

City of Eau Claire

2012 Adopted

Program of Services

Adopted November 4, 2011





City of Eau Claire, Wisconsin

2012 Adopted Program of Services

November 4, 2011

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Department of Finance

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*Member of Government Finance Officers Association
of the United States and Canada*



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City of Eau Claire

City Manager's Post Adoption Budget Message



BUDGET DELIBERATION RESULTS

As a result of budget deliberations on November 4, 2011, the following changes were approved in the 2012 Program of Services and 2012-2016 Capital Improvement Plan:

General Fund

The City Electric Vehicle Project was approved in an amount not to exceed \$45,000, funded in part by an Energy Efficiency and Conservation Block Grant of \$7,500 and the remainder by use of the General Fund fund balance. The project will help meet Green Team priorities of reducing green house gas emissions and energy consumption. The electric vehicle and charging station will be available for use by city staff, thereby producing savings in mileage reimbursements for city business.

A Community Oriented Policing Services (COPS) Grant to cover the cost of two police officers for three years was accepted. The grant requires the City to pay for the fourth year for the two positions. The first year of the grant funding was appropriated in the amount of \$166,500.

Other Funds

In the Community Enhancement Fund, funding for the Chippewa Valley Museum was increased by \$2,100, the Eau Claire Chamber Orchestra by \$500, and the Municipal Band by \$600. The relocation of the City's 1875 bell received \$1,000. The Wayfinding Sign Program was reduced by \$2,600.

The North Barstow Business Improvement District (BID) budget was increased by \$10,000 and the West Grand Avenue Business Improvement District budget was increased by \$4,000, both at the request of the BID Boards and funded by their respective fund balances.

Other Directives

The Council directed the City Manager to seek partners to defray the cost of resurfacing and maintaining the temporary parking lot on North Barstow and to include an architectural assessment in the RFP for the City Hall Complex Update to identify historic features that may be preserved or restored

City of Eau Claire 2012 Adopted Program of Services

For the Future

The Adopted 2012 Program of Services reflects the six Strategic Priorities that will set the City's course for the next three years. By providing funding for many of the strategic initiatives, the budget facilitates the first phases of implementing the Priorities. By focusing on the Priorities, the City will continue to provide for the common good and to deliver services essential for a safe, sustainable, and engaged community.

Respectfully submitted,

A handwritten signature in cursive script that reads "Mike Huggins". The signature is written in black ink and is positioned to the left of the printed name.

Mike Huggins
City Manager

City of Eau Claire



City Manager's Pre Adoption Budget Message

Submitted for your consideration is the City Manager's Recommended Budget for 2012

In recent months the City Council and the City's senior management team have focused on creating a new strategic direction for the City. Through collaborative efforts, six Strategic Priorities have been established, along with a set of key intended results. Over the next three year planning period, from 2012 through 2014, the Strategic Priorities will guide the allocation of resources towards carrying forward the vision and achieving targets expressed in the key intended results. The 2012 Recommended Program of Services reflects the application of the Strategic Priorities to the City's operations.

The 2012 budget has also been impacted by substantial changes imposed at the state level. Governor Scott Walker's biennial budget mandated tighter levy limits, more restrictive expenditure restraint rules, and a 15% reduction in state shared revenue. The Governor proposed collective bargaining changes to enable local governments to absorb the loss of state aid and to comply with the levy limits.

Our 2012 budget goal is to be fiscally responsive to the six Strategic Priorities while meeting the provisions of the state budget. The new state regulations will have a long-lasting effect on the



City's revenue and expenditure trend lines. The trend lines visually show how much future expenditures are likely to exceed future revenues unless corrective action is taken. We refer to the distance between the trend lines as a gap. *Mind the Gap* is a well-known phrase most commonly associated with subways, but it summarizes our long term awareness that the gap must

be narrowed each year to bring the expenditures closer in line with resources to avoid future dramatic reductions in services. Closing the gap between the trend lines is more manageable when the Strategic Priorities are used to clarify budget alternatives.

Strategic Priorities

1. Service Delivery

Deliver services effectively and efficiently to support a healthy, safe and sustainable community. This is accomplished through aligning services with priorities, engaging in continuous improvement, and optimizing available resources.

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Strategic initiatives for Service Delivery include completing a community survey to establish baseline citizen satisfaction, benchmarking comparative performance data, utilizing focus teams to realize efficiency improvements, identifying shared service opportunities, generating energy savings through an interdepartmental employee Green Team, and reducing or modifying operations for budget savings.

The Recommended 2012 Recommended Program of Services includes \$10,000 for a National Citizen's Survey to provide a statistically valid sample of what our citizens think about the quality and breadth of our local government. The budget also includes \$8,000 to assist in the collection, analysis and application of performance measurement data.

The City has trained focus teams that have already analyzed many aspects of city operations, from contract review to travel statement processing, to how we wash trash cans, to tactical team call-in procedures, to an automated vehicle locating system. The value of the efficiencies gained from the focus team studies ranges from \$10,000 to potentially \$200,000 per year. The focus teams will continue their



work in 2012. The City has participated in a number of agreements for services with other governments over the years. Regional ambulance services, CINC, tax collection contracts, and paratransit services are just a few examples. Departments are very adept at identifying potential opportunities for operational efficiencies through joint agreements.

With support and guidance from the Green Team, and through improvements funded by grants and the City's own investment, the departments have undertaken a number of energy projects in the past few years. As a result, the 2012 budget shows significant utility savings, especially for



the use of electricity. City-wide, the facilities and processes are budgeted to save about \$100,000 in electrical bills from 2011 to 2012. The City's investments in a lighting retrofit, an occupancy sensor system, new chiller equipment, and waste heat reclamation have paid off with lower electrical bills. Other energy related projects include the optimized use of external air for heating and cooling, and real-time energy monitoring to find energy wasters and abnormal spikes. The 2012 budget includes a \$4,000 allocation for the Green Team's marketing and training efforts, "greening facility operations" (i.e., ending use of styrofoam containers), and community green events like Earth Day and the new 2012 Sustainability Fair.

The 2012 Recommended Budget also includes savings from restructuring some programs. At the Hobbs Ice Arena, changes in operations are expected to save \$91,000 per year, thereby reducing either the user fee increase or the amount of General Fund support.

City of Eau Claire 2012 Adopted Program of Services

2. Quality of Place

Preserve the City's unique character by protecting the natural environment, investing in neighborhoods, supporting civic events and maintaining a safe community.

A strategic initiative for this Priority is to complete an update of the City's Waterways Plan. The Waterways Plan is funded in the 2012-2016 Capital Improvement Plan (CIP). Many projects in the CIP relate to protecting the natural environment and maintaining a safe community. For example, the \$49.2 million waste water treatment plant renovation is essential for meeting the health and safety needs of the community, supporting its physical development and expansion, and complying with DNR treatment regulations. Another project is the \$2 million transition to narrow band communications. This investment is necessary to insure that public safety and other agencies serving the public are able to communicate under the federal band width regulations.

For the second year, the budget includes \$25,000 for the Neighborhood Matching Fund Program to assist associations, groups and citizens with improvements that will enhance and strengthen Eau Claire's many residential neighborhoods.



The Community Enhancement Fund provides support, through room tax revenue, to a number of organizations whose activities improve Eau Claire's quality of place. These include the Chippewa Valley Museum, the Paul Bunyan Camp, the Chippewa Valley Symphony, the Children's Museum, and the State Regional Arts Theater. In addition, the Community Enhancement Fund provides support for special events, Phoenix Park maintenance, and for street signage so visitors will be better able to locate the City's attractions.

3. Economic Vitality

Sustain a community environment that is conducive to job creation and continued economic growth. This is accomplished by encouraging entrepreneurial investment and selective public investments by the City.

This Strategic Priority includes increasing the net property value of new downtown investment and compiling design and improvements on the redevelopment of North and South Barstow, the West Bank area, Water Street and the river banks. The 2012 CIP completes funding for a \$4.5 million investment in the South Barstow and Eau Claire Street reconstruction. The street improvements should greatly contribute to revitalizing the downtown area. TIF #8 is also a

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source of potential funding that may be leveraged with private development efforts to realize a vibrant mixed use project that maximizes downtown amenities, especially the river frontage.

The Redevelopment Authority's (RDA) blight acquisition and elimination project in the West Bank area is supported in the 2012 budget by a \$200,000 transfer from Economic Development. With these funds, the RDA can assist older businesses with relocating to newer facilities, while removing unsightly structures along the riverfront. Through CDBG funds, some of the property adjacent to the riverbank may be developed into linear-type park amenities.

This priority also calls for the economic development agencies like the Eau Claire Area Economic Development Corporation, and the City's Economic Policy Advisory Committee to prepare a Job Creation Business Plan (JCBP). The 2012 Recommended Budget includes a one-time \$500,000 General Fund transfer to the Economic Development Fund to implement aspects of the JCBP. The Economic Development Fund also includes \$215,000 for a façade loan program for older shopping strips. This program has been funded by the City's share of the proceeds from the closure of the Clear Water Loan Program.

4. Fiscal Stability

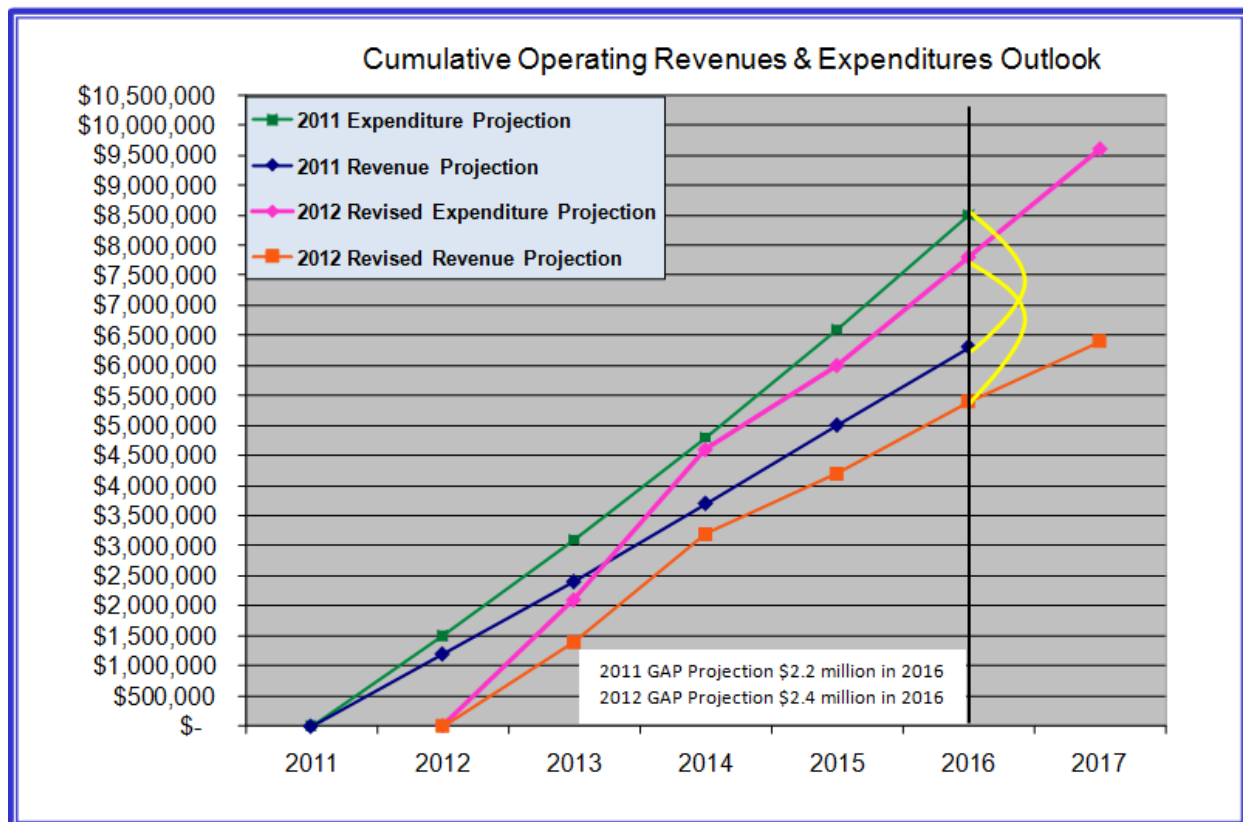
Manage resources with a long-term perspective and in alignment with key priorities. Strive to accommodate unexpected fiscal changes without sudden disruption in service quality.

This Strategic Priority specifies that key priorities should be incorporated into the budget, as has been done throughout the 2012 budget. It requires that the General Fund increase in expenditures not exceed the expenditure restraint limit. The 2012 budget is approximately \$820,000 under the limit. The challenge with the expenditure restraint program is to preserve the ability to increase the budget in future years, because this year's expenditure level becomes next year's base. The one-time transfers to the CIP and Economic Development are included as part of the program calculation, thereby increasing the base for next year's expenditure limit.

A Key Intended Result of this Strategy is to maintain established indicators of fiscal health. The 2012 Recommended Budget is in compliance with all of the budget and management policies listed in Section I of this volume. The policies are the foundation of the City's fiscal well-being. The policies contain directives for the operating and capital budgets, revenues, reserves, investments, debt, special assessments, development, purchasing, pension, compensated absences, special events, risk management, and accounting, auditing, and financial reporting.

City of Eau Claire 2012 Adopted Program of Services

Another Key Intended Result is aligning five-year projected revenues with expenditures. The five-year projections are the trend lines that show the fiscal direction of the City. Our concern is with the gap between the trend lines, which shows how fast the expenditures are likely to outpace revenue growth. The chart below compares the trend lines developed with the 2011 budget with those resulting from the 2012 budget. In the 2012 budget projection, the expenditure line has dropped slightly, reflecting less growth in wages and benefits. However, even though some employees are paying half of their pension costs, wage and benefit increases are still the largest expense in the General Fund. The 2012 revenue line has also dropped as the levy for operations will likely increase by less than 1% and no increase is projected for state aids. This has left a projected gap of \$ 2.4 million for 2016, about \$.2 million greater than last year's projection. Minding this potential gap is the reason we explore shared agreements for operations, invest in more green efficiencies, work with our employees on wage and benefit structures, and look for new non-tax revenue sources.



City of Eau Claire 2012 Adopted Program of Services

5. Workforce Development

Provide strong leadership, guidance and training in response to the challenges of an aging workforce, changes in the labor environment, and continued need for performance improvements.

A key Intended Result of this Priority is to develop new work rules and accountability systems with employee work groups. This process has already started with the adoption of a revised grievance procedure mandated by the State Budget Bill. An updated system of work rules and accountability practices will be developed in 2012 with input from employees and labor groups.

6. Community Engagement

Create a community and organizational environment that encourages the involvement of others in shaping a highly desirable community, and that contributes to building long-term success.

A strategic initiative for Community Engagement is to create an online forum open to all community stakeholders. The forum has already been launched with new participants registering daily. Through this forum, citizens may ask questions and post comments about a wide-range of community events, activities and issues. The Recommended 2012 Program of Services also contains funding for a Citizen's Academy Training Program to educate community members about city-related issues and operations, and to train them in more effective civic problem solving practices. Citizens who complete the academy will be encouraged to apply for vacancies on boards and commissions. The program will also help identify new leaders in the community and encourage them to become involved with local government. This program is closely related to a \$25,000 volunteer coordinator pilot program in the budget designed to plan and develop programs for volunteers and fund raising and recruit and train volunteer leaders.



Impact of the State Budget

The Recommended 2012 Program of Services reflects the results of the State Budget Bill. State aids are projected to decrease \$1.4 million, \$1 million of which is in the Shared Revenue Program. The shifting of \$.5 million in Wisconsin Retirement System (WRS) costs to employees

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only makes up about one third of the loss in State aids. The following table shows the major factors affecting the 2012 Budget:

<u>Balancing the 2012 Budget</u>	
Decrease in State Aids	\$(1,417,200)
Increase in wages	(321,000)
Budget gap	<u>\$(1,738,200)</u>
WRS cost reduction	\$ 512,300
Levy increase for operations	249,300
Decrease in pre-2005 Debt	165,000
Net other revenue/expenditure decreases	153,400
Use of fund balance for contingency	200,000
Less operating funds available for CIP	458,200
Budget Balanced	<u>\$ 1,738,200</u>

Specific Budget Highlights

In the Recommended 2012 Program of Services and 2012-2016 Capital Improvement Plan (CIP) are several programs and issues of note that are discussed in more detail in the budget books and will be covered in the budget work sessions.

- Preliminary studies for the Phase II Wastewater Plant Renovation and Expansion revealed additional costs for the project associated with extended automation and operating efficiencies, reduced odor production, and increased biogas-to-energy capacity. The plant renovation is now budgeted at \$49.2 million.
- The City and County must comply with federal band width regulations. The conversion to narrow band will require the City to invest \$2.2 million in tower and fiber infrastructure and equipment. The County will have to make a similar investment.
- In 2011 the Fairfax Pool Study Group recommended to the City Council the replacement of the sand filters, a new mechanical room, and other repairs necessary to address code compliance issues. The 2012 CIP completes the \$1.073 million funding needed for this project. The Community Enhancement Fund will contribute \$100,000 towards the pool improvements.
- As part of the Courthouse renovation, the City-County Health Department will move to expanded quarters. The Health Department improvements are estimated at \$500,000, which will be split with the County in the same ratio as its operating budget. The City's share will be \$308,500.

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- There will be 4 elections in the 2012 presidential election year. The budget includes \$235,500 for additional election workers.
- Generally speaking, fees and licenses are recommended for a 3% increase after 2 consecutive years with very limited increases.
- The number of permanent full time equivalent positions is reduced by one, to 491.75. No employees have been laid off.
- The Parks and Recreation Department is now operating the concession stand for the football stadium and softball fields. Both concession revenues and concession expenses have been increased in the budget to reflect the new scope of operations.

The Recommended Budget before you for consideration provides the funding for continuing the City's long tradition of excellent public service. It reflects the six Strategic Priorities that will set our course for the next three years. It identifies funding for strategic initiatives that will begin the implementation process. Through the Priorities, the City's budget will allocate scarce resources towards the City's mission of providing for the common good and delivering services essential for a safe, sustainable, and engaged community.

In closing, I would like to thank Rebecca Noland and the Finance staff for their efforts in developing this Recommended Program of Services and Capital Improvement Plan. I would also like to thank the Department Directors and their support staff for preparing the extensive budget materials that will be provided to the City Council in the upcoming work sessions. I look forward to working with you in the weeks ahead as you review the Recommended 2012 Program of Services and the 2012-2016 Capital Improvement Plan.

Respectfully submitted,



Mike Huggins

City Manager

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2012 Adopted
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City of Eau Claire

City Council



Kerry Kincaid



David Duax



Thomas Vue



David Klinkhammer



Kathy Mitchell



Dana Wachs



Andrew Werthmann



Jackie Pavelski



Larry Balow



Mark Olson



Bob Von Haden

City of Eau Claire, Wisconsin
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City of Eau Claire
Executive Management Team

City Manager ----- Mike Huggins

Department Heads

City Attorney ----- Stephen Nick
City/County Health Department Director ----- Richard Thoun
Development Services Director ----- Darryl Tufte
Finance Director ----- Rebecca Noland
Fire Chief----- Lyle Koerner
Human Resources Director/Assist City Manager---- Dale Peters
Library Director ----- John Stoneberg
Parks, Recreation & Forestry Director----- Phil Fieber
Police Chief----- Jerry Matysik
Public Works Director ----- Brian Amundson

City of Eau Claire



City of Eau Claire Organizational Chart



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Overviews

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2012 General Fund Budget Comparison

Description	2011 Adopted	2012 Adopted	Percent Change	% of Total Budget	Comments
<u>Council/Executive Admin.</u>					
City Council	\$ 128,500	\$ 128,400	-0.1%	0.1%	Legislative body of city government
City Manager	401,100	443,900	10.7%	0.3%	Overall management of city operations - <i>Initiated funding for a Citizen's Academy training program (\$5,000), Strategic Plan Implementation (\$30,000), and a volunteer coordinator pilot program (\$25,000).</i>
City Clerk	103,600	98,800	-4.6%	0.1%	Official record-keeping functions & supervises elections
Elections	217,300	454,000	108.9%	0.3%	Administers city elections - <i>\$235,500 increase in election workers due to four elections scheduled in 2012 versus two in 2011.</i>
Information Services	806,400	804,400	-0.2%	0.6%	Design & support of technology systems for the City
Total Council/Executive Admin.	1,656,900	1,929,500	16.5%	1.5%	
<u>City Attorney</u>	484,200	466,100	-3.7%	0.4%	Legal counsel & advisor
<u>Finance</u>					
Finance Administration	400,000	337,600	-15.6%	0.3%	Administers budgetary & financial policies of the City - <i>There was a reduction in health insurance taken by both active and retired employees.</i>
Accounting & Budget	642,000	623,000	-3.0%	0.5%	Accounting, payroll, accounts payable & budget
Assessing	512,400	510,000	-0.5%	0.4%	City-wide assessment - <i>Changes in health insurance countered decreases in WRS.</i>
Customer Services	736,000	717,000	-2.6%	0.5%	Treasury, utility billing services, accounts receivable - <i>An increase in the special services account was caused by Eau Claire County increasing their tax collection fees and the City hired a new collection agency.</i>
Total Finance	2,290,400	2,187,600	-4.5%	1.7%	
<u>Human Resources</u>					
Human Resources	628,200	622,000	-1.0%	0.5%	Labor relations, administration of employee ins.
Purchasing/Duplicating/Mail	241,100	237,900	-1.3%	0.2%	City-wide purchasing, duplicating and mailroom functions
Total Human Resources	869,300	859,900	-1.1%	0.7%	
<u>Development Services</u>					
Planning	607,400	599,900	-1.2%	0.5%	Planning and site plan review - <i>Includes \$25,000 for Neighborhood Matching Fund Program and \$4,000 for Green Team programs.</i>
Inspection	608,800	586,200	-3.7%	0.4%	Building inspections, code enforcement and zoning
Total Development Services	1,216,200	1,186,100	-2.5%	0.9%	

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2012 General Fund Budget Comparison

Description	2011 Adopted	2012 Adopted	Percent Change	% of Total Budget	Comments
<u>Public Works</u>					
Public Works Administration	\$ 411,200	\$ 374,200	-9.0%	0.3%	Overall management of operations and utilities - <i>The health insurance for active and retired employees decreased for 2012.</i>
Engineering	1,366,000	1,344,300	-1.6%	1.0%	Project engineering, surveying and project management
GIS Program Maintenance	125,700	122,900	-2.2%	0.1%	Computer mapping system operations
Emergency Preparedness	8,000	8,000	0.0%	0.0%	Flood protection and other emergencies
Building Maintenance	703,100	685,300	-2.5%	0.5%	Operations for city hall, fire stations and park buildings
General Street Maintenance	3,059,600	3,052,300	-0.2%	2.3%	Street maintenance, potholes, patching, crack sealing and seal coating
Off Street Maintenance	342,700	343,400	0.2%	0.3%	Weed control, turf maintenance and litter cleanup
Snow & Ice Control-Street	1,278,900	1,353,400	5.8%	1.0%	City-wide snow removal
Traffic Signs & Signals	555,200	561,900	1.2%	0.4%	Street lights, stop signs, street signs, and street markings - <i>Increase in electricity charges.</i>
Street Lighting	844,400	768,100	-9.0%	0.6%	Operating cost of city-wide street lights - <i>Decrease in electricity charges.</i>
Total Public Works	8,694,800	8,613,800	-0.9%	6.5%	
<u>Parks & Recreation & Forestry</u>					
Parks & Rec Administration	536,200	467,200	-12.9%	0.4%	Oversee operations of parks, recreation, playgrounds, and forestry - <i>Decrease in health insurance costs for active employees.</i>
Park Maintenance	2,110,300	2,136,400	1.2%	1.6%	Mowing and other maintenance of city parks and playgrounds - <i>Two Semi-Skilled Workers were reclassified as Skilled Workers - Fleet related costs increased.</i>
Stadium & Ball fields	539,700	541,600	0.4%	0.4%	Maintenance costs of Carson Park & university fields - <i>Increase in fleet related costs and supplies.</i>
Neighborhood Playgrounds	159,500	140,700	-11.8%	0.1%	Operating costs of city playgrounds
Chippewa Valley Museum	100	-	-100.0%	0.0%	Phone service for museum alarm system - <i>Budget eliminated due to lack of charges for a phone line.</i>
Carson Park Concessions	-	131,900	N/A	0.1%	Operation of Carson Park concession facility - <i>\$99,800 for wages and inventory and \$32,100 for volunteer organizations.</i>
Recreation Instruction	389,700	395,900	1.6%	0.3%	Adult and child recreational programs - <i>Increase in Red Cross fees.</i>
Athletics	205,900	177,100	-14.0%	0.1%	Adult and child athletic programs - <i>Decrease in contractual employment.</i>
Indoor Pool Operations	130,600	120,700	-7.6%	0.1%	Operating costs of indoor pools at area schools - <i>Decrease in other rental charges.</i>
Neighborhood Centers	133,800	89,800	-32.9%	0.1%	Operating costs for playgrounds and skating rinks - <i>Decrease in payroll wages.</i>

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2012 General Fund Budget Comparison					
Description	2011 Adopted	2012 Adopted	Percent Change	% of Total Budget	Comments
Special Community Programs	\$ 13,600	\$ 10,600	-22.1%	0.0%	Operating costs for evening building supervisor, Par-te-Rec program and museum guides - <i>Decrease in other rental charges.</i>
Forestry	565,100	564,000	-0.2%	0.4%	Maintenance of city's urban forest - <i>Increase in fleet related costs and building rental charges.</i>
Total Parks, Recreation & Forestry	4,784,500	4,775,900	-0.2%	3.6%	
<u>Police Department</u>					
Police Administration	1,244,800	1,098,900	-11.7%	0.8%	Department-wide costs
Records/Special Services	1,403,700	1,373,200	-2.2%	1.0%	Records division, crime prevention, and safety and training
Training	92,600	106,900	15.4%	0.1%	Officer training courses - <i>Increase for polygraph operator training.</i>
Patrol Services	8,218,800	8,332,200	1.4%	6.3%	Cost of uniformed patrol services
Parking & Animal Control	406,300	396,500	-2.4%	0.3%	Parking and animal enforcement
Detective Bureau	2,433,500	2,407,500	-1.1%	1.8%	Investigation of crimes against persons and property
Central Communications	1,833,500	1,813,800	-1.1%	1.4%	Cost of operating communications center - Eau Claire County pays 70%
Total Police Department	15,633,200	15,529,000	-0.7%	11.8%	
<u>Fire & Rescue Department</u>					
Fire Administration	871,600	745,600	-14.5%	0.6%	Oversees Fire & Rescue Department
Fire Operations	9,323,500	9,242,900	-0.9%	7.0%	Operating costs for fire suppression and ambulance and rescue - <i>Decrease in equipment and capital purchases.</i>
Prevention & Inspection	467,300	500,700	7.1%	0.4%	Operating costs for fire prevention & inspection
Total Fire & Rescue Department	10,662,400	10,489,200	-1.6%	8.0%	
<u>Non-Departmental</u>					
Insurance & Retirement	290,200	292,100	0.7%	0.2%	Retiree health insurance
Contributions & Other Payments	718,000	622,900	-13.2%	0.5%	Payments to PACT, Senior Central and contingency - <i>Decreased contribution to Public Access.</i>
General Fund Operating Transfers	1,558,000	2,100,800	34.8%	1.6%	Operating transfers - <i>\$500,000 increase in transfer to Economic Development, \$97,900 increase in transfer to Transit.</i>
General Fund CIP Transfers	2,298,200	3,328,400	44.8%	2.5%	CIP transfers - <i>\$678,000 for pool repairs, \$308,500 for Health Department renovation</i>
General Fund Debt Transfers	5,538,200	6,181,000	11.6%	4.7%	Transfers to Debt Service
Total Non-Departmental	10,402,600	12,525,200	20.4%	9.5%	
Total General Fund	56,694,500	58,562,300	3.3%	44.5%	

City of Eau Claire 2012 Adopted Program of Services

2012 Other Funds Budget Comparison					
Description	2011 Adopted	2012 Adopted	Percent Change	% of Total Budget	Comments
<u>Economic Development</u>					
Payment to Eau Claire Economic Development	\$ 90,000	\$ 90,000	0.0%	0.1%	Support for industrial development
Payment to Chippewa Valley Innovation Center	12,100	12,100	0.0%	0.0%	Support of Innovation Center
Transfer to DECI	80,000	80,000	0.0%	0.1%	Support for Downtown Eau Claire, Inc. activities
Transfer to RDA	200,000	200,000		0.2%	Support for Redevelopment
Commercial Rental Properties	54,000	12,800	-76.3%	0.0%	Davey Street property lease account - <i>Eliminated budgets for utilities and professional services.</i>
Façade Loans	-	215,000	N/A	0.2%	New Façade Loan program
Other	213,400	207,800	-2.6%	0.2%	Operating costs and wages for Economic Dev - <i>Reduction in WRS costs</i>
Total Economic Development	649,500	817,700	25.9%	0.6%	
<u>Community Enhancement</u>					
Payment to Convention Bureau	662,100	729,700	10.2%	0.6%	Operating cost funding (contractual agreement for 56.35% of room tax revenue)
Payment to Convention Bureau - Special Events	31,000	31,000	0.0%	0.0%	Funding for special events
Payment to Regional Arts Council	95,200	95,200	0.0%	0.1%	Debt service for State Regional Arts
Payment to Chippewa Valley Museum	61,900	64,000	3.4%	0.0%	Operating costs
Payment to Children's Museum	4,400	4,400	0.0%	0.0%	Operating costs
Payment to Paul Bunyan Camp	31,000	31,000	0.0%	0.0%	Camp operations
Payment to Other Organizations	10,900	12,000	10.1%	0.0%	Symphony, Theatre Guild, Chamber Orchestra, Municipal Band, Community Beautification
Transfer to General Fund	100,000	100,000	0.0%	0.1%	Special events
Transfer to Streets Capital Projects	-	32,400	N/A	0.0%	Street Improvements - <i>Signage for tourists</i>
Transfer to Parks Capital Projects	170,000	150,000	-11.8%	0.1%	Park improvements
Transfer to Hobbs Capital Projects	48,000	48,000	0.0%	0.0%	Facility improvements, debt issue costs
Transfer to Hobbs Ice Center Operations	40,000	40,000	0.0%	0.0%	Support for Hobbs debt service
Transfer to Pool Capital Projects	-	100,000	N/A	0.1%	Pool Improvements - <i>One-time contribution for pool repairs</i>
Transfer to Land, Building & Equipment CIP	-	1,000	N/A	0.0%	<i>Relocation of City's 1875 Bell</i>
Other	1,900	1,900	0.0%	0.0%	Auditing, computer service charges
Total Community Enhancement	1,256,400	1,440,600	14.7%	1.1%	
<u>Downtown Eau Claire Inc.</u>	139,900	144,800	3.5%	0.1%	Funded by: EDF \$80,000, S Barstow BID \$31,000, N Barstow BID \$7,500, Water St BID \$2,700, W Grand \$1,200, DECI \$11,600, Fund Balance funding \$10,800 - <i>Increase in health insurance charges.</i>
<u>Cemetery Maintenance</u>	444,500	393,900	-11.4%	0.3%	Lakeview & Forest Hill cemeteries - <i>Decrease in payroll costs and computer service charges.</i>
<u>Hazardous Materials Response</u>	298,100	186,900	-37.3%	0.1%	Contract with State for multi-county response - <i>Reduction in State aid leading to decreases in expenditures.</i>
<u>L.E. Phillips Memorial Library</u>					
Library Operations	3,908,500	3,924,800	0.4%	3.0%	Funded by: Property taxes \$2,891,300, Eau Claire County \$547,600, Indianhead Federated Library System \$30,200, Act 420 \$242,400.
Library Building Maintenance	261,900	257,700	-1.6%	0.2%	Janitorial and maintenance services
Total L.E. Phillips Memorial Library	4,170,400	4,182,500	0.3%	3.2%	

City of Eau Claire 2012 Adopted Program of Services

2012 Other Funds Budget Comparison					
Description	2011 Adopted	2012 Adopted	Percent Change	% of Total Budget	Comments
<u>City/County Health Department</u>					
Administration	\$ 830,300	\$ 774,800	-6.7%	0.6%	Support for Health Dept operations, building rent and training
Educator	95,800	92,100	-3.9%	0.1%	Health education programs
Nursing	1,477,800	1,431,600	-3.1%	1.1%	Immunization clinics, nutrition, family planning and AIDS counseling
Environmental Health	1,127,700	1,104,800	-2.0%	0.8%	Prevention of communicable diseases, food and water testing, and vaccinations
Grant Programs	1,282,600	1,356,600	5.8%	1.0%	Federal and State programs
Housing Code Compliance	66,600	57,200	-14.1%	0.0%	Housing inspections
Total City-County Health	4,880,800	4,817,100	-1.3%	3.7%	
<u>Community Development Block Grant</u>	942,300	893,900	-5.1%	0.7%	Federal Block Grant Funding 8/1/11 - 7/31/12
<u>Landfill Remediation Trust Account</u>	150,000	150,000	0.0%	0.1%	Environmental remediation at former landfill
<u>Debt Service</u>	7,192,400	7,599,400	5.7%	5.8%	General obligation debt
<u>Debt Service - TIF #6</u>	132,100	127,900	-3.2%	0.1%	Ongoing debt service for TIF #6
<u>Debt Service - TIF #7</u>	189,900	199,000	4.8%	0.2%	Ongoing debt service for TIF #7
<u>Water Utility</u>					
Property Tax Equivalent	1,400,000	1,555,000	11.1%	1.2%	Provides support for General Fund operations
M & J Work	6,000	5,500	-8.3%	0.0%	Mechanical improvements
Wells Operations	84,400	82,100	-2.7%	0.1%	15 wells and six booster stations
Pumping Operations	1,188,400	1,163,300	-2.1%	0.9%	Over 26,200 customers and 3.1 billion gals. pumped
Treatment Operations	790,800	770,900	-2.5%	0.6%	Water Treatment plant staff, chemicals and electricity
Transmission & Distribution	1,118,700	1,088,400	-2.7%	0.8%	369 miles of water main and 6 towers and reservoirs
Customer Accounts	387,400	428,000	10.5%	0.3%	108,000 bills mailed annually
Administration	497,000	488,500	-1.7%	0.4%	Administration wages and insurance
Non-Operating	642,100	592,200	-7.8%	0.4%	Debt service and interest
Capital	232,000	229,100	-1.3%	0.2%	Wages for system improvements and administrative charges
Total Water Utility	6,346,800	6,403,000	0.9%	4.9%	
<u>Sewer Utility</u>					
Wastewater Treatment	3,064,600	3,034,300	-1.0%	2.3%	Over 25,300 customers
Sanitary Sewer Maintenance	907,700	905,200	-0.3%	0.7%	322 miles of sewer main and 25 pump stations
Interceptor Sewer Maintenance	68,000	65,000	-4.4%	0.0%	Altoona and Town of Washington collection lines
Industrial Pretreatment	50,400	52,100	3.4%	0.0%	Industrial discharge permits - <i>Increases in administrative charges & lab supplies.</i>
Sanitary Sewer General Operating	1,274,800	1,236,200	-3.0%	0.9%	Interest, billing costs and administrative charges
Total Sewer Utility	5,365,500	5,292,800	-1.4%	4.0%	

City of Eau Claire 2012 Adopted Program of Services

2012 Other Funds Budget Comparison

Description	2011 Adopted	2012 Adopted	Percent Change	% of Total Budget	Comments
<u>Storm Water Utility</u>					
Storm Water Program	\$ 1,814,800	\$ 1,822,500	0.4%	1.4%	6 major drainage basins, 217 miles storm sewer main, 62.5 miles of inlet leads, 54 detention facilities and 127 outfalls
Street Cleaning	804,900	807,400	0.3%	0.6%	City wide street sweeping
Total Storm Water Utility	2,619,700	2,629,900	0.4%	2.0%	
<u>Parking Utility</u>					
Parking Ramps & Other Parking Areas	197,400	206,700	4.7%	0.2%	Two ramps-539 spaces, 11 lots-682 spaces, and parking meter maintenance <i>- Additional charges to retiree health insurance.</i>
<u>Public Transit</u>					
Bus Operations	1,868,700	1,908,700	2.1%	1.4%	Bus driver wages
Shop Operations	1,308,600	1,259,400	-3.8%	1.0%	Fuel and repair parts
Public Transit Administration	2,197,900	2,309,400	5.1%	1.8%	Para-transit costs 61.7% of administrative budget - <i>Increase in Tender Care Transport.</i>
Total Public Transit	5,375,200	5,477,500	1.9%	4.2%	
Hobbs Municipal Ice Center	798,100	701,900	-12.1%	0.5%	Operating costs for three indoor rinks - <i>Restructuring of Hobbs staff.</i>
Fairfax Municipal Pool	357,900	346,500	-3.2%	0.3%	Attendance over 61,000 in 2011
Risk Management	2,320,000	2,395,900	3.3%	1.8%	Workers compensation claims and WMMIC payment - <i>Increase in health insurance deductible reimbursement.</i>
<u>Central Equipment</u>					
Direct Expenses	1,768,200	1,892,000	7.0%	1.4%	Wages, fuel and supplies for equip. maintenance - <i>Increases in repairs to automotive equipment, fuel and supplies.</i>
Shop Operations	183,200	180,900	-1.3%	0.1%	Repair parts and small tools
Overhead	450,900	440,600	-2.3%	0.3%	Insurance, computer charges and other indirect expenses
Building Maintenance - CMF	297,200	295,100	-0.7%	0.2%	Building and grounds maintenance
Building Maintenance - Parks & Forestry	88,400	79,400	-10.2%	0.1%	Building and grounds maintenance - <i>Decreases in expenditures for gas and garbage services.</i>
Central Radio Equipment	42,300	42,300	0.0%	0.0%	Maintenance on radio communication equipment
Total Central Equipment	2,830,200	2,930,300	3.5%	2.2%	
Redevelopment Authority	15,500	75,700	388.4%	0.1%	Operating costs - <i>Addition of a budget for loss on the sale of land.</i>
South Barstow BID #1	84,000	84,000	0.0%	0.1%	Self budgeted by BID
West Grand BID #2	11,500	17,000	47.8%	0.0%	Self budgeted by BID - <i>Increase in capital acquisitions.</i>
Water Street BID #3	45,500	45,500	0.0%	0.0%	Self budgeted by BID
North Barstow BID #4	144,000	54,000	-62.5%	0.0%	Self budgeted by BID - <i>Elimination of transfers to Parks Operations and Parks CIP.</i>
Total Other Funds	46,957,600	47,614,400	1.4%	36.2%	

City of Eau Claire 2012 Adopted Program of Services

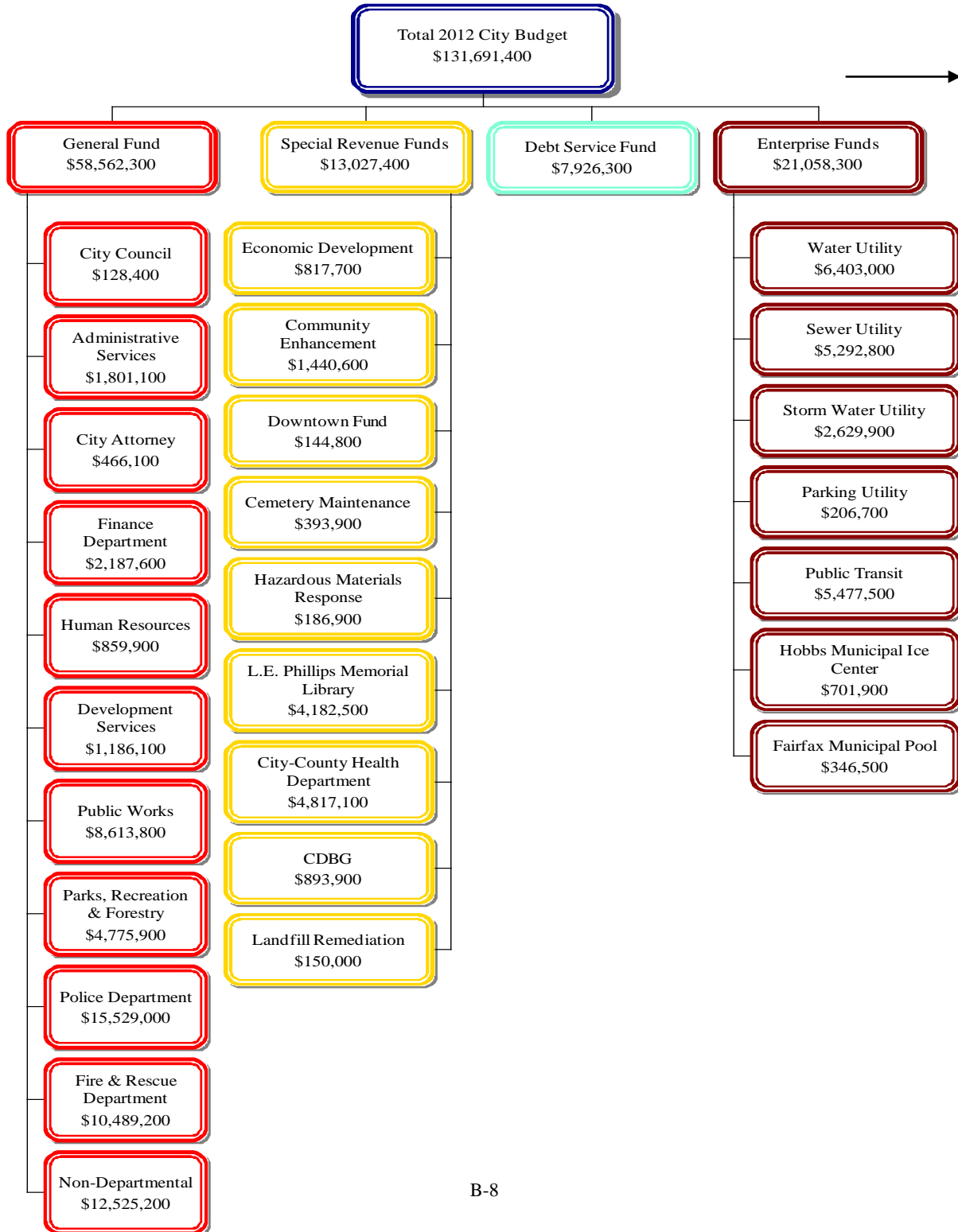
2012 Capital Fund Budget Comparison

Description	2011 Adopted	2012 Adopted	Percent Change	% of Total Budget	Comments
Capital Projects					
Water	\$ 2,665,000	\$ 2,150,000	-19.3%	1.6%	Main and meter replacement, treatment plant repairs, and tank and reservoir painting
Sewer	2,985,000	2,400,000	-19.6%	1.8%	Main and meter replacement, plant repairs, interceptor sewer repair, lift station rehabilitation and Phase II plant improvements
Parking	165,000	100,000	-39.4%	0.1%	Parking ramp maintenance and parking meter program/feasibility study
Transit	641,000	950,000	48.2%	0.7%	Bus replacement and automated fareboxes
Hobbs Municipal Ice Center	59,000	82,000	39.0%	0.1%	Dasher board replacement in the O'Brien Rink
Fairfax Municipal Pool	295,000	778,000	163.7%	0.6%	Fairfax Pool renovations
Central Equipment	1,813,400	1,418,800	-21.8%	1.1%	Fleet replacements, DEF containment dispenser and narrow-band radios
Environmental Improvements	95,000	95,000	0.0%	0.1%	Landfill and environmental projects
Land, Buildings & Equipment	1,393,000	3,651,500	162.1%	2.8%	Acquisition, MIS, building maintenance, equipment, narrow-banding upgrades and Health department remodeling
Street Improvements	7,150,000	8,799,100	23.1%	6.7%	Street repair, lighting and traffic signal installation and upgrade, S. Barstow, Eau Claire Street reconstruction and First Avenue Riverbank improvements
Storm Water Improvements	1,950,000	1,950,000	0.0%	1.5%	City-wide storm water projects, detention basin acquisition and development, Highland Avenue relief storm sewer and West Putnam Heights outfall
Bridge Improvements	800,000	595,000	-25.6%	0.5%	Bridge maintenance and Dewey Bridge arch repair
Parks & Recreation Improvements	790,000	300,000	-62.0%	0.2%	Park development projects, Half Moon Lake Herbicide treatment and baseball stadium light pole replacement
TIDs	2,918,900	1,471,300	-49.6%	1.1%	Redevelopment projects and debt service
Library Improvements	241,500	574,000	137.7%	0.4%	Equipment replacement, building maintenance, technology upgrades, elevator overhaul and window replacement
Redevelopment Authority	200,000	200,000	0.0%	0.2%	Urban renewal projects
Total Capital Projects	24,161,800	25,514,700	5.6%	19.4%	
Grand Total - All Funds	\$127,813,900	\$131,691,400	3.0%	100.0%	

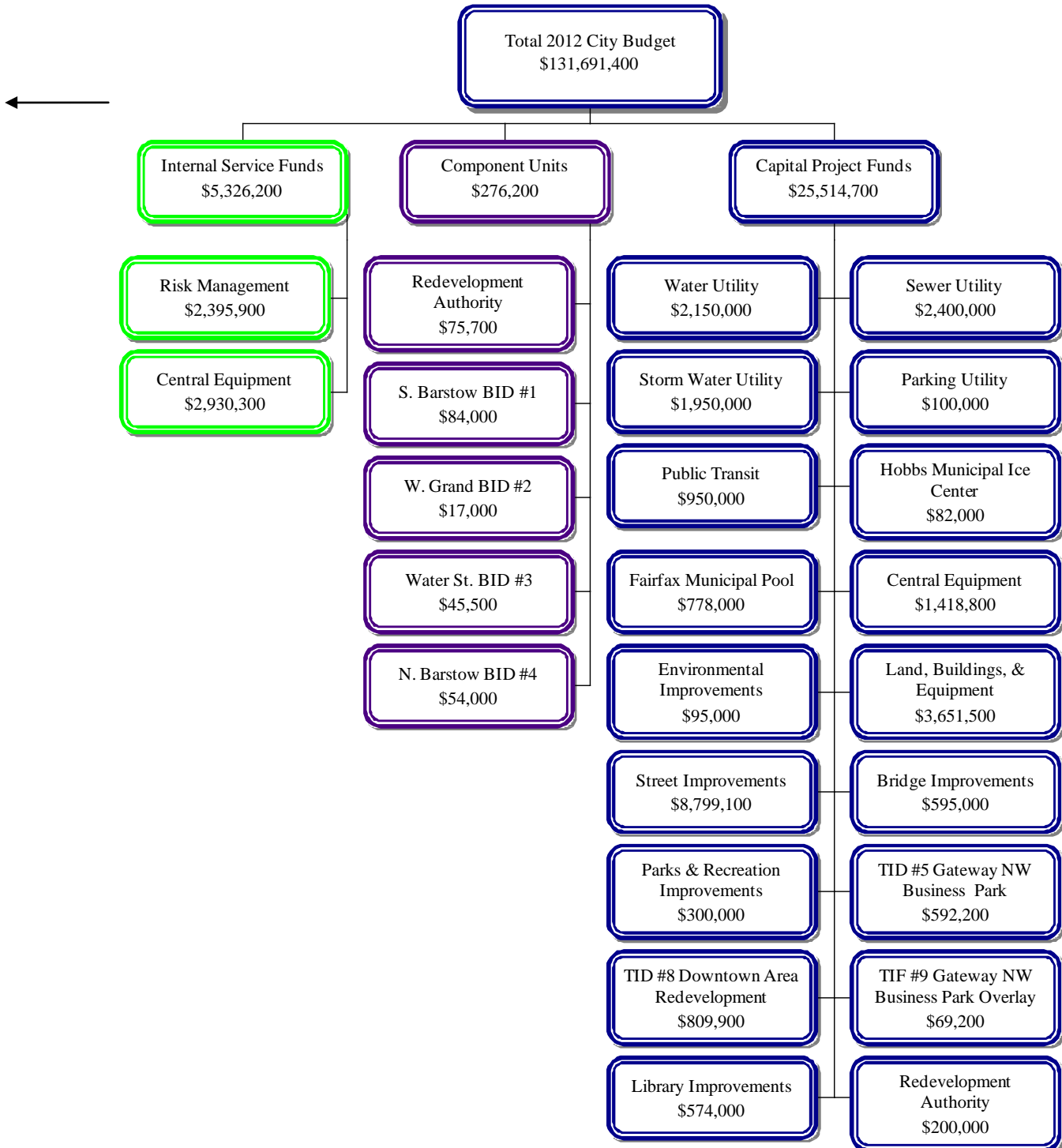
2012 Adopted Program of Services

City of Eau Claire

Financial Organizational Chart



City of Eau Claire 2012 Adopted Program of Services



City of Eau Claire



Tax Overview

EQUALIZED VALUE RATIO		
	<u>2011</u>	<u>2012</u>
Eau Claire County	101.57%	101.60%
Chippewa County	99.45%	100.41%

CHANGE IN PROPERTY VALUATIONS			
<u>Property in City of Eau Claire (w/o TIDs)</u>	<u>2011</u>	<u>2012</u>	<u>% Change</u>
Equalized Value (000's)	\$ 4,158,500	\$ 4,182,966	0.59%
Assessed Value (000's)	4,224,502	4,248,302	0.56%

TAX LEVIES AND RATES				
	<u>2011</u>		<u>2012</u>	
	<u>Levy</u>	<u>Rate*</u>	<u>Levy</u>	<u>Rate *</u>
Levied by City Government:				
City of Eau Claire	\$ 29,303,200	6.934	\$ 30,360,300	7.141
Public Library	2,866,700	0.679	2,891,300	0.680
City-County Health	1,695,500	0.401	1,694,700	0.399
Total City Government	33,865,400	8.014	34,946,300	8.220
Levied by Other Taxing Entities:				
Eau Claire Area School District	41,544,618	9.876	42,372,961	10.012
CVTC	7,300,265	1.728	7,285,362	1.714
Eau Claire County	14,213,497	3.499	14,386,307	3.518
State Forestry	689,421	0.167	693,611	0.167
Total Other Entities	63,747,801	15.270	64,738,241	15.411
Gross Tax Levy/Tax Rate	97,613,201	23.284	99,684,541	23.631
Less State School Tax Credit	(6,431,320)	(1.558)	(6,374,019)	(1.534)
Net Levy/Tax Rate - All Taxing Entities	91,181,881	21.726	93,310,522	22.097
*Eau Claire Co/Eau Claire School Rate				

City of Eau Claire 2012 Adopted Program of Services

CITY / LIBRARY / HEALTH	
	<u>% Increase</u>
Combined Levy Increase	3.2%
Combined Tax Rate Increase	2.6%

COMPARISON OF TAXES FOR SERVICES TO OTHER COSTS FOR PROPERTY OWNERS WITH HOME VALUED AT \$100,000	
	<u>Per Year</u>
Heating / Air Conditioning	\$1,500 - \$2,000
Gas	1,800 - 2,200
Home and Car Insurance	1,000 - 1,500
Cable / Internet	600 - 1,200
Cell Phone	500 - 600
City / Library / Health	822



TAXES PER \$150,000 HOME

	<u>2011</u>	<u>2012</u>	<u>Inc.</u>	<u>%</u>
Collected for City Government:				
City of Eau Claire	\$ 1,040	\$ 1,071	\$ 31	3.0%
Public Library	102	102	-	0.0%
City-County Health	60	60	-	0.0%
Total City Government	<u>\$ 1,202</u>	<u>\$ 1,233</u>	<u>\$ 31</u>	<u>2.6%</u>

City of Eau Claire



Budget Overview

Services provided by the City are classified by function for financial reporting purposes. Each major function is accounted for in a separate fund with unique revenue and expense budgets. In 2012, there are 25 operating funds with a combined expenditure budget of \$106,176,700. In addition to the appropriation for operating needs, \$25,514,700 is budgeted for construction of capital facilities such as streets, storm sewers and utilities. The 2012 appropriation for all City funds combined will be \$131,691,400.

EXPENDITURE HIGHLIGHTS

The expenditure levels in the *2012 Program of Services* and the *2012-2016 Capital Improvement Plan* reflect an effort to maintain quality service and to meet the City's infrastructure requirements while minimizing the tax rate impact. The following schedule compares expenditures by fund.

