



**December 14, 2022 Board of Health Meeting**

**County Courthouse, Room G-302**

The Board of Health convened in open session at 5:16 pm

The meeting was called to order by Mery Price

**Board Members Present**

**Quorum is reached**

Mery Price  
Don Bodeau  
Terry Miskulin  
Mark Kaeding  
True Vue  
Emily Berge 5:21 pm

**Board Members Absent:**

Jennifer Eddy  
Kim Cronk

**Staff Members Present:**

Lieske Giese  
Hannah Art  
Marisa Stanley  
Audrey Boerner  
Emily Dejka  
Alex Craker  
Gina Holt (recorder)

**Order of Agenda Request to pull items from Consent Agenda**

- None Made

**Public Comment:**

- None Made

**Presentation:** RECAP: Reflection Evaluation of COVID-19 Activities and Performance Presentation

**Q&A/Discussion:**

- What would the number one key takeaway be? Incident command worked well and now we are recognizing that improved staff training for ICS management would be beneficial. Thinking through who may need to be at the table in the future, for instance having an IT staff member in the ICS chart was one change that was made to the emergency plan.
- Did anything come out at the state level that were suggested? The delay in communication from the state level to the local health departments. We will share and report with the state.

**Consent Agenda (Action Required-approved for full content)**

- Approval of minutes from October 26, 2022 meeting
- Approval of minutes from November 19, 2022 meeting
- Approval of Grant/Contract related budget adjustment
- Approval of Donation/Stipends

***Motion to approve Consent Agenda:*** True Vue

***2nd Motion:*** Terry Miskulin

***Motion Carried: Yes (unanimous vote)***

**Business Item (Action Required)**

- Approval of 2023-2025 Health Department Strategic Plan
  - Overview of the new strategic plan was presented by Health Department Staff.

**Q&Q/Discussion:**

- Board members expressed that they appreciated the layout as well as the timeline of development.
- How have you divided the strategies and goals? Cross divisional teams will be engaged to help prioritize and get to done.
- Board member suggests organizing things into groups such as high, medium, and low priority would be helpful.

***Motion to approve 2023-2025 Health Department Strategic Plan as presented by Health Department Staff:*** Emily Berge

***2<sup>nd</sup> Motion:*** Don Bodeau

***Motion Carried: Yes (unanimous vote)***

b. Approval of 2023 Budget

- This is the final approval for the 2023 budget.
- There have been some adjustments made since it was last brought to the board.
- The budget has been frozen in the financial system. When changes happen, they are tracked and are entered into the financial systems as a budget adjustment.
- We are still waiting to hear a finalization of the rent increase.

***Motion to approve 2023 Health Department Budget as presented by Health Department Staff:***  
True Vue

***2<sup>nd</sup> Motion:*** Don Bodeau

***Motion Carried: Yes (unanimous vote)***

c. Election of Board of Health President & Vice President

- Don Bodeau will consider nomination for board president.
- Mark Kaeding will consider nomination for vice president.

***Motion to elect Mark Kaeding as Vice President of Board of Health for 2023:*** True Vue

***2<sup>nd</sup> Motion:*** Terry Miskulin

***Motion Carried: Yes (unanimous vote)***

***Motion to elect Don Bodeau as President of Board of Health for 2023:*** Mark Kaeding

***2<sup>nd</sup> Motion:*** Emily Berge

***Motion Carried: Yes (unanimous vote)***

### **Other information items from staff for the Board**

- a. Health Department Report- it is suggested to send the update out broadly to partners.
- Correspondence/Media – (October and November)-
  - Service Recognition:  
Elizabeth Giese, Health Officer, 10 years  
Elizabeth Paulson, Environmental Health Specialist, 10 years

### **Board member informational items**

- b. Public Health Policy/Advocacy
- WPHA/WALHDAB Legislative Priorities

- Briefly discussed legislative priority development and state budget priority work. More details soon for potential board of health action.
- c. Standing Committee Updates
- City Council: [City Council Agendas | City of Eau Claire, Wisconsin \(eauclairewi.gov\)](https://eauclairewi.gov)  
There was a City Council Work session held on no mow May. It suspends the ordinance for length of grass for the month of May to help pollinators. City also approved Group Health as insurance provider. There was a housing conference that BOH members Emily Berge and True Vue attended as well as Health Department staff.
  - County Board: [2022 Meeting Agendas & Minutes | Eau Claire County \(eau-claire.wi.us\)](https://eau-claire.wi.us)-none made
  - Ground Water Advisory Committee: [Groundwater Advisory | Eau Claire County \(eau-claire.wi.us\)](https://eau-claire.wi.us)-none made
  - ARPA Funding: [ARPA Committee | Eau Claire County \(eau-claire.wi.us\)](https://eau-claire.wi.us)  
The County Board will be voting on moving the recommended internal proposals Tuesday night. This list includes two Health Department correlated proposals. The lab equipment as well as the UWEC water study. There were two Health Department proposals that did not move forward, the Healthy Communities and Nurse Family Partnership. These may be considered later in 2023.
- d. Review and finalize draft of 2023 Board of Health calendar
- May meeting does conflict with the Annual Public Health Conference. Board members discuss moving the meeting to May 31<sup>st</sup>. Board members are asked to think about if that date would work. It will be brought back to the board to finalize a date.

**Requests from Board members for future agenda items to be given consideration** -none made

**Closed session** –Motion to adjourn into closed session pursuant to Wisconsin Statutes 19.85(1)(c) for the purpose of considering employment, promotion, compensation, or performance evaluation of any public employee over which the governmental body has jurisdiction or exercises responsibility. To wit: Performance evaluation of Health Department Director, an employee over whom the Board of Health has supervisory control.

**Motion to move into closed session:** Don Bodeau

**2nd Motion:** True Vue

**Motion Carried on Roll Call Vote: Yes**

**Ayes:** Terry Miskulin, True Vue, Mark Kaeding, Emily Berge, Don Bodeau

The performance evaluation and compensation of Elizabeth Giese, Health Department Director/Health Officer was discussed. Following the Board discussion, the Director joined the closed session, and a verbal summary of the discussion was shared with her.

At 7:20pm a motion was made by Mark Kaeding and 2nd motion by Terry Miskulin to move out of closed session and return to open session. The motion was carried by unanimous yes vote. The Board and Director reconvened in open session.

Motion by Emily Berge to increase Director Elizabeth Giese's annual rate of compensation by 2.5% for the 2023 calendar year. 2nd motion: True Vue. Motion carried by unanimous yes vote.

Next scheduled BOH meeting is 01-25-2023 at 5:15 p.m.  
Merrey Price adjourned the meeting at 7:27 p.m.