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## Waterways and Parks Commission

Agenda **AMENDED**

7:00 p.m., April 26<sup>th</sup>, 2023

City of Eau Claire

North Conference Room – City Hall

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1. **Call to Order**
2. **Roll Call**
3. **Reading and approval of minutes of the past meeting on Wednesday, March 22<sup>nd</sup>, 2023.**
4. **Open Public Comment Period for Items that do not appear on this Agenda**
5. **Business Agenda Items**
  - a. Boyd Skatepark bench donation
  - b. Christopher Johnson public mural installation
  - c. **Recommendation for Approval of Easements at Jeffers Road**
6. **Discussion and Direction**
  - a. Announcements
  - b. Future Agenda Items
7. **Adjournment**

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Ellen Faulkner, Chairperson

c: News Media

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*Any person who has a qualifying disability as defined by the Americans With Disabilities Act that requires the meeting or materials at the meeting to be in accessible location or format must contact the ADA Coordinator for the City of Eau Claire, at 839-4921 or at 203 South Farwell Street by 2:00 PM the Monday prior to the meeting so that any necessary arrangements can be made to accommodate each request."*

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# Waterways and Parks Commission

## Minutes

7:00 p.m., March 22<sup>nd</sup>, 2023

City of Eau Claire

North Conference Room – City Hall

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1. **Call to Order** at 7:02 PM by Ellen Faulkner
2. **Roll Call**  
**Members Present:** Jessica Schoen, Christopher Johnson, Charlotte Hudgins, Ellen Faulkner, Joe Maurer, Kate Felton  
**Members Absent:** Megan Holmes, Kirk Dahl, Emily Anderson, Meredith Ball, Gina Keenan  
**Staff Present:** Steven Plaza and Lindsay Jerry  
**Others Present:**
3. **Reading and approval of minutes of the past meeting on Wednesday, January 25<sup>th</sup>, 2023.**  
With no official act in the January minutes to approve, the commission commenced reading and approval of minutes from October 2022, when a quorum was last reached. Motion to approve made by Commissioner Schoen, seconded by Commissioner Johnson. None opposed. Minutes approved.
4. **Open Public Comment Period for Items that do not appear on this Agenda**
  - a. Time was provided for discussion of items not on the agenda.
5. **Business Agenda Items**
  - a. 2023 Waterways and Parks Commission board member review
  - b. Recommendation for approval of easement at the Forest Street Gardens property for Xcel Energy (Engineering Department)
    - Presentation by Steve Plaza explaining the location and purpose of the easement. Xcel is requesting to cross city property at the Forest St Gardens area for the purpose of replacing the shield wire on the transmission line running north-south along the river with a fiber optic cable. The requested easement will not affect the gardens.
    - Motion to approve by Commissioner Johnson, seconded by Commissioner Maurer. The motion to recommend passes with none opposed.
  - c. City request for Waterways and Parks Commission input regarding commissions and boards.
    - Discussion among commission members regarding the existing commissions, boards, and committees, and where they may overlap or have potential to be combined with others. Also addressed were challenges the public might face in taking part in local government, and

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demographics that could be affected by changes to the format of the meetings.

**6. Discussion and Direction**

a. Announcements

- The bid order is ready for the Half Moon Lake trail project. The concrete trail will be installed in June by Skidsteer Guy, and boardwalks out to the viewsheds over Half Moon Lake will be installed by MN Boardwalk, to be completed by October. The Parks Department has cleared all buckthorn from the area. The concrete section of the trail will be 10 feet wide, and the Boardwalk sections will be 8 feet wide.
- Cannery Park and Princeton Park are both out to bid.
- Utility work should get done this year for the restroom at Carson Park playground, but construction may continue into 2024.

**7. Future Agenda Items**

- a. Christopher Johnson public mural installation

**8. Adjournment**

- a. Motion to adjourn made by Commissioner Maurer, seconded by Commissioner Felton. All in favor, meeting adjourned at 8:13 PM.

