

**EAU CLAIRE  
LANDMARKS COMMISSION**

**Meeting of January 7, 2013**

**Members Present:** Katrinka Bourne, Kathy Mitchell, Karen Nusbaum, Ken Ziehr, Carrie Ronnander, Patrick Kurtenbach, Jim Seymour

**Members Absent:** None

**Minutes.** The minutes of the December 3, 2012 meeting were approved as written.

The meeting was chaired by Katrinka Bourne and called to order at 4:30 p.m.

**Election of Officers.** The following officers were appointed by the Commission.

- A. Chairperson.** Kathy Mitchell moved to nominate Katrinka Bourne as Chairperson. Ken Ziehr seconded the motion. All votes were in favor. Motion carried.
- B. Vice-Chairperson.** Kathy Mitchell moved to nominate Carrie Ronnander as Vice-Chairperson. Ken Ziehr seconded the motion. All votes were in favor. Motion carried.
- C. Secretary.** Kathy Mitchell moved to nominate Pat Kurtenbach as Secretary. Ken Ziehr seconded the motion. All votes were in favor. Motion carried.

**1. Discussion of Landmarks Commission Program.**

Pat Ivory provided an overview of the City's preservation program utilizing a PowerPoint presentation. The presentation provided an overview of the goals and objectives of the Commission, the differences between the National Register program and local landmarks program, examples of historic properties, and an overview of Landmarks projects and activities over the years.

**2. Discussion of 2012 and 2013 Commission Work Programs.**

The Commission continued their discussion of the 2012 Commission work program. Kathy Mitchell suggested that Pat prepare a year-end listing of the status of each of the projects, including the activities that were not included in the work program at the beginning of the year.

The Commission also discussed the draft 2013 work program. Pat Ivory noted that a number of the projects were added to the list were based on Commission discussions at the previous meetings. The Commission noted several projects that should be considered a fairly high priority, including: the Commission newsletter, updating the contractor listing and tour booklet, and discussing a preservation month activity. Preparing the newsletter and its distribution was a

suggestion for the preservation month activity. The Commission also discussed educational projects focusing on a broader cultural perspective of the community. An example was preparing a brochure focusing on iconic/historical signage that still exists in the community.

**ACTION TAKEN:** Ken Ziehr moved that the Commission accept the 2013 work program. Kathy Mitchell seconded the motion. All votes were in favor. Motion carried.

**3. Discussion of Local Landmark Designation Priorities.**

The Commission reviewed a listing of properties and districts that are on the National Register or eligible for the National Register, but not locally landmarked. From this list, the Commission plans to discuss their priorities relating to the consideration of these properties and districts for local landmark designation. Once the priorities are determined, the Commission could contact property owners to determine their interest in local designation.

**4. Update on Landmark Activities and Properties.**

**A. Update from Eau Claire Historic Preservation Foundation.** Pat Kurtenbach provided an update of Foundation activities discussing the Foundation's intern program. The intern will be assisting the Commission on several projects, including: preparation of a newsletter, update of the contractor listing, and update of the tour booklet. The Commission noted that the newsletter should be the first project for the intern.

There being no further business to come before the Commission, the meeting was adjourned at 5:40 p.m.

Submitted by,

Patrick Kurtenbach, Secretary