,100	190,768	381,100	318,400
Materials & Supplies	10,370	43,400	3,903	43,400	44,200
Non-Operating -Proprietary Funds	580,749	630,300	309,010	630,300	679,300
Other Financing Uses	<u>201,200</u>	<u>301,200</u>	<u>-</u>	<u>301,200</u>	<u>447,800</u>
Total Expenditures and Other Financing Uses	<u>1,557,105</u>	<u>2,044,400</u>	<u>705,979</u>	<u>2,294,400</u>	<u>2,213,700</u>
Excess (Deficiency) of Funding Sources Over Uses	<u>\$ 591,841</u>	<u>\$ 392,600</u>	<u>\$ 521,664</u>	<u>\$ 160,600</u>	<u>\$ 469,300</u>
Working Capital/Available Fund Balance					
Beginning Balance	\$ 1,289,989	\$ 1,114,789		\$ 1,573,018	\$ 193,618
Changes in Available Balances:					
From operations	591,841	392,600		160,600	469,300
Contributed Capital	572	-		-	-
Principal payments - debt	(485,000)	(540,000)		(540,000)	(610,000)
Tsf to capital projects/reserves	<u>175,616</u>	<u>-</u>		<u>(1,000,000)</u>	<u>500,000</u>
Ending Balance	<u>\$ 1,573,018</u>	<u>\$ 967,389</u>		<u>\$ 193,618</u>	<u>\$ 552,918</u>

Budget Overview

REVENUES

The revenue projections are based on 46,639 billable Equivalent Runoff Units (ERU). The proposed utility fee for the 2007 budget is \$57.00 per ERU. The number of ERU's has increased from 40,833 in 1998, which is a 14% increase since initial establishment of the storm water utility. The \$4.00 increase is required due to higher cost of operations, debt service payments, and the transfer of a portion of the street sweeping costs from the General Fund to Storm Water Fund. The rate structure was changed in 2001 to cover expenses of three components: administration and water quality, operations, and debt service.

EXPENDITURES

PERSONAL SERVICES

In 2007, the Utility Chemist position was eliminated and 50% of the Deputy City Engineer's time is now being charged to the Storm Water Fund directly through payroll.

CONTRACTUAL SERVICES

This category includes computer charges, equipment rental, maintenance and construction contracts. The budget also includes a payment of \$8,000 for the storm water discharge permit issued by the Wisconsin Department of Natural Resources.

FIXED CHARGES

The Storm Water Management Fund receives administrative and technical support from the General Fund, in much the same manner as the water and sewer utilities. The administrative charges totaling \$313,800 compensate the General Fund for those services, thereby reducing the tax levy. The administrative charges were reduced in 2007 because the Deputy City Engineer now charges 50% of his time directly to the Storm Water Fund.

NON-OPERATING PROPRIETARY FUNDS

Debt service is accounted for in the operating budget of the Storm Water Management Fund and is projected to increase by \$117,100 for a total appropriation of \$1,286,600.

OTHER FINANCING USES

The 2007 storm water budget includes a transfer of \$447,800 to the General Fund to pay for 67% of the street sweeping costs associated with maintaining and improving quality of surface water in the community.

Revenue Detail

Revenue Classification	2005 Actual	2006 Budget	2006 6-Month Actual	2006 Projection	2007 Budget
CHARGES FOR SERVICES					
Stormwater - Residential	\$ 962,445	\$ 1,085,000	\$ 534,009	\$ 1,085,000	\$ 1,189,000
Stormwater - Nonresidential	<u>1,118,747</u>	<u>1,325,000</u>	<u>655,278</u>	<u>1,325,000</u>	<u>1,449,000</u>
Total charges for services	<u>2,081,192</u>	<u>2,410,000</u>	<u>1,189,287</u>	<u>2,410,000</u>	<u>2,638,000</u>
OTHER OPERATING REVENUES					
Forfeited discounts	<u>17,178</u>	<u>15,000</u>	<u>6,156</u>	<u>15,000</u>	<u>15,000</u>
MISCELLANEOUS					
Interest income	<u>50,576</u>	<u>12,000</u>	<u>32,200</u>	<u>30,000</u>	<u>30,000</u>
Total revenues	<u>\$ 2,148,946</u>	<u>\$ 2,437,000</u>	<u>\$ 1,227,643</u>	<u>\$ 2,455,000</u>	<u>\$ 2,683,000</u>

CHARGES FOR SERVICES

Storm water runoff is measured in equivalent runoff units (ERU). Each developed residential property is assessed one ERU. The non-residential properties are assessed 1 ERU for every 3,000 square feet of impervious surface area. All properties within the City limits pay a quarterly rate based on the number of ERU's assigned; however, credits are given to non-residential properties that construct and operate private storm water management facilities under criteria that have been established by the City Council.

Staffing

Storm Water Management

	2005	2006	2007
Project Engineer	1.00	1.00	1.00
Utility Chemist	1.00	1.00	-
Engineering Technician I	1.00	1.00	1.00
Total FTE Positions	<u>3.00</u>	<u>3.00</u>	<u>2.00</u>

Authorized personnel are reported as the number of full-time equivalent (FTE) positions at the beginning of the budget year.



Storm Sewer Pipe Cleaning

Cross-divisional charges include:

- 50% of Storm Water Engineer is charged to Public Works Engineering.
- 50% OF THE deputy City Engineer, who is assigned to Public Works engineering, is charged to the Storm Water Fund.
- 50% of the Account Clerk I, who is assigned to Customer Services, is charged to the Storm Water Fund.

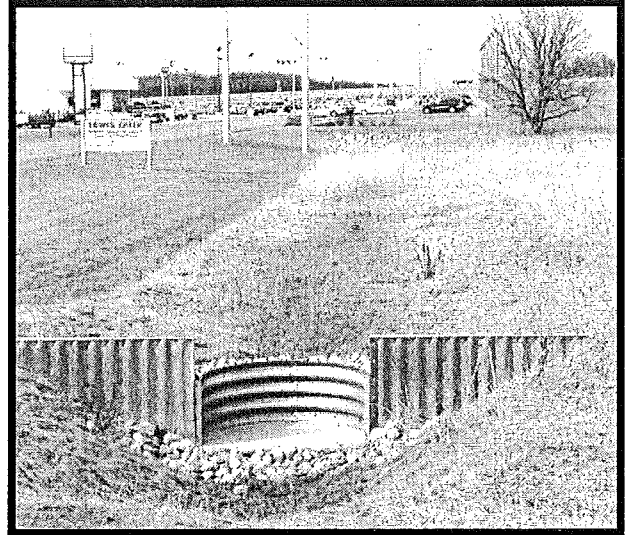
Operation

- ◆ Fees Based on Equivalent Runoff Units (ERU)
- ◆ 3,000 Sq. Ft. of Impervious Area Equals 1 ERU
- ◆ 46,639 ERU's in the City
- ◆ Credits for Providing Storm Water Management

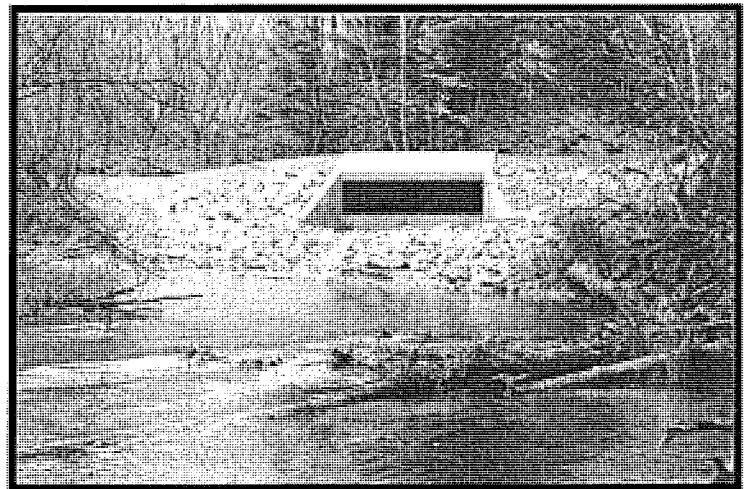
Facilities

38 Square Mile Drainage Area

- ◆ 6 Major Drainage Basins
 - Upper Chippewa River
 - Lower Chippewa River
 - Sherman Creek
 - Eau Claire River
 - Otter Creek
 - Lowes Creek (Priority Watershed)
- ◆ 256 Miles of Storm Sewer Pipe (10" to 72" Diameter)
- ◆ 46 Storm Water Detention Facilities
- ◆ 7,769 Catch Basins and Inlets
- ◆ 143 Storm Sewer Outfalls
 - Otter Creek at Eastwind
 - Lowes Creek (Fairgrounds)
 - White Avenue (Airport)
 - North Crossing at Chippewa River
 - Sherman Creek (Menomonie St.)
 - Dells Pond (VFW)
 - Lowes Creek (I-94)
 - Otter Creek (Storrs Ave.)
 - Otter Creek (Bauer St.)



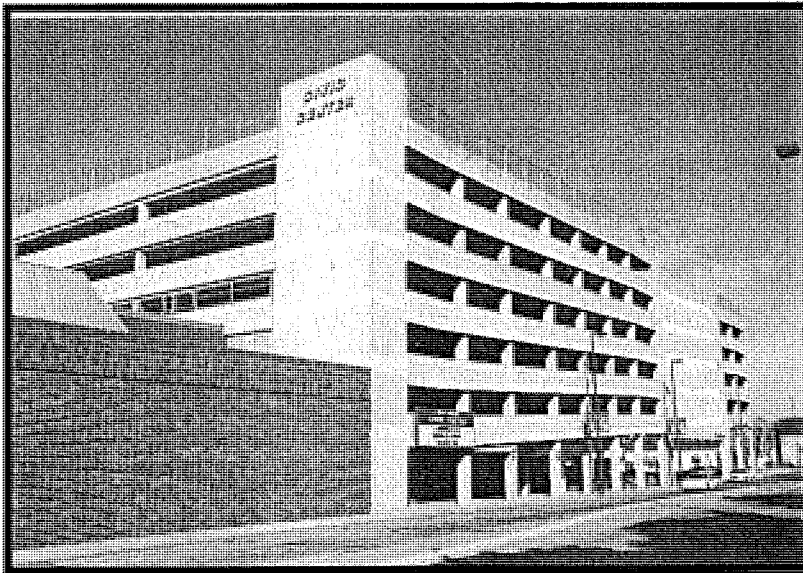
Storm Water Quality Grass Swale and Erosion Control Structure



Otter Creek & Gateway Drive Outfall Structure

PARKING UTILITY

The Parking Utility provides for the operation and maintenance of Downtown Parking Ramps, City-owned parking lots, and on-street parking meters. Enforcement of parking regulations is provided by the Police Department and is not accounted for in the Parking Utility budget.



*Civic Center Parking Ramp
Farwell St. & Gibson St.
(405 Spaces)*

Programs & Services

- ◆ Operate and maintain City-owned parking ramps and public parking lots
- ◆ Plan and develop parking facilities in response to changing needs
- ◆ Parking meter operation and repair
- ◆ Collect revenue from ramps and on-street parking meters
- ◆ Parking Enforcement by the Police Department Community Service Officers (CSO)

Overview of Revenues and Expenditures

	2005	2006	2006	2006	2007
	<u>Actual</u>	<u>Adopted</u>	<u>6-Month</u>	<u>Projection</u>	<u>Budget</u>
Operating Budget					
Revenues:					
Charges for Services	\$ 215,356	\$ 220,200	\$ 113,629	\$ 220,200	\$ 217,900
Other Financing Sources	-	35,500	-	35,500	24,500
Total Revenues	<u>215,356</u>	<u>255,700</u>	<u>113,629</u>	<u>255,700</u>	<u>242,400</u>
Expenses:					
Personal Services	126,777	153,500	71,061	153,500	123,400
Contractual Services	48,372	57,200	26,313	57,200	58,100
Utilities	40,211	42,300	19,114	42,300	43,100
Fixed Charges	9,163	8,100	4,654	8,100	8,100
Materials & Supplies	5,435	9,600	1,431	9,600	9,700
Total Expenses and Other Financing Uses	<u>229,958</u>	<u>270,700</u>	<u>122,573</u>	<u>270,700</u>	<u>242,400</u>
Excess (Deficiency) of Revenues Over Expenses	<u>\$ (14,602)</u>	<u>\$ (15,000)</u>	<u>\$ (8,944)</u>	<u>\$ (15,000)</u>	<u>\$ -</u>
Working Capital/Available Fund Balance					
Beginning Balance	\$ 56,689	\$ 19,889		\$ 42,087	\$ 27,087
Changes in Available Balances:					
From operations	(14,602)	(15,000)		(15,000)	-
Transfer from capital projects	-	-		-	-
Ending Balance	<u>\$ 42,087</u>	<u>\$ 4,889</u>		<u>\$ 27,087</u>	<u>\$ 27,087</u>

Budget Overview

REVENUES

CHARGES FOR SERVICES

The Parking Utility operates 2 parking structures (539 spaces) and 11 public surface parking lots (682 spaces). The utility is also responsible for the operation and maintenance of 430 parking meters along with a number of leased stalls. Revenues from these sources are used to fund the maintenance and operating expenses of the utility.

Office closings and relocations from the Downtown have impacted the sale of municipal parking permits. A reduction in the number of trade shows at the Convention Center has decreased the hourly cash revenue at the municipal ramp. The charges for services parking revenue is projected to decrease by approximately 1% in 2007.

EXPENDITURES

PERSONAL SERVICES

As part of the Two-Year Budget Plan, positions will be reduced by .75 FTE.

CAPITAL OUTLAY

The parking ramp repair program is outlined in the Capital Improvement Plan (CIP) and includes replacing elevator lobby climate controllers, elevator lobby roof, directional signage, and deteriorated stairwell and elevator lobby doors and frames.

Revenue Detail

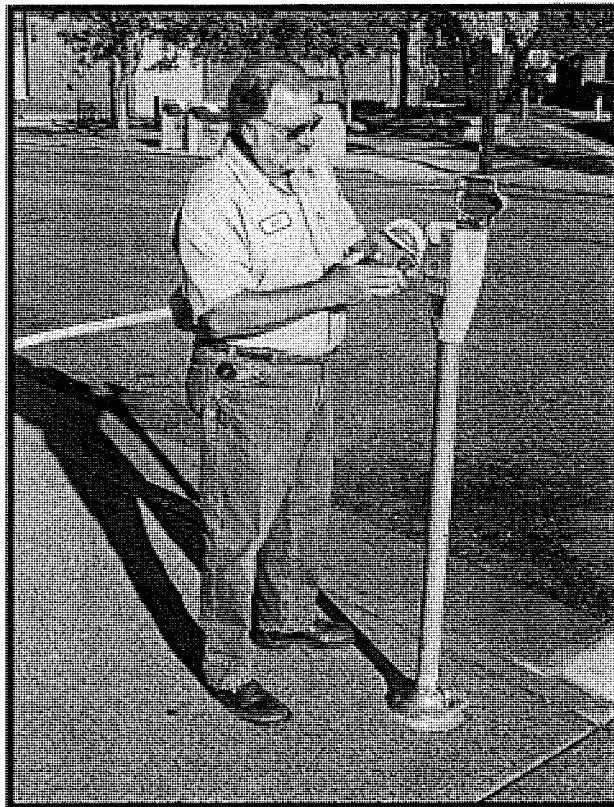
Revenue Classification	2005 <u>Actual</u>	2006 <u>Budget</u>	2006 6-Month <u>Actual</u>	2006 <u>Projection</u>	2007 <u>Budget</u>
OPERATING REVENUES					
Charges for services:					
On-street metered	\$ 20,263	\$ 20,000	\$ 9,497	\$ 20,000	\$ 20,000
Off-street metered	30,984	34,700	15,590	34,700	30,500
Off-street unmetered:					
Barstow & Grand Lot	161	300	100	300	200
Graham ramp	48,488	50,000	27,966	50,000	51,000
Farwell ramp	59,427	54,000	27,572	54,000	57,000
Riverview Lot	16,257	15,000	13,352	15,000	19,000
10-hour parking permits	39,209	46,000	19,357	46,000	40,000
Miscellaneous	567	200	195	200	200
Total charges for services	<u>215,356</u>	<u>220,200</u>	<u>113,629</u>	<u>220,200</u>	<u>217,900</u>
NON-OPERATING REVENUES					
Transfer from General fund	-	35,500	-	35,500	24,500
Total non-operating revenues	<u>-</u>	<u>35,500</u>	<u>-</u>	<u>35,500</u>	<u>24,500</u>
Total revenues	<u>\$ 215,356</u>	<u>\$ 255,700</u>	<u>\$ 113,629</u>	<u>\$ 255,700</u>	<u>\$ 242,400</u>

Staffing

Parking Utility

	2005	2006	2007
Parking Attendants	1.25	1.25	0.50
Skilled Worker I	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
Total FTE Positions	<u><u>2.25</u></u>	<u><u>2.25</u></u>	<u><u>1.50</u></u>

Authorized personnel are reported as the number of full-time equivalent (FTE) positions at the beginning of the budget year.