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Ellen Faulkner, Chairperson  
c: News Media

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## PARKS, RECREATION AND FORESTRY

### STAFF REPORT

#### PROJECT NAME: Boyd Skatepark Bench Donation

**To:** Waterways and Park Commission Members

**Date:** April 26, 2023

**From:** Steve Plaza, Parks, Forestry, Cemetery, Buildings and Grounds Manager

**Description:** Accept a Bench Donation form the Eau Claire Skate Park Association

**Location:** Boyd Skate Park

**Background:** The Eau Claire Skate Board Association approach the City to construct a memorial bench adjacent to Boyd Skate Park. This bench would be designed and constructed be Dean Allen of D. Allen Signatures. Since the City's standard memorial bench is not skateable they wanted to design, construct and place a bench adjacent to the park that is skateable. Staff has reviewed the design and determined that this bench would be low maintenance and enhance the park when installed.

**Justification:** This bench would add some seating and shade to this area, our current standard memorial bench can't be skated on because of there design.

**Proposed Motion:** I motion that we accepted the proposed donation from the Eau Claire Skatepark Association to construct and place a memorial bench adjacent to the skate park in Boyd Park.

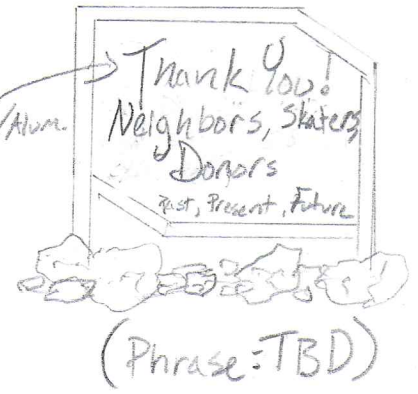
**Proposed Location:** City of Eau Claire – Boyd Park

**Facilities Features:** Bench and shade structure - see attached design

**Financial:** None – The entire project will be designed, constructed and placed by D. Allen Signatures and the Eau Claire Skatepark Association.

