



MINUTES

April 30, 2023
7:45 AM
Regular Meeting

City Hall – Council Chambers
203 S Farwell St
Eau Claire, WI

Ms. Oleson-Bue, Secretary, called the meeting to order at 7:52 AM with Ms. Deutsch and Mr. Colby, and Ms. Anderson present. Mr. Weinke and Ms. Klinkhammer were absent. Ms. Scott called the role:

MEMBERS PRESENT:	MEMBERS ABSENT:	STAFF PRESENT:
Commissioner: Emily Anderson Commissioner: Betty Deutsch Commissioner: Ian Colby	Chair: Laurie Klinkhammer Vice Chair: Paul Weinke	Jessica Oleson-Bue Jessica Gruber Ali Scott Thomas Gordon

Ms. Oleson-Bue called for a motion to elect a Chairman Pro Tem in absence of the Chair and Vice Chair. Commissioner Colby motioned and Commissioner Deutsch seconded a motion to elect Commissioner Anderson as Chair Pro Tem for the meeting. Motion carried with all present voting aye.

CONSENT AGENDA

PUBLIC COMMENTS

THERE WERE NO MEMBERS OF THE PUBLIC IN ATTENDANCE AT THE MEETING.

1. Report and Consideration on the Consent Agenda

- A. Minutes – March 26, 2024 and March 29, 2024
- B. Community Development Block Grant (CDBG) Rehabilitation Loan Program Monthly Reports
- C. Housing Authority Financial Monthly Reports
- D. Housing Authority Occupancy Monthly Reports

Ms. Oleson-Bue reported on the Consent Agenda.

Motion to approve as presented: Commissioner Colby
 Second Motion: Commissioner Deutsch
 Motion Carried: Yes – Unanimous Vote

BUSINESS AGENDA

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2. Business Agenda

A. CDBG Loans (None this month)

3. Business Considerations

A. Report and Consideration on a Resolution Regarding Contractor Selection for Rehabilitation of Homeownership Unit at 316 Folsom Street

Ms. Oleson-Bue and Mr. Gordon reported on the Housing Authority's rehabilitation plans for the property.

Motion to approve as presented: Commissioner Colby
Second Motion: Commissioner Deutsch
Motion Carried: Yes – Unanimous Vote

B. Report and Consideration on a Resolution Regarding Personnel Policy – Vacation Donation

Ms. Oleson-Bue reported on the proposed policy to allow the donation of vacation hours between staff members.

Motion to approve as presented: Commissioner Colby
Second Motion: Commissioner Deutsch
Motion Carried: Yes – Unanimous Vote

C. Report on Draft Annual Report

Ms. Oleson-Bue reported on the draft of the Housing Authority's Annual Report. The final report will be presented at the May meeting.

D. Update on Maintenance Truck Purchases

Ms. Oleson-Bue reported an update on the two trucks that will be purchased to replace two older maintenance trucks.

E. PHAS Score

Ms. Oleson-Bue reported on the PHAS score that the Housing Authority received from HUD for FYE 12/31/2022.

4. Director's Update/Board Announcements & Directives

Ms. Oleson-Bue reported on the Park Tower sprinkler incident that occurred March 27th, 2024.

Ms. Oleson-Bue reported on a staffing update for the maintenance team and stated that the Authority is working to hire two full time Maintenance and Grounds Technicians.

Ms. Oleson-Bue reported on the prioritization of 523 Hobart Street with intentions to work with HUD to complete a disposition on the property so that the Authority's public housing portfolio falls back within its' Faircloth Limit of 110 units.

Ms. Oleson-Bue reported on the updated Home ARP plan public participation process and her plans to submit the updated plan to HUD on May 8th.

Ms. Oleson-Bue reported on the Fair Housing appeal hearing that will be held June 4th and 5th.

5. Next Meeting Date

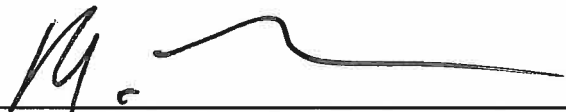
May 21st, 2024 at 5pm.

Adjournment: 8:19 A.M.

Motion to Adjourn: Commissioner Colby
Seconded: Commissioner Deutsch
Motion Carried: Yes – Unanimous Vote

May 21, 2024

Date


M. Laurie Klinkhammer, Chairperson

May 21, 2024

Date


Jessica Oleson-Bue, Secretary

