

City of Eau Claire

2011 Adopted Program of Services

Adopted November 5, 2010





City of Eau Claire, Wisconsin

2011 Adopted Program of Services

November 5, 2010

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Department of Finance

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of the United States and Canada*



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City of Eau Claire

City Manager's Post Adoption Budget Message



BUDGET DELIBERATION RESULTS

As a result of budget deliberations on November 5, 2010, the following changes were approved in the 2011 Program of Services and 2011-2015 Capital Improvement Plan:

General Fund

The City Council reduced the City's proposed levy increase from 6.1% to 4.8%. Fund balance in the amount of \$435,000 will be applied to the General Fund transfers to capital projects in lieu of the levy increase.

A comprehensive assessment of the City's overall optimal organization structure was approved at a cost of not-to-exceed \$30,000 in 2011, to be funded by the use of fund balance.

Other Funds

In the Parks and Recreation Capital Improvement Fund, the City Council approved a transfer of the \$220,000 saved from the Phoenix Park Restroom Project to the renovation of restrooms and related site improvements at Carson, Owen, and Riverview Parks.

In the Community Enhancement Fund, the funding support for the Children's Museum was increased by \$2,000 for a total contribution of \$4,400. The funding for the Chippewa Valley Museum was increased by \$3,100 for a total contribution of \$61,900.

A compensation package study at a cost of \$10,000 was approved for the City/County Health Department. An additional \$10,000 was approved for temporary rental space for the department. Both appropriations were funded through the application of the Health Department's fund balance.

Other Directives

The City Council directed the City Manager to convene a diverse civic engagement work group to submit a report by July 11, 2011, regarding the continued operations of the Fairfax Municipal Pool, including recommendations on (1) continued operations through investment in necessary capital improvements, and (2) how the community should fund necessary improvements.

City of Eau Claire 2011 Adopted Program of Services

For the Future

This budget focuses on continuing the City's long tradition of excellent public service. It supports ongoing investment in the public structures that help define our community and provide the good quality of life for which Eau Claire is known. With this budget, the City is strategically positioned financially to deal with organizational and operational changes that may become necessary in 2012 and future years.

Respectfully submitted,



Mike Huggins
City Manager

City of Eau Claire

City Manager's Pre Adoption Budget Message



Submitted for your consideration is the City Manager's Recommended Budget for 2011.

Our focus for the City's 2011 Program of Services is to maintain a fiscally responsible budget that will deliver exceptional public services for the Eau Claire community, reinvest in public infrastructure critical for residents and businesses, and retain a degree of fiscal flexibility to address the uncertainties of the State's 2011-2013 biennium budget. Our budget forecast incorporated three major factors: the slow national economic recovery, state legislative tax and spending limits, and uncertainty regarding the next State biennium budget. Our goal is a budget that meets the obligations of City government to protect and promote the common good and is sustainable not only in 2011 but in the crucial years beyond.

In past years, we have noted that our communities are in the midst of an historic period of transition that is redefining the roles and responsibilities of citizens, community institutions, and local government. Some of the aspects of change confronting us risk severing the vital connections between essential public structures and an enduring good quality of life. Public structures are the **physical, organizational, and social systems** that help define and connect our community, enable us as a community to get things done, and help ensure the health and well-being of our community.

- Physical** structures are the public roads, water lines, sewer lines, storm water systems, parks, libraries, and other public facilities that define and connect our community and provide the physical foundation of our local economy;
- Organizational** structures are the public safety, justice, mass transit, public finance, and economic development support systems we use to grow and protect our community; and
- Social** structures are our community support systems for health, recreation, culture and education, employment retraining, elderly, and disadvantaged.

The public structures and services in Eau Claire that we have built and maintained for generations are the foundation for our community and fundamental to our continued prosperity, stability, and economic opportunities in the future. The ongoing challenge for our annual operational budgets as well as for our capital investment program is to ensure that we protect the public structures and systems essential for the wellbeing of ordinary community members and pass on for future generations a strong and vibrant community.

Reflecting the impacts of the bursting of the national housing bubble, the City's triennial reassessment in 2010 shows an overall property valuation reduction of 4%. New construction was led locally by the tax-exempt medical sector. Minimal new residential construction occurred in 2009 or 2010. As a result, the City's property tax base has not expanded, leaving diminished fiscal capacity for expanding public services. This is one of our budget challenges because declines in economic growth are often accompanied by increased need for public services. At the same time, there are recent signs that the national and local economies are improving. Building permits for new residential construction in

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Eau Claire are higher in 2010 than in 2009. There are major construction projects planned for the area, and we anticipate some manufacturing expansion. Construction and development in the North Barstow Redevelopment Area in downtown Eau Claire continued throughout the recessionary period. Construction on the final building in the Phase I development began this summer. At the same time, the recommended 2011 budget is based on the recognition that full national economic recovery may be gradual, so there are no new services and no major program expansions proposed.

Legislative limits on the City's budget include both a tax levy limit and an expenditure restraint limit. Generally, the overall City levy may not increase by more than 3% plus the levy amount needed to pay for debt service. The General Fund expenditure restraint limit is a flat 3% plus a percentage of new construction. The proposed budget is just under the 2011 expenditure restraint limit. By qualifying for the expenditure restraint program, the City retains about \$1.1 million in state aids. By submitting a budget close to the authorized ceiling, the City maintains its flexibility for future years because the 2011 budget will be the base for the 2012 limitation.



Early in 2011, the new governor and the state legislature will begin deliberations on a 2011-2013 biennium budget. According to Wisconsin's Legislative Fiscal Bureau, the State is expected to enter 2011-2012 with a \$1.2 billion structural imbalance, the second largest in 14 years. State shared revenue support to all local governments comprises slightly less than \$1 billion, and it is quite possible that the State will continue to shift a portion of the State's fiscal shortfalls to local governments by reducing state aids to local government in the next biennium. In past biennium budgets, reductions in local shared revenues have been accompanied by stringent levy limits. The impact to the Eau Claire community of State legislative decisions to slash shared revenues could be significant changes in the public structures and services so essential for our families and businesses. The intent of the proposed 2011 Program of Services is to maximize future budget flexibility by preserving fiscal resources and following sound budget practices. By applying permissible levy increases to the 2011 operations, the City will ensure that its tax base will be as solid as possible prior to further levy legislation. By budgeting conservative wage and benefit increases, the City will keep the cost of operations in line with its available revenues. By maintaining a strong fund balance, the City will be able to temporarily absorb budgetary shortfalls and continue to meet its obligations while transitioning to an affordable level of services. These measures are critical to the development of a budget that is not whipsawed by factors outside of the City's purview, but rather one that offers consistent and sustainable public services.

Budget Trends

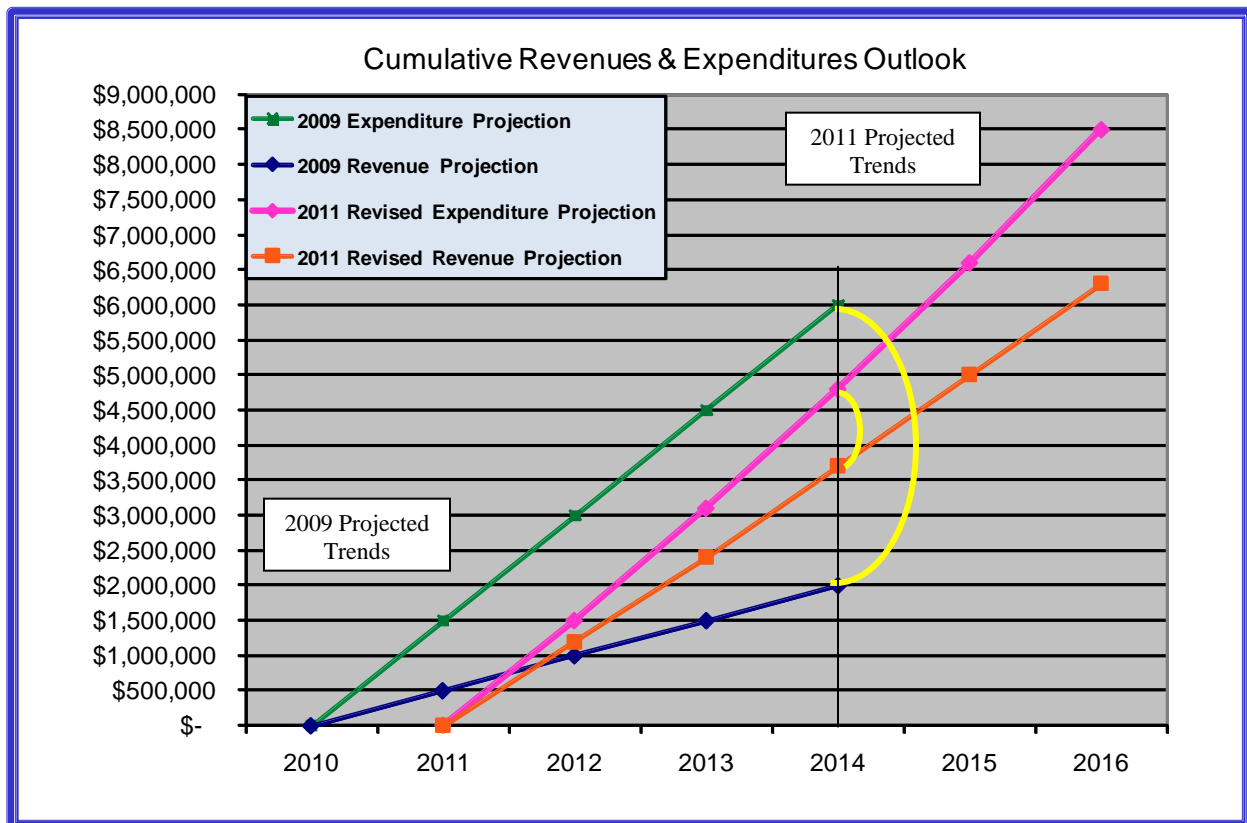
In recent years the City has found itself in a situation where revenues to maintain services have not kept pace with the costs, trending towards an imbalance of millions of dollars. Main components of the imbalance are stagnant or decreasing state aids on the revenue side and rising costs of goods and services on the expenditure side. To achieve a sustainable budget over multiple budget years, the imbalance must be reduced to an interval that can be closed each year through efficiencies from new technologies and improved processes, moderate revenue increases, and the natural growth in the economy. For several years, the City has been resizing its budget through multiple approaches including levy and fee increases, service reductions and consolidations, and reduced growth in personnel expenditures. Reduced wages and benefits have been the most significant factors recently in closing the budget imbalance. The City

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recognizes that its employees have been instrumental in closing the gap through labor settlements of 1% in 2009 and 2010. They have also helped the City bring its health insurance costs down from double digit growth to 0% in 2010.

Below is a graph showing the City's 2010 and 2011 projections of cumulative budget gaps based on trends in the respective budgets. The trend lines are based on estimated increases in expenses like wages and benefits, compared to expected increase in revenues. The projected imbalance has narrowed from a cumulative \$4 million to a little over \$1 million in 2014. The 2011 expenditure line has shifted, in large part due to the wage settlements for 2009 and 2010 and the transfer of the street cleaning costs to the Storm Water Utility. The revenue line reflects a greater reliance on taxes and fees and a lesser reliance on state aids. Even with the assumption that state aids will be frozen, the imbalance remains manageable. This budget situation is sustainable. However, if state aids are considerably reduced in future years, the imbalance will again widen and will require greater efforts to close.

**Cumulative Comparison of Projected Costs and Revenues
(If Existing Services are Maintained and No Additional Changes in Shared Revenue)
2010-2016**



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Summary Tax Information and Effect of Reassessment

For the 2011 Program of Services, the tax levy is increased to the level legislatively permitted. In the General Fund, the cost for operations increased the levy about 3.2% and the levy for debt service accounted for a 3.7% increase. The Library levy increase is 1.2% and the Health Department increase is 1.5%. Since the Library and Health Department budgets are much smaller than the General Fund, the combined overall City/Library/Health Department levy increase is 6.1%.

The City's property valuations have declined about 4% as indicated by the results of the just completed reassessment. Generally speaking, with no increase in the tax levies, the tax rate rises as the valuation decreases, resulting in a net zero effect for property owners. With no change in the tax levies, the 4% increase in the tax rate is matched by the offsetting 4% decrease in valuation. Since the City levy is proposed to rise 6.2%, the tax rate will increase approximately 10.3%. However, property owners with average valuation decreases will not see a 10.3% increase in taxes. The net tax increase will be about 6%. To illustrate, a property valued at \$150,000 last year paid \$1,102 in taxes. This year, that same property is likely valued at \$144,000 with proposed taxes of \$1,167, an increase of \$65 or 5.9%.



Changes in Debt Service

For purposes of levy limit calculations, the City's debt service is segregated into pre-and-post 2005 debt service. The debt service relating to bond issues prior to 2005 decreased from \$3.2 million to \$2.7 million as the old issues are paid off. The savings from the reduced payments may be applied to the 2011 costs of providing services. Changes in the City's tax levy for debt issues after 2005 are specifically added or subtracted each year. The tax levy for post 2005 debt service increased from \$2 million to \$3 million primarily for new issues in 2010 and for increased payments on two bond refundings.

Position Changes

The Recommended 2011 Program of Services includes a new position for the Police Department, a detective sergeant to supervise the West Central Drug Task Force (WCDTF). The \$110,000 cost of the new position is partially offset by \$28,000 in federal funding. The Police Department has been an integral part of the WCDTF since the 1980's. The WCDTF, with its consortium of local agencies, is necessary for the area's ability to control illicit drug activities. No other type of investigation carries more risk than the covert drug operations conducted by the WCDTF. In recent years, federal funding for regional drug units has been greatly reduced, resulting in staffing issues for the participating communities. By adding a sergeant position, the City will be able to offer supervision of the WCDTF's critical operations.



An electrician/signal technician is also included in the budget to improve the City's maintenance and repair of traffic signals and city-owned street lighting. The number and complexity of the traffic signals has increased 33% since 2003, with the jurisdictional transfer of Hastings Way from the DOT. The City's costs of contractual services for maintenance and repair have increased 59% since 2007. The addition of an electrician/signal technician will provide additional in-house familiarity with signal operations, reduce

City of Eau Claire 2011 Adopted Program of Services

contractual service costs, conduct underground wire locates for Digger's Hotline, and improve the maintenance on building and grounds electrical issues. The position's \$79,100 cost is partially funded by \$60,000 from the Highway 53 jurisdictional transfer funds and \$19,100 from savings in contractual maintenance costs.



Two positions have been reinstated for 2011. Both positions have been vacant due to retirements. As part of the 2010 budget, the positions were held open while the City explored shifting responsibilities and investing in technology to accomplish the services. The Recommended Budget restores funding for a part-time code compliance inspector to address illegal and inoperable vehicles, signs, home occupations, weeds, and other neighborhood complaints. The cemetery position was temporarily held vacant while the City installed a computer system for grave mapping and maintenance. The position will be filled in 2011 to provide adequate support for the City's two cemeteries.

The Parks Maintenance superintendent position is eliminated in the 2011 budget. Instead, it is proposed to combine the superintendent's position with the forester/cemetery manager for a single division head position. The savings from the reorganization will be allocated to hiring 3 more seasonal positions for the upkeep of the parks at a cost of \$74,000, providing \$32,000 for assistance for park development projects and contract administration, and adding \$4,000 for the position reclassification.



This past fall, Altoona has expressed some concern about its ability to continue funding the shared fire inspector position. The City currently has 2 inspectors, including the shared position. The inspectors check businesses for fire code compliance, review new construction for sprinkler installations, investigate the origins of fires, and provide informational materials and presentations to the community. For 2011, the City is maintaining the shared position to allow Altoona and the City to look at alternative arrangements. An implementation reserve has been set aside for 50% of the position while the services are reviewed.

Last year, two temporary part-time bus driver positions were added to the Transit Utility budget to serve the UWEC routes. One full-time position was hired at a slight savings over the use of part-time drivers. The substitution of a full-time position for temporary positions adds one full-time equivalent to the City's number of positions.



Capital Projects Summary

The City's five-year Capital Improvement Plan for 2011-2015 addresses significant infrastructure improvements. In 2011, the City will continue the design and approval processes for several major projects, including the Phase II renovation of the wastewater plant, the renovation of the public safety areas of the courthouse, and the Hastings Way and downtown street reconfigurations. Total CIP spending projected for 2011 is \$23.9 million.

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Support for other Organizations

The City provides funding for a number of organizations through the General Fund, Economic Development, and Community Enhancement. Community Enhancement's room tax revenues are allocated to various groups providing museum, concert, theatrical, and tourism services. Visit Eau Claire shall receive its contractual share of the slight increase in room taxes, and other organizations will receive the same funding as in 2010 or the amount they've requested, if less. The Economic Development Fund is also providing the same level of support as in 2010 to the Eau Claire Area Development Corporation, the Chippewa Valley Incubation Center, and the Downtown Partners Fund. The General Fund is continuing its support for Senior Central at the same level. In past years, Public Access Television has been funded by \$82,700 from the General Fund and about \$172,000 in pass-through PEG fees. Under the State's revision of the television franchise laws, cable providers will no longer collect PEG fees in 2011. The General Fund includes \$82,700 for PACT plus a one-time transition amount of \$50,000 for capital improvements and other costs in 2011.



The Recommended Budget before you for consideration provides the funding for continuing the City's long tradition of excellent public service. It strengthens the City's position for weathering the economic recession and the State's fiscal fallout. It meets levy and spending limits while providing flexibility for structuring service delivery options that may need to be considered in the future.

In closing, I would like to thank Rebecca Noland and the Finance staff for their efforts in developing this Recommended Program of Services and Capital Improvement Plan. I would also like to thank the Department Directors and their support staff for preparing the extensive budget materials that will be provided to the City Council in the upcoming work sessions. I look forward to working with you in the weeks ahead as you review the Recommended 2011 Program of Services and the 2011-2015 Capital Improvement Plan.

Respectfully submitted,

A handwritten signature in cursive script that reads "Mike Huggins". The signature is written in black ink and is positioned above the printed name.

Mike Huggins
City Manager

City of Eau Claire, Wisconsin

2011 Adopted Program of Services

November 5, 2010



Introduction

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City of Eau Claire
City Council



Kerry Kincaid



David Duax



Thomas Vue



David Klinkhammer



Thomas Kemp



Dana Wachs



Andrew Werthmann



Jackie Pavelski



Larry Balow



Mark Olson



Bob Von Haden

City of Eau Claire, Wisconsin
**2011 Adopted
Program of Services**



City of Eau Claire

Executive Management Team

City Manager ----- Mike Huggins

Department Heads

City Attorney ----- Stephen Nick
City/County Health Department Director ----- Richard Thoune
Development Services Director ----- Darryl Tufte
Finance Director ----- Rebecca Noland
Fire Chief----- Ed Kassing
Human Resources Director/Assist City Manager---- Dale Peters
Library Director ----- John Stoneberg
Parks, Recreation & Forestry Director----- Phil Fieber
Police Chief----- Jerry Matysik
Public Works Director ----- Brian Amundson



City of Eau Claire

City of Eau Claire Organizational Chart



City of Eau Claire, Wisconsin

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Overviews

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2011 General Fund Budget Comparison

Description	2010 Adopted	2011 Adopted	Percent Change	% of Total Budget	Comments
<u>Council/Executive Admin.</u>					
City Council	\$ 127,300	\$ 128,500	0.9%	0.1%	Legislative body of City government
City Manager	395,000	401,100	1.5%	0.3%	Overall management of City operations
City Clerk	76,900	103,600	34.7%	0.1%	Official record-keeping functions & supervises elections - <i>Increase to computer service charge, building rent, and health ins. from an additional employee enrolling</i>
Elections	347,700	217,300	-37.5%	0.2%	Administers City elections - <i>Reduction in wages relating to fewer elections in 2011</i>
Information Services	785,100	806,400	2.7%	0.6%	Design & support of technology systems for City
Total Council/Executive Admin.	1,732,000	1,656,900	-4.3%	1.3%	
<u>Legal</u>	492,300	484,200	-1.6%	0.4%	Legal counsel & advisor
<u>Finance</u>					
Finance Administration	373,000	400,000	7.2%	0.3%	Administers budgetary & financial policies of the City - <i>Increase in retiree and training costs</i>
Accounting & Budget	603,800	642,000	6.3%	0.5%	Accounting, accounts payable, budget & payroll - <i>Increase in health ins. and special services</i>
Assessing	512,300	512,400	0.0%	0.4%	City-wide assessment - <i>Decrease in postage and shipping due to non-reassessment year</i>
Customer Services	733,000	736,000	0.4%	0.6%	Treasury, utility billing services, accounts receivable
Total Finance	2,222,100	2,290,400	3.1%	1.8%	
<u>Human Resources</u>					
Human Resources	597,300	628,200	5.2%	0.5%	Labor relations, administration of employee ins. - <i>Increase to health ins., retiree costs, and computer service charges</i>
Purchasing/Duplicating/Mail	216,200	241,100	11.5%	0.2%	City-wide purchasing, duplicating & mailroom functions - <i>Additional employee taking health ins.</i>
Total Human Resources	813,500	869,300	6.9%	0.7%	
<u>Development Services</u>					
Planning	554,200	607,400	9.6%	0.5%	Planning, site plan review, neighborhood services - <i>Increase in health ins., retiree costs, and \$25,000 for Neighborhood Match Program</i>
Inspection	559,600	608,800	8.8%	0.5%	Building inspections, code enforcement, zoning - <i>Reinstate funding for Code Compliance Inspector at 20 hours per week</i>
Total Development Services	1,113,800	1,216,200	9.2%	1.0%	
<u>Public Works</u>					
Public Works Administration	416,100	411,200	-1.2%	0.3%	Overall management of operations and utilities - <i>Reduction in retiree costs and cell phone charges</i>
Engineering	1,379,400	1,366,000	-1.0%	1.1%	Project engineering, surveying, project management
GIS Program Maintenance	123,700	125,700	1.6%	0.1%	Computer mapping system operations

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Description	2010 Adopted	2011 Adopted	Percent Change	% of Total Budget	Comments
Emergency Preparedness	\$ 7,800	\$ 8,000	2.6%	0.0%	Flood protection and other emergencies
Building Maintenance	710,400	703,100	-1.0%	0.6%	Operations for City Hall, fire stations & park buildings - <i>Reductions in building rent and retiree costs</i>
General Street Maintenance	3,075,800	3,059,600	-0.5%	2.4%	Street Maintenance/potholes/ patching/crack sealing/seal coating - <i>Moved Hwy 53 maintenance funding (\$125,000) to maintenance accounts</i>
Off Street Maintenance	300,700	342,700	14.0%	0.3%	Weed control/turf maintenance/litter cleanup - <i>Increase in equipment rental costs</i>
Street Cleaning	767,400	-	-100.0%	0.0%	City-wide street sweeping - <i>Moved street sweeping to Storm Water Utility</i>
Snow & Ice Control-Street	1,151,100	1,278,900	11.1%	1.0%	City-wide snow removal - <i>Increase in equipment rental and sodium chloride costs</i>
Traffic Signs & Signals	519,700	555,200	6.8%	0.4%	Street lights/stop signs/street signs/street markings - <i>Addition of an Electrician/Signal Technician position funded by Hwy 53 maintenance funds and an increase in equipment rental</i>
Street Lighting	818,700	844,400	3.1%	0.7%	Operating cost of City-wide street lights - <i>Addition of an Electrician/Signal Technician position funded by Hwy 53 maintenance funds</i>
Total Public Works	9,270,800	8,694,800	-6.2%	6.8%	
<u>Parks & Recreation & Forestry</u>					
Parks & Rec Administration	518,600	536,200	3.4%	0.4%	Oversee operations of parks/recreation/ play grounds/forestry - <i>Increase in health ins. and retiree costs</i>
Park Maintenance	2,071,000	2,110,300	1.9%	1.7%	Mowing & other maintenance of City parks & play grounds
Stadium & Ball fields	520,400	539,700	3.7%	0.4%	Maintenance costs of Carson Park & university fields - <i>Increase in equipment rental, electricity, and water service costs</i>
Neighborhood Playgrounds	157,600	159,500	1.2%	0.1%	Operating costs of City playgrounds
Chippewa Valley Museum	100	100	0.0%	0.0%	Phone service for museum alarm system
Recreation Instruction	387,500	389,700	0.6%	0.3%	Adult & child recreational programs
Athletics	201,400	205,900	2.2%	0.2%	Adult & child athletic programs
Indoor Pool Operations	107,700	130,600	21.3%	0.1%	Operating costs of indoor pools at area schools - <i>Increase in rental fees charged by ECASD</i>
Neighborhood Centers	132,000	133,800	1.4%	0.1%	Operating costs for playgrounds & skating rinks
Special Community Programs	12,200	13,600	11.5%	0.0%	Operating costs for evening building supervisor/ Par-te-Rec program/museum guides
Forestry	520,400	565,100	8.6%	0.4%	Maintenance of City's urban forest - <i>Increases to health ins., equipment rental, and continuing education for Arborist certifications</i>
Total Parks, Recreation & Forestry	4,628,900	4,784,500	3.4%	3.7%	

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Description	2010 Adopted	2011 Adopted	Percent Change	% of Total Budget	Comments
<u>Police Department</u>					
Police Administration	\$ 1,188,900	\$ 1,244,800	4.7%	1.0%	Department-wide costs - Increase in health ins., retiree costs, computer service charge, equipment rental, and building rental costs
Records/Special Services	1,354,600	1,403,700	3.6%	1.1%	Records division/ crime prevention/safety & training - Increase in health ins., education reimbursement costs, and WRS duty disability contribution
Training	91,200	92,600	1.5%	0.1%	Officer training courses
Patrol Services	7,892,900	8,218,800	4.1%	6.4%	Cost of uniformed patrol services - Increase in health ins., equipment rental, cell phone costs, education reimbursement, and WRS duty disability contribution
Parking & Animal Control	391,700	406,300	3.7%	0.3%	Parking & animal enforcement - Increase in equipment rental costs
Detective Bureau	2,212,800	2,433,500	10.0%	1.9%	Investigation of crimes against persons & property - Added Sergeant position; increases in education reimbursement, equipment rental, and WRS duty disability contribution
Central Communications	1,823,100	1,833,500	0.6%	1.4%	Cost of operating communications center/Eau Claire County pays 70%
Total Police Department	14,955,200	15,633,200	4.5%	12.2%	
<u>Fire & Rescue Department</u>					
Fire Administration	896,200	871,600	-2.7%	0.7%	Oversees Fire & Rescue Department operations - Reduction in retiree costs and payment for prior service costs - Increase in computer service charges
Fire Operations	8,911,600	9,323,500	4.6%	7.3%	Operating costs for fire suppression/ ambulance & rescue - Increase in health ins., medical supplies, education reimbursement, WRS duty disability contribution, and equipment rental costs - Equipment repair and supplies combined in equipment rental
Prevention & Inspection	503,500	467,300	-7.2%	0.4%	Operating costs for fire prevention & inspection - Move 50% of one Inspector position to implementation reserve (loss of Altoona funding)
Total Fire & Rescue Department	10,311,300	10,662,400	3.4%	8.3%	
<u>Non-Departmental</u>					
Insurance & Retirement	235,100	290,200	23.4%	0.2%	Retiree health insurance - Increase in the estimated number of new retirees in 2011.
Contributions & Other Payments	363,000	718,000	97.8%	0.6%	Payments to PACT, Senior Central, contingency - Pension costs offset reclassified as a revenue - Council Motion - Additional \$30,000 for study on organizational structure of City
General Fund Transfers	8,202,400	9,394,400	14.5%	7.4%	Transfers to debt service, subsidies, CIP
Total Non-Departmental	8,800,500	10,402,600	18.2%	8.1%	
Total General Fund	\$ 54,340,400	\$ 56,694,500	4.3%	44.4%	

City of Eau Claire 2011 Adopted Program of Services

2011 Other Funds Budget Comparison

Description	2010 Adopted	2011 Adopted	Percent Change	% of Total Budget	Comments
<u>Economic Development</u>					
Payment to Eau Claire Economic Development	\$ 90,000	\$ 90,000	0.0%	0.1%	Support for industrial development
Payment to Chippewa Valley Innovation Center	12,100	12,100	0.0%	0.0%	Support of Innovation Center
Transfer to DECI	80,000	80,000	0.0%	0.1%	Support for Downtown Eau Claire, Inc. activities
Commercial Rental Properties	59,200	54,000	-8.8%	0.0%	Davey Street property lease account - <i>Reduction in gas service</i>
Other	417,900	413,400	-1.1%	0.3%	Operations/wages for Economic Dev (Includes \$200,000 transfer to RDA)
Total Economic Development	659,200	649,500	-1.5%	0.5%	
<u>Community Enhancement Fund</u>					
Payment to Convention Bureau	622,700	662,100	6.3%	0.5%	Operating cost funding (contractual agreement for 56.35% of room tax revenue) - <i>Based on anticipated 6% increase in room tax revenues</i>
Payment to Convention Bureau - Special Events	31,000	31,000	0.0%	0.0%	Funding for special events
Payment to Regional Arts Council	95,200	95,200	0.0%	0.1%	Debt service for State Regional Arts
Payment to Chippewa Valley Museum	58,800	61,900	5.3%	0.0%	Operating costs - Council Motion - <i>Use of Fund Balance</i>
Payment to Children's Museum	2,400	4,400	83.3%	0.0%	Operating costs - Council Motion - <i>Use of Fund Balance</i>
Payment to Paul Bunyan Camp	31,000	31,000	0.0%	0.0%	Camp operations
Payment to Other Organizations	11,500	10,900	-5.2%	0.0%	Symphony, Theatre Guild, Chamber Orchestra, Municipal Band, Community Beautification - <i>Chamber Orchestra requested \$600 less in funding</i>
Transfer to General Fund	100,000	100,000	0.0%	0.1%	Special events
Transfer to Parks Capital Projects	130,500	170,000	30.3%	0.1%	Park improvements - <i>Restores funding that was cut by loss in room tax revenues in 2009</i>
Transfer to Hobbs Capital Projects	35,000	48,000	37.1%	0.0%	Facility improvements, debt issue costs - <i>Restores funding that was cut by loss in room tax revenues</i>
Transfer to Hobbs Ice Center Operations	40,000	40,000	0.0%	0.0%	Support for Hobbs debt service
Other	1,900	1,900	0.0%	0.0%	Auditing, computer service charges
Total Community Enhancement Fund	1,160,000	1,256,400	8.3%	1.0%	
<u>Downtown Eau Claire Inc.</u>	153,600	139,900	-8.9%	0.1%	Funded by: EDF \$80,000, S Barstow BID \$31,000, N Barstow BID \$7,500, Water St BID \$2,700, W Grand \$1,200, DECI \$11,600, Fund Balance funding of \$5,900 - <i>Reduction in payroll costs due to a change in personnel</i>
<u>Cemetery Maintenance</u>	416,800	444,500	6.6%	0.3%	Lakeview & Forest Hill cemeteries - <i>Position held open in 2010 is funded in 2011 - increases in equip. rental and electricity; decreases in water and gas service</i>
<u>Hazardous Materials Response</u>	259,800	298,100	14.7%	0.2%	Contract with State for multi-county response - <i>Increases in equip. purchases, capital purchases, cell phone costs, and WRS duty disability contribution</i>
<u>L.E. Phillips Memorial Library</u>					
Library Operations	3,711,000	3,908,500	5.3%	3.1%	Funded by: Property tax \$2,866,700, Eau Claire County \$549,200, Indianhead Federated Library System \$47,800, Act 420 \$237,900. - <i>Transfer to CIP increased by \$220,000 for Air Handler and HVAC system</i>
Library Building Maintenance	257,600	261,900	1.7%	0.2%	Janitorial and maintenance services
Total L.E. Phillips Memorial Library	3,968,600	4,170,400	5.1%	3.3%	

City of Eau Claire 2011 Adopted Program of Services

2011 Other Funds Budget Comparison

Description	2010 Adopted	2011 Adopted	Percent Change	% of Total Budget	Comments
<u>City/County Health Department</u>					
Administration	\$ 740,600	\$ 830,300	12.1%	0.6%	Support for Health Dept operations, building rent, training - <i>Includes costs for computer replacements and software upgrades- Council Motion - Increased spending by \$10,000 for wage study and \$10,000 for temporary rental space</i>
Educator	93,600	95,800	2.4%	0.1%	Health education programs
Nursing	1,437,300	1,477,800	2.8%	1.2%	Immunization clinics, nutrition, family planning, AIDS counseling
Environmental Health	1,116,300	1,127,700	1.0%	0.9%	Prevention of communicable diseases, food & water testing, vaccinations
Grant Programs	1,206,900	1,282,600	6.3%	1.0%	Federal and State programs - <i>Increase in grant funding for youth programs related to alcohol, drug and tobacco use. Increase in grant funding for WIC program</i>
Housing Code Compliance	72,300	66,600	-7.9%	0.1%	Housing inspections - <i>Reflects decrease due to completion of Block Survey in 2010, conducted every 5 years</i>
Total City-County Health	4,667,000	4,880,800	4.6%	3.8%	
<u>Community Development Block Grant</u>	882,500	942,300	6.8%	0.7%	Federal Block Grant Funding 8/1/10 - 7/31/11 - <i>9.4% increase in funding from HUD</i>
<u>Landfill Remediation Trust Account</u>	150,000	150,000	0.0%	0.1%	Environmental remediation at former landfill
<u>Debt Service Fund</u>	6,913,700	7,192,400	4.0%	5.6%	General obligation debt
<u>Debt Service - TIF #6</u>	121,600	132,100	8.6%	0.1%	Ongoing debt service for TIF #6 - <i>Closed TIF #6 in 2010.</i>
<u>Debt Service - TIF #7</u>	180,500	189,900	5.2%	0.1%	Ongoing debt service for TIF #7
<u>Water Utility</u>					
Property Tax Equivalent	1,190,000	1,400,000	17.6%	1.1%	Provides support for General Fund operations - <i>payment in lieu of taxes adjusted for 2011 based on the book value of the Water Utility assets</i>
M & J Work	5,800	6,000	3.4%	0.0%	Mechanical improvements
Wells Operations	83,600	84,400	1.0%	0.1%	15 wells, 6 booster stations
Pumping Operations	1,179,100	1,188,400	0.8%	0.9%	Over 26,000 customers, 3.2 billion gals. pumped
Treatment Operations	792,300	790,800	-0.2%	0.6%	Water Treatment Plant staff, chemicals, electricity - <i>Decrease in electricity</i>
Transmission & Distribution	1,113,100	1,118,700	0.5%	0.9%	368 miles of water main, 6 towers & reservoirs
Customer Accounts	391,500	387,400	-1.0%	0.3%	106,000 bills mailed annually - <i>removed auto allowance as city trucks are now used by employees reading water meters</i>
Administration	469,200	497,000	5.9%	0.4%	Administration salaries, insurance - <i>Increase in health ins.</i>
Non-Operating	679,500	642,100	-5.5%	0.5%	Debt service, interest - <i>refunded the 1996 and 1997 bonds</i>
Capital	269,200	232,000	-13.8%	0.2%	Wages for system improvements & administrative charges - <i>One time transfer to CESA in 2010.</i>
Total Water Utility	6,173,300	6,346,800	2.8%	5.0%	
<u>Sewer Utility</u>					
Wastewater Treatment	2,998,600	3,064,600	2.2%	2.4%	Over 25,000 customers
Sanitary Sewer Maintenance	873,000	907,700	4.0%	0.7%	321 miles of sewer main, 25 pump stations - <i>Equip. rental and water service costs increased</i>
Interceptor Sewer Maintenance	83,300	68,000	-18.4%	0.1%	Altoona & Town of Washington collection lines - <i>Reductions in costs for electricity, water service, and supplies</i>
Industrial Pretreatment	50,000	50,400	0.8%	0.0%	Industrial discharge permits

City of Eau Claire 2011 Adopted Program of Services

2011 Other Funds Budget Comparison

Description	2010 Adopted	2011 Adopted	Percent Change	% of Total Budget	Comments
Sanitary Sewer General Operating	\$ 1,196,100	\$ 1,274,800	6.6%	1.0%	Interest, billing costs, administrative charges - Special services increased for charges from Water Utility; transfer to CESA reduced
Total Sewer Utility	5,201,000	5,365,500	3.2%	4.2%	
Storm Water Utility					
Storm Water Program	2,586,900	1,814,800	-29.8%	1.4%	6 major drainage basins, 220 miles storm sewer, 46 detention facilities, 143 outfalls - Removed transfer to General Fund due to shift of street cleaning
Street Cleaning	-	804,900	100.0%	0.6%	City wide street sweeping. - Moved street sweeping from the Street Division
Total Storm Water Utility	2,586,900	2,619,700	1.3%	2.0%	
Parking Utility					
Parking Ramps & Other Parking Areas	245,700	197,400	-19.7%	0.2%	2 ramps-539 spaces, 11 lots-682 spaces, parking meter maintenance - Operation costs reduced due to implementation of automated payment system in parking ramp
Public Transit					
Bus Operations	1,871,400	1,868,700	-0.1%	1.5%	Bus driver wages - Added 1 full-time driver in lieu of 2 temporary part-time positions
Shop Operations	1,338,800	1,308,600	-2.3%	1.0%	Fuel, repair parts - Decrease in health ins. from changes in personnel
Public Transit Administration	2,208,600	2,197,900	-0.5%	1.7%	Para-transit costs 59.7% of administrative budget
Total Public Transit	5,418,800	5,375,200	-0.8%	4.2%	
Hobbs Municipal Ice Center	812,800	798,100	-1.8%	0.6%	Operating costs for 3 indoor rinks - Increases in health ins. and equip. rental; decreases in electricity, gas service, and interest payments
Fairfax Municipal Pool	357,900	357,900	0.0%	0.3%	2010 attendance approximately 55,000
Risk Management	2,316,200	2,320,000	0.2%	1.8%	Workers compensation claims, WMMIC payment
Central Equipment					
Direct Expenses	1,771,400	1,768,200	-0.2%	1.4%	Wages, fuel & supplies for equip. maintenance
Shop Operations	177,000	183,200	3.5%	0.1%	Inventory, small tools - Increase in equip. rental charges
Overhead	433,500	450,900	4.0%	0.4%	Insurance, computer charges and other indirect expenses - Health ins. increased from personnel changes
Building Maintenance - CMF	295,700	297,200	0.5%	0.2%	Building and grounds
Building Maintenance - Parks & Forestry	98,600	88,400	-10.3%	0.1%	Building and grounds - Decreases in electricity and gas service costs
Central Radio Equipment	41,500	42,300	1.9%	0.0%	Maintenance on radio communication equipment
Total Central Equipment	2,817,700	2,830,200	0.4%	2.2%	
Redevelopment Authority	15,300	15,500	1.3%	0.0%	Operating costs
South Barstow BID #1	84,000	84,000	0.0%	0.1%	Self budgeted by BID
West Grand BID #2	11,500	11,500	0.0%	0.0%	Self budgeted by BID
Water Street BID #3	19,500	45,500	133.3%	0.0%	Self budgeted by BID - Upgrades to Water Street monument sign, river bank improvements along Fifth Avenue at the Chippewa River
North Barstow BID #4	104,000	144,000	38.5%	0.1%	Self budgeted by BID - \$100,000 in support of CIP projects - \$50,000 for Forest Street parking lot and \$50,000 for additional costs for Phoenix Park restroom facilities
Total Other Funds	\$ 45,697,900	\$ 46,957,600	2.8%	36.7%	

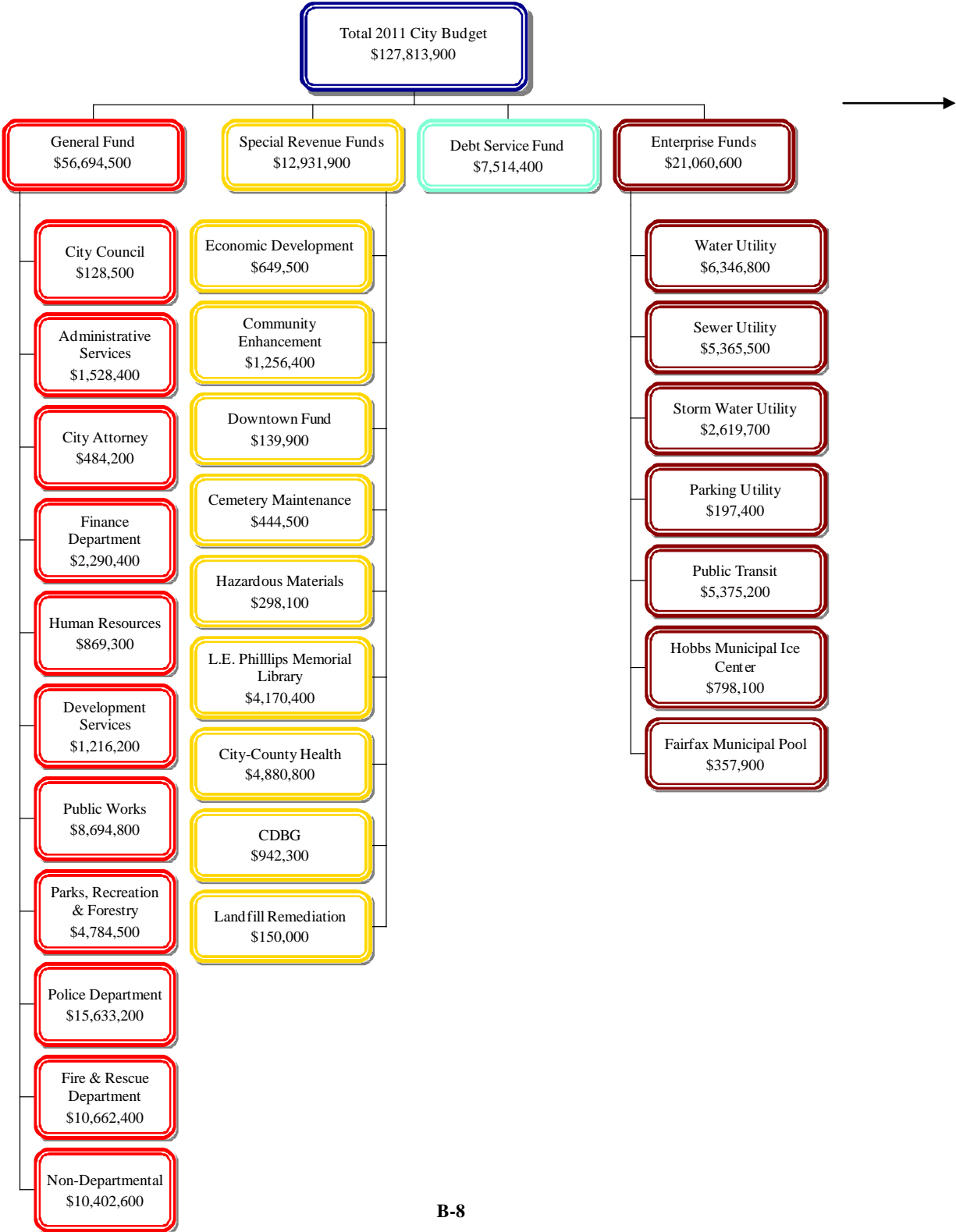
City of Eau Claire 2011 Adopted Program of Services

2011 Capital Fund Budget Comparison

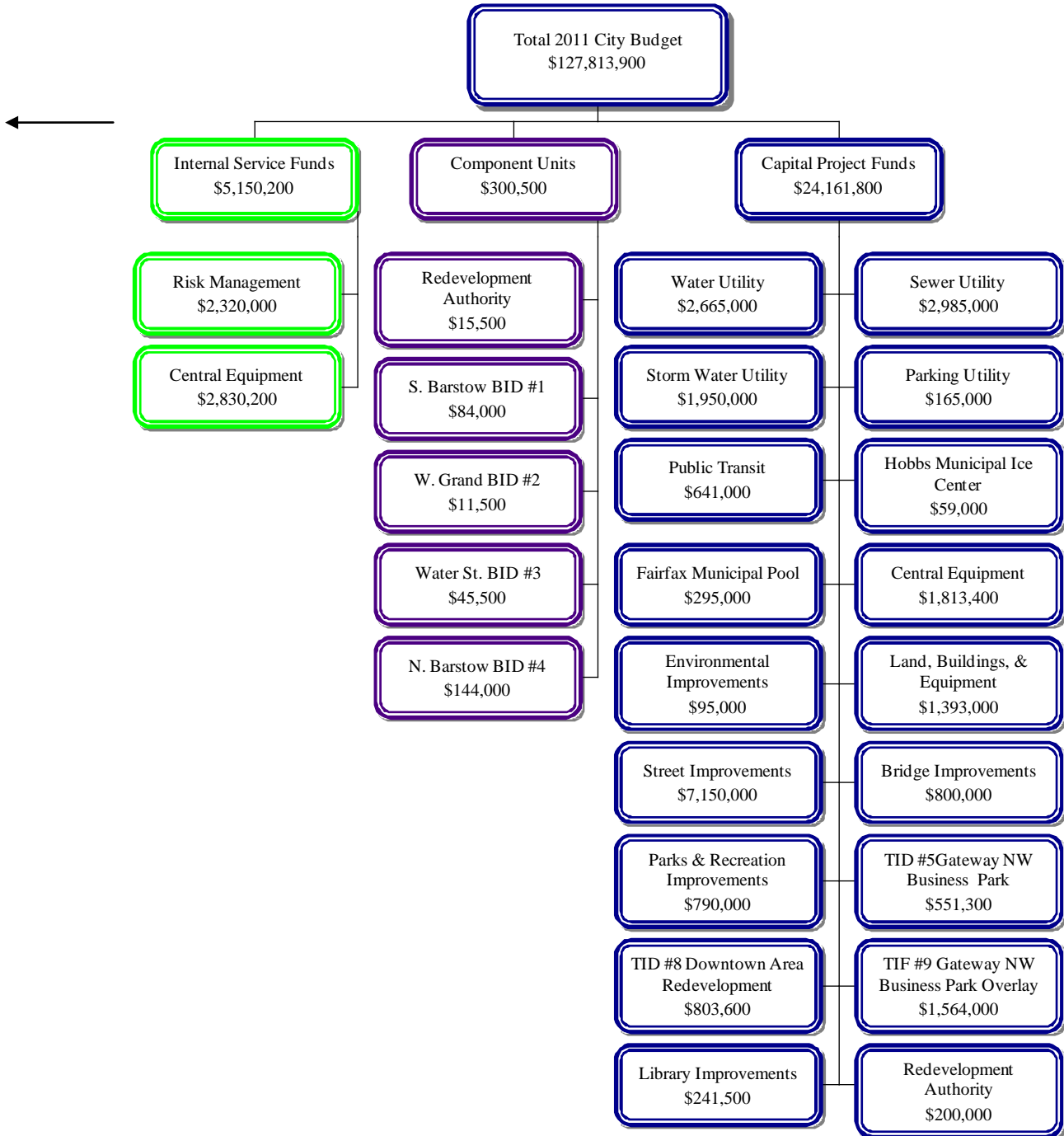
Description	2010 Adopted	2011 Adopted	Percent Change	% of Total Budget	Comments
Capital Projects					
Water	\$ 2,125,000	\$ 2,665,000	25.4%	2.1%	Main & meter replacement, treatment plant repairs, tank & reservoir painting - <i>Business 53 utility reconstruction</i>
Sewer	2,075,000	2,985,000	43.9%	2.3%	Main & meter replacement, plant repairs, CCTV camera replacement, digester cover replacement - <i>design work for Phase II plant improvements</i>
Parking	-	165,000	N/A	0.1%	Forest Street parking lot
Transit	1,880,000	641,000	-65.9%	0.5%	Bus replacement, DEF containment and dispenser, transfer center bench replacement
Hobbs Municipal Ice Center	35,000	59,000	68.6%	0.0%	Facility improvements - <i>Beam and sprinkler painting at O'Brien Rink</i>
Fairfax Municipal Pool	45,000	295,000	555.6%	0.2%	Facility improvements, Fairfax Pool renovations - <i>Initial phase of filter replacements</i>
Central Equipment	1,415,000	1,813,400	28.2%	1.4%	Vehicle replacements, emergency generator up grade
Environmental Improvements	95,000	95,000	0.0%	0.1%	Landfill & environmental projects
Land, Buildings & Equipment	1,110,100	1,393,000	25.5%	1.1%	Acquisition, MIS, building maintenance, equipment, broadband expansion
Street Improvements	6,385,000	7,150,000	12.0%	5.6%	Street repair, lighting and traffic signal installation and upgrade, S. Barstow, Eau Claire, Dewey, and Melby Street reconstruction
Storm Water Improvements	1,950,000	1,950,000	0.0%	1.5%	City-wide storm water projects, detention basin acquisition & development, Highland Avenue relief storm sewer
Bridge Improvements	700,000	800,000	14.3%	0.6%	Bridge maintenance, High Bridge deck repair, Carson Park Causeway bridge
Parks & Recreation Improvements	286,000	790,000	176.2%	0.6%	Park development, Half Moon Lake Alum treatment - Council Motion - <i>Use of savings from Phoenix Park Restroom project for restrooms and related site improvements at other parks</i>
TIDs	2,695,500	2,918,900	8.3%	2.3%	Redevelopment projects & debt service
Library Improvements	162,800	241,500	48.3%	0.2%	Equipment replacement, building maintenance, and technology upgrades - <i>Additional energy efficiency upgrades</i>
Redevelopment Authority	200,000	200,000	0.0%	0.2%	Urban renewal projects
Total Capital Projects	21,159,400	24,161,800	14.2%	18.9%	
Grand Total - All Funds	\$ 121,197,700	\$ 127,813,900	5.5%	100.0%	

City of Eau Claire

Financial Organizational Chart



City of Eau Claire 2011 Adopted Program of Services



City of Eau Claire



Tax Overview

EQUALIZED VALUE RATIO		
	<u>2010</u>	<u>2011</u>
Eau Claire County	103.54%	101.57%
Chippewa County	101.25%	99.45%

CHANGE IN PROPERTY VALUATIONS			
<u>Property in City of Eau Claire (w/o TIDs)</u>	<u>2010</u>	<u>2011</u>	<u>% Change</u>
Equalized Value (000's)	\$ 4,250,255	\$ 4,158,500	-2.16%
Assessed Value (000's)	4,396,228	4,224,502	-3.91%

TAX LEVIES AND RATES				
	<u>2010</u>		<u>2011</u>	
	<u>Levy</u>	<u>Rate*</u>	<u>Levy</u>	<u>Rate *</u>
Levied by City Government:				
City of Eau Claire	\$ 27,815,400	6.321	\$ 29,303,200	6.934
Public Library	2,833,500	0.644	2,866,700	0.679
City-County Health	1,670,500	0.379	1,695,500	0.401
Total City Government	32,319,400	7.344	33,865,400	8.014
Levied by Other Taxing Entities:				
Eau Claire Area School District	40,408,362	9.219	41,544,618	9.876
CVTC	7,065,498	1.606	7,300,265	1.728
Eau Claire County	14,330,198	3.379	14,213,497	3.499
State Forestry	704,164	0.164	689,421	0.167
Total Other Entities	62,508,222	14.368	63,747,801	15.270
Gross Tax Levy/Tax Rate	94,827,622	21.712	97,613,201	23.284
Less State School Tax Credit	(6,559,182)	(1.527)	(6,431,320)	(1.558)
Net Levy/Tax Rate - All Taxing Entities	88,268,440	20.185	91,181,881	21.726
<i>*Eau Claire Co/Eau Claire School Rate</i>				

City of Eau Claire 2011 Adopted Program of Services

CITY / LIBRARY / HEALTH	
	<u>% Increase</u>
Combined Levy Increase	4.8%
Combined Tax Rate Increase	9.1%
<p><i>The combined levy increase is 4.8%. The 9.1% tax rate increase resulted from the levy increase and the decrease in the overall property valuations. The 2010 reassessment resulted in average residential property valuation reductions of about 4%, meaning that taxes for homeowners increased about 5%.</i></p>	

COMPARISON OF TAXES FOR SERVICES TO OTHER COSTS FOR PROPERTY OWNERS WITH HOME VALUED AT \$100,000	
	<u>Per Year</u>
Heating / Air Conditioning	\$1,500 - \$2,000
Gas	1,800 - 2,200
Home and Car Insurance	1,000 - 1,500
Cable / Internet	600 - 1,200
Cell Phone	500 - 600
City / Library / Health	801



TAXES PER \$150,000 HOME NOW VALUED AT APPROXIMATELY \$144,000

	<u>2010</u>	<u>2011</u>	<u>Inc.</u>	<u>%</u>
Collected for City Government:				
City of Eau Claire	\$ 948	\$ 998	\$ 50	5.3%
Public Library	97	98	1	1.0%
City-County Health	57	58	1	1.8%
Total City Government	\$ 1,102	\$ 1,154	\$ 52	4.7%



City of Eau Claire

Budget Overview

Services provided by the City are classified by function for financial reporting purposes. Each major function is accounted for in a separate fund with unique revenue and expense budgets. In 2011, there are 25 operating funds with a combined expenditure budget of \$103,652,100. In addition to the appropriation for operating needs, \$24,161,800 is budgeted for construction of capital facilities such as streets, storm sewers, and utilities. The 2011 appropriation for all City funds combined will be \$127,813,900.

