

# 2023 PROPOSED OPERATING BUDGET



CITY OF  
**EAU  
CLAIRE**

Eau Claire City Hall  
Photo & Cover Design: Kelly Shea, HR Specialist



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# City of Eau Claire, Wisconsin 2023 Proposed Budget

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## City Manager's Budget Message

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**To: Council President Weld,  
City Council Members, and  
City of Eau Claire Residents**

### **Presentation of 2023 Budget**

Due to declining State aid and Wisconsin state statutes, which govern municipal finance for Wisconsin municipalities, the City has a structural deficit. This means, every year we need to cut some part of City service delivery to balance the budget. This context makes each year's budget preparation process particularly challenging. This introduction outlines the budget preparation process, related budgeting activities, the fiscal context of budget preparation in Wisconsin, and a summary of what you will see in the proposed 2023 Operating Budget.

### **Budget Preparation Process:**

Throughout the spring and summer, City administrators took the following steps to understand departmental needs:

- **May through June:** Received budgets from departments along with their funding requests to improve efficiency.
- **May through August:** Worked with McGrath Consulting to carry out a wage classification study that resulted in specific recommended wage-plan adjustments to attract and retain employees.
- **September:** Entered revenue, payroll, health insurance, utilities, transfers to enterprise funds and capital funds, and other level-funded expenditures without any improvements added in, which resulted in gap of about \$500,000.

In addition to this structural deficit gap, funding the highest-priority service modifications and salary adjustments would create a gap in excess of \$3 million. Because the City has a funding gap of a half million before consideration of any of the improvements, none of the submitted service modifications or the implementation of the full wage classification are recommended for this version of the 2023 Operating Budget.

To continue meeting service levels, the City has utilized the following methods to construct the 2023 Operating Budget

- Staff closed the \$500K gap by making adjustments that, while not significantly damaging to our financial health, are not the kinds of sustainable changes that we can continue to make.
- Staff is committed to analyzing significant structural changes to City operations in 2023, given the sustained and growing structural deficit. Staff aims to take steps that will allow the City to avoid a situation of gradual, diminished health of City finances, capital infrastructure, and employee well-being.

Additionally, during the summer, staff addressed the following related tasks.

- **Capital Improvement Plan Approval:** The Council recently approved the City's Capital Improvement Plan (CIP). The CIP is a document that plans out how the City will make investments into infrastructure items with lasting value, like Fire Engines or Street/Building Reconstruction. The CIP is funded by sources including grants, borrowing, and the general fund. CIP transfers from the general fund to the CIP

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### City Manager's Budget Message

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impact the operating budget. Spending that is funded by borrowing impacts the debt service lines of our Operating Budget. Between the first and second draft of the CIP, the City reduced general fund spending on CIP projects by 36 percent, or about \$8 million, and the bond-funded spending by 43 percent, or about \$38 million.

- **APRA Distribution Process and Plan:** Also occurring this past spring and summer was Council and community deliberation about how to spend more than \$13 million in American Rescue Plan Act (ARPA) funding. The City undertook listening sessions with the public and also worked extensively with the Council to determine priorities. The terms of the funding shaped the options, with the biggest constraint being that the funding is for a limited time period, so not ideal for spending on ongoing purposes. More information is here: [ARPA Funds | City of Eau Claire, Wisconsin \(eauclairewi.gov\)](https://eauclairewi.gov). Using feedback from the Council and community, the City utilized the ARPA funding to address the following areas:
  - Close gaps in infrastructure funding;
  - Support PFAS remediation for our City wells;
  - Hire an additional building inspector to reduce the long wait for issuance of building permits (delays which, in turn, affect City revenue);
  - Hire a network engineer to maintain the IT infrastructure that supports municipal operations, including public safety;
  - Fund training for Firefighter/EMTs to become paramedics to support ambulance runs;
  - Fund a warming center for people who are homeless and efforts to increase coordination related to affordable housing;
  - Make the City's Equity/Diversity, and Inclusion Coordinator a full-time position; and
  - Hire a grant-writer.

In addition, the Council set aside \$4 million that will be used to address hardships residents have experienced due to the COVID-19 pandemic. This will be allocated after we undertake a community planning process.

**Implications of Referendum:** Because of the \$3+ million gap mentioned above, and because there are no known ways to close the gap with existing financial tools, the City Council approved a referendum question for the November 8th ballot that asks voters to approve a \$1.4 million addition to the levy to fund positions in Police, Fire, and the 911 Dispatch Communications Center. The referendum was passed and the positions have been added as part of the General Fund budget.

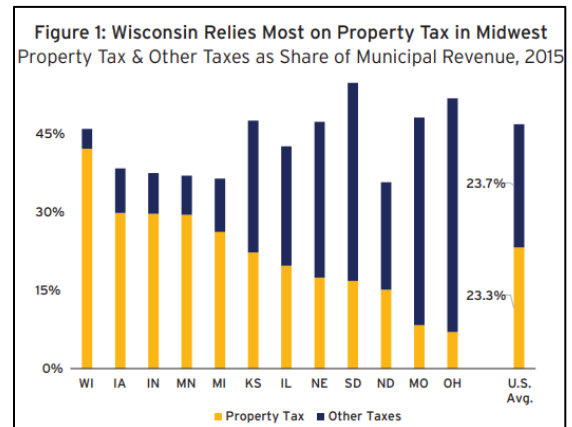
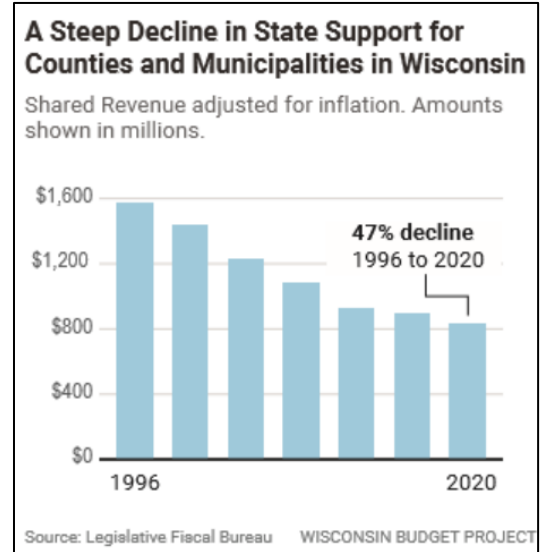
# 2023 Proposed Budget

## City Manager’s Budget Message

### Context of Municipal Budget Preparation in Wisconsin

Below outline the four key fiscal constraints that Wisconsin municipalities face:

- **Declining State Aid:** When passed more than a century ago, the sales tax in Wisconsin was originally conceived of as revenue that would flow through to municipalities. At the current time, however, 80 percent of the sales tax funds State functions or is stored in the State’s fund balance. Because of this shift, municipal revenue has fallen steadily. The graph to the right shows the decline in State revenue in the millions.
- **Levy Limits:** A community’s growth in new businesses or homes from the prior year, which is called Net New Construction (NNC), determines the max property tax levy increase. This can create a vicious cycle of cuts to municipal services. Cuts in services can cause businesses and residents to avoid moving to the community, and that in turn lowers growth, which then requires more dis-investment. It’s a brutal formula that is particularly handicapping rural areas, accelerating population loss.
- **Expenditure Restraint Program (ERP):** State finance law limits how much municipalities may increase their budget each year. According to the State, the general fund budget may increase less than CPI-U plus 60 percent times Net New Construction (up to a maximum of 2%). If the municipality exceeds this increase, it loses significant State funding. Due to high inflation, which has caused a high CPI, the City’s allowable increase is higher than usual this year. This allows the City room to implement the referendum, while maintaining the ERP funding.
- **Limits to Other Revenue Sources:** Wisconsin municipalities rely heavily on property taxes out of necessity, more so than other midwestern states and most in the country, as displayed in the chart to the right. The chart below summarizes tools that are available to municipalities in other states but that are restricted here in Wisconsin.



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## City Manager’s Budget Message

Tool	Feasible?	The Fine Print
Implement a new sales tax.	NO	<i>Prohibited by State law.</i>
Charge new fees or increase fees.	NO	<i>On or after July 2, 2013, if a municipality adopts a new fee or a fee increase for covered services (which were partly or wholly funded in 2013 by property tax levy), that municipality must reduce its levy limit in the current year by the amount of the new fee or fee increase</i>
Negotiate a Payment in Lieu of Taxes with large non-profits	NO	<i>Payments for Municipal Services Program has provided declining revenue to municipalities for services provided to State facilities. For 2020, the PMS appropriation covered 34.6% of the \$53.7 million in entitlements.</i>
Charge a higher rate for commercial properties	NO	<i>“The rule of taxation shall be uniform, and taxes shall be levied upon such property as the legislature shall prescribe.”</i>
Give exemptions to properties based on owner occupancy, hardship, etc.	NO	<i>Prohibited by State law.</i>
Implement a local income tax	NO	<i>Prohibited by State law.</i>
Use room tax for City Operations	NO	<i>The City’s Lodging Tax is currently at its maximum and 70% of it must go a Tourism Entity</i>
Rely more on State Funding (Shared Revenue)	NO	<i>Shared revenue has fallen from 40.8% of the City’s budget in 1990 to 9.4% in 2021</i>
Use a vehicle registration tax “wheel tax”	YES	<i>The current vehicle registration tax is used by the County. The City of Eau Claire could add a City wheel tax, but are concerned about it being a regressive tax.</i>
Ask voters to vote to pay more taxes, which is called a referendum vote.	YES	<i>We are considering carrying out referendum vote for this fall.</i>

### Summary of Available Tools:

Given the significant constraints that Wisconsin municipalities face, their options are limited. Below is a table that shows the tools available to Wisconsin municipalities to try to balance their budgets, along with the risks that come with relying too much on those tools.

Tool	Opportunity	Constraint and Risks
Increase borrowing.	Increased debt service spending does not impact levy limits.	<ul style="list-style-type: none"> <li>Debt level is getting closer to City debt policy limits.</li> <li>Bond rating is lower than peer agencies and may drop.</li> <li>Lower bond rating results in higher borrowing costs.</li> </ul>
Spend from fund balance.	Creates a one-time spending opportunity.	<ul style="list-style-type: none"> <li>Too low of a fund balance violates City policy.</li> <li>Impacts bond rating.</li> </ul>
Reduce transfers to CIP.	Frees up funding for Operating Budget.	<ul style="list-style-type: none"> <li>Deferred maintenance needs grow, resulting in future required expenditures and poorer facilities and equipment.</li> </ul>
Raise fees and fines.	Generates revenue to cover expenditures.	<ul style="list-style-type: none"> <li>Increasing revenue/expenditures pushes Expenditure Restraint limit.</li> <li>Some fee increases result in lower levy capacity.</li> </ul>
Reduce transfers to Transit, Recreation, Library, Health.	Frees up funding for Operating Budget.	<ul style="list-style-type: none"> <li>These departments are core municipal functions, and they serve vulnerable populations.</li> </ul>

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## City Manager’s Budget Message

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Hold spending on salaries.	Reduces growth in expenditures.	<ul style="list-style-type: none"> <li>• More than a half of the City’s non-represented workforce has no opportunity for step increases.</li> <li>• Causes loss of highly-skilled employees and low morale.</li> </ul>
Hold spending on other service improvements.	Reduces growth in expenditures.	<ul style="list-style-type: none"> <li>• Can’t make incremental improvements in operations.</li> <li>• Hurts morale, efficiency, and net new construction.</li> </ul>

For the 2023 budget, staff has used some of these tools to balance the budget, despite the risks that come with using them. The City’s borrowing has increased, our fund balance has dropped, we have reduced general fund transfers to the CIP, and we have held spending on salaries and service improvements. The only area we did not reduce is transfers to enterprise funds and affiliated organizations, like the Health Department and Library.

**Risks of Using Tools:** More detail about the downside and risks of using these tools is described below.

Impact of increased borrowing and lower fund balance: The City’s bond rating agency recently announced Eau Claire’s Bond Rating as steady from the prior year at Aa2. The highest bond rating is triple A, or Aaa, whereas Eau Claire’s is now at the lowest rating for the High-Quality category. Some of our peers have higher ratings than Eau Claire’s, and Moodys has indicated that the City’s current condition, primarily its “elevated leverage with high fixed costs” and “limited revenue-raising flexibility because of state-imposed levy limits” may cause it to drop a grade next year. The bond rating determines the cost of capital in the future.

Impact of reducing transfers to the CIP: As mentioned above, we have lowered general fund transfers to help pay for CIP projects in this year’s budget. This kind of reduction results in underfunded CIP lines, such as our equipment repair line. It results in growing deferred maintenance needs.

There are also important projects that have been sought for community wellbeing, business development, or community enjoyment and recreation, and many of these will need to be postponed or abandoned. The wish list for the next five to ten years, includes the items listed in the chart to the right, which total \$160 million at least, and are largely excluded from the planned CIP expenditures.

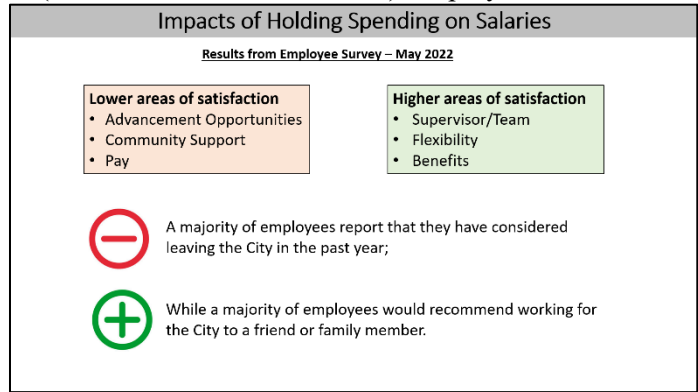
<p><b>Examples of Expenses Planned for Next 5-10 Years</b></p> <ul style="list-style-type: none"> <li>• Hobbs Improvements (\$8.6 million)</li> <li>• Fire Station #2 Replacement (\$8.9 million)</li> <li>• Police Department Range House Rebuild (\$1.15 million)</li> <li>• Fairfax Park Shelter and Amenities (\$1.3 million)</li> <li>• Railroad Safety Improvements (\$6.6 million)</li> <li>• City Hall Chambers (\$15 million)</li> <li>• City Hall/Library Plaza and Parking Deck (\$8 million)</li> <li>• Downtown Structured Parking Program (\$21 million)</li> <li>• Central Maintenance (\$50-\$60 million)</li> <li>• Fairfax pool replacement (\$30 million)</li> <li>• Halfmoon Beach Improvements (TBD)</li> </ul>
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## City Manager’s Budget Message

Impact of holding spending on salaries: A key area in which the City has handled its structural deficit is by forgoing planned step increases for staff. There are 160 City employees, who represent more than 53 percent of non-union employees, who are unable to achieve annual step increases due to spending constraints. Some have not received a step increase for 20 years or more. Additional employees in the Health and Library Departments are in the same situation. With this year’s 7.7 percent CPI (which is a metric of inflation), employee salaries are effectively dropping relative to the cost of living. This results in high attrition, difficulty attracting employees, and low morale. A recent employee survey carried out in May of 2022 and found that many employees are frustrated with pay, opportunities to advance, and a feeling that the community does not support them. A majority have considered leaving in the past year. In the same way that failing to invest in infrastructure gradually causes bigger and bigger problems over time, consistently failing to invest in our human capital results in lower morale and higher turnover over time.



Impact of holding spending on service improvements: As mentioned, departments are asked annually to submit any service improvement requests or “service modifications.” Departments work hard to prepare very carefully considered proposed requests that they believe will result in improvements in efficiency, service delivery, or customer service. Some of the requests are correlated with our ability to generate Net New Construction. More than 50 requests were submitted this year, and almost all had been submitted in 2021, 2020, and 2019, and some for many years before that.

Being unable to fund service improvements prevents the City from changing or improving most of our processes, which hinders reform efforts and demoralizes employees. Below is an example of a service modification improvement request from the Inspections Division. The department sought additional capacity, in order to try to achieve the service standard of responding to inspections within 24 hours of the request. The request went unfunded, and at this present time, inspections are so behind due to understaffing of the Inspections Division, that there’s a month-long wait for permit approval.

