

**MINUTES OF POLICE AND FIRE COMMISSION
MEETING OF APRIL 10, 2024**

1:00 p.m.

Parks Conference Room (203 South Farwell Street)

MEMBERS PRESENT: Stephanie Finn, David Anderson, Kimberly Cronk

STAFF PRESENT: Police Chief Matt Rokus
Police Deputy Chief Chad Hoyord
Police Deputy Chief Derek Thomas
Administrative Division Manager Kelly Thompson
Human Resources Manager Carrie Riepl

The Commission convened in open session at 12:58 p.m. Meeting was called to order by Commissioner Finn.

A discussion was held with regard to the Police Officer interview process. The Police Department currently has twelve vacancies. The desired traits of a Police Officer were discussed, including integrity, character, problem-solving skills, and communication skills.

At 1:01 p.m., motion was made by Commissioner Anderson, seconded by Commissioner Cronk, and passed by unanimous roll call vote to go into closed session to conduct interviews of Police Officer candidates.

At 4:50 p.m., motion was made by Commissioner Anderson, seconded by Commissioner Cronk, and passed unanimously to move into open session.

Based on the discussion held and interviews conducted in closed session, a Police Officer eligibility list was created. Motion was made by Commissioner Anderson, seconded by Commissioner Cronk, and passed unanimously, to adopt the new eligibility list, which shall replace the previous list and remain in effect until replaced by the Commission.

Commissioner Finn asked if there are any future agenda items. It was noted that a future agenda item should be added regarding the scheduling of multiple dates for the written and physical testing.

Motion was made by Commissioner Cronk to adjourn the meeting, seconded by Commissioner Anderson and the meeting adjourned at 4:51 p.m.

The next regularly scheduled Police and Fire Commission meeting is May 16, 2024.

Minutes recorded by Kelsey Brunner, Police and Fire Commission Secretary.