Parking Meter Repairs

Operation Highlights

Parking Rates

On-street meters, Hourly	\$0.25
Off-street meters, Hourly	\$0.20 & \$0.25
Municipal Ramp, Hourly	\$0.50
Maximum, Daily	\$3.25
Municipal Permit, Quarterly	\$63.00*
Riverview Lot Permit, Quarterly	\$78.00*
Municipal Ramp, Monthly	\$33.00*
Riverside Deck-Upper Level, Quarterly Permit	\$99.00*
Riverside Deck-Lower Level, Quarterly (assigned stalls)	\$105.00*



Parking Ramp Fee Collections

*Plus 5.5% Sales Tax

Facilities

Parking Structures	2
	539 Spaces
Surface Lots	11
	682 Spaces
On-street Meters	130
Off-street Meters	<u>300</u>
Total Meters	430



Riverview Parking Lot

- ◆ On-street Parking Meters
 Operating Time
 9:00 a.m. to 6:00 p.m.
 Monday through Friday,
 except holidays
- ◆ Monthly permits available for
 ramps and surface lots
- ◆ Meters located Downtown
 and in selected lots

PARKING LOTS – AUGUST 29, 2006

NUMBER	DESCRIPTION	RESERVED SPACES	PERMIT SPACES	METERED SPACES	HANDICAP SPACES	TOTAL SPACES
3.	Railroad Street Lot Between Farwell Street and Barstow Street Hours: 9 a.m. - 6 p.m. - M-F	-	-	72 (12-Hour) \$0.20/Hour	3	75
4.	Haymarket Lot NW Corner of Eau Claire Street and Graham Avenue Hours: 9 a.m. - 6 p.m. - M-F	1 Bike Rack	-	95 Total (20-2 Hour) (75-10 Hour) \$0.25/Hour	5	101
5.	Riverside Parking Deck-Upper Level Riverside Parking Deck-Lower Level Graham Avenue at Gray Street Permit Hours: 7 a.m. - 5 p.m. - M-F Meter Hours: 9 a.m. - 6 p.m. - M-F	- -	50 69	13 0 (4-Hour) \$0.25/Hour	2 -	65 69
6.	Transfer Center Lot SW Corner of Main Street & Farwell Street Hours: 9 a.m. - 6 p.m. - M-F	-	-	45 (4-Hour) \$0.25/Hour	2	47
7.	Schlegelmilch-McDaniel Lot SE Corner of Gray Street and Farwell St. Hours: 9 a.m. - 6 p.m. - M-F	9	147	-	6	162
8.	Farwell Street Lot NE Corner of Farwell Street and Main Street Permit Hours: 7 a.m. - 6 p.m. - M-F Meter Hours: 9 a.m. - 6 p.m. - M-F	-	34	9 (Total) (6-10 Hour) (3-2 Hour) \$0.25/Hour	2	45
9.	Barstow Street (Four Corners) Lot - 2 Hour Limit NE Corner of Barstow Street and Grand Avenue Hours: 9 a.m. - 6 p.m. - M-F	-	-	-	2	32
10.	Library Parking Lot NW Corner of Dewey Street and Eau Claire Street (During Library Hours)	-	-	22 (2-Hour) \$0.25/Hour	1	23
11.	Water Street Lot SE Corner of Water Street and Fifth Avenue Hours: 9 a.m. - 9 p.m. - MON-SAT	-	-	28 (2-Hour) \$0.25/Hour	2	30
12.	Seaver Street Lot NE Corner of Seaver Street and Barstow Street Hours: 7 a.m. - 5 p.m. - M-F	-	37	-	2	39
13.	Civic Center Parking Ramp Farwell Street and Gibson Street Hours: 8 a.m. - 6 p.m. - M-F	30	130 Varies	-	7	405
14.	Chippewa Street Lot - 2 Hour Limit SW Corner of Chippewa Street and Fourth Avenue Hours: 8 a.m. - 6 p.m. - MON-SAT	-	-	-	1	25
15.	Riverview Lot NE Corner of S. Dewey Street and Gibson Street Permit Hours: 7 a.m. - 6 p.m. - M-F Meter Hours: 9 a.m. - 6 p.m. - M-F	-	82	16 (4-Hour) \$0.25/Hour	5	103

ON-STREET METERS OPERATING TIME: 9 A.M. - 6 P.M. - M-F EXCEPT HOLIDAYS

PUBLIC TRANSIT

Public Transportation Services are provided by the Transit Division of the Public Works Department. The Division is responsible for the bus system under the direction of the Eau Claire Transit Commission, which was created for the purpose of establishing and monitoring a comprehensive unified local transportation system.



Students—middle school, high school and post-secondary, comprise the largest group of Eau Claire Transit passengers.

Programs & Services

- ◆ Operate a public transportation system that provides an economical, safe, comfortable, and equitable transportation option for all citizens.
- ◆ Provide specialized transportation (paratransit) services to citizens who are not able to use regular bus service due to disabilities and frailties.
- ◆ Maintain a full staff of skilled bus operators and effectively and efficiently maintain all transit vehicles.

Routes

The bus routes are referred to as a "hub" system with 15 regular routes originating and terminating at the Downtown Transfer Center. All routes have either half-hour or hour headways. ECT also operates (4) school "tripper" routes to meet the heavy demand for transportation during the school year.

1. Margaret & Mall
2. Mt. Washington
3. North High
4. Locust Lane
5. Rudolph Road
6. Putnam Heights & Mall
7. West Clairemont
8. Folsom & Vine
9. University/Stein Blvd./Water St.
10. Delong
11. West MacArthur
12. Altoona
13. Memorial
14. Westridge Center
15. Shopko Plaza

Overview of Revenues & Expenditures

	<u>2005</u> <u>Actual</u>	<u>2006</u> <u>Adopted</u>	<u>2006</u> <u>6-Month</u> <u>Actual</u>	<u>2006</u> <u>Projection</u>	<u>2007</u> <u>Budget</u>
Operating Budget					
Revenues:					
Charges for Services	\$ 642,331	\$ 609,500	\$ 355,331	\$ 608,000	\$ 631,700
Miscellaneous	21,190	20,000	17,309	31,200	31,000
Non-Operating	<u>3,221,464</u>	<u>3,478,500</u>	<u>444,911</u>	<u>3,561,400</u>	<u>3,942,700</u>
Total Revenues	<u>3,889,785</u>	<u>4,108,000</u>	<u>817,551</u>	<u>4,205,400</u>	<u>4,605,400</u>
Expenses:					
Personal Services	2,200,528	2,357,800	1,051,857	2,357,800	2,539,100
Contractual Services	1,118,178	1,187,600	523,075	1,188,600	1,375,700
Utilities	7,643	8,700	3,207	8,700	8,900
Fixed Charges	148,611	130,500	74,596	158,500	166,600
Materials & Supplies	379,525	379,400	191,225	398,700	520,100
Interest Expense -Proprietary Funds	<u>13,558</u>	<u>12,300</u>	<u>6,332</u>	<u>12,300</u>	<u>10,900</u>
Total Expenses and Other Financing Uses	<u>3,868,043</u>	<u>4,076,300</u>	<u>1,850,292</u>	<u>4,124,600</u>	<u>4,621,300</u>
Excess (Deficiency) of Revenues Over Expenses	\$ <u>21,742</u>	\$ <u>31,700</u>	\$ <u>(1,032,741)</u>	\$ <u>80,800</u>	\$ <u>(15,900)</u>
Working Capital/Available Fund Balance					
Beginning Balance	\$ 14,697	\$ 14,697		\$ 14,697	\$ 63,797
Changes in Available Balances:					
From operations	21,742	31,700		80,800	(15,900)
Transfer from gift reserve	1,000	-		-	-
Principal - Notes Payable	<u>(22,742)</u>	<u>(31,700)</u>		<u>(31,700)</u>	<u>(33,200)</u>
Ending Balance	\$ <u>14,697</u>	\$ <u>14,697</u>		\$ <u>63,797</u>	\$ <u>14,697</u>

Budget Overview

REVENUES

OPERATING ASSISTANCE

State and Federal funding are the primary revenue sources for Transit operations. It is anticipated that these revenues will account for approximately 59% of Transit revenues. Federal assistance is projected at \$1,396,400 and is reimbursed annually, after the federal fiscal year and completion of an audit of eligible expenses. State assistance is projected at \$1,349,800 for 2007 and is received quarterly. Public Transit also receives reimbursement from the City of Altoona and Eau Claire County for providing fixed-route and paratransit services.

CHARGES FOR SERVICES

Contract charges account for 7% of revenue. The contract for University of Wisconsin-Eau Claire (UWEC) transit service is projected at \$188,000 in 2007. UWEC ridership has increased to the level that the University now requires three buses to run the route during peak demand days and hours. We are in the third year of a five-year contract with the University. The Transit fund also receives \$146,000 from Paratransit co-pays.

TRANSFER FROM GENERAL FUND

The City General Fund provides approximately 21% of the Transit operating budget. The General Fund subsidy is projected at \$949,500.

FAREBOX REVENUE

The recently adopted Transit Development Plan (TDP) does not call for a fare increase until 2008. Farebox returns are projected to comprise 6% of all revenues in 2007.

EXPENDITURES

PERSONNEL SERVICES

There are no proposed changes to staffing levels.

CONTRACTUAL SERVICES

Contractual services include budgeted expenses for repairs and maintenance, laundry and cleaning, postage and shipping, marketing and advertising, auditing, equipment, building rental, training and meetings, membership dues, and printing costs.

This category also includes "purchased transportation" in the special services account. The City of Eau Claire is the lead agency for ADA mandated paratransit services, which is contracted with Abby-Vans, Inc. Demand for paratransit services continues to grow. Eau Claire County Human Services is a partner in providing special transportation services and is responsible for 70% of the cost of paratransit services after state and federal aids have been applied, and the City is accountable for 30%. In February 2005, we began contracting with Western Dairyland to provide in-person paratransit certifications. These in-person assessments have helped

slow the growth of paratransit service, which is very costly to operate, by ensuring that only those individuals unable to access and/or navigate the fixed-route system are certified for paratransit. The City and County currently pay Abby-Vans \$11.30 per trip. The paratransit contract must go out for bid in 2007, per Federal Transit Administration rules that limit service contracts to a maximum of five years. Due to the large increase in fuel prices and insurance expenses for private transportation providers, we estimate the 2007 paratransit cost per trip will be \$14.60.

UTILITIES

The costs budgeted under utilities include electricity, sewer service, water service, telephones, and storm water charges. No major changes are anticipated.

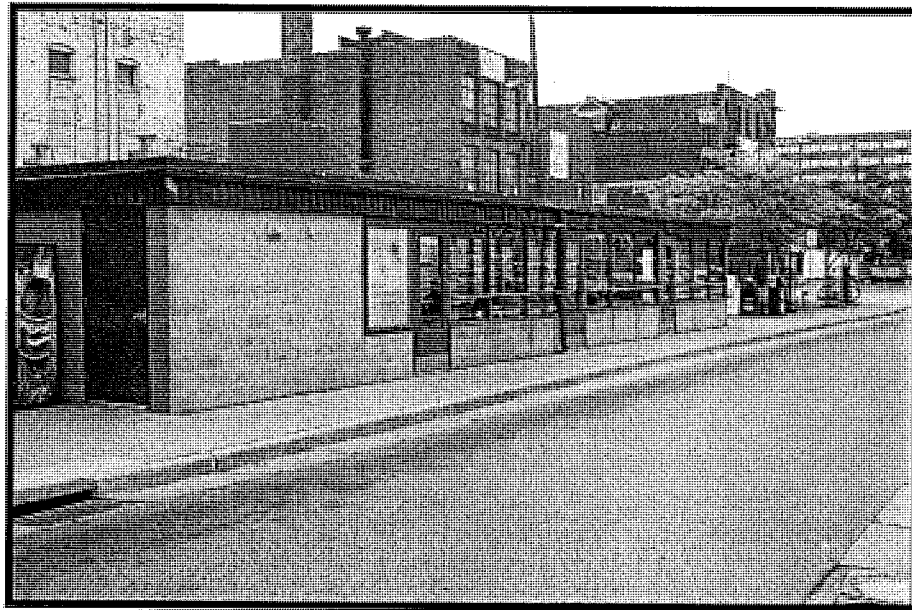
MATERIALS & SUPPLIES

This budget category includes office supplies, books, periodicals, diesel fuel, motor oil and lubricants, tires, uniforms and clothing, repair parts and maintenance supplies. Diesel fuel expenditures are projected to increase 51% in 2007.

CAPITAL OUTLAY

The current Transfer Center, located at 410 South Farwell Street, was built as a temporary structure in 1985 and is rapidly deteriorating. Contingent upon a federal transit capital assistance grant, construction of a new Transfer Center in downtown Eau Claire will begin in 2008.

Per the Transportation Development Plan, Transit will begin to install bus stop signs to transition from a flag stop to a designated bus stop system.



Transfer Center located on Farwell Street between Main and Gray.

Revenue Detail

<u>Revenue Classification</u>	<u>2005 Actual</u>	<u>2006 Budget</u>	<u>2006 6-Month Actual</u>	<u>2006 Projection</u>	<u>2007 Budget</u>
INTERGOVERNMENTAL REVENUES					
Federal/State aid	\$ 4,800	\$ -	\$ -	\$ 4,800	\$ -
OPERATING REVENUES					
Charges for services:					
Passenger fares	642,331	609,500	355,331	608,000	631,700
OTHER OPERATING REVENUES					
Advertising	20,136	20,000	16,202	30,000	30,000
Miscellaneous	1,054	-	1,107	1,200	1,000
Total other operating revenues	21,190	20,000	17,309	31,200	31,000
NON-OPERATING REVENUES					
Operating subsidies:					
City of Eau Claire	759,776	899,800	-	901,000	949,500
Eau Claire County	169,919	177,000	165,001	177,000	217,500
City of Altoona	27,400	28,300	-	28,700	29,500
State operating assistance grant	1,146,627	1,145,800	279,910	1,117,100	1,349,800
Federal operating assistance grant	1,117,711	1,227,600	-	1,337,600	1,396,400
Sale of Capital Assets	31	-	-	-	-
Total operating subsidies	3,221,464	3,478,500	444,911	3,561,400	3,942,700
Total revenues	\$ 3,889,785	\$ 4,108,000	\$ 817,551	\$ 4,205,400	\$ 4,605,400

OPERATING REVENUES

Operating revenues consist primarily of Passenger Fares. Ridership is projected to increase slightly. The payment for regular route and special tripper bus service from UWEC in the amount of \$188,000 is included in operating revenue. Paratransit co-pays are expected to increase \$10,000 to \$146,000.

NON-OPERATING REVENUES

Since the early 1970's, when the operations of transit systems countrywide were transferred from for-profit private enterprise to a public service, State and Federal Operating Assistance has been the major source of revenue for public transit. Public transit provides high quality mobility for urban citizens who have no other means of transportation, and it is an economical choice of alternative transportation for those with other mobility options. The basic source of State and Federal funding is from the gas tax.

LOCAL FUNDING

As a service for local citizens, part of the cost of public transportation is paid for by local funds. The cities of Altoona and Eau Claire as well as Eau Claire County provide this service for their citizens.

Staffing

Public Transit

	2005	2006	2007
Transit Manager	1.00	1.00	1.00
Working Shop Supervisor	1.00	1.00	1.00
Driver Supervisor	2.00	2.00	2.00
Clerk III	1.00	1.00	1.00
Account Clerk I	1.00	1.00	1.00
Bus Mechanic I, II, III	2.00	2.00	2.00
Bus Operator	24.00	24.00	24.00
Combination Serviceman	2.50	2.50	2.50
Part-Time Operator	3.00	3.00	3.00
Total FTE Positions	<u><u>37.50</u></u>	<u><u>37.50</u></u>	<u><u>37.50</u></u>

Authorized personnel are reported as the number of full-time equivalent (FTE) positions at the beginning of the budget year.

Cross-divisional charges include:

- 50% of Clerk III time is charged to Public Works Operations.
- 25% of the Public Works Operations Administrator's time is charged to Transit and another 25% to Central Maintenance.



Eau Claire Transit participates in International Festival, held downtown, each year.

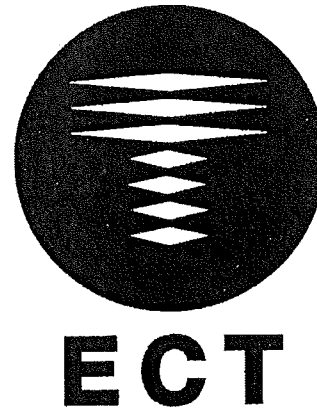
Operation Highlights

Hours of Operation

- ◆ Monday - Friday, 6:00 a.m. - 10:30 p.m.
- ◆ Saturday, 8:00 a.m. - 6:30 p.m.

Fare Structure

- ◆ Adult cash fare - \$1.00, tokens 6/\$5.00
- ◆ Elderly/Disabled cash fare - \$.50, tickets 10/\$4.00
- ◆ Adult monthly pass - \$34.00
- ◆ Student MAX pass - \$30.00
- ◆ Summer Freedom pass - \$20.00
- ◆ Elderly/Disabled pass - \$17.00



An Abby-Vans driver unloads a passenger.