<b>Example: 2019 Inspections Budget Presentation</b>	
<b>Current Service Level Deficiencies</b>	
<ul style="list-style-type: none"> <li>• Inspections should be completed within 24 hours of request</li> <li>• No online options for permitting, inspection requests or tracking</li> <li>• No dedicated Plan Reviewer</li> </ul>	<ul style="list-style-type: none"> <li>• No staff trained in erosion &amp; sediment control best practices</li> </ul>
<b>Future Service Level Changes Without Additional Resources</b>	
<ul style="list-style-type: none"> <li>• Decreased response time for inspections</li> <li>• Delays in plan review</li> </ul>	<ul style="list-style-type: none"> <li>• Extended time from application receipt to permit issuance</li> </ul>

# 2023 Proposed Budget

## City Manager's Budget Message

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### Plan for 2023

Because of the challenges presented here, the City proposes undertaking a significant process in 2023 of evaluating the City's operations to determine ways to increase revenue, restructure revenue, and reduce spending. Staff recognizes the challenges presented to addressing these tasks and will seek the input of Council and City residents. The proposed plan is described below.

**October – December 2022:** The City Manager's Office's Performance Management Team will be implemented. This team is established to be the internal staff group tasked with gathering data regarding all City functions, analyzing Wisconsin municipal finance law, looking at best practices from peer organizations, and convening a community engagement process. The City will also create a Fiscal Stability Taskforce that includes designees from the Council as well as experts from the community.


**January – April 2023:** Both internal and public groups will explore and develop a prepare detailed recommendations regarding methods of improving fiscal stability, including by maximizing the utility of any tested or ground-breaking Wisconsin municipal finance tool, with focus on making changes that:

- Improve staff wellbeing and retention;
- Preserve fiscal health and bond rating;
- Limit deferred maintenance needs;
- Preserve high-quality service delivery for mandated municipal operations; and
- Align with Council strategic priorities.

The City will carry out community engagement process that reviews proposed changes with stakeholders, and will report metrics of current conditions on all priorities.

**May – November 2023:** By next summer, the City/staff will work to implement changes that can be done outside of the budget process and will prepare a 2024 budget that reflects more significant, structural changes. Additionally, in the spring, the City/staff will conduct a second, annual employee survey in May 2023 to gauge impact of changes and conduct its first (in some time) annual resident survey in May 2023.

The City/staff look forward to undertaking this difficult, but critical process with the Council, workforce, and community. I would like to give a huge thank you Kitzie Winters and Jason Rohloff who handled a very complicated and compressed budget process, with a great detail of determination, creativity, and positive attitude.



Stephanie A. Hirsch  
City Manager

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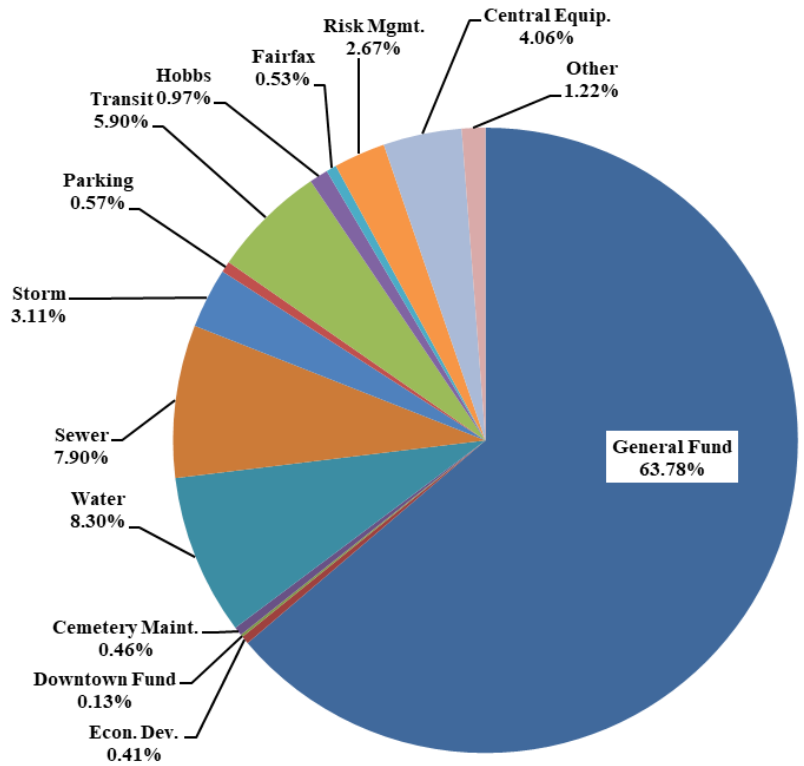
## City Manager’s Budget Message

### 2023 Budget Overview

The 2023 Proposed Budget for the City of Eau Claire, not including the capital budget, totals \$154,307,472. Compared to the 2022 Adopted Budget, this represents a total increase of \$12,966,538, or 9.17 percent.

The operating budget for the City of Eau Claire is comprised of various funds. The General Fund accounts for most of the City’s core services and represents 63.78 percent of the operating budget, followed by the Water Utility (8.30 percent), Sewer Utility (7.90 percent), Transit (5.90 percent), Central Equipment (4.06 percent), and the Stormwater Utility (3.11 percent) (see graph on the right).

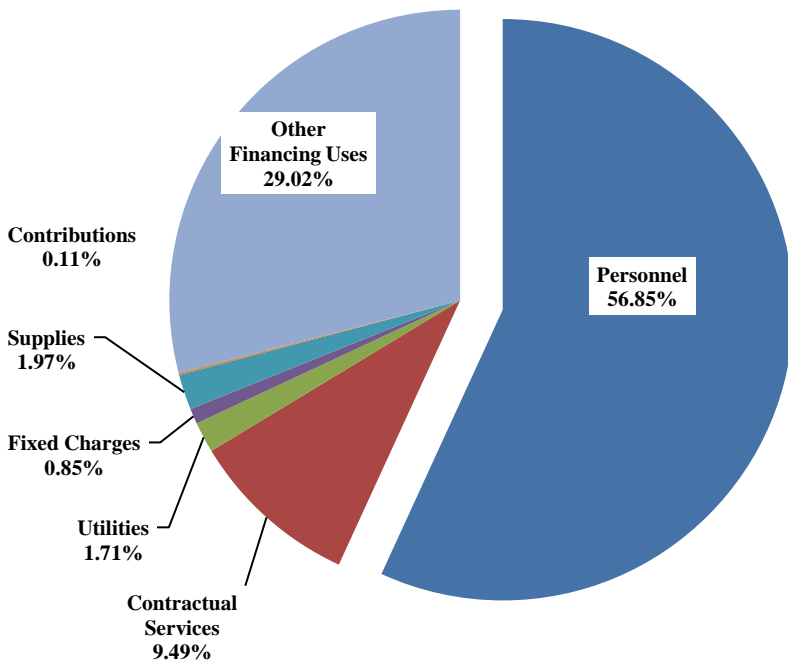
The 2023 Proposed Budget for the City-County Health Department totals \$7,803,894. Compared to the 2022 Adopted Budget, this represents a decrease of \$131,206, or 1.65 percent. The 2023 Proposed Budget for the L.E. Phillips Public Library totals \$6,282,684. Compared to the 2022 Adopted Budget, this represents an increase of \$133,284, or 2.16 percent.



### General Fund

The General Fund is the largest of the City’s operating funds and provides for City services most familiar to residents, with the primary source of revenue being the property tax. Police and fire protection, snow plowing, street maintenance, recreation programs and maintenance of parks and ball fields, along with support services, are all paid for through the General Fund.

The 2023 Proposed Budget for the General Fund proposes expenditures totaling \$86,072,400. Compared to the 2022 General Fund Adopted Budget of \$79,709,984, expenditures increased \$6,362,416 or 7.98 percent. Proposed General Fund operating expenditures total \$61,095,100, which is an increase of \$3,827,400, or 6.68 percent, compared to the 2022 Adopted General Fund budget. Operating expenditures include



# 2023 Proposed Budget

## City Manager’s Budget Message

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personnel, contractual services, utilities, fixed charges, and materials and supplies.

Most of the services provided via the General Fund depend upon people. Personnel represent the largest category of expenditures at 56.85 percent of the General Fund. The next-largest category is Other Financing Uses (includes debt, operating, and capital transfers) at 29.02 percent, followed by Contractual Services at 9.49 percent (see graph above).

The largest program within the proposed General Fund budget is Public Safety, representing 45.23 percent of proposed General Fund expenditures. The next largest proposed program expenditures include Community Services (19.19 percent), Debt Service (13.51 percent), General Government (11.26 percent), and other non-departmental expenses (7.27 percent). Public Safety represents 52.30 percent of proposed General Fund operating expenditures, excluding debt service (see graph on the right).

The 2023 Proposed Budget requires a property tax levy of \$49,907,032 for City Government (City, Library, and Health). Compared to the 2022 adopted property tax levy of \$46,731,500, this represents an increase of \$3,175,532, or 6.80 percent.

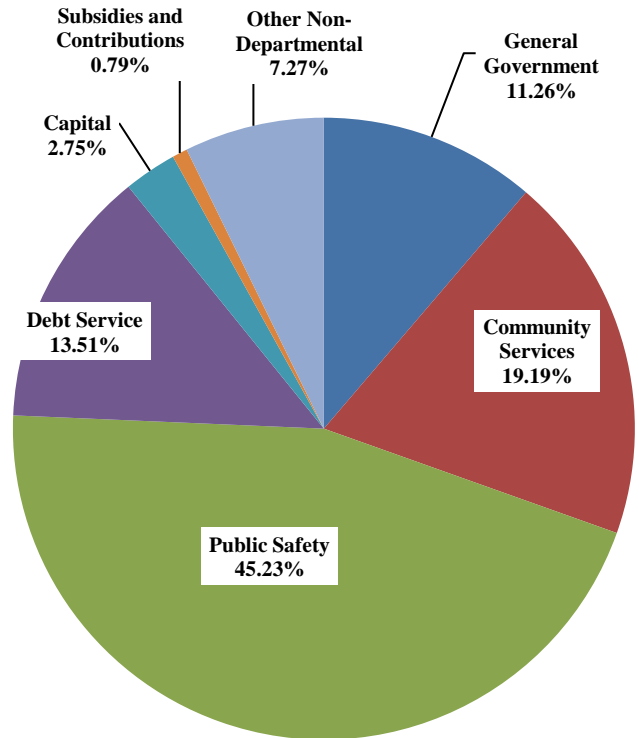
### Program/Expenditure Changes

The 2023 Proposed General Fund Budget includes a number of program and expenditure changes, several of which are summarized below:

<b>Expenditure Changes</b>	
Economic Adjustments	+\$1,990,200
Referendum	+\$1,448,200
Health Insurance	+\$292,900
Step Increases	+\$231,000
Contractual Services	+\$178,800
Special Pays	+\$70,100
Utilities	+\$13,800

### Revenue Changes

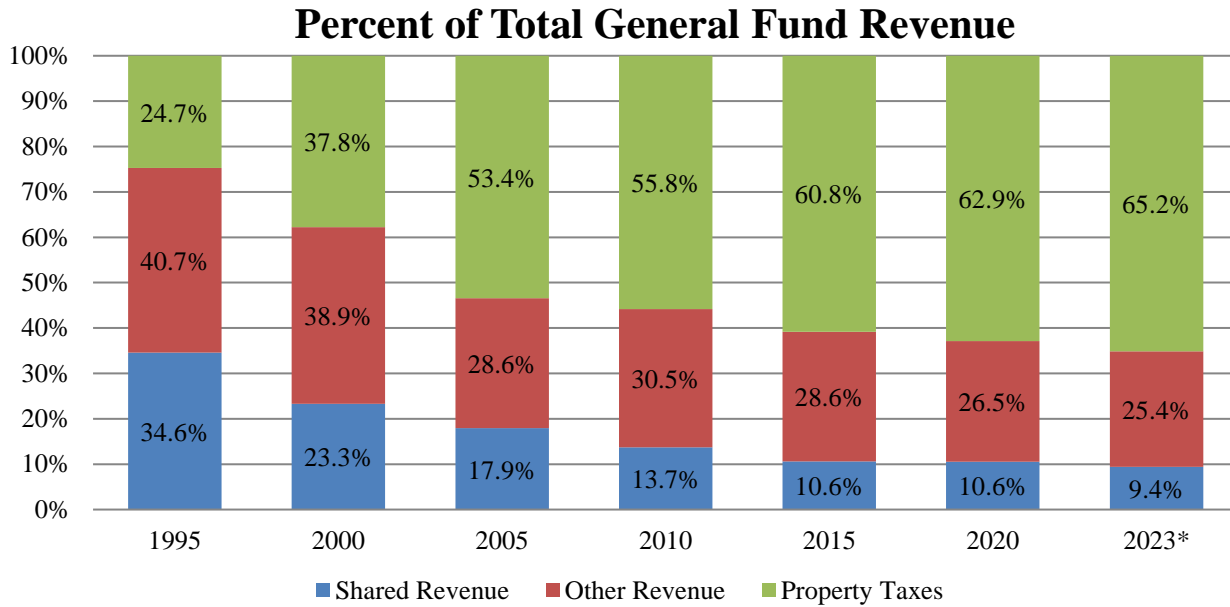
The 2023 Proposed General Fund Budget anticipates non-property tax revenues totaling \$26,631,500, an increase of \$964,940, or 3.76 percent, compared to the 2022 Adopted Budget. As illustrated on the chart below, non-property tax revenues have been declining for many years. From 1995 to 2023, State shared revenues declined by 25.2 percent.



# 2023 Proposed Budget

## City Manager's Budget Message

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\*Note: 2023 presents budgeted numbers. All other years are based on actual revenues.

The following summarizes several of the non-property tax revenue changes in the 2023 Proposed General Fund Budget:

**Revenue Changes**

Charges for Service-Intergovernmental	+\$302,900
Charges for Service	+\$225,000
Licenses and Permits	+\$186,500
Intergovernmental Aid	+\$123,800
Fines and Forfeitures	+\$5,000

**Fund Balance**

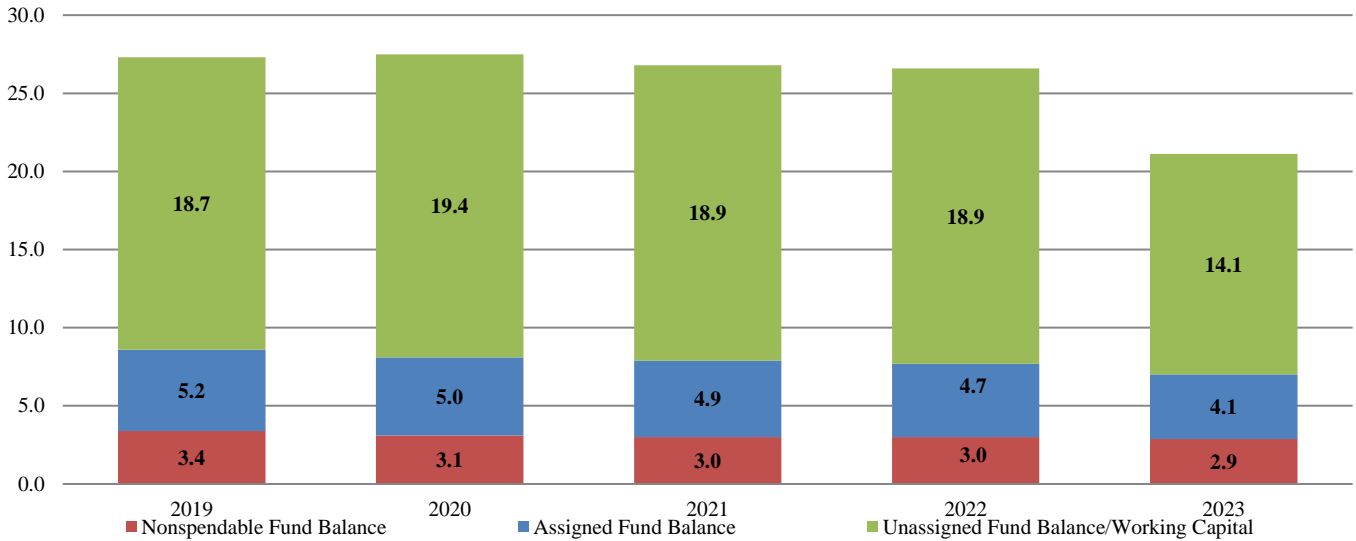
The City has limitations when paying for capital projects on a pay-as-we-go basis. Under the levy limit statutes in the state, the City is not able to exceed the levy limit to pay for ongoing capital improvements. Instead, annual expenditures for streets, parks, and facilities must either be financed by drawing down limited fund balance or through the issuance of debt.

