



MINUTES

May 2, 2018
7:45 A.M.
Regular Meeting

Council Chambers
City Hall
203 S Farwell Street

Chair Klinkhammer called the meeting to order at 7:45 A.M.

Members Present:

Chair Klinkhammer
Vice Chair Prindle
Commissioner Christopherson
Commissioner Dalton (arrived at 7:50 A.M.)
Commissioner Vajko (arrived at 7:49 A.M.)

Members Absent:

None

Public:

None

Staff Present:

Keith D. Johnathan
Ruth Schermerhorn
Anisa D. Schmidt
Scott Allen

Welcome and introductions of Commissioner Christopherson, City Council's new representative to the Board, and Mr. Allen, new Director of Community Development.

CONSENT AGENDA

1. **Report and Consideration on the Consent Agenda**
 - A. **Minutes – March 26, 2018**
 - B. **Monthly Reports**
 1. **Community Development Block Grant (CDBG) Rehabilitation Loan Program Reports**
 - a. **Application Status Report**
 - b. **Monthly Loan Status Report**
 - c. **Year to Date Report**
 - d. **Delinquency Report**
 2. **Housing Authority Financial Reports**
 - a. **Monthly Expenditures**
 - b. **Operating Statements, if available**
 - c. **Investments**
 - d. **30-Day Tenant Delinquencies**
 - e. **Tax Intercept Update**
 3. **Housing Authority Occupancy Reports**
 - a. **Waiting List**
 - b. **Tenant Placements**
 - c. **Occupancy Report & Vacant Units Move-Out Summary**
 - d. **Summary of Terminations, Appeals, and Hearings**
 - e. **Newsletters, if available**
 4. **Periodic Reports**
 - a. **PHAS Quarterly Report**

Mr. Johnathan reported on the consent agenda.

Motion to approve as presented:

Commissioner Christopherson

Second Motion:

Vice Chair Prindle

Motion Carried:

Yes – Unanimous Vote

BUSINESS AGENDA

2. CDBG Rehabilitation Loans, if available

There were no loans to present.

3. Business Considerations

- A. **Report and Consideration on a Resolution Regarding Approval of the Acquisition of the Home Ownership Funded Property at 533 Starr Avenue for Use in the Housing Authority's Home Ownership Program**
- B. **Report and Consideration on a Resolution Regarding Approval of the Acquisition of the Home Ownership Funded Property at 2107 Omaha Street for Use in the Housing Authority's Home Ownership Program**

Commissioner Vajko arrived at 7:49 A.M. and Commissioner Dalton arrived at 7:50 A.M.

Mr. Johnathan reported on the purchase of 533 Starr Avenue for \$129,000 and 2107 Omaha Street for \$121,900.

*Motion to approve:
Second Motion:
Motion Carried:*

*Vice Chair Prindle
Commissioner Christopherson
Yes – Unanimous Vote*

REPORTS

4. Reports

A. City Council's Housing Authority Board Commissioner Representative

Mr. Johnathan reported that Commissioner Christopherson is the new City Council Representative.

B. Housing Authority Draft 2017 Annual Report

Mr. Johnathan reported on the draft 2017 Annual Report.

ANNOUNCEMENTS

5. Director's Update / Board Announcements & Directives

Mr. Johnathan reported that the security camera installation at Park Tower Apartments was scheduled to start next week.

Mr. Johnathan introduced Mr. Allen, the new Director of Community Development.

6. Next Meeting Date

May 30, 2018
4:30 P.M.
Location to be Determined

Motion to Adjourn: Commissioner Dalton
Seconded: Commissioner Vajko
Motion Carried: Yes – Unanimous Vote

Adjournment: 7:54 A.M.

May 30, 2018

Date

M. Laurie Klinkhammer, Chair

May 30, 2018

Date

Keith D. Johnathan, Secretary