EXPENDITURE HIGHLIGHTS

The expenditure levels in the *2011 Program of Services* and the *2011-2015 Capital Improvement Plan* reflect an effort to maintain quality service and to meet the City's infrastructure requirements while minimizing the tax rate impact. The following schedule compares expenditures by fund.

Summary of Operating Expenditures by Fund

	2010 Adopted Budget	2011 Adopted Budget	% Change
General Fund	\$ 54,340,400	\$ 56,694,500	4.3%
Economic Development	659,200	649,500	-1.5%
Community Enhancement	1,160,000	1,256,400	8.3%
Downtown Fund	153,600	139,900	-8.9%
Cemetery Maintenance	416,800	444,500	6.6%
Hazardous Materials Response	259,800	298,100	14.7%
L.E. Phillips Memorial Library	3,968,600	4,170,400	5.1%
City-County Health	4,667,000	4,880,800	4.6%
Community Development Block Grant	882,500	942,300	6.8%
Landfill Remediation	150,000	150,000	0.0%
Debt Service	7,215,800	7,514,400	4.1%
Water Utility	6,173,300	6,346,800	2.8%
Sewer Utility	5,201,000	5,365,500	3.2%
Storm Water Utility	2,586,900	2,619,700	1.3%
Parking Utility	245,700	197,400	-19.7%
Public Transit	5,418,800	5,375,200	-0.8%
Hobbs Municipal Ice Center	812,800	798,100	-1.8%
Fairfax Municipal Pool	357,900	357,900	0.0%
Risk Management	2,316,200	2,320,000	0.2%
Central Equipment	2,817,700	2,830,200	0.4%
Redevelopment Authority	15,300	15,500	1.3%
Downtown Business District	84,000	84,000	0.0%
West Grand Business District	11,500	11,500	0.0%
Water Street Business District	19,500	45,500	133.3%
N. Barstow/Medical Business District	104,000	144,000	38.5%
Total Operating Expenditures	\$ 100,038,300	\$ 103,652,100	3.6%

City of Eau Claire 2011 Adopted Program of Services

GENERAL FUND

The General Fund is the largest of the City's operating funds and equals 54.7% of total operating fund expenditures. The 2011 General Fund increase is 4.3% as shown below. The General Fund includes the major City services of police, fire and ambulance, parks and recreation, street maintenance, inspections, elections, etc. The cost of these services can also be analyzed by the type of expenditures. This section describes the expenditures and provides detail as to the kinds of costs incurred.

Summary General Fund Expenditures by Classification

	<u>2010 Adopted</u>	<u>2011 Adopted</u>	<u>\$ Change</u>	<u>% Change</u>
Wages	\$ 28,267,400	\$ 28,835,700	\$ 568,300	2.0%
Health Insurance	7,540,500	7,792,800	252,300	3.3%
Office Supplies / Publication Costs	303,300	301,300	(2,000)	-0.7%
Computer Service Charges	343,300	375,500	32,200	9.4%
Utilities	1,500,300	1,415,600	(84,700)	-5.6%
Equipment Rental	2,836,000	3,050,400	214,400	7.6%
Uniforms	91,800	93,800	2,000	2.2%
Building Rental	405,900	403,100	(2,800)	-0.7%
Street Maintenance Materials	383,800	411,500	27,700	7.2%
Other Material & Supplies	614,100	561,200	(52,900)	-8.6%
Repairs to Buildings & Equipment	291,700	195,500	(96,200)	-33.0%
Construction Contracts	545,000	555,900	10,900	2.0%
Training - All Departments	209,300	213,700	4,400	2.1%
Insurance	472,500	471,900	(600)	-0.1%
Debt Service	4,971,600	5,538,200	566,600	11.4%
Transfer to CIP	1,657,800	2,298,200	640,400	38.6%
Operating Subsidies	1,573,000	1,558,000	(15,000)	-1.0%
Outside Organization Funding	294,900	197,900	(97,000)	-32.9%
Equipment	42,400	56,400	14,000	33.0%
Legal Services	21,600	22,100	500	2.3%
All Other Costs	1,724,200	2,145,800	421,600	24.5%
Contingency	250,000	200,000	(50,000)	-20.0%
Total General Fund	<u>\$ 54,340,400</u>	<u>\$ 56,694,500</u>	<u>\$ 2,354,100</u>	4.3%

WAGES AND BENEFITS - \$36,628,500

Wages and benefits, including health insurance, are the largest expenditure in the General Fund. Together they account for 65% of the General Fund budget. Wages and benefits, including health insurance, are projected to increase by 2.3%.

City of Eau Claire 2011 Adopted Program of Services

OFFICE SUPPLIES/PUBLICATION COSTS - \$301,300

These accounts cover regular office supplies such as paper, pens, copies, postage, etc. as well as the cost of producing and printing public notices, newsletters, annual budgets, financial statements, assessment notices, absentee ballots, agenda packages, and job advertisements. Office supply costs have decreased for the 2011 budget due to the City's Green Initiative to work with electronic documents whenever possible.

COMPUTER SERVICE CHARGES - \$375,500

These charges include annual maintenance/service fees for MUNIS (financial system), and the payroll system costs. The public safety departments incur a major portion of the computer services expense for the Computer Aided Dispatch System (CAD) software, Emergency Medical Dispatch (EMD) software, Novell software, and TIME systems used by the Communication Center. Over the past few years, the Police Department has added forensic software and equipment, a new digital mugshot system, and in-squad video camera software and equipment. With the addition of this new software, comes additional software support costs, causing a 9.4% increase. Business licenses, elections software, Cornerstone software for Community Development, GIS/Engineering software, and IQM2 software charges are also paid from these accounts. IQM2 is a new software package that will convert analog video to a digital format that will be used to allow citizens to view public meetings on the City website.

UTILITIES - \$1,415,600

Utility costs are incurred for all city-owned buildings. These include telephone lines, electrical service, garbage disposal, heating /cooling costs, water service, sewer service, and storm water charges. Utility costs have decreased 5.6% because the garbage expense associated with the street sweeping program has been transferred from the General Fund to the Storm Water Utility.

EQUIPMENT RENTAL - \$3,050,400

Equipment rental charges are incurred by various departments for the use of dump trucks, graders, backhoes, police cars, mowers, vans, sweepers, pickups, etc. The rate charged covers fuel, repairs and equipment replacement. The 7.6% increase for equipment rental reflects the restructuring of the rental rate system in 2011 to better recover actual costs. The Fire Department's accounts for gas, fuel, tires, and repairs have been moved to equipment rental for consistency with other departments.

UNIFORMS - \$93,800

The Fire and Police Departments incur the largest expense for uniforms. The Fire Department's uniforms budget includes specialized protective clothing as well as dress uniforms. Public Works, Park Maintenance and the Recreation Division also provide staff uniforms and work clothing.

BUILDING RENTAL - \$403,100

Building rental charges include expenses for the cost of office space in the Central Maintenance Facility, Hobbs Municipal Ice Center, election sites, the Police Department, and the Communication Center. The budget for building rent expense had been increased in 2009 in the building maintenance account to lease a document storage facility. This was in anticipation of the sale of the fire station on Vine Street that is currently used for document storage. The expense has now been taken out of the building maintenance account and distributed across several accounts that use the off-site storage. The amounts in the 2011 budget reflect the estimated cost of renting an off-site storage facility.

STREET MAINTENANCE MATERIALS - \$411,500

- Sodium Chloride (Rock Salt) - \$224,000
- Calcium Chloride (Chemical De-icer) - \$21,800
- Bituminous Materials (Black Top) - \$132,600
- Sand and Gravel - \$33,100

City of Eau Claire 2011 Adopted Program of Services

OTHER MATERIALS AND SUPPLIES - \$561,200

The largest expenditures in this category include supplies, repair parts, and building materials used by Public Works and Parks and Recreation to maintain city facilities. The 8.6% decrease is due to the Fire Department gas, diesel, and tire charges being moved to an equipment rental account. In the past, the Fire Department has paid directly for these expenses. Going forward, the department will be charged on the same basis for these costs as other City departments according to the revised equipment rental rate calculations.

REPAIRS TO BUILDINGS AND EQUIPMENT - \$195,500

The largest expenditures in this category are for repairs to public safety vehicles and equipment and for traffic signals and street lighting. Repairs are also budgeted for various city offices including City Hall, and the public safety facilities. The 33% reduction in costs is due to Fire Department repair charges being moved to an equipment rental account in order to have the Fire Department charges consistent with other departments.

CONSTRUCTION CONTRACTS - \$555,900

Construction contracts are used for seal coating, concrete repairs, and large asphalt repairs.

TRAINING - \$213,700

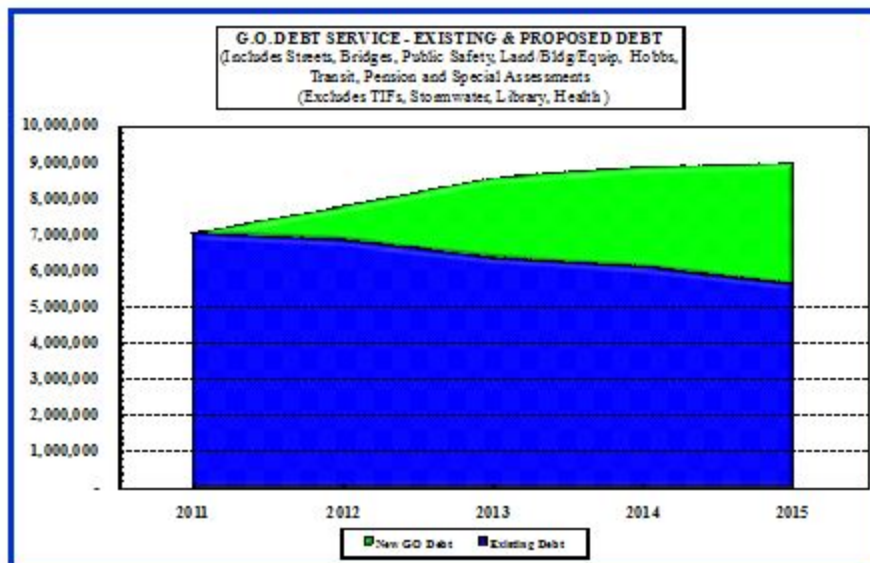
The technical aspects of City responsibilities require periodic training and updates. Some types of the training provided include paramedic and EMT courses, law enforcement certification, alcohol and drug enforcement training, crime scene investigation, employment law changes, affirmative action, ethnic sensitivity, assessing requirements, accounting pronouncements, zoning enforcement, site plan and design review procedures, paratransit issues, changes in safety laws, engineering certifications, inspections certifications, arborist certifications, software installation and implementation, and system training.

INSURANCE - \$471,900

Departments are charged a fee to cover the cost of general liability, auto liability, property damage, workers' compensation, errors and omissions, and bonds. These insurance costs are shown net of insurance reimbursements in the amount of \$32,200.

DEBT SERVICE - \$5,538,200

General Fund debt service reflects the payments for street projects, land, building and equipment, public safety facilities, Hobbs Municipal Ice Center renovations, the energy program notes, and the pension refunding bonds. The new debt reflects the debt included in the *2011 - 2015 Capital Improvement Plan*.



City of Eau Claire 2011 Adopted Program of Services

GENERAL FUND TRANSFERS TO CIP - \$2,298,200

In 2011, General Fund support from working capital is used to fund capital projects in lieu of incurring additional debt. The 39% increase from 2010 to 2011 is a result of increased transfers to a number of capital improvement funds. An additional \$141,400 is being transferred to the Transit CIP fund for the replacement of a bus, transfer center benches, and the purchase of a containment/dispenser system to help meet EPA-mandated emission control standards for diesel engines. In addition, \$250,000 in supplementary funding for the Fairfax Municipal Pool CIP is being transferred to help cover needed repairs to the pool's filtration system, mechanical room, and work required to correct code compliance issues. A General Fund transfer increase of \$66,700 is also being used in the Land, Building, and Equipment CIP to support projects such as initial funding for a joint City/County land records software system, the replacement of the aging antennae on Mt. Tom, and part of the City's cash match in support of the Broadband Technology Opportunities Program (BTOP) that was approved by the City Council in 2010. General Fund support for the Parking CIP increased by \$85,000 over 2010 to complete the funding for the Forest Street parking lot.

<i>2011 Capital Project Transfers</i>		
	<u>2010</u>	<u>2011</u>
Land, Buildings, & Equipment	\$ 956,800	\$ 1,023,500
Street Improvements	340,000	487,300
Bridge Improvements	150,000	100,000
Parks Improvements	150,000	150,000
Parking Utility	-	85,000
Public Transit	16,000	157,400
Fairfax Municipal Pool	45,000	295,000
Total Transfers for CIP	\$ 1,657,800	\$ 2,298,200

OPERATING SUBSIDIES - \$1,558,000

The City operates a number of facilities similar to business enterprises. If the annual revenues of the operation are insufficient to pay operating costs, the General Fund provides an operating subsidy. Contributions and advances to these funds for capital improvements are not treated as operating subsidies. Subsidies from the General Fund have been required to pay a portion of the cost of operations for certain funds. Subsidies budgeted for 2011 include Economic Development, Cemetery Maintenance, Public Transit, and the Fairfax Municipal Pool.

A 31.3% increase in the 2011 General Fund subsidy for the Cemetery Fund in is anticipated due to the reinstatement of a full-time cemetery position that was held open in 2010.

The Parking Utility will not need a General Fund subsidy in 2011 due to the reduced cost of operations as a result of implementing an electronic "Pay on Exit" automated revenue collection system in the Farwell Street parking ramp in 2010.

The General Fund subsidy for Public Transit is projected to decrease by 4.8% primarily due a 2.1% increase in State and Federal funding.

The Fairfax Municipal Pool General Fund subsidy will remain the same for the 2011 budget.

<i>2011 Operating Subsidies</i>			
<u>Fund</u>	<u>2010 Adopted Budget</u>	<u>2011 Recommended Budget</u>	<u>% Change</u>
Economic Development	\$ 100,000	\$ 100,000	0.0%
Cemetery	201,600	264,700	31.3%
Parking Utility	24,300	-	-100.0%
Public Transit	1,118,600	1,064,800	-4.8%
Fairfax Municipal Pool	128,500	128,500	0.0%
Total Subsidies	\$ 1,573,000	\$ 1,558,000	-1.0%

City of Eau Claire 2011 Adopted Program of Services

OUTSIDE ORGANIZATION FUNDING - \$197,900

Annually, in the budget process, community service groups request funding from the City Council. These requests are normally for operating or capital contributions to allow the group to carry out a community event. Community service group requests are funded from the General Fund, Economic Development Fund, and Community Enhancement Fund, depending on the focus of the service provided. The General Fund provides a subsidy of \$40,200 to the L.E. Phillips Senior Center.

In prior years, the Public Access Center has received an annual subsidy of \$82,700 from the General Fund plus PEG fee revenue of \$172,000. However, beginning in 2011, cable companies are no longer required by state law to pay PEG fees to municipalities resulting in a loss of revenue for the Public Access Center. In an effort to assist with this loss of PEG fee revenue to the Public Access Center, the 2011 General Fund subsidy consists of \$82,700 plus \$50,000 of one-time transitional funding for a total of \$132,700.

In 2011, \$25,000 has been budgeted to provide funding for community-driven projects designed to enhance and strengthen neighborhoods and neighborhood groups. Projects eligible for City funding must be matched with volunteer hours, donated materials, donated services, and cash. Projects must demonstrate a public benefit that is available to all city residents, with an emphasis on self-help.

Further information regarding support for community service groups may be found in the "Other Funds" section and in the 2011 Adopted Outside Organization book.

EQUIPMENT – \$56,400

Equipment purchases approved for 2011 include \$3,100 for Parks & Recreation and \$53,300 for the Fire & Rescue Department.

LEGAL SERVICES - \$22,100

Legal Services provided for in the General Fund include \$3,200 in the City Attorney's budget for consulting services, and \$18,900 in Human Resources for assistance with grievances and arbitration. In addition, there is one other City fund that contains a 2011 budget for legal services. The Risk Management Fund includes a \$4,000 budget for legal services associated with handling claims against the City. The total city-wide budget for legal services is \$26,100.

ALL OTHER COSTS & CONTINGENCY - \$2,345,800

- Pensions, Prior Service Costs - \$631,900
- Special assessments - \$125,000
- Special Services including tax collections, bank services, credit card fees, collection service, drop boxes, weights and measures, pest control, design services, tree rebates, parking ticket collections, and ambulance collections etc. - \$546,500
- Advertising Costs - Public notice to raise awareness of citizens to meetings, business licensing, tax payment, employment opportunities, public transportation, and Parks & Recreation programming - \$90,700
- Other services and expenses include auditing, lab and medical testing, membership dues, annexation rebates, recruitment expenses, unemployment compensation, pawnshop fees, Landmark support, implementation reserve, tree trimming, and animal boarding - \$751,700

The Contingency amount is available for expenses related to unexpected events like wind storms or floods. Transfers from the contingency account must be authorized by the City Council - \$200,000.

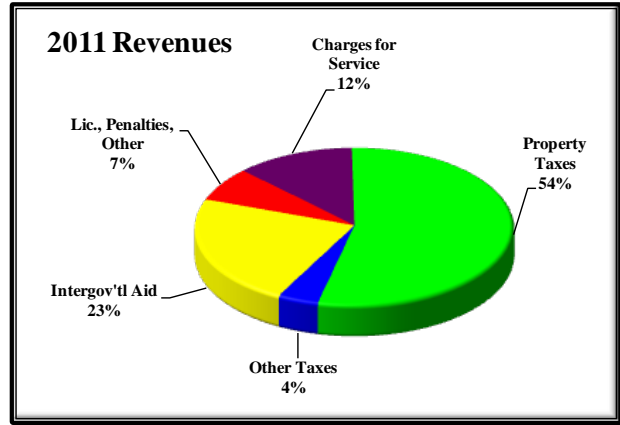
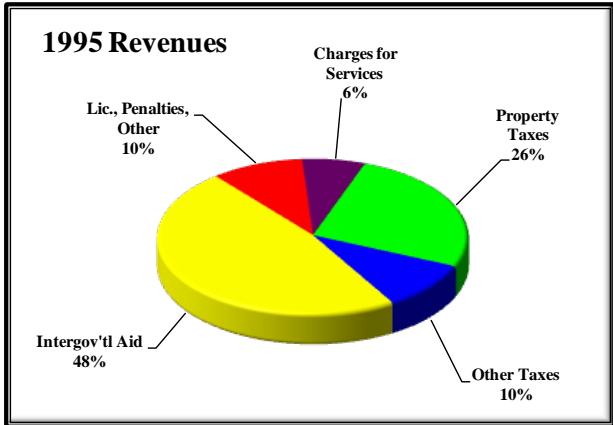
City of Eau Claire 2011 Adopted Program of Services

GENERAL FUND REVENUES

Two major segments of General Fund revenues are state aids and property taxes, which comprise 77% of the operating revenues. Since 1995, there has been a shift in these two categories, from state and federal aids providing most of the operating revenues to an increased reliance on the tax levy. Property taxes now provide 54% of the General Fund revenues while state aids have dropped to 23%.

2011 GENERAL FUND REVENUES

Property Taxes	\$ 26,287,000
Property Taxes for Debt - Post 2005	3,015,400
Other Taxes	2,293,900
Shared Revenues	7,154,300
Other Intergovernmental Revenues	5,281,900
Licenses and Permits	1,418,800
Fines and Forfeits	793,000
Charges for Services	3,249,900
Charges for Services-Intrgov.	3,520,500
Miscellaneous	1,476,900
Other Financing Sources	190,000
Operating Revenues	54,681,600
Working Capital Applied	2,012,900
Total Revenues	\$ 56,694,500



PROPERTY TAXES

The 2011 General Fund tax levy for operations is \$26,287,000, and \$3,015,400 for debt service incurred after 2005. The levy for annexed properties is \$800. Combined, the total levy is \$29,303,200, an overall increase of 5.3%. The combined City, Public Library, and City-County Health levies are \$33,865,400, an increase of 4.8% from 2010.

City of Eau Claire 2011 Adopted Program of Services

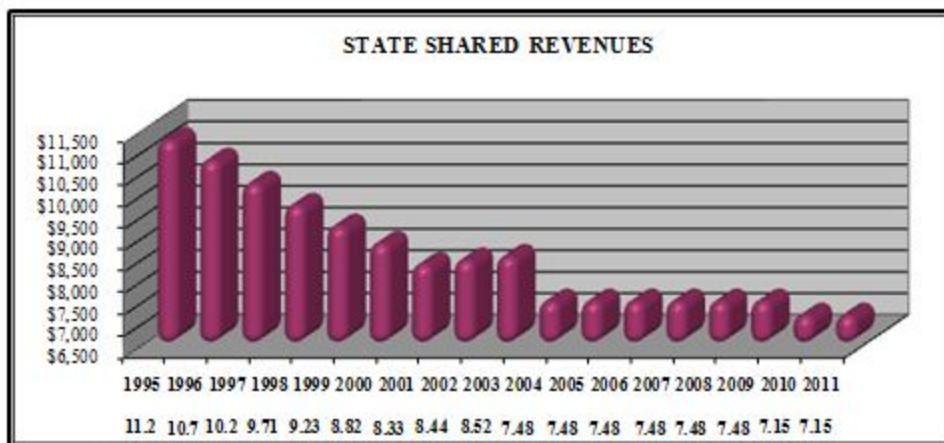
OTHER TAXES

Special assessments for 2011 are projected at \$327,300 and consist of charges for capital improvements such as streets, sidewalks, curb and gutter.

Payments in lieu of taxes are collected from the Water Utility, the Housing Authority, Goodwill Industries, and certain tax-exempt housing projects as reimbursement for city services. This revenue is projected at \$1,710,000, 82% of which is paid by the Water Utility.

SHARED REVENUES

Most of the revenue shift from state aids to the tax levy has happened in past years as the City began losing state shared revenues in 1996 at approximately 5% or \$500,000 per year. In 2004, the shared revenues were reduced by more than \$1 million. During the years 2004 through 2009, shared revenues leveled out at \$7.48 million, and were reduced in 2010 to \$7.154 million. The 2011 shared revenues are projected to remain the same as 2010 for 2011.



OTHER INTERGOVERNMENTAL REVENUES

Other major state aids include transportation assistance (\$2,700,000), a payment for municipal services (\$650,000), the expenditure restraint program (\$1,100,000), and utility tax, fire insurance tax, police training, and computer tax reimbursements totaling (\$792,600).

OTHER GENERAL FUND REVENUES

All other General Fund Revenues total \$10.6 million, or about 19% of the total budget.

- Franchise fees equal about 42% of the Licenses and Permits category. Beginning in 2011, cable companies are no longer required to pay PEG fees due to a change in State law. In the past, 100% of PEG fees were allocated to PACT. This change constitutes \$172,000 in lost revenue for Public Access Television. The rest of the category includes fees for building, electrical, and plumbing permits; as well as licenses for bartenders, pets, restaurants, and amusement devices.
- Fines and Forfeitures represent revenue from court fines for ordinance violations and for parking violations.
- Ambulance fees constitute approximately 69% of the Charges for Services, Parks and Recreation fees represent about 16%, and the remainder is collected by Planning, Public Works, Police, and Fire.
- Other governmental charges include \$1,285,700 paid by the County as its 70% share of the Communication Center, \$190,800 reimbursed by the School District for the police liaison officers, and \$1,293,400 paid by the Water, Sewer, and Storm Water utilities, Hazardous Materials Fund, CDBG, and Transit Fund, and General Fund services such as payroll, accounting, billing, legal, engineering, and human resources.
- Miscellaneous and Other Financing Sources include interest earnings, donations, tower rental fee, bond proceeds, transfers from other funds such as Community Enhancement, CDBG, and the Sewer and Storm Water utilities, and use of working capital for capital projects.

City of Eau Claire 2011 Adopted Program of Services

OTHER FUNDS

Economic Development Fund

Economic Development Fund revenues are generated by repayments of principal and interest from loans made in prior years. The Economic Development Fund provides the following agency support:

Economic Development Fund Support

<u>Organization</u>	2010 Adopted Budget	2011 Recommended Budget
Chippewa Valley Innovation Center, Inc.	\$ 12,100	\$ 12,100
Eau Claire Area Economic Development Corporation	90,000	90,000
Downtown Fund (DECI)	80,000	80,000
Redevelopment Authority	200,000	200,000
Total Support to Organizations	<u>\$ 382,100</u>	<u>\$ 382,100</u>

Community Enhancement Fund

Room tax revenues support the contributions made by the Community Enhancement Fund to outside organizations and the City's tourism related projects. An agreement with Visit Eau Claire (formerly Chippewa Valley Convention and Visitors Bureau) allocates 56.35% of estimated room tax revenues to Visit Eau Claire. The room tax rate is 8%. The following table shows the room tax allocations to outside organizations.

Community Enhancement Fund Support

<u>Organization</u>	2010 Adopted Budget	2011 Adopted Budget
Visit Eau Claire		
Operating	\$ 622,700	\$ 662,100
Special Events	31,000	31,000
Total Visit Eau Claire	<u>653,700</u>	<u>693,100</u>
Paul Bunyan Logging Camp	31,000	31,000
Children's Museum of Eau Claire	2,400	4,400
Chippewa Valley Museum	58,800	61,900
Chippewa Valley Symphony, Ltd.	2,500	2,500
Chippewa Valley Theatre Guild	1,500	1,500
Eau Claire Chamber Orchestra	2,600	2,000
Community Beautification	2,000	2,000
Eau Claire Regional Arts Council, Inc.	95,200	95,200
Municipal Band	2,900	2,900
Total Support to Organizations	<u>\$ 852,600</u>	<u>\$ 896,500</u>

The balance of room tax funds are designated for the support of the Hobbs Municipal Ice Center (\$88,000) park improvements (\$170,000), special events (\$35,000), and Phoenix Park maintenance costs (\$65,000).

City of Eau Claire 2011 Adopted Program of Services

Downtown Fund

The Downtown Fund is the City's mechanism for providing administrative support to Downtown Eau Claire, Inc. (DECI). The Downtown Fund's budget of \$139,900 is supported by \$80,000 from the Economic Development Fund, \$31,000 from the South Barstow BID, \$7,500 from the North Barstow/Medical BID, \$2,700 from the Water Street BID, \$1,200 from the West Grand BID, \$11,600 from DECI, and \$5,900 from fund balance.

Cemetery Maintenance

The General Fund support for the Cemetery Fund is projected at \$264,700, a 31.3% increase from 2010, as a result of the reinstatement of one Cemetery position.

Hazardous Materials Response Fund

The Hazardous Materials Response Fund was established in 1996 to account for responses to hazardous materials spills. Revenues are based on an agreement with the Wisconsin Division of Emergency Government to provide emergency response to incidents involving hazardous materials in a 14-county area.

L. E. Phillips Memorial Public Library

The tax levy for the L.E. Phillips Memorial Public Library operations and pension debt increased by \$33,200, or 1.2%. Revenues from Eau Claire County are expected to increase by \$15,900 while revenues from the Indianhead Federated Library System are projected to decrease by 59.8% to \$47,800. Services to other counties are projected to increase 1.1% to \$237,900, reflecting the impact of ACT 420, which requires adjacent counties without public libraries to pay for library services for their citizens.

The library expenditures are projected to increase 5.1% increase over the 2010 budget, primarily due to energy efficiency improvements planned for 2011 and 2012 as outlined in the 2011-2015 Capital Improvement Plan.

City-County Health Department

The Health Department tax levy is proposed to increase by \$25,000 or 1.5%. The County support will increase by \$53,800, due to the shift in equalized valuation. As a result, the combined tax support for the Health Department is \$78,600 more than last year. The City tax rate for the Health Department will increase from .379 to .401 per \$1,000.

The Board of Health reviews the department's fees on an annual basis. An average 5% increase is included in the 2011 budget, subject to further review prior to license renewal in July.

Debt Service

The Debt Service Funds include provisions for payments of general obligation debt for the General Fund supported capital projects and the TIFs. While TIF #7 has been closed for construction purposes, the Debt Service Fund will continue to receive tax increments for debt payments. TIF #7 also requires a General Fund subsidy of \$10,000 for debt service because redevelopment of the TIF parcels has not happened as quickly as projected. TIF #6 was closed in March of 2010 with sufficient tax increments to pay debt service as the bonds mature.

Water Utility

The increase in expenses in the Water Utility operations is 2.8%. The Water Utility makes a payment-in-lieu of taxes to the General Fund and reimburses the General Fund for engineering and administrative services for a combined payment of \$1,905,700. A rate increase is anticipated in 2011.

The Water Utility is able to support \$2,665,000 in capital investment as shown in the 2001-2015 Capital Improvement Plan.

City of Eau Claire 2011 Adopted Program of Services

Sewer Utility

The major expense increases in the Sewer Utility continue to be chemicals at 9.9% and equipment rental at 23.4%. The Capital Improvement Plan for the utility includes a \$37 million Phase II Activated Sludge Process to meet current and future wastewater treatment needs in the community. The architecture and engineering for the project began in 2010 and will continue into 2011. Construction on the project is scheduled to begin in 2012 and will take approximately two years to finish. The first rate increase since 1998 was approved in 2008 at 6%. Rate increases for 2009 through 2011 have been 7% reflecting the increases in equipment rental, electricity, chemicals, and preparing for the debt service requirements for the Phase II project.

Storm Water Utility

Operating costs in the Storm Water Utility are up 1.3% over 2010. The Storm Water principal payments will increase by \$145,600 and the Storm Water rate increases from \$73/ERU to \$77/ERU.

Parking Utility

Revenue from off-street metered spaces and 10-hour parking permits is expected to remain relatively constant. There is no General Fund subsidy budgeted for the Parking Utility in 2011 as a direct result of the conversion to an automatic ticket system.

Public Transit

State and Federal grants are projected at about 58.5% of the Public Transit budget for 2011, excluding debt. Fares and contract revenues will provide about 17% of the budget, revenues from Eau Claire County and the City of Altoona another 5%, and the General Fund subsidy will equal about 20% of the budget. A projected increase in state and federal funding from 57% to 58.5% has resulted in a 5% reduction in the General Fund subsidy from \$1,118,600 in 2010 to \$1,064,800 for 2011.

Hobbs Municipal Ice Center

The Hobbs Municipal Ice Center with three covered rinks was renovated in 2010. The ice arena will be paying \$54,100 more in debt service this year. However, the increase in revenue from the ice time provided by the third rink, increased ice rates, and the projected savings resulting from energy efficiency improvements made in 2010 have resulted in a self-supporting operation in 2011.

Fairfax Municipal Pool

Fees are reviewed annually by the Parks, Forestry, and Recreation Department and are set by the City Council. Pool revenues are directly affected by summer temperatures. General Fund support in the amount of \$128,500 is projected for 2011.

Risk Management

Risk Management Fund revenues are derived from internal service charges for insurance coverage including liability issues, property damage, workers' compensation, and the health insurance deductible.

Central Equipment

Central Equipment Fund revenues are derived from internal service charges for equipment rental charges, fuel costs, maintenance, and depreciation on the City's fleet. The General Fund departments incur \$2.7 million in equipment rental charges, about 65% of Central Equipment's total revenue. Equipment rental rates have been raised to reflect the increasingly high cost of equipment replacement.

City of Eau Claire 2011 Adopted Program of Services

Landfill Remediation

Landfill Remediation revenue is derived from the cleanup participants. The remediation is moving from the construction phase to a monitoring phase. No changes have been projected in the expected contribution requirements for 2011.

Redevelopment Authority

The Redevelopment Authority budget of \$15,500 includes \$10,200 for professional services related to property acquisition. The Redevelopment Authority CIP will also receive \$200,000 from the Economic Development Fund.

BIDs

The South Barstow, West Grand, Water Street, and North Barstow/Medical Business Improvement Districts (BIDS) allow business and property owners to develop, manage, and promote their districts and to establish a special assessment to finance these activities.

City of Eau Claire, Wisconsin

2011 Adopted Program of Services

November 5, 2010

General Fund – Fund 100



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City of Eau Claire 2011 Adopted Program of Services

General Fund Budget Summary Revenues & Expenditures
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Operating Budget	2009 Actual	2010 Adopted	2010 6 Month Actual	2010 Projection	2011 Adopted
Revenues & Other Financing Sources:					
Taxes	\$ 28,177,213	\$ 29,694,300	\$ 16,555,841	\$ 29,741,900	\$ 31,596,300
Intergovernmental	12,790,415	12,398,900	2,237,656	12,607,700	12,436,200
Licenses & Permits	1,640,871	1,643,300	644,042	1,589,800	1,418,800
Fines & Forfeits	775,904	793,000	411,520	793,000	793,000
Charges For Services	4,109,560	3,460,400	1,485,909	3,298,500	3,249,900
Charges For Services - Intergovernmental	3,470,077	3,062,100	1,814,915	3,596,000	3,520,500
Miscellaneous	813,702	1,218,600	448,937	1,224,800	1,476,900
Other Financing Sources	5,810,845	1,116,600	64,495	996,100	190,000
Total Revenues & Other Financing Sources:	57,588,587	53,387,200	23,663,315	53,847,800	54,681,600
Expenditures & Other Financing Uses:					
Personnel Services	34,398,278	35,807,900	16,300,909	35,803,100	36,628,500
Contractual Services	5,933,558	6,217,200	2,740,536	6,762,900	6,839,600
Utilities	1,247,241	1,500,300	490,055	1,500,300	1,415,600
Fixed Charges	461,763	687,400	248,689	687,400	645,800
Materials & Supplies	1,244,923	1,339,200	728,242	1,338,500	1,326,200
Contributions & Other Payments	329,121	325,000	199,731	325,000	227,900
Capital Purchases	-	11,000	-	11,000	16,500
Other Financing Uses	7,492,953	8,452,400	-	8,452,400	9,594,400
Total Expenditures & Other Financing Uses:	51,107,837	54,340,400	20,708,162	54,880,600	56,694,500
Excess (Deficiency) of Funding Sources					
Over Uses	\$ 6,480,750	\$ (953,200)	\$ 2,955,153	\$ (1,032,800)	\$ (2,012,900)
Working Capital/Available Fund Balance:					
Nonspendable:					
Notes Receivable	\$ 25,000			\$ 25,000	\$ 25,000
Prepaid Items & Inventories	751,918			600,000	600,000
Noncurrent Portion of Advances	7,347,960			6,695,960	6,010,160
Assigned:					
Hwy 53 Maintenance	2,670,632			2,670,632	2,545,632
YMCA Land Sale	429,341			429,341	429,341
Subsequent Year Expenditures	150,200			-	-
Unassigned - Working Capital	3,700,000			3,700,000	3,700,000
Unassigned	8,849,834			8,771,152	7,569,052
Ending Balance	\$ 23,924,885			\$ 22,892,085	\$ 20,879,185

City of Eau Claire 2011 Adopted Program of Services

General Fund Revenue Detail

Revenue Classification	2009 Actual	2010 Adopted	2010 6 Month Actual	2010 Projection	2011 Adopted
<u>Taxes</u>					
Real & Personal Property	\$ 24,096,980	\$ 25,480,000	\$ 13,649,130	\$ 25,480,000	\$ 26,287,000
Allowance for Delinquent Taxes	-	(200,000)	-	(200,000)	(200,000)
Tax Increase for Debt Services	2,072,800	2,321,800	2,321,800	2,321,800	3,015,400
Tax Rebates	500	13,600	13,600	13,600	800
Special Assessments	260,084	340,000	153,320	340,000	487,300
Payment in Lieu of Taxes	1,592,229	1,442,400	300,090	1,490,000	1,710,000
Other	154,620	296,500	117,901	296,500	295,800
Total Taxes	28,177,213	29,694,300	16,555,841	29,741,900	31,596,300
<u>Intergovernmental Revenues</u>					
Federal Aid	77,934	-	31,275	-	28,300
State Shared Tax	7,385,460	7,154,300	-	7,154,300	7,154,300
State Expenditure Restraint Program	1,058,005	1,086,900	-	1,086,900	1,100,000
State Aid-Streets	2,692,963	2,690,000	1,373,319	2,746,600	2,700,000
State Aid-Police & Fire	850,386	820,000	803,818	930,200	775,000
Other	725,667	647,700	29,244	689,700	678,600
Total Intergovernmental Revenues	12,790,415	12,398,900	2,237,656	12,607,700	12,436,200
<u>Licenses & Permits</u>					
Television Franchise	601,900	600,000	153,505	600,000	600,000
PEG Fees	166,363	172,000	48,053	172,000	-
Liquor Licenses	92,558	105,000	74,337	80,000	80,000
Building Permits	269,718	300,000	92,277	275,000	275,000
Construction Permits	208,570	195,000	81,789	190,000	190,000
Occupational Licenses	119,803	114,500	88,169	116,000	116,000
Other	181,957	156,800	105,912	156,800	157,800
Total Licenses & Permits	1,640,869	1,643,300	644,042	1,589,800	1,418,800
<u>Fines & Forfeits</u>					
Court Penalties & Costs	371,731	375,000	180,590	375,000	375,000
Parking Violations	400,659	410,000	230,176	410,000	410,000
Other	3,514	8,000	754	8,000	8,000
Total Fines & Forfeits	775,904	793,000	411,520	793,000	793,000
<u>Charges For Services</u>					
Planning & Development Fees	28,568	39,000	18,390	30,000	35,000
Weights & Measures Fees	18,567	19,700	-	19,700	19,700
Development Review Fee	-	5,000	-	2,000	2,000
Public Works Revenue	1,061,791	199,000	31,622	178,000	49,000
Landfill Fees	103,633	100,000	49,103	100,000	100,000

City of Eau Claire 2011 Adopted Program of Services

General Fund Revenue Detail

Revenue Classification	2009 Actual	2010 Adopted	2010 6 Month Actual	2010 Projection	2011 Adopted
Recreational Charges	\$ 529,296	\$ 509,200	\$ 214,035	\$ 507,500	\$ 521,500
Police Department Fees	117,927	102,000	58,727	102,000	107,000
Ambulance - Hospitals	157,500	162,200	154,193	154,200	155,700
Fire - Taxable	2,350	2,000	523	2,000	2,000
Fire - Non-Taxable	13,029	29,000	7,397	29,000	29,000
Ambulance - City	1,390,237	1,625,400	556,941	1,500,000	1,500,000
Ambulance - Regional	564,142	543,400	263,204	543,400	600,000
Other	122,520	124,500	131,774	130,700	129,000
Total Charges For Services	4,109,560	3,460,400	1,485,909	3,298,500	3,249,900
<u>Charges For Services - Intragovernmental</u>					
Communication Center	1,132,882	1,281,700	640,824	1,281,700	1,285,700
HazMat "B" Contract	30,400	30,400	(1,841)	30,400	30,400
Ambulance-Towns	39,375	40,000	38,550	38,600	39,900
Fire Inspector-Altoona	44,089	44,500	41,695	43,900	-
Police Liaison	185,327	190,800	94,223	190,800	190,800
Storm Water Mgmt Service Charge	340,212	324,000	162,000	324,000	323,300
HazMat Service Charge	12,000	12,000	6,000	12,000	12,200
Water Utility Service Charge	539,016	532,000	266,046	532,000	505,700
Sewer Utility Service Charge	415,488	394,000	196,992	394,000	394,500
Public Transit Utility Service Charge	45,336	59,500	29,724	59,500	51,000
Service Charge - Unfunded Pension	677,820	146,500	340,463	682,400	680,300
Service Charge - Other	8,132	6,700	239	6,700	6,700
Total Charges For Services	3,470,077	3,062,100	1,814,915	3,596,000	3,520,500
<u>Miscellaneous</u>					
Interest:					
Investments	382,842	500,000	223,747	500,000	500,000
Advance to Other Funds	324,709	423,900	-	423,900	366,500
Special Assessments	389	-	201	-	315,000
Other Interest	1,187	600	-	600	600
Build America Bond Interest	-	230,100	158,326	230,100	230,800
Rental	50,299	52,000	48,145	52,000	52,000
Other	54,276	12,000	18,518	18,200	12,000
Total Miscellaneous	813,702	1,218,600	448,937	1,224,800	1,476,900
Total Revenues	51,777,740	52,270,600	23,598,820	52,851,700	54,491,600
<u>Other Financing Sources</u>					
Transfer from Other Funds	883,389	926,600	13,877	945,700	180,000
Sale of Capital Assets	577,456	10,000	50,618	50,400	10,000
Sale of Bonds	4,350,000	180,000	-	-	-
Total Other Financing Sources	5,810,845	1,116,600	64,495	996,100	190,000
Total Revenues & Other Financing Sources	\$ 57,588,585	\$ 53,387,200	\$ 23,663,315	\$ 53,847,800	\$ 54,681,600

City of Eau Claire

General Fund Revenues



TAXES

Property Taxes are the most important component of City revenue sources. All required funding that cannot be generated from other revenues must be derived from a property tax levy. The tax rate is expressed in terms of “mills,” with one mill equivalent to one dollar of tax for every \$1,000 of assessed value. The City of Eau Claire’s assessment ratio is estimated at 101.57% of the equalized (market) value for 2011. Assessed values are estimated to decrease 4%.

The 2011 General Fund tax levy for operations is \$26,287,000, and \$3,015,400 for debt service incurred after 2005. The levy for annexed properties is \$800. The combined City, Public Library, and City-County Health levies are \$33,865,400, an increase of 4.8% from 2010.

Special Assessments are collected from properties benefiting from City capital improvements. These assessments are due annually and become a lien against the property.

Payments in Lieu of Taxes are collected from the Water Utility, the Housing Authority, Goodwill Industries, and certain private tax-exempt housing projects as reimbursement for Police, Fire, and PublicWorks services. This payment is computed annually and is equal to the value of the property multiplied by the current mill rate. This revenue is projected at \$1,710,000.

Other Taxes include delinquent personal property taxes and mobile home fees.

INTERGOVERNMENTAL REVENUE

Federal Aid consists of federal assistance for the West Central Drug Task Force.

State Shared Revenue makes up 58% of intergovernmental revenue and 13% of total General Fund revenue. Each biennium, the State Legislature appropriates a portion of state tax collections and returns it to the municipalities. Originally, the state aid was based on a formula that took into effect the community’s tax effort, the equalized value of the property in the community, and the population. However, the State reduced the funding for the shared revenue program and since 1995 the state shared revenue has decreased about \$4 million. The shared revenue program distribution was frozen at \$7.48 million from 2004 through 2009, and was reduced in 2010 to \$7.15 million. The distribution remains at \$7.15 million for 2011.

State Aid for the Expenditure Restraint Program was implemented in 1991 to encourage Wisconsin municipalities to keep their current budget increases in line with growth in property values and new construction. The amount received varies according to the number of municipalities qualifying for the aid. The 2011 estimated payment is \$1,100,000.

State Aid for Streets includes transportation aids, which are a distribution of fuel taxes from the state based on local transportation-related expenditures. This payment is impacted by level of street maintenance and construction relative to the effort of other cities. The City’s allocation is expected to be \$2,700,000.

State Aid for Police and Fire includes a share of state tax levied against insurers providing coverage against fire loss, police training grants, and a reimbursement for police and fire services provided to state facilities, such as UW-Eau Claire and other state buildings. The Fire Insurance Tax revenue estimate for 2011 is \$125,000. The Payment for Municipal Services is estimated at \$650,000 based on the ratio of Eau Claire’s state facilities to those of other cities.

Other Intergovernmental Revenues consist primarily of the utility tax and the computer tax reimbursement. Utility tax aid of \$375,000 reimburses the City for services provided to utility facilities.

Computer taxes are a state reimbursement that offsets the effect of the State’s exemption of computers and other technology equipment from the personal property tax rolls. The 2011 payment is projected at \$280,000. Miscellaneous other state aids including police training and underground storage tank inspections are estimated at \$23,600.

City of Eau Claire 2011 Adopted Program of Services

LICENSES AND PERMITS

Television Franchise fee is based on a 15-year franchise agreement with Charter Communications dated June 27, 2000. The fee compensates the City for the use of city streets, alleys, and other public rights of way for the operation of a cable television system. The franchise fee is based on 5% of gross cable company revenues. The fee is due within 45 days following the end of each calendar quarter. The 2011 franchise payment is estimated at \$600,000.

Public-Education-Government (PEG) was a fee paid by cable subscribers to provide local programming for Public, Education and Government issues. Beginning in 2011, cable companies are no longer required by State law to pay PEG fees to municipalities. The elimination of the PEG fee means that the Public Access Center will no longer receive the pass through of the revenue. In 2010, the PEG fees were \$172,000.

Other Revenues in this classification include construction and building permits and cigarette, food, beverage, and occupational licenses. In the budget process, increases will be considered for all licenses, fees and permits not otherwise limited by statute.

The total License and Permits fees are projected at \$1,418,800 in 2011.

FINES AND FORFEITS

Court Penalties and Costs represent the City's portion of the fines collected by the County Court system, including traffic and other City ordinance violations. For 2011 the revenue is budgeted at \$375,000.

Parking Violation revenue is determined by the number of parking spaces available, enforcement effort, and follow-up collection of each ticket issued. The 2011 revenue estimate is \$410,000.

CHARGES FOR SERVICES

Planning and Development Fees include application fees and site plan review fees and are estimated at \$35,000.

Weights and Measures Fees recover the cost to the City of testing various scales and meters that measure consumer products and are estimated at \$19,700. The consumer protection testing is done by the State and billed to the City.

Development Review Fees recover the costs of engineering review for drainage issues. The revenue is estimated at \$2,000.

Public Works Revenue includes repairs to streets, sidewalks, and signing estimated at \$49,000.

The Landfill Fee is a surcharge payment by the landfill owners to the City, County, and Town of Seymour as part of a negotiated agreement for the vertical expansion of the landfill. The 2011 estimated revenue is \$100,000.

Recreational Charges include pavilion rentals, use of the soccer fields, and football and baseball stadiums, program fees, instructional fees, and dog park fees. Recreational charges are expected to total \$521,500 in 2011.

Police Department Fees include charges for pawnshops, excessive false alarms, and the cost of copies. The estimated 2011 revenue is \$107,000.

Ambulance and Fire Department Fees are generated by emergency medical service provided by the Fire Department. Local and regional ambulance fees are expected to total \$2,100,000 in 2011. The department expects to receive \$155,700 from medical facilities for regional emergency response. The Fire Department also receives \$29,000 as reimbursement for the cost of medical response supervision and \$2,000 for burning permits, oxygen tanks and other miscellaneous revenue.

CHARGES FOR SERVICES-INTERGOVERNMENTAL

Communication Center Reimbursements constitute 37% of the Charges for Services-Intergovernmental category. The Emergency Communication Center expenses are shared jointly with Eau Claire County which reimburses approximately 70% of the Center's costs through a long-term contract. The 2011 reimbursement is estimated at \$1,285,700.

Ambulance Revenue – Towns reflects the \$39,900 overhead fee paid by surrounding communities for regional EMS service.

City of Eau Claire 2011 Adopted Program of Services

CHARGES FOR SERVICES-INTERGOVERNMENTAL (Continued)

Fire Inspector Reimbursement is not budgeted in 2011 as Altoona has asked to renegotiate the Fire Inspector agreement for 50% of the inspection services.

Police Liaison charges of \$190,800 are reimbursements from the Eau Claire Area School District for half of the cost of assigning four police officers to the schools.

Utility Service Charges are revenues paid to the General Fund by enterprise funds for general management, financial, engineering, and legal services. These fees total \$1,286,700 in 2011.

Service Charges – Unfunded Pension is a revenue account that offsets the allocation of the pension costs to the various General Fund Departments.

MISCELLANEOUS

Interest on Investments has been projected at \$500,000, reflecting the General Fund's share of the City's invested portfolio.

Interest on Advances to Other Funds results from loans by the General Fund to Water and Sewer Utilities and other funds, which have been made in lieu of borrowing for capital projects. Interest rates were set at prevailing municipal rates. The 2011 interest is budgeted at \$366,500.

Interest on Special Assessments is received from assessments levied for street improvements beginning in 2010 and future years.

Rental Income is received from property leased to cellular phone companies. Revenue is projected at \$52,000 per year.

OTHER FINANCING SOURCES

Other Financing Sources consists of transfers from other funds. The transfers include a \$35,000 transfer from the Community Enhancement fund for special community promotions and \$65,000 for maintenance of Phoenix Park. Prior to 2011, the Storm Water Utility reimbursed the City for street sweeping costs. However, in 2011, all street sweeping costs were moved from the General Fund to the Storm Water Utility. CDBG provides \$30,000 in funding for the Youth Coalition Coordinator. The Sewer Utility is contributing \$50,000 to the General Fund as a return on the City's investment in the Sewer Utility. The total amount is being amortized over 18 years and 2011 will be year 17 of the amortization schedule.



City of Eau Claire 2011 Adopted Program of Services

City Council

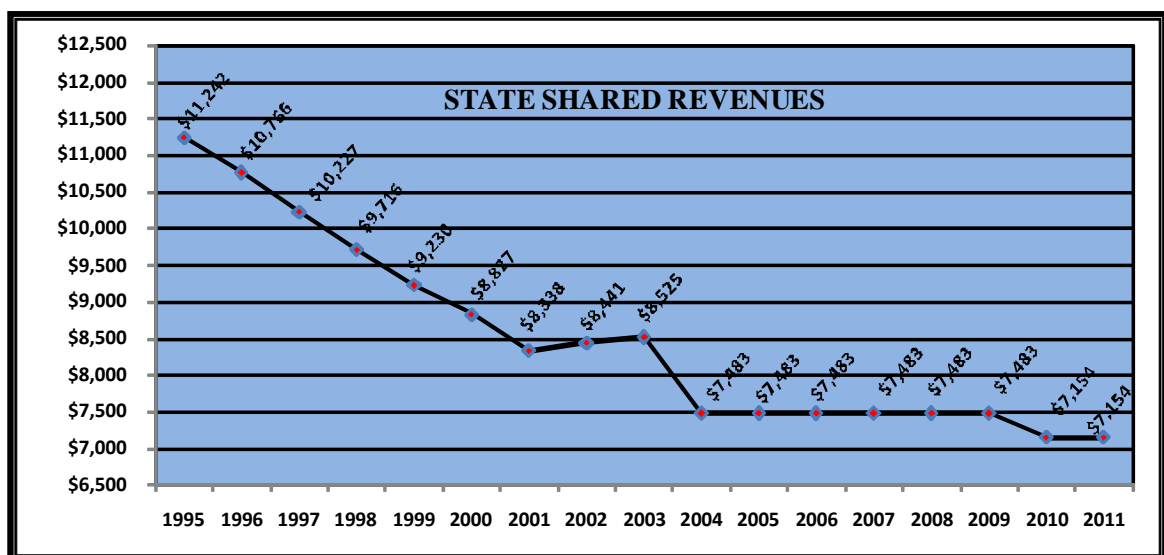
The City is governed by an elected part-time City Council consisting of a Council President elected at large, five Council Members elected at large, and five Council Members elected from separate districts. All legislative power is vested in the City Council, which has the responsibility to determine community needs, establish priorities, set policies, adopt an annual budget, and appoint a full-time City Manager to serve as chief executive officer responsible for City operations. The Council also makes appointments to the citizen advisory boards, commissions and committees. The City Council holds public hearings at 7:00 pm on the Monday night prior to the Legislative Sessions held at 4:00 pm on the second and fourth Tuesdays of each month.

