

BOARD OF HEALTH AGENDA

February 28, 2024, at 5:15 PM

County Courthouse, Room 302 (Ground Floor)

Board of Health 2020-2024 Goals:

Maintain Health Department's fiscal stability

Support and advocate for public health priorities

Review new and changing community/Health Dept priorities

Ongoing Board of Health improvements

Health Department Mission:

Building a healthier community for all through prevention-focused programs and partnerships.

Health Department Vision:

A community where everyone can live a healthier life.

Location: Eau Claire County Courthouse-Ground Level-Room 302

Public Access Link:

<https://eauclairecounty.webex.com/eauclairecounty/j.php?MTID=m73c0189030fe23799bdb9b68c15cbdc>

Dial In: +1-415-655-0001

Event Number: 2531 476 4811

Event Password: VyNJuxKu426 (89658958 from phones and video systems)

Access code: 2531 476 4811

*Mute personal devices upon entry

For those wishing to make public comment regarding an agenda item, you must e-mail Gina Holt at gina.holt@co.eau-claire.wi.us at least 90 minutes prior to the start of the meeting. Your email will be shared with the Board of Health. If you also wish to speak regarding your email you will be called on during the public comment session.

Board of Health Photo for the annual report.

1. Call to Order. Welcome Guests. Order of the Agenda. Request to pull items from Consent Agenda – 5 minutes
2. Public Comment – *The Board of Health and Eau Claire City-County Health Department welcome you. Statements pertinent to agenda items may be made by attendees during the public comment section. We do ask that statements are limited to three minutes per person. Written comments may also be provided. -5 minutes*
3. Housing Program Overview-Nicole Kragness, Program Manager-30 minutes
4. Consent Agenda (Action Required – approved for full content) – 5 minutes
 - a. Approve minutes from January 24, 2024, meeting-enclosed
 - b. Approve Grant/Contract Related Budget Adjustments-enclosed

5. Business Item (Action Required) – 5 minutes
 - a. Fee setting policy review and update-enclosed
 - b. Finalize Fund Balance Policy-enclosed
 - c. Approve NACCHO Medical Reserve Corps Operational Readiness grant-enclosed
 - d. Adopt Resolution 24-1 Supporting Collaboration and Health Equity Considerations in Efforts Related to Hospital Sister Health System (HSHS) And Prevea Health Closure-enclosed

6. Other information items from staff for the Board – 30 minutes
 - a. Health Department Report -enclosed
 - Service Recognition:
 - Jackie Krumenauer-retirement
 - Tammy Raeder-retirement
 - Abby Hinz, Nurse Practitioner, 10 years
 - b. Performance Management Update-enclosed
 - c. 2023 Board of Health Year in Review-enclosed

7. Board member informational items-20 minutes
 - a. Quarterly review of tracking BOH Priorities-enclosed
 - b. Public Health Policy/Advocacy
 - WPHA/WALHDAB Legislative Priorities-verbal
 - c. Standing Committee Updates: verbal
 - City Council: [City Council Agendas | City of Eau Claire, Wisconsin \(eauclairewi.gov\)](#)
 - County Board: [County Board Meeting Agendas & Minutes](#)
 - Ground Water Advisory Committee: Mark Kaeding, representative for the Board of Health term ends March 31, 2024 [Groundwater Advisory | Eau Claire County \(eau-claire.wi.us\)](#)
 - County Opioid Taskforce: [Opioid Task Force | Eau Claire County](#)
 - d. Conference attendance: NALBOH and WPHA/WALHDAB annual 2024 conference
[NALHBOH 2024 Conference August 12-14th Nashville](#)
[WPHA-WALHDAB Conference May 21-23 Wisconsin Dells](#)

8. Requests from Board members for future agenda items to be given consideration – 5 minutes

9. Next business meeting – March 27, 2024

10. Adjourn

PLEASE NOTE: Due to requirements contained in the Wisconsin Open Meetings Law, only those matters placed on this agenda may be considered by the Board of Health at this meeting. If any member of the public desires that the Board of Health consider a matter not included on this agenda, he or she should contact a Board of Health Member or the Health Department Director to have the matter considered for placement on a future Board of Health agenda. Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through sign language interpreters or other auxiliary aids. For additional information or to request the service, contact the County ADA Coordinator at 839-4710, (FAX) 839-4854, (TDD) 839-4735 or by writing to the ADA Coordinator, Personnel Department, Eau Claire County Courthouse, 721 Oxford Avenue, Eau Claire, WI 54703.



Eau Claire City-County Environmental Health Housing Program

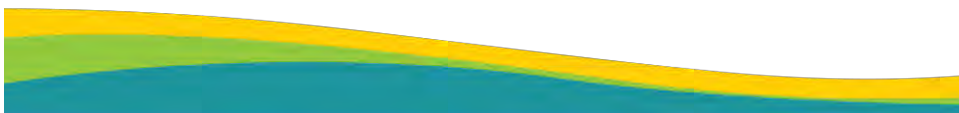


1

Purpose

The purpose of the Eau Claire City-County Health Department Housing Program is to ensure the housing in our community meets minimum health and safety standards.

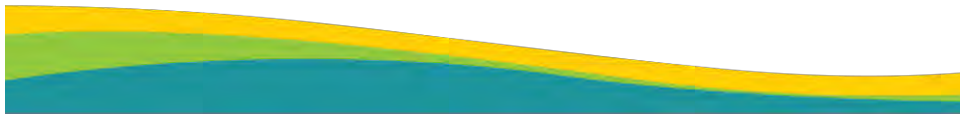
[Housing & Inspections: Eau Claire City and County | City of Eau Claire, Wisconsin \(eauclairewi.gov\)](#)



2

Foundations of EH Housing Program

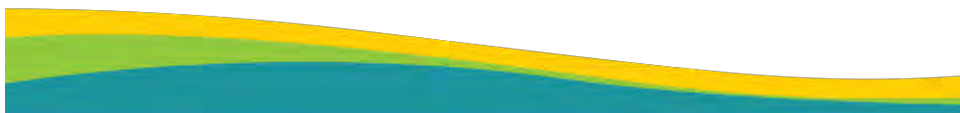
- Created by Eau Claire City-County Health Department in late 1970's
- City specific Housing Code framed around national model
- Eau Claire seen as a best practice public health focused housing program across state and nation
- Direct link between housing and health outcomes
- County housing efforts framed around statutorily required environmental health and human health hazard programs
- Environmental Health Specialists have expertise and training in EH



3

How does this affect the community?

- Proactively identifies health and safety issues that can cause adverse health conditions before they happen
- Provides safe and affordable housing
- Maintains property value
- Encourages neighborhood safety
- Removes hazards associated with unsafe housing conditions
- Provides evidence-based health education to all involved about why violations are hazardous to health



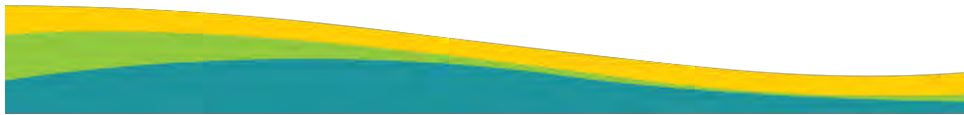
4

EH Field Inspection Photos

Carbon Monoxide Risk



Asbestos Risk



5



Unsanitary – kid's toys amidst feces



Hole in ceiling from leaking plumbing



Hoarding



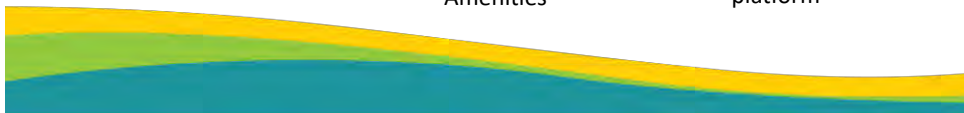
Lead Hazards



Lack of Basic Amenities



Missing 2nd exit platform

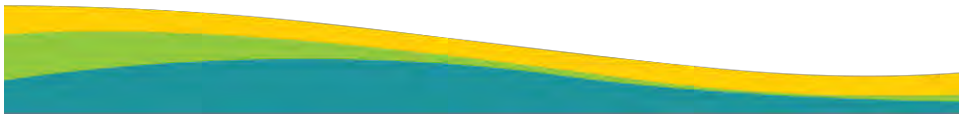


6

Codes

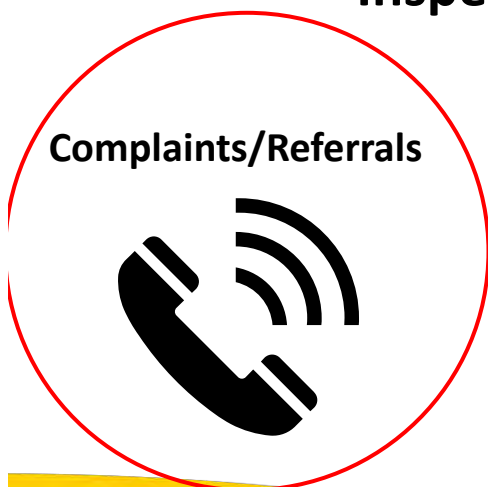
- Human Health Hazard ([WI Chapter 254](#))
- Eau Claire City [Housing Code Chapter 16.08](#)
- Eau Claire County [Sanitary Code Chapter 8.12](#)

- Adoptive codes in Altoona, Fall Creek, Augusta, and the Townships of Union and Seymour

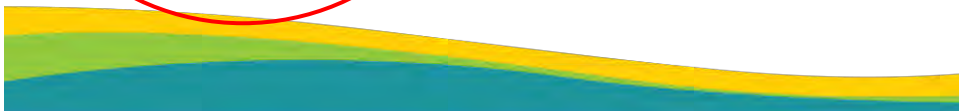


7

How Does A Property Get Inspected?



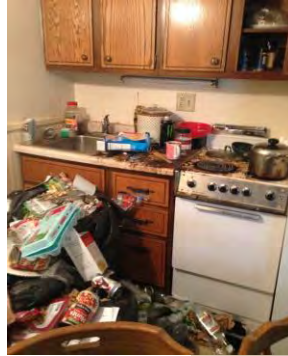
Exterior Survey Score



8

Complaint Investigations

- Health Department inspectors investigate housing complaints in city and county
 - Human Health Hazards
 - General Maintenance issues
 - Electrical & Plumbing issues
 - Mold
- Complaints can be made by:
 - Tenants, landlords, neighbors, contractors, concerned family members
 - Other agencies such as police, fire, DHS, etc.



9

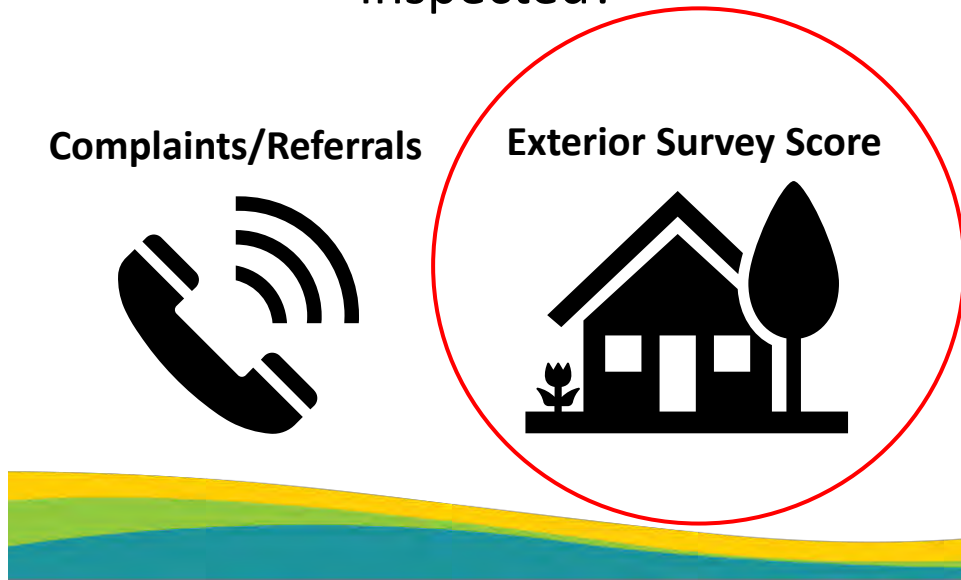
Joint Response



- Joint Agencies
 - Fire Dept, Police Dept, Department of Human Services (DHS), Adult Protective Services, Building Inspections/Code Compliance, Animal Control, and Non-Profit groups such as Western Dairyland and Lutheran Social Services, etc.
- Additional services
 - Home repairs - furnace replacement
 - Pay for cleaning services
 - Dumpster
 - Arrange temporary housing
 - Mental health services

10

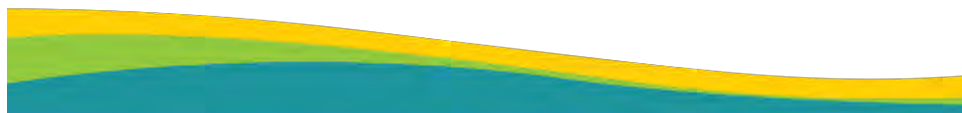
How Does A Property Get Inspected?



