



July 31, 2024 Board of Health Meeting

County Courthouse, Room G-302-Ground Floor

The Board of Health convened in open session at 5:17 pm.

The meeting was called to order by Don Bodeau.

Board Members Present:

Joshua Miller
Mark Kaeding
Terry Miskulin
Don Bodeau
David Hirsch
Terri Nordin (5:16)
True Vue (Virtual, 5:22)

Members Absent:

Catherine Wildenberg

Staff Members Present:

Lieske Giese
Marisa Stanley
Hannah Artz
Tegan Ruland
Cortney Sperber

Quorum is reached

1. Call to Order. Welcome Guests. Order of the Agenda. Request to pull items from Consent Agenda
2. Public Comment- None made
3. Staff presentation Community Health Assessment overview (CHA)
Overview on recently released Eau Claire County Community Health Assessment was provided including process, partners, results, and next steps. Copies and links provided. Board of Health will receive the Community Health Assessment from Eau Claire Health Alliance when that is finalized.
4. Consent Agenda (Action Required)
 - a. Approval of minutes from June 26, 2024 meeting
Motion to approve Consent Agenda: David Hirsch
2nd Motion: Terri Nordin
Motion Carried: Yes (unanimous vote)
5. Business Item (Action Required)-
 - a. Receive Quarterly Financial Update
 - Reflects through June 30, half of year. Revenue appears behind due to expenses going out prior to receipt of revenue. Nothing concerning or unusual to report.**Motion to receive the Quarterly Financial Update as Presented by Health Department Staff:** Joshua Miller
2nd Motion: Mark Kaeding
Motion Carried: Yes (unanimous vote)
 - b. Approve 2023 Year End Financial Report
 - Full report available on web; Health Department excerpts included in the packet.
 - Auditors found we were in accordance with generally accepted accounting principles.
 - Due primarily to staffing changes, we ended the year with money going into fund balance.**Motion to approve 2023 Year End Financial Report:** David Hirsch
2nd Motion: Terry Miskulin
Motion Carried: Yes (unanimous vote)

- c. Approve 2023 Fund Balance Account allocations-
- The Board of Health allocates fund balance into the appropriate categories, including capital purchase, working capital and special projects.
 - The capital purchases category is a savings account for larger future purchases. Working capital is the emergency fund that should include three months of expenses. Special projects is for unplanned projects or unexpected expenses.
 - Expectation is that we do not expect to continue having significant money going into fund balance ongoing.

Motion to approve 2023 Fund Balance Account Allocations: Terri Nordin

2nd Motion: Mark Kaeding

Motion Carried: Yes (unanimous vote)

- d. Approve 2025 Health Department Capital Improvement Plan
- The health department is not included in Eau Claire County or the City of Eau Claire capital improvement plans.
 - Format of the capital improvement plan has changed to closer match the City and County, but the previously included items are still tracked and included in the operational budget.
 - David Hirsch noted an objection to including an item like the compensation study due to it not being a true capital purchase.

Motion to approve 2025 Capital Improvement Plan: Joshua Miller

2nd Motion: David Hirsch

Motion Carried: Yes (unanimous vote)

- e. Review and approve draft 2025 Health Department Budget
- This is very preliminary; however it is generally brought to the board in July for approval as a starting point. 2025 has uncertainty in more areas than usual, including tax levy allocation.
 - Covid funding is ending in 2025 and that has been a large portion of the budget in recent years.
 - Proposed budget is what has been presented to the City and County in our preliminary meetings with them about levy.
 - Reminder that very few state dollars are received for mandated services in Wisconsin.
 - BOH Question – Could sales tax be assigned to fund health department activities for items that pose health risk, e.g., alcohol or tobacco? While this is a nationally recognized evidence-based strategy, there are restrictions in Wisconsin making this challenging.

Motion to approve DRAFT 2025 Health Department Budget: Terri Nordin

2nd Motion: Mark Kaeding

Motion Carried: Yes (unanimous vote)

6. Other information items from staff for the Board- *35 minutes*

a. Health Department Report

- Lab update regarding the ARPA purchase of mass spectrometer.
- Allocated some ARPA dollars to upgrading documentation storage using Laserfiche.

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- The 8-year Mental Health Matters grant has ended.
 - Update on the MCH Equity grant.
 - Cultural competency work with speakers coming to all staff meeting. Thank you to True Vue and Edna Moua for providing a presentation on Hmong culture and language.
- b. Strategic Plan Update
- This update is provided twice per year. Updates are continuing.
7. Board member informational items- *20 minutes*
- a. Public Health Policy/Advocacy – WPHA/WAHLDAB update
- Working on election related education materials regarding constitutional amendments that impact how funding works in the state.
 - Due to it being an election year and the biennial budget next year, also working on policy and budget priorities to share with elected officials.
- b. Standing Committee Updates: verbal
- City Council: [City Council Agendas | City of Eau Claire, Wisconsin \(eauclairewi.gov\)](https://eauclairewi.gov)
 - (1) Passed Capital Improvement Plan; one million dollars moved to flexible housing fund.
 - (2) CDBG funding received.
 - County Board: [County Board Meeting Agendas and Minutes](#)
 - (1) Opioid task force project manager position has been approved.
 - Ground Water Advisory Committee: [Groundwater Advisory | Eau Claire County \(eau-claire.wi.us\)](https://eau-claire.wi.us)
 - (1) No update; meetings on August 1.
 - Opioid Settlement Task Force: [Opioid Task Force](#)
 - (1) Project manager position approved. There will be an amount used to partially fund a health department employee working on this.
 - (2)
 - (3) Meetings will be restarting.
 - Other
8. Requests from Board members for future agenda items to be given consideration-*5 minutes*
9. Next business meeting – August 28, 2024, 5:15 p.m.
10. Adjourn -6:48pm

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