Summary of Operating Expenditures by Fund

	2011 Adopted Budget	2012 Adopted Budget	% Change
General Fund	\$ 56,694,500	\$ 58,562,300	3.3%
Economic Development	649,500	817,700	25.9%
Community Enhancement	1,256,400	1,440,600	14.7%
Downtown Fund	139,900	144,800	3.5%
Cemetery Maintenance	444,500	393,900	-11.4%
Hazardous Materials Response	298,100	186,900	-37.3%
L.E. Phillips Memorial Library	4,170,400	4,182,500	0.3%
City-County Health	4,880,800	4,817,100	-1.3%
Community Development Block Grant	942,300	893,900	-5.1%
Landfill Remediation	150,000	150,000	0.0%
Debt Service	7,514,400	7,926,300	5.5%
Water Utility	6,346,800	6,403,000	0.9%
Sewer Utility	5,365,500	5,292,800	-1.4%
Storm Water Utility	2,619,700	2,629,900	0.4%
Parking Utility	197,400	206,700	4.7%
Public Transit	5,375,200	5,477,500	1.9%
Hobbs Municipal Ice Center	798,100	701,900	-12.1%
Fairfax Municipal Pool	357,900	346,500	-3.2%
Risk Management	2,320,000	2,395,900	3.3%
Central Equipment	2,830,200	2,930,300	3.5%
Redevelopment Authority	15,500	75,700	388.4%
South Barstow Business District	84,000	84,000	0.0%
West Grand Business District	11,500	17,000	47.8%
Water Street Business District	45,500	45,500	0.0%
N. Barstow/Medical Business District	144,000	54,000	-62.5%
Total Operating Expenditures	\$ 103,652,100	\$ 106,176,700	2.4%

City of Eau Claire 2012 Adopted Program of Services

GENERAL FUND

The General Fund is the largest of the city's operating funds and equals 55.2% of total operating fund expenditures. The 2012 General Fund increase is 3.3% as shown below. The General Fund includes the major city services of police, fire and ambulance, parks and recreation, street maintenance, inspections, elections, etc. The cost of these services can also be analyzed by the type of expenditures. This section describes the expenditures and provides detail as to the kinds of costs incurred.

Summary General Fund Expenditures by Classification

	2011 Adopted Budget	2012 Adopted Budget	\$ Change	% Change
Wages	\$ 23,414,200	\$ 23,834,100	\$ 419,900	1.8%
Employer Paid Benefits	5,421,500	4,932,200	(489,300)	-9.0%
Health Insurance	7,792,800	7,900,600	107,800	1.4%
Office Supplies / Publication Costs	301,300	296,300	(5,000)	-1.7%
Computer Service Charges	375,500	381,200	5,700	1.5%
Utilities	1,415,600	1,306,900	(108,700)	-7.7%
Equipment Rental	3,050,400	3,116,900	66,500	2.2%
Uniforms	93,800	97,800	4,000	4.3%
Building Rental	403,100	390,600	(12,500)	-3.1%
Street Maintenance Materials	411,500	516,300	104,800	25.5%
Other Material & Supplies	561,200	649,500	88,300	15.7%
Repairs to Buildings & Equipment	195,500	199,200	3,700	1.9%
Construction Contracts	555,900	555,900	-	0.0%
Training - All Departments	213,700	221,400	7,700	3.6%
Insurance	471,900	471,900	-	0.0%
Debt Service	5,538,200	6,181,000	642,800	11.6%
Transfer to CIP	2,298,200	3,328,400	1,030,200	44.8%
Operating Subsidies	1,558,000	2,100,800	542,800	34.8%
Outside Organization Funding	197,900	180,000	(17,900)	-9.0%
Equipment	56,400	44,800	(11,600)	-20.6%
Legal Services	22,100	22,100	-	0.0%
All Other Costs	2,145,800	1,634,400	(511,400)	-23.8%
Contingency	200,000	200,000	-	0.0%
Total General Fund	\$ 56,694,500	\$ 58,562,300	\$ 1,867,800	3.3%

WAGES AND BENEFITS - \$36,666,900

Wages and benefits, including health insurance, are the largest expenditure in the General Fund. Together they account for 62.6% of the General Fund budget. Wages and benefits, including health insurance, are projected to decrease by .1%.

City of Eau Claire 2012 Adopted Program of Services

OFFICE SUPPLIES/PUBLICATION COSTS - \$296,300

These accounts cover regular office supplies such as paper, pens, copies, postage, etc. as well as the cost of producing and printing public notices, newsletters, annual budgets, financial statements, assessment notices, absentee ballots, agenda packages, and job advertisements. Office supply costs have decreased for the 2012 budget due to the City's Green Initiative to work with electronic documents whenever possible.

COMPUTER SERVICE CHARGES - \$381,200

These charges include the financial system (MUNIS) and payroll system (Highline) costs. The public safety departments incur a major portion of the computer services expense for the Computer Aided Dispatch System (CAD) software, Emergency Medical Dispatch (EMD) software, Novell software, and TIME systems used by the Communication Center. Over the past few years, the Police Department has added forensic software and equipment, a new digital mugshot system, and in-squad video camera software and equipment. With the addition of this new software, comes additional software support costs, causing a 1.5% increase. Business licenses, elections software, Cornerstone software for Community Development, and GIS/Engineering software are also paid from these accounts.

UTILITIES - \$1,306,900

Utility costs are incurred for all city-owned buildings. These include telephone lines, electrical service, garbage disposal, heating and cooling costs, water and sewer service, and storm water charges. Utility costs have decreased 7.7% due to improvements initiated by the City's Green Team and implemented with partial grant funding.

EQUIPMENT RENTAL - \$3,116,900

Equipment rental charges are incurred by various departments for the use of dump trucks, graders, backhoes, police cars, mowers, vans, sweepers, pickups, etc. The rate charged covers fuel, repairs and equipment replacement.

UNIFORMS - \$97,800

The Fire and Police Departments incur the largest expense for uniforms. The Fire Department's uniforms budget includes specialized protective clothing as well as dress uniforms. Public Works, Park Maintenance and the Recreation Division also provide staff uniforms and work clothing.

BUILDING RENTAL - \$390,600

Building rental charges include expenses for the cost of office space in the Central Maintenance Facility, Hobbs Municipal Ice Center, the Police Department, the Communication Center, as well as election sites.

STREET MAINTENANCE MATERIALS - \$516,300

- Sodium Chloride (Rock Salt) - \$295,900
- Calcium Chloride (Chemical De-icer) - \$21,800
- Bituminous Materials (Black Top) - \$167,600
- Sand and Gravel - \$31,000

OTHER MATERIALS AND SUPPLIES - \$649,500

The largest expenditures in this category include supplies, repair parts, and building materials used by Public Works and Parks and Recreation to maintain city facilities. The 15.7% increase is mainly due to supplies and product to operate the Carson Park concessions.

REPAIRS TO BUILDINGS AND EQUIPMENT - \$199,200

The largest expenditures in this category are for repairs to equipment, traffic signals and street lighting. Repairs are also budgeted for various city offices including city hall and the public safety facilities.

City of Eau Claire 2012 Adopted Program of Services

CONSTRUCTION CONTRACTS - \$555,900

Construction contracts are used for seal coating, concrete repairs, and large asphalt repairs.

TRAINING - \$221,400

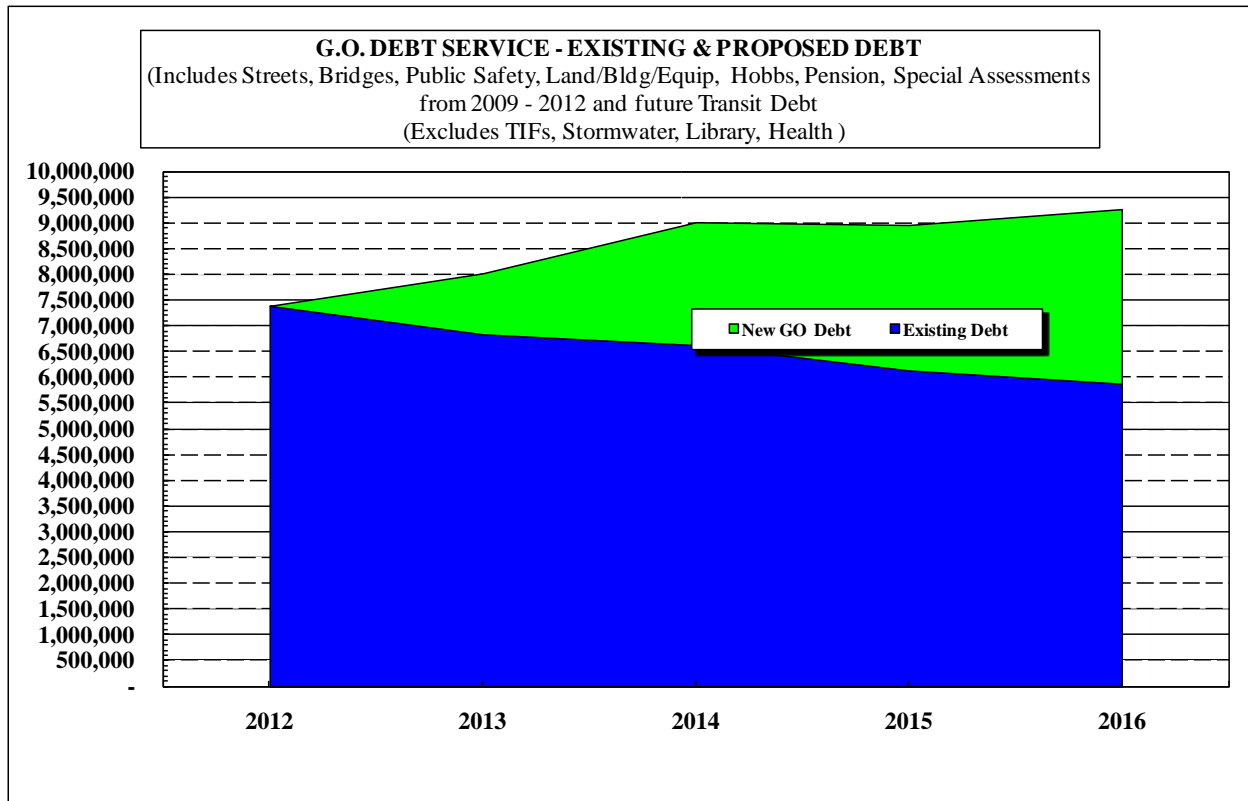
The technical aspects of city responsibilities require periodic training and updates. Some types of the training provided include paramedic and EMT courses, law enforcement certification, alcohol and drug enforcement training, crime scene investigation, employment law changes, affirmative action, ethnic sensitivity, assessing requirements, accounting pronouncements, zoning enforcement, site plan and design review procedures, paratransit issues, changes in safety laws, engineering certifications, inspections certifications, arborist certifications, software installation and implementation and system training.

INSURANCE - \$471,900

Departments are charged a fee to cover the cost of general liability, auto liability, property damage, workers' compensation, errors and omissions, and bonds. These insurance costs are shown net of insurance reimbursements in the amount of \$32,200.

DEBT SERVICE - \$6,181,000

General Fund debt service reflects the payments for street projects, land, building and equipment, public safety facilities, Hobbs Municipal Ice Center renovations, the energy program notes and the pension refunding bonds. The new debt reflects the debt included in the *2012 - 2016 Capital Improvement Plan*.



City of Eau Claire 2012 Adopted Program of Services

GENERAL FUND TRANSFERS TO CIP - \$3,328,400

In 2012, General Fund support from fund balance is used to fund capital projects in lieu of incurring additional debt. The 44.8% increase from 2011 to 2012 is a result of increased transfers to a number of capital improvement funds. In Land, Buildings and Equipment, the General Fund transfer of \$1,401,200 supports the annual allocations for technical equipment, land acquisition, building maintenance and equipment replacement. In 2012, there is a one-time appropriation for the City's share of the Health Department's remodeling. In the Streets program the City has allocated an amount equal to the special assessment revenue it receives for prior year's projects, thereby lessening the amount to be borrowed. The General Fund makes an annual \$100,000 contribution towards bridge maintenance and \$150,000 towards parks maintenance. The Parking Utility budgets \$100,000 for maintenance, \$90,000 of which comes from the General Fund. In Transit, the City's share of a bus and the automated fareboxes totals \$190,000. The General Fund is also contributing \$678,000 to the Fairfax Pool repairs.

2012 Capital Project Transfers

	2011	2012
Land, Buildings and Equipment	\$ 1,023,500	\$ 1,401,200
Street Improvements	487,300	681,700
Bridge Improvements	100,000	100,000
Parks Improvements	150,000	150,000
Parking Utility	85,000	90,000
Public Transit	157,400	190,000
Central Equipment	-	37,500
Fairfax Municipal Pool	295,000	678,000
Total Transfers for CIP	\$ 2,298,200	\$ 3,328,400

OPERATING SUBSIDIES - \$2,100,800

The City operates a number of facilities similar to business enterprises. If the annual revenues of the operation are insufficient to pay operating costs, the General Fund provides an operating subsidy. Contributions and advances to these funds for capital improvements are not treated as operating subsidies. Subsidies from the General Fund have been required to pay a portion of the cost of operations for certain funds. Subsidies budgeted for 2012 include Cemetery Maintenance, Public Transit, Hobbs Ice Center and the Fairfax Municipal Pool. The transfer to Economic Development, usually \$100,000, has been increased by \$500,000 to reflect the city's commitment to Strategic Priority #3, Economic Vitality.

A 20.8% decrease in the 2012 General Fund subsidy is expected for the Cemetery Fund.

The General Fund subsidy for Public Transit is projected to increase by 9.2% due to decreases in Federal and State aid and increased costs related to the Tender Care Contract.

The Fairfax Municipal Pool General Fund subsidy will decrease by 15.5% for the 2012 budget.

The Hobbs Ice Center is expected to use \$19,800 in 2012 General Fund subsidy.

2012 Operating Subsidies

Fund	2011 Adopted Budget	2012 Adopted Budget	% Change
Economic Development	\$ 100,000	\$ 600,000	500.0%
Cemetery	264,700	209,700	-20.8%
Public Transit	1,064,800	1,162,700	9.2%
Hobbs Municipal Ice Center	-	19,800	n/a
Fairfax Municipal Pool	128,500	108,600	-15.5%
Total Subsidies	\$ 1,558,000	\$ 2,100,800	34.8%

City of Eau Claire 2012 Adopted Program of Services

OUTSIDE ORGANIZATION FUNDING - \$180,000

Annually, in the budget process, community service groups request funding from the City Council. These requests are normally for operating or capital contributions to allow the group to carry out a community event. Community service group requests are funded from the General Fund, Economic Development Fund and Community Enhancement Fund, depending on the focus of the service provided. The General Fund provides a subsidy of \$40,200 to the L.E. Phillips Senior Center and \$82,700 to the Public Access Center.

In 2012, \$25,000 has been budgeted in the General Fund to provide funding for community-driven projects designed to enhance and strengthen neighborhoods and neighborhood groups. Projects eligible for City funding must be matched with volunteer hours, donated materials, donated services and cash. Projects must demonstrate a public benefit that is available to all city residents, with an emphasis on self-help.

In 2011, the Recreation division assumed control of the concession operations for the football stadium and the softball fields for safety reasons. Volunteers still support the concession operations. The 2012 budget includes projected payments of \$32,100 to the various volunteer organizations.

Further information regarding support for community service groups may be found on pages D-1 and D-3, in the "Other Funds" section and in the 2012 Adopted Outside Organization book.

EQUIPMENT – \$44,800

Equipment purchases approved for 2012 include \$900 for Assessing, \$5,600 for Building Maintenance, \$3,300 for Parks and Recreation and \$35,000 for the Fire Department.

LEGAL SERVICES - \$22,100

Legal Services provided for in the General Fund include \$3,200 in the City Attorney's budget for consulting services and \$18,900 in Human Resources for assistance with grievances and arbitration. In addition, the Risk Management Fund includes a \$3,000 budget for legal services associated with handling claims against the City. The total city-wide budget for legal services is \$25,100.

ALL OTHER COSTS & CONTINGENCY - \$1,834,400

- Pensions and Prior Service Costs - \$69,700
- Special Assessments - \$125,000
- Special Services including tax collections, bank services, credit card fees, collection service, drop boxes, weights and measures, pest control, design services, tree rebates, parking ticket collections and ambulance collections, etc. - \$574,900
- Advertising Costs for public notice to raise awareness of citizens to meetings, business licensing, tax payment, employment opportunities, public transportation and Parks & Recreation programming - \$90,700
- Other services and expenses include auditing, lab and medical testing, membership dues, annexation rebates, recruitment expenses, unemployment compensation, pawnshop fees, Landmark support, implementation reserve, tree trimming and animal boarding - \$774,100

The Contingency amount is available for expenses related to unexpected events like wind storms or floods. Transfers from the contingency account must be authorized by the City Council - \$200,000.

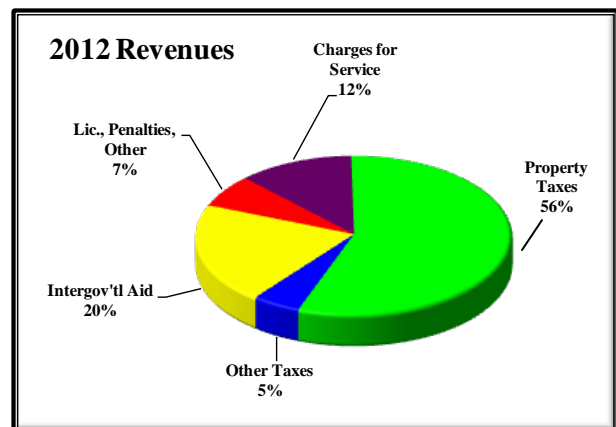
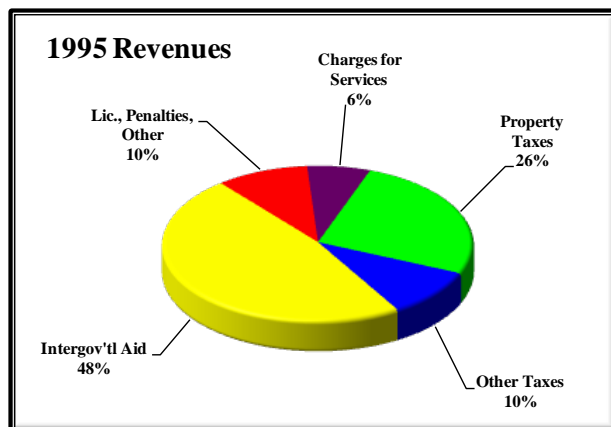
City of Eau Claire 2012 Adopted Program of Services

GENERAL FUND REVENUES

Two major segments of General Fund revenues are state aids and property taxes, which comprise 76% of the operating revenues. Since 1995, there has been a shift in these two categories, from state and federal aids providing most of the operating revenues to an increased reliance on the tax levy. Property taxes now provide 56% of the General Fund revenues while state aids have dropped to 20%.

2012 GENERAL FUND REVENUES

Property Taxes	\$	26,536,000
Property Taxes for Debt - Post 2005		3,823,200
Other Taxes		2,688,800
Shared Revenues		6,081,100
Other Intergovernmental Revenues		5,104,400
Licenses and Permits		1,495,100
Fines and Forfeits		769,000
Charges for Services		3,473,400
Charges for Services-Intrgov.		3,088,400
Miscellaneous		1,205,800
Other Financing Sources		143,700
Operating Revenues		54,408,900
Working Capital Applied		4,153,400
Total Revenues	\$	58,562,300



PROPERTY TAXES

The 2012 General Fund tax levy for operations is \$26,536,000, and \$3,823,200 for debt service incurred after 2005. The levy for annexed properties is \$1,100. Combined, the total levy is \$30,360,300, an overall increase of 3.6%. The combined City, Public Library, and City-County Health levies are \$34,946,300, an increase of 3.2% from 2011.

City of Eau Claire 2012 Adopted Program of Services

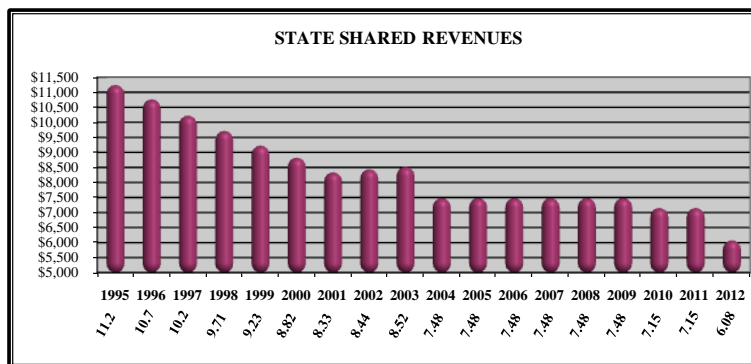
OTHER TAXES

Special assessments for 2012 are projected at \$386,700 and consist of charges for capital improvements such as streets, sidewalks, curb and gutter.

Payments in lieu of taxes are collected from the Water Utility, the Housing Authority, Goodwill Industries, and certain tax-exempt housing projects as reimbursement for city services. This revenue is projected at \$1,893,000, 82% of which is paid by the Water Utility.

SHARED REVENUES

Most of the revenue shift from state aids to the tax levy has happened in past years as the City began losing state shared revenues in 1996 at approximately 5% or \$500,000 per year. In 2004, the shared revenues were reduced by more than \$1 million. During the years 2004 through 2009, shared revenues leveled out at \$7.48 million, and were reduced to \$7.154 million in 2010 and 2011. A decrease to \$6.081 million is anticipated for 2012.



OTHER INTERGOVERNMENTAL REVENUES

Other major state aids include transportation assistance (\$2,430,000), a payment for municipal services (\$520,000), the expenditure restraint program (\$1,115,000), and utility tax, fire insurance tax, police training, and computer tax reimbursements totaling (\$1,004,100).

OTHER GENERAL FUND REVENUES

All other General Fund Revenues total \$10.2 million, or about 19% of the total budget.

- Franchise fees equal about 42% of the Licenses and Permits category. Beginning in 2011, cable companies are no longer required to pay PEG fees due to a change in State law. In the past, 100% of PEG fees were allocated to PACT. This change constitutes \$172,000 in lost revenue for Public Access Television. The rest of the category includes fees for building, electrical, and plumbing permits; as well as licenses for bartenders, pets, restaurants, and amusement devices.
- Fines and Forfeitures represent revenue from court fines for ordinance violations and for parking violations.
- Ambulance fees constitute approximately 67% of the Charges for Services, Parks and Recreation fees represent about 19%, and the remainder is collected by Planning, Public Works, Police, and Fire. In 2011, the Parks and Recreation Department assumed the concessions operations at the Carson Park stadium, serving the football and softball fields. The concessions revenue is estimated at \$131,900. This revenue must cover the cost of product and payments to booster clubs that provide volunteer staffing.
- Other governmental charges include \$1,271,900 paid by the County as its 70% share of the Communication Center, \$190,000 reimbursed by the School District for the police liaison officers, and \$1,394,600 paid by the Water, Sewer, and Storm Water utilities, Hazardous Materials Fund, CDBG, and Transit Fund, for General Fund services such as payroll, accounting, billing, legal, engineering, and human resources.
- Miscellaneous and Other Financing Sources include interest earnings, donations, tower rental fee, bond proceeds, transfers from other funds such as Community Enhancement, CDBG, and the Sewer and Storm Water utilities, and use of working capital for capital projects.

City of Eau Claire 2012 Adopted Program of Services

OTHER FUNDS

Economic Development Fund

Economic Development Fund revenues are generated by repayments of principal and interest from loans made in prior years and support from the General Fund. In 2012, the General Fund support has been increased from \$100,000 to \$600,000 to assist with the implementation of a Job Creation Business Plan. The Economic Development Fund provides the following agency support:

<i>Economic Development Fund Support</i>		
<u>Organization</u>	<u>2011 Adopted Budget</u>	<u>2012 Adopted Budget</u>
Chippewa Valley Innovation Center, Inc.	\$ 12,100	\$ 12,100
Eau Claire Area Economic Development Corporation	90,000	90,000
Downtown Fund (DECI)	80,000	80,000
Redevelopment Authority	200,000	200,000
Total Support to Organizations	\$ 382,100	\$ 382,100

A \$215,000 façade loan program for older shopping strips is also included in the 2012 budget.

Community Enhancement Fund

Room tax revenues support the contributions made by the Community Enhancement Fund to outside organizations and the City's tourism related projects. An agreement with Visit Eau Claire (formerly Chippewa Valley Convention and Visitors Bureau) allocates 56.35% of estimated room tax revenues to Visit Eau Claire. The room tax rate is 8%. The following table shows the room tax allocations to outside organizations.

<i>Community Enhancement Fund Support</i>		
<u>Organization</u>	<u>2011 Adopted Budget</u>	<u>2012 Adopted Budget</u>
Visit Eau Claire		
Operating	\$ 662,100	\$ 729,700
Special Events	31,000	31,000
Total Visit Eau Claire	693,100	760,700
Paul Bunyan Logging Camp	31,000	31,000
Children's Museum of Eau Claire	4,400	4,400
Chippewa Valley Museum	61,900	64,000
Chippewa Valley Symphony, Ltd.	2,500	2,500
Chippewa Valley Theatre Guild	1,500	1,500
Eau Claire Chamber Orchestra	2,000	2,500
Community Beautification	2,000	2,000
Eau Claire Regional Arts Council, Inc.	95,200	95,200
Municipal Band	2,900	3,500
Total Support to Organizations	\$ 896,500	\$ 967,300

The balance of room tax funds are designated for the support of the Hobbs Municipal Ice Center (\$88,000), park improvements (\$150,000), special events (\$35,000), Phoenix Park maintenance costs (\$65,000) and a one-time transfer to the Fairfax Pool renovation (\$100,000) and Streets signage for tourism (\$32,400). Auditing and computer charges are appropriated at \$1,900.

City of Eau Claire 2012 Adopted Program of Services

Downtown Fund

The Downtown Fund is the City's mechanism for providing administrative support to Downtown Eau Claire, Inc. (DECI). The Downtown Fund's budget of \$144,800 is supported by contributions from the Economic Development Fund, the BIDs, the corporate account, and the use of fund balance.

Cemetery Maintenance

The General Fund support for the Cemetery Fund is projected at \$209,700, a 20.8% decrease from 2011, due to a reduction in payroll costs and computer service charges.

Hazardous Materials Response Fund

The Hazardous Materials Response Fund was established in 1996 to account for responses to hazardous materials spills. Revenues are based on an agreement with the Wisconsin Division of Emergency Government to provide emergency response to incidents involving hazardous materials in a 14-county area. The revenues decreased 10% in 2012.

L. E. Phillips Memorial Public Library

The tax levy for the L.E. Phillips Memorial Public Library operations and pension debt increased by \$24,600, or .9%. Revenues from Eau Claire County are expected to decrease by \$1,600. Revenues from the Indianhead Federated Library System are projected to decrease by 37% to \$30,200. Services to other counties are projected to increase 1.9% to \$242,400, reflecting the impact of ACT 420, which requires adjacent counties without public libraries to pay for library services for their citizens.

The library expenditures are projected to increase slightly over the 2011 budget.

City-County Health Department

The Health Department tax levy is proposed to remain essentially the same as 2011, with a slight allocation change between the City and County. Expenses are projected to decrease by 1.3% from 2011. The City tax rate for the Health department will decrease from .401 to .399 per \$1,000. The Board of Health reviews the department's fees on an annual basis.

Debt Service

The Debt Service Funds include provisions for payments of general obligation debt for the General Fund supported capital projects and the TIFs. While TIF #7 has been closed for construction purposes, the Debt Service Fund will continue to receive tax increments for debt payments. TIF #7 also requires a General Fund subsidy of \$85,000 for debt service because redevelopment of the TIF parcels has not happened as quickly as projected.

Water Utility

The increase in expenses in the Water Utility operations is less than 1%. The Water Utility makes a payment-in-lieu of taxes to the General Fund and reimburses the General Fund for engineering and administrative services for a combined payment of \$2,105,500. A rate increase of 3% was approved and will be effective on October 1, 2011.

A portion of the Water Utility's operating revenues, in the amount of \$150,000, will be used to directly finance capital improvements in the Capital Improvement Program. The Water Utility's debt service for 2012 is \$1,810,300.

City of Eau Claire 2012 Adopted Program of Services

Sewer Utility

The Capital Improvement Plan for the utility includes a \$49.1 million Phase II Activated Sludge Process to meet current and future wastewater treatment needs in the community. The architecture and engineering for the project began in 2010 and will continue into 2012. Construction on the project is scheduled to begin in 2013 and will take approximately two years to finish. The first rate increase since 1998 was approved in 2008 at 6%. Rate increases for 2009 through 2012 have been 7% reflecting the increases in equipment rental, electricity, chemicals, and preparing for the debt service requirements for the Phase II project.

Storm Water Utility

Operating costs in the Storm Water Utility are up slightly over 2011. The Storm Water principal on general obligation payments will increase by \$189,800 and the Storm Water rate increases from \$77/ERU to \$80/ERU.

Parking Utility

Revenue from off-street metered spaces and 10-hour parking permits is expected to remain relatively constant. There is no General Fund operating subsidy budgeted for the Parking Utility in 2012 as a direct result of the conversion to an automatic ticket system at the municipal parking ramp in 2011.

Public Transit

State and Federal grants are projected at about 54.3% of the Public Transit budget for 2012, excluding debt. Fares and contract revenues will provide about 17.7% of the budget, revenues from Eau Claire County and the City of Altoona another 6%, and the General Fund subsidy will equal about 21% of the budget. A projected decrease in state and federal funding from 58.5% to 54.3% has resulted in a 9% increase in the General Fund subsidy from \$1,064,800 in 2011 to \$1,162,700 for 2012.

Hobbs Municipal Ice Center

The Hobbs Municipal Ice Center with three covered rinks was renovated in 2010. The General Fund support for debt service in the amount of \$162,100 is projected for 2011 and \$19,800 in 2012. Revenues were slow to recover after the renovation period and user fees were not increased to the original projections. Staffing changes will result in reduction in personnel costs in 2012.

Fairfax Municipal Pool

Fees are reviewed annually by the Parks, Recreation and Forestry Department and are set by the City Council. Pool revenues are directly affected by summer temperatures. General Fund support in the amount of \$108,600 is projected for 2012 which is 15.5% less than 2011. By direction of the City Council, a committee was formed in 2011 to discuss the feasibility of the pool operations and to come up with a recommendation on future repairs, added amenities, and a plan to finance those recommendations. The report was submitted to Council in July 2011. The 2012 budget incorporates the committee's recommendation to repair the mechanical room and filter system.

Risk Management

Risk Management Fund revenues are derived from internal service charges for insurance coverage including liability issues, property damage, workers' compensation, and the health insurance deductible.

Central Equipment

Central Equipment Fund revenues are derived from internal service charges for equipment rental charges, fuel costs, maintenance, and depreciation on the City's fleet. The General Fund departments incur approximately \$3 million in equipment rental charges, about 66% of Central Equipment's total revenue. Equipment rental rates have been raised to reflect the increasingly high cost of equipment replacement.

City of Eau Claire 2012 Adopted Program of Services

Landfill Remediation

Landfill Remediation revenue is derived from the cleanup participants. The remediation is moving from the construction phase to a monitoring phase. No changes have been projected in the expected contribution requirements for 2012.

Redevelopment Authority

The Redevelopment Authority budget of \$75,700 includes \$10,200 for professional services related to property acquisition and \$60,000 to record write down of loan to PPL, all funded by fund balance. The Redevelopment Authority CIP will also receive \$200,000 from the Economic Development Fund.

BIDs

The South Barstow, West Grand, Water Street, and North Barstow/Medical Business Improvement Districts (BIDS) allow business and property owners to develop, manage, and promote their districts and to establish a special assessment to finance these activities.

City of Eau Claire, Wisconsin
2012 Adopted
Program of Services
November 4, 2011



General Fund

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City of Eau Claire 2012 Adopted Program of Services

GENERAL FUND
Budget Summary
Revenues & Expenditures

Operating Budget	2010 Actual	2011 Adopted	2011 6 Month Actual	2011 Projection	2012 Adopted
Revenues & Other Financing Sources:					
Taxes	\$ 30,178,982	\$ 31,596,300	\$ 17,911,984	\$ 31,625,000	\$ 33,048,000
Intergovernmental	12,768,682	12,436,200	2,150,146	12,486,000	11,185,500
Licenses & Permits	1,601,506	1,418,800	662,773	1,446,600	1,495,100
Fines & Forfeits	743,187	793,000	447,941	754,000	769,000
Charges For Services	3,206,936	3,249,900	1,738,826	3,284,200	3,473,400
Charges For Services - Intragovernmental	3,531,180	3,520,500	1,780,321	3,545,800	3,088,400
Miscellaneous	1,031,738	1,476,900	842,782	1,274,500	1,205,800
Other Financing Sources	1,002,165	190,000	17,619	176,900	143,700
Total Revenues & Other Financing Sources:	54,064,376	54,681,600	25,552,392	54,593,000	54,408,900
Expenditures & Other Financing Uses:					
Personal Services	35,265,442	36,628,500	16,530,764	36,366,900	36,666,900
Contractual Services	6,195,895	6,839,600	3,012,348	6,846,800	6,445,800
Utilities	1,110,387	1,415,600	396,340	1,417,200	1,306,900
Fixed Charges	562,236	645,800	235,467	646,800	598,400
Materials & Supplies	1,339,557	1,326,200	778,602	1,501,000	1,514,800
Contributions & Other Payments	325,083	227,900	94,175	227,900	210,000
Capital Purchases	4,333	16,500	-	6,500	9,300
Other Financing Uses	7,820,362	9,594,400	-	9,752,100	11,810,200
Total Expenditures & Other Financing Uses:	52,623,295	56,694,500	21,047,696	56,765,200	58,562,300
Excess (Deficiency) of Funding Sources over Uses	\$ 1,441,081	\$ (2,012,900)	\$ 4,504,183	\$ (2,172,200)	\$ (4,153,400)
Working Capital/Available Fund Balance:					
Nonspendable:					
Notes Receivable	\$ 25,000			\$ 25,000	\$ 25,000
Prepaid Items & Inventories	780,338			700,000	700,000
Noncurrent Portion of Advances	6,705,942			6,030,142	5,479,842
Assigned:					
Hwy 53 Maintenance	2,684,962			2,559,962	2,434,962
YMCA Land Sale	429,341			429,341	429,341
Subsequent Year Expenditures	106,000			-	-
Unassigned - Working Capital	3,700,000			3,700,000	3,700,000
Unassigned	10,934,382			9,749,320	6,271,220
Ending Balance	\$ 25,365,965			\$ 23,193,765	\$ 19,040,365

City of Eau Claire 2012 Adopted Program of Services

General Fund Revenue Detail

Revenue Classification	2010 Actual	2011 Adopted	2011 6 Month Actual	2011 Projection	2012 Adopted
<u>Taxes</u>					
Real & Personal Property	\$ 25,368,718	\$ 26,287,000	\$ 14,034,664	\$ 26,287,000	\$ 26,536,000
Allowance for Delinquent Taxes	-	(200,000)	-	(200,000)	(200,000)
Tax Increase for Debt Services	2,321,800	3,015,400	3,015,400	3,015,400	3,823,200
Tax Rebates	13,600	800	800	800	1,100
Special Assessments	540,348	487,300	306,443	496,400	681,700
Payment in Lieu of Taxes	1,731,589	1,710,000	329,569	1,729,600	1,893,000
Other	202,927	295,800	225,108	295,800	313,000
Total Taxes	30,178,982	31,596,300	17,911,984	31,625,000	33,048,000
<u>Intergovernmental Revenues</u>					
Federal Aid	151,471	28,300	20,089	103,100	194,800
State Shared Tax	7,154,278	7,154,300	-	7,154,300	6,081,100
State Expenditure Restraint Program	1,109,801	1,100,000	-	1,114,700	1,115,000
State Aid-Streets	2,746,638	2,700,000	1,381,290	2,700,000	2,430,000
State Aid-Police & Fire	930,255	775,000	711,891	704,400	645,000
Other	676,239	678,600	36,877	709,500	719,600
Total Intergovernmental Revenues	12,768,682	12,436,200	2,150,147	12,486,000	11,185,500
<u>Licenses & Permits</u>					
Television Franchise	632,378	600,000	159,010	600,000	625,000
PEG Fees	190,992	-	12,914	12,900	-
Liquor Licenses	92,236	80,000	76,950	93,900	90,000
Building Permits	204,224	275,000	131,477	275,000	300,000
Construction Permits	186,747	190,000	100,619	190,000	195,000
Occupational Licenses	128,835	116,000	84,733	117,000	122,500
Other	166,095	157,800	97,071	157,800	162,600
Total Licenses & Permits	1,601,507	1,418,800	662,774	1,446,600	1,495,100
<u>Fines & Forfeits</u>					
Court Penalties & Costs	335,753	375,000	174,050	350,000	355,000
Parking Violations	403,458	410,000	273,353	400,000	410,000
Other	3,976	8,000	538	4,000	4,000
Total Fines & Forfeits	743,187	793,000	447,941	754,000	769,000
<u>Charges For Services</u>					
Planning & Development Fees	35,045	35,000	12,960	30,000	30,000
Weights & Measures Fees	19,700	19,700	-	19,700	19,700
Development Review Fee	-	2,000	1,233	2,000	2,000
Public Works Revenue	51,107	49,000	34,724	49,000	49,000
Landfill Fees	102,406	100,000	52,778	100,000	100,000
Recreational Charges	527,366	521,500	246,632	556,800	668,500
Police Department Fees	127,890	107,000	43,818	115,000	128,300
Ambulance-Hospitals	154,193	155,700	155,827	155,700	159,900
Fire Dept Fees - Taxable	1,408	2,000	1,123	2,000	2,000

City of Eau Claire 2012 Adopted Program of Services

General Fund Revenue Detail

Revenue Classification	2010 Actual	2011 Adopted	2011 6 Month Actual	2011 Projection	2012 Adopted
Fire Dept Fees - Non-Tax	\$ 24,532	\$ 29,000	\$ 5,159	\$ 25,000	\$ 25,000
Ambulance - City	1,447,713	1,500,000	722,874	1,500,000	1,560,000
Haz Mat Response Charge	3,015	-	-	-	-
Ambulance - Regional	583,299	600,000	314,173	600,000	600,000
Other	129,263	129,000	147,523	129,000	129,000
Total Charges For Services	3,206,937	3,249,900	1,738,824	3,284,200	3,473,400
<u>Charges For Services - Intragovernmental</u>					
Communication Center	1,224,020	1,285,700	642,858	1,285,700	1,271,900
HazMat "B" Contract	28,138	30,400	-	30,400	20,400
Ambulance-Towns	38,550	39,900	33,764	33,800	34,600
Fire Inspector-Altoona	41,695	-	31,382	31,400	31,400
Police Liason	189,170	190,800	95,985	190,800	190,000
Storm Water Mgmt Service Charge	324,000	323,300	161,424	323,300	354,200
HazMat Service Charge	12,000	12,200	6,100	12,200	10,000
Water Utility Service Charge	532,092	505,700	252,318	505,700	550,500
Sewer Utility Service Charge	393,984	394,500	196,914	394,500	419,000
Public Transit Utility Service Charge	57,361	51,000	25,500	51,000	52,900
Service Charge - Unfunded Pension	680,926	680,300	339,407	680,300	145,500
Service Charge - Other	9,244	6,700	(5,330)	6,700	8,000
Total Charges For Services	3,531,180	3,520,500	1,780,322	3,545,800	3,088,400
<u>Miscellaneous</u>					
Investments	243,950	500,000	248,433	300,000	300,000
Advance to Other Funds	424,083	366,500	-	366,500	328,700
Special Assessments	201	315,000	307,538	308,000	290,000
Other Interest	-	600	-	600	600
Build America Bond Interest	268,568	230,800	144,971	230,800	222,500
Rental	52,837	52,000	50,940	52,000	52,000
Other	42,099	12,000	90,900	16,600	12,000
Total Miscellaneous	1,031,738	1,476,900	842,782	1,274,500	1,205,800
Revenues	53,062,213	54,491,600	25,534,774	54,416,100	54,098,700
<u>Other Financing Sources</u>					
Transfer from Other Funds	936,572	180,000	9,026	166,900	133,700
Sale of Capital Assets	65,592	10,000	8,593	10,000	10,000
Bond Proceeds	-	-	-	-	-
Total Other Financing Sources	1,002,164	190,000	17,619	176,900	143,700
Total Revenues & Other Financing Sources	\$ 54,064,377	\$ 54,681,600	\$ 25,552,393	\$ 54,593,000	\$ 54,408,900

City of Eau Claire

General Fund Revenues



TAXES

Property Taxes are the most important component of city revenue sources. All required funding that cannot be generated from other revenues must be derived from a property tax levy. The tax rate is expressed in terms of “mills,” with one mill equivalent to one dollar of tax for every \$1,000 of assessed value. The City of Eau Claire’s assessment ratio is estimated at 101.6% of the equalized (market) value for 2012. Assessed values are estimated to increase slightly by .5%

The 2012 General Fund tax levy for operations is \$26,536,000, and \$3,823,200 for debt service incurred after 2005. The levy for annexed properties is \$1,100. The combined City, Public Library, and City-County Health levies are \$34,946,300, an increase of 3.2% from 2011.

Special Assessments are collected from properties benefiting from city capital improvements. These assessments are due annually and become a lien against the property.

Payments in Lieu of Taxes are collected from the Water Utility, the Housing Authority, Goodwill Industries, and certain private tax-exempt housing projects as reimbursement for Police, Fire, and Public Works services. This payment is computed annually and is equal to the value of the property multiplied by the current mill rate. This revenue is projected at \$1,893,000.

Other Taxes include delinquent personal property taxes and mobile home fees.

INTERGOVERNMENTAL REVENUE

Federal Aid consists of federal assistance for the West Central Drug Task Force and the COPS Grant.

State Shared Revenue makes up 54% of intergovernmental revenue and 11% of total General Fund revenue, which is a reduction from 2011. Each biennium, the State Legislature appropriates a portion of state tax collections and returns it to the municipalities. Originally, the state aid was based on a formula that took into effect the community’s tax effort, the equalized value of the property in the community, and the population. However, the State reduced the funding for the shared revenue program and since 1995 the state shared revenue has decreased about \$5 million. The shared revenue program distribution was frozen at \$7.48 million from 2004 through 2009, and was reduced in 2010 to \$7.15 million. A reduction of 15% or approximately \$1.07 million is anticipated in 2012.

State Aid for the Expenditure Restraint Program was implemented in 1991 to encourage Wisconsin municipalities to keep their current budget increases in line with growth in property values and new construction. The amount received varies according to the number of municipalities qualifying for the aid. The 2012 estimated payment is \$1,115,000.

State Aid for Streets includes transportation aids, which are a distribution of fuel taxes from the state based on local transportation-related expenditures. This payment is impacted by level of street maintenance and construction relative to the effort of other cities. The City’s allocation is expected to be \$2,430,000, a decrease of 10% from 2011.

State Aid for Police and Fire includes a share of state tax levied against insurers providing coverage against fire loss, police training grants, and a reimbursement for police and fire services provided to state facilities, such as UW-Eau Claire and other state buildings. The Fire Insurance Tax revenue estimate for 2012 is \$125,000. The Payment for Municipal Services is estimated at \$520,000 based on the reduction in this program by the Governor and the ratio of Eau Claire’s state facilities to those of other cities. The City is expected to receive 20% less reimbursement for municipal services than in 2011.

Other Intergovernmental Revenues consist primarily of the utility tax and the computer tax reimbursement. Utility tax aid of \$400,000 reimburses the City for services provided to utility facilities.

Computer taxes are a state reimbursement that offsets the effect of the State’s exemption of computers and other technology equipment from the personal property tax rolls. The 2012 payment is projected at \$300,000. Miscellaneous other state aids including police training and underground storage tank inspections are estimated at \$19,600.

City of Eau Claire 2012 Adopted Program of Services

LICENSES AND PERMITS

Television Franchise fee is based on a 15-year franchise agreement with Charter Communications dated June 27, 2000. The fee compensates the City for the use of city streets, alleys, and other public rights of way for the operation of a cable television system. The franchise fee is based on 5% of gross cable company revenues. The fee is due within 45 days following the end of each calendar quarter. The 2012 franchise payment is estimated at \$625,000.

Public-Education-Government (PEG) was a fee paid by cable subscribers to provide local programming for Public, Education and Government issues. Beginning in 2011, cable companies are no longer required by State law to pay PEG fees to municipalities. The elimination of the PEG fee means that the Public Access Center will no longer receive the pass through of the revenue. In 2010, the PEG fees were \$191,000.

Other Revenues in this classification include construction and building permits and cigarette, food, beverage, and occupational licenses. In the budget process, increases will be considered for all licenses, fees and permits not otherwise limited by statute.

The total License and Permits fees are projected at \$1,495,100 in 2012.

FINES AND FORFEITS

Court Penalties and Costs represent the City's portion of the fines collected by the County Court system, including traffic and other City ordinance violations. For 2012 the revenue is budgeted at \$355,000.

Parking Violation revenue is determined by the number of parking spaces available, enforcement effort, and follow-up collection of each ticket issued. The 2012 revenue estimate is \$410,000.

CHARGES FOR SERVICES

Planning and Development Fees include application fees and site plan review fees and are estimated at \$30,000.

Weights and Measures Fees recover the cost to the City of testing various scales and meters that measure consumer products and are estimated at \$19,700. The consumer protection testing is done by the State and billed to the City.

Development Review Fees recover the costs of engineering review for drainage issues. The revenue is estimated at \$2,000.

Public Works Revenue includes repairs to streets, sidewalks, and signage, estimated at \$49,000.

The Landfill Fee is a surcharge payment by the landfill owners to the City, County, and Town of Seymour as part of a negotiated agreement for the vertical expansion of the landfill. The 2012 estimated revenue is \$100,000.

Recreational Charges include pavilion rentals, use of the soccer fields, and football and baseball stadiums, program fees, instructional fees, and dog park fees. Recreational charges are expected to total \$668,500 in 2012.

Police Department Fees include charges for pawnshops, excessive false alarms, and the cost of copies. The estimated 2012 revenue is \$128,300.

Ambulance and Fire Department Fees are generated by emergency medical service provided by the Fire Department. Local and regional ambulance fees are expected to total \$2,160,000 in 2012. The department expects to receive \$159,900 from medical facilities for regional emergency response. The Fire Department also receives \$25,000 as reimbursement for the cost of medical response supervision and \$2,000 for burning permits, oxygen tanks and other miscellaneous revenue.

CHARGES FOR SERVICES-INTERGOVERNMENTAL

Communication Center reimbursements constitute 41% of the Charges for Services-Intergovernmental category. The Emergency Communication Center expenses are shared jointly with Eau Claire County which reimburses approximately 70% of the Center's costs through a long-term contract. The 2012 reimbursement is estimated at \$1,271,900.

Ambulance Revenue – Towns reflects the \$34,600 overhead fee paid by surrounding communities for regional EMS service.

City of Eau Claire 2012 Adopted Program of Services

CHARGES FOR SERVICES-INTERGOVERNMENTAL (Continued)

Fire Inspector Reimbursement – This agreement with Altoona was renegotiated in 2010 resulting in a reduction in previous shared services funding from 50% each to 66.7% for Eau Claire and 33.3% for Altoona starting in 2011. The 2012 funding from Altoona is estimated at 31,400.

Police Liaison charges of \$190,000 are reimbursements from the Eau Claire Area School District for half of the cost of assigning four police officers to the schools.

Utility Service Charges are revenues paid to the General Fund by enterprise funds for general management, financial, engineering, and legal services. These fees total \$1,394,600 in 2012.

Service Charges – Unfunded Pension is a revenue account that offsets the allocation of the pension costs to the various General Fund Departments.

MISCELLANEOUS

Interest on Investments has been projected at \$300,000, reflecting the General Fund's share of the City's invested portfolio.

Interest on Advances to Other Funds results from loans by the General Fund to Water and Sewer Utilities and other funds, which have been made in lieu of borrowing for capital projects. Interest rates were set at prevailing municipal rates. The 2012 interest is budgeted at \$328,700.

Interest on Special Assessments is received from assessments levied for street improvements.

Rental Income is received from property leased to cellular phone companies. Revenue is projected at \$52,000 per year.

OTHER FINANCING SOURCES

Other Financing Sources consists of transfers from other funds. The transfers include a \$35,000 transfer from the Community Enhancement fund for special community promotions and \$65,000 for maintenance of Phoenix Park. Prior to 2011, the Storm Water Utility reimbursed the City for street sweeping costs. However, in 2011, all street sweeping costs were moved from the General Fund to the Storm Water Utility. The Sewer Utility is contributing \$33,700 to the General Fund as a return on the City's investment in the Sewer Utility. The total amount is being amortized over 18 years and 2012 will be the last year of the repayment schedule.



City of Eau Claire 2012 Adopted Program of Services

City Council

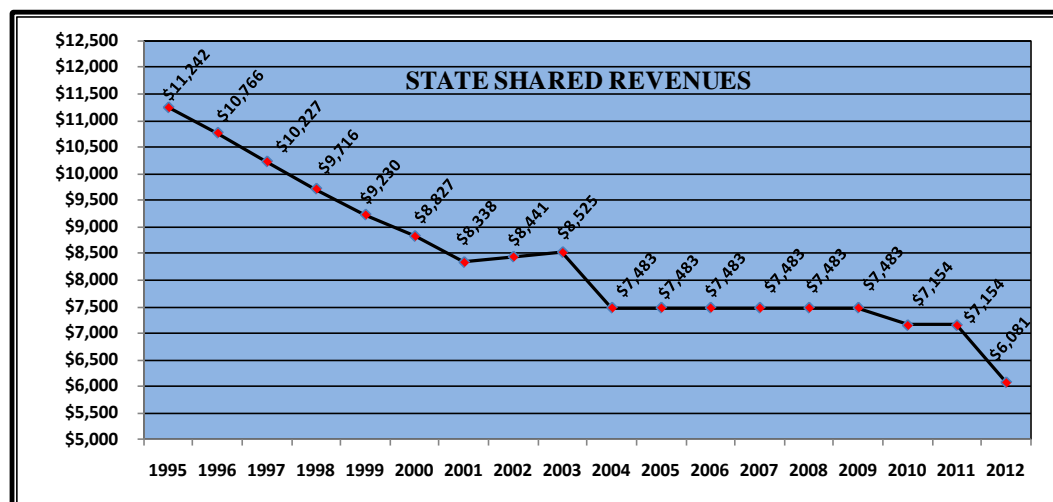
The City is governed by an elected part-time City Council consisting of a Council President elected at large, five Council Members elected at large, and five Council Members elected from separate districts. All legislative power is vested in the City Council, which has the responsibility to determine community needs, establish priorities, set policies, adopt an annual budget, and appoint a full-time City Manager to serve as chief executive officer responsible for city operations. The Council also makes appointments to the citizen advisory boards, commissions and committees. The City Council holds public hearings at 7:00 pm on the Monday night prior to the Legislative Sessions held at 4:00 pm on the second and fourth Tuesdays of each month.

Objectives

- Provide community leadership in strengthening and renewing Eau Claire.
- Provide strategic direction for the City organization.
- Provide policy direction through adoption of budget, ordinances and council resolutions.
- Provide a safe, secure, and healthy community environment.
- Provide opportunity for effective civic engagement and citizen participation.

City Council 2012-2014 Strategic Priorities:

- Service Delivery
- Quality of Place
- Economic Vitality
- Fiscal Stability
- Workforce Development
- Community Engagement





City of Eau Claire 2012 Adopted Program of Services

City Council Overview of Revenues & Expenditures

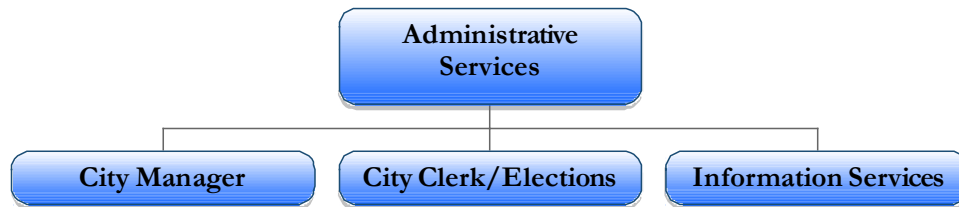
	2010 Actual	2011 Adopted Budget	2012 Adopted Budget	% Change
Revenues				
Gen. Purpose (tax) Rev.	\$ 112,684	\$ 128,500	\$ 128,400	0%
Total Revenues	\$ 112,684	\$ 128,500	\$ 128,400	0%
Expenditures				
Personnel Services	\$ 42,408	\$ 43,100	\$ 43,000	0%
Contractual Services	69,258	83,700	83,700	0%
Utilities	217	100	100	0%
Fixed Charges	400	400	400	0%
Materials & Supplies	401	1,200	1,200	0%
Total Expenditures	\$ 112,684	\$ 128,500	\$ 128,400	0%



City of Eau Claire 2012 Adopted Program of Services

Administrative Services: Overview

The Administrative Services Department implements the policies of the City Council and provides general management of city operations. Records management and information technology systems are an integral part of this process. The Administrative Services Department includes the City Manager, City Clerk and Information Services.