11

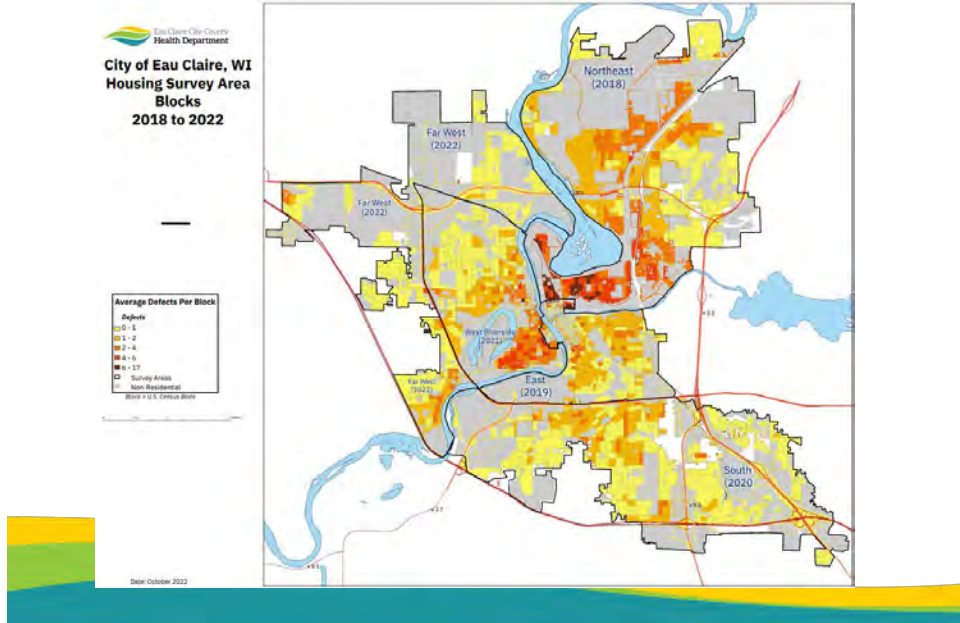
Housing Survey and Scoring

- 31,384 exterior surveys completed in City of Eau Claire over 6 year period
- Residential Environmental Quality Assessment (REQA)
 - Block by block survey of exterior of homes
 - Rental and owner-occupied
 - Has been used since 1970's
- Properties receive a score based on the areas and types of deterioration noted on the exterior home and any other outbuildings
- Focuses on lower-income Community Development Block Grant (CDBG) areas for improvement and resource connections
- Prioritize interior inspections from homes with highest scores



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Housing Survey and Scoring



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Eau Claire City-Housing Inspection Program (ECCHIP)

- Inspectors and property owners walk through the home for a full interior inspection
 - Cellar to roof
- Proactive approach, meaning we are looking at issues to fix before they become a larger health and safety issue or a reactive, complaint based inspection

HOUSING INSPECTION CHECKLIST

This checklist is for use by inspectors and property owners. It is not intended to be a comprehensive list of all possible defects. It is intended to be a checklist of the most common defects.

REVISIONS

- This is a preliminary checklist for field use.
- It is not intended to be a comprehensive list of all possible defects.
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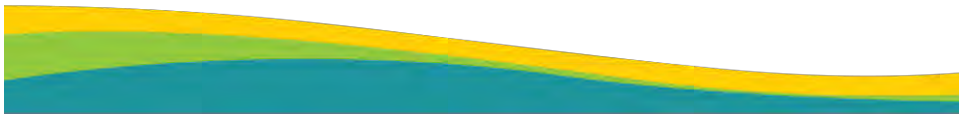
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[Copy of our inspection checklist can be found on our Health Department Website.](#)

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Rental Registration

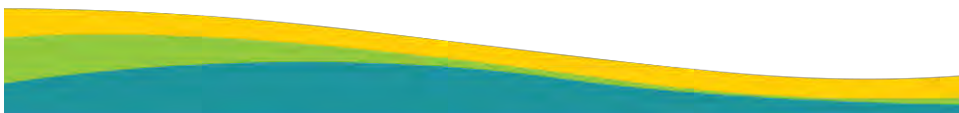
- Required for all property owners that have any rental units in the City of Eau Claire
- Allows for communication between the Health Department and owner to get violations and other issues resolved quickly
- Ensure timely communication in case of an emergency for health, police, and fire departments
- Provides an avenue for updates on city rules, upcoming weather-related incidents, and educational materials



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Proactive Environmental Health - Housing Program Data

- 2017 data showed more than 40% of homes in the U.S. had 1 or more safety violations
- City of Eau Claire data on proactive inspections find an average of 5.6 violations per unit
- Since housing program introduction:
 - 5,629 housing units have been inspected
 - 5,102 housing units have been brought into compliance with Housing Code



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Before & After: Eau Claire Inspection Program



17

Before and After Exteriors



18



19

Importance of Housing & Public Health

- Housing is one of the best known and documented determinants of health
 - Affordability
 - Location
 - Quality of housing
- Routine maintenance and inspection can prevent housing-related disease and injury
- Poor quality housing can lead to:
 - Disease and poor health outcomes
 - Blighted neighborhoods and diminished property values
 - Increased crime
 - Lower political power of communities
 - Inequities
- Prevention and early intervention is the goal vs. violation enforcement

20

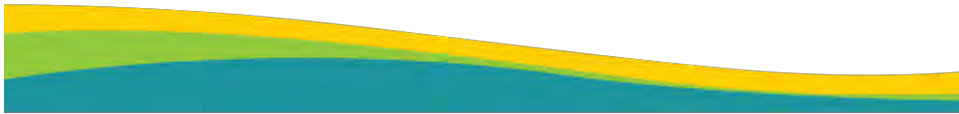
Additional Resources

- Health Department Website – [Housing and Inspections](#)
- [Eau Claire Housing Code](#)
- [Health Department Complaint Form](#)
- [Landlord/Tenant Guide](#)
- [Home Hazards and Health Concerns](#)
- [2018-2022 Housing Survey by Census Block](#)

Contact information:

Nicole Kragness, Registered Sanitarian - *Regulation and Licensing Division Manager, Eau Claire City-County Health Department*

- Nicole.Kragness@eauclairecounty.gov
- 715-492-2005



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Eau Claire City Housing Inspection Program

The purpose of the Eau Claire City Housing Inspection Program is to encourage neighborhood safety and ensure that the city's homes meet minimum health and safety standards.

How are homes selected for an inspection?



An exterior survey is done to evaluate the conditions of **all homes within the city of Eau Claire** once every five years.

Homes are identified for a required inspection based on the following criteria:

- exterior survey results
- number of complaints against the property
- age of property
- if the housing unit contains any rental units
- documented cases of retaliatory eviction

The inspection requires the inside and outside of the home to be reviewed. There also is a \$90 inspection fee per unit invoiced to the property owner if violations are found.

How are property owners notified?



- Property owners are mailed a letter requesting a time for a required inspection (at least 21 days prior to conducting the inspection).
- Please respond to the letter **within (5) business days**.
- Property owner is encouraged to join the inspection.
- Landlord must notify the tenant about the inspection.
- We will make reasonable efforts to mutually schedule the inspection time.

What happens after the inspection?



- If no violations are found during the inspection then inspection fee will be waived.
- If violations are found, a written report stating violations and the date by which the corrections must be made will be given to the property owner.
- If violations are not corrected by the agreed upon date, a \$125 re-inspection fee may be issued. In addition to re-inspections, failure to correct violations may result in further legal action.
- If all violations are corrected re-inspection fees will be waived.

HOUSING INSPECTION CHECKLIST



This list does not include everything an inspector will observe, but represents the most commonly cited violations. The inspector may observe additional Sanitary Code violations.

KITCHEN

- There is sufficient counter space for food preparation.
- There is a working stove and oven or connections available.
- There are at least three wall outlets, with at least one outlet serving the food preparation area.
- There is at least one electrical light fixture.
- There is proper space for a refrigerator or connections available.
- The floor is sealed, water-resistant, nonabsorbent, and cleanable surface.
- If an outlet is located within 6 feet of sinks, shall be an approved ground fault type outlet.

BATHROOMS

- Every bathroom shall have one approved ground fault type duplex outlet.
- There is a bathtub or shower with sufficient water pressure.
- The walls of the shower stall are non-absorbent to a height of 48 inches.
- The toilet works properly and is not cracked or broken.
- There is a window or working ventilation system.
- The floor is cleanable, nonabsorbent, and water-resistant.
- There is a sink in good working condition.
- Plumbing fixtures are provided and in good working condition (showerhead, faucets, etc.)
- No mold growth on walls/ceilings

BEDROOMS

- There are two wall outlets in every bedroom, both accessible and convenient to use.
- No overuse of extension cords

WINDOWS

- All windows are weather-tight, waterproof and secure.
- All windows are free of cracks.
- All windows have working window locks.
- All windowpanes are in place and unbroken.
- Screens and storm windows are provided and installed at appropriate times.

- Window wells and sash tracks are free of peeling paint.

EXTERIOR DOORS

- All exterior doors are weather-tight and rodent proof (no cracks, holes, etc.).
- All exterior doors are properly fitted and weather-stripping is applied if there are any cracks or spaces around the door.
- Locks work properly to prevent unwanted entry.

COMMON AREAS (HALLWAYS, YARDS, and BASEMENTS)

- All areas are clean, free from debris, and well maintained.
- All staircases are stable installed with a handrail.
- All hallways, passageways and staircases are sufficiently lit and safe for passage.

SMOKE/CARBON DIOXIDE DETECTORS

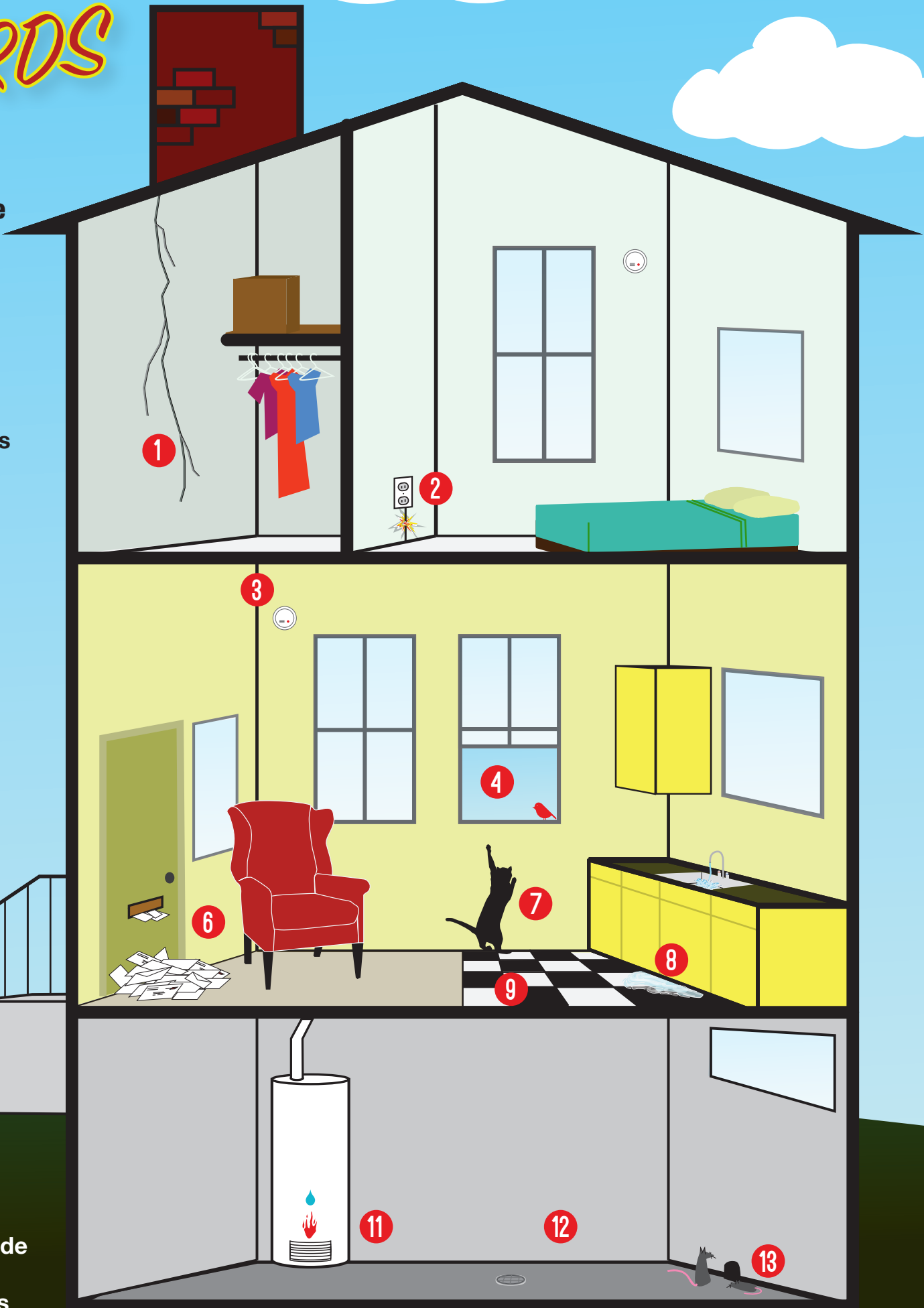
- There is a working smoke detector outside each sleeping area adjacent to bedrooms, in each additional room used for sleeping, and on every level (including basements).
- For multi-housing units there is a working smoke detector on each level, in heating system and storage rooms, in garages and other common areas.
- There is a working carbon monoxide detector on every livable floor and outside each separate sleeping area, in the immediate vicinity of every bedroom if the home has fuel fired appliances or an attached garage.

GENERAL — THROUGHOUT THE BUILDING

- All walls and ceilings are free of cracks, cleanable and weather-tight.
- All floors are free of cracks, crevices, and open areas where rodents or insects may harbor.
- All interior doors are free of cracks, holes, and have working doorknobs.
- All units are completely free of rodents and insects.
- There are at least two separate exits from each home; all exits are free from obstruction.
- Heating, electrical and plumbing are up to code
- Foundation is free of cracks, holes and breaks
- Structures that require paint or stain should be painted or stained at regular intervals to prevent deterioration or peeling paint
- Roof is in good repair, tight and have no defects to allow water
- Accessory structures are maintained in good repair and vertical alignment.
- Exterior light fixtures serve exterior entrances

MOST COMMON home HAZARDS

The Eau Claire City-County Health Department inspects homes to keep you and your family safe. This picture shows **WHERE** common hazards in your home may be found and **WHY** they are dangerous for you and your family's health.



