



---

**Landmarks Commission  
Agenda  
March 4, 2023**

---

**PLEASE TAKE NOTICE** that there will be a meeting of the City of Eau Claire Landmarks Commission on Monday, March 4, 2024 at 4:30 p.m. in the North Conference Room at City Hall, 203 S. Farwell Street, Eau Claire, Wisconsin.

The following items will be on the agenda:

1. Call to order
2. Roll call
3. Election of Officers
4. Approval of 11/13/23 Minutes
5. Landmarking of Forest Hill Cemetery
6. Bronze Plaques
7. 2023 Annual CLG Report
8. Future agenda items and announcements
9. Adjournment

*In order to accommodate the participation of individuals with special needs at this meeting, the City will provide the services of a sign language interpreter or make other reasonable accommodations on request. To make such a request, please notify the City at 715-839-4902 at least two days prior to the meeting.*

Peter Baumgartner  
Associate Planner

c: News Media



CITY OF  
**EAU  
CLAIRE**

**LANDMARKS  
COMMISSION**



---

**Date:** March 4, 2023

**To:** Commission Members

**From:** Peter Baumgartner, Associate Planner

**Re:** March 4<sup>th</sup> Meeting Items

### **Reference Item**

- 3. Election of Officers**  
A chair, vice chair and secretary need to be appointed for one-year terms per the bylaws – see Attachment 1
- 4. Approval of 11/13/23 Minutes**  
Please review and approve the draft minutes. – see Attachment 2
- 5. Landmarking of Forest Hill Cemetery**  
This will be a discussion between the Landmarks Commission and Parks and Cemeteries staff regarding the potential landmarking of the Forest Hill Cemetery. Attachment 3 will consist of the National Register Questionnaire, SHPO response letter, and the draft local designation standards.
- 6. Bronze Plaques**  
Planning Staff has reached out to two separate companies, Wausau Awards and Advantage Signs and Graphics, for quotes on potentially having cast bronze plaques made landmarked buildings. The quotes and any additional detail submitted are included in Attachment 4.
- 7. 2023 Annual CLG Report**  
Review of the 2023 Annual CLG Report submitted by staff, see Attachment 5.
- 8. Future Agenda/Updates**

# **CITY OF EAU CLAIRE LANDMARKS COMMISSION BY-LAWS**

## **Article I - Purpose**

The purpose of the Landmarks Commission is outlined in the preservation goals listed below. Specific duties and powers of the Commission are delineated in Chapter 2.65.

- A. Preserve and maintain landmarks and historic districts which represent or reflect elements of the City's cultural, social, economic, political and architectural history.
- B. Safeguard the City's historic and cultural heritage, as embodied and reflected in such landmarks and historic districts.
- C. Stabilize and improve property values in the City of Eau Claire through the enhancement of the vitality and livability of neighborhoods.
- D. Foster civic pride in the beauty and noble accomplishments of the past.
- E. Protect and enhance the City's attractions to residents, tourists, and visitors.
- F. Serve as a support and stimulus to business and industry.
- G. Promote the economic development in the city which incorporates the preservation and continued use or reuse of historic structures.
- H. Promote the use of landmarks and historic districts for the education, pleasure, and the welfare of the people of the city.
- I. Coordinate historic preservation with other planning and development programs of the City of Eau Claire. These include, but are not limited to, economic development, land use planning, park and recreation planning, capital improvement programming and neighborhood planning.

## **Article II - Meetings**

The Landmarks Commission shall hold a regular meeting each month except when there is no business.

Special or additional meetings may be held at the call of the Commission chairperson or upon request of the City Council. Such meetings may also be held upon written request of the majority of Commission members.

All meetings will be held in compliance with Wisconsin Open Meeting Law found in §19.81 to 19.97 Wisconsin Statutes.

A simple majority of the appointed Commission members shall constitute a quorum for the transaction of business.

Remote attendance at City of Eau Claire Landmark Commission meetings is permitted through full compliance with Wisconsin Open Meetings Law, City of Eau Claire Ordinance 2.04.055, and by the adoption and application of these rules. The Landmarks Commission recognizes that Wisconsin Open Meetings Law requires the public have the fullest and most complete information regarding the affairs of government as is compatible with the conduct of governmental business (Wis. Stat. §19.81(1)). As such, the commission will strive to provide as much advance notice of meetings with virtual attendance as is reasonably possible and all proceedings shall be open and accessible to the public.