Paratransit Services

- ◆ City lead agency
- ◆ Current contract with Abby-Vans, Inc.
- ◆ Available to seniors and/or disabled individuals who are not able to ride the regular bus routes
- ◆ Paratransit funding
 - Federal 30%
 - State 29%
 - Eau Claire County 29%
 - City of Eau Claire 12%

Operational Funding

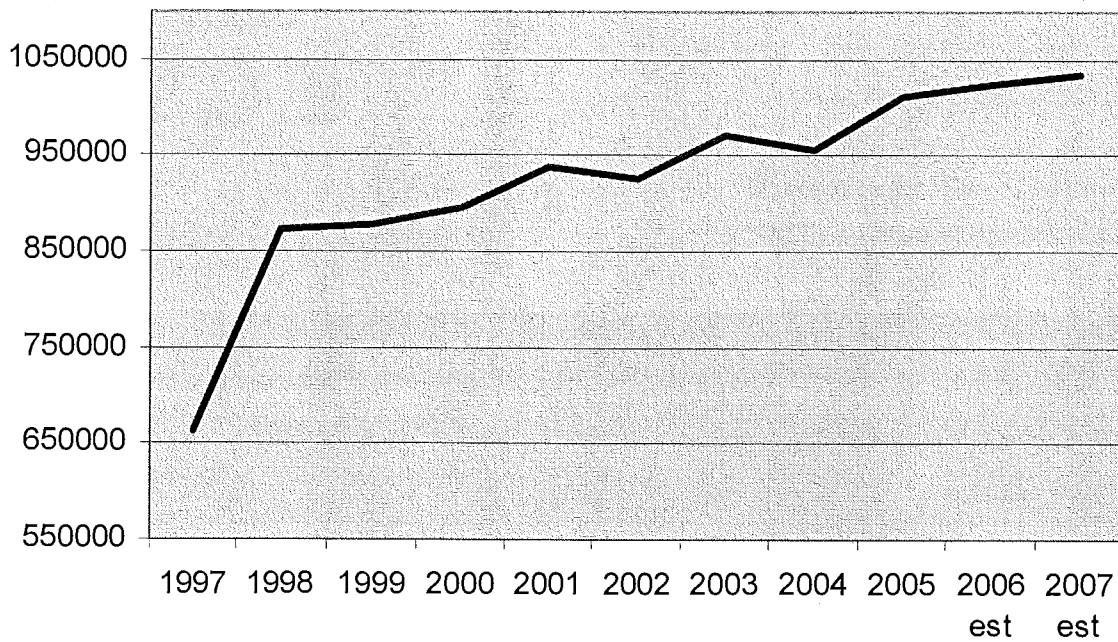
- ◆ Federal Subsidy - 30%
- ◆ State Subsidy - 29%
- ◆ General Fund - 21%
- ◆ Farebox and Contract Revenues - 13%
- ◆ County, Altoona & miscellaneous revenue - 7%

Operating Statistics

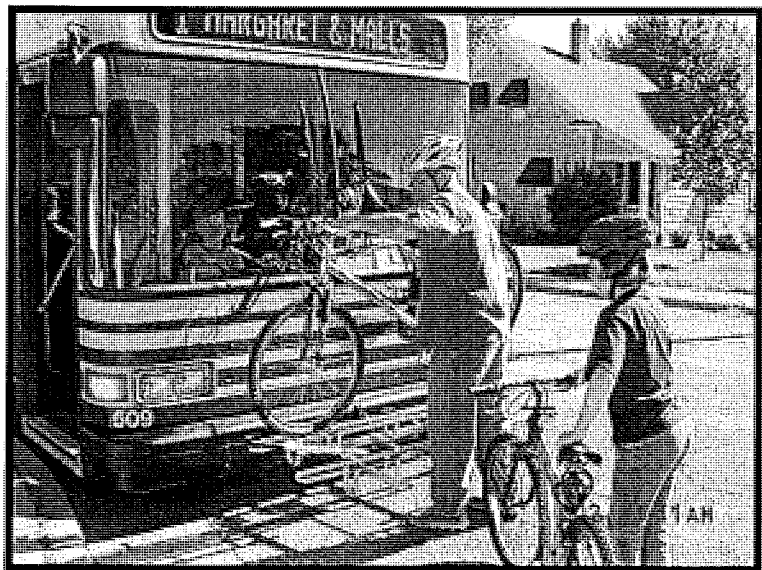
(Includes Paratransit)

	2003	2004	2005	2006 est	2007 est
Service Miles	1,113,066	1,010,582	1,045,132	1,045,000	1,045,000
Service Hours	74,426	67,640	67,974	68,000	68,000
Ridership	971,414	956,610	1,010,644	1,025,000	1,035,000

Transit Ridership



The bike racks have been a very popular and well-used addition to the buses.



Facilities

Central Maintenance & Storage Facility @ 910 Forest Street

- ◆ Indoor automatic bus wash
- ◆ Storage facility for approximately 22 buses
- ◆ Indoor fueling facility

Downtown Transfer Center @ Intersection of Farwell St. & Main St.

- ◆ Waiting area for transferring passengers
- ◆ Staging area for 8 buses

Bus Fleet

- ◆ 6 - 2002 Gillig's (40 passenger with two wheelchair spaces)
- ◆ 8 - 1997 New Flyer's (25 passenger with two wheelchair spaces)
- ◆ 8 - 2001/2002 Gillig's (25 passenger with two wheelchair spaces)

Fleet maintenance is provided by mechanics located at the Central Maintenance Facility on Forest Street.



Transit uses two of the seven bays in the Central Maintenance Facility

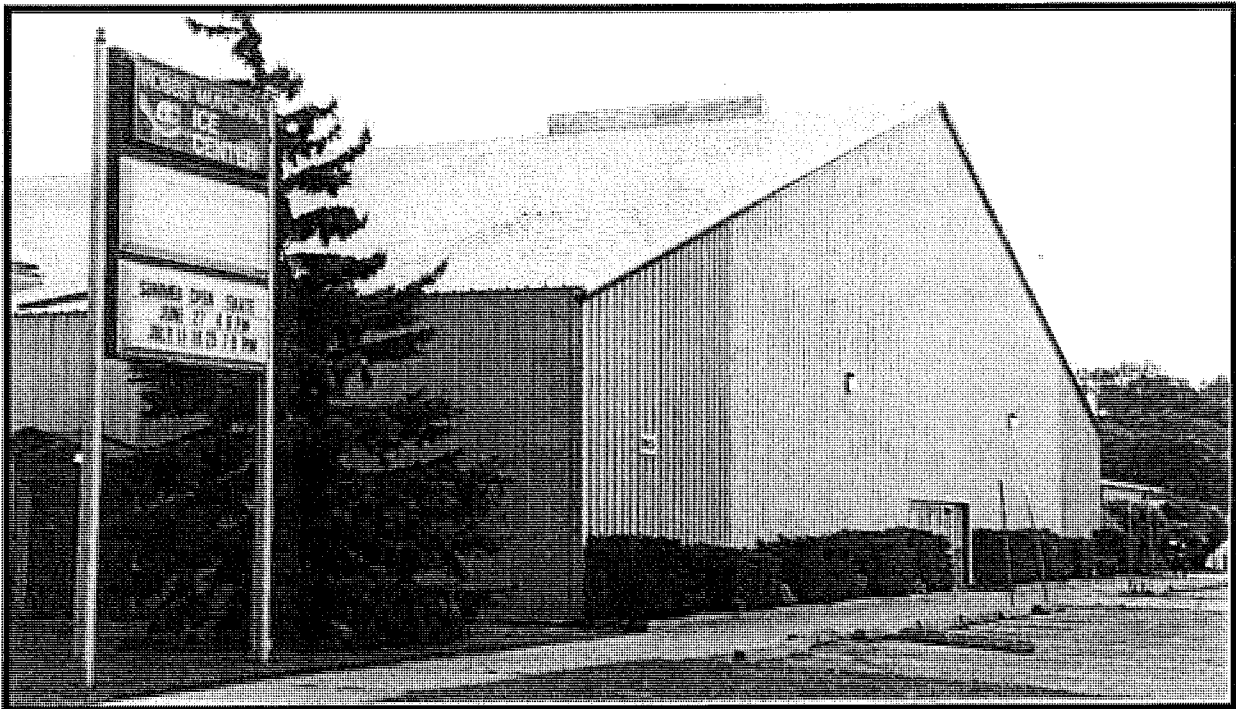
HOBBS MUNICIPAL ICE CENTER

Hobbs Municipal Ice Center is in the Recreation Division of the Parks and Recreation Department and is located at 915 Menomonie Street.

Programs & Services

Major Users

- 3,425 total hours rented in 2005
- Home rink for Varsity Hockey Teams – UWEC, North & Memorial High Schools
- Home rink for the Eau Claire Figure Skating Club
- Home rink for Eau Claire Youth Hockey Association
- 2005 was the seventh year of operation for the Hughes Outdoor Rink



Overview of Revenues and Expenditures

	2005	2006	2006	2006	2007
	<u>Actual</u>	<u>Adopted</u>	<u>6-Month</u>	<u>Projection</u>	<u>Budget</u>
Operating Budget					
Revenues:					
Operating	\$ 437,895	\$ 444,800	\$ 221,579	\$ 449,800	\$ 452,000
Non-operating revenues	10,975	15,000	2,857	15,300	15,000
Other Financing Sources	44,491	87,900	-	102,900	114,000
Total Revenues	<u>493,361</u>	<u>547,700</u>	<u>224,436</u>	<u>568,000</u>	<u>581,000</u>
Expenses:					
Personal Services	251,328	292,300	128,777	292,300	300,900
Contractual Services	41,501	42,600	12,221	42,600	43,200
Utilities	134,890	155,200	107,050	176,200	178,900
Fixed Charges	8,883	9,000	4,652	9,000	9,000
Materials & Supplies	64,885	48,600	16,257	47,900	49,000
Total Expenses and Other Financing Uses	<u>501,487</u>	<u>547,700</u>	<u>268,957</u>	<u>568,000</u>	<u>581,000</u>
Excess (Deficiency) of Revenues Over Expenses	<u>\$ (8,126)</u>	<u>\$ -</u>	<u>\$ (44,521)</u>	<u>\$ -</u>	<u>\$ -</u>
Working Capital/Available Fund Balance					
Beginning Balance	\$ 8,126	\$ 8,125		\$ -	\$ -
Transfer from CIP to Operating		-			-
Changes in Available Balances:					
From operations	<u>(8,126)</u>	<u>-</u>		<u>-</u>	<u>-</u>
Ending Balance	<u>\$ -</u>	<u>\$ 8,125</u>		<u>\$ -</u>	<u>\$ -</u>

Budget Overview

REVENUES

The City took over the operation of the Hobbs Ice Center concession stand in the fall of 2004. The gross revenues for the 2005 season were \$67,505. Hobbs receives about \$3,500 in commissions from the Coca Cola pouring rights contract.

EXPENDITURES

PERSONNEL SERVICES

In the Fall of 2004, the ice center assumed operation of the concession area. Approximately 25 part-time employees work at the facility. Other staff includes two maintenance employees, arena manager (75% time) and office secretary (50% time).

CONTRACTUAL SERVICES

The largest contractual expense is the equipment rental that is paid to the Central Equipment Agency for the replacement of two ice-resurfacing machines, and \$9,300 for the maintenance contract on the new chiller system.

UTILITIES

Electric and gas service total approximately \$164,400 and are the major expenses in this category.

CAPITAL OUTLAY

The ice center is currently 30 years old. A facilities improvement program funded, at \$100,000 per year, has been established in the Capital Improvement Plan to fund major maintenance projects. The facility was re-roofed in 2003, the parking lot repaved and lighting installed in 2004. In 2005, all outside doors in the O'Brien Rink were replaced. We also installed a new sound system in January of 2006.

The 2007 projects include a feasibility study for renovations, a dehumidification system and glass replacement. A major facility renovation is planned for 2009.

Revenue Detail

<u>Revenue Classification</u>	<u>2005 Actual</u>	<u>2006 Budget</u>	<u>2006 6-Month Actual</u>	<u>2006 Projection</u>	<u>2007 Budget</u>
OPERATING REVENUES					
Charges for services:					
Hobbs arena	\$ 370,390	\$ 374,800	\$ 180,299	\$ 374,800	\$ 377,000
Concessions	67,505	70,000	41,280	75,000	75,000
Total charges for services	<u>437,895</u>	<u>444,800</u>	<u>221,579</u>	<u>449,800</u>	<u>452,000</u>
MISCELLANEOUS REVENUES					
Miscellaneous	<u>10,975</u>	<u>15,000</u>	<u>2,857</u>	<u>15,300</u>	<u>15,000</u>
Total revenues	<u>448,870</u>	<u>459,800</u>	<u>224,436</u>	<u>465,100</u>	<u>467,000</u>
OTHER FINANCING SOURCES					
Transfer from General fund	<u>44,491</u>	<u>87,900</u>	<u>-</u>	<u>102,900</u>	<u>114,000</u>
Total revenues	<u>\$ 493,361</u>	<u>\$ 547,700</u>	<u>\$ 224,436</u>	<u>\$ 568,000</u>	<u>\$ 581,000</u>

OPERATING REVENUES

Charges for Services is revenue that is generated from ice rental fees. Various groups and organizations, including UW-Eau Claire, Eau Claire School District, Youth Hockey Association, Eau Claire Figure Skating Club and the City Parks and Recreation Department rent ice time.

In the Fall of 2004, the ice center took over the operations of selling concessions. The 2005 actuals reflect a full year of gross revenue from concession operations and vending pouring rights.

NON-OPERATING REVENUES

Hobbs Ice Center was established as an enterprise fund January 1, 1979. Since that time, a **General Fund Subsidy** has been required to meet the operational expenses.

Summary of General Fund Subsidies

2000	2001	2002	2003	2004	2005	2006 Proposed	2007 Proposed
\$58,161	\$114,534	\$56,233	\$90,130	\$27,115	\$44,491	\$102,900	114,000

Staffing

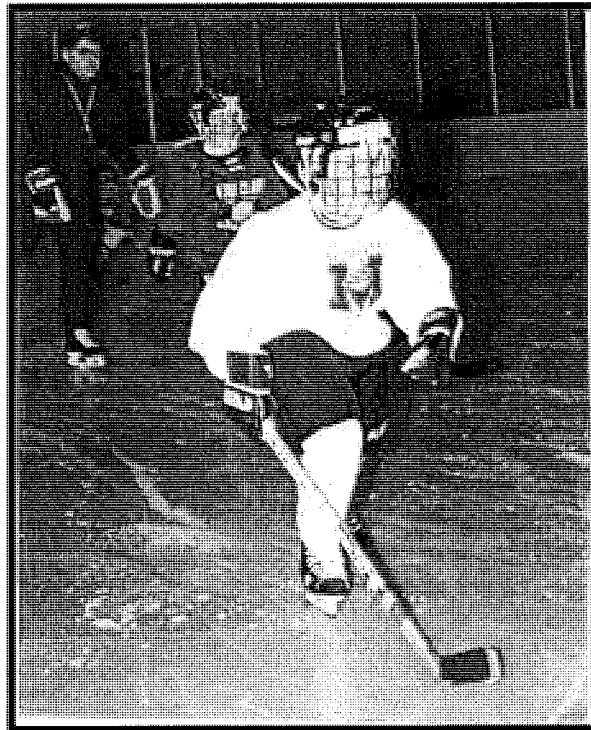
Hobbs Ice Center

	2005	2006	2007
Program Supervisor	1.00	1.00	1.00
Clerk II	0.50	0.50	0.50
Skilled Worker I	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>
Total FTE Positions	<u><u>3.50</u></u>	<u><u>3.50</u></u>	<u><u>3.50</u></u>

Authorized personnel are reported as the number of full-time equivalent (FTE) positions at the beginning of the budget year.

Cross-divisional charges include:

- 25% of Program Supervisor's time is charged out to Parks & Recreation – Recreation Division.



Activities

The Ice Center is the home rink for North and Memorial High Schools, the University Men's and Women's Varsity Hockey teams, the Eau Claire Youth Hockey Club, the Eau Claire Figure Skating Club, and the Parks and Recreation skating programs.

Ice Center Annual Schedule - 5 Year History
of Weeks Open

	<u>2001</u>	<u>2002</u>	<u>2003</u>	<u>2004</u>	<u>2005</u>
O'Brien	28	29	27	28	28
Akervik	32	37	37	37	38
Summer	9	10	10	10	11
Hughes	8	6	8	7	6

- 4 hours/week of public skating offered September through April
- Drop-in hockey (adult) offered 1.5 hours/week, September through April
- Special open skate hours offered during school vacations and Christmas Holidays

Hobbs Municipal Ice Center
Five-Year History of Operations

	<u>2001</u>	<u>2002</u>	<u>2003</u>	<u>2004</u>	<u>2005</u>
Revenues	\$ 322,827	\$ 353,223	\$ 340,527	\$ 414,052	\$ 448,870
Expenses w/o Depreciation	437,361	409,456	430,657	446,262	501,487
Net Income	\$ (114,534)	\$ (56,233)	\$ (90,130)	\$ (32,210)	\$ (52,617)

Activities

Hobbs Ice Center Open Skate Admission			
	<u>Winter Oct-Dec, 2005</u>	<u>Winter Jan - March, 2006</u>	<u>Total 2005-06 Season</u>
Youth Paid	1,428	1,429	2,857
Youth w/Punch Card	169	100	269
Adult Paid	686	725	1,411
Adult w/Punch Card	14	23	37
Total	2,297	2,277	4,574

2006-2007 Fees and Charges

Hourly Charges

Ice Rental - Prime Time*	\$ 112.00
Ice Rental - (12:00 am - 7:00 am)	\$ 75.00
Ice Rental - (7:00 am - 12:00 pm)	\$ 90.00
Outdoor Rink	\$ 40.00

**Prime time hours are 7:00 am - midnight, daily, all weekend and Summer hours*

Events

Varsity Game	\$ 400.00
JV/Varsity Game	\$ 500.00
O'Brien Room Rental - Food Event	\$ 100.00

Open Skating

Adult	\$ 4.00
Youth	\$ 3.00
15 Skate Punch Card (Adult)	\$ 50.00
15 Skate Punch Card (Youth)	\$ 35.00
Skate Rental	\$ 1.50
Open Hockey - Adult	\$ 5.00

Daily Charges

Dry Floor (Special Event)**	\$ 300.00
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**** Groups renting the facility for dry floor events must also pay any custodial overtime related to their event**

Facilities



O'Brien Rink - constructed in 1975

- Regulation size rink, 85'x200'
- 6" concrete floor
- Artificial Ice
- Heated facility
- Seating capacity for 1,000
- Four locker rooms, restrooms
- Concession stand

Akervik Rink – constructed in 1978, covered in 1985

- Regulation size rink, 85' x 200'
- 6" concrete floor
- Artificial ice
- Heated facility
- Seating capacity for 300
- Four team rooms (no showers),
restrooms

Hughes Rink – constructed in 1998

- Practice size rink, 65" x 150'
- Natural ice
- Outdoor facility

O'Brien Room

- Meeting room – approximate capacity is
75 persons
- TV/VCR available for
coaches/referee/player training

Equipment

The ice center's major pieces of equipment consist of two ice resurfacers. Smaller pieces include such things as ice edgers, snow blowers, etc. The resurfacing machines are replaced on a rotating basis. Each machine is replaced approximately every 12 years, which means a new machine is purchased every six years. The last resurfacer was replaced in 2002.