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**Fund Balance by Category (in millions)**



At the end of 2022, the General Fund is expected to have a fund balance of \$26.6 million compared to \$26.8 million at the end of 2021. The unassigned fund balance at the end of 2022 is projected to represent 21.92 percent of proposed 2023 expenditures. This will maintain compliance with the City Council’s policy on Fund Balance that establishes a minimum of 15 percent, with a target of 20 percent.

### Water Utility

The 2023 Proposed Budget for the Water Utility totals \$7,949,200, which is an increase of \$565,700, or 7.66% percent, from the 2022 Adopted Budget.

#### **Expenditure Changes**

Personnel Services	+\$7,800
Contractual Services	+\$43,500
Materials & Supplies	\$+514,500
Other	-\$100

### Sewer Utility

The 2023 Proposed Budget for the Sewer Utility totals \$7,565,900, which is an increase of \$121,300 or 1.63 percent, from the 2022 Adopted Budget.

#### **Expenditure Changes**

Fixed Charges	+\$56,500
Personnel Services	+\$47,400
Contractual Services	+\$44,300
Materials & Supplies	+\$27,600
Non-Operating Proprietary	-\$54,500

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### Storm Water Utility

The 2023 Proposed Budget for the Storm Water Utility totals \$2,981,400, which is an increase of \$146,700, or 5.18 percent, from the 2022 Adopted Budget.

#### **Expenditure Changes**

Fixed Charges	+\$70,100
Personnel Services	+\$61,400
Contractual Services	+\$15,200

### Public Transit

The 2023 Proposed Budget for Public Transit totals \$5,652,900, which is a decrease of \$149,600, or 3.33 percent, from the 2022 Adopted Budget.

#### **Expenditure Changes**

Utilities	+\$500
Fixed Charges	+\$6,100
Materials and Supplies	-\$22,800
Contractual Services	-\$28,800
Personnel Services	-\$149,600

### Parking Fund

The 2023 Proposed Budget for the Parking Fund totals \$645,200, which is an increase of \$12,100, or 1.91 percent, from the 2022 Adopted Budget.

#### **Expenditure Changes**

Personnel Services	+7,600
Fixed Charges	+4,500

### Hobbs Municipal Ice Center

The 2023 Proposed Budget for Hobbs Municipal Ice Center totals \$924,500, which is an increase of \$24,400, or 2.71 percent, from the 2022 Adopted Budget.

#### **Expenditure Changes**

Personnel Services	+17,900
Fixed Charges	+\$5,700
Utilities	+\$800

### Fairfax Municipal Pool

The 2023 Proposed Budget for Fairfax Municipal Pool totals \$511,500, which is an increase of \$27,800, or 5.75 percent, from the 2022 Adopted Budget.

#### **Expenditure Changes**

Utilities	+\$15,400
Personnel Services	+\$6,000
Fixed Charges	+\$3,600
Contractual Services	+\$2,200

# 2023 Proposed Budget

## City Manager's Budget Message

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Materials and Supplies	+\$1,200
Other Payments	-\$600

### **Economic Development**

The 2023 Proposed Budget for the Economic Development Fund totals \$393,500 which is an increase of \$12,500 or 3.28 percent, from the 2022 Adopted Budget.

#### **Expenditure Changes**

Personnel Services	+\$12,100
Fixed Charges	+\$400

### **Community Enhancement Fund**

Room tax revenues for 2023 are estimated to be \$2,520,000, an increase of \$979,250 or 63.56 percent from the 2022 Adopted Budget. Visit Eau Claire will receive \$1,764,000 (70 percent) of the room tax proceeds in accordance with an agreement between the City and Visit Eau Claire. Remaining room tax revenue (\$756,000) will support the following City programs:

#### **Capital Projects/Funds**

Fairfax Pool	\$388,300
Parks Projects	\$282,800
Hobbs Ice Center	\$81,900
Administration	\$3,000

### **Cemetery Maintenance**

The 2023 Proposed Budget for Cemetery Maintenance totals \$436,400, which is an increase of \$8,400, or 1.96 percent, from the 2022 Adopted Budget.

#### **Expenditure Changes**

Personnel Services	+\$4,100
Materials and Supplies	+\$3,400
Contractual Services	+\$800
Utilities	+\$100

### **Hazardous Materials**

The West Central Regional Response Team is a joint venture between Eau Claire Fire and Rescue and Chippewa Falls Fire and Emergency Services. The 2023 Proposed Budget for Hazardous Materials totals \$127,500, which is a decrease of \$500, or .39 percent from the 2022 Adopted Budget.

### **Community Development Block Grant**

Community Development Block Grant (CDBG) funds are used to provide safe and sanitary housing, suitable living environments, and expanded economic opportunities for people experiencing low-to-moderate income levels. The 2023 Proposed Budget for CDBG totals \$660,200, which is no change from the 2022 Adopted Budget.



# 2023 Proposed Budget

## City Manager’s Budget Message

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### L.E. Phillips Memorial Public Library

The 2023 Proposed Budget for the Public Library totals \$6,282,684, which is an increase of \$103,284, or 1.67 percent, from the 2022 Adopted Budget. The Library receives a base levy increase for operations equal to what the City and Health Department receive.

#### **Expenditure Changes**

Debt Service	+\$95,884
Personnel Services	+\$7,400

### City-County Health Department

The 2023 Proposed Budget for the City-County Health Department totals \$7,803,894, which is a decrease of \$131,206, or 1.65 percent, from the 2022 Adopted Budget. The Health Department receives a base levy increase for operations equal to what the City and Library receive. The County also provides funding for the Health Department. (For 2023, levy funding increased and grant funding decreased, resulting in a net reduction.)

#### **Expenditure Changes**

Personnel Services	-\$50,200
Materials and Supplies	-\$48,500
Contractual Services	-\$44,700
Debt Service	-10,006
All Other	+\$12,000
Utilities	+9,300
Fixed Charges	+\$900

### Risk Management

The 2023 Proposed Budget for Risk Management has a \$1.25 million transfer from the General Fund.

### Central Maintenance

The 2023 Proposed Budget for Central Maintenance totals \$3,889,670, which is an increase of \$86,970, or 2.29 percent, from the 2022 Adopted Budget. In addition, the 2023 proposed budget has a \$1.25M transfer from the general fund.

#### **Expenditure Changes**

Personnel Services	+\$61,500
Contractual Services	+\$17,800
Materials and Supplies	+\$7,470
Utilities	+\$200

City of Eau Claire, Wisconsin  
**2023 Proposed  
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## Introduction

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## **City of Eau Claire 2023 Proposed Operating Budget**

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### **Acknowledgments**

**City Council President** – Terry L. Weld  
**City Manager**– Stephanie Hirsch

#### **City Council**

**District 1** – Emily Berge  
**District 2** – Emily Anderson  
**District 3** – Jeremy Gragert  
**District 4** – Jill Christopherson  
**District 5** – Andrew F. Werthmann

**At Large** – Kate Felton  
**At Large** – Roderick Jones  
**At Large** – Larry Mboga  
**At Large** – Joshua Miller  
**At Large** – Charlie Johnson

#### **Prepared By**

**Finance Director** – Kitzie Winters  
**Budget Analyst** – Jason Rohloff  
**Financial Operations Manager** – Christine Wagner  
**Accounting Manager** – Jennifer Pempek  
**Lead Accountant** – Vicki Franson

#### **Contributors**

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Kelly Thompson  
Steve Thompson  
Tom Wagener  
Aaron White  
Amber Willi



## **City of Eau Claire 2023 Proposed Operating Budget**

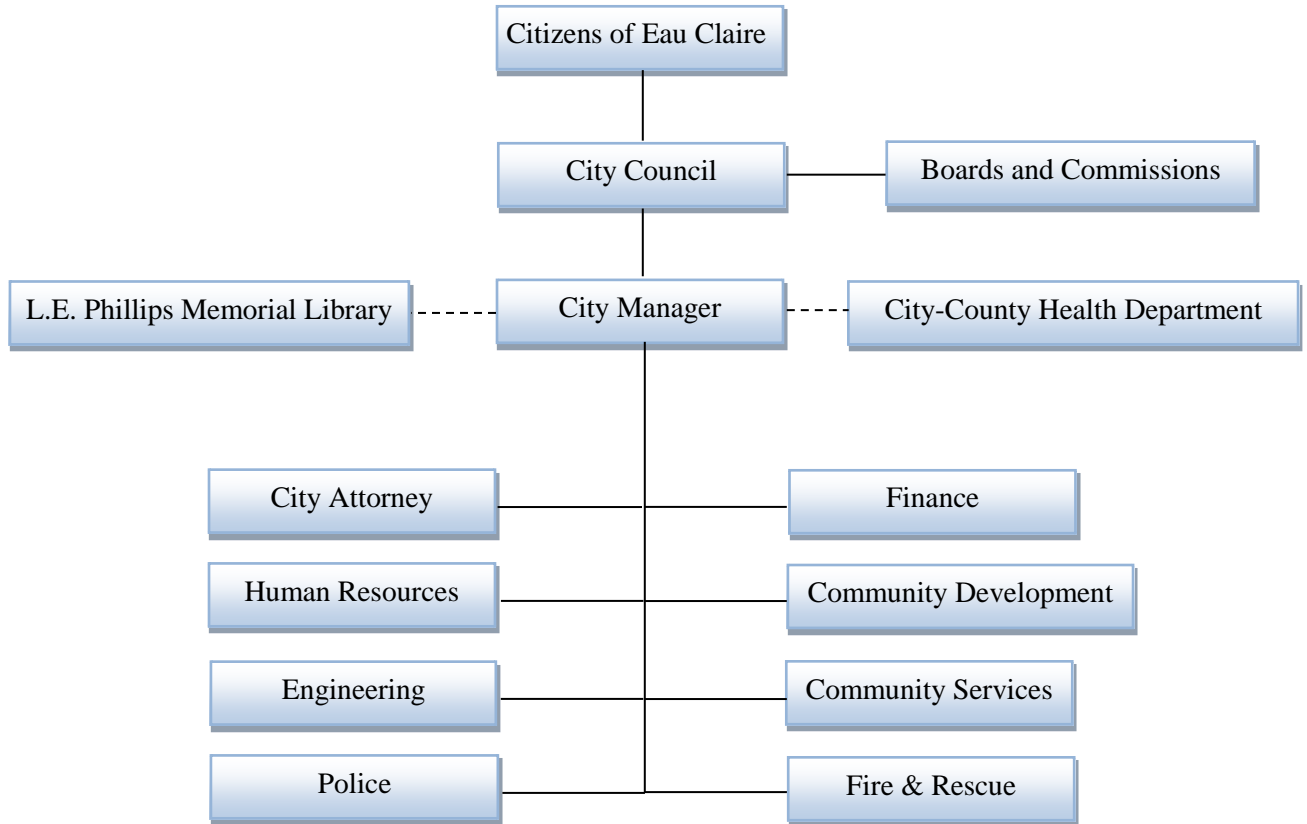
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### **Executive Management Team**

Stephanie Hirsch	City Manager
David Solberg	Deputy City Manager/Engineering Director
Stephen Nick	City Attorney
Elizabeth Giese	City/County Health Department Director
Scott Allen	Community Development Director
Kitzie Winters	Finance Director
Christian Bell	Fire Chief
Colleen Schian	Human Resources Director/Risk Manager
Nancy Kerr	Library Director
Matt Rokus	Police Chief
Lane Berg	Community Services Director

**City of Eau Claire 2023 Proposed Operating Budget**

**Organizational Chart**



## City of Eau Claire 2023 Proposed Operating Budget

### About Eau Claire

#### Community Profile

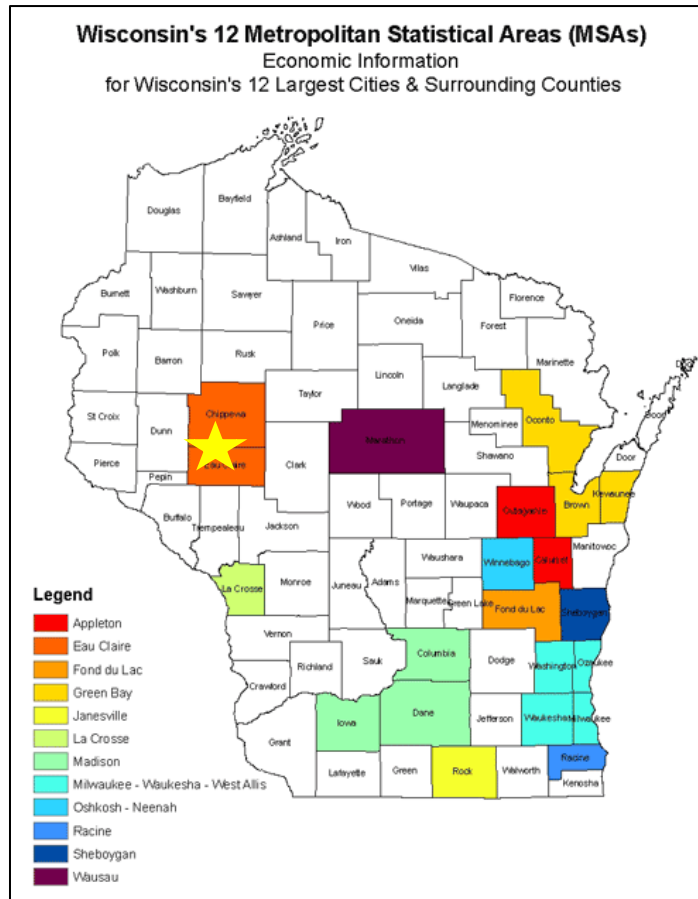
The City of Eau Claire is located in west-central Wisconsin in both Eau Claire and Chippewa counties. Eau Claire is situated along Interstate 94 between Minneapolis and Chicago, and is home to the Chippewa Valley Regional Airport. Due to its location, Eau Claire serves as the center for health and professional services, education, retail trade, technology, and industry in west-central Wisconsin. As a metropolitan statistical area (MSA), Eau Claire is recognized as an economic hub for the region.

Approximately 69,000 people currently call Eau Claire home. According to the Wisconsin Department of Revenue, the Eau Claire MSA is one of the fastest growing metropolitan statistical areas in the state. Since 2000, the population of the Eau Claire MSA has grown by 9.4 percent.

Education is a key component of the fabric of Eau Claire’s community. The University of Wisconsin – Eau Claire (UWEC) is home to approximately 11,000 students. UWEC has been named by U.S. News & World Report as one of the most affordable public universities in the United States. Chippewa Valley Technical College hosts its largest campus in Eau Claire, and the NanoRite Innovation Center provides leasable space, technical equipment, and expertise in nanotechnology and micro-fabrication.

Eau Claire is fortunate to be home to three award winning public medical facilities that serve people across west-central Wisconsin. Mayo Clinic Health System’s location in downtown Eau Claire has contributed to the growth and vitality of the central business district. In addition, Marshfield Clinic and Sacred Heart Hospital are award winning medical facilities located in Eau Claire. The medical facilities employ over 7,000 people combined.

It is difficult to think about Eau Claire without considering the abundant recreational opportunities enjoyed by residents and visitors alike. SmartAsset named Eau Claire as the fifth most livable small community in the United States according to their [2021 study](#). The City is proactive about developing its trail system and maintaining access to Eau Claire’s abundant water resources. Downtown development that emphasizes the Eau Claire and Chippewa rivers will provide additional future opportunities for residents and visitors to enjoy the outdoors in Eau Claire.



## **City of Eau Claire 2023 Proposed Operating Budget**

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### **About Eau Claire**

#### **Government Profile**

##### **Mission Statement**

It is our mission to assure the common good through services essential for a safe, sustainable, engaged, and healthy community.

##### Council/Manager form of government

- Eleven members of the City Council
- Council President
- Five members from aldermanic districts
- Five at-large members

##### Residents receive a number of City services, including:

- Police and fire protection
- Public transit
- Street construction and infrastructure maintenance
- Water, sewer, and stormwater management
- Parks and Recreation Amenities



The City's Operating Budget and Capital Improvement Plan are updated and approved by Council annually. Council workshops and public hearings provide the public with opportunities for feedback regarding the Operating Budget and Capital Improvement Plan. The City of Eau Claire welcomes and encourages feedback from the community during capital planning and budgeting processes.

