

**April 26, 2023 Board of Health Meeting
County Courthouse, Room G-302**

The Board of Health convened in open session at 5:20 pm
The meeting was called to order by Mery Price

**Board Members Present
Quorum is reached**

Mark Kaeding
Joshua Miller
Catherine Wildenberg
Donald Bodeau
Jennifer Eddy

**Board Members
Absent:**

True Vue
Kim Cronk
Terry Miskulin

Staff Members Present:

Lieske Giese
Peggy O'Halloran
Marisa Stanley
Hana Artz
Gina Holt (recorder)

Additional Staff Members:

Public:
Danielle Wile, UWEC Nursing
Student

Order of Agenda Request to pull items from Consent Agenda

- None made

Public Comment:

- We received a public comment via email concerning Restaurant Fees. The Regulation and Licensing Manager followed up with the email.

Board of Health Member Recognition:

- Emily Berge service recognition and celebration
- Introduction of Joshua Miller - Board of Health member representing City Council replacing Emily Berge

Consent Agenda

- a. Approval of minutes from March 22, 2023, meeting.
- b. Approval of Grant/Contract related budget adjustments.
- c. Approve Donation/Stipend.

Motion to approve Consent Agenda: Jennifer Eddy

2nd Motion: Catherine Wildenberg

Motion Carried: Yes (unanimous vote)

Business Item

- a. Review and Receive Quarterly Financial Update
 - Brief financial overview provided by Hannah Artz, Finance Manager.
 - Carryover for non-calendar year grants explained and discussed.
 - Year to date actual amounts discussed.

Motion to review and receive Quarterly Financial Update as presented by Health Department

staff: Catherine Wildenberg

2nd Motion: Jennifer Eddy

Motion Carried: Yes (unanimous vote)

- b. Approval of JUUL Vaping Settlement Funds
- This was money received from the State because we have an existing tobacco and vaping program.
 - Funds will be used for Vape disposal kits that will be directed to schools in the area, allow for expansion of a media campaign, and expanding a retail assessment.

Motion to approve JUUL Vaping Settlement Funds as presented by Health Department staff:

Mark Kaeding

2nd Motion: Joshua Miller

Motion Carried: Yes (unanimous vote)

Other policy and informational items from staff for the Board

- a. Health Department Report
- Review of monthly highlights from the report were discussed.
 - American Phoenix noise and odor concerns from community members have prompted discussion with City Council. Matt Steinbach, Division Manager, has been part of the discussions representing the Health Department.
- b. Annual Handbook Review
- The handbook is reviewed annually. At the May BOH meeting some changes/additions will be brought to the board for review. Today is an opportunity for board members to share any suggestions or recommendations for any policy changes. Nothing specific recommended by board members.
- c. Preliminary 2022 Year End Financial report-close out 2022 budget
- General review and discussion with Board of Health questions.
 - We are still in the process of the audit. No major changes are anticipated, and a copy of the final report will be brought back to the Board for approval when it becomes available.
 - Overall, the report shows an increase in fund balance.
 - Capital purchases were underspent due to a renovation that did not take place. We did budget for the renovation in this year's budget, but right now there is no timeline.
- d. Preliminary 2024 budget update
- Budget discussion will be on the Board of Health agenda frequently during the 2024 budget process.
 - The health department does have concerns about finding ways to close the structural gap from 2023 around tax levy funding.
- e. Strategic Plan Update
- The new Strategic Plan is being rolled out. Tomorrow is the kickoff celebration of the new Strategic Plan.
 - Discussion on how frequently the Strategic Plan be brought to the Board. It has been decided to move that discussion to July.
- f. Eau Claire Healthy Communities/Eau Claire Health Alliance Update
- Eau Claire Healthy Communities and the Alliance have merged and is now called the Eau Claire Health Alliance. Discussion about the importance of community and Board of Health engagement.
- g. Workforce Development Update
- The workforce development team works on health department staff onboarding, continuing education-training, and core competencies. Facilitation training will be an upcoming event for all staff members as well as an opportunity for more in-depth training for those who would like to take a deeper dive.
- h. County Health Rankings

- Eau Claire has over the years been in the top quarter of counties in the state.
[Explore Health Rankings | County Health Rankings & Roadmaps](#)

Board member informational items

- a. WPHA /WAHL DAB Public Health Conference meeting [WALHDAB](#)-
 - Catherine Wildenberg will be attending. Board of Health members are encouraged to participate and there is money in the budget for attending.
 - b. Public Health Policy/Advocacy
 - Public Health Authority-an email went out from WPHA/WAHL DAB regarding elected officials making decisions to put in the shared revenue policy bill an item related to Public Health Authority.
 - State Budget Update-Joint finance committee testimony was shared. The State Budget is an important policy document for Health Departments.
 - WPHA/WAHL DAB Policy and Advocacy Committee-this committee is additionally working on other advocacy issues such as pharmacists prescribing contraceptives, preventing open alcohol containers on ATV's.
 - c. Standing committee updates
 - City Council: [City Council Agendas | City of Eau Claire, Wisconsin \(eauclairewi.gov\)](#)
A lot of connections between the Health Department and City Council have been on the agenda.
 - There was a pet ordinance discussed
 - CBDG funding has been on the agenda and will continue to be
 - Poultry licensing has been on the agenda.
 - County Board: [2022 Meeting Agendas & Minutes | Eau Claire County \(eau-claire.wi.us\)](#)
Zoning Code was redrafted by the County. The department is reviewing and at the May meeting it will be a Board of Health agenda item.
 - Ground Water Advisory Committee: [Groundwater Advisory | Eau Claire County \(eau-claire.wi.us\)](#)
 - Opioid Settlement Task Force: [Opioid Task Force](#)
 - Other
 - d. Board Evaluation discussion-previous years evaluation was shared. Board members were asked to share any feedback prior to the May meeting.
2. Requests from Board members for future agenda items to be given consideration-none made
 3. Next business meeting – May 17, 2023 **(one week early)**
 4. Adjourn