CIP Highlights

- The Ice Center roof was completed in 2003.
- The parking lot was resurfaced and striped in 2004. The parking lot lighting was also installed.
- In 2005, the compressors and steel doors were replaced.
- In 2006, the sound system was replaced
- Additional 2007 CIP projects include a dehumidification system, replacing glass at the O'Brien rink, and a major renovation facility study.

FAIRFAX PARK OUTDOOR POOL

Fairfax Park Outdoor Pool is in the Recreation Division of the Parks and Recreation Department and is located at 4200 Fairfax Street. The pool opened to the public in June 1991. The pool will complete its sixteenth year in 2006.

Programs & Services



Annual Schedule

- ◆ 13-14 week season (approximately June 1-September 1)
- ◆ Public swim offered seven days per week
- ◆ Lap swim offered mornings and evenings
- ◆ Water aerobics classes offered weekday mornings & evenings
- ◆ Facility available for rent by private groups on Saturdays and Sunday evenings
- ◆ Pavilion available for rent during open swim for birthday parties
- ◆ Practice site for the YMCA Swim Team

Overview of Revenues and Expenditures
--

	<u>2005</u> <u>Actual</u>	<u>2006</u> <u>Adopted</u>	<u>2006</u> <u>6-Month</u> <u>Actual</u>	<u>2006</u> <u>Projection</u>	<u>2007</u> <u>Budget</u>
Operating Budget					
Revenues:					
Charges for Services	\$ 226,735	\$ 207,800	\$ 111,879	\$ 218,300	\$ 204,000
Other Financing Sources	<u>180,747</u>	<u>253,000</u>	<u>4,425</u>	<u>245,700</u>	<u>267,800</u>
Total revenues	<u>407,482</u>	<u>460,800</u>	<u>116,304</u>	<u>464,000</u>	<u>471,800</u>
Expenses:					
Personal Services	167,635	206,300	54,344	198,000	199,200
Contractual Services	13,522	18,400	7,853	18,400	23,100
Utilities	40,904	43,100	4,710	43,400	45,400
Fixed Charges	5,291	5,400	2,994	5,400	5,400
Materials & Supplies	46,298	47,200	14,409	47,200	62,100
Non-Operating -Proprietary Funds	<u>20,432</u>	<u>15,400</u>	<u>7,691</u>	<u>11,600</u>	<u>11,600</u>
Total Expenses and Other Financing Uses	<u>294,082</u>	<u>335,800</u>	<u>92,001</u>	<u>324,000</u>	<u>346,800</u>
Excess (Deficiency) of Revenues Over Expenses	<u>\$ 113,400</u>	<u>\$ 125,000</u>	<u>\$ 24,303</u>	<u>\$ 140,000</u>	<u>\$ 125,000</u>
Working Capital/Available Fund Balance					
Beginning Balance	\$ 2,688	\$ 2,688		\$ 2,688	\$ 17,688
Changes in Available Balances:					
From operations	113,400	125,000		140,000	125,000
Principal payment - debt	<u>(113,400)</u>	<u>(125,000)</u>		<u>(125,000)</u>	<u>(140,000)</u>
Ending Balance	<u>\$ 2,688</u>	<u>\$ 2,688</u>		<u>\$ 17,688</u>	<u>\$ 2,688</u>

Budget Overview

REVENUES

Revenues at the pool are mostly weather dependent. Over the past six years, operating revenue has ranged from a low of \$184,049 (2000) to a high of \$231,366 (2005). Admission fees are reviewed annually by the City Council and adjusted periodically. Season passes are also available.

EXPENDITURES

PERSONNEL SERVICES

The outdoor pool is primarily staffed with seasonal part-time employees. In addition, one full-time permanent employee from the park division is assigned to maintenance for approximately five months of the year. The maintenance worker does have some additional responsibilities in Fairfax Park. A Program Supervisor in the Recreation Division has oversight responsibility for lifeguard and maintenance operations of the pool. Concessions and Admissions are under the direction of the Supt. of Recreation. The 2006 budget request did include an increase to temporary salaries, due to the increase in the minimum wage rate.

CONTRACTUAL SERVICES

Services in this area include any contracted repairs or preventative maintenance. A local plumbing firm has been under contract to help start the pool up in the spring and shut the pool down in the fall.

UTILITIES

Electricity and gas service are two of the major costs in this category.

MATERIALS & SUPPLIES

This area includes expenditures for janitorial supplies, food and beverage supplies, and chemicals, among other items. Staff members purchase their own uniforms.

CAPITAL OUTLAY

The pools, the waterslide tower and all lifeguard stands were painted in 2002. The bathhouse floor was painted in 2003. We also replaced our pool controllers and refurbished the diving boards in 2003. The pool heaters were replaced in 2004. The pool has five main pumps; one was replaced in 2005 because it failed. The other four pumps were replaced prior to the 2006 season.

Revenue Detail

Revenue Classification	2005 Actual	2006 Budget	2006 6-Month Actual	2006 Projection	2007 Budget
OPERATING REVENUES					
Charges for services:					
Pool admissions	\$ 163,920	\$ 153,000	\$ 91,009	\$ 160,000	\$ 144,000
Pool concessions/commissions	48,578	44,100	13,810	44,100	45,000
Miscellaneous	14,237	10,700	7,060	14,200	15,000
Total charges for services	<u>226,735</u>	<u>207,800</u>	<u>111,879</u>	<u>218,300</u>	<u>204,000</u>
OTHER OPERATING REVENUES					
Miscellaneous	<u>4,630</u>	<u>3,500</u>	<u>4,425</u>	<u>5,000</u>	<u>4,500</u>
NON-OPERATING REVENUES					
Transfer from General fund	<u>176,117</u>	<u>249,500</u>	-	<u>240,700</u>	<u>263,300</u>
Total revenues	<u>\$ 407,482</u>	<u>\$ 460,800</u>	<u>\$ 116,304</u>	<u>\$ 464,000</u>	<u>\$ 471,800</u>

OPERATING REVENUES

Charges for Services include receipts from pool admission, sale of season passes, rental for special events and vending commission, and concessions. Fees are reviewed annually and are set by the City Council.

NON-OPERATING REVENUES

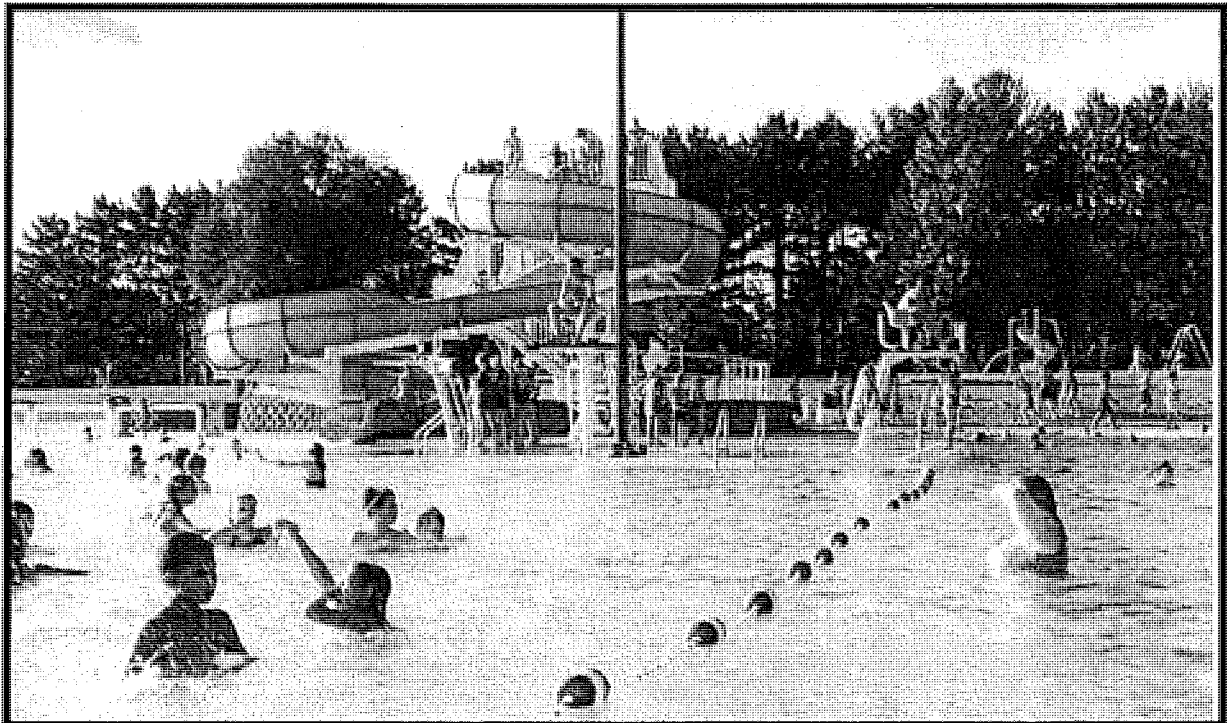
The Outdoor Pool was established as an enterprise fund in 1990. Since that time, a **General Fund Subsidy** has been required to meet the operational expenses and the annual debt payment.

Summary of General Fund Subsidies

	<u>2001</u>	<u>2002</u>	<u>2003</u>	<u>2004</u>	<u>2005</u>	<u>2006</u> Projected	<u>2007</u> Proposed
Operating Subsidy	\$ 145,120	\$ 165,485	\$ 104,881	\$ 79,939	\$ 176,117	\$ 240,700	\$ 263,300
Debt Payment	\$ 90,000	\$ 100,000	\$ 105,000	\$ 100,000	\$ 115,000	\$ 125,000	\$ 140,000

Staffing

- ◆ A Department Program Supervisor directs lifeguard and maintenance operations
- ◆ The Superintendent of Recreation coordinates concessions and front desk operations at the Outdoor Pool
- ◆ A Parks Maintenance employee is assigned to the pool part-time during the season
- ◆ No full time staff is assigned exclusively to the Outdoor Pool
- ◆ Approximately 80 seasonal staff members are employed each year as lifeguards, cashiers, and facility supervisors
- ◆ A Program Supervisor assigned to General Fund Recreation charges 25% of his time to the Outdoor Pool



Activities

Five Year History of Attendance

<u>2001</u>	<u>2002</u>	<u>2003</u>	<u>2004</u>	<u>2005</u>
71,192	62,101	60,141	45,961	62,151

Five Year History of Operation

	<u>2001</u>	<u>2002</u>	<u>2003</u>	<u>2004</u>	<u>2005</u>
Revenues	211,651	223,982	215,947	188,948	231,365
Expenses w/o Depreciation & Interest Expens	285,393	324,575	290,988	248,564	273,650
Net Income	<u>(73,742)</u>	<u>(100,593)</u>	<u>(75,041)</u>	<u>(59,616)</u>	<u>(42,285)</u>

2006 Fees and Charges

<u>Season Pass Rates</u>		<u>Daily Admission</u>	
Resident Youth	\$ 35.00	Youth (Under 3)	FREE
Resident Adult	\$ 45.00	Youth (3-17 Years)	3.25
Resident Family of 3	\$ 100.00	Adult	3.25
Resident Family of 4	\$ 105.00	Lap Swim	3.25
Resident Family of 5	\$ 110.00	Water Aerobics	3.25
Non-Resident Youth	\$ 55.00		
Non-Resident Adult	\$ 65.00		
Non-Resident Family of 3	\$ 150.00		
Non-Resident Family of 4	\$ 155.00		
Non-Resident Family of 5	\$ 160.00		
Extra Charge/Each Additional Family Member	\$ 5.00		

Facilities

Main Pool

- ◆ 17,600 square feet
- ◆ 450,518 gallons of water
- ◆ 164 ft (50m) x 60 ft (18m)
- ◆ 3'6" to 5'6" deep
- ◆ Pool capacity – 1,173
- ◆ Waterslide – 153' long x 22' high

Diving Pool

- ◆ 1 meter & 3 meter diving boards
- ◆ 13' deep
- ◆ 42 ft (13m) x 45 ft (14m)
- ◆ 148,300 gallons of water
- ◆ 1,890 square feet

Other Amenities

- ◆ Concession stand
- ◆ Juice & Sport Drink vending machines
- ◆ Picnic pavilion
- ◆ Shade Features
- ◆ Sand volleyball court
- ◆ Free transportation provided for North and West Eau Claire Residents, two days/week

Entrance to Fairfax Pool



Equipment

Equipment at the pool consists of items such as cash registers and concession equipment, freezers, hot dogger, pretzel warmer, nacho warmer, etc. The pool does have some maintenance equipment assigned to it, including pool vacuum, mower, a push mower, trimmers, etc. The pool also has major equipment, such as pumps, filters, and heaters.

CIP Highlights

A facility improvement program was established to fund pool improvements. Projects are supported by an annual General Fund transfer of \$45,000. The following have been identified in the Capital Improvement Plan:

- ◆ Remodel concession stand & bath house
- ◆ The pool needs to be repainted every 5-7 years. The next scheduled painting should be in 2009
- ◆ Installation of an automated irrigation system
- ◆ Add a splash pad play area

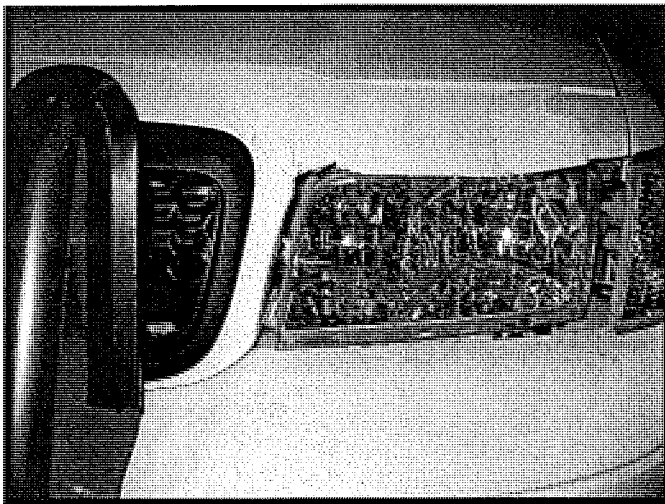
RISK MANAGEMENT

The Risk Management Fund was formed in 1988 to stabilize the City's insurance and risk management related costs. Premiums previously paid to insurance companies were placed in the fund. Coverage for catastrophic losses was purchased through "pooled" insurance companies formed with other Wisconsin municipalities and traditional coverage. Smaller, predictable losses are self-insured. The resulting savings have allowed the general fund and other departments to enjoy stable or declining insurance rates for the past 17 years. The City's Risk Management fund handles all claims and related matters for the City of Eau Claire and L.E. Phillips Memorial Library. Certain coverage is also provided for the City-County Health Department and Housing Authority.