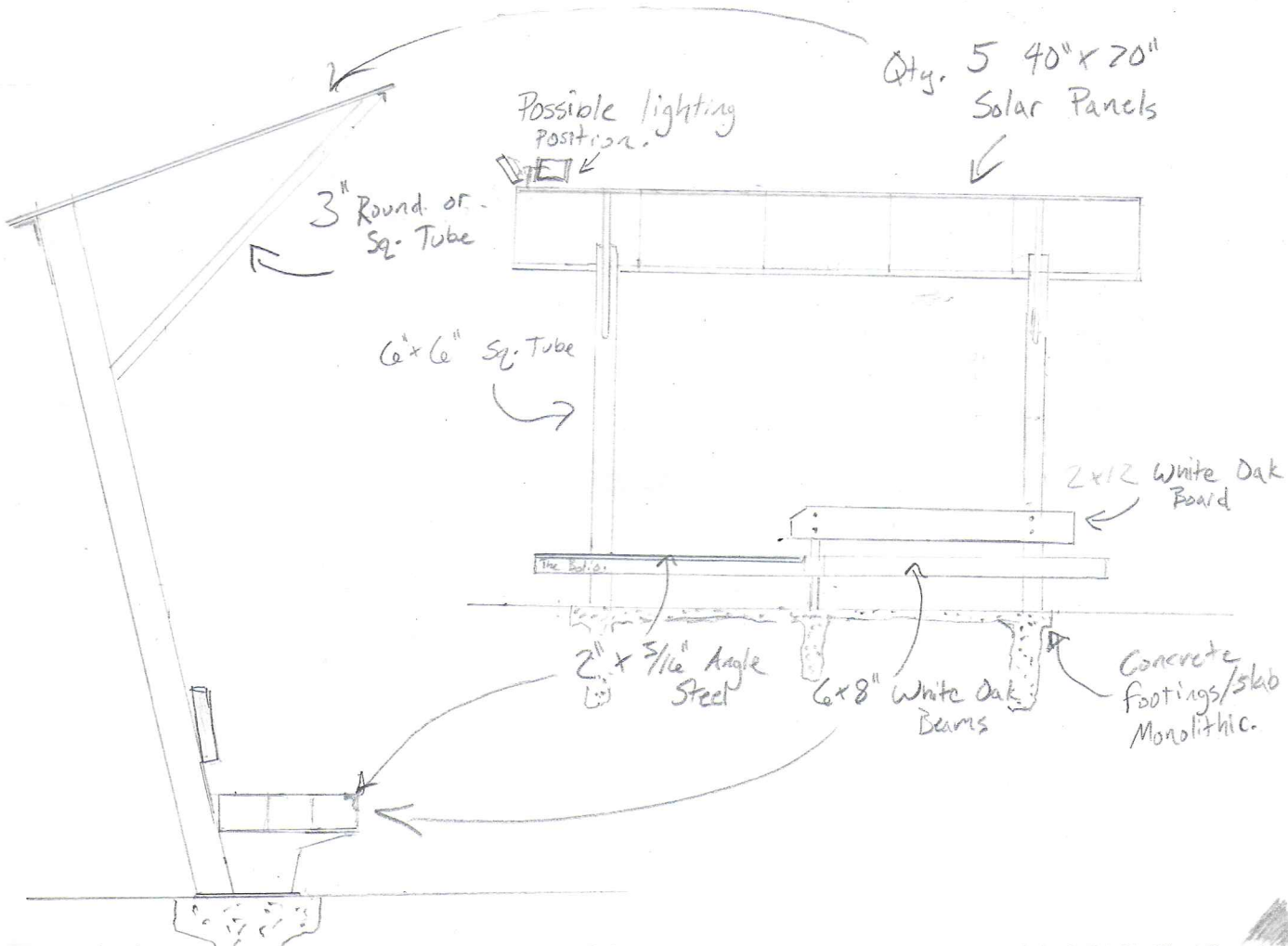
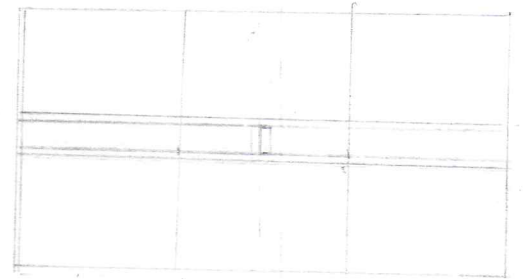
Attachments: D. Allen Signatures Design  
Bench location map – X Marks the spot