1 STRUCTURE OF HOME

WHERE? Issues with foundation, cracks in walls and ceilings, uneven floors
WHY? Slips, trips, falls, cuts

2 ELECTRICAL DEFICIENCIES

WHERE? Wiring, extension cords, appliance cords or powerstrips
WHY? Injury due to burns or fire

3 NO WORKING SMOKE ALARMS

WHERE? Hallways and rooms where smoke detectors are located
WHY? Injury or death due to fire

4 NO SECOND EXITS

WHERE? Any main room of the house where an exit is easily accessible
WHY? Escape fire

5 NO HAND RAILINGS

WHERE? All stairways, inside and outside the home
WHY? Injuries from slips, trips and falls

6 CLUTTER

WHERE? Hallways, walkways, bedrooms, basements etc
WHY? Injuries from slips, trips and falls

7 DUST & OTHER ALLERGENS

WHERE? Pets, carpet, poorly ventilated bathrooms
WHY? Allergic reactions, lung infections, asthma

8 MOISTURE / WATER LEAKS & MOLD

WHERE? Bathrooms, basements, bedrooms where water may be leaking in
WHY? Lung infections, asthma and bronchitis

9 ASBESTOS

WHERE? Old floor tiles, ceiling tiles, roof shingles, siding, insulation, pipe cement, seams between sheetrock
WHY? Lung or other cancers

10 LEAD

WHERE? *Inside:* paint found on window trim, wood floor, peeling paint on walls, contaminated dust
Outside: paint found on window trim, on siding of homes, in the soil surrounding older homes
WHY? Impact to brain growth and learning

11 CARBON MONOXIDE (INVISIBLE)

WHERE? Faulty furnaces, gas appliances, portable generators
WHY? Headache, dizziness, weakness, nausea, death

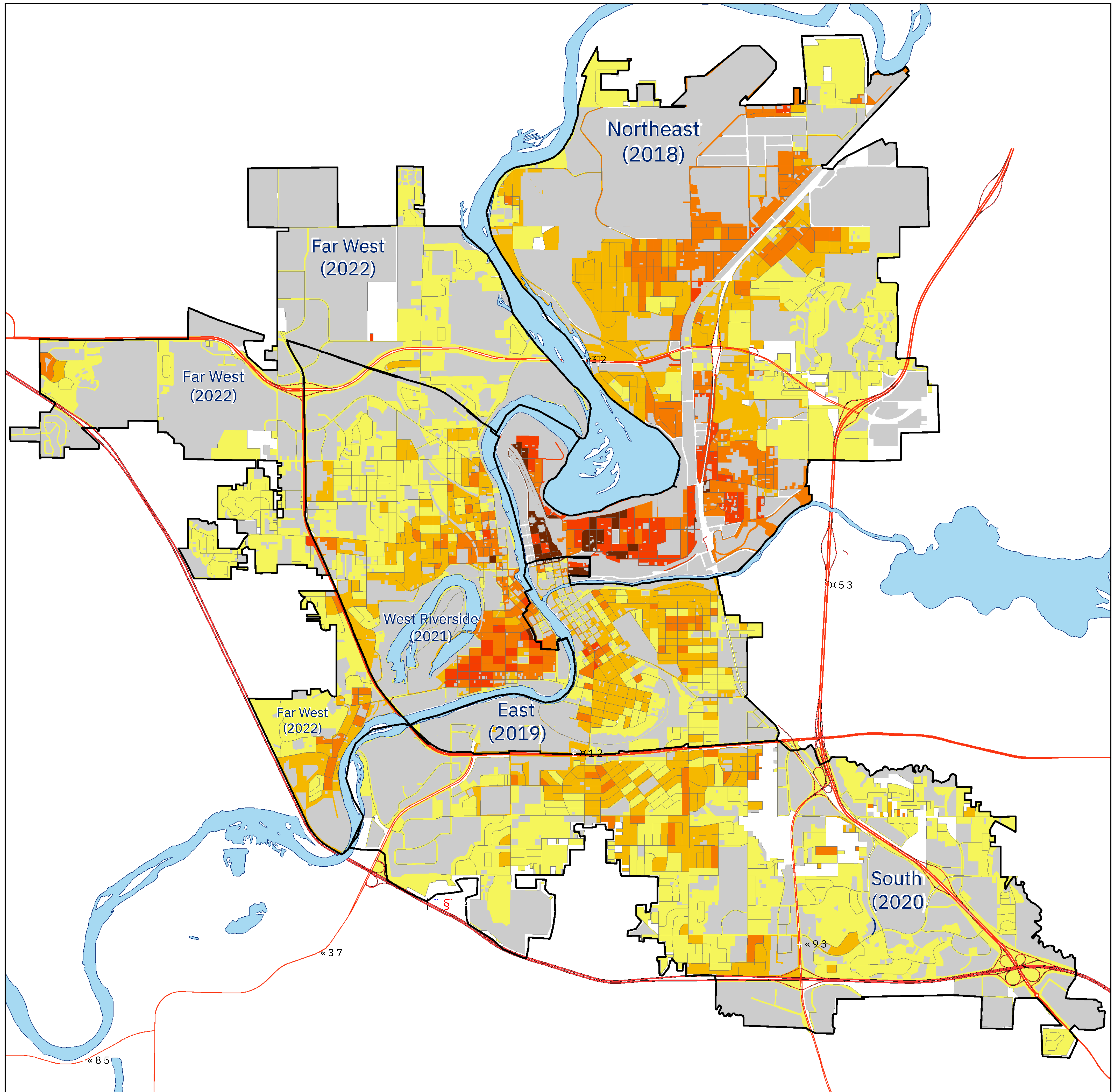
12 RADON (INVISIBLE)

WHERE? Through floor or drains in basements or lowest room in home without a basement
WHY? Lung Cancer

13 AREAS THAT ATTRACT PESTS

WHERE? Kitchens, garbage cans / dumpsters, outdoor landscapes, cracks or holes that lead to the outdoors
WHY? Contamination, disease, respiratory impacts

City of Eau Claire, WI Housing Survey Area Blocks 2018 to 2022



Average Defects Per Block

Defects

- 0 - 1
- 1 - 2
- 2 - 4
- 4 - 6
- 6 - 17

Survey Areas
 Non-Residential

Block = U.S. Census Block

0 0.5 1 2 Miles

PROACTIVE ENVIRONMENTAL HEALTH HOUSING PROGRAM OVERVIEW

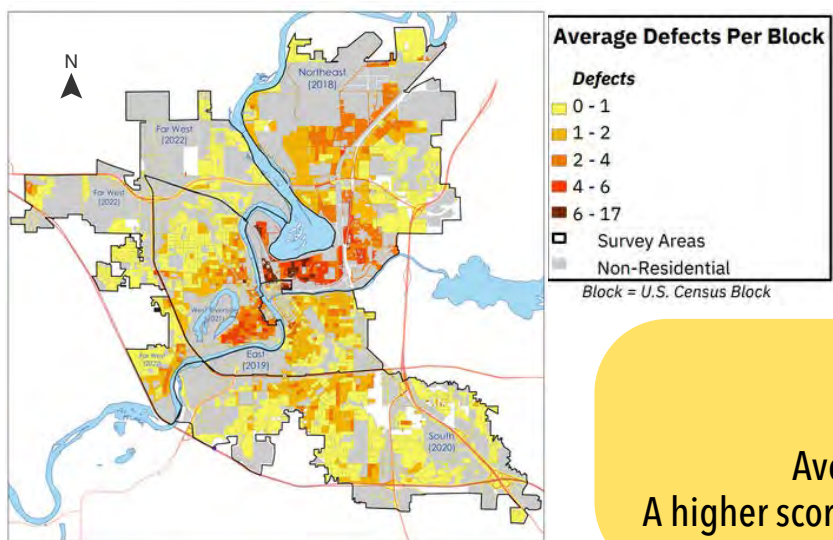


4,180
inspections completed at 1,393 dwelling units, including 667 full inspections from 2018 to 2023.

1,191
cases closed from 2018 to 2023, which brought residences into compliance with health and safety statutes.

3
Average number of inspections to reach health and safety compliance at a dwelling unit.

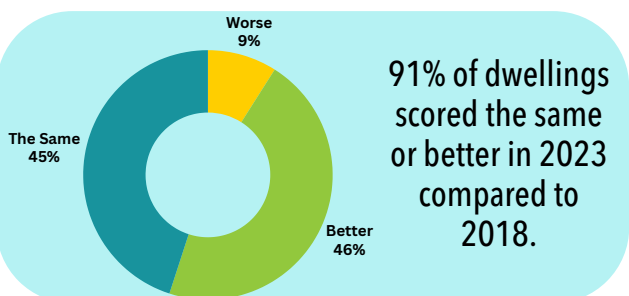
Residences in the City are evaluated on a 5-year cycle with a survey capturing 13 health and safety categories.



31,384
Buildings evaluated from 2018 to 2023

1.2
Average exterior survey score out of 26. A higher score represents greater health and safety hazards.

AS OF 2023, ONLY THE NORTHEAST AREA OF THE CITY HAS BEEN SURVEYED TWICE.



Survey scores went down by 1.3 points from 2018 to 2023 in the Northeast, showing large improvement.

12 of 13 categories improved from 2018 to 2023 in the Northeast. Largest improvements seen in quality of porches, roofs, and foundations.

**January 24, 2024 Board of Health Meeting
County Courthouse, Room G-302**

The Board of Health convened in open session at 5:16 pm.
The meeting was called to order by Don Bodeau.

Board Members Present:**Quorum is reached**

Don Bodeau
Terry Miskulin
Catherine Wildenberg
Joshua Miller
Terri Nordin
True Vue (virtual)
Kim Cronk (virtual)

Board Members Absent:

Mark Kaeding

Staff Members Present:

Lieske Giese
Marisa Stanley
Gina Holt (recorder)

Order of the Agenda. Request to pull items from Consent Agenda -No requests made

Public Comment-None made

Terri Nordin-introduction. New physician BOH member appointed by the City of Eau Claire.

Consent Agenda (Action Required-approved for full content)

- a. Approval of minutes from December 13, 2023 meeting
- b. Grant/Contract Related Budget Adjustments
- c. Approval of Donation/Stipends

Motion to approve Consent Agenda: Joshua Miller

2nd Motion: Terry Miskulin

Motion Carried: Yes (unanimous vote)

Business Item (Action Required)

- a. Receive and review the Quarterly Financial Review
 - The balance sheet will continue to fluctuate while year-end entries are being made
 - Once carryover budget entries and other year-end entries are made, we will have a better indication of where we will end the year. Entries will continue to be made into March.
 - 2023 revenue received in January and February of 2024 will be moved back to 2023
 - General discussion about end of year.

Motion to receive Quarterly Financial Review as presented by health department staff: Joshua Miller

2nd Motion: Terry Miskulin

Motion Carried: Yes (unanimous vote)

- b. Approve 2024 State Division of Public Health Contract
- Any budget changes are brought back to the board.
 - Some of the contracts are individual and some are consolidated contracts.
 - Discussion on the State fee for service programs and request to possibly add that information to the overall information provided in subsequent years
 - Funding sources are very specific with designated program objectives, that includes MCH and Women's Health.

Motion to approve 2024 State Division of Public Health Contracts

as presented by health department staff: Kim Cronk

2nd Motion: Terry Miskulin

Motion Carried: Yes (unanimous vote)

- c. Approval of Milwaukee Burger Well Woman Program donation and fund balance account
- The amount of money raised over the year has increased annually.
 - Staff effort related to WWWP success is considerable.
 - 50% of the will be spent on outreach activities, 25% will be spent on direct client costs with any unspent 2024 amounts placed into a designated fund balance account for future client needs, and 25% will be used for WWWP staff salary.
 - This is a regional program that the State contracts with us to do.
 - Currently, the WWWP grant does not cover the full amount of salary required for staffing costs.

Motion to approve Approval of Milwaukee Burger Well Woman Program donation and fund balance account as presented by health department staff: Joshua Miller

2nd Motion: Catherine Wildenberg

Motion Carried: Yes (unanimous vote)

- d. Approval of Vaccine for Adult Grant
- The ECCCHD and the Chippewa Valley Free Clinic are the only VFA providers in Eau Claire County. VFA provides services for those with significant barriers.
 - In 2023, the ECCCHD administered 332 doses of vaccine to VFA eligible clients.
 - The VFA program no longer allows for billing an administration fee when administering state-supplied vaccine as part of that program.

Motion to approve Vaccine for Adult Grant as presented by health department staff: Terry Miskulin

2nd Motion: Catherine Wildenberg

Motion Carried: Yes (unanimous vote)

- e. Approval of State Opioid funding
- This grant will support public awareness and public education, harm reduction, and the purchase of curriculum.

- In addition, part of this award will fund Botvin LifeSkills curriculum at Augusta Elementary and Augusta Middle Schools.
- Discussion about evidence based programs and services.

Motion to Approve State Opioid funding as presented by Health Department Staff:

Joshua Miller

2nd Motion: Terry Miskulin

Motion Carried: Yes (unanimous vote)

f. Approval of Eau Claire County Opioid Settlement funding

- Funding in the amount of \$44,170
- Funding will support .5 FTE of a Public Health Specialist to coordinate distribution of harm reduction and medication safety supplies and to provide education and awareness related to opioid prevention through workshops and materials.
- This is a one-time funding opportunity with the intention of exploring other funding sources for continued work.

Motion to approve Eau Claire County Opioid Settlement funding as presented by Health Department Staff: Terri Nordin

2nd Motion: Catherine Wildenberg

Motion Carried: Yes (unanimous vote)

g. Approval of Local Public Health Infrastructure Grant

- This is the first time that something like this has been made available through the CDC for State, Tribal, and Local governmental public health.
- Funding will be for things such as staff training and retention.
- Funding is targeted to be utilized for the 2025-2027 budget years rather than initiating expenses immediately. This is a similar plan that other local health departments are utilizing.
- More information will be provided to the BOH as the specific workplan for 2025-2027 is developed.