Administrative Services Overview of Revenues & Expenditures

	<u>2010 Actual</u>	<u>2011 Adopted Budget</u>	<u>2012 Adopted Budget</u>	<u>% Change</u>
Revenues				
Intragovernmental Service	\$ 122,642	\$ 55,031	\$ 128,212	133%
Gen. Purpose (tax) Rev.	1,399,956	1,473,369	1,672,888	14%
Total Revenues	<u>\$ 1,522,598</u>	<u>\$ 1,528,400</u>	<u>\$ 1,801,100</u>	18%
Expenditures				
Personnel Services	\$ 1,306,844	\$ 1,282,400	\$ 1,510,700	18%
Contractual Services	180,606	203,800	248,200	22%
Utilities	4,264	4,300	4,300	0%
Fixed Charges	3,300	3,300	3,300	0%
Materials & Supplies	27,584	34,600	34,600	0%
Total Expenditures	<u>\$ 1,522,598</u>	<u>\$ 1,528,400</u>	<u>\$ 1,801,100</u>	18%



City of Eau Claire 2012 Adopted Program of Services

City Manager Expenditure Summary

	2010 Actual	2011 Adopted	2011 6 Month Actual	2011 Projection	2012 Adopted
Expenditures & Other Financing Uses:					
Personnel Services	\$ 357,961	\$ 362,300	\$ 164,450	\$ 356,800	\$ 350,300
Contractual Services	16,565	24,900	7,792	24,900	79,700
Utilities	649	700	250	700	700
Fixed Charges	1,400	1,400	700	1,400	1,400
Materials & Supplies	8,248	11,800	4,323	11,800	11,800
Total Expenditures & Other Financing Uses:	\$ 384,823	\$ 401,100	\$ 177,515	\$ 395,600	\$ 443,900

City Clerk / Elections Expenditure Summary

	2010 Actual	2011 Adopted	2011 6 Month Actual	2011 Projection	2012 Adopted
Expenditures & Other Financing Uses:					
Personnel Services	\$ 315,968	\$ 264,400	\$ 148,244	\$ 261,800	\$ 495,800
Contractual Services	30,134	45,200	25,425	45,200	45,700
Utilities	1,033	1,100	570	1,100	1,100
Materials & Supplies	11,617	10,200	5,780	10,200	10,200
Total Expenditures & Other Financing Uses:	\$ 358,752	\$ 320,900	\$ 180,019	\$ 318,300	\$ 552,800

Information Services Expenditure Summary

	2010 Actual	2011 Adopted	2011 6 Month Actual	2011 Projection	2012 Adopted
Expenditures & Other Financing Uses:					
Personnel Services	\$ 632,916	\$ 655,700	\$ 314,998	\$ 645,200	\$ 664,600
Contractual Services	133,907	133,700	50,836	133,700	122,800
Utilities	2,581	2,500	1,913	2,500	2,500
Fixed Charges	1,900	1,900	950	1,900	1,900
Materials & Supplies	7,720	12,600	2,971	12,600	12,600
Total Expenditures & Other Financing Uses:	\$ 779,024	\$ 806,400	\$ 371,668	\$ 795,900	\$ 804,400



City of Eau Claire 2012 Adopted Program of Services

City Manager's Office

The City Manager is appointed by the City Council and serves as the Chief Executive Officer; performing highly responsible managerial and supervisory work in planning, organizing and directing the operations of the City of Eau Claire. The City Manager provides professional general management of the city operations to accomplish City Council policies and objectives and assure optimum use of city fiscal, physical, and human resources. Duties include administering policies established by the City Council and by law, developing and implementing administrative procedures for city operations, coordinating and directing all departments and staff operations, and selecting, developing and effectively utilizing staff.

Objectives

- Assist the City Council in developing policy and strategic directions to provide for the common good of the people of Eau Claire.
- Provide clear and timely communication with the City Council and public on issues of city importance.
- Provide executive leadership and management for city operations to assure the provision of quality public services in a timely, equitable and fiscally responsive manner.
- Encourage informed and responsible citizen engagement in local governance and community decision-making.
- Strengthen community and intergovernmental partnerships essential for maintaining a high quality of life for all residents.
- Provide support staff for the Joint Commission on Shared Services and the Fiscal Policy Advisory Committee.

Outputs

- Provide positive operational financial results on a long-term basis.
- Continued growth in the overall market value of the community.
- Maintain future staff per 1,000 population ratios equal or less than the 2007 ratio of 7.6 staff per 1,000 population.

City Manager Authorized Full-Time

	FY 2010	FY 2011	FY 2012
City Manager	1	1	1
Executive Assistant	1	1	1
Administrative Secretary	1	1	1
Total FTE Positions	3	3	3



City of Eau Claire 2012 Adopted Program of Services

City Clerk/Elections

The City Clerk's office is responsible for the production of the bi-monthly City Council agenda packets and the writing of the minutes for all City Council legislative meetings. The Clerk provides records management services for the city's permanent records. The Elections division is responsible for conducting all federal, state, city and school district elections held within the City.

Objectives

- Ensure that eligible voters are able to exercise their right to vote in an environment where elections are efficiently administered according to state and federal law.
- Ensure the Council Members receive the necessary information to make informed decisions regarding issues that come before them on the Council floor.
- Allow citizens access to public records in a timely manner.

Outputs

- Conducted February and April 2011 primary and spring elections.
- Completed decennial redistricting process following receipt of 2010 Census data.
- Compiled City Council agenda packets for each of the regular and special City Council meetings. Made information available in both paper and electronic formats.

City Clerk/Elections Authorized Full-Time

	FY 2010	FY 2011	FY 2012
City Clerk	1	1	1
Elections Specialist	1	1	1
Total FTE Positions	2	2	2



City of Eau Claire 2012 Adopted Program of Services

Information Services

Equipment

- * 5 Virtual Hosts (used to host virtual servers)
- * 32 Virtual Servers
- * 18 Physical Servers
- * 7 Storage Area Network Devices
- * 189 Personal Computers
- * 161 Laptops
- * 1 IBM iSeries
- * 32 Routers
- * 43 Switches (used to connect equipment to the network)
- * 152 Printers
- * 87 Digital Cameras
- * 6 Network Security Devices
- * 52 Uninterrupted Power Supplies
- * 231 VOIP Phones
- * 199 Voice Mail Boxes
- * 50 Call Handlers
- * 70 Wireless Access Points

Information Services (IS) is a division under the direction of the City Manager's Office and is responsible for the design and support of the city's information technology systems, including both network and desktop computer operations. Information Services provides assistance to all city departments. The equipment listed to the left allows users to share information, communicate with the state & federal government, and to perform their job functions.

Objectives

- Provide Web page administration for the City of Eau Claire Internet and Intranet websites.
- Provide personal computer (PC) network support and direction to all city employees. Examples include: maintain network rights, security, login, backups, user training, etc. Implement solutions to networking needs such as cabling, switching, routing and file servers.
- Provide electronic evidence seizure assistance and digital forensics analysis.
- Provide assistance to departments in all areas of technology. Examples include document imaging, Intranet/Internet, e-mail, file/application storage, and upgrades to all PC software/hardware and printers. Install, configure and test new computer hardware and software.
- Provide system administration support for Computer-Aided Mapping. This consists of aerial photos, city streets, utilities, and legal land descriptions. The information is used for land use planning, zoning, development, and street and utility maintenance.

Outputs

- Web page design and updates.
- Systems Administration consisting of installing, upgrading, and maintaining the network operating systems and applications, backup systems, users maintenance, systems and users security, etc.
- Network Administration consisting of hardware installation, maintenance, protocols, cabling installation and maintenance, and connectivity internal and external to the City.
- Desktop Application Administration consisting of upgrading and maintaining applications such as email, word processing, spreadsheets, databases and specialized software.
- Desktop hardware installation and configuration.
- Technology project improvement management, systems research for Requests for Proposals (RFPs), and grant application and management.
- Support over 522 network, 454 email users, and 450 city employee Internet users.
- Seven miles of network cable to connect PCs to the network inside City buildings.
- Buildings are connected by five miles of T-1 and wireless network connections.
- Support over 40 miles of fiber network infrastructure.
- Audio Visual Equipment Resource Management and support.
- Support wireless access for city users at city facilities.

Information Services Authorized Full-Time

	FY 2010	FY 2011	FY 2012
Information Services Manager	1	1	1
Information Services Technician III	5	5	5
Computer Support Supervisor	1	1	1
Total FTE Positions	7	7	7



City of Eau Claire 2012 Adopted Program of Services

City Attorney's Office

- Activities** The City Attorney's office serves in an advisory capacity to the City Council, Boards and Commissions, the City Manager, and other city departments. The City Attorney's office is responsible for the prosecution of traffic and ordinance violations occurring within the city. In addition, most of the city's legal work is handled by this office, including the drafting of ordinances, contract negotiation preparation and review, written legal opinions, litigation, labor negotiations and grievances, real estate documents and development agreements, consultation with city employees and public officials, and responding to legal inquiries from the public.
- * Prosecution
 - * Labor Relations
 - * Litigation
 - * Legal Services

Objectives

- Provide excellent legal service to our client, the City of Eau Claire, through proactive representation that promotes open, honest, and lawful municipal corporate practices.
- Effective disposition of forfeiture prosecutions and civil cases.
- High opinion of professionalism from the department's constituents, including City Council, city staff, judges, lawyers, citizens, court personnel, and outside organizations.

Outputs

- Provided legal opinions and direction related to recent state legislative actions as those acts directly impact municipal law and city operations.
- Represented the City as labor negotiator and legal counsel on grievance, arbitration, and civil litigation matters, as well as general legal support to Human Resources on the wide variety of employment and personnel related issues.
- Provided legal training to ECPD law enforcement officers, legal opinions and counsel on specific cases, assistance in complex Public Record Law requests and served on the CJCC (Criminal Justice Collaborating Council).
- Trained public record custodians, public officials, boards and commissions, and administrative staff on Open Meeting and Public Records Law issues and attended meetings to discuss these and related issues with public officials and staff.
- Negotiated and drafted the real estate and development proposals central to the RDA's mission of blight removal and urban redevelopment to increase the tax base through infill and brownfield development, including the recently concluded agreement with Commonwealth Development.
- Represented the City or worked directly with special counsel on lawsuits brought against the City regarding excessive tax valuation, employment, labor, federal constitutional claims, condemnation and real estate matters.
- Assumed a lead role in the interpretation and implementation of the concealed carry law.
- Collaborated with Town officials and City Planning Department staff to negotiate and then draft a groundbreaking intergovernmental agreement. Provided legal opinion on zoning, subdivision, annexation, sign code, and related land use and land development legal issues.
- Provided legal opinions and advice ranging from responses to calls, e-mails or walk-in questions to formal opinion memos to all city staff and council members to be proactive and meet legal standards prior to statutory violation or liability exposure that could result in operation delays, political embarrassment, or financial damages.
- Oversaw licensing functions, appeals and appeal procedures that are legally required to ensure that licensees meet minimum statutory requirements and city codes and policies.
- Prosecuted city ordinance and traffic citations and provided legal advice on their proper issuance to provide a safe, health, and livable neighborhood within the City

City Attorney Authorized Full-Time

	FY 2010	FY 2011	FY 2012
City Attorney	1.00	1.00	1.00
Assistant City Attorney	2.00	2.00	2.00
Legal Secretary	0.75	0.75	0.75
Total FTE Positions	3.75	3.75	3.75



City of Eau Claire 2012 Adopted Program of Services

City Attorney Overview of Revenues & Expenditures

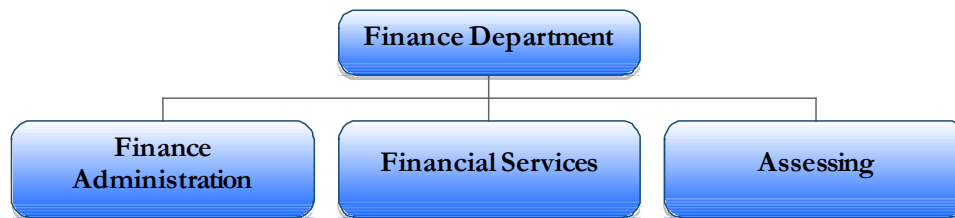
	2010 Actual	2011 Adopted Budget	2012 Adopted Budget	% Change
Revenues				
Licenses & Permits	\$ 157,200	\$ 143,700	\$ 153,050	7%
Fines & Forfeits	188,779	204,250	195,250	-4%
Intragovernmental Service	39,097	38,033	36,907	-3%
Gen. Purpose (tax) Rev.	83,791	98,217	80,893	-18%
Total Revenues	\$ 468,867	\$ 484,200	\$ 466,100	-4%
Expenditures				
Personnel Services	\$ 431,266	\$ 445,700	\$ 433,800	-3%
Contractual Services	15,387	22,100	15,900	-28%
Utilities	565	600	600	0%
Fixed Charges	1,400	1,400	1,400	0%
Materials & Supplies	20,249	14,400	14,400	0%
Total Expenditures	\$ 468,867	\$ 484,200	\$ 466,100	-4%



City of Eau Claire 2012 Adopted Program of Services

Finance: Overview

The Finance Department provides the financial guidance required for the effective and efficient management of city operations and provides financial planning for the City's future needs. Services include financial reporting, development of the budget, assessment of all taxable properties, payroll, cash management, and utility billing. The Finance Department is comprised of Finance Administration, Financial Services and Assessing.



Finance Overview of Revenues & Expenditures

	<u>2010 Actual</u>	<u>2011 Adopted Budget</u>	<u>2012 Adopted Budget</u>	<u>% Change</u>
Revenues				
Licenses & Permits	\$ 162,026	\$ 148,300	\$ 157,850	6%
Intragovernmental Service	479,207	549,082	590,940	8%
Miscellaneous	13,208	12,000	12,000	0%
Gen. Purpose (tax) Rev.	1,411,255	1,581,018	1,426,810	-10%
Total Revenues	<u>\$ 2,065,696</u>	<u>\$ 2,290,400</u>	<u>\$ 2,187,600</u>	-4%
Expenditures				
Personnel Services	\$ 1,777,056	\$ 1,971,300	\$ 1,887,900	-4%
Contractual Services	245,846	272,100	251,800	-7%
Utilities	4,162	4,200	4,200	0%
Fixed Charges	13,400	13,400	13,400	0%
Materials & Supplies	25,232	29,400	30,300	3%
Total Expenditures	<u>\$ 2,065,696</u>	<u>\$ 2,290,400</u>	<u>\$ 2,187,600</u>	-4%



City of Eau Claire 2012 Adopted Program of Services

Finance Administration Expenditure Summary

	2010 Actual	2011 Adopted	2011 6 Month Actual	2011 Projection	2012 Adopted
Expenditures & Other Financing Uses:					
Personnel Services	\$ 328,959	\$ 350,600	\$ 159,117	\$ 345,800	\$ 318,000
Contractual Services	43,642	41,300	23,268	41,300	11,500
Utilities	398	600	356	600	600
Fixed Charges	1,000	1,000	500	1,000	1,000
Materials & Supplies	4,336	6,500	1,728	6,500	6,500
Total Expenditures & Other Financing Uses:	\$ 378,335	\$ 400,000	\$ 184,969	\$ 395,200	\$ 337,600

Financial Services Expenditure Summary

	2010 Actual	2011 Adopted	2011 6 Month Actual	2011 Projection	2012 Adopted
Expenditures & Other Financing Uses:					
Personnel Services	\$ 1,009,583	\$ 1,172,900	\$ 459,943	\$ 1,147,200	\$ 1,122,100
Contractual Services	162,382	183,100	136,399	183,100	195,900
Utilities	3,004	2,600	2,423	2,600	2,600
Fixed Charges	4,600	4,600	2,300	4,600	4,600
Materials & Supplies	10,787	14,800	4,751	14,800	14,800
Total Expenditures & Other Financing Uses:	\$ 1,190,356	\$ 1,378,000	\$ 605,816	\$ 1,352,300	\$ 1,340,000

Assessing Expenditure Summary

	2010 Actual	2011 Adopted	2011 6 Month Actual	2011 Projection	2012 Adopted
Expenditures & Other Financing Uses:					
Personnel Services	\$ 438,514	\$ 447,800	\$ 200,091	\$ 440,400	\$ 447,800
Contractual Services	39,822	47,700	15,862	47,700	44,400
Utilities	760	1,000	631	1,000	1,000
Fixed Charges	7,800	7,800	3,900	7,800	7,800
Materials & Supplies	10,109	8,100	3,273	8,100	9,000
Total Expenditures & Other Financing Uses:	\$ 497,005	\$ 512,400	\$ 223,757	\$ 505,000	\$ 510,000



City of Eau Claire 2012 Adopted Program of Services

Finance: Administration

Activities

- * City Budget
- * Capital Improvement Program
- * Debt Issues
- * TIF Districts
- * Property Acquisitions
- * Review and Approve Contracts and Leases

Finance Administration provides financial advisory services to the City Manager and City Council. The administrative component is responsible for identifying financing options for the city's operating and capital improvement budgets through taxes, special assessments, user fees, bond issues, and public/private partnerships. Finance Administration coordinates the activities of the Assessing and Financial Services divisions, coordinates property acquisitions, develops the city's budgetary and financial reporting framework, and offers fiscal support to the other city departments.

Objectives

- Effective budget and capital finance management.
- Innovative financial partnerships.
- Excellence in financial reporting.
- Conservative debt management.
- Superior bond ratings.
- Porsnickety grant and contract review.



Outputs

- * Coordinate Bond Issues
 - Prepared balanced operations and capital budgets under 7 years of levy limits.
- * Administer Financial Policy
 - Achieved the Government Finance Officers' Association's annual award for Excellence in Financial Reporting for 26 years.
- * Maintain Internal Control System
 - Mitigated the city's general obligation debt burden with auxiliary payment sources including special assessments, storm water fees, and TIF increments.
- * Financial Advisor for the City
 - Maintained a Standard and Poor's bond rating of "AA+", and received a rating of "Aa1" from Moody's new rating system.
 - Reviewed the terms and conditions of dozens of grants and contract agreements.

Finance Administration Authorized Full-Time

	FY 2010	FY 2011	FY 2012
Director of Finance	1	1	1
Accountant I	1	1	1
Account Clerk II/Finance Secretary	1	1	1
Total FTE Positions	3	3	3



City of Eau Claire 2012 Adopted Program of Services

Finance: Financial Services

Activities Financial Services provides a variety of accounting and other financial services for public use and for other city departments including preparation and distribution of the annual financial audit, operating budgets and other financial reports.

* Payroll

* Accounts Payable

* Accounts Receivable

* Debt Management

* Monitor Loan Programs

* Process Loans

* Cash & Investment Management

* Utility Billing

* Financial Reporting

* Treasury Services

* Budget Management

* Fixed Assets

* Grant Reporting

* Special Assessment Administration

* Property Tax Preparation, Settlement & Reporting

* Business Licensing

* Pet Licensing

* Travel Policy Administration

Objectives

- Provide accurate, timely accounting information that complies with generally accepted accounting principles.
- Manage city resources by sound investment, collection and payment practices.
- Maximize efficiency of financial data processing systems through the use of advanced technology.

Outputs

- Managed investments in accordance with the City's Investment Policy.
- Published the Comprehensive Annual Financial Report after review by an independent CPA firm.
- Administered long-term debt obligations of the City totaling over \$99 million.
- Calculated and prepared data to process 25,000 tax bills totaling over \$90 million.
- Processed approximately 25,000 payroll payments totaling over \$51 million annually.
- Processed approximately 108,000 utility bills totaling over \$18 million.
- Issued approximately 160 accounts payable checks weekly, averaging \$1.4 million per week.
- Received over 140,000 payments for utility bills, licenses, permits, and other city revenue sources.
- Managed the city's financial system utilizing over 8,000 accounts to track and record all financial transactions.

Accounting Services

Authorized Full-Time

	FY 2010	FY 2011	FY 2012
Accounting Supervisor	1	1	1
Senior Accountant	1	1	1
Accountant I	2	2	3
Account Clerk II/Payroll Specialist	1	1	1
Accounting Technician	3	3	2
Total FTE Positions	8	8	8

Customer Services

Authorized Full-Time

	FY 2010	FY 2011	FY 2012
Financial Services Manager	1	1	1
Financial Services Supervisor	1	1	1
Accountant I	1	1	0
Account Clerk II	2	2	2
Accounting Technician	1	1	2
Account Clerk I	3	3	3
Total FTE Positions	9	9	9



City of Eau Claire 2012 Adopted Program of Services

Finance: Assessing

The primary responsibility of the Assessing division is the uniform valuation of property to provide a basis for the fair distribution of property taxes. To comply with state statutes and increase equity in the assessment process, all real property is revalued every three years. Residential and commercial properties are viewed periodically to maintain reliable records systems. Business personal property is valued and assessed annually. A large number of parcels within the City are exempt from assessment and taxation. The Assessing division reviews all existing exemptions biannually and reviews all new exemption requests. Assessing serves as a resource for property owners, appraisers, realtors, title companies, attorneys, and various city departments.

Objectives

- Adhere to statutory guidelines and generally accepted assessment practices, principles and procedures.
- Maintain complete and accurate records.
- Maintain an effective public relations program with property owners and their agents to provide an increased understanding of the property tax system and the assessment process.

Outputs

- Completed the annual review and assessment of 23,000 real property parcels, 2,200 personal property accounts, and 600 mobile homes.
- Reviewed numerous requests for new property tax exemptions.

Assessing Authorized Full-Time	FY 2010	FY 2011	FY 2012
City Assessor	1	1	1
Property Assessor II	3	3	3
Property Assessment Aide	1	1	1
Total FTE Positions	5	5	5



City of Eau Claire 2012 Adopted Program of Services

Human Resources/Purchasing

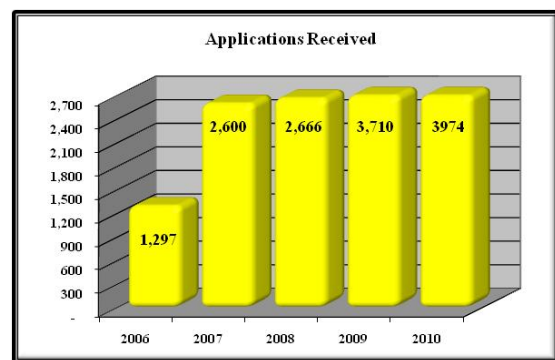
The Human Resources Department provides several internal administrative services to the operating departments. Services include: recruitment, benefits administration, labor relations, contract administration, payroll/personnel system operation, purchasing, mailroom and duplicating.

Objectives

- Hire and maintain a competent and motivated workforce.
- Purchase high quality goods and services at competitive prices.

Outputs

- Applications received (shown on graph).
- Purchase Orders Processed (shown on graph).

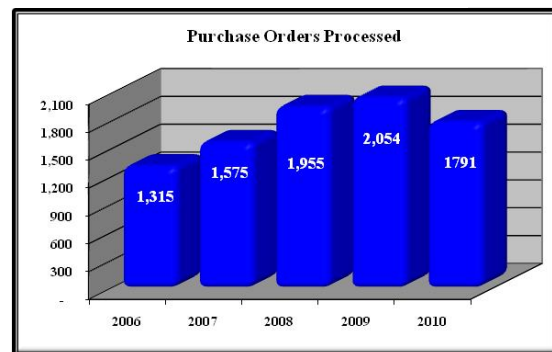


Human Resources Authorized Full-Time

Director of Human Resources
Human Resources Manager
Personnel Technician
Benefits Specialist
Human Resources Secretary

Total FTE Positions

	FY 2010	FY 2011	FY 2012
Director of Human Resources	1	1	1
Human Resources Manager	1	1	1
Personnel Technician	1	1	1
Benefits Specialist	1	1	1
Human Resources Secretary	1	1	1
Total FTE Positions	5	5	5



Purchasing Authorized Full-Time

Buyer
Purchasing Technician

Total FTE Positions

	FY 2010	FY 2011	FY 2012
Buyer	1	1	1
Purchasing Technician	1	1	1
Total FTE Positions	2	2	2



City of Eau Claire 2012 Adopted Program of Services

Human Resources / Purchasing Overview of Revenues & Expenditures

	2010 Actual	2011 Adopted Budget	2012 Adopted Budget	% Change
Revenues				
Intragovernmental Service	\$ 64,841	\$ 68,560	\$ 68,268	0%
Gen. Purpose (tax) Rev.	702,872	800,740	791,632	-1%
Total Revenues	\$ 767,713	\$ 869,300	\$ 859,900	-1%
Expenditures				
Personnel Services	\$ 577,567	\$ 623,400	\$ 622,400	0%
Contractual Services	171,911	223,100	214,700	-4%
Utilities	1,642	2,800	2,800	0%
Fixed Charges	2,200	2,200	2,200	0%
Materials & Supplies	14,393	17,800	17,800	0%
Total Expenditures	\$ 767,713	\$ 869,300	\$ 859,900	-1%

Human Resources Expenditure Summary

	2010 Actual	2011 Adopted	2011 6 Month Actual	2011 Projection	2012 Adopted
Expenditures & Other Financing Uses:					
Personnel Services	\$ 413,057	\$ 450,300	\$ 203,997	\$ 443,200	\$ 452,500
Contractual Services	117,864	165,500	66,199	165,500	157,100
Utilities	865	1,600	561	1,600	1,600
Fixed Charges	1,400	1,400	700	1,400	1,400
Materials & Supplies	7,598	9,400	4,165	9,400	9,400
Total Expenditures & Other Financing Uses:	\$ 540,784	\$ 628,200	\$ 275,622	\$ 621,100	\$ 622,000

Purchasing Expenditure Summary

	2010 Actual	2011 Adopted	2011 6 Month Actual	2011 Projection	2012 Adopted
Expenditures & Other Financing Uses:					
Personnel Services	\$ 164,511	\$ 173,100	\$ 77,756	\$ 170,300	\$ 169,900
Contractual Services	54,047	57,600	27,598	57,600	57,600
Utilities	776	1,200	322	1,200	1,200
Fixed Charges	800	800	400	800	800
Materials & Supplies	6,795	8,400	691	8,400	8,400
Total Expenditures & Other Financing Uses:	\$ 226,929	\$ 241,100	\$ 106,767	\$ 238,300	\$ 237,900



City of Eau Claire 2012 Adopted Program of Services

Development Services: Overview

The Development Services division of the Community Development Department provides development and land use guidance to the City Council, Plan Commission, and other citizen boards. The guidance is based on the City of Eau Claire's policies and regulations expressed primarily in the Comprehensive Plan, Zoning Ordinance, and Subdivision Code. The Development Services division is comprised of Planning and Inspections.



Development Services Overview of Revenues & Expenditures

	<u>2010 Actual</u>	<u>2011 Adopted Budget</u>	<u>2012 Adopted Budget</u>	<u>% Change</u>
Revenues				
Licenses & Permits	\$ 446,847	\$ 515,300	\$ 547,200	6%
Charges for Services	58,892	59,200	54,200	-8%
Gen. Purpose (tax) Rev.	682,591	641,700	584,700	-9%
Total Revenues	<u>\$ 1,188,330</u>	<u>\$ 1,216,200</u>	<u>\$ 1,186,100</u>	-2%
Expenditures				
Personnel Services	\$ 1,055,002	\$ 1,089,600	\$ 1,071,600	-2%
Contractual Services	106,943	63,100	51,000	-19%
Utilities	2,487	4,200	4,200	0%
Fixed Charges	12,961	12,900	12,900	0%
Materials & Supplies	10,937	21,400	21,400	0%
Contributions & Other Payments	-	25,000	25,000	0%
Total Expenditures	<u>\$ 1,188,330</u>	<u>\$ 1,216,200</u>	<u>\$ 1,186,100</u>	-2%



City of Eau Claire 2012 Adopted Program of Services

Planning Expenditure Summary

	2010 Actual	2011 Adopted	2011 6 Month Actual	2011 Projection	2012 Adopted
Expenditures & Other Financing Uses:					
Personnel Services	\$ 525,057	\$ 535,900	\$ 247,542	\$ 527,900	\$ 540,400
Contractual Services	79,362	29,400	19,826	47,700	17,400
Utilities	981	1,400	651	1,400	1,400
Fixed Charges	1,600	1,600	800	1,600	1,600
Materials & Supplies	6,793	14,100	3,445	14,100	14,100
Contributions & Other Payments	-	25,000	-	25,000	25,000
Total Expenditures & Other Financing Uses:	<u>\$ 613,793</u>	<u>\$ 607,400</u>	<u>\$ 272,264</u>	<u>\$ 617,700</u>	<u>\$ 599,900</u>

Inspections Expenditure Summary

	2010 Actual	2011 Adopted	2011 6 Month Actual	2011 Projection	2012 Adopted
Expenditures & Other Financing Uses:					
Personnel Services	\$ 529,945	\$ 553,700	\$ 241,293	\$ 545,000	\$ 531,200
Contractual Services	27,582	33,700	24,323	33,700	33,600
Utilities	1,506	2,800	476	2,800	2,800
Fixed Charges	11,361	11,300	5,450	11,300	11,300
Materials & Supplies	4,144	7,300	1,101	7,300	7,300
Total Expenditures & Other Financing Uses:	<u>\$ 574,538</u>	<u>\$ 608,800</u>	<u>\$ 272,643</u>	<u>\$ 600,100</u>	<u>\$ 586,200</u>



City of Eau Claire 2012 Adopted Program of Services

Development Services: Planning

The Development Services division is part of the Community Development Department. Planning defines the future development of the City through the Comprehensive Planning process and is responsible for land use issues including community and neighborhood planning, zoning, development review, historic preservation, annexations and joint planning efforts with surrounding jurisdictions.

Objectives

- Define future development through comprehensive planning and zoning requirements.
- Review development proposals for compliance with city standards.
- Coordinate services with other governments & departments.
- Educate customers to encourage compliance with codes by providing user-friendly documents, processes and customer contacts.

Outputs

- Provide development review assistance to developers, applicants and interested citizens.
- Provide written reviews to city boards and commissions on over 200 applications annually.
- Prepare ordinance revisions for development-related codes.
- Provide assistance and information to citizens concerning development proposals, protest petitions and community planning.
- Prepare the annual Development Map and Report and Permit and Fee Summary Report.
- Respond to citizen requests for information.
- Prepare and update community and neighborhood plans, including:

Comprehensive Plan	East Side Hill Neighborhood Plan
Downtown Plan	North Riverfronts Neighborhood Plan
Parks & Waterways Plan	Water Street Commercial District Plan
Carson Park Plan	Historic Preservation Plan
Third Ward Neighborhood Plan	West Side Neighborhood Plan

Boards & Associations

Planning provides direct support, including hearing and property notices, meeting presentations, agendas, minutes, and application reviews and reports to boards and community organizations.

Boards & Commissions

Plan Commission
 Board of Zoning Appeals
 Redevelopment Authority
 Waterways Commission
 Landmarks Commission
 Bicycle & Pedestrian Committee

Business Associations

South Barstow BID
 West Grand Avenue BID
 Water Street BID
 North Barstow/Medical BID
 Downtown Eau Claire Inc. (DECI)
 All Neighborhood Associations

Development Services - Planning Authorized Full-Time

	FY2010	FY2011	FY2012
Director of Community Development	1	1	1
Community Development Secretary	1	1	1
Senior Planner	1	1	1
Project Coordinator	1	1	1
Associate Planner	1	1	1
Total FTE Positions	5	5	5



City of Eau Claire 2012 Adopted Program of Services

Development Services: Inspections

The Development Services division is part of the Community Development Department. Inspections is responsible for enforcing all city and state codes pertaining to construction and land use permits and works with the Health and Fire Departments in administering property maintenance codes.

Objectives

- Protect the public health and safety by ensuring compliance with state and city construction and property maintenance codes.
- Coordinate services with other governments & departments.
- Educate customers to encourage compliance with codes by providing user-friendly documents, processes and contacts.

Outputs

- Issue over 4,500 permits and conduct over 14,000 inspections annually.
- Complete over 800 inspections annually on municipal ordinance violations.
- Respond to citizen requests for information.
- Provide direct support to the Building Code Committee and the Heating Examiners & Appeals Board.

Development Services- Inspections Authorized Full-Time

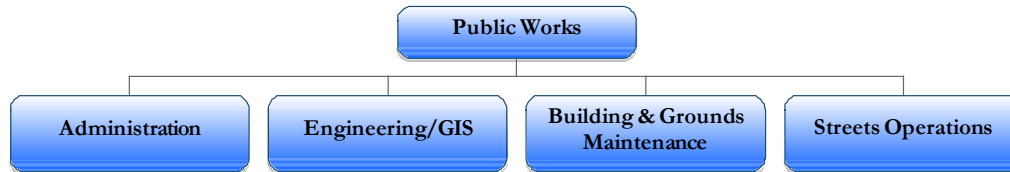
	FY 2010	FY 2011	FY 2012
Senior Building Official I	0	1	1
Senior Building Official	1	0	0
Plumbing Inspector I	0	1	1
Plumbing Inspector	1	0	0
Electrical & Assistant Mechanical Inspector I	0	1	1
Electrical & Assistant Mechanical Inspector	1	0	0
Building, Heating & Assistant Electrical Inspector I	0	1	1
Building, Heating & Assistant Electrical Inspector	1	0	0
Heating, Plumbing & Assistant Building Inspector I	0	1	1
Heating, Plumbing & Assistant Building Inspector	1	0	0
Code Compliance Inspector	1	1	1
Inspections Technician	1	1	1
Total FTE Positions	7	7	7



City of Eau Claire 2012 Adopted Program of Services

Public Works: Overview

The Public Works Department is responsible for maintaining city streets and municipal buildings, operating the public transit system, designing and constructing new streets and utilities, and operating city water and wastewater treatment plants. The Public Works Department is comprised of Public Works Administration, Engineering, Building and Grounds Maintenance, and Street Operations.



Public Works Overview of Revenues & Expenditures

	2010 Actual	2011 Adopted Budget	2012 Adopted Budget	%
				Change
Revenues				
Storm Water Mgmt Chg.	\$ 139,320	\$ 129,320	\$ 127,248	-2%
Sewer Service Chg.	181,233	169,635	162,808	-4%
Water Service Chg.	276,688	257,907	257,053	0%
Transit Admin. Chg.	10,325	11,220	10,284	-8%
Other Service Chg.	105,734	102,412	102,880	0%
Miscellaneous Chg.	929,031	175,500	175,500	0%
Gen. Purpose (tax) Rev.	6,889,428	7,848,806	7,778,027	-1%
Total Revenues	\$ 8,531,759	\$ 8,694,800	\$ 8,613,800	-1%
Expenditures				
Personnel Services	\$ 4,857,113	\$ 4,754,100	\$ 4,670,900	-2%
Contractual Services	2,250,808	2,296,600	2,261,000	-2%
Utilities	763,770	954,900	884,800	-7%
Fixed Charges	72,893	81,900	81,900	0%
Materials & Supplies	587,175	607,300	715,200	18%
Total Expenditures	\$ 8,531,759	\$ 8,694,800	\$ 8,613,800	-1%



City of Eau Claire 2012 Adopted Program of Services

Public Works Administration Expenditure Summary

	2010 Actual	2011 Adopted	2011 6 Month Actual	2011 Projection	2012 Adopted
Expenditures & Other Financing Uses:					
Personnel Services	\$ 346,065	\$ 354,400	\$ 158,015	\$ 349,400	\$ 344,600
Contractual Services	44,271	48,500	24,373	48,500	21,300
Utilities	1,350	2,100	836	2,100	2,100
Fixed Charges	1,100	1,100	550	1,100	1,100
Materials & Supplies	3,542	5,100	561	5,100	5,100
Total Expenditures & Other Financing Uses:	<u>\$ 396,328</u>	<u>\$ 411,200</u>	<u>\$ 184,335</u>	<u>\$ 406,200</u>	<u>\$ 374,200</u>

Building & Ground Maintenance Expenditure Summary

	2010 Actual	2011 Adopted	2011 6 Month Actual	2011 Projection	2012 Adopted
Expenditures & Other Financing Uses:					
Personnel Services	\$ 359,930	\$ 399,800	\$ 165,971	\$ 394,100	\$ 374,500
Contractual Services	53,569	53,600	23,130	53,600	64,900
Utilities	71,085	179,400	45,377	179,400	173,300
Fixed Charges	41,100	41,100	20,550	41,100	41,100
Materials & Supplies	28,400	29,200	14,492	29,200	31,500
Total Expenditures & Other Financing Uses:	<u>\$ 554,084</u>	<u>\$ 703,100</u>	<u>\$ 269,520</u>	<u>\$ 697,400</u>	<u>\$ 685,300</u>

Engineering / GIS Expenditure Summary

	2010 Actual	2011 Adopted	2011 6 Month Actual	2011 Projection	2012 Adopted
Expenditures & Other Financing Uses:					
Personnel Services	\$ 1,267,843	\$ 1,317,600	\$ 537,188	\$ 1,297,700	\$ 1,298,400
Contractual Services	103,518	128,600	58,607	128,600	128,600
Utilities	3,655	4,200	1,883	4,200	4,200
Fixed Charges	19,400	19,400	9,700	19,400	19,400
Materials & Supplies	16,812	29,900	7,961	29,900	24,600
Total Expenditures & Other Financing Uses:	<u>\$ 1,411,228</u>	<u>\$ 1,499,700</u>	<u>\$ 615,339</u>	<u>\$ 1,479,800</u>	<u>\$ 1,475,200</u>



City of Eau Claire 2012 Adopted Program of Services

Street Operations Expenditure Summary

	2010 Actual	2011 Adopted	2011 6 Month Actual	2011 Projection	2012 Adopted
Expenditures & Other Financing Uses:					
Personnel Services	\$ 2,883,275	\$ 2,682,300	\$ 1,362,294	\$ 2,636,600	\$ 2,653,400
Contractual Services	2,049,451	2,065,900	711,401	2,065,900	2,046,200
Utilities	687,679	769,200	216,995	769,200	705,200
Fixed Charges	11,293	20,300	10,305	20,300	20,300
Materials & Supplies	538,420	543,100	400,143	643,100	654,000
Total Expenditures & Other Financing Uses:	<u>\$ 6,170,118</u>	<u>\$ 6,080,800</u>	<u>\$2,701,138</u>	<u>\$ 6,135,100</u>	<u>\$ 6,079,100</u>



City of Eau Claire 2012 Adopted Program of Services

Public Works: Administration

The purpose of the Administrative division is to provide administrative, budgetary, technical, and supervisory support necessary to ensure effective levels of service in the seven operating divisions.

Objectives

- Provide administrative support, budgeting, and general services to the entire Public Works Department at a cost of less than \$3,000 per employee.

Outputs

- Provided administrative assistance of \$2,570 per public works employee in 2011.

Public Works - Administration Authorized Full-Time

	FY 2010	FY 2011	FY 2012
Director of Public Works	1	1	1
Public Works Secretary	1	1	1
Public Works Analyst	1	1	1
Total FTE Positions	3	3	3





City of Eau Claire 2012 Adopted Program of Services

Public Works: Engineering/GIS

The Engineering division is responsible for the design, survey, construction and inspection of municipal infrastructure facilities including streets, sanitary sewer, water, storm sewer, bridges and buildings as outlined in the Capital Improvement Program (CIP). This division prepares and administers the special assessment program and maintains official engineering records and maps. Engineering also oversees and maintains the emergency warning system, provides general engineering assistance to city departments, and coordinates contracted consulting engineering services as needed.

Objectives

- Plan, design, inspect and administer infrastructure construction projects and provide technical assistance on infrastructure to other city departments and the public.
- Deliver engineering services at less than 30% of the construction cost.
- Record, compute and coordinate the special assessment program.
- Provide planning assistance for subdivisions, commercial and industrial developments, and future street and utility needs.
- Prepare and monitor development agreements for installation of utilities & streets in new developments.
- Update and maintain the pavement management system.
- Monitor and coordinate flood protection.
- Provide city property owners, developers, internal operating departments and visitors with accurate information on land parcels and city infrastructure in a cost-efficient manner and facilitate community development and public infrastructure improvements.
- Assure that all 19 emergency warning sirens are in good operating condition and ready for use, conduct monthly operating tests and complete repairs in a timely manner, and maintain city compliance with the National Incident Management System (NIMS).

Outputs

- Completed engineering on 11 major projects with a construction cost of \$9.56 million.
- Engineering services delivered at 13.8% of the construction cost in 2010.
- Administered two new development agreements resulting in the construction of \$1.13 million of street and utility improvements constructed by private developers in 2010.
- Completed 75 sidewalk grade requests in 2010 (5-year average = 118).
- Provide GIS information and mapping at a cost of less than \$10.00 per parcel.
- 100% functionality of the emergency warning sirens when tested on a monthly basis.
- Meet and exceed where possible, the NIMS Compliance Objectives.

Public Works - Engineering/GIS Authorized Full-Time

	FY 2010	FY 2011	FY 2012
Deputy City Engineer	2	2	2
Transportation Engineer	1	1	1
Project Engineer	1	1	1
Senior Surveyor	1	1	1
Engineering Technician III	2	2	2
Civil Engineer	1	1	1
Engineering Technician II	1	1	1
Engineering Services Technician	1	1	1
Engineering Technician I	1	1	1
Clerk III	1	1	1
Engineering Aide II	1	1	1
Total FTE Positions	13	13	13



City of Eau Claire 2012 Adopted Program of Services

Public Works: Building & Grounds Maintenance

The Building & Grounds division maintains and operates the City Hall building at 203 S. Farwell Street with on-going cleaning, custodial services, utilities, security, repair and remodeling. The division personnel also provide custodial and grounds maintenance services for the L.E. Phillips Public Library located at 400 Eau Claire Street.

Objectives

- Provide efficient operation, maintenance and custodial services on 88,000 square feet of public building space.
- Pursue and implement programs to reduce energy consumption.
- Provide ground and building maintenance for the 56,880 square feet, 3-story public library building.

Outputs

- Operate and maintain city buildings in good physical condition at a cost less than \$10.00 per square foot. (\$6.3 in 2010)
- Provide custodial services to the public library at a cost of less than \$5.00 per square foot. (\$3.87 in 2010)

Public Works - Building & Grounds Authorized Full-Time

	FY 2010	FY 2011	FY 2012
Building, Grounds, & Fleet Manager	1	1	1
Building Services Supervisor	1	1	1
Custodian	6	6	6
Total FTE Positions	8	8	8



City Hall is located at 203 South Farwell Street



City of Eau Claire 2012 Adopted Program of Services

Public Works: Streets Operations

The Streets Operations division is responsible for the maintenance, cleaning and plowing of city streets. In addition, Street Operations installs and maintains the traffic control signals, signs and street lighting system. The Division provides preventive street maintenance, enforces ordinances dealing with grass, weed, and sidewalk snow clearing, sweeps and cleans the streets to prevent debris from entering the rivers, and removes snow and ice from streets, bridges, and alleys. Street maintenance activities are divided into various accounts for bookkeeping and tracking purposes.

Street Maintenance: A component of the pavement management program that works to maximize the life of the streets by providing preventative maintenance when most beneficial and repairs in a timely manner when needed.

Objectives – Street Maintenance

- Maintain roadways such that at least 95% of streets have a pavement condition rating (PCI) above 25 as determined by the pavement management system.
- Erect and remove barricades for traffic control as part of road detours and special events.
- Complete the annual seal coat and crack-sealing program.
- Repair or patch streets and alleys as needed.

Outputs – Street Maintenance

- 96.7% of the streets were rated with a PCI above 25 in 2011.
- Prepare and seal coat a minimum of 12.62 miles of streets in 2011.
- Crack seal 1.1 million lineal feet of cracks.

Off Street Maintenance: The work performed under this program consists of maintenance activities on city-owned property beyond the street and provides for the enforcement of ordinances dealing with grass, weeds and sidewalk snow clearing.

Objectives – Off Street Maintenance

- Control brush and grass on city owned property.
- Control the growth of noxious weeds and snow removal from sidewalks in accordance with city ordinance.
- Clean snow and ice from city owned steps and sidewalks.
- Remove graffiti.

Outputs – Off Street Maintenance

- Weed removal notices sent to 506 properties with 134 being removed by city street crews.
- Sidewalk clearance notices sent to 723 properties with 162 being cleared by city street crews.
- Remove graffiti from city owned property within one week of notification.
- Clear snow from city owned steps and sidewalks within 48 hours of the end of the snow event.



City of Eau Claire 2012 Adopted Program of Services

Street Cleaning: The street sweeping and cleaning services are for the purpose of removing sand, debris, grass and leaves from the street to prevent the plugging of the storm water drainage system and prevent debris from entering the creeks, streams, rivers and waterways. The program also improves the environment and aesthetic appearance of the community. The cost of the street sweeping program is funded 100% from the Storm Water Utility.

Objectives – Street Cleaning

- Complete street sweeping in accordance with the requirements of the NR 216 WPDES Storm Water Discharge Permit.
- Clean sand and debris from streets in the spring following the winter snow and ice control operations.
- Remove leaves from gutters in the fall to prevent storm drain plugging.

Outputs – Street Cleaning

- Remove and dispose of 10,900 cubic yards of debris from the streets & parking lots.
- Complete the spring sweeping and clean up no later than May 30th.
- Sweep all streets a minimum of 8 times during the calendar year.
- Sweep streets in the Half Moon Lake Watershed twice per month when not snow covered.

Snow & Ice Control: This program provides for ice control operations and snow removal from city streets, bridges and designated alleys.

Objectives – Snow & Ice Control

- Provide a program for the salting and plowing of ice control routes with an ultimate objective to obtain a bare pavement on 85 miles of arterial and collector streets.
- Plow the 255 miles of local residential streets after the accumulation of 3” or more of snow.
- Haul snow from Downtown, Water Street, and selected locations as needed.

Outputs – Snow & Ice Control

- Plow to full width curb-to-curb the Ice Control and Primary Plow Routes within four hours.
- Plow all city streets within 12 hours after snow has stopped falling.
- Conduct snow and ice control operations at an annual cost of less than \$25,000 per inch. (\$30,920 in 2010)

Traffic Signs & Signals: The purpose of this program is to install and maintain traffic control signals, signs, and pavement markings on city streets and public parking facilities.

Objectives – Traffic Signs & Signals

- Manufacture, install, inspect, repair and replace traffic signs in compliance with the Manual on Uniform Traffic Control Devices (MUTCD).
- Apply pavement markings including lane lines, crosswalks and lane designations.
- Maintain the traffic control signals under the jurisdiction of the City.
- Complete Digger’s Hotline locations for underground systems.

Outputs – Traffic Signs & Signals

- Maintain 46 traffic control signals in good operating condition.
- Install and maintain the 8,400 regulatory and 2,200 street name signs.
- Maintain 83 miles of centerline and lane markings, 270 crosswalks, and 200 pavement markings.



City of Eau Claire 2012 Adopted Program of Services

Street Lighting: This program provides for the operation and maintenance of the city street lighting system. The system consists of whiteway lighting on arterial roadways, decorative pedestrian scale lighting, and residential neighborhood lighting.

Objectives – Street Lighting

- Maintain lighting to reduce and prevent accidents and aid driver visibility.
- Provide security, safety and comfort to the public.
- Extend hours of outdoor social and recreational activities.
- Enhance commercial and business activities.
- Deter criminal activity.

Outputs – Street Lighting

- Install and maintain residential street lighting at intersections and mid-block when greater than 500 feet in length.
- Repair and re-lamp lights within 30 days of a reported outage.
- Maintain 2,106 city-owned streetlights.
- Administer the installation, operation and maintenance of 3,194 streetlights leased from Xcel Energy.

Public Works - Street Maint Operations Authorized Full-Time

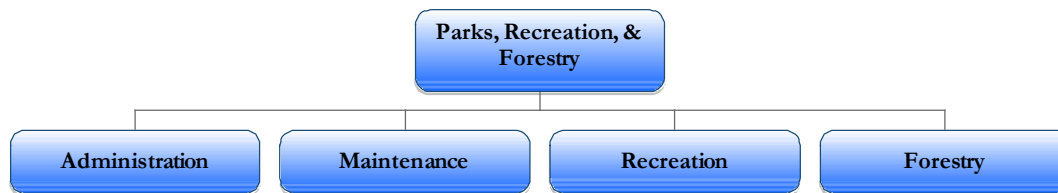
	FY 2010	FY 2011	FY 2012
Street Maintenance Manager	1	1	1
Supervisor	3	3	3
Clerk III	1	1	1
Electrician/Traffic Signal Technician	0	1	1
Skilled Worker II	1	1	1
Heavy Equipment Operator	12	12	12
Skilled Worker I	2	2	2
Skilled Worker/Sign Shop	2	2	2
Skilled Worker/Sign Shop Painter	1	1	1
Tandem Operator	4	4	4
Light Equipment Operator	8	8	8
Total FTE Positions	35	36	36



City of Eau Claire 2012 Adopted Program of Services

Parks, Recreation & Forestry: Overview

The Parks, Recreation & Forestry Department ensures recreation is available to the community. It is responsible for maintaining community parks and related facilities, providing recreational activities for citizens, and caring for trees on public property. The Parks, Recreation & Forestry Department consists of Administration, Maintenance, Recreation and Forestry.



Parks, Recreation & Forestry Overview of Revenues & Expenditures

	<u>2010 Actual</u>	<u>2011 Adopted Budget</u>	<u>2012 Adopted Budget</u>	<u>% Change</u>
Revenues				
Charges for Services:				
Pool Admission Fees	\$ 3,001	\$ 2,000	\$ 3,000	50%
Softball Fees	37,566	37,000	-	-100%
Instructional Fees	292,225	325,000	357,300	10%
Park Reimbursements	45,508	40,000	45,000	13%
Stadium Rental	61,907	50,000	60,000	20%
WPRA Ticket Sales	697	1,000	800	-20%
Other Recreation Fees	64,685	53,500	185,900	247%
Miscellaneous Revenue	122,286	113,000	116,500	3%
Gen. Purpose (tax) Rev.	3,747,633	4,163,000	4,007,400	-4%
Total Revenues	<u>\$ 4,375,508</u>	<u>\$ 4,784,500</u>	<u>\$ 4,775,900</u>	0%
Expenditures				
Personnel Services	\$ 3,102,017	\$ 3,257,200	\$ 3,215,500	-1%
Contractual Services	822,378	962,900	917,000	-5%
Utilities	185,532	271,600	240,600	-11%
Fixed Charges	52,747	56,300	56,800	1%
Materials & Supplies	212,834	236,500	313,900	33%
Contributions & Other Payments	-	-	32,100	N/A
Total Expenditures	<u>\$ 4,375,508</u>	<u>\$ 4,784,500</u>	<u>\$ 4,775,900</u>	0%



City of Eau Claire 2012 Adopted Program of Services

Parks, Recreation & Forestry Administration Expenditure Summary

	2010 Actual	2011 Adopted	2011 6 Month Actual	2011 Projection	2012 Adopted
Expenditures & Other Financing Uses:					
Personnel Services	\$ 395,026	\$ 424,100	\$ 189,943	\$ 419,500	\$ 402,100
Contractual Services	78,877	90,600	45,801	91,700	43,600
Utilities	1,579	2,000	965	2,000	2,000
Fixed Charges	1,000	1,000	500	1,000	1,000
Materials & Supplies	23,539	18,500	10,818	17,100	18,500
Total Expenditures & Other Financing Uses:	\$ 500,021	\$ 536,200	\$ 248,027	\$ 531,300	\$ 467,200

Maintenance Expenditure Summary

	2010 Actual	2011 Adopted	2011 6 Month Actual	2011 Projection	2012 Adopted
Expenditures & Other Financing Uses:					
Personnel Services	\$ 1,895,722	\$ 1,870,300	\$ 879,837	\$ 1,841,200	\$ 1,879,600
Contractual Services	470,112	490,500	249,677	486,200	517,200
Utilities	182,762	268,400	52,367	268,400	237,400
Fixed Charges	32,822	34,500	15,682	34,500	34,500
Materials & Supplies	130,049	145,900	83,481	150,200	150,000
Total Expenditures & Other Financing Uses:	\$ 2,711,467	\$ 2,809,600	\$ 1,281,044	\$ 2,780,500	\$ 2,818,700

Recreation Expenditure Summary

	2010 Actual	2011 Adopted	2011 6 Month Actual	2011 Projection	2012 Adopted
Expenditures & Other Financing Uses:					
Personnel Services	\$ 460,415	\$ 561,000	\$ 179,467	\$ 538,100	\$ 541,500
Contractual Services	141,241	236,200	48,897	203,500	202,100
Utilities	776	400	616	400	400
Fixed Charges	13,300	13,700	7,430	14,700	14,200
Materials & Supplies	50,663	62,300	49,058	114,300	135,700
Contributions & Other Payments	-	-	3,407	-	32,100
Total Expenditures & Other Financing Uses:	\$ 666,395	\$ 873,600	\$ 288,875	\$ 871,000	\$ 926,000



City of Eau Claire 2012 Adopted Program of Services

Forestry Expenditure Summary

	2010 Actual	2011 Adopted	2011 6 Month Actual	2011 Projection	2012 Adopted
Expenditures & Other Financing Uses:					
Personnel Services	\$ 350,855	\$ 401,800	\$ 176,216	\$ 395,600	\$ 392,300
Contractual Services	132,148	145,600	73,352	145,600	154,100
Utilities	415	800	232	800	800
Fixed Charges	5,626	7,100	3,550	7,100	7,100
Materials & Supplies	8,585	9,800	3,963	9,800	9,700
Total Expenditures & Other Financing Uses:	<u>\$ 497,629</u>	<u>\$ 565,100</u>	<u>\$ 257,313</u>	<u>\$ 558,900</u>	<u>\$ 564,000</u>



City of Eau Claire 2012 Adopted Program of Services

Parks, Recreation & Forestry: Administration

Administration supervises three divisions – parks maintenance, recreation, forestry, and cemeteries along with two enterprise funds – Hobbs Municipal Ice Center and Fairfax Municipal Pool and supports all divisions within the department by assisting with program registration, pavilion reservations, park planning, park development, leases and special projects.