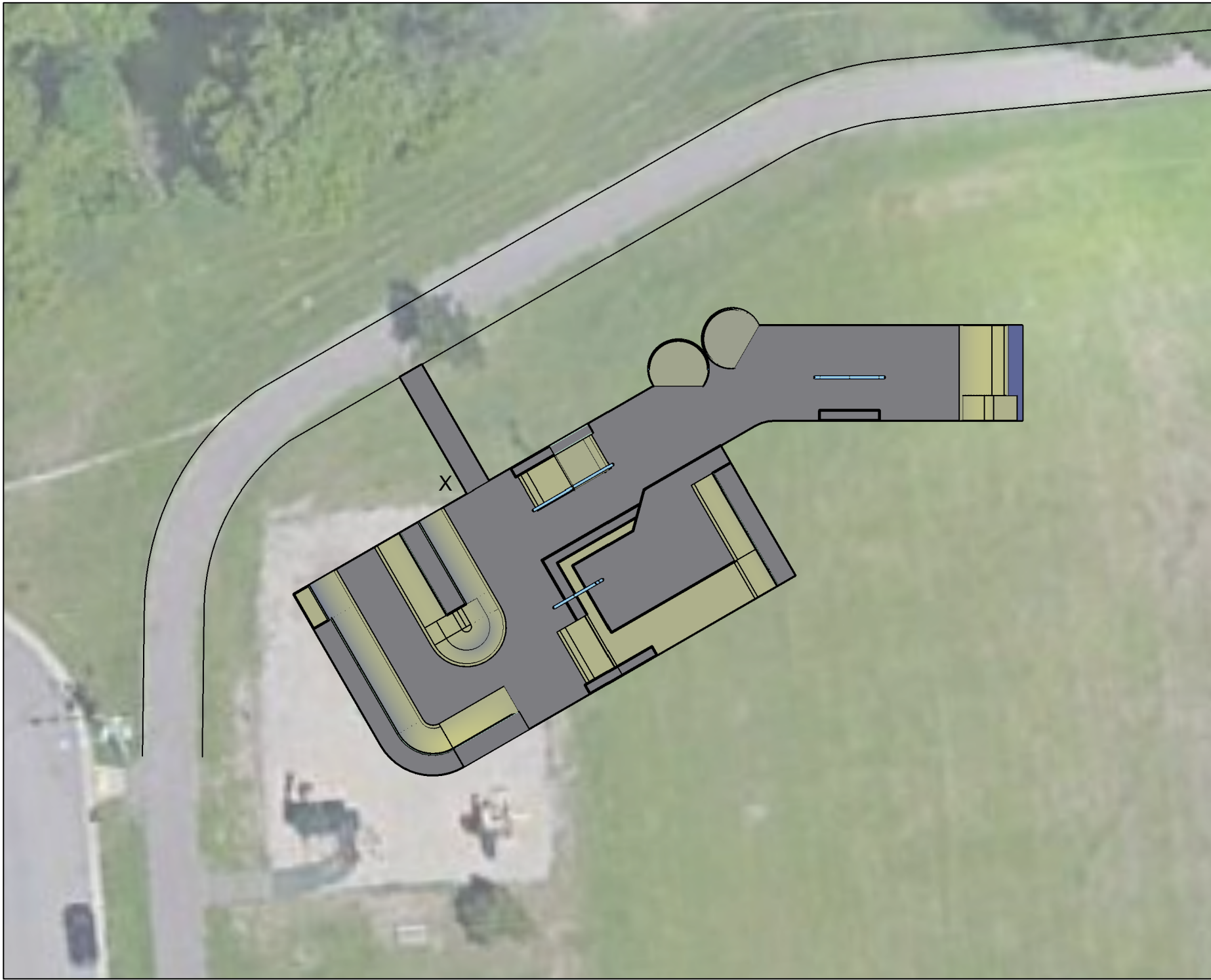
Possible Donor Recognition



Vinyl or  
Glass/Plexy/Alum.  
Stainless

Preliminary Design Ideas...





PROJECT TITLE

BOYD PARK SKATEPARK - EAU CLAIRE, WI

SHEET TITLE

DESIGN DEVELOPMENT 3.31.22

USE OF THIS PLAN SHALL BE RESTRICTED TO THE  
 ORIGINAL ADDRESSEE OF THIS PLAN. NO OTHER  
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 SKATEPARKS**



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## PARKS, RECREATION AND FORESTRY

### STAFF REPORT

#### PROJECT NAME: Public Art Application – Grand Ave Plaza

**To:** Waterways and Park Commission Members

**Date:** April 26, 2023

**From:** Steve Plaza, Parks, Forestry, Cemetery, Buildings and Grounds Manager

**Description:** Accept Public Art Application for Skate Feature – Grand Ave. Plaza

**Location:** Grandview Ave. Plaza – Adjacent to the Court House

**Background:** Chris Johnson of the Passion Board Shop has asked to complete a “bigfoot” mural on the skate feature that was constructed in 2022. Chris has met all the requirements of the Public Art Application and is seeking the WWPC approval prior to going to the Eau Claire City Council for final approval.

**Justification:** This mural would enhance the area and add some color to a gray skate feature.

**Proposed Motion:** I motion that we accepted the proposed Public Art Application from Chris Johnson to paint a mural on the skate feature in Grand Ave. Plaza.