Motion to approve Local Public Health Infrastructure grant as presented by Health Department Staff: Terry Miskulin

2nd Motion: Kim Cronk

Motion Carried: Yes (unanimous vote)

h. Approval of 2024 Health Department Director Performance Objectives

- Feedback from multiple entities including management team and City and County leadership.
- These are broad objectives to be worked on throughout the year.
- Board members expressed support for the ambitious objectives.

Motion to approve 2024 Health Department Director Performance Objectives as presented by Health Department Staff: Joshua Miller

2nd Motion: Catherine Wildenberg

Motion Carried: Yes (unanimous vote)

- i. Approval of Board of Health oversight process for core Eau Claire City-County Health Department plans
- The goal would be to have less uncertainty about which documents are shared, when they are shared, and how they are brought to the BOH for either review or approval. The overall intention is for the BOH to be well informed and impact key policy and practice plans/documents.
 - Discussion on the importance of the July meeting for creating the budget.
 - Employee Handbook discussion, the reason that it is approved by the Board of Health is the policy decisions are attached to the budget.

Motion to approve Board of Health oversight process for core Eau Claire City-County Health Department plans as presented by Health Department Staff:

Catherine Wildenberg

2nd Motion: Joshua Miller

Motion Carried: Yes (unanimous vote)

Other information items from staff for the Board

- a. Health Department Report
- Respiratory updates continue to be shared with BOH members
 - Youth vaping project discussion regarding JUUL funds that were received. This was one time funding that ended on 12/31/23.
 - Communicable disease and the authority of local health departments video series discussed.
 - Discussion on local health care agencies closing and the impact that will have on our community. Further round table discussion with partners will continue throughout the process.
 - Service Recognition- Allison Gosbin, Public Health Nurse -15 years
- b. Strategic Plan Update
- This is the quarterly update to the BOH showing progress of the Health Department Strategic Plan.
- c. Eau Claire Health Alliance Update
- Quarterly update on the Health Alliance discussed
 - More information is available at: [Eau Claire Health Alliance \(ehealthalliance.org\)](http://ehealthalliance.org)
 -
- d. July meeting date
- The July meeting date conflicts with a NALBOH conference this year.
 - The meeting date will be moved to July 31st.
 - Updated calendar requests will be sent out.

Board member informational items

- a. Public Health Policy/Advocacy
 - Transit Commission email related to fare-free bus passes was shared.
 - WPHA/WALHDAB Legislative Priorities-these are all events moving through legislature.
- b. Standing Committee Updates:
 - City Council: [City Council Agendas | City of Eau Claire, Wisconsin \(eauclairewi.gov\)](http://eauclairewi.gov)
Affordable housing updates provided
Ordinance regarding smoking in public areas where children may be present. Areas like playgrounds, etc.
 - County Board: [County Board Meeting Agendas & Minutes | Eau Claire County \(eau-claire.wi.us\)](http://eau-claire.wi.us)
Economic development committee was approved to be established
ARPA funding for jail remodel and Beaver Creek updates
 - Ground Water Advisory Committee: [Groundwater Advisory | Eau Claire County \(eau-claire.wi.us\)](http://eau-claire.wi.us) -no update
 - County Opioid Settlement Committee Update
Have not met since the previous meeting ,but there is an upcoming meeting scheduled.

Requests from Board members for future agenda items to be given consideration

Next business meeting – February 28, 2024, 5:15 p.m.

Don Bodeau adjourned meeting at 6:56 pm

Fact Sheet – 2/28/2024 Board of Health Meeting

Agenda Item 4.b

Grant/Contract Related Budget Adjustments

Attached are grant/contract related budget adjustments which impact the 2023 and 2024 budget.

Budget Implication: Increase in 2023 budget by \$47,100 and decrease in 2024 budget by \$61,000.

Staff recommendation: Approve budget adjustments as indicated.

2023

Name	Funding Source	Description	Contract Start	Contract End	Contract Amount	In Budget	Increase (Decrease) in Budget
Western Wisconsin Public Health Readiness Consortium (WWPHRC)	Center for Disease Control and Prevention	Received carryover funding from previous grant year to support public health emergency preparedness in twenty counties and two tribal health agencies. Funding received will cover costs associated with program staff and operations.	07/01/23	06/30/24	\$47,070	\$0	\$47,100
NARCAN® Direct Program	Wisconsin Department of Health Services	Approved to receive 45 cases of Narcan nasal spray through WI DHS Narcan Direct program. No budgetary impact.	09/30/23	09/29/24	\$0	\$0	\$0
			Total		\$47,070	\$0	\$47,100

2024

Name	Funding Source	Description	Contract Start	Contract End	Contract Amount	In Budget	Increase (Decrease) in Budget
Reproductive Healthy and Family Planning Title X Clinics	US Department of Health & Human Services	Received one-time additional funding to support staff time and clinic supplies.	04/01/23	03/31/24	\$258,000	\$229,000	\$29,000
Sexual Violence Prevention	Centers for Disease Control and Prevention	A request for proposals from WI DHS to apply for additional funding to support this programming was not provided as anticipated.	02/01/24	01/31/25	\$0	\$90,000	(\$90,000)
			Total		\$258,000	\$319,000	-\$61,000



Fact Sheet – 02/28/2024 Board of Health Meeting

Agenda Item 5.a

Comprehensive Fee Setting, Deviation, and Unpaid Invoice Reconciliation Policy

The ECCCHD has a variety of fees for departmental services, products, permits and licenses. The Board of Health is the policy body that reviews and ultimately establishes Health Department Fees while also recommending some fees for establishment by another policy body – City Council or County Board. The department reviews its fees annually and proposes any revisions for consideration by the Board of Health each August. There are multiple existing policies in place that are utilized by ECCCHD staff when developing fee proposals and strategies. These policies include:

- 1) *Environmental Health Agent Contractual Fee Setting Policy*, which was last revised in June 2013
- 2) *Fee Setting Policy*, which was last revised in September 2014
- 3) *Fee Deviation and Unpaid Invoice Policy*, which was last revised in July 2020

To better gather and consider input from the Board of Health about the departmental approach to fee setting, ECCCHD has consolidated these policies into one document and seeks to establish an annual cycle for Board of Health review and update. The new proposed policy, entitled *Comprehensive Fee Setting, Deviation, and Unpaid Invoice Reconciliation Policy*, generally describes the factors to be considered by ECCCHD when preparing a fee schedule. This includes the approach used to calculate programmatic costs and associated revenue goals. The policy includes a general description of the timeline and process for annual fee development. The policy also describes the situations in which ECCCHD may adjust charges for fee-eligible services and describes the available processes for managing longstanding unpaid invoices. The fee deviation portion of the policy includes general language, as well as some more specific descriptions of situations where this practice is implemented.

As predominantly a consolidation of other policies, there are very few substantive changes proposed in the attachment. However, the policy does include additional language to further describe the factors considered for fee calculations and determining the extent the various programs are covered by fee revenue. New language has also been added to describe several specific fee deviation situations that were previously included in more general provisions, including 1) when a sliding fee scale is used; 2) when the department performs contractual work for other entities; and 3) the waiver of fees for the administration of influenza vaccines for determined high risk groups, as well as tuberculosis testing for individuals involved in case contact investigations. None of these additions represents a change in practice and are simply being described more specifically in policy for the first time.

ECCCHD intends to review this policy at the Board of Health meeting each February, at which time any BOH or staff proposals for revision will be considered. ECCCHD is also in the process of developing a supplementary fee procedural manual which will be a procedural reference for decision making. This manual will include additional information about the approach to fee setting for each program area, as well as other procedural and background information to better understand and distinguish between the various fee-associated programs. This manual will be presented at the preliminary fee setting discussion during the June Board of Health meeting. The departmental fee schedule will continue to be considered at the August Board of Health Meeting with substantive changes discussed at the time.

Budget Implication:

This policy, and the associated annual review process, seeks to ensure that ECCCHD fees are developed and administered in an accurate, consistent, and intentional manner with BOH oversight and approval. This policy further promotes fiscal transparency and stability by the department.

Staff recommendation: Approve *Comprehensive Fee Setting, Deviation, and Unpaid Invoice Reconciliation Policy* as presented. Establish an annual review frequency for this policy with amendments to be considered as needed.



Category: Departmental

Subject: Comprehensive Fee Setting, Deviation, and Unpaid Invoice Reconciliation Policy

Date: February 28, 2024

Purpose:

This policy outlines the considerations utilized by the Eau Claire City-County Health Department (ECCCHD) to develop and administer appropriate fees for services, products, permits, and licenses. This policy also describes the framework of the ECCCHD fee schedule and applicable work responsibilities for each program area. This policy explains the circumstances in which the ECCCHD may exempt fees or issue modified charges for fee-eligible services to adjust billing practices when presented with unique situations and/or clientele. This policy also describes the manners in which the ECCCHD may manage any unpaid invoices including fee-related and other departmental invoices. The overall purpose of this policy is to assure that revenue from fees appropriately supports quality programs and services.

Scope:

This policy shall be applicable to those portions of fees for which the monetary payment is received by the ECCCHD and the Board of Health maintains governing authority. This policy is further supplemented by the ECCCHD fee manual, which provides additional background information about fee-related programs and the process and procedures that are utilized to implement this policy. In addition to fee invoices, the unpaid invoice reconciliation process may also apply to other invoices issued by ECCCHD.

References:

- ECCCHD Fee Manual (Administration-Approved Procedures)
- ECCCHD Fee Schedule (Adopted by BOH Annually)

Fee Setting Process:

ECCCHD maintains a variety of fees for departmental services, products, permits, and licenses. Most departmental fees are associated with environmental health and clinical services. Annually, the department develops a schedule of fees to assure the health of the public is protected and that the cost of each program area is covered appropriately. The BOH is the policy body that reviews and ultimately establishes all Health Department Fees. In some instances, the BOH sets only the Health Department portion of a fee that is ultimately established by another policy body – Eau Claire City Council or Eau Claire County Board. In these instances, the BOH recommends a fee to another policy body for consideration and adoption.

Fees are proposed, reviewed, and adopted during the annual budget process with implementation on January 1st of the following year with specific exceptions as required. Prior to the setting of fees for the upcoming year, the Board is notified of potential substantive changes to fees and other fee-related issues, most often at the June BOH meeting. This provides an opportunity for the department to present and receive feedback on potential changes that may be considered, while also providing a forum for BOH members to ask questions and present other ideas to consider. Proposed fee changes for the subsequent year are brought to the Board of Health (BOH) for action in August with appropriate notice given. In August, the current and proposed fee schedules are presented to the BOH. Fees are grouped by program area and the chart is designed to provide some historical context, including the % change from the previous year, and the % of that program/service/product cost that was projected to be covered with each fee in the previous year. Any new services or products that require a fee may be brought forward to the BOH for approval at this time or may be brought earlier if desired.

Proposed fee amounts are established by ECCCHD staff while considering many factors that may influence the potential cost and revenue in each program area. Staff analyze each program annually using data obtained in prior and current years. The information assessed includes staff time allocation, associated costs, and revenue trends. Factors that may influence projected cost and revenue include but are not limited to such things as: 1) changes to staff time allocation due to new or modified program requirements, 2) changes to staff costs due to personnel transitions or altered salary or benefit compensation, 3) changes to other operational costs such as supplies, equipment, training, and travel, and 4) associated socioeconomic impacts. Any anticipated changes that may occur in the future year that could influence the projected revenue/expenses are also considered. Staff shall strive to identify and implement methods to further refine cost calculations for the purpose of accurately depicting the direct and indirect cost of each program and service. Such modifications could also influence projected costs.

For many programs, ECCCHD attempts to cover at least 85% and up to 100% of the projected program costs for the upcoming year with fee revenue. The amount covered by fee revenue may vary by program area but is generally proposed to be set at the highest rate determined to be practical by staff. In some instances, the amount that may be charged may be limited or otherwise reduced due to such factors as: 1) restrictions set forth by contractual, grant, rule, or other applicable requirements, 2) implications of fee changes on individuals and businesses, 3) other supplemental external funding sources (e.g., program grants), and 4) competitive market considerations. In those programs with less than 85% coverage by fees and other external revenue, staff shall be able to provide clear rationale for the extent of tax levy support for the program area. In some programs (laboratory and clinical service fees), the percentage covered by fees is calculated by the cost to administer the individual service rather than the entire program.

Fee Deviation Overview:

In some circumstances, ECCCHD may elect to adjust the amount charged for services or products beyond those set in the approved standard fee schedule. Such instances are outlined below:

- A. **Fee Increases.** For situations in which the ECCCHD is requested to conduct related, but nonstandard work that would result in extra costs being incurred by the department, an additional fee may be requested to facilitate the work. In any such instance, the modified fee amount must be amenable to all parties prior to the service being authorized.

- B. **Fee Reductions.** As determined to be practical, fee reductions (via reduced payment or reimbursement) may be granted to accommodate:
 - 1. Governing bodies and/or cooperating agencies that are either contributing to the ECCCHD budget and/or subject to the same tax base as the ECCCHD.
 - i. The rate of fee reductions granted to city/county governmental entities shall be based on the ratio of city/county tax levy used to fund the ECCCHD unless otherwise agreed upon;
 - ii. This provision is utilized at the discretion of ECCCHD in the program areas that are most heavily subsidized by city/county tax levy (e.g., public health laboratory).
 - iii. One example of this being executed is the discount provided to Eau Claire County Municipalities (Eau Claire, Augusta, Altoona, Fall Creek, Fairchild) for the laboratory analyses of routine drinking water compliance samples;
 - 2. Situations in which a declared Public Health Emergency results in a prolonged and significant reduction in the payee's services and operations and the services intended to be provided by ECCCHD in association with an established fee;
 - 3. Limited-period promotional pricing to encourage increased awareness and participation in a departmental program; and
 - 4. Other contracts or projects at the discretion of the ECCCHD Health Director/Officer. If such a reduction has the potential to have a significant fiscal impact, the Health Director/Officer shall consult with the BOH President prior to authorization.

