720 Second Ave, Eau Claire, WI 54703 www.echealthdepartment.org
P: 715-839-4718
F: 715-839-1674

#### **BOARD OF HEALTH AGENDA**

# October 26, 2022, 5:15 PM County Courthouse, Room 302 (Ground Floor)

## Board of Health 2020-2024 Goals:

Maintain Health Department's fiscal stability
Support and advocate for public health priorities
Review new and changing community/Health Dept priorities
Ongoing Board of Health improvements

#### **Health Department Mission:**

Keeping people in all Eau Claire City/County communities safe and healthy

#### **Health Department Vision:**

ECCCHD will be a leader in assuring healthy people in healthy communities

## Public access link if unable to attend in person:

https://eauclairecounty.webex.com/eauclairecounty/onstage/g.php?MTID=e203f2bfdcb4c1655e6e7fa8fe0ce4f67

Dial In: +1-415-655-0001

Event Number: 2590 604 6647

Event Password: 1234

\*Mute personal devices upon entry

For those wishing to make verbal or written public comment regarding an agenda item, you must e-mail Gina Holt at gina.holt@eauclairecounty.gov at least 90 minutes prior to the start of the meeting.

Your written comment will be shared with the Board of Health.

- 1. Call to Order, Roll Call, Welcome Guests. Order of the Agenda. Request to pull items from Consent Agenda-5 minutes
- 2. Public Comment-The Board of Health and Eau Claire City-County Health Department welcome you. Statements pertinent to agenda items may be made by attendees during the public comment section. We do ask that statements are limited to three minutes per person. Written comments may also be provided. minutes
- 3. Consent Agenda (Action Required-approved for full content)-5 minutes
  - a. Approval of minutes from September 28, 2022 meeting-enclosed
  - b. Approval of Grant/Contract Related Budget Adjustments-enclosed
- 4. Business Item (Action Required)-20 minutes
  - a. Receive Quarterly Financial Update-enclosed
  - b. Receive 2021 Single Audit Report-enclosed
  - c. Approval of Nurse Family Partnership grant funding-enclosed
  - d. Approval of 2023 Fee Schedule Update-enclosed
  - e. Approval of Laboratory Instrument (ICP-MS) Purchase-enclosed
- 5. Other information items from staff for the Board-25 minutes
  - a. Health Department Report-enclosed
    - Correspondence/Media-

PLEASE NOTE: Due to requirements contained in the Wisconsin Open Meetings Law, only those matters placed on this agenda may be considered by the Board of Health at this meeting. If any member of the public desires that the Board of Health consider a matter not included on this agenda, he or she should contact a Board of Health Member or the Health Department Director to have the matter considered for placement on a future Board of Health agenda. Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through sign language interpreters or other auxiliary aids. For additional information or to request the service, contact the County ADA Coordinator at 839-4710, (FAX) 839-4854, (TDD) 839-4735 or by writing to the ADA Coordinator, Personnel Department, Eau Claire County Courthouse, 721 Oxford Avenue, Eau Claire, WI 54703.

- Service Recognition-Tristin Faust-Chemist/Microbiologist, 5 years
- b. 2023 ECCCHD Budget update verbal
- c. Eau Claire Healthy Communities-enclosed
- d. Workforce Development Update-enclosed
- e. Strategic Plan Update-enclosed
- f. Update/review running list of Health Department Priorities
- 6. Board member informational items-20 minutes
  - a. November Strategic Plan Work Session -overview and discussion-verbal
  - b. Standing Committee Updates: verbal
    - City Council: City Council Agendas | City of Eau Claire, Wisconsin (eauclairewi.gov)
    - County Board: 2022 Meeting Agendas & Minutes | Eau Claire County (eau-claire.wi.us)
    - Ground Water Advisory Committee: <u>Groundwater Advisory | Eau Claire County (eauclaire.wi.us)</u>
    - ARPA Funding: ARPA Committee | Eau Claire County (eau-claire.wi.us)
    - Other
  - c. Board of Health Advocacy/Policy
    - WPHA/WALHDAB -enclosed
- 7. Requests from Board members for future agenda items to be given consideration-5 minutes
- 8. Next business meeting **November 9, 2022**; 5:15 p.m.
- 9. Adjourn

# September 28, 2022 Board of Health Meeting County Courthouse, Room G-302

The Board of Health convened in open session at 5:31 pm
The meeting was called to order by Merey Price

Board Members Present Board Members Quorum is reached Absent:

Absent:Lieske GieseTerry MiskulinCortney SperberTrue VueMarisa Stanley

Mark Kaeding Emily Berge

Merey Price

nily Berge Don Bodeau

Tegan Ruland (recorder)

**Staff Members Present:** 

Jennifer Eddy (5:41) Kim Cronk (5:45)

## Order of Agenda Request to pull items from Consent Agenda

 Moved agenda item 6.d Strategic Planning to take place after the Community Health Improvement Plan overview

#### **Public Comment:**

• No public comment

### Eau Claire County Community Health Improvement Plan (CHIP) Overview

- Copy of Community Health Assessment (CHA) also available for review.
- CHIP is the plan designed based on the CHA to improve on the community priorities.
- The CHIP is a live document that changes as things are worked on.
- Community health care providers are represented in the teams as well as many other stackholders.
- Virtually connecting has been different and had some benefits for connections but would like to have in-person opportunities as well again.
- COVID has had an impact on how some of the action teams moved goals forward.
- Challenges with data because often what we have access to is county data that is sometimes a couple years old.

#### **Consent Agenda**

- a. Approval of minutes from August 24, 2022, meeting
- b. Grant/Contract Related Budget Adjustments
- c. Approval of Stipends

Motion to approve Consent Agenda: Mark Kaeding

**2nd Motion:** Kimberly Cronk

Motion Carried: Yes (unanimous vote)

#### **Business Item**

a. Approval of a Resolution - State of Wisconsin Deferred Compensation Program

- Recently, the Health Department and City of Eau Claire were notified that because we carry separate Wisconsin Retirement System (WRS) account numbers, we need to also set up a separate account for Health Department employees to participate in the WDC.
- This form is required by the State to begin the set-up of the Health Department's individual WDC account.

Motion Approval of a Resolution - State of Wisconsin Deferred Compensation Program

as presented by Health Department staff: Emily Berge

**2nd Motion:** Jennifer Eddy

Motion Carried: Yes (unanimous vote)

## Other information items from staff for the Board

- a. COVID-19 Update verbal
  - Community level is currently at low.
  - o Basic information continues to be posted on our website
  - One big change is the bivalent vaccine which we are offering here at the health department and worked to bring AMI in for clinics at UWEC and at Oakwood Mall.
     Also offered specific opportunities for County/City employees to be vaccinated. Also have mobile sites.
  - Testing also significantly changing. State is no longer using PCR model, so we will not be offering after September. Proctored antigen tests are still available through the State ACL site at CVTC, and we can continue to provide antigen home tests to individuals, and organizations.
  - Health care guidance has changed recently, and we are working through that with area healthcare systems.
  - Hospitalizations are not increasing rapidly which is keeping our level low.
     Treatments are also still available for many people.
  - Some of the rollbacks of protections in place related to the federal emergency or State ARPA funding are now having impacts locally, e.g., rent assistance.
  - We do still have team supporting schools related to questions and outbreaks.
  - Does not appear that flu has had impact on us yet, but we are watching and planning for school and high-risk vaccinations.
- b. Health Department Report
  - Noted all the drug related outreach and the large number of attendees
- c. 2023 Budget Update-
  - What is included is the version that goes to the County each year.
  - Tax levy is higher than what was previously brought as the net new revenue was higher than anticipated and City/County agreed to allocate some to health department. Still does not cover increase in costs to operate in 2023.
  - Rent increase included in documents is not the proposed County increase but is still
    an increase as based on previous agreements. We have asked for a one-year
    extension on the current agreement.
  - Fund balance use is noted, and we continue to work on ways to bring in additional funding.

- d. 2023 Strategic Plan Update-
  - Cross divisional team working on this. Team developed using a variety of strategies including StrengthsFinder strengths, tenure, etc.
  - o Engaging all staff in a variety of ways; also including Board of Health.
  - Currently working on mission, vision (move away from internal focus), guiding principles (have a lot now)
  - All staff have worked on facilitated SOAR sessions,) (strengths/opportunities/aspirations/results)
  - Would like to have final version for approval at December meeting
- e. 2021 Annual Full Health Department Report "Big Book"
  - TOC included in packet to see the variety of programs done at the health department. Link to full document is included in the packet. It is posted on website along with summary document. No requests for hard copies.

### Board member informational items-

- a. Board of Health Advocacy/Policy
  - WALHDAB / WALHDAB BOH Updates
    - Noted that the prevention funding was removed from the state opioid settlement funding which were in part going to go to local and tribal health departments.
- b. July Advocacy Training Discussion-
  - Request for feedback on the training. Emily was able to reflect on this training in discussions she was part of with legislators. Kim – would like to continue to get ongoing ways to support getting diverse input because she can advocate but feels it is more powerful when people show up to talk about experiences.
  - O What do BOH members need to be able to advocate? Time/resources are a challenge to learn topic, create talking points, etc. If provided the information can perhaps do more than otherwise. Does it make more sense to pay someone that is an expert to do advocacy for us? Kim noted that they are likely advocating regularly without "formally" doing something. Perhaps different silo'ed groups City/County/Schools/Etc. could do more work if they worked together instead of working on the same topics separately.
  - Could Communications Specialist put together bullet points for advocacy topics?
     Currently working on basic information but could look at developing something more specific to advocacy topics.
  - O Do we want to do something specific around prevention? May want to look at what state priorities are so that we can match up to that work.
- c. Standing Committee Updates:
  - o City Council: City Council Agendas | City of Eau Claire, Wisconsin (eauclairewi.gov)
  - County Board: <u>2022 Meeting Agendas & Minutes | Eau Claire County (eau-</u> claire.wi.us)
  - Ground Water Advisory Committee: <u>Groundwater Advisory | Eau Claire County</u> (<u>eau-claire.wi.us</u>)
  - o ARPA Funding: ARPA Committee | Eau Claire County (eau-claire.wi.us)
  - o Other

Requests from Board members for future agenda items to be given consideration—5 minutes Next business meeting – **October 26, 2022, 5:15 p.m.** 

Adjourned meeting at 7:12pm.



# Fact Sheet – 10/26/2022 Board of Health Meeting Agenda Item 3.b Grant/Contract Related Budget Adjustments

Attached are grant/contract related budget adjustments which impact the 2022 budget.

Budget Implication: Increase in 2022 budget for \$6,200.

Staff recommendation: Approve budget adjustment as indicated.

Name	Funding Source	Description	Contract Start	Contract End	Contract Amount	In Adopted Budget	Increase (Decrease) in Budget
Association of Food and Drug	US Food and Drug	Decrease in 2022 budget reflects portion of	01/01/20	12/31/22	\$3,000	\$5,400	(\$2,400)
Officials (AFDO) Grant	Administration (FDA)	grant completed in 2021.					
ECASD Contribution for Alliance	Eau Claire Area School District	Budgeted amount was an estimate, but do	01/01/22	12/31/22	\$0	\$2,500	(\$2,500)
for Substance Abuse	(ECASD)	not expect to receive contribution in 2022.					
Perinatal Hepatitis B Prevention	WI Dept of Health and Human	Beginning in 2022, this was combined with	01/01/22	12/31/22	\$0	\$3,900	(\$3,900)
Program	Services/Center for Disease	Immunization Grant.					
	Control						
Substance Use Prevention	DHHS Substance Abuse	Eau Claire Co DHS applied for SAPTBG CAA	03/01/22	12/31/22	\$18,849	\$0	\$18,800
	Prevention and Treatment	Supplemental funding with 20% to ECCCHD					
	Block Grant	for programming to reduce substance					
		misuse.					
Wisconsin Well Woman	Wisconsin Department of	Overbudgeted in 2022.	07/01/22	06/30/23	\$69,083	\$72,800	(\$3,700)
Program	Health and Human Services						
Tobacco	Wisconsin Department of	Budgeted amount was estimated based on	07/01/22	06/30/23	\$54,312	\$54,400	(\$100)
	Health and Human Services	previous year's contract. Wisconsin WINS					
		portion was reduced.					
			Total		\$145,244	\$139,000	\$6,200







# Fact Sheet - 10/26/2022 Board of Health Meeting Agenda Item 4.a Quarter 3, 2022 Financial Update

#### **Balance Sheet**

- Cash is down from prior quarter and prior year due increase in prepayments and decrease in liabilities.
- Accounts receivables and deferred inflows fluctuate based on timing of billings and payments.
- Prepayments fluctuate based upon timing of health insurance and life insurance payments.
- Accounts payable will fluctuate based on timing of payments. Payments are remitted weekly.
- The fund balance control accounts amount is the net of the revenues and expenses.
- The 2021 audit has been finalized, and fund balance itemization reflects the allocation approved at the July Board of Health meeting.

### **Revenue and Expense Report**

The revised budget reflects carryover from 2021 for non-calendar year grants (\$3,459,100), grant-related budget adjustments (\$143,500) from quarters one through three, and new grants received this year (\$445,000).

#### Revenue

- Intergovernmental revenue appears behind because revenue generally arrives a month or two after it is billed. It also appears behind due to multi-year grants reflected in our revised budget. The unutilized portion of these grants will carry over into 2023.
- Most license revenue was due June 30. License revenue we receive through the end of the year will mainly be for new licenses.
- Charges for services intergovernmental includes the County tax allocation, Medicaid reimbursements, and other revenue billed to the state and counties. Generally, the revenue arrives a month or two after it is earned. The County tax allocation is received in monthly installments.
- Miscellaneous revenue includes non-governmental grants. The revenue generally arrives a month after it is earned.
- The entire 2022 tax allocation from the City has been received and recorded.
- Other budgeted receipts is what we initially believed we would need to use from the fund balance. We do not anticipate needing to use this.

### Expense

- We are 75% of the way through the year as of September 30, 2022. Certain expenses like workers compensation are paid in advance, and other expenses are paid in subsequent months.
- Personnel is the largest portion of our budget. 18.5 of 26.0 payrolls budgeted (71%) have been recorded. Personnel is underspent due to our carryover from non-calendar year and multi-year grants, vacancies, and some staff coding to COVID grants instead of tax levy.

- Capital purchases are currently under budget, and the renovation budgeted for the Family Planning Clinic will not be completed this year.

## **Contract Renewals**

Below is the non-Division of Public Health contract renewal received during quarter three at the approved budgeted amount. The Division of Public Health contract renewals were previously listed in the January Board of Health packet.