Administration represents the department at City Council, Plan Commission, and Waterways and Parks Commission meetings. Administration coordinates annual city wide special events operated by outside agencies on city properties and lease arrangements with other outside groups that use city facilities for activities including the Eau Claire Area School District, UW – Eau Claire and dozens of non-profits.

Objectives

- Provide supervision, planning, budgeting and general services to the Parks, Recreation & Forestry Department.
- Empower community members to improve the quality of their lives and remain independent and strong by participating in leisure activities.
- Contribute to a healthy community by providing activities and facilities that prevent obesity and inactivity.

Outputs

- Seek additional revenue via grants, sponsorships and partnerships.
- Provide assistance to community members desiring to utilize parks programs, services and facilities.
- Provide public access to the authoritative bodies such as the Waterways & Parks Commission, Plan Commission and City Council.
- Facilitate leases with over 40 outside agencies for the use of city facilities.
- Maintain department website for information and registration.
- Maintain a current five-year park master plan for the community.
- Work with Community Parks Association and the Visit Eau Claire Sports Commission to bring sports events such as NCAA softball, Frisbee, softball and hockey tournaments to the City of Eau Claire.

Measurable Outcomes

- Obtained grant for Rod & Gun Park renovations.
- Obtained grant for HML Herbicide and Alum treatments.
- Conducted 11 Waterways & Parks Commission Meetings to gather public input and opinions.
- Renewed leases with 10 organizations that use city facilities.
- Provided assistance to over 150 annual special events and weddings.
- Scheduled 934 pavilion rentals.
- Created a department annual report in 2010.
- Vacated 1300 First Street location and consolidated operations with Hobbs Municipal Ice Center.
- Obtained grant for Hobbs Arena Dehumidification project.

Parks, Recreation & Forestry - Admin. Authorized Full-Time

	FY2010	FY2011	FY2012
Director of Parks & Recreation	1	1	1
Parks & Recreation Secretary	1	1	1
Clerk III	1	1	1
Total FTE Positions	3	3	3



City of Eau Claire 2012 Adopted Program of Services

Parks, Recreation & Forestry: Maintenance

Parks Maintenance provides maintenance services for over 1,000 acres of community parks, recreational trails, athletic fields, stadiums, an off-leash dog park, pavilions and shelters. The division is responsible for mowing, ball diamond preparation, garbage collection, facility repairs, weed harvesting on Half Moon Lake and special events preparation.

Objectives

- Contribute to the public transportation infrastructure by maintaining bike trails.
- Provide volunteer opportunities.
- Provide safe, universally accessible and connected parks, facilities and amenities.
- Provide a wide variety of excellent leisure activity facilities and open green spaces.
- Provide support to community events, programs and tourism promotion.

Outputs

- Maintain 364 of the 1,080 acres of community and neighborhood parks, neighborhood playgrounds and special facilities such as trails, off-leash recreation areas, skating rinks, athletic fields and stadiums.
- Maintain pavilions and stadiums, including prep and clean-up for public rentals.
- Maintain cross-country ski trails, including construction and grooming maintenance.
- Maintain a park volunteer program.
- Remove park garbage and recycling.

Parks, Recreation & Forestry - Maint.

Authorized Full-Time

	FY 2010	FY 2011	FY 2012
Superintendent of Maintenance	1	0	0
Supervisor	2	2	2
Clerk III	1	1	1
Construction Skilled Worker	1	1	1
Mechanical Skilled Worker II	2	2	2
Skilled Worker - Pool Operator	1	1	1
Heavy Equipment Operator	1	1	1
Skilled Worker I	9	8	10
Stores Clerk	1	1	1
Semi-Skilled Worker	3	3	1
Skilled Worker/Playground Safety Specialist	0	1	1
Landscape Technician	1	1	1
Total FTE Positions	23	22	22

Park Maintenance Service Activity						
	2010	2009	2008	2007	2006	2005
Park Acreage Maintained	363.9	361.9	338.9	359.1	359.1	369.4
Pavilion Rentals	934	916	821	940	857	764
Carson Baseball Stadium Games Played	144	157	139	149	144	161
Carson Football Stadium Hours Rented	762.5	746	727	644	632.75	558.5
Soccer Park Hours Rented	9,608	5,790	6,710	5,310	-	-
Dog Park Daily Passes Sold	1,178	990	752	1,190	1,135	666
Dog Park Seasonal Passes Sold	732	939	623	610	532	473
Special Events	77	69	73	60	52	48
Trail Usage (Began monitoring at Owen Park in 2008)	130,457	150,111	122,483	-	-	-
Volunteers (Program started in 2007)	1,057	1,099	2,422	1,423	-	-
Cross Country Ski Trails Maintained - Miles	5.7	5.7	5.7	5.7	5.7	5.7
Outdoor Skating Rinks Maintained	4	10	10	9	10	9
Athletic Fields prepped for games	2,731	2,211	824	666	-	-



City of Eau Claire 2012 Adopted Program of Services

Parks, Recreation & Forestry: Recreation

The Recreation division provides a full complement of recreation opportunities for community members of all ages. Program areas include aquatics, athletics, leisure activity instruction, supervised playgrounds and programs for special populations.

In addition the division operates Fairfax Municipal Pool, the Hobbs Municipal Ice Center and coordinates all facility scheduling for park pavilions, the baseball and football stadiums at Carson Park, and community athletic fields. The division also coordinates department wide marketing efforts to promote active, healthy lifestyles and the enjoyment of city park facilities by the community.

Objectives

- Provide a comprehensive variety of low-cost recreation activities to adults and children.
- Create a sense of community, enhance neighborhoods, strengthen families and promote healthy lifestyles.
- Coordinate the use of park facilities including pavilions, stadiums, athletic fields and neighborhood shelters.

Outputs

- Provide facility schedules, Park Maintenance work-orders for pavilions, stadiums, and athletic fields.
- Organized activity classes, including the reservation of facilities, hiring, training, supervising and evaluating staff, and provided the list of opportunities to the public for registration.
- Provide high-quality social and recreational activities for special populations.
- Operate a summer playground program and provide winter ice skating with accessible opportunities in each geographical area of the community.
- Partnership with Eau Claire Area School District summer school programs.
- Partnership with Wisconsin Park & Recreation Association discounted family amusement tickets.
- Partnership with the YMCA youth basketball program and officials training.
- Partnership with other organizations and businesses to provide specialized recreational opportunities.
- Promote low cost opportunities available to the community through city parks programs, facilities, parks, trails and waterways.

Parks, Recreation & Forestry - Recreation Authorized Full-Time

	FY 2010	FY 2011	FY 2012
Superintendent of Recreation	1	1	1
Program Supervisor	1	1	1
Total FTE Positions	2	2	2

Recreation Service Activity						
	2010	2009	2008	2007	2006	2005
Aquatic Class Enrollment	3,239	3,553	3,352	3,276	3,220	3,097
Adult Athletic Program Enrollment	2,193	1,940	2,265	1,997	2,365	2,654
Youth Athletic Program Enrollment	1,604	1,795	1,544	1,673	1,430	1,343
Adult Instructional Program Enrollment	131	265	564	517	508	442
Youth Instructional Program Enrollment	1,609	1,949	2,314	1,581	1,472	1,425
Softball Program Enrollment	1,293	1,557	2,024	1,901	1,863	2,039
Special Population Program Enrollment	300	364	389	376	395	407
Outdoor Skating Rinks Attendance	11,812	8,511	9,360	5,649	6,797	8,019
Playground Program Attendance	4,741	6,549	9,148	10,368	11,625	13,063
Discount Ticket Sales	849	706	1,001	900	-	-



City of Eau Claire 2012 Adopted Program of Services

Parks, Recreation & Forestry: Forestry

The Forestry division is responsible for the care of an estimated inventory of over 65,000 trees that live on public property including boulevards and parks. The division is responsible for planting new trees, removing diseased trees, and removing and preventing safety hazards to citizens and property.

The division is currently in the process of initiating a first time public city tree inventory using GPS technology that monitors tree diseases such as Oak Wilt, Dutch Elm and Emerald Ash Borer. The division also issues bow-hunting permits, administers the boulevard tree rebate program, conducts a Christmas tree recycling program that provides mulch to the community, assists with removing tree stumps, and responding to storm damage.

Objectives

- Maintain a healthy, thriving urban forest for the community boulevards and parks.
- Provide forestry related assistance and advice to property owners for the care and selection of trees.

Outputs

- Pruned, removed and monitored tree growth for potential safety hazards to persons and property.
- Continued to update the current inventory of all city-owned trees, including condition, species, age, location and value.
- Monitored diseases that will affect public and private trees within the community and provided the community with education information regarding these diseases.
- Participated in annual Arbor Day and Earth Day celebrations to promote the planting of trees.
- Updated the City Urban Forestry Management Plan.
- Created an emerald ash borer response plan.

Parks, Recreation & Forestry - Forestry Authorized Full-Time

	FY 2010	FY 2011	FY 2012
City Forestry/Cemetery/Parks Manager	0	1	1
City Forester	1	0	0
Tree Trimmer II	1	1	1
Arborist I	3	3	3
Total FTE Positions	5	5	5

Forestry Service Activity				
	2010	2009	2008	2007
Memorial Trees Planted	2	3	7	6
Tree/Stump Removals	167	229	186	216
Merry Mulch	4,875	5,100	4,200	4,600
Dutch Elm Disease Prevention	5	4	16	49
Oak Wilt Management - Hours	52	64	86	160
Storm Clean-up - Hours	273	55	137	416
Trees Inventoried	640	3,450	958	2,800
Trees Planted	927	649	683	713



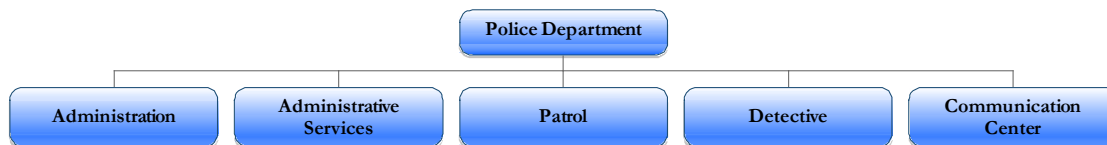
City of Eau Claire 2012 Adopted Program of Services

Eau Claire Police Department: Overview

The mission of the Police Department is to enhance the quality of life in Eau Claire by partnering with the community to solve problems, reduce crime and disorder, safeguard individual rights and improve public safety.

The Police Department employs 135 people, of which 98 are sworn officers. and provides 24/7 service to the community by responding to crimes, traffic crashes, public safety hazards and other calls for service on a variety of community needs. The department responds to approximately 32,000 calls for service annually, in addition to the 8,000 criminal arrests, 10,000 citations, 20,000 parking tickets and numerous warnings issued.

Officers also dedicate time to specialty units such as: Crime Scene Unit, Tactical Response Team, Crisis Negotiation, Police Training Officer, Firearms Instructors, Force Option Trainers, Department Armors, Taser Instructors, Crash Scene Reconstructionists, Less Lethal Force Instructors, Critical Incident Stress Debriefing Team members, Surveillance Technicians, Honor Guard members, Chaplain Services and K-9 services.



Police Department Overview of Revenues & Expenditures

	2010 Actual	2011 Adopted Budget	2012 Adopted Budget	% Change
Revenues				
Intergovernmental:				
Federal Aid-Other	\$ 151,471	\$ 28,300	\$ 194,800	588%
State Aid-Mun. Services	378,458	305,100	246,600	-19%
Comm. Center Reimburse.	1,224,020	1,285,700	1,271,900	-1%
Licenses & Permits	12,065	11,500	12,000	4%
Fines & Forfeits:				
Court Penalties & Costs	251,815	281,250	266,250	-5%
Parking Violations	302,594	307,500	307,500	0%
Charges for Services:				
Police Dept. Fees	127,890	107,000	128,300	20%
Liaison Officer Reimburse.	189,170	190,800	190,000	0%
CDBG funding	34,165	30,000	-	-100%
Gen. Purpose (tax) Rev.	12,156,532	13,086,050	12,911,650	-1%
Total Revenues	\$ 14,828,180	\$ 15,633,200	\$ 15,529,000	-1%
Expenditures				
Personnel Services	\$ 12,890,166	\$ 13,583,700	\$ 13,646,800	0%
Contractual Services	1,479,638	1,642,100	1,478,800	-10%
Utilities	78,459	88,300	84,300	-5%
Fixed Charges	144,400	144,400	144,400	0%
Materials & Supplies	235,517	174,700	174,700	0%
Total Expenditures	\$ 14,828,180	\$ 15,633,200	\$ 15,529,000	-1%



City of Eau Claire 2012 Adopted Program of Services

Police Administration Expenditure Summary

	2010 Actual	2011 Adopted	2011 6 Month Actual	2011 Projection	2012 Adopted
Expenditures & Other Financing Uses:					
Personnel Services	\$ 622,209	\$ 652,500	\$ 313,111	\$ 650,400	\$ 698,200
Contractual Services	532,253	570,300	291,289	561,900	383,000
Utilities	1,659	3,100	810	3,100	3,100
Fixed Charges	1,800	1,800	900	1,800	1,800
Materials & Supplies	9,041	17,100	3,916	17,100	12,800
Total Expenditures & Other Financing Uses:	<u>\$ 1,166,962</u>	<u>\$ 1,244,800</u>	<u>\$ 610,026</u>	<u>\$ 1,234,300</u>	<u>\$ 1,098,900</u>

Administrative Services Expenditure Summary

	2010 Actual	2011 Adopted	2011 6 Month Actual	2011 Projection	2012 Adopted
Expenditures & Other Financing Uses:					
Personnel Services	\$ 1,311,188	\$ 1,365,000	\$ 604,086	\$ 1,396,600	\$ 1,334,500
Contractual Services	41,681	65,500	35,691	65,500	75,500
Utilities	6,041	5,900	3,783	5,900	5,900
Fixed Charges	11,500	11,500	5,750	11,500	11,500
Materials & Supplies	44,767	48,400	25,167	49,400	52,700
Total Expenditures & Other Financing Uses:	<u>\$ 1,415,177</u>	<u>\$ 1,496,300</u>	<u>\$ 674,477</u>	<u>\$ 1,528,900</u>	<u>\$ 1,480,100</u>

Patrol Expenditure Summary

	2010 Actual	2011 Adopted	2011 6 Month Actual	2011 Projection	2012 Adopted
Expenditures & Other Financing Uses:					
Personnel Services	\$ 7,408,437	\$ 7,711,300	\$ 3,543,043	\$ 7,727,200	\$ 7,806,600
Contractual Services	651,449	716,000	339,182	724,400	724,300
Utilities	25,894	26,700	13,047	26,700	26,700
Fixed Charges	98,900	98,900	49,450	98,900	98,900
Materials & Supplies	132,834	72,200	37,548	75,500	72,200
Total Expenditures & Other Financing Uses:	<u>\$ 8,317,514</u>	<u>\$ 8,625,100</u>	<u>\$ 3,982,270</u>	<u>\$ 8,652,700</u>	<u>\$ 8,728,700</u>



City of Eau Claire 2012 Adopted Program of Services

Detective Expenditure Summary

	2010 Actual	2011 Adopted	2011 6 Month Actual	2011 Projection	2012 Adopted
Expenditures & Other Financing Uses:					
Personnel Services	\$ 1,957,172	\$ 2,202,500	\$ 982,069	\$ 2,195,200	\$ 2,171,500
Contractual Services	155,987	169,700	78,817	169,700	174,700
Utilities	5,253	5,400	3,111	5,400	5,400
Fixed Charges	27,500	27,500	13,750	27,500	27,500
Materials & Supplies	41,844	28,400	12,535	28,400	28,400
Total Expenditures & Other Financing Uses:	<u>\$ 2,187,756</u>	<u>\$ 2,433,500</u>	<u>\$1,090,282</u>	<u>\$ 2,426,200</u>	<u>\$ 2,407,500</u>

Communication Center Expenditure Summary

	2010 Actual	2011 Adopted	2011 6 Month Actual	2011 Projection	2012 Adopted
Expenditures & Other Financing Uses:					
Personnel Services	\$ 1,591,159	\$ 1,652,400	\$ 734,999	\$ 1,624,400	\$ 1,636,000
Contractual Services	98,268	120,600	61,674	120,600	121,300
Utilities	39,612	47,200	16,897	47,200	43,200
Fixed Charges	4,700	4,700	2,350	4,700	4,700
Materials & Supplies	7,032	8,600	2,514	8,600	8,600
Total Expenditures & Other Financing Uses:	<u>\$ 1,740,771</u>	<u>\$ 1,833,500</u>	<u>\$ 818,434</u>	<u>\$ 1,805,500</u>	<u>\$ 1,813,800</u>



City of Eau Claire 2012 Adopted Program of Services

Police Dept: Administration/Admin Services

- Activities** The Administrative Services division includes the department's Records division (100,000 separate records maintained annually), the Court Services Officer, the Property/Evidence Section and the Special Services Bureau. The Director of Administration also prepares, manages and allocates the police department's \$15.4 million budget as well as the many grants that are allocated to the department for projects and/or personnel.
- * Records
 - * Property/Evidence
 - * Court Services
 - * Crime Analysis
 - * Training
 - * Safety Officer
 - * Youth Services
 - * Community Relations
- Objectives**
- Develop staff by providing leadership training and emergency management training.
 - Formulate a mission statement and identify core values for the department.
 - Upgrade the department's screening process for new hires.
 - Increase transparency of the Police Department with the public.
- Outputs**
- Provided leadership training to all supervisors as well as training on the incident command system.
 - A mission and core values were adopted and were distributed to each member of the department.
 - Several new screening tools were implemented in the hiring process to include a personality inventory, psychological screening and polygraph examination.
 - Information has been placed on the website including policies, press releases, open cases, etc.
 - Citizens are able to file certain types of reports on-line.

Police Department - Admin. Authorized Full-Time

	FY2010	FY2011	FY2012
Police Chief	1	1	1
Police Secretary	1	1	1
Total FTE Positions	2	2	2

Police Department - Admin. Services Authorized Full-Time

	FY2010	FY2011	FY2012
Lieutenant	1	1	1
Investigator-Special Services	2	2	2
Investigator-Court Officer	1	1	1
Administrative Division Manager	1	1	1
Crime Analyst	1	1	1
Property & Evidence Technician	1	1	1
Training Technician	1	1	1
Records Bureau Technician	1	1	1
Law Enforcement Support Assistant	8	8	8
Total FTE Positions	17	17	17



City of Eau Claire 2012 Adopted Program of Services

Police Dept: Patrol

- Activities**
- * Patrol The Patrol division is responsible for providing day-to-day police services to the community. As the most visible local government agents, patrol officers are available 24 hours per day to respond to calls for service, provide information, investigate crimes, mediate disputes and engage in community problem-solving. The division is organized into four teams. Three of the teams staff the shifts of midnights, days, day overlap, afternoons, and evening overlap. The fourth team is the Special Operations Section (SOS). This team consists of one sergeant and up to six officers, as staffing permits. The SOS team works a flexible schedule and is focused on assisting in areas that have been identified as major problems in our community. The team, in recent years, has focused on alcohol disorder problems in our neighborhoods and has developed strong relationships with neighborhood associations, the West Central Drug Task Force and local probation/parole offices.
 - * Midnight Shift
 - * Day Shift
 - * Day Overlap Shift
 - * Afternoon Shift
 - * Evening Overlap Shift
 - * Special Operations Section The Community Service Officer (CSO) program was started in 1995 as part of a budget saving initiative. Prior to that time, four full-time civilian employees performed the duties of parking and animal control. Aside from one full time Senior CSO, CSOs are part-time employees with limited benefits. The department has a fixed budget for these positions and is authorized to hire up to 9 CSOs to cover the needed hours. When CSOs are not on duty, patrol officers still respond to animal and parking issues as needed. Other CSO duties include courier services, some traffic control, fingerprinting and photographing individuals for court, assisting the Property and Evidence Technician and verifying computer entries regarding stolen property.
 - * Community Services Officers (CSO)
 - * K-9 Officer The Police Department's K-9 program has been in existence since 1990. The dog functions as a dual-purpose patrol and drug detection dog. The K-9 unit consists of one police officer and one dog that provide service to area agencies upon request. The K-9 unit often works with the Eau Claire County Sheriff's Department, West Central Drug Task Force, probation and parole department, and local school districts. The K-9 unit is also involved in community relations by providing presentations and demonstrations to various community groups throughout the year.

Objectives

- Improve the training program for new recruits.
- Provide training on problem-oriented policing to all officers.
- Develop a formal field-training program for newly promoted supervisors.
- Work with business and residential communities to identify and solve problems such as repeat calls for service.

Outputs

- Established a new Police Training Officer (PTO) program to emphasize problem-solving techniques to new officers.
- Provided training on problem-oriented policing to all sworn officers.
- Developed and implemented a formal field training program for newly appointed supervisors.
- Implemented a geographic-based problem-solving policing approach.
- Partnered with business and neighborhoods to share responsibility for public safety issues.

Police Department - Patrol Authorized Full-Time

	FY 2010	FY 2011	FY 2012
Deputy Chief	1	1	1
Lieutenant	3	3	3
Sergeant	10	10	10
Patrol Investigator	1	1	1
Police Officer*	58	58	60
Community Service Officer	1	1	1
Total FTE Positions	74	74	76

*2 Police Officers added in 2012 are funded by the COPS Grant



City of Eau Claire 2012 Adopted Program of Services

Police Dept: Detective

- Activities**
- * General Crime
 - * Sensitive Crime
 - * Financial Crime
 - * Police/School Liaison
 - * West Central Drug Task Force
 - * Polygraph
 - * Digital Forensics
- The Detective division conducts criminal investigations, manages physical evidence processing and transmittal to the State Crime Lab, conducts forensic examination of digital evidence on computers and other digital media, regulates pawn brokers and second hand stores, and conducts polygraph examinations for criminal investigations and internal employment screening purposes. Detectives are also assigned to area schools and to the West Central Drug Task Force.
- Detectives have limits on the number of cases that they can investigate because the volume of cases far outnumber the time that investigators can reasonably devote to investigations. Many investigations take several months and hundreds of hours of investigator time to resolve. Detective supervisors typically review approximately 14,000 cases during a year. Of those, 1,667 were assigned in 2010.
- The Detective division is organized by specialties. Supervisors assign cases based on the type of crime involved and the solvability factors present. Two detectives are assigned to the financial crimes section to investigate forgeries, fraud, counterfeit documents and embezzlement crimes. Two detectives are assigned to the sensitive crime section to investigate the sexual and physical abuse of children, child pornography and child neglect cases. Three detectives investigate any crimes that are not specialized in one of the other sections typically involving homicides, arsons, robberies, sexual assaults and batteries, among others. The polygraph detective conducts examinations for criminal investigations and pre-employment screening, assists the general crimes section, and is responsible for the majority of the evidence processing and transmittal work sent to the State Crime Lab. Two drug task force detectives and one sergeant investigate drug manufacturing and trafficking cases in the Chippewa Valley, along with investigators from twelve other agencies assigned to the task force. The police/school liaison section has four detectives assigned to the two public high schools and three public middle schools. These detectives are responsible for the majority of investigations involving crimes committed by youth. The department also has a detective designated to work with digital forensics. Digital evidence is valuable to investigations of child pornography, child enticement, drug trafficking, financial crimes and it has even been critical in homicide investigations.

Objectives

- Maximize efforts to reduce drug trafficking/drug abuse.
- Expand our ability to utilize digital evidence for investigation and prosecution of crime in the Chippewa Valley.

Outputs

- Due to the tremendous need to reduce illegal drug abuse, the department has a significant presence in the West Central Wisconsin Drug Task Force. The Eau Claire Police Department now has one sergeant and two detectives assigned to the West Central Drug Task Force. This task force has also worked closely with the Drug Enforcement Agency and the Bureau of Alcohol, Firearms, Tobacco and Explosives on some recent investigations.
- The Police Department has entered into agreements with the Eau Claire County Sheriff's Department and the Altoona Police Department to share a facility and equipment for locating, identifying, and prosecuting child sexual predators and the proliferation of child pornography in the Chippewa Valley. This technology can also be used to identify and preserve digital evidence in any other type of criminal investigation.

Police Department - Detective Authorized Full-Time

	FY2010	FY2011	FY2012
Deputy Chief	1	1	1
Lieutenant	1	1	1
Sergeant	2	3	3
Investigator	15	15	15
Total FTE Positions	19	20	20



City of Eau Claire 2012 Adopted Program of Services

Police Dept: Communication Center

Activities

- * Answered approximately 189,281 calls
- * Tracked over 115,000 incidents
- * Dispatch for 14 Police, Fire and Medical agencies in Eau Claire County

The Eau Claire Emergency Communication Center provides emergency communications for public safety agencies within the City and County of Eau Claire. These communications include 9-1-1 emergency communications as well as non-emergency communications for the above-mentioned agencies. Eau Claire has had a combined communication center since 1970.

The center is staffed 24 hours per day, with telecommunicators trained to handle a multitude of situations. Telecommunicators are not police officers, firefighters or paramedics, but are trained dispatch professionals. The Communication Center also maintains files on warrants, runaways and stolen property. The Communication Center has a backup center located at Fire Station No. 9 located at 3611 Campus Drive, Eau Claire. It is funded by both the City of Eau Claire and Eau Claire County at a 30% to 70% ratio respectively.

Objectives

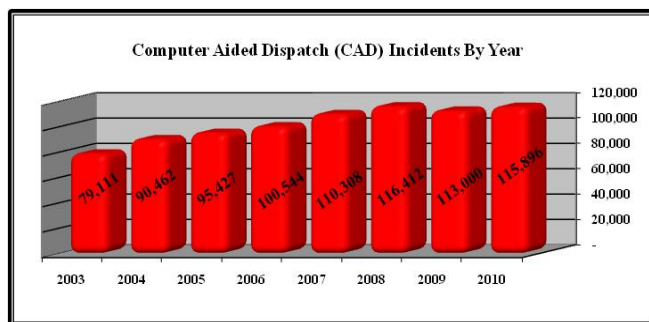
- Increase staffing to keep pace with increased demand for services in Eau Claire County.
- Increase minimum staffing levels to 4 on at all times.
- Upgrade the hiring process by adding additional screening requirements.
- Provide ongoing training on a variety of topics.
- Research and implement IP based 9-1-1 technology.

Outputs

- The City of Eau Claire Adopted an increase of three telecommunicators. Two were added in 2008 and a third in 2009.
- Telecommunicators must successfully pass a psychological screening process in addition to the normal testing requirements. Dispatching for emergency agencies is a high-stress job that demands recruiting specific personalities to effectively manage this stress.
- Training was provided in the areas of stress management and customer service.

Police Department - Communication Center Authorized Full-Time

	FY 2010	FY 2011	FY 2012
Communication Center Manager	1	1	1
Communication Center Supervisor	3	3	3
Telecommunicator I	18	18	18
Total FTE Positions	22	22	22



	2007	2008	2009	2010
Land Line 911	22,176	20,542	17,186	17,151
Cell 911	29,753	31,984	30,147	32,453
7 Digit Emergency	5,228	4,999	4,570	4,517
Non Emergency	116,240	110,112	103,450	102,041
Out Only	31,982	29,420	29,413	33,079
Total Emergency	57,157	57,525	51,903	54,121
Total Non-Emergency	116,240	110,112	103,450	102,041
Total Out Only	31,982	29,420	29,413	33,079
Total	205,379	197,057	184,766	189,241



City of Eau Claire 2012 Adopted Program of Services

Fire & Rescue Department: Overview

Eau Claire Fire & Rescue is responsible for rendering fire prevention, fire suppression, special rescue and emergency medical services for the City of Eau Claire. Beginning in March 2008 the department expanded its emergency medical services response area to include surrounding communities consisting of 11 townships, 1 village and 1 city. The department also manages the Hazardous Materials (Haz Mat) Response program to provide response to a 14-county area of West Central Wisconsin. The department is staffed by 94 full-time employees—92 sworn and 2 civilian. Response is provided 24 hours a day, 365 days a year from six stations.



Fire & Rescue Department Overview of Revenues & Expenditures

	2010 Actual	2011 Adopted Budget	2012 Adopted Budget	% Change
Revenues				
Intragovernmental Service	\$ 12,000	\$ 12,200	\$ 10,000	-18%
Intergovernmental:				
State Aid-Fire Ins. Tax	126,437	125,000	125,000	0%
State Aid-Under. Tanks	7,990	11,000	7,000	-36%
State Aid-Mun. Services	442,100	357,500	286,000	-20%
Altoona-Fire Inspector	41,695	-	31,400	n/a
Ambulance Fee	38,550	39,900	34,600	-13%
Charges for Services:				
Fees	25,940	31,000	27,000	-13%
Ambulance Fees	2,185,205	2,255,700	2,319,900	3%
Haz-Mat B Response	31,153	30,400	20,400	-33%
Gen. Purpose (tax) Rev.	7,418,465	7,799,700	7,627,900	-2%
Total Revenues	\$ 10,329,535	\$ 10,662,400	\$ 10,489,200	-2%
Expenditures				
Personnel Services	\$ 9,144,318	\$ 9,344,400	\$ 9,300,800	0%
Contractual Services	780,040	899,900	778,700	-13%
Utilities	69,291	84,600	81,000	-4%
Fixed Charges	126,318	128,100	128,100	0%
Materials & Supplies	205,235	188,900	191,300	1%
Capital Purchases	4,333	16,500	9,300	-44%
Total Expenditures	\$ 10,329,535	\$ 10,662,400	\$ 10,489,200	-2%



City of Eau Claire 2012 Adopted Program of Services

Fire & Rescue Administration Expenditure Summary

	2010 Actual	2011 Adopted	2011 6 Month Actual	2011 Projection	2012 Adopted
Expenditures & Other Financing Uses:					
Personnel Services	\$ 519,686	\$ 511,200	\$ 245,678	\$ 509,400	\$ 530,200
Contractual Services	239,254	249,400	129,177	249,400	108,000
Utilities	66,466	84,600	29,238	84,600	81,000
Fixed Charges	3,200	3,200	1,600	3,200	3,200
Materials & Supplies	13,123	23,200	6,456	23,200	23,200
Total Expenditures & Other Financing Uses:	\$ 841,729	\$ 871,600	\$ 412,149	\$ 869,800	\$ 745,600

Operations / EMS Expenditure Summary

	2010 Actual	2011 Adopted	2011 6 Month Actual	2011 Projection	2012 Adopted
Expenditures & Other Financing Uses:					
Personnel Services	\$ 8,149,696	\$ 8,382,300	\$ 3,698,580	\$ 8,343,400	\$ 8,287,100
Contractual Services	536,870	645,500	329,021	656,800	665,000
Utilities	2,825	-	1,447	1,600	-
Fixed Charges	117,518	119,300	59,700	119,300	119,300
Materials & Supplies	187,826	159,900	78,588	175,500	162,200
Capital Purchases	4,333	16,500	-	6,500	9,300
Total Expenditures & Other Financing Uses:	\$ 8,999,068	\$ 9,323,500	\$4,167,336	\$ 9,303,100	\$ 9,242,900

Inspections Expenditure Summary

	2010 Actual	2011 Adopted	2011 6 Month Actual	2011 Projection	2012 Adopted
Expenditures & Other Financing Uses:					
Personnel Services	\$ 474,936	\$ 450,900	\$ 217,487	\$ 449,200	\$ 483,500
Contractual Services	3,916	5,000	3,257	5,000	5,700
Fixed Charges	5,600	5,600	2,800	5,600	5,600
Materials & Supplies	4,287	5,800	1,264	5,800	5,900
Total Expenditures & Other Financing Uses:	\$ 488,739	\$ 467,300	\$ 224,808	\$ 465,600	\$ 500,700



City of Eau Claire 2012 Adopted Program of Services

Fire & Rescue Dept: Administration

The Administrative division is located on the second floor of Station No. 2 at 216 South Dewey Street. In addition to the Fire Chief and Fire Secretary, both department Deputy Chiefs and its Division Chief maintain offices at this location.

Objectives

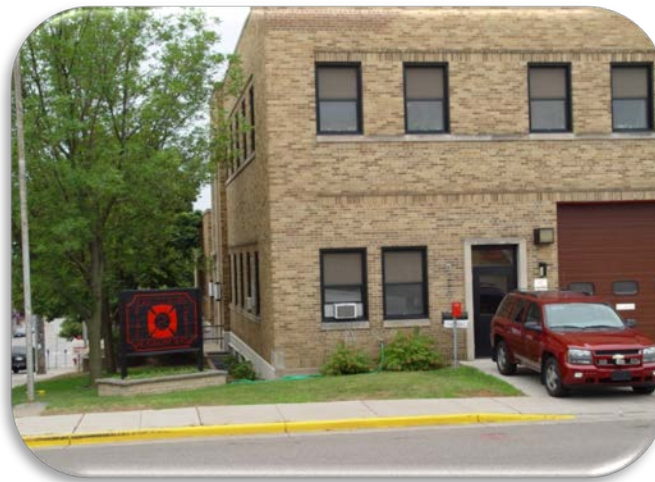
- Assess cost reduction models and implementation criteria.
- Utilize existing CompStat data to assess operational efficiencies.
- Progress with deploying distance education options in our daily operations.
- Continue the advancement of our regional EMS providers' initiative.
- Increase public presentations on the mission and scope of the department while developing a viable feedback system to evaluate the community's needs.

Outputs

- Implemented Select Station Dispatch for the department.
- Completed the process to internalize Emergency Medical Services (EMS) training.
- Took lead role in the advancement of Eau Claire County's EMS Council programs.
- Established working initiatives with regional trauma and EMS transport agencies in the region.
- Worked to support regional fire prevention initiatives for the county departments.
- Accessed a grant that will replace our fire safety trailer deployable to area events.
- Continued to improve and upgrade vehicle fleet.

Fire & Rescue Department - Administration Authorized Full-Time

	FY2010	FY2011	FY2012
Fire Chief	1	1	1
Fire Secretary	1	1	1
Total FTE Positions	2	2	2



**Fire Station #2 with
Administrative Offices
216 South Dewey Street**



City of Eau Claire 2012 Adopted Program of Services

Fire & Rescue Dept: Operations

The Operations division assumes the overall planning and management responsibility for fire suppression, emergency medical services, hazardous materials response, water/dive rescue, confined space rescue, high angle rescue and personnel training for the organization.

Responsibilities are carried out through the efforts of one Deputy Chief, three operational (shift) Battalion Chiefs, six Captains, 12 Lieutenants, 18 Equipment Engineers, and 47 Firefighters. Its employees are the department's most valuable assets. Without dedicated and cross-trained people, the department cannot accomplish its mission of protecting the lives and property of the citizens it serves.

Objectives

- Provide fire suppression methods in a safe and efficient manner for the citizens of the City of Eau Claire and surrounding areas.
- Provide response to hazardous materials incidents.
- Provide special rescue response such as water rescue, confined space, trench rescue, high angle rescue and vehicle extrication.
- Provide the foundation for response capabilities within the Homeland Security framework.
- Preserve and protect life, property, and the environment against injury and damage from other incidents occurring within the City of Eau Claire.
- Average a 5-minute or less response time from the time of the call within the City of Eau Claire and a 10-minute or less average response time within our regional EMS delivery area external to the city.
- Enhance communication within the organization using electronic methods and increase the citizens' knowledge of department services.
- Provide company level training through more efficient means by identifying mandated requirements through Wisconsin Comm 30 and applicable OSHA and NFPA standards.
- Develop Rapid Intervention Teams (RIT) and integrate into fire suppression operations.
- Reduce fire loss in the community through aggressive public education and code enforcement.

Outputs

- In 2010, averaged a 4.31-minute response time from time call is dispatched to first unit on-scene in the City of Eau Claire and a 7.45-minute response time for responses outside the city.

Fire & Rescue Department - Operations Authorized Full-Time

	FY 2010	FY 2011	FY 2012
Deputy Chief	1	1	1
Battalion Chief	3	3	3
Fire Captain	6	6	6
Fire Lieutenant	12	12	12
Fire Equipment Operator	18	18	19
Firefighter	47	47	46
Total FTE Positions	87	87	87

7,417 Responses in 2010

6,056	Medical Responses	164	Service Call Responses
157	Fire/Rescue Responses	210	Good Intent Responses
621	Automatic Alarm Responses	28	Special Request Responses
181	Hazardous Condition Responses		



City of Eau Claire 2012 Adopted Program of Services



Fire & Rescue Dept: Emergency Medical Services

Comprising 82% of department responses, emergency medical services remain a strong focus of department resources. The department is staffed with 42 certified paramedics and 50 certified emergency medical technicians. There are three front-line paramedic ambulances and three units available as reserves. Personnel are involved in constant training and also participate in community education and special events to increase citizen knowledge about EMS issues.

Objectives

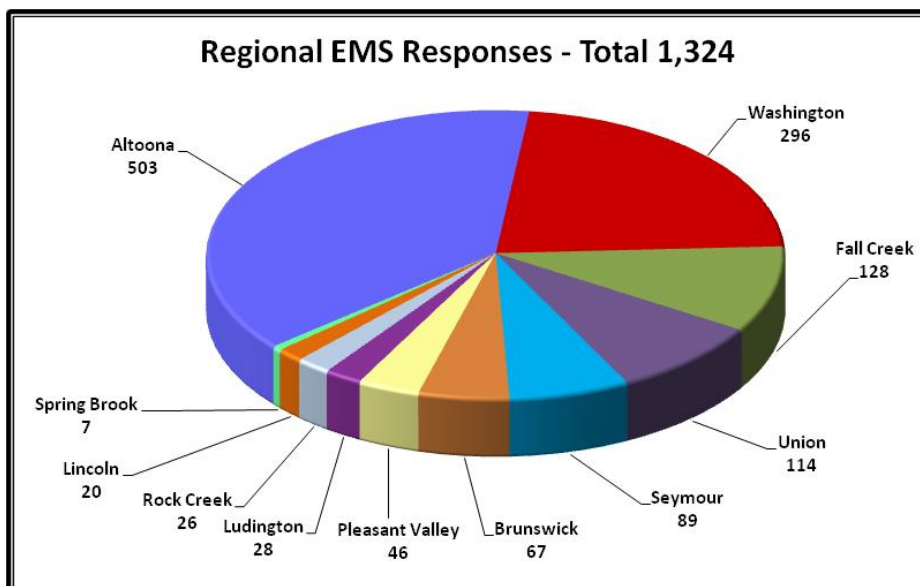
- Develop a proactive elderly fall reduction program.
- Continue enhancement of First Responder response and training.
- On-scene time of less than 20 minutes on all EMS incidents for ambulances.
- Revise internal quality assurance program to that which is company-based.
- Implement new and updated protocols.
- Implement Drug Facilitates Airway Management.

Outputs

- Continued to work with Sacred Heart Hospital and Mayo Clinic Health System-Eau Claire Hospital to enhance the stroke quality assurance program, 12-lead, and STEMI (Segment Elevation Myocardial Infarction) programs.
- Conducted trauma training for all personnel to reduce the on-scene time of trauma incidents.

Note – EMS staff are included in the Fire Operations staffing totals.

Net Ambulance Revenue					
	2006	2007	2008	2009	2010
City	\$ 1,273,684	\$ 1,005,023	\$ 1,343,027	\$ 1,256,262	\$1,311,636
Regional	-	-	318,151	509,777	528,472
Hospital	-	-	150,000	157,500	154,193
Total	\$ 1,273,684	\$ 1,005,023	\$ 1,811,178	\$ 1,923,539	\$ 1,994,301





City of Eau Claire 2012 Adopted Program of Services

Fire & Rescue Dept: Inspections

The Inspection division is comprised of five full-time staff members—four officers and one clerical. One of the positions is a shared position with the Altoona Fire Department. The main responsibility of this division is to oversee the inspection of commercial properties within the City of Eau Claire. Division personnel are responsible for compliance with follow-up inspections and codes, fire investigations, public education and underground/aboveground storage tank inspections. Personnel serve as informational contacts for other departments and citizens who have questions regarding National Fire Protection Association and Wisconsin Administrative codes.

Objectives

- Expand public education of fire hazards caused by grills on decks.
- Partner with area fire departments in providing an increased level of safety education utilizing the new regional fire safety house.
- Expand public education of new carbon monoxide laws in a joint effort with other entities such as the Departments of Aging, Human Services, and Health.
- Provide fire prevention and education--targeting the young, off-campus housing residents, and the elderly.
- Maintain current inspection routes and place more emphasis on pre-planning of target hazards.

Outputs

- Purchased new fire safety trailer with grant monies that will be used regionally to educate students about fire prevention.
- Communicated with 2,800 property owners advising them of a new city ordinance concerning the posting of address numbers for dwellings with an entrance or exit to an alley.
- Approximately 6,000 inspections completed by the fire inspectors and fire/EMS crews.
- 166 specialty inspections and site permits completed.
- 46 fire investigations conducted.
- 4 unsafe living conditions investigated.
- Fire prevention activities were conducted for 3,500 students at 19 schools for all students grades K-4 and for over 800 children at 20 sites for 4-year-old kindergarten.

Fire & Rescue Department - Inspections Authorized Full-Time

	FY 2010	FY 2011	FY 2012
Deputy Chief	1	1	1
Division Chief of Training & EMS	1	0	0
Division Chief	0	1	1
Fire Inspector I	1	1	1
Fire Inspector II	1	1	1
Clerk III	1	1	1
Total FTE Positions	5	5	5

Dollar Loss From Fire				
2006	2007	2008	2009	2010
\$ 1,709,903	\$ 3,716,199	\$ 958,517	\$ 2,577,691	\$ 1,354,158

*The total equalized value of all property in the City of Eau Claire for 2010 was \$4.225 billion. The total dollar loss from fire in 2010 represents .0321% of the total equalized value.



City of Eau Claire 2012 Adopted Program of Services

Non-Departmental

The Non-Departmental division includes several different programs that have citywide implications and are not identified with a particular department. Among the expenses paid from these accounts are payments to Public Access TV, and Senior Central, special assessments for street and utility work abutting city-owned property, payments on city's debt, subsidies for various operating funds, and capital project transfers. The division also includes a contingency appropriation for unexpected events.

Objectives

- Reconciliation of debt costs to the tax levy for debt service.
- Operational subsidies for Fairfax Municipal Pool, Hobbs Ice Center, Public Transit, Economic Development, and Cemetery Maintenance.
- Support for the 5-year Capital Improvement Plan.

Outputs

- A transfer of \$6,181,000 (includes \$85,000 for TIF #7) to the Debt Service Fund.
- Operating subsidies and capital transfers as listed below.

CIP Transfers

Land, Buildings & Equipment	\$ 1,401,200
Street Improvements	681,700
Park Improvements	150,000
Bridge Improvements	100,000
Parking	90,000
Central Maintenance	37,500
Transit	190,000
Fairfax Municipal Pool	678,000
Total CIP Transfers	<u><u>\$ 3,328,400</u></u>

Subsidies

Public Transit	\$ 1,162,700
Economic Development	600,000
Fairfax Municipal Pool	108,600
Cemetery Maintenance	209,700
Hobbs Ice Center	19,800
Total Subsidies	<u><u>\$ 2,100,800</u></u>



City of Eau Claire 2012 Adopted Program of Services

Non-Departmental Overview of Revenues & Expenditures

	<u>2010 Actual</u>	<u>2011 Adopted Budget</u>	<u>2012 Adopted Budget</u>	<u>% Change</u>
Revenues				
Licenses & Permits	\$ 823,370	\$ 600,000	\$ 625,000	4%
Special Assess. Taxes	540,347	487,300	681,700	40%
Miscellaneous Revenue	720,448	912,900	841,800	-8%
Gen. Purpose (tax) Rev.	6,348,262	8,402,400	10,376,700	23%
Total Revenues	<u>\$ 8,432,427</u>	<u>\$ 10,402,600</u>	<u>\$ 12,525,200</u>	20%
Expenditures				
Personnel Services	\$ 81,685	\$ 233,600	\$ 263,500	13%
Contractual Services	73,080	170,200	145,000	-15%
Fixed Charges	132,217	201,500	153,600	-24%
Contributions & Other Payments	325,083	202,900	152,900	-25%
Other Financing Uses	7,820,362	9,594,400	11,810,200	23%
Total Expenditures	<u>\$ 8,432,427</u>	<u>\$ 10,402,600</u>	<u>\$ 12,525,200</u>	20%

City of Eau Claire, Wisconsin
2012 Adopted
Program of Services
November 4, 2011



Special Revenue Funds

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City of Eau Claire 2012 Adopted Program of Services

Economic Development

Partners

- * Gateway Industrial Park Corporation
- * Eau Claire Area Economic Development Corporation
- * Eau Claire Redevelopment Authority
- * Clearwater Development Corporation
- * Momentum West
- * Revolving Loan Fund Board
- * Eau Claire Area Chamber of Commerce
- * Economic Policy Advisory Committee
- * Downtown Eau Claire, Inc.
- * South Barstow BID
- * Water Street BID
- * North Barstow/Medical BID
- * West Grand Avenue BID

The City of Eau Claire’s Economic Development division’s mission is to grow local businesses, facilitate expansions, and recruit outside businesses to locate in Eau Claire in order to increase quality of living, add well-paying jobs for our citizens and grow tax base. The division markets the City as a great place to live, work and play. The division is responsible for administering city’s economic development goals and strategies, business incentive programs, promoting local economy as a desirable location to expanding businesses, collecting and maintaining statistical information and negotiations of the sale of land in the city’s industrial parks. Most recently, the Economic Development division has been heavily involved in the redevelopment of the downtown area. The division serves 65,883 residents, 2,025 businesses, 85 manufacturers, and 532 downtown businesses.

The 2012 Adopted Budget includes a one-time increase in General Fund support from \$100,000 to \$600,000 to implement aspects of a Job Creation Business Plan. Also in 2012 is \$215,000 for facade loans to owners of older commercial centers.

Objectives

- Lead agency for economic development projects in the City of Eau Claire.
- Downtown revitalization.
- Financial assistance (Revolving Loan Fund, Business Development Fund, Clearwater Development Fund, Industrial Revenue Bonds, Regional Business Fund Micro Loans, Downtown Façade Program).
- Business retention & recruitment (available property database, financial programs, groundbreaking, ribbon cuttings, site selection assistance and entrepreneur assistance).
- Statistical information collection (industrial and commercial construction statistics, vacancy inventory rates, industrial park absorption, cost of living index and workforce data).
- Other initiatives (community involvement, student talent retention and creative class efforts).

Outputs

- Approved Regional Business Fund loans to Smiling Moose, Pedals Plus, Firehouse, Nicole’s Salon, Moke’s Pizza and ProVyro.
- Approved Revolving Loan Funds to Corporate Courier, Inc.
- Handled over 300 requests for assistance and managed an on-line database of available commercial and industrial properties in the City of Eau Claire.
- Facilitated the redevelopment of the North Barstow/Phoenix Park area resulting in 4 new buildings, 84 residential units and 170 people living downtown.

Economic Development Authorized Full-Time

	FY 2010	FY 2011	FY 2012
Economic Development Administrator	1	1	1
Business Assistance Specialist	1	1	1
Total FTE Positions	2	2	2

City Funding for Development Organizations		
	2011 Support	2012 Support
Eau Claire Area Economic Development Corporation	\$ 90,000	\$ 90,000
Downtown Fund	80,000	80,000
Redevelopment Authority	200,000	200,000
Eau Claire Innovation Center ^(A)	12,100	12,100

^(A) The City provided \$365,000 of CDBG funds to construct the Innovation Center.



City of Eau Claire 2012 Adopted Program of Services

ECONOMIC DEVELOPMENT
Budget Summary
Revenues & Expenditures

Operating Budget	2010 Actual	2011 Adopted	2011 6 Month Actual	2011 Projection	2012 Adopted
Revenues & Other Financing Sources:					
Miscellaneous	\$ 143,165	\$ 127,300	\$ 74,657	\$ 88,600	\$ 75,800
Non-Operating Revenue	248,824	67,700	238,814	458,400	207,300
Other Financing Sources	309,927	100,000	-	100,000	600,000
Total Revenues & Other Financing Sources:	<u>701,916</u>	<u>295,000</u>	<u>313,471</u>	<u>647,000</u>	<u>883,100</u>
Expenditures & Other Financing Uses:					
Personal Services	156,512	170,100	73,703	170,100	164,500
Contractual Services	22,739	63,800	18,931	53,700	53,000
Utilities	26,303	30,600	10,924	11,000	200
Fixed Charges	1,200	1,200	600	1,200	1,200
Materials & Supplies	4,309	1,700	1,384	1,700	1,700
Contributions & Other Payments	102,100	102,100	57,100	102,100	102,100
Capital Purchases/Loans	50,000	-	-	-	215,000
Other Financing Uses	280,000	280,000	40,000	280,000	280,000
Total Expenditures & Other Financing Uses:	<u>643,163</u>	<u>649,500</u>	<u>202,642</u>	<u>619,800</u>	<u>817,700</u>
Excess (Deficiency) of Funding Sources over Uses	<u>\$ 58,753</u>	<u>\$ (354,500)</u>	<u>\$ 110,829</u>	<u>\$ 27,200</u>	<u>\$ 65,400</u>
Working Capital/Available Fund Balance:					
Nonspendable:					
Noncurrent Portion of Advances	\$ 400,000			\$ 400,000	\$ 400,000
Restricted:					
RLF Grant Proceeds	512,187			581,400	588,900
Gateway Industrial Park	950,000			950,000	950,000
Assigned:					
Code Compliance Loans	100,000			100,000	100,000
Façade Loans	10,000			10,000	10,000
Infill Development NSP Loans	-			200,000	200,000
Subsequent Year Expenditures	1,681,984			1,439,971	1,497,871
Ending Balance	<u>\$ 3,654,171</u>			<u>\$ 3,681,371</u>	<u>\$ 3,746,771</u>



City of Eau Claire 2012 Adopted Program of Services

Community Enhancement

Activities

- * Room Tax Collection
- * Tourism Support

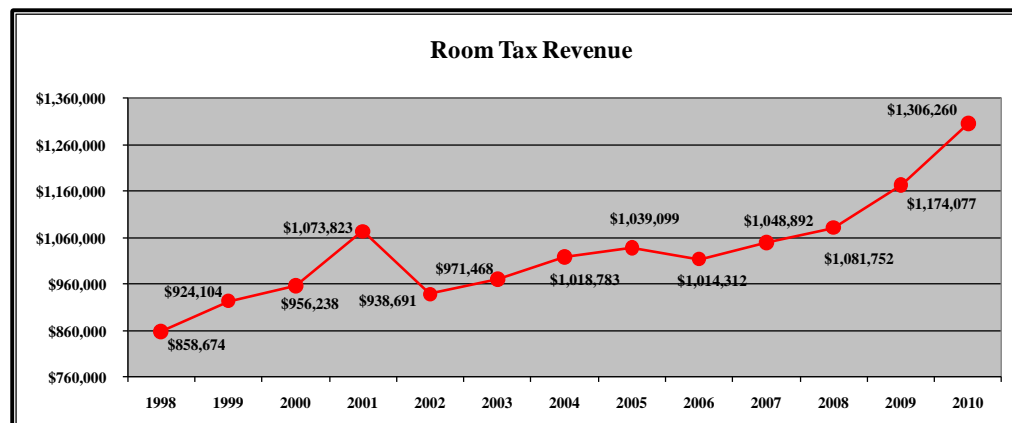
The Community Enhancement Fund was created in 1992 to account for the receipt and use of room tax revenues. Since 1975, the City has levied a room tax on hotels and motels within the city limits under authority of Wisconsin Statute 66.0615. The tax was increased to 8% of gross room rental charges in 2009. Room tax revenues are appropriated each year to agencies and for projects that encourage convention and tourism activities.

Objectives

- Collect room tax revenue for convention and tourism activities.
- Allocate support to various organizations and agencies.
- Budget room tax funds for complete distribution each year.

Outputs

- Support the Eau Claire Area Convention & Visitor's Bureau at 56.35% of room tax - \$760,700.
- Support Outside Organizations including:
 - Regional Arts Council \$ 95,200
 - Chippewa Valley Symphony 2,500
 - Chippewa Valley Theatre Guild 1,500
 - Eau Claire Chamber Orchestra 2,500
 - Community Beautification 2,000
 - Chippewa Valley Museum 64,000
 - Paul Bunyan Camp 31,000
 - Eau Claire Children's Museum 4,400
 - Municipal Band 3,500
- Support wayfinding signage program - \$32,400.
- Support Hobbs Municipal Ice Center Operating and Capital Improvement Projects - \$88,000.
- General Fund support for convention and tourism activities - \$100,000.
- Support Parks & Recreation Capital Improvement Projects - \$150,000.
- Support for Fairfax Pool Repairs - \$100,000.
- Support City's 1875 Bell relocation - \$1,000



*2001 includes a one-time revenue adjustment to convert to the accrual method of recognizing revenues.



