



- Members Present:** Raivo Balciunas, Dave Barnes, Jenny Ebert, Robert Gough, Greg Kocken, Rick Schemm
- Members Absent:** Charlie Johnson
- Staff Present:** Ned Noel, Katrina Berg
- Others Present:** Jenny Fesenmaier

The following items were on the agenda:

- 1. Call to order**  
Chair Ebert called the meeting to order at 4:30 p.m.
- 2. Roll call**  
Roll was taken and a quorum was present.
- 3. Approval of 5/18/23 Minutes**  
Member Gough moved to approve and Member Balciunas seconded. Motion passed unanimously.
- 4. Amend Bylaws**  
Amendments to the bylaws are subject to second approval at a second meeting, so this amendment will be heard at the next meeting.  
  
Member Gough moved to approve the removal of the text limiting the committee to meet in December and to remove the requirement that bylaw amendments are subject to two meeting approval. Member Schemm seconded. Approved unanimously.
- 5. Certificate of Appropriateness – 317 S. Barstow St./306 Main St.**  
Mr. Noel presented the staff report. Committee members had discussion with the applicant. Member Gough motioned to approve contingent of matching of the mortar permeability. Member Barnes seconded. Approved unanimously.
- 6. Certificate of Appropriateness – 418 N. Dewey St.**  
Ms. Berg presented the staff report. Member Balciunas motioned to approve of the COA contingent on ensuring building can handle the additional weight of the additional shingles. Member Schemm seconded. Approved unanimously.
- 7. Downtown Historical Signage Discussion**  
Mr. Noel presented designs for potential new signage. The committee encouraged additional research on designs.

**8. Forest Hill Cemetery Landmarking Update**

Member Kocken presented an update. There was discussion about what would potentially be included in the designation. Members Kocken and Gough will continue to research.

**9. Century Code Update/Zoning Rewrite Open House**

Mr. Noel mentioned the 100<sup>th</sup> anniversary of the local zoning code and the open house that will take place on June 20<sup>th</sup>.

**10. Future agenda items and announcements**

Member Gough inquired about the demolition of Fleet Feet.

**11. Adjournment**

Chair Ebert called for adjournment of the meeting at 5:34 p.m. Member Schemm moved to adjourn. Member Barnes seconded.

Submitted by,



Rick Schemm,  
Secretary