- Community Development Block Grant (August 2022-July 2023, \$85,400)

# Eau Claire City-County Health Department Balance Sheet As of September 30, 2022

				Char	ıges	i
			C	hange from	C	hange from
Assets	Acc	ount Balance	Р	rior Quarter		Prior Year
Cash and Investments (Cash in bank, petty cash, gift cards)	\$	2,918,572	\$	(565,610)	\$	(244,815)
Accounts Receivables (Bills outstanding non government)	\$	67,785	\$	(93,892)	\$	(81,951)
Due from other governments (Bills outstanding government)	\$	120,944	\$	60,854	\$	40,091
Taxes Receivable	\$	-	\$	-	\$	-
Prepayments (Payments made in advance i.e. health, life insurance)	\$	213,958	\$	110,890	\$	107,693
Inventories (Radon kits)	\$	5,044	\$	1,325	\$	3,193
Allowance for Doubtful Accts (Estimate of uncollectables)	\$	(143)	\$	-	\$	207
Total Assets	\$	3,326,160	\$	(486,432)	\$	(175,583)
Liabilities						
Accounts Payable (Amts owed incl. payroll taxes, health, life)	\$	405,269	\$	205,075	\$	105,541
Accrued Liabilities (Accrued Payroll done at year end)	\$	-	\$	(8,541)	\$	, -
Due to other governments (Sales tax, state license fees)	\$	25,953	\$	(177,388)	\$	(160,539)
Deferred Inflows (Amts billed-not received, advance on contracts)	\$	188,571	\$	(33,049)	\$	(34,561)
Total Liabilities	\$	619,793	\$	(13,903)	\$	(89,559)
Fund Balances						
Fund Balance (Restricted, non-spendable prepayments, inventories)	\$	2,220,281	\$	-	\$	(529,719)
Control Accounts (Current year revenue over (under) expense)	\$	486,086	\$	(472,530)	\$	443,695
Total Fund Balances	\$	2,706,367	\$	(472,530)	\$	(86,024)
<b>Total Liabilities and Fund Balances</b>	\$	3,326,160	\$	(486,432)	\$	(175,583)
		<u>Balance</u>				
Non-Spendahla Pra Payment	¢	113 839				

Non-Spendable Pre Payment  Non-Spendable Inventory  Restricted to Particular Projects	\$ \$	113,839 1,643
	\$	1,643
Postricted to Particular Projects		
hestricted to Furticular Projects	\$	101,379
Restricted - Capital Purchases	\$	400,000
Restrcited - Working Capital	\$	1,453,420
Restricted - Special Projects	\$	150,000
Fund Balance as of 12/31/21	\$	2,220,281

# Eau Claire City-County Health Department Revenue and Expense Statement As of September 30, 2022

	Adoped	Revised				Cl	nange from	Ch	ange from
Revenues	Budget	Budget	•	YTD Actual	% of Bdgt	Pr	ior Quarter	P	rior Year
Intergovernmental (Federal and state grants)	\$ 2,686,600	\$ 6,320,700	\$	2,277,514	36.0%	\$	835,505	\$	83,379
Licenses & Permits (Lodging, restaurant, sanitary etc.)	\$ 708,800	\$ 708,800	\$	659,857	93.1%	\$	128,854	\$	71,017
Fines & Forfeitures	\$ -	\$ -	\$	1,036	0.0%	\$	1,036	\$	(300)
Charges for Services (Water tests, vacinations, inspections etc.)	\$ 134,800	\$ 134,800	\$	119,911	89.0%	\$	46,878	\$	49,627
Charges for Services - Intergov (Medicaid, schools, County tax)	\$ 1,653,400	\$ 1,653,400	\$	1,233,450	74.6%	\$	475,759	\$	37,599
Misc revenue (Gifts, reimbursements, non-governmental grants)	\$ 290,800	\$ 650,400	\$	381,761	58.7%	\$	116,583	\$	213,944
Other Financing Sources (Taxes from City, CDBG revenue)	\$ 2,091,000	\$ 2,144,900	\$	2,059,464	96.0%	\$	1,877	\$	153
Other Budgeted Receipts (Budget only-use of fund balance)	\$ 369,700	\$ 369,700	\$	-	0.0%	\$	-	\$	-
Total Revenues	\$ 7,935,100	\$ 11,982,700	\$	6,732,993	56.2%	\$	1,606,492	\$	455,420
Expenses									
Personnel (Payroll, benefits, auto allowance)	\$ 6,815,900	\$ 9,660,400	\$	4,673,214	48.4%	\$	1,736,819	\$	(197,742)
Contractual Services (Postage, software, rent, advertising, audit, etc.)	\$ 694,400	\$ 1,697,300	\$	1,216,401	71.7%	\$	245,904	\$	196,292
Utilities (Phones, garbage)	\$ 40,600	\$ 53,500	\$	41,708	78.0%	\$	14,024	\$	3,649
Fixed Charges (License & Permits, Workers Comp)	\$ 25,000	\$ 28,500	\$	19,993	70.2%	\$	405	\$	(812)
Supplies (Office, lab, medical, equipment, gift cards, etc.)	\$ 283,800	\$ 446,600	\$	242,779	54.4%	\$	79,286	\$	13,818
Contributions & Other Payments (Pymts to other organizations)	\$ -	\$ -	\$	6,479	0.0%	\$	2,584	\$	2,952
Capital Purchases (Long term purchases over \$5,000)	\$ 50,000	\$ 71,000	\$	20,950	29.5%	\$	-	\$	(5,832)
Other Financing Uses (Debt service for debt on unfunded pension)	\$ 25,400	\$ 25,400	\$	25,383	99.9%	\$	-	\$	(600)
Total Expenses	\$ 7,935,100	\$ 11,982,700	\$	6,246,907	52.1%	\$	2,079,022	\$	11,725
Net Revenue Over / (Under) Expenses			\$	486,086		\$	(472,530)	\$	443,695

#### **Financial Statement Explanations**

Balance Sheet Categories Notes

Assets

Cash and Investments Cash accounts including petty cash and gift cards

Accounts Receivables Receivables

Due from Other Governments Receivables from federal, state, local governments and school districts

Taxes Receivable Amounts on the Tax Roles not yet received (Septic Maintenance, Reinspection Fees etc.)

Prepayments Payments made in advance, e.g., health and life insurance

Inventories Radon test kits

L-T Receivables Allowance for doubtful/uncollectable accounts (Family Planning Clinic)

Liabilities

Accounts Payable Payments owed for products and services received
Accrued Liabilities Includes accrued payroll expenses at year end
Deposits Grants not totally spent out (we may have to return)
Due to Other Governments Sales tax payable, state license fees, county rent

Deferred Inflows Amounts billed but not yet received; now also includes advance on contracts

**Fund Balances** 

Fund Balance Comprised of restricted amounts and non-spendable pre-payments and inventories

Control Accounts Net of revenue and expense control accounts for current year

**Revenue and Expense Categories** 

Revenues

Intergovernmental Federal, state and other aid/grants

Licenses & Permits License & permit revenue; e.g., lodging, restaurant, sanitary

Charges for Services Fees for services rendered; e.g., water testing, vaccinations, inspection fees

Charges for Services - Services to governments; e.g., Eau Claire County tax levy, Medicaid payments, school districts

Intergovernmental

Misc Revenue Grants from non-government agencies, e.g., Mental Health Matters, United Way
Other Financing Sources Tax levy from the City of Eau Claire, Community Development Block Grant

Other Budgeted Receipts Fund balance use

**Expenses** 

Personnel Wages, payroll taxes and benefits

Contractual Services Postage, computer service charges, rent, equipment leases, advertising, auditing, etc.

Utilities Phones & garbage

Fixed Charges Licenses & permits, workers compensation and property & liability insurance

Supplies Office, lab, medical, etc.

Contributions & Other Payments Miscellaneous payments made to outside organizations and consultants

Capital Purchases Long term purchases - over \$5,000 each

Other Financing Uses Transfers to debt service - In 2008, debt was issued to pay off the unfunded pension. This is the

Health Department portion of the yearly amount. Obligation is expected to be paid off

04/01/2028.

Other Disbursements Budgeted excess of revenue over expenses which would go into Fund Balance

Supervisor	Program	Project	Start	End	Project Description
Peggy	2084	25002	01/01/22	_	MCH
Cortney	2081	25004	10/01/22	09/30/23	Prevention
Nicole	2086	25006	01/01/22		Reg Radon Info Center
Beth	2083	25007	01/01/22	12/31/22	Childhood Lead
Jackie	2085	25008	01/01/22	12/31/22	Immunization
Beth	2083	25009	01/01/22		Prenatal Care Coordination
Jackie	2085	25017	07/01/22		Wisconsin Well Woman
Jackie	2085	25028	07/01/22	06/30/23	Public Health Emergency Preparedness
Peggy	2084	25029	07/01/22	06/30/23	Tobacco
Beth	2083	25041	01/01/22		Blood Lead Testing/EH Investigation
Jackie	2085	25045	07/01/22		Medical Reserve Corps - State
Peggy	2084	25056	01/01/22		Alliance For Substance Abuse Prevention
Jackie	2085	25057	01/01/22	12/31/22	Hep B Case Management
Beth	2083	25060	01/01/22		WIC Grant - Program Admin
Beth	2083	25061	01/01/22	12/31/22	WIC Grant Client Srvcs
Beth	2083	25062	01/01/22		WIC Grant Nutrition Ed
Beth	2083	25062	01/01/22		WIC Grant Brst Feed Promo/Support
Beth	2083	25064	01/01/22		WIC Farmers Mkt Nutrition Program
Beth	2083	25065	01/01/22		WIC Brst Feeding Peer Counseling
Beth	2083	25069	10/01/22		Fit Family
	2082	25070	04/01/22		Reproductive Health-Title X Grant
Tegan	2082	25070	04/01/22		Reproductive Health-Program Generated Revenue
Tegan	2082	25071	01/01/22		Reproductive Health-Colposcopy
Tegan			01/01/22		, , , , , , , , , , , , , , , , , , , ,
Cortney	2081	25079	01/01/22		Healthy Communities Council
Cortney	2081	25081	01/01/22	12/31/22	Comm Health Partnership Project
Peggy	2084	25095	01/01/22	12/31/22	Oral Health Promotion
Jackie	2085	25100	01/01/22	12/31/22	HIV Partner Services
Jackie	2085	25102	07/01/22	12/31/22	Get Yourself Tested
Jackie	2085	25110	01/01/22	06/30/23	TB Dispensary
Jackie	2085	25111			TB MA
Beth	2083	25120	01/01/22		Safe Sleep
Nicole	2086	25130	01/01/22		AFDO EC Food Program - Self Assessment
Peggy	2084	25140	01/01/22		Mental Health Action Team - Mhat
Beth	2083	25142	07/01/22		Nurse Familly Partnership Program
Peggy	2084	25145	07/01/22		HWPP - Mental Health Matters
Nicole	2086	25160	08/01/22	07/31/23	
Nicole	2086	25182	01/01/22		Hoarding Task Force
Matt	2087	25188	08/01/22	07/31/23	<u> </u>
Jackie	2085	25193	07/01/22	06/30/23	Communicable Disease & Prevention
Cortney	2081	25198	10/01/22	09/30/23	Innovative Diabetes & Cardio Vas
Peggy	2084	25199	07/01/22		Diabetes Cardio Vascular
Peggy	2084	25202	09/01/22		Overdose Fatality
Beth	2083	25209	01/01/22		WIC Interpreters
Peggy	2084	25210	01/01/22		Diversion
Beth	2083	25212	10/01/22		Family Foundations
Peggy	2084	25213	01/01/22		Substance Use Prevention
Peggy	2084	25215	02/01/22		Sexual Violence Prevention
Peggy	2084	25217	09/01/22		Overdose Data to Action (OD2A) Community Prevention
Lieske/Marisa	2080	25218	01/01/22		Quarantine No Grant
Peggy	2084	25224	09/01/22		Strategic Prevention Framework-Partnerships for Success (SPF-PFS)
Lieske/Marisa	2085	25225	07/14/21		COVID Community Testing Support Program
Lieske/Marisa	2085	25226	10/01/20		COVID Contact Tracing ELC
Lieske/Marisa	2085	25227	10/01/20		COVID Response
Cortney	2081	25230	11/01/21		Eau Claire COVID Vaccination Outreach
Cortney	2081	25231	11/01/21		· · · · · · · · · · · · · · · · · · ·
Lieske	2080	25233	07/01/22		WWPHRC/OPEHC
Lieske	2080	25234	07/01/22	06/30/23	WWPHRC/OPEHC Carryover

Supervisor	Program	Project	Start	End	Project Description
Beth	2083	25236	10/01/22	09/30/23	Family Foundations ARP Emergency Supplies
Lieske/Marisa	2085	25237	07/01/21	06/30/24	Imm COVID Supp 3 Cons
Beth	2083	25238	01/01/22	12/31/22	WIC Pilot
Lieske/Marisa	2085	25239	03/01/21	12/31/24	ARPA COVID Recovery Fund
Lieske/Marisa	2085	25240	07/01/21	06/30/23	Public Health Workforce
Tegan	2082	25241	01/01/22	12/31/22	Reproductive Health-Women's Health Block Grant
Tegan	2082	25242	01/01/22	12/31/22	Reproductive Health-Pregnancy Outreach
Cortney	2081	25243	01/01/22	12/31/22	Group Health COVID Vaccination/Outreach
Peggy	2084	25244	01/01/22	12/31/22	Compeer Financial Farmers Market
Cortney	2081	25245	01/01/22	05/31/23	Mobilizing Community for a Just Response (MC4JR)
Matt	2087	25247	07/01/22	12/30/22	Lead-in-Water Testing and Remidiation Initiative
Lieske/Marisa	2085	50292	01/01/22	12/31/22	COVID Other No Grant
Beth	2083	25248	10/01/22	09/30/23	Family Foundations ARP Grocery



# Fact Sheet – 10/26/22 Board of Health Meeting Agenda Item 4.b Federal and State Single Audit Reports

The Eau Claire City-County Health Department operates under the City of Eau Claire's tax identification number and thus is audited with the City of Eau Claire. In addition to the City of Eau Claire's Annual Comprehensive Financial Report (ACFR) which Board of Health reviewed and approved in August, the City is required to complete Federal and State Single Audit Reports. This is a more comprehensive look at our governmental grants and the internal controls that are in place. Since the Health Department has so many Federal and State awards, we are a large part of this audit process.

The Federal and State Single Audit Reports for the year ended December 31, 2021 are included in this packet. The auditors opined that the City complied, in all material respects, with the types of compliance requirements that could have direct and material effect on each of its major federal and state programs. The audit did not disclose any matters required to be reported in accordance with Federal or State requirements.

## **Staff recommendation:**

Approve 2021 Single Audit Report.