**Proposed Location:** Grand Ave. Plaza, adjacent to the Court House

**Facilities Features:** Mural on Skate Feature

**Financial:** The mural will be painted by Mr. Johnson but the City will supply the paint which is estimated to be approximately \$200

Attachments: Application  
Design of Mural





CITY OF EAU CLAIRE

PUBLIC ART APPLICATION (PUBLIC STREET PAINTING)

Chapter 9.76.230 of the Code of Ordinances of the City of Eau Claire

APPLICANT/ARTIST INFORMATION

Table with 2 columns: Applicant Name, Address, Contact Phone, Primary Contact Name, City/State/Zip, Email.

PROPOSED PROJECT INFORMATION (Attach additional sheet, if necessary)

Form with checkboxes for New Public Art Proposal and Public Art Proposal Renewal, and text fields for Proposed Location(s) and Description of Art Project.

ADDITIONAL INFORMATION REQUIRED (Attach to application)

Form with checkboxes for Site plan of the development and Certificate of Liability Insurance, and a list of requirements for the site plan.

AGREEMENT

The applicant must agree to comply with each of the following terms as consideration for issuance of a Public Art Permit with the City of Eau Claire.

- List of 7 agreement terms, each preceded by a line for initials (CJ).

Your signature below indicates that you have read the foregoing application, know the content thereof and state that the same is true and correct to the best of your knowledge.

Handwritten signature

Signature

4/14/2023

Date

OFFICE USE ONLY

Form with fields for Date Application Submitted, Traffic Engineering Recommendation, City Council Approval Status, Permit Start Date, and Permit End Date.






# MEMORANDUM

## ENGINEERING DEPARTMENT



CITY OF  
**EAU  
CLAIRE**

TO: Waterways & Parks Commission

FROM: Leah Ness, PE, PTOE  
Deputy City Engineer 

DATE: April 26, 2023

SUBJECT: Recommendation for Approval of Easements at Jeffers Road

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Please place an item on the next Waterways & Parks Commission agenda to discuss and make a recommendation on the above-referenced item.

The City has received a request from Xcel Energy for an electrical underground distribution easement to be located on the west side of Jeffers Road at two locations. Following is detail describing the two proposed easement locations along with maps displaying where the proposed easements are to be located.

The first easement proposal is to be located on the west side of Jeffers Road, Parcel No. 14-0746, generally located south of County Line Road and west of Jeffers Road. Xcel needs to replace the existing transmission line running north-south along Jeffers Road due to the construction of the multi-use trail.

The easement area being requested in this first proposal is approximately 1.74 acres (approximately 30 feet in width, the length of the parcel) west of the existing transmission line. Xcel's installation of the overhead facility will be to auger new poles in west of the existing poles and relocate the existing overhead. There are trees located on the southern portion of the site, which may be impacted in this process.

The second easement proposal is to be located on the west side of Jeffers Road, Parcel No. 14-2321, generally located north of Stephi Road and west of Jeffers Road. Similar to the above location, Xcel needs to replace the existing transmission line running north-south along Jeffers Road due to the construction of the multi-use trail.