- C. **Fee Exemptions.** As deemed appropriate, fees may be waived to accommodate:

1. Routine laboratory testing associated with an obtained license or permit for which the ECCCHD incorporates laboratory costs into license and permit cost calculations;
2. Instances of a satisfactory inspection, including resolution of violations at a licensed facility or residential rental unit, at the discretion of the ECCCHD;
3. Sampling and testing of Health Department identified recreational waters in the City of Eau Claire and Eau Claire County in accordance with the Department's standard monitoring procedures;
4. Collection of routine drinking water compliance samples for Eau Claire County Municipalities (Eau Claire, Augusta, Altoona, Fall Creek, Fairchild);
5. Special public services conducted in relation to an ongoing or emerging public health emergency at the discretion of the ECCCHD;
6. Department conducted assessment, sampling, and analyses of lead contamination in homes containing children with elevated blood lead levels within Eau Claire County;
7. Sampling and analyses of homes for methamphetamine contamination within Eau Claire County, as requested by law enforcement;
8. Testing of newborn drinking water for those contaminants presented as free-of-charge through the newborn program for qualifying Eau Claire County residents;
9. Administration of influenza vaccine for determined high risk groups;
10. Tuberculosis skin testing for individuals involved in case contact investigations; and
11. Title X program requirements for the Clinical Services division stipulates that any client at or below 100% of the federal poverty level must not be charged.

D. Other Deviations.

1. Fees for supplies may be increased or decreased by the amount that the supply cost changes during the year without additional BOH approval. The BOH will be notified of any supply fee change through the monthly health department update report.
2. When capacity allows, ECCCHD may occasionally be requested to assist another local Health Department or other entity with the implementation of a program or service. In such instances, ECCCHD shall analyze the projected cost to provide that service on a case-by-case basis and negotiate an amenable rate. The rate charged shall be no higher than the anticipated full cost of the service, including anticipated indirect charges. Due to potential variability in scope, fees for services to other entities are likely to differ from those charged for like services in Eau Claire County. Therefore, contractual service fees are likely to deviate from the established fee schedule.
3. The Health Department utilizes a Sliding Fee Scale accordingly for clients who pay privately for specific supplies and service when Federal Poverty guidelines are released by state. The Sliding Fee Scale is typically updated in early spring without additional BOH approval. The scale will be applied to previously approved fees. The BOH will be notified of Sliding Fee Scale change through the monthly health department update report. Title X program requirements for the Clinical Services division states that charges be made in accordance with a schedule of discounts based on ability to pay for clients with family incomes between 101% and 250% of the federal poverty level.
4. In consultation with the BOH president, the Director/Health Officer retains the authority to deny requests or impose additional restrictions where it is determined that activities may exhaust health department resources.

Unpaid Invoice Reconciliation Process Overview:

In some instances, ECCCHD may not receive payment for services rendered. When invoices have been left unpaid for an extended period, ECCCHD may utilize the following options outlined below:

- A. **Write-off.** Per applicable regulations and at the discretion of the ECCCHD, outstanding invoices may be written-off to enable the closure of long-standing invoices that have been left unpaid and are either ineligible for other collection methods or have otherwise been deemed impractical for further pursuit of payment.
- B. **Tax-Roll.** Per applicable regulations and at the discretion of the ECCCHD, the balance of unpaid invoice(s) that have been issued to an individual or entity that owns property within the City of Eau Claire or elsewhere

within Eau Claire County may be transferred to the property tax bill of the respective individual or entity, to obtain payment in a successive year.

- C. **Collections.** Per applicable regulations and at the discretion of the ECCCHD, eligible outstanding invoices may be referred to the Wisconsin Department of Revenue (DOR) for collections.

In consideration of applicable regulations, ECCCHD retains the authority to modify or discontinue any services or partnership that may result in recurring payment collection issues.

Policy and Procedure Review:

This policy will be reviewed annually and revised on an as needed basis by the ECCCHD Management Team under the review and approval of the Health Director/Officer and final approval by the Board of Health.

Fact Sheet – 2/28/2024 Board of Health Meeting**Agenda Item 5.b****Fund Balance Policy**

The Health Department has a fund balance which is a restricted account to the Health Department on the City of Eau Claire's balance sheet. There are three sub accounts within the Health Department fund balance for capital purchases, working capital, and special projects. Each year in July, after adjusting all fund balance accounts as required, the Board of Health designates the addition of fund balance or use of fund balance from the previous year to the three sub accounts. The BOH also approves specific additional restricted grant and donation fund balances.

The fund balance policy, which guides BOH action related to these accounts, was originally established on July 14, 2013. The attached Fund Balance Policy is updated to now include the following additions:

- Institutes an annual review of the policy.
- Adds an annual review of grant and donation specific fund balances. This is an update to the policy, but not a change in process. Historically, Board of Health has reviewed these balances annually.

Budget Implication: The fund balance policy ensures Board of Health oversight of the Health Department fund balance.

Staff recommendation: Approve revisions to Fund Balance Policy as presented and review policy annually.



Category: Financial Management

Subject: Fund Balance Policy

Date: February 28th, 2024

Purpose:

This policy establishes a Board of Health (BOH) approval requirement for additions and withdrawals from Health Department fund balance accounts.

Scope:

This policy is applicable to any funds restricted for Health Department use.

References:

City of Eau Claire and Eau Claire County Ordinances - 2.52 Board of Health

Process Overview:

1. Health Department funds are restricted for Health Department use. There are three sub-accounts as follows:
 - a. Capital Purchases – This account is for purchasing equipment based on our equipment purchase replacement schedule, and other major one-time capital expenditures.
 - b. Emergency Operating Reserves -This is a reserve account with a goal of two to three months of operational expenses.
 - c. Special Projects – This account is for hiring consultants or funding projects beyond the scope of normal operational expenses. These projects would support development or implementation of Health Department strategic priorities.
2. Additions or withdrawals from these sub-accounts require approval by BOH
3. BOH will review account allocations annually.
4. There may be additional sub-accounts restricted for Health Department use for specific grants or donations. Withdrawals from these accounts are restricted for use consistent with the grant or donation objective. BOH approval for withdrawals from these accounts occur when the funds are accepted. BOH will review these account balances annually.

Policy Review:

This policy will be reviewed annually and revised on an as needed basis by the Board of Health.



Health Department Fund Balance as of December 31, 2022:

Description	Total After Adjustment
NONSPENDABLE-PREPAYMENTS	\$133,390
NONSPENDABLE-INVENTORY	2,702
RESTRICTED PROJECTS	
CAPITAL PURCHASES	400,000
WORKING CAPITAL	1,559,034
SPECIAL PROJECTS	255,000
COOKING MATTERS	310
SPECIAL REV-CHPP	1,129
SPECIAL-ORAL HEALTH	2,111
SPECIAL SAFE SLEEP	823
MENTAL HLTH TEAM	854
HOARDING TASK FORCE	1,662
SUBSTANCE USE PREV	84,234
ALLIANCE/SUBSTANCE ABUSE	14,980
COLPOSCOPY SERV	2,519
HEALTHY COMM COUNCIL	7,406
Total	\$2,466,155

Board of Health Meeting-02/28/2024

Agenda Item 5.c

National Association of County & City Health Officials(NACCHO) Medical Reserve Corp(MRC) Operational Readiness Award(ORA) Grant

The ECCCHD has been awarded \$10,000 from NACCHO via their competitive Operational Readiness Award (ORA). Funding will be used to increase staff time allocation to support the management and advancement of our Eau Claire County Medical Reserve Corps (ECC MRC). Our unit currently includes over 100 volunteers. ECC MRC works to engage our community members in ways that empower them to prepare before an emergency and better protect themselves, their families, and our community. We provide routine training on a variety of topics to increase readiness and support everyone in our community, including people with access and functional needs. Next month we will be working with Haven House to offer training in sheltering and meeting the needs of individuals experiencing homelessness. Future training opportunities will include ways to support additional populations whom we know are at increased risk during a disaster.

This funding will increase ongoing management of active members and development of mission specific training for volunteers to respond to local needs more easily and effectively. Funding will also focus on sustainability opportunities for the unit, including the creation of online onboarding procedures, and other automated processes to allow this unit to function more efficiently in the long term.

Budget Implication:

This funding will increase existing staff time allocations needed to manage and advance the ECC-MRC unit mission and activities through September 29, 2024.

Staff recommendation:

Approve acceptance of the NACCHO MRC ORA grant for \$10,000.

Prepared by Joe Kalscheur, Public Health Specialist-Emergency Preparedness and Jackie Krumenauer, RN, BSN, Communicable Disease Division Manager.



Resolution 24-1 SUPPORTING COLLABORATION AND HEALTH EQUITY CONSIDERATIONS IN EFFORTS RELATED TO HOSPITAL SISTER HEALTH SYSTEM (HSHS) AND PREVEA HEALTH CLOSURE

WHEREAS, Hospital Sister Health System (HSHS) and Prevea Health have been providing quality healthcare and services to the residents in Eau Claire County and across the western region of the State with Sacred Heart and St. Joseph's accounting for approximately 30% of total hospitalizations in 2022; and

WHEREAS, HSHS and Prevea have provided critical inpatient and outpatient services related to key community health priorities including mental health, alcohol misuse, and substance misuse including in 2022 providing the majority of inpatient psychiatric and AODA treatment services; and

WHEREAS, HSHS and Prevea health have employed approximately 1,400 individuals in the western part of Wisconsin and provided healthcare employment and healthcare education to countless individuals; and

WHEREAS, Sacred Heart has been one of the larger birthing hospitals in the area, accounting for 44% (754) of births among Eau Claire and Chippewa Falls hospitals in 2022 including births covered by Medicaid/Badgercare; and

WHEREAS, hospital data indicates that HSHS has provided inpatient care to a significant proportion of individuals with Medicaid with 26% of hospitalizations at Sacred Heart and 35% of hospitalizations at St. Joseph being patients with Medicaid/Badgercare compared to 20% at Mayo Clinic Health System and 22% at Marshfield Clinic Health System; and

WHEREAS, Prevea has provided clinical services in Augusta in Eau Claire County and rural parts of many other neighboring counties which has supported rural populations who have additional barriers to receiving preventive and maintenance healthcare services for chronic and acute conditions; and

WHEREAS, the public health role is to collect and analyze population health data, convene partners for collaborative action, and assure health equity for populations.

NOW THEREFORE BE IT RESOLVED, the Eau Claire City-County Board of Health directs the Health Department to engage in collaborative, data-based, and health equity focused efforts during this transition and calls upon HSHS and Prevea leadership to productively engage to ensure access to quality medical service within the community for the health and well-being of patients and all residents, particularly those with the biggest barriers.

Don Bodeau, President
Eau Claire City-County Board of Health

Date

Board of Health Meeting 2/28/24

Agenda Item 6.a

Eau Claire City-County Health Department Report to the Board of Health

COVID-19 Test Kits Still Available

The Health Department has had at-home rapid COVID-19 test kits supplied by the Wisconsin Department of Public Health and has been distributing them to the public free of charge over the last several months. The test kits will expire on March 18th. These test kits remain available to the public and we are seeking to distribute them prior to the expiration date. Free test kits can be picked up at our main office in the County Government Center (720 2nd Ave) anytime during our regular business hours (Monday through Friday, 8 am to 4:30 pm). Once this stock is depleted or has expired, there will not be additional kits supplied by the WI DPH and the Health Department will not have a publicly available supply of at-home rapid COVID-19 test kits for distribution.

Respiratory Update

While all respiratory illnesses continue to circulate across Wisconsin and our community, COVID-19 and RSV activity have been declining. As of 2/12/2023, 100 cases of COVID-19-associated hospitalizations, 24 cases of RSV-associated hospitalizations, and 53 cases of influenza-associated hospitalizations in EC County residents have been reported. ECCCHD continues to encourage community members to get vaccinated.

New baby in the department

Cortney Sperber and her husband welcomed a new baby girl in February. We are thrilled to have a new addition to the growing health department baby group! Cortney and her little one are doing well.

Health Department retirements

Jackie Krumenauer and Tammy Raeder are retiring after a long career at the ECCCHD. Jackie has been most recently our Communicable Disease Division Manager, taking over in the middle of the Covid 19 pandemic. Tammy has built an expertise and connection to the rural parts of our county. Both Jackie and Tammy will be greatly missed!

Communicable Disease/Clinical Services Update

Janel Grenz (Hebert) has accepted the position of the Communicable Disease/Clinical Services Division Manager! Janel has been a Public Health Nurse with the ECCCHD since 2006 and has been the lead nurse in the Family Planning Clinic since 2021. She has worked in multiple areas of public health including maternal-child health, immunization, communicable disease, HIV Partner Services, reproductive health, and adolescent health. Janel is, additionally, a certified lactation counselor and has completed sexual assault nurse examiner (SANE) training. We are very excited to have her skills and expertise as an addition to our management team at the department.

AODA prevention

The Community Health Promotion team completed the continuing application for the last year of our SAMHSA Strategic Prevention Framework-Partnerships For Success (SPF-PFS) grant. This is a \$300,000/year, five year long grant focused on sustaining substance misuse coalition work, and reducing youth alcohol, vaping, and marijuana use. Each year we are required to complete a continuing application with budget and project plans for the next grant year, and accomplishments of the past grant year. This year's continuing application focused on the strong relationships with schools that we have built and expanded upon. In the past grant year, we successfully started SAFE (Students Advocating for Excellence) groups in seven middle schools, while continuing to support SAFE groups in six high schools. We've partnered with Eau Claire Area School District and Augusta Area School District to provide evidence-based curriculum for substance misuse prevention. We also highlighted our strong relationship with local law enforcement agencies through various projects, including alcohol and tobacco compliance checks and Retailer ID Check training. This grant supports five staff members at the HD.