# CITY OF EAU CLAIRE, WISCONSIN FEDERAL AND STATE SINGLE AUDIT REPORTS YEAR ENDED DECEMBER 31, 2021



CPAs | CONSULTANTS | WEALTH ADVISORS

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# CITY OF EAU CLAIRE, WISCONSIN SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS YEAR ENDED DECEMBER 31, 2021

Federal Grantor / Program or Cluster Title	Federal Assistance Listing #	Pass-Through Entity	Pass-Through Entity Identifying Number	Passed Through to Subrecipients	Total Federal Expenditures
U.S. Department of Agricultura WIC Special Supplemental Nutrition Program for Women, Infants			(Million)	Subrecipients	Expenditures
and Children SNAP Cluster State Administrative Matching Grants for the Supplemental	10,557	DHS	154710, 154760, 154746	\$ -	\$ 431,343
Nutrition Assistance Program Total U.S. Department of Agriculture	10,561	DHS	154561		21,085
U.S. Department of Commerce Economic Development Cluster Economic Adjustment Assistance					452,428
U.S. Department of Housing and Urban Development	11.307	N/A	N/A		534,109
CDBG - Entitlement Grants Cluster					
Community Development Block Grants/Entitlement Grants - Major Program Community Development Block Grants/Entitlement Grants - CV - Major Program	14.218	N/A	N/A	-	659,150
Home Investment Partnerships Program		WA	N/A	- 4	244,426
Total U.S. Department of Housing and Urban Development	14.239	N/A	N/A		221,695
U.S. Department of Interior					1,125,271
Land and Water Conservation Fund - Ferry St Dog Park	15,916	DNR	PP 04000		
U.S. Department of Justice	10.310	DIVE	55-01907	-	14,200
Public Safety Partnership and Community Policing Grants	16.710	DOJ	48404		
Public Safety Partnership and Community Policing Grants	16,710	DOJ	10134 10135	-	404
Total Public Safety Partnership and Community Policing Grants	10.7 10	503	10135		3,147
Edward Byrne Memorial Justice Assistance	16,738	LOG	2020-DJ-BX-0370		
Edward Byrne Memorial Justice Assistance	16,738	DOJ	15PBJA-21-GG-01976-JAGX	-	12,303
Edward Byrne Memorial Justice Assistance	16,738	DOJ	N/A	- 5	11,833
Total Edward Byrne Memorial Justice Assistance		610	(407)		3,120 27,256
Total U.S. Department of Justice					30,807
J.S. Department of Transportation					30,007
Recreational Trails Program	20.219	DNR			
Federal Transit Cluster	20.218	DINK	RTP-919-18N		45,000
Federal Transit Formula Grants - CARES	20,507	N/A	N/A		
Heavy Duty Bus Replacement	20.526	DOT	N/A		2,609,179 356,399
Total Federal Transit Cluster - Major Program			747		2.965.578
NextGen 911 Reimbursement Grant Program	20,615	DMA	N/A		248,110
National Priority Safety Programs	20.616	DOT	N/A		3,562
TIGER Grant - Major Program  Total U.S. Department of Transportation	20,933	DOT	N/A		1,940,492
					5,202,842
J.S. Department of Treasury					
Coronavirus Relief Fund	21,019	DOA	FY 2021		11,660

# CITY OF EAU CLAIRE, WISCONSIN SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS YEAR ENDED DECEMBER 31, 2021

Federal Grantor / Program or Cluster Title	Federal Assistance Listing #	Pass-Through Entity	Pass-Through Entity Identifying Number	Amounts Provided to Subrecipients	Federal Expenditures
Environmental Protection Agency	66,032	DHS	150321	.s' -	s 9,773
State Indoor Radon Grants	66,458	DOA	N/A		713,426
Capitalization Grants for Clean Water	66,468	DNR:	NA		14.764
DNR Lab Water Testing Total Environmental Protection Agency	00,400	DINK.	WA		737,963
U.S. Department of Health and Human Services	55.252	4110	APPORT APPORT		201,203
Public Health Emergency Preparedness	93.069	DHS	155050, 155015	- 2	2,198
Food and Drug Administration - Research	93.103	AFDO	25130		2,130
Injury Prevention and Control Research and State and Community Based Programs	93.136	DHS	155080, 150211, 150216	-	268,509
	93.217	DHS	150328		441,153
Title 10 Services Substance Abuse and Mental Health Services	OO.2 11	Dilib	100,000		
	93.243	Direct	N/A		225,636
Projects of Regional and National Significance	93.268	DHS	155020	1.0	164,287
Immunization Cooperative Agreements	93.323	DHS	155802, 155806	2	705,658
Epidemiology and Laboratory Capacity for Infectious Disease (ELC)	93,354	DHS	155801	11.4	62,646
Public Health Crisis Response	20,009	Direc	10000		
Improving the Health of Americans through Prevention and	93.426	DHS	150426, 150427		55,630
Management of Diabetes and Heart Disease and Stroke	93.435	DHS	150429		45,904
Diabetes Prevention	93,558	WDCF	1008		194,333
Family Foundations	93.870	WDCF	1008		211,749
Family Foundations	25,070	11001	1000		(8.16.25)
Cancer Prevention and Control Programs for State, Territorial	93,898	DHS	157120		3,833
and Tribal Organizations	30,000	Dild	15(125		7000
Medicaid Cluster	93.778	DHS	159322		3.017
Medical Assistance Program	93.940	DHS	155957	2	50,558
HIV Pre PS & Linkage	93,991	DHS	159220		18,347
Consolidated Contracts - PHHS	93,994	DHS	159320		46,642
Maternal and Child Health Services Block Grant to the States	93,984	DHO	100020		2,701,301
Total U.S. Department of Health and Human Services					2.101,001
Federal Emergency Management Agency	07.000	400	N/A	.0	115,873
FEMA Grant.	97.036	N/A	INCES.	-	110,073
Total Federal Awards				S -	# \$ 10,929,454

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# CITY OF EAU CLAIRE, WISCONSIN SCHEDULE OF STATE FINANCIAL ASSISTANCE YEAR ENDED DECEMBER 31, 2021

State Grantor/ Pass-Through Grantor/ Program or Cluster Title	State ID Number	State Expenditures
STATE AWARDS		
Wisconsin Department of Natural Resources Knowles-Nelson Stewardship Program-Acquisition and Development		
of Local Parks Program - Ferry Street Boat Launch Development Knowles-Nelson Stewardship Program-Acquisition and Development	370.TA2	\$ 30,475
of Local Parks Program - McDonough Park Improvements Knowles-Nelson Stewardship Program-Acquisition and Development	370.TA2	87,020
of Local Parks Program -Downtown Riverwalk Trail Rehabilitation	370.TA2	49,448
Aquatic Invasive Species Control	370.678	88,210
Total Wisconsin Department of Natural Resources		255,153
Wisconsin Department of Transportation		
Transit Operating Aids - 2021	395.104	1,259,426
Paratransit Aids - 2021	395.104	77,228
Total Transit Operating Aids - Major Program	Some her	1,336,654
Total Wisconsin Department of Transportation		1,336,654
Wisconsin Department of Health Services		
Telephonic Assisted CPR Supported Awards	N/A	6,094
Public Health Emergency Quarantine	435.105000	16,504
WIC - Farmers Market	435.154720	4,691
Communicable Disease	435.155800	6,564
HIV Prevention Partner Services	435.155957	24,443
Consolidated Contracts-Well Women GPR	435.157010	75,443
Consolidate Contracts-CHHD LD	435.157720	9,711
WH/FP RH	435.159317	35,890
Consolidated Contracts-MCH	435.159322	3,017
NP WINS	435.181004	5,210
NP WINS	435.181010	59,909
Total Wisconsin Department of Health Services		247,476
Wisconsin Department of Children and Families		
Family Foundations	437.1008	60,151
Wisconsin Department of Military Affairs		
Computer and HazMat Response Equipment Grant (2021)	465.308	7,530
Regional Emergency Response Teams	465.306	115,954
Total Wisconsin Department of Military Affairs		123,484
Wisconsin Department of Administration		
VW Mitigation Transit Capital Assistance Program	505.xxx	670,600
Total State Financial Assistance		\$ 2,693,518

See accompanying Notes to Schedules of Expenditures of Federal Awards and State Financial Assistance and DHS Cost Reimbursement Award Schedules

DHS Identification Numbers:	CARS Profile 154720	CARS Profile 154746	CARS Profile 154760	CARS Profile 154710	CARS Profile 159220	CARS Profile 159220	CARS Profile 157720
Award Amount: Award Period: Period of Award within Audit Period	WIC - Farmers Market \$ 4,691 01/01/21 - 12/31/21 01/01/21 - 12/31/21	WIC- Outreach \$ 8,773 01/01/21 - 12/31/21	WIC - Peer Counseling \$ 23,125 01/01/21 - 12/31/21 01/01/21 - 12/31/21	WIC 387,710 01/01/21 - 12/31/21 01/01/21 - 12/31/21	Cons Contracts PHHS \$ 20,897 10/01/20-09/30/21 01/01/21-09/30/21	Cons Contracts PHHS 10,906 10/01/21-09/30/22 10/01/21-12/31/21	Childhood Lead \$ 01/01/21 - 12/31/21 01/01/21 - 12/31/21
A. Expenditures Reported to DHS for Payment	\$ 6,024	\$ 8,773	\$ 23,965	\$ 377,150	\$ 14,610	\$ 3,737	\$ 9,985
B. Total Costs of Award	j		1	240 440	7.409	2 877	7.489
1. Employee Salaries and Wages	4,795	1	20,140	74.222	1,370	653	
2. Employee Finge Benefits	368		1,586	18,592	563	214	547
4. Rept of Occupancy		·		19,752			
5 Professional Services	-	0	1				
6 Employee Travel			.60		4		
	E)	-0	à.	650	i		
8 Employee Licenses and Dues	3	.8.	7	100	*		
	30	1	7.	7,402	4,884		
10. Telephone	A.	a.		4,623	x		
11. Equipment	4	4	•		ŗ		
12. Depreciation	1	1	Ţ				
13. Utilities	4	,					
14. Bad Debts	ion in	,t:			,		
15, Postage and Shipping	4			1,751			
16. Insurance	1	•	*				
17. Interest	ħ.	,	,				
18. Bank Fees and Charges	1						
19. Advertising and Marketing	17	8,773		1,611	300		
20. Other	1	•		A ALT MANNE		707.0	0 085
Total Operating Costs of Award	6,024	8,773	23,965	3/7,150	14,610	1010	
C. Less Disallowed Costs				3			
Offsets to Costs							
F. Net Allowable Operating Costs Before Profit							
F. Add Allowable Profit							
G. Total Allowable Costs	\$ 6,024	\$ 8,773	\$ 23,965	\$ 377,150	\$ 14,610	\$ 3,737	\$ 9,985

See accompanying Notes to Schedules of Expenditures of Federal Awards and State Financial Assistance and DHS Cost Reimbursement Award Schedules.
(4)

Amend Amount:         WWWINSS         WWWINSS         WWWINSS         MINNS         Intruse         Planning         Planning         Planning         Planning         Planning         Planning         Planning         Planning         Preparentenden         <	DHS Identification Numbers:	CARS Profile 181004	CARS Profile 181004	CARS Profile 181010 TPCP Commun	CARS Profile 155015	CARS Profile 155015	CARS Profile 155050	CARS Profile 155957
\$ 2,226 \$ 2,986 \$ 34,337 \$ 19,107 \$ 126,807 \$ 49,653 \$ 32,37	Award Amount: Award Period; Period of Award within Audit Period	WI WINS \$ 4,350 07/01/21-06/30/22 07/01/21-12/31/21	WI WINS \$ 4,350 7/1/20-6/30/21 01/01/21-6/30/21	Intvns \$ 50,000 7/1/20-6/30/21 01/01/21-6/30/21	Biot Focus A Planning \$ 52,436 07/01/20-08/30/21	Biot Focus A Planning \$ 250,059 07/01/21-06/30/22 07/01/21-12/31/21	Bioterrorism Preparedness \$ 145,934 07/01/21-06/30/22	HIV Prevention \$ 75,000 01/01/21 - 12/31/21 01/01/21
1,714 1,904 21,900 12,386 59,508 20,029 383 141 1,623 3,597 18,439 323 128 497 5,714 920 4,405 1,557 3,597 18,439 323 383 1,557 37 24,219 24,099 1,026 1,419 24,099 1,026 1,419 24,099 422 4,882 1,387 19,107 126,807 \$ 49,653 \$ 77  \$ 2,226 \$ 2,986 \$ 34,337 \$ 19,107 \$ 1,26,807 \$ 49,653 \$ 77	A. Expenditures Reported to DHS for Payment	\$ 2,226		\$ 34,337	\$ 19,107	\$ 126,807	\$ 49,653	\$ 75.640
1,714 1,904 21,900 12,388 59,508 20,029 383 141 1,623 3,597 18,439 323 128 497 5,714 920 4,405 1,557 336 3,36 3,36 22 248 377 24,219 24,099 1,026 1,419 464 17,008 422 4,852 1,387 19,107 126,807 49,653 \$ 77  \$ 2,226 \$ 2,986 \$ 34,337 \$ 19,107 \$ 1,26,807 \$ 49,653 \$ 77								
383 141 1620 16,300 29,508 20,029 128 497 5,714 920 4406 1,557 336 4406 1,557 336 336 1,557 337 24,219 24,099 1,026 1,419 24,099 422 4,852 1,008 1,008 2,226 2,986 34,337 19,107 5,126,807 5,49653 5,77	1. Employee Salaries and Wages	1,714	1,904	21 900	900.01	000		
128 497 5,774 920 4,405 1,557 336 336 1,557 336 336 1,557 336 336 1,557 336 336 1,557 336 336 1,557 336 34,337 19,107 1,26,807 \$ 49,653 \$ 7.7	2. Employee Fringe Benefits	383	141	1,623	3 597	18 430	20,029	39,324
336 7,700 1,026 1,419 24,099 1,026 1,009 2,988 34,337 19,107 126,807 \$ 49,653 \$ 75	3. Paylol laxes	128	497	5.714	920	20V A	523	18,044
22 248 377 24.219 24.099 6, 1,026 14.19 24,099 6, 1,026 14.19 24,099 6, 1,026 14.19 2,026 2.288 1,026 2.288 1,026 2.288 2.288 2.286 34.337 19,107 5 126,807 5 49,683 5 75,68	4. Refit of Occupancy	9	•		336	938	/cc'l	2,680
877 24,219 24,099 6, 1,026 1419 1,026 1,1419 1,1365 2,888 1,126,807 2,226 34,337 19,107 \$ 1,26,807 \$ 49,653 \$ 75,68	B Employee Teams	7	· ·	r	٠	2		9/8
2,226 248 377 24,219 24,099 6, 1,1 1,1 1,1 1,1 1,1 1,1 1,1 1,1 1,1	7 Confession Modified and A	3"	9			87	:	
2.2 248 377 24,219 24,099 6,1006 1,419 1,1100 1,000 1,	A Caralysis I regulated to Education	*	.4	1	,	5		161
\$5     248     377     24,219     24,099       \$1,026     1419     24,099       \$1,026     17,008       \$2,226     2,986     34,337     19,107     126,807     \$ 49,653       \$2,226     \$ 2,988     \$ 34,337     \$ 19,107     \$ 126,807     \$ 49,653     \$ 75	o. Employee Licenses and Dues	>-	7.4	,			, 0	10
1,026 1,419 27,008 464 17,008 1,385 2,88 1,385 2,387 2,286 34,337 19,107 126,807 49,653 \$ 75	10 Telephone	•	22	248	377	24 219	898	1 1
\$ 2,226       2,986       34,337       19,107       126,807       \$ 49,653       77         \$ 2,226       \$ 34,337       \$ 19,107       \$ 126,807       \$ 49,653       \$ 75		0	*		1.026	1 419	E60,173	6,185
\$ 2,226       2,986       34,337       19,107       1,26,807       2,387         \$ 2,226       \$ 34,337       \$ 19,107       \$ 49,653       \$ 7		0	·		464	17,008		7,120
\$ 2,226       2,986       34,337       19,107       126,807       49,653         \$ 2,226       \$ 34,337       5 19,107       \$ 126,807       \$ 49,653	13. Utilities	i.		*		1		2, (34
422       4,852       2,387         2,226       2,986       34,337       19,107       126,807       49,653         \$ 2,226       \$ 34,337       \$ 19,107       \$ 126,807       \$ 49,653       \$ 7	14. Bad Debts	,	r	•		7.7		
422       4,852       19,107       126,807       2,387         2,226       2,986       34,337       19,107       126,807       49,653         \$       2,226       \$       34,337       \$       19,107       \$       49,653       \$	15. Postage and Shipping	1	*			ð		
422       4,852       2,387         2,226       2,986       34,337       19,107       126,807       49,653         \$       2,226       \$       34,337       \$       19,107       \$       49,653       \$	16. Insurance		91	ı	4	1,385	288	
2,226       2,986       34,337       19,107       126,807       2,387         \$ 2,226       \$ 34,337       \$ 19,107       \$ 126,807       \$ 49,653	17. Interest	ė.	1	*	•	3		
422         4,852         2,387           2,226         2,986         34,337         19,107         126,807         49,653           \$         2,226         \$         2,986         \$         34,337         \$         19,107         \$         49,653         \$	18. Bank Fees and Charges		3.1	4	•		in in	
422     4,852       2,226     2,986     34,337     19,107     126,807     49,653       \$     2,226     \$     34,337     \$     19,107     \$     126,807     \$     49,653     \$	19. Advertising and Marketing		1 1	300	٥		. 1	
2,226     2,986     34,337     19,107     126,807     49,653       \$ 2,226     \$ 2,986     \$ 34,337     \$ 19,107     \$ 126,807     \$ 49,653     \$ 7	20. Other		422	4,852				4 445
\$ 2,226 \$ 2,986 \$ 34,337 \$ 19,107 \$ 126,807 \$ 49,653 \$	Total Operating Costs of Award	2000		4	1		2,387	
\$ 2,226 \$ 34,337 \$ 19,107 \$ 126,807 \$ 49,653 \$		7,440	7,986	34,337	19,107	126,807	49,653	75,640
\$ 2,226 \$ 34,337 \$ 19,107 \$ 126,807 \$ 49,653 \$	C. Less Disallowed Costs Offsets to Costs	2	Lib.	3	*			
\$ 2,226 \$ 34,337 \$ 19,107 \$ 126,807 \$ 49,653 \$	E. Net Allowable Operating Costs Before Profit							
\$ 2,226 \$ 2,986 \$ 34,337 \$ 19,107 \$ 126,807 \$ 49,653 \$	F. Add Allowable Profit	ı						
\$ 2,226 \$ 2,988 \$ 34,337 \$ 19,107 \$ 126,807 \$ 49,653 \$	G. Total Allowable Costs				-	1		
		1						