Safety meeting

Programs & Services



Damage to a police vehicle

- ◆ Funding for losses
- ◆ Safety training and education
- ◆ Environmental clean ups
- ◆ Stable charges to departments
- ◆ Emergency preparedness and disaster response
- ◆ Retention limits

Liability - \$200,000 each loss

Workers Compensation -

\$300,000 each loss

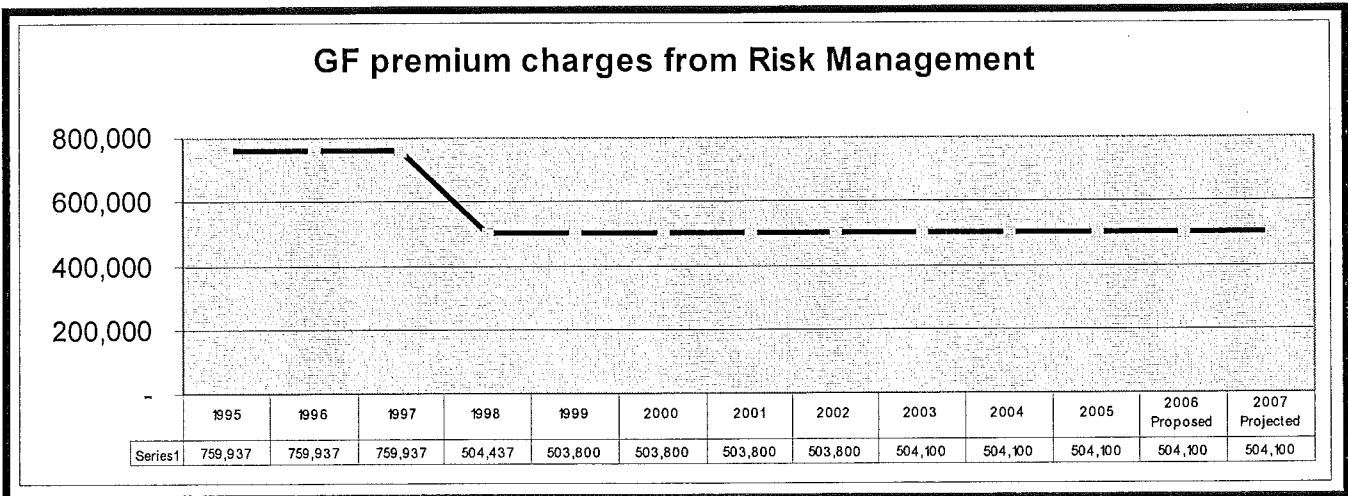
Overview of Revenues and Expenditures

	<u>2005</u> <u>Actual</u>	<u>2006</u> <u>Adopted</u>	<u>2006</u> <u>6-Month</u> <u>Actual</u>	<u>2006</u> <u>Projection</u>	<u>2007</u> <u>Budget</u>
Operating Budget					
Revenues:					
Charges for services	\$ 2,016,056	\$ 2,504,000	\$ 1,258,983	\$ 2,508,400	\$ 2,512,000
Other operating	59,314	40,800	44,554	40,800	40,800
Miscellaneous	268,456	213,400	124,470	328,400	353,400
Total revenues	<u>2,343,826</u>	<u>2,758,200</u>	<u>1,428,007</u>	<u>2,877,600</u>	<u>2,906,200</u>
Expenses:					
Personal Services	126,087	127,400	60,447	127,400	131,700
Contractual Services	29,118	58,000	11,790	58,000	59,100
Utilities	904	1,500	395	1,500	1,500
Fixed Charges	1,704,229	2,763,200	1,110,032	3,157,000	2,970,500
Materials & Supplies	2,337	4,400	2,286	4,400	8,500
Other Financing Uses	271,900	337,100	-	337,100	337,100
Total Expenses and Other Financing Uses	<u>2,134,575</u>	<u>3,291,600</u>	<u>1,184,950</u>	<u>3,685,400</u>	<u>3,508,400</u>
Excess (Deficiency) of Revenues Over Expenses	<u>\$ 209,251</u>	<u>\$ (533,400)</u>	<u>\$ 243,057</u>	<u>\$ (807,800)</u>	<u>\$ (602,200)</u>
Applied Reserve:					
Beginning Balance	\$ 1,200,749	\$ 533,400		\$ 1,410,000	\$ 602,200
Changes in Available Balances:					
From operations	<u>209,251</u>	<u>(533,400)</u>		<u>(807,800)</u>	<u>(602,200)</u>
Ending Balance	<u>\$ 1,410,000</u>	<u>\$ -</u>		<u>\$ 602,200</u>	<u>\$ -</u>

Budget Overview

REVENUES

Each year, the Risk Management fund charges all other funds an “insurance” charge. These revenues to the Risk Management Fund are used to cover the costs of operating the Fund, pay losses and establish reserves to cover large deductible expenses and catastrophic losses. Traditionally, the cost of business insurance can swing dramatically up or down from year to year and generally rises faster than the rate of inflation. The Risk Management Fund has been able to provide stable or decreasing charges for most years of operation.



EXPENSES

CONTRACTUAL SERVICES

This category includes postage, shipping, training and professional services.

FIXED COSTS

Major expenses include payments to Insurance pools and companies for property damage, liability, and costs associated with Workers Compensation coverage. Along with funding self-insured losses, the fund also carries the risk related funding for the Section 105 High Deductible Health Insurance Plan.

Revenue Detail

Revenue Classification	2005 Actual	2006 Budget	2006 6-Month Actual	2006 Projection	2007 Budget
OPERATING REVENUES					
Charges for services:					
General fund	\$ 504,100	\$ 504,100	\$ 252,050	\$ 504,100	\$ 504,100
Economic development	1,200	1,200	600	1,200	1,200
Cemetery maintenance	6,100	6,100	3,050	6,100	6,100
Library	31,000	31,000	15,500	31,000	31,000
Water	81,100	81,100	40,550	81,100	81,100
Sewer	77,700	77,700	38,850	77,700	77,700
Storm Water	4,600	4,600	2,300	4,600	4,600
Parking	8,100	8,100	4,050	8,100	8,100
Transit	116,100	116,100	58,050	116,100	124,100
Hobbs	8,500	8,500	4,250	8,500	8,500
Municipal pool	4,200	4,200	2,100	4,200	4,200
Risk management	3,700	3,700	1,850	3,700	3,700
Central equipment	158,200	158,200	79,100	158,200	158,200
Public housing	21,765	9,200	13,636	13,600	9,200
Hlth Ins Deduction Reimbursement	989,691	1,471,600	733,747	1,471,600	1,471,600
Administration fee	-	18,600	9,300	18,600	18,600
Total charges for services	<u>2,016,056</u>	<u>2,504,000</u>	<u>1,258,983</u>	<u>2,508,400</u>	<u>2,512,000</u>
OTHER OPERATING REVENUES					
Repayment of claims	<u>59,314</u>	<u>40,800</u>	<u>44,554</u>	<u>40,800</u>	<u>40,800</u>
NON-OPERATING REVENUES					
Miscellaneous	88,201	121,400	-	121,400	121,400
Interest income	<u>180,255</u>	<u>92,000</u>	<u>124,470</u>	<u>207,000</u>	<u>232,000</u>
	<u>268,456</u>	<u>213,400</u>	<u>124,470</u>	<u>328,400</u>	<u>353,400</u>
Total revenues	<u>\$ 2,343,826</u>	<u>\$ 2,758,200</u>	<u>\$ 1,428,007</u>	<u>\$ 2,877,600</u>	<u>\$ 2,906,200</u>

OPERATING REVENUES**Charges for Services**

Revenues for the Risk Management funds are derived from a service charge assessed to all funds that participate in the City's self-insurance program. Charges for 2007 to the General Fund comprise 49% of the insurance charges, followed by Central Equipment 15%, Transit 12%, Water 8% and Sewer 8%. The remaining funds comprise 7% of the total.

Repayment of Claims includes reimbursements from insurance companies and individuals for damages covered by the self-insurance program.

NON-OPERATING REVENUES

Interest income is earned by investing available cash in the Risk Management fund in accordance with the City's investment policy.

Staffing

Risk Management

	2005	2006	2007
Risk Management Technician	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
Total FTE Positions	<u><u>1.00</u></u>	<u><u>1.00</u></u>	<u><u>1.00</u></u>

Authorized personnel are reported as the number of full-time equivalent (FTE) positions at the beginning of the budget year.

Cross-divisional charges include:

- 50% of the Human Resource Director/Risk Manager's time is charged to Risk Management.

Intergovernmental Cooperation

- The City and County share the services and funding of a full-time safety coordinator, with the City funding 50% of this county employee's position.

Construction zone safety issues



Operation Highlights

Areas of Operation

Insurance coverage includes all City owned properties and operations. Certain coverages are also provided to the Library, Health Department and Housing Authority.

WMMIC Participants

- ◆ City of Madison
- ◆ Waukesha County
- ◆ Brown County
- ◆ Outagamie County
- ◆ Dane County
- ◆ Manitowoc County
- ◆ Kenosha County
- ◆ City of Eau Claire
- ◆ Chippewa County
- ◆ Dodge County
- ◆ LaCrosse County
- ◆ St. Croix County
- ◆ Marathon County
- ◆ Eau Claire County



Retrieval of vehicle from sinkhole

Principal Sources of Revenue

- ◆ General Fund
- ◆ Interest Income
- ◆ Central Equipment
- ◆ Transit
- ◆ Health Ins. Deductible Reimbursement
- ◆ Water Utility
- ◆ Sewer Utility
- ◆ Repayment of Claims



Flood related sinkhole

CENTRAL EQUIPMENT



*Central Maintenance Facility
910 Forest Street*

The Central Equipment and Stores Agency (CESA) are in the Operations Division of the Public Works Department. The division maintains a parts and supply inventory along with responsibility for maintenance and repair of vehicles and equipment used by the Police, Fire, Parks, and Public Works Department. Staff from the division also provide clerical and customer service support to other divisions within the Public Works Department.

Programs & Services

- ◆ Maintain City-owned vehicles and equipment in good working condition
- ◆ Provide a management information system that will identify costs, equipment usage, fuel usage and maintenance history
- ◆ Provide safety, training, and preventative maintenance programs to reduce down time, maximize vehicle safety, and reduce accidents
- ◆ Provide a perpetual inventory of automotive parts and other municipal supplies

Overview of Revenues and Expenditures

	2005	2006	2006	2006	2007
	<u>Actual</u>	<u>Adopted</u>	<u>6-Month</u>	<u>Projection</u>	<u>Budget</u>
Operating Budget					
Revenues:					
Intergovernmental	\$ 2,582,651	\$ 2,590,100	\$ 1,246,409	\$ 2,590,100	\$ 2,530,100
Miscellaneous	180,935	163,000	99,645	164,400	163,000
Other Financing Sources	-	10,000	24,063	21,700	10,000
Total revenues	<u>2,763,586</u>	<u>2,763,100</u>	<u>1,370,117</u>	<u>2,776,200</u>	<u>2,703,100</u>
Expenses:					
Personal Services	555,151	638,300	269,561	638,300	681,800
Contractual Services	220,546	325,300	127,614	325,300	335,500
Utilities	133,220	170,500	99,376	170,500	194,400
Fixed Charges	131,034	158,400	75,831	158,400	158,400
Materials & Supplies	846,550	813,100	358,986	813,100	829,300
Total Expenses and Other Financing Uses	<u>1,886,501</u>	<u>2,105,600</u>	<u>931,368</u>	<u>2,105,600</u>	<u>2,199,400</u>
Excess (Deficiency) of Funding Sources Over Uses	<u>\$ 877,085</u>	<u>\$ 657,500</u>	<u>\$ 438,749</u>	<u>\$ 670,600</u>	<u>\$ 503,700</u>
Applied Reserve:					
Beginning Balance	\$ -	\$ -		\$ -	\$ -
Changes in Available Balances:					
From operations	877,085	657,500		670,600	503,700
Transfer to capital projects	(963,800)	(1,604,500)		(1,604,500)	(1,732,400)
Loss on disposal of Fixed Assets	8,640	-		-	-
Transfer (to)/from reserves - equipment/building replacement	<u>78,075</u>	<u>947,000</u>		<u>933,900</u>	<u>1,228,700</u>
Ending Balance	<u>\$ -</u>	<u>\$ -</u>		<u>\$ -</u>	<u>\$ -</u>

Budget Overview

REVENUES

CHARGES FOR SERVICES - INTRAGOVERNMENTAL

Equipment Rental

The Central Equipment operation is funded from revenues derived from rental charges paid by the City Departments for use of the rolling fleet and equipment. Vehicles and equipment are purchased by the City and maintained at the Central Maintenance Facility (CMF) located at 910 Forest Street. The rental rate for each piece of equipment includes the direct costs for mechanic labor, parts and fuel, and the indirect costs of overhead and depreciation. The depreciation charges are funded each year for the replacement of fleet vehicles. Rental rates are reviewed on an annual basis.

Building Rental

Building rental is charged to other departments such as the Transit and Utility Divisions, which have office and operating space in the Central Maintenance Facility on Forest Street.

MISCELLANEOUS REVENUES

Other miscellaneous revenue includes the sale and auction of vehicles, equipment, and other fixed assets.

EXPENDITURES

CONTRACTUAL SERVICES

Many repairs and parts are purchased from outside shops. Computer service charges and equipment rental charges are also in this category.

SUPPLIES

There are no significant changes anticipated in 2007.

CAPITAL OUTLAY

Major capital equipment replacements and new equipment purchases are outlined in the 5-year Capital Improvement Plan (CIP).

Revenue Detail

Revenue Classification	2005 Actual	2006 Budget	2006 6-Month Actual	2006 Projection	2007 Budget
OPERATING REVENUES					
Equipment rental - General fund	\$ 2,024,459	\$ 2,041,200	\$ 954,322	\$ 2,041,200	\$ 1,981,200
Service charge - Stormwater Mgmt	26,212	45,900	12,660	45,900	45,900
Service charge - Cemetery Maint.	39,682	40,000	19,200	40,000	40,000
Service charge - Water utility	101,899	102,000	49,653	102,000	102,000
Service charge - Sewer utility	268,214	247,800	152,011	247,800	247,800
Service charge - Parking utility	15,304	17,000	7,200	17,000	17,000
Service charge - Transit	1,185	500	432	500	500
Service charge - Hobbs Ice Arena	14,413	14,800	7,438	14,800	14,800
Service charge - Municipal Pool	2,611	3,600	1,623	3,600	3,600
Service charge - Central Equipment	21,605	46,700	10,498	46,700	46,700
Service charge - Other	67,067	30,600	31,372	30,600	30,600
Total charges for services	<u>2,582,651</u>	<u>2,590,100</u>	<u>1,246,409</u>	<u>2,590,100</u>	<u>2,530,100</u>
OTHER OPERATING REVENUES					
Miscellaneous	6,415	3,000	5,458	4,400	3,000
Building rental	174,520	160,000	94,187	160,000	160,000
Total miscellaneous revenues	<u>180,935</u>	<u>163,000</u>	<u>99,645</u>	<u>164,400</u>	<u>163,000</u>
NON-OPERATING REVENUES					
Sale of capital assets	-	10,000	24,063	21,700	10,000
Total revenues	<u>\$ 2,763,586</u>	<u>\$ 2,763,100</u>	<u>\$ 1,370,117</u>	<u>\$ 2,776,200</u>	<u>\$ 2,703,100</u>

OPERATING REVENUES**Charges for Services**

Revenues to operate Central Equipment are derived from rental charges paid by various City departments for use of rolling fleet equipment. Vehicles are purchased by the City and maintained at the shop. The rental rate charges for each piece of equipment takes into account direct costs (labor, parts, gasoline, etc.) and indirect cost (overhead and depreciation). The depreciation charges are funded each year for the replacement of the fleet vehicles. Rental rates are reviewed on an annual basis.

Building Rental is charged to other departments that have office and operating space in the Central Maintenance facility.

Staffing

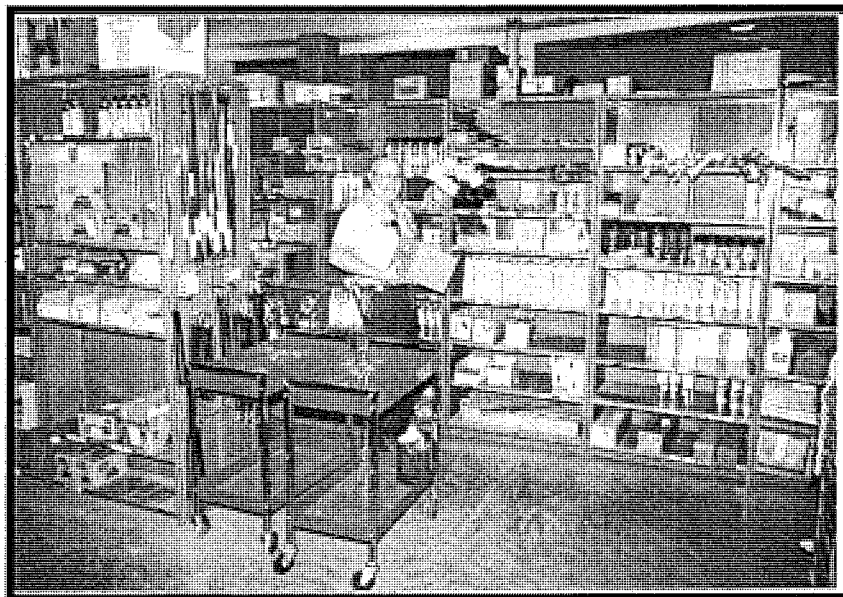
Central Equipment

	2005	2006	2007
Equipment Maintenance Superintendent	1.00	1.00	1.00
Mechanic I, III	5.00	5.00	5.00
Stores Clerk	1.00	1.00	1.00
 Total FTE Positions	 7.00	 7.00	 7.00

Authorized personnel are reported as the number of full-time equivalent (FTE) positions at the beginning of the budget year.

Cross-divisional charges include:

- One Custodian assigned to Public Works is charged out to Central Equipment.
- 25% of the Public Works Operations Administrator's time is charged to Central Equipment.