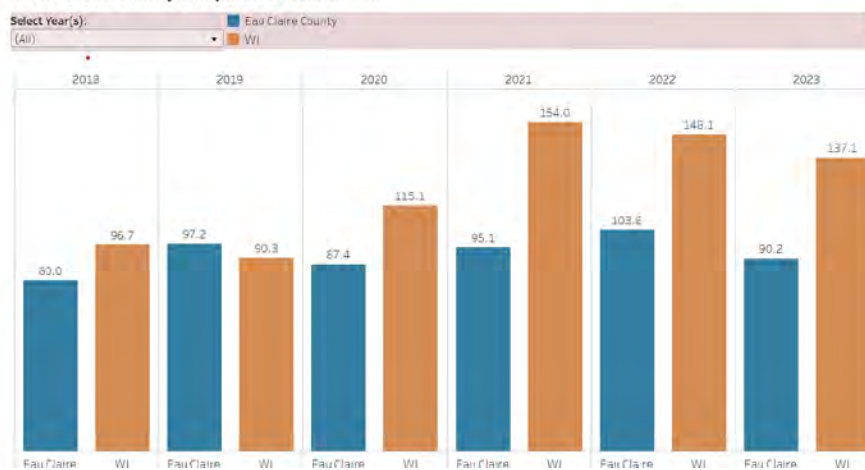
Opioid data dashboard

The Community Health Promotion team completed a data dashboard, now available online, to include information about the scope and impact of opioid misuse in Eau Claire County. The data dashboard provides insight into opioid use impacts and the prevention and harm reduction strategies being implemented to address the issue locally.

This new interactive dashboard can be found on the Eau Claire Health Alliance website here: [Data — Eau Claire Health Alliance \(ehealthalliance.org\)](https://ehealthalliance.org), and is divided into three sections to describe the opioid crisis and response in Eau Claire County:

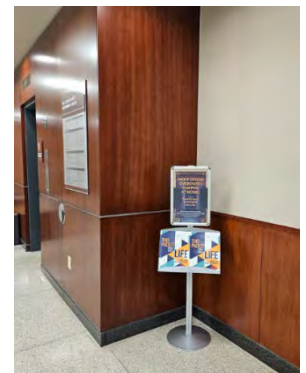
- Opioid Use: This section tracks opioid use trends, including opioid prescription dispensed, illicit opioid consumption, and youth data.
- Consequences of Opioid Misuse: This section provides information on suspected overdose rates, hospital encounters, and mortality data.
- Prevention and Harm Reduction: This section highlights medication disposal, Narcan and fentanyl test strip distribution, opioid workshops, and medication storage resources.

Rate of ambulance runs (number of runs/100,000 residents) dispatched to a suspected opioid overdose in Eau Claire County compared to Wisconsin.



Opioid misuse and overdose prevention

Community Health Promotion staff maintain three display stands in the Eau Claire County Government Center building located on the ground level, 1st floor, and 2nd floor that hold our resource packet, *This Packet Could Save a Life: What To Do After an Overdose*. Each display has a poster that provides information on the Narcan and fentanyl test strip vending machine located in the jail lobby, along with the message, “Most opioid overdose happen at home.” The resource guide provides information about opioids, Narcan, support groups, treatment options, and education.



Between June – December, a total of 124 resource packets have been removed from the stands and vending machine.

- Vending machine: 28 packets (Installed June 15, 2023)
- Display Stand: outside of Health Dept - 16 packets (installed August 29th, 2023)
- Display Stand: 1st floor - 59 packets (installed July 6th, 2023)
- Display Stand 2nd floor - 21 packets (installed July 24th, 2023)

A *What Do You Know About Opioids?* workshop was offered during the Wisconsin’s Quarterly meeting with Feed My People in January with 19 in attendance. Staff from Feed My People learn about opioids, how to recognize and respond to an opioid overdose, how to safely store and get rid of opioid medicine, and how to use Narcan Nasal Spray.



Refugee Resettlement

The health department has been engaged with World Relief and the State Refugee Resettlement Program as the first of the newest group of refugees arrive in Eau Claire. Our role is primarily related to making connections with the health care system and providing our usual health department services including communicable disease prevention and control, and WIC. Working with refugees is not a new practice for us. Leadership has been involved in meetings with elected officials, state and federal officials and the World Relief leadership. Staff has been working with front line providers. We look forward to working with a broad group of stakeholders as World Relief welcomes new refugees.

HSHS/Prevea Closure

The announcement of the closure of HSHS Sacred Heart and St. Joseph's Hospitals and related services as well as Western WI Prevea clinics has been significant. The critical services provided by these organizations across the region are not easily replaced. The impact on populations who have existing barriers is significant including those on Badgercare/Medicaid, those in rural communities, and those with mental health and substance misuse issues. The health department leadership has been involved in a variety of ways although government has little influence on the specific business decisions. Some of the things undertaken to date:

- Documentation of and initial work to address specific health department impacts of closure for health departments in region – particular issues include medical director services, TB services, public health emergency services, and others.
- Connections made with hospital leadership to offer any population level information and support.
- Attendance at weekly regional emergency response meetings with healthcare, EMS, State to share public health updates.
- Attendance at weekly regional health department meetings to collaborate around shared impacts.
- Connection with Chamber Response team.
- Participation in meetings with elected officials at the federal, state, and local levels to share data and insight on population level impacts and specific health department impacts.
- Meetings with State Department of Health Services and WI Hospital Association leadership related to resources and data.
- Development of data summary on hospitals in region to share perspective about type and volume of impact of closure.
- Participation in meetings by City of Eau Claire and County to pass resolution related to process of closures.
- Radio and TV media messages provided related to public health/population impact.

NACCHO LHD Infographic report

Attached is an infographic developed by the National Association of City County Health Officials that shares national data collected related to local health departments. This infographic is specifically related to health departments during/after COVID-19 pandemic. Other data has been collected and analyzed as part of this profile survey. Our department participates. More information on this is available at: [National Profile of Local Health Departments - NACCHO](#)

Home Show

The Environmental Sciences and Regulations and Licensing divisions hosted a joint display at the 2024 Home Show located at the Menards Event Center. The booth had information on well water testing, rabies, tick identification/Lyme disease, and radon information. Informational brochures were handed out along with a chance to win a radon kit. Water sample bottles were also available for those who expressed interest in testing their well water. Educational coloring packets, crayons, and snacks were provided for kids that came to the booth.

Over 300 people stopped by the booth and several people commented on how appreciative that the Health Department was there, and that the information presented was important. Each year improvements are made to our display to better convey important information and this year our new trifold display was very helpful in displaying what radon kits look like and what mitigation systems are for radon. On the Monday after the show, several people had stopped into the Health Department to redeem their radon coupon and to test their well.



February 6, 2024

PUBLIC NOTICE

PLEASE TAKE NOTICE that the City Council of the City of Eau Claire will hold a Special Meeting of the City Council on Wednesday, February 7, 2024 at 5:30 p.m. in the Council Chambers of City Hall, 203 South Farwell Street, Eau Claire, Wisconsin.

The purpose of this meeting will be to consider a resolution calling on Hospital Sister Health System (HSHS) and Prevea Health to collaborate with partners for the continuation of care and services.

This notice is given pursuant to the provisions of Subchapter V of Chapter 19 of the Wisconsin Statutes.

*To accommodate the participation of individuals with special needs at this meeting, the City will provide the services of a sign language interpreter or make other reasonable accommodations on request. To make such a request, **please notify the City Manager's Office at 839-4902.***

Tess Morgan
Media/Communications Specialist

cc: News Media
Deputy City Clerk/File

EAU CLAIRE CITY COUNCIL AGENDA

WEDNESDAY, FEBRUARY 7, 2024

**CITY HALL COUNCIL CHAMBER
203 S. FARWELL STREET 5:30 P.M.**

PLEDGE OF ALLEGIANCE AND ROLL CALL

SPECIAL MEETING

HSHS & PREVEA

1. Resolution requesting Hospital Sister Health System (HSHS) and Prevea Health to work collaboratively with partners for continuation of care and services.
(Council President Emily Berge)
-

ADJOURNMENT

PLEASE TAKE NOTICE that an open public regular meeting of the City Council of the City of Eau Claire will be held at **4:00 p.m. on Tuesday, February 12, 2024**, in the City Hall Council Chamber, 203 S. Farwell Street, Eau Claire, Wisconsin, to consider all matters which may properly be considered at a meeting of the City Council.

NOTICE TO CITIZENS

Due to requirements contained in the Wisconsin Open Meetings Law, only those matters placed on this agenda may be considered by the City Council at this meeting. If any member of the public desires that the City Council consider a matter not included on this agenda, he or she should contact a City Council Member or the City Manager to have the matter considered for placement on a future City Council agenda.

RESOLUTION

RESOLUTION REQUESTING HOSPITAL SISTER HEALTH SYSTEM (HSHS) AND PREVEA HEALTH TO WORK COLLABORATIVELY WITH PARTNERS FOR CONTINUATION OF CARE AND SERVICES

WHEREAS, Hospital Sister Health System (HSHS) and Prevea Health have been integral to the local health system in providing quality healthcare and services to the residents in the Chippewa Valley and beyond; and

WHEREAS, HSHS in the Chippewa Valley maintains 140 hospital beds with HSHS and Prevea Health serving 900 expectant mothers, 100 cancer patients, and 50 dialysis patients annually in addition to providing healthcare services and care in areas such as wound care, psychiatric and AODA treatment, and hospice amongst other services; and

WHEREAS, Prevea Health and HSHS employs or had employed approximately 1,400 individuals in the area, assumed patient case duties, health insurance contractual obligations, accepted donations, and have self-assumed ethical and spiritual responsibilities to the entire community; and

WHEREAS, the City of Eau Claire expresses the deepest appreciation to the medical providers, health care employees and the full team at HSHS and Prevea Health that provided treatment and care to our residents for their steadfast commitment to local healthcare and years of dedicated service to the community even during this difficult time of transition; and

WHEREAS, with the impending, or in some cases already concluded, closures of HSHS Sacred Heart Hospital in Eau Claire, HSHS St. Joseph's Hospital in Chippewa Falls, Prevea Health locations in the Chippewa Valley, and other facilities part of the HSHS network (i.e. L.E. Phillips-Libertas Treatment Center), the closures will have profound impacts on patients, employees, regional availability to quality and timely healthcare, donors to HSHS and Prevea Health, and the local economy; and

WHEREAS, we have received reports of employees already being discharged and necessary medical equipment, including imaging equipment such as a mammography machine essential to early detection of cancer and preventative care for women's health being packed and taken from Sacred Heart well prior to stated closure dates compromising the ability to provide continuing care even through the short transition period indicated, and in the case of equipment purchased with locally donated funds, frustrating the intent of those local donors that made the purchase of such equipment possible, and

WHEREAS, the community would greatly benefit from HSHS and Prevea Health delaying the closures and already underway functional closures through loss of staff, equipment, or both, and to begin working collaboratively at a much higher and sustained level with the medical community and other local stakeholders to ensure quality healthcare and services continue to be available in the Chippewa Valley.

NOW THEREFORE BE IT RESOLVED, the Eau Claire City Council on behalf of the City of Eau Claire calls upon the chief executives, board members and medical provider leadership at HSHS and Prevea Health to utilize the entire transition timeline of closure and such additional time as may be necessary to productively engage with community stakeholders including, but not limited to, the local and regional medical systems, the state of Wisconsin, and local municipalities, to ensure a continuity of access to quality medical service within the community for the health and well-being of patients and all residents.

BE IT FURTHER RESOLVED that the City Manager of the City of Eau Claire is directed to take all reasonable steps to further this policy direction. The City Clerk is also directed to transmit this resolution to HSHS, Prevea, as well as state and local leaders who may need to hear this message and direction from the City.

Adopted,
February 7, 2024

(SEAL) _____
President Emily K. Berge

(SEAL) _____
City Manager Stephanie A. Hirsch

(ATTESTED) _____
City Clerk Nicholas L. Koerner

2
3
4 RESOLUTION REQUESTING HOSPITAL SISTER HEALTH SYSTEM (HSHS) AND PREVEA
5 HEALTH TO WORK COLLABORATIVELY WITH PARTNERS FOR CONTINUATION OF CARE
6 AND SERVICES

7
8 WHEREAS, Hospital Sister Health System (HSHS) and Prevea Health have been integral to the
9 local health system in providing quality healthcare and services to the residents in the Chippewa Valley
10 and beyond; and

11
12 WHEREAS, HSHS in the Chippewa Valley maintains 140 hospital beds with HSHS and Prevea
13 Health serving 900 expectant mothers, 100 cancer patients, and 50 dialysis patients annually in addition
14 to providing healthcare services and care in areas such as wound care, psychiatric and AODA treatment,
15 and hospice amongst other services; and

16
17 WHEREAS, Prevea Health and HSHS account for approximately 13% of GDP in the local
18 community while employing approximately 1,400 individuals in the area; and

19
20 WHEREAS, Eau Claire County expresses the deepest appreciation to HSHS and Prevea Health
21 for the steadfast commitment to local healthcare and years of dedicated service to the community; and

22
23 WHEREAS, with the impending closures of HSHS Sacred Health Hospital in Eau Claire, HSHS
24 St. Joseph’s Hospital in Chippewa Falls, Prevea Health locations in the Chippewa Valley, and other
25 facilities part of the HSHS network (i.e. L.E. Phillips-Libertas Treatment Center), the closures will have
26 profound impacts on patients, employees, the public, healthcare, and the local economy; and

27
28 WHEREAS, the community would greatly benefit from HSHS and Prevea Health delaying the
29 closures and working collaboratively with the medical community and other local stakeholders to ensure
30 quality healthcare and services continue to be available in the Chippewa Valley.