See accompanying Notes to Schedules of Expenditures of Federal Awards and State Financial Assistance and DHS Cost Reimbursement Award Schedules (2)

Award Amount:  Award Period: Penod of Award within Audit Period  A. Expenditures Reported to DHS for Payment  B. Total Costs of Award  1. Employee Salaries and Wages  2. Employee Fringe Benefits  3. Payroll Taxes  4. Rent of Occupancy	Immunization 22, 584 701/21 - 12/31/21 701/21 - 12/31/21 22,782 13,878 5,815 1,045	MCH \$ 46,642 01/01/21 - 12/31/21	WH/FP RH 20.435 (1)(EV) 8 6.033	EPA Indoor Radon	SNAP NITE Ed	SNAP Nutr Ed	
	22,782 13,878 5,815 1,045	01/01/21 - 12/31/21	01/01/21 - 1	Services \$ 9,773 01/01/21 - 12/31/21	₩ = 0	Grant \$ 16,627 10/01/21-09/30/22 10/01/21-12/31/21	Disease Prev \$ 29,733 07/01/20-06/30/21 01/01/21-06/30/21
B. Total Costs of Award     L. Employee Salaries and Wages     Employee Fringe Benefits     Reyroll Taxes     Rent of Occupancy	13,878 5,815 1,045	\$ 48,513	5 6,033	\$ 9,924	24 \$ 15,258	\$ 7,035	\$ 18,706
Employee Salaries and Wages     Employee Fringe Benefits     Payroll Taxes     Rent of Occupancy	13,878 5,815 1,045						100 0
Employee Fringe Benefits     Payroll Taxes     Rent of Occupancy	5,815	31,777	3,659	4,904		5,138	2112
Payroll Taxes     Rent of Occupancy	1,045	13,742	1,289	2,101	101 2,109		454
<ol> <li>Rent of Occupancy</li> </ol>	6	2,073	607	)			
		7/9	n .			•	•
5. Professional Services	c T	•					19
6. Employee Travel	b		7.		160		
Conferences, Meetings or Education	,		4				
			435	1.523	515	532	7,307
9. Supplies		000		200			
10. Telephone		047					
11. Equipment						0.	.1.
12, Depreciation		,					,
13. Utilities					1	4	3
14. Bad Debts	2200	40			- 50		20
15. Postage and Shipping	4,044						,
16. Insurance			- 0		,		
17. Interest	1				,	,	
18, Bank Fees and Charges	*			0.1	960		1,145
19. Advertising and Marketing	l'		75				1,327
20, Other		074.07	0		920 00 0	7.035	18,706
Total Operating Costs of Award	75,182	46,013		2			
1 and Insulation	-		J				
Offsets to Costs							,
E. Net Allowable Operating Costs Before Profit	1		'			1	
F. Add Allowable Profit	,						
G Total Allowable Costs	22,782	\$ 48,513	\$ 6,033	u-s	9,924 \$ 15,258	8 \$ 7,035	18,706

See accompanying Notes to Schedules of Expenditures of Federal Awards and State Financial Assistance and DHS Cost Reimbursement Award Schedules (6)

DHS Identification Numbers:	Claric Con An	A CONTRACTOR OF THE PARTY OF TH					
	157010 WWWP GPR Edu &	CARS Profile 157010 WWWP GPR Edu	CARS Profile 157120	CARS Profile 157120	CARS Profile 150211	CARS Profile 150211	CARS Profile 150426
	MJA	& MJA	WWWP- NBCCEDP	WWWP- NBCCEDP	Opiod RX	Opiod RX	
Award Amount: Award Period; Period of Award within Audit Period	\$ 65,250 07/01/20-06/30/21 01/01/21-06/30/21	\$ 65,250 07/01/21-08/30/22 07/01/21-12/31/21	\$ 07/01/20-06/30/21 01/01/21-06/30/21	\$ 07/01/21-06/30/22 07/01/21-12/31/21	Pathway Proj \$ 98,300 09/01/20-08/31/21 01/01/21-08/31/21	Pathway Proj \$ 100,000 09/01/21-08/31/22 09/01/21-12/31/21	Diabetes \$ 20,000 07/01/20-06/30/21 01/01/21-06/30/21
A. Expenditures Reported to DHS for Payment	\$ 45,051	\$ 32,204	69	\$ 3,833	\$ 83,156	\$ 30.279	10 801
B. Total Costs of Award							
<ol> <li>Employee Salaries and Wages</li> </ol>	24 847	18 035			2000		
2. Employee Fringe Benefits	11.492	8,432		2,101	43,736	23,889	4,356
3. Payroll Taxes	1 848	1 376		888	3,997	2,113	1,456
4. Rent of Occupancy	2 '	0,0,1		154	3,407	1,850	313
5. Professional Services				)	•		
6. Employee Travel		75		•		*	•
<ol> <li>Conferences, Meetings or Education</li> </ol>		2		7	*		13
<ol> <li>Employee Licenses and Dues</li> </ol>				* 1	1,849		*.
9. Supplies	894	875		1	1	,	
10, Telephone	172	360		1	18,133	16	5,036
11. Equipment	1 1	9	v (	40		r	
12. Depreciation	•	9			-	j.	
13. Utilities	-34		6.6				
14. Bad Debls	,				•		*
15. Postage and Shipping	104	144		1		4	2
16. Insurance		144		23		(4)	14
17. Inferest				ō	*		,
18. Bank Fees and Charges	h- (		¥(				4
19. Advertising and Marketing	5 890	2 845			1		)
20. Other	7	240'7		250	12,034	535	789
Total Operating Costs of Award	45 051	VUC 68				1,876	915
		402,20		3,833	83,156	30,279	12,892
C. Less Disallowed Costs		9	,	-54			
Unsets to Costs							
<ul> <li>E. Net Allowable Operating Costs Before Profit</li> <li>F. Add Allowable Profit</li> </ul>				*		1	
		-	•	9			,
G. Total Allowable Costs	\$ 45,051	\$ 32,204	9	\$ 3,833	\$ 83,156	\$ 30,279	12.892

See accompanying Notes to Schedules of Expenditures of Federal Awards and State Financial Assistance and DHS Cost Reimbursement Award Schedules

DHS Identification Numbers:	CAR	CARS Profile 150426	CARS Profile 150427 1815 Heart	ofile 7 ant Prev	CARS 15 1817 SU	CARS Profile 150429 1817 SL Diabetes Presention	CAR8 15 1817 SI	CARS Profile 150429 1817 St. Diabetes Prevention	CARS 155 Rape	CARS Profile 155080 Rape Prev and Education	CARS 15 Rap and Eq	CARS Profile 155080 Rape Prev and Education	Over	CARS Profile 150216 Overdose Fatality Review
Award Amount: Award Period: Period of Award within Audit Period	\$ 07/01/2 07/01/2	\$ 21,000 07/01/21-06/30/22 07/01/21-12/31/21	\$ 21,000 07/01/21-06/30/22 07/01/21-12/31/21	21,000 5/30/22 2/31/21	\$ 10/01/2	\$ 78,207 10/01/20-09/30/21 01/01/21-09/30/21	\$ 10/01/2	\$ 84,092 10/01/21-09/30/22 10/01/21-12/31/21	\$ 02/01/20 01/01/21	\$ 90,000 02/01/20-01/31/21 01/01/21-01/31/21	\$ 02/01/2 02/01/2	\$ 90,000 02/01/21-01/31/22 02/01/21-12/31/21	0/60	\$ 51,500 09/01/20-08/31/21 01/01/21-08/31/21
A. Expenditures Reported to DHS for Payment	64	12,687	69	12,687	69	33,620	s	12,283	69	12,502	64	83,361	69	44,978
B. Total Costs of Award		0				0		54		000		27 957		13 905
1. Employee Salaries and Wages		7,127		2.154		6.460		1,909		1,506		13,169		4,703
3. Pavroll Taxes		523		523		1,578		492		260		2,649		866
4. Rent of Occupancy		1		¥				,		·		i		1
5. Professional Services		ı		•		ı		*		1		1		1
6. Employee Travel		11		11		8.		36		i.		203		1
8		ì		0		545		, k		1		1		125
8. Employee Licenses and Dues		1		0		X,				ı,		4 1		
9. Supplies		1,802		1,802		51		617		7,036		8,730		ı
10. Telephone		1		y		536		127		į		y		
11. Equipment		ı		-1)				d)		1				
12. Depreciation		ı		y		3		1		6				1
13. Utilities		Ō		τ.		j.		j				1		
14. Bad Debts		1.		O.		1		1				1		
15. Postage and Shipping		0		0		1		ì		*		1		
16, Insurance		1		t		2		1				1		
17. Interest		7		4		1.		1		i		•		
18. Bank Fees and Charges		4		1						•		0 1		
19. Advertising and Marketing		388		388		2,731		2,351				257		13,887
20 Other		673		673				λ				21,000		11,260
Total Operating Costs of Award		12,687		12,687		33,620		12,283		12,502		83,361	J.	44,978
C. Less Disallowed Costs				1								,		,
Offsets to Costs  E. Net Allowable Operating Costs Before Profit				1		1		- 1				a		
F. Add Allowable Profit				ē				2		r		3	1	
G. Total Allowable Costs	sə	12,687	69	12,687	69	33,620	(s)	12,283	S	12,502	69	83,361	60	44,978

See accompanying Notes to Schedules of Expenditures of Federal Awards and State Financial Assistance and DHS Cost Reimbursement Award Schedules (8)

DHS Identification Numbers;	CARS Profile 159317 WH/FP RH	CARS Profile 159328	CARS Profile 159328	CARS Profile 150216 Overdose Fatality	CARS Profile 154761 Breastfeeding	CARS Profile 155800 Comm Disease
Award Amount: Award Period: Period of Award within Audit Period	\$53.07 GPR \$ 35,890 01/01/21 - 12/31/21 01/01/21 - 12/31/21	Title X Serv \$ 558,000 04/01/20-03/31/21 01/01/21-03/31/21	Title X Serv \$ 558,000 04/01/21-03/31/22 04/01/21-12/31/21	Review \$ 45,000 09/01/21-08/31/22 09/01/21-12/31/21	Campaign \$ 17,500 10/01/20-09/30/21 01/01/21-09/30/21	Cntrl & Prev \$ 7,000 07/01/20-06/30/21 01/01/21-06/30/21
A, Expenditures Reported to DHS for Payment	\$ 35,890	\$ 147,112	\$ 295,691	\$ 11,303	\$ 18,171	\$ 5,819
B. Total Costs of Award						
1. Employee Salaries and Wages	21,768	77.894	179 345	747 8	200	1
2. Employee Fringe Benefits	7,668		63.175	2,569	10,838	4,477
3. Payroll Taxes	1,578		12.998	1,588	1 243	1,002
4. Rent of Occupancy	1,066		8,781	,	0.44	240
<ol><li>Professional Services</li></ol>			1			
6. Employee Travel	499	1,796	4114		60	
<ol><li>Conferences, Meetings or Education</li></ol>	83	255	680	,	( )	•
<ol><li>Employee Licenses and Dues</li></ol>	83		681			
9. Supplies	2,587	24,303	21.316	,		
10. Telephone	46	152	377	- 1		
11. Equipment			1	1	2.4	
12. Depreciation				1		
13. Utilities			u			
14. Bad Debts	•		3			
15. Postage and Shipping	19	469	554			
16. Insurance						•
17. Interest		- 1				
18. Bank Fees and Charges		٠				
19, Advertising and Marketing		29				1
20, Other	445	1 125	3,669			
Total Operating Costs of Award	35,890	147,112	295,691	11,303	18,171	5.819
C. Less Disallowed Costs	9					
E. Net Allowable Operating Costs Refore Profit						
F. Add Allowable Profit						
Total Allowahla Casta	6	Г				
C. I cial Allowable Costs	088'00	\$ 147,112	\$ 295,691	\$ 11,303	\$ 18,171	\$ 5,819

