

**August 23, 2023 Board of Health Meeting
County Courthouse, Room G-302**

The Board of Health convened in open session at 5:16 pm
The meeting was called to order by Don Bodeau

**Board Members Present
Quorum is reached**

Mark Kaeding
Terry Miskulin
True Vue
Catherine Wildenberg
Don Bodeau (left at 6:53pm)
Jennifer Eddy

**Board Members
Absent:**

Joshua Miller
Kim Cronk

Staff Members Present:

Lieske Giese
Marisa Stanley
Matt Steinbach
Hannah Artz
Grant Zastoupil
Gina Holt (recorder)

Public:

John Terrell

Order of Agenda Request to pull items from Consent Agenda

- None made

Public Comment:

- John Terrell-homeowner gave public comment regarding neighborhood garbage

City of Eau Claire Zoning Update-Presentation

- Katrina Berg, Assistant Planner- Community Development, City of Eau Claire- presented on City Zoning update. Board members provided input in what they would like to see in the zoning update. More opportunities for engagement and input will be available in the next year. Staff will continue to update BOH.

Consent Agenda

- a. Approval of minutes from July 26, 2023, meeting
- b. Approval of Grant/Contract related budget adjustments

Motion to approve Consent Agenda: Terry Miskulin

2nd Motion: Catherine Wildenberg

Motion Carried: Yes (unanimous vote)

Business Item

- a. Approved 2023 fee change for Hepatitis B Vaccination
 - This is moving to a two dose vaccination series for Hepatitis B as recommended by the Advisory Committee on Immunization Practices (ACIP).
 - The Health Department will use the current stock of Hepatitis Vaccine prior to moving to the two dose series.

Motion to approve 2023 Fee Change for Hepatitis B Vaccination: Mark Kaeding

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2nd Motion: True Vue
Motion Carried: Yes (unanimous vote)

b. Approve 2024 Health Department Fees

- Adopt BOH State Agent Program fee resolutions-
 - i. Resolution 23-1 Adopting fees for Retail Food Establishments and Mobile Food Processing Facilities-
 - Grocery stores and convenience stores are referred to as not serving meals.
 - ii. Resolution 23- 2 Adopting fees for Swimming Pools and Recreational Facilities
 - Changes in DATCP code were noticed through the State and a letter that was sent from the Health Department. Inspectors also spoke to businesses about the changes when doing inspections.
 - The fee is for public and commercial pools.
 - iii. Resolution 23- 3 Adopting fees for Bed & Breakfast Establishments, Motels-Hotels, and Tourist Rooming Houses
 - This includes AIRBNB and short-term rentals.
 - This is a zero percent increase in fees.
 - iv. Resolution 23- 4 Adopting fees for Body Art Facilities
 - This is a fee decrease.
 - The DSPS program does not allow us to utilize some of the cost when creating fees.
 - v. Resolution 23-5 Adopting fees for Manufactured Home Communities
 - Small Fee increase

Motion to approve Resolution 23-01 Adopting fees for Retail Food Establishments and Mobile Food Processing Facilities, Resolution 23-02 Adopting fees for Swimming Pools and Recreational Facilities, Resolution 23-03 Adopting fees for Bed & Breakfast Establishments, Motels-Hotels, and Tourist Rooming Houses, Resolution 23-04 Adopting fees for Body Art Facilities, and Resolution 23-05 Adopting fees for Manufactured Home Communities as presented by Health Department Staff: Mark Kaeding

2nd Motion: Jennifer Eddy

Motion Carried: Yes (unanimous vote)

- Approve all 2024 Health Department fees
 - Fees are calculated based on cost.
 - State agency (DATCP) changes have prompted Swimming Pool fee changes.
 - Medicaid reimbursement is less than what the cost of providing services are.
 - Feedback from the community for bee and poultry inspections are part of the reason why the fee is set at a lower percentage of cost to the program.
 - The fee setting policy will be brought to the board for review and reapproval in the next few months.

