

MINUTES

**May 21, 2024
5:00 PM**

Regular Meeting

**Hanger 54 Grill
3800 Starr Ave
Eau Claire, WI 54703**

Mr. Weinke called the meeting to order at 5:03 PM with Ms. Deutsch, Ms. Anderson, Mr. Colby and Ms. Klinkhammer present. Ms. Gregorich called the role:

| MEMBERS PRESENT: | MEMBERS ABSENT: | STAFF PRESENT: |
|--|------------------------|--|
| Chair: Laurie Klinkhammer Vice Chair: Paul Weinke Commissioner: Betty Deutsch Commissioner: Emily Anderson Commissioner: Ian Colby | | Jessica Oleson-Bue Jessica Gruber Abby Gregorich |

CONSENT AGENDA

PUBLIC COMMENTS

THERE WERE NO MEMBERS OF THE PUBLIC IN ATTENDANCE AT THE MEETING.

1. Report and Consideration on the Consent Agenda

A. Introduction of New Board Member

Ms. Oleson-Bue welcomed Emily Anderson to the Board replacing Roderick Jones.

B. Elections of Officers- Chairperson Klinkhammer was nominated for Vice-Chair and Vice-Chair Weinke was nominated for Chairperson.

Motion to approve as presented: Commissioner Colby

Second Motion: Commissioner Deutsch

Motion Carried: Yes – Unanimous Vote

C. Minutes – April 30, 2024

D. Community Development Block Grant (CDBG) Rehabilitation Loan Program Monthly Reports

1. Application Status Report
2. Monthly Loan Status Report
3. Year to Date Report
4. Delinquency Report

E. Housing Authority Financial Monthly Reports

1. Monthly Expenditures
2. Operating Statements, if available
3. Investments

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4. 30-Day Tenant Delinquencies
5. Tenant Obligation Report
6. PHAS Report, quarterly
7. Tax Intercept Update, quarterly

F. Housing Authority Occupancy Monthly Reports

1. Waiting List
2. Tenant Placements
3. Occupancy Report & Vacant Units Move-Out Summary
4. Summary of Terminations, Appeals, and Hearings
5. Newsletters, if available

Ms. Oleson-Bue reported on the Consent Agenda.

Motion to approve as presented: Commissioner Deutsch
 Second Motion: Commissioner Colby
 Motion Carried: Yes – Unanimous Vote

BUSINESS AGENDA

2. CDBG Rehabilitation Loan (None This Month)

3. Business Considerations

A. Presentation of The Eau Claire Housing Authority 2023 Annual Report

Ms. Oleson-Bue presented the Housing Authority’s Annual Report.

B. Director’s Update/Board Announcements & Directives

Ms. Oleson-Bue provided an update on staffing for the maintenance team, stating that the Ground Technician position has been filled and an offer for the other Maintenance position is being sent out shortly. Ms. Oleson-Bue further stated that the Administrative Associate position is vacant, and she will begin recruitment efforts for the position.

Ms. Oleson-Bue reported the Home ARP plan has been approved by HUD.

Ms. Oleson-Bue reported on the remaining open findings from the HOME Monitoring. The Housing Authority has submitted a response on 4 findings and has requested a 60-day extension on the remaining findings.

C. Next Meeting Date

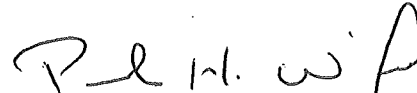
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June 25, 2023 at 7:45 A.M.
Adjournment: 5:13 P.M.

Motion to Adjourn: Commissioner Klinkhammer
Seconded: Commissioner Colby
Motion Carried: Yes – Unanimous Vote

June 25, 2024

Date



Paul Weinke, Chairperson

June 25, 2024

Date



Jessica Oleson-Bue, Secretary