See accompanying Notes to Schedules of Expenditures of Federal Awards and State Financial Assistance and DHS Cost Reimbursement Award Schedules 6)

DHS Identification Numbers: Award Amount:	CAR Comm Couts	CARS Profile 155800 Comm Disease Cntrl & Prev 7,000	CAR DPH CC \$	CARS Profile 155801 DPH PHPEP COVID 19 \$ 69,789	CARS 15 15 ELC CON \$	CARS Profile 155802 ELC CARES COVID 19 \$ 28,100 02/01/20-09/30/21	CAR En Detect \$	CARS Profile 155806 Enhancing Detection-COVID \$ 1,305,000	TPCP In 18	CARS Pronte 181010 TPCP Commun Intras \$ 50,000 07/01/21-06/30/22
Period of Award within Audit Period	07/01/2	07/01/21-12/31/21	01/01/2	01/01/21-03/31/21	01/01/2	01/01/21-09/30/21	01/01/	01/01/21-12/31/21	07/01/2	07/01/21-12/31/21
A. Expenditures Reported to DHS for Payment	69	1,364	99	65,149	LA.	28,730	69	679,605	ь	25,597
B. Total Costs of Award				A. Arden				0.00		40.744
<ol> <li>Employee Salaries and Wages</li> </ol>		1,065		47,273		21,353		444,812		19,714
2. Employee Fringe Benefits		218		9,196		5,807		33 071		1.475
3. Payroll Taxes		8.1		3,320		1,0,1		200		
4. Rent of Occupancy		I		r.				c		Lg
<ol><li>Professional Services</li></ol>		ı				1		, ,		
6. Employee Travel		r		22		X		1,023		
7. Conferences, Meetings or Education		1		1		į.		1-		1
<ol> <li>Employee Licenses and Dues</li> </ol>		<i>Y</i> .				ŀ		1 10		1
9. Supplies		(		5,138		i .		8,587		
10, Telephone		1		4		( )		CC		
11. Equipment		7		i		L		1		
12. Depreciation		ĭ		I.		(				0
13, Utilities		1		ì		P.		•		0
14, Bad Debts		)		Á		1		100		
15, Postage and Shipping				l.		y		909		
16, Insurance		•		1		j		CA		
17. Interest		1		L		•		ı		\$
18. Bank Fees and Charges				T.				1 000		1.
19. Advertising and Marketing				1				660		1
20. Other								124,030		702 30
Total Operating Costs of Award	1	1,364		65,149		28,730		679,605		JEC'C7
C. Less Disallowed Costs						3,6		5		,
Offsets to Costs										
E. Net Allowable Operating Costs Before Profit  F. Add Allowable Profit	ŀ					0	Ü			3
		1 261	6	65 149	69	28.730	69	679,605	69	25,597

See accompanying Notes to Schedules of Expenditures of Federal Awards and State Financial Assistance and DHS Cost Reimbursement Award Schedules (10)

# CITY OF EAU CLAIRE, WISCONSIN NOTES TO SCHEDULES OF EXPENDITURES OF FEDERAL AWARDS, STATE FINANCIAL ASSISTANCE, AND DHS COST REIMBURSEMENT AWARD SCHEDULES YEAR ENDED DECEMBER 31, 2021

# NOTE 1 BASIS OF PRESENTATION

The accompanying schedules of expenditures of federal awards and state financial assistance include the federal and state award activity of the City of Eau Claire under programs of the federal and state government for the year ended December 31, 2021. The information in these schedules are presented in accordance with the requirements of Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance) and the State Single Audit Guidelines. Because the schedules present only a selected portion of the operations of the City of Eau Claire, it is not intended to and does not present the financial position, changes in net position or cash flows of the City of Eau Claire.

# NOTE 2 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Expenditures reported on the schedules are reported on the accrual or modified accrual basis of accounting. Such expenditures are recognized following the cost principles contained in either the Uniform Guidance or the Office of Management and Budget Circular A-87, Cost Principles for State, Local, and Indian Tribal Governments, wherein certain types of expenditures are not allowable or are limited as to reimbursement. Negative amounts shown on the schedules represent adjustments or credits made in the normal course of business to amounts reported as expenditures in prior years. Pass-through entity identifying numbers are presented where available.

The underlying accounting records for some grant programs are maintained on the modified accrual basis of accounting. Under the modified accrual basis, revenues are recorded when susceptible to accrual, i.e., both measurable and available. Available means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. Expenditures are recorded when the liability is incurred. The accounting records for other grant programs are maintained on the accrual basis, i.e., when the revenue has been earned and the liability is incurred.

# NOTE 3 CARS REPORT DATES

The schedules of expenditures of federal awards and state financial assistance include adjustments through the March 4, 2022 (expected payment date) Community Aids Reporting System (CARS) reports.

## NOTE 4 INDIRECT COST RATE

The City of Eau Claire has elected to use the 10% de minimis indirect cost rate of the Uniform Guidance.

# CITY OF EAU CLAIRE, WISCONSIN NOTES TO SCHEDULES OF EXPENDITURES OF FEDERAL AWARDS, STATE FINANCIAL ASSISTANCE, AND DHS COST REIMBURSEMENT AWARD SCHEDULES YEAR ENDED DECEMBER 31, 2021

# NOTE 5 LOAN AND LOAN GUARANTEE PROGRAMS

The loan program listed below is administered by the City of Eau Claire, and balances and transactions relating to this program are included in the City of Eau Claire's basic financial statements. The amount shown on the schedule of expenditures of federal awards for Assistance Listing Number 11.307 is calculated as described in the compliance supplement.

Balance of loans oustanding at December 31, 2021 Cash and Investments balance at December 31, 2021 Administrative expenses paid out of income during the year	\$ 605,217 203,750 289
Federal share of the fund	809,256 66%
Total	\$ 534,109

The balance of loans outstanding at December 31, 2021 was \$605,217.

# NOTE 6 ADJUSTMENTS COLUMN

The adjustments column presents differences between estimated accrued/deferred ending balances as of December 31, 2020 and actual reimbursements received by the grantee in 2021.

# NOTE 7 PASS-THROUGH GRANTORS

Federal funds have been passed through the following grantors:

DHS	Wisconsin Department of Health Services
DNR	Wisconsin Department of Natural Resources
DOJ	Wisconsin Department of Justice
DOT	Wisconsin Department of Transportation
MCRF	Marshfield Clinic Research Foundation
WIPSC	Wisconsin Public Service Commission
AFDO	Association of Food and Drug Officials
WDCF	Wisconsin Department of Children and Families
NACCHO	National Association of County and City Health Officials
WEC	Wisconsin Election Commission
WCWRPC	West Central Wisconsin Regional Planning Commission
DOA	Wisconsin Department of Administration



# INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

To the City Council City of Eau Claire, Wisconsin

We have audited, in accordance with auditing standards generally accepted in the United States of America and standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund and the aggregate remaining fund information of City of Eau Claire, Wisconsin (City) as of and for the year ended December 31, 2021, and the related notes to the financial statements, which collectively comprise the City's basic financial statements and have issued our report thereon dated June 29, 2022.

## Report on Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the City's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, we do not express an opinion on the effectiveness of the City's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the City's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit the attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that have not been identified. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

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# Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether the City's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our test disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

City's Response to Findings

Government Auditing Standards requires the auditor to perform limited procedures on the City's response to the finding identified in our audit and described in the accompanying Schedule of Findings and Questioned Costs. The City's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on the response.

## Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the result of that testing, and not to provide an opinion on the effectiveness of the City's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

CliftonLarsonAllen LLP

Clifton Larson Allen LLP

Eau Claire, Wisconsin September 21, 2022



INDEPENDENT AUDITORS' REPORT ON COMPLIANCE FOR EACH MAJOR PROGRAM, REPORT ON INTERNAL CONTROL OVER COMPLIANCE, AND REPORT ON THE SCHEDULES OF EXPENDITURES OF FEDERAL AWARDS AND STATE FINANCIAL ASSISTANCE AND DHS COST REIMBURSEMENT AWARD SCHEDULES REQUIRED BY THE UNIFORM GUIDANCE AND STATE SINGLE AUDIT GUIDELINES

To the City Council City of Eau Claire, Wisconsin

# Report on Compliance for Each Major Federal and State Program

Opinion on Each Major Federal and State Program

We have audited City of Eau Claire, Wisconsin's (City) compliance with the types of compliance requirements described in the OMB Compliance Supplement that could have a direct and material effect on each of the County's major federal programs for the year ended December 31, 2021. We have also audited the County's compliance with types of compliance requirements described in the State Single Audit Guidelines, issued by the Wisconsin Department of Administration that are applicable to each of its major state programs (including federal programs required to be tested as major state programs) for the same period. The City's major federal programs and major state programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

In our opinion, the City complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal and state programs for the year ended December 31, 2021.

## Basis for Opinion on Each Major Federal and State Program

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America (GAAS); the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States; the audit requirements of Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance); and the State Single Audit Guidelines, issued by the Wisconsin Department of Administration. Our responsibilities under those standards, the Uniform Guidance, and the State Single Audit Guidelines are further described in the Auditors' Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of City of Eau Claire and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal program. Our audit does not provide a legal determination of City of Eau Claire's compliance with the compliance requirements referred to above.

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# Responsibilities of Management for Compliance

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules and provisions of contracts or grant agreements applicable to City of Eau Claire's federal and state programs.

# Auditors' Responsibilities for the Audit of Compliance

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on City of Eau Claire's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS, Government Auditing Standards, the Uniform Guidance, and the State Single Audit Guidelines will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about City of Eau Claire's compliance with the requirements of each major federal and state program as a whole.

In performing an audit in accordance with GAAS, Government Auditing Standards, the Uniform Guidance, and State Single Audit Guidelines, we:

- exercise professional judgment and maintain professional skepticism throughout the audit.
- identify and assess the risks of material noncompliance, whether due to fraud or error, and
  design and perform audit procedures responsive to those risks. Such procedures include
  examining, on a test basis, evidence regarding City of Eau Claire's compliance with the
  compliance requirements referred to above and performing such other procedures as we
  considered necessary in the circumstances.
- obtain an understanding of City of Eau Claire's internal control over compliance relevant to the
  audit in order to design audit procedures that are appropriate in the circumstances and to test
  and report on internal control over compliance in accordance with the Uniform Guidance, but not
  for the purpose of expressing an opinion on the effectiveness of City of Eau Claire's internal
  control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

## Report on Internal Control Over Compliance

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal or state program on a timely basis. A material weakness in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal or state program will not be prevented, or detected and corrected, on a timely basis. A significant deficiency in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the Auditors' Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the result of that testing based on the requirements of the Uniform Guidance and State Single Audit Guidelines. Accordingly, this report is not suitable for any other purpose.

Report on Schedule of Expenditures of Federal Awards, Schedule of State Financial Assistance and DHS Cost Reimbursement Schedules Required by the Uniform Guidance and the State Single Audit Guidelines

We have audited the financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of City of Eau Claire as of and for the year ended December 31, 2021, and the related notes to the financial statements, which collectively comprise City of Eau Claire's basic financial statements. We issued our report thereon dated June 29, 2022, which contained unmodified opinions on those financial statements. Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the basic financial statements. The accompanying schedule of expenditures of federal awards, schedule of state financial assistance and DHS cost reimbursement award schedules are presented for purposes of additional analysis as required by the Uniform Guidance and State Single Audit Guidelines, respectively, and are not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditure of federal awards, schedule of state financial assistance and DHS cost reimbursement schedules are fairly stated in all material respects in relation to the basic financial statements as a whole.

CliftonLarsonAllen LLP

Clifton Larson Allen LLP

Eau Claire, Wisconsin September 21, 2022

## CITY OF EAU CLAIRE, WISCONSIN SCHEDULE OF FINDINGS AND QUESTIONED COSTS YEAR ENDED DECEMBER 31, 2021

		Section I -	Summary of Au	uditors' Result	s			
Fin	an	cial Statements						
	1.	Type of auditor's report issued:		Unmodified				
	2.	Internal control over financial repor	ting:					
		Material weakness(es) identified	1?	Yes	X No			
		<ul> <li>Were significant deficiency(ies) considered to be a material wea</li> </ul>	YesX_ None Reported					
	3.	Noncompliance material to basic fit statements noted?	nancial	Yes	X No			
Fed	ler	al Awards						
	1.	Internal control over compliance:						
		Material weakness(es) identified	1?	Yes	XNo			
		<ul> <li>Were significant deficiency(ies) considered to be a material wea</li> </ul>		Yes	X None Reported			
	2.	Type of auditor's report issued on of for major programs:	compliance	Unmodified				
	3.	Any audit findings disclosed that ar be reported in accordance with 2 C		Yes	X No			
lde	ntii	fication of Major federal programs	52					
		Assistance Listing Number(s)	Name of Fed	eral Program o	or Cluster			
		14.218 20.507, 20.526 20.933	Community D Federal Trans TIGER Grant		ock Grants			
		threshold used to determine betwee pe B programs:	en type A	\$ 750,000	=			
Auc	lite	e qualify as low-risk auditee?		XYes	No			

## CITY OF EAU CLAIRE, WISCONSIN SCHEDULE OF FINDINGS AND QUESTIONED COSTS (CONTINUED) YEAR ENDED DECEMBER 31, 2021

Section I – Summary of Auditors' Results (Continued)									
State Awards									
Internal control over compliance:									
<ul> <li>Material weakness(es) identified?</li> </ul>	YesX No								
<ul> <li>Were significant deficiency(ies) identified not considered to be a material weakness(es)?</li> </ul>	YesX_ None Reported								
<ol><li>Type of auditor's report issued on compliance for major programs:</li></ol>	Unmodified								
3. Any audit findings disclosed that are required to be reported in accordance with the State Single Audit Guidelines?	YesXNo								
Identification of major state programs:									
State ID Number(s)	Name of State Program or Cluster								
395.104	Transit Operating Aid								
Dollar threshold used to determine between type A and type B programs:	\$ 250,000								
Auditee qualify as low-risk auditee?	XYesNo								

## CITY OF EAU CLAIRE, WISCONSIN SCHEDULE OF FINDINGS AND QUESTIONED COSTS (CONTINUED) YEAR ENDED DECEMBER 31, 2021

Section II – Findings Related to the Financial Statements

None.

