



Waterways and Parks Commission

Agenda

7:00 p.m., July 26th, 2023

City of Eau Claire

North Conference Room – City Hall

1. **Call to Order**
2. **Roll Call**
3. **Reading and approval of minutes of the past meeting on Wednesday, May 24th, 2023.**
4. **Open Public Comment Period for Items that do not appear on this Agenda**
5. **Business Agenda Items**
 - a. Input discussion on Century Code Update (Ryan Petrie, City Planning Department)
 - b. Discussion on potential for remote attendance for future Waterways and Parks Commission meetings
 - c. Recommendation for approval of a new Vice Chair for the Waterways and Parks Commission
6. **Discussion and Direction**
 - a. Announcements
 - b. Future Agenda Items
7. **Adjournment**

Ellen Faulkner, Chairperson
c: News Media

Any person who has a qualifying disability as defined by the Americans With Disabilities Act that requires the meeting or materials at the meeting to be in accessible location or format must contact the ADA Coordinator for the City of Eau Claire, at 839-4921 or at 203 South Farwell Street by 2:00 PM the Monday prior to the meeting so that any necessary arrangements can be made to accommodate each request."



Waterways and Parks Commission

Minutes

7:00 p.m., May 24th, 2023

City of Eau Claire

North Conference Room – City Hall

1. **Call to Order** at 7:00 PM by Chairperson Faulkner
2. **Roll Call**
Members Present: Jessica Schoen, Christopher Johnson, Ellen Faulkner, Meredith Ball, Roderick Jones, Kirk Dahl, Megan Holmes, Charlotte Hudgins, Gina Keenan, Joe Maurer
Members Absent: None
Staff Present: Steven Plaza, Lindsay Jerry, Christien Huppert, Jenessa Stromberger
Others Present: None
3. **Reading and approval of minutes of the past meeting on Wednesday, April 26th, 2023.**
 - a. Motion to approve the minutes by Commissioner Johnson, seconded by Commissioner Jones. All votes in favor. Motion carried.
4. **Open Public Comment Period for Items that do not appear on this Agenda**
5. **Business Agenda Items**
 - a. Guidelines for Waterways and Parks Commission
 - Presentation by Jenessa Stromberger, Assistant City Attorney, with an overview of the purpose and purview of the Waterways and Parks Commission.
 - Broadly, the objective is to review matters acted on by City Council relating to local waterways and parks and advise City Council & the Plan Commission, publicizing current events relevant to local waterways and parks, promoting awareness where applicable and encouraging the public to use the facilities. The Waterways and Parks Commission is 100% advisory.
 - b. Recommendation for approval of the 2024-2028 Capital Improvement Plan
 - Presentation by Steve Plaza on the proposed Capital Improvement Plan as it relates to the City of Eau Claire Parks Division.
 - Some projects have been adjusted for timing on the CIP budget. Those projects are still planned, but have been moved to reflect current funding. The Commission discussed the projects that have been moved.
 - Motion to approve the Capital Improvement Plan by Commissioner Dahl. Seconded by Commissioner Keenan.
 - Commissioner Ball motions to make an amendment to move the \$30,000 allocated for Parks security cameras forward from 2027 to 2024 due to current security concerns.
 - Chairperson Faulkner motions to recommend that funding for a security camera at Half Moon Beach and other park locations as recommended by the police be moved forward to this year, and up to \$30,000 should be allocated pending further conversation with the police. Commissioner Hudgins seconds the motion. The motion carries, with all in favor of the motion as amended.



6. Discussion and Direction

a. Announcements

- The Boyd Park skate park will open on Saturday, May 27th
- The concrete for the Half Moon Lake trail has been poured. The completion of the concrete section of the trail was delayed by some vandalism. Work on the boardwalk portion could start any time, with completion planned for October.
- Fourth of July fireworks will be shot from the High Bridge this year. The plan goes to City Council in June.
- Commissioner Schoen has been appointed to City Council.

b. Future Agenda Items

- Vote for Waterways and Parks Commission Vice Chair

7. Adjournment

- a. Motion to adjourn by Commissioner Johnson, Commissioner Holmes seconds, all in favor. The meeting adjourns at 8:23pm.