### **STRATEGIC PLAN**

A sound organization occasionally re-assesses its strategic priorities, goals, and objectives. As a result of such a re-assessment, the City of Eau Claire finalized a new Strategic Plan. The 2019-2020 Strategic Plan serves as a guide for allocating resources and for the development of the City organization. The Plan identifies seven key strategic goals and objectives:

1. Support economic prosperity for all with diverse, creative, economic development and inclusive housing options.
2. Provide safe, functional, and accessible infrastructure that is environmentally sensitive and sustainable.
3. Optimize the city's organizational potential.
4. Develop, nurture and revitalize safe, healthy, and connected neighborhoods.
5. Facilitate an engaged community.
6. Create engaging opportunities for fun. How can Eau Claire be a city that is livable, lovable, and fun.
7. Nurture community-wide opportunities for personal learning, growth, and development.



## City of Eau Claire 2023 Proposed Operating Budget

### Budget Calendar

<b>June 27-July 27</b>	Departments prepare 2023 budget requests
<b>July 29-August 12</b>	City Manager reviews department requests
<b>August 15-September 30</b>	Finance prepares 2023 Budget
<b>October 1</b>	City Council receives Proposed 2023 Budget
<b>October 4</b>	City Council work session #1
<b>October 10</b>	Public Hearing on Proposed 2023 Operating Budget
<b>October 11</b>	City Council work session #2
<b>October 18</b>	City Council work session #3
<b>October 25</b>	City Council work session – Amendment Discussion
<b>November 8</b>	Referendum on Ballot for Public Safety positions
<b>November 21</b>	Public Hearing on Proposed 2023 Operating Budget
<b>November 22</b>	City Council action on 2023 Proposed Operating Budget
<b>November 22</b>	City Council adopts 2023 tax levy

City of Eau Claire, Wisconsin  
**2023 Proposed  
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## Overviews

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Tax Overview

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## Tax Overview

### Equalized Value Ratio

The equalized value ratio depicts the actual total property value of property in the City compared to the locally assessed real property value. A lower ratio means that the City's actual property value is higher than the locally assessed value. Manufacturing property value is removed from the calculation because the State assesses such property, so it is not locally assessed. In addition, the calculation does not include property value in tax increment districts.

Equalized Value Ratio by Tax Year			
County	2021	2022	2023
Eau Claire	90.70%	98.79%	<i>Not Yet Available</i>
Chippewa	91.19%	93.96%	<i>Not Yet Available</i>

### Property Valuation

Tax values are described in terms of assessed and equalized values for taxation purposes. Assessed values are used to distribute a municipality's tax burden among individual property owners, and are [re-assessed every three years](#). An equalized value determines the value of a city, village, or town compared to other entities within a defined area. [Equalized values](#) are used for apportioning county property taxes, public school taxes, vocational school taxes, and for distributing State aid. A positive change in equalized value indicates that a community's share of the total value in a county is growing.

Property Value by Type and Year (without TIDs)				
Valuation Type	2021	2022	2023	Percent Change (2022 - 2023)
Assessed Value (000's)	\$ 5,436,711	\$ 6,427,128	<i>Not Yet Available</i>	<i>Not Yet Available</i>
Equalized Value (000's)	5,971,596	6,336,373	<i>Not Yet Available</i>	<i>Not Yet Available</i>

## Tax Levy and Rate Information

The table below shows the total tax levy collected by various taxing entities. Assessed property values are required to determine tax rates for each taxing entity.

### Assessed Value Tax Levy and Rate Information

*\*Note: Table only depicts homes in the Eau Claire County/Eau Claire Area School District.*

	2022			2023		
	Apportioned Tax Levy	TID Levy	Gross Tax Rate	Apportioned Tax Levy	TID Levy	Gross Tax Rate
<b>Levied by City Government:</b>						
City of Eau Claire	\$38,716,813	\$964,583	6.28	Not Yet Available	Not Yet Available	Not Yet Available
Public Library	4,284,790	106,380	0.69	Not Yet Available	Not Yet Available	Not Yet Available
City-County Health	1,927,848	47,864	0.31	Not Yet Available	Not Yet Available	Not Yet Available
Total City Government	44,929,451	\$1,118,827	7.29	-	-	-
<b>Levied by Other Taxing Entities:</b>						
Eau Claire Area School District	42,611,111	1,061,286	6.93	Not Yet Available	Not Yet Available	Not Yet Available
CVTC	4,938,658	122,615	0.80	Not Yet Available	Not Yet Available	Not Yet Available
Eau Claire County	22,888,453	564,900	3.71	Not Yet Available	Not Yet Available	Not Yet Available
Total Other Entities	70,438,222	1,748,802	11.44	-	-	-
Gross Tax Levy/Tax Rate	115,367,673	\$2,867,629	18.73	Not Yet Available	Not Yet Available	Not Yet Available
Less State School Tax Credit	(7,888,805)	-	(1.25)	Not Yet Available	Not Yet Available	Not Yet Available
Net Levy/Tax Rate - All Taxing Entities	107,478,868	2,867,629	17.48	-	-	-

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## General Fund

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# City of Eau Claire 2023 Proposed Operating Budget

*General Fund  
Budget Summary  
Revenues & Expenditures*

	<b>2021</b>	<b>2022</b>	<b>2022</b>	<b>2022</b>	<b>2023</b>
	<b>Actual</b>	<b>Adopted</b>	<b>6 Month Actual</b>	<b>Projection</b>	<b>Proposed</b>
Taxes & Special Assessments	\$ 49,019,981	\$ 50,771,600	\$ 34,664,691	\$ 52,238,534	\$ 53,900,532
Intergovernmental	11,054,685	13,073,600	3,574,081	13,073,600	13,197,400
Licenses & Permits	1,902,533	1,932,300	933,458	1,932,300	2,118,800
Fines & Forfeitures	598,297	563,000	145,561	563,000	568,000
Charges For Services	4,073,972	3,851,300	2,017,997	4,352,542	4,076,300
Charges For Services - Intergovernmental	4,554,423	4,717,400	2,352,250	4,772,379	5,020,300
Miscellaneous	837,669	1,528,960	2,001,344	2,601,810	1,650,700
Other Financing Sources	549,764	25,000	42,783	42,783	25,000
<b>Revenue s &amp; Other Financing Sources: Total</b>	<b><u>72,591,324</u></b>	<b><u>76,463,160</u></b>	<b><u>45,732,164</u></b>	<b><u>79,576,947</u></b>	<b><u>80,557,032</u></b>
<b>Expenditures &amp; Other Financing Uses:</b>					
Personnel Services	42,455,515	45,361,600	19,760,792	45,369,525	48,931,800
Contractual Services	7,345,643	7,989,500	3,947,446	8,082,280	8,168,300
Utilities	1,571,509	1,458,000	687,420	1,247,450	1,471,800
Fixed Charges	492,288	734,800	202,973	685,700	734,800
Materials & Supplies	1,364,543	1,631,000	820,291	1,637,538	1,691,800
Contributions & Other Payments	817,283	92,600	262,010	276,710	96,600
Other Financing Uses	21,727,249	22,442,284	16,458,690	22,497,284	24,977,300
<b>Expenditures &amp; Other Financing Uses: Total</b>	<b><u>75,774,031</u></b>	<b><u>79,709,784</u></b>	<b><u>42,139,622</u></b>	<b><u>79,796,487</u></b>	<b><u>86,072,400</u></b>
<b>Excess (Deficiency) of Sources over Uses</b>	<b><u>\$ (3,182,707)</u></b>	<b><u>\$ (3,246,624)</u></b>	<b><u>\$ 3,592,542</u></b>	<b><u>\$ (219,540)</u></b>	<b><u>\$ (5,515,368)</u></b>
	<b><u>2021</u></b>			<b><u>2022</u></b>	<b><u>2023</u></b>
	<b>Actual</b>			<b>Projection</b>	<b>Proposed</b>
<b>Available Fund Balance:</b>					
Nonspendable:					
Long-term Notes Receivable	\$ 25,000			\$ 25,000	\$ 25,000
Prepaid Items & Inventories	1,094,950			1,094,950	1,094,950
Noncurrent Portion of Advances	1,910,000			1,910,000	1,710,000
<b>Total Nonspendable</b>	<b><u>3,029,950</u></b>			<b><u>3,029,950</u></b>	<b><u>2,829,950</u></b>
Assigned:					
Hwy 53 Maintenance	1,218,312			1,093,312	968,312
Turf Financing	301,084			344,096	387,108
Subsequent Year Expense-Hwy 53	125,000			125,000	125,000
Subsequent Year Expense-CIP/Carryover	3,255,224			3,121,624	2,653,700
<b>Total Assigned</b>	<b><u>4,899,620</u></b>			<b><u>4,684,032</u></b>	<b><u>4,134,120</u></b>
Unassigned:					
Working Capital (10% expenditures)	7,971,000			7,979,649	8,607,240
Unassigned	10,896,056			10,883,455	5,490,408
<b>Total Unassigned</b>	<b><u>18,867,056</u></b>			<b><u>18,863,104</u></b>	<b><u>14,097,648</u></b>
<b>Ending Balance</b>	<b><u>\$ 26,796,626</u></b>			<b><u>\$ 26,577,086</u></b>	<b><u>\$ 21,061,718</u></b>
<b>15% of Next Year Expenditures</b>	<b>\$ 11,969,500</b>			<b>\$ 12,910,900</b>	
<b>20% of Next Year Expenditures</b>	<b>15,959,300</b>			<b>17,214,500</b>	
<b>Available for Capital (above 15% limit)</b>	<b>6,897,556</b>			<b>5,952,204</b>	
<b>Unassigned as % of Next Year Exp.</b>	<b>23.64%</b>			<b>21.92%</b>	



## City of Eau Claire 2023 Proposed Operating Budget

*General Fund  
Revenue Detail*

	2021 Actual	2022 Adopted	2022 6 Month Actual	2022 Projection	2023 Proposed
<b><u>Taxes &amp; Special Assessments</u></b>					
Real & Personal Property Taxes	44,534,922	46,741,500	33,315,090	48,208,434	49,907,032
Allowance For Delinquent Taxes	-	(200,000)	-	(200,000)	(200,000)
Delinquent Personal Property Taxes	176,541	190,000	127,291	190,000	190,000
Mobile Home Fees	45,729	65,000	48,827	65,000	65,000
Payment in Lieu of Taxes	2,206,197	2,122,100	271,404	2,122,100	2,068,500
Special Assessments	2,056,593	1,853,000	902,079	1,853,000	1,870,000
<b>Taxes &amp; Special Assessments Total</b>	<b>49,019,981</b>	<b>50,771,600</b>	<b>34,664,691</b>	<b>52,238,534</b>	<b>53,900,532</b>
<b><u>Intergovernmental</u></b>					
Federal Aid	3,556	25,000	5,702	25,000	25,000
State Shared Tax	7,266,842	6,388,800	382,800	6,388,800	6,391,000
State Expenditure Restraint Program	-	984,700	984,700	984,700	1,081,100
State Aid - Streets	1,645,992	3,436,200	1,616,201	3,436,200	3,436,200
State Aid - Police & Fire	679,999	993,000	421,198	993,000	998,000
Other	1,458,296	1,245,900	163,479	1,245,900	1,266,100
<b>Intergovernmental Total</b>	<b>11,054,685</b>	<b>13,073,600</b>	<b>3,574,081</b>	<b>13,073,600</b>	<b>13,197,400</b>
<b><u>Licenses &amp; Permits</u></b>					
Television Franchise	505,281	560,000	126,856	560,000	560,000
Liquor Licenses	111,834	120,000	105,734	120,000	120,000
Building Permits	639,382	525,000	268,078	525,000	545,000
Construction Permits	400,409	460,000	247,659	460,000	470,000
Occupational Licenses	127,004	144,500	106,783	144,500	376,800
Other	118,623	122,800	78,348	122,800	47,000
<b>Licenses &amp; Permits Total</b>	<b>1,902,533</b>	<b>1,932,300</b>	<b>933,458</b>	<b>1,932,300</b>	<b>2,118,800</b>
<b><u>Fines &amp; Forfeitures</u></b>					
Court Penalties & Costs	238,837	210,000	85,439	210,000	215,000
Parking Violations	356,345	350,000	58,570	350,000	350,000
Other	3,116	3,000	1,552	3,000	3,000
<b>Fines &amp; Forfeitures Total</b>	<b>598,297</b>	<b>563,000</b>	<b>145,561</b>	<b>563,000</b>	<b>568,000</b>
<b><u>Charges For Services</u></b>					
Planning & Development Fees	107,934	109,500	39,600	109,500	109,500
Weights & Measures Fees	26,757	17,000	2,059	17,000	17,000
Development Review Fee	4,700	5,000	2,937	5,000	5,000
Public Works Revenue	28,468	25,000	26,242	26,242	25,000
Landfill Fees	-	135,000	-	135,000	135,000
Recreation Charges	676,598	551,100	238,630	551,100	472,400
Police Department Fees	72,425	50,000	35,178	50,000	75,000
Ambulance Fees-Hospitals	102,500	51,200	51,200	51,200	51,200
Fire Dept Fees-Taxable	5,531	5,000	2,286	5,000	5,000
Fire Dept Fees-Non Tax	16,678	25,000	8,858	25,000	25,000
Ambulance - City	1,874,941	1,850,000	1,059,935	1,850,000	1,950,000
Ambulance - Regional	982,200	850,000	431,227	1,050,000	950,000
Other	175,241	177,500	119,845	477,500	256,200
<b>Charges For Services Total</b>	<b>4,073,972</b>	<b>3,851,300</b>	<b>2,017,997</b>	<b>4,352,542</b>	<b>4,076,300</b>



# City of Eau Claire 2023 Proposed Operating Budget

*General Fund  
Revenue Detail*

	2021 Actual	2022 Adopted	2022 6 Month Actual	2022 Projection	2023 Proposed
<b><u>Charges For Services - Intergovernmental</u></b>					
Communication Center	\$ 1,688,950	\$ 1,867,700	\$ 933,843	\$ 1,867,700	\$ 1,918,700
Shared Positions - EC County	126,675	125,700	28,249	125,700	125,700
HazMat "B" Contract	20,400	20,000	-	20,000	20,000
Ambulance - Towns	244,572	265,000	319,979	319,979	315,000
Police Liaison	360,014	294,000	-	294,000	294,000
Other	978	1,500	1,561	1,500	1,500
<b>Charges For Services - Intergovernmental Total</b>	<b><u>2,441,589</u></b>	<b><u>2,573,900</u></b>	<b><u>1,283,632</u></b>	<b><u>2,628,879</u></b>	<b><u>2,674,900</u></b>
<b><u>Charges For Services - Intragovernmental</u></b>					
HazMat Service Charge	3,000	3,000	1,500	3,000	3,000
Water Utility Service Charge	702,672	709,000	354,432	709,000	765,400
Storm Water Utility Service Charge	454,308	467,200	233,580	467,200	537,300
Public Transit Service Charge	78,881	70,700	35,364	70,700	75,800
Service Charge - Other	249,529	255,300	124,614	255,300	264,600
Parking Fund Service Charge	84,768	87,300	43,632	87,300	91,800
Sewer Utility Service Charge	539,676	551,000	275,496	551,000	607,500
<b>Charges For Services - Intragovernmental Total</b>	<b><u>2,112,834</u></b>	<b><u>2,143,500</u></b>	<b><u>1,068,618</u></b>	<b><u>2,143,500</u></b>	<b><u>2,345,400</u></b>
<b><u>Miscellaneous</u></b>					
Investment Income	1,033,538	738,160	491,730	738,160	893,000
Interest on Advances	92,181	150,000	-	100,000	100,000
Interest on Special Assessments	230,879	238,900	197,031	238,900	250,000
Unrealized Gain/Loss on Investment	(1,189,672)	-	1,116,474	1,116,474	-
Build America Bond Rebate	-	151,000	-	152,800	151,000
Rental Income	86,547	90,900	95,476	95,476	96,700
Other	584,196	160,000	100,634	160,000	160,000
<b>Miscellaneous Total</b>	<b><u>837,669</u></b>	<b><u>1,528,960</u></b>	<b><u>2,001,344</u></b>	<b><u>2,601,810</u></b>	<b><u>1,650,700</u></b>
<b><u>Other Budgeted Receipts</u></b>					
Fund Balance Applied	(2,330,490)	(3,246,624)	(929,872)	(349,102)	(4,226,900)
<b>Other Budgeted Receipts Total</b>	<b><u>(2,330,490)</u></b>	<b><u>(3,246,624)</u></b>	<b><u>(929,872)</u></b>	<b><u>(349,102)</u></b>	<b><u>(4,226,900)</u></b>
<b><u>Other Financing Sources</u></b>					
Sale Of Capital Assets	549,764	25,000	42,783	42,783	25,000
Transfer from Health Dept	-	-	-	-	-
<b>Other Financing Sources Total</b>	<b><u>549,764</u></b>	<b><u>25,000</u></b>	<b><u>42,783</u></b>	<b><u>42,783</u></b>	<b><u>25,000</u></b>
<b>Revenue s &amp; Other Financing Sources:</b>	<b><u>\$ 72,591,324</u></b>	<b><u>\$ 76,463,160</u></b>	<b><u>\$ 45,732,164</u></b>	<b><u>\$ 79,576,947</u></b>	<b><u>\$ 80,557,032</u></b>



# City of Eau Claire 2023 Proposed Operating Budget

## Budget Overview

### Expenditure Highlights

The expenditure levels in the *2023 Proposed Operating Budget* reflect an effort to maintain quality service and to meet the City's infrastructure requirements while minimizing the tax rate impact. The following schedule compares expenditures by department, then by division.