Pursuant to City of Eau Claire Ordinance 2.04.055, and acknowledging the necessity of full compliance with that ordinance, the Landmarks Commission establishes the following standing rules governing remote attendance:

1. Understanding that Wisconsin Open Meetings Law requires transparency and accessibility for the public, the preference for meeting attendance by commission members shall be in person. Remote attendance shall be utilized only when a member is unable to attend a meeting in person to allow for the greatest public access and understanding of Landmarks Commission proceedings.
2. A request to add a virtual attendance option to a meeting shall be considered from the Landmarks Commission chairperson or if submitted from at least two members of the commission. Requests must be submitted to the staff liaison or City Clerk at least 96 hours (4 days) prior to the scheduled meeting.
3. A request for virtual attendance made in a timely manner and properly publicly noticed shall result in a meeting held entirely virtually.
4. Commission members attending remotely shall be located in an environment with technology that allows the member to hear and speak in the meeting.
5. Commission members attending remotely shall remain on screen with video on in order to vote and count for quorum.
6. As required by City of Eau Claire Ordinance 2.04.055, virtual attendance shall not be permitted for meetings involving quasi-judicial proceedings, closed session, or any other proceeding where in-person attendance is necessary to fully participate in the proceedings.

### **Article III - Membership**

The Landmarks Commission shall consist of seven members including a registered architect; a historian qualified in the field of historic preservation; a licensed real estate broker or salesperson; a City Council member and three citizen members.

Each member shall have, to the highest extent practicable, a known interest in landmarks preservation. The City Manager shall appoint the Commissioners subject to confirmation by the

City Council. Of the initial members so appointed, two shall serve a term of one year, two shall serve a term of two years, and three shall serve a term of three years. Thereafter, the term for each member shall be three years. Membership shall be limited to two consecutive terms.

The members of the Commission shall elect by majority vote to serve a one-year term, a chairman, vice-chairman, secretary and other officers as may be necessary from among their membership at the first meeting of the calendar year.

#### **Article IV - Filling Vacancies**

Appointments to fill unexpired terms shall be made in the same manner as the original appointment and shall be for the remainder of the term only.

The Commission shall fill vacancies for officers by majority vote of the Commission. Such appointments will be for the remainder of the officer's term only.

#### **Article V - Duties of Officers**

##### Chairman

1. Call the meeting of the Commission to order when a quorum is present.
2. Preside over all formal business meetings and conduct all meetings in accordance with the Wisconsin Open Meeting Law.
3. Present Commission recommendations to the City Plan Commission and/or City Council.
4. Supervise all committee chairmen.
5. Assist the City staff in preparation of agendas.

##### Vice Chairman

1. Preside over all formal business meetings in the absence of the chairman.

##### Secretary

1. Keep attendance records of all meetings.
2. Write and present minutes of the meetings.

#### **Article VI - Voting Procedure**

The vote of a simple majority of Commission members present at any meeting at which there is a quorum shall constitute the acts of the Commission.

**Article VII - Committees**

The Commission, by simply majority vote, may establish such committees as it may determine necessary. The Chairman shall appoint the members thereof.

**Article VIII - Amendments**

These by-laws may be amended by  $2/3$  majority vote of all Commission members.

Adopted:

February 6, 1989

Amended August 7, 2023



**Members Present:** Raivo Balciunas, Dave Barnes, Jenny Ebert, Robert Gough, Rick Schemm

**Members Absent:** Charlie Johnson, Greg Kocken, Dave Barnes

**Staff Present:** Peter Baumgartner, Ned Noel

**Public Present:** Pat Batz

The following items were on the agenda:

- 1. Call to order**  
Chair Ebert called the meeting to order at 4:33 p.m.
- 2. Roll call**  
Roll was taken and a quorum was present.
- 3. Approval of 10/2/23 Minutes**  
Member Balciunas moved to approve and Member Schemm seconded. Motion passed unanimously.
- 4. Local Landmark Designation & Public Hearing - 235 Roosevelt Ave.**  
At the last meeting, the commission directed staff to notice for the public hearing to designate the property for local landmark.

Pat Batz, the applicant, mentioned that he is interested in getting a plaque in front of his house and that it can replace the realtor's sign.