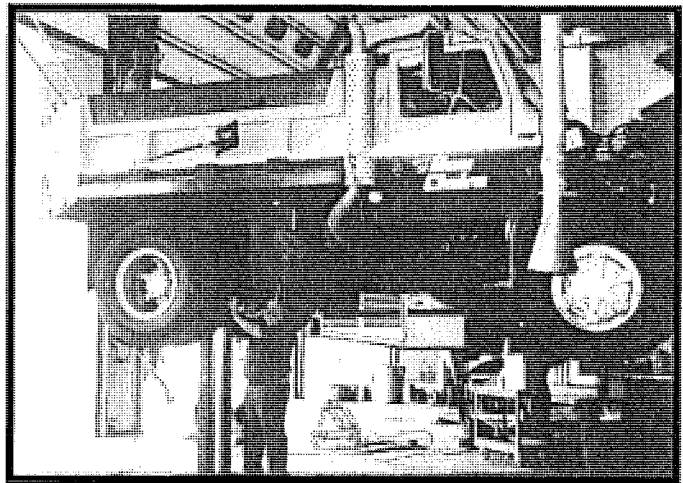


Supply Storage Area

Facilities

Central Maintenance Facility (910 Forest Street)

- ◆ Equipment and Vehicle Storage
- ◆ Central Stores Agency
- ◆ Reception Counter & 4 Clerical Work Stations
- ◆ Two Channel Radio System
- ◆ Shop Maintenance Area
 - 7 Vehicle Service Bays
 - 3 Two Post Lifts
 - 2 Car Lifts
 - 2 Steam Rooms
 - 10 Ton Bridge Crane
 - 2 Ton Monorail
 - Lubrication Dispensing System
- ◆ Bus Wash
- ◆ Supply Storage Area
- ◆ Automated Fueling System
(36,000-Gallon Storage Capacity)
- ◆ Diggers Hotline Computer
- ◆ Wheel Balancer, Brake Lathe,
and Various Tools
- ◆ Equipment Management System
Fleet Management Computer
System



Vehicle on hoist

Equipment

- ◆ Rolling Fleet
 - 27 Fire Vehicles
 - 41 Police Vehicles
 - 127 Public Works Vehicles
 - ◆ Trucks
 - ◆ Motor Graders
 - ◆ Front End Loaders
 - ◆ Sweepers
 - 23 Transit Vehicles
 - 66 Parks & Forestry Vehicles
- ◆ 169 Pieces of miscellaneous equipment and attachments for maintaining parks, cemeteries, streets, parking lots, and public areas

LANDFILL REMEDIATION

The Landfill Remediation Fund was authorized by Council in late 1993 and accounts for transactions associated with the activities of the Potentially Responsible Parties (PRP) Group to address contamination issues at the City's former landfill.

Programs & Services

Areas of Operation

Expendable Trust Account for the former City Landfill – Town of Union

Operating Policy

The City of Eau Claire acts as the administrator for the PRP Group. The PRP Group has been established to respond to environmental concerns associated with the landfill site. Responsibilities include the hiring of agencies and other consultants, correction of well contamination issues and identifying other PRPs.



Environmental cleanup

Overview of Revenues and Expenditures
--

	<u>2005</u> <u>Actual</u>	<u>2006</u> <u>Adopted</u>	<u>2006</u> <u>6-Month</u> <u>Actual</u>	<u>2006</u> <u>Projection</u>	<u>2007</u> <u>Budget</u>
Operating Budget					
Revenues and Other Financing Sources:					
Charges for Services	\$ 131,487	\$ 150,000	\$ 21,555	\$ 150,000	\$ 150,000
Total Revenues and Other Financing Sources	<u>131,487</u>	<u>150,000</u>	<u>21,555</u>	<u>150,000</u>	<u>150,000</u>
Expenditures and Other Financing Uses:					
Materials & Supplies	<u>131,487</u>	<u>150,000</u>	<u>21,555</u>	<u>150,000</u>	<u>150,000</u>
Total Expenditures and Other Financing Uses	<u>131,487</u>	<u>150,000</u>	<u>21,555</u>	<u>150,000</u>	<u>150,000</u>
Excess (Deficiency) of Funding Sources Over Uses	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Working Capital/Available Fund Balance					
Beginning Balance	\$ -	\$ -		\$ -	\$ -
Changes in Available Balances:					
From operations	<u>-</u>	<u>-</u>		<u>-</u>	<u>-</u>
Ending Balance	<u>\$ -</u>	<u>\$ -</u>		<u>\$ -</u>	<u>\$ -</u>

Revenue Detail

<u>Revenue Classification</u>	<u>2005 Actual</u>	<u>2006 Budget</u>	<u>2006 6-Month Actual</u>	<u>2006 Projection</u>	<u>2007 Budget</u>
CHARGES FOR SERVICES					
Environment remediation	\$ 131,487	\$ 150,000	\$ 21,555	\$ 150,000	\$ 150,000
Total revenues	<u>\$ 131,487</u>	<u>\$ 150,000</u>	<u>\$ 21,555</u>	<u>\$ 150,000</u>	<u>\$ 150,000</u>

CHARGES FOR SERVICES

Contributions from PRPs are the proposed source of funds for the remedial investigation and clean up.

The required work at the landfill is shifting from remedial construction to monitoring, testing and operation of the pump/treat system. This budget is funded at 50% by the City and 50% by the other potentially responsible parties (PRPs).



1970's Dumping at Landfill

Operation Highlights

In September 1965, the City of Eau Claire opened a municipal landfill in the Town of Union. The site is approximately three miles west of the City on Crescent Road. The 100-acre fill area stopped accepting all wastes in 1978 and the site was officially closed in 1982.

Subsequent to closure, routine monitoring of on-site monitoring wells and private water supply wells in the area revealed the presence of volatile organic compounds (VOCs) in the ground water.

Together, the Potentially Responsible Parties (PRPs) and the City are sharing the work and funding required to address the problems related to the landfill site.

Expenditures from this fund are divided into several areas:

- ◆ Private well supply protection – Provide protection (or alternate water supplies) to private well owners in close proximity to the landfill
- ◆ Operate interim remedial measures to provide protection to private well owners located in close proximity to the landfill
- ◆ Conduct routine monitoring of the wells in and around the landfill
- ◆ Conduct routine maintenance and operation of remedial testing and equipment



Clay cap at former landfill

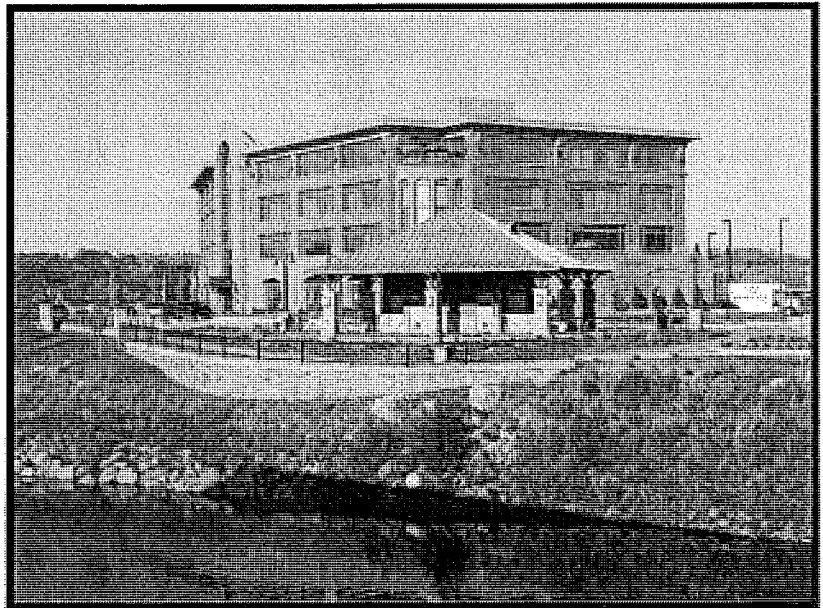
REDEVELOPMENT AUTHORITY

The Eau Claire Redevelopment Authority (RDA), located at 203 S. Farwell Street, is the lead organization in development projects within designated areas of the City of Eau Claire. Created in 1991, the purpose of the RDA includes the elimination and prevention of substandard, deteriorated, slum and blighted areas or properties and encouragement of urban renewal programs. The RDA is governed by a board consisting of seven commissioners and staffed by an executive director.

Major areas of emphasis in the past include four areas: ▪ the Half Moon Lake area, ▪ the North Barstow Street area, ▪ the Soo Line Depot area, and ▪ the West Madison Street area.

Programs & Services

- ◆ Acquisition
- ◆ Demolition
- ◆ Relocation
- ◆ Bonding
- ◆ Project Management
- ◆ Partnering
- ◆ Redevelopment



RCU Building with Trailhead

Overview of Revenues and Expenditures

	<u>2005</u>	<u>2006</u>	<u>2006</u>	<u>2006</u>	<u>2007</u>
	<u>Actual</u>	<u>Adopted</u>	<u>6-Month</u>	<u>Projection</u>	<u>Budget</u>
			<u>Actual</u>		
Operating Budget					
Revenues:					
Miscellaneous	\$ 20,771	\$ -	\$ 16,051	\$ 18,000	\$ 5,000
Total Revenues and Other Financing Sources	<u>20,771</u>	<u>-</u>	<u>16,051</u>	<u>18,000</u>	<u>5,000</u>
Expenses:					
Contractual Services	18,407	6,800	12,168	18,800	6,900
Utilities	93	500	25	500	500
Fixed Charges	172	500	479	500	500
Materials & Supplies	-	200	5	200	100
Non-Operating -Proprietary Funds	<u>-</u>	<u>-</u>	<u>204,911</u>	<u>204,500</u>	<u>-</u>
Total Expenses and Other Financing Uses	<u>18,672</u>	<u>8,000</u>	<u>217,588</u>	<u>224,500</u>	<u>8,000</u>
Excess (Deficiency) of Funding Sources Over Uses	<u>\$ 2,099</u>	<u>\$ (8,000)</u>	<u>\$ (201,537)</u>	<u>\$ (206,500)</u>	<u>\$ (3,000)</u>
Working Capital/Available Fund Balance					
Beginning Balance	\$ 219,349	\$ 214,149		\$ 247,832	\$ 135,591
Changes in Available Balances:					
From operations	2,099	(8,000)		(206,500)	(3,000)
Reduction in Refundable Deposits	(310)	-		-	-
Donation of Property	(18,000)	-		-	-
Loss on Disposal of Fixed Assets	-	-		244,259	-
Transfer from CIP	44,694	-		-	-
Transfer to CIP	<u>-</u>	<u>(150,000)</u>		<u>(150,000)</u>	<u>-</u>
Ending Balance	<u>\$ 247,832</u>	<u>\$ 56,149</u>		<u>\$ 135,591</u>	<u>\$ 132,591</u>

Budget Overview

REVENUES

OTHER FINANCING SOURCES

In prior years, the Redevelopment Authority received principal and interest payments from a loan made to a developer for the sale of land. That note has been paid.

EXPENDITURES

CONTRACTUAL SERVICES

Included in Contractual Services are postage and shipping, computer service charges, auditing, legal and professional services, and travel and training. In 2007, \$3,100 is budgeted for professional services in anticipation of development projects in the North Barstow Redevelopment District.

UTILITIES

The Redevelopment Authority is responsible for storm water charges on all impervious area owned by the RDA.

FIXED CHARGES

Insurance claims are budgeted each year under fixed charges.

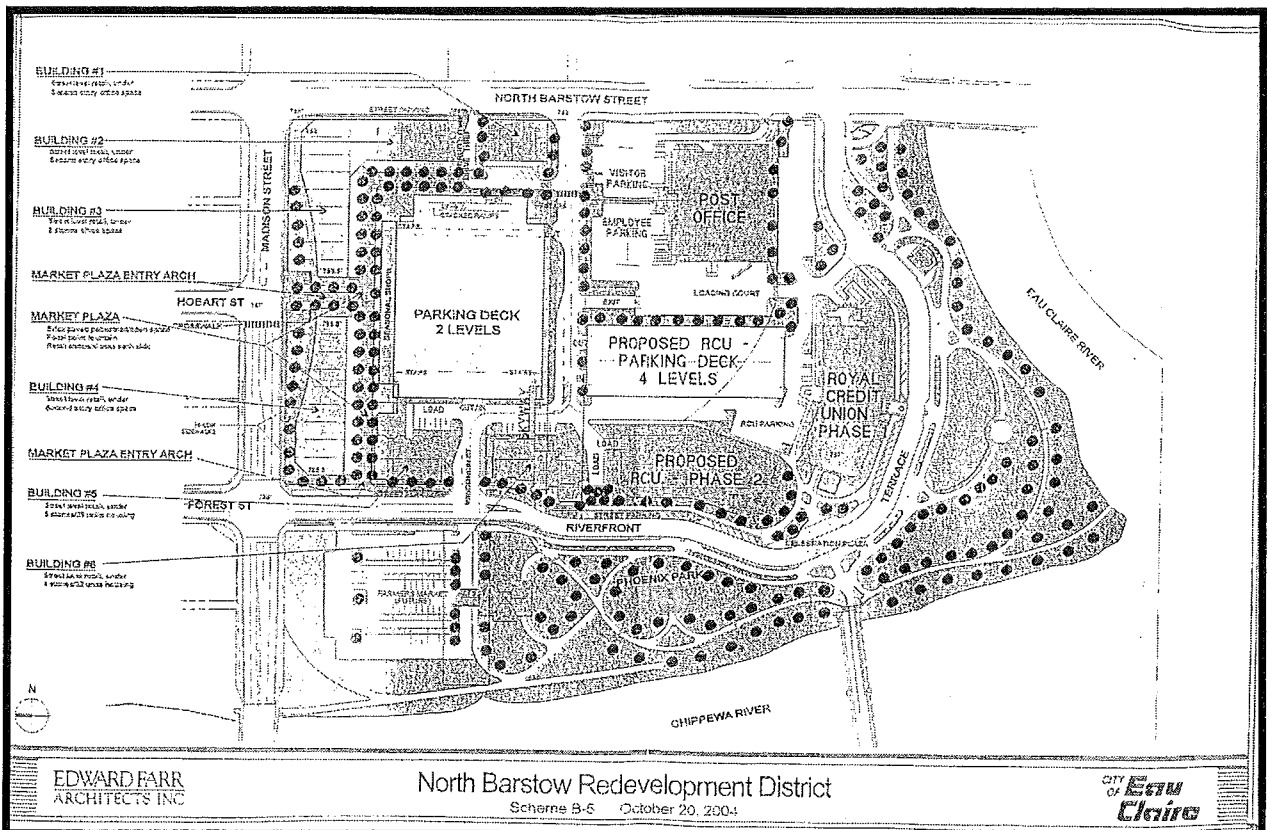
Activities

Downtown Development Area – TIF #8

The Redevelopment Authority will play a major roll in the redevelopment of the downtown. The mixed-use development may include living, shopping, recreational and commercial spaces all within walking distance of each other.

Revenue Detail

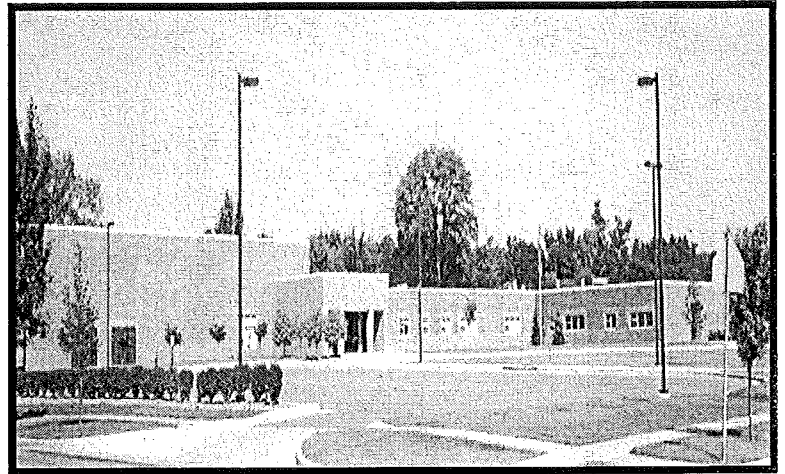
Revenue Classification	2005 Actual	2006 Budget	2006 6-Month Actual	2006 Projection	2007 Budget
MISCELLANEOUS					
Miscellaneous	\$ 20,771	\$ -	\$ 16,051	\$ 18,000	\$ 5,000
Total revenues	\$ 20,771	\$ -	\$ 16,051	\$ 18,000	\$ 5,000



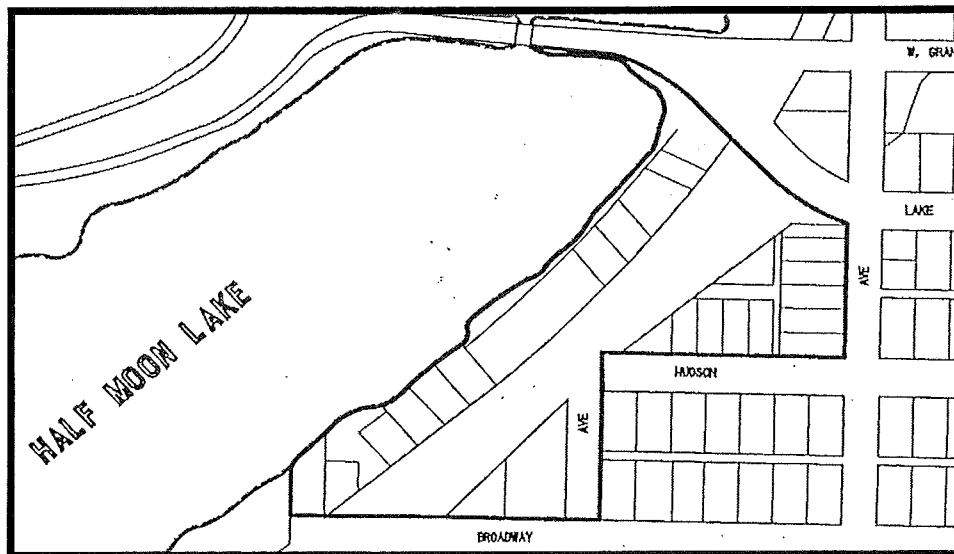
Redevelopment Projects

Half Moon Lake Redevelopment Area

- ◆ Created in 1994 – Closed in 1996
- ◆ 9.3 acre redevelopment area
- ◆ The City, Redevelopment Authority and School District acquired 11 residential properties, two commercial properties and two vacant lots
- ◆ Relocated residents in homes and commercial businesses
- ◆ Demolished all buildings within the designated area due to signs of physical deterioration and blight
- ◆ The land was transferred to the Eau Claire Board of Education for the public use of a recreational trail and a public elementary school