31
32 NOW THEREFORE BE IT RESOLVED, the Eau Claire County Board of Supervisors requests
33 HSHS and Prevea Health to utilize the entire transition timeline to allow community stakeholders
34 including, but not limited to, the medical community and local municipalities, to work collaboratively to
35 ensure a continuity of service within the community for the health and well-being of residents.

36
37 I hereby certify that the foregoing
38 correctly represents the action taken
39 by the undersigned Committee on
40 February ___, 2024 by a vote of ___
41 for, and ___ against.

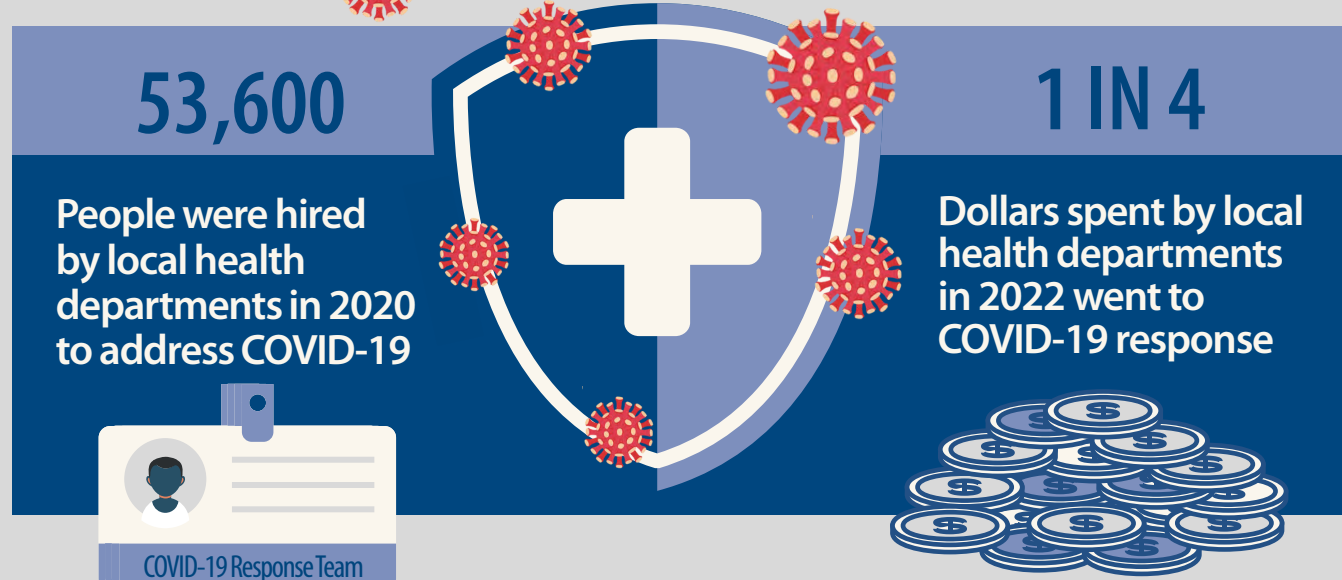
42
43
44 _____
45 Nancy Coffey, Chair
46 Eau Claire County Board of Supervisors

47 SM/yk

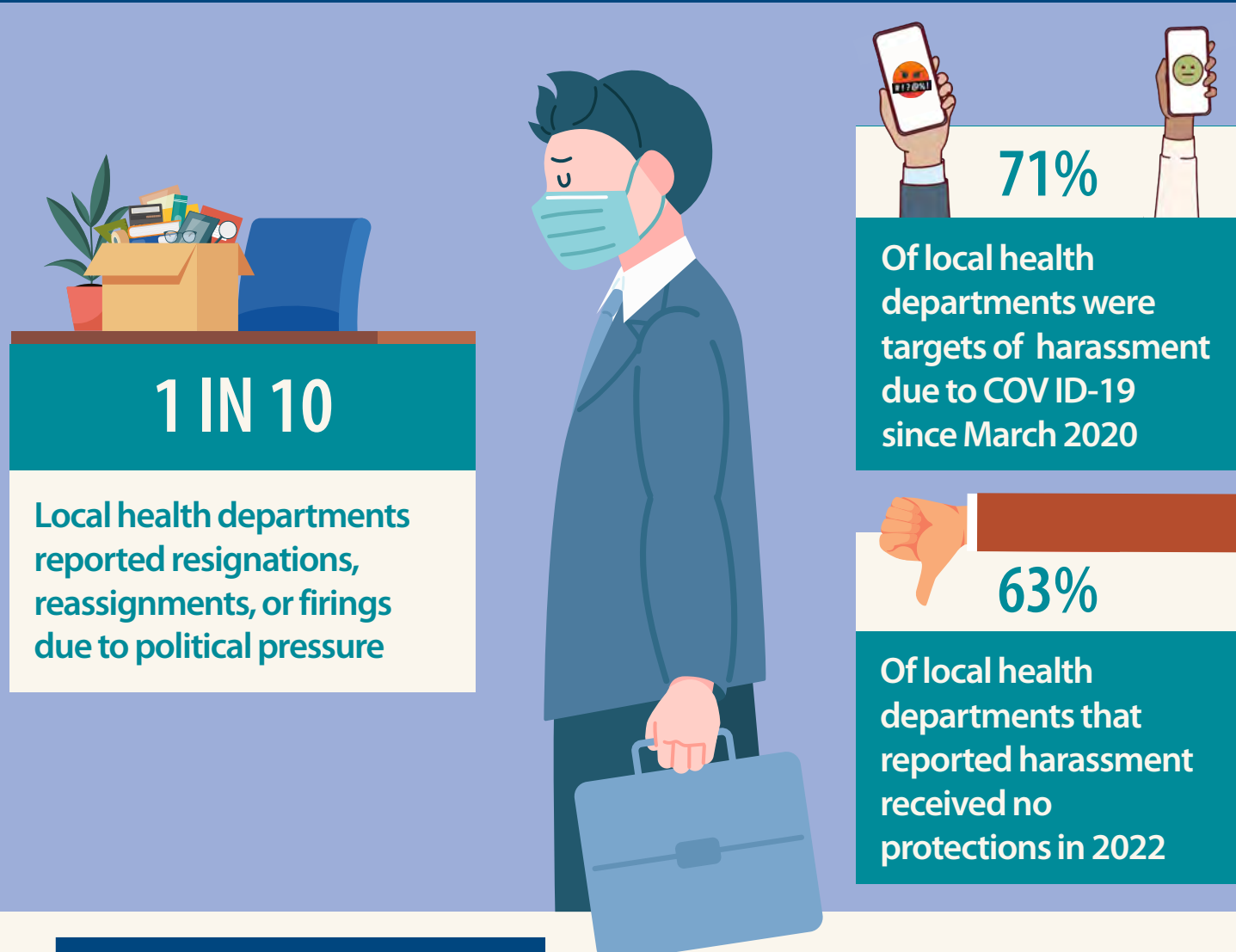
America's Local Public Health Landscape during the COVID-19 Era



PROTECTING PATIENTS AND COMMUNITIES IN A GLOBAL PANDEMIC



HEALTH DEPARTMENT CAPACITY REQUIRED TO ADDRESS COVID-19 WAS SUBSTANTIAL

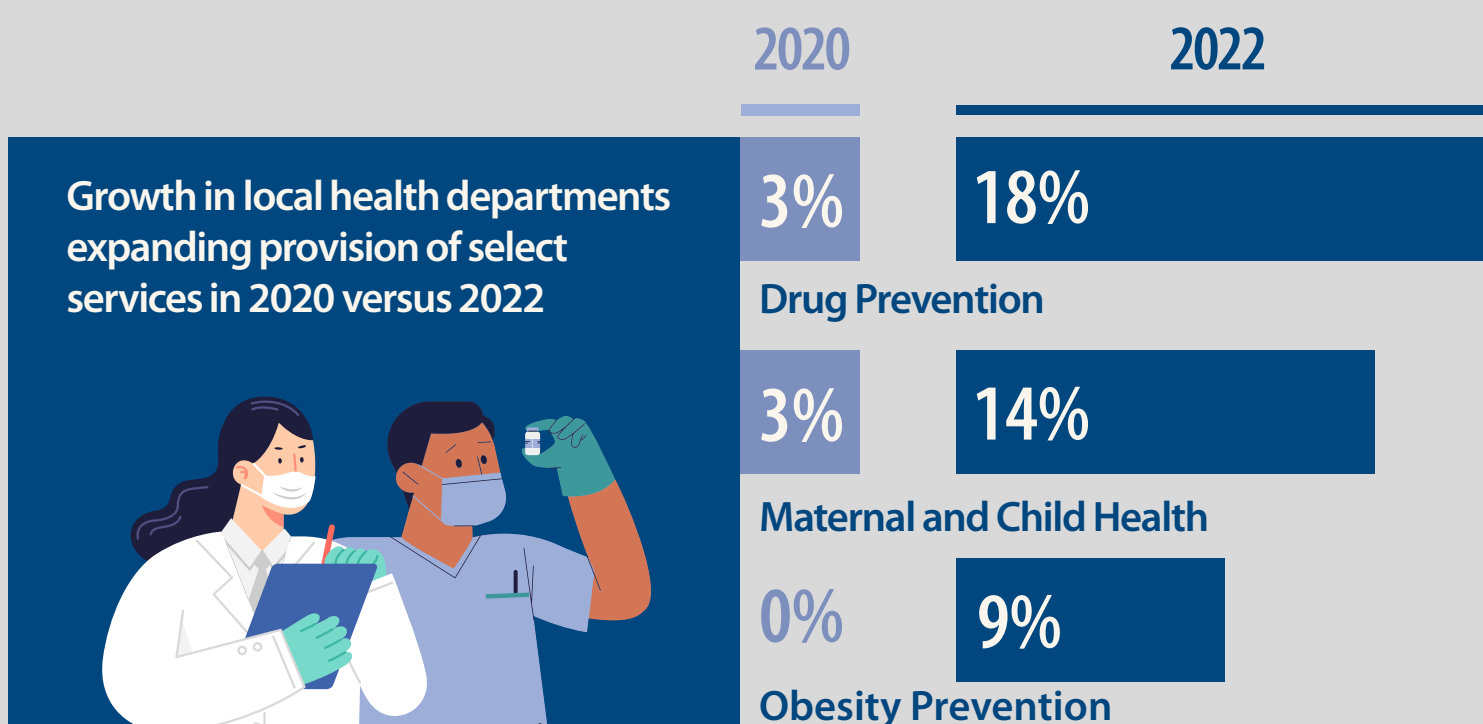


"I had people attempting to break into my house. I was attacked at the grocery store. I was mailed feces."

"Our epidemiologist was beat up so bad on phone calls. He was so traumatized he left public health."



HEALTH DEPARTMENT WORKERS FACED UNDUE HARDSHIP DURING COVID-19



HEALTH DEPARTMENT SERVICES ARE REBOUNDING TO PRE-COVID-19 LEVELS

ABOUT THE DATA IN THIS INFOGRAPHIC

This infographic is a snapshot of the 2022 National Profile of Local Health Department (Profile) study administered by the National Association of County and City Health Officials (NACCHO). Profile is conducted every three years to develop a comprehensive description of the local health department (LHD) landscape. The 2022 survey was distributed in May 2022 to 2,513 LHDs; a total of 942 responded (37% response rate).

This infographic also features data from NACCHO's 2020 Forces of Change (FOC) survey, which aimed to assess changes in LHD capacity driven by COVID-19. The 2020 survey was distributed in October 2020 to 2,392 LHDs; a total of 583 responded (24% response rate).



Eau Claire City-County
Health Department

Service Recognition Certificate

In recognition of your 35 years of dedicated service and nursing expertise that have improved the health of the Eau Claire community.

This certificate is presented to

Jackie Krumenauer

Communicable Disease Division Manager

Signature Director/Health Officer

Date:

Signature President, Board of Health

Date:



Eau Claire City-County
Health Department

Service Recognition Certificate

*In recognition of 32 years of
faithful and dedicated service
to the health department
and community.*

This certificate is presented to

Tammy Raeder
Public Health Nurse

Signature Director/Health Officer

Date: 2/28/24

Signature President, Board of Health

Date: 2/28/24



Eau Claire City-County
Health Department

Service Recognition Certificate

*In recognition of 10 years
of faithful and dedicated service
to the health department
and community.*

This certificate is presented to

Abby Hinz
Nurse Practitioner

Signature Director/Health Officer

Date: 2/28/24

Signature President, Board of Health

Date: 2/28/24



Fact Sheet – 02/28/2024 Board of Health Meeting**Agenda Item 6.b**

Performance measures are part of the Eau Claire City-County Health Department’s overall performance management plan and processes. ECCCHD believes measuring agency performance and managing that performance through a deliberate and strategic process leads to improved organizational operations and ultimately improved community health. Our strategic plan and quality improvement plan are directly connected to our performance management plan.

Beginning in the spring of 2023, ECCCHD began updating the performance management process and measures. Each division updated their performance measures and worked to use measures that reflect the work each division is hoping to accomplish. Divisions were asked to consider what 5-7 measures would be most useful to tell the story of their work and would provide actionable feedback if not met. Division managers and their staff worked collaboratively to craft the resulting measures. The updated measures also include baseline and target measures to easily see if programs and services are meeting their performance metrics to prompt quality improvement actions if necessary.

Attached is the first page for the new performance management dashboard developed for these measures. It includes a brief description of each division’s measures, their target, and updates from the last quarter of 2023. We will work with managers throughout 2024 to ensure the new measures are working in the way that is intended and refine them as necessary.

Lastly, because this new selection of measures is considerably parred down compared to previous years, a document that will track all the activities that are no longer captured in our performance measures was created. This document will serve as a basis for our big book annual report and activities will be updated annually.