Motion to approve the nomination by Member Schemm, seconded by Member Gough. Motion passed unanimously.

- 5. Local Landmark Nomination Consideration Update - 109 Marston Ave.**  
Mr. Noel presented the final consideration for the potential landmarking of 109 Marston Ave.

Since he could not attend the meeting, an email from Member Kocken was shared being against landmarking. It noted the blueprints identify changes, but there is little evidence to suggest the architect was significant or that the changes (which slightly modify the symmetry of the front entrance through landscaping, among other changes) were part of some larger trend to modify colonial styled homes during that time period with asymmetrical elements. The house largely retains symmetry, but the absence of other expected elements like shutters on the main façade's windows does not give confidence in landmarking the house as an exemplary example of the style. Further, he noted there was no notable or significant previous homeowners to warrant landmark status.

After some discussion on Member Kocken's provided email, and the information already discussed at previous meetings, staff was directed to only bring the item back to the commission if new information becomes available.

**6. Forest Hill Cemetery National Register Questionnaire**

Members Gough and Kocken prepared a questionnaire to begin the process. The State Historical Preservation Office (SHPO) reviewed the questionnaire and provided feedback in a letter. After some discussion, it was determined that a grant could be pursued to hire a consultant to handle more in-depth research as SPHO suggested and to complete a nomination form. Staff was directed to consult with Parks Department to see if they are supportive of next steps.

Motion by Schemm was made to pursue possibly landmarking the cemetery, seconded by Member Balciunas. Motion passed unanimously.

**7. Work Plan Review**

Mr. Noel gave an overview of the 2024 Work Plan.

The Landmarks Commission had the following changes to the work plan:

- Change #1 to promote the guidebook.
- Change tiles in #10 to titles.
- For #11, do a special event or mailing in May for Historic Preservation Month. Invite The Local Store to pitch their stories.

Motion to approve the 2024 work plan made by Member Schemm, seconded by Member Gough. Motion passed unanimously.

**8. Historical Eau Claire Plats**

Mr. Noel presented a selection of slides from the recent Zoning Policy Advisory Committee (ZPAC) meeting for the Landmarks Commission's edification. The first plat in Eau Claire was recorded in 1856.

**9. Future agenda items and announcements**

- The December 4th meeting.

Motion by Member Gough to cancel the December 4th meeting, seconded by Member Schemm. Motion passed unanimously.

**10. Adjournment**

Chair Ebert called for adjournment of the meeting at 6:12 p.m.

Submitted by,



Rick Schemm  
Secretary



# National Register Questionnaire

Date \_\_\_\_\_

Please provide as much complete information as you can to enable our staff to better evaluate the property.

What was the original name of the property? \_\_\_\_\_

What are the other names of the property? \_\_\_\_\_

I would like an eligibility evaluation for this property because (check all that apply):

National and State Register listing is an honor

I seek financial assistance in maintaining or rehabilitating the property

This building is my residence

This is an income producing property (commercial or rental)

This property is owned by a non-profit

Other: \_\_\_\_\_

Where is the property located?

Address (street and number): \_\_\_\_\_

City/Village/Town: \_\_\_\_\_ County: \_\_\_\_\_

Do you know any of the following information?

Architect: \_\_\_\_\_ Source: \_\_\_\_\_

Builder: \_\_\_\_\_ Source: \_\_\_\_\_

Dates of construction: \_\_\_\_\_ Source: \_\_\_\_\_

To provide additional history of the property, citations for sources, or to provide copies of sources, please feel free to include additional pages of this information with your questionnaire submittal.

**What do you know about the history of the property?** For statements of historical fact, please indicate your sources of information (keep in mind that our evaluation may depend solely on the information that you submit, therefore, your sources should be reliable).

Sources:

Why do you think that this property should be listed on the National and State Registers? In one or two paragraphs, explain why the property is important.