Objectives

- Provide community leadership in strengthening and renewing Eau Claire.
- Provide strategic direction for the City organization.
- Provide policy direction through adoption of budget, ordinances, and Council resolutions.
- Provide a safe, secure, and healthy community environment.
- Provide opportunity for effective civic engagement and citizen participation.

City Council 2010-2012 Strategic Priorities:

- Develop a process for listening and responding to our citizens.
- Ensure a fiscally sound and sustainable municipal government.
- Build a resilient and vibrant community with proactive economic development.
- Ensure that our physical and natural infrastructure needs are protected and maintained.
- Empower a skilled and innovative work force.
- Become a leader in civic engagement and collaborative problem solving.
- Create and sustain a healthy community.
- Create a blueprint for a sustainable public transportation system.





City of Eau Claire 2011 Adopted Program of Services

City Council Overview of Revenues & Expenditures

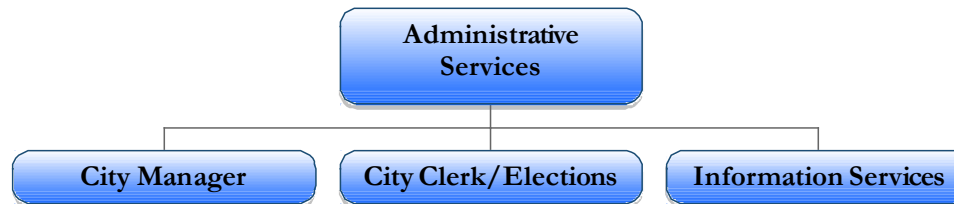
	<u>2009 Actual</u>	<u>2010 Adopted Budget</u>	<u>2011 Adopted Budget</u>	<u>% Change</u>
Revenues				
Gen. Purpose (tax) Rev.	\$ 101,623	\$ 127,300	\$ 128,500	0.9%
Total Revenues	<u>\$ 101,623</u>	<u>\$ 127,300</u>	<u>\$ 128,500</u>	0.9%
Expenditures				
Personnel Services	\$ 41,595	\$ 43,100	\$ 43,100	0.0%
Contractual Services	58,813	82,500	83,700	1.5%
Utilities	268	100	100	0.0%
Fixed Charges	400	400	400	0.0%
Materials & Supplies	547	1,200	1,200	0.0%
Total Expenditures	<u>\$ 101,623</u>	<u>\$ 127,300</u>	<u>\$ 128,500</u>	0.9%



City of Eau Claire 2011 Adopted Program of Services

Administrative Services: Overview

The Administrative Services Department implements the policies of the City Council and provides general management of City operations. Records management and information technology systems are an integral part of this process. The Administrative Services Department includes the City Manager, City Clerk and Information Services.



Administrative Services Overview of Revenues & Expenditures

	2009 Actual	2010 Adopted Budget	2011 Adopted Budget	% Change
Revenues				
Intragovernmental Service	\$ 117,689	\$ 122,726	\$ 121,790	-0.8%
Gen. Purpose (tax) Rev.	1,264,438	1,481,974	1,406,610	-5.1%
Total Revenues	\$ 1,382,127	\$ 1,604,700	\$ 1,528,400	-4.8%
Expenditures				
Personnel Services	\$ 1,191,479	\$ 1,372,100	\$ 1,282,400	-6.5%
Contractual Services	147,708	189,500	203,800	7.5%
Utilities	8,610	5,800	4,300	-25.9%
Fixed Charges	3,300	3,300	3,300	0.0%
Materials & Supplies	31,030	34,000	34,600	1.8%
Total Expenditures	\$ 1,382,127	\$ 1,604,700	\$ 1,528,400	-4.8%



City of Eau Claire 2011 Adopted Program of Services

Administrative Services - City Manager Expenditure Summary

	2009 Actual	2010 Adopted	2010 6 Month Actual	2010 Projection	2011 Adopted
Expenditures & Other Financing Uses:					
Personnel Services	\$ 363,529	\$ 357,800	\$ 164,127	\$ 357,800	\$ 362,300
Contractual Services	13,446	23,300	6,316	23,300	24,900
Utilities	845	900	321	900	700
Fixed Charges	1,400	1,400	700	1,400	1,400
Materials & Supplies	11,917	11,600	4,054	11,600	11,800
Total Expenditures & Other Financing Uses:	\$ 391,137	\$ 395,000	\$ 175,518	\$ 395,000	\$ 401,100

Administrative Services - City Clerk / Elections Expenditure Summary

	2009 Actual	2010 Adopted	2010 6 Month Actual	2010 Projection	2011 Adopted
Expenditures & Other Financing Uses:					
Personnel Services	\$ 206,569	\$ 377,400	\$ 107,168	\$ 377,400	\$ 264,400
Contractual Services	19,266	36,100	12,922	36,100	45,200
Utilities	1,019	1,100	471	1,100	1,100
Materials & Supplies	8,254	10,000	3,075	10,000	10,200
Total Expenditures & Other Financing Uses:	\$ 235,108	\$ 424,600	\$ 123,636	\$ 424,600	\$ 320,900

Administrative Services - Information Services Expenditure Summary

	2009 Actual	2010 Adopted	2010 6 Month Actual	2010 Projection	2011 Adopted
Expenditures & Other Financing Uses:					
Personnel Services	\$ 621,382	\$ 636,900	\$ 309,596	\$ 636,900	\$ 655,700
Contractual Services	114,995	130,100	91,818	130,100	133,700
Utilities	6,746	3,800	1,365	3,800	2,500
Fixed Charges	1,900	1,900	950	1,900	1,900
Materials & Supplies	10,858	12,400	4,702	12,400	12,600
Total Expenditures & Other Financing Uses:	\$ 755,881	\$ 785,100	\$ 408,431	\$ 785,100	\$ 806,400



City of Eau Claire 2011 Adopted Program of Services

City Manager's Office

The City Manager is appointed by the City Council and serves as the chief executive officer; performing highly responsible managerial and supervisory work in planning, organizing, and directing the operations of the City of Eau Claire. The City Manager provides professional general management of the City operations to accomplish City Council policies and objectives and assure optimum use of City fiscal, physical, and human resources. Duties include administering policies established by the City Council and by law, developing and implementing administrative procedures for City operations, coordinating and directing all departments and staff operations, and selecting, developing, and effectively utilizing staff.

Objectives

- Assist the City Council in developing policy and strategic directions to provide for the common good of the people of Eau Claire.
- Provide clear and timely communication with the City Council and public on issues of City importance.
- Provide executive leadership and management for City operations to assure the provision of quality public services in a timely, equitable, and fiscally responsive manner.
- Encourage informed and responsible citizen engagement in local governance and community decision-making.
- Strengthen community and intergovernmental partnerships essential for maintaining a high quality of life for all residents.

Outputs

- Provide positive operational financial results on a long-term basis.
- Continued growth in the overall market value of the community.
- Maintain future staff per 1,000 population ratios equal or less than the 2007 ratio of 7.6 staff per 1,000 population.

City Manager Authorized Full-Time	FY 2009	FY 2010	FY 2011
City Manager	1	1	1
Executive Assistant	1	1	1
Administrative Secretary	1	1	1
Total FTE Positions	3	3	3



City of Eau Claire 2011 Adopted Program of Services

City Clerk/Elections

The City Clerk's office is responsible for the production of the bi-monthly City Council agenda packets and the writing of the minutes for all City Council legislative meetings. The Clerk provides records management services for the City's permanent records. The Elections Division is responsible for conducting all federal, state, city and school district elections held within the city.

Objectives

- Ensure that eligible voters are able to exercise their right to vote in an environment where elections are efficiently administered according to state and federal law.
- Ensure the Council Members receive the necessary information to make informed decisions regarding issues that come before them on the Council floor.
- Allow citizens access to public records in a timely manner.

Outputs

- Compiled City Council Agenda packets for each of the 23 regularly scheduled Council meetings averaging 250 pages per packet.
- Conducted Gubernatorial Election with estimated turnout of 25,000 votes, including 4,500 absentee voters.
- Conducted federal HAVA (Help America Vote Act) checks and necessary follow-up on all new voter registrations.

City Clerk/Elections Authorized Full-Time

	FY2009	FY2010	FY2011
City Clerk	1	1	1
Elections Specialist (Moved from Customer Service)	1	1	1
Total FTE Positions	2	2	2



City of Eau Claire 2011 Adopted Program of Services

Information Services

Equipment

- 30 Servers
- 200 Personal Computers
- 132 Laptops
- 1 AS400
- 32 Routers
- 43 Switches (used to connect equipment to the network)
- 152 Printers
- 87 Digital Cameras
- 48 PDAs
- 5 Network Security Devices
- 52 Uninterrupted Power Supplies
- 231 VoIP Phones
- 195 Voice Mail Boxes
- 47 Call Handlers

Information Services (IS) is a division under the direction of the City Manager’s Office and is responsible for the design and support of the City’s information technology systems, including both network and desktop computer operations. Information Services provides assistance to all City Departments. The equipment listed to the left allows users to share information, communicate with the State & Federal Government, and to perform their job functions.

Objectives

- Provide Web page administration for the City of Eau Claire Internet and Intranet websites.
- Provide personal computer (PC) network support and direction to all City employees. Examples include: maintain network rights, security, login, backups, user training, etc. Implement solutions to networking needs such as cabling, switching, routing, and file servers.
- Provide electronic evidence seizure assistance and digital forensics analysis.
- Provide assistance to departments in all areas of technology. Examples include document imaging, Intranet/Internet, e-mail, file/application storage, and upgrades to all PC software/hardware and printers. Install, configure, and test new computer hardware and software.
- Provide system administration support for Computer-Aided Mapping. This consists of aerial photos, city streets, utilities, and legal land descriptions. The information is used for land use planning, zoning, development, and street and utility maintenance.

Outputs

- Web page design and updates.
- Systems Administration consisting of installing, upgrading, and maintaining the network operating systems and applications, backup systems, users maintenance, systems and users security, etc.
- Network Administration consisting of hardware installation, maintenance, protocols, cabling installation and maintenance, and connectivity internal and external to the City.
- Desktop Application Administration consisting of upgrading and maintaining applications such as email, word processing, spreadsheets, databases, and specialized software.
- Desktop hardware installation and configuration.
- Technology project improvement management, systems research for Requests for Proposals (RFPs), and grant application and management.
- Support over 522 network, 454 email users, and 450 City employee Internet users.
- Seven miles of network cable to connect PCs to the network inside City buildings.
- Buildings are connected by five miles of T-1 and wireless network connections.
- Support over 40 miles of fiber network infrastructure.
- Audio Visual Equipment Resource Management and support.
- Support wireless access for City users at City facilities.

Information Services Authorized Full-Time

	FY2009	FY2010	FY2011
Information Services Manager	1	1	1
Information Services Technician III	5	5	5
Computer Support Supervisor	0	1	1
PC Coordinator	1	0	0
Total FTE Positions	7	7	7



City of Eau Claire 2011 Adopted Program of Services

City Attorney's Office

Activities

- Prosecution
- Labor Relations
- Litigation
- Legal Services

The City Attorney's office serves in an advisory capacity to the City Council, Boards and Commissions, the City Manager, and other City departments. The City Attorney's office is responsible for the prosecution of traffic and ordinance violations occurring within the city. In addition, most of the City's legal work is handled by this office, including the drafting of ordinances, contract negotiation preparation and review, written legal opinions, litigation, labor negotiations and grievances, real estate documents and development agreements, consultation with City employees and public officials, and responding to legal inquiries from the public.

Objectives

- Provide excellent legal service to our client, the City of Eau Claire, through proactive representation that promotes open, honest, and lawful municipal corporate practices.
- Effective disposition of forfeiture prosecutions and civil cases.
- High opinion of professionalism from the department's constituents, including City Council, City staff, judges, lawyers, citizens, court personnel, and outside organizations.

Outputs

- Drafted and was a member of the negotiation team that produced a proposed intergovernmental agreement with six neighboring towns regarding extraterritorial land use.
- Brought in-house legal updates and training to our police officers, saving thousands of dollars. Provided instruction on the latest constitutional and legal issues from use of force, search and seizure, open carry of firearms, and various code and case law updates.
- Lead negotiator of the City's bargaining team that resulted in favorable but fair settlements with our employee bargaining units, while proceeding to interest arbitration with one unit, fulfilling our statutory obligation to negotiate contracts that by law must be comparable to our peer cities yet stay within our local budgetary caps, and fairly compensate our skilled and committed employees who provide the services our local citizens need and desire.
- Represented the City or worked directly with special counsel on lawsuits brought against the City regarding excessive tax valuation, employment, labor, federal constitutional claims, condemnation, and real estate matters.
- Assumed a local and statewide lead role in the interpretation and implementation of the indoor no smoking law.
- Drafted and negotiated a lease extension with US Bank for the City's parking ramp.
- Coordinated and prosecuted a local business for a major health and public safety concern with code violations and license, alleged criminal activity, and delinquent tax payments.
- Trained staff on a number of issues including public records, open meeting, and contract oversight, among other employment best practices.
- Drafted and reviewed contracts, development agreements, purchase contracts, leases, use agreements, ordinances, resolutions, and a wide variety of other legal instruments.
- Drafted the Phoenix Parkside Phase II option to purchase and development agreement.
- Provided legal review, opinions, and hearing representation regarding courthouse rezoning, lease and use agreement discussions regarding the shared law enforcement facility.

City Attorney

Authorized Full-Time

	FY 2009	FY 2010	FY 2011
City Attorney	1	1	1
Assistant City Attorney	2	2	2
Legal Secretary	1	0.75	0.75
Total FTE Positions	4	3.75	3.75



City of Eau Claire 2011 Adopted Program of Services

City Attorney Overview of Revenues & Expenditures

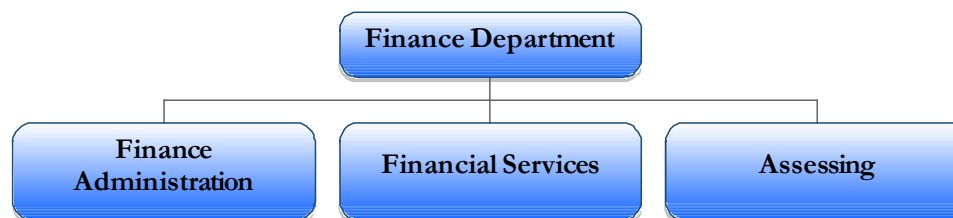
	<u>2009 Actual</u>	<u>2010 Adopted Budget</u>	<u>2011 Adopted Budget</u>	<u>% Change</u>
Revenues				
Licenses & Permits	\$ 162,092	\$ 155,350	\$ 143,700	-7.5%
Fines & Forfeits	196,613	204,250	204,250	0.0%
Intragovernmental Service	34,965	40,207	37,945	-5.6%
Gen. Purpose (tax) Rev.	70,994	92,493	98,305	6.3%
Total Revenues	<u>\$ 464,664</u>	<u>\$ 492,300</u>	<u>\$ 484,200</u>	-1.6%
Expenditures				
Personnel Services	\$ 432,091	\$ 454,900	\$ 445,700	-2.0%
Contractual Services	14,073	21,200	22,100	4.2%
Utilities	791	600	600	0.0%
Fixed Charges	1,400	1,400	1,400	0.0%
Materials & Supplies	16,309	14,200	14,400	1.4%
Total Expenditures	<u>\$ 464,664</u>	<u>\$ 492,300</u>	<u>\$ 484,200</u>	-1.6%



City of Eau Claire 2011 Adopted Program of Services

Finance: Overview

The Finance Department provides the financial guidance required for the effective and efficient management of City operations and provides financial planning for the City's future needs. Services include financial reporting, development of the budget, assessment of all taxable properties, payroll, cash management, and utility billing. The Finance Department is comprised of Finance Administration, Financial Services, and Assessing.



Finance Overview of Revenues & Expenditures

	<u>2009 Actual</u>	<u>2010 Adopted Budget</u>	<u>2011 Adopted Budget</u>	<u>% Change</u>
Revenues				
Licenses & Permits	\$ 167,043	\$ 159,750	\$ 148,300	-7.2%
Intragovernmental Service	529,317	481,522	485,708	0.9%
Miscellaneous	20,308	12,000	12,000	0.0%
Gen. Purpose (tax) Rev.	1,313,518	1,568,828	1,644,392	4.8%
Total Revenues	<u>\$ 2,030,186</u>	<u>\$ 2,222,100</u>	<u>\$ 2,290,400</u>	3.1%
Expenditures				
Personnel Services	\$ 1,748,306	\$ 1,911,400	\$ 1,971,300	3.1%
Contractual Services	242,407	262,700	272,100	3.6%
Utilities	5,754	4,200	4,200	0.0%
Fixed Charges	13,400	13,400	13,400	0.0%
Materials & Supplies	20,319	30,400	29,400	-3.3%
Total Expenditures	<u>\$ 2,030,186</u>	<u>\$ 2,222,100</u>	<u>\$ 2,290,400</u>	3.1%



City of Eau Claire 2011 Adopted Program of Services

Finance Department - Administration Expenditure Summary

	2009 Actual	2010 Adopted	2010 6 Month Actual	2010 Projection	2011 Adopted
Expenditures & Other Financing Uses:					
Personnel Services	\$ 306,491	\$ 325,900	\$ 153,253	\$ 325,900	\$ 350,600
Contractual Services	39,205	39,100	23,126	39,100	41,300
Utilities	536	600	197	600	600
Fixed Charges	1,000	1,000	500	1,000	1,000
Materials & Supplies	5,081	6,400	1,364	6,400	6,500
Total Expenditures & Other Financing Uses:	\$ 352,313	\$ 373,000	\$ 178,440	\$ 373,000	\$ 400,000

Finance Department - Financial Services Expenditure Summary

	2009 Actual	2010 Adopted	2010 6 Month Actual	2010 Projection	2011 Adopted
Expenditures & Other Financing Uses:					
Personnel Services	\$ 1,009,717	\$ 1,142,400	\$ 469,416	\$ 1,137,600	\$ 1,172,900
Contractual Services	166,669	172,600	65,708	177,600	183,100
Utilities	4,227	2,600	1,467	2,600	2,600
Fixed Charges	4,600	4,600	2,300	4,600	4,600
Materials & Supplies	9,655	14,600	4,526	14,400	14,800
Total Expenditures & Other Financing Uses:	\$ 1,194,868	\$ 1,336,800	\$ 543,417	\$ 1,336,800	\$ 1,378,000

Finance Department - Assessing Expenditure Summary

	2009 Actual	2010 Adopted	2010 6 Month Actual	2010 Projection	2011 Adopted
Expenditures & Other Financing Uses:					
Personnel Services	\$ 432,098	\$ 443,100	\$ 199,308	\$ 443,100	\$ 447,800
Contractual Services	36,532	51,000	3,013	51,000	47,700
Utilities	991	1,000	375	1,000	1,000
Fixed Charges	7,800	7,800	3,900	7,800	7,800
Materials & Supplies	5,583	9,400	3,255	9,400	8,100
Total Expenditures & Other Financing Uses:	\$ 483,004	\$ 512,300	\$ 209,851	\$ 512,300	\$ 512,400



City of Eau Claire 2011 Adopted Program of Services

Finance: Administration

Activities

- City Budget
- Capital Improvement Program
- Debt Issues
- TIF Districts
- Property Acquisitions
- Review and Approve Contracts and Leases
- Coordinate Bond Issues
- Administer Financial Policy
- Maintain Internal Control System
- Financial Advisor for the City

Finance Administration provides financial advisory services to the City Manager and City Council. The administrative component is responsible for identifying financing options for the City’s operating and capital improvement budgets through taxes, special assessments, user fees, bond issues, and public/private partnerships. Finance Administration coordinates the activities of the Assessing and Financial Services divisions, coordinates property acquisitions, develops the City’s budgetary and financial reporting framework, and offers fiscal support to the other City departments.

Objectives

- Effective budget and capital finance management.
- Innovative financial partnerships.
- Excellence in financial reporting.
- Conservative debt management.
- Superior bond ratings.



Outputs

- Prepared balanced operations and capital budgets under 6 years of levy limits.
- Achieved the Government Finance Officers’ Association’s annual award for Excellence in Financial Reporting for 25 years.
- Mitigated the City’s general obligation debt burden with auxiliary payment sources including special assessments, storm water fees, and TIF increments.
- Maintained a Standard and Poor’s bond rating of “AA+”, and received a rating of “Aa1” from Moody’s new rating system.

Finance Administration Authorized Full-Time

	FY2009	FY2010	FY2011
Director of Finance	1	1	1
Accountant Analyst	1	0	0
Accountant I	0	1	1
Account Clerk II/Finance Secretary	1	1	1
Total FTE Positions	3	3	3



City of Eau Claire 2011 Adopted Program of Services

Finance: Financial Services

Activities

- Payroll
- Accounts Payable
- Accounts Receivable
- Debt Management
- Monitor Loan Programs
- Process Loans
- Cash & Investment Management
- Utility Billing
- Financial Reporting
- Treasury Services
- Budget Management
- Fixed Assets
- Grant Reporting
- Special Assessment Administration
- Property Tax Preparation, Settlement & Reporting
- Business Licensing
- Pet Licensing
- Travel Policy Administration

Financial Services provides a variety of accounting and other financial services for public use and for other City departments including preparation and distribution of the annual financial audit, operating budgets, and other financial reports.

Objectives

- Provide accurate, timely accounting information that complies with generally accepted accounting principles.
- Manage City resources by sound investment, collection, and payment practices.
- Maximize efficiency of financial data processing systems through the use of advanced technology.

Outputs

- Managed investments in accordance with the City's Investment Policy.
- Published annual financial report after review by an independent CPA firm.
- Administered long-term debt obligations of the City totaling over \$80 million.
- Calculated and prepared data to process 24,000 tax bills totaling over \$80 million.
- Processed approximately 25,000 payroll checks totaling over \$50 million annually.
- Processed over 100,000 utility bills totaling over \$17 million.
- Issued approximately 150 accounts payable checks weekly, averaging about \$1.3 million per week.
- Received over 160,000 payments for utility bills, licenses, permits, and other City revenue sources.
- Managed the City's financial system utilizing 7,600 accounts to track and record all financial transactions.

Accounting Services Authorized Full-Time

	FY 2009	FY 2010	FY 2011
Accounting Supervisor	1	1	1
Senior Accountant	1	1	1
Accountant I	1	2	2
Account Clerk II/Payroll Specialist	1	1	1
Accounting Technician	3	3	3
Account Clerk I	1	0	0
Total FTE Positions	8	8	8

Customer Services Authorized Full-Time

	FY 2009	FY 2010	FY 2011
Financial Services Manager	1	1	1
Financial Services Supervisor	0	1	1
Accountant I	1	1	1
Account Clerk II	2	2	2
Accounting Technician	1	1	1
Account Clerk I	3.75	3	3
Total FTE Positions	8.75	9	9



City of Eau Claire 2011 Adopted Program of Services

Finance: Assessing

The primary responsibility of the assessing division is the uniform valuation of property to provide a basis for the fair distribution of property taxes. To comply with state statutes and increase equity in the assessment process, all real property is revalued every three years. Residential and commercial properties are viewed periodically to maintain reliable records systems. Business personal property is valued and assessed annually. A large number of parcels within the city are exempt from assessment and taxation. The assessing division reviews all existing exemptions biannually and reviews all new exemption requests. Assessing serves as a resource for property owners, appraisers, realtors, title companies, attorneys, and various city departments.

Objectives

- Adhere to statutory guidelines and generally accepted assessment practices, principles, and procedures.
- Maintain complete and accurate records.
- Maintain an effective public relations program with property owners and their agents to provide an increased understanding of the property tax system and the assessment process.

Outputs

- Completed data verification and editing of the assessment system database.
- Added digital photos to approximately 90% of the parcels.
- In cooperation with Information Services, completed the assessment link to the GIS system.
- With assistance from Information Services, added ownership information, several data fields, and building footprints to our internet site.
- Completed the triennial review and revaluation of all parcels.
- Completed the biannual review of exempt parcels and reviewed numerous requests for new property tax exemptions.

Assessing

Authorized Full-Time

	FY2009	FY2010	FY2011
City Assessor	1	1	1
Property Assessor II	3	3	3
Property Assessment Aide	2	1	1
Total FTE Positions	6	5	5



City of Eau Claire 2011 Adopted Program of Services

Human Resources/Purchasing

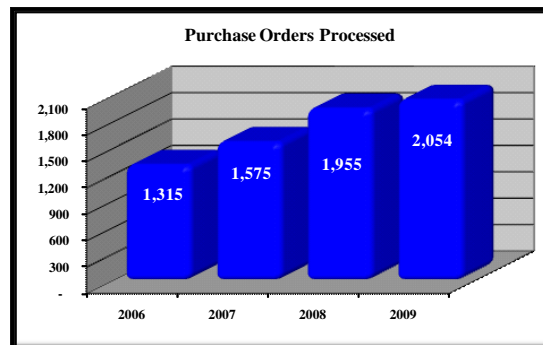
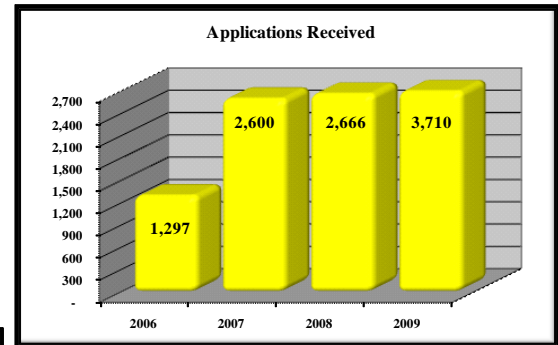
The Human Resources Department provides several internal administrative services to the operating departments. Services include: recruitment, benefits administration, labor relations, contract administration, payroll/personnel system operation, purchasing, mailroom, and duplicating.

Objectives

- Hire and maintain a competent and motivated workforce.
- Purchase high quality goods and services at competitive prices.

Outputs

- Applications Received (shown on graph).
- Purchase Orders Processed (shown on graph).



Human Resources Authorized Full-Time

Director of Human Resources
Human Resources Manager
Personnel Technician
Benefits Specialist
Human Resources Secretary

Total FTE Positions

FY 2009	FY 2010	FY 2011
1	1	1
1	1	1
1	1	1
1	1	1
1	1	1
5	5	5

Purchasing Authorized Full-Time

Buyer
Purchasing Technician
Mail & Duplicating Clerk

Total FTE Positions

FY 2009	FY 2010	FY 2011
1	1	1
1	1	1
0.5	0	0
2.5	2	2



City of Eau Claire 2011 Adopted Program of Services

Human Resources / Purchasing Overview of Revenues & Expenditures

	2009 Actual	2010 Adopted Budget	2011 Adopted Budget	%
				Change
Revenues				
Intragovernmental Service	\$ 63,875	\$ 62,261	\$ 61,983	-0.4%
Gen. Purpose (tax) Rev.	704,757	751,239	807,317	7.5%
Total Revenues	\$ 768,632	\$ 813,500	\$ 869,300	6.9%
Expenditures				
Personnel Services	\$ 554,483	\$ 572,400	\$ 623,400	8.9%
Contractual Services	198,610	218,800	223,100	2.0%
Utilities	2,073	2,800	2,800	0.0%
Fixed Charges	2,200	2,200	2,200	0.0%
Materials & Supplies	11,266	17,300	17,800	2.9%
Total Expenditures	\$ 768,632	\$ 813,500	\$ 869,300	6.9%

Human Resources Expenditure Summary

	2009 Actual	2010 Adopted	2010 6 Month Actual	2010 Projection	2011 Adopted
Expenditures & Other Financing Uses:					
Personnel Services	\$ 397,796	\$ 422,900	\$ 190,598	\$ 422,900	\$ 450,300
Contractual Services	144,049	162,400	68,972	162,400	165,500
Utilities	1,092	1,600	482	1,600	1,600
Fixed Charges	1,400	1,400	700	1,400	1,400
Materials & Supplies	8,407	9,000	3,044	9,000	9,400
Total Expenditures & Other Financing Uses:	\$ 552,744	\$ 597,300	\$ 263,796	\$ 597,300	\$ 628,200

Purchasing Expenditure Summary

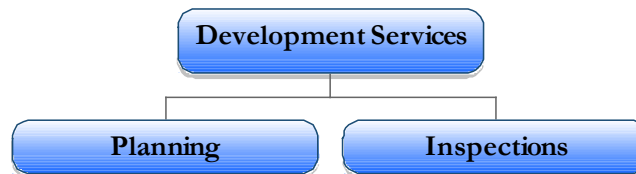
	2009 Actual	2010 Adopted	2010 6 Month Actual	2010 Projection	2011 Adopted
Expenditures & Other Financing Uses:					
Personnel Services	\$ 156,687	\$ 149,500	\$ 75,459	\$ 149,500	\$ 173,100
Contractual Services	54,561	56,400	11,696	56,400	57,600
Utilities	980	1,200	394	1,200	1,200
Fixed Charges	800	800	400	800	800
Materials & Supplies	2,859	8,300	994	8,300	8,400
Total Expenditures & Other Financing Uses:	\$ 215,887	\$ 216,200	\$ 88,943	\$ 216,200	\$ 241,100



City of Eau Claire 2011 Adopted Program of Services

Development Services: Overview

The Development Services Division of the Community Development Department provides development and land use guidance to the City Council, Plan Commission, and other citizen boards. The guidance is based on the City of Eau Claire's policies and regulations expressed primarily in the Comprehensive Plan, Zoning Ordinance, and Subdivision Code. The Development Services Division is comprised of Planning and Inspections.



Development Services Overview of Revenues & Expenditures

	<u>2009 Actual</u>	<u>2010 Adopted Budget</u>	<u>2011 Adopted Budget</u>	<u>% Change</u>
Revenues				
Licenses & Permits	\$ 531,096	\$ 545,200	\$ 515,300	-5.5%
Charges for Services	51,475	63,200	59,200	-6.3%
Gen. Purpose (tax) Rev.	554,987	505,400	641,700	27.0%
Total Revenues	<u>\$ 1,137,558</u>	<u>\$ 1,113,800</u>	<u>\$ 1,216,200</u>	9.2%
Expenditures				
Personnel Services	\$ 1,050,012	\$ 1,013,700	\$ 1,089,600	7.5%
Contractual Services	58,812	62,000	63,100	1.8%
Utilities	3,742	4,200	4,200	0.0%
Fixed Charges	12,942	12,900	12,900	0.0%
Materials & Supplies	12,050	21,000	21,400	1.9%
Contributions & Other Payments	-	-	25,000	n/a
Total Expenditures	<u>\$ 1,137,558</u>	<u>\$ 1,113,800</u>	<u>\$ 1,216,200</u>	9.2%



City of Eau Claire 2011 Adopted Program of Services

Development Services - Planning Expenditure Summary

	2009 Actual	2010 Adopted	2010 6 Month Actual	2010 Projection	2011 Adopted
Expenditures & Other Financing Uses:					
Personnel Services	\$ 509,338	\$ 508,500	\$ 237,652	\$ 508,500	\$ 535,900
Contractual Services	31,310	28,900	11,495	28,900	29,400
Utilities	1,349	1,400	517	1,400	1,400
Fixed Charges	1,600	1,600	800	1,600	1,600
Materials & Supplies	7,129	13,800	3,231	13,800	14,100
Contributions & Other Payments	-	-	-	-	25,000
Total Expenditures & Other Financing Uses:	\$ 550,726	\$ 554,200	\$ 253,695	\$ 554,200	\$ 607,400

Development Services - Inspections Expenditure Summary

	2009 Actual	2010 Adopted	2010 6 Month Actual	2010 Projection	2011 Adopted
Expenditures & Other Financing Uses:					
Personnel Services	\$ 540,674	\$ 505,200	\$ 263,577	\$ 505,200	\$ 553,700
Contractual Services	27,502	33,100	25,201	33,100	33,700
Utilities	2,393	2,800	962	2,800	2,800
Fixed Charges	11,342	11,300	5,911	11,300	11,300
Materials & Supplies	4,921	7,200	854	7,200	7,300
Total Expenditures & Other Financing Uses:	\$ 586,832	\$ 559,600	\$ 296,505	\$ 559,600	\$ 608,800



City of Eau Claire 2011 Adopted Program of Services

Development Services: Planning

The Development Services Division is part of the Community Development Department. Planning defines the future development of the City through the Comprehensive Planning process and is responsible for land use issues including community and neighborhood planning, zoning, development review, historic preservation, annexations, and joint planning efforts with surrounding jurisdictions.

Objectives

- Define future development through comprehensive planning and zoning requirements.
- Review development proposals for compliance with City standards.
- Coordinate services with other governments & departments.
- Educate customers to encourage compliance with codes by providing user-friendly documents, processes, and customer contacts.

Outputs

- Provide development review assistance to developers, applicants, and interested citizens.
- Provide written reviews to City boards and commissions on over 200 applications annually.
- Prepare ordinance revisions for development-related codes.
- Provide assistance and information to citizens concerning development proposals, protest petitions, and community planning.
- Prepare the annual Development Map and Report and permit/fee summary report.
- Respond to citizen requests for information.
- Prepare and update community and neighborhood plans, including:

Comprehensive Plan	East Side Hill Neighborhood Plan
Downtown Plan	North Riverfronts Neighborhood Plan
Parks & Waterways Plan	Water Street Commercial District Plan
Carson Park Plan	Historic Preservation Plan
Third Ward Neighborhood Plan	West Side Neighborhood Plan

Boards & Associations

Planning provides direct support, including hearing and property notices, meeting presentations, agendas, minutes, and application reviews and reports to boards and community organizations.

Boards & Commissions

Plan Commission
 Board of Zoning Appeals
 Redevelopment Authority
 Waterways Commission
 Landmarks Commission
 Bicycle & Pedestrian Committee

Business Associations

South Barstow BID
 West Grand Avenue BID
 Water Street BID
 North Barstow/Medical BID
 Downtown Eau Claire Inc. (DECI)
 All Neighborhood Associations

Development Services - Planning Authorized Full-Time

	FY 2009	FY 2010	FY 2011
Director of Community Development	1	1	1
Community Development Secretary	1	1	1
Senior Planner	1	1	1
Project Coordinator	1	1	1
Associate Planner	1	1	1
Total FTE Positions	5	5	5



City of Eau Claire 2011 Adopted Program of Services

Development Services: Inspections

The Development Services Division is part of the Community Development Department. Inspections is responsible for enforcing all city and state codes pertaining to construction and land use permits and works with the Health and Fire Departments in administering property maintenance codes.

Objectives

- Protect the public health and safety by ensuring compliance with state and city construction and property maintenance codes.
- Coordinate services with other governments & departments.
- Educate customers to encourage compliance with codes by providing user-friendly documents, processes, and contacts.

Outputs

- Issue over 4,500 permits and conduct over 14,000 inspections annually.
- Complete over 800 inspections annually on municipal ordinance violations.
- Respond to citizen requests for information.
- Provide direct support to the Building Code Committee and the Heating Examiners & Appeals Board.

Development Services- Inspections Authorized Full-Time

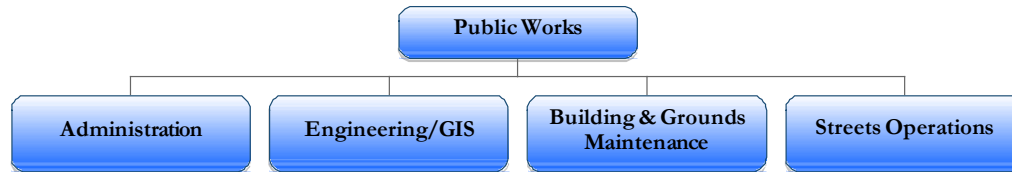
	FY2009	FY 2010	FY 2011
Senior Building Official I	0	0	1
Senior Building Official	1	1	0
Plumbing Inspector I	0	0	1
Plumbing Inspector	1	1	0
Electrical & Assistant Mechanical Inspector I	0	0	1
Electrical & Assistant Mechanical Inspector	1	1	0
Building, Heating & Assistant Electrical Inspector I	0	0	1
Building, Heating & Assistant Electrical Inspector	1	1	0
Heating, Plumbing & Assistant Building Inspector I	0	0	1
Heating, Plumbing & Assistant Building Inspector	1	1	0
Code Compliance Inspector	1	1	1
Inspections Technician	1	1	1
Total FTE Positions	7	7	7



City of Eau Claire 2011 Adopted Program of Services

Public Works: Overview

The Public Works Department is responsible for maintaining the City streets and municipal buildings, operating the public transit system, designing and constructing new streets and utilities, and operating the City water and wastewater treatment plants. The Public Works Department is comprised of Public Works Administration, Engineering, Building and Grounds Maintenance, and Street Operations.



Public Works Overview of Revenues & Expenditures

	2009 Actual	2010 Adopted Budget	2011 Adopted Budget	% Change
Revenues				
Storm Water Mgmt Chg.	\$ 139,487	\$ 138,488	\$ 129,674	-6.4%
Sewer Service Chg.	285,678	177,492	165,870	-6.5%
Water Service Chg.	182,815	280,302	262,031	-6.5%
Transit Admin. Chg.	6,347	10,790	10,648	-1.3%
Other Service Chg.	106,561	102,412	105,551	3.1%
Miscellaneous Chg.	1,762,733	1,070,600	175,500	-83.6%
Gen. Purpose (tax) Rev.	5,870,936	7,490,716	7,845,526	4.7%
Total Revenues	\$ 8,354,557	\$ 9,270,800	\$ 8,694,800	-6.2%
Expenditures				
Personnel Services	\$ 4,676,447	\$ 4,970,400	\$ 4,754,100	-4.4%
Contractual Services	2,197,356	2,582,900	2,296,600	-11.1%
Utilities	869,684	1,047,700	954,900	-8.9%
Fixed Charges	37,416	82,500	81,900	-0.7%
Materials & Supplies	573,654	587,300	607,300	3.4%
Total Expenditures	\$ 8,354,557	\$ 9,270,800	\$ 8,694,800	-6.2%



City of Eau Claire 2011 Adopted Program of Services

Public Works - Administration Expenditure Summary

	2009 Actual	2010 Adopted	2010 6 Month Actual	2010 Projection	2011 Adopted
Expenditures & Other Financing Uses:					
Personnel Services	\$ 406,484	\$ 359,100	\$ 161,835	\$ 359,100	\$ 354,400
Contractual Services	42,642	47,000	22,615	47,000	48,500
Utilities	1,813	3,900	721	3,900	2,100
Fixed Charges	1,100	1,100	550	1,100	1,100
Materials & Supplies	2,579	5,000	865	5,000	5,100
Total Expenditures & Other Financing Uses:	\$ 454,618	\$ 416,100	\$ 186,586	\$ 416,100	\$ 411,200

Public Works - Building & Grounds Maintenance Expenditure Summary

	2009 Actual	2010 Adopted	2010 6 Month Actual	2010 Projection	2011 Adopted
Expenditures & Other Financing Uses:					
Personnel Services	\$ 361,859	\$ 388,300	\$ 178,061	\$ 388,300	\$ 399,800
Contractual Services	44,543	69,500	25,375	69,500	53,600
Utilities	144,462	172,800	45,059	172,800	179,400
Fixed Charges	41,100	41,100	20,550	41,100	41,100
Materials & Supplies	30,791	38,700	17,710	38,700	29,200
Total Expenditures & Other Financing Uses:	\$ 622,755	\$ 710,400	\$ 286,755	\$ 710,400	\$ 703,100

Public Works - Engineering / GIS Expenditure Summary

	2009 Actual	2010 Adopted	2010 6 Month Actual	2010 Projection	2011 Adopted
Expenditures & Other Financing Uses:					
Personnel Services	\$ 1,257,093	\$ 1,335,500	\$ 554,458	\$ 1,335,500	\$ 1,317,600
Contractual Services	104,992	123,500	68,120	123,500	128,600
Utilities	4,614	3,200	1,933	3,200	4,200
Fixed Charges	19,083	19,400	9,700	19,400	19,400
Materials & Supplies	22,938	29,300	8,017	29,300	29,900
Total Expenditures & Other Financing Uses:	\$ 1,408,720	\$ 1,510,900	\$ 642,228	\$ 1,510,900	\$ 1,499,700

City of Eau Claire 2011 Adopted Program of Services

Public Works - Streets Operations Expenditure Summary

	2009 Actual	2010 Adopted	2010 6 Month Actual	2010 Projection	2011 Adopted
Expenditures & Other Financing Uses:					
Personnel Services	\$ 2,651,012	\$ 2,887,500	\$ 1,268,617	\$ 2,887,500	\$ 2,682,300
Contractual Services	2,005,179	2,342,900	762,697	2,342,900	2,065,900
Utilities	718,797	867,800	307,591	867,800	769,200
Fixed Charges	(23,867)	20,900	24,252	20,900	20,300
Materials & Supplies	517,346	514,300	323,045	514,300	543,100
Total Expenditures & Other Financing Uses:	\$ 5,868,467	\$ 6,633,400	\$ 2,686,202	\$ 6,633,400	\$ 6,080,800



City of Eau Claire 2011 Adopted Program of Services

Public Works: Administration

The purpose of the Administrative Division is to provide administrative, budgetary, technical, and supervisory support necessary to ensure effective levels of service in the seven operating divisions.

Objectives

- Provide administrative support, budgeting, and general services to the entire Public Works Department at a cost of less than \$3,000 per employee.

Outputs

- Provided administrative assistance of \$2,563 per public works employee in 2010.

**Public Works - Administration
Authorized Full-Time**

	FY 2009	FY 2010	FY 2011
Director of Public Works	1	1	1
Public Works Secretary	1	1	1
Public Works Analyst	1	1	1
Total FTE Positions	3	3	3





City of Eau Claire 2011 Adopted Program of Services

Public Works: Engineering/GIS

The Engineering Division is responsible for the design, survey, construction, and inspection of municipal infrastructure facilities including streets, sanitary sewer, water, storm sewer, bridges, and buildings as outlined in the Capital Improvement Program (CIP). This division prepares and administers the special assessment program and maintains official engineering records and maps. Engineering also oversees and maintains the emergency warning system, provides general engineering assistance to City departments, and coordinates contracted consulting engineering services as needed.

Objectives

- Plan, design, inspect, and administer infrastructure construction projects and provide technical assistance on infrastructure to other City departments and the public.
- Deliver engineering services at less than 30% of the construction cost.
- Record, compute, and coordinate the special assessment program.
- Provide planning assistance for subdivisions, commercial and industrial developments, and future street and utility needs.
- Monitor development agreements for installation of utilities & streets in new developments.
- Update and maintain the pavement management system.
- Monitor and coordinate flood protection.
- Provide City property owners, developers, internal operating departments, and visitors with accurate information on land parcels and city infrastructure in a cost-efficient manner and facilitate community development and public infrastructure improvements.
- Assure that all 19 emergency warning sirens are in good operating condition and ready for use, conduct monthly operating tests and complete repairs in a timely manner, and maintain City compliance with the National Incident Management System (NIMS).

Outputs

- Completed engineering on 15 major projects with a construction cost of \$7.14 million.
- Engineering services delivered at 18.0% of the construction cost in 2009.
- Administered two new development agreements resulting in the construction of \$.02 million of street and utility improvements constructed by private developers in 2009.
- Completed 103 sidewalk grade requests in 2009 (5-year average = 153).
- Provide GIS information and mapping at a cost of less than \$10.00 per parcel.
- 100% functionality of the emergency warning sirens when tested on a monthly basis.
- Meet and exceed where possible, the NIMS Compliance Objectives.

Public Works - Engineering/GIS Authorized Full-Time

	FY 2009	FY 2010	FY 2011
Deputy City Engineer	2	2	2
Transportation Engineer	1	1	1
Project Engineer	1	1	1
Senior Surveyor	1	1	1
Engineering Technician III	2	2	2
Civil Engineer	1	1	1
Engineering Technician II	1	1	1
Engineering Services Technician	1	1	1
Engineering Technician I	1	1	1
Clerk III	1	1	1
Engineering Aide II	1	1	1
Total FTE Positions	13	13	13



City of Eau Claire 2011 Adopted Program of Services

Public Works: Building & Grounds Maintenance

The Building & Grounds Division maintains and operates the City Hall building at 203 S. Farwell Street with on-going cleaning, custodial services, utilities, security, repair, and remodeling. The Division personnel also provide custodial and grounds maintenance services for the L.E. Phillips Public Library located at 400 Eau Claire Street.

Objectives

- Provide efficient operation, maintenance and custodial services on 88,000 square feet of public building space.
- Pursue and implement programs to reduce energy consumption.
- Provide ground and building maintenance for the 56,880 square feet, 3-story public library building.

Outputs

- Operate and maintain the City buildings in good physical condition at a cost less than \$10.00 per square foot. (\$7.08 in 2009)
- Provide custodial services to the public library at a cost of less than \$5.00 per square foot. (\$3.78 in 2009)

Public Works - Building & Grounds Authorized Full-Time

	FY 2009	FY 2010	FY 2011
Building, Grounds, & Fleet Manager	1	1	1
Building Services Supervisor	1	1	1
Custodian	7	6	6
Total FTE Positions	9	8	8



City Hall is located at 203 South Farwell Street



City of Eau Claire 2011 Adopted Program of Services

Public Works: Streets Operations

The Streets Operations Division is responsible for the maintenance, cleaning, and plowing of the City's streets. In addition, Street Operations installs and maintains the traffic control signals, signs, and street lighting system. The Division provides preventive street maintenance, enforces ordinances dealing with grass, weed, and sidewalk snow clearing, sweeps and cleans the streets to prevent debris from entering the rivers, and removes snow and ice from streets, bridges, and alleys. Street maintenance activities are divided into various accounts for bookkeeping and tracking purposes.

Street Maintenance: A component of the pavement management program that works to maximize the life of the streets by providing preventative maintenance when most beneficial and repairs in a timely manner when needed.

Objectives – Street Maintenance

- Maintain roadways such that at least 95% of streets have a pavement condition rating (PCI) above 25 as determined by the pavement management system.
- Erect and remove barricades for traffic control as part of road detours and special events.
- Complete the annual seal coat and crack-sealing program.
- Repair or patch streets and alleys as needed.

Outputs – Street Maintenance

- 96.4% of the streets were rated with a PCI above 25 in 2010.
- Prepare and seal coat a minimum of 13.8 miles of streets in 2010.
- Crack seal 1.1 million lineal feet of cracks.

Off Street Maintenance: The work performed under this program consists of maintenance activities on City-owned property beyond the street and provides for the enforcement of ordinances dealing with grass, weeds, and sidewalk snow clearing.

Objectives – Off Street Maintenance

- Control brush and grass on City owned property.
- Control the growth of noxious weeds and snow removal from sidewalks in accordance with City Ordinance.
- Clean snow and ice from City owned steps and sidewalks.
- Remove graffiti.

Outputs – Off Street Maintenance

- Weed removal notices sent to 263 properties with 96 being removed by City street crews.
- Sidewalk clearance notices sent to 239 properties with 101 being cleared by City street crews.
- Remove graffiti from City owned property within one week of notification.
- Clear snow from City owned steps and sidewalks within 48 hours of the end of the snow event.

City of Eau Claire 2011 Adopted Program of Services

Street Cleaning: The street sweeping and cleaning services are for the purpose of removing sand, debris, grass, and leaves from the street to prevent the plugging of the storm water drainage system and prevent debris from entering the creeks, streams, rivers and waterways. The program also improves the environment and aesthetic appearance of the community. The cost of the street sweeping program is funded 100% from the Storm Water Utility.

Objectives – Street Cleaning

- Complete street sweeping in accordance with the requirements of the NR 216 WPDES Storm Water Discharge Permit.
- Clean sand and debris from streets in the spring following the winter snow and ice control operations.
- Remove leaves from gutters in the fall to prevent storm drain plugging.

Outputs – Street Cleaning

- Remove and dispose of 16,000 cubic yards of debris from the streets & parking lots.
- Complete the spring sweeping and clean up no later than May 30th.
- Sweep all streets a minimum of 4 times during the calendar year.
- Sweep streets in the Half Moon Lake Watershed twice per month when not snow covered.

Snow & Ice Control: This program provides for ice control operations and snow removal from City streets, bridges, and designated alleys.

Objectives – Snow & Ice Control

- Provide a program for the salting and plowing of ice control routes with an ultimate objective to obtain a bare pavement on 80 miles of arterial and collector streets.
- Plow the 255 miles of local residential streets after the accumulation of 3” or more of snow.
- Haul snow from Downtown, Water Street, and selected locations as needed.

Outputs – Snow & Ice Control

- Plow to full width curb-to-curb the Ice Control and Primary Plow Routes within four hours.
- Plow all City streets within 12 hours after snow has stopped falling.
- Conduct snow and ice control operations at an annual cost of less than \$25,000 per inch. (\$24,307 in 2009)

Traffic Signs & Signals: The purpose of this program is to install and maintain traffic control signals, signs, and pavement markings on City streets and public parking facilities.

Objectives – Traffic Signs & Signals

- Manufacture, install, inspect, repair, and replace traffic signs in compliance with the Manual on Uniform Traffic Control Devices (MUTCD).
- Apply pavement markings including lane lines, crosswalks, and lane designations.
- Maintain the traffic control signals under the jurisdiction of the City.
- Complete Digger’s Hotline locations for underground systems.

Outputs – Traffic Signs & Signals

- Maintain 46 traffic control signals in good operating condition.
- Install and maintain the 8,400 regulatory and 2,200 street name signs.
- Maintain 83 miles of centerline and lane markings, 270 crosswalks, and 200 pavement markings.

City of Eau Claire 2011 Adopted Program of Services

Street Lighting: This program provides for the operation and maintenance of the City street lighting system. The system consists of whiteway lighting on arterial roadways, decorative pedestrian scale lighting, and residential neighborhood lighting.

Objectives – Street Lighting

- Maintain lighting to reduce and prevent accidents and aid driver visibility.
- Provide security, safety, and comfort to the public.
- Extend hours of outdoor social and recreational activities.
- Enhance commercial and business activities.
- Deter criminal activity.

Outputs – Street Lighting

- Install and maintain residential street lighting at intersections and mid-block when greater than 500 feet in length.
- Repair and re-lamp lights within 30 days of a reported outage.
- Maintain 2,106 City-owned streetlights.
- Administer the installation, operation, and maintenance of 3,194 streetlights leased from Xcel Energy.

Public Works - Street Maint Operations Authorized Full-Time

	FY 2009	FY 2010	FY 2011
Street Maintenance Manager	1	1	1
Supervisor	3	3	3
Clerk III	1	1	1
Electrician/Traffic Signal Technician	0	0	1
Skilled Worker II	1	1	1
Heavy Equipment Operator	12	12	12
Skilled Worker I	2	2	2
Skilled Worker/Sign Shop	2	2	2
Skilled Worker/Sign Shop Painter	1	1	1
Tandem Operator	4	4	4
Light Equipment Operator	9	8	8
Total FTE Positions	36	35	36



City of Eau Claire 2011 Adopted Program of Services

Parks, Recreation & Forestry: Overview

The Parks, Recreation & Forestry Department ensures recreation is available to the community. It is responsible for maintaining community parks and related facilities, providing recreational activities for citizens, and caring for trees on public property. The Parks, Recreation & Forestry Department consists of Administration, Maintenance, Recreation, and Forestry.



