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**Landmarks Commission  
Minutes  
October 7, 2024**

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**Members Present:** Raivo Balciunas, Aaron Brewster, Jenny Ebert, Robert Gough, Rick Schemm

**Members Absent:** Dave Barnes, Greg Kocken

**Staff Present:** Peter Baumgartner, Ned Noel, Steve Plaza

The following items were on the agenda:

- 1. Call to order**  
Chair Ebert called the meeting to order at 4:31 p.m.
- 2. Roll call**  
Roll was taken and a quorum was present.
- 3. Approval of 9/9/24 Minutes**  
Motion by Secretary Balciunas to approve, Second by Commissioner Schemm. Approved unanimously.
- 4. Certificate of Appropriateness – 425 Lake St.**

The Landmarks Commission discussed the proposed residing of 425 Lake Street, a property that is noted as being contributing to the Randall Park Historic District. In the discussion several commissioners noted some concerns. Commissioner Gough was concerned with the addition of artificial stone on the structure, Secretary Balciunas was fine with it as long as it is reversable. Commissioner Brewster voiced his concerns on the colors not being historic and suggested that they could use smart siding.

Motion by Commissioner Brewster to approve Certificate of Appropriateness with the artificial stone siding going up to the lower window frame, second by Secretary Balciunas. Approved 4-1 with Commissioner Gough voting against it.

- 5. Certificate of Appropriateness – 333 Summit Ave.**

The Landmarks Commission discussed the proposed reroofing of a detached garage, from asphalt shingles to metal roofing. The garage is associated with a landmarked home within the Third Ward Historic District. During their discussion, the Landmarks Commission expressed their preference for the burnished slate color roofing.

Commissioner Brewster moved to approve the requested Certificate of Appropriateness, second by Commissioner Schemm. The motion was approved unanimously.

- 6. Certificate of Appropriateness – 439 Gilbert Ave.**

The Landmarks Commission discussed the proposed replacement of the bay windows of 439 Gilbert Avenue. 439 Gilbert is noted as being a contributing property to the Third Ward Historic District. Much of the discussion was around the preservation of the curve at the top of the bay windows which were proposed to be replaced with double-hung windows with a transom window above them to fit within the existing windowsill. The commissioners ultimately decided that they were fine with the proposal, as long as they preserved the curvature of the window, suggesting that they use trim material or paint.

Commissioner Schemm motioned to approve the Certificate of Appropriateness with the condition that the property owner duplicates the arches above the transom bay windows with the curvature via paint or trim materials. Second by Ebert and the motions carried unanimously.

**7. Local Landmarking of Forest Hill Cemetery Discussion**

Commissioner Gough stated preserving the treed hill will be significant for the national registry and the boundaries of the local and national registries can be different.

Commissioner Schemm asked about the vehicle entrance into the park. Steve Plaza explained it will remain.

Commissioner Brewster wanted to approve the boundary as proposed, and change things when the park plan is done, if needed. He asked if they could encourage/allow repair of broken tombstones. Commissioner Brewster then left the meeting for City Council duty.

Steve Plaza stated the City does not repair broken tombstones and the owner needs to cover it.

Commissioner Schemm moved to recommend a public hearing for the local landmarking, second by Commissioner Gough. The motion passed unanimously.

**8. Carson Park Baseball Stadium Dugout Expansion**

Steve Plaza presented the project details. He noted that the funding might not be there, but the project team still wanted approval for the improvements.

Ned Noel stated that since the dugouts are only under national landmark status, the project needs State approval, but the commission could provide advisory approval.

Commissioner Schemm moved to recommend advisory approval, second by Commissioner Balciunas, and the motion carried.

**9. Future agenda items and announcements**

There were some questions on how historic neighborhoods will be impacted with zoning changes. Ned Noel stated current rules on landmarked properties and districts will not change. Any building or house proposed to be razed will still need a 18<sup>th</sup> month review period to ensure it can be saved. More information can be shared during the process.

**10. Adjournment**

Chair Ebert called for adjournment of the meeting at 6:00 p.m.

Submitted by,



Raivo Balciunas  
Secretary