City of Eau Claire 2012 Adopted Program of Services

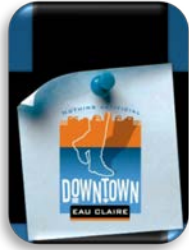
COMMUNITY ENHANCEMENT
Budget Summary
Revenues & Expenditures

Operating Budget	2010 Actual	2011 Adopted	2011 6 Month Actual	2011 Projection	2012 Adopted
Revenues & Other Financing Sources:					
Taxes	\$ 1,306,049	\$ 1,230,000	\$ 517,795	\$ 1,350,000	\$ 1,350,000
Miscellaneous	-	-	160	300	300
Total Revenues & Other Financing Sources:	<u>1,306,049</u>	<u>1,230,000</u>	<u>517,955</u>	<u>1,350,300</u>	<u>1,350,300</u>
Expenditures & Other Financing Uses:					
Contractual Services	1,813	1,900	1,466	1,900	1,900
Contributions & Other Payments	934,859	896,500	461,058	964,100	967,300
Other Financing Uses	305,500	358,000	-	358,000	471,400
Total Expenditures & Other Financing Uses:	<u>1,242,172</u>	<u>1,256,400</u>	<u>462,524</u>	<u>1,324,000</u>	<u>1,440,600</u>
Excess (Deficiency) of Funding Sources over Uses	<u>\$ 63,877</u>	<u>\$ (26,400)</u>	<u>\$ 55,431</u>	<u>\$ 26,300</u>	<u>\$ (90,300)</u>
Working Capital/Available Fund Balance:					
Assigned:					
Subsequent Year Expenditures	\$ 64,088			\$ 90,388	\$ 88
Ending Balance	<u>\$ 64,088</u>			<u>\$ 90,388</u>	<u>\$ 88</u>



City of Eau Claire 2012 Adopted Program of Services

Downtown Fund/DECI



The Downtown Fund is the day-to-day operating fund for Downtown Eau Claire, Inc. (DECI), a separate non-profit corporation and the lead organization for marketing the downtown area. Created in 2002, the purpose of DECI was to carry out the recommendations of HyettPalma's Downtown Action Agenda 2001. Today, its vision is to be the premier civic alliance that creates a downtown that everyone recognizes, appreciates and enjoys. Its mission is to promote the development of business, housing, cultural resources and activities. The organization is governed by a board consisting of representatives from various parts of the community including Business Improvement Districts, government, neighborhoods, downtown business owners and property owners and is comprised of 21 members. DECI is staffed by one City of Eau Claire employee who reports to the city's Economic Development Administrator, and is provided half-time assistance by the Business Assistance Specialist budgeted in the Economic Development Fund. The Economic Development Administrator serves as the Executive Director of DECI.

Objectives

- Host annual events for the Eau Claire community.
- Focus on the promotion of the downtown area as the premier location to live, shop, work and play.
- Recruit and retain businesses within the downtown area.
- Work with the City of Eau Claire on downtown transportation issues.
- Promote the redevelopment efforts of downtown Eau Claire.
- Brand downtown Eau Claire through marketing, website and other promotions.

Outputs

- Successfully held six major festivals/events bringing a total of 30,000+ people to the downtown area.
- Assisted in bringing several new businesses to the downtown area through business recruitment efforts and the annual Jump-Start Downtown business competition.
- Assisted in the marketing efforts of the North Barstow and the West Bank/Oxford Avenue areas.
- Successfully implemented a branding campaign that included new downtown banners, updated kiosks, redesigned website, redesigned marketing materials and a weekly email program.
- Successfully branded the new downtown website creating an 88% increase in site traffic during prime downtown activities and events.
- In 2010, Downtown Eau Claire maintained a residential vacancy rate of less than 1% and an overall vacancy of 6%.

Downtown Fund Authorized Full-Time

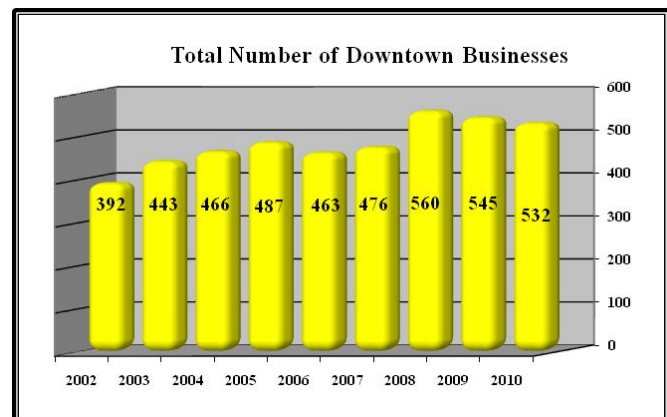
FY 2010	FY 2011	FY 2012
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Communications & Promotions
Coordinator

1	1	1
1	1	1

Total FTE Positions

There are currently 532 businesses in the downtown area representing retail, restaurant, service, medical, manufacturing, government, entertainment, and recreational facilities.





City of Eau Claire 2012 Adopted Program of Services

DOWNTOWN FUND
Budget Summary
Revenues & Expenditures

Operating Budget	2010 Actual	2011 Adopted	2011 6 Month Actual	2011 Projection	2012 Adopted
Revenues & Other Financing Sources:					
Miscellaneous	\$ -	\$ 11,600	\$ -	\$ 11,600	\$ 11,600
Other Financing Sources	122,400	122,400	61,200	122,400	122,400
Total Revenues & Other Financing Sources:	122,400	134,000	61,200	134,000	134,000
Expenditures & Other Financing Uses:					
Personal Services	83,241	102,000	32,486	102,000	106,900
Contractual Services	26,636	33,500	17,389	37,500	33,500
Utilities	204	100	306	100	100
Fixed Charges	2,778	3,000	2,982	3,000	3,000
Materials & Supplies	1,820	1,300	384	1,300	1,300
Contributions & Other Payments	-	-	-	11,000	-
Total Expenditures & Other Financing Uses:	114,679	139,900	53,547	154,900	144,800
Excess (Deficiency) of Funding Sources over Uses	\$ 7,721	\$ (5,900)	\$ 7,653	\$ (20,900)	\$ (10,800)
Working Capital/Available Fund Balance:					
Assigned:					
Loft Matching Program	\$ 11,000			\$ 11,000	\$ 11,000
Subsequent Year Expenditures	38,427			17,527	6,727
Ending Balance	\$ 49,427			\$ 28,527	\$ 17,727



City of Eau Claire 2012 Adopted Program of Services

Cemetery Maintenance

The City operates and maintains two public cemeteries – Forest Hill and Lakeview. Staff sell lots, dig graves and assist funeral directors and families with services in the cemeteries year round. Lakeview also maintains a historic chapel facility. There is sufficient capacity for an additional 50 years in each cemetery, approximately 6,000 total lots.

Objectives

- Provide well-maintained cemeteries for the community.
- Provide an adequate supply of available lots for burials.
- Provide assistance to funeral homes and veterans services.

Outputs

- Mow and trim 40 acres of lawn at Forest Hill Cemetery and 40 acres of lawn at Lakeview Cemetery.
- Dig graves as requested by funeral home directors.
- Sell burial lots, columbarium lots, and marker permits to community residents.

Measurable Outcomes – 2010

- The Cemetery division, now has cemetery records available for public access. This feature allows the public to view burial records, enter obituaries and search maps to locate relatives and love ones interred on the grounds at Forest Hill and Lakeview Cemeteries at webcemeteries.com/eaucclairwi.
- Dug 91 graves and 99 cremain’s graves.
- Sold 9 columbarium sites.
- Reconveyed 2 lots.
- Sold 90 lots.
- Sold 98 marker permits.
- Restored one family mausoleum by tuckpointing.

Cemetery Maintenance Authorized Full-Time

	FY 2010	FY 2011	FY 2012
Skilled Worker/Cemetery & Parks	0	0	1
Assistant Sexton	2	2	1
Total FTE Positions	2	2	2





City of Eau Claire 2012 Adopted Program of Services

CEMETERY MAINTENANCE
Budget Summary
Revenues & Expenditures

Operating Budget	2010 Actual	2011 Adopted	2011 6 Month Actual	2011 Projection	2012 Adopted
Revenues & Other Financing Sources:					
Licenses & Permits	\$ 83,734	\$ 102,200	\$ 51,645	\$ 102,200	\$ 95,200
Charges For Services	90,314	77,600	21,362	77,600	89,000
Miscellaneous	1,201	-	-	-	-
Other Financing Sources	182,995	264,700	-	264,700	209,700
Total Revenues & Other Financing Sources:	358,244	444,500	73,007	444,500	393,900
Expenditures & Other Financing Uses:					
Personal Services	224,956	295,500	103,531	295,500	260,300
Contractual Services	92,698	111,700	52,018	111,700	97,400
Utilities	11,566	16,300	8,486	16,300	16,300
Fixed Charges	6,100	6,700	3,050	6,700	6,100
Materials & Supplies	22,924	14,300	3,886	14,300	13,800
Other Financing Uses	33,000	-	-	-	-
Total Expenditures & Other Financing Uses:	391,244	444,500	170,971	444,500	393,900
Excess (Deficiency) of Funding Sources over Uses	\$ (33,000)	\$ -	\$ (97,964)	\$ -	\$ -
Working Capital/Available Fund Balance:					
Beginning Balance	\$ 87,142			\$ 54,142	\$ 54,142
From Operations	(33,000)			-	-
Ending Balance	\$ 54,142			\$ 54,142	\$ 54,142



City of Eau Claire 2012 Adopted Program of Services

Hazardous Materials

The West Central Regional Response Team is a joint venture between Eau Claire Fire & Rescue and Chippewa Falls Fire & Emergency Services. The team is contracted with the State of Wisconsin to deliver regionalized Level “A” hazardous materials response to a 14-county area in West Central Wisconsin. City of Eau Claire tax dollars are not used to operate the team; the State of Wisconsin provides funding.

In addition, the team then contracts with the Rice Lake Fire and Menomonie Fire Departments for their service as designated CATs (Chemical Assessment Team) as adjuncts of the West Central Team.

Objectives

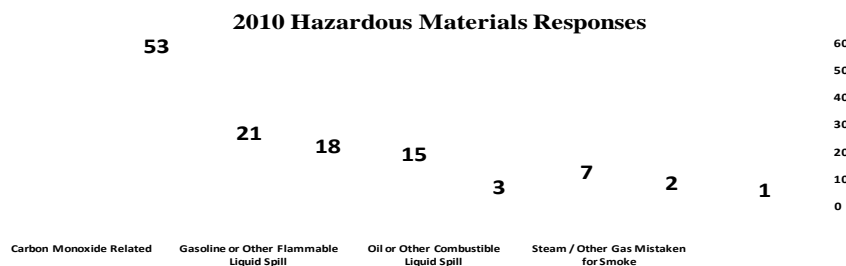
- Respond to hazardous materials incidents within 14-county area to provide mitigation.
- Provide consultation for emergency responders concerning haz mat situations they may encounter.
- Provide outreach presentations to law enforcement, emergency medical services, fire departments, civic groups, and local government personnel throughout response area.
- Conduct training according to National Fire Protection Association (NFPA) standards.
- Participate in annual hazardous materials response drill.

Outputs

- Responded to the report of an unknown odor at Banbury Place that was making occupants ill and forcing them from the structure. It was determined an individual had been attempting to extract gold from salt using a chemical process. The resulting chemical reaction generated a tremendous amount of Hydrogen Sulfide, a toxic gas that can be fatal in small quantities in conducive conditions.
- Responded to Mondovi on the report of vandals throwing an unknown chemical onto private property. The team determined the product was likely muriatic acid. Clean-up was coordinated with the DNR.
- Responded to Waste Research and Reclamation on the report of a fire/explosion. After the fire was extinguished, team members assisted in checking for additional hazards and performing damage assessment. The involved storage tanks contained lacquer thinner.
- Responded to a dairy products plant in Barron County on the report of fumes emitting from a 55-gallon drum that contained cleaning solution. It is believed oil or grease came into contact with an oxidizing agent in the solution, causing the chemical reaction.
- Gave outreach presentations to nine entities within the response area. These programs teach groups how to request a regional team, what equipment we carry, and the types of incidents to which we are able to respond.
- Participated in a haz mat drill at the postal annex and a mass casualty incident drill involving a radiation contamination scenario at Sacred Heart Hospital.
- Received eight new fully encapsulated haz mat suits. Four of the suits are single use suits designed for entry into a non-combustible atmosphere. The other four have a new feature built into the fabric that is rated for flash fire protection.

40 Personnel are assigned to the Hazardous Materials Response Team

- 28 Members from Eau Claire Fire Department.
- 12 Members from Chippewa Falls Fire Department.





City of Eau Claire 2012 Adopted Program of Services

HAZARDOUS MATERIALS Budget Summary Revenues & Expenditures

Operating Budget	2010 Actual	2011 Adopted	2011 6 Month Actual	2011 Projection	2012 Adopted
Revenues & Other Financing Sources:					
Intergovernmental	\$ 178,263	\$ 178,200	\$ -	\$ 79,000	160,000
Charges For Services	1,967	3,000	3,993	3,000	3,000
Miscellaneous	1,060	1,000	800	1,000	400
Other Financing Sources	3,779	-	-	-	-
Total Revenues & Other Financing Sources:	<u>185,069</u>	<u>182,200</u>	<u>4,793</u>	<u>83,000</u>	<u>163,400</u>
Expenditures & Other Financing Uses:					
Personal Services	57,458	68,900	27,397	68,900	62,000
Contractual Services	15,511	28,900	14,094	23,200	26,500
Utilities	3,677	3,500	1,617	3,500	3,700
Fixed Charges	12,000	12,400	6,100	12,400	10,200
Materials & Supplies	27,585	59,800	21,138	40,600	14,500
Contributions & Other Payments	87,836	78,600	16,000	68,600	70,000
Capital Purchases	-	46,000	-	30,400	-
Total Expenditures & Other Financing Uses:	<u>204,067</u>	<u>298,100</u>	<u>86,346</u>	<u>247,600</u>	<u>186,900</u>
Excess (Deficiency) of Funding Sources over Uses	<u>\$ (18,998)</u>	<u>\$ (115,900)</u>	<u>\$ (81,553)</u>	<u>\$ (164,600)</u>	<u>\$ (23,500)</u>
Working Capital/Available Fund Balance:					
Assigned:					
Subsequent Year Expenditures	\$ 188,185			\$ 23,585	\$ 85
Ending Balance	<u>\$ 188,185</u>			<u>\$ 23,585</u>	<u>\$ 85</u>



City of Eau Claire 2012 Adopted Program of Services

L. E. Phillips Memorial Public Library



The L.E. Phillips Memorial Public Library serves the residents of the City of Eau Claire as well as residents of Eau Claire County through a contractual agreement. It is the largest library in West Central Wisconsin and the resource library for the 10 county Indianhead Federated Library System. The library's policies and operations are overseen by the City of Eau Claire and governed by a 10 member library board that is appointed by the City Council and includes two representatives from Eau Claire County.

Objectives

The library provides free and guided access to organized information, materials and activities to all community members within a welcoming environment.

The library provides its customers with:

- fiction & non-fiction books
- large print books & new reader materials
- kids' books & board books for babies
- educational computer software
- access to the library's online catalog
- online holds and renewals
- items borrowed from other libraries
- magazines & newspapers
- videos, DVDs, books-on-cassette & CD
- delivery of materials to the homebound
- downloadable e-books, audio books, & music
- teen area with books, magazines, computers & software
- special programs for kids, teens & adults
- Internet access and free Wi-Fi
- word-processing computers & online information resources
- meeting rooms, art exhibits, displays
- answers in person, by phone, e-mail, or 24/7 live chat
- information about community agencies & services



Outputs – 2010

- Circulation and Interlibrary Loan activity – 1,387,723
- Number of users of electronic resources – 137,072
- Reference transactions – 79,014
- Library program attendance – 19,314 children and 3,122 adults.
- Summer Library Program registration - 1,863 children and 492 teenagers.
- Volunteer hours - 1,662
- At the end of 2010, the library collection included – 274,874 items.
- Downloadable (audio, video, e-book) materials and databases (local, regional, state) – 4,450
- Number of registered borrowers – 47,120



L.E. Phillips Memorial Library Authorized Full-Time

	FY 2010	FY 2011	FY 2012
Library Director	1.000	1.000	1.000
Professional 5	1.000	1.000	1.000
Professional 4	0.000	0.000	0.000
Professional 3	1.000	2.000	1.800
Professional 2	6.800	6.000	6.000
Professional 1	1.000	1.000	1.000
Library Associate II	5.125	4.675	4.725
Library Associate I	3.200	3.675	3.625
Library Assistant II	3.050	3.050	2.750
Library Assistant I	9.120	8.508	8.548
Desk Clerk	5.180	5.525	5.525
Total FTE Positions	36.475	36.433	35.973





City of Eau Claire 2012 Adopted Program of Services

L.E. PHILLIPS MEMORIAL PUBLIC LIBRARY
Budget Summary
Revenues & Expenditures

Operating Budget	2010 Actual	2011 Adopted	2011 6 Month Actual	2011 Projection	2012 Adopted
Revenues & Other Financing Sources:					
Taxes	\$ 2,833,500	\$ 2,866,700	\$ 2,866,700	\$ 2,866,700	\$ 2,891,300
Fines & Forfeits	123,459	120,700	60,967	120,700	115,000
Charges For Services	5,673	6,300	2,572	6,300	5,800
Charges For Services - Intragovernmental	652,625	597,000	288,590	597,000	577,800
Other Operating Revenue	235,394	237,900	238,055	237,900	242,400
Miscellaneous	73,610	57,100	90,522	57,100	60,700
Other Financing Sources	-	200	-	200	-
Total Revenues & Other Financing Sources:	3,924,261	3,885,900	3,547,406	3,885,900	3,893,000
Expenditures & Other Financing Uses:					
Personal Services	2,562,765	2,717,900	1,245,052	2,717,900	2,719,800
Contractual Services	339,693	299,800	151,079	299,800	289,700
Utilities	105,420	105,400	48,871	105,400	115,100
Fixed Charges	31,695	32,000	16,195	32,000	32,100
Materials & Supplies	635,558	628,800	287,475	628,800	636,600
Contributions & Other Payments	10,295	10,400	10,090	10,400	10,300
Capital Outlay	4,736	10,000	-	10,000	8,000
Other Financing Uses	146,185	366,100	326,000	366,100	370,900
Total Expenditures & Other Financing Uses:	3,836,347	4,170,400	2,084,762	4,170,400	4,182,500
Excess (Deficiency) of Funding Sources over Uses	\$ 87,914	\$ (284,500)	\$ 1,462,644	\$ (284,500)	\$ (289,500)
Working Capital/Available Fund Balance:					
Restricted:					
Donations	\$ 100,615			\$ 100,615	\$ 100,615
Assigned:					
Subsequent Year Expenditures	716,509			432,009	142,509
Ending Balance	\$ 817,124			\$ 532,624	\$ 243,124



City of Eau Claire 2012 Adopted Program of Services

City-County Health Dept: Overview



The mission of the joint City-County Health Department is to protect, promote and improve the health of all people in the community. To accomplish this mission, the department provides a wide array of public health services through organized programs that assure a safe and healthy environment, prevent disease and disability, and promote positive health practices.

Divisions

- * Administration
- * Public Health
Nursing
- * Environmental
Health

2011 Strategic Priorities

- Listen and respond to the needs of our citizens.
- Ensure a fiscally sound and sustainable municipal governmental public health system.
- Build a resilient and vibrant community.
- Protect and enhance the physical and natural infrastructure of the community.
- Empower a skilled and innovative work force.
- Provide leadership in civic engagement and collaborative problem solving.
- Create and sustain a healthy community.

Outputs

- Health care cost savings through prevention.
- Access to health/dental care.
- Reduction of tobacco/youth alcohol use.
- 2011 County Health Ranking Report: 19th among 72 counties.
- Protection of surface and groundwater.
- Prevention of spread of communicable disease.
- Adequate and appropriate nutrition for children.
- Healthy children in our schools and families.
- Prevention of teen & unwanted pregnancies.
- Protection from rodent, insect and animal vectors of disease.
- Safe and lead free housing.
- A community prepared for public health emergencies.
- Sustained/improved quality of life for community residents.



Public Health
Prevent. Promote. Protect.

Programs

- | | |
|--|---|
| - Communicable Disease Prevention & Control | - Women Infant Children Nutrition |
| - Maternal & Child Health | - Environmental Sanitation |
| - Food Protection | - Adult Health |
| - Reproductive Health/Family Planning | - Garbage & Solid Waste |
| - School Health | - Public Health Emergency Preparedness |
| - Tobacco/Youth Alcohol Prevention & Control | - Community Health Improvement |
| - Housing Maintenance & Hygiene | - Rodent, Insect, Rabies & Vector Control |
| - Childhood Lead Poisoning Prevention | - Drinking Water Protection |
| - Air Pollution | - Private On-site Waste Water Disposal |
| - Radon | |



City of Eau Claire 2012 Adopted Program of Services

CITY-COUNTY HEALTH DEPARTMENT
Budget Summary
Revenues & Expenditures

Operating Budget	2010 Actual	2011 Adopted	2011 6 Month Actual	2011 Projection	2012 Adopted
Revenues & Other Financing Sources:					
Taxes	\$ 1,670,500	\$ 1,755,000	\$ 1,695,500	\$ 1,695,500	\$ 1,694,700
Intergovernmental	1,231,045	1,032,600	590,916	1,151,500	1,112,600
Licenses & Permits	334,585	332,700	248,064	332,700	354,200
Charges For Services	192,417	170,800	44,441	170,800	147,300
Charges For Services - Intragovernmental	1,269,397	1,284,000	678,976	1,343,500	1,331,300
Miscellaneous	1,092	-	16	5,000	10,000
Other Financing Sources	73,026	66,600	36,246	66,600	57,200
Total Revenues & Other Financing Sources:	4,772,062	4,641,700	3,294,159	4,765,600	4,707,300
Expenditures & Other Financing Uses:					
Personal Services	3,916,523	3,118,300	1,970,569	4,263,600	3,016,100
Contractual Services	402,874	267,500	182,715	376,800	266,300
Utilities	18,204	13,000	5,860	20,500	12,200
Fixed Charges	10,244	8,100	10,361	8,300	8,100
Materials & Supplies	319,586	1,445,200	131,193	273,000	1,486,200
Other Financing Uses	29,138	28,700	-	28,700	28,200
Total Expenditures & Other Financing Uses:	4,696,569	4,880,800	2,300,698	4,970,900	4,817,100
Excess (Deficiency) of Funding Sources over Uses	\$ 75,493	\$ (239,100)	\$ 993,461	\$ (205,300)	\$ (109,800)
Working Capital/Available Fund Balance:					
Nonspendable:					
Prepaid Items & Inventories	\$ 65,071			\$ 65,000	\$ 65,000
Assigned:					
Subsequent Year Expenditures	729,998			524,769	414,969
Ending Balance	\$ 795,069			\$ 589,769	\$ 479,969



City of Eau Claire 2012 Adopted Program of Services

City-County Health Dept: Administration

- Activities**
- * Personnel
Recruitment,
Evaluation &
Training
 - * Accounts
Receivable/Payable
 - * Payroll
 - * Purchasing
 - * Public Health
Administration
 - * Employee Fringe
Benefit
Management
 - * Information
Systems Support
 - * Website
Development &
Maintenance
 - * Facilities
Management
 - * Program Clerical
Support
 - * Equipment
Management
 - * Community
Health Education

The Administration component of the department provides support to other divisions and functions of the department.

Objectives

- Provide agency level supervision, direction and evaluation of public health staff and programs.
- Development of new public health programs to meet community needs.
- Assure a community health assessment and improvement planning process.
- Develop and execute the department's budget using guidelines of the City, County and Board of Health.
- Manage the department's strategic planning process.
- Effectively manage the human and fiscal resources of the department.
- Build capacity to effectively respond to public health emergencies through internal planning and local/regional collaboration.
- Assure enforcement of public health laws/regulations.
- Sustain funding for Tobacco/Youth Alcohol Prevention.

Outputs

- Cost effective public health administrative support at \$3,950 per staff member.
- Successful Underage Driving Prevention 3-year grant applicant (\$294,318 for 2009-2011)
- Launched the Eau Claire County Medical Reserve Volunteer Corps on July 29, 2010.
- Development of Mass Fatality and At-Risk Populations Plans with local public health emergency preparedness committee.
- Recipient of a BadgerCare Plus Hero Award from the State Department of Health Services honoring staff efforts to increase resident enrollment in the program.
- Collaborated with Eau Claire Area School District to successfully apply for and enable them to receive a second \$75,000 grant to fund school nursing services in the district, initiating a blended direct service and HN consultative nursing model.
- Assured an effective, community wide response to the H1N1 novel influenza virus through July 2010.
- Continued enforcement of the City of Eau Claire's Smoke-Free Ordinance and support for development of Synthetic Cannabinoids ordinance in 2010.
- Achieved tobacco and alcohol compliance check rates of over 90% in 2010.
- Award winning, nationally recognized professional staff sharing effective public health strategies and interventions.

Health Dept - Administration Authorized Full-Time

	FY 2010	FY 2011	FY 2012
Health Department Director	1.0	1.0	1.0
Administrative Services Manager	1.0	1.0	1.0
Front/Medical Office Associate	3.4	3.4	3.4
Program Office Specialist	0.6	0.6	0.6
Community Advocacy Director/Supervisor	1.0	0.6	0.4
Community Health Educator	0.0	0.0	0.6
Total FTE Positions	7.0	6.6	7.0



City of Eau Claire 2012 Adopted Program of Services

City-County Health Dept: Public Health Nursing

Activities

- * Immunization Clinics
- * Sexually Transmitted Infection Clinic
- * HIV/AIDS Testing & Counseling

The Public Health Nursing division works collaboratively to protect and improve the health and safety of the public and to improve the public health system's capacity to assure conditions in which people can be healthy and safe. Nursing actions that promote, maintain, or restore health, and prevent disease or injury are directed toward current and emerging community needs, vulnerable population groups, and families/individuals referred by physicians or other sources for health education and services.

- * Tuberculin Skin Testing
- * Communicable Disease Treatment, Prevention & Control
- * Prenatal Care Coordination
- * Birth to Three Assessment/Service Coordination
- * School-Based Health & Oral Health Care Services
- * Family Planning Clinic
- * Supplemental Nutrition for Women Infants & Children

Objectives

- Prevent/control communicable disease transmission.
- Improve infant/mother health outcomes through assuring early prenatal care, breastfeeding, and nutrition.
- Increase parenting skills with special focus on families at risk for child abuse and neglect.
- Protect children from lead poisoning.
- Provide community-based system of care and case management for children with special health needs.
- Promote reproductive health and facilitate safe, effective, and successful family planning.
- Provide health services in 37 schools to promote children's health, development, learning, and well-being.
- Promote and maintain the health and well-being of nutritionally at-risk pregnant, breastfeeding, and postpartum women, infants, and children.
- Address health issues of populations with ethnic/cultural needs, e.g., Hmong, Hispanic, and Amish.
- Improve access to continuous health care, dental care, and mental health care for underserved groups.

- * WI Well Woman Health Screenings for Low-Income
- * Health Benefits Counseling/Advocacy
- * BadgerCare Plus Outreach/Application Assistance
- * Adult Health Clinics
- * U.S. Postal Service Biohazard Detection System Emergency Response Plan
- * Home Safety Assessments
- * Blood Lead Screenings

Outputs

- 772 communicable disease investigations.
- 2,187 immunizations to 1,486 infants/children/adults to protect against 15 diseases.
- 1,604 H1N1 influenza vaccinations and 1,691 seasonal flu vaccinations administered.
- 251 nursing consults for children with developmental delays.
- 819 prenatal care coordination visits to 178 women.
- 1,435 family visiting program admissions upon referrals from physicians/community organizations.
- 3,893 family health visits for assessment, teaching and case management.
- 273 adult health clinic visits to 53 rural residents.
- 1,384 school health screenings for scoliosis with 21 requiring follow-up.
- 798 patients received reproductive health and family planning services.
- 129 early pregnancy identification.
- 3,781 WIC participants received supplemental food, nutrition assessment/education/referrals
- 894 childhood blood lead tests provided.
- 150 women of low-income enrolled for cancer screenings.

Health Dept - Public Health Nursing Authorized Full-Time

	FY2010	FY2011	FY2012
Director of Nursing	1.000	1.000	1.000
Supervisor of Nursing	1.600	1.600	1.600
Public Health Nurse	10.970	10.970	10.970
Health Benefits Specialist	0.100	0.100	0.100
Public Health Aide	0.450	0.450	0.525
Bilingual Health Aide	0.700	0.700	0.700
Bilingual Interpreters	0.050	0.050	0.075
Public Health Nutritionist	0.400	0.400	0.400
Total FTE Positions	15.270	15.270	15.370



City of Eau Claire 2012 Adopted Program of Services

City-County Health Dept: Environmental Health

- Activities**
- * Communicable Disease Investigation & Prevention
 - * Food Protection
 - * Drinking Water Protection
 - * Rodent, Insect, Rabies & Vector Control
 - * Housing & Property Maintenance & Hygiene
 - * Private Onsite Wastewater Disposal
 - * Environmental Sanitation
 - * Human Health Hazard
 - * Solid Waste
 - * Emergency Preparedness
 - * Childhood Lead Poisoning
 - * Air Pollution Control
 - * Radiation Protection

The Environmental Health component of the department provides assessment, management, control and prevention of environmental factors that may adversely affect the health, safety or well being of citizens in the City and County of Eau Claire.

Objectives

- Assure protection from the spread of communicable diseases through food, water, rodents and insects.
- Assure the public is provided a safe food and water supply that is protected from contamination.
- Assure that the public is provided safe and adequate housing for the protection of health.
- Assure the proper treatment and disposal of wastewater to prevent human health hazards, water pollution, drinking water contamination and the spread of communicable diseases.
- Assure protection from injury and disease at facilities such as schools, beaches, pools, body art facilities, campgrounds, lodging facilities, massage therapy facilities and mobile home parks.
- Assure proper storage, collection, transportation and disposal of solid waste to protect health and safety.
- Assure that children live in lead-safe environments.
- Reduce the exposure to air contaminants.
- Protection from radiation and radioactive materials, devices and products.

Outputs

- 75 confirmed interdepartmental communicable disease investigations.
- 3,459 food product/ingredient samples and swabs.
- 1,082 food service inspections (includes all types), of those, 288 were re-inspections.
- 11 food borne illness complaint investigations.
- 17,000 microbiological and chemical laboratory sample analyses.
- 184 animal bite investigations/consultations.
- 612 housing inspections and 1,665 re-inspections.
- 33 inspections with County Human Services, one interagency dangerous living conditions investigation.
- 1,947 recreational water samples (pools and beaches).
- 100% licensed facility (e.g. restaurants, campgrounds, etc) inspection rate.
- All schools inspected twice during the school year.
- 21 Human Health Hazard/Public Health Nuisance properties.
- 728 solid waste investigations including 70 garbage truck inspections.
- 36 lead samples and 11 home lead investigations.
- 98 air program inspections, six incinerator inspections, two mercury investigations, one carbon monoxide investigation and 83 air samples.
- 13 City of Eau Claire and State smoking law consultations, inspections and complaints.

Health Dept - Environmental Health Authorized Full-Time

	FY 2010	FY 2011	FY 2012
Director of Environmental Health	1.00	1.00	1.00
Environmental Health Specialist II	6.50	6.50	6.50
Laboratory Chemist	1.00	1.00	1.00
Microbiology Coordinator	1.00	1.00	1.00
Laboratory Technician I	0.80	0.75	0.75
Environmental Health Technician	1.00	1.00	1.00
Environmental Health Aide	0.23	0.23	0.23
Total FTE Positions	11.53	11.48	11.48



City of Eau Claire 2012 Adopted Program of Services

Community Development Block Grant (CDBG)

The City Housing division administers the City of Eau Claire's Community Development Block Grant (CDBG) program. The CDBG program is funded annually by HUD to provide decent housing, suitable living environments, and expanded economic opportunities principally for low and moderate-income persons.

Objectives - 2012

- Acquire & rehabilitate one single family home for the home ownership program.
- Provide housing rehabilitation loans to 11 homeowners.
- Lead remediation assistance to seven homeowners.
- Provide planning and management funding for five neighborhood associations.
- Provide Tenant Based Rental Assistance (TBRA) to 50 households.
- Provide Down Payment Closing Cost Assistance (DPCC) to 10 first time homebuyers.
- Provide funding to 12 Public Services within the City of Eau Claire.
- Provide funding for alley improvements within the city limits of low-to-moderate income areas.

Outputs

- Provided rehabilitation loans to 15 homeowners, including the abatement of lead in seven of those units and the abatement of asbestos in two units.
- Purchased one Homeownership unit with CDBG funding, and three Homeownership units with Neighborhood Stabilization funds received from the State of Wisconsin.
- Provided weatherization grants to 11 homeowners.
- Provided funding for alley improvements within the city limits in low-to-moderate income areas.
- Provided funding for handicapped-accessible curb cuts in low-to-moderate income areas using American Recovery and Reinvestment Act (ARRA) funding.
- Provided 25 households with new furnaces and water heaters using American Recovery and Reinvestment Act (ARRA) funding.

CDBG

Authorized Full-Time

	FY 2010	FY 2011	FY 2012
Housing Division Administrator	0.28	0.30	0.30
Housing Rehabilitation Specialist	1.00	1.00	1.00
Accounting Assistant	0.03	0.03	0.03
Office Associate	0.15	0.10	0.10
Program Specialist	1.55	1.00	1.00
Rental Specialist	0.05	0.03	0.03
Total FTE Positions	3.06	2.46	2.46



312 9th Street – Before Rehabilitation



312 9th Street – After Rehabilitation



City of Eau Claire 2012 Adopted Program of Services

*Community Development Block Grant (CDBG)
Budget Summary
Revenues & Expenditures*

Operating Budget	2010 Actual	2011 Adopted	2011 6 Month Actual	2011 Projection	2012 Adopted
Revenues & Other Financing Sources:					
Intergovernmental	\$ 1,029,972	\$ 692,300	\$ 241,619	\$ 692,300	\$ 578,100
Program Income	187,570	250,000	65,978	355,500	315,800
Total Revenues & Other Financing Sources:	<u>1,217,542</u>	<u>942,300</u>	<u>307,597</u>	<u>1,047,800</u>	<u>893,900</u>
Expenditures & Other Financing Uses:					
Personnel Services	161,765	144,700	82,289	164,400	160,500
Contractual Services	71,481	58,500	29,729	48,600	39,600
Utilities	209	800	143	400	500
Fixed Charges	-	-	-	-	-
Materials & Supplies	6,885	12,300	1,996	2,900	6,000
Contributions & Other Payments	168,187	262,400	65,890	258,500	164,600
Capital Purchases	457,710	168,500	70,195	289,700	162,900
Other Financing Uses	414,197	295,100	105,931	283,300	359,800
Other Loans	-	-	-	-	-
Total Expenditures & Other Financing Uses:	<u>1,280,434</u>	<u>942,300</u>	<u>356,173</u>	<u>1,047,800</u>	<u>893,900</u>
Excess (Deficiency) of Funding Sources					
Over Uses	<u>\$ (62,892)</u>	<u>\$ -</u>	<u>\$ (48,576)</u>	<u>\$ -</u>	<u>\$ -</u>
Working Capital/Available Fund Balance:					
Restricted:					
Grant Proceeds	\$ 90,414			\$ 90,414	\$ 90,414
Ending Balance	<u>\$ 90,414</u>			<u>\$ 90,414</u>	<u>\$ 90,414</u>



City of Eau Claire 2012 Adopted Program of Services

Landfill Remediation

The Landfill Remediation Fund was authorized by Council in late 1993 and accounts for transactions associated with the activities of the Potentially Responsible Parties (PRP) Group to address contamination issues at the city's former landfill.

The City of Eau Claire owned and operated a landfill off Highway C in the Town of Union from the early 1960s through the late 1970s. The landfill, which sits on a 100-acre site, collected household and industrial waste from Eau Claire County and the surrounding area. It was closed in the early 1980s.

The City of Eau Claire acts as the administrator for the PRP Group. The PRP Group has been established to respond to environmental concerns associated with the landfill site. Responsibilities include the hiring of agencies and other consultants, correction of well contamination issues and identifying other PRPs.

Objectives

- Comply with regulatory requirements.
- Provide appropriate environmental monitoring.
- Professionally and promptly respond to concerns raised by property owners in the vicinity of the landfill.

Objectives

- Continued compliance with regulatory requirements and reporting to Wisconsin Department of Natural Resources.
- Monitored wells and extraction wells continued to be maintained and upgraded. Evaluation of existing ground water extraction system continues to be ongoing for any modifications.
- Ongoing communication and updates with property owners in the area of the landfill.



City of Eau Claire 2012 Adopted Program of Services

LANDFILL REMEDIATION
Budget Summary
Revenues & Expenditures

Operating Budget	2010 Actual	2011 Adopted	2011 6 Month Actual	2011 Projection	2012 Adopted
Revenues & Other Financing Sources:					
Charges For Services	\$ 97,376	\$ 150,000	\$ 39,992	\$ 150,000	\$ 150,000
Total Revenues & Other Financing Sources:	<u>97,376</u>	<u>150,000</u>	<u>39,992</u>	<u>150,000</u>	<u>150,000</u>
Expenditures & Other Financing Uses:					
Materials & Supplies	97,376	150,000	40,124	150,000	150,000
Total Expenditures & Other Financing Uses:	<u>97,376</u>	<u>150,000</u>	<u>40,124</u>	<u>150,000</u>	<u>150,000</u>
Excess (Deficiency) of Funding Sources over Uses	<u>\$ -</u>	<u>\$ -</u>	<u>\$ (132)</u>	<u>\$ -</u>	<u>\$ -</u>
Working Capital/Available Fund Balance:					
Beginning Balance	\$ -			\$ -	\$ -
Changes In Available Fund Balance From Operations	-			-	-
Ending Balance	<u>\$ -</u>			<u>\$ -</u>	<u>\$ -</u>

City of Eau Claire, Wisconsin
2012 Adopted
Program of Services
November 4, 2011



Debt Service Funds

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City of Eau Claire 2012 Adopted Program of Services

Debt Service

The Debt Service Fund accounts for the payment of principal and interest on the current portion of general obligation long-term debt and the accumulation of resources for future payments. General obligation bond issues are backed by the full faith and credit of the City and are repaid through resources of the particular fund. Transfers from the General Fund, Library, Health, and Storm Water Utility are recorded under “Other Financing Sources”. Funding is derived from property tax collections.

According to Section 67.03 (1) of the Wisconsin Statutes, the total amount of indebtedness for any municipality shall not exceed 5% of the equalized valuation (market value) of the taxable property in the municipality. The City has approximately 62% of the total debt capacity remaining.

The City of Eau Claire has three types of debt issues:

- General Obligation Bonds & Notes are issued for capital construction projects and are backed by the full faith and credit of the City.
 - Number of debt issues: 20
 - Total outstanding debt as of 12/31/2011: \$77,522,190
- Tax Incremental Bonds are issued to finance TIF District improvements in the TIF project plans. Tax Incremental Bonds are paid by segregated property taxes, but are ultimately backed by the full faith & credit of the City if incremental taxes are inadequate to meet payments.
 - Number of debt issues: 8
 - Total outstanding debt as of 12/31/2011: \$13,670,000
- Revenue Bonds are issued by the Water Utility for capital construction projects and are backed by user fees generated from operations in the enterprise.
 - Number of debt issues: 5
 - Total outstanding debt as of 12/31/2011: \$8,700,000

Objectives

- Provide for payment of principal and interest on general obligation debt.
- Earn interest revenue by investing available funds in accordance with the city investment policy.
- Maintain superior ratings with Standard & Poor’s and Moody’s Investor Services on bond issues.

Outputs

- Bi-annual payment of principal and interest due April 1st and October 1st each year.
- Work with a Financial Advisor on current and advance refundings for issues with higher interest rates.
- Monitor bond issues to insure that annual IRS Arbitrage Requirements are followed.
- Post Issuance Compliance Checklist for Governmental Bonds.



City of Eau Claire 2012 Adopted Program of Services

DEBT SERVICE
Budget Summary
Revenues & Expenditures

Operating Budget	2010 Actual	2011 Adopted	2011 6 Month Actual	2011 Projection	2012 Adopted
Revenues & Other Financing Sources:					
Taxes	\$ 1,579,630	\$ 1,228,300	\$ 955,374	\$ 1,055,200	\$ 945,800
Intergovernmental	7,848	5,300	-	5,300	3,400
Charges For Services	42,500	39,500	-	39,500	43,100
Miscellaneous	340,303	18,200	6,612	13,000	10,700
Other Financing Sources	7,286,628	5,607,000	-	5,607,000	6,249,100
Total Revenues & Other Financing Sources:	9,256,909	6,898,300	961,986	6,720,000	7,252,100
Expenditures & Other Financing Uses:					
Contractual Services	40,682	66,500	3,394	66,500	64,000
Principal-G.O. Bonds	3,000,000	3,629,400	3,629,400	3,629,400	4,178,700
Principal-S/A Bonds	1,350,000	1,245,000	1,245,000	1,245,000	1,130,000
Principal-Notes Payable	-	35,200	35,205	35,200	46,600
Interest-G.O. Bonds	2,284,234	2,253,500	1,169,970	2,253,500	2,279,900
Interest-S/A Bonds	256,129	205,000	114,704	205,000	158,600
Interest-Notes Payable	-	29,800	29,753	29,800	18,500
Arbitrage Rebate	11,680	50,000	-	50,000	50,000
Other Financing Uses	2,292,985	-	-	-	-
Total Expenditures & Other Financing Uses:	9,235,710	7,514,400	6,227,426	7,514,400	7,926,300
Excess (Deficiency) of Funding Sources over Uses	\$ 21,199	\$ (616,100)	\$ (5,265,440)	\$ (794,400)	\$ (674,200)
Working Capital/Available Fund Balance:					
Assigned:					
Debt Service	\$ 8,909,211			\$ 8,012,212	\$ 7,555,812
Ending Balance	\$ 8,909,211			\$ 8,114,811	\$ 7,440,611

City of Eau Claire, Wisconsin
2012 Adopted
Program of Services
November 4, 2011



Enterprise Funds

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City of Eau Claire 2012 Adopted Program of Services

Water Utility

The Water Utility fund provides for the operations of the city owned municipal water system. The fund is divided into various major accounts including well, pumpage, treatment, transmission and distribution, customer accounts, and administration as required by the Public Service Commission (PSC).

Objectives

- Provide an adequate supply of potable water, which meets or exceeds all state and federal standards.
- Provide municipal water with a return on investment (ROI) in accordance with the Public Service Commission (PSC) guidelines.
- Operate and maintain the pumping equipment and pipe system to assure a continuous flow of potable water into the distribution system at a consistent pressure.
- Maintain an efficient water transmission and distribution system to insure a continuous supply of water to industrial, commercial, public and residential customers along with fire protection.

Outputs

- Supply municipal water that has no violations as noted on the annual Consumer Confidence Report (CCR).
- Produce and supply water to the customer at a cost of less than \$0.01 per gallon.
- Operate the water supply system in compliance with the Wisconsin Department of Natural Resources (WDNR) regulation.



Water Utility Authorized Full-Time

	FY 2010	FY 2011	FY 2012
Utilities Administrator	1	1	1
Utilities Superintendent	1	1	1
Utilities Supervisor	1	1	1
Water Plant Supervisor	1	1	1
Clerk II	1	1	1
Operator II	1	1	1
Service Worker II	2	2	2
Operator I	8	8	8
Service Worker I	13	13	13
Total FTE Positions	29	29	29

City Well





City of Eau Claire 2012 Adopted Program of Services

WATER UTILITY Budget Summary Revenues & Expenditures

Operating Budget	2010 Actual	2011 Adopted	2011 6 Month Actual	2011 Projection	2012 Adopted
Revenues & Other Financing Sources:					
Licenses & Permits	\$ 900	\$ 2,000	\$ 830	\$ 2,000	\$ 2,000
Charges For Services	8,030,854	8,474,000	3,615,863	8,474,000	8,193,100
Other Operating Revenue	272,141	270,800	44,135	270,800	268,000
Miscellaneous	128,312	119,400	51,144	119,400	119,400
Non-Operating Revenue	884,506	141,800	1,225	141,800	141,800
Total Revenues & Other Financing Sources:	<u>9,316,713</u>	<u>9,008,000</u>	<u>3,713,197</u>	<u>9,008,000</u>	<u>8,724,300</u>
Expenditures & Other Financing Uses:					
Personal Services	2,115,850	2,278,500	944,053	2,278,500	2,172,800
Contractual Services	897,595	361,300	146,826	361,300	382,500
Utilities	448,223	584,700	188,361	584,700	581,800
Fixed Charges	1,843,573	1,999,200	990,205	1,999,200	2,194,700
Materials & Supplies	406,630	481,000	132,643	481,000	479,000
Non Operating Proprietary	652,978	642,100	301,894	642,100	592,200
Total Expenditures & Other Financing Uses:	<u>6,364,849</u>	<u>6,346,800</u>	<u>2,703,982</u>	<u>6,346,800</u>	<u>6,403,000</u>
Excess (Deficiency) of Funding Sources over Uses	<u>\$ 2,951,864</u>	<u>\$ 2,661,200</u>	<u>\$ 1,009,215</u>	<u>\$ 2,661,200</u>	<u>\$ 2,321,300</u>
Working Capital/Available Fund Balance:					
Beginning Balance	\$ 3,120,381			\$ 3,092,275	\$ 1,486,447
Changes In Available Fund Balance:					
From Operations	2,951,864			2,661,200	2,321,300
From Bond Issue	-			-	2,000,000
Less Non-Cash Developer Contributions	(736,464)			-	-
Principal on Debt	(1,009,621)			(1,157,800)	(1,218,100)
Transfers to CIP	(2,142,900)			(2,665,000)	(2,150,000)
Change In Balance Sheet Accounts	907,348			-	-
Dec(Inc) In Restricted Cash	1,667			(444,228)	4,000
Ending Balance	<u>\$ 3,092,275</u>			<u>\$ 1,486,447</u>	<u>\$ 2,443,647</u>



City of Eau Claire 2012 Adopted Program of Services

Sewer Utility

The Sewer Utility Fund provides for the operations of the city owned wastewater treatment facility and sewage collection system. The fund is divided into various major accounts including wastewater treatment, sanitary sewer collection system maintenance, interceptor sewer maintenance, industrial pretreatment and administration.

Objectives

- Operate the wastewater treatment plant in compliance with the effluent limitations of the Wisconsin Pollution Discharge Elimination System (WPDES) discharge permit.
- Provide wastewater treatment to the service area including the City of Eau Claire, City of Altoona, and a portion of the former Washington Heights Sewer District.
- Monitor and enforce an industrial pretreatment program.
- Ensure that the sanitary sewer collection system is maintained in a satisfactory condition.

Outputs

- Achieve a score of 3.5 or greater on the Compliance Maintenance Annual Report (CMAR). – The Sewer Utility received a rating of 4.0 in 2010.
- Clean and inspect the sewer collection system to cause less than 10 main related service calls per year.
- Convey and treat wastewater at a cost of less than \$0.01 per gallon.

Sewer Utility Authorized Full-Time	FY 2010	FY 2011	FY 2012
Utilities Chemist	1.0	1.0	1.0
Wastewater Collection Superintendent	0.0	0.0	0.0
Wastewater Plant Supervisor	1.0	1.0	1.0
Utilities Supervisor	1.0	1.0	1.0
Utilities Engineer	1.0	1.0	1.0
Assistant Chemist	1.0	1.0	1.0
Clerk II	0.5	0.5	0.5
Operator II	2.0	2.0	2.0
Service Worker II	1.0	1.0	1.0
Laboratory Technician	1.0	1.0	1.0
Operator I	10.0	10.0	10.0
Service Worker I	7.0	7.0	7.0
Total FTE Positions	26.5	26.5	26.5



City of Eau Claire 2012 Adopted Program of Services

SEWER UTILITY Budget Summary Revenues & Expenditures

Operating Budget	2010 Actual	2011 Adopted	2011 6 Month Actual	2011 Projection	2012 Adopted
Revenues & Other Financing Sources:					
Charges For Services	\$ 6,889,277	\$ 7,383,000	\$ 3,446,754	\$ 7,383,000	\$ 7,643,600
Other Operating Revenue	85,192	87,000	26,831	87,000	81,100
Miscellaneous	67,620	124,300	58,026	124,300	124,300
Non-Operating Revenue	247,327	100,900	(1,793)	100,900	100,900
Other Financing Sources	11,100	-	-	-	-
Total Revenues & Other Financing Sources:	<u>7,300,516</u>	<u>7,695,200</u>	<u>3,529,818</u>	<u>7,695,200</u>	<u>7,949,900</u>
Expenditures & Other Financing Uses:					
Personal Services	2,427,689	2,487,100	1,133,598	2,487,100	2,434,000
Contractual Services	1,103,326	952,400	343,251	951,400	962,800
Utilities	447,015	544,800	188,696	544,800	532,300
Fixed Charges	471,684	477,200	235,764	477,200	496,700
Materials & Supplies	619,267	777,600	291,934	778,600	786,900
Non Operating Proprietary	70,488	50,000	24,953	50,000	46,400
Other Financing Uses	173,600	76,400	-	76,400	33,700
Total Expenditures & Other Financing Uses:	<u>5,313,069</u>	<u>5,365,500</u>	<u>2,218,196</u>	<u>5,365,500</u>	<u>5,292,800</u>
Excess (Deficiency) of Funding Sources over Uses	<u>\$ 1,987,447</u>	<u>\$ 2,329,700</u>	<u>\$ 1,311,622</u>	<u>\$ 2,329,700</u>	<u>\$ 2,657,100</u>
Working Capital/Available Fund Balance:					
Beginning Balance	\$ 5,611,930			\$ 5,692,848	\$ 4,988,248
Changes In Available Fund Balance:					
From Operations	1,987,447			2,329,700	2,657,100
Less Non-Cash New Construction	(150,173)			-	-
Transfer to CIP	(2,075,000)			(2,985,000)	(2,400,000)
Principal on Debt	(45,909)			(49,300)	(52,900)
Changes in Balance Sheet Accounts	364,553			-	-
Ending Balance	<u>\$ 5,692,848</u>			<u>4,988,248</u>	<u>5,192,448</u>



City of Eau Claire 2012 Adopted Program of Services

Storm Water Utility

The Storm Water Utility Fund provides for the operation, maintenance and improvement to the storm water drainage system.

Objectives

- Compliance with the Wisconsin Pollution Discharge Elimination System (WPDES) NR 216 water discharge permit.
- Acquisition, construction and maintenance of storm water detention basins.
- Review and approval of development plans for compliance with the city regulations.
- Repair, clean, and maintain the drainage inlets, pipes and conveyance systems.

Outputs

- Compliance with the conditions of the storm water discharge permit as detailed in the annual report to the WDNR.
- Provide maintenance of the city storm water system at an average cost of \$50.00 or less per month per resident. (\$33.67 in 2010)
- Reviewed 59 site plans for compliance with City regulations.

Storm Water Utility Authorized Full-Time

	FY 2010	FY 2011	FY 2012
Engineering Technician I	1	1	1
Total FTE Positions	1	1	1





City of Eau Claire 2012 Adopted Program of Services

STORM WATER UTILITY Budget Summary Revenues & Expenditures

Operating Budget	2010 Actual	2011 Adopted	2011 6 Month Actual	2011 Projection	2012 Adopted
Revenues & Other Financing Sources:					
Charges For Services	\$ 3,493,678	\$ 3,658,900	\$ 1,835,392	\$ 3,658,900	\$ 3,856,600
Other Operating Revenue	28,396	23,500	7,706	23,500	24,000
Miscellaneous	23,973	65,400	10,594	65,400	52,800
Non-Operating Revenue	86,737	-	-	-	-
Total Revenues & Other Financing Sources:	<u>3,632,784</u>	<u>3,747,800</u>	<u>1,853,692</u>	<u>3,747,800</u>	<u>3,933,400</u>
Expenditures & Other Financing Uses:					
Personal Services	261,741	763,500	258,090	763,500	715,300
Contractual Services	164,663	623,300	252,114	623,300	625,400
Utilities	73,758	152,900	15,976	152,900	152,900
Fixed Charges	328,858	329,700	163,724	329,700	359,800
Materials & Supplies	14,368	20,300	11,367	20,300	18,300
Non Operating Proprietary	660,133	730,000	329,976	716,700	758,200
Other Financing Uses	752,408	-	-	-	-
Total Expenditures & Other Financing Uses:	<u>2,255,929</u>	<u>2,619,700</u>	<u>1,031,247</u>	<u>2,606,400</u>	<u>2,629,900</u>
Excess (Deficiency) of Funding Sources over Uses	<u>\$ 1,376,855</u>	<u>\$ 1,128,100</u>	<u>\$ 822,445</u>	<u>\$ 1,141,400</u>	<u>\$ 1,303,500</u>
Working Capital/Available Fund Balance:					
Beginning Balance	\$ 2,387,913			\$ 2,731,275	\$ 2,392,075
Changes In Available Fund Balance:					
From Operations	1,376,855			1,141,400	1,303,500
Less Non-Cash Developer Contributions	(96,737)			-	-
Transfer to CIP	-			(450,000)	(450,000)
Principal Payments	(885,000)			(1,030,600)	(1,220,400)
Change In Balance Sheet Accounts	(70,094)			-	-
Add Non-Cash Loss on Sale	18,338			-	-
Ending Balance	<u>\$ 2,731,275</u>			<u>\$ 2,392,075</u>	<u>\$ 2,025,175</u>



City of Eau Claire 2012 Adopted Program of Services

Parking Utility

The Parking Utility provides for the operation and maintenance of the downtown parking ramps, city-owned surface parking lots, and on-street parking meters.