Parks, Recreation & Forestry Overview of Revenues & Expenditures

	2009 Actual	2010 Adopted Budget	2011 Adopted Budget	% Change
Revenues				
Charges for Services:				
Pool Admission Fees	\$ 2,303	\$ -	\$ 2,000	n/a
Softball Fees	38,404	48,000	37,000	-22.9%
Instructional Fees	313,871	300,000	325,000	8.3%
Park Reimbursements	49,263	40,000	40,000	0.0%
Stadium Rental	60,494	50,000	50,000	0.0%
WPRA Ticket Sales	551	1,000	1,000	0.0%
Other Recreation Fees	49,040	57,200	53,500	-6.5%
Miscellaneous Revenue	115,371	113,000	113,000	0.0%
Gen. Purpose (tax) Rev.	3,740,139	4,019,700	4,163,000	3.6%
Total Revenues	\$ 4,369,436	\$ 4,628,900	\$ 4,784,500	3.4%
Expenditures				
Personnel Services	\$ 3,126,334	\$ 3,221,200	\$ 3,257,200	1.1%
Contractual Services	763,671	856,200	962,900	12.5%
Utilities	211,725	257,800	271,600	5.4%
Fixed Charges	53,729	56,300	56,300	0.0%
Materials & Supplies	213,977	237,400	236,500	-0.4%
Total Expenditures	\$ 4,369,436	\$ 4,628,900	\$ 4,784,500	3.4%



City of Eau Claire 2011 Adopted Program of Services

Parks, Recreation, & Forestry - Administration Expenditure Summary

	2009 Actual	2010 Adopted	2010 6 Month Actual	2010 Projection	2011 Adopted
Expenditures & Other Financing Uses:					
Personnel Services	\$ 362,875	\$ 407,500	\$ 189,870	\$ 407,500	\$ 424,100
Contractual Services	81,467	90,000	37,948	90,000	90,600
Utilities	1,836	2,000	788	2,000	2,000
Fixed Charges	1,000	1,000	500	1,000	1,000
Materials & Supplies	29,191	18,100	15,904	18,100	18,500
Total Expenditures & Other Financing Uses:	\$ 476,369	\$ 518,600	\$ 245,010	\$ 518,600	\$ 536,200

Parks, Recreation, & Forestry - Maintenance Expenditure Summary

	2009 Actual	2010 Adopted	2010 6 Month Actual	2010 Projection	2011 Adopted
Expenditures & Other Financing Uses:					
Personnel Services	\$ 1,924,688	\$ 1,891,800	\$ 835,656	\$ 1,891,800	\$ 1,870,300
Contractual Services	434,175	420,300	187,911	420,300	490,500
Utilities	208,912	254,600	53,391	254,600	268,400
Fixed Charges	33,040	34,500	17,014	34,500	34,500
Materials & Supplies	116,540	147,900	84,310	147,900	145,900
Total Expenditures & Other Financing Uses:	\$ 2,717,355	\$ 2,749,100	\$ 1,178,282	\$ 2,749,100	\$ 2,809,600

Parks, Recreation, & Forestry - Recreation Expenditure Summary

	2009 Actual	2010 Adopted	2010 6 Month Actual	2010 Projection	2011 Adopted
Expenditures & Other Financing Uses:					
Personnel Services	\$ 452,161	\$ 553,100	\$ 188,030	\$ 553,100	\$ 561,000
Contractual Services	143,143	212,200	71,721	212,200	236,200
Utilities	374	400	15	400	400
Fixed Charges	13,300	13,700	6,650	13,700	13,700
Materials & Supplies	59,051	61,400	28,828	61,400	62,300
Total Expenditures & Other Financing Uses:	\$ 668,029	\$ 840,800	\$ 295,244	\$ 840,800	\$ 873,600

City of Eau Claire 2011 Adopted Program of Services

*Parks, Recreation, & Forestry - Forestry
Expenditure Summary*

	2009 Actual	2010 Adopted	2010 6 Month Actual	2010 Projection	2011 Adopted
Expenditures & Other Financing Uses:					
Personnel Services	\$ 386,609	\$ 368,800	\$ 153,822	\$ 368,800	\$ 401,800
Contractual Services	104,886	133,700	53,161	133,700	145,600
Utilities	603	800	222	800	800
Fixed Charges	6,389	7,100	2,862	7,100	7,100
Materials & Supplies	9,195	10,000	4,507	10,000	9,800
Total Expenditures & Other Financing Uses:	\$ 507,682	\$ 520,400	\$ 214,574	\$ 520,400	\$ 565,100



City of Eau Claire 2011 Adopted Program of Services

Parks, Recreation & Forestry: Administration

Administration supervises three divisions – parks maintenance, recreation, and forestry/cemeteries along with two enterprise funds – Hobbs Municipal Ice Center and Fairfax Municipal Pool and supports all divisions within the department by assisting with program registration, pavilion reservations, park planning, park development, leases and special projects.

Administration represents the department at City Council, Plan Commission, and Waterways and Parks Commission meetings. Administration coordinates annual city wide special events operated by outside agencies on city properties and lease arrangements with other outside groups that use city facilities for activities including the Eau Claire Area School District, UW – Eau Claire, and dozens of non-profits.

Objectives

- Provide supervision, planning, budgeting, and general services to the Parks, Recreation & Forestry Department.
- Empower community members to improve the quality of their lives and remain independent and strong by participating in leisure activities.
- Contribute to a healthy community by providing activities and facilities that prevent obesity and inactivity.

Outputs

- Seek additional revenue via grants, sponsorships, and partnerships.
- Provide assistance to community members desiring to utilize parks programs, services, and facilities.
- Provide public access to the authoritative bodies such as the Waterways & Parks Commission, Plan Commission, and City Council.
- Facilitate leases with over 40 outside agencies for the use of City facilities.
- Maintain department website for information and registration.
- Maintain a current five-year park master plan for the community.
- Work with Community Parks Association and the Visit Eau Claire Sports Commission to bring sports events such as NCAA softball, Frisbee, dock dog, and hockey tournaments to the City of Eau Claire.

Measurable Outcomes

- Negotiated agreements with Coke and Park Ridge Distributing.
- Obtained Grant for HML Herbicide treatment
- Conducted 12 Waterways & Parks Commission Meetings to gather public input and opinions.
- Renewed leases with 10 organizations that use City facilities.
- Provided assistance to over 693 annual special events.
- Created a department annual report in 2009.
- Provided assistance with Hobbs Municipal Ice Center renovation project.
- Vacated 1300 First Street location and consolidated operations with Hobbs Municipal Ice Center.

Parks, Recreation & Forestry - Admin. Authorized Full-Time

	FY2009	FY2010	FY2011
Director of Parks & Recreation	1	1	1
Parks & Recreation Secretary	1	1	1
Clerk III	1	1	1
Total FTE Positions	3	3	3



City of Eau Claire 2011 Adopted Program of Services

Parks, Recreation & Forestry: Maintenance

Parks Maintenance provides maintenance services for over 1,000 acres of community parks, recreational trails, athletic fields, stadiums, an off-leash dog park, pavilions, and shelters. The Division is responsible for mowing, ball diamond preparation, garbage collection, facility repairs, weed harvesting on Half Moon Lake, and special events preparation.

Objectives

- Contribute to the public transportation infrastructure by maintaining bike trails.
- Provide volunteer opportunities.
- Provide safe, universally accessible and connected parks, facilities and amenities.
- Provide a wide variety of excellent leisure activity facilities and open green spaces.
- Provide support to community events, programs, and tourism promotion.

Outputs

- Maintain community and neighborhood parks, neighborhood playgrounds, and special facilities such as trails, off-leash recreation areas, skating rinks, athletic fields, and stadiums.
- Maintain pavilions and stadiums, including prep and clean-up for public rentals.
- Maintain cross-country ski trails, including construction and grooming maintenance.
- Maintain a park volunteer program.
- Remove park garbage and recycling.

Parks, Recreation & Forestry - Maint. Authorized Full-Time

	FY 2009	FY 2010	FY 2011
Superintendent of Maintenance	1	1	0
Supervisor	2	2	2
Clerk III	1	1	1
Construction Skilled Worker	1	1	1
Mechanical Skilled Worker II	2	2	2
Skilled Worker - Pool Operator	1	1	1
Heavy Equipment Operator	1	1	1
Skilled Worker I	9	9	9
Stores Clerk	1	1	1
Semi-Skilled Worker	4	3	3
Landscape Technician	1	1	1
Total FTE Positions	24	23	22

Park Maintenance Service Activity					
	2009	2008	2007	2006	2005
Park Acreage Maintained	361.9	338.9	359.1	359.1	369.4
Pavilion Rentals	916	821	940	857	764
Carson Baseball Stadium Games Played	157	139	149	144	161
Carson Football Stadium Hours Rented	746	727	644	632.75	558.5
Soccer Park Hours Rented	5,790	6,710	5310	-	-
Dog Park Daily Passes Sold	990	752	1190	1135	666
Dog Park Seasonal Passes Sold	939	623	610	532	473
Special Events	69	73	60	52	48
Trail Usage (Began monitoring at Owen Park in 2008)	150,111	122,483	-	-	-
Volunteers (Program started in 2007)	1,099	2,422	1,423	-	-
Cross Country Ski Trails Maintained - Miles	5.7	5.7	5.7	5.7	5.7
Outdoor Skating Rinks Maintained	10	10	9	10	9



City of Eau Claire 2011 Adopted Program of Services

Parks, Recreation & Forestry: Recreation

The Recreation Division provides a full compliment of recreation opportunities for community members of all ages. Program areas include aquatics, athletics, leisure activity instruction, supervised playgrounds, and programs for special populations.

In addition the Division operates Fairfax Municipal Pool, the Hobbs Municipal Ice Center, and coordinates all facility scheduling for park pavilions, the baseball and football stadiums at Carson Park, and community athletic fields. The Division also coordinates department wide marketing efforts to promote active, healthy lifestyles and the enjoyment of City park facilities by the community.

Objectives

- Provide a comprehensive variety of low-cost recreation activities to adults and children.
- Create a sense of community, enhance neighborhoods, strengthen families, and promote healthy lifestyles.
- Coordinate the use of park facilities including pavilions, stadiums, athletic fields, and neighborhood shelters.

Outputs

- Provide facility schedules, Park Maintenance work-orders for pavilions, stadiums, and athletic fields.
- Organized activity classes, including the reservation of facilities, hiring, training, supervising and evaluating staff, and provided the list of opportunities to the public for registration.
- Provide high-quality social and recreational activities for special populations.
- Operate a summer playground program and provide winter ice skating with accessible opportunities in each geographical area of the community.
- Partnership with Eau Claire Area School District summer school programs.
- Partnership with Wisconsin Park & Recreation Association discounted family amusement tickets.
- Partnership with the YMCA youth basketball program and officials training.
- Partnership with other organizations and businesses to provide specialized recreational opportunities.
- Promote low cost opportunities available to the community through the City parks programs, facilities, parks, trails, and waterways.

Parks, Recreation & Forestry - Recreation Authorized Full-Time

	FY 2009	FY 2010	FY 2011
Superintendent of Recreation	1	1	1
Program Supervisor	1	1	1
Total FTE Positions	2	2	2

Recreation Service Activity					
	2009	2008	2007	2006	2005
Aquatic Class Enrollment	3,553	3,352	3,276	3,220	3,097
Adult Athletic Program Enrollment	1,940	2,265	1,997	2,365	2,654
Youth Athletic Program Enrollment	1,795	1,544	1,673	1,430	1,343
Adult Instructional Program Enrollment	265	564	571	508	442
Youth Instructional Program Enrollment	1,949	2,314	1,581	1,472	1,425
Softball Program Enrollment	1,557	2,024	1,901	1,863	2,039
Special Population Program Enrollment	364	389	376	395	407
Outdoor Skating Rinks Attendance	8,511	9,360	5,649	6,797	8,019
Playground Program Attendance	6,549	9,148	10,368	11,625	13,063
Discount Ticket Sales	706	1001	900	-	-



City of Eau Claire 2011 Adopted Program of Services

Parks, Recreation & Forestry: Forestry

The Forestry Division is responsible for the care of an estimated inventory of over 65,000 trees that live on public property including boulevards and parks. The division is responsible for planting new trees, removing diseased trees and removing and preventing safety hazards to citizens and property.

The division is currently in the process of initiating a first time public city tree inventory using GPS technology that monitors tree diseases such as Oak Wilt, Dutch Elm, and Emerald Ash Borer. The division also issues bow-hunting permits, administers the boulevard tree rebate program, conducts a Christmas tree recycling program that provides mulch to the community, and assists with removing tree stumps, responding to storm damage.

Objectives

- Maintain a healthy, thriving urban forest for the community boulevards and parks.
- Provide forestry related assistance and advice to property owners for the care and selection of trees.

Outputs

- Pruned, removed and monitored tree growth for potential safety hazards to persons and property.
- Continued to update the current inventory of all city-owned trees, including condition, species, age, location and value.
- Monitored diseases that will affect public and private trees within the community and provided the community with education information regarding these diseases.
- Participated in annual Arbor Day and Earth Day celebrations to promote the planting of trees.
- Received a Grant from the Wisconsin Department of Natural Resources to update the City Urban Forestry Management Plan.

Parks, Recreation & Forestry - Forestry Authorized Full-Time

	FY2009	FY2010	FY2011
City Forestry/Cemetery/Parks Manager	0	0	1
City Forester	1	1	0
Tree Trimmer II	1	1	1
Arborist I	3	3	3
Total FTE Positions	5	5	5

Forestry Service Activity			
	2009	2008	2007
Memorial Trees Planted	3	7	6
Tree/Stump Removals	229	186	216
Merry Mulch	5,100	4,200	4,600
Dutch Elm Disease Prevention	4	16	49
Oak Wilt Management - Hours	64	86	160
Storm Clean-up - Hours	55	137	416
Trees Inventoried	3,450	958	2,800

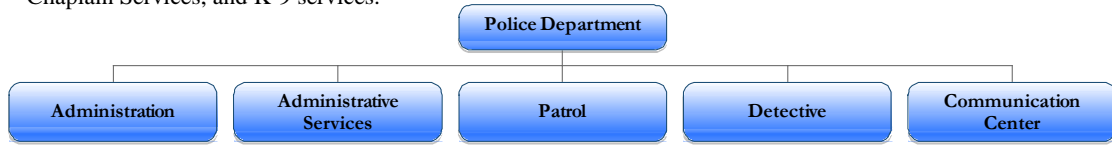
City of Eau Claire 2011 Adopted Program of Services

Eau Claire Police Department: Overview

The mission of the Police Department is to enhance the quality of life in Eau Claire by partnering with the community to reduce crime and disorder, safeguard individual rights, and improve public safety.

The Police Department employs 133 people, of which 97 are sworn officers and provides 24/7 service to the community by responding to crimes, traffic accidents, public safety hazards, and other calls for service on a variety of community needs. The department responds to approximately 32,000 calls for service annually, in addition to the 8,000 criminal arrests, 10,000 citations, 20,000 parking tickets, and numerous warnings issued.

Officers also dedicate time to specialty units such as: Crime Scene Unit (CSU), Tactical Response Team (TRT), Crisis Negotiation, Police Training Officer (PTO), Firearms Instructors, Force Option Trainers (FOT), Department Armors, Taser Instructors, Crash Scene Reconstructionists, Less Lethal Force Instructors, Critical Incident Stress Debriefing Team members (CISD), Surveillance Technicians, Honor Guard members, Chaplain Services, and K-9 services.



Police Department Overview of Revenues & Expenditures

	<u>2009 Actual</u>	<u>2010 Adopted Budget</u>	<u>2011 Adopted Budget</u>	<u>% Change</u>
Revenues				
Intergovernmental:				
Federal Aid-Other	\$ 77,934	\$ -	\$ 28,300	n/a
State Aid-Mun. Services	347,552	334,000	305,100	-8.7%
Comm. Center Reimburse.	1,132,882	1,281,700	1,285,700	0.3%
Licenses & Permits	12,376	11,000	11,500	4.5%
Fines & Forfeits:				
Court Penalties & Costs	278,798	281,250	281,250	0.0%
Parking Violations	300,494	307,500	307,500	0.0%
Charges for Services:				
Police Dept. Fees	114,351	102,000	107,000	4.9%
Liaison Officer Reimburse.	185,327	190,800	190,800	0.0%
CDBG funding	32,447	30,000	30,000	0.0%
Gen. Purpose (tax) Rev.	12,003,046	12,416,950	13,086,050	5.4%
Total Revenues	<u>\$ 14,485,208</u>	<u>\$ 14,955,200</u>	<u>\$ 15,633,200</u>	4.5%
Expenditures				
Personnel Services	\$ 12,627,843	\$ 13,011,700	\$ 13,583,700	4.4%
Contractual Services	1,442,515	1,533,300	1,642,100	7.1%
Utilities	82,981	94,200	88,300	-6.3%
Fixed Charges	144,400	144,400	144,400	0.0%
Materials & Supplies	187,469	171,600	174,700	1.8%
Total Expenditures	<u>\$ 14,485,208</u>	<u>\$ 14,955,200</u>	<u>\$ 15,633,200</u>	4.5%

City of Eau Claire 2011 Adopted Program of Services

Police Department - Administration Expenditure Summary

	2009 Actual	2010 Adopted	2010 6 Month Actual	2010 Projection	2011 Adopted
Expenditures & Other Financing Uses:					
Personnel Services	\$ 641,413	\$ 620,600	\$ 301,740	\$ 620,600	\$ 652,500
Contractual Services	515,767	546,900	274,220	547,400	570,300
Utilities	1,652	2,800	865	2,800	3,100
Fixed Charges	1,800	1,800	900	1,800	1,800
Materials & Supplies	15,264	16,800	5,195	16,300	17,100
Total Expenditures & Other Financing Uses:	\$ 1,175,896	\$ 1,188,900	\$ 582,920	\$ 1,188,900	\$ 1,244,800

Police Department - Administrative Services Expenditure Summary

	2009 Actual	2010 Adopted	2010 6 Month Actual	2010 Projection	2011 Adopted
Expenditures & Other Financing Uses:					
Personnel Services	\$ 1,408,005	\$ 1,316,900	\$ 624,464	\$ 1,316,900	\$ 1,365,000
Contractual Services	64,164	64,600	18,879	64,600	65,500
Utilities	7,199	5,800	2,786	5,800	5,900
Fixed Charges	11,500	11,500	5,750	11,500	11,500
Materials & Supplies	38,793	47,000	29,237	48,000	48,400
Total Expenditures & Other Financing Uses:	\$ 1,529,661	\$ 1,445,800	\$ 681,116	\$ 1,446,800	\$ 1,496,300

Police Department - Patrol Expenditure Summary

	2009 Actual	2010 Adopted	2010 6 Month Actual	2010 Projection	2011 Adopted
Expenditures & Other Financing Uses:					
Personnel Services	\$ 7,142,387	\$ 7,443,700	\$ 3,550,184	\$ 7,443,700	\$ 7,711,300
Contractual Services	623,031	650,700	294,219	650,700	716,000
Utilities	25,129	20,000	11,954	20,000	26,700
Fixed Charges	98,900	98,900	49,450	98,900	98,900
Materials & Supplies	88,620	71,300	44,348	70,300	72,200
Total Expenditures & Other Financing Uses:	\$ 7,978,067	\$ 8,284,600	\$ 3,950,155	\$ 8,283,600	\$ 8,625,100



City of Eau Claire 2011 Adopted Program of Services

Police Department - Detective Expenditure Summary

	2009 Actual	2010 Adopted	2010 6 Month Actual	2010 Projection	2011 Adopted
Expenditures & Other Financing Uses:					
Personnel Services	\$ 1,971,844	\$ 1,997,400	\$ 913,244	\$ 1,997,400	\$ 2,202,500
Contractual Services	145,009	152,700	69,671	152,700	169,700
Utilities	7,206	7,300	2,790	7,300	5,400
Fixed Charges	27,500	27,500	13,750	27,500	27,500
Materials & Supplies	37,095	27,900	15,007	27,900	28,400
Total Expenditures & Other Financing Uses:	\$ 2,188,654	\$ 2,212,800	\$ 1,014,462	\$ 2,212,800	\$ 2,433,500

Police Department - Communication Center Expenditure Summary

	2009 Actual	2010 Adopted	2010 6 Month Actual	2010 Projection	2011 Adopted
Expenditures & Other Financing Uses:					
Personnel Services	\$ 1,464,195	\$ 1,633,100	\$ 702,396	\$ 1,633,100	\$ 1,652,400
Contractual Services	94,544	118,400	65,058	118,400	120,600
Utilities	41,796	58,300	19,725	58,300	47,200
Fixed Charges	4,700	4,700	2,350	4,700	4,700
Materials & Supplies	7,697	8,600	4,326	8,600	8,600
Total Expenditures & Other Financing Uses:	\$ 1,612,932	\$ 1,823,100	\$ 793,855	\$ 1,823,100	\$ 1,833,500



City of Eau Claire 2011 Adopted Program of Services

Police Dept: Administration/ Admin Services

Activities

- Records
- Property/Evidence
- Court Services
- Crime Analysis
- Training
- Safety Office
- Youth Services
- Community Relations

The Administrative Services Division includes the department's Records Division (100,000 separate records maintained annually), the Court Services Officer, and the Property/Evidence Section. The Director of Administration also prepares, manages, and allocates the police department's \$14.9 million budget as well as the many grants that are allocated to the department for projects and/or personnel.

Objectives

- Develop staff by providing leadership training and emergency management training.
- Formulate a mission statement and identify core values for the department.
- Upgrade the department's screening process for new hires.
- Increase transparency of the Police Department with the public.

Outputs

- Provided leadership training to all supervisors as well as training on the incident command system.
- A mission and core values were adopted and were distributed to each member of the department.
- Several new screening tools were implemented in the hiring process to include a personality inventory, psychological screening, and polygraph examination.
- Information has been placed on the website including policies, press releases, open cases, etc.
- Citizens are able to file certain types of reports on-line.

Police Department - Admin. Authorized Full-Time

	FY 2009	FY 2010	FY 2011
Police Chief	1	1	1
Police Administrative Assistant	1	1	1
Total FTE Positions	2	2	2

Police Department - Admin. Services Authorized Full-Time

	FY 2009	FY 2010	FY 2011
Lieutenant	1	1	1
Investigator-Special Services	3	2	2
Investigator-Court Officer	1	1	1
Investigator-Property Officer	1	0	0
Administrative Division Manager	1	1	1
Crime Analyst	1	1	1
Property & Evidence Technician	0	1	1
Training Technician	0	1	1
Records Bureau Technician	1	1	1
Law Enforcement Support Assistant	8	8	8
Total FTE Positions	17	17	17



City of Eau Claire 2011 Adopted Program of Services

Police Dept: Patrol

Activities

- Patrol
The Patrol Division is responsible for providing day-to-day police services to the community. As the most visible local government agents, patrol officers are available 24 hours per day to respond to calls for service, provide information, investigate crimes, mediate disputes, and engage in community problem-solving. The division is organized into four teams. Three of the teams staff the primary shifts of midnights, days, and afternoons. The fourth team is the Special Operations Section (SOS). This team consists of one sergeant and up to six officers, as staffing permits. The SOS team works a flexible schedule and is focused on assisting in areas that have been identified as major problems in our community. The team, in recent years, has focused on alcohol disorder problems in our neighborhoods and has developed strong relationships with neighborhood associations, the West Central Drug Task Force, and local probation/parole offices.
- Midnight Shift
- Day Shift
- Afternoon Shift
- Special Operations Section
The Community Service Officer (CSO) program was started in 1995 as part of a budget saving initiative. Prior to that time, four full-time civilian employees performed the duties of parking and animal control. CSOs are part-time employees with limited benefits. The department has a fixed budget for these positions and is authorized to hire up to 10 CSOs to cover the needed hours. When CSOs are not on duty, patrol officers still respond to animal and parking issues as needed. Other CSO duties include courier services, some traffic control, fingerprinting and photographing individuals for court, assisting the Property and Evidence Technician, and verifying computer entries regarding stolen property.
- Community Services Officers (CSO)
- K-9 Officer

The Police Department's K-9 program has been in existence since 1990. The dog functions as a dual-purpose patrol and drug detection dog. The K-9 team consists of one police officer and one dog that provide service to area agencies upon request. The K-9 unit often works with the Eau Claire County Sheriff's Department, West Central Drug Task Force, probation and parole department, and local school districts. The K-9 team is also involved in community relations by providing presentations and demonstrations to various community groups throughout the year.

Objectives

- Improve the training program for new recruits.
- Provide training on problem-oriented policing to all officers.
- Develop a formal field-training program for newly promoted supervisors.
- Work with business and residential communities to identify and solve problems such as repeat calls for service.

Outputs

- Established a new Police Training Officer (PTO) program to emphasize problem-solving techniques to new officers.
- Provided training on problem-oriented policing to all sworn officers.
- Developed and implemented a formal field training program for newly appointed supervisors.
- Implemented a geographic-based problem-solving policing approach.
- Partnered with business and neighborhoods to share responsibility for public safety issues.

Police Department - Patrol Authorized Full-Time

	FY2009	FY2010	FY2011
Deputy Chief	1	1	1
Lieutenant	3	3	3
Sergeant	10	10	10
Patrol Investigator	1	1	1
Police Officer	58	58	58
Community Service Officer	0	1	1
Total FTE Positions	73	74	74



City of Eau Claire 2011 Adopted Program of Services

Police Dept: Detective

<u>Activities</u>	
- General Crime	The Detective Division conducts criminal investigations, manages physical evidence processing and transmittal to the State Crime Lab, conducts forensic examination of digital evidence on computers and other digital media, regulates pawn brokers and second hand stores, and conducts polygraph examinations for criminal investigations and internal employment screening purposes. Detectives are also assigned to both the schools and to the West Central Drug Task Force.
- Sensitive Crime	
- Financial Crime	Detectives have limits on the number of cases that they can investigate because the volume of cases far outnumber the time that investigators can reasonably devote to investigations. Many investigations take several months and hundreds of hours of investigator time to resolve. Detective supervisors typically review about 14,000 cases during a year. Of those, over 1,500 were assigned in 2009.
- Police/School Liaison	
- West Central Drug Task Force	The Detective Division is organized by specialties. Supervisors assign cases based on the type of crime involved and the solvability factors present. Two detectives are assigned to the financial crimes section to investigate forgeries, fraud, counterfeit documents, and embezzlement crimes. Two detectives are assigned to the sensitive crime section to investigate the sexual and physical abuse of children, child pornography and child neglect cases. Three detectives investigate any crimes that are not specialized in one of the other sections typically involving homicides, arsons, robberies, sexual assaults, and batteries, among others. The polygraph detective conducts examinations for criminal investigations and pre-employment screening, assists the general crimes section, and is responsible for the majority of the evidence processing and transmittal work sent to the State Crime Lab. Two drug task force detectives investigate drug manufacturing and trafficking cases in the Chippewa Valley, along with investigators from twelve other agencies assigned to the task force. The police/school liaison section has four detectives assigned to the two public high schools and three public middle schools. These detectives are responsible for the majority of investigations involving crimes committed by youth. The department also has a detective designated to work with digital forensics. Digital evidence is valuable to investigations of child pornography, child enticement, drug trafficking, financial crimes, and it has even been critical in homicide investigations.
- Polygraph	
- Digital Forensics	

Objectives

- Maximize efforts to reduce drug trafficking/drug abuse.
- Increase the ability of the police department to share information with other police agencies.
- Assign a specialist to maximize our ability to investigate crimes against children on the Internet.

Outputs

- Due to the tremendous need to reduce illegal drug abuse, the department has shifted a full-time patrol officer position to the West Central Wisconsin Drug Task Force. There are now two police officers from the department assigned to this regional task force.
- The department joined the Wisconsin Justice Information Sharing (WIJIS) project administered by the State Office of Justice Assistance. This program will allow local agencies to electronically share and transfer data throughout the state.
- The department designated a detective to work on Internet crimes against children and joined a Wisconsin task force to identify potential child predators in the Chippewa Valley. Additional training and equipment are being sought to help investigate these sensitive crimes.

Police Department - Detective Authorized Full-Time

	FY 2009	FY 2010	FY 2011
Deputy Chief	1	1	1
Lieutenant	1	1	1
Sergeant	2	2	3
Investigator	15	15	15
Total FTE Positions	19	19	20



City of Eau Claire 2011 Adopted Program of Services

Police Dept: Communication Center

Activities

- Answered approximately 187,737 calls
- Tracked over 113,000 incidents on the computer
- Dispatch for 14 police, fire, and medical agencies in Eau Claire County

The Eau Claire Emergency Communication Center provides emergency communications for public safety agencies within the City and County of Eau Claire. These communications include 9-1-1 emergency communications as well as non-emergency communications for the above-mentioned agencies. Eau Claire has had a combined communication center since 1970.

The center is staffed 24 hours per day, with telecommunicators trained to handle a multitude of situations. Telecommunicators are not police officers, fire fighters, or paramedics, but are trained dispatch professionals. The Communication Center also maintains files on warrants, runaways, and stolen property. The Communication Center has a backup center located at Fire Station No. 9 located at 3611 Campus Drive, Eau Claire. It is funded by both the City of Eau Claire and Eau Claire County at a 30% to 70% ratio respectively.

Objectives

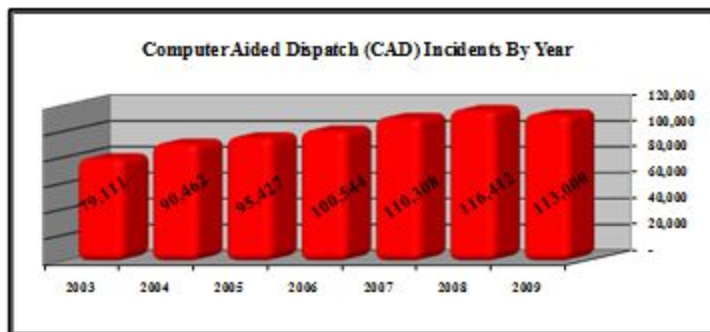
- Increase staffing to keep pace with increased demand for services in Eau Claire County.
- Upgrade the hiring process by adding additional screening requirements.
- Provide ongoing training in the areas of managing stress and customer service.

Outputs

- The City of Eau Claire recommended an increase of three telecommunicators. Two were added in 2008 and a third in 2009.
- Telecommunicators must successfully pass a psychological screening process in addition to the normal testing requirements. Dispatching for emergency agencies is a high-stress job that demands recruiting specific personalities to effectively manage this stress.
- Training was provided in the areas of stress management and customer service.

Police Department - Communication Center Authorized Full-Time

	FY 2009	FY 2010	FY 2011
Communication Center Manager	1	1	1
Communication Center Supervisor	3	3	3
Telecommunicator I	18	18	18
Total FTE Positions	22	22	22



	2007	2008	2009	2010 Est.
Land Line 911	22,176	20,542	17,186	16,456
Cell 911	29,753	31,984	30,147	31,466
7 Digit Emergency	5,228	4,999	4,570	4,272
Non-Emergency	116,240	110,112	103,450	100,540
Out Only	31,982	29,420	29,413	31,930
Total Emergency	57,157	57,525	51,903	52,194
Total Non-Emergency	116,240	110,112	103,450	100,540
Total Out Only	31,982	29,420	29,413	31,930
Total	205,379	197,057	184,766	184,664



City of Eau Claire 2011 Adopted Program of Services

Fire & Rescue Department: Overview

Eau Claire Fire & Rescue is responsible for rendering fire prevention, fire suppression, special rescue, and emergency medical services for the City of Eau Claire. Beginning in March 2008 the department expanded its emergency medical services response area to include surrounding communities consisting of 11 townships, 1 village, and 1 city. The department also manages the Hazardous Materials (Haz Mat) Response program to provide response to a 14-county area of West Central Wisconsin. The department is staffed by 94 full-time employees—92 sworn and 2 civilian. Response is provided 24 hours a day, 365 days a year from six stations.



Fire & Rescue Department Overview of Revenues & Expenditures

	2009 Actual	2010 Adopted Budget	2011 Adopted Budget	%
				Change
Revenues				
Intragovernmental Service	\$ 12,000	\$ 12,000	\$ 12,200	1.7%
Intergovernmental:				
State Aid-Fire Ins. Tax	120,715	120,000	125,000	4.2%
State Aid-Under. Tanks	11,220	11,000	11,000	0.0%
State Aid-Mun. Services	401,319	385,000	357,500	-7.1%
State Aid-Ambulance Services	97,800	-	-	
Altoona-Fire Inspector	44,089	44,500	-	-100.0%
Ambulance Fee	39,375	40,000	39,900	-0.3%
Charges for Services:				
Fees	15,379	31,000	31,000	0.0%
Ambulance Fees	2,111,879	2,331,000	2,255,700	-3.2%
Haz-Mat B Response	30,400	30,400	30,400	0.0%
Gen. Purpose (tax) Rev.	7,185,937	7,306,400	7,799,700	6.8%
Total Revenues	<u>\$ 10,070,113</u>	<u>\$ 10,311,300</u>	<u>\$ 10,662,400</u>	3.4%
Expenditures				
Personnel Services	\$ 8,948,322	\$ 9,058,500	\$ 9,344,400	3.2%
Contractual Services	753,824	806,000	899,900	11.7%
Utilities	61,614	82,900	84,600	2.1%
Fixed Charges	128,050	128,100	128,100	0.0%
Materials & Supplies	178,303	224,800	188,900	-16.0%
Capital Purchases	-	11,000	16,500	50.0%
Total Expenditures	<u>\$ 10,070,113</u>	<u>\$ 10,311,300</u>	<u>\$ 10,662,400</u>	3.4%

City of Eau Claire 2011 Adopted Program of Services

Fire & Rescue Department - Administration Expenditure Summary

	2009 Actual	2010 Adopted	2010 6 Month Actual	2010 Projection	2011 Adopted
Expenditures & Other Financing Uses:					
Personnel Services	\$ 538,136	\$ 523,600	\$ 253,548	\$ 523,600	\$ 511,200
Contractual Services	231,399	262,100	122,725	262,100	249,400
Utilities	58,789	82,900	33,907	82,900	84,600
Fixed Charges	3,200	3,200	1,600	3,200	3,200
Materials & Supplies	14,035	24,400	5,068	24,400	23,200
Total Expenditures & Other Financing Uses:	\$ 845,559	\$ 896,200	\$ 416,848	\$ 896,200	\$ 871,600

Fire & Rescue Department - Operations / EMS Expenditure Summary

	2009 Actual	2010 Adopted	2010 6 Month Actual	2010 Projection	2011 Adopted
Expenditures & Other Financing Uses:					
Personnel Services	\$ 7,950,879	\$ 8,045,300	\$ 3,697,977	\$ 8,045,300	\$ 8,382,300
Contractual Services	518,944	540,600	250,430	540,600	645,500
Utilities	2,825	-	1,350	-	-
Fixed Charges	119,250	119,300	58,650	119,300	119,300
Materials & Supplies	160,507	195,400	103,813	195,400	159,900
Capital Purchases	-	11,000	-	11,000	16,500
Total Expenditures & Other Financing Uses:	\$ 8,752,405	\$ 8,911,600	\$ 4,112,220	\$ 8,911,600	\$ 9,323,500

Fire & Rescue Department - Inspections Expenditure Summary

	2009 Actual	2010 Adopted	2010 6 Month Actual	2010 Projection	2011 Adopted
Expenditures & Other Financing Uses:					
Personnel Services	\$ 459,307	\$ 489,600	\$ 214,238	\$ 489,600	\$ 450,900
Contractual Services	3,481	3,300	1,794	3,300	5,000
Fixed Charges	5,600	5,600	2,800	5,600	5,600
Materials & Supplies	3,761	5,000	2,988	5,000	5,800
Total Expenditures & Other Financing Uses:	\$ 472,149	\$ 503,500	\$ 221,820	\$ 503,500	\$ 467,300



City of Eau Claire 2011 Adopted Program of Services

Fire & Rescue Dept: Administration

The Administrative Division is located on the second floor of Station No. 2 at 216 South Dewey Street. In addition to the Fire Chief and Fire Secretary, both department Deputy Chiefs and its Division Chief maintain offices at this location.

Objectives

- Assess cost reduction models and implementation criteria.
- Utilize existing CompStat data to assess operational efficiencies.
- Progress with deploying distance education options in our daily operations.
- Continue the advancement of our regional EMS providers' initiative.
- Increase public presentations on the mission and scope of the department while developing a viable feedback system to evaluate the community's needs.

Outputs

- Implemented Select Station Dispatch for the department.
- Completed the process to internalize Emergency Medical Services (EMS) training.
- Took lead role in the advancement of Eau Claire County's EMS Council programs.
- Established working initiatives with regional trauma and EMS transport agencies in the region.
- Worked to support regional fire prevention initiatives for the county departments.
- Accessed a grant that will replace our fire safety trailer deployable to area events.
- Continued to improve and upgrade vehicle fleet.

Fire & Rescue Department - Administration Authorized Full-Time

	FY 2009	FY 2010	FY 2011
Fire Chief	1	1	1
Fire Secretary	1	1	1
Total FTE Positions	2	2	2



**Fire Station #2 with
Administrative Offices
216 South Dewey Street**



City of Eau Claire 2011 Adopted Program of Services

Fire & Rescue Dept: Operations

The Operations Division assumes the overall planning and management responsibility for fire suppression, emergency medical services, hazardous materials response, water/dive rescue, confined space rescue, high angle rescue, and personnel training for the organization.

Responsibilities are carried out through the efforts of 1 deputy chief, 3 operational (shift) battalion chiefs, 6 captains, 12 lieutenants, 18 equipment engineers, and 47 firefighters. Its employees are the department's most valuable assets. Without dedicated and cross-trained people, the department cannot accomplish its mission of protecting the lives and property of the citizens it serves.

Objectives

- Provide fire suppression methods in a safe and efficient manner for the citizens of the City of Eau Claire and surrounding areas.
- Provide response to hazardous materials incidents.
- Provide special rescue response such as water rescue, confined space, trench rescue, high angle rescue, and vehicle extrication.
- Provide the foundation for response capabilities within the Homeland Security framework.
- Preserve and protect life, property, and the environment against injury and damage from other incidents occurring within the City of Eau Claire.
- Average a 5-minute or less response time from the time of the call within the City of Eau Claire and a 10-minute or less average response time within our regional EMS delivery area external to the city.
- Enhance communication within the organization using electronic methods and increase the citizens' knowledge of department services.
- Provide company level training through more efficient means by identifying mandated requirements through Wisconsin Comm 30 and applicable OSHA and NFPA standards.
- Develop Rapid Intervention Teams (RIT) and integrate into fire suppression operations.
- Reduce fire loss in the community through aggressive public education and code enforcement.

Outputs

- In 2009, averaged a 4.47-minute response time from time call is dispatched to first unit on-scene in the City of Eau Claire and a 7.59-minute response time for responses outside the city.

Fire & Rescue Department - Operations Authorized Full-Time

	FY 2009	FY 2010	FY 2011
Deputy Chief	1	1	1
Battalion Chief	3	3	3
Fire Captain	6	6	6
Fire Lieutenant	12	12	12
Fire Equipment Operator	18	18	18
Firefighter	47	47	47
Total FTE Positions	87	87	87

7,001 Responses in 2009

5,819	Medical Responses	150	Service Call Responses
183	Fire/Rescue Responses	154	Good Intent Responses
530	Automatic Alarm Responses	20	Special Request Responses
145	Hazardous Condition Responses		



City of Eau Claire 2011 Adopted Program of Services



Fire & Rescue Dept: Emergency Medical Services

Comprising 83% of department responses, emergency medical services remain a strong focus of department resources. The department is staffed with 42 certified paramedics and 50 certified emergency medical technicians. There are three front-line paramedic ambulances and three units available as reserves. Personnel are involved in constant training and also participate in community education and special events to increase citizen knowledge about EMS issues.

Objectives

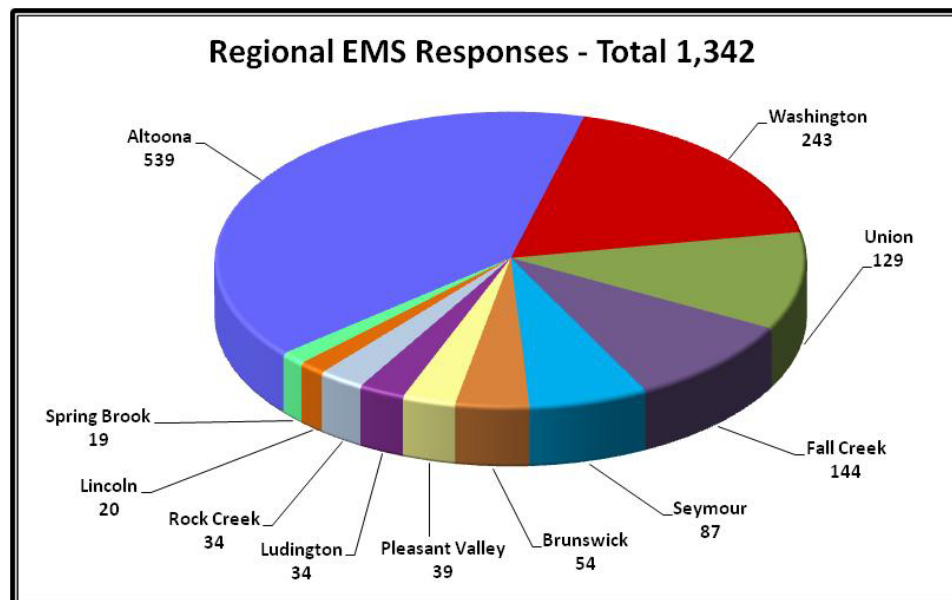
- Develop a proactive elderly fall reduction program.
- Continue enhancement of First Responder response and training.
- On-scene time of less than 20 minutes on trauma incidents for ambulances.
- Revise internal quality assurance program to that which is company-based.

Outputs

- Continued to work with Sacred Heart Hospital and Luther Hospital to enhance the stroke quality assurance program, 12-lead, and STEMI (Segment Elevation Myocardial Infarction) programs.
- Conducted trauma training for all personnel to reduce the on-scene time of trauma incidents.
- Revised the Emergency Medical Technician Basic (EMT-B) training to computer-based and hands-on training that is offered in-house.

Note – EMS staff are included in the Fire Operations staffing totals.

Net Ambulance Revenue				
2005	2006	2007	2008	2009
\$ 1,045,230	\$ 1,273,684	\$ 1,005,023	\$ 1,309,012	\$ 1,201,897





City of Eau Claire 2011 Adopted Program of Services

Fire & Rescue Dept: Inspections

The Inspection Division is comprised of five full-time staff members; four officers and one clerical person. The main responsibility of this division is to oversee the inspection of commercial properties within the City of Eau Claire. Division personnel are responsible for compliance with follow-up inspections and codes, fire investigations, public education, and underground/aboveground storage tank inspections. Personnel serve as informational contacts for other departments and citizens who have questions regarding National Fire Protection Association and Wisconsin Administrative codes.

Objectives

- Evaluate and find funding to purchase building pre-planning software.
- Provide fire prevention and education, targeting the young, off-campus housing residents, and the elderly.
- Maintain current inspection routes and place more emphasis on pre-planning of target hazards.
- Implement an “After the Fire” review program.
- Develop a smoke detector assistance program for low-income citizens.

Outputs

- Approximately 6,000 inspections completed by the fire inspectors and fire/EMS crews.
- 219 specialty inspections and site permits completed.
- 42 fire investigations conducted.
- 8 unsafe living conditions investigated.
- 8 juveniles referred to the Juvenile Fire Setter Program.
- Fire prevention activities were conducted for 4,000 students at 20 schools for all students grades K-4 and for over 800 children at 22 sites for 4-year-old kindergarten.

Fire & Rescue Department - Inspections Authorized Full-Time

	FY2009	FY2010	FY2011
Deputy Chief	1	1	1
Division Chief of Training & EMS	1	1	0
Division Chief	0	0	1
Fire Inspector I	1	1	1
Fire Inspector II	1	1	1
Clerk III	1	1	1
Total FTE Positions	5	5	5

Dollar Loss From Fire				
2005	2006	2007	2008	2009
\$ 2,775,848	\$ 1,709,903	\$ 3,716,199	\$ 958,517	\$ 2,577,691 *

*The total equalized value of all property in the City of Eau Claire for 2009 was \$4.316 billion. The total dollar loss from fire in 2009 represents .0597% of the total equalized value.



City of Eau Claire 2011 Adopted Program of Services

Non-Departmental

The Non-Departmental division includes several different programs that have citywide implications and are not identified with a particular department. Among the expenses paid from these accounts are payments to Public Access TV, and Senior Central, special assessment for street and utility work abutting city-owned property, payments on the City's debt, subsidies for various operating funds, and capital project transfers. The division also includes a contingency appropriation for unexpected events.

Objectives

- Reconciliation of debt costs to the tax levy for debt service.
- Operational subsidies for Fairfax Municipal Pool, Public Transit, Economic Development, and Cemetery Maintenance.
- Support for the 5-year Capital Improvement Plan.

Outputs

- A transfer of \$5,538,200 (includes \$10,000 for TIF #7) to the Debt Service Fund.
- Operating subsidies and capital transfers as listed below.

CIP Transfers

Land, Buildings & Equipment	\$ 1,023,500
Street Improvements	487,300
Park Improvements	150,000
Bridge Improvements	100,000
Parking	85,000
Transit	157,400
Fairfax Municipal Pool	295,000
Total CIP Transfers	<u>\$ 2,298,200</u>

Subsidies

Public Transit	\$ 1,064,800
Economic Development	100,000
Fairfax Municipal Pool	128,500
Cemetery Maintenance	264,700
Total Subsidies	<u>\$ 1,558,000</u>



City of Eau Claire 2011 Adopted Program of Services

Non-Departmental Overview of Revenues & Expenditures

	2009 Actual	2010 Adopted Budget	2011 Adopted Budget	% Change
Revenues				
Licenses & Permits	\$ 768,263	\$ 772,000	\$ 600,000	-22.3%
Special Assess. Taxes	260,084	340,000	487,300	43.3%
Miscellaneous Revenue	350,996	834,600	912,900	9.4%
Gen. Purpose (tax) Rev.	6,564,392	6,853,900	8,402,400	22.6%
Total Revenues	<u>\$ 7,943,735</u>	<u>\$ 8,800,500</u>	<u>\$ 10,402,600</u>	18.2%
Expenditures				
Personnel Services	\$ 1,365	\$ 178,500	\$ 233,600	30.9%
Contractual Services	55,770	138,000	170,200	23.3%
Fixed Charges	64,526	242,500	201,500	-16.9%
Contributions & Other Payments	329,121	325,000	202,900	-37.6%
Other Financing Uses	7,492,953	7,916,500	9,594,400	21.2%
Total Expenditures	<u>\$ 7,943,735</u>	<u>\$ 8,800,500</u>	<u>\$ 10,402,600</u>	18.2%

City of Eau Claire, Wisconsin

2011 Adopted

Program of Services

November 5, 2010



Special Revenue Funds

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City of Eau Claire 2011 Adopted Program of Services

Economic Development

Partners

- Gateway Industrial Park Corporation Board
- Eau Claire Area Economic Development Corporation
- Eau Claire Redevelopment Authority
- Clearwater Development Corporation
- Momentum West
- Revolving Loan Fund Board
- Eau Claire Area Chamber of Commerce
- Economic Policy Advisory Committee
- Downtown Eau Claire, Inc.
- South Barstow BID
- Water Street BID
- North Barstow/ Medical BID
- West Grand Avenue BID

The City of Eau Claire’s Economic Development Division’s mission is to grow local businesses, facilitate expansions, and recruit outside businesses to locate in Eau Claire in order to increase quality of living, add well-paying jobs and grow tax base. The division is responsible for administering City’s business incentive programs, promoting local economy as a desirable location to expanding businesses, and collecting and maintaining statistical information. Most recently, the Economic Development Division has been heavily involved in the redevelopment of the downtown area. The Division serves 65,950 residents, 2,025 businesses, 85 manufacturers, and 560 downtown businesses.

Objectives

- Lead agency for economic development projects in the City of Eau Claire.
- Downtown revitalization.
- Financial assistance (Revolving Loan Fund, Business Development Fund, Clearwater Development Fund, Industrial Revenue Bonds, Regional Business Fund Micro Loans, Downtown Façade Program).
- Business Retention & Recruitment (available property database, financial programs, groundbreakings, ribbon cuttings, site selection assistance, and entrepreneur assistance).
- Statistical information collection (industrial and commercial construction statistics, vacancy inventory rates, industrial park absorption, cost of living index, workforce data).
- Other initiatives (community involvement, student talent retention, and creative class efforts).

Outputs

- Approved a Regional Business Fund loan to The Hair Den.
- Handled over 300 requests for site selection and managed an on-line database of available commercial and industrial properties in the City of Eau Claire.
- Assisted Nestle with two major expansion projects including a 169,000 square foot warehouse – new building permits of \$16.8 million.

Economic Development Authorized Full-Time

Economic Development Administrator
 Business Assistance Specialist
 Total FTE Positions

	FY 2009	FY 2010	FY 2011
Economic Development Administrator	1	1	1
Business Assistance Specialist	1	1	1
Total FTE Positions	2	2	2

City Funding for Development Organizations

	2010 Support	2011 Support
Eau Claire Area Economic Development Corporation	\$ 90,000	\$ 90,000
Downtown Fund	85,000	80,000
Redevelopment Authority	200,000	200,000
Eau Claire Innovation Center ^(A)	12,100	12,100

^(A) The City provided \$365,000 of CDBG funds to construct the Innovation Center.



City of Eau Claire 2011 Adopted Program of Services

Economic Development Budget Summary Revenues & Expenditures

Operating Budget	2009 Actual	2010 Adopted	2010 6 Month Actual	2010 Projection	2011 Adopted
Revenues & Other Financing Sources:					
Miscellaneous	\$ 159,834	\$ 141,600	\$ 78,136	\$ 131,300	\$ 127,300
Non-Operating Revenue	236,183	130,700	130,103	245,800	67,700
Other Financing Sources	404,400	100,000	100,000	100,000	100,000
Total Revenues & Other Financing Sources:	800,417	372,300	308,239	477,100	295,000
Expenditures & Other Financing Uses:					
Personnel Services	165,465	170,300	70,120	170,300	170,100
Contractual Services	23,954	62,800	7,643	61,300	63,800
Utilities	34,892	41,100	11,304	30,200	30,600
Fixed Charges	1,200	1,200	775	1,200	1,200
Materials & Supplies	2,168	1,700	1,603	3,000	1,700
Contributions & Other Payments	452,100	102,100	64,600	102,100	102,100
Capital Purchases	50,000	-	-	-	-
Other Financing Uses	285,000	280,000	40,000	280,000	280,000
Total Expenditures & Other Financing Uses:	1,014,779	659,200	196,045	648,100	649,500
Excess (Deficiency) of Funding Sources Over Uses	\$ (214,362)	\$ (286,900)	\$ 112,194	\$ (171,000)	\$ (354,500)
Working Capital/Available Fund Balance:					
Nonspendable:					
Noncurrent Portion of Advances	\$ 400,000			\$ 400,000	\$ 400,000
Restricted:					
RLF Grant Proceeds	428,582			503,200	535,600
Gateway Industrial Park	950,000			950,000	950,000
Assigned:					
Code Compliance Loans	100,000			100,000	100,000
Façade Loans	10,000			10,000	10,000
Subsequent Year Expenditures	1,706,836			1,461,218	1,074,318
Ending Balance	\$ 3,595,418			\$ 3,424,418	\$ 3,069,918



City of Eau Claire 2011 Adopted Program of Services

Community Enhancement

Activities

- Room Tax Collection
- Tourism Support

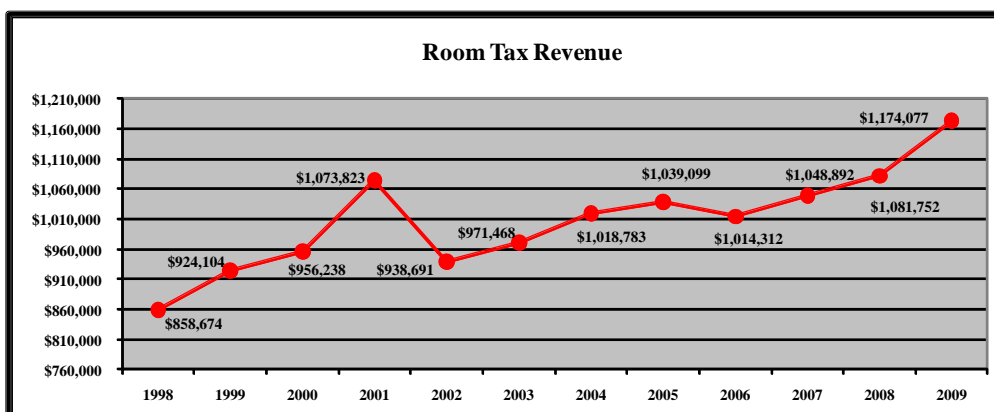
The Community Enhancement Fund was created in 1992 to account for the receipt and use of room tax revenues. Since 1975, the City has levied a room tax on hotels and motels within the city limits under authority of Wisconsin Statute 66.0615. The tax was increased to 8% of gross room rental charges in 2009. Room tax revenues are appropriated each year to agencies and for projects that encourage convention and tourism activities.