Prepared by Marisa Stanley, Operations Division

Eau Claire City-County Health Department Performance Measures Dashboard

		Target	Current
Clinical Services	% of Patients Receiving a Form of Birth Control at FPC Visit	95%	79%
	Number of Visits to the Family Planning Clinic	275	224
	Contact Made with Referrals from HIV Partner Services	100%	100%
	Family Planning Clinic Client Satisfaction	90%	100%
	Percent of STI Cases Receiving Treatment	98%	98%
	Enrollment Changes in Wisconsin Well Woman Program	5%	33%
Communicable Disease	Number of Communicable Disease Reports	3000	2609
	Number of ECC Medical Reserve Corp Volunteer Hours Served	24	96
	Percent of ECCCHD Staff who have Completed ICS Training	100%	86%
	Number of Immunizations Administered	849	1114
	Number of Reported Communicable Disease Outbreaks	45	54
	Percent of 2-year-olds who Have Received Recommended Vaccinations	90%	74%
Community Health Promotion	Number of Educational Presentations Conducted / Month	3	6
	Percent Change in Knowledge for Workshop Participants	30%	32%
	Number of CHP Educational Materials Translated into another Language	2	3
	Percent of Retailers that Pass Tobacco and Alcohol Compliance Checks	100%	91%
	Number of Events/Initiatives that Address Physical Design to Improve Health or Safety	2	8
	Number of Policy/Practice Change Activities across CHP Program Areas	2	10
	Percent of Partners Reporting Active Involvement in ECHA	90%	93%
Environmental Science	Percent of Follow-Up Actions Performed per Regulations for Private Wells	100%	100%
	Number of Water Sample Tests Performed	5549	10066
	Installation of Private Wells & Wastewater Treatment Systems	100%	99%
	Targeted Efforts for Improved Environmental Health Awareness	1	6
Healthy Beginnings	Percent of Comprehensive Lead Follow-up Offered	100%	100%
	Number of Nurse-Family Partnership Clients/Children	166	146
	Number of Nurse-Family Partnership Visits	1000	1339
	% of WIC Exclusive Breast Feeding Incidences at 6 Months	15%	21%
	Number of WIC Participants	1396	1413
	% WIC Participants Enrolled in their 1st Trimester	60%	40%
Operations	% of Employees Who Complete their Annual Training Plan	95%	TBD
	Successful Audit Completion	100%	TBD
	Employee Orientation Satisfaction	95%	TBD
Policy and Systems	Eau Claire Health Alliance Effectiveness	50%	25%
	ECCCHD Mentions in Media	12	9
	Social Media Engagement	0.04	0.033
Regulation and Licensing	Number of Partnership Opportunities Involved	3	3
	Number of Housing Inspections and Reinspections	600	994
	Number of Houses Brought into Compliance with City of EC Code	150	482
	% of Recreational Water Facilities with Repeat Violations	<10%	37%
	Number of Retail Food Establishments with Repeat Violations with a Risk Control Plan Implemented	20%	24%

Board of Health Meeting 2/28/24
2023 Annual Review of BOH –Health Department Staff
Agenda item 6.c

Purpose: The purpose of this review is to assess the health department’s familiarity and awareness of the governing entity’s actions in order for the health department to identify patterns of issues discussed and topics or areas that call for increased communication and information.

Significance: It is important that the health department understand the priorities, policy positions, opinions, and actions of the governing entity in order to continually improve communication and effectiveness leading to a quality governing entity-health department relationship. This work aligns with PHAB accreditation standards.

2023 Resolutions and Policies

Date:	Resolution/Policy	Notes
3/22/2023	Public Health Week	Typically annual
5/17/2023	Recommended Approval of Proposed County Code Revision (land Use Management)	
8/23/23	Resolution 23-1 Adopting fees for Retail Food Establishments and Mobile Food Processing Facilities Resolution 23- 2 Adopting fees for Swimming Pools and Recreational Facilities Resolution 23- 3 Adopting fees for Bed & Breakfast Establishments, Motels-Hotels, and Tourist Rooming Houses Resolution 23- 4 Adopting fees for Body Art Facilities Resolution 23-5 Adopting fees for Manufactured Home Communities	Typically annual

Advocacy, Education, Misc., etc.

Date:	Resolution/Policy	Notes
3/7/23	DHS 144 Letter to Represen Approve County Board Opioid Settlement Proposals tatives	
3/22/23	Presentation on Nurse Family Partnership	An in-depth overview of the NFP program was provided to the board prior to voting on expanding the program.
4/25/2023	Joint Finance Committee Testimony	Related to the State Budget
4/20/23	Cannabis Information and Resources	Send to City/County leadership, UWEC & CVTC Leadership and local K-12 school leadership
5/17/2023	Stephanie Hirsch, City Manager Fiscal Stability Meeting	Discussion on City Budget deficit and what options may be brought back to City Council to balance it.
6/22/2023	Remote meeting attendance discussion	
8/23/23	Presentation on Century Code Update from City Planning Manager, Ned Noel	
9/27/23	Health Department Communication Plan	Approved ECCHD new communication plan
10/25/23	Approve County Board Opioid Settlement Proposals	The board was updated throughout the year on the Opioid Settlement, it was accepted and approved.
11/8/2023	Board of Health Work Session	Conversations were focused on the Health Department structure and funding and the role of board members.

2023 Updates from Agenda (not including Director Report updates)

- Onboarding of new Board of Health President and two new Board of Health members.
- On June 7th Board member Terry Miskulin along with Matt Steinbach visited the waste treatment center to see about the fluoride in water.
- Annual Report -April
- Board members evaluation- April, May
- Board of Health Strategic Plan Action Review-February, April, September
- Budget-April, May, June, July, August, December
- Community Health Assessment/Community Health Improvement Plan-April, July, December
- County Health Rankings- April
- Director Performance Review - December
- Director Performance objectives and Planning-January, July mid-year check in
- Employee Handbook- May, June, (vision insurance) July, December
- Fiscal Year End Report – April, August
- Fund Balance Allocation- July
- Eau Claire Health Alliance-January, April, July, August October
- Pay Plan – July
- Performance Management/Measures Update-February, August
- Presentations-March, May, August,
- Quality Improvement Plan-April, (was in the Health Department Report)
- Strategic Plan- January, April, July, October, November, December
- Workforce Development-April

Health Department discussion about 2023 – 01/16/2024 notes

Discussed how helpful it is to have decisions made regarding which of our ECCCHD policies and plans need to be brought to the BOH. Agreed that reviewing policies annually is important.

Discussed how to inform the BOH about what our Divisions do. Would it be helpful to do a presentation at BOH meeting on each division? Or do a presentation on relevant topics (ex. PFAS, housing)? Ask new members what topic they would like to hear about - we have done this in the past. Provide individuals information they are interested in. Planning Housing update in February. Continue to bring to BOH planning meetings.

Discussed how big the BOH packets are. Continue to check in on interest of BOH in content vs. links.

Discussed how room is set up and if it should be set up differently for ease for those joining virtually. No action now but keep assessing.

Discussed public noticing and who to include in addition to those that we are required to notice. Interest by City and County leadership in direct notice. LG will follow up with GH on this.

Eau Claire City-County Board of Health (2020-2024)

PRIORITIES

1. **Maintain Health Department's fiscal stability**
2. **Support and advocate for public health priorities**
3. **Review new and changing community/Health Dept priorities**
4. **Ongoing BOH improvements**

ACTIONS

Maintain Health Department's fiscal stability

1. Annual update/review of BOH's fiscal policies and related responsibilities
 - a. Fund balance policy, HD fee setting and BOH budget approval process
2. Quarterly review of fiscal reporting (Jan/April/July/Oct)
3. Significant financial changes or decisions discussed at any monthly meeting

Support and advocate for public health priorities

1. Provide skill development training for BOH
 - a. Advocacy training to provide framework and process for engagement (April 22,2020)
2. Provide talking points for key priorities
3. Support WPHA/WALHDAB legislative priorities
 - a. Legislative update documents provided in monthly meeting packets
 - b. BOH copied on emails the Health Dept has sent to legislative officials
4. Engage with community partners/leaders to support community action on health priorities
5. Raise community and governmental policy makers' awareness of need to support "health lens" in decision-making
 - a. Confirm BOH role in Community Health Assessment
6. Raise awareness of upstream factors impacting health
7. Identify and share influencing tools available for BOH
 - a. Public health resources
 - b. Case studies
 - c. Examples of success in other communities

Review new or changing community/Health Dept priorities

1. Include quarterly BOH agenda item to update/review a running list of potential issues in community
2. Discuss populations impacted and data gaps
3. Discuss staffing and fiscal implications for Health Dept

Ongoing BOH improvements

1. Strive for diversity of BOH membership
2. Identify and prioritize BOH training opportunities and needs
 - a) Annual review of state statutes applicable to BOH

	Actions	Next Steps	Timing	Notes:
Priority 1: Maintain Health Department's fiscal stability	Annual update/review of BOH's fiscal policies and related responsibilities	Fund balance policy, HD fee setting and BOH budget approval process	July and August	Fund balance details and policy reviewed annually at July meeting. HD fee setting done annually at August meeting.
	Quarterly review of fiscal reporting (Significant financial changes discussed at any monthly meeting)		Jan/April/July/Oct	Quarterly review done at designated BOH meetings. Includes preliminary financial summary, revenue and expense statement and balance sheet. HD's audit done as part of City's annual fiscal audit, reported on at monthly BOH meetings when info becomes available from auditors. COVID funding typically discussed at each meeting during COVID updates.
Priority 2: Support and advocate for public health	Provide skill development training for BOH	Advocacy training to provide framework and process for engagement	4/22/2020	Searching for presenter on public health advocacy. Also reviewing online webinars and resource materials from public health organizations. Forwarded US Surgeon General Murthy's interview regarding communication and priorities. 2/16/2022 Potential presenter identified for advocacy training, details need to be confirmed.
	Provide talking points for key priorities			Health officer plus WALHDAB, NAHBOH and WI Public Health Association have provided talking points regarding public health funding and proposed state COVID legislation.
	Support WPHA/WALHDAB legislative priorities	Legislative update documents provided in monthly meeting packets		Ongoing when updated documents become available. 2/16/2022 Also will be tracking and supporting recently announced WALHDAB/WPA top priorities for this year.
		BOH copied on emails the Health Dept. has sent to legislative officials		Ongoing.



priorities	Engage with community partners/leaders to support community action on health priorities			Communicable Disease Ordinance Task Force. Healthy Communities action committees. JONAH. Plus...
	Raise community and governmental policy maker's awareness of need to support "health lens" in decision-making	Identify BOH members' current participation in community organizations. Determine if additional resources/training required.		BOH 8/25/21 agenda item for discussion. 2/16/2022 Subject matter discussed as part of advocacy training. Also will need to coordinate with similar work done by Health Dept.
	Raise awareness of upstream factors impacting health	Determine if additional resources/training required.		2/16/2022 Will coordinate with Health Dept and Healthy Communities as strategies and plans are developed.
	Identify and share influencing tools available for BOH	Determine info/resources available for BOH		All BOH members are provided with WALHDAB and NALBOH memberships; receive electronic newsletters, public health legislative alerts, and have access to web resources.
		Public health resources		
Case Studies				
Priority 3: Review new or changing community / Health Department priorities	Include quarterly BOH agenda item to update/review a running list of potential issues in community	Examples of success in other communities	Jan/April/July/Oct	Planning more detailed info from current CHA and CHIP Spring 2021. Plan for review at Sept or Oct BOH meeting. 2/16/2022 Review done quarterly as well as during any CHA/CHIP updates.
	Discuss populations impacted and data gaps			2/16/2022 Included with ongoing discussions about COVID, Strategic Plan updates and community assessment activities.
	Discuss staffing and fiscal implications for health department			2/16/2022 Frequent BOH discussions throughout COVID pandemic.
Priority 4: Ongoing BOH Improvements	Strive for diversity in BOH membership and decision-making			BOH membership has expanded to include representation from the rural community, <40 years of age and Hmong ethnic group.
	Identify and prioritize BOH training opportunities and needs	Consider diversity in broadest terms possible.		

EAU CLAIRE CITY-COUNTY HEALTH DEPARTMENT 2023-2025 STRATEGIC PLAN

●MISSION, VISION, & GUIDING PRINCIPLES●

Mission

Building a healthier community for all through prevention-focused programs and partnerships.

Vision

A community where everyone can live a healthier life.

Guiding Principles

The Health Department's work is guided by five overarching principles:



Collaboration

We seek and value the diversity and contributions of our partners and community to improve health.



Equity*

We strive to ensure that access, resources, and opportunities are provided for all to succeed and grow.



Integrity

We act with the highest standards of public health practice in our work.



Prevention

We work proactively to reduce negative health outcomes and build resilience for when they occur.



Quality

We use data and evidence to provide programs and services that meet the needs of our community.

*Adapted from the definition of Equity from the Office of Research Central at the University of Washington.
[Office of Research: Diversity, Equity, and Inclusion - UW Research \(washington.edu\)](https://www.washington.edu/research/equity)

•GOALS & STRATEGIES•

Goal #1

Engage the community and expand relationships in collaborative efforts to improve health

« Strategy 1.1 »

Develop a clear understanding of partnership gaps and opportunities

« Strategy 1.2 »

Solicit feedback from the community on how the Health Department can better support health outcomes

« Strategy 1.3 »

Increase community and partner understanding and value of the Health Department

« Strategy 1.4 »

Add value to collaborative efforts through sustainable public health policy, systems, and environmental change

Goal #2

Strengthen our workforce and operational strategies to support quality programs and partnerships

« Strategy 2.1 »

Understand current and future public health workforce needs

« Strategy 2.2 »

Prioritize retention through staff connectedness and professional development

« Strategy 2.3 »

Ensure financial sustainability for the Health Department

« Strategy 2.4 »

Advance data management to appropriately evaluate and improve programs