Objectives

- Provide for the daily operation and maintenance of the parking ramps and surface public parking lots.
- Assure the proper operation and repair of the parking meters.
- Collect revenue from the ramps and meters for the cost of providing the parking system.

Outputs

- Collect revenue from 430 parking meters.
- Maintain the parking structures for 539 parking stalls at a cost of \$200 per stall or less.

Parking Utility Authorized Full-Time

	FY 2010	FY 2011	FY 2012
Skilled Worker I	1	1	1
Total FTE Positions	1	1	1





City of Eau Claire 2012 Adopted Program of Services

PARKING UTILITY
Budget Summary
Revenues & Expenditures

Operating Budget	2010 Actual	2011 Adopted	2011 6 Month Actual	2011 Projection	2012 Adopted
Revenues & Other Financing Sources:					
Charges For Services	\$ 201,233	\$ 219,600	\$ 100,621	\$ 220,400	\$ 216,700
Other Financing Sources	7,750	-	-	14,400	-
Total Revenues & Other Financing Sources:	208,983	219,600	110,621	234,800	216,700
Expenditures & Other Financing Uses:					
Personal Services	102,053	67,100	47,661	98,500	75,500
Contractual Services	109,273	51,800	24,029	51,800	51,800
Utilities	55,873	62,100	23,985	57,400	64,600
Fixed Charges	9,652	10,100	4,050	8,100	10,100
Materials & Supplies	3,399	6,300	1,239	4,600	4,700
Total Expenditures & Other Financing Uses:	280,250	197,400	100,964	220,400	206,700
Excess (Deficiency) of Funding Sources over Uses	\$ (71,267)	\$ 22,200	\$ 9,657	\$ 14,400	\$ 10,000
Working Capital/Available Fund Balance:					
Beginning Balance:	\$ 689			\$ 689	\$ 89
Changes In Available Fund Balance:					
From Operations	(71,267)			14,400	10,000
Changes In Balance Sheet Accounts	71,267			-	-
Transfer to CIP	-			(15,000)	(10,000)
Ending Balance	\$ 689			\$ 89	\$ 89



City of Eau Claire 2012 Adopted Program of Services

Public Transit

The Public Transit Fund provides for the fixed-route bus system and associated public transportation under the direction of the Eau Claire Transit Commission. The Transit Commission is responsible for establishing and monitoring a comprehensive and unified transportation system to the community. The fund is divided into various accounts including bus operations, shop operations and administration.

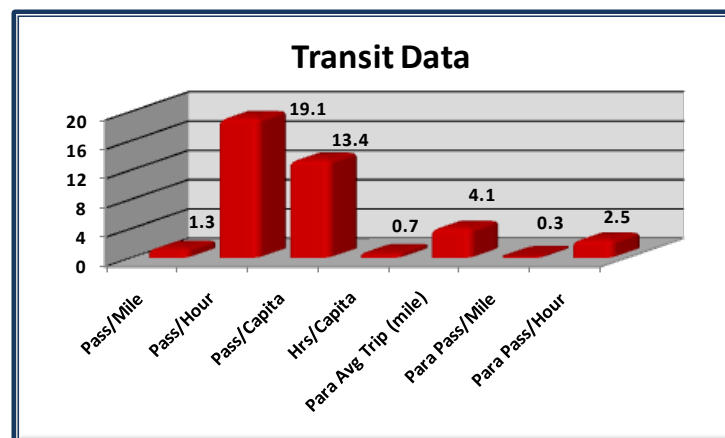
Objectives

- Operate a public transportation system to provide an economical, safe, comfortable and equitable transportation option for all citizens.
- Provide specialized transportation (paratransit) services to citizens who are not able to use regular bus service due to disabilities and frailties.
- Maintain and staff the shop with skilled mechanics to adequately maintain all transit vehicles.
- Operate the system in accordance with the Federal Transit Administration (FTA) and Wisconsin Department of Transportation (Wis/DOT) regulations to assure receipt of state and federal funding.
- Provide bus service under cooperative and negotiated agreement contracts.

Outputs

- Operate 15 regular bus routes originating and terminating at the Downtown Transfer Center.
- Provide over 1 million rides per year.
- Meet or exceed the average of six performance indicators for mid-size bus operations in Wisconsin.

Public Transit Authorized Full-Time	FY 2010	FY 2011	FY 2012
Transit Manager	1.0	1.0	1.0
Working Shop Supervisor	1.0	1.0	1.0
Driver Supervisor	2.0	2.0	2.0
Clerical Technician	1.0	1.0	1.0
Account Clerk I	1.0	1.0	1.0
Bus Mechanic I, II, III	2.0	2.0	2.0
Bus Operator	24.0	25.0	25.0
Combination Service Worker	2.5	2.5	2.5
Part-Time Operator	3.0	3.0	3.0
Total FTE Positions	37.5	38.5	38.5





City of Eau Claire 2012 Adopted Program of Services

PUBLIC TRANSIT Budget Summary Revenues & Expenditures

Operating Budget	2010 Actual	2011 Adopted	2011 6 Month Actual	2011 Projection	2012 Adopted
Revenues & Other Financing Sources:					
Intergovernmental	\$ 68,518	\$ -	\$ (6,028)	\$ -	\$ 45,000
Fines & Forfeits	150	-	-	-	-
Charges For Services	890,209	919,100	502,437	918,100	966,800
Miscellaneous	43,676	30,300	23,212	31,300	30,000
Non-Operating Revenue	3,070,896	3,400,500	574,234	3,400,500	3,314,300
Other Financing Sources	758,806	1,064,800	-	1,064,800	1,162,700
Total Revenues & Other Financing Sources:	<u>4,832,255</u>	<u>5,414,700</u>	<u>1,093,855</u>	<u>5,414,700</u>	<u>5,518,800</u>
Expenditures & Other Financing Uses:					
Personal Services	2,594,192	2,651,700	1,184,654	2,651,700	2,699,000
Contractual Services	1,586,368	1,702,000	862,924	1,723,700	1,813,600
Utilities	6,553	9,900	3,611	9,900	9,900
Fixed Charges	157,762	165,100	78,855	165,100	167,000
Materials & Supplies	527,739	840,500	328,895	820,500	785,500
Non Operating Proprietary	6,000	6,000	2,346	4,300	2,500
Total Expenditures & Other Financing Uses:	<u>4,878,614</u>	<u>5,375,200</u>	<u>2,461,285</u>	<u>5,375,200</u>	<u>5,477,500</u>
Excess (Deficiency) of Funding Sources over Uses	<u>\$ (46,359)</u>	<u>\$ 39,500</u>	<u>\$ (1,367,430)</u>	<u>\$ 39,500</u>	<u>\$ 41,300</u>
Working Capital/Available Fund Balance:					
Beginning Balance	\$ 29,197			\$ 29,197	\$ 29,197
Changes In Available Fund Balance:					
From Operations	(46,359)			39,500	41,300
Change In Balance Sheet Accounts	46,359			(39,500)	(41,300)
Ending Balance	<u>\$ 29,197</u>			<u>\$ 29,197</u>	<u>\$ 29,197</u>



City of Eau Claire 2012 Adopted Program of Services

Hobbs Municipal Ice Center

Hobbs Municipal Ice Center is located at 915 Menomonie Street and has been open to the public since 1975. It is the home rink of North and Memorial High Schools, the University of Wisconsin – Eau Claire (UWEC) varsity men’s and women’s hockey teams, Eau Claire Youth Hockey Club, Eau Claire Figure Skating Club, and the City of Eau Claire Parks and Receptions skating programs. Each of the groups is part of the Hobbs Ice Center consortium and will have input into the future planning for the facility.

Hobbs Ice Center completed a \$5,600,000 major renovation project in 2009 and a \$400,000 dehumidification project in 2010. The facilities at Hobbs include: two National Hockey League sized indoor artificial ice sheets and one 80% sized artificial ice sheet, four locker rooms, ten changing rooms, four offices for rent, a concession stand, two meeting rooms, a club viewing area, University of Wisconsin - Eau Claire locker rooms and coaches offices, and the Parks and Recreation administrative offices.

Objectives

- Provide high quality, affordable ice time for community residents.
- Provide ice time for organized stakeholders of the facility – including schools, youth hockey, public open skate, and figure skating organizations.
- Provide adequate locker rooms, concessions and spectator seating opportunities.

Outputs

- Provide ice time for games and practices.
- Implement use agreements and financial billing/collection systems.
- Increased hourly ice rental rates to eliminate the financial subsidy by community taxpayers.
- Hosted several dry floor events.

Hobbs Municipal Ice Center Authorized Full-Time

	FY2010	FY2011	FY2012
Program Supervisor	1	1	1
Assistant Rink Manager	0	0	1
Skilled Worker I	2	2	0
Total FTE Positions	3	3	2

Hours Rented						
Hours Rented	2010	2009	2008	2007	2006	2005
<i>Rinks</i>						
O'Brien Rink	1,727	1,782	2,139	2,191	2,120	1,882
Akrvick Rink	1,433	1,297	1,436	1,342	1,418	1,458
Hughes	1,179	120	108	28	16	85
Total Hours Utilized	4,339	3,199	3,683	3,561	3,554	3,425

Open Skate Attendance						
	2010	2009	2008	2007	2006	2005
Total Paid Attendance	5,446	3,133	4,641	5,182	5,444	3,417



City of Eau Claire 2012 Adopted Program of Services

HOBBS MUNICIPAL ICE CENTER Budget Summary Revenues & Expenditures

Operating Budget	2010 Actual	2011 Adopted	2011 6 Month Actual	2011 Projection	2012 Adopted
Revenues & Other Financing Sources:					
Fines & Forfeits	\$ 60	\$ -	\$ -	\$ -	\$ -
Charges For Services	574,986	846,600	305,103	691,500	734,500
Miscellaneous	97,203	107,300	5,281	97,300	97,600
Other Financing Sources	100,037	40,000	-	202,100	59,800
Total Revenues & Other Financing Sources:	<u>772,286</u>	<u>993,900</u>	<u>310,384</u>	<u>990,900</u>	<u>891,900</u>
Expenditures & Other Financing Uses:					
Personal Services	284,342	330,600	156,256	330,600	226,800
Contractual Services	65,307	58,700	23,978	58,700	59,400
Utilities	217,018	225,000	108,299	225,500	231,200
Fixed Charges	9,589	9,700	4,733	9,700	9,800
Materials & Supplies	58,755	50,400	30,393	52,700	55,000
Non Operating Proprietary	149,667	123,700	61,831	123,700	119,700
Total Expenditures & Other Financing Uses:	<u>784,678</u>	<u>798,100</u>	<u>385,490</u>	<u>800,900</u>	<u>701,900</u>
Excess (Deficiency) of Funding Sources over Uses	<u>\$ (12,392)</u>	<u>\$ 195,800</u>	<u>\$ (75,106)</u>	<u>\$ 190,000</u>	<u>\$ 190,000</u>
Working Capital/Available Fund Balance:					
Beginning Balance	\$ 103,861			\$ -	\$ -
Changes in Available Fund Balance:					
From Operations	(12,392)			190,000	190,000
Payment on Advances	(110,000)			(190,000)	(190,000)
Change in Balance Sheet Accounts	18,531			-	-
Ending Balance	<u>\$ -</u>			<u>\$ -</u>	<u>\$ -</u>



City of Eau Claire 2012 Adopted Program of Services

Fairfax Municipal Pool

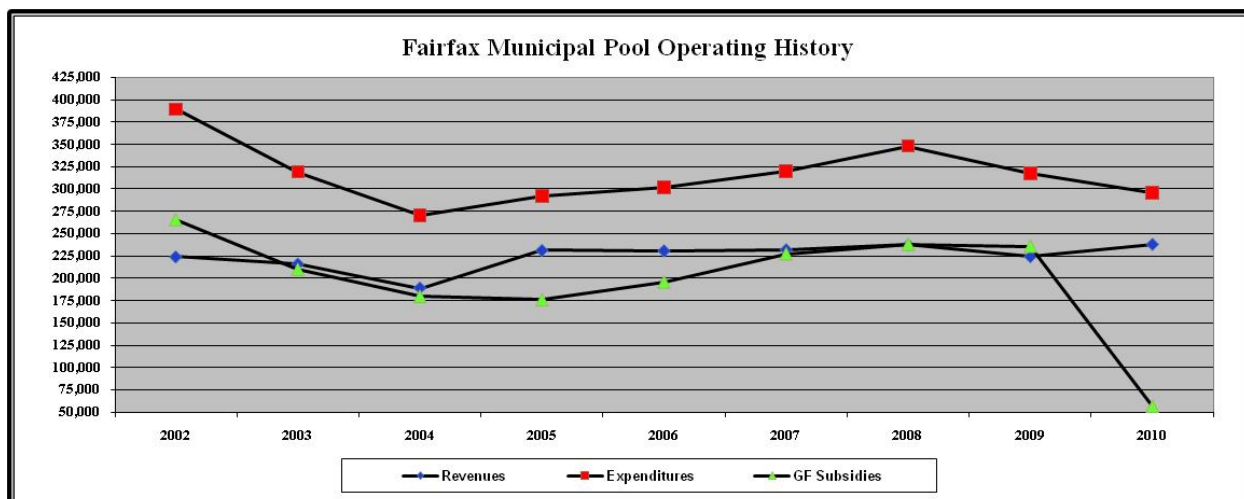
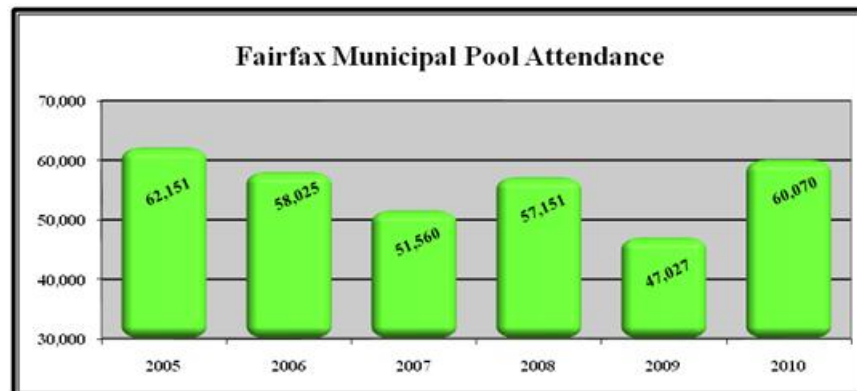
Fairfax Pool includes a 450,000-gallon main pool and a 150,000-gallon diving well, which were constructed in 1991. Features include bathhouse, concessions stand, diving boards, raindrop, water slide, playground equipment, picnic pavilion, shaded deck area, zero depth area and a 50-meter eight lane competitive pool. The pool uses a high rate sand filter system.

Objectives

- Provide clean, safe and supervised swimming opportunities for the community.
- Provide low cost access to the pool, including daily and seasonal admissions as well as scholarship opportunities for low-income families.

Outputs

- Provide daily hours for public swimming opportunities during the summer months.
- Provide opportunities for public rental of the pool facility.
- Repaired and maintained aging filter systems.
- Created a master plan for pool renovation and expansion and solicited stakeholder input.





City of Eau Claire 2012 Adopted Program of Services

FAIRFAX MUNICIPAL POOL
Budget Summary
Revenues & Expenditures

Operating Budget	2010 Actual	2011 Adopted	2011 6 Month Actual	2011 Projection	2012 Adopted
Revenues & Other Financing Sources:					
Charges For Services	\$ 232,626	\$ 224,400	\$ 110,731	\$ 219,700	\$ 230,900
Miscellaneous	5,634	5,000	5,996	6,300	7,000
Other Financing Sources	57,124	128,500	-	118,200	108,600
Total Revenues & Other Financing Sources:	<u>295,384</u>	<u>357,900</u>	<u>116,727</u>	<u>344,200</u>	<u>346,500</u>
Expenditures & Other Financing Uses:					
Personal Services	188,539	218,400	45,181	218,400	215,900
Contractual Services	21,359	25,900	8,714	25,900	26,400
Utilities	31,590	56,900	4,429	41,600	41,800
Fixed Charges	5,966	6,500	3,993	6,600	6,200
Materials & Supplies	47,930	50,200	31,563	51,700	56,200
Total Expenditures & Other Financing Uses:	<u>295,384</u>	<u>357,900</u>	<u>93,880</u>	<u>344,200</u>	<u>346,500</u>
Excess (Deficiency) of Funding Sources over Uses	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 22,847</u>	<u>\$ -</u>	<u>\$ -</u>
Working Capital/Available Fund Balance:					
Beginning Balance	\$ 2,688			\$ 2,688	\$ 2,688
Changes In Available Fund Balance:					
From Operations	-			-	-
Change in Balance Sheet Accounts	-			-	-
Ending Balance	<u>\$ 2,688</u>			<u>\$ 2,688</u>	<u>\$ 2,688</u>

City of Eau Claire, Wisconsin
2012 Adopted
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Internal Service Funds

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City of Eau Claire 2012 Adopted Program of Services

Risk Management

The Risk Management Fund was formed in 1988 to stabilize the city’s insurance and risk management related costs. Premiums previously paid to insurance companies were placed in the fund. Coverage for catastrophic losses was purchased through “pooled” insurance companies formed with other Wisconsin municipalities and traditional coverage. Smaller, predictable losses are self-insured. The resulting savings have allowed the General Fund and other departments to enjoy stable or declining insurance rates for the past 23 years. The Risk Management fund handles all claims and related matters for the City of Eau Claire and L.E. Phillips Memorial Library. Certain coverage is also provided for the City-County Health Department and Housing Authority.

Objectives

- Safeguard the financial security of the City by protecting its human, financial and property assets from the adverse impact of loss.
- Protect the financial assets of the City and provide stable funding for losses.

Outputs

- Risk Management Events handled. (Shown on graph)
- Stable charges to other funds and departments.



Risk Management Authorized Full-Time

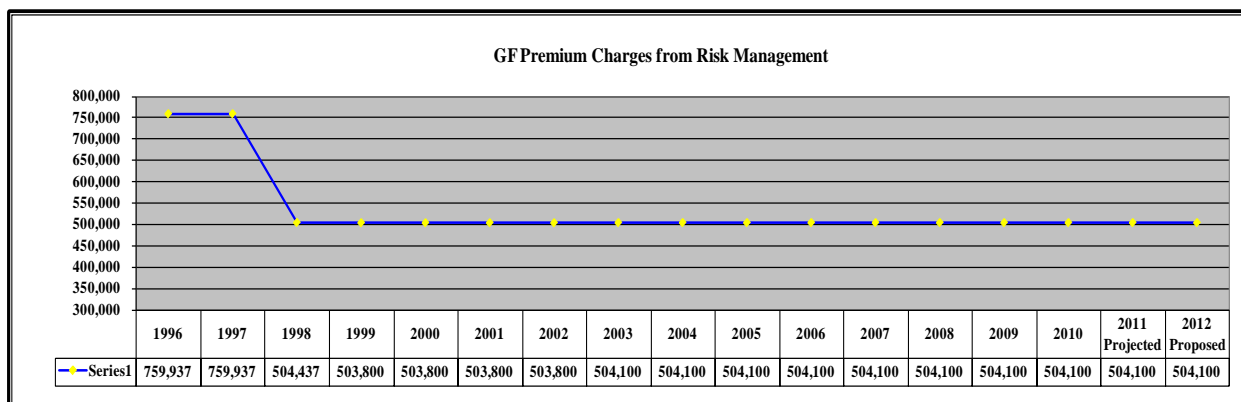
FY 2010	FY 2011	FY 2012
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Risk Manager

1	1	1
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Total FTE Positions

1	1	1
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City of Eau Claire 2012 Adopted Program of Services

RISK MANAGEMENT
Budget Summary
Revenues & Expenditures

Operating Budget	2010 Actual	2011 Adopted	2011 6 Month Actual	2011 Projection	2012 Adopted
Revenues & Other Financing Sources:					
Intergovernmental	\$ -	\$ -	\$ -	\$ 22,500	\$ -
Charges For Services - Intragovernmental	1,648,184	1,641,600	816,011	1,641,600	1,715,800
Other Operating Revenue	51,624	70,000	11,487	70,000	70,000
Miscellaneous	155,453	185,000	44,624	185,000	185,000
Total Revenues & Other Financing Sources:	1,855,261	1,896,600	872,122	1,919,100	1,970,800
Expenditures & Other Financing Uses:					
Personal Services	164,092	157,600	74,246	157,600	153,000
Contractual Services	27,522	60,500	16,239	83,000	59,300
Utilities	263	400	241	400	400
Fixed Charges	1,309,025	2,000,500	879,911	2,000,500	2,082,200
Materials & Supplies	3,870	6,000	1,099	6,000	6,000
Other Financing Uses	95,000	95,000	-	95,000	95,000
Total Expenditures & Other Financing Uses:	1,599,772	2,320,000	971,736	2,342,500	2,395,900
Excess (Deficiency) of Funding Sources over Uses	\$ 255,489	\$ (423,400)	\$ (99,614)	\$ (423,400)	\$ (425,100)
Working Capital/Available Fund Balance:					
Beginning Balance	\$ 8,500,909			\$ 8,345,161	\$ 7,921,761
Changes in Available Fund Balance:					
From Operations	255,489			(423,400)	(425,100)
Change in Balance Sheet Accounts	(411,237)			-	-
Ending Balance	\$ 8,345,161			\$ 7,921,761	\$ 7,496,661



City of Eau Claire 2012 Adopted Program of Services

Central Equipment

The Central Equipment Fund is an internal service fund that is managed by the Buildings, Grounds, and Fleet (BGF) division of the Public Works Department. A parts inventory is maintained along with responsibility for the maintenance, repair and replacement of the vehicles and equipment used by Police, Fire, Parks and Public Works. The Central Equipment Fund also provides for the operation and maintenance of the Central Maintenance Facility (CMF) building complex located on Forest Street. The operation and maintenance cost for the two-way communication radio system is funded from the Central Equipment account.

Objectives

- Maintain the city-owned vehicles and equipment in good working condition.
- Operate an asset/fleet management system that identifies and tracks the costs, equipment usage, fuel consumption and maintenance history on all vehicles and equipment.
- Operate an appropriate inventory of automotive parts and other needed supplies.
- Replace vehicles on a systematic schedule that is done in an effective time frame.
- Maintain the CMF building and grounds complex in a cost effective manner.
- Assure the operation and reliability of the two-way radio system.

Outputs

- Operate and maintain fueling system in compliance with environmental regulations.
- Maintain 125,075 square feet of building at an operating cost of less than \$5.00 per square foot. (\$2.36 in 2010)
- Meet or exceed the ten American Public Works Association (APWA) fleet performance measures as a benchmark for fleet and shop operations to include the following:
 - Equipment Availability (95%)
 - Customer Service & Satisfaction
 - Cost per Mile/Hour
 - Parts Fill Rate (70%)
 - Parts Inventory Management (75%)
 - Mechanic Productivity & Efficiency
 - Preventative Maintenance (=> 50%)
 - Charge-back Rates
 - Scheduled Repair Rate (70%)
 - Number of Repair Hours

Central Equipment Authorized Full-Time

	FY 2010	FY 2011	FY 2012
Service Technician	1	1	1
Mechanic I, III	5	5	5
Stores Clerk	1	1	1
Total FTE Positions	7	7	7



City of Eau Claire 2012 Adopted Program of Services

CENTRAL EQUIPMENT Budget Summary Revenues & Expenditures

Operating Budget	2010 Actual	2011 Adopted	2011 6 Month Actual	2011 Projection	2012 Adopted
Revenues & Other Financing Sources:					
Charges For Services - Intragovernmental	\$ 3,416,832	\$ 3,948,200	\$ 2,044,888	\$ 4,145,500	\$ 4,274,500
Miscellaneous	199,717	219,900	108,968	219,900	215,400
Other Financing Sources	-	2,000	65,448	2,000	2,000
Total Revenues & Other Financing Sources:	<u>3,616,549</u>	<u>4,170,100</u>	<u>2,219,304</u>	<u>4,367,400</u>	<u>4,491,900</u>
Expenditures & Other Financing Uses:					
Personal Services	693,805	757,700	333,850	757,700	723,600
Contractual Services	274,020	381,900	192,858	382,100	393,200
Utilities	153,932	218,600	76,599	218,600	210,900
Fixed Charges	119,188	160,800	60,072	160,800	160,800
Materials & Supplies	1,107,339	1,311,200	762,196	1,311,000	1,441,800
Non Operating Proprietary	20,595	-	73,107	-	-
Total Expenditures & Other Financing Uses:	<u>2,368,879</u>	<u>2,830,200</u>	<u>1,498,682</u>	<u>2,830,200</u>	<u>2,930,300</u>
Excess (Deficiency) of Funding Sources over Uses	<u>\$ 1,247,670</u>	<u>\$ 1,339,900</u>	<u>\$ 720,622</u>	<u>\$ 1,537,200</u>	<u>\$ 1,561,600</u>
Working Capital/Available Fund Balance:					
Beginning Balance	\$ 3,593,623			\$ 3,763,566	\$ 3,637,366
Changes In Available Fund Balance:					
From Operations	1,247,670			1,537,200	1,561,600
Transfer to CIP	(1,261,400)			(1,663,400)	(1,081,300)
Change in Balance Sheet Accounts	183,673			-	-
Ending Balance	<u>\$ 3,763,566</u>			<u>\$ 3,637,366</u>	<u>\$ 4,117,666</u>

City of Eau Claire, Wisconsin
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Component Units

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City of Eau Claire 2012 Adopted Program of Services

Redevelopment Authority (RDA)

Redevelopment Areas

The Eau Claire Redevelopment Authority (RDA), located at 203 S. Farwell Street, is the lead organization in development projects within designated areas of the City of Eau Claire. Created in 1991, the purpose of the RDA includes the elimination and prevention of substandard, deteriorated, slum and blighted areas or properties and encouragement of urban renewal programs. The RDA is governed by a board consisting of seven commissioners and is staffed by an Executive Director.

* West Bank Redevelopment Area

Major areas of emphasis are: the North Barstow Redevelopment Area, Downtown, and the West Bank Redevelopment Area.

* North Barstow Redevelopment Area

Objectives

* Lake Shore School Redevelopment Area

- Downtown Revitalization
- Redevelopment
- Acquisition/Relocation
- Demolition
- Bonding
- Project Management
- Partnering

* SOO Line Depot Redevelopment Area

Outputs – West Bank Redevelopment Area

* West Madison Street Redevelopment Area

- Purchased two single-family homes.
- New redevelopment district created in 2008 consisting of 25 properties (3 residential).
- Two residential properties and one vacant lot acquired in 2009.
- The City of Eau Claire has purchased the Minnesota Wire and Cable property for \$390,000.
- Currently in negotiations to purchase other properties.
- Potential for a mixed-use development or a large public multi-use facility.

Outputs – North Barstow Redevelopment Area

- Created in 1995 (still active) and includes Downtown TIF District #8.
- In 2010, Wisconsin Street Association, LLC at 312 Wisconsin Street completed a mixed use building adjacent to the Livery – 4,000 square feet of commercial space, 28 apartments - \$1.5 million in building valuation.
- \$12 million Royal Credit Union Corporate Headquarters.
- In 2008, \$10 million Phoenix Parkside LLC mixed-use development (including Midelfort Pharmacy & Home Medical).
- In 2009, Phoenix Parkside LLC completed a mixed-use building with 33 apartments adjacent to the Farmers’ Market Pavilion.
- The \$500,000 Olsen Livery building was remodeled to house “The Livery a.k.a. Cowtown Saloon”.
- The former Craig Chemical building now houses a woman’s salon.
- In 2011, Wisconsin Street Associates, LLC completed a mixed-use building with 27 loft apartments on Wisconsin Street.
- In 2011, Commonwealth Development purchased vacant land at Wisconsin Street/Riverfront Terrace for the site of two multi-family residential apartment buildings. The buildings are expected to have 60 total units, and to be valued at approximately \$3 million upon completion.

*Wisconsin Street Association
Mixed-use Building*

Downtown Eau Claire





City of Eau Claire 2012 Adopted Program of Services

REDEVELOPMENT AUTHORITY
Budget Summary
Revenues & Expenditures

Operating Budget	2010 Actual	2011 Adopted	2011 6 Month Actual	2011 Projection	2012 Adopted
Revenues & Other Financing Sources:					
Other Financing Sources	\$ 19,958	\$ -	\$ -	\$ -	\$ -
Total Revenues & Other Financing Sources:	<u>19,958</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Expenditures & Other Financing Uses:					
Contractual Services	11,159	14,100	1,790	14,100	14,300
Utilities	145	500	38	500	500
Fixed Charges	1,211	800	-	800	800
Materials & Supplies	114	100	52	100	100
Non Operating Proprietary	1,822,793	-	-	-	60,000
Total Expenditures & Other Financing Uses:	<u>1,835,422</u>	<u>15,500</u>	<u>1,880</u>	<u>15,500</u>	<u>75,700</u>
Excess (Deficiency) of Funding Sources over Uses	<u>\$ (1,815,464)</u>	<u>\$ (15,500)</u>	<u>\$ (1,880)</u>	<u>\$ (15,500)</u>	<u>\$ (75,700)</u>
Working Capital/Available Fund Balance:					
Beginning Balance	\$ 103,720			\$ 91,091	\$ 75,591
Changes in Available Fund Balance:					
From Operations	(1,815,464)			(15,500)	(75,700)
Developer Installment	60,000				60,000
Transfer to CIP	-				
Change in Balance Sheet Accounts	1,742,835			-	-
Ending Balance	<u>\$ 91,091</u>			<u>\$ 75,591</u>	<u>\$ 59,891</u>



City of Eau Claire 2012 Adopted Program of Services

South Barstow Business Improvement District

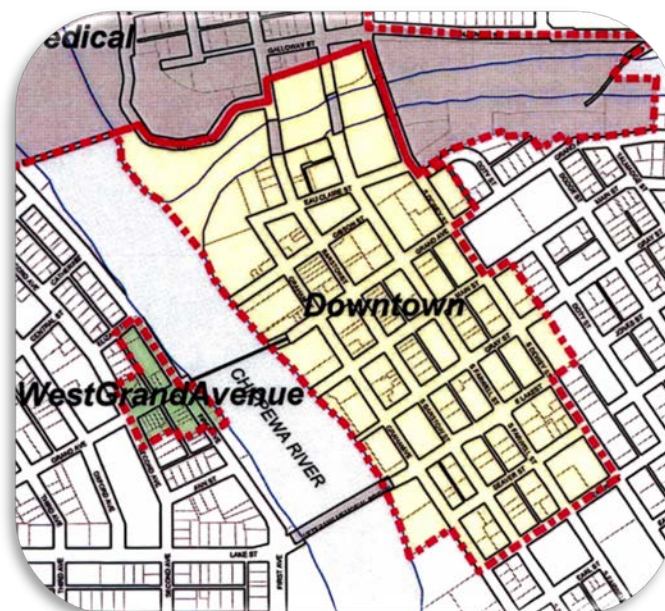
The South Barstow (formerly Downtown) Business Improvement District was created in 1984 to allow business and property owners to develop, manage and promote downtown Eau Claire and to establish an assessment method to fund these activities. The district has been in existence for 28 years. A 15-member board guides the district.

Objectives

- Encourage and promote the development and vitality of the downtown area.
- Encourage convenient access to downtown via highways, urban traffic, pedestrian arterials and public transit.
- Promote an efficient system of public and private parking in the downtown area.
- Ensure that future downtown development achieves a high standard of environmental quality and urban design.
- Encourage appropriate government agencies to locate in downtown.
- Promote downtown as an employment center with a proper mix of office, retail, financial, health and professional services.
- Actively market downtown as an attractive setting for conventions, community activities and events.

Outputs

- Support and coordinate with Downtown Eau Claire Inc. (DECI).
- Fund the banner program throughout downtown Eau Claire.
- Enhance the downtown with summer flowers and winter greens in planters and hanging baskets.
- Fund pedestrian amenities, such as benches, kiosks, music and pedestrian shelters.
- Fund trash collection from on street receptacles.
- Host to downtown events, such as Summerfest and the International Fall Festival.
- First month "Rental Assistance Program" for new businesses.





City of Eau Claire 2012 Adopted Program of Services



SOUTH BARSTOW BID #1 Budget Summary Revenues & Expenditures

Operating Budget	2010 Actual	2011 Adopted	2011 6 Month Actual	2011 Projection	2012 Adopted
Revenues & Other Financing Sources:					
Taxes	\$ 80,000	\$ 80,000	\$ 80,000	\$ 80,000	\$ 80,000
Miscellaneous	940	-	800	-	-
Total Revenues & Other Financing Sources:	<u>80,940</u>	<u>80,000</u>	<u>80,800</u>	<u>80,000</u>	<u>80,000</u>
Expenditures & Other Financing Uses:					
Contractual Services	7,066	15,500	9,995	15,500	17,000
Utilities	14,460	17,000	5,864	17,000	17,000
Materials & Supplies	15,463	19,000	9,883	19,000	19,000
Contributions & Other Payments	-	1,500	-	1,500	-
Other Financing Uses	31,000	31,000	15,500	31,000	31,000
Total Expenditures & Other Financing Uses:	<u>67,989</u>	<u>84,000</u>	<u>41,242</u>	<u>84,000</u>	<u>84,000</u>
Excess (Deficiency) of Funding Sources over Uses	<u>\$ 12,951</u>	<u>\$ (4,000)</u>	<u>\$ 39,558</u>	<u>\$ (4,000)</u>	<u>\$ (4,000)</u>
Working Capital/Available Fund Balance:					
Beginning Balance	\$ 70,007			\$ 82,958	\$ 78,958
Changes in Available Fund Balance:					
From Operations	12,951			(4,000)	(4,000)
Ending Balance	<u>\$ 82,958</u>			<u>\$ 78,958</u>	<u>\$ 74,958</u>



City of Eau Claire 2012 Adopted Program of Services

West Grand Business Improvement District

The West Grand Avenue Business District was created in 1987 to allow business and property owners in the West Grand Avenue business community to develop, manage and promote their business district and to establish an assessment method to fund these activities. The West Grand Avenue BID comprises the commercial area on the west bank of the Chippewa River from First Avenue to Second Avenue. A 5-member board guides the district.

Objectives

- Maintain convenient access to West Grand Avenue and First Avenue via existing urban traffic, pedestrian arterials, and public transit.
- Encourage and promote the development and vitality of the district.
- Promote an efficient system of public and private parking.
- Actively market the district as an attractive, desirable place to live, work, shop and be entertained.
- Ensure that future development achieves a high standard of environmental quality and urban design.
- Work in harmony with other business districts, government agencies and neighborhood associations on the west side.

Outputs

- Maintain pedestrian level lighting and amenities within the district and along First Avenue south to Lake Street.
- Enhance the district with flower planters, flags and holiday season decorations within the district.
- Promote a zero-interest loan program for commercial properties within the district for façade improvements.
- Support promotional activities for the district, Lakeshore Elementary School, and local groups.





City of Eau Claire 2012 Adopted Program of Services

WEST GRAND BID #2
Budget Summary
Revenues & Expenditures

Operating Budget	2010 Actual	2011 Adopted	2011 6 Month Actual	2011 Projection	2012 Adopted
Revenues & Other Financing Sources:					
Taxes	\$ 11,500	\$ 11,500	\$ 11,500	\$ 11,500	\$ 13,000
Miscellaneous	110	-	100	-	-
Non-Operating Revenue	278	-	833	1,700	1,700
Total Revenues & Other Financing Sources:	<u>11,888</u>	<u>11,500</u>	<u>12,433</u>	<u>13,200</u>	<u>14,700</u>
Expenditures & Other Financing Uses:					
Contractual Services	11,073	10,300	375	10,300	15,800
Loans	5,000	-	-	-	-
Other Financing Uses	1,200	1,200	600	1,200	1,200
Total Expenditures & Other Financing Uses:	<u>17,273</u>	<u>11,500</u>	<u>975</u>	<u>11,500</u>	<u>17,000</u>
Excess (Deficiency) of Funding Sources over Uses	<u>\$ (5,385)</u>	<u>\$ -</u>	<u>\$ 11,458</u>	<u>\$ 1,700</u>	<u>\$ (2,300)</u>
Working Capital/Available Fund Balance:					
Beginning Balance	\$ 15,048			\$ 9,663	\$ 11,363
Changes in Available Fund Balance:					
From Operations	(5,385)			1,700	(2,300)
Ending Balance	<u>\$ 9,663</u>			<u>\$ 11,363</u>	<u>\$ 9,063</u>



City of Eau Claire 2012 Adopted Program of Services

Water Street Business Improvement District

The Water Street Business Improvement District was formed in 1990 to allow business and property owners in the Water Street business community to develop, manage and promote their business district and to establish an assessment method to fund these activities. The Water Street BID stretches along both sides of Water Street from the Chippewa River west to Seventh Avenue. An 11-member board guides the districts activities.

Objectives

- Promote the district as a complete neighborhood/community shopping and service area with a pleasant pedestrian atmosphere.
- Encourage and promote the development and vitality of the district.
- Promote an efficient system of public and private parking.
- Market Water Street as an attractive, desirable place to live, work, shop and be entertained.
- Promote development, which achieves a high standard of environmental quality and urban design.
- Promote improvements to the riverfront as a resource, which benefits Water Street and the community.
- Promote the physical rehabilitation of the district that incorporates elements of its history, contemporary design and environmental aesthetics.
- Encourage activities that promote Water Street as a destination for visitors.

Outputs

- Support and coordinate with Downtown Eau Claire Inc. (DECI).
- Purchase, install and maintain monument signs on Water Street.
- Provide trash containers, trash collection and public amenities such as benches.
- Support merchant association activities such as the annual Doll and Pet Parade, street festivals and holiday promotions.
- Provide holiday decorations on the street.
- Publish and distribute a merchant directory.





City of Eau Claire 2012 Adopted Program of Services

WATER STREET BID #3
Budget Summary
Revenues & Expenditures

Operating Budget	2010 Actual	2011 Adopted	2011 6 Month Actual	2011 Projection	2012 Adopted
Revenues & Other Financing Sources:					
Taxes	\$ 9,500	\$ 9,500	\$ 9,500	\$ 9,500	\$ 9,500
Miscellaneous	1,450	-	250	400	400
Total Revenues & Other Financing Sources:	<u>10,950</u>	<u>9,500</u>	<u>9,750</u>	<u>9,900</u>	<u>9,900</u>
Expenditures & Other Financing Uses:					
Contractual Services	7,006	41,900	3,574	11,900	41,900
Materials & Supplies	245	900	287	900	900
Other Financing Uses	2,700	2,700	1,350	2,700	2,700
Total Expenditures & Other Financing Uses:	<u>9,951</u>	<u>45,500</u>	<u>5,211</u>	<u>15,500</u>	<u>45,500</u>
Excess (Deficiency) of Funding Sources over Uses	<u>\$ 999</u>	<u>\$ (36,000)</u>	<u>\$ 4,539</u>	<u>\$ (5,600)</u>	<u>\$ (35,600)</u>
Working Capital/Available Fund Balance:					
Beginning Balance	\$ 43,625			\$ 44,624	\$ 39,024
Changes in Available Fund Balance:					
From Operations	999			(5,600)	(35,600)
Ending Balance	<u>\$ 44,624</u>			<u>\$ 39,024</u>	<u>\$ 3,424</u>



City of Eau Claire 2012 Adopted Program of Services

North Barstow/Medical Business District

The North Barstow/Medical Business Improvement District was formed in 2005 to allow business and property owners in the North Barstow and Medical district of downtown to develop, manage and promote their respective district and to establish an assessment method to fund these activities. This district extends from North Farwell Street west to include the Mayo Clinic Health System Eau Claire Hospital-Luther Campus. An 11-member board guides the district.

Objectives

- Encourage property owners to make improvements to their properties.
- Promote and encourage the creation of distinctive and visually appealing entryways to downtown via Cameron, Madison, and Galloway Streets.
- Ensure and promote the feeling of safety in the area.
- Provide for and encourage the cleanup and maintenance of the riverbanks.
- Enhance the beautification and cleanup of this area of downtown to make it attractive to visitors.
- Encourage the maintenance and upgrade of streets and parking areas in the district.
- Provide and encourage development of housing, entertainment, cultural and civic activities, and facilities in downtown, including Phoenix Parkside.
- Promote this part of downtown as an attractive, desirable place to live, work, shop and be entertained.

Outputs

- Support and coordinate with Downtown Eau Claire Inc. (DECI).
- Coordination and planning for planters & flowers in the district.
- Promote a 0% interest loan program for façade improvements within the district program.





City of Eau Claire 2012 Adopted Program of Services

NORTH BARSTOW BID #4
Budget Summary
Revenues & Expenditures

Operating Budget	2010 Actual	2011 Adopted	2011 6 Month Actual	2011 Projection	2012 Adopted
Revenues & Other Financing Sources:					
Taxes	\$ 44,000	\$ 44,000	\$ 44,000	\$ 44,000	\$ 44,000
Miscellaneous	1,160	-	1,130	1,200	1,200
Non-Operating Revenue	158	-	317	600	600
Total Revenues & Other Financing Sources:	45,318	44,000	45,447	45,800	45,800
Expenditures & Other Financing Uses:					
Contractual Services	855	10,100	595	10,100	5,100
Fixed Charges	-	400	-	400	400
Materials & Supplies	-	26,000	-	26,000	41,000
Loans	1,900	-	-	-	-
Other Financing Uses	7,500	107,500	53,750	107,500	7,500
Total Expenditures & Other Financing Uses:	10,255	144,000	54,345	144,000	54,000
Excess (Deficiency) of Funding Sources over Uses	\$ 35,063	\$ (100,000)	\$ (8,898)	\$ (98,200)	\$ (8,200)
Working Capital/Available Fund Balance:					
Beginning Balance	\$ 180,869			\$ 215,932	\$ 117,732
Changes in Available Fund Balance:					
From Operations	35,063			(98,200)	(8,200)
Ending Balance	\$ 215,932			\$ 117,732	\$ 109,532

City of Eau Claire, Wisconsin
2012 Adopted
Program of Services
November 4, 2011



Policies

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City of Eau Claire



Budget & Financial Management Policies

FINANCIAL POLICIES

The City of Eau Claire's financial policies set forth the basic framework for the overall fiscal management of the City. Operating concurrently with changing circumstances and conditions, these policies assist the decision-making process of the City Council. These policies provide guidelines for evaluating both current activities and proposals for future programs.

Most of the policies represent longstanding principles, traditions and practices and follow generally accepted accounting principles that have guided the City in the past and have helped maintain financial stability over the last two decades.

OPERATING BUDGET POLICIES

The City will prepare an annual budget for all operating funds.

The City will maintain a budgetary control system to ensure adherence to the budget and will prepare regular reports comparing actual revenues and expenditures to budgeted amounts.

The City will integrate performance measurements and performance objectives with the operating budget.

A contingency account will be maintained in the annual operating budget to provide for unanticipated expenditures of a non-recurring nature or to meet unexpected increases in service delivery costs. Transfers from the contingency account to the operating programs will require approval by the City Council.

Mid-year adjustments within budgeted accounts of a department may be made with approval of the Department Directors and the Finance Director. Budget adjustments between departments or between funds must be approved by the City Council.

Budgets are classified as either lapsing (spending authority terminates at year-end) or non-lapsing (spending authority continues through the life of a project). All lapsing budgets are prepared for fiscal year operations beginning January 1 and ending December 31. Listed below are all budgeted funds showing the type of appropriation.

Lapsing Appropriations

- | | |
|-------------------------------|--------------------------------------|
| General Fund | Storm Water Utility |
| Economic Development | Parking Utility |
| Community Enhancement | Public Transit |
| Downtown Partners | Hobbs Municipal Ice Center |
| Cemetery Maintenance | Fairfax Municipal Pool |
| Hazardous Materials Response | Risk Management |
| Public Library | Central Equipment |
| City-County Health Department | Redevelopment Authority |
| Former Landfill Escrow | South Barstow Business District |
| Debt Service Funds | W. Grand Business District |
| Water Utility | Water St. Business District |
| Sewer Utility | N. Barstow/Medical Business District |

Non-Lapsing Appropriations

- Community Development Block Grant
 - Home Grant
 - Capital Project Funds
- (Non-lapsing budgets are reviewed annually.)*

City of Eau Claire 2012 Adopted Program of Services

OPERATING BUDGET POLICIES (Continued)

Operating budgets are established on a fund - department - program basis. Transfers between departments or between funds must be approved by the City Council. Increases to the approved General Fund operating budget are made only in the following situations:

- Emergency situations
- Appropriation for capital projects
- Appropriation for debt service reserve
- Transfer from contingency
- Non-recurring appropriations with offsetting revenues
- Carry-over of prior year appropriations

CAPITAL BUDGET POLICIES

Funding for infrastructure projects should be obtained from:

- Operating profits
- Bond market
- State Trust Fund loans
- Grants
- General Fund advances

Loans from the General Fund to the utilities shall be paid back over a period not to exceed 30 years at the municipal interest rate at the time of the loan. This method is used because of the following factors:

- 5% of customers are outside City
- Tax-exempt properties pay utility fees

The City shall utilize available funding sources for capital improvements whenever practical and feasible.

- Grant funds
- Special assessments
- Developer contributions

The City will develop a five-year capital improvement program, which will be reviewed and updated annually.

The complete five-year capital project funding plan must be balanced each year by matching projected expenditures with proposed revenue sources by fund.

Transfers between capital project funds must be approved by the City Council. A transfer within a capital project fund may be approved by the Finance Director.

The City will maintain its physical assets at a level adequate to protect the City's capital investment and to minimize future maintenance and replacement costs. The budget will provide for the adequate maintenance and the orderly replacement of the capital plant and equipment from current revenues when possible.

The City will try to ensure that industrial acreage is available for development within the City and served with necessary infrastructure.

REVENUE POLICIES

The City will seek to maintain a diversified and stable revenue system to minimize short-run fluctuations in any one revenue source.

The City will attempt to maximize benefits from major revenue sources as a way of maintaining a stable tax rate.

The City will follow an aggressive policy of collecting revenues.

The City will establish all user charges and fees at a level related to the full cost (operating, direct, and indirect) of providing the service, whenever practical.

The City will review license fees/charges annually to determine if the revenues support the cost of providing the service.

City of Eau Claire 2012 Adopted Program of Services

REVENUE POLICIES (Continued)

Water, Sewer, and Storm Water Utilities will be self-supporting through user fees.

- The minimum Water and Sewer Utility rates should be set at a rate which will yield net income which is at least 1.25 times the highest principal and interest payment due. This requirement is in conformance with the mortgage revenue bond requirements.
- Rate adjustments for the Water Utility are submitted to the Public Service Commission and City Council for review and approval.
- Rate adjustments for the Sewer Utility and the Storm Water Utility will be submitted to the City Council for review and approval.

The City shall levy and collect a room tax pursuant to §66.0615 of the Wisconsin Statutes. This tax is collected monthly from all city hotels and motels and is based on the gross room receipts collected. The proceeds from this tax are used to promote convention, tourism, cultural and recreational activities. The room tax rate is proposed to remain at 8% in 2012.

Parks and Recreation administers a variety of adult and youth recreation programs and activities. These fees and charges are reviewed annually by the City Council. The following policy guidelines have been adopted:

- Instructional programs will be offered on a year-round basis.
- Adult instructional fees should cover 100% of the cost of supplies, administration, and personnel.
- Youth instructional fees should cover 75% of the cost of supplies, administration, and personnel.
- Some programs are offered to the community as a service and are not designed to recover their cost. These programs include playgrounds, outdoor rinks and Par-Te-Rec.

The recreation division shall charge rental or fees for rooms, pool, gym, ball fields and special equipment.

RESERVE POLICIES

The City will establish a contingency expenditure appropriation in the annual operating budget to provide for unanticipated expenditures of a non-recurring nature, or to meet unexpected small increases in service delivery costs.

The City will maintain a working capital reserve of \$3.7 million to provide funds for reasonable cash flow needs. This reserve will also be used when the City encounters unforeseen emergencies such as storms, floods, severe unexpected increases in service costs or decreases in revenue, or other situations that are determined to be emergency situations by the City Council.

Reserves will be established as required by bond ordinance and by statute for arbitrage requirements.

A cash reserve for Central Equipment "rolling fleet" replacement will be maintained on a replacement cost basis each year. Amounts in excess of the original cost depreciation will be reserved towards the equipment replacement value.

General obligation debts will be paid through the General Debt Service Fund, the TIF debt service funds, the Storm Water Utility and other funds for which general obligation debt is issued. Operating budgets will be prepared to meet the annual principal, interest and service charge costs for each fund. The General Fund is the fund responsible for general obligation debt payments if there are not amounts sufficient for debt payments in the other funds. Special assessments collected from properties benefited by construction funded with bonded debt will be used for debt service payments or to reduce the level of future debt. Revenue for the TIF debt fund will include taxes generated by incremental property values within the district, special assessments, interest on cash balances and General Fund transfers, if required.

City of Eau Claire 2012 Adopted Program of Services

INVESTMENT POLICIES

Disbursement, collection and deposit of all funds will be managed to maximize investment opportunity for City funds. The City will manage its investment portfolio with the primary objective of preserving capital in the overall portfolio, maintaining sufficient liquidity to meet all operating requirements, and attaining a rate of return commensurate with the City's investment risk constraints. These objectives shall be met in accordance with the City's Investment Policy and prudent investment practices.

Short-Term Funds

- Funds that are required for daily operating needs and that are available for short periods of time are normally held at a local bank through a contractual agreement or at the State of Wisconsin Local Government Investment Pool. The City will maintain at least 10% of its total investment portfolio in instruments maturing in 30 days or less.

Long-Term Funds

- Funds that are available for 30 days or longer may be placed in certificates of deposit with local financial institutions, Treasury Bills and other Federal securities, in the State maintained Local Government Investment Pool or any other instrument listed in Wisconsin Statute §66.0603(1m). With the exception of US Treasury securities and authorized pools, no more than 50% of the City's total investment portfolio will be invested in a single security type or with a single financial institution.
- Bank deposits are secured by Federal Depository Insurance Corporation and by the State Deposit Guarantee Fund up to \$650,000. Amounts over \$650,000 are guaranteed by perfected collateral pledges equal to at least 100% of deposits. These securities are pledged in the City's name and held by the bank's Trust Department.

All City funds will be pooled for investments except certain restricted funds that require separate accounts. Interest allocations are made to operating and capital project funds based on monthly cash balances.

DEBT POLICIES

The City will confine long-term borrowing to capital improvements and refinancing of other long-term obligations.

The City will use short-term debt for bond anticipation purposes only.

The City will follow a policy of full disclosure on every financial report and bond prospectus.

The City will use "pay as you go" financing to fund general capital projects whenever feasible.

Section §67.03(1) of the Wisconsin Statutes provides that the amount of indebtedness of a municipality shall not exceed 5% of the equalized valuation of the taxable property in the municipality. The City Council has further set an internal debt limit of 70% of the maximum amount allowed by the State Statutes.

SPECIAL ASSESSMENT POLICIES

General Policy

The special assessment policy was adopted by the City Council in 1955. Assessments for the construction and reconstruction of streets and sidewalks as well as the construction of water and sanitary sewer mains and extensions are levied and placed on the tax roll. These assessments are paid in installments over a ten-year period. A 6% per year interest rate is charged on the unpaid balance in years 2-10. Effective January 1, 1998, City Council waived the assessment for *reconstruction* of water and sanitary sewer utilities. Future reconstructions for water and sewer will be paid for by the utilities.

If a property with outstanding special assessments is sold, the assessments become due and payable in full at the time of sale and may not be assumed by the purchaser. All improvements are guaranteed for a set number of years. In the event an improvement does not last the entire estimated period, a pro rata credit adjustment will be made for the remaining life of the improvement.

City of Eau Claire 2012 Adopted Program of Services

SPECIAL ASSESSMENT POLICIES (Continued)

In 1990, the City Council amended the policy to allow a 20-year payback at a 6% interest for hardship situations. In some situations, where the payment of the special assessments would result in extreme financial hardship, Council may authorize deferment of the assessments. In this situation, the City places a lien on the property for the amount of deferred assessments. This lien accumulates interest at 6% per year. If the financial condition of the property owner changes to enable them to make payment, the assessment plus accumulated interest can be placed on the tax roll and paid over a 10 or 20-year period. If the property is sold, the lien plus accumulated interest becomes due and payable in full at the time of sale.