Objectives

- Collect room tax revenue for convention and tourism activities.
- Allocate support to various organizations and agencies.
- Budget room tax funds for complete distribution each year.

Outputs

- Support the Eau Claire Area Convention & Visitor's Bureau at 56.35% of room tax - \$693,100.
- Support Outside Organizations including:
 - Regional Arts Council \$ 95,200
 - Chippewa Valley Symphony 2,500
 - Chippewa Valley Theatre Guild 1,500
 - Eau Claire Chamber Orchestra 2,000
 - Community Beautification 2,000
 - Chippewa Valley Museum 61,900
 - Paul Bunyan Camp 31,000
 - Eau Claire Children's Museum 4,400
 - Municipal Band 2,900
- Support Hobbs Municipal Ice Center Operating and Capital Improvement Projects - \$88,000.
- General Fund support for convention and tourism activities - \$100,000.
- Support Parks & Recreation Capital Improvement Projects - \$170,000.



*2001 includes a one-time revenue adjustment to convert to the accrual method of recognizing revenues.



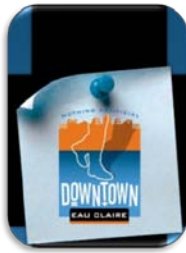
City of Eau Claire 2011 Adopted Program of Services

Community Enhancement Budget Summary Revenues & Expenditures

Operating Budget	2009 Actual	2010 Adopted	2010 6 Month Actual	2010 Projection	2011 Adopted
Revenues & Other Financing Sources:					
Taxes	\$ 1,174,077	\$ 1,160,000	\$ 441,665	\$ 1,220,000	\$ 1,230,000
Miscellaneous	15	-	-	-	-
Non-Operating Revenue	-	-	-	-	-
Other Financing Sources	-	-	-	-	-
Total Revenues & Other Financing Sources:	1,174,092	1,160,000	441,665	1,220,000	1,230,000
Expenditures & Other Financing Uses:					
Contractual Services	1,795	1,900	1,103	1,900	1,900
Contributions & Other Payments	866,608	852,600	518,495	886,400	896,500
Other Financing Uses	328,600	305,500	-	305,500	358,000
Total Expenditures & Other Financing Uses:	1,197,003	1,160,000	519,598	1,193,800	1,256,400
Excess (Deficiency) of Funding Sources Over Uses	\$ (22,911)	\$ -	\$ (77,933)	\$ 26,200	\$ (26,400)
Working Capital/Available Fund Balance:					
Assigned:					
Subsequent Year Expenditures	\$ 211			\$ 26,411	\$ 11
Ending Balance	\$ 211			\$ 26,411	\$ 11



City of Eau Claire 2011 Adopted Program of Services



Downtown Fund/DECI

The Downtown Fund is the day-to-day operating fund for Downtown Eau Claire, Inc. (DECI), a separate non-profit corporation and the lead organization for marketing the downtown area. Created in 2002, the purpose of DECI was to carry out the recommendations of HyettPalma’s downtown Action Agenda 2001. Today, its vision is to be the premier civic alliance that creates a downtown that everyone recognizes, appreciates, and enjoys. Its mission is to promote the development of business, housing, cultural resources and activities. The organization is governed by a board consisting of representatives from various parts of the community including Business Improvement Districts, government, neighborhoods, downtown business owners, and property owners and is comprised of 21 members. DECI is staffed by one City of Eau Claire employee who reports to the City’s Economic Development Administrator, and is provided half-time assistance by the Business Assistance Specialist budgeted in the Economic Development Fund. The Economic Development Administrator serves as the Executive Director of DECI.

Objectives

- Host annual events for the Eau Claire community.
- Focus on the promotion of the downtown area as the premier location to live, shop, work, and play.
- Recruit and retain businesses within the downtown area.
- Work with the City of Eau Claire on downtown transportation issues.
- Promote the redevelopment efforts of downtown Eau Claire.
- Brand downtown Eau Claire through marketing, website, and other promotions.

Outputs

- Successfully held two major festivals bringing a total of 30,000+ people to the downtown area.
- Assisted in bringing in several new businesses to the downtown area through business recruitment efforts and the annual Jump-Start Downtown business competition.
- Assisted in the marketing efforts of the North Barstow and the West Bank/Oxford Avenue areas.
- Successfully implemented a branding campaign that included new downtown banners, updated kiosks, redesigned website, redesigned marketing materials, and weekly email program.
- Successfully branded the new downtown website creating an 88% increase in site traffic during prime downtown activities and events.
- In 2009, Downtown Eau Claire maintained a residential vacancy rate of less than 1%.

Downtown Fund Authorized Full-Time

FY2009	FY2010	FY2011
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Communications & Promotions

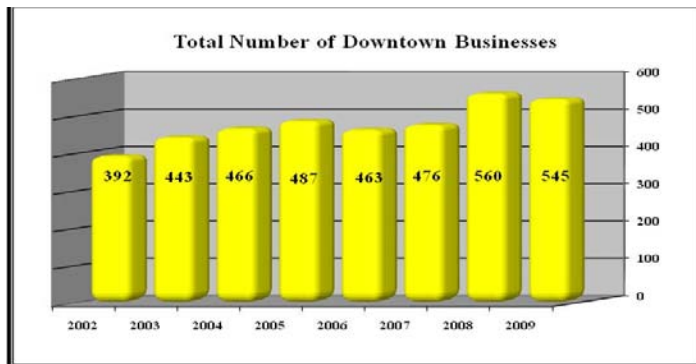
Coordinator

1	1	1
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Total FTE Positions

1	1	1
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There are currently 545 businesses in the downtown area representing retail, restaurant, service, medical, manufacturing, government, entertainment, and recreational facilities.





City of Eau Claire 2011 Adopted Program of Services

Downtown Fund Budget Summary Revenues & Expenditures

<u>Operating Budget</u>	2009 Actual	2010 Adopted	2010 6 Month Actual	2010 Projection	2011 Adopted
Revenues & Other Financing Sources:					
Miscellaneous	\$ -	\$ 11,600	\$ -	\$ 11,600	\$ 11,600
Other Financing Sources	123,200	122,400	61,200	122,400	122,400
Total Revenues & Other Financing Sources:	<u>123,200</u>	<u>134,000</u>	<u>61,200</u>	<u>134,000</u>	<u>134,000</u>
Expenditures & Other Financing Uses:					
Personnel Services	106,856	116,500	38,947	116,500	102,000
Contractual Services	31,193	32,700	10,444	32,700	33,500
Utilities	144	100	50	100	100
Fixed Charges	2,725	3,000	2,778	3,000	3,000
Materials & Supplies	2,552	1,300	1,241	1,300	1,300
Total Expenditures & Other Financing Uses:	<u>143,470</u>	<u>153,600</u>	<u>53,460</u>	<u>153,600</u>	<u>139,900</u>
Excess (Deficiency) of Funding Sources Over Uses	<u>\$ (20,270)</u>	<u>\$ (19,600)</u>	<u>\$ 7,740</u>	<u>\$ (19,600)</u>	<u>\$ (5,900)</u>
Working Capital/Available Fund Balance:					
Assigned:					
Loft Matching Program	\$ 11,000			\$ 11,000	\$ 11,000
Subsequent Year Expenditures	30,706			11,106	5,206
Ending Balance	<u>\$ 41,706</u>			<u>\$ 22,106</u>	<u>\$ 16,206</u>



City of Eau Claire 2011 Adopted Program of Services

Cemetery Maintenance

The City operates and maintains two public cemeteries – Forest Hill and Lakeview. Staff sell lots, dig graves and assist funeral directors & families with services in the cemeteries year round. Lakeview also maintains a historic chapel facility. There is sufficient capacity for an additional 20 years in each cemetery.

Objectives

- Provide well-maintained cemeteries for the community.
- Provide an adequate supply of available lots for burials.
- Provide assistance to funeral homes and veterans services.

Outputs

- Mow and trim 40 acres of lawn at Forest Hill Cemetery and 40 acres of lawn at Lakeview Cemetery.
- Dig graves as requested by funeral home directors.
- Sell burial lots, columbarium lots, and marker permits to community residents.

Measurable Outcomes – 2010

- The Cemetery Division, in late 2010, will have cemetery records available for public access. This feature will allow the public to view burial records, enter obituaries and search maps to locate relatives and love ones interred on the grounds at Forest Hill and Lakeview Cemeteries.
- Dug approximately 175 graves.
- Opened approximately 10 columbarium sites.
- Reconveyed approximately 10 lots.
- Sold approximately 75 lots.
- Sold over 90 marker permits.

Cemetery Maintenance Authorized Full-Time

	FY 2009	FY 2010	FY 2011
Assistant Sexton	2	2	2
Total FTE Positions	2	2	2





City of Eau Claire 2011 Adopted Program of Services

Cemetery Maintenance Budget Summary Revenues & Expenditures

<u>Operating Budget</u>	<u>2009 Actual</u>	<u>2010 Adopted</u>	<u>2010 6 Month Actual</u>	<u>2010 Projection</u>	<u>2011 Adopted</u>
Revenues & Other Financing Sources:					
Licenses & Permits	\$ 96,852	\$ 104,600	\$ 43,132	\$ 104,600	\$ 102,200
Charges For Services	59,495	77,600	42,207	77,600	77,600
Other Financing Sources	245,951	201,600	-	201,600	264,700
Total Revenues & Other Financing Sources:	<u>402,298</u>	<u>383,800</u>	<u>85,339</u>	<u>383,800</u>	<u>444,500</u>
Expenditures & Other Financing Uses:					
Personnel Services	291,237	220,300	101,256	220,300	295,500
Contractual Services	79,159	105,400	44,296	105,400	111,700
Utilities	14,700	21,000	6,379	21,000	16,300
Fixed Charges	6,100	6,700	3,050	6,700	6,700
Materials & Supplies	11,102	30,400	6,934	30,400	14,300
Other Financing Uses	31,300	33,000	-	33,000	-
Total Expenditures & Other Financing Uses:	<u>433,598</u>	<u>416,800</u>	<u>161,915</u>	<u>416,800</u>	<u>444,500</u>
Excess (Deficiency) of Funding Sources Over Uses	<u>\$ (31,300)</u>	<u>\$ (33,000)</u>	<u>\$ (76,576)</u>	<u>\$ (33,000)</u>	<u>\$ -</u>
Working Capital/Available Fund Balance:					
Assigned:					
Subsequent Year Expenditures	\$ 87,142			\$ 54,142	\$ 54,142
Ending Balance	<u>\$ 87,142</u>			<u>\$ 54,142</u>	<u>\$ 54,142</u>



City of Eau Claire 2011 Adopted Program of Services

Hazardous Materials

The West Central Regional Response Team is a joint venture between Eau Claire Fire & Rescue and Chippewa Falls Fire & Emergency Services. The team is contracted with the State of Wisconsin to deliver regionalized Level “A” hazardous materials response to a 14-county area in West Central Wisconsin. City of Eau Claire tax dollars are not used to operate the team; the State of Wisconsin provides funding.

In addition, the team then contracts with the Rice Lake Fire and Menomonie Fire Departments for their service as designated CATs (Chemical Assessment Team) as adjuncts of the West Central Team.

Objectives

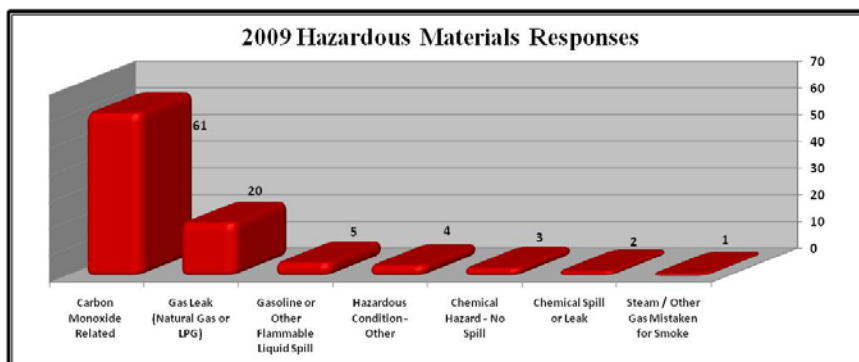
- Respond to hazardous materials incidents within 14-county area to provide mitigation.
- Provide consultation for emergency responders concerning Haz Mat situations they may encounter.
- Provide outreach presentations to law enforcement, emergency medical services, fire departments, civic groups, and local government personnel throughout response area.
- Conduct training according to National Fire Protection Association (NFPA) standards.
- Participate in annual hazardous materials response drill.

Outputs

- Consulted with Chippewa Falls Fire & Emergency Services on a call where a nurse was splashed with Ethylene Oxide. The department worked with Chippewa Falls on chemical detection methods.
- The department’s Chemical Assessment Team (CAT), in conjunction with the Black River Falls Fire Department, responded to a semi truck rolled over with a mixed load of chemicals and a leak in progress on I-94 near Black River Falls.
- Responded to an abandoned Anhydrous Ammonia container off Highway 8 in rural Polk County. A CAT team arrived, identified the product, and consulted with local responders on clean-up options.
- Presented outreach programs to six entities within the response area, reaching over 115 people. Programs of this type teach groups how to request a regional team, what equipment is available within each team and what types of incidents the team is able to respond to.
- Upgraded the chemical monitoring equipment allowing the department to decrease the time it takes to detect a hazardous environment. Previously, engine companies only provided a carbon monoxide meter. When checking for gas leaks, Hydrogen Sulfide (sewer gas), and elevated or decreased Oxygen environments meters from station #2 had to be sent to the scene.
- Upgraded a meter on the regional response team vehicle and placed four gas meters on all six front-line engines. Crews were trained on the use of the equipment and a service plan was established that will save on maintenance costs and provide better documentation of repairs and daily checks.

40 Personnel are assigned to the Hazardous Materials Response Team

- 28 Members from Eau Claire Fire Department.
- 12 Members from Chippewa Falls Fire Department.





City of Eau Claire 2011 Adopted Program of Services

Hazardous Materials Budget Summary Revenues & Expenditures

Operating Budget	2009 Actual	2010 Adopted	2010 6 Month Actual	2010 Projection	2011 Adopted
Revenues & Other Financing Sources:					
Intergovernmental	\$ 178,263	\$ 178,200	\$ -	\$ 178,200	\$ 178,200
Charges For Services	2,117	3,000	-	3,000	3,000
Miscellaneous	1,760	1,000	800	1,000	1,000
Total Revenues & Other Financing Sources:	182,140	182,200	800	182,200	182,200
Expenditures & Other Financing Uses:					
Personnel Services	58,304	66,300	30,604	66,300	68,900
Contractual Services	15,797	28,600	12,717	28,600	28,900
Utilities	2,362	1,500	1,844	1,500	3,500
Fixed Charges	12,000	12,200	6,000	12,200	12,400
Materials & Supplies	22,295	55,100	2,489	55,100	59,800
Contributions & Other Payments	72,888	77,500	32,579	77,500	78,600
Capital Purchases	-	18,600	-	18,600	46,000
Other Financing Uses	3,779	-	-	-	-
Total Expenditures & Other Financing Uses:	187,425	259,800	86,233	259,800	298,100
Excess (Deficiency) of Funding Sources Over Uses	\$ (5,285)	\$ (77,600)	\$ (85,433)	\$ (77,600)	\$ (115,900)
Working Capital/Available Fund Balance:					
Assigned:					
Subsequent Year Expenditures	\$ 207,183			\$ 129,583	\$ 13,683
Ending Balance	\$ 207,183			\$ 129,583	\$ 13,683



City of Eau Claire 2011 Adopted Program of Services

L. E. Phillips Memorial Public Library



The L.E. Phillips Memorial Public Library serves the residents of the City of Eau Claire as well as residents of Eau Claire County through a contractual agreement. It is the largest library in West Central Wisconsin and the resource library for the 10 county Indianhead Federated Library System. The library's policies and operations are overseen by the City of Eau Claire and governed by a 10 member library board that is appointed by the City Council and includes two representatives from Eau Claire County.

Objectives

The library provides free and guided access to organized information, materials, and activities to all community members within a welcoming environment.

The library provides its customers with:

- fiction & non-fiction books
- large print books & new reader materials
- kids' books & board books for babies
- educational computer software
- access to the library's online catalog
- online holds and renewals
- items borrowed from other libraries
- magazines & newspapers
- videos, DVDs, books-on-cassette & CD
- delivery of materials to the homebound
- downloadable e-books & audio books
- teen area with books, magazines, computers & software
- special programs for kids, teens & adults
- Internet access and free Wi-Fi
- word-processing computers & online information resources
- meeting rooms, art exhibits, displays
- answers in person, by phone, e-mail, or 24/7 live chat
- information about community agencies & services
- delivery of materials to the homebound



Outputs – 2009

- Circulation and Interlibrary Loan Activity - 1,062,771.
- Number of users of electronic resources - 126,523.
- Reference transactions - 68,751.
- Library program attendance - 15,035 children and 2,447 adults.
- Summer Library Program registration - 1,815 children and 496 teenagers.
- Volunteer hours - 1,533.
- At the end of 2009, the library collection included - 291,003 items.



L.E. Phillips Memorial Library Authorized Full-Time

	FY2009	FY2010	FY2011
Library Director	1	1	1
Professional 5	1	1	1
Professional 4	1	0	0
Professional 3	1	1	2
Professional 2	6	6.8	6
Professional 1	2	1	1
Library Associate II	5.05	5.125	4.675
Library Associate I	2.5	3.2	3.675
Library Assistant II	3.75	3.05	3.05
Library Assistant I	9.12	9.12	8.508
Desk Clerk	5.18	5.18	5.525
Total FTE Positions	37.60	36.47	36.433



City of Eau Claire 2011 Adopted Program of Services

L.E. Phillips Memorial Public Library Budget Summary Revenues & Expenditures

Operating Budget	2009 Actual	2010 Adopted	2010 6 Month Actual	2010 Projection	2011 Adopted
Revenues & Other Financing Sources:					
Taxes	\$ 2,825,000	\$ 2,833,500	\$ 2,833,500	\$ 2,833,500	\$ 2,866,700
Intergovernmental	1,189	2,000	-	2,000	-
Fines & Forfeits	121,296	122,200	59,626	122,200	120,700
Charges For Services	5,119	5,200	3,006	5,200	6,300
Charges For Services - Intragovernmental	671,239	654,400	293,316	654,400	597,000
Other Operating Revenue	222,823	235,400	235,394	235,400	237,900
Miscellaneous	56,286	51,200	49,284	51,200	57,100
Other Financing Sources	528	200	-	200	200
Total Revenues & Other Financing Sources:	3,903,480	3,904,100	3,474,126	3,904,100	3,885,900
Expenditures & Other Financing Uses:					
Personnel Services	2,595,596	2,714,000	1,157,506	2,714,000	2,717,900
Contractual Services	305,211	384,500	182,669	384,500	299,800
Utilities	108,611	111,800	50,515	111,800	105,400
Fixed Charges	30,434	32,000	16,195	32,000	32,000
Materials & Supplies	513,644	561,800	231,463	561,800	628,800
Contributions & Other Payments	10,357	10,400	10,295	10,400	10,400
Capital Outlay	6,121	8,000	4,736	8,000	10,000
Other Financing Uses	349,983	146,100	106,000	146,100	366,100
Total Expenditures & Other Financing Uses:	3,919,957	3,968,600	1,759,379	3,968,600	4,170,400
Excess (Deficiency) of Funding Sources Over Uses	\$ (16,477)	\$ (64,500)	\$ 1,714,747	\$ (64,500)	\$ (284,500)
Working Capital/Available Fund Balance:					
Restricted:					
Donations	\$ 94,636			\$ 94,636	\$ 94,636
Assigned:					
Subsequent Year Expenditures	634,572			570,072	285,572
Ending Balance	\$ 729,208			\$ 664,708	\$ 380,208



City of Eau Claire 2011 Adopted Program of Services

City-County Health Dept: Overview



The mission of the joint City-County Health Department is to protect, promote and improve the health of all people in the community. To accomplish this mission, the Department provides a wide array of public health services through organized programs that assure a safe and healthy environment, prevent disease and disability, and promote positive health practices.

Divisions

- Administration
- Public Health Nursing
- Environmental Health

2010 Strategic Priorities

- Listen and respond to the needs of our citizens.
- Ensure a fiscally sound and sustainable municipal governmental public health system.
- Build a resilient and vibrant community.
- Protect and enhance the physical and natural infrastructure of the community.
- Empower a skilled and innovative work force.
- Provide leadership in civic engagement and collaborative problem solving.
- Create and sustain a healthy community.

Outputs

- Health care cost savings through prevention.
- Access to health/dental care.
- Reduction of tobacco/youth alcohol use.
- 2008 County Health Ranking Report: 13th of 72 counties.
- Protection of surface and groundwater.
- Prevention of spread of communicable disease.
- Adequate and appropriate nutrition for children.
- Healthy children in our schools and families.
- Prevention of teen and unwanted pregnancies.
- Protection from rodent, insect, and animal vectors of disease.
- Safe and lead free housing.
- A community prepared for public health emergencies.
- Sustained/improved quality of life for community residents.



Public Health
Prevent. Promote. Protect.

Programs

- | | |
|--|---|
| - Communicable Disease Prevention & Control | - Women Infant Children Nutrition |
| - Maternal & Child Health | - Environmental Sanitation |
| - Food Protection | - Adult Health |
| - Reproductive Health/Family Planning | - Garbage & Solid Waste |
| - School Health | - Public Health Emergency Preparedness |
| - Tobacco/Youth Alcohol Prevention & Control | - Community Health Improvement |
| - Housing Maintenance & Hygiene | - Rodent, Insect, Rabies & Vector Control |
| - Childhood Lead Poisoning Prevention | - Air Pollution |
| - Drinking Water Protection | - Private On-site Waste Water Disposal |



City of Eau Claire 2011 Adopted Program of Services

*City-County Health Department
Budget Summary
Revenues & Expenditures*

Operating Budget	2009 Actual	2010 Adopted	2010 6 Month Actual	2010 Projection	2011 Adopted
Revenues & Other Financing Sources:					
Taxes	\$ 1,698,984	\$ 1,725,700	\$ 1,718,128	\$ 1,725,700	\$ 1,755,000
Intergovernmental	1,167,253	948,600	566,055	1,082,856	1,032,600
Licenses & Permits	352,299	324,200	239,655	324,200	332,700
Charges For Services	140,091	174,200	49,230	180,200	170,800
Charges For Services - Intragovernmental	1,241,437	1,234,000	617,733	1,230,400	1,284,000
Miscellaneous	-	1,000	-	-	-
Other Financing Sources	58,878	72,300	28,817	72,300	66,600
Total Revenues & Other Financing Sources:	4,658,942	4,480,000	3,219,618	4,615,656	4,641,700
Expenditures & Other Financing Uses:					
Personnel Services	3,817,348	3,060,800	1,735,801	2,957,700	3,118,300
Contractual Services	405,655	246,800	194,765	246,800	267,500
Utilities	27,691	13,000	1,226	13,000	13,000
Fixed Charges	7,712	8,100	10,244	8,100	8,100
Materials & Supplies	297,213	1,309,100	95,802	1,472,256	1,445,200
Other Financing Uses	29,422	29,200	-	29,200	28,700
Total Expenditures & Other Financing Uses:	4,585,041	4,667,000	2,037,838	4,727,056	4,880,800
Excess (Deficiency) of Funding Sources					
Over Uses	\$ 73,901	\$ (187,000)	\$ 1,181,780	\$ (111,400)	\$ (239,100)
Working Capital/Available Fund Balance:					
Nonspendable:					
Prepaid Items & Inventories	\$ 65,766			\$ 65,000	\$ 65,000
Assigned:					
Subsequent Year Expenditures	653,810			543,176	304,076
Ending Balance	\$ 719,576			\$ 608,176	\$ 369,076



City of Eau Claire 2011 Adopted Program of Services

City-County Health Dept: Administration

<p><u>Activities</u></p> <ul style="list-style-type: none"> - Personnel Recruitment, Evaluation & Training - Accounts Receivable/Payable - Payroll - Purchasing - Public Health Administration - Employee Fringe Benefit Management - Information Systems Support - Website Development & Maintenance - Facilities Management - Program Clerical Support - Equipment Management - Community Health Education 	<p>The Administration component of the department provides support to other divisions and functions of the department.</p> <p>Objectives</p> <ul style="list-style-type: none"> ▪ Provide agency level supervision, direction, and evaluation of public health staff and programs. ▪ Development of new public health programs to meet community needs. ▪ Assure a community health assessment and improvement planning process. ▪ Develop and execute the department's budget using guidelines of the City, County and Board of Health. ▪ Manage the department's strategic planning process. ▪ Effectively manage the human and fiscal resources of the department. ▪ Build the capacity to effectively respond to public health emergencies through internal planning and local/regional collaboration. ▪ Assure enforcement of public health laws/regulations. ▪ Sustain funding for Tobacco/Youth Alcohol Prevention. <p>Outputs</p> <ul style="list-style-type: none"> ▪ Provide cost effective public health administrative support at \$3,423 per staff member. ▪ Successful BadgerCare Plus outreach and application assistance grant applicant (\$20,000). ▪ Recognized in 2007 by the American Medical Association (AMA) as a model community for work with emergency response partners. ▪ Local emergency preparedness committee recognized in 2008 by Wisconsin Public Health Association with Special Achievement in Public Health Partners Award for its collaborative work. ▪ Continuation of health assessment and improvement planning process in 2009, communicating with 300 community members. ▪ Collaborated with Eau Claire Area School District to successfully apply for and receive a \$75,000 grant to fund school nursing services in the districts, initiating a blended direct service and PHN consultative nursing model. ▪ Assured an effective, community wide response to the H1N1 novel influenza virus in Apr/May 2009. ▪ Initiated health assessment and improvement planning process in 2008, communicating with 300 community members. ▪ Enforcement of the City of Eau Claire's Smoke-Free Ordinance helped Wisconsin legislature pass statewide smoke free bill in 2009. ▪ Secured grants for over \$224,000 for tobacco/youth alcohol prevention programs in 2008. ▪ Award winning nationally recognized professional staff sharing effective public health strategies and interventions.
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**Health Dept - Administration
Authorized Full-Time**

	FY2009	FY2010	FY2011
Health Department Director	1	1	1
Administrative Services Manager	1	1	1
Front/Medical Office Associate	3.4	3.4	3.4
PC Applications Specialist	0.6	0.6	0.6
Community Health Educator/Supervisor	1	1	0.6
Total FTE Positions	7	7	6.6



City of Eau Claire 2011 Adopted Program of Services

City-County Health Dept: Public Health Nursing

Activities

- Immunization & Sexually Transmitted Infection Clinics
- HIV/AIDS Testing & Counseling
- Tuberculin Skin Testing
- Communicable Disease treatment, Prevention & Control
- Prenatal Care Coordination
- Birth to Three Assessment/Service Coordination
- School-Based Health & Oral Health Care Services
- Family Planning & Adult Health Clinics
- Supplemental Nutrition for Women Infants & Children
- WI Well Woman Health Screenings for Low-Income
- Health Benefits Counseling/Advocacy
- BadgerCare Plus Outreach/Application Assistance
- U.S. Postal Service Biohazard Detection System Emergency Response Plan
- Home Safety Assessments
- Blood Lead Screenings

The Public Health Nursing Division works collaboratively to protect and improve the health and safety of the public and to improve the public health system's capacity to assure conditions in which people can be healthy and safe. Nursing actions that promote, maintain, or restore health, and prevent disease or injury are directed toward current and emerging community needs, vulnerable population groups, and families/individuals referred by physicians or other sources for health education and services.

Objectives

- Prevent/control communicable disease transmission.
- Improve infant/mother health outcomes by assuring early prenatal care, breastfeeding, and nutrition.
- Increase parenting skills with special focus on families at risk for child abuse and neglect.
- Protect children from lead poisoning.
- Provide community-based system of care and case management for children with special needs.
- Promote reproductive health and facilitate safe, effective, and successful family planning.
- Provide services in 35 schools to promote children's health, development, learning, and well-being.
- Promote and maintain the health and well-being of nutritionally at-risk pregnant, breastfeeding, and postpartum women, infants, and children.
- Address health issues of populations with ethnic/cultural needs, e.g., Hmong, Hispanic, and Amish.
- Improve access to continuous health care, dental care, and mental health care for underserved groups.

Outputs

- 811 communicable disease investigations.
- 2,168 immunizations to 1,358 infants/children/adults to protect against 15 diseases, 6,878 H1N1 influenza vaccinations, and 1,943 seasonal flu vaccinations administered.
- 193 consults for children with developmental delays.
- 452 Prenatal Care Coordination assessments, 1,056 pregnancy and nutrition education sessions and 3,899 WIC participants served.
- 1,419 family visiting program admissions upon referrals from physicians/community organizations.
- 3,840 family health visits for teaching/case management.
- 276 Adult Health clinic visits; 4 referrals for care.
- 5,978 school health screenings with 159 referred for care.
- 840 patients received reproductive health and family planning services
- 112 Early Pregnancy Identification.
- 626 childhood blood lead tests provided.
- 92 cancer screenings for women of low-income.

Health Dept - Public Health Nursing Authorized Full-Time

	FY 2009	FY 2010	FY 2011
Director of Nursing	1	1	1
Supervisor of Nursing	1.6	1.6	1.6
Public Health Nurse	10.97	10.97	10.97
Health Benefits Specialist	0.1	0.1	0.1
Public Health Aide	0.45	0.45	0.45
Bilingual Health Aide	0.7	0.7	0.7
Bilingual Interpreters	0.05	0.05	0.05
Public Health Nutritionist	0.4	0.4	0.4
Total FTE Positions	15.27	15.27	15.27



City of Eau Claire 2011 Adopted Program of Services

City-County Health Dept: Environmental Health

- Activities**
- Communicable Disease Investigation & Prevention
 - Food Protection
 - Drinking Water Protection
 - Rodent, Insect, Rabies, & Vector Control
 - Housing & Property Maintenance & Hygiene
 - Private Onsite Wastewater Disposal
 - Environmental Sanitation
 - Human Health Hazard
 - Solid Waste
 - Emergency Preparedness
 - Childhood Lead Poisoning Prevention
 - Air Pollution Control
 - Radiation Protection
- The Environmental Health component of the department provides assessment, management, control and prevention of environmental factors that may adversely affect the health, safety or well being of citizens in the City and County of Eau Claire.
- Objectives**
- Assure protection from the spread of communicable diseases through food, water, and rodents/insects.
 - Assure that the public is provided safe and adequate housing for the protection of health.
 - Assure the public is provided a safe water supply protected from organic and inorganic chemical contamination.
 - Assure the proper treatment and disposal of wastewater to prevent human health hazards, water pollution, drinking water contamination, and the spread of communicable diseases.
 - Assure protection from injury and disease at facilities such as schools, beaches, pools, body art facilities, campgrounds, lodging facilities, massage therapy facilities, and mobile home parks.
 - Assure proper storage, collection, transportation, and disposal of solid waste to protect health and safety.
 - Protection from radiation and radioactive materials, devices, and products.
 - Assure that children live in lead-safe environments.
 - To reduce the exposure to air contaminants.
- Outputs**
- 28 confirmed communicable disease investigations.
 - 3,613 food product/ingredient samples, 1,132 food service inspections (all types), 272 re-inspections.
 - 11 food-borne illness complaint investigations.
 - 18,000 microbiological and chemical laboratory sample analyses.
 - 189 animal bite investigations/consultations.
 - 645 housing inspections and 1,679 re-inspections.
 - 45 inspections with county human services, 1 Interagency Dangerous Living Conditions investigation.
 - 1,120 recreational water samples (pools and beaches).
 - 100% licensed facility (e.g. restraints, campgrounds, etc) inspection rate.
 - All schools inspected twice during the school year.
 - 490 complaint investigations on potential human health hazards.
 - 298 solid waste investigations and 76 garbage truck inspections.
 - 45 lead samples and 11 home lead investigations.
 - 87 air program inspections with 1 business Co₂ investigations, 64 air samples.
 - 36 City of Eau Claire Smoking ordinance consultations, 7 inspections/investigations/.

**Health Dept - Environmental Health
Authorized Full-Time**

	FY 2009	FY 2010	FY 2011
Director of Environmental Health	1	1	1
Environmental Health Specialist	6.5	6.5	6.5
Laboratory Chemist	1	1	1
Microbiology Coordinator	1	1	1
Laboratory Technician II	0.8	0.8	0.75
Environmental Health Technician	1	1	1
Environmental Health Aide	0.23	0.23	0.23
Total FTE Positions	11.53	11.53	11.48



City of Eau Claire 2011 Adopted Program of Services

Community Development Block Grant (CDBG)

The City Housing Division administers the City of Eau Claire's Community Development Block Grant (CDBG) program. The CDBG program is funded annually by HUD to provide decent housing, suitable living environments, and expanded economic opportunities principally for low and moderate-income persons.

Objectives - 2011

- Acquire & rehabilitate one single family home for the home ownership program.
- Provide housing rehabilitation loans to 11 homeowners.
- Lead remediation assistance to 7 homeowners.
- Provide planning and management funding for four neighborhood associations.
- Provide Tenant Based Rental Assistance (TBRA) to 50 households.
- Provide Down Payment Closing cost assistance to 10 first time homebuyers.
- Provide funding to 12 Public Services within the City of Eau Claire.
- Provide funding for alley improvements within the city limits of low-to-moderate income areas.

Outputs

- Provided rehabilitation loans to 15 homeowners.
- Acquired and rehabilitated one single-family home for the home ownership program.
- Provided lead remediation and weatherization grants to 11 homeowners.
- Provided funding for alley improvements within the city limits in low-to-moderate income areas.
- Acquired and rehabilitate 3 single-family homes for the homeownership program with Neighborhood Stabilization Program (NSP) funding received from the State of Wisconsin.
- Received funding from the American Reinvestment and Recovery Act (ARRA).

CDBG

Authorized Full-Time

	FY2009	FY2010	FY2011
Housing Division Administrator	0.28	0.28	0.3
Housing Rehabilitation Specialist	1	1	1
Accounting Assistant	0.03	0.03	0.03
Office Associate	0.15	0.15	0.1
Program Specialist	1.55	1.55	1
Rental Specialist	0.05	0.05	0.03
Total FTE Positions	3.06	3.06	2.46



2044 12th Street – Before Rehabilitation



2044 12th Street – After Rehabilitation



City of Eau Claire 2011 Adopted Program of Services

Community Development Block Grant (CDBG) Budget Summary Revenues & Expenditures

Operating Budget	2009 Actual	2010 Adopted	2010 6 Month Actual	2010 Projection	2011 Adopted
Revenues & Other Financing Sources:					
Intergovernmental	\$ 774,491	\$ 632,500	\$ 384,559	\$ 632,500	\$ 692,300
Program Income	251,820	250,000	92,561	250,000	250,000
Total Revenues & Other Financing Sources:	\$ 1,026,311	\$ 882,500	\$ 477,121	\$ 882,500	\$ 942,300
Expenditures & Other Financing Uses:					
Personnel Services	166,180	129,500	65,148	129,500	144,700
Contractual Services	54,175	179,000	26,750	179,000	58,500
Utilities	287	1,300	100	1,300	800
Fixed Charges	5,738	6,100	-	6,100	-
Materials & Supplies	11,373	12,800	5,798	12,800	12,300
Contributions & Other Payments	121,836	133,400	90,976	133,400	262,400
Capital Purchases	379,872	74,000	183,954	74,000	168,500
Other Financing Uses	368,326	346,400	152,581	346,400	295,100
Total Expenditures & Other Financing Uses:	1,107,787	882,500	525,308	882,500	942,300
Excess (Deficiency) of Funding Sources Over Uses	\$ (81,476)	\$ -	\$ (48,187)	\$ -	\$ -
Working Capital/Available Fund Balance:					
Restricted:					
Grant Proceeds	\$ 153,308			\$ 153,308	\$ 153,308
Ending Balance	\$ 153,308			\$ 153,308	\$ 153,308



City of Eau Claire 2011 Adopted Program of Services

Landfill Remediation

The Landfill Remediation Fund was authorized by Council in late 1993 and accounts for transactions associated with the activities of the Potentially Responsible Parties (PRP) Group to address contamination issues at the City's former landfill.

The City of Eau Claire owned and operated a landfill off Highway C in the Town of Union from the early 1960s through the late 1970s. The landfill, which sits on a 100-acre site, collected household and industrial waste from Eau Claire County and the surrounding area. It was closed in the early 1980s.

The City of Eau Claire acts as the administrator for the PRP Group. The PRP Group has been established to respond to environmental concerns associated with the landfill site. Responsibilities include the hiring of agencies and other consultants, correction of well contamination issues, and identifying other PRPs.

Objectives

- Comply with regulatory requirements.
- Provide appropriate environmental monitoring.
- Professionally and promptly respond to concerns raised by property owners in the vicinity of the landfill.

Objectives

- Continued compliance with regulatory requirements and reporting to Wisconsin Department of Natural Resources.
- Monitored wells and extraction wells continued to be maintained and upgraded. Evaluation of existing ground water extraction system continues to be ongoing for any modifications.
- Ongoing communication and updates with property owners in the area of the landfill.



City of Eau Claire 2011 Adopted Program of Services

Landfill Remediation Budget Summary Revenues & Expenditures

Operating Budget	2009 Actual	2010 Adopted	2010 6 Month Actual	2010 Projection	2011 Adopted
Revenues & Other Financing Sources:					
Charges For Services	\$ 107,734	\$ 150,000	\$ 51,990	\$ 150,000	\$ 150,000
Total Revenues & Other Financing Sources:	107,734	150,000	51,990	150,000	150,000
Expenditures & Other Financing Uses:					
Materials & Supplies	107,734	150,000	51,990	150,000	150,000
Total Expenditures & Other Financing Uses:	107,734	150,000	51,990	150,000	150,000
Excess (Deficiency) of Funding Sources Over Uses	\$ -	\$ -	\$ -	\$ -	\$ -
Working Capital/Available Fund Balance:					
Beginning Balance	\$ -			\$ -	\$ -
Changes In Available Fund Balance					
From Operations	-			-	-
Ending Balance	\$ -			\$ -	\$ -

City of Eau Claire, Wisconsin

2011 Adopted Program of Services

November 5, 2010



Debt Service Funds

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City of Eau Claire 2011 Adopted Program of Services

Debt Service

The Debt Service Fund accounts for the payment of principal and interest on the current portion of general obligation long-term debt and the accumulation of resources for future payments. General obligation bond issues are backed by the full faith and credit of the City and are repaid through resources of the particular fund. Transfers from the General Fund, Library, Health, and Storm Water Utility are recorded under "Other Financing Sources". Funding is derived from property tax collections.

According to Section 67.03 (1) of the Wisconsin Statutes, the total amount of indebtedness for any municipality shall not exceed 5% of the equalized valuation (market value) of the taxable property in the municipality. The City has approximately 62% of the total debt capacity remaining.

The City of Eau Claire has three types of debt issues:

- General Obligation Bonds & Notes are issued for capital construction projects and are backed by the full faith and credit of the City.
 - Number of debt issues: 20
 - Total outstanding debt as of 12/31/2010: \$74,741,892
- Tax Incremental Bonds are issued to finance TIF District improvements in the TIF project plans. Tax Incremental Bonds are paid by segregated property taxes, but are ultimately backed by the full faith & credit of the City if incremental taxes are inadequate to meet payments.
 - Number of debt issues: 8
 - Total outstanding debt as of 12/31/2010: \$14,750,000
- Revenue Bonds are issued by the Water Utility for capital construction projects and are backed by user fees generated from operations in the enterprise.
 - Number of debt issues: 4
 - Total outstanding debt as of 12/31/2010: \$9,445,000

Objectives

- Provide for payment of principal and interest on general obligation debt.
- Earn interest revenue by investing available funds in accordance with the City investment policy.
- Maintain superior ratings with Standard & Poor's and Moody's Investor Services on bond issues.

Outputs

- Bi-annual payment of principal and interest due April 1st and October 1st each year.
- Work with Financial Advisor on current and advance refundings for issues with higher interest rates.
- Monitor bond issues to insure that annual IRS Arbitrage Requirements are followed.



City of Eau Claire 2011 Adopted Program of Services

Debt Service Fund Budget Summary Revenues & Expenditures

Operating Budget	2009 Actual	2010 Adopted	2010 6 Month Actual	2010 Projection	2011 Adopted
Revenues & Other Financing Sources:					
Taxes	\$ 1,936,485	\$ 1,483,600	\$ 1,476,990	\$ 1,490,500	\$ 1,228,300
Intergovernmental	1,666	16,300	-	7,400	5,300
Charges For Services	42,500	40,700	12,500	40,700	39,500
Charges For Services - Intergovernmental	50,250	-	-	15,000	-
Miscellaneous	356,045	323,100	332,803	323,100	18,200
Other Financing Sources	4,256,013	5,040,900	-	5,040,900	5,607,000
Total Revenues & Other Financing Sources:	<u>6,642,959</u>	<u>6,904,600</u>	<u>1,822,292</u>	<u>6,917,600</u>	<u>6,898,300</u>
Expenditures & Other Financing Uses:					
Contractual Services	82,139	22,500	2,854	25,900	66,500
Principal-G.O. Bonds	2,570,000	3,135,400	3,000,000	3,135,400	3,629,400
Principal-S/A Bonds	1,600,000	1,350,000	1,350,000	1,350,000	1,245,000
Principal-Notes Payable	38,634	-	-	-	35,200
Interest-G.O. Bonds	1,950,668	2,351,700	1,254,642	2,351,700	2,253,500
Interest-S/A Bonds	329,734	256,200	141,425	256,200	205,000
Interest-Notes Payable	1,545	-	-	-	29,800
Arbitrage Rebate	-	100,000	11,680	100,000	50,000
Total Expenditures & Other Financing Uses:	<u>6,572,720</u>	<u>7,215,800</u>	<u>5,760,601</u>	<u>7,219,200</u>	<u>7,514,400</u>
Excess (Deficiency) of Funding Sources					
Over Uses	<u>\$ 70,239</u>	<u>\$ (311,200)</u>	<u>\$ (3,938,309)</u>	<u>\$ (301,600)</u>	<u>\$ (616,100)</u>
Working Capital/Available Fund Balance:					
Assigned:					
Debt Service	\$ 8,888,012			\$ 8,586,412	\$ 7,970,312
Ending Balance	<u>\$ 8,888,012</u>			<u>\$ 8,586,412</u>	<u>\$ 7,970,312</u>

City of Eau Claire, Wisconsin

2011 Adopted Program of Services

November 5, 2010



Enterprise Funds

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City of Eau Claire 2011 Adopted Program of Services



Water Utility

The Water Utility fund provides for the operations of the City owned municipal water system. The fund is divided into various major accounts including well, pumpage, treatment, transmission and distribution, customer accounts, and administration as required by the Public Service Commission (PSC).

Objectives

- Provide an adequate supply of potable water, which meets or exceeds all state & federal standards.
- Provide municipal water with a return on investment (ROI) in accordance with the Public Service Commission (PSC) guidelines.
- Operate and maintain the pumping equipment and pipe system to assure a continuous flow of potable water into the distribution system at a consistent pressure.
- Maintain an efficient water transmission and distribution system to insure a continuous supply of water to industrial, commercial, public, and residential customers along with fire protection.

Outputs

- Supply municipal water that has no violations as noted on the annual Consumer Confidence Report (CCR).
- Produce and supply water to the customer at a cost of less than \$0.01 per gallon.
- Operate the water supply system in compliance with the Wisconsin Department of Natural Resources (WDNR) regulation.

Water Utility Authorized Full-Time	FY2009	FY2010	FY2011
Utilities Administrator	1	1	1
Utilities Superintendent	0	1	1
Water System Superintendent	1	0	0
Utilities Supervisor	1	1	1
Water Plant Supervisor	1	1	1
Clerk II	1	1	1
Operator II	1	1	1
Service Worker II	2	2	2
Operator I	8	8	8
Service Worker I	13	13	13
Total FTE Positions	29	29	29

City Well





City of Eau Claire 2011 Adopted Program of Services

Water Utility Budget Summary Revenues & Expenditures

Operating Budget	2009 Actual	2010 Adopted	2010 6 Month Actual	2010 Projection	2011 Adopted
Revenues & Other Financing Sources:					
Licenses & Permits	\$ -	\$ 2,000	\$ 255	\$ 2,000	\$ 2,000
Fines & Forfeits	20	-	-	-	-
Charges For Services	8,024,454	8,198,000	3,639,750	8,198,000	8,474,000
Other Operating Revenue	276,371	236,000	54,325	236,000	270,800
Miscellaneous	147,210	119,400	56,908	119,400	119,400
Non-Operating Revenue	393,093	113,000	7,234	113,000	141,800
Total Revenues & Other Financing Sources:	<u>8,841,148</u>	<u>8,668,400</u>	<u>3,758,472</u>	<u>8,668,400</u>	<u>9,008,000</u>
Expenditures & Other Financing Uses:					
Personnel Services	2,118,815	2,267,600	928,737	2,267,600	2,278,500
Contractual Services	795,882	322,300	136,067	323,600	361,300
Utilities	479,280	590,800	159,140	590,800	584,700
Fixed Charges	1,722,124	1,815,200	853,021	1,815,200	1,999,200
Materials & Supplies	389,814	467,900	145,600	466,600	481,000
Non Operating Proprietary	685,322	679,500	330,751	679,500	642,100
Other Financing Uses	-	30,000	-	30,000	-
Total Expenditures & Other Financing Uses:	<u>6,191,237</u>	<u>6,173,300</u>	<u>2,553,316</u>	<u>6,173,300</u>	<u>6,346,800</u>
Excess (Deficiency) of Funding Sources					
Over Uses	<u>\$ 2,649,911</u>	<u>\$ 2,495,100</u>	<u>\$ 1,205,156</u>	<u>\$ 2,495,100</u>	<u>\$ 2,661,200</u>
Working Capital/Available Fund Balance:					
Beginning Balance	\$ 3,074,877			\$ 3,120,381	\$ 1,973,420
Changes In Available Fund Balance:					
From Operations	2,649,911			2,495,100	2,661,200
Less Non-Cash Developer Contributions	(180,584)			-	-
Principal on Debt	(3,128,381)			(1,009,700)	(1,157,800)
Transfers to CIP	(721,700)			(2,125,000)	(2,665,000)
Change In Balance Sheet Accounts	(484,500)			-	-
Add Refunding Bonds	1,825,000			-	-
Dec(Inc) In Restricted Cash	85,758			(507,361)	(2,600)
Ending Balance	<u>\$ 3,120,381</u>			<u>\$ 1,973,420</u>	<u>\$ 809,220</u>



City of Eau Claire 2011 Adopted Program of Services

Sewer Utility

The Sewer Utility fund provides for the operations of the City owned wastewater treatment facility and sewage collection system. The fund is divided into various major accounts including wastewater treatment, sanitary sewer collection system maintenance, interceptor sewer maintenance, industrial pretreatment, and administration.

Objectives

- Operate the wastewater treatment plant in compliance with the effluent limitations of the Wisconsin Pollution Discharge Elimination System (WPDES) discharge permit.
- Provide wastewater treatment to the service area including the City of Eau Claire, City of Altoona, and a portion of the former Washington Heights Sewer District.
- Monitor and enforce an industrial pretreatment program.
- Ensure that the sanitary sewer collection system is maintained in a satisfactory condition.

Outputs

- Achieve a score of 3.5 or greater on the Compliance Maintenance Annual Report (CMAR). – The Sewer Utility received a rating of 4.0 in 2009.
- Clean and inspect the sewer collection system to cause less than 10 main related service calls per year.
- Convey and treat wastewater at a cost of less than \$0.01 per gallon.

Sewer Utility Authorized Full-Time	FY2009	FY2010	FY2011
Utilities Chemist	1	1	1
Wastewater Collection Superintendent	1	0	0
Wastewater Plant Supervisor	1	1	1
Utilities Supervisor	0	1	1
Utilities Engineer	1	1	1
Assistant Chemist	1	1	1
Clerk II	0.5	0.5	0.5
Operator II	2	2	2
Service Worker II	1	1	1
Laboratory Technician	1	1	1
Operator I	10	10	10
Service Worker	7	7	7
Total FTE Positions	26.5	26.5	26.5



City of Eau Claire 2011 Adopted Program of Services

Sewer Utility Budget Summary Revenues & Expenditures

Operating Budget	2009 Actual	2010 Adopted	2010 6 Month Actual	2010 Projection	2011 Adopted
Revenues & Other Financing Sources:					
Charges For Services - Intragovernmental	\$ 12	\$ -	\$ -	\$ -	\$ -
Charges For Services	6,554,996	7,052,000	3,193,615	7,052,000	7,383,000
Charges For Services - Intragovernmental	660	-	-	-	-
Other Operating Revenue	81,518	87,500	22,744	87,500	87,000
Miscellaneous	114,287	124,300	49,723	124,300	124,300
Non-Operating Revenue	58,364	83,200	2,478	83,200	100,900
Other Financing Sources	165	-	-	-	-
Total Revenues & Other Financing Sources:	6,810,002	7,347,000	3,268,560	7,347,000	7,695,200
Expenditures & Other Financing Uses:					
Personnel Services	2,134,544	2,468,500	1,085,068	2,468,500	2,487,100
Contractual Services	878,967	731,700	322,363	730,200	952,400
Utilities	487,452	579,600	164,176	579,600	544,800
Fixed Charges	493,188	476,600	235,842	476,600	477,200
Materials & Supplies	645,137	717,700	279,536	719,200	777,600
Non Operating Proprietary	60,691	53,300	26,618	53,300	50,000
Other Financing Uses	50,000	173,600	-	173,600	76,400
Total Expenditures & Other Financing Uses:	4,749,979	5,201,000	2,113,603	5,201,000	5,365,500
Excess (Deficiency) of Funding Sources Over Uses	\$ 2,060,023	\$ 2,146,000	\$ 1,154,957	\$ 2,146,000	\$ 2,329,700
Working Capital/Available Fund Balance:					
Beginning Balance	\$ 6,228,438			\$ 5,611,930	\$ 5,636,930
Changes In Available Fund Balance:					
From Operations	2,060,023			2,146,000	2,329,700
Less Non-Cash New Construction	(34,497)			-	-
Transfer to CIP	(3,200,000)			(2,075,000)	(2,985,000)
Principal on Debt	(42,805)			(46,000)	(49,300)
Changes in Balance Sheet Accounts	600,771			-	-
Ending Balance	\$ 5,611,930			\$ 5,636,930	\$ 4,932,330



City of Eau Claire 2011 Adopted Program of Services

Storm Water Utility

The Storm Water Utility fund provides for the operation, maintenance, and improvement to the storm water drainage system.

Objectives

- Compliance with the Wisconsin Pollution Discharge Elimination System (WPDES) NR 216 water discharge permit.
- Acquisition and maintenance of storm water detention basins.
- Review and approval of development plans for compliance with the City regulations.
- Repair, clean, and maintain the drainage inlets, pipes, and conveyance systems.