<i>General Fund Budget Comparison</i>					
	<b>2021</b>	<b>2022</b>	<b>2022</b>	<b>2022</b>	<b>2023</b>
	<b>Actual</b>	<b>Adopted</b>	<b>6 Month</b>	<b>Projection</b>	<b>Proposed</b>
<b>General Government</b>					
<u>City Council</u>	\$ 106,605	\$ 112,200	\$ 60,954	\$ 111,985	\$ 112,200
<u>Administration Services</u>					
City Manager	456,691	588,700	244,193	567,960	559,100
City Clerk	117,121	125,100	55,790	118,686	128,600
Elections	268,385	618,050	230,787	619,211	435,400
Information Technology	<u>1,777,800</u>	<u>1,833,100</u>	<u>841,836</u>	<u>1,830,600</u>	<u>2,033,000</u>
Administration Services	2,619,997	3,164,950	1,372,606	3,136,457	3,156,100
<u>City Attorney</u>	583,401	624,100	279,314	598,628	493,800
<u>Finance Department</u>					
Finance Administration	426,216	374,500	154,873	389,745	380,000
Accounting and Budget	678,601	668,100	291,151	666,182	704,800
Assessing	547,454	580,200	245,063	555,181	610,200
Financial Operations	784,072	921,700	410,646	878,305	859,900
Purchasing	308,222	342,100	143,337	336,851	350,100
Duplicating & Mailing	<u>4,323</u>	<u>4,600</u>	<u>3,244</u>	<u>18,763</u>	<u>4,600</u>
Finance Department	2,748,887	2,891,200	1,248,313	2,845,026	2,909,600
<u>Human Resources</u>	574,162	728,700	309,223	699,521	729,100
<u>Community Development</u>					
Community Planning	595,320	718,000	334,926	753,800	728,900
Inspection & Zoning	<u>1,388,009</u>	<u>739,200</u>	<u>499,575</u>	<u>849,150</u>	<u>798,400</u>
<b>Community Development</b>	<u>1,983,329</u>	<u>1,457,200</u>	<u>834,500</u>	<u>1,602,950</u>	<u>1,527,300</u>
<b>General Government Total</b>	<u>8,616,381</u>	<u>8,978,350</u>	<u>4,104,911</u>	<u>8,994,567</u>	<u>8,928,100</u>



# City of Eau Claire 2023 Proposed Operating Budget

*General Fund  
Budget Comparison*

	2021 Actual	2022 Adopted	2022 6 Month Actual	2022 Projection	2023 Proposed
<b>Engineering</b>					
Engineering	\$ 1,685,034	\$ 1,663,100	\$ 795,255	\$ 1,677,118	\$ 1,688,900
Emergency Preparedness	18,466	13,800	414	13,799	13,800
GIS Program Maintenance	140,366	192,300	61,657	187,233	200,600
<b>Engineering Total</b>	<u>1,843,866</u>	<u>1,869,200</u>	<u>857,326</u>	<u>1,878,150</u>	<u>1,903,300</u>
<b>Community Services</b>					
<u>Administration</u>	769,372	770,400	322,694	769,500	836,100
<u>Park Maintenance</u>					
Park Maintenance	2,269,750	2,183,800	1,009,165	2,199,710	2,267,200
Stadium & Ballfields	492,086	782,300	211,816	553,583	817,300
Neighborhood Playgrounds	227,968	184,600	150,780	250,420	191,900
Park Maintenance Total	<u>2,989,804</u>	<u>3,150,700</u>	<u>1,371,761</u>	<u>3,003,712</u>	<u>3,276,400</u>
<u>Recreation</u>					
Carson Park Concessions	48,216	97,900	14,563	68,609	97,900
Recreation Instruction	144,430	175,400	50,230	182,352	177,600
Athletics	28,230	129,000	5,707	106,866	129,100
Indoor Pool Operations	71,935	117,900	33,828	80,244	117,900
Neighborhood Centers	45,635	85,600	26,386	69,278	85,600
Special Community Programs	4,781	12,300	1,596	4,822	12,300
Recreation Total	<u>343,227</u>	<u>618,100</u>	<u>132,310</u>	<u>512,170</u>	<u>620,400</u>
<u>Forestry</u>	825,945	816,800	363,347	804,405	845,500
<u>Building &amp; Grounds Maintenance</u>	552,682	892,100	310,909	701,827	976,000
<u>Streets Operations</u>					
General Street Maintenance	2,412,142	2,650,500	1,071,707	2,716,415	2,699,400
Off Street Maintenance	792,005	715,700	428,105	782,149	737,800
Snow & Ice Control-Street	1,586,924	2,062,500	883,006	1,767,665	2,079,200
Traffic Signs & Signals	403,022	366,900	254,786	582,337	328,100
Street Lighting	936,791	855,200	512,318	831,381	908,600
Streets Operations Total	<u>6,130,885</u>	<u>6,650,800</u>	<u>3,149,922</u>	<u>6,679,947</u>	<u>6,753,100</u>
<b>Community Services Total</b>	<u>11,611,914</u>	<u>12,898,900</u>	<u>5,650,943</u>	<u>12,471,562</u>	<u>13,307,500</u>
<b>Public Safety</b>					
Police Department					
Police Administration	1,392,183	1,609,900	718,480	1,579,875	1,651,200
Administrative Services	1,068,064	1,123,200	529,187	1,152,398	1,259,300
Patrol Services	9,548,515	9,791,400	4,471,145	9,734,499	11,297,000
Parking & Animal Control	394,254	46,800	154,140	431,130	461,300
Investigations and Professional Standards	3,392,125	4,010,900	1,654,765	3,961,871	4,229,600
Central Communications	2,370,335	2,692,100	973,618	2,551,300	2,740,900
Police Department Total	<u>18,165,477</u>	<u>19,274,300</u>	<u>8,501,335</u>	<u>19,411,073</u>	<u>21,639,300</u>
Fire & Rescue Department					
Fire Administration	1,284,420	1,347,000	563,310	1,139,911	1,382,500
Emergency Medical Services Operations	3,494,841	3,351,800	1,649,043	2,974,860	4,202,100
Prevention-Community Risk Reduction	385,669	362,650	175,042	395,016	368,900
Suppression Operations	8,015,955	7,690,200	3,714,237	8,263,793	8,268,800
Fire & Rescue Department Total	<u>13,180,886</u>	<u>12,751,650</u>	<u>6,101,631</u>	<u>12,773,580</u>	<u>14,222,300</u>
<b>Public Safety Total</b>	<u>31,346,363</u>	<u>32,025,950</u>	<u>14,602,966</u>	<u>32,184,654</u>	<u>35,861,600</u>

# City of Eau Claire 2023 Proposed Operating Budget



*General Fund  
Budget Comparison*

	2021 Actual	2022 Adopted	2022 6 Month Actual	2022 Projection	2023 Proposed
<b><u>Non-Departmental</u></b>					
<b><u>Payments to Other Organizations</u></b>					
Public Access	\$ -	\$ -	\$ -	\$ -	\$ -
Senior Central	20,100	40,200	20,100	40,200	40,200
Payments to Other Organizations Total	20,100	40,200	20,100	40,200	40,200
<b><u>Operating Subsidies &amp; Transfers</u></b>					
Economic Development	217,400	84,660	84,660	84,660	87,300
Cemetery Maintenance	212,185	247,400	247,400	247,400	255,800
Parking	545,261	410,000	-	410,000	185,200
Transit	307,607	1,038,100	1,038,100	1,038,100	1,160,200
Hobbs Ice Center	505,685	265,200	265,200	265,200	299,600
Fairfax Municipal Pool	88,960	134,100	134,100	189,100	1,000
Public Library	3,656,900	4,457,600	4,457,600	4,457,600	4,725,900
City/County Health Department	1,971,600	2,005,600	2,005,600	2,005,600	2,064,700
RDA	98,300	97,200	97,200	97,200	97,200
Risk Management	-	-	-	-	1,250,000
Central Equipment	-	-	-	-	1,250,000
TIF 12	45,000	45,000	45,000	45,000	30,000
Operating Subsidies & Transfers Total	7,648,899	8,784,860	8,374,860	8,839,860	11,406,900
<b><u>Other</u></b>					
Insurance & Retirement	494,523	762,700	277,852	724,671	772,200
Contractual Services	22,636	120,300	25,224	120,300	120,300
Utilities	-	-	-	-	-
Special Assessments	61,544	117,200	-	117,200	117,200
Refunds & Reimbursements	87,348	-	80,406	80,406	-
Annexation Rebates	6,607	6,300	6,204	6,300	6,300
Implementation Reserves	-	38,400	-	38,400	38,400
Contingency	-	200,000	-	200,000	600,000
Other Total	672,657	1,244,900	389,686	1,287,277	1,654,400
<b>Non-Departmental Total</b>	<b>8,341,656</b>	<b>10,069,960</b>	<b>8,784,646</b>	<b>10,167,337</b>	<b>13,101,500</b>
<b>Transfer to Debt Service Fund</b>	<b>10,002,122</b>	<b>10,620,800</b>	<b>4,837,206</b>	<b>10,620,800</b>	<b>10,708,100</b>
<b><u>Capital Transfers</u></b>					
Buildings & Equipment	2,809,215	1,954,124	1,954,124	1,954,124	1,359,300
Transportation Improvements	160,000	850,000	850,000	850,000	725,000
Parks	115,000	142,500	142,500	142,500	95,000
Transit	712,513	-	-	-	-
Parking	215,000	65,000	65,000	65,000	55,000
Fairfax Municipal Pool	-	235,000	235,000	235,000	-
Central Equipment	-	-	55,000	55,000	28,000
<b>Capital Transfers Total</b>	<b>4,011,728</b>	<b>3,246,624</b>	<b>3,301,624</b>	<b>3,301,624</b>	<b>2,262,300</b>
<b>Grand Total - General Fund</b>	<b>\$ 75,774,031</b>	<b>\$ 79,709,784</b>	<b>\$ 42,139,622</b>	<b>\$ 79,796,487</b>	<b>\$ 86,072,400</b>

## City of Eau Claire 2023 Proposed Operating Budget

*Other Funds  
Budget Summary*

	2021 Actual	2022 Adopted	2022 6 Month Actual	2022 Projection	2023 Proposed
<b>Special Revenue Funds</b>					
Economic Development					
Administration	239,168	233,400	113,330	233,400	245,900
Payments & Transfers					
Eau Claire Area EDC	47,600	47,600	23,800	47,600	47,600
Eau Claire Innovation Center	15,000	15,000	15,000	15,000	15,000
Redevelopment Authority	-	-	-	-	-
Other Organizations	106,160	-	-	-	-
DECI, Inc	85,000	85,000	85,000	85,000	85,000
Payments & Transfers Total	253,760	147,600	123,800	147,600	147,600
Loans	375,000	-	130,000	170,000	-
Capital Purchases	-	-	-	-	-
Economic Development Total	867,928	381,000	367,130	551,000	393,500
Community Enhancement					
Administration	3,286	2,950	2,447	2,950	3,000
Payments to Other Organizations					
Visit Eau Claire	1,686,509	1,160,250	580,125	1,160,250	1,764,000
Payments to Other Organizations Total	1,686,509	1,160,250	580,125	1,160,250	1,764,000
Subsidies & Transfers					
Capital					
Fairfax Municipal Pool	-	104,000	104,000	104,000	215,000
Hobbs	-	199,000	199,000	199,000	-
Transportation	-	30,000	30,000	30,000	-
Parks	96,300	58,300	58,300	58,300	282,800
Capital Total	96,300	391,300	391,300	391,300	497,800
Operating					
Fairfax Municipal Pool	-	26,000	26,000	26,000	173,300
General Fund	-	-	-	-	-
Hobbs	-	77,000	77,000	77,000	81,900
Operating Total	-	103,000	103,000	103,000	255,200
Subsidies & Transfers Total	96,300	494,300	494,300	494,300	753,000
Community Enhancement Total	1,786,095	1,657,500	1,076,872	1,657,500	2,520,000
Downtown Fund	127,041	124,000	56,061	124,127	125,600
Cemetery Maintenance	448,655	428,000	227,562	428,000	436,400
Hazardous Materials Grants	116,449	128,000	51,540	128,000	127,500
L.E. Phillips Memorial Public Library	5,968,602	6,179,400	3,268,489	6,179,400	6,282,684
City-County Health Department	8,926,657	7,935,100	4,131,387	8,683,210	7,803,894
Police Department K9 Fund	15,352	33,900	18,250	33,900	34,000
Landfill Remediation	105,533	150,000	96,887	155,000	150,000
Community Development Block Grant	115,628	660,200	304,975	660,200	660,200
<b>Special Revenue Funds Total</b>	20,357,049	19,722,950	11,064,878	20,646,187	21,548,578
<b>Debt Service Fund - Tax Supported</b>					
Auditing/Arbitrage Rebate	6,777	39,100	3,522	39,100	39,100
Special Services	2,484	3,000	-	3,000	3,000
Principal	9,893,954	9,169,900	8,817,615	9,169,900	9,536,800
Interest	2,620,543	3,156,400	1,591,034	3,156,400	2,882,974
<b>Debt Service Fund - Tax Supported Total</b>	12,523,759	12,368,400	10,412,171	12,368,400	12,461,874

# City of Eau Claire 2023 Proposed Operating Budget



*Other Funds  
Budget Summary*

	<b>2021 Actual</b>	<b>2022 Adopted</b>	<b>2022 6 Month Actual</b>	<b>2022 Projection</b>	<b>2023 Proposed</b>
<b><u>Enterprise Funds</u></b>					
Water Utility	7,479,221	7,383,500	3,742,700	7,383,500	7,949,200
Sewer Utility	6,259,501	7,444,600	2,470,431	7,444,600	7,565,900
Storm Water Utility	2,574,122	2,834,700	988,378	2,834,700	2,981,400
Parking Fund	788,984	633,100	210,571	633,100	645,200
Public Transit	4,871,343	5,847,500	2,486,219	5,847,500	5,652,900
Hobbs Municipal Ice Center	785,497	900,100	386,188	900,100	924,500
Fairfax Municipal Pool	<u>390,671</u>	<u>483,700</u>	<u>172,492</u>	<u>483,700</u>	<u>511,500</u>
<b>Enterprise Funds Total</b>	<b>23,149,339</b>	<b>25,527,200</b>	<b>10,456,978</b>	<b>25,527,200</b>	<b>26,230,600</b>
<b><u>Internal Service Funds</u></b>					
Risk Management	966,782	2,555,200	1,310,989	2,555,200	2,555,200
Central Equipment	<u>3,273,871</u>	<u>3,802,700</u>	<u>2,415,904</u>	<u>3,802,700</u>	<u>3,889,670</u>
<b>Internal Service Funds Total</b>	4,240,653	6,357,900	3,726,893	6,357,900	6,444,870
<b><u>Component Units</u></b>					
Redevelopment Authority	156,456	50,600	7,746	64,200	50,600
BID #1 - South Barstow	129,414	161,000	117,033	161,000	161,000
BID #2 - West Grand	9,767	15,000	3,402	15,000	15,000
BID #3 - Water Street	7,155	-	7,841	16,000	16,000
BID #4 - North Barstow/Medical	<u>109,937</u>	<u>134,150</u>	<u>69,498</u>	<u>134,150</u>	<u>134,150</u>
<b>Component Units Total</b>	<u>412,729</u>	<u>360,750</u>	<u>205,521</u>	<u>390,350</u>	<u>376,750</u>
<b>TOTAL OTHER FUNDS</b>	<b><u>\$ 60,683,528</u></b>	<b><u>\$ 64,337,200</u></b>	<b><u>\$ 35,866,440</u></b>	<b><u>\$ 65,290,037</u></b>	<b><u>\$ 67,062,672</u></b>



# City of Eau Claire 2023 Proposed Operating Budget

## City Council

The City is governed by an elected City Council consisting of a Council President elected at large, five Council Members elected at large and five Council Members elected from separate districts. All legislative power is vested in the City Council, which has the responsibility to determine community needs, establish priorities, set policies, adopt an annual budget, and appoint a full-time City Manager to serve as the Chief Executive Officer responsible for City operations. The Council also makes appointments to boards, commissions, and committees. The City Council holds public hearings at 7 pm on the Monday night prior to the legislative sessions held at 4 pm on the second and fourth Tuesdays of each month.