Sources:

What alterations or additions were made since the building was built? Please check one or more boxes

additions

replacement siding or re-siding

removal of porches

removal of decorative details

replacement doors and windows

interior remodeling or updating

moved from its original location

change to interior plan

(if moved, list why and from where in the description below)

Briefly describe known changes checked above (provide dates of changes if known):

Sources:

## Required Photographs

- Photos can be taken with a digital camera, a camera that uses film, or a cellphone. We cannot accept Polaroids or videos.
- Photos must be recent and clear. These photos should document the building and allow the Resource Evaluation Committee to understand the building as if they are making a site visit.
- If you are using a digital camera, set it to the highest quality possible.
- **Stand back** far enough to capture the whole building from top to bottom in one photo.
- If there are multiple buildings on the property (as with a farmstead), **photograph each building separately**. Include a **sketch map** of the property and key the photos to this map. **Maps must have a north arrow.**
- Photograph every side of each structure.
- Interior photos are also required. Photograph all defining features of the building such as fireplaces, staircases, built-in furniture, decorative trim, and the major rooms. Try to allow the committee to tour the space through your photos. Interior photos will not be available for public viewing.

## Submitting the Required Photographs

You may submit a set of standard size, commercially-produced prints.

Or you may submit digital images via a file sharing service. Please email [leah.penzkover@wisconsinhistory.org](mailto:leah.penzkover@wisconsinhistory.org) with a request to submit digital images this way. You will be sent a link to a secure folder to upload the photographs. These digital images must be high quality jpeg files. Label the files to describe the photo (i.e. front of house, back of barn, second floor staircase.)

If you have historic photos of the property, please submit copies to our office. We cannot return photographs and they became part of our records.

Please contact Leah Penzkover with questions regarding the photo requirements at [leah.penzkover@wisconsinhistory.org](mailto:leah.penzkover@wisconsinhistory.org) or 608-261-9582.

## Contact Information

Your name: \_\_\_\_\_ Address: \_\_\_\_\_

Email address: \_\_\_\_\_ Phone number: \_\_\_\_\_

I represent the owner

Owner's name: \_\_\_\_\_ Address: \_\_\_\_\_

Email address: \_\_\_\_\_ Phone number: \_\_\_\_\_

## A Complete National Register Questionnaire Includes:

- |   |  |
|---|--|
| Completed questionnaire form                                  | Sketched map (if applicable)             |
| Required photographs  | Copies of historic images (if available) |
| Supporting documentation (citations and/or copies of sources) |  |

Complete and return this questionnaire, along with required photographs, and any additional attachments to:

State Historic Preservation Office  
Wisconsin Historical Society  
816 State Street  
Madison, Wisconsin 53706

Or

Contact Leah Penzkover at [leah.penzkover@wisconsinhistory.org](mailto:leah.penzkover@wisconsinhistory.org) for a secure folder to send the digital files.



WISCONSIN  
HISTORICAL  
SOCIETY

October 24, 2023

Gregory Kocken  
UWEC Library  
105 Garfield Ave.  
Eau Claire, WI 54701

Dear Mr. Kocken:

Thank you for your nomination questionnaire regarding the Forest Hill Cemetery, located at **822 Emery Street, Eau Claire, Eau Claire County**. The Resource Evaluation Committee of the State Historic Preservation Office has carefully reviewed information to evaluate the potential for listing on the State Register and National Register of Historic Places.

Based on the information provided, the committee believes that the Forest Hill Cemetery may be potentially eligible for the National Register under Criterion C for Architecture for landscape architecture only. The committee feels that the cemetery is a vernacular example of the "rural" cemetery movement and later, of the "lawn" type cemetery movement. In order to successfully nominate the cemetery, the committee suggests hiring a consultant to conduct additional research to create a strong argument for significance for landscape architecture based on the guidelines in Bulletin 41: *Guidelines for Evaluating and Registering Cemeteries and Burial Places*.

Please know that our determination is based on the strict requirements of the National Register program. If you decide to pursue a nomination, we strongly urge you to secure the services of an experienced consultant to assist in the preparation of the nomination. I have enclosed a list of persons who have expressed interest in this work and who have recently successfully completed nominations in Wisconsin.

Again, we would like to thank you for your submission and interest in the program. If you have any additional questions regarding the State Register or the National Register in Wisconsin, please do not hesitate to contact our office.