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Motion to approve 2024 Health Department fees as presented by Health Department staff:

Terry Miskulin

2nd Motion: Catherine Wildenberg

Motion Carried: Yes (unanimous vote)

- c. Review and approve 2022 Year End Financial report
- We operate under the City tax id so the health department is included in their audit.
 - The link to the full report is in the fact sheet provided in the meeting packet.
 - No real changes since the draft was brought forward to the Board in April 2023.
 - The single audit schedules will be brought forward to the Board in a few months.
 - Clifton Larsen Allen is current auditor

Motion to approve 2022 Year End Financial Report: True Vue

2nd Motion: Jennifer Eddy

Motion Carried: Yes (unanimous vote)

- d. Appoint Board of Health representative on City Fireworks Committee
- City Council members requested to form a committee to discuss the City 4th of July Fireworks.
 - Our understanding is that there was interest in the health connection related to some of the topics connected to fireworks.
 - The goal is to have the committee have final recommendations prior to the end of the year in order to help for planning.
 - The meeting dates/times/ etc. have not been established yet.
 - Two City Council, one Visit Eau Claire, one from Veteran Services, one representative of the Council of Neighborhood Associations, and one Board of Health member.
 - True Vue volunteers to participate on the committee.

Motion to approve True Vue as the Board of Health representation on City Fireworks Committee:

Catherine Wildenberg

2nd Motion: Terry Miskulin

Motion Carried: Yes (unanimous vote)

Other information items from staff for the Board

- a. Monthly Health Department Report
- There were a number of lab related updates in the monthly report.
 - Overdose packets being distributed in additional areas throughout the community are being discussed.
 - Legislative update and local public health authority update was discussed.
 - Public Health emergency preparedness program summary was discussed. The consortium continues to expand to Counties throughout the State.
- b. 2024 Budget update
- The one specific concern continues to be tax levy.
 - We put a place holder in the 2024 budget with a 3% tax levy increase in July.

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- The City indicated this past week that the plan is to have a \$34,000 cut to tax levy funding to the Health Department. This cut was said to be matched by a transition of function from the Health Department to the City. The intention of the City and moving programs and services from the Health Department to the City is still not clear, but we have received emails that there is an indication to move housing, and garbage programs from the Health Department to the City. These details were not described at the City Council meeting yesterday. The health department and county view this as a policy decision.
 - The equalized value appointment which is in ordinance, will result in roughly \$100k less tax levy funding between the City/County tax levy split.
 - The health department isn't part of the City or County Capital improvement plan, and the HD isn't part of the emergency funding that City/County are. We have only asked for the same amount of levy increase which the City/County are receiving based on net new construction.
- c. Performance Management Update
- The department is in the process of updating performance measures.
 - We are looking at measures by division instead of by topic area.
 - The goal is to be able to use these measures to see where improvements can be made and then utilizing quality improvement process to improve measures.
 - Board members are asked to think about if they would like to have their own BOH performance measures that are tracked. Possible worksession topic for November.
- d. Strategic Plan Update
- The dashboard with new strategic plan was shared and discussed.
- e. Eau Claire Health Alliance Quarterly Update
- This is the quarterly update.
 - There is an Alliance Open House being held on September 21st. Board members are encouraged to stop by.
- f. National Public Health Re-Accreditation update
- The department continues to work on the requirements to receive PHAB reaccreditation.
 - Board participation as this moves forward will be welcomed.

Board member informational items

- a. Quarterly review of BOH priorities tracking -will be moved to September meeting
- b. Public Health Policy/Advocacy-
- Statewide issues continue to be looked at by WALHDAB and WPHA
- c. Standing Committee Updates: no updates from any Committee's
- City Council: [City Council Agendas | City of Eau Claire, Wisconsin \(eauclairewi.gov\)](#)
 - County Board: [2022 Meeting Agendas & Minutes | Eau Claire County \(eau-claire.wi.us\)](#)
 - Ground Water Advisory Committee: [Groundwater Advisory | Eau Claire County \(eau-claire.wi.us\)](#)
 - Opioid Settlement Task Force: [Opioid Task Force](#) (There is going to be a public survey coming out to get feedback on how to spend the money)

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Requests from Board members for future agenda items to be given consideration-*5 minutes*

- Planning for November work session.

Next business meeting – September 27, 2023, 5:15 p.m.-

Mark Kaeding adjourns the meeting at 7:03 pm.

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