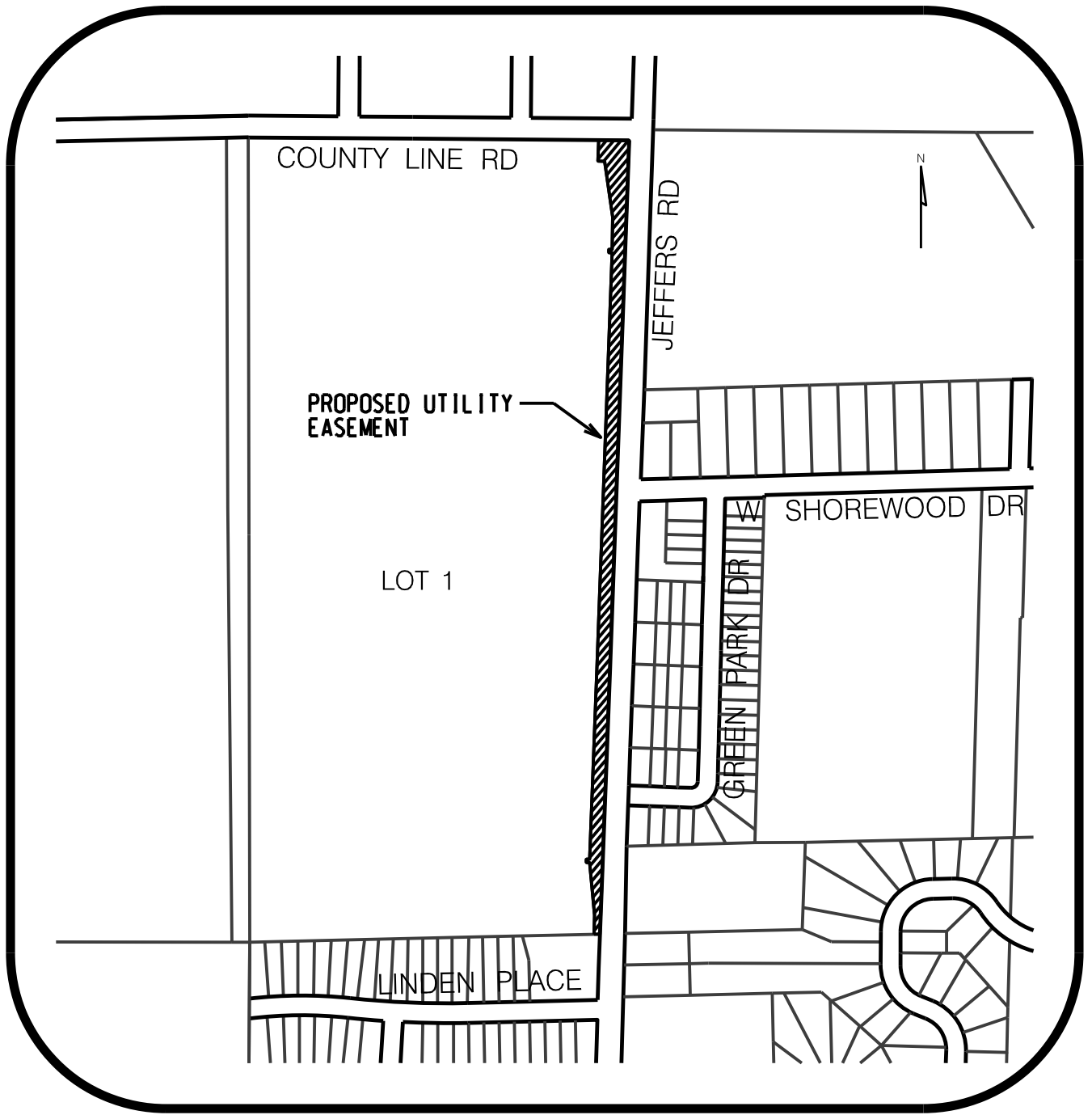
The easement area being requested in this second proposal is approximately 0.06 acres (approximately 28 feet in width, the length of the parcel) west of the existing transmission line. Xcel's installation of the overhead facility will be to auger new poles in west of the existing poles and relocate the existing overhead. There will be no impact to trees in this process.

This item for the two proposed easements at Jeffers Road would be presented to Plan Commission on Monday, May 1, 2023. Following the Plan Commission's approval, the City Council would then review a resolution to grant the two easements at the Tuesday, May 9, 2023, Legislative Session.

City staff recommends approval of the two easement agreements.