COMMUNITY DEVELOPMENT

Economic Development: (715) 839-4914
Inspections: (715) 839-4947
Planning: (715) 839-4914
Fax: (715) 839-4939

Date: July 26, 2023

To: Waterways & Parks Commission

From: Ned Noel, Planning Manager, AICP & Ryan Petrie, Associate Planner

Re: Input discussion on Century Code Update

The City's set of development codes are being revised under the Century Code Update. This includes the zoning, subdivision, stormwater, and portions of other municipal ordinances such as the building code (signs, lighting, etc.). More can be found at the project website (<https://eau-claire-zoning-code-rewrite-hlplanning.hub.arcgis.com/>) and an online survey can be taken to share individual input. Existing codes can be accessed at (<https://www.eauclairewi.gov/government/code-of-ordinances>).

As part of the community engagement phase, Planning staff and the consultant team have been asking stakeholders similar questions to align feedback. Summary takeaways will be presented to the City Council and Plan Commission at their next joint Zoning Policy Advisory Committee (ZPAC) meeting on September 5th. Preliminary policy direction will be sought at that time to move into analysis and recommendation testing. This will inform drafting of code standards with final adoption anticipated later in the fall of 2024.

The following set of questions can be discussed at the meeting and are provided in advance to prepare responses and ideas.

Housing Diversity?

Which housing types would you like to see more or less of in Eau Claire in the future? For example:

- Single-family homes
- Tiny homes
- Accessory dwelling units
- Duplexes
- Triplexes
- Townhomes/rowhomes
- Cottage courts
- Medium-size multifamily building
- Large-size multifamily building
- Apartment/condo complex
- Upper-floor residential over ground-floor commercial

Housing Locations?

Where in the community are your preferred housing types most appropriate? For example:

- Integrated into existing single-family neighborhoods
- Integrated into existing/new mixed-density residential neighborhoods
- In existing multifamily areas
- Along commercial corridors
- In proximity to Downtown Eau Claire
- In proximity to UW-Eau Claire

Development Improvements?

How should future multifamily and nonresidential development be improved? For example:

- Improved landscaping
- Improved parking lots
- Improved sidewalks and pedestrian spaces
- Improved bicycle infrastructure
- Improved appearance of signs
- Improved zoning enforcement

More Development Improvements?

What are your top priorities for updates to design standards for different types of development? For example:

- Higher-quality building materials
- Variety of building styles
- Variety of building sizes
- Variety of building heights
- Deemphasized garage design facing street
- Greater quantity of windows
- Screening of mechanical equipment

User-Friendliness or Other Concerns?

- How can the zoning code be made more user-friendly?
- What is missing?
- What is overly cumbersome?
- What is outdated and needs to be modernized?
- What is working well and should remain the same?

REMOTE ATTENDANCE – STANDING RULES

Remote attendance at City of Eau Claire [committee name] meetings is permitted through full compliance with Wisconsin Open Meetings Law, City of Eau Claire Ordinance 2.04.055, and by the adoption and application of these rules. The [committee name] recognizes that Wisconsin Open Meetings Law requires the public have the fullest and most complete information regarding the affairs of government as is compatible with the conduct of governmental business.¹ As such, [committee name] will strive to provide as much advance notice of meetings with virtual attendance as is reasonably possible and all proceedings shall be open and accessible to the public.

Pursuant to City of Eau Claire Ordinance 2.04.055, and acknowledging the necessity of full compliance with that ordinance, the [committee name] establishes the following standing rules governing remote attendance:

1. Understanding that Wisconsin Open Meetings Law requires transparency and accessibility for the public, the preference for meeting attendance by committee members shall be in person. Remote attendance shall be utilized only when a committee member is unable to attend a meeting in person to allow for the greatest public access and understanding of [committee name] proceedings.
2. A request to add a virtual attendance option to a meeting shall be considered from the [committee name] chairperson or if submitted from at least two members of the [committee name]. Requests must be submitted to the staff liaison or City Clerk at least 96 hours (4 days) prior to the scheduled meeting.
3. A request for virtual attendance made in a timely manner and properly publicly noticed shall result in a meeting held entirely virtually.
4. Committee members attending remotely shall be located in an environment with technology that allows the member to hear and speak in the meeting.
5. Committee members attending remotely shall remain on screen with video on in order to vote and count for quorum.
6. As required by City of Eau Claire Ordinance 2.04.055, virtual attendance shall not be permitted for meetings involving quasi-judicial proceedings, closed session, or any other proceeding where in-person attendance is necessary to fully participate in the proceedings.

Adopted [date, 2023].

¹ Wis. Stat. §19.81(1).