

**October 26, 2022 Board of Health Meeting
County Courthouse, Room G-302**

The Board of Health convened in open session at 5:15 pm
The meeting was called to order by Mery Price

**Board Members Present
Quorum is reached**

True Vue
Emily Berge (5:26pm)
Mery Price
Terry Miskulin
Mark Kaeding
Kim Cronk

Board Members Absent:

Don Bodeau
Jennifer Eddy

Staff Members Present:

Lieske Giese
Marisa Stanley
Hannah Artz
Gina Holt (recorder)

Order of Agenda Request to pull items from Consent Agenda

- No requests

Public Comment:

- No public comment received

Consent Agenda

- a. Approval of minutes from September 28, 2022 meeting
- b. Approval of Grant/Contract Related Budget Adjustments

Motion to approve Consent Agenda: Terry Miskulin

2nd Motion: Mark Kaeding

Motion Carried: Yes (unanimous vote)

Business Item

- a. Receive Quarterly Financial Update
 - Financials are right where we would expect to be at this time of year.
 - The department continues to focus on spending out grants appropriately.

Motion to receive Quarterly Financial Update as presented by Health Department staff: Mark Kaeding

2nd Motion: Kim Cronk

Motion Carried: Yes (unanimous vote)

- b. Receive 2021 Single Audit Report
 - No concerns were found with the auditors.
 - The audit did not disclose any matters required to be reported.

Motion to receive 2021 Single Audit Report as presented by Health Department staff: Kim Cronk

2nd Motion: Terry Miskulin

Motion Carried: Yes (unanimous vote)

- c. Approval of Nurse Family Partnership grant funding
- This will provide client support supplies to enrolled families as well as purchasing necessary technology.
 - Things like pre-paid grocery and diapers, wipes, and infant formula will be purchased for enrolled families if needed.

Motion to receive approve Nurse Family Partnership grant funding as presented by Health Department staff: Kim Cronk

2nd Motion: Mark Kaeding

Motion Carried: Yes (unanimous vote)

- d. Approval of 2023 Fee Schedule Update-enclosed
- This as fixing errors that were found in the list of fees approved by the BOH in August 2023.

Motion to approve 2023 Fee Schedule Update as presented by Health Department staff:
Terry Miskulin

2nd Motion: Mark Kaeding

Motion Carried: Yes (unanimous vote)

- e. Approval of Laboratory Instrument (ICP-MS) Purchase-enclosed
- The current instrument that the lab has been using requires repairs that would be expected to be a minimum of \$5,000.
 - We would like to expedite this purchase and are seeking contingent authorization to purchase and install the new instrument. The allocation of health department ARPA funds would be used only if the department's County ARPA proposal is unsuccessful.
 - There is no date on which the County will be letting recipients know of how much or if they will be awarded the ARPA funding, but we will be monitoring and will inform Board of Health of outcomes.

Motion to approve Laboratory Instrument (ICP-MS) purchase as presented by Health Department staff: Terry Miskulin

2nd Motion: Emily Berge

Motion Carried: Yes (unanimous vote)

Other policy and informational items from staff for the Board

- a. Director/Health Officer Report
- Correspondence/Media
 - COVID update has been moved into the monthly report as apposed to being a separate agenda item.
 - Discussion of the housing survey and the importance of affordable housing and keeping people in their homes by providing resources to fix repairs.
 - Tristin Faust, 5-year service recognition-staff talk about how much of an important part of the Health Department and the laboratory Tristin is.
- b. 2023 Budget Update
- The final 2023 budget will be brought to the board in December for approval.
 - Discussion on the budget process for both the City and County.

- c. Eau Claire Healthy Communities Update
 - Meeting in person again, which has been wonderful.
- d. Workforce Development Update
 - This is a cross divisional team who is primarily focusing on updating the workforce development plan.
- e. Strategic Plan Update
 - The update of the current strategic plan shows that we are wrapping up planned activities with this strategic plan.
 - We continue to have cross divisional strategic planning meetings and seek input via surveys and all staff meetings to get input for next strategic plan.
 - At the November work session board members will provide input on the draft of the new strategic plan.
- f. Update/review running list of Health Department Priorities
 - List was reviewed and discussed

Board member informational items

- a. November Strategic Plan Work Session -overview and discussion
Board members will review and provide feedback on the draft of the new strategic plan. Board members are encouraged to consider ways to link their priorities to the plan.
- b. Standing Committee Updates-
 - i. City Council: [City Council Agendas | City of Eau Claire, Wisconsin \(eauclairewi.gov\)](https://eauclairewi.gov)
 - City Budget and hybrid meetings were discussed.
 - ii. County Board: [2022 Meeting Agendas & Minutes | Eau Claire County \(eau-claire.wi.us\)](https://eau-claire.wi.us)
 - County Budget and amendments were discussed.
 - iii. Ground Water Advisory Committee: [Groundwater Advisory | Eau Claire County \(eau-claire.wi.us\)](https://eau-claire.wi.us)- meeting scheduled next week
- c. Board of Health Advocacy/Policy
 - iv. WPHA/WALHDAB document was reviewed.

Requests from Board members for future agenda items to be given consideration

- a. None made

Next scheduled BOH meeting is November 98, 2022 at 5:15 p.m.
Merrey Price adjourned the meeting at 6:30 p.m.