### Objectives

- Support economic prosperity for all with diverse, creative, economic development and inclusive housing options.
- Provide safe, functional, and accessible infrastructure and services that are environmentally sensitive and sustainable.
- Optimize the city’s organizational potential.
- Develop, nurture, and revitalize safe, healthy, and connected neighborhoods.
- Facilitate an engaged community.
- Create engaging opportunities to make Eau Claire livable, lovable, and fun.
- Nurture community-wide opportunities for personal learning, growth, and development.

### City Council and Staff Strategic Values:

- We believe in making Eau Claire a great City.
- We believe that local government is a stewardship.
- We believe in sustainability.
- We believe in equity.

*City Council  
Expenditure Summary*

	<b>2021 Actual</b>	<b>2022 Adopted</b>	<b>2022 6 Month Actual</b>	<b>2022 Projection</b>	<b>2023 Proposed</b>
<b>Expenditures &amp; Other Financing Uses:</b>					
Personnel Services	44,763	49,400	18,299	49,400	49,400
Contractual Services	60,634	60,400	41,914	60,400	60,400
Fixed Charges	400	400	199	400	400
Materials & Supplies	<u>807</u>	<u>2,000</u>	<u>541</u>	<u>1,785</u>	<u>2,000</u>
<b>Expenditures &amp; Other Financing Uses: Total</b>	<b><u>106,605</u></b>	<b><u>112,200</u></b>	<b><u>60,954</u></b>	<b><u>111,985</u></b>	<b><u>112,200</u></b>



## City of Eau Claire 2023 Proposed Operating Budget

### Administrative Services: Overview

The Administrative Services Department implements the policies of the City Council and provides general management of City operations. Records management and information technology systems are an integral part of this process. The Administrative Services Department includes the City Manager, City Clerk/Elections and Information Technology.



*Administrative Services  
Expenditure Summary*

	2021 Actual	2022 Adopted	2022 6 Month Actual	2022 Projection	2023 Proposed
<b>Expenditures &amp; Other Financing Uses:</b>					
Personnel Services	\$ 1,863,581	\$ 2,374,000	\$ 988,598	\$ 2,348,874	\$ 2,336,200
Contractual Services	700,618	748,250	362,263	748,175	777,200
Utilities	6,966	6,300	3,281	7,007	6,300
Fixed Charges	3,300	3,300	1,650	3,300	3,300
Materials & Supplies	<u>45,532</u>	<u>33,100</u>	<u>16,813</u>	<u>29,100</u>	<u>33,100</u>
<b>Expenditures &amp; Other Financing Uses: Total</b>	<b><u>\$ 2,619,997</u></b>	<b><u>\$ 3,164,950</u></b>	<b><u>\$ 1,372,605</u></b>	<b><u>\$ 3,136,456</u></b>	<b><u>\$ 3,156,100</u></b>



# City of Eau Claire 2023 Proposed Operating Budget

*Administrative Services - City Manager  
Expenditure Summary*

	2021 Actual	2022 Adopted	2022 6 Month Actual	2022 Projection	2023 Proposed
<b>Expenditures &amp; Other Financing Uses:</b>					
Personnel Services	\$ 288,963	\$ 400,000	\$ 197,345	\$ 392,180	\$ 523,800
Contractual Services	13,993	22,500	4,523	7,352	22,500
Utilities	1,783	1,300	1,064	1,550	1,300
Fixed Charges	1,400	1,400	800	1,400	1,400
Materials & Supplies	3,366	10,100	1,952	4,500	10,100
<b>Expenditures &amp; Other Financing Uses: Total</b>	<b><u>\$ 309,504</u></b>	<b><u>\$ 435,300</u></b>	<b><u>\$ 205,685</u></b>	<b><u>\$ 406,982</u></b>	<b><u>\$ 559,100</u></b>

*Administrative Services - City Clerk / Elections  
Expenditure Summary*

	2021 Actual	2022 Adopted	2022 6 Month Actual	2022 Projection	2023 Proposed
<b>Expenditures &amp; Other Financing Uses:</b>					
Personnel Services	\$ 321,691	\$ 646,900	\$ 359,142	\$ 670,200	\$ 467,700
Contractual Services	43,744	83,750	45,782	70,841	83,800
Utilities	2,683	2,500	1,741	2,500	2,500
Materials & Supplies	17,387	10,000	9,653	12,589	10,000
<b>Expenditures &amp; Other Financing Uses: Total</b>	<b><u>\$ 385,506</u></b>	<b><u>\$ 743,150</u></b>	<b><u>\$ 416,317</u></b>	<b><u>\$ 756,130</u></b>	<b><u>\$ 564,000</u></b>

*Administrative Services - Information Services  
Expenditure Summary*

	2021 Actual	2022 Adopted	2022 6 Month Actual	2022 Projection	2023 Proposed
<b>Expenditures &amp; Other Financing Uses:</b>					
Personnel Services	\$ 1,105,740	\$ 1,173,700	\$ 595,251	\$ 1,061,963	\$ 1,344,700
Contractual Services	642,880	642,000	422,863	660,765	670,900
Utilities	2,500	2,500	1,573	2,500	2,500
Fixed Charges	1,900	1,900	633	1,900	1,900
Materials & Supplies	24,779	13,000	3,452	9,000	13,000
<b>Expenditures &amp; Other Financing Uses: Total</b>	<b><u>\$ 1,777,800</u></b>	<b><u>\$ 1,833,100</u></b>	<b><u>\$ 1,023,772</u></b>	<b><u>\$ 1,736,128</u></b>	<b><u>\$ 2,033,000</u></b>

# City of Eau Claire 2023 Proposed Operating Budget

## City Manager’s Office

The City Manager is appointed by the City Council and serves as the Chief Executive Officer, performing highly responsible managerial and supervisory work in planning, organizing, and directing the operations of the City of Eau Claire. The City Manager provides professional general management of the City operations to accomplish City Council strategies, policies, and objectives and assures optimum use of City fiscal, physical, and human resources. Duties include administering policies established by the City Council and by law, developing and implementing administrative procedures for City operations, coordinating and directing all departments and staff operations and selecting, developing, and effectively utilizing staff and capital investments.

### Objectives

- Assist the City Council in developing policy and strategic direction to provide for the common good of the people of Eau Claire.
- Provide clear and timely communication with the City Council, staff, media and public on issues of city importance.
- Provide executive leadership and management for City operations to ensure the provision of quality public services in a timely, equitable, sustainable and fiscally responsive manner.
- Encourage informed and responsible citizen engagement in local governance and community decision-making.
- Strengthen community and intergovernmental partnerships essential for maintaining a high quality of life for all residents.
- Become the most welcoming mid-sized community in the Midwest by creating an improved community culture for equity, diversity and inclusion while successfully educating the public on means to improve our community climate.

### Outputs

- Provide positive operational financial results on a long-term basis.
- Continue growth in the overall market value of the community.
- Ensure operations incorporate strategic values of making Eau Claire a great city; continuing local government stewardship services; balancing financial, environmental and development decisions to best meet sustainability needs; and creating conditions for all people to thrive.

### Strategic Plan Operational Values

- The City delivers services in an ethical, professional, fair and transparent manner.
- The Eau Claire City Council values each other and City staff by fostering a collegial, inclusive, respectful and engaging policy-making environment
- Eau Claire’s City staff values innovative and responsive approaches to service delivery and embraces a culture of continuous improvement
- The City values its employees and strives to recruit, retain and support the best workforce possible.

<b>City Manager Full-Time Equivalent</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>
City Manager	1.00	1.00	1.00
Executive Assistant	1.00	1.00	0.00
Media & Communications Specialist	1.00	1.00	1.00
Equity, Diversity and Inclusion Coordinator	0.00	0.50	0.50
Senior Management Analyst	0.00	0.00	1.00
<b>Total FTE Positions</b>	<b>3.00</b>	<b>3.50</b>	<b>3.50</b>

# City of Eau Claire 2023 Proposed Operating Budget

## City Clerk/Elections

The City Clerk’s office is responsible for the production of the bi-monthly City Council agenda packets and compiling of the minutes for all City Council legislative meetings. The Clerk provides records management services for the City’s permanent records. The Elections Division is responsible for conducting all Federal, State, City and School District elections held within the city.

### Objectives

- Ensure that eligible voters are able to exercise their right to vote in an environment where elections are efficiently administered according to State and Federal law.
- Ensure that the Council Members receive the information necessary to make informed decisions regarding issues that come before them on the Council floor.
- Allow access to public records in a timely manner.

### Outputs

- Conduct the February/Spring Primary, April/Spring Election, August/Partisan Primary, and November/Fall General (Presidential/Gubernatorial) Election.
- Process absentee ballots and voter registration forms, and maintain voter database.
- Train approximately 500 Election Officials (Election Day poll workers).
- Compile City Council agenda packets for City Council meetings and minutes following each legislative session.
- Maintain permanent records and respond to open records requests.

<b>City Clerk/Elections Full-Time Equivalent</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>
City Clerk	1.00	1.00	1.00
Deputy City Clerk	1.00	1.00	1.00
Total FTE Positions	2.00	2.00	2.00

# City of Eau Claire 2023 Proposed Operating Budget

## Information Technology

Information Technology (IT) is a division under the direction of the City Manager's Office and is responsible for the design, integration, and support of the City's information technology systems. These systems include the development and support of office and mobile networks, server and storage infrastructure, physical and cybersecurity, as well as Helpdesk support of hardware and software. IT assists all City departments with technology needs.

### Objectives

- Monitor and develop all areas of security to ensure the safety and security of our staff systems and data.
- Provide website administration, training, and support for City users.
- Continue development and support of all facets of our network infrastructure utilized by all City employees.
- Deliver end-user hardware and software support through centralized Helpdesk to all City employees and City Council.
- Develop and support our surveillance systems community-wide.
- Continue expansion of wireless access for City staff and citizens.
- Provide ongoing development to mobile connectivity for Public Safety and Community Services staff.
- Administer and support major and enterprise-wide systems (GIS, Email, Public Safety, Security, Document Management, Telephones).
- Seek opportunities to expand the fiber network to increase reach and redundancy.

### Outputs

- Projected estimated closed Helpdesk tickets of 7000 for 2022.
- After hours support of all 24/7 work staff and systems.
- City website administration, management, and user content management training.
- Continued updating and configuration of tracking and monitoring systems to allow for proactive issue resolution and generation of departmental performance metrics.
- Maintain three datacenters that provide storage, processing redundancy and backups for City data and systems.
- Systems, network and software administration throughout the city, supporting departments' technical needs and initiatives.
- Client-side technical support and inventory management. (Computers, software, phones, printers).
- An active member of a consortium of area organizations to develop and support a regional shared fiber network.
- Administer and support infrastructure for surveillance cameras, door control, and VoIP phone systems.
- Continued development and support of remote connectivity and work from home initiatives.

<b>Information Technology Full-Time Equivalent</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>
Information Technology Manager	1.00	1.00	1.00
Network Engineer	2.00	2.00	2.00
Systems Engineer	2.00	2.67	2.50
Computer Support Supervisor	1.00	1.00	1.00
Computer Support Specialist	2.53	3.00	3.00
Applications Specialist	1.00	1.00	1.00
<b>Total FTE Positions</b>	<b>9.53</b>	<b>10.67</b>	<b>10.50</b>

## City of Eau Claire 2023 Proposed Operating Budget

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### City Attorney's Office

The City Attorney's Office serves in an advisory capacity to the City Council, Boards, Committees, Commissions, the City Manager, and other City departments. The City Attorney is an officer of the City with responsibility to "conduct all the law business in which the City is interested." Wis. Stat. §62.09(12). The City Attorney's Office provides a wide array of legal services to its client, the City of Eau Claire, including: prosecute traffic and ordinance violations; draft and update ordinances; negotiate, prepare and draft contracts, development agreements, real estate documents, use agreements and leases; provide written legal opinions; litigate claims and lawsuits; lead labor negotiations and grievance representation; consult with City employees and public officials and respond to legal inquiries from the public that relate to the City.

#### Objectives

- Provide excellent legal service to our client, the City of Eau Claire, through proactive representation that promotes open, honest and lawful municipal corporate practices.
- Effective disposition of forfeiture prosecutions and civil cases.
- High opinion of professionalism from the department's constituents, including City Council, City staff, judges, lawyers, citizens, court personnel and outside organizations.

#### Outputs

- Provided legal opinions and direction related to state legislative actions as those acts directly impact municipal law and city operations.
- Initiated the process of labor negotiations with the City's labor unions and serves the City as labor negotiator and legal counsel, concluding with contracts with all three labor unions with mutual agreements over a 3-year term, offering fair and predictable terms during an unsettled economic environment.
- Provided legal training and support to police officers, firefighters, supervisors, public officials and employees on a variety of legal or law related issues to support lawful operations and keep the City current on civil rights, changes in the law, and best practices.
- Assisted public record custodians, public officials, boards and commissions and administrative staff on Open Meeting and Public Records Law issues and assisted in complex Public Records Law requests.
- Shared our expertise and experience outside the organization locally serving as a day co-chair for the Chamber's Leadership Eau Claire Government and Law Day.
- Addressed chronic public nuisance properties throughout the City with ordinance updates, inspections, and when necessary prosecution of ordinance violations and civil legal actions.
- Assisted City staff in drafting agreements to facilitate use of City properties for activities to promote an engaged and healthy community, including with new owners of the Express.
- Negotiated and drafted real estate and development proposals central to the City's objective of providing affordable workforce housing options for the community while creating urban redevelopment with a minimum value of over \$100 million.
- Reached successful development agreements on large value development proposals including the Sonnentag Event Center with Blugold Real Estate foundation and UWEC.
- Provided legal opinions and advice ranging from responses to phone calls, walk-in inquiries, and e-mail questions to drafting formal opinion memos to all city staff and council members to be proactive and meet legal standards prior to statutory violation or liability exposure that could result in operation delays, political embarrassment, or financial damages.
- Prosecuted city ordinance and traffic citations and provided legal advice and training on their proper issuance to provide a safe, healthy and livable neighborhood within the City.
- Represented the City on claims or lawsuits brought against the City regarding employment, labor, condemnation, special assessments, encroachments and other real estate matters.
- Updated the room tax ordinance incorporating 2021 changes in state law.
- Drafted an agreement between the City and TDS for the installation of a fiber optic network throughout the City to increase access to vital broadband connections.



# City of Eau Claire 2023 Proposed Operating Budget

	2021	2022	2023
<b>City Attorney Full-Time Equivalent</b>			
City Attorney	1.00	1.00	1.00
Deputy City Attorney	1.00	1.00	1.00
Assistant City Attorney	1.00	1.00	1.00
Legal Assistant/Paralegal	0.75	0.75	0.75
<b>Total FTE Positions</b>	<b>3.75</b>	<b>3.75</b>	<b>3.75</b>

*City Attorney  
Expenditure Summary*

	2021 Actual	2022 Adopted	2022 6 Month Actual	2022 Projection	2023 Proposed
<b>Expenditures &amp; Other Financing Uses:</b>					
Personnel Services	\$ 560,868	\$ 585,800	\$ 262,622	\$ 568,646	\$ 455,500
Contractual Services	10,423	25,100	8,977	16,782	25,100
Utilities	660	600	325	600	600
Fixed Charges	1,400	1,400	633	1,400	1,400
Materials & Supplies	10,049	11,200	6,757	11,200	11,200
<b>Expenditures &amp; Other Financing Uses: Total</b>	<b><u>\$ 583,401</u></b>	<b><u>\$ 624,100</u></b>	<b><u>\$ 279,314</u></b>	<b><u>\$ 598,628</u></b>	<b><u>\$ 493,800</u></b>

# City of Eau Claire 2023 Proposed Operating Budget

## Finance Department: Overview

The Finance Department provides the financial guidance required for the effective and efficient management of City operations and provides financial planning for the City’s future needs. Services include financial reporting, development of the budget, assessment of all taxable properties, payroll, cash management, utility billing, and all City purchases. The Finance Department is comprised of Finance Administration, Accounting Services, Assessing, Financial Operations and Purchasing.