Section III – Findings Related to Major Federal Award Programs

Our audit did not disclose any matters required to be reported in accordance with 2 CFR 200.516(a).

Section IV – Findings Related to Major State Financial Assistance Programs

Our audit did not disclose any matters required to be reported in accordance with State requirements.

## CITY OF EAU CLAIRE, WISCONSIN SCHEDULE OF FINDINGS AND QUESTIONED COSTS (CONTINUED) YEAR ENDED DECEMBER 31, 2021

## Section V - Other Issues

 Do the auditors' report or the notes to the financial statements include disclosure with regard to substantial doubt as to the auditee's ability to continue as a going concern?

No

2. Does the auditors' report show audit issues (i.e., material noncompliance, nonmaterial noncompliance, questioned costs, material weaknesses, significant deficiencies, management letter comments, excess revenue or excess reserve) related to grants or contracts with funding agencies that require audits to be in accordance with the State Single Audit Guidelines:

Public Service Commission	
Department of Military Affairs	
Department of Natural Resources	
Department of Transportation	
Department of Health Services	

No

No

No

No No

3. Was a management letter or other document conveying audit comments issued as a result of this audit?

No

4. Name and signature of Principal

Daniel R. Carlson, CPA, Signing Director

Date of Report

September 21, 2022



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# Fact Sheet – 10/26/2022 Board of Health Meeting Agenda Item 4.c

## Wisconsin Family Foundations Comprehensive Home Visitation Program Grant Amendment

The Western Wisconsin Nurse-Family Partnership (NFP) Consortium contract was amended by the Wisconsin Department of Children and Families to add additional funding in the 2022-2023 grant year through state American Rescue Plan (ARP) funding. This funding is intended to support home visiting activities that address immediate needs of parents, children and families related to the COVID-19 public health emergency as well as support technology needs of our consortium which includes Eau Claire, Chippewa and Dunn counties.

This funding will be used to support families by providing pre-paid grocery and emergency supplies such as diapers, wipes, diaper cream, infant formula, personal protective equipment and cleaning supplies for enrolled families if needed. Additionally, the funding will support consortium technology needs with the purchase of 4 laptops and docks for Eau Claire City-County Health Department staff and 2 licenses for electronic medical record users in Dunn County.

Our Consortium will receive an additional \$97,060 in ARP funding. The estimated amount that the Eau Claire City-County Health Department will receive is \$71,000.

## **Budget Implication:**

\$71,000 for client support and technology needs within the NFP Program at Eau Claire City-County Health Department.

## **Staff recommendation:**

Accept Wisconsin Family Foundations Comprehensive Home Visitation Program funding amendment in the amount of \$97,060 from October 1, 2022 through September 30, 2023 to provide client support supplies to Nurse-Family Partnership enrolled families as well as purchase necessary technology.

Prepared by Beth Draeger, Healthy Beginnings Division

F: 715-839-1674



Information Sheet – 10/26/2022 Board of Health Meeting

Agenda Item 4.d

2023 Fee Corrections

Recently, there were errors found in the list of fees approved by the Board of Health in August for 2023. Regarding the first error, staff simply mislabeled one of the new Private Drinking Water Bundles that had been planned to be offered in 2023. Instead of 2 different metals bundles, staff intended to list a newborn bundle, mirroring the tests commonly provided to homeowners with or expecting an infant. This was discussed as two separate bundled test packages but the fee schedule in the packet that was approved was mislabeled. Staff are seeking authorization to correct the error in the fee schedule by removing the \$95.00 metals private drinking water bundle (includes lead, arsenic, iron, manganese, hardness) and replacing it with a \$95.00 newborn private drinking water bundle (includes total coliform (w/ E.coli), nitrate, lead, copper, fluoride).

Regarding Incinerator licensing, staff had intended to display a reduction of the license fee and corresponding operating without a license fee from 2022 to 2023, but incidentally flipped these values in the attached fee schedule along with a naming error. The corresponding fact sheet and discussion had depicted a reduction in these fees due to a proposed change in programmatic responsibility (no inspection required). However, the corresponding attachment showed an increase. Staff are seeking authorization of an amended incinerator license fee of \$25.00 and amended operating without a license fee of \$50.00 for 2023.

<u>Staff recommendation:</u> Approve a newborn private drinking water bundle (includes total coliform (w/ E.coli), nitrate, lead, copper, fluoride) fee of \$95.00 for 2023 as a substitute for the previously approved metals bundle (includes lead, arsenic, iron, manganese, hardness). Approve an amended license fee of \$25.00 and amended operating without a license fee of \$50.00 for incinerators.

Prepared by Matt Steinbach, Environmental Sciences

## 2023 Laboratory Fees as Approved in August 2022:

	2023 Health Department fees and licenses (Adopted August 2022)	Year of Last Increase (or Decrease)	2023 Proposed Fee	% of cost covered
	Laboratory Fee - Total Coliform (Includes E.Coli presence/absence)	2019	\$23.00	
	Laboratory Fee - Heterotrophic Plate Count	2019	\$30.00	Ī
	Laboratory Fee - Nitrate — Nitrogen	2019	\$23.00	İ
	Laboratory Fee - pH (water)	2018	\$11.00	
	Laboratory Fee - Total Hardness (quantitative)	2019	\$40.00	
	Laboratory Fee - Fluoride	2019	\$23.00 \$19.00	
	Laboratory Fee - Spore Ampules	2019		
	Laboratory Fee - Copper	2019	\$25.00	
	Laboratory Fee - Manganese	2019	\$25.00	Ī
	Laboratory Fee - Zinc	2019	\$25.00	
	Laboratory Fee - Magnesium	2019	\$25.00	
in a record	Laboratory Fee - Cadmium	2018 \$31.	\$31.00	
Public Health Laboratory (Individual Services)	Laboratory Fee - Chromium		\$31.00	100%
(Individual Services)	Laboratory Fee - Arsenic		\$31.00	
	Laboratory Fee - Calcium	2019	\$25.00	
	Laboratory Fee - Iron	2019	\$25.00	
	Laboratory Fee - Nickel	2019	\$25.00	
	Laboratory Fee - Lead	2018	\$31.00	
	Laboratory Fee - VOC's	2018	\$150.00	
	Laboratory Fee - Methamphetamine*	2019	\$65.00	
	Laboratory Fee - E, coli (Quantitative)^	2019 \$30.00		
	Laboratory Fee - pH (food)*	N/A	\$23.00	
	Laboratory Fee - Sterility verification*^	N/A	\$34.00	
	Laboratory Fee - PCR analysis (b. burgdorferi - deer tick)*^	N/A	\$36.00	
	Laboratory Fee - Pseudonomas	N/A	\$30.00	
Public Health Laboratory	Metals Bundle (Includes lead, copper, arsenic, iron, manganese, hardness)	New in 2023	\$120.00	79%
(Private Drinking Water	Homeowners Bundle (Includes total coliform (w/ E.coli), nitrate, lead, copper, arsenic)	New in 2023	\$100.00	75%
Bundles)	Metals Bundle (Includes lead, arsenic, iron, manganese, hardness)	New in 2023	\$95.00	76%

## **2023 Laboratory Fees as Proposed for Amendment:**

	2023 Health Department fees and licenses (Proposed Amendment October 2022	Year of Last Increase (or Decrease)	2023 Proposed Fee	% of cost covered
	Laboratory Fee - Total Coliform (Includes E.Coli presence/absence)	2019	\$23.00	
	Laboratory Fee - Heterotrophic Plate Count	2019	\$30,00	
	Laboratory Fee - Nitrate – Nitrogen	2019	\$23,00	
	Laboratory Fee - pH (water)	2018	\$11.00	
	Laboratory Fee - Total Hardness (quantitative)	2019	\$40.00	
	Laboratory Fee - Fluoride	2019	\$23.00	
	Laboratory Fee - Spore Ampules	2019	\$19.00	
	Laboratory Fee - Copper	2019	\$25.00	
	Laboratory Fee - Manganese	2019	\$25.00	
	Laboratory Fee - Zinc	2019	\$25,00	
	Laboratory Fee - Magnesium	2019	\$25.00	
a Dr. II. M. Ali C.	Laboratory Fee - Cadmium	2018	\$31.00	
Public Health Laboratory (Individual Services)	Laboratory Fee - Chromium	2018	\$31.00	100%
(Individual Services)	Laboratory Fee - Arsenic	2018	\$31.00	
	Laboratory Fee - Calcium	2019	\$25.00	
	Laboratory Fee - Iron	2019	\$25.00	
	Laboratory Fee - Nickel	2019	\$25,00	
	Laboratory Fee - Lead	2018	\$31.00	
	Laboratory Fee - VOC's	2018	\$150.00	
	Laboratory Fee - Methamphetamine*	2019	\$65.00	
	Laboratory Fee - E. coli (Quantitative)^	2019 \$30.00		
	Laboratory Fee - pH (food)*	N/A	\$23.00	
	Laboratory Fee - Sterility verification*^	N/A	\$34.00	
	Laboratory Fee - PCR analysis (b. burgdorferi - deer tick)*^	N/A	\$36.00	
	Laboratory Fee - Pseudonomas	N/A	\$30.00	
Public Health Laboratory	Metals Bundle (Includes lead, copper, arsenic, iron, manganese, hardness)	New in 2023	\$120.00	79%
(Private Drinking Water	Homeowners Bundle (Includes total coliform (w/ E.coli), nitrate, lead, copper, arsenic)	New in 2023	\$100.00	75%
Bundles)	Newborn Bundle (Includes total coliform (w/ E.coli), nitrate, lead, copper, fluoride)	New in 2023	\$95.00	76%

## 2023 Incinerator Fees as Approved in August 2022:

	2023 Health Department fees and licenses (Adopted August 2022)	Year of Last Increase (or Decrease)	2022 Approved Fees	2023 Proposed Fee	2022 to	% of cost covered
	License - Incinerator	Decr in 2019	\$25.00	\$79.00	216%	
Incinerator	Operating without a License Fee - Refuse/Recyler Combination	N/A	\$50.00	\$158.00	216%	93%
Incherator	Penalty/Late Fee	N/A	\$100.00	\$100.00	0%	93%
	Re-Inspection Fee	2018	\$125.00	\$125.00	0%	

## **2023 Incinerator Fees as Proposed for Amendment:**

	2023 Health Department fees and licenses (Proposed Amendment October 2022)	Year of Last Increase (or Decrease)	2022 Approved Fees	2023 Proposed Fee	% Change 2022 to 2023	% of cost covered
	License - Incinerator	Decr in 2019	\$79.00	\$25.00	-68%	
Incinerator	Operating without a License Fee - Incinerator	N/A	\$158.00	\$50.00	-68%	93%
Incherator	Penalty/Late Fee	N/A	\$100.00	\$100.00	0%	93%
	Re-Inspection Fee	2018	\$125.00	\$125.00	0%	







## Information Sheet - 10/26/2022 Board of Health Meeting Agenda Item 4.e

Eau Claire City-County

**Health Department** 

## **Laboratory Instrument (ICP-MS) Purchase**

ECCCHD currently utilizes atomic absorption spectroscopy (AAS) to perform laboratory analysis for select metals in drinking water. AAS is a viable method for this testing but is less efficient than some alternative technologies that allow for analysis of multiple metals simultaneously. Consultation with current and prospective customers (representing both public and private water supplies) has revealed that faster sample results, more robust offerings (additional tests), and cheaper testing would attract more customers to use the ECCCHD lab. Inductively coupled plasma mass spectrometry (ICP-MS) has been identified as a technology that would resolve many of these concerns and could prompt significant community benefit. The addition of an ICP-MS and associated laboratory certifications would make it more cost-effective and convenient for private well owners and municipal partners to test for metals and eliminate some of the concerns that have been identified by current and prospective clients. In addition to these benefits, testing at a local health department adds to the public health laboratory database which can be utilized to detect and delineate areas of groundwater concerns in the county.

Earlier this year, the Health Department submitted a proposal to Eau Claire County requesting financial assistance through the County's allocation of American Rescue Plan Act (ARPA) of 2021 funds to purchase and install an ICP-MS. The Department has been informed that this proposal ranked highly but has not yet been funded. While the Department has awaited a decision from Eau Claire County about this proposal, several factors have prompted staff to evaluate alternative purchase options and to consider an expedited purchase timeline. The analytical instrument that would ultimately be replaced by the ICP-MS needs repair by a service technician. The cost of repair is expected to be upwards of \$5,000 and could be significantly more than that. ECCCHD had put off repair in anticipation of the County's decision while working with an external laboratory to support metals analysis, but the additional cost of these services is mounting with each week that passes. Additionally, there is increasing time sensitivity with this decision due to the necessary period of orientation and training following installation that will be required for the lab to achieve certifications for the new analytical methods. Staff availability for training and certification in the spring of 2023 is also a factor in the urgency of this purchase.

To expedite this purchase as much as practical, ECCCHD is seeking contingent authorization to purchase and install a new ICP-MS. By authorizing the contingent use of up to \$155,000 in Health Department ARPA funds for this purpose, the Board would be approving the purchase of this instrument with allocation of funds only necessary if the Department's County ARPA proposal is unsuccessful, which should be known soon. The contingent approval would allow for an expedited purchase and installation. Health Department ARPA fund use is an allowable cost. While health department ARPA funding may have been prioritized for other purposes, the use for this is seen as an acceptable alternative if County funding is not obtained.

Budget Implication: Up to \$155,000 of Health Department funds would be contingently allocated for this purchase and associated start-up costs. ECCCHD would be responsible for routine maintenance, repair and consumable costs associated with operation. These costs and the rate of depreciation will be factored into service fees, in addition to the staff costs associated with performing each test. The ICP-MS will increase testing efficiency and may facilitate new and expanded laboratory services in the future.

<u>Staff recommendation:</u> Approve the use of up to \$155,000 in Health Department ARPA funds for the purchase, installation, and start-up costs for an ICP-MS (Inductively Coupled Plasma Mass Spectrometry) instrument for the Health Department laboratory in the event that the Department's ARPA proposal to Eau Claire County is not awarded.

Prepared by Matt Steinbach, Environmental Sciences

# Board of Health Meeting 10/26/2022 Agenda Item5.a

## **Eau Claire City-County Health Department Report to the Board of Health**

## **Employee Spotlight:**

The City of Eau Claire Manager's Office sends a weekly update and includes an employee spotlight. In September, Gina Holt, Program Specialist, was highlighted. Below is what was sent out City-wide to spotlight Gina and her amazing work. We are very lucky to work with her!