Outputs

- Compliance with the conditions of the storm water discharge permit as detailed in the annual report to the WDNR.
- Provide maintenance of the City storm water system at an average cost of \$50.00 or less per month per resident. (\$33.67 in 2010)

Storm Water Utility Authorized Full-Time

Project Engineer
Engineering Technician I
Total FTE Positions

	FY 2009	FY 2010	FY 2011
Project Engineer	1	0	0
Engineering Technician I	1	1	1
Total FTE Positions	2	1	1





City of Eau Claire 2011 Adopted Program of Services

Storm Water Utility Budget Summary Revenues & Expenditures

Operating Budget	2009 Actual	2010 Adopted	2010 6 Month Actual	2010 Projection	2011 Adopted
Revenues & Other Financing Sources:					
Charges For Services	\$ 3,221,329	\$ 3,432,000	\$ 1,717,160	\$ 3,432,000	\$ 3,658,900
Other Operating Revenue	24,492	23,000	7,965	23,000	23,500
Miscellaneous	20,365	53,400	11,840	53,400	65,400
Non-Operating Revenue	19,470	-	-	-	-
Total Revenues & Other Financing Sources:	3,285,656	3,508,400	1,736,965	3,508,400	3,747,800
Expenditures & Other Financing Uses:					
Personnel Services	272,668	428,800	111,983	428,800	763,500
Contractual Services	129,194	233,500	56,008	233,500	623,300
Utilities	70,869	67,400	569	67,400	152,900
Fixed Charges	345,070	330,400	164,300	330,400	329,700
Materials & Supplies	11,631	24,300	3,851	24,300	20,300
Non Operating Proprietary	661,931	755,900	349,130	671,300	730,000
Other Financing Uses	700,941	746,600	-	746,600	-
Total Expenditures & Other Financing Uses:	2,192,304	2,586,900	685,841	2,502,300	2,619,700
Excess (Deficiency) of Funding Sources Over Uses	\$ 1,093,352	\$ 921,500	\$ 1,051,124	\$ 1,006,100	\$ 1,128,100
Working Capital/Available Fund Balance:					
Beginning Balance	\$ 2,177,796			\$ 2,387,913	\$ 2,509,013
Changes In Available Fund Balance:					
From Operations	1,093,352			1,006,100	1,128,100
Less Non-Cash Developer Contributions	(18,846)			-	-
Transfer to CIP	(28,200)			-	(450,000)
Principal Payments	(800,000)			(885,000)	(1,030,600)
Change In Balance Sheet Accounts	(46,315)			-	-
Add Non-Cash Loss on Sale	10,126			-	-
Ending Balance	\$ 2,387,913			\$ 2,509,013	\$ 2,156,513



City of Eau Claire 2011 Adopted Program of Services

Parking Utility

The Parking Utility provides for the operation and maintenance of the Downtown Parking ramps, City-owned surface parking lots, and on-street parking meters.

Objectives

- Provide for the daily operation and maintenance of the parking ramps and surface public parking lots.
- Assure the proper operation and repair of the parking meters.
- Collect revenue from the ramps and meters for the cost of providing the parking system.

Outputs

- Collect revenue from 430 parking meters.
- Maintain the parking structures for 539 parking stalls at a cost of \$200 per stall or less.

Parking Utility Authorized Full-Time	FY2009	FY2010	FY2011
Skilled Worker I	1	1	1
Total FTE Positions	1	1	1





City of Eau Claire 2011 Adopted Program of Services

Parking Utility Budget Summary Revenues & Expenditures

Operating Budget	2009 Actual	2010 Adopted	2010 6 Month Actual	2010 Projection	2011 Adopted
Revenues & Other Financing Sources:					
Charges For Services	\$ 219,392	\$ 221,400	\$ 106,776	\$ 221,400	\$ 219,600
Other Financing Sources	3,232	24,300	-	24,300	-
Total Revenues & Other Financing Sources:	222,624	245,700	106,776	245,700	219,600
Expenditures & Other Financing Uses:					
Personnel Services	98,296	59,700	45,606	59,700	67,100
Contractual Services	101,426	51,200	22,282	51,200	51,800
Utilities	64,857	51,900	22,701	51,900	62,100
Fixed Charges	7,454	75,600	4,050	75,600	10,100
Materials & Supplies	2,695	7,300	743	7,300	6,300
Total Expenditures & Other Financing Uses:	274,728	245,700	95,382	245,700	197,400
Excess (Deficiency) of Funding Sources Over Uses	\$ (52,104)	\$ -	\$ 11,394	\$ -	\$ 22,200
Working Capital/Available Fund Balance:					
Beginning Balance:	\$ 689			\$ 689	\$ 689
Changes In Available Fund Balance:					
From Operations	(52,104)			-	22,200
Changes In Balance Sheet Accounts	52,104			-	-
Transfer to CIP	-			-	(15,000)
Ending Balance	\$ 689			\$ 689	\$ 7,889



City of Eau Claire 2011 Adopted Program of Services

Public Transit

The Public Transit fund provides for the fixed-route bus system and associated public transportation under the direction of the Eau Claire Transit Commission. The Transit Commission is responsible for establishing and monitoring a comprehensive and unified transportation system to the community. The fund is divided into various accounts including bus operations, shop operations, and administration.

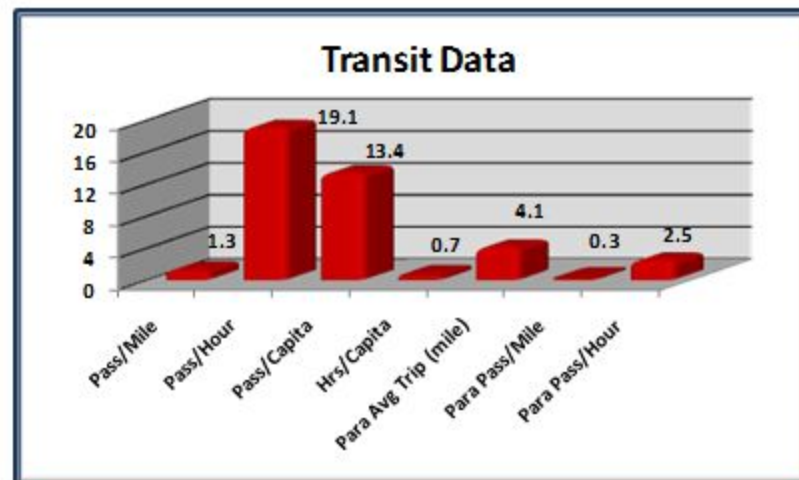
Objectives

- Operate a public transportation system to provide an economical, safe, comfortable, and equitable transportation option for all citizens.
- Provide specialized transportation (paratransit) services to citizens who are not able to use regular bus service due to disabilities and frailties.
- Maintain and staff the shop with skilled mechanics to adequately maintain all transit vehicles.
- Operate the system in accordance with the Federal Transit Administration (FTA) and Wisconsin Department of Transportation (Wis/DOT) regulations to assure receipt of state and federal funding.
- Provide bus service under cooperative and negotiated agreement contracts.

Outputs

- Operate 15 regular bus routes originating and terminating at the Downtown Transfer Center.
- Provide over 1 million rides per year.
- Meet or exceed the average of six performance indicators for mid-size bus operations in Wisconsin.

Public Transit Authorized Full-Time	FY 2009	FY 2010	FY 2011
Transit Manager	1	1	1
Working Shop Supervisor	1	1	1
Driver Supervisor	2	2	2
Clerical Technician	1	1	1
Account Clerk I	1	1	1
Bus Mechanic I, II, III	2	2	2
Bus Operator	24	24	25
Combination Service Worker	2.5	2.5	2.5
Part-Time Operator	3	3	3
Total FTE Positions	37.5	37.5	38.5





City of Eau Claire 2011 Adopted Program of Services

Public Transit Budget Summary Revenues & Expenditures

Operating Budget	2009 Actual	2010 Adopted	2010 6 Month Actual	2010 Projection	2011 Adopted
Revenues & Other Financing Sources:					
Fines & Forfeits	\$ 420	\$ -	\$ 90	\$ -	\$ -
Charges For Services	911,072	959,300	472,160	959,300	919,100
Miscellaneous	37,417	35,300	20,769	35,300	30,300
Non-Operating Revenue	2,907,050	3,343,400	597,934	3,343,400	3,400,500
Other Financing Sources	674,127	1,118,600	-	1,118,600	1,064,800
Total Revenues & Other Financing Sources:	4,530,086	5,456,600	1,090,953	5,456,600	5,414,700
Expenditures & Other Financing Uses:					
Personnel Services	2,427,440	2,669,800	1,140,711	2,669,800	2,651,700
Contractual Services	1,454,089	1,690,800	745,563	1,691,300	1,702,000
Utilities	7,293	9,000	3,135	9,000	9,900
Fixed Charges	132,212	173,600	73,874	173,600	165,100
Materials & Supplies	462,393	856,600	223,495	856,100	840,500
Non Operating Proprietary	7,683	19,000	3,213	19,000	6,000
Total Expenditures & Other Financing Uses:	4,491,110	5,418,800	2,189,991	5,418,800	5,375,200
Excess (Deficiency) of Funding Sources Over Uses	\$ 38,976	\$ 37,800	\$ (1,099,038)	\$ 37,800	\$ 39,500
Working Capital/Available Fund Balance:					
Beginning Balance	\$ 29,197			\$ 29,197	\$ 29,197
Changes In Available Fund Balance:					
From Operations	38,976			37,800	39,500
Change In Balance Sheet Accounts	(38,976)			(37,800)	(39,500)
Ending Balance	\$ 29,197			\$ 29,197	\$ 29,197



City of Eau Claire 2011 Adopted Program of Services

Hobbs Municipal Ice Center

Hobbs Municipal Ice Center is located at 915 Menomonie Street and has been open to the public since 1975. It is the home rink of North and Memorial High Schools, the University of Wisconsin – Eau Claire (UWEC) varsity men’s and women’s hockey teams, Eau Claire Youth Hockey Club, Eau Claire Figure Skating Club, and the City of Eau Claire Parks and Recreations skating programs. Each of the groups is part of the Hobbs Ice Center consortium and will have input into the future planning for the facility.

Hobbs Ice Center completed a \$5,600,000 major renovation project in 2009. The facilities at Hobbs include: two National Hockey League sized indoor artificial ice sheets and one 80% sized artificial ice sheet, four locker rooms, ten changing rooms, four offices for rent, a concession stand, two meeting rooms, a club viewing area, University of Wisconsin - Eau Claire locker rooms and coaches offices, and the Parks and Recreation administrative offices.

Objectives

- Provide high quality, affordable ice time for community residents.
- Provide ice time for organized stakeholders of the facility – including schools, youth hockey, public open skate, and figure skating organizations.
- Provide adequate locker rooms, concessions and spectator seating opportunities.

Outputs

- Provide ice time for games and practices.
- Implement use agreements and financial billing/collection systems.
- Facility renovation to meet City and State building codes as well as the needs of the stakeholders.
- Constructed a third covered sheet of ice, 80% NHL size to offset the high demand for ice time.
- Increased hourly ice rental rates to minimize the financial subsidy by community taxpayers.

Hobbs Municipal Ice Center Authorized Full-Time

	FY2009	FY2010	FY2011
Program Supervisor	1	1	1
Clerk II	0.5	0	0
Skilled Worker I	2	2	2
Total FTE Positions	3.5	3.0	3.0

Hours Rented					
Hours Rented	2009	2008	2007	2006	2005
Major User Groups					
Eau Claire Figure Skaters	747	917	940	973	856
Youth Hockey	478	504	549	456	455
UWEC Hockey	451	489	465	485	430
Eau Claire Area School Dist	413	414	398	405	364
Rinks					
O'Brien Rink	1,782	2,139	2,191	2,120	1,882
Akrvick Rink	1,297	1,436	1,342	1,418	1,458
Hughes	120	108	28	16	85
Total Hours Utilized	5,288	6,007	5,913	5,873	5,530



City of Eau Claire 2011 Adopted Program of Services

Hobbs Municipal Ice Center Budget Summary Revenues & Expenditures

Operating Budget	2009 Actual	2010 Adopted	2010 6 Month Actual	2010 Projection	2011 Adopted
Revenues & Other Financing Sources:					
Charges For Services	\$ 485,956	\$ 771,300	\$ 287,169	\$ 775,600	\$ 846,600
Miscellaneous	150,520	122,300	10,806	118,000	107,300
Other Financing Sources	92,858	40,000	-	40,000	40,000
Total Revenues & Other Financing Sources:	729,334	933,600	297,975	933,600	993,900
Expenditures & Other Financing Uses:					
Personnel Services	272,672	308,200	133,256	308,200	330,600
Contractual Services	53,758	52,000	21,682	52,000	58,700
Utilities	168,388	242,900	88,971	242,900	225,000
Fixed Charges	87,247	9,700	4,250	9,700	9,700
Materials & Supplies	37,260	50,400	28,637	50,400	50,400
Non Operating Proprietary	18,558	149,600	74,833	149,600	123,700
Total Expenditures & Other Financing Uses:	637,883	812,800	351,629	812,800	798,100
Excess (Deficiency) of Funding Sources Over Uses	\$ 91,451	\$ 120,800	\$ (53,654)	\$ 120,800	\$ 195,800
Working Capital/Available Fund Balance:					
Beginning Balance	\$ -			\$ 103,861	\$ 114,661
Changes in Available Fund Balance:					
From Operations	91,451			120,800	195,800
Payment on Advances	12,410			(110,000)	(190,000)
Ending Balance	\$ 103,861			\$ 114,661	\$ 120,461



City of Eau Claire 2011 Adopted Program of Services

Fairfax Municipal Pool

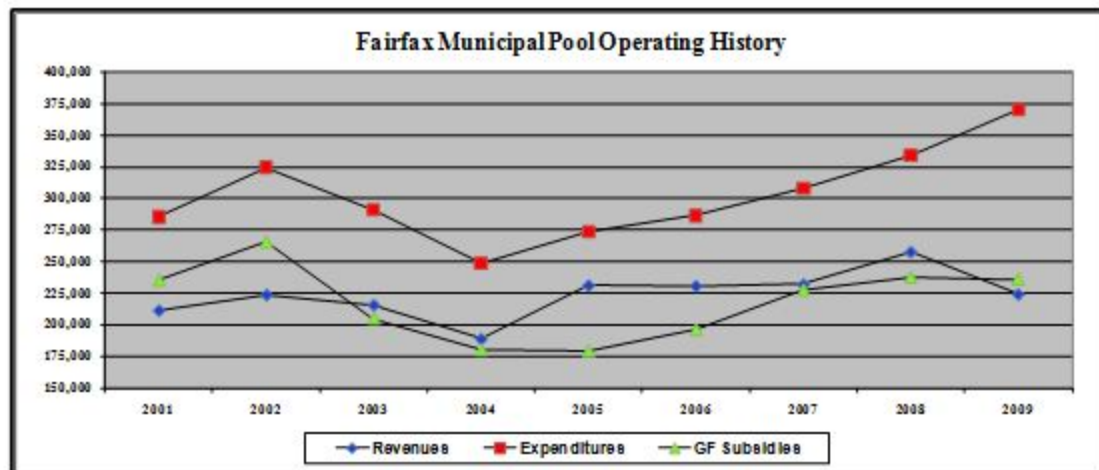
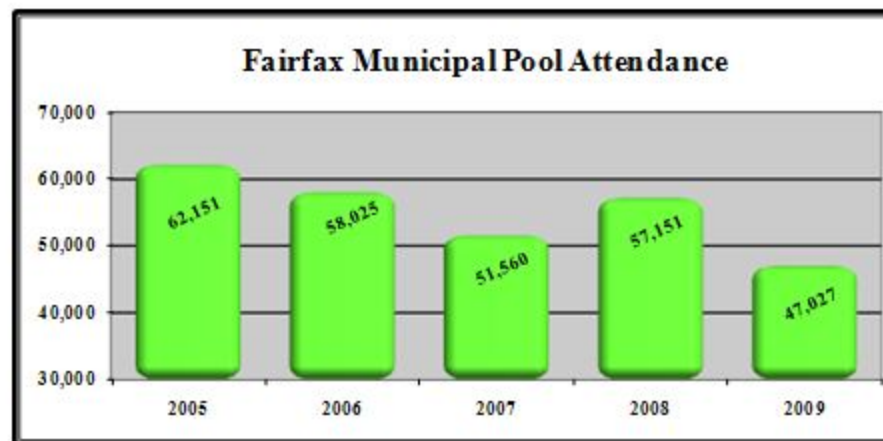
Fairfax Pool includes a 450,000-gallon main pool and a 150,000-gallon diving well, which were constructed in 1991. Features include bathhouse, concessions stand, diving boards, raindrop, water slide, playground equipment, picnic pavilion, shaded deck area, zero depth area, and a 50-meter eight lane competitive pool. The pool uses a high rate sand filter system.

Objectives

- Provide clean, safe, supervised swimming opportunities for the community.
- Provide low cost access to the pool, including daily and seasonal admissions as well as scholarship opportunities for low-income families.

Outputs

- Provide daily hours for public swimming opportunities during the summer months.
- Provide opportunities for public rental of the pool facility.
- Repaired and maintained aging filter systems.
- Created a master plan for pool renovation and expansion and solicited stakeholder input.





City of Eau Claire 2011 Adopted Program of Services

Fairfax Municipal Pool Budget Summary Revenues & Expenditures

Operating Budget	2009 Actual	2010 Adopted	2010 6 Month Actual	2010 Projection	2011 Adopted
Revenues & Other Financing Sources:					
Fines & Forfeits	\$ 30	\$ -	\$ -	\$ -	\$ -
Charges For Services	219,364	224,400	94,975	224,400	224,400
Miscellaneous	4,890	5,000	5,634	5,000	5,000
Other Financing Sources	235,935	128,500	-	128,500	128,500
Total Revenues & Other Financing Sources:	460,219	357,900	100,609	357,900	357,900
Expenditures & Other Financing Uses:					
Personnel Services	172,027	217,200	51,583	217,200	218,400
Contractual Services	25,705	25,500	6,196	25,500	25,900
Utilities	36,469	59,200	4,484	59,200	56,900
Fixed Charges	27,288	6,500	3,806	6,500	6,500
Materials & Supplies	53,254	49,500	17,000	49,500	50,200
Non Operating Proprietary	2,913	-	-	-	-
Total Expenditures & Other Financing Uses:	317,656	357,900	83,069	357,900	357,900
Excess (Deficiency) of Funding Sources Over Uses	\$ 142,563	\$ -	\$ 17,540	\$ -	\$ -
Working Capital/Available Fund Balance:					
Beginning Balance	\$ 2,688			\$ 2,688	\$ 2,688
Changes In Available Fund Balance:					
From Operations	142,563			-	-
Principal Payment - Debt	(150,000)			-	-
Amortized Debt Disc.	400			-	-
Change in Balance Sheet Accounts	7,037			-	-
Ending Balance	\$ 2,688			\$ 2,688	\$ 2,688

City of Eau Claire, Wisconsin

2011 Adopted Program of Services

November 5, 2010



Internal Service Funds

Page #

Risk Management

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Central Equipment

G-3



City of Eau Claire 2011 Adopted Program of Services

Risk Management

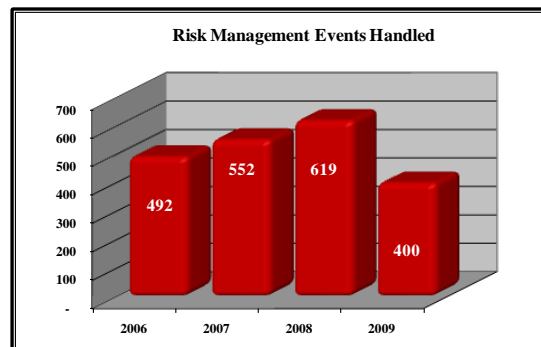
The Risk Management Fund was formed in 1988 to stabilize the City’s insurance and risk management related costs. Premiums previously paid to insurance companies were placed in the fund. Coverage for catastrophic losses was purchased through “pooled” insurance companies formed with other Wisconsin municipalities and traditional coverage. Smaller, predictable losses are self-insured. The resulting savings have allowed the general fund and other departments to enjoy stable or declining insurance rates for the past 22 years. The City’s Risk Management fund handles all claims and related matters for the City of Eau Claire and L.E. Phillips Memorial Library. Certain coverage is also provided for the City-County Health Department and Housing Authority.

Objectives

- Safeguard the financial security of the City by protecting its human, financial, and property assets from the adverse impact of loss.
- Protect the financial assets of the City and provide stable funding for losses.

Outputs

- Risk Management Events handled. (Shown on graph)
- Stable charges to other funds and departments.

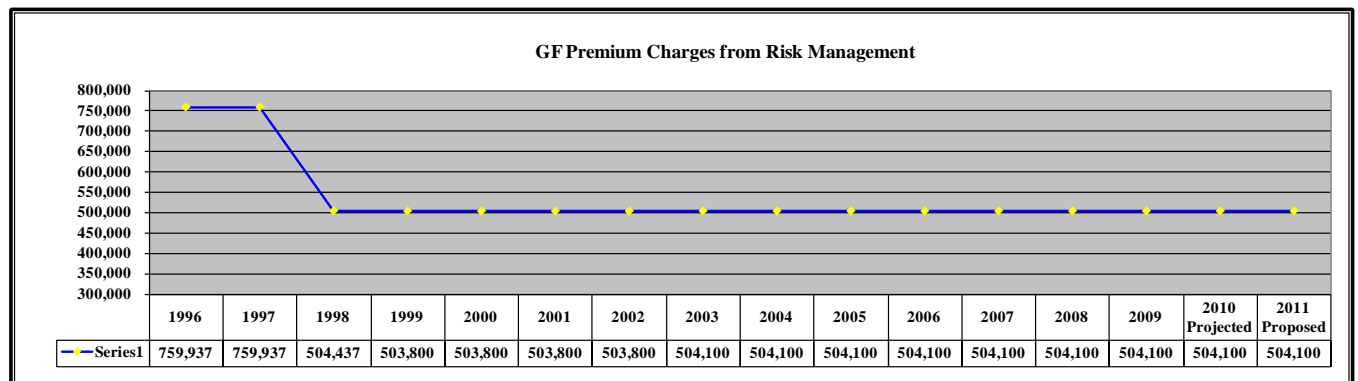


Risk Management Authorized Full-Time

Risk Manager

Total FTE Positions

	FY 2009	FY 2010	FY 2011
Risk Manager	1	1	1
Total FTE Positions	1	1	1





City of Eau Claire 2011 Adopted Program of Services

Risk Management Budget Summary Revenues & Expenditures

Operating Budget	2009 Actual	2010 Adopted	2010 6 Month Actual	2010 Projection	2011 Adopted
Revenues & Other Financing Sources:					
Charges For Services - Intragovernmental	\$ 1,746,339	\$ 1,645,500	\$ 817,961	\$ 1,645,500	\$ 1,641,600
Other Operating Revenue	291,967	70,000	(2,056)	70,000	70,000
Miscellaneous	191,147	185,000	46,235	185,000	185,000
Other Financing Sources	1,321,700	-	-		
Total Revenues & Other Financing Sources:	<u>3,551,153</u>	<u>1,900,500</u>	<u>862,140</u>	<u>1,900,500</u>	<u>1,896,600</u>
Expenditures & Other Financing Uses:					
Personnel Services	158,347	155,600	73,901	155,600	157,600
Contractual Services	14,082	60,100	4,733	60,100	60,500
Utilities	374	400	128	400	400
Fixed Charges	1,429,733	1,999,200	803,178	1,999,200	2,000,500
Materials & Supplies	2,246	5,900	879	5,900	6,000
Other Financing Uses	95,000	95,000	-	95,000	95,000
Total Expenditures & Other Financing Uses:	<u>1,699,782</u>	<u>2,316,200</u>	<u>882,819</u>	<u>2,316,200</u>	<u>2,320,000</u>
Excess (Deficiency) of Funding Sources Over Uses	<u>\$ 1,851,371</u>	<u>\$ (415,700)</u>	<u>\$ (20,679)</u>	<u>\$ (415,700)</u>	<u>\$ (423,400)</u>
Working Capital/Available Fund Balance:					
Beginning Balance	\$ 8,675,310			\$ 8,500,909	\$ 8,085,209
Changes in Available Fund Balance:					
From Operations	1,851,371			(415,700)	(423,400)
Advances	(1,838,700)			-	-
Change in Balance Sheet Accounts	(187,072)			-	-
Ending Balance	<u>\$ 8,500,909</u>			<u>\$ 8,085,209</u>	<u>\$ 7,661,809</u>



City of Eau Claire 2011 Adopted Program of Services

Central Equipment

The Central Equipment Fund is an internal service fund that is managed by the Buildings, Grounds, and Fleet (BGF) Division of the Public Works Department. A parts inventory is maintained along with responsibility for the maintenance, repair, and replacement of the vehicles and equipment used by Police, Fire, Parks, and Public Works. The Central Equipment Fund also provides for the operation and maintenance of the Central Maintenance Facility (CMF) building complex located on Forest Street. The operation and maintenance cost for the two-way communication radio system is funded from the Central Equipment account.

Objectives

- Maintain the City-owned vehicles and equipment in good working condition.
- Operate an asset/fleet management system that identifies and tracks the costs, equipment usage, fuel consumption, and maintenance history on all vehicles and equipment.
- Operate an appropriate inventory of automotive parts and other needed supplies.
- Replace vehicles on a systematic schedule that is done in an effective time frame.
- Maintain the CMF building and grounds complex in a cost effective manner.
- Assure the operation and reliability of the two-way radio system.

Outputs

- Operate and maintain fueling system in compliance with environmental regulations.
- Maintain 125,075 square feet of building at an operating cost of less than \$5.00 per square foot. (\$1.62 in 2009)
- Meet or exceed the ten American Public Works Association (APWA) fleet performance measures as a benchmark for fleet and shop operations to include the following:
 - Equipment Availability (95%)
 - Customer Service & Satisfaction
 - Cost per Mile/Hour
 - Parts Fill Rate (70%)
 - Parts Inventory Management (75%)
 - Mechanic Productivity & Efficiency
 - Preventative Maintenance (=> 50%)
 - Charge-back Rates
 - Scheduled Repair Rate (70%)
 - Number of Repair Hours

Central Equipment Authorized Full-Time

	FY 2009	FY 2010	FY 2011
Service Technician	1	1	1
Mechanic I, III	5	5	5
Stores Clerk	1	1	1
Total FTE Positions	7	7	7



City of Eau Claire 2011 Adopted Program of Services

Central Equipment Budget Summary Revenues & Expenditures

Operating Budget	2009 Actual	2010 Adopted	2010 6 Month Actual	2010 Projection	2011 Adopted
Revenues & Other Financing Sources:					
Charges For Services - Intragovernmental	\$ 3,228,180	\$ 3,411,700	\$ 1,546,145	\$ 3,411,700	\$ 3,948,200
Miscellaneous	201,048	217,700	108,242	217,700	219,900
Other Financing Sources	-	2,000	24,149	2,000	2,000
Total Revenues & Other Financing Sources:	<u>3,429,228</u>	<u>3,631,400</u>	<u>1,678,536</u>	<u>3,631,400</u>	<u>4,170,100</u>
Expenditures & Other Financing Uses:					
Personnel Services	713,214	742,500	317,632	742,500	757,700
Contractual Services	272,361	364,500	109,872	364,500	381,900
Utilities	126,532	234,900	81,593	234,900	218,600
Fixed Charges	138,107	160,800	53,059	160,800	160,800
Materials & Supplies	813,259	1,315,000	464,420	1,315,000	1,311,200
Non Operating Proprietary	48,313	-	16,000	-	-
Total Expenditures & Other Financing Uses:	<u>2,111,786</u>	<u>2,817,700</u>	<u>1,042,576</u>	<u>2,817,700</u>	<u>2,830,200</u>
Excess (Deficiency) of Funding Sources Over Uses	<u>\$ 1,317,442</u>	<u>\$ 813,700</u>	<u>\$ 635,960</u>	<u>\$ 813,700</u>	<u>\$ 1,339,900</u>
Working Capital/Available Fund Balance:					
Beginning Balance	\$ 3,491,347			\$ 3,593,623	\$ 3,145,923
Changes In Available Fund Balance:					
From Operations	1,317,442			813,700	1,339,900
Transfer to CIP	(1,380,800)			(1,261,400)	(1,663,400)
Change in Balance Sheet Accounts	165,634			-	-
Ending Balance	<u>\$ 3,593,623</u>			<u>\$ 3,145,923</u>	<u>\$ 2,822,423</u>

City of Eau Claire, Wisconsin

2011 Adopted Program of Services

November 5, 2010



Component Units

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City of Eau Claire 2011 Adopted Program of Services

Redevelopment Authority (RDA)

Redevelopment Areas

- West Bank Redevelopment Area
- North Barstow Redevelopment Area
- Lake Shore School Redevelopment Area
- SOO Line Depot Redevelopment Area
- West Madison Street Redevelopment Area

The Eau Claire Redevelopment Authority (RDA), located at 203 S. Farwell Street, is the lead organization in development projects within designated areas of the City of Eau Claire. Created in 1991, the purpose of the RDA includes the elimination and prevention of substandard, deteriorated, slum, and blighted areas or properties and encouragement of urban renewal programs. The RDA is governed by a board consisting of seven commissioners and is staffed by an executive director.

Major areas of emphasis are: the North Barstow Redevelopment Area, downtown, and the West Bank Redevelopment Area.

Objectives

- Downtown Revitalization
- Relocation
- Redevelopment
- Bonding
- Acquisition
- Project Management
- Demolition
- Partnering

Outputs – West Bank Redevelopment Area

- Purchased two single-family homes.
- New redevelopment district created in 2008 consisting of 25 properties (3 residential).
- Two residential properties and one vacant lot acquired in 2009.
- The City of Eau Claire has purchased the Minnesota Wire and Cable property for \$390,000.
- Currently in negotiations to purchase other properties.
- Potential for a mixed-use development or a large public multi-use facility.

Outputs – North Barstow Redevelopment Area

- Created in 1995 (still active) and includes Downtown TIF District #8.
- Wisconsin Street Association, LLC at 312 Wisconsin Street completed a mixed use building adjacent to the Livery – 4,000 square feet of commercial space, 28 apartments - \$1.5 million in building valuation.
- Began with 18 residential (3 of which were multi-dwelling) properties and 24 commercial and industrial properties. The expanded site includes 23 additional residential properties and 43 commercial and industrial sites.
- \$12 million Royal Credit Union Corporate Headquarters.
- \$10 million Phoenix Parkside LLC mixed-use development (including Luther Midelfort Pharmacy).
- In 2009, Phoenix Parkside LLC completed a mixed-use building with 33 apartments adjacent to the Farmers’ Market Pavilion.
- The \$500,000 Olsen Livery building was remodeled to house “The Livery a.k.a. Cowtown Saloon”.
- The former Craig Chemical building now houses an upscale women’s clothing boutique.
- In 2010, Phoenix Parkside LLC completed a mixed-use building with 24 loft apartments on Wisconsin Street.

*Wisconsin Street Association
24 Unit Apartment Building*

Downtown Eau Claire





City of Eau Claire 2011 Adopted Program of Services

*Redevelopment Authority
Budget Summary
Revenues & Expenditures*

Operating Budget	2009 Actual	2010 Adopted	2010 6 Month Actual	2010 Projection	2011 Adopted
Revenues & Other Financing Sources:					
Miscellaneous	\$ 825	\$ -	\$ -	\$ -	\$ -
Total Revenues & Other Financing Sources:	825	-	-	-	-
Expenditures & Other Financing Uses:					
Contractual Services	2,508	13,900	3,268	13,900	14,100
Utilities	135	500	72	500	500
Fixed Charges	780	800	-	800	800
Materials & Supplies	134	100	54	100	100
Non Operating Proprietary	31,068	-	-	-	-
Total Expenditures & Other Financing Uses:	34,625	15,300	3,394	15,300	15,500
Excess (Deficiency) of Funding Sources Over Uses	\$ (33,800)	\$ (15,300)	\$ (3,394)	\$ (15,300)	\$ (15,500)
Working Capital/Available Fund Balance:					
Beginning Balance	\$156,520			\$ 103,720	\$ 88,420
Changes in Available Fund Balance:					
From Operations	(33,800)			(15,300)	(15,500)
Developer Installment	60,000			-	-
Transfer to CIP	(79,000)			-	-
Ending Balance	\$ 103,720			\$ 88,420	\$ 72,920



City of Eau Claire 2011 Adopted Program of Services

South Barstow Business Improvement District

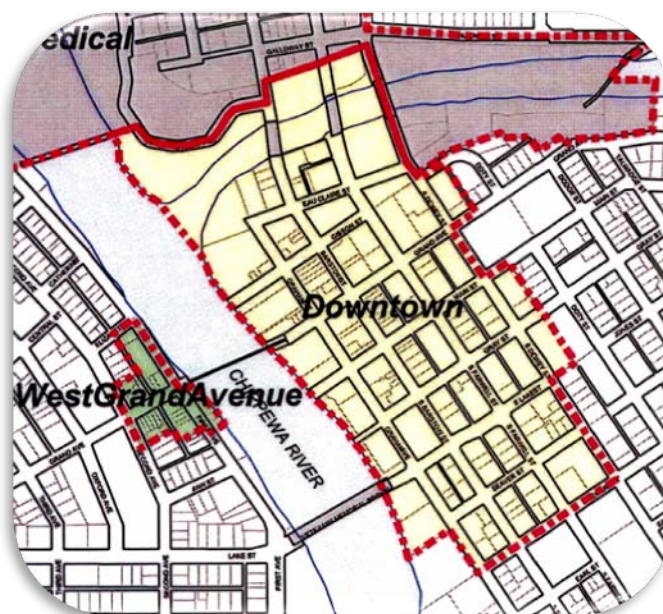
The South Barstow (formerly Downtown) Business Improvement District was created in 1984 to allow business and property owners to develop, manage, and promote downtown Eau Claire and to establish an assessment method to fund these activities. The district has been in existence for 25 years. A 15-member board guides the district.

Objectives

- Encourage and promote the development and vitality of the downtown area.
- Encourage convenient access to downtown via highways, urban traffic, pedestrian arterials, and public transit.
- Promote an efficient system of public and private parking in the downtown area.
- Ensure that future downtown development achieves a high standard of environmental quality and urban design.
- Encourage appropriate government agencies to locate in downtown.
- Promote downtown as an employment center with a proper mix of office, retail, financial, health, and professional services.
- Actively market downtown as an attractive setting for conventions, community activities, and events.

Outputs

- Support and coordinate with Downtown Eau Claire Inc. (DECI).
- Fund the banner program throughout downtown Eau Claire.
- Enhance the downtown with summer flowers and winter greens in planters and hanging baskets.
- Fund pedestrian amenities, such as benches, kiosks, music, and pedestrian shelters.
- Fund trash collection from on street receptacles.
- Host to downtown events, such as Summerfest and International Fall Festival.
- First month "Rental Assistance Program" for new businesses.

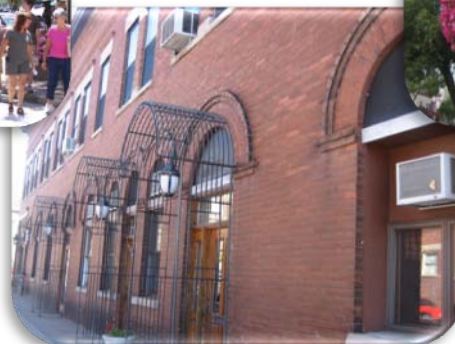




City of Eau Claire 2011 Adopted Program of Services

South Barstow BID #1 Budget Summary Revenues & Expenditures

Operating Budget	2009 Actual	2010 Adopted	2010 6 Month Actual	2010 Projection	2011 Adopted
Revenues & Other Financing Sources:					
Taxes	\$ 81,000	\$ 80,000	\$ 80,000	\$ 80,000	\$ 80,000
Miscellaneous	1,070	1,000	800	1,000	-
Total Revenues & Other Financing Sources:	82,070	81,000	80,800	81,000	80,000
Expenditures & Other Financing Uses:					
Contractual Services	12,889	15,500	4,225	15,500	15,500
Utilities	15,365	17,000	3,553	17,000	17,000
Materials & Supplies	21,579	19,000	10,421	19,000	19,000
Contributions & Other Payments	755	1,500	-	1,500	1,500
Other Financing Uses	28,500	31,000	15,500	31,000	31,000
Total Expenditures & Other Financing Uses:	79,088	84,000	33,699	84,000	84,000
Excess (Deficiency) of Funding Sources over Uses	\$ 2,982	\$ (3,000)	\$ 47,101	\$ (3,000)	\$ (4,000)
Working Capital/Available Fund Balance:					
Beginning Balance	\$ 67,025			\$ 70,007	\$ 67,007
Changes in Available Fund Balance:					
From Operations	2,982			(3,000)	(4,000)
Ending Balance	\$ 70,007			\$ 67,007	\$ 63,007





City of Eau Claire 2011 Adopted Program of Services

West Grand Business Improvement District

The West Grand Avenue Business District was created in 1987 to allow business and property owners in the West Grand Avenue business community to develop, manage, and promote their business district and to establish an assessment method to fund these activities. The West Grand Avenue BID comprises the commercial area on the west bank of the Chippewa River from First Avenue to Second Avenue. A 5-member board guides the district.

Objectives

- Maintain convenient access to West Grand Avenue and First Avenue via existing urban traffic, pedestrian arterials, and public transit.
- Encourage and promote the development and vitality of the district.
- Promote an efficient system of public and private parking.
- Actively market the district as an attractive, desirable place to live, work, shop, and be entertained.
- Ensure that future development achieves a high standard of environmental quality and urban design.
- Work in harmony with other business districts, government agencies, and neighborhood associations on the west side.

Outputs

- Maintain pedestrian level lighting and amenities within the district and along First Avenue south to Lake Street.
- Enhance the district with flower planters, flags, and holiday season decorations within the district.
- Promote a zero-interest loan program for commercial properties within the district for façade improvements.
- Support promotional activities for the district, Lakeshore Elementary School, and local groups.





City of Eau Claire 2011 Adopted Program of Services

West Grand BID #2 Budget Summary Revenues & Expenditures

Operating Budget	2009 Actual	2010 Adopted	2010 6 Month Actual	2010 Projection	2011 Adopted
Revenues & Other Financing Sources:					
Taxes	\$ 13,000	\$ 11,500	\$ 11,500	\$ 11,500	\$ 11,500
Miscellaneous	450	200	120	200	-
Total Revenues & Other Financing Sources:	13,450	11,700	11,620	11,700	11,500
Expenditures & Other Financing Uses:					
Contractual Services	9,606	10,300	1,453	10,300	10,300
Other Financing Uses	1,200	1,200	600	1,200	1,200
Total Expenditures & Other Financing Uses:	10,806	11,500	2,053	11,500	11,500
Excess (Deficiency) of Funding Sources Over Uses	\$ 2,644	\$ 200	\$ 9,567	\$ 200	\$ -
Working Capital/Available Fund Balance:					
Beginning Balance	\$ 12,404			\$ 15,048	\$ 15,248
Changes in Available Fund Balance:					
From Operations	2,644			200	-
Ending Balance	\$ 15,048			\$ 15,248	\$ 15,248



City of Eau Claire 2011 Adopted Program of Services

Water Street Business Improvement District

The Water Street Business Improvement District was formed in 1990 to allow business and property owners in the Water Street business community to develop, manage, and promote their business district and to establish an assessment method to fund these activities. The Water Street BID stretches along both sides of Water Street from the Chippewa River west to Seventh Avenue. An 11-member board guides the districts activities.

Objectives

- Promote the district as a complete neighborhood/community shopping and service area with a pleasant pedestrian atmosphere.
- Encourage and promote the development and vitality of the district.
- Promote an efficient system of public and private parking.
- Market Water Street as an attractive, desirable place to live, work, shop, and be entertained.
- Promote development, which achieves a high standard of environmental quality and urban design.
- Promote improvements to the riverfront as a resource, which benefits Water Street and the community.
- Promote the physical rehabilitation of the district that incorporates elements of its history, contemporary design, and environmental aesthetics.
- Encourage activities that promote Water Street as a destination for visitors.

Outputs

- Support and coordinate with Downtown Eau Claire Inc. (DECI).
- Purchase, install, and maintain monument signs on Water Street.
- Provide trash containers, trash collection, and public amenities such as benches.
- Support merchant association activities such as the annual Doll and Pet Parade, street festivals, and holiday promotions.
- Provide holiday decorations on the street.
- Publish and distribute a merchant directory.





City of Eau Claire 2011 Adopted Program of Services

Water Street BID #3 Budget Summary Revenues & Expenditures

Operating Budget	2009 Actual	2010 Adopted	2010 6 Month Actual	2010 Projection	2011 Adopted
Revenues & Other Financing Sources:					
Taxes	\$ 9,500	\$ 9,500	\$ 9,500	\$ 9,500	\$ 9,500
Miscellaneous	4,065	-	540	-	-
Total Revenues & Other Financing Sources:	13,565	9,500	10,040	9,500	9,500
Expenditures & Other Financing Uses:					
Contractual Services	12,203	15,900	3,195	12,900	41,900
Materials & Supplies	243	900	245	900	900
Other Financing Uses	2,500	2,700	1,350	2,700	2,700
Total Expenditures & Other Financing Uses:	14,946	19,500	4,790	16,500	45,500
Excess (Deficiency) of Funding Sources Over Uses	\$ (1,381)	\$ (10,000)	\$ 5,250	\$ (7,000)	\$ (36,000)
Working Capital/Available Fund Balance:					
Beginning Balance	\$ 45,006			\$ 43,625	\$ 36,625
Changes in Available Fund Balance:					
From Operations	(1,381)			(7,000)	(36,000)
Ending Balance	\$ 43,625			\$ 36,625	\$ 625



City of Eau Claire 2011 Adopted Program of Services

North Barstow/Medical Business District

The North Barstow/Medical Business Improvement District was formed in 2005 to allow business and property owners in the North Barstow and Medical district of downtown to develop, manage, and promote their respective district and to establish an assessment method to fund these activities. This district extends from North Farwell Street west to include the Luther Hospital Complex. An 11-member board guides the district.

Objectives

- Encourage property owners to make improvements to their properties.
- Promote and encourage the creation of distinctive and visually appealing entryways to downtown via Cameron, Madison, and Galloway Streets.
- Ensure and promote the feeling of safety in the area.
- Provide for and encourage the cleanup and maintenance of the riverbanks.
- Enhance the beautification and cleanup of this area of downtown to make it attractive to visitors.
- Encourage the maintenance and upgrade of streets and parking areas in the district.
- Provide and encourage development of housing, entertainment, cultural, and civic activities, and facilities in downtown including Phoenix Parkside.
- Promote this part of downtown as an attractive, desirable place to live, work, shop, and be entertained.

Outputs

- Support and coordinate with Downtown Eau Claire Inc. (DECI).
- Coordination and planning for planters & flowers in the district.
- Promote a 0% interest loan program for façade improvements within the district program.





City of Eau Claire 2011 Adopted Program of Services

*North Barstow/Medical BID #4
Budget Summary
Revenues & Expenditures*

Operating Budget	2009 Actual	2010 Adopted	2010 6 Month Actual	2010 Projection	2011 Adopted
Revenues & Other Financing Sources:					
Taxes	\$ 48,000	\$ 44,000	\$ 44,000	\$ 44,000	\$ 44,000
Miscellaneous	1,590	1,500	1,060	1,500	-
Total Revenues & Other Financing Sources:	49,590	45,500	45,060	45,500	44,000
Expenditures & Other Financing Uses:					
Contractual Services	630	20,100	835	20,100	10,100
Fixed Charges	-	400	-	400	400
Materials & Supplies	250	26,000	-	26,000	26,000
Other Financing Uses	6,000	57,500	3,750	7,500	107,500
Total Expenditures & Other Financing Uses:	6,880	104,000	4,585	54,000	144,000
Excess (Deficiency) of Funding Sources Over Uses	\$ 42,710	\$ (58,500)	\$ 40,475	\$ (8,500)	\$ (100,000)
Working Capital/Available Fund Balance:					
Beginning Balance	\$ 138,159			\$ 180,869	\$ 172,369
Changes in Available Fund Balance:					
From Operations	42,710			(8,500)	(100,000)
Ending Balance	\$ 180,869			\$ 172,369	\$ 72,369

City of Eau Claire, Wisconsin

2011 Adopted Program of Services

November 5, 2010



Policies

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Budget & Financial Management Policies

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City of Eau Claire

Budget & Financial Management Policies

FINANCIAL POLICIES

The City of Eau Claire's financial policies set forth the basic framework for the overall fiscal management of the City. Operating concurrently with changing circumstances and conditions, these policies assist the decision-making process of the City Council. These policies provide guidelines for evaluating both current activities and proposals for future programs.

Most of the policies represent longstanding principles, traditions, and practices and follow generally accepted accounting principles that have guided the City in the past and have helped maintain financial stability over the last two decades.

OPERATING BUDGET POLICIES

The City will prepare an annual budget for all operating funds.

The City will maintain a budgetary control system to ensure adherence to the budget and will prepare regular reports comparing actual revenues and expenditures to budgeted amounts.

The City will integrate performance measurements and performance objectives with the operating budget.

A contingency account will be maintained in the annual operating budget to provide for unanticipated expenditures of a non-recurring nature or to meet unexpected increases in service delivery costs. Transfers from the contingency account to the operating programs will require approval by the City Council.

Mid-year adjustments within budgeted accounts of a department may be made with approval of the Department Directors and the Finance Director. Budget adjustments between departments or between funds must be approved by the City Council.

Budgets are classified as either lapsing (spending authority terminates at year-end) or non-lapsing (spending authority continues through the life of a project). All lapsing budgets are prepared for fiscal year operations beginning January 1 and ending December 31. Listed below are all budgeted funds showing the type of appropriation.

Lapsing Appropriations

- | | |
|------------------------------|--------------------------------------|
| General Fund | Parking Utility |
| Economic Development | Public Transit |
| Community Enhancement | Hobbs Municipal Ice Center |
| Downtown Fund | Fairfax Municipal Pool |
| Cemetery Maintenance | Risk Management |
| Hazardous Materials Response | Central Equipment |
| Public Library | Landfill Remediation |
| City-County Health | Redevelopment Authority |
| Debt Service Funds | Downtown Business District |
| Water Utility | W. Grand Business District |
| Sewer Utility | Water St. Business District |
| Storm Water Management | N. Barstow/Medical Business District |

Non-Lapsing Appropriations

- Community Development Block Grant
 - Capital Project Funds
- (Non-lapsing budgets are reviewed annually.)*

City of Eau Claire 2011 Adopted Program of Services

OPERATING BUDGET POLICIES (Continued)

Operating budgets are established on a fund - department - program basis. Transfers between departments or between funds must be approved by the City Council. Increases to the approved General Fund operating budget are made only in the following situations:

- Emergency situations
- Appropriation for capital projects
- Appropriation for debt service reserve
- Transfer from contingency
- Non-recurring appropriations with offsetting revenues
- Carry-over of prior year appropriations

CAPITAL BUDGET POLICIES

Funding for infrastructure projects should be obtained from:

- Operating profits
- Bond market
- State Trust Fund loans
- Grants
- General Fund advances

Loans from the General Fund to the utilities shall be paid back over a period not to exceed 30 years at the municipal interest rate at the time of the loan. This method is used because of the following factors:

- 5% of customers are outside City
- Tax-exempt properties pay utility fees

The City shall utilize available funding sources for capital improvements whenever practical and feasible.

- Grant funds
- Special assessments
- Developer contributions

The City will develop a five-year capital improvement program, which will be reviewed and updated annually.

The complete five-year capital project funding plan must be balanced each year by matching projected expenditures with proposed revenue sources by fund.

Transfers between capital project funds must be approved by the City Council. A transfer within a capital project fund may be approved by the Finance Director.

The City will maintain its physical assets at a level adequate to protect the City's capital investment and to minimize future maintenance and replacement costs. The budget will provide for the adequate maintenance and the orderly replacement of the capital plant and equipment from current revenues when possible.

The City will try to ensure that industrial acreage is available for development within the City and served with necessary infrastructure.

REVENUE POLICIES

The City will seek to maintain a diversified and stable revenue system to minimize short-run fluctuations in any one revenue source.

The City will attempt to maximize benefits from major revenue sources as a way of maintaining a stable tax rate.

The City will follow an aggressive policy of collecting revenues.

The City will establish all user charges and fees at a level related to the full cost (operating, direct, and indirect) of providing the service, whenever practical.

The City will review license fees/charges annually to determine if the revenues support the cost of providing the service.

City of Eau Claire 2011 Adopted Program of Services

REVENUE POLICIES (Continued)

Water, Sewer, and Storm Water Management Funds will be self-supporting through user fees.

- The minimum Water and Sewer Utility rates should be set at a rate which will yield net income which is at least 1.25 times the highest principal and interest payment due. This requirement is in conformance with the mortgage revenue bond requirements.
- Rate adjustments for the Water Utility are submitted to the Public Service Commission and City Council for review and approval.
- Rate adjustments for the Sewer Utility and the Storm Water Management Fund will be submitted to the City Council for review and approval.

The City shall levy and collect a room tax pursuant to §66.0615 of the Wisconsin Statutes. This tax is collected monthly from all city hotels and motels and is based on the gross room receipts collected. The proceeds from this tax are used to promote convention, tourism, cultural, and recreational activities. The room tax rate is proposed to remain at 8% in 2011.

Parks and Recreation administers a variety of adult and youth recreation programs and activities. These fees and charges are reviewed annually by the City Council. The following policy guidelines have been adopted:

- Instructional programs will be offered on a year-round basis.
- Adult instructional fees should cover 100% of the cost of supplies, administration, and personnel.
- Youth instructional fees should cover 75% of the cost of supplies, administration, and personnel.
- Some programs are offered to the community as a service and are not designed to recover their cost. These programs include playgrounds, outdoor rinks, and Par-Te-Rec.

The recreation division shall charge rental or fees for rooms, pool, gym, ball fields, and special equipment.

RESERVE POLICIES

The City will establish a contingency expenditure appropriation in the annual operating budget to provide for unanticipated expenditures of a non-recurring nature, or to meet unexpected small increases in service delivery costs.

The City will maintain a working capital reserve of \$3.7 million to provide funds for reasonable cash flow needs. This reserve will also be used when the City encounters unforeseen emergencies such as storms, floods, severe unexpected increases in service costs or decreases in revenue, or other situations that are determined to be emergency situations by the City Council.

Reserves will be established as required by bond ordinance and by statute for arbitrage requirements.

A cash reserve for Central Equipment "rolling fleet" replacement will be maintained on a replacement cost basis each year. Amounts in excess of the original cost depreciation will be reserved towards the equipment replacement value.

General obligation debts will be paid through the General Debt Service Fund, the TIF Debt service funds, the Storm Water Fund and other funds for which general obligation debt is issued. Operating budgets will be prepared to meet the annual principal, interest, and service charge costs for each fund. The General Fund is the fund responsible for general obligation debt payments if there are not amounts sufficient for debt payments in the other funds. Special assessments collected from properties benefited by construction funded with bonded debt will be used for debt service payments or to reduce the level of future debt. Revenue for the TIF debt fund will include taxes generated by incremental property values within the district, special assessments, interest on cash balances, and General Fund transfers, if required.

City of Eau Claire 2011 Adopted Program of Services

INVESTMENT POLICIES

Disbursement, collection, and deposit of all funds will be managed to maximize investment opportunity for City funds. The City will manage its investment portfolio with the primary objective of preserving capital in the overall portfolio, maintaining sufficient liquidity to meet all operating requirements, and attaining a rate of return commensurate with the City's investment risk constraints. These objectives shall be met in accordance with the City's investment policy and prudent investment practices.

Short-Term Funds

- Funds that are required for daily operating needs and that are available for short periods of time are normally held at a local bank through a contractual agreement or at the State of Wisconsin Local Government Investment Pool. The City will maintain at least 10% of its total investment portfolio in instruments maturing in 30 days or less.

Long-Term Funds

- Funds that are available for 30 days or longer may be placed in certificates of deposit with local financial institutions, Treasury Bills and other Federal securities, in the State maintained Local Government Investment Pool, or any other instrument listed in Wisconsin Statute §66.0603(1m). With the exception of US Treasury securities and authorized pools, no more than 50% of the City's total investment portfolio will be invested in a single security type or with a single financial institution.
- Bank deposits are secured by Federal Depository Insurance Corporation and by the State Deposit Guarantee Fund up to \$650,000. Amounts over \$650,000 are guaranteed by perfected collateral pledges equal to at least 100% of deposits. These securities are pledged in the City's name and held by the bank's Trust Department.

All City funds will be pooled for investments except certain restricted funds that require separate accounts. Interest allocations are made to operating and capital project funds based on monthly cash balances.

DEBT POLICIES

The City will confine long-term borrowing to capital improvements and refinancing of other long-term obligations.