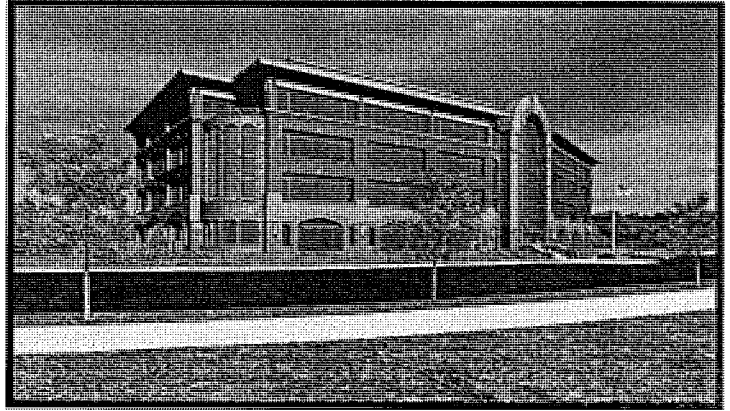
Lakeshore Elementary School



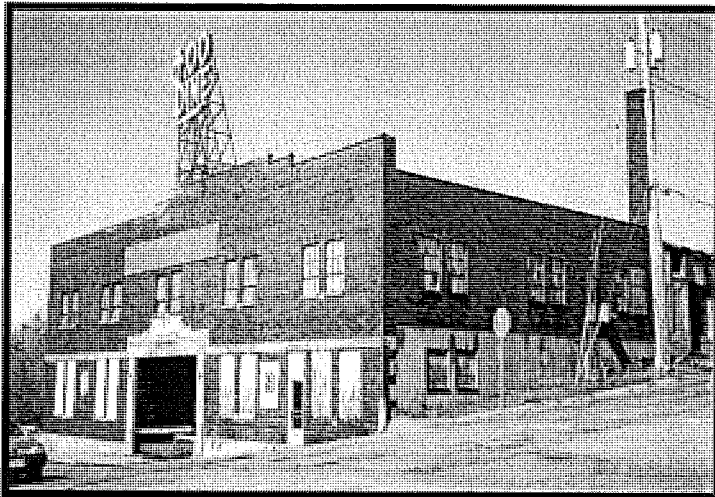
Project Boundary Map

North Barstow Street Redevelopment Area

- ◆ Created in 1995 (still active).
- ◆ Began with 18 residential (3 of which were multi-dwelling) properties and 24 commercial and industrial properties. The expanded site includes 23 additional residential properties and 43 commercial and industrial sites.
- ◆ The City acquired the former Xcel Energy property in December 2002.
- ◆ Royal Credit Union made the decision to construct its \$12M corporate headquarters within the redevelopment district.
- ◆ Development on Wisconsin & N. Barstow Streets is underway



Conceptual Design of RCU Corporate Headquarters



Soo Line site before development project

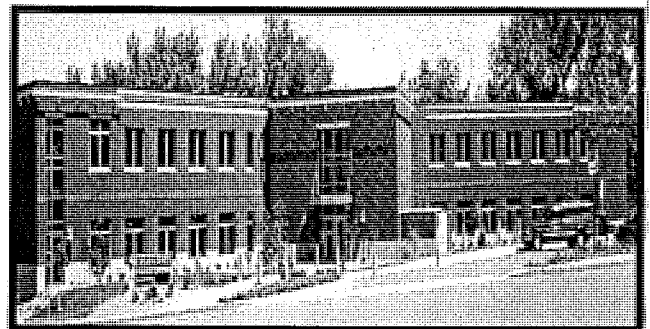
Soo Line Depot Redevelopment Area

- ◆ Created in 1997 – Closed in 1999
- ◆ Approximately a 9.25 acre area
- ◆ Part of the TIF District #7

Included in the area were three residential properties, one commercial property and four publicly owned properties.

- ◆ The RDA received \$167,670 from the sale of the land to PMSI. The developer constructed two office buildings on the site. A municipal parking lot was built and the recreation trail was extended along the Eau Claire River.

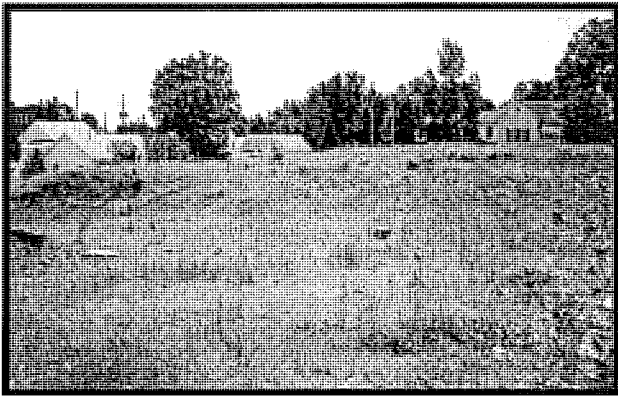
The current assessed value is: \$3,925,000



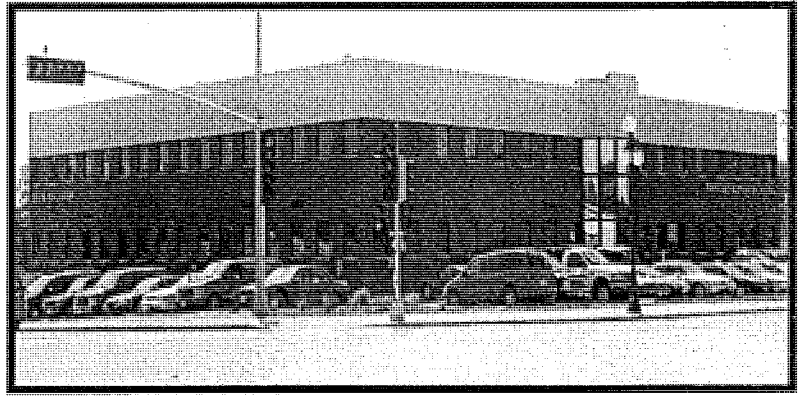
Riverview Plaza Office Building after redevelopment program

West Madison Street Redevelopment Area

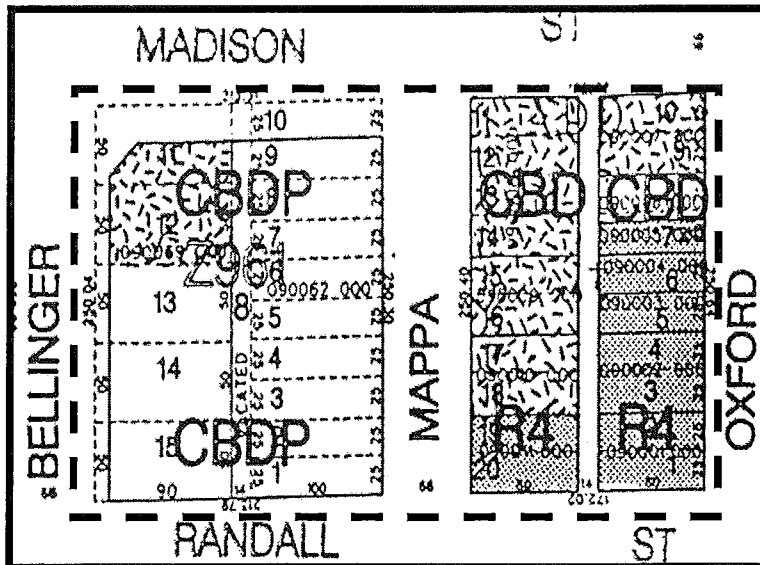
- ◆ Created in 1999 – Closed in 2000.
- ◆ 2.6-acre area.
- ◆ Included in the area were six residential properties, vacant commercial land and vacant public owned land.
- ◆ The RDA received \$63,350 from the sale of a portion of the land to Riverside LLP. The developer constructed a 55,000 square foot office building to house the new job center consortium and other tenants.
- ◆ The current assessed value is \$4,200,000.



Before



After



Project Boundary

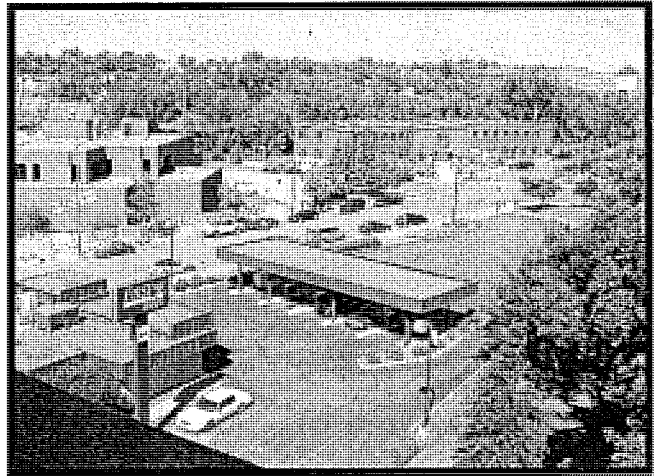
DOWNTOWN BUSINESS DISTRICT

The Downtown Business District was created in 1984 to allow business and property owners in the downtown to develop, manage, and promote downtown Eau Claire and to establish an assessment method to fund these activities. The Downtown BID is bounded on the west by the Chippewa River, on the north by Railroad Street, Seaver Street on the south and Dewey and Doty Streets on the east.

Programs & Services

To assure a continuing and successful downtown development and promotional effort, the Downtown Business Improvement District has adopted the following goals, which are designed to create a positive image of downtown Eau Claire:

- ◆ Encourage and promote the development and vitality of the downtown
- ◆ Encourage convenient access to downtown via the interstate highway, state highways, urban arterials and public transit
- ◆ Promote an efficient system of public and private, on- and off-street parking in the downtown
- ◆ Ensure that future downtown development achieves a high standard of environmental quality and urban design
- ◆ Provide and encourage development of entertainment, cultural, and civic activities and facilities in downtown
- ◆ Encourage appropriate governmental agencies to locate their offices in downtown
- ◆ Encourage high-density residential development in downtown
- ◆ Enhance downtown's position as an employment center and work to ensure a proper mix of office, retail, financial, health and professional services
- ◆ Actively market downtown as an attractive setting and convention site for visitors and convention delegates



Overview of Revenues and Expenditures

	<u>2005</u> <u>Actual</u>	<u>2006</u> <u>Adopted</u>	<u>2006</u> <u>6-Month</u> <u>Actual</u>	<u>2006</u> <u>Projection</u>	<u>2007</u> <u>Budget</u>
Operating Budget					
Revenues and Other Financing Sources:					
Taxes	\$ 71,000	\$ 71,000	\$ 71,000	\$ 71,000	\$ 81,000
Miscellaneous	<u>1,312</u>	<u>100</u>	<u>1,070</u>	<u>100</u>	<u>500</u>
Total Revenues and Other Financing Sources	<u>72,312</u>	<u>71,100</u>	<u>72,070</u>	<u>71,100</u>	<u>81,500</u>
Expenditures and Other Financing Uses:					
Contractual Services	19,611	34,500	2,199	34,100	21,500
Utilities	-	-	-	-	17,000
Materials & Supplies	19,661	15,500	11,843	15,500	19,000
Contrib. & Other Financing Uses	<u>33,300</u>	<u>25,000</u>	<u>12,500</u>	<u>25,000</u>	<u>27,500</u>
Total Expenditures and Other Financing Uses	<u>72,572</u>	<u>75,000</u>	<u>26,542</u>	<u>74,600</u>	<u>85,000</u>
Excess (Deficiency) of Funding Sources Over Uses	<u>\$ (260)</u>	<u>\$ (3,900)</u>	<u>\$ 45,528</u>	<u>\$ (3,500)</u>	<u>\$ (3,500)</u>
Working Capital/Available Fund Balance					
Beginning Balance	\$ 15,674	\$ 11,774		\$ 15,414	\$ 11,914
Changes in Available Balances:					
From operations	<u>(260)</u>	<u>(3,900)</u>		<u>(3,500)</u>	<u>(3,500)</u>
Ending Balance	<u>\$ 15,414</u>	<u>\$ 7,874</u>		<u>\$ 11,914</u>	<u>\$ 8,414</u>

Budget Overview

REVENUES

TAXES

A lapsing budget is established each year, funded entirely by special assessments paid by commercial and industrial property owners in the district. The City collects the funds through the tax roll and maintains separate accounting records for all receipts and disbursements.

MISCELLANEOUS

All available funds for the district are invested in accordance with the City's investment policy. Interest income is used for improvements within the district.

EXPENDITURES

CONTRACTUAL SERVICES

This account includes costs for auditing, advertising/marketing, activity promotion, street maintenance and beautification projects.

MATERIALS AND SUPPLIES

Included in this account is funding for office supplies, sidewalk music, lighting maintenance and banner maintenance.

OTHER FINANCING USES

The Downtown BID provides \$27,500 for the support of Downtown Eau Claire, Inc. (DECI).

Operation Highlights

The City Council appointed a 15-member board to set policies for the BID and to prepare an annual operating budget for projects and activities in the downtown commercial area. Projects of the Downtown BID include:

- ◆ Support for the Downtown Eau Claire, Inc. and organizations that facilitate redevelopment and manage downtown activities
- ◆ Purchase and install the banner program in downtown
- ◆ Enhance the downtown with flower plantings in the large concrete pots and provide hanging flower baskets
- ◆ Fund pedestrian amenities such as benches, kiosks, and pedestrian shelters
- ◆ Coordinating & funding garbage collection and providing trash receptacles
- ◆ Support downtown events, such as Summerfest and International Fall Festival

The Downtown BID is bounded by Chippewa River on the west, Railroad Street on the north, Seaver Street on the south and South Dewey Street on the east.



Barstow Street

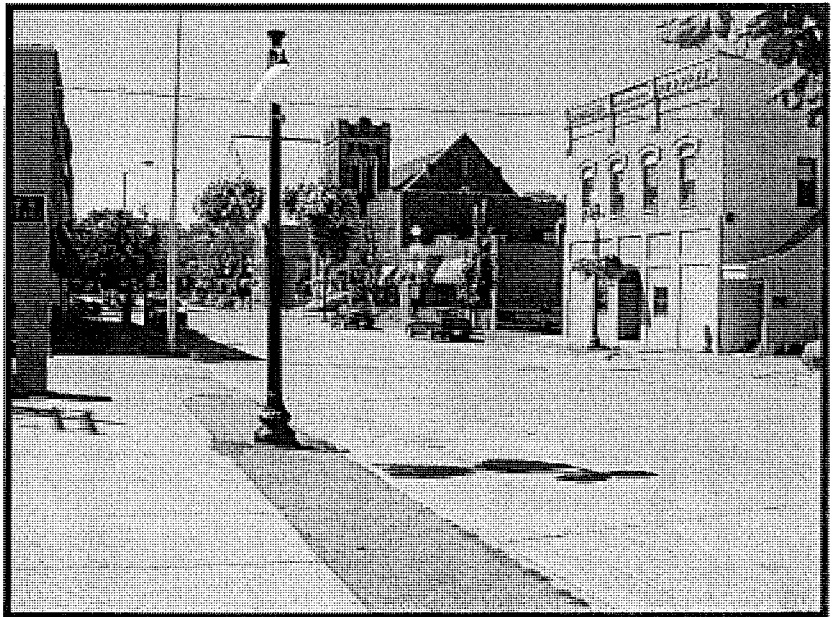
WEST GRAND BUSINESS DISTRICT

The West Grand Avenue Business District was created in 1987 to allow business and property owners in the West Grand Avenue business community to develop, manage, and promote their business district and to establish an assessment method to fund these activities. The West Grand Avenue BID comprises the commercial area on the west bank of the Chippewa River from First Avenue to Second Avenue.