Special Assessments Levied Over Ten Years

Street improvement construction includes construction of bituminous concrete pavement, concrete curb and gutter, and sidewalk and boulevard restoration. The assessment rate for the street improvement category is based on the prior year average cost to construct a typical street, including engineering and inspection costs.

Estimated life of street construction components is 30 years for bituminous pavement, 40 years for concrete paving, 30 years for concrete curb and gutter and ten years for sidewalks.

Assessment rates for new water and sewer mains are based on the prior year cost to construct an 8" main, including engineering and inspection costs.

The assessment for whiteway lighting construction is based on construction cost. Non-residential properties pay two-thirds of cost and the City pays the remaining one-third.

Special Assessments Levied Over Five Years

Diseased tree removal.

Special Assessments Due in Year Assessed

Assessments less than \$100.

Assessments for current services such as snow removal, weed cutting, etc.

Whiteway lighting operation and maintenance assessments are based on the total cost of operating and maintaining the system and are assessed in full to non-residential properties.

Improvements Not Assessed

Reconstruction of water and sewer utilities, with the exception of service level upgrades, such as replacing a 4" lateral with a 6" lateral.

Storm sewer - the total cost is paid by the Storm Water Utility, except for work that is performed under development agreements.

Seal coating - the total cost is paid by City.

MAJOR DEVELOPMENT POLICIES

Special assessments are paid by developers on projects that are within the scope and terms stated in the special assessment policy. In 1989, the City Council approved legislation that requires developers of subdivisions platted after 1989 to bear the full cost of streets, storm sewers, and city utilities within the development area. Funds are either escrowed with the City or financing guaranteed with a letter of credit as required by the development agreement approved by the City Council.

City of Eau Claire 2012 Adopted Program of Services

PURCHASING POLICIES

Purchases for all city departments for the City of Eau Claire shall be in accordance with the City Procurement Policy (Chapter 2.92 of City Code). For contracts involving building or construction work, financed in whole or in part with City financial assistance, contractors shall compensate employees at the prevailing wage rate in accordance with §66.0903, Wisconsin Statutes, Chapter DWD 290, WI Adm. Code, and Chapter 2.92.215 of the City of Eau Claire Code.

The methods of source selection are as follows:

Large Purchase

- Competitive sealed bidding must be used for Public Works projects exceeding \$25,000 and other purchases of \$30,000 or greater. This process shall consist of:

- Invitation for bids
- Public notice
- Bid opening
- Bid acceptance and bid evaluation
- Bid award - City Council authorization

Small Purchase

- Other than Public Works projects, procurements less than \$30,000 must follow Purchasing Guidelines and City Ordinance. Procurement methods used for less than \$30,000 include written quotes, informal written notices, telephone quotations and published price lists, cooperative contract and procurement cards.

Sole Source Procurement

- When it has been determined in writing by the Purchasing Agent, that there is only one source for a required procurement, the purchase may be negotiated and the other methods of selection disregarded. A written determination must be submitted to the City Manager.

Competitive Sealed Proposals

- May be used for purchasing services or at other appropriate times.

Cooperative Purchasing

- May use cooperative contracts without regard to Chapter 2.92. of the City Code of Ordinances.

Emergency Procurement

- In the event of an emergency, supplies, services or construction may be purchased without regard to normal purchase selection procedures to protect the health and welfare of the public. A written determination of the basis for the emergency and for the selection of the particular contractor must be included in the contract file.

PENSION FUNDING AND REPORTING POLICIES

All current pension liabilities shall be funded on an annual basis.

Existing Plan Funding

- All permanent employees of the City are participants in the Wisconsin Retirement System (WRS), a statewide, defined-benefit pension plan to which employer and employees both contribute.

City of Eau Claire 2012 Adopted Program of Services

PENSION FUNDING AND REPORTING POLICIES (Continued)

The City pays the employee's contribution for members of the Transit union, Local 1310 and for the Police and Fire as a negotiated benefit. All Police and Fire personnel hired after June 29, 2011 are required to pay the employee contribution. As part of the State Budget Bill enacted in June 2011, all other employees that are classified as *General* are mandated to pay the employee required portion. The rates of the employer and employee contribution are set annually by WRS based on actuarial evaluations. The 2012 rates are as follows:

	<u>General</u>	<u>Police</u>	<u>Fire</u>
Employee Contribution	5.9%	5.9%	5.9%
City Contribution	<u>5.9%</u>	<u>15.6%</u>	<u>17.9%</u>
Total	<u>11.8%</u>	<u>21.5%</u>	<u>23.8%</u>

Prior Years' Unfunded Pensions

- The State of Wisconsin administers a plan for retired employees of the Eau Claire Police and Fire Departments. These individuals had been covered by a private pension plan prior to the City joining the WRS. No new employees are added to the plan. The City's policy is to fund retirement contributions to meet current benefit payments to retired employees. The total estimated present value of future cost to the City as of December 31, 2010, was approximately \$350,393, all of which relates to prior service. The estimated remaining period of amortization is 15 years and will be paid through annual operating appropriations.

Post-Retirement Benefits

- In addition to providing pension benefits, the City provides certain health care benefits for retired employees. Substantially all of the City's permanent employees may become eligible to receive employer paid health care from retirement until Medicare entitlement if they reach normal retirement age while working for the City. For 2012 the costs are estimated at \$1,597,900. The City is required by GASB Statement 45 to complete an actuarial study every two years to determine its actuarial liability for future health care benefits. The last study was completed as of January 1, 2010.

COMPENSATED ABSENCES

Employees accumulate vacation, sick leave and other benefits at various rates depending on bargaining group and length of service. Employees are paid for their total unused vacation and compensatory time upon termination or retirement. However, sick leave can only be used during employment. The cost of compensated absences is recognized when payments are made to employees. A current value of accumulated compensated absences outstanding as of December 31, 2010 is shown on the following table:

Unused vacation pay	\$2,600,505
Compensatory time	<u>98,898</u>
Total compensated absences	<u>\$2,699,403</u>

The estimated current portion of these costs has been included in the 2012 Adopted Budget.

City of Eau Claire 2012 Adopted Program of Services

ACCOUNTING, AUDITING AND FINANCIAL REPORTING POLICIES

Monthly financial reports will be submitted to the City Council.

An annual budget for all operating funds will be prepared.

A five-year Capital Improvement Plan budget will be presented annually.

An independent audit will be performed annually for all city funds.

The City will produce a Comprehensive Annual Financial Report (CAFR) in accordance with generally accepted accounting principles as outlined by the Governmental Accounting Standards Board.

SPECIAL EVENTS POLICIES - INSURANCE REQUIREMENT

Organizations that use city parks and/or city facilities for special events such as foot races, parades, festivals, etc. are required to obtain liability insurance and provide a certificate evidencing limits of not less than \$1,000,000 per occurrence and agree to endorse the City as an additional insured under the policy. Organizations must also sign a hold harmless agreement. (Ordinance 9.59.110)

All special events are reviewed by the Special Events Committee and approved by City Council. Special Events are reviewed to ensure the health and safety of the participants in the event.

RISK MANAGEMENT POLICY

The City of Eau Claire is one of 17 municipalities that are members of Wisconsin Municipal Mutual Insurance Company (WMMIC), a municipal insurance program that provides liability insurance services. As part of this program, the City pays the first \$200,000 of any claim. WMMIC will pay any covered costs over \$200,000 per claim (or \$400,000 aggregate per year) up to \$5 million.

The objective of this program is to safeguard the financial security of the City, by protecting its human, financial and property assets from the adverse impact of loss. The program is set up to protect the financial assets of the City and provide stable funding for losses. The City will self-insure all losses that occur with predictable frequency and those that will not have a significant impact on the City's financial position.

The Risk Manager will review all liability claims and award recommendations prior to payment by the insurance company. Judgment or award recommendations in excess of \$10,000 will be reviewed with the City Council prior to payment.

In 1992, the City also became self-insured for workers' compensation claims. The City retains the first \$400,000 of each worker's compensation claim per occurrence. This coverage is handled by Summit Adjusting Services. Excess coverage, handled by Wisconsin Municipal Mutual Insurance Company, protects the City for losses greater than \$400,000 per occurrence and does not have an annual aggregate.

City of Eau Claire, Wisconsin
2012 Adopted
Program of Services
November 4, 2011



Budget Summaries

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City of Eau Claire



Gross Tax Levy for Each Taxing Entity

Real and personal property taxes are levied in November by the City Council in conjunction with the adoption of the annual budget for the ensuing fiscal year beginning January 1. Levies are based on assessed property values certified on January 1 of the prior year and become a lien on the property at the beginning of the fiscal year. Real estate taxes may be paid in full January 31 or in two installments. The first half is due on or before January 31, and the second half is due on or before July 31. The following tables include:

- Gross Tax Levy for Each Taxing Entity in the City of Eau Claire (2008-2012)
- Tax Rate per \$1,000 of Assessed Value for each county and school district located in the City of Eau Claire
- Assessed Value Compared to Equalized Value in the City of Eau Claire

Tax Levy Summary

**Gross Tax Levy for Each Taxing Entity
in the City of Eau Claire**

<u>Gross Tax Levy</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>
City of Eau Claire	\$ 24,380,000	\$ 26,300,700	\$ 27,815,400	\$ 29,303,200	\$ 30,360,300
Public Library	2,757,900	2,825,000	2,833,500	2,866,700	2,891,300
City-County Health	1,608,600	1,656,500	1,670,500	1,695,500	1,694,700
Eau Claire School District	36,934,222	37,511,309	40,408,362	41,544,618	42,372,961
Chippewa School District	30,390	32,676	30,710	49,380	50,346
Altoona School District	141,914	120,775	126,427	120,609	127,383
Vocational District	6,386,878	6,638,734	7,065,498	7,300,265	7,285,362
Eau Claire County	13,596,372	13,824,281	14,330,198	14,213,497	14,386,307
State Forestry Tax - Eau Claire County	670,401	694,761	704,164	689,421	693,611
Chippewa County State Forestry Tax - Chippewa County	474,220	465,297	497,644	533,228	541,911
TIF District #5	448,634	488,053	518,868	685,583	718,365
TIF District #6	219,665	236,175	248,081	-	-
TIF District #7	124,745	131,980	144,263	141,109	125,573
TIF District #8	357,832	394,738	498,863	606,341	639,257
TIF District #9	-	-	49,579	120,195	55,084
Gross Tax Levy	<u>88,158,895</u>	<u>91,348,306</u>	<u>96,970,336</u>	<u>99,897,169</u>	<u>101,969,670</u>
Less - State Credit: Eau Claire County	6,650,452	6,876,586	6,559,182	6,431,320	6,374,019
Chippewa County	255,476	260,869	245,476	241,342	244,719
Total Credit	<u>6,905,928</u>	<u>7,137,455</u>	<u>6,804,658</u>	<u>6,672,662</u>	<u>6,618,738</u>
Net Tax Levy	<u>81,252,967</u>	<u>84,210,851</u>	<u>90,165,678</u>	<u>93,224,507</u>	<u>95,350,932</u>
City as a Percentage of the Gross Levy	<u>27.65%</u>	<u>28.79%</u>	<u>28.68%</u>	<u>29.33%</u>	<u>29.77%</u>

City of Eau Claire



Tax Rates per \$1,000 Assessed Value

Tax Rates

The City of Eau Claire is located in Eau Claire and Chippewa counties. The City also overlaps two school districts in each county, resulting in four possible mill rates for City Residents, depending on the location of their property.

Tax Rate per \$1,000 of Assessed Value

Property Located in Eau Claire County
(Eau Claire Area School District)

	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>
City of Eau Claire	5.767	6.084	6.321	6.934	7.141
Public Library	0.652	0.653	0.644	0.679	0.680
City-County Health	0.380	0.383	0.379	0.401	0.399
Eau Claire Area School District	8.774	8.714	9.219	9.876	10.012
Vocational District	1.511	1.535	1.606	1.728	1.714
Eau Claire County	3.338	3.316	3.379	3.499	3.518
State Forestry	0.163	0.165	0.164	0.167	0.167
Gross Tax Rate	20.585	20.850	21.712	23.284	23.631
School Credit	1.615	1.630	1.527	1.558	1.534
Net Tax Rate - Eau Claire County	<u>18.970</u>	<u>19.220</u>	<u>20.185</u>	<u>21.726</u>	<u>22.097</u>

Property Located in Eau Claire County
(Altoona School District)

	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>
City of Eau Claire	5.767	6.084	6.321	6.934	7.141
Public Library	0.652	0.653	0.644	0.679	0.680
City-County Health	0.380	0.383	0.379	0.401	0.399
Altoona School District	10.025	8.533	8.931	8.859	9.271
Vocational District	1.511	1.535	1.605	1.728	1.714
Eau Claire County	3.338	3.316	3.379	3.499	3.518
State Forestry	0.163	0.165	0.164	0.167	0.167
Gross Tax Rate	21.836	20.669	21.423	22.267	22.890
School Credit	1.615	1.630	1.527	1.558	1.534
Net Tax Rate - Eau Claire County	<u>20.221</u>	<u>19.039</u>	<u>19.896</u>	<u>20.709</u>	<u>21.356</u>

City of Eau Claire 2012 Adopted Program of Services

Tax Rates

Tax Rate Per \$1,000 of Assessed Value

Property Located in Chippewa County (Eau Claire Area School District)

	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>
City of Eau Claire	5.819	6.135	6.464	7.086	7.210
Public Library	0.658	0.659	0.658	0.693	0.687
City-County Health	0.384	0.386	0.388	0.410	0.402
Eau Claire Area School District	8.870	8.787	9.428	10.081	10.108
Vocational District	1.524	1.549	1.642	1.765	1.730
Chippewa County	3.080	3.044	3.166	3.307	3.357
State Forestry	0.164	0.166	0.168	0.171	0.168
Gross Tax Rate	20.499	20.726	21.914	23.513	23.662
School Credit	1.547	1.586	1.455	1.496	1.516
Net Tax Rate - Chippewa County	<u>18.952</u>	<u>19.140</u>	<u>20.459</u>	<u>22.017</u>	<u>22.146</u>

Property Located in Chippewa County (Chippewa Area School District)

	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>
City of Eau Claire	5.819	6.135	6.464	7.086	7.210
Public Library	0.658	0.659	0.658	0.693	0.687
City-County Health	0.384	0.386	0.388	0.410	0.402
Chippewa School District	6.914	7.403	8.335	8.957	9.079
Vocational District	1.524	1.548	1.642	1.765	1.730
Chippewa County	3.080	3.044	3.166	3.307	3.357
State Forestry	0.164	0.166	0.168	0.171	0.168
Gross Tax Rate	18.543	19.341	20.821	22.389	22.633
School Credit	1.547	1.586	1.455	1.496	1.516
Net Tax Rate - Chippewa County	<u>16.996</u>	<u>17.755</u>	<u>19.366</u>	<u>20.893</u>	<u>21.117</u>

City of Eau Claire



Assessed Value Compared to Equalized Value

Assessed & Equalized Value

City of Eau Claire Assessed Value Compared to Equalized Value

	2008	2009	2010	2011	2012
<u>Assessed Value (000's)</u>					
Eau Claire County	\$ 4,070,011	\$ 4,167,928	\$ 4,239,310	\$ 4,063,249	\$ 4,086,905
Chippewa County	153,660	152,642	156,918	161,253	161,397
Subtotal	4,223,671	4,320,570	4,396,228	4,224,502	4,248,302
TIF District #5	23,736	25,255	24,944	28,547	30,650
TIF District #6	11,451	11,899	11,802	-	-
TIF District #7	6,206	6,209	6,312	5,847	5,618
TIF District #8	18,121	18,801	22,400	25,584	28,246
TIF District #9	-	-	3,413	5,249	2,655
Total Assessed Value	<u>\$ 4,283,185</u>	<u>\$ 4,382,734</u>	<u>\$ 4,465,099</u>	<u>\$ 4,289,729</u>	<u>\$ 4,315,471</u>
<u>Equalized Value (000's)</u>					
Eau Claire County	\$ 3,906,753	\$ 4,046,291	\$ 4,095,005	\$ 3,996,335	\$ 4,022,642
Chippewa County	149,025	149,622	155,250	162,165	160,324
Subtotal	4,055,778	4,195,913	4,250,255	4,158,500	4,182,966
TIF District #5	21,074	22,901	23,258	29,187	30,122
TIF District #6	10,663	11,404	11,383	-	-
TIF District #7	5,859	6,193	6,467	6,007	5,265
TIF District #8	16,805	18,523	22,362	25,813	26,805
TIF District #9	-	-	2,222	5,117	2,310
Total Equalized Value	<u>\$ 4,110,179</u>	<u>\$ 4,254,935</u>	<u>\$ 4,315,947</u>	<u>\$ 4,224,624</u>	<u>\$ 4,247,468</u>
<u>Percent of Assessed to Equalized (1)</u>					
Eau Claire County	104.25%	103.03%	103.54%	101.57%	101.60%
Chippewa County	103.31%	102.18%	101.25%	99.45%	100.41%

(1) Includes non-manufacturing property only.

Note: The years listed are fiscal (budget) years. The assessed value for each fiscal year is established on January 1 of the prior year; the equalized value is certified by the State Dept. of Revenue in October of the previous calendar year.

2012 Adopted Program of Services

City of Eau Claire
Position Control Summary



2012 Adopted Position Control Summary

GENERAL FUND - DEPARTMENT/DIVISION	2010	2011	2012 Changes	2012
ADMINISTRATIVE SERVICES				
City Manager	3.00	3.00		3.00
City Clerk/Elections	2.00	2.00		2.00
Information Services	7.00	7.00		7.00
Total	12.00	12.00		12.00
CITY ATTORNEY				
	3.75	3.75		3.75
FINANCE DEPARTMENT				
Finance Administration	3.00	3.00		3.00
Accounting Services	8.00	8.00		8.00
Assessing	5.00	5.00		5.00
Customer Services	9.00	9.00		9.00
Total	25.00	25.00		25.00
HUMAN RESOURCES				
Personnel Administration	5.00	5.00		5.00
Purchasing	2.00	2.00		2.00
Total	7.00	7.00		7.00
DEVELOPMENT SERVICES				
Planning Administration	5.00	5.00		5.00
Inspections	7.00	7.00	0.5 Held Open	7.00
Total	12.00	12.00		12.00
PUBLIC WORKS				
Administration	3.00	3.00		3.00
Engineering/GIS Asset Management	13.00	13.00		13.00
Street Maintenance Operations	35.00	36.00		36.00
Building & Grounds	8.00	8.00		8.00
Total	59.00	60.00		60.00
PARKS & RECREATION & FORESTRY				
Administration	3.00	3.00		3.00
Park Maintenance	23.00	22.00	1 Held Open	22.00
Recreation	2.00	2.00		2.00
Forestry	5.00	5.00		5.00
Total	33.00	32.00		32.00
POLICE DEPARTMENT				
Administration	2.00	2.00		2.00
Administrative Services	17.00	17.00		17.00
Patrol Division	74.00	74.00	2 Added	76.00
Detective Division	19.00	20.00		20.00
Communication Center	22.00	22.00		22.00
Total	134.00	135.00		137.00
FIRE & RESCUE DEPARTMENT				
Fire Administration	2.00	2.00		2.00
Fire Operations	87.00	87.00		87.00
Fire Inspection	5.00	5.00		5.00
Total	94.00	94.00		94.00
TOTAL GENERAL FUND	379.75	380.75		382.75

City of Eau Claire 2012 Adopted Program of Services

2012 Adopted Position Control Summary

OTHER FUNDS	2010	2011	2012 Changes	2012
ECONOMIC DEVELOPMENT	2.00	2.00		2.00
DOWNTOWN FUND	1.00	1.00		1.00
CEMETERY MAINTENANCE	2.00	2.00		2.00
WATER UTILITY	29.00	29.00		29.00
SEWER UTILITY	26.50	26.50		26.50
STORM WATER MANAGEMENT	1.00	1.00		1.00
PARKING UTILITY	1.00	1.00		1.00
PUBLIC TRANSIT	37.50	38.50		38.50
HOBBS MUNICIPAL ICE CENTER	3.00	3.00	1 Eliminated	2.00
RISK MANAGEMENT	1.00	1.00		1.00
CENTRAL EQUIPMENT	7.00	7.00		7.00
TOTAL OTHER FUNDS (Excluding Library/Health/CDBG)	111.00	112.00		111.00
CITY POSITIONS (Excluding Library / Health / CDBG)	490.75	492.75		493.75
LIBRARY/ HEALTH/ CDBG				
PUBLIC LIBRARY	36.47	36.43	.46 Eliminated	35.97
CITY-COUNTY HEALTH DEPARTMENT **	33.80	33.35	.5 Added	33.85
COMMUNITY DEVELOPMENT BLOCK GRANT	2.45	2.46		2.46
HOME INVESTMENT PARTNERSHIP PROGRAM	0.63	0.63		0.63
	<u>73.35</u>	<u>72.87</u>		<u>72.91</u>
** Totals do not include grant positions.				
TOTAL ALL CITY FUNDS	564.10	565.62		566.66

City of Eau Claire
Payroll Costs by Fund



*Payroll Costs By Fund
 2012 Adopted Budget*

	<u>WAGES</u>	<u>OVERTIME</u>	<u>SPECIAL PAYS</u>	<u>BENEFITS</u>	<u>HEALTH BENEFITS</u>	<u>TOTAL</u>
General Fund:						
Administrative Services:						
City Council	\$ 33,600	\$ -	\$ 6,400	\$ 3,000	\$ -	\$ 43,000
City Manager	222,100	1,000	18,100	39,200	69,900	350,300
City Clerk	50,300	700	3,300	9,000	22,300	85,600
Elections	356,300	1,100	5,700	30,900	16,200	410,200
Information Services	461,900	5,500	18,300	66,100	112,800	664,600
City Attorney	290,800	-	9,700	46,600	86,700	433,800
Finance Department:						
Administration	193,200	500	7,400	30,700	86,200	318,000
Financial Services	764,900	8,700	50,700	110,700	187,100	1,122,100
Assessing	292,000	1,700	21,500	42,500	90,100	447,800
Human Resources:						
Personnel Administration	255,500	5,100	8,900	42,100	140,900	452,500
Purchasing	98,300	-	3,400	14,000	54,200	169,900
Development Services:						
Planning	316,200	4,400	15,600	48,800	155,400	540,400
Inspections	371,000	-	43,400	53,800	63,000	531,200
Public Works:						
Administration	201,400	5,500	11,900	31,600	94,200	344,600
Engineering/GIS	854,800	61,800	50,500	127,500	203,800	1,298,400
Building and Ground Maintenance	230,000	15,300	7,400	33,800	88,000	374,500
Street Operations	1,523,700	180,800	47,500	238,200	663,200	2,653,400
Parks, Recreation & Forestry:						
Administration	179,900	4,900	9,100	28,200	180,000	402,100
Park Maintenance	1,219,800	65,500	35,600	179,800	378,900	1,879,600
Recreation	438,700	300	10,900	46,900	44,700	541,500
Forestry	254,200	5,600	2,800	35,600	94,100	392,300
Police Department:						
Administration	143,200	2,700	2,000	39,700	510,600	698,200
Administrative Services	814,500	15,900	54,200	165,200	284,700	1,334,500
Patrol Division	4,245,400	268,100	557,300	1,442,100	1,293,700	7,806,600
Detective Division	1,170,900	92,400	183,500	419,300	305,400	2,171,500
Communication Center	1,004,400	28,300	55,600	150,100	397,600	1,636,000
Fire & Rescue Department:						
Administration	137,000	600	7,200	34,300	351,100	530,200
Operations/EMS	4,705,500	257,100	394,100	1,345,300	1,585,100	8,287,100
Inspection	299,200	-	29,900	77,200	77,200	483,500
Non-Departmental:						
					263,500	263,500
Total General Fund:	<u>\$ 21,128,700</u>	<u>\$ 1,033,500</u>	<u>\$ 1,671,900</u>	<u>\$ 4,932,200</u>	<u>\$ 7,900,600</u>	<u>\$ 36,666,900</u>

City of Eau Claire 2012 Adopted Program of Services

Payroll Costs By Fund 2012 Adopted Budget

	<u>WAGES</u>	<u>OVERTIME</u>	<u>SPECIAL PAYS</u>	<u>BENEFITS</u>	<u>HEALTH BENEFITS</u>	<u>TOTAL</u>
Other Funds:						
Economic Development	\$ 115,500	\$ -	\$ 5,800	\$ 15,800	\$ 27,400	\$ 164,500
Community Enhancement	-	-	-	-	-	-
Downtown Fund	66,400	-	300	8,700	31,500	106,900
Cemetery Maintenance	165,100	12,300	2,900	24,400	55,600	260,300
Hazardous Materials Response	44,500	5,000	-	12,500	-	62,000
Public Library *	130,500	17,200	1,300	20,500	43,000	212,500
Water Utility	1,324,900	108,600	55,500	202,800	481,000	2,172,800
Sewer Utility	1,417,400	199,600	54,600	226,500	535,900	2,434,000
Stormwater Management	473,800	6,200	16,000	67,300	152,000	715,300
Parking Utility	33,300	4,500	1,700	5,500	30,500	75,500
Public Transit	1,680,500	54,300	13,300	321,400	629,500	2,699,000
Hobbs Municipal Ice Center	165,400	1,000	3,800	18,400	38,200	226,800
Fairfax Municipal Pool	186,400	2,800	800	16,200	9,700	215,900
Risk Management	90,300	900	1,000	13,200	47,600	153,000
Central Equipment	427,700	35,200	8,100	64,100	188,500	723,600
Total Other Funds:	<u>\$ 6,321,700</u>	<u>\$ 447,600</u>	<u>\$ 165,100</u>	<u>\$ 1,017,300</u>	<u>\$ 2,270,400</u>	<u>\$ 10,222,100</u>
Total All Funds:	<u>\$ 27,450,400</u>	<u>\$ 1,481,100</u>	<u>\$ 1,837,000</u>	<u>\$ 5,949,500</u>	<u>\$ 10,171,000</u>	<u>\$ 46,889,000</u>

* Library payroll numbers include only City maintenance staff assigned to the Library.

City of Eau Claire



General Obligation Debt Limitation

Debt can be incurred by borrowing money or from purchasing material and property on delayed payments. The City uses debt as one method to fund capital improvement projects. Most debt is in the form of general obligation or revenue bonds; although general obligation promissory notes are also used. Repayment for principal and interest of bonds and notes is accounted for in several funds, depending on the purpose for which the money was used. State Statute 67.03 (1) limits the amount of general obligation debt that a municipality can incur to 5% of equalized value. The following tables include:

- General Obligation Debt Limitation
- Schedule of 2012 Debt Retirement (for all funds)
- Principal and Interest Requirements to Maturity (for all funds)

2012 General Obligation Debt Limitation

Section 67.03 (1) of the Wisconsin Statutes provides that the amount of indebtedness of a municipality shall not exceed 5% of the equalized valuation of the taxable property in the municipality.

The following computation compares the total debt allowable for the City of Eau Claire with actual outstanding indebtedness:

Equalized Valuation (With TID's)	\$	4,247,467,700
Legal Debt Capacity (5% of equalized value)		212,373,385
General Obligation Indebtedness:		
General long-Term Debt		91,192,190
Less: Amounts Available for Payment of Principal:		
In Debt Service funds		(8,609,211)
		82,582,979
Net Indebtedness		82,582,979
Unused Borrowing Capacity	\$	129,790,406
Percent of Debt Capacity Remaining		61%

2012 Adopted Program of Services

City of Eau Claire



Debt Summary

DEBT SUMMARY

General Obligation Debt:	Principal Jan. 1, 2012	Proposed Additions	Retired	Principal Dec. 31, 2012	Current Interest
Bonds & Notes:					
City Purpose:					
2002 Corporate Purpose	\$ 455,000.00	\$ -	\$ 70,000.00	\$ 385,000.00	\$ 17,290.00
2002 Corporate Purpose-Refunding	510,000.00	-	275,000.00	235,000.00	14,093.76
2003 Corporate Purpose	2,010,000.00	-	130,000.00	1,880,000.00	86,022.50
2003 Corporate Purpose-Refunding	730,000.00	-	235,000.00	495,000.00	22,792.50
2004 Corporate Purpose	1,040,000.00	-	60,000.00	980,000.00	41,373.76
2004 Corporate Purpose-Artificial Turf	105,000.00	-	40,000.00	65,000.00	3,081.26
2005 Corporate Purpose	1,975,000.00	-	105,000.00	1,870,000.00	76,242.50
2006 Corporate Purpose	2,205,000.00	-	110,000.00	2,095,000.00	94,386.25
2006 Corporate Purpose-Fire Station	75,000.00	-	5,000.00	70,000.00	3,201.88
2007 Corporate Purpose	2,965,000.00	-	135,000.00	2,830,000.00	127,037.50
2007 Corporate Purpose-Public Safety Facility	60,000.00	-	60,000.00	-	1,200.00
2007 Corporate Purpose-Fire Equipment	1,445,000.00	-	220,000.00	1,225,000.00	57,187.50
2007 Corporate Purpose-Refunding	3,670,000.00	-	440,000.00	3,230,000.00	138,112.50
2007 Corporate Purpose-Refunding-Fire Station	470,000.00	-	55,000.00	415,000.00	17,700.00
2008 Corporate Purpose	3,270,000.00	-	140,000.00	3,130,000.00	124,895.00
2008 Corporate Purpose Notes-LBE	715,000.00	-	100,000.00	615,000.00	24,631.26
2008 Corporate Purpose Notes-Public Safety	175,000.00	-	25,000.00	150,000.00	6,015.63
2008 Corporate Purpose Notes-Bridges	140,000.00	-	20,000.00	120,000.00	4,812.50
2008 Corporate Purpose Notes-Park Improvments	105,000.00	-	15,000.00	90,000.00	3,609.37
2008 Corporate Purpose Notes-Hobbs Ice Center	350,000.00	-	50,000.00	300,000.00	12,031.25
2008 Corporate Purpose-Unfunded Pension Liab (City)	6,742,020.00	-	244,140.00	6,497,880.00	369,748.87
2009 Corporate Purpose	4,175,000.00	-	35,000.00	4,140,000.00	236,407.50
2009 Corporate Purpose-LBE	950,000.00	-	40,000.00	910,000.00	50,132.50
2009 Corporate Purpose-Hobbs Ice Center	3,500,000.00	-	140,000.00	3,360,000.00	165,590.00
2009 Corporate Purpose-Hobbs Code Compliance	500,000.00	-	55,000.00	445,000.00	20,440.00
2009 State Trust Fund Loan - Energy Program	432,795.28	-	46,513.79	386,281.49	18,444.19
2010 Corporate purpose - Streets	2,230,000.00	-	-	2,230,000.00	110,787.50
2010 Corporate Purpose Notes-Streets	1,515,000.00	-	155,000.00	1,360,000.00	30,142.50
2010 Corporate Purpose-Refunding 2001	2,202,100.00	-	198,650.00	2,003,450.00	50,203.29
2011 Corporate purpose - Streets	3,900,000.00	-	195,000.00	3,705,000.00	134,695.83
2011 Corporate purpose - Land, Bldg, Equip	560,000.00	-	55,000.00	505,000.00	13,552.08
2012 Corporate purpose - Streets	-	6,140,000.00	-	6,140,000.00	-
2012 Corporate purpose - Bridges	-	1,000,000.00	-	1,000,000.00	-
2012 Corporate purpose - LBE	-	2,000,000.00	-	2,000,000.00	-
Total City Purpose Bonds	49,176,915.28	9,140,000.00	3,454,303.79	54,862,611.49	2,075,861.18
Special Assessment:					
2002 Bonds	160,000.00	-	160,000.00	-	3,200.00
2003 Bonds	340,000.00	-	170,000.00	170,000.00	10,200.00
2004 Bonds	480,000.00	-	160,000.00	320,000.00	14,500.00
2005 Bonds	640,000.00	-	160,000.00	480,000.00	20,720.00
2006 Bonds	800,000.00	-	160,000.00	640,000.00	34,500.00
2007 Bonds	960,000.00	-	160,000.00	800,000.00	37,600.00
2008 Bonds	1,120,000.00	-	160,000.00	960,000.00	37,920.00
2009 Bonds *	1,280,000.00	-	160,000.00	1,120,000.00	52,320.00
2010 Bonds *	1,440,000.00	-	160,000.00	1,280,000.00	28,120.00
2011 Bonds *	1,600,000.00	-	160,000.00	1,440,000.00	38,533.33
2012 Bonds *	-	1,600,000.00	-	1,600,000.00	-
Total Special Assessment Bonds	8,820,000.00	1,600,000.00	1,610,000.00	8,810,000.00	277,613.33
Total Fund 300 - Debt Service	\$ 57,996,915.28	\$ 10,740,000.00	\$ 5,064,303.79	\$ 63,672,611.49	\$ 2,353,474.51

* note: beginning in 2009 the Special Assessment are being budgeted and paid out of General Fund rather than the Debt Service Fund

City of Eau Claire 2012 Adopted Program of Services

DEBT SUMMARY

	Principal Jan. 1, 2012	Proposed Additions	Retired	Principal Dec. 31, 2012	Current Interest
TIF Districts:					
2003 Bonds (TIF #8)	\$ 3,135,000.00	\$ -	\$ 205,000.00	\$ 2,930,000.00	134,077.50
2003 Bonds-Refunding (TIF #8)	1,695,000.00	-	110,000.00	1,585,000.00	69,117.50
2004 Bonds (TIF #5)	455,000.00	-	200,000.00	255,000.00	12,868.76
2004 Bonds (TIF #7)	275,000.00	-	45,000.00	230,000.00	9,319.38
2004 Notes-Taxable (TIF #8)	470,000.00	-	100,000.00	370,000.00	26,376.00
2005 Bonds (TIF #8)	200,000.00	-	-	200,000.00	7,812.50
2005 Bonds (TIF #5)	3,000,000.00	-	-	3,000,000.00	116,087.50
2007 Bonds (TIF #8)	1,355,000.00	-	100,000.00	1,255,000.00	57,406.26
2007 Bonds-Refunding (TIF #5)	1,675,000.00	-	200,000.00	1,475,000.00	63,137.50
2007 Bonds-Refunding (TIF #6)	620,000.00	-	105,000.00	515,000.00	22,700.00
2007 Bonds-Refunding (TIF #7)	790,000.00	-	115,000.00	675,000.00	29,300.00
2012 Bonds (TIF #7)	-	1,700,000.00	-	1,700,000.00	-
Total TIF Districts Bonds	13,670,000.00	1,700,000.00	1,180,000.00	14,190,000.00	548,202.90
Proprietary Long-Term Debt:					
Water:					
Revenue Bonds:					
2007 Bonds	1,635,000.00	-	110,000.00	1,525,000.00	69,025.00
2009 Bonds	1,950,000.00	-	25,000.00	1,925,000.00	87,430.00
2012 Bonds	-	2,000,000.00	-	2,000,000.00	40,000.00
Revenue Refunding Bonds:					
2001 Bonds	2,740,000.00	-	345,000.00	2,395,000.00	127,100.00
2003 Bonds	650,000.00	-	240,000.00	410,000.00	26,590.00
2009 Bonds (1997 Issue)	1,725,000.00	-	55,000.00	1,670,000.00	70,760.00
Total Water	8,700,000.00	2,000,000.00	775,000.00	9,925,000.00	420,905.00
Storm Water Utility General Obligation:					
2002 Bonds	765,000.00		55,000.00	710,000.00	32,372.50
2003 Bonds	1,110,000.00		75,000.00	1,035,000.00	47,395.00
2004 Bonds	1,185,000.00		65,000.00	1,120,000.00	47,239.38
2005 Bonds	1,395,000.00		75,000.00	1,320,000.00	53,847.50
2006 Bonds	630,000.00		30,000.00	600,000.00	27,008.75
2007 Bonds	1,745,000.00		80,000.00	1,665,000.00	74,756.26
2007 Bonds - Refunding	2,845,000.00		330,000.00	2,515,000.00	107,356.26
2008 Bonds	900,000.00		40,000.00	860,000.00	34,342.50
2009 Bonds	1,665,000.00		65,000.00	1,600,000.00	87,992.50
2010 Bonds	980,000.00		-	980,000.00	48,682.50
2010 Notes	660,000.00		70,000.00	590,000.00	13,092.50
2010 Bonds - Refunding	2,342,900.00		211,350.00	2,131,550.00	53,415.47
2011 Bonds	2,450,000.00		125,000.00	2,325,000.00	84,696.88
2012 Bonds	-	2,500,000.00	-	2,500,000.00	50,000.00
Total Storm Water Utility Bonds	18,672,900.00	2,500,000.00	1,221,350.00	19,951,550.00	762,198.00

City of Eau Claire 2012 Adopted Program of Services

DEBT SUMMARY

	<u>Principal Jan. 1, 2012</u>	<u>Proposed Additions</u>	<u>Retired</u>	<u>Principal Dec. 31, 2012</u>	<u>Current Interest</u>
Transit General Obligation Notes/Bonds:					
2002 State Trust Fund Note-Buses	\$ 84,395.06	\$ -	\$ 41,263.94	\$ 43,131.12	\$ 3,808.18
Total Transit Notes/Bonds	<u>84,395.06</u>	<u>-</u>	<u>41,263.94</u>	<u>43,131.12</u>	<u>3,808.18</u>
Library General Obligation Notes/Bonds:					
2008 Corporate Purpose-Unfunded Pension Liability	437,980.00	-	15,860.00	422,120.00	24,019.89
Total Library Bonds	<u>437,980.00</u>	<u>-</u>	<u>15,860.00</u>	<u>422,120.00</u>	<u>24,019.89</u>
Health Debt GO Notes/Bonds:					
2008 Corporate Purpose-Unfunded Pension Liability	330,000.00	-	10,000.00	320,000.00	18,137.50
Total Health Dept Bonds	<u>330,000.00</u>	<u>-</u>	<u>10,000.00</u>	<u>320,000.00</u>	<u>18,137.50</u>
<i>Note: Proprietary Fund debt is reported on an accrual basis in this report.</i>					
Total Revenue Bond Debt	<u>\$ 8,700,000.00</u>	<u>\$ 2,000,000.00</u>	<u>\$ 775,000.00</u>	<u>\$ 9,925,000.00</u>	<u>\$ 420,905.00</u>
Total General Obligation Debt	<u>\$ 91,192,190.34</u>	<u>\$ 14,940,000.00</u>	<u>\$ 7,532,777.73</u>	<u>\$ 98,599,412.61</u>	<u>\$ 3,709,840.98</u>

City of Eau Claire



Principal & Interest Requirements to Maturity

Debt Summary

Principal and Interest Requirements to Maturity

General Obligation Debt

Year Due	General Purpose Bonds/Notes	Health Dept Taxable Bonds	Library Taxable Bonds	Special Assessment Bonds	TIF District #5
2012	\$ 5,465,207	\$ 28,138	\$ 39,880	\$ 1,887,613	\$ 592,094
2013	5,123,178	32,513	39,682	1,671,320	640,647
2014	5,122,946	31,763	39,750	1,455,460	843,025
2015	4,802,596	31,013	39,773	1,253,740	854,313
2016	4,741,004	30,263	40,048	1,056,340	830,450
2017	4,728,084	29,503	40,248	864,640	812,225
2018	4,240,752	28,725	40,360	679,880	656,150
2019	5,951,514	27,937	40,395	501,060	656,944
2020	3,390,546	32,006	40,351	328,680	112,269
2021	3,293,932	30,931	40,524	162,200	-
2022	2,998,609	29,844	40,894	-	-
2023	2,995,234	28,719	41,110	-	-
2024	2,765,352	32,409	40,870	-	-
2025	2,651,050	30,941	41,115	-	-
2026	2,456,066	29,441	41,190	-	-
2027	2,247,836	32,756	40,797	-	-
2028	1,996,818	30,919	41,179	-	-
2029	1,092,855	-	-	-	-
2030	532,550	-	-	-	-
2031	265,200	-	-	-	-
Totals	\$ 66,861,329	\$ 517,821	\$ 688,166	\$ 9,860,933	\$ 5,998,117
EC County Portion of the Health Dept Debt		(196,046)			
Net Health Dept Bonds		\$ 321,775			

Note: Includes principal and interest.

City of Eau Claire 2012 Adopted Program of Services

Debt Summary

Principal and Interest Requirements to Maturity

General Obligation Debt (Cont'd)

Year	TIF	TIF	TIF	Total	Total General
<u>Due</u>	<u>District #6</u>	<u>District #7</u>	<u>District #8</u>	<u>St Trust Fund</u>	<u>Obligation Debt</u>
				<u>Loans</u>	
2012	\$ 127,700	\$ 198,619	\$ 809,790	\$ 110,030	\$ 9,259,071
2013	123,500	212,016	801,974	110,030	8,754,860
2014	129,100	229,569	962,912	64,958	8,879,483
2015	124,500	246,105	705,363	64,958	8,122,361
2016	119,900	148,800	704,661	64,958	7,736,424
2017	66,300	153,000	702,725	64,958	7,461,683
2018	-	-	704,025	64,958	6,414,850
2019	-	-	703,805	64,958	7,946,613
2020	-	-	658,363	-	4,562,215
2021	-	-	633,001	-	4,160,588
2022	-	-	626,896	-	3,696,243
2023	-	-	604,836	-	3,669,899
2024	-	-	74,594	-	2,913,225
2025	-	-	71,531	-	2,794,637
2026	-	-	-	-	2,526,697
2027	-	-	-	-	2,321,389
2028	-	-	-	-	2,068,916
2029	-	-	-	-	1,092,855
2030	-	-	-	-	532,550
2031	-	-	-	-	265,200
Totals	\$ 691,000	\$1,188,109	\$8,764,476	\$ 609,808	\$ 95,179,759

Note: Includes principal and interest.

City of Eau Claire 2012 Adopted Program of Services

Debt Summary

Principal and Interest Requirements to Maturity

Water Long-Term Debt and Advances

Year Due	Revenue Bonds	Advances From General Fund	Total Long-Term Debt & Advances
2012	\$ 1,155,905	\$ 605,800	\$ 1,761,705
2013	1,154,136	514,002	1,668,138
2014	1,159,736	513,996	1,673,732
2015	1,162,993	355,643	1,518,636
2016	1,163,030	355,647	1,518,677
2017	645,560	211,678	857,238
2018	557,140	211,678	768,818
2019	551,190	-	551,190
2020	539,240	-	539,240
2021	532,528	-	532,528
2022	530,390	-	530,390
2023	522,540	-	522,540
2024	363,985	-	363,985
2025	366,080	-	366,080
2026	367,355	-	367,355
2027	362,475	-	362,475
2028	366,800	-	366,800
Totals	\$ 11,501,083	\$ 2,768,444	\$ 14,269,527

Note: Includes principal and interest.

City of Eau Claire 2012 Adopted Program of Services

Debt Summary

Principal and Interest Requirements to Maturity

Storm Water Long-Term Debt

<u>Year</u> <u>Due</u>	<u>General</u> <u>Obligation Bonds</u>	<u>Total</u> <u>Long-Term Debt</u>
2012	\$ 1,933,548	\$ 1,933,548
2013	1,878,483	1,878,483
2014	1,881,085	1,881,085
2015	1,873,348	1,873,348
2016	1,872,692	1,872,692
2017	1,888,481	1,888,481
2018	1,790,446	1,790,446
2019	1,685,943	1,685,943
2020	1,582,925	1,582,925
2021	1,458,271	1,458,271
2022	1,184,241	1,184,241
2023	1,104,265	1,104,265
2024	976,923	976,923
2025	853,297	853,297
2026	718,330	718,330
2027	655,846	655,846
2028	506,145	506,145
2029	429,600	429,600
2030	287,963	287,963
2031	<u>168,300</u>	<u>168,300</u>
Totals	<u>\$ 24,730,132</u>	<u>\$ 24,730,132</u>

Note: Includes principal and interest.

City of Eau Claire 2012 Adopted Program of Services

Debt Summary

Principal and Interest Requirements to Maturity

Sewer Advance From General Fund

<u>Year Due</u>	<u>Advances From General Fund</u>	<u>Total Advances</u>
2012	\$ 99,144	\$ 99,144
2013	99,143	99,143
2014	99,143	99,143
2015	99,144	99,144
2016	99,144	99,144
2017	99,143	99,143
2018	99,144	99,144
2019	99,144	99,144
2020	99,144	99,144
Totals	<u>\$ 892,293</u>	<u>\$ 892,293</u>

Note: Includes principal and interest.

Debt Summary

Principal and Interest Requirements to Maturity

Hobbs Municipal Ice Center Advance From General Fund

<u>Year Due</u>	<u>Advances From General Fund</u>	<u>Total Advances</u>
2012	\$ 309,665	\$ 309,665
2013	310,094	310,094
2014	309,896	309,896
2015	309,066	309,066
2016	307,715	307,715
2017	305,900	305,900
2018	298,819	298,819
2019	2,460,112	2,460,112
	<u>\$ 4,611,267</u>	<u>\$ 4,611,267</u>

Note: Includes principal and interest, net of Build America Bond Rebate.

City of Eau Claire



Adopted Motions, Resolutions & Ordinances

Adopted Motions

1. CITY ELECTRIC VEHICLE PROJECT – (Council Member Kincaid)

Motion to initiate a demonstration project, called “The City Electric Vehicle Project,” through the purchase of one electric vehicle and one Electric Charging Station (EV Station), to be installed in the City Hall parking lot; to be funded by a transfer from the General Fund fund balance and an Energy Efficiency and Conservation Block Grant in the amount of \$7,500. The purchase price for the vehicle and charging station is not to exceed \$45,000.

2. COPS GRANT – (Council Member Mitchell)

Motion to accept the COPS Grant for the Eau Claire Police Department and appropriate the first year funding in the amount of \$166,500 to be funded from the grant.

3. CDBG FUNDING TO SOJOURNER HOUSE – (Council Member Werthmann)

Motion to provide one-time CDBG funding to Sojourner House in 2012 in the amount of \$9,100. The \$9,100 is equal to the Public Services limit of 15% of the amount that the RDA will repay to CDBG for North Barstow Properties.

4. PACT BUSINESS PLAN – (Council Member Pavelski)

Motion that Public Access Television (PACT) provide the City Council with a 3-year business plan by July 2012 and annual reports thereafter.

5. NARROWBAND UTILITY STUDY – (Council Member Pavelski)

Motion that staff research, by July 2012, the feasibility of establishing a utility to recover the cost of transitioning to and maintaining narrowband infrastructure.

6. COMMUNITY ENHANCEMENT FUNDING – (Council Member Klinkhammer)

Motion to increase the Community Enhancement funding for the Chippewa Valley Museum by \$2,100, the Eau Claire Chamber Orchestra by \$500, and the Municipal Band by \$600. The additional appropriations are to be funded by reallocating \$1,600 from the Wayfinding Sign Program and the use of \$1,600 in available fund balance.

7. NORTH BARSTOW PARKING LOT – (Council Member Duax)

Motion to direct staff to seek partners to defray the cost of resurfacing and maintaining the temporary parking lot on North Barstow.

8. CITY HALL COMPLEX UPDATE ANALYSIS – (Council Member Duax)

Motion that the RFP for the City Hall Complex Update Analysis include an architectural assessment to identify historic features that may be preserved or restored, along with the associated costs.

9. RELOCATION OF CITY’S BELL – (Council Member Duax)

Motion to provide \$1,000 for the relocation of the City’s 1875 bell by transferring \$1,000 from the Wayfinding Sign Program in the Community Enhancement Fund.

City of Eau Claire 2012 Adopted Program of Services

10. NORTH BARSTOW BUSINESS IMPROVEMENT DISTRICT – (Council Member Werthmann)

Motion to amend the 2012 Recommended Program of Services by increasing the North Barstow Business Improvement District appropriations by \$10,000 to a total of \$54,000, funded by the North Barstow BID fund balance.

11. WEST GRAND AVENUE BUSINESS IMPROVEMENT DISTRICT – (Council Member Von Haden)

Motion to amend the 2012 Recommended Program of Services by increasing the West Grand Avenue Business Improvement District appropriations by \$4,000 to a total of \$17,000, funded by the West Grand Avenue BID fund balance.

12. FINAL MOTION TO RATIFY AND CONFIRM PREVIOUS MOTIONS

Motion to ratify and confirm various motions amending the resolutions adopting the 2012 Program of Services and the 2012 – 2016 Capital Improvement Plan, approving the related changes in estimated revenues and appropriations, and authorizing the city staff to incorporate the changes in the 2012 Program of Services and the 2012 – 2016 Capital Improvement Plan.

Adopted Resolutions and Ordinances

1. Resolution adopting the proposed General Fund budget of the City of Eau Claire for fiscal year 2012.
Resolution adopting the proposed budget for the L.E. Phillips Memorial Public Library for fiscal year 2012.
Resolution adopting the proposed budget for the City-County Health Department for fiscal year 2012.
2. Resolution adopting the proposed budgets for various agencies and utilities of the City of Eau Claire for fiscal year 2012.

Economic Development
Community Enhancement
Downtown Fund
Cemetery Maintenance
Hazardous Materials Response
Debt Service – General Fund
Debt Service – TID #6 (Northeast Industrial Area)
Debt Service – TID #7 (Soo Line Development Area)
Water Utility
Sewer Utility
Storm Water Utility
Parking Utility
Public Transit
Hobbs Municipal Ice Center
Fairfax Municipal Pool
Risk Management
Central Equipment
Landfill Remediation
Redevelopment Authority
3. Resolution establishing the 2011 tax levies for taxes collectible in 2012 and setting the tax roll for all governmental units within the City of Eau Claire.
4. Resolution levying tax rates for all taxable real and personal property on the 2011 tax roll of the City of Eau Claire located in Eau Claire and Chippewa Counties.
5. Resolution levying special assessment charges and extending annual installments of 2011 special assessments.
6. Resolution approving the 2012-2016 Capital Improvement Plan for the City of Eau Claire.
7. Resolution authorizing the issuance of bonds and authorizing an officer to declare official intent for federal income tax purposes.

City of Eau Claire 2012 Adopted Program of Services

8. Resolution approving the 2012 Budgets for the Business Improvement Districts within the City of Eau Claire and authorization to levy special assessment:

South Barstow Business Improvement District
West Grand Avenue Business Improvement District
Water Street Business Improvement District
North Barstow/Medical Business Improvement District
9. Resolution amending the City of Eau Claire Schedule of Fees and Licenses, effective January 1, 2012.
10. Ordinance amending Chapter 15.04 of the Code of Ordinances of the City of Eau Claire entitled “Sewerage Service Charge” to increase the sewer user charges as proposed in the 2012 Program of Services.
11. Ordinance amending the pay plan of the City of Eau Claire, specifically those parts thereof pertaining to Local 284, CTSEA, Confidential and Temporary employees.

City of Eau Claire 2012 Adopted Program of Services

No. 2011 - 556

RESOLUTION

RESOLUTION ADOPTING THE PROPOSED GENERAL FUND BUDGET OF THE CITY OF EAU CLAIRE FOR FISCAL YEAR 2012.

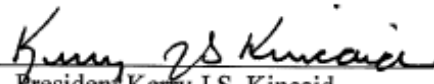
WHEREAS a public hearing was held November 1, 2011 by the City Council of the City of Eau Claire on the proposed budget for the City of Eau Claire General Fund for the fiscal year ending December 31, 2012:

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Eau Claire: That there is hereby appropriated for the fiscal year ending December 31, 2012 to the General Fund, the sum of \$58,562,300 for the following purposes:

City Council	\$ 128,400
Administrative Services	1,801,100
City Attorney	466,100
Finance Department	2,187,600
Human Resources	859,900
Development Services	1,186,100
Public Works	8,613,800
Parks & Recreation & Forestry	4,775,900
Police Department	15,529,000
Fire & Rescue Department	10,489,200
Non-Departmental	<u>12,525,200</u>
	<u>\$58,562,300</u>

BE IT FURTHER RESOLVED that the proposed budget of the City General Fund, a copy of which is on file in the office of the City Clerk and open to inspection during regular business hours is hereby approved.

Adopted,
November 4, 2011

(SEAL) 
President Kerry J.S. Kincaid

(SEAL) 
City Manager Mike Huggins

(ATTESTED) 
City Clerk Donna A. Austad

City of Eau Claire 2012 Adopted Program of Services

No. 2011 - 557

RESOLUTION

RESOLUTION ADOPTING THE PROPOSED BUDGET FOR THE L. E. PHILLIPS MEMORIAL PUBLIC LIBRARY FOR FISCAL YEAR 2012.

WHEREAS a public hearing was held November 1, 2011 by the City Council of the City of Eau Claire on the proposed budget of the L. E. Phillips Memorial Public Library for the fiscal year ending December 31, 2012:

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Eau Claire: That there is hereby appropriated for the fiscal year ending December 31, 2012 to the L. E. Phillips Memorial Public Library fund the sum of \$4,182,500 and

BE IT FURTHER RESOLVED that the proposed budget of the L. E. Phillips Memorial Public Library, a copy of which is on file in the office of the City Clerk and open to inspection during regular business hours is hereby approved.