The City will use short-term debt for bond anticipation purposes only.

The City will follow a policy of full disclosure on every financial report and bond prospectus.

The City will use "pay as you go" financing to fund general capital projects whenever feasible.

Section §67.03(1) of the Wisconsin Statutes provides that the amount of indebtedness of a municipality shall not exceed 5% of the equalized valuation of the taxable property in the municipality. The City Council has further set an internal debt limit of 70% of the maximum amount allowed by the State Statutes.

SPECIAL ASSESSMENT POLICIES

General Policy

The special assessment policy was adopted by the City Council in 1955. Assessments for the construction and reconstruction of streets and sidewalks as well as the construction of water and sanitary sewer mains and extensions are levied and placed on the tax roll. These assessments are paid in installments over a ten-year period. A 6% per year interest rate is charged on the unpaid balance in years 2-10. Effective January 1, 1998, City Council waived the assessment for *reconstruction* of water and sanitary sewer utilities. Future reconstructions for water and sewer will be paid for by the utilities.

If a property with outstanding special assessments is sold, the assessments become due and payable in full at the time of sale and may not be assumed by the purchaser. All improvements are guaranteed for a set number of years. In the event an improvement does not last the entire estimated period, a pro rata credit adjustment will be made for the remaining life of the improvement.

City of Eau Claire 2011 Adopted Program of Services

SPECIAL ASSESSMENT POLICIES (Continued)

In 1990, the City Council amended the policy to allow a 20-year payback at a 6% interest for hardship situations. In some situations, where the payment of the special assessments would result in extreme financial hardship, Council may authorize deferment of the assessments. In this situation, the City places a lien on the property for the amount of deferred assessments. This lien accumulates interest at 6% per year. If the financial condition of the property owner changes to enable them to make payment, the assessment plus accumulated interest can be placed on the tax roll and paid over a 10 or 20-year period. If the property is sold, the lien plus accumulated interest becomes due and payable in full at the time of sale.

Special Assessments Levied Over Ten Years

Street improvement construction includes construction of bituminous concrete pavement, concrete curb and gutter, and sidewalk and boulevard restoration. The assessment rate for the street improvement category is based on the prior year average cost to construct a typical street, including engineering and inspection costs.

Estimated life of street construction components is 30 years for bituminous pavement, 40 years for concrete paving, 30 years for concrete curb and gutter and ten years for sidewalks.

Assessment rates for new water and sewer mains are based on the prior year cost to construct an 8" main, including engineering and inspection costs.

The assessment for whiteway lighting construction is based on construction cost. Non-residential properties pay two-thirds of cost and the City pays the remaining one-third.

Special Assessments Levied Over Five Years

Diseased tree removal.

Special Assessments Due in Year Assessed

Assessments less than \$100.

Assessments for current services such as snow removal, weed cutting, etc.

Whiteway lighting operation and maintenance assessments are based on the total cost of operating and maintaining the system and are assessed in full to non-residential properties.

Improvements Not Assessed

Reconstruction of water and sewer utilities, with the exception of service level upgrades, such as replacing a 4" lateral with a 6" lateral.

Storm sewer - the total cost is paid by the Storm Water Utility, except for work that is performed under development agreements.

Seal coating - the total cost is paid by City.

MAJOR DEVELOPMENT POLICIES

Special assessments are paid by developers on projects that are within the scope and terms stated in the special assessment policy. In 1989, the City Council approved legislation that requires developers of subdivisions platted after 1989 to bear the full cost of streets, storm sewers, and city utilities within the development area. Funds are either escrowed with the City or financing guaranteed with a letter of credit as required by the development agreement approved by the City Council.

City of Eau Claire 2011 Adopted Program of Services

PURCHASING POLICIES

Purchases for all City departments for the City of Eau Claire shall be in accordance with the City Procurement Policy (Chapter 2.92 of City Code). For contracts involving building or construction work, financed in whole or in part with City financial assistance, contractors shall compensate employees at the prevailing wage rate in accordance with §66.0903, Wisconsin Statutes, Chapter DWD 290, WI Adm. Code, and Chapter 2.92.215 of the City of Eau Claire Code.

The methods of source selection are as follows:

Large Purchase

- Competitive sealed bidding must be used for Public Works projects exceeding \$25,000 and other purchases of \$30,000 or greater. This process shall consist of:

- Invitation for bids
- Public notice
- Bid opening
- Bid acceptance and bid evaluation
- Bid award - City Council authorization

Small Purchase

- Other than Public Works projects, procurements less than \$30,000 must follow Purchasing Guidelines and City Ordinance. Procurement methods used for less than \$30,000 include written quotes, informal written notices, telephone quotations, and published price lists, cooperative contract and procurement cards.

Sole Source Procurement

- When it has been determined in writing by the Purchasing Agent, that there is only one source for a required procurement, the purchase may be negotiated and the other methods of selection disregarded. A written determination must be submitted to the City Manager.

Competitive Sealed Proposals

- May be used for purchasing services or at other appropriate times.

Cooperative Purchasing

- May use cooperative contracts without regard to Chapter 2.92. of the City Code of Ordinances.

Emergency Procurement

- In the event of an emergency, supplies, services, or construction may be purchased without regard to normal purchase selection procedures to protect the health and welfare of the public. A written determination of the basis for the emergency and for the selection of the particular contractor must be included in the contract file.

PENSION FUNDING AND REPORTING POLICIES

All current pension liabilities shall be funded on an annual basis.

Existing Plan Funding

- All permanent employees of the City are participants in the Wisconsin Retirement System (WRS), a statewide, defined-benefit pension plan to which employer and employees both contribute.

City of Eau Claire 2011 Adopted Program of Services

PENSION FUNDING AND REPORTING POLICIES (Continued)

The City pays a negotiated amount of the employees' contributions after a six-month probationary period. The rates of employer and employee contributions are set annually by WRS based on actuarial evaluations. The 2011 rate requirements for the Wisconsin Retirement System employees are as follows:

	<u>General</u>	<u>Police</u>	<u>Fire</u>
Employee Contribution	6.5%	5.8%	4.8%
City Contribution	<u>5.1%</u>	<u>15.5%</u>	<u>18.8%</u>
Total	<u>11.6%</u>	<u>21.3%</u>	<u>23.6%</u>

Prior Years' Unfunded Pensions

- The State of Wisconsin administers a plan for retired employees of the Eau Claire Police and Fire Departments. These individuals had been covered by a private pension plan prior to the City joining the WRS. No new employees are added to the plan. The City's policy is to fund retirement contributions to meet current benefit payments to retired employees. The total estimated present value of future cost to the City as of December 31, 2009, was approximately \$363,290, all of which relates to prior service. The estimated remaining period of amortization is 16 years and will be paid through annual operating appropriations.

Post-Retirement Benefits

- In addition to providing pension benefits, the City provides certain health care benefits for retired employees. Substantially all of the City's permanent employees may become eligible to receive employer paid health care from retirement until Medicare entitlement if they reach normal retirement age while working for the City. For 2011 the costs are estimated at \$1,653,200. The City has completed a study to determine its actuarial liability for future health care benefits as required by GASB Statement 45. As of January 1, 2010, its Unfunded Actuarial Liability (UAL) is \$48,935,923 and its Annual Required Contribution (ARC) is \$4,009,543.

COMPENSATED ABSENCES

Employees accumulate vacation, sick leave, and other benefits at various rates depending on bargaining group and length of service. Employees are paid for their total unused vacation and compensatory time upon termination or retirement. However, sick leave can only be used during employment. The cost of compensated absences is recognized when payments are made to employees. A current value of accumulated compensated absences outstanding as of December 31, 2009 is shown on the following table:

Unused vacation pay	\$2,540,069
Compensatory time	<u>97,401</u>
Total compensated absences	<u>\$2,637,470</u>

The estimated current portion of these costs has been included in the 2011 Adopted Budget.

City of Eau Claire 2011 Adopted Program of Services

ACCOUNTING, AUDITING, AND FINANCIAL REPORTING POLICIES

Monthly financial reports will be submitted to the City Council.

An annual budget for all operating funds will be prepared.

A five-year Capital Improvement Plan budget will be presented annually.

An independent audit will be performed annually for all City funds.

The City will produce a Comprehensive Annual Financial Report (CAFR) in accordance with Generally Accepted Accounting Principles as outlined by the Governmental Accounting Standards Board.

SPECIAL EVENTS POLICIES - INSURANCE REQUIREMENT

Organizations that use City parks and/or City facilities for special events such as foot races, parades, festivals, etc. are required to obtain liability insurance and provide a certificate evidencing limits of not less than \$1,000,000 per occurrence and agree to endorse the City as an additional insured under the policy. Organizations must also sign a hold harmless agreement. (Ordinance 9.59.110)

All Special Events are reviewed by the Special Events Committee and approved by City Council. Special Events are reviewed to ensure the health and safety of the participants in the event.

RISK MANAGEMENT POLICY

The City of Eau Claire is one of 17 municipalities that are members of Wisconsin Municipal Mutual Insurance Company (WMMIC), a municipal insurance program that provides liability insurance services. As part of this program, the City pays the first \$200,000 of any claim. WMMIC will pay any covered costs over \$200,000 per claim (or \$400,000 aggregate per year) up to \$5 million.

The objective of this program is to safeguard the financial security of the City, by protecting its human, financial and property assets from the adverse impact of loss. The program is set up to protect the financial assets of the City and provide stable funding for losses. The City will self-insure all losses that occur with predictable frequency and those that will not have a significant impact on the City's financial position.

The Risk Manager will review all liability claims and award recommendations prior to payment by the insurance company. Judgment or award recommendations in excess of \$10,000 will be reviewed with the City Council prior to payment.

In 1992, the City also became self-insured for workers' compensation claims. The City retains the first \$400,000 of each worker's compensation claim per occurrence. This coverage is handled by Summit Adjusting Services. Excess coverage, handled by Wisconsin Municipal Mutual Insurance Company, protects the City for losses greater than \$400,000 per occurrence and does not have an annual aggregate.

City of Eau Claire, Wisconsin

2011 Adopted Program of Services

November 5, 2010



Budget Summaries

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City of Eau Claire



Gross Tax Levy for Each Taxing Entity

Real and personal property taxes are levied in November by the City Council in conjunction with the adoption of the annual budget for the ensuing fiscal year beginning January 1. Levies are based on assessed property values certified on January 1 of the prior year and become a lien on the property at the beginning of the fiscal year. Real estate taxes may be paid in full January 31 or in two installments. The first half is due on or before January 31, and the second half is due on or before July 31. The following tables include:

- Gross Tax Levy for Each Taxing Entity in the City of Eau Claire (2007-2011)
- Tax Rate per \$1,000 of Assessed Value for each school county and school district located in the City of Eau Claire
- Assessed Value Compared to Equalized Value in the City of Eau Claire

Tax Levy Summary

Gross Tax Levy for Each Taxing Entity in the City of Eau Claire

<u>Gross Tax Levy</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>
City of Eau Claire	\$ 22,734,300	\$ 24,380,000	\$ 26,300,700	\$ 27,815,400	\$ 29,303,200
Public Library	2,711,500	2,757,900	2,825,000	2,833,500	2,866,700
City-County Health	1,556,900	1,608,600	1,656,500	1,670,500	1,695,500
Eau Claire School District	35,847,291	36,934,222	37,511,309	40,408,362	41,544,618
Chippewa School District	31,314	30,390	32,676	30,710	49,380
Altoona School District	140,138	141,914	120,775	126,427	120,609
Vocational District	6,113,286	6,386,878	6,638,734	7,065,498	7,300,265
Eau Claire County	11,394,476	13,596,372	13,824,281	14,330,198	14,213,497
State Forestry Tax -					
Eau Claire County	667,321	670,401	694,761	704,164	689,421
Chippewa County	450,840	474,220	465,297	497,644	533,228
State Forestry Tax -					
Chippewa County	26,631	27,122	27,327	28,279	27,523
TIF District #5	449,840	448,634	488,053	518,868	685,583
TIF District #6	204,104	219,665	236,175	248,081	-
TIF District #7	117,870	124,745	131,980	144,263	141,109
TIF District #8	338,272	357,832	394,738	498,863	606,341
TIF District #9	-	-	-	49,579	120,195
Gross Tax Levy	<u>82,784,083</u>	<u>88,158,895</u>	<u>91,348,306</u>	<u>96,970,336</u>	<u>99,897,169</u>
Less - State Credit:					
Eau Claire County	5,936,517	6,650,452	6,876,586	6,559,182	6,431,320
Chippewa County	233,695	255,476	260,869	245,476	241,342
Total Credit	<u>6,170,212</u>	<u>6,905,928</u>	<u>7,137,455</u>	<u>6,804,658</u>	<u>6,672,662</u>
Net Tax Levy	<u>76,613,871</u>	<u>81,252,967</u>	<u>84,210,851</u>	<u>90,165,678</u>	<u>93,224,507</u>
City as a Percentage of the Gross Levy	<u>27.46%</u>	<u>27.65%</u>	<u>28.79%</u>	<u>28.68%</u>	<u>29.33%</u>

City of Eau Claire



Tax Rates per \$1,000 Assessed Value

Tax Rates

The City of Eau Claire is located in Eau Claire and Chippewa counties. The City also overlaps two school districts in each county, resulting in four possible mill rates for City Residents, depending on the location of their property.

Tax Rate per \$1,000 of Assessed Value

Property Located in Eau Claire County
[\(Eau Claire Area School District\)](#)

	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>
City of Eau Claire	6.075	5.767	6.084	6.321	6.934
Public Library	0.725	0.652	0.653	0.644	0.679
City-County Health	0.416	0.380	0.383	0.379	0.401
Eau Claire Area School District	9.624	8.774	8.714	9.219	9.876
Vocational District	1.634	1.511	1.535	1.606	1.728
Eau Claire County	3.159	3.338	3.316	3.379	3.499
State Forestry	0.183	0.163	0.165	0.164	0.167
Gross Tax Rate	21.816	20.585	20.850	21.712	23.284
School Credit	1.627	1.615	1.630	1.527	1.558
Net Tax Rate - Eau Claire County	<u>20.189</u>	<u>18.970</u>	<u>19.220</u>	<u>20.185</u>	<u>21.726</u>

Property Located in Eau Claire County
[\(Altoona School District\)](#)

	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>
City of Eau Claire	6.075	5.767	6.084	6.321	6.934
Public Library	0.725	0.652	0.653	0.644	0.679
City-County Health	0.416	0.380	0.383	0.379	0.401
Altoona School District	10.034	10.025	8.533	8.931	8.859
Vocational District	1.634	1.511	1.535	1.605	1.728
Eau Claire County	3.159	3.338	3.316	3.379	3.499
State Forestry	0.183	0.163	0.165	0.164	0.167
Gross Tax Rate	22.226	21.836	20.669	21.423	22.267
School Credit	1.627	1.615	1.630	1.527	1.558
Net Tax Rate - Eau Claire County	<u>20.599</u>	<u>20.221</u>	<u>19.039</u>	<u>19.896</u>	<u>20.709</u>

City of Eau Claire 2011 Adopted Program of Services

Tax Rates

Tax Rate Per \$1,000 of Assessed Value

Property Located in Chippewa County (Eau Claire Area School District)

	2007	2008	2009	2010	2011
City of Eau Claire	5.991	5.819	6.135	6.464	7.086
Public Library	0.714	0.658	0.659	0.658	0.693
City-County Health	0.410	0.384	0.386	0.388	0.410
Eau Claire Area School District	9.491	8.870	8.787	9.428	10.081
Vocational District	1.611	1.524	1.549	1.642	1.765
Chippewa County	3.270	3.080	3.044	3.166	3.307
State Forestry	0.181	0.164	0.166	0.168	0.171
Gross Tax Rate	21.668	20.499	20.726	21.914	23.513
School Credit	1.583	1.547	1.586	1.455	1.496
Net Tax Rate - Chippewa County	20.085	18.952	19.140	20.459	22.017

Property Located in Chippewa County (Chippewa Area School District)

	2007	2008	2009	2010	2011
City of Eau Claire	5.991	5.819	6.135	6.464	7.086
Public Library	0.714	0.658	0.659	0.658	0.693
City-County Health	0.410	0.384	0.386	0.388	0.410
Chippewa School District	8.085	6.914	7.403	8.335	8.957
Vocational District	1.611	1.524	1.548	1.642	1.765
Chippewa County	3.270	3.080	3.044	3.166	3.307
State Forestry	0.181	0.164	0.166	0.168	0.171
Gross Tax Rate	20.262	18.543	19.341	20.821	22.389
School Credit	1.583	1.547	1.586	1.455	1.496
Net Tax Rate - Chippewa County	18.679	16.996	17.755	19.366	20.893

City of Eau Claire



Assessed Value Compared to Equalized Value

Tax Rates

City of Eau Claire
Assessed Value Compared to Equalized Value

	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>
<u>Assessed Value (000's)</u>					
Eau Claire County	\$ 3,603,959	\$ 4,070,011	\$ 4,167,928	\$ 4,239,310	\$ 4,063,249
Chippewa County	137,552	153,660	152,642	156,918	161,253
Subtotal	3,741,511	4,223,671	4,320,570	4,396,228	4,224,502
TIF District #5	22,182	23,736	25,255	24,944	28,547
TIF District #6	9,968	11,451	11,899	11,802	-
TIF District #7	5,734	6,206	6,209	6,312	5,847
TIF District #8	16,427	18,121	18,801	22,400	25,584
TIF District #9	-	-	-	3,413	5,249
Total Assessed Value	<u><u>\$ 3,795,822</u></u>	<u><u>\$ 4,283,185</u></u>	<u><u>\$ 4,382,734</u></u>	<u><u>\$ 4,465,099</u></u>	<u><u>\$ 4,289,729</u></u>
<u>Equalized Value (000's)</u>					
Eau Claire County	\$ 3,756,490	\$ 3,906,753	\$ 4,046,291	\$ 4,095,005	\$ 3,996,335
Chippewa County	141,621	149,025	149,622	155,250	162,165
Subtotal	3,898,111	4,055,778	4,195,913	4,250,255	4,158,500
TIF District #5	21,660	21,074	22,901	23,258	29,187
TIF District #6	9,907	10,663	11,404	11,383	-
TIF District #7	5,675	5,859	6,193	6,467	6,007
TIF District #8	16,288	16,805	18,523	22,362	25,813
TIF District #9	-	-	-	2,222	5,117
Total Equalized Value	<u><u>\$ 3,951,641</u></u>	<u><u>\$ 4,110,179</u></u>	<u><u>\$ 4,254,935</u></u>	<u><u>\$ 4,315,947</u></u>	<u><u>\$ 4,224,624</u></u>
<u>Percent of Assessed to Equalized (1)</u>					
Eau Claire County	95.98%	104.25%	103.03%	103.54%	101.57%
Chippewa County	97.35%	103.31%	102.18%	101.25%	99.45%

(1) Includes non-manufacturing property only.

Note: The years listed are fiscal (budget) years. The assessed value for each fiscal year is established on January 1 of the prior year; the equalized value is certified by the State Dept. of Revenue in October of the previous calendar year.



City of Eau Claire

Position Control Summary

2011 Adopted Position Control Summary

GENERAL FUND - DEPARTMENT/DIVISION	2009	2010	2011 Changes	2011
ADMINISTRATIVE SERVICES				
City Manager	3.00	3.00		3.00
City Clerk/Elections	2.00	2.00		2.00
Information Services	7.00	7.00		7.00
Total	12.00	12.00		12.00
CITY ATTORNEY	4.00	3.75		3.75
FINANCE DEPARTMENT				
Finance Administration	3.00	3.00		3.00
Accounting Services	8.00	8.00		8.00
Assessing	6.00	5.00		5.00
Customer Services	8.75	9.00		9.00
Total	25.75	25.00		25.00
HUMAN RESOURCES				
Personnel Administration	5.00	5.00		5.00
Purchasing	2.50	2.00		2.00
Total	7.50	7.00		7.00
DEVELOPMENT SERVICES				
Planning Administration	5.00	5.00		5.00
Inspections	7.00	7.00	0.5 Held Open	7.00
Total	12.00	12.00		12.00
PUBLIC WORKS				
Administration	3.00	3.00		3.00
Engineering/GIS Asset Management	13.00	13.00		13.00
Street Maintenance Operations	36.00	35.00	1 Added	36.00
Building & Grounds	9.00	8.00		8.00
Total	61.00	59.00		60.00
PARKS & RECREATION & FORESTRY				
Administration	3.00	3.00		3.00
Park Maintenance	24.00	23.00	1 Eliminated 1 Held Open	22.00
Recreation	2.00	2.00		2.00
Forestry	5.00	5.00		5.00
Total	34.00	33.00		32.00
POLICE DEPARTMENT				
Administration	2.00	2.00		2.00
Administrative Services	17.00	17.00		17.00
Patrol Division	73.00	74.00		74.00
Detective Division	19.00	19.00	1 Added	20.00
Communication Center	22.00	22.00		22.00
Total	133.00	134.00		135.00
FIRE & RESCUE DEPARTMENT				
Fire Administration	2.00	2.00		2.00
Fire Operations	87.00	87.00		87.00
Fire Inspection	5.00	5.00		5.00
Total	94.00	94.00		94.00
TOTAL GENERAL FUND	383.25	379.75		380.75

City of Eau Claire 2011 Adopted Program of Services

2011 Adopted Position Control Summary

<u>OTHER FUNDS</u>	<u>2009</u>	<u>2010</u>	<u>2011 Changes</u>	<u>2011</u>
ECONOMIC DEVELOPMENT	2.00	2.00		2.00
DOWNTOWN FUND	1.00	1.00		1.00
CEMETERY MAINTENANCE	2.00	2.00		2.00
WATER UTILITY	29.00	29.00		29.00
SEWER UTILITY	26.50	26.50		26.50
STORM WATER MANAGEMENT	2.00	1.00		1.00
PARKING UTILITY	1.00	1.00		1.00
PUBLIC TRANSIT	37.50	37.50	1 Added	38.50
HOBBS MUNICIPAL ICE CENTER	3.50	3.00		3.00
RISK MANAGEMENT	1.00	1.00		1.00
CENTRAL EQUIPMENT	7.00	7.00		7.00
TOTAL OTHER FUNDS (Excluding Library/Health/CDBG)	<u>112.50</u>	<u>111.00</u>		<u>112.00</u>
CITY POSITIONS (Excluding Library / Health / CDBG)	<u>495.75</u>	<u>490.75</u>		<u>492.75</u>
<u>LIBRARY/ HEALTH/ CDBG</u>				
PUBLIC LIBRARY	37.60	36.47	0.04 Eliminated	36.43
CITY-COUNTY HEALTH DEPARTMENT **	33.80	33.80	0.45 Eliminated	33.35
COMMUNITY DEVELOPMENT BLOCK GRANT	3.06	2.45		2.46
HOME INVESTMENT PARTNERSHIP PROGRAM	-	0.63		0.63
	<u>74.46</u>	<u>73.35</u>		<u>72.87</u>
** Totals do not include grant positions.				
TOTAL ALL CITY FUNDS	<u>570.21</u>	<u>564.10</u>		<u>565.62</u>

City of Eau Claire

Payroll Costs by Fund



*Payroll Costs By Fund
2011 Adopted Budget*

	<u>WAGES</u>	<u>OVERTIME</u>	<u>SPECIAL PAYS</u>	<u>BENEFITS</u>	<u>HEALTH BENEFITS</u>	<u>TOTAL</u>
General Fund:						
Administrative Services:						
City Council	\$ 33,600	\$ -	\$ 6,400	\$ 3,100	\$ -	\$ 43,100
City Manager	219,300	1,600	18,100	52,600	70,700	362,300
City Clerk	49,700	1,100	3,400	11,900	22,800	88,900
Elections	135,100	1,700	5,500	17,000	16,200	175,500
Information Services	430,500	5,400	19,900	85,000	114,900	655,700
City Attorney	285,200	-	9,900	62,600	88,000	445,700
Finance Department:						
Administration	191,400	500	4,200	40,900	113,600	350,600
Financial Services	762,400	8,500	46,600	155,200	200,200	1,172,900
Assessing	295,400	1,700	20,700	61,000	69,000	447,800
Human Resources:						
Personnel Administration	254,000	4,900	12,500	59,300	119,600	450,300
Purchasing	96,200	-	3,200	18,600	55,100	173,100
Development Services:						
Planning	312,300	4,300	17,500	66,400	135,400	535,900
Inspections	361,700	-	42,800	77,200	72,000	553,700
Public Works:						
Administration	195,100	5,400	12,500	42,900	98,500	354,400
Engineering/GIS	840,800	60,300	42,500	170,400	203,600	1,317,600
Building and Ground Maintenance	225,500	14,900	9,400	46,900	103,100	399,800
Street Operations	1,491,700	176,500	49,600	319,100	645,400	2,682,300
Parks, Recreation & Forestry:						
Administration	177,200	4,800	4,700	36,900	200,500	424,100
Park Maintenance	1,169,800	63,800	34,300	228,800	373,600	1,870,300
Recreation	450,100	300	11,100	53,900	45,600	561,000
Forestry	253,600	5,500	2,600	48,200	91,900	401,800
Police Department:						
Administration	141,500	2,600	2,000	41,600	464,800	652,500
Administrative Services	798,800	15,400	60,300	192,800	297,700	1,365,000
Patrol Division	4,171,900	265,500	583,300	1,431,700	1,258,900	7,711,300
Detective Division	1,165,300	91,500	205,600	423,900	316,200	2,202,500
Communication Center	980,900	27,600	54,100	204,100	385,700	1,652,400
Fire & Rescue Department:						
Administration	135,400	600	7,200	37,600	330,400	511,200
Operations/EMS	4,742,700	255,500	430,600	1,357,100	1,596,400	8,382,300
Inspection	269,600	-	37,100	74,800	69,400	450,900
Non-Departmental:	-	-	-	-	233,600	233,600
Total General Fund:	<u>\$ 20,636,700</u>	<u>\$ 1,019,900</u>	<u>\$ 1,757,600</u>	<u>\$ 5,421,500</u>	<u>\$ 7,792,800</u>	<u>\$ 36,628,500</u>

City of Eau Claire 2011 Adopted Program of Services

Payroll Costs By Fund 2011 Adopted Budget

	<u>WAGES</u>	<u>OVERTIME</u>	<u>SPECIAL PAYS</u>	<u>BENEFITS</u>	<u>HEALTH BENEFITS</u>	<u>TOTAL</u>
Other Funds:						
Economic Development	\$ 113,000	\$ -	\$ 5,800	\$ 21,300	\$ 30,000	\$ 170,100
Community Enhancement	-	-	-	-	-	-
Downtown Fund	66,000	-	300	11,900	23,800	102,000
Cemetery Maintenance	173,500	12,400	2,600	34,900	72,100	295,500
Hazardous Materials Response	44,900	10,200	-	13,800	-	68,900
Public Library *	130,200	17,300	2,800	27,600	41,700	219,600
Water Utility	1,310,900	105,900	63,300	284,300	514,100	2,278,500
Sewer Utility	1,395,300	194,700	55,600	313,500	528,000	2,487,100
Stormwater Management	468,100	11,200	15,000	99,200	170,000	763,500
Parking Utility	32,900	4,400	1,700	7,600	20,500	67,100
Public Transit	1,644,600	63,300	14,100	330,600	599,100	2,651,700
Hobbs Municipal Ice Center	210,400	9,000	1,600	34,100	75,500	330,600
Fairfax Municipal Pool	186,800	2,700	800	17,900	10,200	218,400
Risk Management	89,200	900	1,000	18,300	48,200	157,600
Central Equipment	425,700	34,200	8,100	89,900	199,800	757,700
Total Other Funds:	<u>\$ 6,291,500</u>	<u>\$ 466,200</u>	<u>\$ 172,700</u>	<u>\$ 1,304,900</u>	<u>\$ 2,333,000</u>	<u>\$ 10,568,300</u>
Total All Funds:	<u>\$ 26,928,200</u>	<u>\$ 1,486,100</u>	<u>\$ 1,930,300</u>	<u>\$ 6,726,400</u>	<u>\$ 10,125,800</u>	<u>\$ 47,196,800</u>

* Library payroll numbers include only City maintenance staff assigned to the Library.

City of Eau Claire



General Obligation Debt Limitation

Debt can be incurred by borrowing money or from purchasing material and property on delayed payments. The City uses debt as one method to fund capital improvement projects. Most debt is in the form of general obligation or revenue bonds; although general obligation promissory notes are also used. Repayment for principal and interest of bonds and notes is accounted for in several funds, depending on the purpose for which the money was used. State Statute 67.03 (1) limits the amount of general obligation debt that a municipality can incur to 5% of equalized value. The following tables include:

- General Obligation Debt Limitation
- Schedule of 2008 Debt Retirement (for all funds)
- Principal and Interest Requirements to Maturity (for all funds)

2011 General Obligation Debt Limitation

Section 67.03 (1) of the Wisconsin Statutes provides that the amount of indebtedness of a municipality shall not exceed 5% of the equalized valuation of the taxable property in the municipality.

The following computation compares the total debt allowable for the City of Eau Claire with actual outstanding indebtedness:

Equalized Valuation (With TID's)	\$	4,224,623,800
Legal Debt Capacity (5% of equalized value)		211,231,190
General Obligation Indebtedness:		
General long-Term Debt		89,491,892
Less: Amounts Available for Payment of Principal:		
In Debt Service funds		(8,586,412)
Net Indebtedness		80,905,480
Unused Borrowing Capacity	\$	130,325,710
Percent of Debt Capacity Remaining		62%

City of Eau Claire

Debt Summary



DEBT SUMMARY

	Principal Jan. 1, 2011	Proposed Additions	Retired	Principal Dec. 31, 2011	Current Interest
General Obligation Debt:					
Bonds & Notes:					
City Purpose:					
2001 Corporate Purpose	\$ 70,000.00	\$ -	\$ 70,000.00	\$ -	1,487.00
2001 Corporate Purpose-Flood	95,000.00	-	95,000.00	-	2,019.00
2002 Corporate Purpose	520,000.00	-	65,000.00	455,000.00	19,990.00
2002 Corporate Purpose-Refunding	775,000.00	-	265,000.00	510,000.00	23,951.26
2003 Corporate Purpose	2,135,000.00	-	125,000.00	2,010,000.00	91,122.50
2003 Corporate Purpose-Refunding	960,000.00	-	230,000.00	730,000.00	31,047.50
2004 Corporate Purpose	1,095,000.00	-	55,000.00	1,040,000.00	43,458.13
2004 Corporate Purpose-Artificial Turf	140,000.00	-	35,000.00	105,000.00	4,440.63
2005 Corporate Purpose	2,075,000.00	-	100,000.00	1,975,000.00	80,035.00
2006 Corporate Purpose	2,310,000.00	-	105,000.00	2,205,000.00	99,089.38
2006 Corporate Purpose-Fire Station	80,000.00	-	5,000.00	75,000.00	3,420.63
2007 Corporate Purpose	3,095,000.00	-	130,000.00	2,965,000.00	132,337.50
2007 Corporate Purpose-Public Safety Facility	120,000.00	-	60,000.00	60,000.00	3,600.00
2007 Corporate Purpose-Fire Equipment	1,655,000.00	-	210,000.00	1,445,000.00	65,787.50
2007 Corporate Purpose-Refunding	4,090,000.00	-	420,000.00	3,670,000.00	155,312.50
2007 Corporate Purpose-Refunding-Fire Station	530,000.00	-	60,000.00	470,000.00	20,000.00
2008 Corporate Purpose	3,410,000.00	-	140,000.00	3,270,000.00	129,795.00
2008 Corporate Purpose Notes-LBE	815,000.00	-	100,000.00	715,000.00	28,256.26
2008 Corporate Purpose Notes-Public Safety	200,000.00	-	25,000.00	175,000.00	6,921.88
2008 Corporate Purpose Notes-Bridges	160,000.00	-	20,000.00	140,000.00	5,537.50
2008 Corporate Purpose Notes-Park Improvements	120,000.00	-	15,000.00	105,000.00	4,153.12
2008 Corporate Purpose Notes-Hobbs Ice Center	400,000.00	-	50,000.00	350,000.00	13,843.75
2008 Corporate Purpose-Unfunded Pension Liab (City)	6,976,770.00	-	234,750.00	6,742,020.00	381,721.12
2009 Corporate Purpose	4,200,000.00	-	25,000.00	4,175,000.00	237,177.50
2009 Corporate Purpose-LBE	990,000.00	-	40,000.00	950,000.00	51,132.50
2009 Corporate Purpose-Hobbs Ice Center	3,640,000.00	-	140,000.00	3,500,000.00	168,950.00
2009 Corporate Purpose-Hobbs Code Compliance	555,000.00	-	55,000.00	500,000.00	21,760.00
2009 State Trust Fund Loan - Energy Program	468,000.00	-	35,204.72	432,795.28	29,753.26
2010 Corporate purpose - Streets	2,230,000.00	-	-	2,230,000.00	124,328.19
2010 Corporate Purpose Notes-Streets	1,655,000.00	-	140,000.00	1,515,000.00	35,567.42
2010 Corporate Purpose-Refunding 2001	2,221,500.00	-	19,400.00	2,202,100.00	58,192.05
2011 Corporate purpose - Streets	-	4,900,000.00	-	4,900,000.00	-
2011 Corporate purpose - Bridges	-	520,000.00	-	520,000.00	-
2011 Corporate purpose - Land, Bldg, Equip	-	560,000.00	-	560,000.00	-
Total City Purpose Bonds	\$ 47,786,270.00	\$ 5,980,000.00	\$ 3,069,354.72	\$ 50,696,915.28	\$ 2,074,188.08
Special Assessment:					
2001 Bonds	\$ 115,000.00	\$ -	\$ 115,000.00	\$ -	2,443.75
2002 Bonds	320,000.00	-	160,000.00	160,000.00	9,600.00
2003 Bonds	510,000.00	-	170,000.00	340,000.00	17,000.00
2004 Bonds	640,000.00	-	160,000.00	480,000.00	20,300.00
2005 Bonds	800,000.00	-	160,000.00	640,000.00	26,640.00
2006 Bonds	960,000.00	-	160,000.00	800,000.00	41,500.00
2007 Bonds	1,120,000.00	-	160,000.00	960,000.00	44,000.00
2008 Bonds	1,280,000.00	-	160,000.00	1,120,000.00	43,520.00
2009 Bonds *	1,440,000.00	-	160,000.00	1,280,000.00	56,320.00
2010 Bonds *	1,600,000.00	-	160,000.00	1,440,000.00	37,804.00
2011 Bonds *	-	1,600,000.00	-	1,600,000.00	-
Total Special Assessment Bonds	\$ 8,785,000.00	\$ 1,600,000.00	\$ 1,565,000.00	\$ 8,820,000.00	\$ 299,127.75
Total Fund 300 - Debt Service	\$ 56,571,270.00	\$ 7,580,000.00	\$ 4,634,354.72	\$ 59,516,915.28	\$ 2,373,315.83

* note: beginning in 2009 the Special Assessment are being budgeted and paid out of General Fund rather than the Debt Service Fund

City of Eau Claire 2011 Adopted Program of Services

DEBT SUMMARY

	Principal Jan. 1, 2011	Proposed Additions	Retired	Principal Dec. 31, 2011	Current Interest
TIF Districts:					
2003 Bonds (TIF #8)	\$ 3,330,000.00	\$ -	\$ 195,000.00	\$ 3,135,000.00	142,077.50
2003 Bonds-Refunding (TIF #8)	1,800,000.00	-	105,000.00	1,695,000.00	72,935.00
2004 Bonds (TIF #5)	620,000.00	-	165,000.00	455,000.00	19,484.38
2004 Bonds (TIF #7)	305,000.00	-	30,000.00	275,000.00	10,678.75
2004 Notes-Taxable (TIF #8)	570,000.00	-	100,000.00	470,000.00	32,656.00
2005 Bonds (TIF #8)	200,000.00	-	-	200,000.00	7,812.50
2005 Bonds (TIF #5)	3,000,000.00	-	-	3,000,000.00	116,087.50
2007 Bonds (TIF #8)	1,440,000.00	-	85,000.00	1,355,000.00	61,106.26
2007 Bonds-Refunding (TIF #5)	1,855,000.00	-	180,000.00	1,675,000.00	70,737.50
2007 Bonds-Refunding (TIF #6)	725,000.00	-	105,000.00	620,000.00	26,900.00
2007 Bonds-Refunding (TIF #7)	905,000.00	-	115,000.00	790,000.00	33,900.00
2011 Bonds (TIF #9)	-	1,700,000.00	-	1,700,000.00	-
Total TIF Districts Bonds	\$ 14,750,000.00	\$ 1,700,000.00	\$ 1,080,000.00	\$ 15,370,000.00	\$ 594,375.39
Proprietary Long-Term Debt:					
Water:					
Revenue Bonds:					
2007 Bonds	\$ 1,740,000.00	\$ -	\$ 105,000.00	\$ 1,635,000.00	\$ 72,371.86
2009 Bonds	1,975,000.00	-	25,000.00	1,950,000.00	87,992.51
Revenue Refunding Bonds:					
2001 Bonds	3,075,000.00	-	335,000.00	2,740,000.00	137,778.11
2003 Bonds	880,000.00	-	230,000.00	650,000.00	33,274.38
2009 Bonds (1997 Issue)	1,775,000.00	-	50,000.00	1,725,000.00	71,885.02
Total Water	\$ 9,445,000.00	\$ -	\$ 745,000.00	\$ 8,700,000.00	\$ 403,301.88
Storm Water Utility General Obligation:					
2001 Bonds	\$ 80,000.00	\$ -	\$ 80,000.00	\$ -	850.01
2001 Bonds-Flood	95,000.00	-	95,000.00	-	1,009.50
2002 Bonds	815,000.00	-	50,000.00	765,000.00	33,972.52
2003 Bonds	1,180,000.00	-	70,000.00	1,110,000.00	49,594.98
2004 Bonds	1,250,000.00	-	65,000.00	1,185,000.00	49,006.55
2005 Bonds	1,465,000.00	-	70,000.00	1,395,000.00	55,882.51
2006 Bonds	660,000.00	-	30,000.00	630,000.00	27,993.14
2007 Bonds	1,820,000.00	-	75,000.00	1,745,000.00	77,106.26
2007 Bonds - Refunding	3,155,000.00	-	310,000.00	2,845,000.00	117,056.27
2008 Bonds	940,000.00	-	40,000.00	900,000.00	35,392.49
2009 Bonds	1,730,000.00	-	65,000.00	1,665,000.00	89,276.25
2010 Bonds	980,000.00	-	-	980,000.00	47,871.13
2010 Notes	720,000.00	-	60,000.00	660,000.00	13,358.48
2010 Bonds - Refunding	2,363,500.00	-	20,600.00	2,342,900.00	54,156.16
2011 Bonds	-	3,450,000.00	-	3,450,000.00	48,750.00
Total Storm Water Utility Bonds	\$ 17,253,500.00	\$ 3,450,000.00	\$ 1,030,600.00	\$ 19,672,900.00	\$ 701,276.25

City of Eau Claire 2011 Adopted Program of Services

DEBT SUMMARY

	<u>Principal Jan. 1, 2011</u>	<u>Proposed Additions</u>	<u>Retired</u>	<u>Principal Dec. 31, 2011</u>	<u>Current Interest</u>
Transit General Obligation Notes/Bonds:					
2002 State Trust Fund Note-Buses	\$ 123,892.04	\$ -	\$ 39,496.98	\$ 84,395.06	\$ 5,575.14
Total Transit Notes/Bonds	<u>\$ 123,892.04</u>	<u>\$ -</u>	<u>\$ 39,496.98</u>	<u>\$ 84,395.06</u>	<u>\$ 5,575.14</u>
Library General Obligation Notes/Bonds:					
2008 Corporate Purpose-Unfunded Pension Liability	\$ 453,230.00	\$ -	\$ 15,250.00	\$ 437,980.00	\$ 24,797.64
Total Library Bonds	<u>\$ 453,230.00</u>	<u>\$ -</u>	<u>\$ 15,250.00</u>	<u>\$ 437,980.00</u>	<u>\$ 24,797.64</u>
Health Debt GO Notes/Bonds:					
2008 Corporate Purpose-Unfunded Pension Liability	\$ 340,000.00	\$ -	\$ 10,000.00	\$ 330,000.00	\$ 18,637.50
Total Health Dept Bonds	<u>\$ 340,000.00</u>	<u>\$ -</u>	<u>\$ 10,000.00</u>	<u>\$ 330,000.00</u>	<u>\$ 18,637.50</u>
<i>Note: Proprietary Fund debt is reported on an accrual basis in this report.</i>					
Total Revenue Bond Debt	<u>\$ 9,445,000.00</u>	<u>\$ -</u>	<u>\$ 745,000.00</u>	<u>\$ 8,700,000.00</u>	<u>\$ 403,301.88</u>
Total General Obligation Debt	<u>\$ 89,491,892.04</u>	<u>\$ 12,730,000.00</u>	<u>\$ 6,809,701.70</u>	<u>\$ 95,412,190.34</u>	<u>\$ 3,717,977.75</u>

City of Eau Claire

Principal & Interest Requirements to Maturity



Debt Summary

Principal and Interest Requirements to Maturity

General Obligation Debt

<u>Year Due</u>	<u>General Purpose Bonds/Notes</u>	<u>Health Dept Taxable Bonds</u>	<u>Library Taxable Bonds</u>	<u>Special Assessment Bonds</u>	<u>TIF District #5</u>
2011	4,981,566	28,638	40,048	1,859,774	551,309
2012	5,066,959	28,138	39,880	1,689,080	592,094
2013	4,791,065	32,513	39,682	1,481,720	640,647
2014	4,790,084	31,763	39,750	1,269,060	843,025
2015	4,474,034	31,013	39,773	1,070,540	854,313
2016	4,411,792	30,263	40,048	876,340	830,450
2017	4,403,272	29,503	40,248	687,840	812,225
2018	3,915,602	28,725	40,360	506,280	656,150
2019	5,626,633	27,937	40,395	330,860	656,944
2020	3,066,627	32,006	40,351	162,280	112,269
2021	2,971,695	30,931	40,524	-	-
2022	2,732,746	29,844	40,894	-	-
2023	2,730,146	28,719	41,110	-	-
2024	2,501,315	32,409	40,870	-	-
2025	2,388,469	30,941	41,115	-	-
2026	2,195,491	29,441	41,190	-	-
2027	1,984,786	32,756	40,797	-	-
2028	1,732,218	30,919	41,179	-	-
2029	827,655	-	-	-	-
2030	267,150	-	-	-	-
Totals	<u>\$ 65,859,305</u>	<u>\$ 546,459</u>	<u>\$ 728,214</u>	<u>\$ 9,933,774</u>	<u>\$ 6,549,426</u>

EC County Portion of the Health Dept Debt (206,888)

Net Health Dept Bonds \$ 339,571

Note: Includes principal and interest.

City of Eau Claire 2011 Adopted Program of Services

Debt Summary

Principal and Interest Requirements to Maturity

General Obligation Debt (Cont'd)

<u>Year Due</u>	<u>TIF District #6</u>	<u>TIF District #7</u>	<u>TIF District #8</u>	<u>Total St Trust Fund Loans</u>	<u>Total General Obligation Debt</u>
2011	131,900	189,579	801,587	110,030	8,694,431
2012	127,700	198,619	809,790	110,030	8,662,290
2013	123,500	212,016	801,974	110,030	8,233,147
2014	129,100	229,569	962,912	64,958	8,360,221
2015	124,500	246,105	705,363	64,958	7,610,599
2016	119,900	148,800	704,661	64,958	7,227,212
2017	66,300	153,000	702,725	64,958	6,960,071
2018	-	-	704,025	64,958	5,916,100
2019	-	-	703,805	64,958	7,451,532
2020	-	-	658,363	-	4,071,896
2021	-	-	633,001	-	3,676,151
2022	-	-	626,896	-	3,430,380
2023	-	-	604,836	-	3,404,811
2024	-	-	74,594	-	2,649,188
2025	-	-	71,531	-	2,532,056
2026	-	-	-	-	2,266,122
2027	-	-	-	-	2,058,339
2028	-	-	-	-	1,804,316
2029	-	-	-	-	827,655
2030	-	-	-	-	267,150
Totals	<u>\$822,900</u>	<u>\$1,377,688</u>	<u>\$9,566,063</u>	<u>\$719,838</u>	<u>\$96,103,667</u>

*A \$468,000 State Trust Fund loan is being issued in 2009 for the Energy Savings Performance contract. No payments are due until 2011.

Note: Includes principal and interest.

City of Eau Claire 2011 Adopted Program of Services

Debt Summary

Principal and Interest Requirements to Maturity

Water Long-Term Debt and Advances

Year Due	Revenue Bonds	Advances From General Fund	Total Long-Term Debt & Advances
2011	1,155,768	605,801	1,761,569
2012	1,155,905	605,800	1,761,705
2013	1,154,136	514,002	1,668,138
2014	1,159,736	513,996	1,673,732
2015	1,162,993	355,643	1,518,636
2016	1,163,030	355,647	1,518,677
2017	645,560	211,678	857,238
2018	557,140	211,678	768,818
2019	551,190	-	551,190
2020	539,240	-	539,240
2021	532,528	-	532,528
2022	530,390	-	530,390
2023	522,540	-	522,540
2024	363,985	-	363,985
2025	366,080	-	366,080
2026	367,355	-	367,355
2027	362,475	-	362,475
2028	366,800	-	366,800
Totals	<u>\$ 12,656,851</u>	<u>\$ 3,374,245</u>	<u>\$ 16,031,096</u>

Note: Includes principal and interest.

City of Eau Claire 2011 Adopted Program of Services

Debt Summary

Principal and Interest Requirements to Maturity

Storm Water Long-Term Debt

<u>Year Due</u>	<u>General Obligation Bonds</u>	<u>Total Long-Term Debt</u>
2011	1,805,932	1,805,932
2012	1,723,851	1,723,851
2013	1,708,314	1,708,314
2014	1,712,917	1,712,917
2015	1,707,180	1,707,180
2016	1,708,523	1,708,523
2017	1,721,362	1,721,362
2018	1,625,558	1,625,558
2019	1,523,549	1,523,549
2020	1,418,356	1,418,356
2021	1,291,940	1,291,940
2022	1,021,360	1,021,360
2023	939,909	939,909
2024	811,320	811,320
2025	686,759	686,759
2026	551,268	551,268
2027	488,596	488,596
2028	339,245	339,245
2029	263,600	263,600
2030	118,163	118,163
Totals	<u>\$ 23,167,702</u>	<u>\$ 23,167,702</u>

Note: Includes principal and interest.

City of Eau Claire 2011 Adopted Program of Services

Debt Summary

Principal and Interest Requirements to Maturity

Sewer Advance From General Fund

<u>Year Due</u>	<u>Advances From General Fund</u>	<u>Total Advances</u>
2011	99,144	99,144
2012	99,144	99,144
2013	99,143	99,143
2014	99,143	99,143
2015	99,144	99,144
2016	99,144	99,144
2017	99,143	99,143
2018	99,144	99,144
2019	99,144	99,144
2020	99,144	99,144
Totals	<u>\$ 991,437</u>	<u>\$ 991,437</u>

Note: Includes principal and interest.

Debt Summary

Principal and Interest Requirements to Maturity

**Hobbs Municipal Ice Center
Advance From General Fund**

<u>Year Due</u>	<u>Advances From General Fund</u>	<u>Total Advances</u>
2011	313,661	313,661
2012	309,665	309,665
2013	310,094	310,094
2014	309,896	309,896
2015	309,066	309,066
2016	307,715	307,715
2017	305,900	305,900
2018	298,819	298,819
2019	2,460,112	2,460,112
	<u>\$ 4,924,928</u>	<u>\$ 4,924,928</u>

Note: Includes principal and interest, net of Build America Bond Rebate.

City of Eau Claire



Adopted Motions, Resolutions & Ordinances

Adopted Motions

1. COMPREHENSIVE ORGANIZATIONAL ASSESSMENT – (Council Member Balow)

Motion that the City Manager bring forward to the City Council by May 9, 2011, recommendations regarding the City's overall optimal organization structure based on a comprehensive assessment at a cost not-to-exceed \$30,000 in 2011 to be funded from a one-time use of fund balance.

2. FAIRFAX MUNICIPAL POOL STUDY – (Council Member Duax)

Motion that the City Manager convene a diverse civic engagement work group to submit a report to City Council by July 11, 2011 regarding the continued operation of Fairfax Municipal Pool, including recommendations on (1) continued operations through investment in necessary capital improvements; and (2) how the community should fund necessary improvements.

3. PHOENIX PARK RESTROOM SAVINGS – (Council Member Duax)

Motion to transfer \$220,000 saved from the Phoenix Park restroom project to renovate restrooms at Carson, Owen, and Riverview parks along with related site improvements.

4. DECREASE OF TAX LEVY – (Council Member Duax)

Motion that the proposed total levy increase of 6.1% be decreased by \$435,000 through a one-time substitute of fund balance for levy based transfers to the Capital Improvement Plan.

5. CHILDREN'S MUSEUM FUNDING – (Council Member Werthmann)

Motion that \$2,000 in Community Enhancement fund balance be allocated to the Children's Museum for a total contribution of \$4,400.

6. CHIPPEWA VALLEY MUSEUM – (Council Member Duax)

Motion that \$3,100 in Community Enhancement fund balance be allocated to the Chippewa Valley Museum for capital projects.

7. CITY/COUNTY HEALTH DEPT USE OF FUND BALANCE – (Council Member Pavelski)

Motion to add \$10,000 in expenditures to cover a compensation package study and an additional \$10,000 to cover costs for temporary rental space to the 2011 City/County Health Department budget to be funded by City/County Health Department available fund balance.

8. FINAL MOTION TO RATIFY AND CONFIRM PREVIOUS MOTIONS

Motion to ratify and confirm various motions amending the resolutions adopting the 2011 Program of Services and the 2011 – 2015 Capital Improvement Plan, approving the related changes in estimated revenues and appropriations, and authorizing the city staff to incorporate the changes in the 2011 Program of Services and the 2011 – 2015 Capital Improvement Plan.

Adopted Resolutions and Ordinances

1. Resolution adopting the proposed General Fund budget of the City of Eau Claire for fiscal year 2011.
Resolution adopting the proposed budget for the L.E. Phillips Memorial Public Library for fiscal year 2011.
Resolution adopting the proposed budget for the City-County Health Department for fiscal year 2011.

City of Eau Claire 2011 Adopted Program of Services

2. Resolution adopting the proposed budgets for various agencies and utilities of the City of Eau Claire for fiscal year 2011.
 - Economic Development
 - Community Enhancement
 - Downtown Fund
 - Cemetery Maintenance
 - Hazardous Materials Response
 - Debt Service – General Fund
 - Debt Service – TID #6 (Northeast Industrial Area)
 - Debt Service – TID #7 (Soo Line Development Area)
 - Water Utility
 - Sewer Utility
 - Storm Water Management
 - Parking Utility
 - Public Transit
 - Hobbs Municipal Ice Center
 - Farifax Municipal Pool
 - Risk Management
 - Central Equipment
 - Landfill Remediation
 - Redevelopment Authority
3. Resolution establishing the 2010 tax levies for taxes collectible in 2011 and setting the tax roll for all governmental units within the City of Eau Claire.
4. Resolution levying tax rates for all taxable real and personal property on the 2010 tax roll of the City of Eau Claire located in Eau Claire and Chippewa Counties.
5. Resolution levying special assessment charges and extending annual installments of 2010 special assessments.
6. Resolution approving the 2011-2015 Capital Improvement Plan for the City of Eau Claire.
7. Resolution authorizing the issuance of bonds and authorizing an officer to declare official intent for federal income tax purposes.
8. Resolution implementing GASB #54, *Fund Balance Reporting and Governmental Fund Type Definitions*.
9. Resolution approving the 2011 Budgets for the Business Improvement Districts within the City of Eau Claire and authorization to levy special assessment:
 - South Barstow Business Improvement District
 - West Grand Avenue Business Improvement District
 - Water Street Business Improvement District
 - North Barstow/Medical Business Improvement District
10. Resolution amending the City of Eau Claire Schedule of Fees and Licenses, effective January 1, 2011.
11. Resolution authorizing application to the Wisconsin Public Service Commission for a Water Utility rate increase.
12. Ordinance amending Chapter 15.04 of the Code of Ordinances of the City of Eau Claire entitled “Sewerage Service Charge” to increase the sewer user charges as proposed in the 2011 Program of Services.