*Finance Department  
Expenditure Summary*

	2021 Actual	2022 Adopted	2022 6 Month Actual	2022 Projection	2023 Proposed
<b>Expenditures &amp; Other Financing Uses:</b>					
Personnel Services	\$ 2,385,698	\$ 2,529,400	\$ 1,058,360	\$ 2,487,783	\$ 2,547,800
Contractual Services	331,886	304,400	159,455	298,358	304,400
Utilities	5,852	6,300	3,358	5,961	6,300
Fixed Charges	14,244	14,200	7,100	14,200	14,200
Materials & Supplies	11,207	36,900	20,040	38,725	36,900
<b>Expenditures &amp; Other Financing Uses: Total</b>	<b><u>\$ 2,748,887</u></b>	<b><u>\$ 2,891,200</u></b>	<b><u>\$ 1,248,313</u></b>	<b><u>\$ 2,845,026</u></b>	<b><u>\$ 2,909,600</u></b>



## City of Eau Claire 2023 Proposed Operating Budget

*Finance Department - Finance Administration  
Expenditure Summary*

	2021 Actual	2022 Adopted	2022 6 Month Actual	2022 Projection	2023 Proposed
<b>Expenditures &amp; Other Financing Uses:</b>					
Personnel Services	\$ 349,818	\$ 356,400	\$ 151,294	\$ 332,785	\$ 361,900
Contractual Services	74,124	11,400	2,462	54,359	11,400
Utilities	741	600	408	801	600
Fixed Charges	1,000	1,000	500	1,000	1,000
Materials & Supplies	533	5,100	209	800	5,100
<b>Expenditures &amp; Other Financing Uses: Total</b>	<b><u>\$ 426,215</u></b>	<b><u>\$ 374,500</u></b>	<b><u>\$ 154,873</u></b>	<b><u>\$ 389,745</u></b>	<b><u>\$ 380,000</u></b>

*Finance Department - Accounting  
Expenditure Summary*

	2021 Actual	2022 Adopted	2022 6 Month Actual	2022 Projection	2023 Proposed
<b>Expenditures &amp; Other Financing Uses:</b>					
Personnel Services	\$ 612,298	\$ 582,900	\$ 243,435	\$ 578,257	\$ 619,600
Contractual Services	60,223	75,600	43,255	69,811	75,600
Utilities	1,208	1,200	672	1,200	1,200
Fixed Charges	1,844	1,800	900	1,800	1,800
Materials & Supplies	3,028	6,600	2,888	15,114	6,600
<b>Expenditures &amp; Other Financing Uses: Total</b>	<b><u>\$ 678,601</u></b>	<b><u>\$ 668,100</u></b>	<b><u>\$ 291,151</u></b>	<b><u>\$ 666,182</u></b>	<b><u>\$ 704,800</u></b>

*Finance Department - Assessing  
Expenditure Summary*

	2021 Actual	2022 Adopted	2022 6 Month Actual	2022 Projection	2023 Proposed
<b>Expenditures &amp; Other Financing Uses:</b>					
Personnel Services	\$ 493,278	\$ 518,000	\$ 232,960	\$ 516,724	\$ 548,000
Contractual Services	42,350	40,900	7,207	28,257	40,900
Utilities	934	1,000	530	1,000	1,000
Fixed Charges	7,800	7,800	3,900	7,800	7,800
Materials & Supplies	3,092	12,500	466	1,400	12,500
<b>Expenditures &amp; Other Financing Uses: Total</b>	<b><u>\$ 547,454</u></b>	<b><u>\$ 580,200</u></b>	<b><u>\$ 245,063</u></b>	<b><u>\$ 555,181</u></b>	<b><u>\$ 610,200</u></b>

## City of Eau Claire 2023 Proposed Operating Budget

*Finance Department - Financial Operations  
Expenditure Summary*

	2021 Actual	2022 Adopted	2022 6 Month Actual	2022 Projection	2023 Proposed
<b>Expenditures &amp; Other Financing Uses:</b>					
Personnel Services	\$ 635,657	\$ 745,800	\$ 293,276	\$ 725,247	\$ 684,000
Contractual Services	139,784	163,500	101,550	133,158	163,500
Utilities	2,365	2,800	1,411	2,100	2,800
Fixed Charges	2,800	2,800	1,400	2,800	2,800
Materials & Supplies	3,466	6,800	2,068	15,000	6,800
<b>Expenditures &amp; Other Financing Uses: Total</b>	<b><u>\$ 784,072</u></b>	<b><u>\$ 921,700</u></b>	<b><u>\$ 399,706</u></b>	<b><u>\$ 878,305</u></b>	<b><u>\$ 859,900</u></b>

*Finance Department - Purchasing  
Expenditure Summary*

	2021 Actual	2022 Adopted	2022 6 Month Actual	2022 Projection	2023 Proposed
<b>Expenditures &amp; Other Financing Uses:</b>					
Personnel Services	\$ 294,648	\$ 326,300	\$ 146,449	\$ 330,214	\$ 334,300
Contractual Services	15,406	13,000	4,982	18,000	13,000
Utilities	467	700	265	700	700
Fixed Charges	800	800	400	800	800
Materials & Supplies	1,224	5,900	5,425	5,900	5,900
<b>Expenditures &amp; Other Financing Uses: Total</b>	<b><u>\$ 312,545</u></b>	<b><u>\$ 346,700</u></b>	<b><u>\$ 157,521</u></b>	<b><u>\$ 355,614</u></b>	<b><u>\$ 354,700</u></b>

# City of Eau Claire 2023 Proposed Operating Budget

## Finance: Administration

Finance Administration develops and assists other departments with implementing the City’s operating and capital budgets. In addition, Finance Administration works with other departments to connect creative financing solutions with funding needs while ensuring compliance with various Federal, State, and local policies and regulations. Finance Administration also coordinates and executes property transactions, administers the City’s tax increment financing, and advises other departments on opportunities for cost reductions and operating efficiency gains.

### Objectives

- Effective operating and capital finance management.
- Innovative financial partnerships.
- Excellence in financial reporting.
- Conservative debt management.
- Superior bond ratings.
- Meticulous grant and contract review.

### Outputs

- Maintained compliance with State and local debt and fund balance policies.
- Moody’s Investors Service affirmed the City’s Aa2 rating on the 2022 bond and note issues.
- Reviewed the terms and conditions for numerous contracts and agreements.

<b>Finance Administration Full-Time Equivalent</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>
Finance Director	1.00	1.00	1.00
Budget Analyst	1.98	1.97	2.00
Payroll & Benefits Specialist	0.00	0.00	1.00
<b>Total FTE Positions</b>	<b>2.98</b>	<b>2.97</b>	<b>4.00</b>

# City of Eau Claire 2023 Proposed Operating Budget

## Finance: Accounting Services

Accounting Services provides a variety of accounting and other financial services for public use and for other City departments including preparing for the Comprehensive Annual Financial Report, the Report on Federal and State Awards, the State Municipal Financial Report, and the annual report for the Public Service Commission of Wisconsin.

### Objectives

- Provide accurate, timely accounting information according to generally accepted accounting principles.
- Maintain payroll records and ensure compliance with State, Federal and IRS regulations.
- Process payments to vendors for supplies and services provided.
- Maximize efficiency of financial data processing systems through the use of advanced technology.

### Outputs

- Published the Annual Comprehensive Financial Report after review by an independent CPA firm.
- Maintained grant records and published the Report on Federal and State Awards.
- Prepared the State Municipal Financial Report.
- Prepared the annual report for the Public Service Commission of Wisconsin.
- Administered ~\$20 million for long-term debt obligations.
- Processed payroll payments for over 1,500 employees totaling \$42.8 million annually.
- Issued an average of 102 accounts payable checks weekly for various service and supplies.
- Managed the City's financial system utilizing over 8,600 accounts to track and record all financial transactions.
- Administered the Travel and Training Policy and processed an average of 400 training/travel statements.
- Reconciled and distributed \$121.9 million of property tax and special assessment collections.
- Calculated four tax mill rates for properties within the City (includes two Counties and three school districts).

<b>Accounting Services Full-Time Equivalent</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>
Accounting Manager	1.00	1.00	1.00
Lead Accountant	1.00	1.00	1.00
Accountant	2.00	2.00	2.00
Payroll Specialist	1.00	1.00	1.00
Fiscal Associate II	1.10	1.57	2.00
<b>Total FTE Positions</b>	<b>6.10</b>	<b>6.57</b>	<b>7.00</b>

# City of Eau Claire 2023 Proposed Operating Budget

## Finance: Assessing

The primary responsibility of the Assessing Division is the uniform valuation of property to provide a basis for the fair distribution of property taxes. To comply with State statutes and increase equity in the assessment process, all real property is revalued every few years as determined necessary by fluctuations in the real estate market. Residential and commercial properties are viewed periodically to maintain reliable records systems. Business personal property is valued and assessed annually.

### Objectives

- Adhere to statutory guidelines and generally accepted assessment practices, principles, and procedures.
- Maintain complete and accurate records.
- Maintain an effective public relations program with property owners and their agents.

### Outputs

- Completed the annual review of all building permits and made appropriate value adjustments.
- Began multi-year project of interior inspections of all residential properties.
- Reviewed all recent property transactions.
- Reviewed numerous requests for new property tax exemptions.

<b>Assessing Full -Time Equivalent</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>
City Assessor	1.00	1.00	1.00
Deputy City Assessor	1.00	1.00	1.00
Property Assessor II	2.00	2.00	2.00
Property Assessment Technician	1.00	1.00	1.00
Total FTE Positions	5.00	5.00	5.00

# City of Eau Claire 2023 Proposed Operating Budget

## Finance: Financial Operations

Financial Operations provides a variety of financial services for public use and for City departments.

### Objectives

- Provide accurate, timely information that complies with Federal, State and local regulations and generally accepted accounting principles.
- Manage City resources by sound investment, collection and payment practices.
- Maximize efficiency of financial data processing systems through the use of advanced technology.
- Provide efficient and innovative online services for citizens.
- Service the public in a professional and effective manner.

### Outputs

- Managed investments in accordance with the City’s Investment Policy.
- Reconciled, calculated and analyzed approximately 25,000 tax bills.
- Processed and issued approximately 3,000 business licenses.
- Processed and maintained approximately 6,900 animal licenses.
- Processed and maintained approximately 118,000 accounts receivable bills.
- Receipted over 170,000 transactions for utility bills, licenses, permits and other City revenue sources.
- Managed several financial systems.

<b>Financial Operations Full-Time Equivalent</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>
Financial Operations Manager	1.00	1.00	1.00
Financial Operations Lead	1.00	1.00	1.00
Fiscal Associate II	5.00	5.00	5.00
Fiscal Associate I	1.45	1.40	1.50
<b>Total FTE Positions</b>	<b>8.45</b>	<b>8.40</b>	<b>8.50</b>

# City of Eau Claire 2023 Proposed Operating Budget

## Finance: Purchasing

The Purchasing division of Finance oversees the procurement process for all departments within the City of Eau Claire.

### Objectives

- Procure the supplies, services, and construction needed to implement Council programs and policy.
- Maintain and enhance public confidence in public procurement.
- Ensure fair and equitable treatment of all people who deal with the City’s procurement system.
- Ensure that the purchasing value of City funds is maximized to the fullest extent practicable.
- Foster effective competition within the free enterprise system.
- Maintain the quality and integrity of the procurement system.

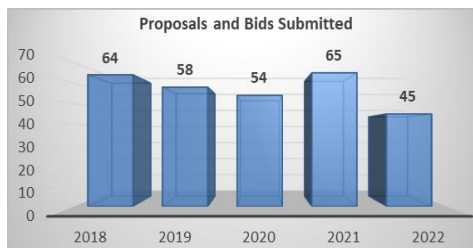
### Outputs

- Advised departments on correct purchasing method to use when making a purchase.
- Assisted departments with writing and reviewing specifications for formal bids/requests for proposals.
- Prepared recommendations/resolutions for Council approval of major projects.
- Issued purchase orders for supplies, services, and construction.
- Enforced policies, procedures, statutes, and ordinances.
- Disposed of obsolete property.
- Manage City mail, phone and copy services.
- Manage procurement card system.
- Prepare contracts and provide project management service.

#### Purchasing Full-Time Equivalent

Purchasing Manager  
Buyer  
Purchasing Contract Analyst

	2021	2022	2023
Purchasing Manager	0.50	0.50	0.50
Buyer	1.00	1.00	1.00
Purchasing Contract Analyst	1.00	1.00	1.00
<b>Total FTE Positions</b>	<b>2.50</b>	<b>2.50</b>	<b>2.50</b>



\* 2022 numbers forecasted based on YTD vs LYTD

# City of Eau Claire 2023 Proposed Operating Budget

## Human Resources

The Human Resources Department plays a vital role in providing strategic organizational services and support to all city departments through its personnel management. Services include: recruitment, benefits administration, training, labor relations, contract administration, and payroll/personnel system operation.

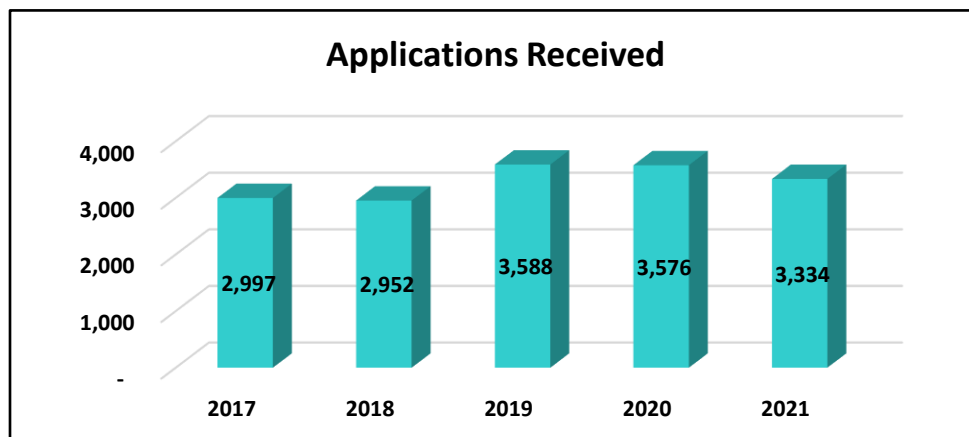
### Objectives

- Develop hiring plans and recruitment policies to aid in the recruitment and retention of a competent and motivated workforce.
- Promote a diverse workforce and provide employees with a safe and discrimination/harassment-free work environment.
- Deliver training programs to increase the expertise and abilities of City employees and supervisors.
- Comply with numerous Federal and State employment laws and regulations.
- Establish, develop, maintain and communicate City policies throughout the organization.
- Administer compensation and benefits for City employees and retirees.
- Manage employee healthcare and wellness programs.

### Outputs

- Received and processed 3,334 employment applications and 698 personnel actions.
- Filled 43 regular positions and numerous temporary and seasonal positions.
- Implemented virtual interviews, blinding personally identifiable information during applicant review, and electronic offer letters in the recruitment process.
- Designed and oversaw the install of a new nursing mother’s room creating three private nursing spaces within an existing City Hall room.
- Administered the new Federal Motor Carrier Safety Administration’s limited and full query requirements for staff.
- Offered Gray Area Thinking training with Ellie Krug to improve supervisor knowledge and skills related to diversity and inclusion.
- Implemented a new employee assistance program provider while managing a wellness program to improve the health and well-being of employees and retirees.