Gina's co-workers said this about Gina: "Gina is a wonderful person to work with at the Health Department. She has a positive attitude, goes out of her way to help our clients and other employees, and is always on the lookout to help make our office run more efficiently. Co-workers have shared the following comments – 'I want you to know that I feel very fortunate to have G. H. working for us' and 'Gina is always ready to assist with any request, whether large or small. Her attitude is very positive, she is thoughtful and always looking for ways to make improvements.' We



also recently received a letter from a client that stated, 'You have an amazing employee in Gina. She is kind, compassionate, and very helpful.' Additionally, 'Gina takes the time to make others feel valued and is always ready to share a good laugh!'"

Here's a little bit more about Gina:

- Position: "I just celebrated my 10-year anniversary at the City as a Program Specialist."
- What people may not know: "I was right-handed until 1st grade when I decided to switch to my left hand."
- Favorite activity: "I love anything outdoors hiking, boating, bike riding, swimming."
- Best part about working for the City: "The most amazing humans work at the Health Department, and I enjoy being able to spend time with them each week."
- Anything else? "I love to laugh, and my loud cackle can often be heard throughout the Department."

## **Dementia Training:**

At our all staff meeting on October 13<sup>th</sup>, Lisa Wells, Dementia Care Specialist from the Aging and Disability Resource Center provided an impactful dementia simulation. We learned all about the sensory deficits that can happen when living with dementia. We were instructed to bring items like sunglasses, a pair of gloves, a wallet, pad of paper, magazine, cell phone and other objects. Lisa asked us to complete simple



tasks such as writing a note, taking our identification out of our wallet, which were more difficult when we were blocking some of our senses with gloves, sunglasses, and loud background noise. She also shared communication tips to use when working with someone living with dementia. More than 50 of our staff were able to attend this impactful training!

#### **Wisconsin Well Woman Program:**

October is Breast Cancer Awareness Month! The Well Woman Program is boosting advertising throughout the month as well as attending some fun events. We will share pictures and details in next month's report.

## **DATCP Self-Assessment Results:**

As part of our Wisconsin DATCP contract, we are required to complete and submit an annual self-assessment of our retail and recreational programs. This includes reporting our number of inspections, preinspections, reinspections, enforcement activities, foodborne illnesses, and complaint investigations. This year's self-assessment focused on our workplan from the 2021 on-site evaluation by DATCP. ECCCHD completed all mandatory contract obligations. Our inspection ratios for all DATCP programs met or exceeded 100%. (See attachment)

### **Housing Survey:**

The 2022 Housing Survey wrapped up in August. This year, the far West Side was surveyed with a total of 3055 properties. The top violations that were found include the following: windows, soffit/fascia, outbuildings, and refuse. From here, we are working with a GIS Intern to develop a map that will show

Need a mammogram or pap test, but can't afford it?

we can help.

See if you qualify for FREE cervical or breast cancer screenings!

Call 715-839-4718 or visit wellwoman.echealthdepartment.org

the average defects per block. This map will complete the five-year cycle of the Housing Survey. Next year, we will return to the Northeast Section which was surveyed in 2018. The Housing Survey is a first step in our more proactive housing health and safety work every year. Following the survey we then begin verifying the defects at each eligible property, sending informative letters to the property owners, inspecting the properties and then begin working with the property owners to keep their properties safe and healthy.

#### **World Rabies Day:**

On September 28<sup>th</sup>, 2022, the ECCCHD celebrated World Rabies Day! We had "bat donuts" and a trivia question asking staff how many bats our ECCCHD lab has sent to the Wisconsin State Lab of Hygiene so far in 2022 for rabies testing. So far in 2022, we have sent in 24 bats for rabies testing and have had 33 bat exposures reported to the Department in Eau Claire County. World Rabies Day is celebrated annually to help raise awareness about rabies prevention.



#### **Vector Shadow Experience:**

On October 7<sup>th</sup>, 2022, 3 UWEC Environmental Public Health students were welcomed to the ECCCHD laboratory for a vector-borne disease control class job shadow. The three students learned all about the vector program activities performed by the lab staff, including tick dragging, mosquito trapping, identification, tracking, testing, outreach, and education. The students were given hands-on experience with identification of ticks and mosquitoes, and an in the field demonstration of how to conduct a tick drag.

### **Lead in Water Childcare Project Update:**

In August, the Board of Health learned about an initiative funded by DHS to sample for elevated lead levels in childcare centers in Eau Claire County. Funding is available for testing of all indoor and outdoor faucets at up to 12 centers. To date, nine centers are enrolled in this program and results have been received for three centers. Results have indicated elevated lead at a few faucets not typically used for drinking that will be receiving permanent signage to discourage people from drinking or filling water bottles at those sinks. One interior sink in a center kitchen had an initially high level of lead and is being retested to determine if a replacement is needed. Program staff is continuing to enroll additional centers and complete sampling (and resampling as needed). Fixtures that are in need of replacement due to lead exposure concerns will have the costs covered by the grant.

## Overdose Data to Action community prevention grant (OD2A):

The University of Wisconsin-Eau Claire installed 19 Nalox-Zone boxes on campus. The boxes are located within residence halls and other high-traffic areas on campus for anyone to use in an emergency or as needed. Each box contains a box of Narcan nasal spray, CPR mask, instructions, and resources. Educational posters will be available around campus with the signs of an opioid overdose and how to respond. The poster has a QR code to the Chippewa Valley Resource guide created by the Eau Claire County Overdose Fatality Review project. The Health Department provided three trainings for faculty, staff, and students the end of the September on opioids, local data, how to recognize and respond to an opioid overdose, and where to locate and how to use Narcan nasal spray.





Two What Do You Know About Opioids? workshops were held during September in Altoona and Eau Claire for 54 community members on recognizing and responding to an opioid overdose, safe storage and disposal of opioid medicine, and how to use Narcan. Each participant was able to receive one box of Narcan, a medication lockbox or bag, a medication deactivation bag, and other educational resources.

#### Narcan Direct program:

The Eau Claire City-County Health Department can distribute the nasal-spray formulation of Narcan as a participant in the WI DHS Narcan Direct Program. Narcan is an opioid antagonist, meaning it can restore breathing in a person experiencing an opioid overdose. During year three of the program, we were able to offer 21 trainings, trained 380 individuals and distributed 424 doses of Narcan between September 30, 2021 – September 29, 2022.

#### **Monkey Pox:**

As of 10/17/2022, 83 cases of monkeypox have been confirmed in Wisconsin. There have been no confirmed cases in Eau Claire County. The growth curve of this outbreak has been declining statewide as well as nationwide. The ECCCHD Monkeypox Response Team continues to vaccinate, test, and conduct case follow-up of suspect cases. The number of individuals seeking vaccination has decreased as well as the number of suspect cases needing case follow-up. We have given 66 vaccinations to 43 high-risk individuals who met WI DHS eligibility criteria. (Jynneos vaccine is a 2-dose series.) Thirty-one of those 43 individuals have been EC County residents and 12 have been non-residents. We have tested one individual in our Reproductive Health Clinic and have followed up on 24 suspect cases. The ECCCHD team will continue to work closely with local healthcare partners, community organizations, WI DHS, and CDC to contain this outbreak.

## WI DHS Monkeypox

CDC 2022 U.S. Monkeypox Outbreak

#### **COVID 19 Update:**

COVID 19 community level remains low with 108 reported cases last week. The reported number of cases per day did increase slightly last week. The health department continues to track case, vaccine, and wastewater data as part of our surveillance efforts.

Community demand for COVID 19 proctored testing has slowed. Home antigen tests are widely available, including through health department distribution, and are being used by many. The Health Department is no longer offering walk in PCR testing due to an end to the State program but continues to give out free antigen home tests Monday - Friday 8am-4:30pm. Accelerated Labs, operating at CVTC, decreased their hours this week. Current hours are Tuesdays and Thursdays 2pm-6pm and Saturdays 10am-2pm. Accelerated offers rapid antigen testing along with follow up PCR if necessary.

The bivalent COVID vaccine is now approved for those 5 years and older. An individual is eligible if they completed their primary series, and it has been 2 months since their last COVID vaccination. We continue to operate our weekly COVID vaccination clinic every Tuesday from 4:30pm-6:30pm at the Health Department.

There are four outreach adolescent immunization clinics planned to provide recommended adolescent vaccines along with flu and COVID 19 bivalent booster doses. Adult bivalent COVID boosters will also be available. One clinic has already been offered at the Bridge Creek fire station in Augusta and additional clinics will be held at the Altoona Fire Station, South Middle School, Delong Middle School and Northstar Middle School. We will be offering the following vaccines free of charge: flu vaccination to those 6months-18 years, HPV, Tdap, and Meningitis vaccine those under 18, and the COVID bivalent booster dose to anyone 5+. Vaccination continues for community outreach COVID clinics and for people of homebound status.

Our weekly COVID situation report will discontinue at the end of October. You can view the current situation report <a href="here">here</a>. Beginning in November you can find updated COVID information on our COVID web page <a href="here">here</a> under the local statistics tab.

#### **EC County Criminal Justice Collaborating Council (CJCC)**

The health department is a fairly recent official member of the EC CJCC which works to "enhance public safety in Eau Claire County through community collaboration, coordinated leadership, and innovative criminal justice programs." About CJCC | Eau Claire County (eau-claire.wi.us) This group meets every other month and it provides an opportunity for the health department to engage related to prevention and early intervention to avoid the long term public health and social impacts that result from an encounter with the criminal justice system. Our team has been also able to bring information on the Community Health Assessment for Eau Claire County as well as information on collaborative efforts related to mental health, substance misuse, and housing.

### <u>Advancing a Health Wisconsin Endowment – Board membership</u>

Lieske Giese was appointed to another, and a final, four year term on the Medical College of Wisconsin, Advancing a Healthier Wisconsin Endowment Consortium Board. She has been a statewide community health representative to that Board since 2009. MCW Consortium on Public & Community Health (ahwendowment.org) The Advancing a Healthier Wisconsin Endowment was established by the Medical College of Wisconsin in 2004 to receive a portion of the charitable funds from the conversion of Blue Cross & Blue Shield United of Wisconsin from a nonprofit organization to a for-profit corporation. The proceeds of the sale were generously gifted to Wisconsin's two medical schools – MCW and the University of Wisconsin School of Medicine and Public Health – on behalf of the people of Wisconsin. Since issuing our first funding awards in 2004, AHW has invested \$275 million in more than 475 projects focused on community health improvement, research, and health workforce education. The Eau Claire City-County Health Department has received funding from this endowment.

## **UWEC MPH Committee Participation**

Marisa Stanley, Assistant Director, is on the committee for UWEC to develop their new Master of Public Health graduate program. She attends weekly meetings and provides guidance from a public health perspective on curriculum development. The development of an online MPH program at UWEC is funded by the WEDC Workforce Innovation Grant that UWEC received in partnership with Mayo. This fits in with our workforce development goals and has restarted our discussions with UWEC on formalizing an Academic Health Department model.

## Sojourner House Expansion and Renovation Committee Participation

The health department has participated in regular meetings with community and city partners to receive updates and troubleshoot any issues that came up with the expansion and renovation of the Sojourner House. The project is expected to be completed in February.



#### **State of Wisconsin**

Department of Agriculture, Trade and Consumer Protection Division of Food and Recreational Safety P O Box 8911 Madison WI 53708-8911 (608) 224-4718 FAX (608) 224-4710

9/30/2022

Eau Claire City-County Health Department

ATTN: Elizabeth Giese elizabeth.giese@eauclairecounty.gov

720 2<sup>nd</sup> Avenue

Eau Claire, WI 54701

## RE: Retail Food and Recreational Safety Program Self-Assessment

Dear Ms. Giese,

The Department of Agriculture, Trade and Consumer Protection (DATCP) has received and reviewed your agency's self-assessment form for the licensing year 2021-2022. The Department's intent is to review this information yearly and make suggestions for improvement. We will use the self-assessment information and the evaluation work plan as a measurement of your progress toward meeting all contract requirements and department initiatives. This information will also be used as part of the onsite evaluation of your agent program.

Your responses will be validated during your onsite evaluation.

## 1. "Evaluation Work Plans"

Information provided on your work plan in your agent evaluation folder indicates that items listed on your work plan from your 2021 evaluation have been completed.

- Great job on providing items that have been completed including updating the fee structure, routine inspection rates, risk assessment completion and report writing.
- 2. "Trained Regulatory Staff"

Information provided indicates this section has been completed.

- All Staff hold a RS or REHS and attended numerous trainings including:
  - o WEHA Education Conference
  - o AFDO Inspector Boot Camp
  - o FD 8005W Curing, Smoking, Drying, etc.
  - o FD 8004W ROP at Retail
  - o FD 8008W Juicing at Retail
  - o FD 8007W Shellfish Tanks at Retail
  - o FD 8009W Fermentation at Retail
  - o FD 8006W Custom Processing at Retail

Staff participate on committees and work groups that include WREN and NEHA. NEHA Professional Food Handler Certificate Program and Food Licensing 101 by CoLab.

### 3. "Standardization"

Your self-assessment indicates this section has been completed.

Great job! Valerie is the agent standard and all staff have been internally standardized.

## 4. "Outreach"

Your self-assessment indicates you have completed this section and provide educational outreach within your jurisdiction.

- Provided food safety training at UWEC.
- Provided training to students at UWEC on microbial safety of food.

## 5. "Program Support & Resources"

Your self-assessment indicates you have adequate resources and equipment for the food program and you have adequate staff needed to meet contract requirements. You have 694 licenses and 13.3 FTE EH staff that devote 28.5% of their time to conduct inspection and licensing work. There are 174 facilities assigned to each FTE. You also have indicated clerical staff for support of no more than 0.50% for the program.

## 6. "Program Assessment"

## Inspection Profile for Retail Food

This section indicates that requirements have been met.

You have completed the inspection profile information for this goal. This profile is an evaluation tool to help you assess your food safety inspection program. It appears you have met the agent contract requirements for the retail food program. A total of 54 preinspections and 559 routine inspection were completed that for a completion rate of 108% for the 568 licensed establishments. You also indicated that 105 re-inspections were conducted in the last licensing year. Thank you for your hard work.

### Retail Food Establishment Plans

The agency tracks variance, approvals and HACCP plans. There are currently 6 variances, 13 approvals and 10 HACCP plans approved in Eau Claire City-County.

## Retail Foodborne Illness and Investigation

26 Foodborne Illness complaints were received and investigated during this timeframe. No outbreaks were discovered from these investigations.

#### Inspection Profile for Recreation

This section indicates that requirements have been met.

You have completed the inspection profile information for this goal. This profile is an evaluation tool to help you assess your recreational program. It appears you have met the agent contract requirements for the recreational program. Inspection ratios provided in your self-assessment for all recreational facilities were at or over 100%. You also indicated that 19 re-inspections were conducted in the last licensing year at your recreational facilities. Thank you for your hard work.

#### Recreational Establishment Plans

The agency tracks variance and approvals. There are currently 2 variances and 2 approvals.

