



MONTHLY ROOM TAX FORM FOR LODGING PROVIDERS

Email to: treasury@eauclairewi.gov or mail to: City of Eau Claire, PO Box 909, Eau Claire, WI 54702

Name of Lodging Property:	For the period of (month/year):	
1. Gross receipts (all sales):	1	
2. Less non-taxable receipts:	2	
3. Less rent from non-transient guests (stays over 30 consecutive days):	3	
4. Total taxable receipts (line 1 minus lines 2-3):	4	-
5. Less taxable receipts collected on your behalf by a marketplace provider:		
5a. Airbnb	5a	
5b. VRBO/ Homeaway	5b	
5c. Expedia Collect	5c	
5d. Booking.com	5d	
5e. Priceline	5e	
5f. Other Market Place Provider- Name:	5f	
6. Total taxable receipts collected on your behalf (sum of lines 5a-5f):	6	-
7. Total taxable liability (line 4 minus line 6):	7	-
8. Total room tax owed by the lodging property - 8% rate (line 7 x 0.08):	8	-
9. Less Administrative fee - 2% if paid by due date (line 8 x 0.02):	9	-
10. Late filing penalty - \$69.00 if filed after the due date:	10	-
11. Late filing interest - 1% per month the filing is late:	11	-
12. Total amount due from the lodging property (sum of lines 8-11):	12	-

I hereby certify that the information supplied hereon is accurate to the best of my knowledge and belief.

Signature of owner or authorized agent: _____

Title: _____

Date: _____

Room Tax Charge Code: 2115
 Room Tax Penalty Charge Code: 2100