Sincerely,

Elizabeth Hilton  
National Register Coordinator

cc: Ned Noel, City of Eau Claire

DRAFT—Effects of Forest Hill local historic designation

Local listing will not affect, and not require the permission of the Landmarks Commission, in the following instances:

- New burials in conformity with current Cemetery policies
- Replacement of existing tombstones by owners in conformity with current Cemetery policies
- Repair of broken or fallen existing tombstones
- Routine landscaping, including removal of fallen, dead or deceased trees, and trimming of vegetation to conform to the appearance of the Cemetery in 2023
- Extensive landscaping, including planting new trees, in responsive to a natural disaster, to conform as best as possible to the appearance of the Cemetery in 2023
- Posting of signs to direct traffic or announce Cemetery regulations
- Policies regarding floral decorations on tombstones
- Alteration or replacement of existing water station systems
- Routine repaving of roadways
- Routine repairs to fences and gateway structures existing in 2023
- Routine maintenance and repairs to the existing stairway and retaining walls on the northern side of the hill
- Special public events in the Cemetery, in conformity with current Cemetery policies; the Landmarks Commission would indeed encourage such events

Local listing will affect, and require the permission of the Landmarks Commission, in the following instances:

- External modifications of the Chapel, including re-roofing.
- Removal or replacement of the Chapel flag stand and memorial
- Serious repairs, modifications or removal of mausoleums or the columbarium
- Addition or removal, or significant widening, of roadways
- Designation of undeveloped sections of the Cemetery for other than burial purposes, including the introduction of parking lots.
- New fencing or significant alteration of gateway structures existing in 2023
- Removal or significant alteration of the archaeological remains on northern side of the hill
- Replacement of the existing stairway on the northern side of the hill
- Alteration or removal of the retaining walls on the northern side of the hill
- Introduction of sidewalks anywhere in the Cemetery
- Repurposing of Seven Bumps Hill for other than recreational purposes
- Significant removal of vegetation from the northern side of the hill which would affect the appearance of the Cemetery as it was in 2023
- Removal of broken or fallen gravestones
- Changes to the topography of the Cemetery, especially any regrading on the southern side of the hill
- Resurfacing or widening of the trail at the crest of the Harding Ave./Plank St. Hill
- Construction of new buildings in the Cemetery, including sheds and garages

Michael Erwin  
Wausau Awards & Engraving, LLC.  
308 South First Avenue  
Wausau, WI 54401  
phone 715.842.7701

Email is the best way to contact us and place orders [information@wausauawards.com](mailto:information@wausauawards.com)

Please visit our web-site <https://www.WausauAwards.com>

---

**From:** Peter Baumgartner <[Peter.Baumgartner@EauclaireWi.Gov](mailto:Peter.Baumgartner@EauclaireWi.Gov)>  
**Sent:** Friday, February 23, 2024 9:58 AM  
**To:** information wausauawards.com <[information@wausauawards.com](mailto:information@wausauawards.com)>  
**Subject:** Web-site order or inquiry for an 18" x 20" Bronze Plaque

Hi,

I'm reaching out to get a quote on a bronze plaque for landmarked buildings to bring before our landmarks commission to decide on. Having gone over the ordering options on your website I think we would want the following:

- Option 1 – Metal
  - Bronze
- Option 2 – Finish
  - Brushed Satin
- Option 3 – Border
  - Single Line
- Option 4 – Background Texture
  - Sand
- Option 5 – Background Color
  - Probably Black
- Option 6 – Mounting Option
  - Hole mount, could be for wood or brick, it depends on the building being landmarked
- Option 7 – Rosettes
  - Sure
- Option 8 – Clearcoat
  - Satin
- Option 9 – Logo
  - It will most likely contain the logo for our landmarks commission.
- Size
  - 18" x 20"
- Text and Logos
  - Would contain the name of the structure, a brief blurb about it, probably the logo of the landmarks commission, and the date it was landmarked.

## Attachment 4



□. Shape

- Rectangle based off of the size
- Would be mounted on a variety of different walls, it depends on the structure being landmarked.

Additionally, if you could send us a few pictures as examples to show the commissioners, it would be helpful.

Regards,

**Peter Baumgartner**

Associate Planner

715.839.4914

[Peter.Baumgartner@EauClaireWI.gov](mailto:Peter.Baumgartner@EauClaireWI.gov)



**From:** information wausauawards.com <information@wausauawards.com>  
**Sent:** Friday, February 23, 2024 11:02 AM  
**To:** Peter Baumgartner  
**Subject:** [EXTERNAL] LANDMARKS PLAQUES email 1 of 3 - quote

Thank you for your email.