## Recreational Illness and Investigation

No recreational illness complaints were received during this timeframe.

#### Violation Profile

You have completed the violation profile information for this goal and track risk factors. Because you are using HealthSpace, this table does not need to be completed. This information should be used to track trends that may be occurring and addressed during future inspections.

## **Consumer Complaints**

You have completed the consumer complaint profile for this goal and you do track complaints.

- 30 food related complaints were received and investigated.
- No recreational related complaints were received.

We want commend the Eau Claire City-County Health Department staff on conducting inspections, investigations, addressing evaluation items and training staff. We also want to thank the agency for providing the self-assessment in a timely manner.

Please feel free to contact us if you have any questions or need clarification of our review.

Rood MiRdust Reed McRoberts

Retail Food and Recreational Facility Program Supervisor WI Department of Agriculture, Trade and Consumer Protection (608) 669-0293

Reed.McRoberts@wisconsin.gov

CC: Nicole Kragness, Program Supervisor nicole.kragness@eauclairecounty.gov



720 Second Ave, Eau Claire, WI 54703 www.echealthdepartment.org P: 715-839-4718 F: 715-839-1674

# Board of Health Meeting 10/26/2022 Agenda Item 5.a September 2022 Media Contacts

NTERVIEW	T	What was a district 200 as a second of the s		Cata Escala a Livia
9/6/2022	Title:	What are you drinking? Discounted testing available for private wells in Eau Claire County	Topic:	Safe Food and Water
			Staff:	Audrey Boerner
	Link:	https://www.wqow.com/news/chippewa-valley/what-are-available-for-private-wells-in-eau-claire-county/article_8b6133b055570c6.html		
9/7/2022	Title:	National suicide prevention week	Topic:	Healthy Living and Prevention
			Staff:	Chelsie
	Link:	https://www.weau.com/2022/09/07/national-suicide-prev	ention-we	eek/
9/14/2022	Title:	UW-Eau Claire provides Narcan on campus	Topic:	Healthy Living and Prevention
			Staff:	Sarah Dillivan-Pospisil
	Link:	https://www.weau.com/2022/09/14/uw-eau-claire-provide	<u>es-narcan</u>	-campus/
9/27/2022	Title:	Eau Claire County creating Opioid Settlement Task Force	Topic:	Healthy Living and Prevention
			Staff:	Sarah Dillivan-Pospisil
	Link:	https://www.weau.com/2022/09/28/eau-claire-county-cre	ating-opic	oid-settlement-task-force
9/27/2022	Title:	Health Department and UW-EC to host Narcan training sessions	Topic:	Healthy Living and Prevention
			Staff:	Sarah Dillivan-Pospisil
	Link:	https://www.leadertelegram.com/news/health-departmensessions/article_8ee12e40-5748-5f70-b15f-51bddacc77dd.		-ec-to-host-narcan-trainin
RINT ARTICLE				
9/1/2022	Title:	Dealing with bats who come inside homes	Topic: Staff:	Communicable Disease
	Link:	Not Available		
9/8/2022	Title:	September is National Preparedness Month, plan ahead for emergencies	Topic:	Healthy Living and Prevention
			Staff:	
	Link:	Not Available		

9/15/2022 Title: Booster doses to help proect against Omicron strain now Topic: Communicable Disease

available

Staff:

Link: <u>Not Available</u>



# Service Recognition Certificate

In recognition of 5 years of faithful and dedicated service to the health department and community.

This certificate is presented to

Tristin Faust

Chemist/Microbiologist II

35 M.

Signature Director/Health Officer

Date:10/26/22

merenPrice

Signature President, Board of Health Date:10/26/22

## Fact Sheet-10/26/22 Board of Health Meeting

## Agenda Item 5.c

#### **Eau Claire Healthy Communities Update**

Healthy Communities/Alliance for Substance Misuse Prevention merge: Over the past few months, Health Department staff who support both coalitions, as well as co-chairs of the coalitions, continue to meet and discuss a merge between the two coalitions. Blue Raspberry Designs was hired to help with branding and graphic design for the coalition. Health Department staff are working to merge operational guidelines and better establish roles for Health Department staff, as well for coalition members and co-chairs. The merge will hopefully be completed by January 2023. More information will be shared in early 2023.

**Healthy Communities Council** – For the September meeting, the council met in-person for the first time since COVID in July. Members spent time re-connecting and sharing organizational updated. In September, the group met virtually and had a presentation from Barb Habben from NAMI and Chelsie Klatt from the Health Department around suicide prevention and efforts that are happening in the community.

Chronic Disease Prevention Action Team – Eau Claire Healthy Communities, Health Dunn Right, and the Chippewa Health Improvement Partnership would like to say a huge "Thank you!" to everyone who participated in the Chippewa Valley Summer Activity Passport this summer! We received 122 photo submissions of individuals and families having fun outside and gave away a total of six prizes (two prizes per county) which included things like outdoor lawn games, exercise equipment, and more. From June-August, the webpage received 880 pageviews and the geocache page received 74 pageviews. We had over 170 people in Eau Claire County scan our QR code on materials given out at events such as the Northern Wisconsin State Fair in Chippewa Falls, National Night Out in Altoona, Sounds like Summer Concert Series in Eau Claire and more.



**High-Risk Drinking Prevention Action Team-** This team has not met. Efforts will be folded into the Alliance as we look to merge Healthy Communities and the Alliance.

#### Mental Health Action Team-

On Thursday, August 25<sup>th</sup>, our Mental Health Action Team collaborated with our Chronic Disease Prevention Action Team to table at the Sounds like Summer Concert Series. We brought a great activity that attracted a lot of positive feedback. We asked attendees to write a positive affirmation on a sticky note and put on a posterboard for all to read. The point of the activity was to remind people that you should speak kindly to yourself—talk to yourself like you would to someone you love. Positive affirmations have many benefits to our mental health like improving mood, enhancing self-esteem and reducing stress. We wanted them to practice this skill so they could continue doing it. People stopped to write a note and also enjoyed reading the notes.





#### Mental Health Action Team continued.

The Out of the Darkness Walk was held Saturday, September 17, 2022, at River Prairie Park to provide remembrance, hope, and support for the Chippewa Valley. Mental Health Action Teams from Eau Claire and Chippewa Counties were available to provide suicide prevention cards, United Way 211 materials, and VA stress balls, bag clips, firearm locks, magnets and bracelets. Small house plants were provided by UW-Extension and were a big hit. The event raised \$23,624 for suicide prevention efforts.







Healthy Relationship Promotion Action Team — This action team has been working to update their Healthy Relationship Toolkit. They are continuing Safe Dates programming and will be adding new facilitators to increase capacity. During the month of October, the action team has been promoting many activities happening in the community to promote domestic violence prevention. At their October meeting, members painted rocks for the Peace Garden at the Chippewa Falls Family Support

Center. The Peace Garden will honor those affected by violence and be a space where people can come to have a moment of peace, to honor those that are lost, and to honor those who are healing.





## Informational Item – 10/26/2022 Board of Health Meeting

## Agenda Item 5.d

## **Workforce Development Update**

ECCCHD has a Workforce Development Plan and a cross-divisional team that focuses on our internal workforce. Twice a year we bring an update to the BOH related to this work. As a reminder, the current roles of the workforce development team as outlined in the <a href="ECCCHD Workforce Development Plan">ECCCHD Workforce Development Plan</a> are:

- 1. Assisting Management to plan for future workforce needs. Providing guidance for recruitment and training of the future workforce, including orientation and process for interns and student experiences. Assisting in developing a strong on-boarding process for new employees and track the demographics of the Health Department employees for succession planning.
- 2. Coordinating training resources for staff to enhance linkages of training needs to existing opportunities. Providing guidance and direction to agency employees regarding completion of their training each year. This may include providing incentives to completing training plans, encouraging required and optional professional development opportunities, addressing barriers to achieving goals, and partnering with local, state and national entities to accomplish goals.
- 3. Administrating the Core Competency Assessment. Ensuring the bi-annual assessment is completed and analyzed for training development.
- 4. Provide recommendations to Management for maintaining an environment promoting a work-life balance.

This summer, we completed our core competency assessment with staff. This is an assessment that is generally done bi-annually to assist with designing training programs for the department, divisions and at the individual level. We have also been able to track improvement from previous assessments, however, the core competencies were recently updated by the Public Health Foundation, so this summer we took the new assessment as a department for the first time. The results of the assessment reflect a strong team. Out of the 70 total responses, as a department our top three domains include communication skills, community partnership skills, and health equity skills. The workforce development team will use these results as one of the factors when designing department training goals over the next two years.

In addition to working on the core competency assessment, the workforce development team is also in the process of reviewing the full workforce development plan to update and revise as needed. A sub-group working on student experiences is working toward developing a strong, coordinated plan to ensure that the health department is working with academic partners to provide a high-quality opportunity for students.

As the new ECCCHD Strategic Plan is developed, any workforce related goals/strategies will be part of the efforts that the Team will be addressing.

Prepared by Tegan Ruland, Operations

F: 715-839-1674

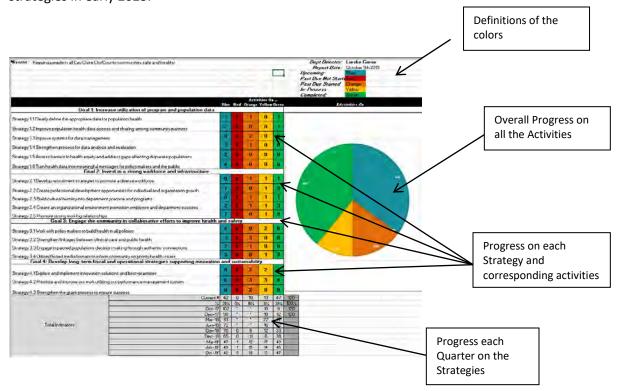


# Board of Health Meeting 10/26 /2022 Agenda Item 5.e Strategic Plan

Attached is the 2017-2021 Strategic Plan Dashboard with detail on progress on activities. As a reminder this five-year plan has been extended a sixth year through the end of 2022. See below for a reminder on format.

At the end of the third quarter of 2022, nearly 80% of the activities are completed and less than 5% have yet to be started. Health Department focus in 2021 was still largely COVID-19 response. Health Department focus for 2022 is related to wrap up on 2017-2021 Strategic Plan around data, including COVID-19 data, and health equity. Many activities are still in progress and are a priority over the next few months.

Work has started for our next Strategic Plan. We are moving from a 5-year plan to a 3-year strategic plan. A cross-divisonal team is being created which will help guide our process. The will be an opportunite to review a draft of the 2023-25 Strategic Plan at the November work session. The 2023-25 plan will come for approval at the December board of health meeting. The plan will include updated vision, mission, guilding principles as well as new goals and strategies for the next three years. Health Department staff will finalize activities for the strategies in early 2023.





## Eau Claire City-County Health Department 2017-2021 Strategic Plan Dashboard

Mission: Keeping people in all Eau Claire City/County communities safe and healthy

Dept Director: Lieske Giese

Report Date: Thursday, October 20, 2022

Upcoming:
Past Due Not Started
Past Due Started
In-Process
Completed:

Red Orange Yellow Green

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## Eau Claire City-County Health Department 2017-2021 Strategic Plan Dashboard

Special thanks to Columbus Ohio Public Health for the original creation of this tool and to Wood County Health Department



## 10/27/22 Board of Health Meeting

## Agenda item 5.f

## Health Department Priorities -no change from when previously presented

Below is a frame for some of the issues that the health department continues to focus on.

## **Community Health Assessment Priorities:**

- Drug Use
- Mental Health
- Alcohol Misuse
- Healthy Nutrition
- Obesity

## **Strategic Plan Priorities:**

- Goal 1: Increase utilization of program and population data
- Goal 2: Invest in a strong workforce and infrastructure
- Goal 3: Engage the community in collaborative efforts to improve health and safety
- Goal 4: Develop long-term fiscal and operational strategies supporting innovation and sustainability

### COVID-19

- Response
- Recovery

### Other focus areas:

- Social determinants of health
- Primary prevention
- Rural population
- Those experiencing housing insecurity/homelessness
- Young families
- Groups with health equity challenges poverty, race/ethnicity, gender/orientation, other
- Safe drinking water
- Safe, healthy, affordable housing
- Chronic disease prevention
- Health in all policies
- Population health data/epidemiology
- Communication
- Other emerging issues

Prepared by Lieske Giese, Health Officer



## New Marquette Law School Poll Released on October 12

On October 12, Marquette Law School released a new statewide election poll, which was conducted between October 3-9. The following poll findings may be of interest.

## **Gubernatorial Race**

- Governor Tony Evers (Democrat): 47%
- Tim Michels (Republicans): 46%
- Joan Beglinger (Independent): 4%
  - NOTE: Joan Beglinger ended her gubernatorial campaign in early September and endorsed Republican candidate Tim Michels. However, her name will remain on the November general election ballot.

The October poll also asked respondents if they approved or disapproved of how Governor Evers is handling his job. His approval rating was 46%, his disapproval rating is 48, and 5% did not have an opinion.

#### **U.S. Senate Race**

This poll asked Wisconsin voters about their preferred candidate for this year's U.S. Senate race. The poll found the following:

- Lt. Governor Mandela Barnes (Democrat): 46%
- U.S. Senator Ron Johnson (Republican): 52%

The poll also asked respondents if they have a favorable or unfavorable opinion of Lt. Governor Mandela Barnes and U.S. Senator Ron Johnson. The poll found the following:

### Lt. Governor Mandela Barnes (Democrat)

Favorable: 39%Unfavorable: 40%

• Haven't heard enough: 15%

• Don't know: 6%

## U.S. Senator Ron Johnson (Republican)

Favorable: 41%Unfavorable: 45%

• Haven't heard enough: 9%

Don't know: 4%

## **Issue Polling**

The October poll also asked questions regarding various issues. One of the questions asked whether the state is headed in the right direction or not. The poll found the following:

Right direction: 31%Wrong track: 63%Don't know: 6%

This poll also asked how Wisconsinites felt about certain topics. Allowed responses: very concerned, somewhat concerned, not too concerned, and don't know.

- Inflation
  - o Very Concerned: 68% and Somewhat Concerned: 25%
- Public schools
  - o Very Concerned: 60% and Somewhat Concerned: 29%
- Gun violence
  - o Very Concerned: 60% and Somewhat Concerned: 22%
- Abortion policy
  - o Very Concerned: 56% and Somewhat Concerned: 22%
- Crime
  - o Very Concerned: 56% and Somewhat Concerned: 29%
- Accurate vote count
  - o Very Concerned: 52% and Somewhat Concerned: 23%
- Taxes
  - o Very Concerned: 47% and Somewhat Concerned: 36%
- Illegal immigration
  - o Very Concerned: 40% and Somewhat Concerned: 23%
- Coronavirus
  - o Very Concerned: 13% and Somewhat Concerned: 33%