



**BIPOC Steering Committee Minutes**  
**Thursday, September 28, 2023 – 6:30 p.m.**  
**North Conference Room, City Hall, 203 S. Farwell Street, Eau Claire, WI.**

Present: TJ Adkins, Tamisha Butler, Marquita Davis, Antoine Hill, Stacey Jackson, TaNevia Johnson, JD Jones, Claire Lindstrom, Katia Lopez, Efren Martinez, Erica Mitchell, Leslie Stephens, Addison Vang, Nou Chi Vue, Charles Woods, Lar Kong, May Xiong, Dang Yang, Berlye Middleton

Absent: Caitlin Lee

1. Welcome & Introductions
  - 6:33PM the meeting started
  - Introductions were made
  - Ice breaker activity: Design a horse, not a giraffe
2. Public Records & Meetings
  - Assistant City Attorney went over open meeting laws and review stipend contract
3. Open Comment Period
  - none
4. Committee Charge
  - Review BIPOC Steering Committee Interest description
5. Expectations & Operations
  - Went over Contract
  - Open meeting laws
6. Guided Review of Data & Information Provided.

- 1 positive and 1 opportunity for improvement for each data set
- City Manager Stephanie Hirsch provided an overview for City of Eau Claire data set
- Five themes emerged
  - City of EC Hiring Process
  - Social Determinant – food insecurity, insurance insecurity, etc.
  - Focus Groups
  - Welcoming
  - Additional Data

7. Summary of Action Items & Next Steps.

- 5 themes emerged from data set discussions, try to align themes to charge
- Adapt by laws for virtual meeting

8. Next meeting: last Thursdays of each month, Oct. 26, 6:30pm, North Conference Room

9. Adjournment: 8:58pm the meeting was adjourned