I'll be sending some quick mockups in a separate email to follow this one.

This pricing below is good for orders placed within the next 30 days; after that I may need to requote. I don't expect prices to change in that time period, but I can't guarantee quotes beyond 30 days.

The third email will follow later today when I get a little more time (other photos.)

#### BRONZE PLAQUES

**Qty 1** plaque ordered at a time: **\$1,690 plus shipping** (\$60 for UPS Ground, or could be picked up in Wausau if you have someone coming through)

**Qty 2-3** similar plaques ordered at a time (artwork and mounting to potentially vary): **\$1,585 each plus shipping** (\$60 for UPS Ground per plaque)

**Qty 4+** similar plaques ordered at a time: **\$1,479 each plus shipping** (\$60 for UPS Ground per plaque)

ALUMINUM PLAQUES (so a silver colored metal instead of bronze, and these are lighter)

**Qty 1** plaque ordered at a time: **\$970 plus shipping** (\$40 for UPS Ground, or could be picked up in Wausau if you have someone coming through)

**Qty 2-3** similar plaques ordered at a time (artwork and mounting to potentially vary): **\$909 each plus shipping** (\$40 for UPS Ground per plaque)

**Qty 4+** similar plaques ordered at a time: **\$849 each plus shipping** (\$40 for UPS Ground per plaque)

Thank you,

# Herman Schlegelmilch House

“Built in 1904 by lorem ipsum dolor sit amet,  
adipiscing elit, sed do eiusmod tempor  
incididunt ut labore et dolore magna aliqua.  
Ut enim ad minim veniam, quis nostrud  
exercitation ullamco laboris nisi ut aliquip  
ex ea commodo consequat.

— LANDMARKED 2024 —



**CITY OF EAU CLAIRE  
LANDMARKS COMMISSION**

18" x 20" x 5/16" thick  
brushed satin finish bronze plaque  
raised letters  
raised single line border  
sand texture background  
black color filled background  
mounting to be discussed per plaque  
satin clearcoat

*[www.WausauAwards.com](http://www.WausauAwards.com)*

# Herman Schlegelmilch House

“Built in 1904 by lorem ipsum dolor sit amet,  
adipiscing elit, sed do eiusmod tempor  
incididunt ut labore et dolore magna aliqua.  
Ut enim ad minim veniam, quis nostrud  
exercitation ullamco laboris nisi ut aliquip  
ex ea commodo consequat.

— LANDMARKED 2024 —



**CITY OF EAU CLAIRE  
LANDMARKS COMMISSION**

18" x 20" x 5/16" thick  
brushed satin finish aluminum plaque  
raised letters  
raised single line border  
sand texture background  
black color filled background  
mounting to be discussed per plaque  
satin clearcoat

[www.WausauAwards.com](http://www.WausauAwards.com)




# Quote

Date	Job Number	Quote #
2/26/2024	V0224-236	V0224-236

Bill To
n/a Peter Baumgartner n/a n/a, n/a n/a

Ship To
n/a Peter Baumgartner n/a n/a, n/a n/a

	P.O. No.	Terms	Rep	Ship Date
			EPASG	2/29/2024
Description	Qty	Rate	Amount	
Cast Plaque	1	\$2,370.00	\$2,370.00	
18" x 20" Cast Bronze Plaque, Etched Art Insert Up To 10", 1/2" Thick, Raised Lettering, Single Line Border, Black Sand Background, Brushed Finish, Satin Clear Coat, R-3 or R-6 Rosettes, Mount TBD -- SHIPPING \$109.99	0	\$0.00	\$0.00	
Cast Plaque	1	\$1,955.00	\$1,955.00	
18" x 20" Cast Bronze Plaque, 1/2" Thick, Raised Lettering, Single Line Border, Sand Leatherette Background, Brushed Finish, Satin Clear Coat, R-3 or R-6 Rosettes, Mount TBD -- SHIPPING \$89.99	0	\$0.00	\$0.00	
Shipping: Standard	1	\$89.99	\$89.99	
		<b>Subtotal</b>	<b>\$4,414.99</b>	
		Sales Tax	\$0.00	
		<b>Total</b>	<b>\$4,414.99</b>	
		Payments/Credits	\$0.00	
		<b>Balance Due</b>	<b>\$4,414.99</b>	

