

**September 27, 2023 Board of Health Meeting
County Courthouse, Room G-302**

The Board of Health convened in open session at 5:17 pm
The meeting was called to order by Don Bodeau

**Board Members Present
Quorum is reached**

Katherine Wildenberg
Joshua Miller
Mark Kaeding
Don Bodeau
Jennifer Eddy
Kim Cronk
True Vue (5:18pm)

Board Members Absent:
Terry Miskulin

Staff Members Present:

Sara Siefert
Cortney Sperber
Marisa Stanley

Order of Agenda Request to pull items from Consent Agenda

- None made

Public Comment:

- None made

Consent Agenda (Action Required-approved for full content)

- a. Approval of minutes from August 23, 2023, meeting
- b. Grant/Contract Related Budget Adjustments

Motion to approve Consent Agenda: Mark Kaeding

2nd Motion: Joshua Miller

Motion Carried: Yes (unanimous vote)

Business Item (Action Required)

- a. Approve Public Health Vending Machine Grant
 - Narcan and Fentanyl test strips would be purchased with this funding.
 - This grant is a partnership with the Sheriff's department.
 - The location in the jail lobby was chosen due to the risk of overdose after incarceration, and it is an indoor location that is open 24-7.
 - This grant will fund the vending machine for one year.

Motion to approve Public Health Vending Machine Grant as presented by Health Department Staff:

Jennifer Eddy

2nd Motion: True Vue

Motion Carried: Yes (unanimous vote)

- b. ECCCHD Communication Strategy Document
 - This toolkit will guide the operational work of the communication team in setting goals and adding evidence-based methods to evaluate the success and impact of our communication.

PLEASE NOTE: Due to requirements contained in the Wisconsin Open Meetings Law, only those matters placed on this agenda may be considered by the Board of Health at this meeting. If any member of the public desires that the Board of Health consider a matter not included on this agenda, he or she should contact a Board of Health Member or the Health Department Director to have the matter considered for placement on a future Board of Health agenda. Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through sign language interpreters or other auxiliary aids. For additional information or to request the service, contact the County ADA Coordinator at 839-4710, (FAX) 839-4854, (TDD) 839-4735 or by writing to the ADA Coordinator, Personnel Department, Eau Claire County Courthouse, 721 Oxford Avenue, Eau Claire, WI 54703.

- Literacy level is something that is incorporated into the communication plan.

Motion to approve Eau Claire City-County Health Department Communication Strategy Document as presented by Health Department Staff: Mark Kaeding

2nd Motion: Joshua Miller

Motion Carried: Yes (unanimous vote)

c. Approve Public Health Laboratory HACH DR3900 Spectrophotometer Purchase

- The HACH is used to test Nitrates.
- This equipment increases efficiency and reliability of testing. It may also allow for additional types of testing in the future.
- There are less parts to be replaced or updated than the previous machine.
- This equipment will be incorporated into the Capital Improvement Plan.

Motion to approve Public Health Laboratory HACH DR3900 Spectrophotometer Purchase as presented by Health Department Staff: Joshua Miller

2nd Motion: True Vue

Motion Carried: Yes (unanimous vote)

Other information items from staff for the Board

a. Health Department Report

- Discussion on the housing survey wrapped.
- CBDG Grant overview was reviewed.
- There is an uptick in COVID 19 showing up in the wastewater. The Health Department continues to have COVID tests available to pick up at the clinic and is offering vaccinations for a select group of individuals. COVID and respiratory illness updates continue to be created and sent out to provide support.
- The Hmong Health Fair is November 4th and they would like the Health Department to be part of that.
- Service Recognition: Jill Bauer, Public Health Nurse Supervisor-15 years.
Jackie Krumenauer, Communicable Disease Division Manager 35 years.

b. 2024 Budget Update

- The City of Eau Claire Operating budget we believe will show and increase in tax levy funding to the level in which the Health Department had asked for.
- 2024 Budget approval will be on the December BOH agenda.
- The City is expecting to move some of the refuse work to the City. This work is something that is usually handled by an intern at the Health Department.
- We were assured by the State that the Overdose into Action Grant would be renewed, and we have been notified by the state that they are changing course and will no longer be receiving funding. This has been an important community effort around overdose prevention that we will no longer have funding for. This was a State Health Department grant decision and will affect the 2024 budget.

Board member informational items

a. Quarterly review of BOH priorities tracking

- This document was created in 2019 to be used as a tracking system for BOH priorities and has been presented quarterly since.
- A lot of the strategies are connected to the Health Department Strategic Plan, would it make sense to roll the BOH strategies into the department's strategic plan.
- There are no requirements that the Board of Health has a strategic plan.
- This could be a subject for the November work session.
- Discussion:

- Board members mention that this has been a great tool.
 - It may be time to discuss further at the November work session.
 - With the updated Strategic Plan now is a great opportunity to review.
 - This document was prompted by the Board of Health. If there is no discussion at the November meeting it would be placed on the agenda in 2024 to be updated.
 - Should this continue to be updated or should there be updated dates to the current document.
 - Accreditation doesn't require a BOH strategic plan, but it is required that BOH is engaged in "Policy" work.
 - Board of Health President and Health Officer will meet to go through and update with what has been completed.
- b. November work session discussion
- History of previous work session subjects were looked at.
 - The previous work sessions have allowed for a time to meet with no business items and to work through setting goals.
 - Possible Topics:
 - Membership recruitment may be another subject to discuss
 - Health Department Structure could be a subject
 - Fiscal Stability
 - Board of Health Strategic Plan
 - Reaccreditation process and BOH responsibilities
 - Discussion:
 - Possible discussion and education of the City/County structure may be helpful for the historical history and could be helpful in further discussion with the City/County.
 - Prioritization- when do you decide what and how services are provided in a world of less and less funding?
 - Foundational Public Health Services Model
 - Lieske and Dr. Bodeau (BOH President) will meet to discuss work session discussion options.
 - Board members are encouraged to email any additional ideas to Lieske or Dr. Bodeau.
- c. Board of Health Advocacy/Policy-
- WPHA/ WALHDAB BOH Updates
 - The new grid format was discussed. The Obesity taskforce was named by one of the legislative bodies and Karen Hurd has been appointed to that task force.
 - Board members are encouraged to individually reach out to legislators. Board members are also encouraged to bring up any advocacy topics to create a resolution.
- d. Standing Committee Updates:
- City Council: [City Council Agendas | City of Eau Claire, Wisconsin \(eauclairewi.gov\)](https://eauclairewi.gov)
 - City staff are engaging with refuse haulers regarding regulations and ordinance with the local haulers. Hoping to have something brought to City Council by the end of the year.
 - Support for the Water Stewardship Program to be updated by 2025 will be brought to City Council in January.
 - County Board: [2022 Meeting Agendas & Minutes | Eau Claire County \(eau-claire.wi.us\)](https://eau-claire.wi.us)
 - Lieske gave an update on COVID at a recent County Board meeting.
 - Ground Water Advisory Committee: [Groundwater Advisory | Eau Claire County \(eau-claire.wi.us\)](https://eau-claire.wi.us)
 - Meeting in November
 - Opioid Settlement Task Force: [Opioid Task Force](#)
 - Discussion about Narcan sharps disposal, and medication lock boxes have been

approved. Peer mentor programing is being looked ad. Potential look around education.

- Approval of a sheriffs department request to move forward to the County Board. Things like inmates continuing on sebaxin while incarcerated.
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Requests from Board members for future agenda items to be given consideration-none made

Next business meeting – **October 25, 2023, 5:15 p.m.**

Don Bodeau Adjourned the meeting at 6:51 pm.