Attachments: Maps



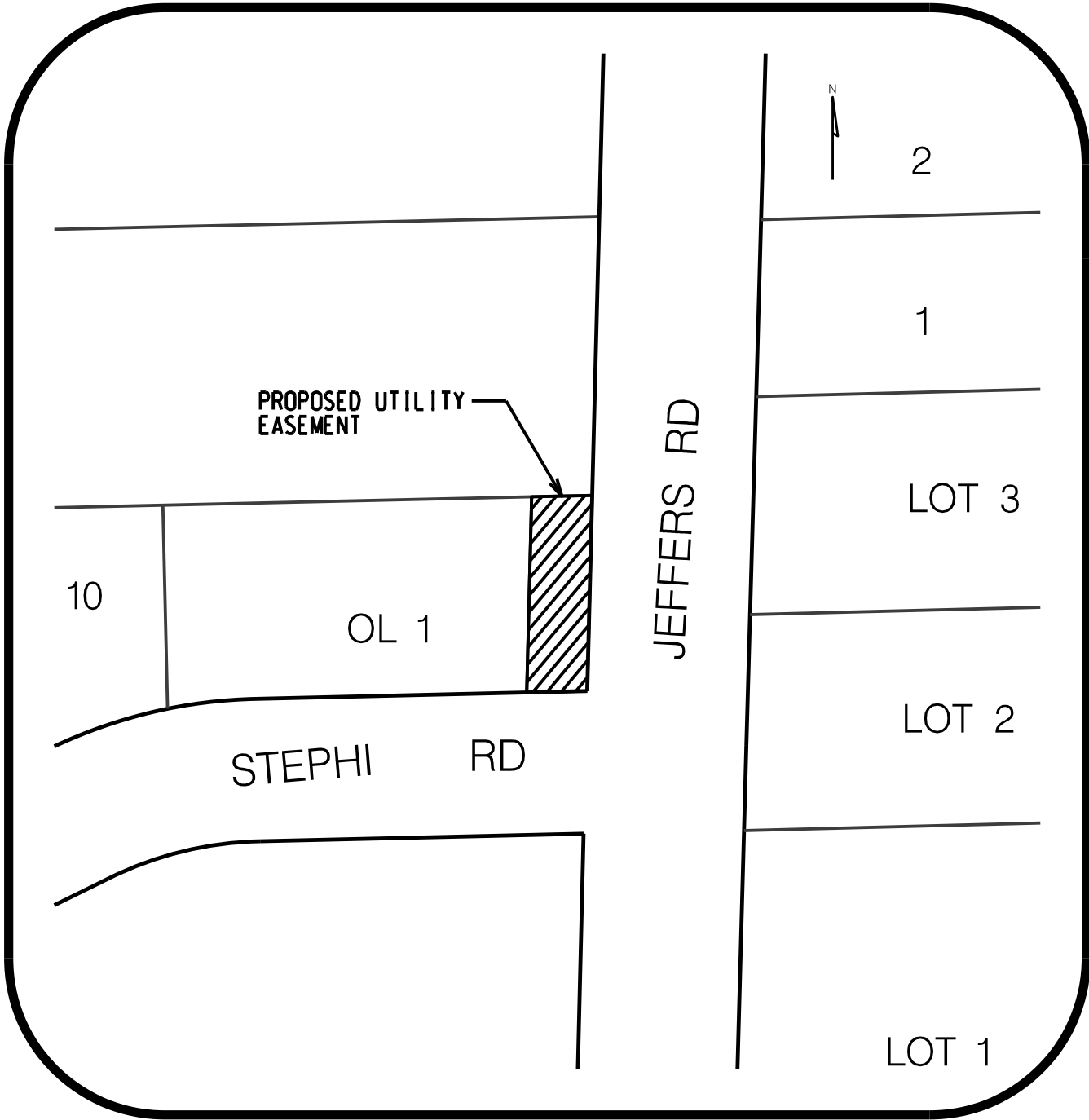


UTILITY EASEMENT  
JEFFERS BALLFIELDS

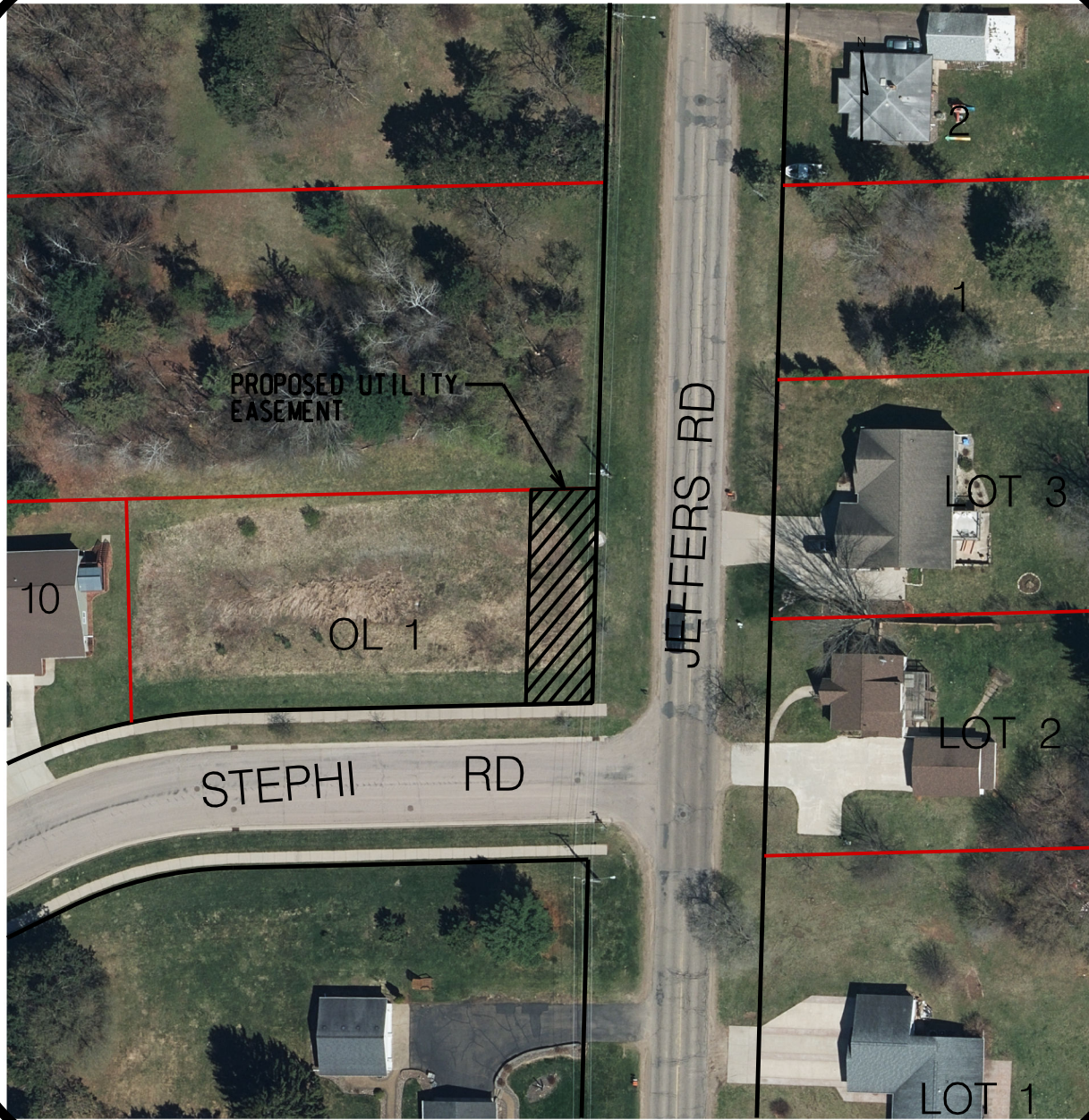


UTILITY EASEMENT  
JEFFERS BALLFIELDS





UTILITY EASEMENT  
EMI HILL OUTLOT



UTILITY EASEMENT  
EMI HILL OUTLOT