## View results

Respondent

157 Anonymous

93:28

Time to complete

### Your Historic Preservation Commission

1. Report year - indicate the calendar year for which you are reporting. \*

2022

2023

2. Name of CLG partner community \*

The City of Eau Claire

3. Name, title, email of person completing this report. \*

Peter Baumgartner, Associate Planner, peter.baumgartner@eauclairewi.gov

4. Does your community currently have an active Historic Preservation Commission appointed with qualified members? \*

Yes

No

5. Please list current members of your Historic Preservation Commission \*

Raivo Balciunas, David Barnes, Jenny Ebert, Robert Gough, Charlie Johnson, Greg Kocken, Rick Schemm

6. Is your local historic preservation ordinance consistently enforced? \*

Yes

No

# Attachment 5

7. Does your local government regularly send Minutes of your Commission to the State Historic Preservation Office (SHPO)? \*

Yes

No

8. How many times did your Historic Preservation Commission meet in the calendar year that you're reporting? \*

8

9. How many proposed projects did your Commission review in the calendar year that you're reporting? \*

9

10. How many proposed projects did your Commission deny in the calendar year that you're reporting? \*

0

11. How many of your Commission's decisions were appealed in the calendar year that you're reporting? \*

0

12. On average, how many meetings did your Commission take to close out a Certificate of Appropriateness? \*

1

13. Please provide a link(s) to your local historic preservation ordinance. \*

<https://www.eauclairewi.gov/home/showpublisheddocument/42519/638243293641170000#page=23>

14. Was your historic preservation ordinance amended in the past year? \*

Yes

No

15. If your ordinance was amended in the past year, briefly summarize the changes to the ordinance.

16. What types of assistance, if any, does your community offer for historic properties? \*

	Yes	No
No-match grants for commercial properties	<input type="radio"/>	<input checked="" type="radio"/>
Matching grants for commercial properties	<input type="radio"/>	<input checked="" type="radio"/>
No-match grants for residential properties	<input type="radio"/>	<input checked="" type="radio"/>
Matching grants for residential properties	<input type="radio"/>	<input checked="" type="radio"/>
Utility assistance for any property type	<input type="radio"/>	<input checked="" type="radio"/>
Waiver of permit fees for commercial properties	<input type="radio"/>	<input checked="" type="radio"/>
Waiver of permit fees for residential properties	<input type="radio"/>	<input checked="" type="radio"/>
We offer a type of assistance that's not listed here.	<input checked="" type="radio"/>	<input type="radio"/>

17. Has your Commission had any problems administering your local historic preservation ordinance in the past year? If so, explain.

No.

### Locally Designated Properties

18. How many properties are designated under your local historic preservation ordinance? \*

89

19. Is that more, less, or the same as the previous year? \*

- More
- Less
- Same

20. How many were designated or (un-designated) in the year for which you're reporting? \*

2



21. Some state statutes are triggered by locally designated properties. It's important for state and federal agencies to be able to identify your locally designated properties so that they can avoid impacts to them when they do projects along roads, shorelines, railroads, and other public rights-of-ways.

Please provide a link to the list of properties in your community that are designated under your Historic Preservation ordinance. If your list is not available on your city/village's website, please consider making it available on your website.

<https://www.eauclairewi.gov/home/showpublisheddocument/39544/638379783401100000>

## Public Participation

22. Does your Historic Preservation Commission provide residents with opportunities to comment on local designations? \*

Yes

No

23. Are all your Commission meetings open to the public and properly noticed? \*

Yes

No

24. Are your Commission's meeting minutes publicly accessible on your city's website? \*

Yes

No

25. Are owners of nominated properties notified of public hearings when local designation is considered? \*

Yes

No

26. Does your local government reach out to owners of designated properties on a regular basis to remind them that they own an important piece of local history and that they have extra local standards to meet when making improvements to their property?

No

## Education and Training

27. How many of your historic preservation commissioners attended at least one HP-related training opportunity (webinar, conference, workshop) in the year that you're reporting? \*

No.

28. Tell us about successes, big or little, your Commission or community has had on the past year?

We were awarded Historic Preservation Award by the Wisconsin Historical Society for our work on preserving "The Chicago, St. Paul, Minneapolis, and Omaha Railroad Bridge ("High Bridge"). We also locally landmarked two new properties and repaired four of our local designation plaques.