City of Eau Claire 2011 Adopted Program of Services

No. 2010 - 494

RESOLUTION

RESOLUTION ADOPTING THE PROPOSED GENERAL FUND BUDGET OF THE CITY OF EAU CLAIRE FOR FISCAL YEAR 2011.


WHEREAS a public hearing was held November 1, 2010 by the City Council of the City of Eau Claire on the proposed budget for the City of Eau Claire General Fund for the fiscal year ending December 31, 2011:

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Eau Claire: That there is hereby appropriated for the fiscal year ending December 31, 2011 to the General Fund, the sum of \$56,664,500 for the following purposes:

City Council	\$ 128,500
Administrative Services	1,528,400
City Attorney	484,200
Finance Department	2,290,400
Human Resources	869,300
Development Services	1,216,200
Public Works	8,694,800
Parks & Recreation & Forestry	4,784,500
Police Department	15,633,200
Fire & Rescue Department	10,662,400
Non-Departmental	<u>10,402,600</u>
	<u>\$56,664,500</u>

BE IT FURTHER RESOLVED that the proposed budget of the City General Fund, a copy of which is on file in the office of the City Clerk and open to inspection during regular business hours is hereby approved.

Adopted,
November 5, 2010

(SEAL) 
President Kerry J.S. Kincaid

(SEAL) 
City Manager Mike Huggins

(ATTESTED) 
City Clerk Donna A. Austad

City of Eau Claire 2011 Adopted Program of Services

No. 2010 - 495

RESOLUTION

RESOLUTION ADOPTING THE PROPOSED BUDGET FOR THE L. E. PHILLIPS MEMORIAL PUBLIC LIBRARY FOR FISCAL YEAR 2011.


WHEREAS a public hearing was held November 1, 2010 by the City Council of the City of Eau Claire on the proposed budget of the L. E. Phillips Memorial Public Library for the fiscal year ending December 31, 2011:

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Eau Claire: That there is hereby appropriated for the fiscal year ending December 31, 2011 to the L. E. Phillips Memorial Public Library fund the sum of \$4,170,400 and

BE IT FURTHER RESOLVED that the proposed budget of the L. E. Phillips Memorial Public Library, a copy of which is on file in the office of the City Clerk and open to inspection during regular business hours is hereby approved.

Adopted,
November 5, 2010

(SEAL)


President Kerry J.S. Kincaid

(SEAL)


City Manager Mike Huggins

(ATTESTED)


City Clerk Donna A. Austad

City of Eau Claire 2011 Adopted Program of Services

No. 2010 - 496

RESOLUTION

RESOLUTION ADOPTING THE PROPOSED BUDGET FOR THE CITY-COUNTY HEALTH DEPARTMENT FOR FISCAL YEAR 2011.

WHEREAS a public hearing was held November 1, 2010 by the City Council of the City of Eau Claire on the proposed budget of the City-County Health Department for the fiscal year ending December 31, 2011:

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Eau Claire: That there is hereby appropriated for the fiscal year ending December 31, 2011 to the City-County Health Department fund the sum of \$4,880,800 and

BE IT FURTHER RESOLVED that the proposed budget of the City-County Health Department, a copy of which is on file in the office of the City Clerk and open to inspection during regular business hours is hereby approved.

Adopted,
November 5, 2010

(SEAL)


President Kerry J.S. Kincaid

(SEAL)


City Manager Mike Huggins

(ATTESTED)


City Clerk Donna A. Austad

City of Eau Claire 2011 Adopted Program of Services

No. 2010 - 497

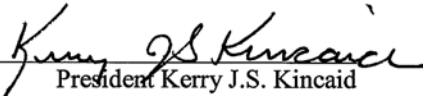
RESOLUTION

RESOLUTION ADOPTING THE PROPOSED BUDGETS FOR VARIOUS AGENCIES AND UTILITIES OF THE CITY OF EAU CLAIRE FOR FISCAL YEAR 2011.

BE IT RESOLVED by the City Council of the City of Eau Claire: That the City Council hereby approves the following budgets for 2011, the same being on file in the office of the City Clerk and open to inspection during regular business hours:

Economic Development	\$ 649,500
Community Enhancement	1,256,400
Downtown Fund	139,900
Cemetery Maintenance	444,500
Hazardous Materials Response	298,100
Debt Service - General Fund	7,192,400
Debt Service - TIF #6	132,100
Debt Service - TIF #7	189,900
Water Utility	6,346,800
Sewer Utility	5,365,500
Storm Water Management	2,619,700
Parking Utility	197,400
Public Transit	5,375,200
Hobbs Ice Center	798,100
Fairfax Pool	357,900
Risk Management	2,320,000
Central Equipment	2,830,200
Landfill Remediation	150,000
Redevelopment Authority	15,500

Adopted,
November 5, 2010

(SEAL) 
President Kerry J.S. Kincaid

(SEAL) 
City Manager Mike Huggins

(ATTESTED) 
City Clerk Donna A. Austad

City of Eau Claire 2011 Adopted Program of Services

No. 2010 - 498

RESOLUTION

RESOLUTION ESTABLISHING THE 2010 TAX LEVIES FOR TAXES COLLECTIBLE IN 2011 AND SETTING THE TAX ROLL FOR ALL GOVERNMENTAL UNITS WITHIN THE CITY OF EAU CLAIRE.

WHEREAS, the City Council of the City of Eau Claire, Wisconsin, has, pursuant to law, determined the amount of tax which is levied against all of the real and personal property included in the 2010 tax rolls (2011 budget) for general city operations; and

WHEREAS, various governmental bodies for whom the City of Eau Claire either levies or collects taxes upon the taxable real and personal property in the City of Eau Claire for the purposes of such governmental bodies have duly determined the amounts to be levied or collected by taxation of such real and personal property in the City of Eau Claire:

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Eau Claire: That the following amounts are hereby levied on the 2010 tax rolls, and the City Clerk is hereby directed to spread the amount thereof upon the tax rolls for collection, as follows, for the purposes to-wit:

<u>Eau Claire & Chippewa Counties</u>	<u>Apportioned Levy</u>	<u>Levy for TIF Districts</u>	<u>Total Levy</u>
General City	29,303,200	467,477	29,770,677
Public Library	2,866,700	45,574	2,912,274
City-County Health	1,695,500	26,955	1,722,455

Upon the taxable real and personal property in that part of the City of Eau Claire located in Eau Claire County:

<u>Eau Claire County</u>	<u>Apportioned Levy</u>	<u>Levy for TIF Districts</u>	<u>Total Levy</u>
Eau Claire County	14,213,497	233,455	14,446,952
State Forestry	689,421	- 0-	689,421
Eau Claire Area Schools	39,974,494	663,505	40,637,999
Altoona Schools	120,609	- 0 -	120,609
C. V. Technical College	7,015,583	116,055	7,131,638

City of Eau Claire 2011 Adopted Program of Services

Upon the taxable real and personal property in that part of the City of Eau Claire located in Chippewa County:

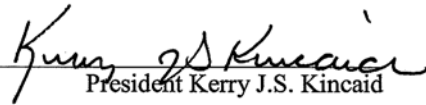
<u>Chippewa County</u>	<u>Apportioned Levy</u>	<u>Levy for TIF Districts</u>	<u>Total Levy</u>
Chippewa County	533,229	45	533,274
State Forestry	27,523	- 0 -	27,523
Chippewa Falls Area Schools	49,380	- 0 -	49,380
Eau Claire Schools	1,570,124	138	1,570,262
C. V. Technical College	284,682	24	284,706

BE IT FURTHER RESOLVED that the Finance Director is authorized to adjust the schedule of levies as required to comply with statutory levy limits, for subsequent information received from other taxing entities and for resolutions passed by Council which supersede these schedules.

Adopted,

November 5, 2010

(SEAL)


President Kerry J.S. Kincaid

(SEAL)


City Manager Mike Huggins

(ATTESTED)


City Clerk Donna A. Austad

City of Eau Claire 2011 Adopted Program of Services

No. 2010 - 499

RESOLUTION

RESOLUTION LEVYING TAX RATES FOR ALL TAXABLE REAL AND PERSONAL PROPERTY ON THE 2010 TAX ROLL OF THE CITY OF EAU CLAIRE LOCATED IN EAU CLAIRE AND CHIPPEWA COUNTIES.

WHEREAS, the City Council of the City of Eau Claire, Wisconsin, has, pursuant to law, levied taxes upon the taxable real and personal property in the City of Eau Claire for general city operations; and

WHEREAS, the City Council has levied taxes for the duly determined purposes of various governmental bodies;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Eau Claire: That the following rates of tax are hereby levied, established and fixed upon each \$1,000 of assessed valuation on all the taxable real and personal property in the 2010 tax roll of the City of Eau Claire situated in the County of Eau Claire:

<u>Eau Claire County</u>	<u>Tax Rate/\$1,000</u>
General City	6.934280
Public Library	0.678335
City-County Health	0.401199
Eau Claire County	3.499360
State Forestry	0.166992
Eau Claire Schools	9.875956
Altoona Schools	8.859319
C.V. Technical College	1.727435

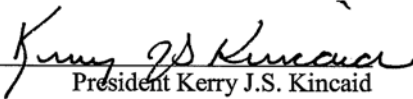
BE IT FURTHER RESOLVED by the City Council of the City of Eau Claire: That the following rates of tax are hereby levied, established and fixed upon each \$1,000 of assessed valuation on all the taxable real and personal property in the 2010 tax roll of the City of Eau Claire situated in the County of Chippewa:

City of Eau Claire 2011 Adopted Program of Services

<u>Chippewa County</u>	<u>Tax Rate/\$1,000</u>
General City	7.086176
Public Library	0.693232
City-County Health	0.410010
Chippewa County	3.306655
State Forestry	0.170660
Chippewa Falls Schools	8.957823
Eau Claire Schools	10.081270
C.V. Technical College	0.170660

BE IT FURTHER RESOLVED that the Finance Director is authorized to adjust these schedules of tax rates as required for subsequent tax information received from other entities and for resolutions passed by Council which supersede these schedules.

Adopted,
November 5, 2010

(SEAL) 
President Kerry J.S. Kincaid

(SEAL) 
City Manager Mike Huggins

(ATTESTED) 
City Clerk Donna A. Austad

City of Eau Claire 2011 Adopted Program of Services

No. 2010 - 500

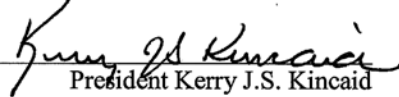
RESOLUTION

RESOLUTION LEVYING SPECIAL ASSESSMENT CHARGES AND EXTENDING ANNUAL INSTALLMENTS OF 2010 SPECIAL ASSESSMENTS.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Eau Claire: That the City Clerk be and is hereby directed to extend special assessments upon the tax roll of said city for the year 2010 and all annual installments of special assessments, which by the terms of the various ordinances and resolutions under which the same are levied are chargeable and collectible in the tax roll for the year 2010, as appears from the records in the office of the City Clerk.

Adopted,
November 5, 2010

(SEAL)


President Kerry J.S. Kincaid

(SEAL)


City Manager Mike Huggins

(ATTESTED)


City Clerk Donna A. Austad

City of Eau Claire 2011 Adopted Program of Services

No. 2010 - 501

RESOLUTION

RESOLUTION APPROVING THE 2011-2015 CAPITAL IMPROVEMENT PLAN FOR THE CITY OF EAU CLAIRE.

WHEREAS the Plan Commission recommended approval of the 2011-2015 Capital Improvement Plan (CIP) finding that the CIP supports the Comprehensive Plan, and

WHEREAS the Waterways and Parks Commission has reviewed the CIP as presented to the City Council;

BE IT RESOLVED by the City Council of the City of Eau Claire: That the 2011-2015 Capital Improvement Plan is hereby approved to be used as a guideline in preparing future city capital projects, and

BE IT FURTHER RESOLVED that the available funding identified in the 2011-2015 Capital Improvement Plan be designated for the projects outlined in the plan; and

BE IT FURTHER RESOLVED that the 2011 capital projects in the amount of \$23,941,800 are hereby specifically approved and funding appropriated for implementation as submitted in the 2011 budget with projects for years 2012-2015 to be returned to the City Council for annual review and updating.

Adopted,
November 5, 2010

(SEAL)


President Kerry J.S. Kincaid

(SEAL)


City Manager Mike Huggins

(ATTESTED)


City Clerk Donna A. Austad

City of Eau Claire 2011 Adopted Program of Services

PROJECT SUMMARY OVERVIEW

FUNDING RESOURCES	2011	2012	2013	2014	2015	Total
Beginning Balance	\$ 3,121,600	\$ 2,888,700	\$ 2,691,300	\$ 2,621,900	\$ 2,600,100	\$ 13,923,600
Transfer from Operating Income	7,884,400	5,196,700	6,964,200	7,911,500	5,914,100	33,870,900
Transfer from General Fund	2,298,200	2,097,200	2,061,500	2,217,000	2,454,500	11,128,400
Transfer from Other Funds	759,400	518,000	293,000	293,000	293,000	2,156,400
Bond Proceeds*:						
General Obligation Bonds	6,620,000	13,360,000	5,765,000	5,185,000	5,110,000	36,040,000
Special Assessment Notes	1,600,000	1,600,000	1,600,000	1,600,000	2,600,000	9,000,000
Revenue Bonds and Notes	-	18,900,000	16,900,000	2,700,000	6,000,000	44,500,000
TIF Bonds	1,700,000	4,670,000	1,000,000	3,600,000	3,600,000	14,570,000
Federal Aid	481,800	4,840,000	1,132,000	2,880,000	2,400,000	11,733,800
State Aid	681,800	160,000	-	160,000	-	1,001,800
Tax Increment & Interest	1,323,100	1,586,900	1,893,600	2,148,000	2,381,800	9,333,400
Other	360,200	2,111,700	644,000	1,083,500	1,276,000	5,475,400
Total Funding Resources	\$ 26,830,500	\$ 57,929,200	\$ 40,944,600	\$ 32,399,900	\$ 34,629,500	\$ 192,733,700

* Does not include carry-over issues or State Trust Fund Loans

PROJECT COSTS	2011	2012	2013	2014	2015	Total
Water Utility	\$ 2,665,000	\$ 2,170,000	\$ 2,475,000	\$ 6,425,000	\$ 6,020,000	\$ 19,755,000
Sewer Utility	2,985,000	19,400,000	18,800,000	1,780,000	3,800,000	46,765,000
Parking Utility	165,000	100,000	100,000	100,000	100,000	565,000
Public Transit	641,000	5,550,000	1,350,000	3,000,000	3,000,000	13,541,000
Hobbs Ice Center	59,000	48,000	48,000	48,000	48,000	251,000
Outdoor Pool	295,000	795,000	45,000	45,000	395,000	1,575,000
Central Equipment	1,813,400	2,005,700	2,033,200	1,700,500	2,288,100	9,840,900
Environmental Improvements	95,000	95,000	95,000	95,000	95,000	475,000
Land, Buildings, & Equipment	1,393,000	6,140,900	1,062,500	1,005,500	1,015,500	10,617,400
Street Improvements	7,150,000	8,775,000	6,695,000	6,865,000	6,525,000	36,010,000
Storm Water Improvements	1,950,000	1,950,000	1,800,000	1,600,000	1,700,000	9,000,000
Bridge Improvements	800,000	1,080,000	200,000	600,000	350,000	3,030,000
Parks & Recreation Improvements	570,000	300,000	550,000	660,000	605,000	2,685,000
TID #5 - Gateway NW Bus. Park	551,300	592,100	640,600	843,000	854,300	3,481,300
TID #8 - Downtown Redev. Area	803,600	3,495,800	1,986,800	1,160,500	905,300	8,352,000
TID #9 - Gateway NW Park Overlay	1,564,000	2,198,000	422,500	3,734,200	3,988,500	11,907,200
Library Improvements	241,500	542,400	19,100	138,100	100,900	1,042,000
Redevelopment Authority	200,000	-	-	-	-	200,000
Total Project Costs	23,941,800	55,237,900	38,322,700	29,799,800	31,790,600	179,092,800
Estimated Ending Balance	\$ 2,888,700	\$ 2,691,300	\$ 2,621,900	\$ 2,600,100	\$ 2,838,900	\$ 13,640,900

City of Eau Claire 2011 Adopted Program of Services

No. 2010 - 502

RESOLUTION

RESOLUTION AUTHORIZING THE ISSUANCE OF BONDS AND AUTHORIZING AN OFFICER TO DECLARE OFFICIAL INTENT FOR FEDERAL INCOME TAX PURPOSES.

WHEREAS, the Internal Revenue Service has proposed regulations that, for the purpose of determining whether interest on certain obligations of a state or local government is excluded from gross income for federal income tax purposes, permit proceeds of the obligations to be allocated to reimburse an expenditure that was paid prior to the date of issue of the obligations only if the state or local government, prior to the date of expenditure, declared its official intent to reimburse the expenditure with proceeds of a borrowing, and

WHEREAS, it is desirable for the City of Eau Claire, Wisconsin (the "Municipality") to be able to use the proceeds of its obligations to reimburse expenditures that are paid prior to the date of issue of the obligations,

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Eau Claire:

Section 1. Authorization of Obligations.

The City is hereby authorized to issue its General Obligation Bonds and Notes to finance the projects described in "Exhibit A", attached to and made a part of this Resolution, being a summary from the CIP described below.

Section 2. Authorization to Declare Official Intent.

The chief financial officer of the Municipality, namely, the Finance Director and any employee of the Finance Director so designated by the Finance Director, are each hereby authorized, for the purpose of Treasury Regulations Section 1.103-18, as amended from time to time (the "Reimbursement Bond Regulations"), to declare on behalf of the Municipality that the Municipality intends to reimburse expenditures with proceeds of borrowings (a "declaration of official intent"), as specified in the Municipality's Capital Improvement Plan (CIP) for the years 2011-2015 and for any additional 2011 appropriations approved by Council subsequent to the adoption of the CIP.

Section 3. Public Availability.

The Finance Director is hereby directed to maintain each declaration of official intent and to make each declaration of official intent available for public inspection in compliance with applicable state law governing the public availability of records of official acts of the Municipality.

City of Eau Claire 2011 Adopted Program of Services

Section 4. Further Authorizations.

The Finance Director, and any employee of the Municipality so designated by the Finance Director, are each hereby authorized to take such further actions as may be necessary or useful to comply with the Reimbursement Bond Regulations.

Section 5. Captions.

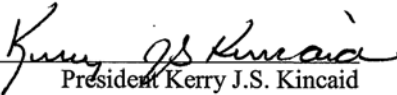
The captions or headings in this resolution are for convenience only and in no way define, limit or describe the scope or intent of any of the provisions of this resolution.

Section 6. Effective Date.

This resolution shall take effect immediately upon its adoption.

Adopted,
November 5, 2010

(SEAL)


President Kerry J.S. Kincaid

(SEAL)


City Manager Mike Huggins

(ATTESTED)


City Clerk Donna A. Austed

City of Eau Claire 2011 Adopted Program of Services

No. 2010 - 503

RESOLUTION

RESOLUTION IMPLEMENTING GASB STATEMENT #54, FUND BALANCE REPORTING AND GOVERNMENTAL FUND TYPE DEFINITIONS.

WHEREAS GASB Statement #54 requires governmental entities to identify special revenue funds, to establish an order of spend down of fund balance, and to designate an official to assign portions of fund balance for specific uses;

NOW, THEREFORE, BE IT RESOLVED by the City Council that the City of Eau Claire hereby adopts the provisions of GASB Statement #54 specifically relating to the following:

Special Revenue Funds

The City of Eau Claire has 10 special revenue funds, specifically:

- | | |
|--------------------------|--|
| 1. Economic Development | 6. L.E. Phillips Memorial Public Library |
| 2. Community Enhancement | 7. City-County Health Department |
| 3. Downtown Fund | 8. Landfill Remediation |
| 4. Cemetery Maintenance | 9. CDBG |
| 5. Haz Materials | 10. Home Grant (Housing Authority) |

Flow of Funds

Generally, the City shall spend down fund balance by using unassigned fund balance, and then using assigned, committed, restricted, and non-spendable fund balances. Whenever the City uses a specific portion of fund balance, i.e., an assigned portion of fund balance, as a funding source, that portion of fund balance shall be adjusted accordingly.

Assignment of Fund Balance

The category of "assigned" fund balance is used to report fund balance constrained by the City's intent to use fund balance for a specific purpose. The City Manager and the Finance Director are authorized to indicate the City's intent to assign fund balance to a specific purpose for financial reporting.

Adopted,
November 5, 2010

(SEAL) 
President Kerry J.S. Kincaid

(SEAL) 
City Manager Mike Huggins

(ATTESTED) 
City Clerk Donna A. Austad

City of Eau Claire 2011 Adopted Program of Services

No. 2010 - 504

RESOLUTION

RESOLUTION APPROVING THE 2011 BUDGETS FOR THE BUSINESS IMPROVEMENT DISTRICTS WITHIN THE CITY OF EAU CLAIRE AND AUTHORIZATION TO LEVY SPECIAL ASSESSMENTS.

WHEREAS, the Board of Directors of the South Barstow Business Improvement District has recommended the adoption and creation of an \$80,000 assessment for tax year 2010, and

WHEREAS, the Board of Directors of the West Grand Avenue Business Improvement District has recommended the adoption and creation of a \$11,500 assessment for tax year 2010, and

WHEREAS, the Board of Directors of the Water Street Business Improvement District has recommended the adoption and creation of a \$9,500 assessment for tax year 2010, and

WHEREAS, the Board of Directors of the N. Barstow/Medical Business Improvement District has recommended the adoption and creation of a \$44,000 assessment for tax year 2010, and

WHEREAS, the assessments will be levied against each commercial and industrial property within each district based on the 2010 assessed valuation, and

WHEREAS, those properties used exclusively for residential purposes will be exempt and also that portion of mixed-use properties used for residential purposes will be exempt,

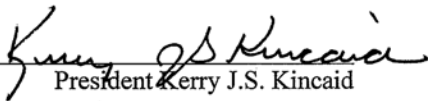
NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Eau Claire: That pursuant to the power and authority conferred under Wisconsin Statutes s. 66.1109, as created by 1983 Wisconsin Act 184, in accordance with the initial operating plan, the 2011 budgets are established and adopted as follows:

South Barstow Business District	\$84,000
West Grand Avenue Business District	11,500
Water Street Business District	45,500
N. Barstow/Medical Business District	144,000

BE IT FURTHER RESOLVED, that a special assessment is levied upon each qualifying parcel within each Business Improvement District, and that the City Clerk is authorized and directed to extend said assessment upon the tax roll for the year 2010. The tax shall be collected in the same manner as other taxes are collected.

City of Eau Claire 2011 Adopted Program of Services

Adopted,
November 5, 2010

(SEAL) 
President Kerry J.S. Kincaid

(SEAL) 
City Manager Mike Huggins

(ATTESTED) 
City Clerk Donna A. Austad

City of Eau Claire 2011 Adopted Program of Services

No. 2010 - 505

RESOLUTION

RESOLUTION AMENDING THE CITY OF EAU CLAIRE SCHEDULE OF FEES AND LICENSES EFFECTIVE JANUARY 1, 2011.

WHEREAS, the Schedule of Fees and Licenses reflects the costs incurred by the City for various services, and

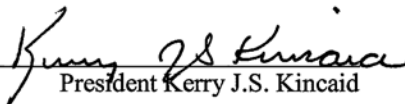
WHEREAS, the City has incurred increases in the costs of providing services, and

WHEREAS, adjustments to the Schedule of Fees and Licenses are being proposed as part of the 2011 Program of Services, and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Eau Claire: That the proposed adjustments to the Schedule of Fees and Licenses are approved and the Schedule of Fees and Licenses attached hereto and made a part of by reference, is hereby amended, to become effective January 1, 2011.

BE IT FURTHER RESOLVED that the Finance Director is authorized to adjust the Schedule of Fees and Licenses for resolutions passed by Council which supersede this schedule.

Introduced: October 26, 2010
Public Discussion: November 1, 2010
Second Reading: November 5, 2010
Adopted: November 5, 2010

(SEAL) 
President Kerry J.S. Kincaid

(SEAL) 
City Manager Mike Huggins

(ATTESTED) 
City Clerk Donna A. Austad

City of Eau Claire 2011 Adopted Program of Services

No. 2010 - 506

RESOLUTION

RESOLUTION AUTHORIZING APPLICATION TO THE WISCONSIN PUBLIC SERVICE COMMISSION FOR A WATER UTILITY RATE INCREASE.

WHEREAS the Wisconsin Public Service Commission establishes the water rates for the City of Eau Claire Water Utility,

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Eau Claire: That the City Council hereby authorizes application to the State of Wisconsin Public Service Commission under Sections 196.03, 196.20, and 196.37, Wis. Stats., and all other pertinent laws and regulations, for authority to increase rates, and authorizes and directs the City Manager to take any and all appropriate actions in connection therewith.

Adopted,
November 5, 2010

(SEAL)


President Kerry J.S. Kincaid

(SEAL)


City Manager Mike Huggins

(ATTESTED)


City Clerk Donna A. Austad

City of Eau Claire 2011 Adopted Program of Services

ORDINANCE NO. 6938

ORDINANCE AMENDING CHAPTER 15.04 OF THE CODE OF ORDINANCES OF THE CITY OF EAU CLAIRE ENTITLED "SEWERAGE SERVICE CHARGE" TO INCREASE THE SEWER USER CHARGES AS PROPOSED IN THE 2011 PROGRAM OF SERVICES

THE CITY COUNCIL OF THE CITY OF EAU CLAIRE DO ORDAIN AS FOLLOWS:

That s. 15.04.030, entitled "Wastewater service charge", and specifically subsections B. 7., B. 8., and B.

9. thereof, is hereby amended as follows:

7. Charges. Charges under this chapter shall be:

	<u>Effective 1/1/09</u>		<u>Effective 1/1/2010</u>		<u>Effective 1/1/2011</u>	
	<u>Per 100 c.f.</u>	<u>Per 1,000 gal.</u>	<u>Per 100 c.f.</u>	<u>Per 1,000 gal.</u>	<u>Per 100 c.f.</u>	<u>Per 1,000 gal.</u>
a. Plant operation and maintenance	\$.852	\$1.139	\$.911	\$ 1.218	\$.974	\$ 1.302
b. Replacement charge	.035	.047	.037	.050	.039	.052
c. Debt service charge	.000	.000	.000	.000	.000	.000
d. Collection system maint.	.883	1.180	.944	1.262	1.009	1.349
e. Interceptor sewer	.540	.722	.578	.772	.618	.826
Total	\$ 2.310	\$3.088	2.470	3.302	2.64	3.529

8. Surcharge. The amount of surcharge for BOD or suspended solids, or both, shall be determined based on the following formula:

$$C_s = 8.34 V_u [B_c B + S_c S] \text{ where:}$$

C_s = amount of surcharge, always greater than zero

V_u = wastewater volume, in million gallons, for billing period

B_c = \$0.30 / # BOD₅

B = BOD₅ discharge, minus 250 mg/l (always zero or positive)

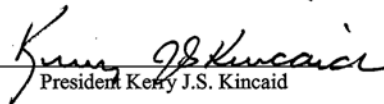
S_c = \$.28 / # suspended solids

S = suspended solids discharged, minus 250 mg/l (always zero or positive).

City of Eau Claire 2011 Adopted Program of Services

9. Charges for waste hauled to the POTW shall be as follows:
Septage: ~~\$70.00~~ 75.00 per each 1,000 gallons or fraction thereof;
Holding tank wastes: ~~\$12.00~~ 13.00 per each 1,000 gallons or fraction thereof;

The charge for wastes other than septage or holding tank wastes shall be based upon the charge imposed under s. 15.04.030 B. 7. and any surcharge imposed under s. 15.04.030 B. 8., plus any additional charge. An additional charge shall be imposed to cover the labor and overhead costs of the city in excess of the normal and usual costs which are required in connection with the administration of the disposal of such wastes, not to exceed \$50.00.

(SEAL) 
President Kerry J.S. Kincaid

(SEAL) 
City Manager Mike Huggins

(ATTESTED) 
City Clerk Donna A. Austad

First Reading: October 26, 2010
Public Hearing: November 1, 2010
Final Reading: November 5, 2010
Adopted: November 5, 2010
Published: November 14, 2010

NOTE: Additions are indicated by double underscore; deletions by ~~strikethrough~~. Newly created or repealed and recreated sections appear without any markings.

City of Eau Claire, Wisconsin

2011 Adopted Program of Services

November 5, 2010



Gauging the City

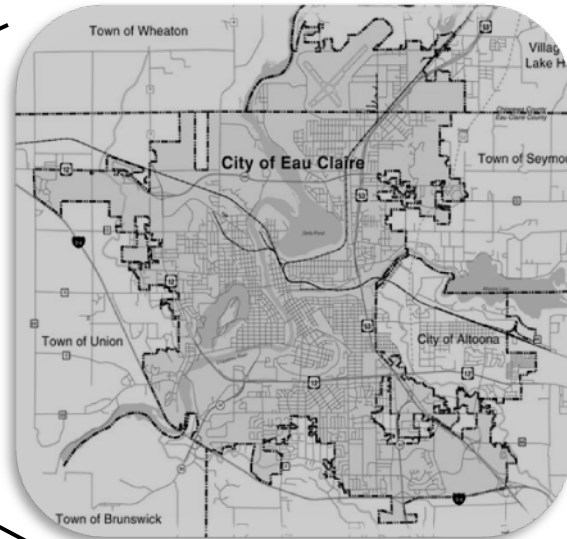
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Economic Development	K-5
Principal Taxpayers & Major Employers	K-7



City of Eau Claire

Community Profile



CITY OF EAU CLAIRE – HONORS

- According to *Business Week's* “**Best Places to Raise Your Kids 2009**”, Eau Claire ranks #1 in Wisconsin.
- *US News & World Report* ranks Eau Claire as one of the “**Top Ten Affordable Places to Retire in 2009**”.
- The *ACCRA Cost of Living Index* places Eau Claire as the lowest cost of living in Wisconsin during the 1st quarter of 2009.
- According to the *Wisconsin Department of Administration*, the City of Eau Claire is the “**3rd fastest growing city in Wisconsin**”. (2009 report)
- Rated 59th out of 124 small metro market in the *Milken Institute's* “**Best Performing Cities Index**” for 2009.
- Ranked “**6th Lowest Crime Rate in the Nation**” – 2009 Metropolitan Crime Rate Rankings – *CQ Press*
- Ranked 48th on the list of “**Best Small Places for Business and Careers**” – *Forbes.com*
- Received the “**2009 Award of Distinction in Economic & Business Development**” for the Jump Start Downtown Program from the *International Downtown Association*

POPULATION

1970	44,619
1980	51,509
1990	56,856
2000	61,704
2007	65,202
2008	65,362
2009	65,950
2010	66,149 (est.)

(Wisconsin Dept. of Administration)

EAU CLAIRE

The City of Eau Claire (French for “Clear Water”) is located in west central Wisconsin at the confluence of the Eau Claire and Chippewa Rivers. The City was established as a lumbering settlement in the 1840's. Today it serves as the major center for health and professional services, education, retail trade, and industry in the Chippewa Valley. The City of Eau Claire is the ninth largest city in Wisconsin by population and covers an area of approximately 33.88 square miles.



City of Eau Claire

General Statistical Data

<u>Acreeage:</u>	33.88 Square Miles		
<u>Form of Government:</u>	Council – Manager		
<u>Fiscal Year:</u>	January 1 through December 31		
<u># of City Employees:</u>	492.75 City Positions, 36.43 Library Positions, 33.35 Health Dept. Positions, & 3.09 CDBG Positions		
<u>Population Statistic:</u>	2010 Estimated Population – 66,149 Labor Force (MSA – July 2010) – 89,823 Unemployment Rate – 7.4% (July 2010)		
<u>Election Statistics:</u>		Presidential	Local
		<u>Nov. 2008</u>	<u>April 2010</u>
	Registered Voters	47,559	42,644
	Voter Turnout	37,409	8,835
	Percentage of Turnout	78.7%	20.7%
<u>Educational Statistics:</u>	Public School Enrollment (2009 – 2010) – 10,806 Private School Enrollment (2009 – 2010) – 1,462		
<u>City Bond Ratings:</u>	Standard & Poor’s – “AA+” Moody’s – “Aa1”		
<u>Utility Statistics:</u> <u>(January 2010)</u>	Water Utility: 15 Operating City Wells - Average Daily Pumpage of 8.94 Million Gallons 6 Water Booster Stations 368 Miles of Water Main 6 Water Towers & Reservoirs - Total Storage Capacity of 15.5 Million Gallons 3,696 Fire Hydrants 26,065 Water Customers Sewer Utility: Wastewater Treatment Plant Capacity – 11.5 Million Gallons per Day 25 Sewage Pump Stations 321 Miles of Sewer Main 25,180 Customers Storm Water Utility: 46.9 Square Miles of Drainage Area 6 Major Drainage Basins 220 Miles of Storm Sewer		
<u>Street Lights & Signals:</u> <u>(January 2010)</u>	2,106 Commercial Street Lights 3,194 Residential Street Lights 46 City Owned Traffic Signals		

City of Eau Claire 2011 Adopted Program of Services

- Streets & Bridges:** 343.2 Miles of Streets
(January 2010) 16 Road Bridges – City Owned
 9 Pedestrian Bridges
 13 Pedestrian Underpasses
- Recreation:** 1,020 Acres of City Parks, Playgrounds, and Ballfields
 9 Community Parks
 18 City Parks and Playgrounds
 27.1 Miles of Paved Trail System
 5.7 Miles of Groomed Cross-County Ski Trails
 Fairfax Municipal Pool
 Hobbs Municipal Ice Center
 Carson Park Football Stadium
 Carson Park Baseball Stadium
 Off-Leash Dog Park
 Soccer Park
- Housing:** 29,917 Total Housing Units
 15,317 Single-Family Detached Units
 1,264 Single-Family Attached Units
 12,744 Multiple-Family Units (including duplexes)
 2,577 Multi-Family Parcels (including duplexes)
 592 Mobile Homes and Trailers (from US Census Bureau)

Property Values:

Valuation of All Property in the City of Eau Claire			Total Property in the City of Eau Claire		
	2010 Budget	2011		2010	2011
Real Estate			Total Properties		
Residential	\$ 2,692,285,600	\$ 2,569,196,300	Real Estate	23,317	23,271
Commercial	1,459,862,200	1,409,526,100	Personal Property	2,201	2,152
Manufacturing	145,772,600	150,834,500			
Agricultural	121,900	128,400			
Total	\$ 4,298,042,300	\$ 4,129,685,300			
Personal Property					
City	145,124,600	138,680,000			
Manufacturing	21,931,800	21,363,400			
Total	\$ 167,056,400	\$ 160,043,400			
Total value	\$ 4,465,098,700	\$ 4,289,728,700			

Development:

Development Review Activity						
	Total	Rezoning	Conditional Use	Site Plan	Appeal	Plats
2010 (June)	41	12	7	19	0	3
2009	78	21	22	29	3	3
2008	127	32	42	46	4	3
2007	132	28	35	55	11	3
2006	136	36	35	46	6	13
2005	171	30	37	68	15	21
2004	145	28	35	64	9	9
2003	168	58	36	58	4	12
2002	161	34	32	66	9	20
2001	154	33	39	58	14	10
2000	186	38	49	65	18	16
1999	173	42	26	70	23	12

Permits Issued							
	Est. Insp.	Building	Electrical	Plumbing	Heating	Others	Total Permits
2010 (June)	4,164	483	274	290	265	76	1,388
2009	9,741	1,072	678	648	675	174	3,247
2008	10,269	1,063	742	622	800	196	3,423
2007	10,962	1,159	821	705	785	184	3,654
2006	12,147	1,255	929	798	903	164	4,049
2005	12,000	1,175	877	713	918	183	3,866
2004	13,700	1,375	959	936	1,130	147	4,547
2003	14,124	1,510	981	950	1,134	184	4,759
2002	13,038	1,340	920	840	1,051	190	4,341
2001	14,322	1,443	1,014	1,014	1,102	201	4,774
2000	14,700	1,479	1,207	964	1,155	207	5,012
1999	14,000	1,431	991	834	1,157	174	4,587



City of Eau Claire

Education, Health Care & Cost of Living

EDUCATION

Eau Claire prides itself on the [outstanding education](#) available within the city. The Eau Claire Area School District provides K-12 education and consists of 12 elementary schools, 3 middle schools, 2 high schools, and 2 charter schools. As a whole, the Eau Claire Area School District's excellent education system has been well noticed and rated in the top 15% of preferred school districts in the nation by a national independent study from parents and employers.

Faith-based private education is available through the Catholic Area Schools of the Eau Claire Deanery (CASE), which has five schools including a high school with enrollment of approximately 200 students and two child development centers with a total enrollment 2009-2010 of 1,462 students. Other parochial schools include: Bethel Christian School, Crestview Academy, Eau Claire Lutheran School, Immanuel Lutheran High School, Messiah Lutheran School, New Hope Christian School and St. Mark Evangelical Lutheran School. The enrollment for these schools range from approximately 20 students to almost 150.

The City of Eau Claire is home to three institutions of higher education. Approximately 10,487 students attend UW – Eau Claire, a University that has earned honors in the US & News World Report's "Best American Colleges" Guide, Kiplinger's Finance magazine and The Princeton Review.

Chippewa Valley Technical College is another institute of higher education that provides students with high quality education and employers with an amazing resource for job training and skilled workforce.

The most recent of the three institutions is Globe University, a campus of Minnesota College of Business offering Bachelor and Master degree programs in Business Administration, Health Care Management, and Information Technology.

HEALTH CARE

As a regional center, Eau Claire offers the best [medical care](#) in West Central Wisconsin. Those seeking professional help can choose from a wide variety of hospitals, clinics, pharmacies, chiropractors, alternative medicine practitioners, massage therapists, dentists, and other health care professionals. The four major medical providers located within Eau Claire, three of which account for over 1,000 employees each, provide the area with state-of-the-art, quality health care.

Luther Midelfort Hospital, in partnership with Mayo Clinic, offers a full range of quality medical services, including cardiac and orthopedic surgery, and cancer and trauma care programs. A network of providers in west-central Wisconsin provides access to experts close to home. Sacred Heart Hospital contains such specialty centers as Center for Cancer Research and Preventions, Specialized Neuroscience Center, Renal Dialysis Center, the Advanced Center for Surgery, and has initiated the construction of a five-story, 385,000 square foot bed tower scheduled for completion in 2011. Marshfield Clinic has more than 40 locations in 31 of Wisconsin's northern, western, and central locations and is well known in Eau Claire as the Regional Cancer Center. OakLeaf Medical Network is an institute that links over 150 independent physicians who provide personalized care throughout 29 northwestern Wisconsin communities in over 38 areas of specialization.

COST OF LIVING

With rising costs of inflation affecting the entire nation, the importance of affordable living is a common concern. Eau Claire routinely participates in the nationwide Accra Cost of Living Index (a government-recognized survey that accurately and reliably compares individual city data), in order to determine how its costs compare to other cities. Throughout the years of participation in the survey, [Eau Claire's cost of living](#) has consistently ranked below the national average of 100. The most recent data from first quarter of 2010 indicated that Eau Claire's ranking was at 95.6.

City of Eau Claire



Economic Development

GATEWAY WEST BUSINESS PARK

The Gateway West Business Park is a 200-acre park serviced by utilities and located on Eau Claire's northwest side. Only a few commercial and industrial sites are still available in this well-established park. It is home to Hutchinson Technology Inc., Silver Spring Gardens, Coca-Cola, Northwestern Motors, and Choice Products USA.

- Zoning: Light Industrial (light manufacturing, industrial sales/services, warehouse, and distribution)
- Current Technology Infrastructure:
 - Fiber Optics to CVTC (Charter Communications)
 - Fiber Optics (SBC)
 - ISDN (SBC)
 - DSL (SBC)
 - Video Conferencing Rooms (CVTC)
- Utilities:
 - Electricity and natural gas provided by Xcel Energy
 - Municipal water is available
 - Sanitary and storm sewer are available
- Transportation:
 - Strategically located adjacent to Highways 12 and 312
 - 5 miles from the Chippewa Valley Regional Airport

GATEWAY NORTHWEST BUSINESS PARK

The Gateway Northwest Business Park is Eau Claire's newest park. Adjacent to Gateway West, it encompasses 639 acres serviced by utilities with a portion of acreage set aside for hi-tech companies. Approximately 435 acres are currently available for development. This park is home to companies such as Nestle, Eby-Brown, and the Chippewa Valley Technical College Manufacturing Technology Center.

- Zoning: Light Industrial (light manufacturing, industrial sales/services, warehouse, and distribution)
- Current Technology Infrastructure:
 - Fiber Optics to CVTC (Charter Communications)
 - Fiber Optics (SBC)
 - ISDN (SBC)
 - DSL (SBC)
 - Video Conferencing Rooms (CVTC)
- Utilities:
 - Electricity and natural gas provided by Xcel Energy
 - Municipal water is available
 - Sanitary and storm sewer are available
- Transportation:
 - Strategically located adjacent to Highways 12 and 312
 - 5 miles from the Chippewa Valley Regional Airport

City of Eau Claire 2011 Adopted Program of Services

SKY PARK INDUSTRIAL CENTER

Located on Eau Claire's south side, Sky Park Industrial Center is a 120-acre high-amenity park especially suited for light manufacturing. Protective covenants ensure the park maintains its high level of amenities. Companies located in Sky Park include Phillips Plastics, Accu-Tech Plastics, Five Star Plastics, and Documation LLC.

- Zoning: Light Industrial (light manufacturing, industrial sales/services, warehouse, and distribution)
- Current Technology Infrastructure:
 - Fiber Optics to CVTC (Charter Communications)
 - ISDN (SBC)
 - DSL (SBC)
- Utilities:
 - Electricity and natural gas provided by Xcel Energy
 - Municipal water is available
 - Sanitary and storm sewer are available
- Transportation:
 - Strategically located adjacent to Highway 37
 - Less than one mile from I-94 interchange

CHIPPEWA VALLEY INDUSTRIAL PARK

The Chippewa Valley Industrial Park is a 425-acre park serviced by utilities and located on Eau Claire's northeast side. It is the most established park in Eau Claire and boasts easy access to its neighbor, the Chippewa Valley Regional Airport. Only a few available sites remain. This park is home to a variety of heavy and light manufacturers. Companies such as PDM Bridge, Parco Windows, Huebsch Services, Pepsi-Cola, and McDonough Manufacturing are located here.

- Zoning: Combination of Light and Heavy Industrial
- Current Technology Infrastructure:
 - Fiber Optics to CVTC (Charter Communications)
 - Fiber Optics (SBC)
 - ISDN (SBC)
 - DSL (SBC)
- Utilities:
 - Electricity and natural gas provided by Xcel Energy
 - Municipal water is available
 - Sanitary and storm sewer are available
- Transportation:
 - Adjacent to the Chippewa Valley Regional Airport
 - Strategically located adjacent to Highway 53
 - Just minutes from Highway 312
 - Rail spurs available on some sites



City of Eau Claire

Principal Taxpayers & Major Employers

Principal Taxpayers

Taxpayer	2009		
	Equalized Value (in 1,000s)	Rank	Percentage of Total Equalized Value
Oakwood Hills Mall	\$ 71,139	1	1.65%
Hutchinson Technology, Inc.	39,486	2	0.91%
Keystone Corporation	38,444	3	0.89%
Marshfield Clinic	32,597	4	0.76%
Luther Hospital	32,158	5	0.75%
Nestle Foods	25,365	6	0.59%
Royal Credit Union	22,780	7	0.53%
Midelfort Clinic	21,773	8	0.50%
Menard's Inc.	20,950	9	0.49%
Phillips Properties	17,092	10	0.40%
Principal Taxpayers Total	<u>\$ 321,784</u>		
Total City Equalized Value	<u>\$ 4,315,947</u>		

2009 Major Employers

Employer	Employees	Rank	Percentage of Total City Employment
Menard's Inc.	4,500	1	12%
Luther Midelfort Mayo Health System	3,261	2	9%
United Health Group	1,470	3	4%
University of Wisconsin - Eau Claire	1,400	4	4%
Eau Claire Area School District	1,350	5	4%
Sacred Heart Hospital	1,350	6	4%
Chippewa Valley Technical College	1,300	7	3%
Hutchinson Technology	1,054	8	3%
Marshfield Clinic	716	9	2%
City of Eau Claire	564	10	1%
Total Principal Employers	<u>16,965</u>		45%
Total Employees in City	<u>37,763</u>		

City of Eau Claire, Wisconsin

2011 Adopted Program of Services

November 5, 2010



Glossary

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Glossary of Terms

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City of Eau Claire

Glossary

APPROPRIATION - An authorization by the City Council that permits City staff to incur obligations and to expend governmental resources. Appropriations are usually made for fixed amounts and are typically granted for a one-year period in operating funds.

ASSESSED VALUATION - The estimated value placed upon real and personal property by the City assessors as the basis for levying property taxes.

BENEFITS – See Employee Benefits

BONDED DEBT - A written promise to pay a specified sum of money at a future date along with periodic interest. Proceeds from bonds are typically used for long-term debt to pay for construction of capital projects or purchase major equipment.

BUDGET (OPERATING) - A plan of financial operation embodying proposed expenditures for a given period, typically a fiscal year, and the proposed means of financing them (revenue estimates). The term is also sometimes used to denote the officially approved expenditure ceilings under which the City and its departments operate.

BUSINESS IMPROVEMENT DISTRICT (BID) - A district created under state statute by petition to the City from owners of commercial property. The purpose is to allow businesses within the district to develop, manage, and promote their district and provide a method to fund these activities through a self-imposed assessment.

CAPITAL OUTLAY - Payment for purchase or construction of any item having a unit cost of \$5,000 and more, or a useful life of more than one year. Typical capital outlay items include vehicles, construction equipment, land, buildings, and infrastructure.

CAPITAL PROJECT (CAPITAL IMPROVEMENT) - Major construction, acquisition, or renovation activities that add value to the City's physical assets or significantly increase their useful life. Projects normally have a cost in excess of \$20,000 and may be active up to five years.

CONTINGENCY - Funds set aside but not appropriated or approved for use. These funds could be used for unanticipated expenditures, new programs, or to absorb unexpected revenue losses. The City Council must approve use of these funds.

CONTRACTUAL SERVICE - Services such as postage, printing, employee travel, repairs, and rentals purchased from private contractors.

DEBT SERVICE - Payment of principal and interest to holders of the City debt instruments.

DEFICIT - Excess of an entity's liabilities over its assets (a negative fund balance). The term may also be used to describe a situation where expenditures exceed revenues.

DEPARTMENT - A major organizational unit in the City comprised of related work activities aimed at accomplishing a major service or regulatory program.

DIVISION - An organizational subdivision of a department.

EMPLOYEE BENEFITS - Contributions made by the City to designated funds to meet commitments or obligations for employee fringe benefits, including Social Security, Wisconsin Retirement System, and the other medical, disability, and life insurance plans.

City of Eau Claire 2011 Adopted Program of Services

ENCUMBRANCES - Obligations in the form of purchase orders, contracts, or salary commitments that are chargeable to an appropriation. Encumbrances are used for budget-control during the year and not carried on the financial records at year-end. Goods and services received after the close of the fiscal year are charged to the next year's budget.

ENTERPRISE FUND - A separate financial entity used for government operations financed and operated in a manner similar to a business enterprise for which preparation of an income statement is desirable.

EQUALIZED VALUE - The estimated value placed upon real and personal property by the State Department of Revenue. Equalized values are the basis upon which County and School District tax levies are distributed to each municipality.

EXPENDITURES (EXPENSES) - For funds using the modified accrual basis of accounting, the cost of goods received, and services rendered are recognized when measurable, except unmeasured interest on debt, which is recognized when due. Funds using full accrual accounting (Proprietary funds) measure costs for operations, capital outlay, and debt service as resources expire or are consumed.

FISCAL YEAR - The 12-month period to which the annual operating budget applies. The fiscal year is also the calendar year for all City funds except for the Community Development Block Grant fund, which operates on a federal fiscal year.

FULL-TIME EQUIVALENT (FTE) POSITIONS - Each FTE is equal to a standard work year or 2,080 hours. Police and Firefighters may have a different standard work year. Part-time positions are converted to the decimal equivalent position based on total hours per year.

FUND - An independent fiscal and accounting entity with a self-balancing set of accounts recording cash and/or other resources together with all related liabilities, obligations, reserves, and equities segregated for the purpose of carrying on specific activities or attaining certain objectives.

FUND BALANCE - The excess of an entity's assets over its liabilities. A negative fund balance is sometimes called a deficit.

GENERAL FUND - The fund supported by taxes, fees, and other revenues that may be used for any lawful purpose. The General fund accounts for all City operations that are not specifically accounted for in another fund.

GENERAL OBLIGATION BONDS - Long-term debt obligations that are backed by the full faith and credit of the City.

GRANTS - Contributions or gifts of cash or other assets from another governmental entity to be used or expended for a specified purpose, activity, or facility.

INTERGOVERNMENTAL REVENUE - A contribution of assets (usually cash) by one governmental unit to another. Typically, these contributions are made to local governments from the State and Federal governments. Grants are usually made for specified purposes.

INTERNAL SERVICE FUND - Funds used to account for the financing of goods or services provided by one department or agency to other departments or agencies of the City, on a cost reimbursement basis.

MARKET VALUE - The estimated value of real and personal property based upon the current price at which both buyers and sellers are willing to do business.

MILL RATE - The property tax rate stated in terms of dollars and cents for every \$1,000 of assessed property value. [See Tax Rate]

NON-DEPARTMENTAL - Program costs that do not relate to any one department, but represent costs of a general citywide nature.

OPERATING TRANSFER - Routine and/or recurring transfers of assets between funds.

City of Eau Claire 2011 Adopted Program of Services

ORDINANCE - A formal legislative enactment by the City Council, which implements or amends local law. Any budgetary change that affects total appropriations, levies, use of reserved appropriations, personnel authorizations, or duties and powers of appointed officials requires the adoption of an ordinance.

PAYMENT IN LIEU OF TAXES - Charges to an Enterprise fund for which the City would receive property taxes if the Enterprise were a private sector operation. Some enterprise funds are assessed a Payment in Lieu of Property Tax based on the value of the real property assets of the fund. Enterprise funds that are routinely subsidized by General Fund have been forgiven this payment.

PERSONAL SERVICES - Services rendered by full-time and part-time employees to support the functions of City departments. Costs include wages, special pays, health insurance, and other related benefits.

PROGRAM - A distinct function of city government provided to the public or a function providing support to the direct services of other city departments.

REVENUE - Income derived from taxes, fees, and charges. In the broader sense, "revenue" refers to all government income, regardless of source, used to fund services.

REVENUE BONDS - A bond that is payable from a specific source of revenue and to which the full faith and credit of the City is not pledged. Revenue bonds are generally utilized by enterprise funds such as the Water and Sewer Utilities.

SPECIAL ASSESSMENT - A compulsory levy made against certain properties to defray part or all of the cost of a specific improvement of service deemed to primarily benefit those properties.

SPECIAL PAYS - The term 'special pays' refers to the costs of pays not included in the 'wages' account. Examples would include longevity, police incentive, educational incentive, police and fire holiday, hazardous materials, and deferred compensation pay.

TAX INCREMENTAL FINANCING DISTRICT (TIF or sometimes TID) - A geographical area designated for public and private development. Public improvements are funded by debt that is repaid by segregating the increased property taxes resulting from private development within the district.

TAX LEVY - The total amount of property taxes imposed by a government.

TAX RATE - The amount of tax stated in terms of a unit of the tax base. The tax rate is expressed in terms of "*mills*", with one mill equivalent to \$1 of tax for every \$1,000 of assessed value.

WAGES - Wages are a part of payroll costs. The 'wage' expense account includes the direct program cost of employees, paid leave and other pays.