



Property Owner Steps

Steps to follow when determining if your home or property has a lead service line that qualifies for the Lead Service Line Reimbursement.

STEP 1: VERIFICATION

- Verify if your water service is lead lined
 - Call our office to schedule an appointment to have one of our city employees visit your home to identify your service in person.
 - Schedule your own appointment online to have one of our city employees visit your home to identify your service in person.
 - Do a self-test by.
 - A fillable form is available on our website with an option to upload pictures. ([link here](#))

- Hire a Qualified Plumber
 - Contact a plumber from the [list of Qualified Plumbers](#) on the City website.
 - We recommend that you get at least three (3) quotes to make sure you are receiving the best price.
 - Have your verified lead service line replaced.

STEP 3: APPLICATION

- Fill out the **Application for Reimbursement of Cost for Lead Water Service Line Replacement**. This application can also be found on our website ([Application for Reimbursement](#)).
 - Fill out the application completely, Attach a copy of the payment receipt.
 - The Licensed Plumber must sign the application.
 - Return the complete application to:
City of Eau Claire
Attn: Inspections
203 South Farwell Street
Eau Claire, WI 54701

STEP 4: PAYMENT

- You will receive a check from the City of Eau Claire Finance Department for the actual replacement costs of the lead service line, up to a maximum of \$3,000.

QUESTIONS

Please contact the City of Eau Claire Utilities Division at 715-839-5045 with any questions.