Programs & Services

To assure a continuing and successful development and promotional effort, the West Grand Business Improvement District operates under the following goals, which are designed to create a positive image of this area of Eau Claire:

- ◆ Maintain convenient access to West Grand Avenue and First Avenue via existing urban arterials and public transit
- ◆ Encourage and promote the development and vitality of the district
- ◆ Promote an efficient system of public and private, on- and off-street parking
- ◆ Actively market the district as an attractive, desirable place to live, work, shop and be entertained
- ◆ Ensure that future development achieves a high standard of environmental quality and urban design
- ◆ Provide and encourage development in the business district
- ◆ Work in harmony with other business districts and neighborhood associations on the west side



West Grand Avenue

Overview of Revenues and Expenditures
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	<u>2005</u>	<u>2006</u>	<u>2006</u>	<u>2006</u>	<u>2007</u>
	<u>Actual</u>	<u>Adopted</u>	<u>6-Month</u>	<u>Projection</u>	<u>Budget</u>
Operating Budget					
Revenues and Other Financing Sources:					
Taxes	\$ 11,000	\$ 12,000	\$ 12,000	\$ 12,000	\$ 12,000
Miscellaneous	180	100	150	100	100
Non-operating Revenue	1,342	-	833	700	-
Total Revenues and Other Financing Sources	<u>12,522</u>	<u>12,100</u>	<u>12,983</u>	<u>12,800</u>	<u>12,100</u>
Expenditures and Other Financing Uses:					
Contractual Services	12,083	12,000	2,405	12,000	12,000
Capital Purchases	4,999	-	-	-	-
Total Expenditures and Other Financing Uses	<u>17,082</u>	<u>12,000</u>	<u>2,405</u>	<u>12,000</u>	<u>12,000</u>
Excess (Deficiency) of Funding Sources Over Uses	<u>\$ (4,560)</u>	<u>\$ 100</u>	<u>\$ 10,578</u>	<u>\$ 800</u>	<u>\$ 100</u>
Working Capital/Available Fund Balance					
Beginning Balance	\$ 4,870	\$ 4,970		\$ 310	\$ 1,110
Changes in Available Balances:					
From operations	<u>(4,560)</u>	<u>100</u>		<u>800</u>	<u>100</u>
Ending Balance	<u>\$ 310</u>	<u>\$ 5,070</u>		<u>\$ 1,110</u>	<u>\$ 1,210</u>

Budget Overview

REVENUES

TAXES

A lapsing budget is established each year, funded entirely by special assessments paid by commercial property owners in the district. The City collects the funds through the tax roll and maintains separate accounting records for all receipts and disbursements.

MISCELLANEOUS

All available funds for the district are invested in accordance with the City's investment policy. Interest income is used for improvements within the district.

EXPENDITURES

CONTRACTUAL SERVICES

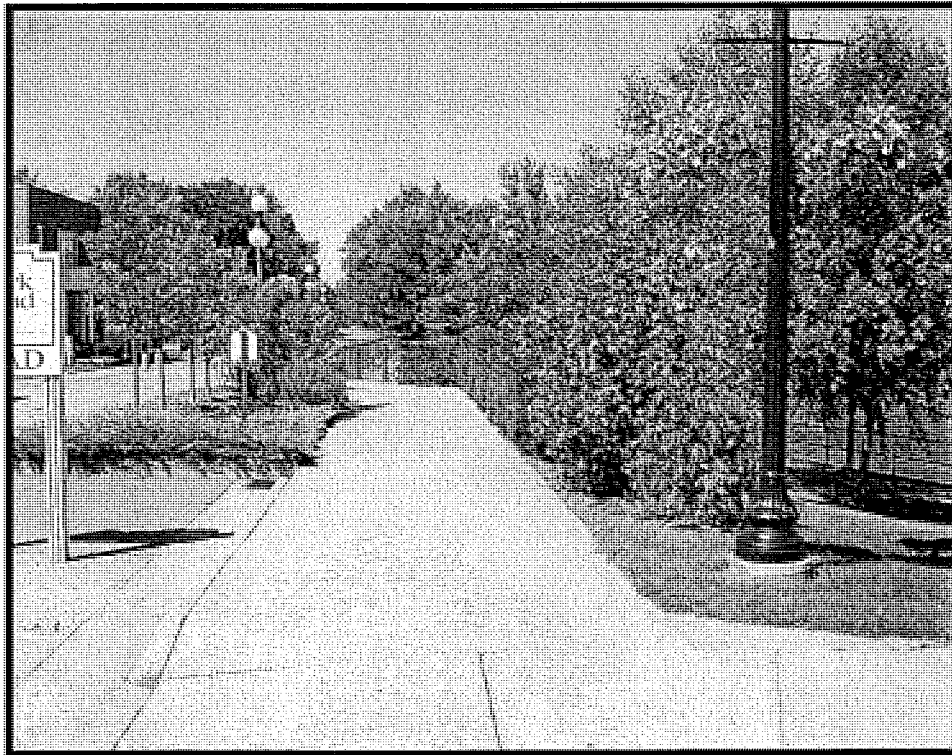
This account includes costs for auditing, repairs, maintenance, snow and ice removal, sidewalk cleaning, hanging flower baskets and weed removal for the district.

Operation Highlights

The City Council appointed a five-member board to set policies for the BID district and to prepare an annual operating budget for projects and activities in the West Grand Avenue commercial area. Past projects of the BID District include:

- ◆ Purchase and installation of pedestrian level lighting within the district and along First Avenue south to Lake Street
- ◆ Purchase of hanging flower planters and holiday season decorations for the utility poles within the district and First Avenue
- ◆ Established a zero interest loan program for commercial properties within the district for façade improvements. Four loans have been processed under this program
- ◆ Support for the annual activities of the Lakeshore Elementary School and Boy Scouts

The West Grand Avenue BID consists of commercial properties in the 100 block of West Grand Avenue and the adjoining commercial properties in the 700 and 800 blocks of First Avenue.



Bike/Pedestrian Trail along First Avenue

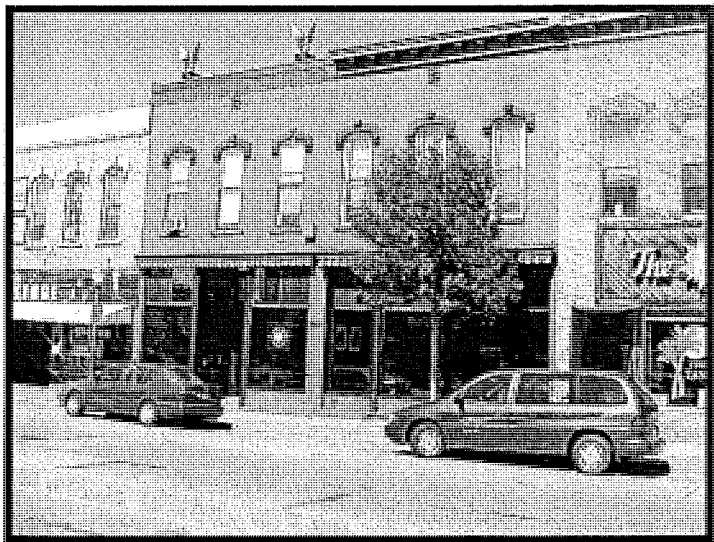
WATER STREET BUSINESS DISTRICT

The Water Street Business District was formed in 1990 to allow business and property owners in the Water Street business community to develop, manage, and promote their business district and to establish an assessment method to fund these activities. The Water Street BID stretches along both sides of Water Street from the Chippewa River west to Seventh Avenue.

Programs & Services

To assure a continuing and successful development and promotional effort, the Water Street Business Improvement District operates under the following goals:

- ◆ Provide complete neighborhood/community shopping and service area with a pleasant pedestrian atmosphere
- ◆ Encourage and promote the development and vitality of the district
- ◆ Promote an efficient system of public and private, on- and off-street parking
- ◆ Actively market Water Street as an attractive, desirable place to live, work, shop and be entertained
- ◆ Promote development which achieves a high standard of environmental quality and urban design
- ◆ Promote improvements to the riverfront and use this resource to the benefit of both the Water Street District and the community
- ◆ Promote physical rehabilitation of the district that incorporates elements of its history, contemporary design and environmental aesthetics
- ◆ Encourage activities and developments that promote Water Street as a destination for visitors



Water Street

Overview of Revenues and Expenditures

	<u>2005</u>	<u>2006</u>	<u>2006</u>	<u>2006</u>	<u>2007</u>
	<u>Actual</u>	<u>Adopted</u>	<u>6-Month</u>	<u>Projection</u>	<u>Budget</u>
			<u>Actual</u>		
Operating Budget					
Revenues and Other Financing Sources:					
Taxes	\$ 9,500	\$ 9,500	\$ 9,500	\$ 9,500	\$ 9,500
Miscellaneous	<u>6,550</u>	<u>500</u>	<u>1,260</u>	<u>1,100</u>	<u>700</u>
Total Revenues and Other Financing Sources	<u>16,050</u>	<u>10,000</u>	<u>10,760</u>	<u>10,600</u>	<u>10,200</u>
Expenditures and Other Financing Uses:					
Contractual Services	5,507	7,900	3,475	7,900	7,900
Materials & Supplies	<u>347</u>	<u>1,600</u>	<u>248</u>	<u>1,600</u>	<u>1,600</u>
Total Expenditures and Other Financing Uses	<u>5,854</u>	<u>9,500</u>	<u>3,723</u>	<u>9,500</u>	<u>9,500</u>
Excess (Deficiency) of Funding Sources Over Uses	<u>\$ 10,196</u>	<u>\$ 500</u>	<u>\$ 7,037</u>	<u>\$ 1,100</u>	<u>\$ 700</u>
Working Capital/Available Fund Balance					
Beginning Balance	\$ 22,884	\$ 23,384		\$ 33,080	\$ 34,180
Changes in Available Balances:					
From operations	<u>10,196</u>	<u>500</u>		<u>1,100</u>	<u>700</u>
Ending Balance	<u>\$ 33,080</u>	<u>\$ 23,884</u>		<u>\$ 34,180</u>	<u>\$ 34,880</u>

Budget Overview

REVENUES

TAXES

A lapsing budget is established each year, funded entirely by special assessments paid by commercial property owners in the district. The City collects the funds through the tax roll and maintains separate accounting records for all receipts and disbursements.

MISCELLANEOUS

All available funds for the district are invested in accordance with the City's investment policy. Interest income is used for improvements within the district.

EXPENDITURES

CONTRACTUAL SERVICES

This account includes costs for auditing, rent and repairs to the Community Police building, maintenance and promotions.

MATERIALS AND SUPPLIES

Included in this account are funds for office supplies and fixtures for the district.

Operation Highlights

The City Council appointed an eleven-member board to set policies for the BID district and to prepare an annual operating budget for projects and activities in the Water Street commercial area. Past projects of the Water Street BID include:

- ◆ Purchase and installation of a monument sign on Water Street at First Avenue and Seventh Avenue
- ◆ Purchase and maintain new trash containers and public benches distributed along Water Street
- ◆ Established a maintenance budget for trash removal and other repair costs throughout the year
- ◆ Support to the Water Street Merchants Association for activities such as the annual Doll and Pet parade, street festivals and Christmas promotions
- ◆ Street decorations during the holiday season and other promotions
- ◆ Funding for the rental of the neighborhood police facility located on Water Street
- ◆ Publish and distribute a merchant directory

The Water Street BID consists of commercial properties between First Avenue and Seventh Avenue from Chippewa Street to the Chippewa River.



Old Towne Water Street sign at the corner of Water Street and First Avenue

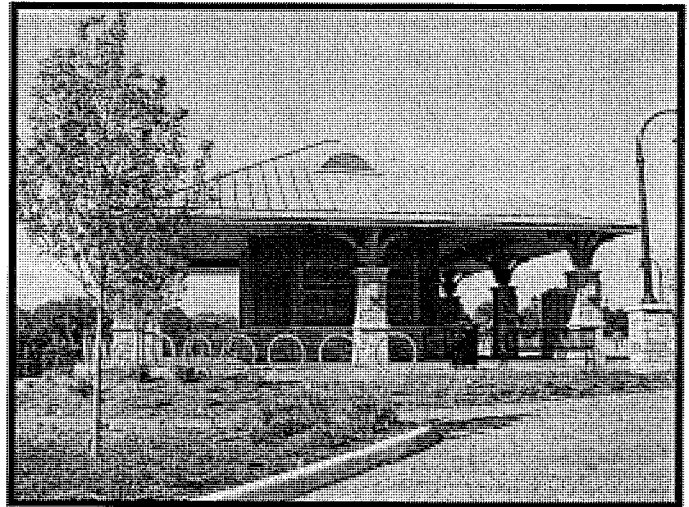
NORTH BARSTOW/MEDICAL BUSINESS DISTRICT

The North Barstow/Medical Business Improvement District was formed in 2005 to allow business and property owners in the North Barstow and Medical districts of downtown to develop, manage and promote their respective districts and to establish an assessment method to fund these activities.

Programs & Services

To assure a continuing and successful development and promotional effort, the North Barstow/Medical Business Improvement District operates under the following goals:

- To encourage property owners to make improvements to their existing properties
- To promote and encourage the creation of distinctive and visually appealing entryways to downtown via Cameron, Madison and Galloway Streets
- To ensure and promote the feeling of safety in the area
- To provide for and encourage the clean up and maintenance of the riverbanks
- To enhance the beautification and clean up of this area of downtown to make it attractive to visitors
- To encourage the maintenance and upgrade of the streets and parking areas in the district
- To provide and encourage development of housing, entertainment, cultural and civic activities and facilities in downtown
- To promote this part of downtown as an attractive, desirable place to live, work, shop and be entertained



Trailhead facility in Phoenix Park

Overview of Revenues and Expenditures

	<u>2005</u>	<u>2006</u>	<u>2006</u>	<u>2006</u>	<u>2007</u>
	<u>Actual</u>	<u>Adopted</u>	<u>6-Month</u>	<u>Projection</u>	<u>Budget</u>
			<u>Actual</u>		
Operating Budget					
Revenues and Other Financing Sources:					
Taxes	\$ -	\$ 48,200	\$ 48,200	\$ 48,200	\$ 48,000
Miscellaneous	-	-	680	-	-
Total Revenues and Other Financing Sources	<u>-</u>	<u>48,200</u>	<u>48,880</u>	<u>48,200</u>	<u>48,000</u>
Expenditures and Other Financing Uses:					
Contractual Services	-	6,100	-	6,100	6,100
Fixed Charges	-	5,300	-	300	300
Materials and Supplies	-	36,800	-	36,800	36,600
Contrib. & Other Financing Uses	-	-	-	5,000	5,000
Total Expenditures and Other Financing Uses	<u>-</u>	<u>48,200</u>	<u>-</u>	<u>48,200</u>	<u>48,000</u>
Excess (Deficiency) of Funding Sources Over Uses	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 48,880</u>	<u>\$ -</u>	<u>\$ -</u>
Working Capital/Available Fund Balance					
Beginning Balance	\$ -	\$ -		\$ -	\$ -
Changes in Available Balances:					
From operations	<u>-</u>	<u>-</u>		<u>-</u>	<u>-</u>
Ending Balance	<u>\$ -</u>	<u>\$ -</u>		<u>\$ -</u>	<u>\$ -</u>

Budget Overview

REVENUES

TAXES

A lapsing budget is established each year, funded entirely by special assessments paid by commercial property owners in the district. The City collects the funds through the tax roll and maintains separate accounting records for all receipts and disbursements.

EXPENDITURES

MATERIALS AND SUPPLIES

This account includes costs for clean up of riverbanks, beautification efforts and promotions.

IMPROVEMENTS TO EXISITING PROPERTIES

Included in this account are funds to use as incentives for property owners to make improvements to properties within the district.

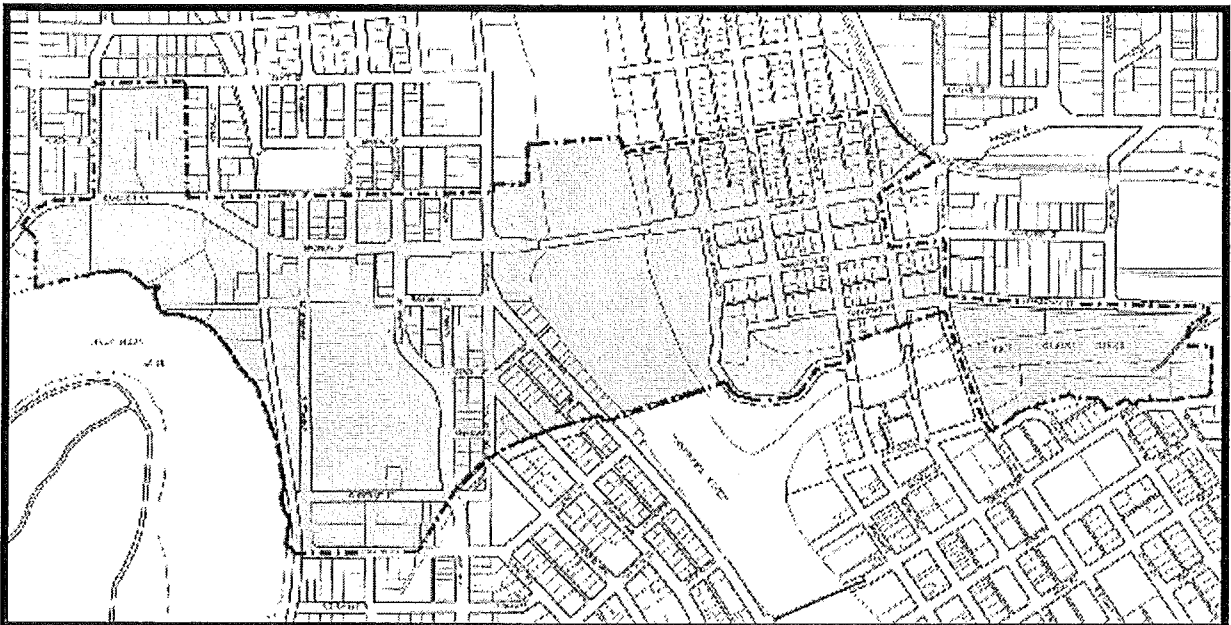


Luther/Midelfort Mayo Health System

Operation Highlights

The City Council will appoint a Board of Directors to set policies for the BID district and to prepare an annual operating budget for project and activities in the North Barstow and Medical commercial areas.

The North Barstow/Medical BID consists of commercial properties in the North Barstow and Medical districts of downtown, as defined by the HyettPalma report (2001).



District boundaries