Adopted
November 4, 2011

(SEAL)


President Kerry J.S. Kincaid

(SEAL)


City Manager Mike Higgins

(ATTESTED)


City Clerk Donna A. Austad

City of Eau Claire 2012 Adopted Program of Services

No. 2011 - 558

RESOLUTION

RESOLUTION ADOPTING THE PROPOSED BUDGET FOR THE CITY-COUNTY HEALTH DEPARTMENT FOR FISCAL YEAR 2012.

WHEREAS a public hearing was held November 1, 2011 by the City Council of the City of Eau Claire on the proposed budget of the City-County Health Department for the fiscal year ending December 31, 2012:

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Eau Claire:
That there is hereby appropriated for the fiscal year ending December 31, 2012 to the City-County Health Department fund the sum of \$4,817,100 and

BE IT FURTHER RESOLVED that the proposed budget of the City-County Health Department, a copy of which is on file in the office of the City Clerk and open to inspection during regular business hours is hereby approved.

Adopted
November 4, 2011

(SEAL)


President Kerry J.S. Kincaid

(SEAL)


City Manager Mike Higgins

(ATTESTED)


City Clerk Donna A. Austad

City of Eau Claire 2012 Adopted Program of Services

No. 2011 - 559

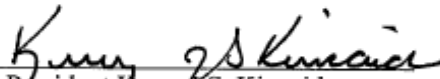
RESOLUTION

RESOLUTION ADOPTING THE PROPOSED BUDGETS FOR VARIOUS AGENCIES AND UTILITIES OF THE CITY OF EAU CLAIRE FOR FISCAL YEAR 2012.

BE IT RESOLVED by the City Council of the City of Eau Claire: That the City Council hereby approves the following budgets for 2012, the same being on file in the office of the City Clerk and open to inspection during regular business hours:

Economic Development	\$ 817,700
Community Enhancement	1,440,600
Downtown Fund	144,800
Cemetery Maintenance	393,900
Hazardous Materials Response	186,900
Debt Service - General Fund	7,599,400
Debt Service - TIF #6	127,900
Debt Service - TIF #7	199,000
Water Utility	6,403,000
Sewer Utility	5,292,800
Storm Water Utility	2,629,900
Parking Utility	206,700
Public Transit	5,477,500
Hobbs Municipal Ice Center	701,900
Fairfax Pool	346,500
Risk Management	2,395,900
Central Equipment	2,930,300
Landfill Remediation	150,000
Redevelopment Authority	75,700

Adopted,
November 4, 2011

(SEAL) 
President Kerry J.S. Kincaid

(SEAL) 
City Manager Mike Huggins

(ATTESTED) 
City Clerk Donna A. Austad

City of Eau Claire 2012 Adopted Program of Services

No. 2011 - 560

RESOLUTION

RESOLUTION ESTABLISHING THE 2011 TAX LEVIES FOR TAXES COLLECTIBLE IN 2012 AND SETTING THE TAX ROLL FOR ALL GOVERNMENTAL UNITS WITHIN THE CITY OF EAU CLAIRE.

WHEREAS, the City Council of the City of Eau Claire, Wisconsin, has, pursuant to law, determined the amount of tax which is levied against all of the real and personal property included in the 2011 tax rolls (2012 budget) for general city operations; and

WHEREAS, various governmental bodies for whom the City of Eau Claire either levies or collects taxes upon the taxable real and personal property in the City of Eau Claire for the purposes of such governmental bodies have duly determined the amounts to be levied or collected by taxation of such real and personal property in the City of Eau Claire:

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Eau Claire: That the following amounts are hereby levied on the 2011 tax rolls, and the City Clerk is hereby directed to spread the amount thereof upon the tax rolls for collection, as follows, for the purposes to-wit:

<u>Eau Claire & Chippewa Counties</u>	Apportioned <u>Levy</u>	Levy for <u>TIF Districts</u>	Total <u>Levy</u>
General City	\$ 30,360,300	\$ 469,842	\$ 30,830,142
Public Library	2,891,300	44,584	2,935,884
City-County Health	1,694,700	26,132	1,720,832

Upon the taxable real and personal property in that part of the City of Eau Claire located in Eau Claire County:

<u>Eau Claire County</u>	Apportioned <u>Levy</u>	Levy for <u>TIF Districts</u>	Total <u>Levy</u>
Eau Claire County	\$ 14,386,307	\$ 228,958	\$ 14,615,265
State Forestry	693,611	-0-	693,611
Eau Claire Area Schools	40,797,557	656,269	41,453,826
Altoona Schools	127,383	-0-	127,383
C. V. Technical College	7,006,129	112,323	7,118,452

Upon the taxable real and personal property in that part of the City of Eau Claire located in Chippewa County:

City of Eau Claire 2012 Adopted Program of Services

<u>Chippewa County</u>	<u>Apportioned Levy</u>	<u>Levy for TIF Districts</u>	<u>Total Levy</u>
Chippewa County	\$ 541,911	\$ 38	\$ 541,949
State Forestry	27,210	-0-	27,210
Chippewa Falls Area Schools	50,346	-0-	50,346
Eau Claire Schools	1,575,404	114	1,575,518
C. V. Technical College	279,232	20	279,252

BE IT FURTHER RESOLVED that the Finance Director is authorized to adjust the schedule of levies as required to comply with statutory levy limits, for subsequent information received from other taxing entities and for resolutions passed by Council which supersede these schedules.

Adopted
November 4, 2011

(SEAL) 
President Kerry J.S. Kincaid

(SEAL) 
City Manager Mike Huggins

(ATTESTED) 
City Clerk Donna A. Austad

City of Eau Claire 2012 Adopted Program of Services

No. 2011 - 561

RESOLUTION

RESOLUTION LEVYING TAX RATES FOR ALL TAXABLE REAL AND PERSONAL PROPERTY ON THE 2011 TAX ROLL OF THE CITY OF EAU CLAIRE LOCATED IN EAU CLAIRE AND CHIPPEWA COUNTIES.

WHEREAS, the City Council of the City of Eau Claire, Wisconsin, has, pursuant to law, levied taxes upon the taxable real and personal property in the City of Eau Claire for general city operations; and

WHEREAS, the City Council has levied taxes for the duly determined purposes of various governmental bodies;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Eau Claire: That the following rates of tax are hereby levied, established and fixed upon each \$1,000 of assessed valuation on all the taxable real and personal property in the 2011 tax roll of the City of Eau Claire situated in the County of Eau Claire:

<u>Eau Claire County</u>	<u>Tax Rate/\$1,000</u>
General City	7.141555
Public Library	0.680072
City-County Health	0.398616
Eau Claire County	3.518312
State Forestry	0.166972
Eau Claire Schools	10.012237
Altoona Schools	9.271028
C.V. Technical College	1.713615

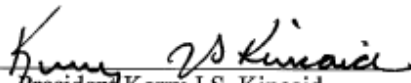
BE IT FURTHER RESOLVED by the City Council of the City of Eau Claire: That the following rates of tax are hereby levied, established and fixed upon each \$1,000 of assessed valuation on all the taxable real and personal property in the 2011 tax roll of the City of Eau Claire situated in the County of Chippewa:

City of Eau Claire 2012 Adopted Program of Services

<u>Chippewa County</u>	<u>Tax Rate/\$1,000</u>
General City	7.209508
Public Library	0.686582
City-County Health	0.402432
Chippewa County	3.357480
State Forestry	0.168570
Chippewa Falls Schools	9.079040
Eau Claire Schools	10.107885
C.V. Technical College	1.730019

BE IT FURTHER RESOLVED that the Finance Director is authorized to adjust these schedules of tax rates as required to comply with statutory levy limits, for subsequent tax information received from other entities and for resolutions passed by Council which supersede these schedules.

Adopted,
November 4, 2011

(SEAL) 
President Kerry J.S. Kincaid

(SEAL) 
City Manager Mike Huggins

(ATTESTED) 
City Clerk Donna A. Austad

City of Eau Claire 2012 Adopted Program of Services

No. 2011 - 562


RESOLUTION

RESOLUTION LEVYING SPECIAL ASSESSMENT CHARGES AND EXTENDING ANNUAL INSTALLMENTS OF 2011 SPECIAL ASSESSMENTS.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Eau Claire: That the City Clerk be and is hereby directed to extend special assessments upon the tax roll of said city for the year 2011 and all annual installments of special assessments, which by the terms of the various ordinances and resolutions under which the same are levied are chargeable and collectible in the tax roll for the year 2011, as appears from the records in the office of the City Clerk.

Adopted
November 4, 2011

(SEAL)


President Kerry J.S. Kincaid

(SEAL)


City Manager Mike Huggins

(ATTESTED)


City Clerk Donna A. Austad

City of Eau Claire 2012 Adopted Program of Services

No. 2011 - 563

RESOLUTION

RESOLUTION APPROVING THE 2012-2016 CAPITAL IMPROVEMENT PLAN FOR THE CITY OF EAU CLAIRE.

WHEREAS the Plan Commission recommended approval of the 2012-2016 Capital Improvement Plan (CIP) finding that the CIP supports the Comprehensive Plan, and

WHEREAS the Waterways and Parks Commission has reviewed the CIP as presented to the City Council;

BE IT RESOLVED by the City Council of the City of Eau Claire: That the 2012-2016 Capital Improvement Plan is hereby approved to be used as a guideline in preparing future city capital projects, and

BE IT FURTHER RESOLVED that the available funding identified in the 2012-2016 Capital Improvement Plan be designated for the projects outlined in the plan; and

BE IT FURTHER RESOLVED that the 2012 capital projects in the amount of \$25,514,700 are hereby specifically approved and funding appropriated for implementation as submitted in the 2012 budget with projects for years 2013-2016 to be returned to the City Council for annual review and updating.

Adopted,
November 4, 2011

(SEAL) 
President Kerry J.S. Kincaid

(SEAL) 
City Manager Mike Huggins

(ATTESTED) 
City Clerk Donna A. Austad

City of Eau Claire 2012 Adopted Program of Services

PROJECT SUMMARY OVERVIEW						
FUNDING RESOURCES	2012	FUTURE YEAR PROJECTS				Total
		2013	2014	2015	2016	
Beginning Balance	\$ 3,640,700	\$ 2,892,800	\$ 2,699,600	\$ 2,712,600	\$ 2,934,200	\$ 14,879,900
Transfer from Operating Income						
Water Utility	150,000	2,425,000	2,225,000	1,730,000	1,650,000	8,180,000
Sewer Utility	2,400,000	2,500,000	2,130,000	1,400,000	950,000	9,380,000
Parking Utility	10,000	-	-	-	-	10,000
Central Equipment	1,081,300	2,583,200	1,920,000	3,295,300	2,030,000	10,909,800
Storm Water Utility	450,000	350,000	500,000	500,000	500,000	2,300,000
Library	106,000	106,000	106,000	106,000	106,000	530,000
Transfer from General Fund	3,328,400	2,798,100	3,188,400	2,763,400	2,963,400	15,041,700
Transfer from Other Funds	626,400	328,000	293,000	293,000	293,000	1,833,400
Bond Proceeds*:						
General Obligation Bonds	10,120,000	11,665,000	4,970,000	4,970,000	4,565,000	36,290,000
Special Assessment Notes	1,600,000	1,600,000	1,600,000	1,600,000	1,600,000	8,000,000
Revenue Bonds and Notes	2,000,000	22,000,000	26,000,000	3,000,000	6,000,000	59,000,000
TIF Bonds	-	2,585,000	2,090,000	-	3,600,000	8,275,000
Federal Aid	760,000	3,962,000	5,240,000	2,880,000	42,000	12,884,000
State Aid	160,000	-	160,000	-	160,000	480,000
Tax Increment & Interest	1,639,600	1,761,100	2,023,400	2,472,000	2,746,600	10,642,700
Other	335,100	1,085,000	1,312,800	789,300	19,300	3,541,500
Total Funding Resources	28,407,500	58,641,200	56,458,200	28,511,600	30,159,500	202,178,000
<i>* Carry-over issues/issues to cover advances to Transit not included.</i>						
PROJECT COSTS	2012	2013	2014	2015	2016	Total
Water Utility	2,150,000	2,425,000	6,225,000	4,730,000	4,650,000	20,180,000
Sewer Utility	2,400,000	24,500,000	24,130,000	1,400,000	3,950,000	56,380,000
Parking Utility	100,000	100,000	100,000	100,000	100,000	500,000
Public Transit	950,000	4,575,000	5,950,000	3,600,000	52,500	15,127,500
Hobbs Municipal Ice Center	82,000	48,000	48,000	48,000	48,000	274,000
Fairfax Municipal Pool	778,000	45,000	45,000	45,000	45,000	958,000
Central Equipment	1,418,800	2,618,200	1,920,000	3,295,300	2,030,000	11,282,300
Environmental Improvements	95,000	95,000	95,000	95,000	95,000	475,000
Land, Buildings, & Equipment	3,651,500	6,727,900	1,785,500	1,065,500	1,045,500	14,275,900
Street Improvements	8,799,100	7,462,200	6,840,700	6,392,200	6,856,700	36,350,900
Storm Water Improvements	1,950,000	1,700,000	1,500,000	1,500,000	1,500,000	8,150,000
Bridge Improvements	595,000	700,000	600,000	600,000	100,000	2,595,000
Parks & Recreation Improvements	300,000	300,000	300,000	300,000	300,000	1,500,000
TID #5 - Gateway NW Bus. Park	592,200	640,800	843,200	854,500	830,600	3,761,300
TID #8 - Downtown Redev. Area	809,900	3,559,700	2,015,600	848,100	951,400	8,184,700
TID #9 - Gateway NW Park Overlay	69,200	328,200	2,205,100	492,200	3,723,200	6,817,900
Library Improvements	574,000	116,600	42,500	211,600	60,800	1,005,500
Redevelopment Authority	200,000	-	-	-	-	200,000
Total Project Costs	25,514,700	55,941,600	54,645,600	25,577,400	26,338,700	\$ 188,018,000
Estimated Ending Balance	\$ 2,892,800	\$ 2,699,600	\$ 1,812,600	\$ 2,934,200	\$ 3,820,800	\$ 14,160,000

RESOLUTION

RESOLUTION AUTHORIZING THE ISSUANCE OF BONDS AND AUTHORIZING AN OFFICER TO DECLARE OFFICIAL INTENT FOR FEDERAL INCOME TAX PURPOSES.

WHEREAS, the Internal Revenue Service has proposed regulations that, for the purpose of determining whether interest on certain obligations of a state or local government is excluded from gross income for federal income tax purposes, permit proceeds of the obligations to be allocated to reimburse an expenditure that was paid prior to the date of issue of the obligations only if the state or local government, prior to the date of expenditure, declared its official intent to reimburse the expenditure with proceeds of a borrowing, and

WHEREAS, it is desirable for the City of Eau Claire, Wisconsin (the "Municipality") to be able to use the proceeds of its obligations to reimburse expenditures that are paid prior to the date of issue of the obligations.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Eau Claire:

Section 1. Authorization of Obligations.

The City is hereby authorized to issue its General Obligation Bonds and Notes to finance the projects described in "Exhibit A", attached to and made a part of this Resolution, being a summary from the CIP described below.

Section 2. Authorization to Declare Official Intent.

The chief financial officer of the Municipality, namely, the Finance Director and any employee of the Finance Director so designated by the Finance Director, are each hereby authorized, for the purpose of Treasury Regulations Section 1.103-18, as amended from time to time (the "Reimbursement Bond Regulations"), to declare on behalf of the Municipality that the Municipality intends to reimburse expenditures with proceeds of borrowings (a "declaration of official intent"), as specified in the Municipality's Capital Improvement Plan (CIP) for the years 2012-2016 and for any additional 2012 appropriations approved by Council subsequent to the adoption of the CIP.

Section 3. Public Availability.

The Finance Director is hereby directed to maintain each declaration of official intent and to make each declaration of official intent available for public inspection in compliance with applicable state law governing the public availability of records of official acts of the Municipality.

Section 4. Further Authorizations.

The Finance Director, and any employee of the Municipality so designated by the Finance Director, are each hereby authorized to take such further actions as may be necessary or useful to comply with the Reimbursement Bond Regulations.

City of Eau Claire 2012 Adopted Program of Services

Section 5. Captions.

The captions or headings in this resolution are for convenience only and in no way define, limit or describe the scope or intent of any of the provisions of this resolution.

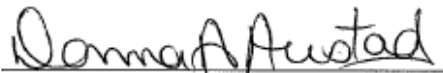
Section 6. Effective Date.

This resolution shall take effect immediately upon its adoption.

Adopted
November 4, 2011

(SEAL) 
President Kerry J.S. Kincaid

(SEAL) 
City Manager Mike Huggins

(ATTESTED) 
City Clerk Donna A. Austad

City of Eau Claire 2012 Adopted Program of Services

EXHIBIT A

Summary of Capital Improvement Projects to be Financed

The following information provides a general functional description of the property, project or program for which the expenditures to be reimbursed are to be paid:

2012-2016 Water Utility projects as listed on page 5 of the 2012-2016 CIP and further described on pages 6-8.

The maximum principal amount of debt expected to be incurred for such purpose is \$12,000,000.

2012-2016 Sewer Utility projects as listed on page 9 of the 2012-2016 CIP and further described on pages 10-12.

The maximum principal amount of debt expected to be incurred for such purpose is \$47,000,000.

2012-2016 Public Transit projects as listed on page 15 of the 2012-2016 CIP and further described on pages 16-18.

The General Fund will issue debt to finance buses, paratransit vehicles and the construction of a transfer center building. The maximum principal amount of debt expected to be incurred for such purpose is \$2,825,000.

2012-2016 Land, Buildings & Equipment projects as listed on page 35 of the 2012-2016 CIP and further described on pages 37-44.

The maximum principal amount of debt expected to be incurred for such purpose is \$7,000,000.

2012-2016 Street Improvement projects as listed on page 45 of the 2012-2016 CIP and further described on pages 47-50.

The maximum principal amount of debt expected to be incurred for such purpose is \$30,110,000 and \$1,000,000 for projects approved in 2011.

2012-2016 Storm Water Improvements projects as listed on page 51 of the 2012-2016 CIP and further described on page 52.

The maximum principal amount of debt expected to be incurred for such purpose is \$5,850,000 and \$1,000,000 for projects approved in 2010.

2012-2016 Bridge Improvement projects as listed on page 53 of the 2012-2016 CIP and further described on pages 54-55.

City of Eau Claire 2012 Adopted Program of Services

The maximum principal amount of debt expected to be incurred for such purpose is \$1,330,000 and \$520,000 for projects approved in 2010 and 2011.

2012-2016 Tax Incremental District #8 projects as listed on page 65 of the 2012-2016 CIP and further described on page 67.

The maximum principal amount of debt expected to be incurred for such purpose is \$2,585,000 and \$900,000 authorized in 2003.

2012-2016 Tax Incremental District #9 projects as listed on page 69 of the 2012-2016 CIP and further described on page 70.

The maximum principal amount of debt expected to be incurred for such purpose is \$5,690,000 and \$1,700,000 for projects approved in 2008.

City of Eau Claire 2012 Adopted Program of Services

No. 2011 - 565

RESOLUTION

RESOLUTION APPROVING THE 2012 BUDGETS FOR THE BUSINESS IMPROVEMENT DISTRICTS WITHIN THE CITY OF EAU CLAIRE AND AUTHORIZATION TO LEVY SPECIAL ASSESSMENTS.

WHEREAS, the Board of Directors of the South Barstow Business Improvement District has recommended the adoption and creation of an \$80,000 assessment for tax year 2011, and

WHEREAS, the Board of Directors of the West Grand Avenue Business Improvement District has recommended the adoption and creation of a \$13,000 assessment for tax year 2011, and

WHEREAS, the Board of Directors of the Water Street Business Improvement District has recommended the adoption and creation of a \$9,500 assessment for tax year 2011, and

WHEREAS, the Board of Directors of the North Barstow/Medical Business Improvement District has recommended the adoption and creation of a \$44,000 assessment for tax year 2011, and

WHEREAS, the assessments will be levied against each commercial and industrial property within each district based on the 2011 assessed valuation, and

WHEREAS, those properties used exclusively for residential purposes will be exempt and also that portion of mixed-use properties used for residential purposes will be exempt,

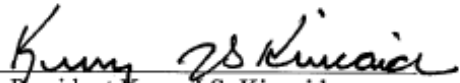
NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Eau Claire: That pursuant to the power and authority conferred under Wisconsin Statutes s. 66.1109, as created by 1983 Wisconsin Act 184, in accordance with the initial operating plan, the 2012 budgets are established and adopted as follows:

South Barstow Business District	\$84,000
West Grand Avenue Business District	17,000
Water Street Business District	45,500
North Barstow/Medical Business District	54,000

BE IT FURTHER RESOLVED, that a special assessment is levied upon each qualifying parcel within each Business Improvement District, and that the City Clerk is authorized and directed to extend said assessment upon the tax roll for the year 2011. The tax shall be collected in the same manner as other taxes are collected.

City of Eau Claire 2012 Adopted Program of Services

Adopted
November 4, 2011

(SEAL) 
President Kerry J.S. Kincaid

(SEAL) 
City Manager Mike Higgins

(ATTESTED) 
City Clerk Donna A. Austad

City of Eau Claire 2012 Adopted Program of Services

No. 2011 - 566

RESOLUTION

RESOLUTION AMENDING THE CITY OF EAU CLAIRE SCHEDULE OF FEES AND LICENSES EFFECTIVE JANUARY 1, 2012.

WHEREAS, the Schedule of Fees and Licenses reflects the costs incurred by the City for various services, and

WHEREAS, the City has incurred increases in the costs of providing services, and

WHEREAS, adjustments to the Schedule of Fees and Licenses are being proposed as part of the 2012 Program of Services, and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Eau Claire:
That the proposed adjustments to the Schedule of Fees and Licenses are approved and the Schedule of Fees and Licenses attached hereto and made a part of by reference, is hereby amended, to become effective January 1, 2012.

BE IT FURTHER RESOLVED that the Finance Director is authorized to adjust the Schedule of Fees and Licenses for resolutions passed by Council which supersede this schedule.

Introduced: October 25, 2011
Public Discussion: November 1, 2011
Second Reading: November 4, 2011
Adopted: November 4, 2011

(SEAL) 
President Kerry J.S. Kincaid

(SEAL) 
City Manager Mike Huggins

(ATTESTED) 
City Clerk Donna A. Austad

City of Eau Claire 2012 Adopted Program of Services

ORDINANCE NO. 6987

ORDINANCE AMENDING CHAPTER 15.04 OF THE CODE OF ORDINANCES OF THE CITY OF EAU CLAIRE ENTITLED "SEWERAGE SERVICE CHARGE" TO INCREASE THE SEWER USER CHARGES AS PROPOSED IN THE 2012 PROGRAM OF SERVICES

THE CITY COUNCIL OF THE CITY OF EAU CLAIRE DO ORDAIN AS FOLLOWS:

That s. 15.04.030, entitled "Wastewater service charge", and specifically subsections B. 7. and B. 8., thereof, is hereby amended as follows:

7. Charges. Charges under this chapter shall be:

	Effective 1/1/2010		Effective 1/1/2011		<u>Effective 1/1/2012</u>	
	Per 100 c.f.	Per 1,000 gal.	Per 100 c.f.	Per 1,000 gal.	Per 100 c.f.	Per 1,000 gal.
a. Plant operation and maintenance	\$.911	\$ 1.218	\$.974	\$ 1.302	\$ <u>1.042</u>	\$ <u>1.393</u>
b. Replacement charge	.037	.050	.039	.052	<u>.040</u>	<u>.053</u>
c. Debt service charge	.000	.000	.000	.000	.000	.000
d. Collection system maint.	.944	1.262	1.009	1.349	<u>1.078</u>	<u>1.441</u>
e. Interceptor sewer	.578	.772	.618	.826	<u>.660</u>	<u>.882</u>
Total	\$ <u>2.47</u>	\$ <u>3.302</u>	2.64	3.529	\$ <u>2.82</u>	\$ <u>3.769</u>

8. Surcharge. The amount of surcharge for BOD or suspended solids, or both, shall be determined based on the following formula:

$$C_s = 8.34 V_u [B_c B + S_c S] \text{ where:}$$

C_s = amount of surcharge, always greater than zero

V_u = wastewater volume, in million gallons, for billing period

B_c = \$0.32, 34/# BOD₅

B = BOD₅ discharge, minus 250 mg/l (always zero or positive)

S_c = \$.28, 30/# suspended solids

S = suspended solids discharged, minus 250 mg/l (always zero or positive).

City of Eau Claire 2012 Adopted Program of Services

(SEAL) Kerry J.S. Kincaid
President Kerry J.S. Kincaid

(SEAL) Mike Huggins
City Manager Mike Huggins

(ATTESTED) Donna A. Austad
City Clerk Donna A. Austad

First Reading October 25, 2011
Public Discussion: November 1, 2011
Final Reading November 4, 2011
Adopted November 4, 2011
Published November 18, 2011

NOTE: Additions are indicated by double underline; deletions by ~~strike through~~. Newly created or repealed and recreated sections appear without any markings.

City of Eau Claire 2012 Adopted Program of Services

ORDINANCE NO 6988

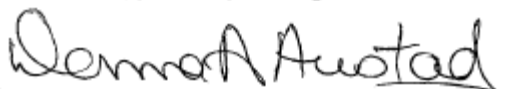
ORDINANCE AMENDING THE PAY PLAN OF THE CITY OF EAU CLAIRE.

THE CITY COUNCIL OF THE CITY OF EAU CLAIRE DO ORDAIN AS FOLLOWS:

That the City of Eau Claire Pay Plan, specifically that part thereof pertaining to Local 284, CTSEA, Confidential and Temporary employees, is hereby amended as contained in the pay plan pages on file in the City Clerk's office, and made a part hereof by reference, effective as of the dates listed on the pay plan pages. Any position previously created but not specifically enumerated in said amendment is hereby abolished.

(SEAL) 
Kerry J. S. Kincaid, Council President

(SEAL) 
Mike Huggins, City Manager

(ATTESTED) 
Donna A. Austad, City Clerk

First Reading	October 25, 2011
Second Reading	November 4, 2011
Adopted	November 4, 2011
Published	November 18, 2011

MEMORANDUM

To: City Manager
From: Human Resources Director
Re: Pay Plan Changes
Date: October 19, 2011

Following are changes to the City of Eau Claire Pay Plan. They reflect changes that are required to implement the 2012 budget, title changes, and provide clean-up to some obsolete sections of the pay plan. The ordinance will be voted upon as part of the budget adoption on November 4, 2011.

Pay Plan

LOCAL 284 (Pages 1 to 2)

Delete Semi-Skilled Worker/Sign Shop (A10-3) Page 1. (obsolete position)

Delete Arborist (A40-1) Page 1. (obsolete position)

Delete Tree Trimmer I (A40-9) Page 1. (obsolete position)

Delete Maintenance Worker (A40-12) Page 1. (obsolete position)

Delete Horticulturist (A40-13) Page 1. (obsolete position)

Add Skilled Worker/Parks & Cemetery (A50-9) Page 2. (reorganization which eliminates A60 position working solely for the cemetery and adds A50 position that splits time between parks and cemetery)

Add Electrician (A70-2) Page 2. (new position created in 2010 budget)

CTSEA (Pages 3 to 10)

Delete Temporary PC Coordinator (B10-3) Page 3. (obsolete position)

Delete Parking Attendant (B20-1) Page 3. (obsolete position)

Add Assistant Manager of Hobbs Ice Center (B55-7) Page 4. (restructuring of Hobbs' staffing)

Delete Public Works Secretary (B60-2) Page 4. (pay plan alignment)

City of Eau Claire 2012 Adopted Program of Services

- Delete Account Clerk II/Finance Secretary (B60-6) Page 4. (pay plan alignment)
- Delete Transit Specialist (C30-8) Page 5. (obsolete position)
- Delete PC Coordinator (C30-9) Page 5. (obsolete position)
- Delete Building, Heating, & Assistant Electrical Inspector (C75-3) Page 6. (title change)
- Add Commercial Building and UDC Inspector (C75-10) Page 6. (title change)
- Delete Plumbing Inspector (C75-4) Page 6. (title change)
- Add Commercial Plumbing and UDC Inspector (C75-11) Page 6. (title change)
- Delete Heating, Plumbing, & Assistant Building Inspector (C75-5) Page 6. (title change)
- Add Commercial HVAC, Plumbing, and UDC Inspector (C75-12) Page 6. (title change)
- Delete Electrical & Assistant Mechanical Inspector (C75-6) Page 6. (title change)
- Add Commercial Electrical and UDC Inspector (C75-13) Page 6. (title change)
- Delete Building, Heating, & Assistant Electrical Inspector I (C76-3) Page 7. (title change)
- Add Commercial Building and UDC Inspector I (C76-10) Page 7. (title change)
- Delete Plumbing Inspector I (C76-4) Page 7. (title change)
- Add Commercial Plumbing and UDC Inspector I (C76-11) Page 7. (title change)
- Delete Heating, Plumbing, & Assistant Building Inspector I (C76-5) Page 7. (title change)
- Add Commercial HVAC, Plumbing, and UDC Inspector I (C76-12) Page 7. (title change)
- Delete Electrical & Assistant Mechanical Inspector I (C76-6) Page 7. (title change)
- Add Commercial Electrical and UDC Inspector I (C76-13) Page 7. (title change)

City of Eau Claire 2012 Adopted Program of Services

CONFIDENTIAL (Pages 14)

Add Public Works Secretary (H20-7) Page 14. (pay plan alignment)

Add Account Clerk II/Finance Secretary (H20-8) Page 14. (pay plan alignment)

TEMPORARY (Page 29)

Add Temporary VI (Z96-1) Page 29. (adds temporary wage option at \$12.50/hour)

Add Temporary VII (Z97-1) Page 29. (adds temporary wage option at \$13.50/hour)

Z35-2 Chief Inspectors - \$8.30/hour to \$9.00/hour. (market adjustment)

Z35-3 Special Voting Assistants - \$8.50/hour to \$9.00/hour. (market adjustment)

City of Eau Claire, Wisconsin
2012 Adopted
Program of Services
November 4, 2011

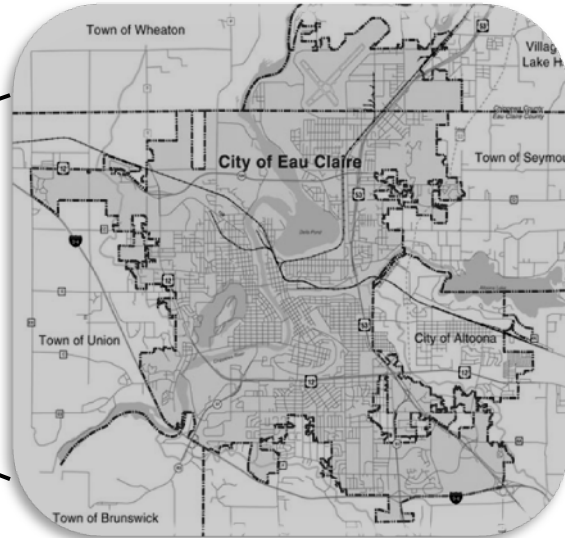


Gauging the City

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City of Eau Claire

Community Profile



CITY OF EAU CLAIRE – HONORS

- *CNN Money* ranked Eau Claire as 69th in a list of “Best Places to Live 2010.”
- Ranked “6th Lowest Crime Rate in the Nation” – 2010 Metropolitan Crime Rate Rankings – *CQ Press*
- Ranked 48th on the list of “Best Small Places for Business and Careers” – *Forbes.com*
- The *Milken Institute* found Eau Claire to be in the top 100 nationally and in the top five in the state as one of the “Best Performing Small Cities 2010.”
- According to *Business Week’s* “Best Places to Raise Your Kids 2010,” Eau Claire ranks as one of the best places to raise your kids.
- *UW Institute for Population Health* ranked Eau Claire County first in “Quality of Physical Environment,” and fourth in “Health Factors,” when compared to all other Wisconsin counties.

POPULATION

1970	44,619
1980	51,509
1990	56,856
2000	61,704
2007	65,202
2008	65,362
2009	65,950
2010	65,883
2011	66,060 (est)

(Wisconsin Dept. of Administration)

EAU CLAIRE

The City of Eau Claire (French for “Clear Water”) is located in west central Wisconsin at the confluence of the Eau Claire and Chippewa Rivers. The City was established as a lumbering settlement in the 1840’s. Today it serves as the major center for health and professional services, education, retail trade, and industry in the Chippewa Valley. The City of Eau Claire is the ninth largest city in Wisconsin by population and covers an area of approximately 33.9 square miles.

City of Eau Claire



General Statistical Data

<u>Acreage:</u>	33.9 Square Miles		
<u>Form of Government:</u>	Council – Manager		
<u>Fiscal Year:</u>	January 1 through December 31		
<u># of City Employees:</u>	491.75 City Positions, 35.97 Library Positions, 33.85 Health Dept. Positions and 3.09 CDBG Positions		
<u>Population Statistic:</u>	2011 Estimated Population – 66,060 Labor Force (MSA – July 2011) – 89,867 Unemployment Rate – 6.9% (July 2011)		
<u>Election Statistics:</u>		Presidential	Local
		<u>Nov. 2008</u>	<u>April 2011</u>
	Registered Voters	47,559	43,541
	Voter Turnout	37,409	18,324
	Percentage of Turnout	78.7%	42.1%
<u>Educational Statistics:</u>	Public School Enrollment (2010 – 2011) – 10,914 Private School Enrollment (2010 – 2011) – 1,503		
<u>City Bond Ratings:</u>	Standard & Poor’s – “AA+” Moody’s – “Aa1”		
<u>Utility Statistics:</u> (September 2011)	<p>Water Utility: 15 Operating City Wells - Average Daily Pumpage of 8.43 Million Gallons 6 Water Booster Stations 369 Miles of Water Main 6 Water Towers & Reservoirs - Total Storage Capacity of 16.1 Million Gallons 3,747 Fire Hydrants 26,230 Water Customers</p> <p>Sewer Utility: Wastewater Treatment Plant Capacity – 11.5 Million Gallons per Day 25 Sewage Pump Stations 322 Miles of Sewer Main 25,323 Customers</p> <p>Storm Water Utility: 46.9 Square Miles of Drainage Area 6 Major Drainage Basins 217 Miles of Storm Sewer Main 62.5 Miles of Inlet Leads 54 Detention Facilities 127 Outfalls</p>		
<u>Street Lights & Signals:</u> (September 2011)	2,106 Commercial Street Lights 3,194 Residential Street Lights 42 City Owned Traffic Signals		

City of Eau Claire 2012 Adopted Program of Services

Streets & Bridges:
(September 2011)

343.27 Miles of Streets
16 Road Bridges – City Owned
9 Pedestrian Bridges
14 Pedestrian Underpasses

Recreation:

1,035 Acres of City Parks, Playgrounds and Ballfields
9 Community Parks
18 City Parks and Playgrounds
30.3 Miles of Paved Trail System
5.7 Miles of Groomed Cross-County Ski Trails
Fairfax Municipal Pool
Hobbs Municipal Ice Center
Carson Park Football Stadium
Carson Park Baseball Stadium
Off-Leash Dog Park
Soccer Park

Housing:

27,919 Total Housing Units
15,223 Single-Family Detached Units
1,687 Single-Family Attached Units
10,428 Multiple-Family Units (including duplexes)
3,940 Multi-Family Parcels (including duplexes)
581 Mobile Homes and Trailers (from US Census Bureau)

Property Values:

Assessed Valuation of All Property in the City of Eau Claire

	2011 Budget	2012 Estimate
Real Estate		
Residential	\$ 2,569,196,300	\$ 2,586,759,300
Commercial	1,409,526,100	1,427,190,700
Manufacturing	150,834,500	148,158,300
Agricultural	128,400	87,100
Total	4,129,685,300	4,162,195,400
Personal Property		
City	138,680,000	131,570,000
Manufacturing	21,363,400	19,462,700
Total	160,043,400	151,032,700
Total value	\$ 4,289,728,700	\$ 4,313,228,100

Total Property in the City of Eau Claire

Total Properties	2011	2012 Est.
Real Estate	23,271	23,308
Personal Property	2,152	2,223

Development:

Development Review Activity						
	Total	Rezoning	Conditional Use	Site Plan	Appeal	Plats
2011 (June)	33	10	8	9	4	2
2010	89	16	22	41	5	5
2009	78	21	22	29	3	3
2008	127	32	42	46	4	3
2007	132	28	35	55	11	3
2006	136	36	35	46	6	13
2005	171	30	37	68	15	21
2004	145	28	35	64	9	9
2003	168	58	36	58	4	12
2002	161	34	32	66	9	20
2001	154	33	39	58	14	10
2000	186	38	49	65	18	16
1999	173	42	26	70	23	12

Permits Issued							
	Est. Insp.	Building	Electrical	Plumbing	Heating	Others	Total Permits
2011 (June)	4,191	497	279	241	296	84	1,397
2010	10,179	1,151	713	640	738	151	3,393
2009	9,741	1,072	678	648	675	174	3,247
2008	10,269	1,063	742	622	800	196	3,423
2007	10,962	1,159	821	705	785	184	3,654
2006	12,147	1,255	929	798	903	164	4,049
2005	12,000	1,175	877	713	918	183	3,866
2004	13,700	1,375	959	936	1,130	147	4,547
2003	14,124	1,510	981	950	1,134	184	4,759
2002	13,038	1,340	920	840	1,051	190	4,341
2001	14,322	1,443	1,014	1,014	1,102	201	4,774
2000	14,700	1,479	1,207	964	1,155	207	5,012
1999	14,000	1,431	991	834	1,157	174	4,587

City of Eau Claire



Education, Health Care & Cost of Living

EDUCATION

Eau Claire prides itself on the [outstanding education](#) available within the City. The Eau Claire Area School District provides K-12 education and consists of 12 elementary schools, three middle schools, two high schools and two charter schools. As a whole, the Eau Claire Area School District's excellent education system has been well noticed and rated in the top 15% of preferred school districts in the nation by a national independent study from parents and employers.

Faith-based private education is available through the Catholic Area Schools of the Eau Claire Deanery (CASE), which has five schools including a high school with enrollment of approximately 200 students and two child development centers with a total enrollment 2010-2011 of 722 students. Other parochial schools include: Bethel Christian School, Crestview Academy, Eau Claire Lutheran School, Immanuel Lutheran High School, Messiah Lutheran School, New Hope Christian School and St. Mark Evangelical Lutheran School. The enrollment for these schools range from approximately 20 students to almost 200; making the total 2010-2011 private education enrollment 1,503.

The City of Eau Claire is home to three institutions of higher education. Approximately 11,409 students attend UW – Eau Claire, a University that has earned honors in the *US & News World Report's* "Best American Colleges" Guide, *Kiplinger's* finance magazine and *The Princeton Review*.

Chippewa Valley Technical College is another institute of higher education that provides students with high quality education and employers with an amazing resource for job training and skilled workforce.

The most recent of the three institutions is Globe University, a campus of Minnesota College of Business offering Bachelor and Master degree programs in Business Administration, Health Care Management and Information Technology.

HEALTH CARE

As a regional center, Eau Claire offers the best [medical care](#) in West Central Wisconsin. Those seeking professional help can choose from a wide variety of hospitals, clinics, pharmacies, chiropractors, alternative medicine practitioners, massage therapists, dentists and other health care professionals. The four major medical providers located within Eau Claire, three of which account for over 1,000 employees each, provide the area with state-of-the-art, quality health care.

Mayo Clinic Health System offers a full range of quality medical services, including cardiac and orthopedic surgery and cancer and trauma care programs. A network of providers in west-central Wisconsin provides access to experts close to home. Sacred Heart Hospital contains such specialty centers as Center for Cancer Research and Preventions, Specialized Neuroscience Center, Renal Dialysis Center, the Advanced Center for Surgery, and has initiated the construction of a five-story, 385,000 square foot bed tower scheduled for completion in 2011. Marshfield Clinic has more than 40 locations in 31 of Wisconsin's northern, western, and central locations and is well known in Eau Claire as the Regional Cancer Center. OakLeaf Medical Network is an institute that links over 150 independent physicians who provide personalized care throughout 29 northwestern Wisconsin communities in over 38 areas of specialization.

COST OF LIVING

With rising costs of inflation affecting the entire nation, the importance of affordable living is a common concern. Eau Claire routinely participates in the nationwide Accra Cost of Living Index (a government-recognized survey that accurately and reliably compares individual city data), in order to determine how its costs compare to other cities. Throughout the years of participation in the survey, [Eau Claire's cost of living](#) has consistently ranked below the national average of 100. The most recent data from first quarter of 2011 indicated that Eau Claire's ranking was at 90.1.

City of Eau Claire



Economic Development

GATEWAY WEST BUSINESS PARK

The Gateway West Business Park is a 200-acre park serviced by utilities and located on Eau Claire's northwest side. Only a few commercial and industrial sites are still available in this well-established park. It is home to Hutchinson Technology Inc., Silver Spring Foods, Coca-Cola, Northwestern Motors and Choice Products USA.

- Zoning: Light Industrial (light manufacturing, industrial sales/services, warehouse, and distribution)
- Current Technology Infrastructure:
 - Fiber Optics to CVTC (Charter Communications)
 - Fiber Optics (SBC)
 - ISDN (SBC)
 - DSL (SBC)
 - Video Conferencing Rooms (CVTC)
- Utilities:
 - Electricity and natural gas provided by Xcel Energy
 - Municipal water is available
 - Sanitary and storm sewer are available
- Transportation:
 - Strategically located adjacent to Highways 12 and 312
 - Five miles from the Chippewa Valley Regional Airport

GATEWAY NORTHWEST BUSINESS PARK

The Gateway Northwest Business Park is Eau Claire's newest park. Adjacent to Gateway West, it encompasses 639 acres serviced by utilities with a portion of acreage set aside for hi-tech companies. Approximately 435 acres are currently available for development. This park is home to companies such as Nestle, Eby-Brown, and the Chippewa Valley Technical College Manufacturing Technology Center.

- Zoning: Light Industrial (light manufacturing, industrial sales/services, warehouse and distribution)
- Current Technology Infrastructure:
 - Fiber Optics to CVTC (Charter Communications)
 - Fiber Optics (SBC)
 - ISDN (SBC)
 - DSL (SBC)
 - Video Conferencing Rooms (CVTC)
- Utilities:
 - Electricity and natural gas provided by Xcel Energy
 - Municipal water is available
 - Sanitary and storm sewer are available
- Transportation:
 - Strategically located adjacent to Highways 12 and 312
 - Five miles from the Chippewa Valley Regional Airport

City of Eau Claire 2012 Adopted Program of Services

SKY PARK INDUSTRIAL CENTER

Located on Eau Claire's south side, Sky Park Industrial Center is a 120-acre high-amenity park especially suited for light manufacturing. Protective covenants ensure the park maintains its high level of amenities. Companies located in Sky Park include Phillips Plastics, Accu-Tech Plastics, Five Star Plastics and Documation, LLC.

- Zoning: Light Industrial (light manufacturing, industrial sales/services, warehouse, and distribution)
- Current Technology Infrastructure:
 - Fiber Optics to CVTC (Charter Communications)
 - ISDN (SBC)
 - DSL (SBC)
- Utilities:
 - Electricity and natural gas provided by Xcel Energy
 - Municipal water is available
 - Sanitary and storm sewer are available
- Transportation:
 - Strategically located adjacent to Highway 37
 - Less than one mile from I-94 interchange

CHIPPEWA VALLEY INDUSTRIAL PARK

The Chippewa Valley Industrial Park is a 425-acre park serviced by utilities and located on Eau Claire's northeast side. It is the most established park in Eau Claire and boasts easy access to its neighbor, the Chippewa Valley Regional Airport. Only a few available sites remain. This park is home to a variety of heavy and light manufacturers. Companies such as PDM Bridge, Parco Windows, Huebsch Services, Pepsi-Cola and McDonough Manufacturing are located here.

- Zoning: Combination of Light and Heavy Industrial
- Current Technology Infrastructure:
 - Fiber Optics to CVTC (Charter Communications)
 - Fiber Optics (SBC)
 - ISDN (SBC)
 - DSL (SBC)
- Utilities:
 - Electricity and natural gas provided by Xcel Energy
 - Municipal water is available
 - Sanitary and storm sewer are available
- Transportation:
 - Adjacent to the Chippewa Valley Regional Airport
 - Strategically located adjacent to Highway 53
 - Just minutes from Highway 312
 - Rail spurs available on some sites



City of Eau Claire

Principal Taxpayers & Major Employers

2010 Principal Taxpayers

<u>Taxpayer</u>	<u>Equalized Value (in 1,000s)</u>	<u>Rank</u>	<u>Percentage of Total Equalized Value</u>
Oakwood Hills Mall	\$ 71,364	1	1.69%
Hutchinson Technology, Inc.	39,376	2	0.93%
Keystone Corporation	37,063	3	0.88%
Luther Hospital	34,411	4	0.81%
Marshfield Clinic	33,443	5	0.79%
Nestle Foods	33,117	6	0.78%
Midelfort Clinic	23,490	7	0.56%
Royal Credit Union	21,850	8	0.52%
Menard's Inc.	20,207	9	0.48%
Phillips Properties	16,665	10	0.39%
Principal Taxpayers Total	<u>\$ 330,986</u>		
Total City Equalized Value	<u>\$ 4,224,624</u>		

2010 Major Employers

<u>Employer</u>	<u>Employees</u>	<u>Rank</u>	<u>Percentage of Total City Employment</u>
Menard's Inc.	4,500	1	12%
Luther Midelfort Mayo Health System	3,158	2	9%
United Health Group	1,415	3	4%
University of Wisconsin - Eau Claire	1,400	4	4%
Sacred Heart Hospital	1,355	5	4%
Eau Claire Area School District	1,339	6	4%
Chippewa Valley Technical College	1,300	7	4%
Hutchinson Technology	823	8	2%
Marshfield Clinic	719	9	2%
City of Eau Claire	564	10	2%
Total Principal Employers	<u>16,573</u>		46%
Total Employees in City	<u>36,207</u>		

City of Eau Claire, Wisconsin
2012 Adopted
Program of Services
November 4, 2011



Glossary

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City of Eau Claire



Glossary

APPROPRIATION - An authorization by the City Council that permits city staff to incur obligations and to expend governmental resources. Appropriations are usually made for fixed amounts and are typically granted for a one-year period in operating funds.

ASSESSED VALUATION - The estimated value placed upon real and personal property by the city assessors as the basis for levying property taxes.

BENEFITS – See Employee Benefits

BONDED DEBT - A written promise to pay a specified sum of money at a future date along with periodic interest. Proceeds from bonds are typically used for long-term debt to pay for construction of capital projects or purchase major equipment.

BUDGET (OPERATING) - A plan of financial operation embodying proposed expenditures for a given period, typically a fiscal year, and the proposed means of financing them (revenue estimates). The term is also sometimes used to denote the officially approved expenditure ceilings under which the City and its departments operate.

BUSINESS IMPROVEMENT DISTRICT (BID) - A district created under State statute by petition to the City from owners of commercial property. The purpose is to allow businesses within the district to develop, manage and promote their district and provide a method to fund these activities through a self-imposed assessment.

CAPITAL OUTLAY - Payment for purchase or construction of any item having a unit cost of \$5,000 and more, or a useful life of more than one year. Typical capital outlay items include vehicles, construction equipment, land, buildings and infrastructure.

CAPITAL PROJECT (CAPITAL IMPROVEMENT) - Major construction, acquisition, or renovation activities that add value to the City's physical assets or significantly increase their useful life. Projects normally have a cost in excess of \$20,000 and may be active up to five years.

CONTINGENCY - Funds set aside but not appropriated or approved for use. These funds could be used for unanticipated expenditures, new programs or to absorb unexpected revenue losses. The City Council must approve use of these funds.

CONTRACTUAL SERVICE - Services such as postage, printing, employee travel, repairs and rentals purchased from private contractors.

DEBT SERVICE - Payment of principal and interest to holders of the City's debt instruments.

DEFICIT - Excess of an entity's liabilities over its assets (a negative fund balance). The term may also be used to describe a situation where expenditures exceed revenues.

DEPARTMENT - A major organizational unit in the City comprised of related work activities aimed at accomplishing a major service or regulatory program.

DIVISION - An organizational subdivision of a department.

EMPLOYEE BENEFITS - Contributions made by the City to designated funds to meet commitments or obligations for employee fringe benefits, including Social Security, Wisconsin Retirement System and the other medical, disability and life insurance plans.

City of Eau Claire 2012 Adopted Program of Services

ENCUMBRANCES - Obligations in the form of purchase orders, contracts, or salary commitments that are chargeable to an appropriation. Encumbrances are used for budget-control during the year and not carried on the financial records at year-end. Goods and services received after the close of the fiscal year are charged to the next year's budget.

ENTERPRISE FUND - A separate financial entity used for government operations financed and operated in a manner similar to a business enterprise for which preparation of an income statement is desirable.

EQUALIZED VALUE - The estimated value placed upon real and personal property by the State Department of Revenue. Equalized values are the basis upon which County and School District tax levies are distributed to each municipality.

EXPENDITURES (EXPENSES) - For funds using the modified accrual basis of accounting, the cost of goods received and services rendered are recognized when measurable and reflect near-term outflows of cash. Funds using full accrual accounting (Proprietary funds) measure costs for operations, capital outlay and debt service as soon as the underlying event or transaction occurs.

FISCAL YEAR - The 12-month period to which the annual operating budget applies. The fiscal year is also the calendar year for all City funds except for the Community Development Block Grant fund, which operates on a federal fiscal year.

FULL-TIME EQUIVALENT (FTE) POSITIONS - Each FTE is equal to a standard work year or 2,080 hours. Police and Firefighters may have a different standard work year. Part-time positions are converted to the decimal equivalent position based on total hours per year.

FUND - An independent fiscal and accounting entity with a self-balancing set of accounts recording cash and/or other resources together with all related liabilities, obligations, reserves, and equities segregated for the purpose of carrying on specific activities or attaining certain objectives.

FUND BALANCE - The excess of an entity's assets over its liabilities. A negative fund balance is sometimes called a deficit.

GENERAL FUND - The fund supported by taxes, fees and other revenues that may be used for any lawful purpose. The General fund accounts for all City operations that are not specifically accounted for in another fund.

GENERAL OBLIGATION BONDS - Long-term debt obligations that are backed by the full faith and credit of the City.

GRANTS - Contributions or gifts of cash or other assets from another governmental entity to be used or expended for a specified purpose, activity or facility.

INTERGOVERNMENTAL REVENUE - A contribution of assets (usually cash) by one governmental unit to another. Typically, these contributions are made to local governments from the State and Federal governments. Grants are usually made for specified purposes.

INTERNAL SERVICE FUND - Funds used to account for the financing of goods or services provided by one department or agency to other departments or agencies of the City, on a cost reimbursement basis.

MARKET VALUE - The estimated value of real and personal property based upon the current price at which both buyers and sellers are willing to do business.

MILL RATE - The property tax rate stated in terms of dollars and cents for every \$1,000 of assessed property value. [See Tax Rate]

NON-DEPARTMENTAL - Program costs that do not relate to any one department, but represent costs of a general citywide nature.

OPERATING TRANSFER - Routine and/or recurring transfers of assets between funds.

City of Eau Claire 2012 Adopted Program of Services

ORDINANCE - A formal legislative enactment by the City Council, which implements or amends local law. Any budgetary change that affects total appropriations, levies, use of reserved appropriations, personnel authorizations or duties and powers of appointed officials requires the adoption of an ordinance.

PAYMENT IN LIEU OF TAXES - Charges to an Enterprise fund for which the City would receive property taxes if the Enterprise were a private sector operation. Some enterprise funds are assessed a Payment in Lieu of Property Tax based on the value of the real property assets of the fund. Enterprise funds that are routinely subsidized by General Fund have been forgiven this payment.

PERSONAL SERVICES - Services rendered by full-time and part-time employees to support the functions of city departments. Costs include wages, special pays, health insurance and other related benefits.

PROGRAM - A distinct function of city government provided to the public or a function providing support to the direct services of other city departments.

REVENUE - Income derived from taxes, fees and charges. In the broader sense, "revenue" refers to all government income, regardless of source, used to fund services.

REVENUE BONDS - A bond that is payable from a specific source of revenue and to which the full faith and credit of the City is not pledged. Revenue bonds are generally utilized by enterprise funds such as the Water and Sewer Utilities.

SPECIAL ASSESSMENT - A compulsory levy made against certain properties to defray part or all of the cost of a specific improvement of service deemed to primarily benefit those properties.

SPECIAL PAYS - The term 'special pays' refers to the costs of pays not included in the 'wages' account. Examples would include longevity, police incentive, educational incentive, police and fire holiday, hazardous materials and deferred compensation pay.

TAX INCREMENTAL FINANCING DISTRICT (TIF or sometimes TID) - A geographical area designated for public and private development. Public improvements are funded by debt that is repaid by segregating the increased property taxes resulting from private development within the district.

TAX LEVY - The total amount of property taxes imposed by a government.

TAX RATE - The amount of tax stated in terms of a unit of the tax base. The tax rate is expressed in terms of "*mills*", with one mill equivalent to \$1 of tax for every \$1,000 of assessed value.

WAGES - Wages are a part of payroll costs. The 'wage' expense account includes the direct program cost of employees, paid leave and other pays.