<b>Human Resources Full-Time Equivalent</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>
Human Resources Director	0.75	0.75	0.75
Human Resources Manager	1.00	1.00	1.00
Human Resources Specialist	2.00	2.00	1.00
Human Resources Benefits Specialist	1.00	1.00	1.00
<b>Total FTE Positions</b>	<b>4.75</b>	<b>4.75</b>	<b>3.75</b>







# City of Eau Claire 2023 Proposed Operating Budget

*Human Resources  
Expenditure Summary*

	2021 Actual	2022 Adopted	2022 6 Month Actual	2022 Projection	2023 Proposed
<b>Expenditures &amp; Other Financing Uses:</b>					
Personnel Services	\$ 449,620	\$ 523,000	\$ 220,112	\$ 518,222	\$ 520,300
Contractual Services	117,978	192,100	86,286	167,699	195,200
Utilities	878	1,600	479	1,600	1,600
Fixed Charges	1,400	1,400	700	1,400	1,400
Materials & Supplies	4,285	10,600	1,647	10,600	10,600
<b>Expenditures &amp; Other Financing Uses: Total</b>	<b><u>\$ 574,162</u></b>	<b><u>\$ 728,700</u></b>	<b><u>\$ 309,223</u></b>	<b><u>\$ 699,521</u></b>	<b><u>\$ 729,100</u></b>

## City of Eau Claire 2023 Proposed Operating Budget

### Community Development Department: Overview

The Community Development Department provides development and land use guidance to the City Council, Plan Commission and other citizen boards. The guidance is based on the City of Eau Claire’s policies and regulations expressed primarily in the Comprehensive Plan, Zoning Ordinance and Subdivision Code. The Community Development Department is comprised of Planning and Inspections.



*Community Development  
Expenditure Summary*

	2021 Actual	2022 Adopted	2022 6 Month Actual	2022 Projection	2023 Proposed
<b>Expenditures &amp; Other Financing Uses:</b>					
Personnel Services	\$ 1,260,156	\$ 1,353,500	\$ 605,941	\$ 1,320,350	\$ 1,423,600
Contractual Services	56,286	61,400	58,537	85,500	61,400
Utilities	6,030	4,200	2,649	4,200	4,200
Contributions & Other Payments	641,848	3,000	151,000	165,000	3,000
Fixed Charges	12,500	12,900	6,250	12,900	12,900
Materials & Supplies	6,510	22,200	10,123	15,000	22,200
<b>Expenditures &amp; Other Financing Uses: Total</b>	<b><u>\$ 1,983,329</u></b>	<b><u>\$ 1,457,200</u></b>	<b><u>\$ 834,500</u></b>	<b><u>\$ 1,602,950</u></b>	<b><u>\$ 1,527,300</u></b>

\*\*Note: Development Services includes funding for Landmark Commission, BPAC, and Green Team.

## City of Eau Claire 2023 Proposed Operating Budget

*Community Development - Planning  
Expenditure Summary*

	2021 Actual	2022 Adopted	2022 6 Month Actual	2022 Projection	2023 Proposed
<b>Expenditures &amp; Other Financing Uses:</b>					
Personnel Services	\$ 570,083	\$ 668,400	\$ 292,070	\$ 659,586	\$ 679,300
Contractual Services	19,369	28,900	34,188	65,700	28,900
Utilities	1,187	1,400	711	1,400	1,400
Contributions & Other Payments	2,200	3,000	200	3,000	3,000
Fixed Charges	1,600	1,600	800	1,600	1,600
Materials & Supplies	1,635	14,700	6,956	14,700	14,700
<b>Expenditures &amp; Other Financing Uses: Total</b>	<b><u>\$ 596,074</u></b>	<b><u>\$ 718,000</u></b>	<b><u>\$ 334,926</u></b>	<b><u>\$ 745,986</u></b>	<b><u>\$ 728,900</u></b>

*Community Development - Inspections  
Expenditure Summary*

	2021 Actual	2022 Adopted	2022 6 Month Actual	2022 Projection	2023 Proposed
<b>Expenditures &amp; Other Financing Uses:</b>					
Personnel Services	\$ 690,073	\$ 685,100	\$ 313,870	\$ 642,412	\$ 744,300
Contractual Services	36,853	32,500	24,349	41,452	32,500
Utilities	4,843	2,800	1,938	3,500	2,800
Contributions & Other Payments	640,466	-	150,800	150,800	-
Fixed Charges	10,900	11,300	5,450	11,300	11,300
Materials & Supplies	4,120	7,500	3,167	7,500	7,500
<b>Expenditures &amp; Other Financing Uses: Total</b>	<b><u>\$ 1,387,255</u></b>	<b><u>\$ 739,200</u></b>	<b><u>\$ 499,575</u></b>	<b><u>\$ 856,964</u></b>	<b><u>\$ 798,400</u></b>

# City of Eau Claire 2023 Proposed Operating Budget

## Community Development Department: Planning

The Planning Division is part of the Community Development Department. Planning guides future development of the City through the comprehensive planning process. In addition, Planning is responsible for land use issues including community and neighborhood planning, zoning, development review, historic preservation, sustainability, annexations, and joint planning efforts with surrounding jurisdictions.

### Objectives

- Guide future development through comprehensive planning and zoning requirements.
- Review development proposals for compliance with City standards.
- Coordinate services with other governments and departments.
- Educate customers regarding code compliance by providing user-friendly documents, processes, and customer contacts.

### Outputs

- Provided development review assistance to developers, applicants, and interested citizens.
- Provided written reviews to City boards and commissions on 122 applications.
- Prepared ordinance revisions for development-related regulations.
- Aided citizens concerning development proposals, protest petitions, and community planning.
- Prepared the annual Development Map and Report.
- Responded to citizen requests for information.
- Prepared and updated numerous community plans, including the Comprehensive Plan 5-year Review, *Zoning Guide for Affordable Housing* (League of WI Municipalities), and *Barriers to Housing Report* (InvestHealth), and began updates to the Sign Code, short-term rental regulations, and a new Shawtown Neighborhood Plan.
- Coordinated sustainability projects for the City.
- Maintained multiple GIS features and databases.
- Continued administration of two new City Council initiatives: Participatory Budgeting and the Housing Opportunities Commission.

### Boards & Associations

Planning provides direct support, including hearing and property notices, meeting presentations, agendas, minutes and application reviews and reports to the following boards and community organizations.

#### Boards & Commissions

Plan Commission  
 Zoning Board of Appeals  
 Waterways and Parks Commission  
 Landmarks Commission  
 Bicycle & Pedestrian Advisory Committee  
 Sustainability Advisory Committee

#### Business Associations

All Neighborhood Associations

#### Community Development Department - Planning Full-Time Equivalent

	2021	2022	2023
Community Development Director	1.00	1.00	1.00
Administrative Associate III	1.00	1.00	1.00
Senior Planner	1.00	1.00	1.00
Associate Planner	3.00	3.00	3.00
<b>Total FTE Positions</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>

# City of Eau Claire 2023 Proposed Operating Budget

## Community Development Department: Inspections

The Inspections Division is part of the Development Services Department. Inspections staff are responsible for enforcing all City and State codes pertaining to construction and land use permits. In addition, Inspections staff works with the Health and Fire Departments in administering property maintenance regulations.

### Objectives

- Protect public welfare by ensuring compliance with State and City construction and property maintenance regulations.
- Coordinate services with other governments and departments.
- Educate customers to encourage regulation compliance by providing user-friendly documents, processes, and contacts.

### Outputs

- Issued over 2,500 permits and conducted over 6,000 inspections, including 647 new residential units at a valuation of over \$276,000,000.
- Completed over 630 inspections on municipal ordinance violations.
- Responded to citizen requests for information and public record requests.
- Provided direct support to the Building Code Committee and the Board of Heating Examiners.
- Prepared permit and fee summary reports.
- Maintained the new online permitting and inspections platform *Evolve*, including application of electronic (online) inspections.

<b>Community Development Department- Inspections Full-Time Equivalent</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>
Senior Building Official	1.00	1.00	1.00
Building Inspector	4.00	4.00	4.00
Code Compliance Inspector	1.00	1.00	1.00
Inspections Technician	1.00	1.00	1.00
Total FTE Positions	7.00	7.00	7.00

# City of Eau Claire 2023 Proposed Operating Budget

## Engineering

The Engineering Department is responsible for the design, survey, construction and inspection of municipal infrastructure facilities including streets, trails, sanitary sewer, water system, storm water, bridges, parks, buildings, and facilities as outlined in the Capital Improvement Plan (CIP). This department prepares and administers the special assessment program, maintains and oversees official engineering records, maps, the GIS program, and parking operations. The Engineering Department also oversees and maintains the emergency warning system, provides general engineering assistance to city departments, and coordinates contracted consulting engineering services as needed.

### Objectives

- Plan, design, inspect, and administer infrastructure construction projects and provide technical assistance on infrastructure to other city departments and the public.
- Deliver engineering services at less than 20% of the construction cost.
- Record, compute, and coordinate the special assessment program.
- Aid with subdivisions, commercial and industrial developments, and future street and utility needs.
- Prepare and monitor development agreements for infrastructure construction in new developments.
- Update and maintain the pavement management system.
- Monitor and coordinate flood protection.
- Provide property owners, developers, internal departments, and visitors with accurate information on land parcels and city infrastructure in a cost-efficient manner and facilitate community development and infrastructure improvements.
- Assure that all 22 emergency warning sirens are in good operating condition and ready for use, conduct monthly operating tests, and complete repairs in a timely manner as well as maintaining city compliance with the National Incident Management System (NIMS).

### Outputs

- Developed five-year capital improvement plan for streets, utilities, parking, facilities, and buildings.
- Provided design and construction engineering services to thirty street, utility, alley, and parks projects in 2022.
- Administered nine new development agreements resulting in the construction of \$7 million of street and utility improvements constructed by private developers in 2022.
- Provided Geographical Information Systems (GIS) information and mapping at a cost of less than \$10 per parcel.
- 100% functionality of the emergency warning sirens when tested on a monthly basis.
- Met and exceeded where possible the NIMS Compliance Objectives.

<b>Engineering Full-Time Equivalent</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>
Assistant City Manager/Engineering Director	0.68	0.72	1.00
Deputy City Engineer	1.50	1.50	1.49
Civil Engineer*	1.99	2.02	1.10
City Surveyor	1.00	1.00	0.50
Engineering Technician**	3.48	3.57	3.98
GIS Administrator	1.00	1.00	1.00
GIS Technician***	1.00	1.00	1.00
Electrician****	1.85	0.92	1.00
Administrative Associate IV	1.00	1.00	1.00
Administrative Associate II	1.00	1.00	1.00
Utilities System Technician II	0.03	0.00	0.00
Project Manager	1.00	1.00	1.00
<b>Total FTE Positions</b>	<b>15.53</b>	<b>14.73</b>	<b>14.07</b>

*\*Civil Engineers I, II, and III*

*\*\*Engineering Technicians I, II and III*

*\*\*\*GIS Technicians I and II*

*\*\*\*\*Electricians I and II*



# City of Eau Claire 2023 Proposed Operating Budget

*Engineering  
Expenditure Summary*

	<b>2021 Actual</b>	<b>2022 Adopted</b>	<b>2022 6 Month Actual</b>	<b>2022 Projection</b>	<b>2023 Proposed</b>
<b>Expenditures &amp; Other Financing Uses:</b>					
Personnel Services	\$ 1,648,731	\$ 1,688,600	\$ 723,660	\$ 1,693,228	\$ 1,722,600
Contractual Services	153,458	128,300	108,017	130,312	\$ 128,400
Utilities	8,596	4,500	5,397	9,000	\$ 4,500
Fixed Charges	19,400	22,700	9,700	20,510	\$ 22,700
Materials & Supplies	<u>13,680</u>	<u>25,100</u>	<u>10,553</u>	<u>25,100</u>	<u>\$ 25,100</u>
<b>Expenditures &amp; Other Financing Uses: Total</b>	<b><u>\$ 1,843,866</u></b>	<b><u>\$ 1,869,200</u></b>	<b><u>\$ 857,326</u></b>	<b><u>\$ 1,878,150</u></b>	<b><u>\$ 1,903,300</u></b>

## City of Eau Claire 2023 Proposed Operating Budget

### Community Services: Overview

The Community Services Department is responsible for maintaining city streets and municipal buildings, operating the public transit system, operating city water and wastewater treatment plants. The Community Services Department is comprised of Community Services Administration, Building and Grounds Maintenance, Forestry, Recreation, Park Maintenance and Streets Operations.



### Community Services Expenditure Summary

	2021 Actual	2022 Adopted	2022 6 Month Actual	2022 Projection	2023 Proposed
<b>Expenditures &amp; Other Financing Uses:</b>					
Personnel Services	6,211,021	6,868,900	2,828,616	6,851,871	7,193,000
Contractual Services	3,191,309	3,511,900	1,713,306	3,378,994	3,568,600
Utilities	1,313,021	1,231,700	548,359	1,202,571	1,236,000
Fixed Charges	77,020	152,900	28,101	65,000	152,900
Materials & Supplies	796,271	1,103,400	532,560	943,026	1,126,900
Contributions and Other Payments	23,273	30,100	-	30,100	30,100
<b>Expenditures &amp; Other Financing Uses: Total</b>	<b><u>\$ 11,611,914</u></b>	<b><u>\$ 12,898,900</u></b>	<b><u>\$ 5,650,943</u></b>	<b><u>\$ 12,471,562</u></b>	<b><u>\$ 13,307,500</u></b>



## City of Eau Claire 2023 Proposed Operating Budget

### *Community Services - Administration Expenditure Summary*

	2021 Actual	2022 Adopted	2022 6 Month Actual	2022 Projection	2023 Proposed
<b>Expenditures &amp; Other Financing Uses:</b>					
Personnel Services	710,814	672,600	287,335	612,418	737,900
Contractual Services	36,396	67,100	25,857	58,414	66,200
Utilities	3,016	2,900	1,470	3,000	3,100
Fixed Charges	2,100	2,100	1,050	2,100	2,100
Materials & Supplies	17,046	25,700	6,981	19,874	26,800
<b>Expenditures &amp; Other Financing Uses: Total</b>	<b><u>\$ 769,372</u></b>	<b><u>\$ 770,400</u></b>	<b><u>\$ 322,694</u></b>	<b><u>\$ 695,806</u></b>	<b><u>\$ 836,100</u></b>

### *Community Services - Buildings & Grounds Maintenance Expenditure Summary*

	2021 Actual	2022 Adopted	2022 6 Month Actual	2022 Projection	2023 Proposed
<b>Expenditures &amp; Other Financing Uses:</b>					
Personnel Services	271,417	607,200	146,914	499,142	677,800
Contractual Services	89,517	108,800	58,710	100,782	117,500
Utilities	113,822	106,100	57,828	102,147	106,600
Fixed Charges	41,100	41,100	20,550	41,100	41,100
Materials & Supplies	36,826	28,900	17,906	35,611	33,000
<b>Expenditures &amp; Other Financing Uses: Total</b>	<b><u>\$ 552,682</u></b>	<b><u>\$ 892,100</u></b>	<b><u>\$ 301,909</u></b>	<b><u>\$ 778,782</u></b>	<b><u>\$ 976,000</u></b>

### *Community Services - Forestry Expenditure Summary*

	2021 Actual	2022 Adopted	2022 6 Month Actual	2022 Projection	2023 Proposed
<b>Expenditures &amp; Other Financing Uses:</b>					
Personnel Services	571,171	531,200	262,878	521,444	547,600
Contractual Services	258,809	262,000	103,977	235,825	273,100
Utilities	5,296	2,600	1,269	2,600	2,600
Fixed Charges	7,100	7,100	3,550	7,100	7,100
Materials & Supplies	19,110	13,900	3,906	8,124	15,100
<b>Expenditures &amp; Other Financing Uses: Total</b>	<b><u>\$ 861,485</u></b>	<b><u>\$ 816,800</u></b>	<b><u>\$ 375,579</u></b>	<b><u>\$ 775,093</u></b>	<b><u>\$ 845,500</u></b>

## City of Eau Claire 2023 Proposed Operating Budget

### *Community Services - Parks Maintenance Expenditure Summary*

	2021 Actual	2022 Adopted	2022 6 Month Actual	2022 Projection	2023 Proposed
<b>Expenditures &amp; Other Financing Uses:</b>					
Personnel Services	1,877,692	1,925,600	832,829	1,912,762	2,002,900
Contractual Services	503,304	648,500	297,379	648,500	676,200
Utilities	395,258	339,200	107,251	337,254	341,500
Fixed Charges	19,933	34,500	17,250	34,500	34,500
Materials & Supplies	194,293	202,900	117,052	188,471	221,300
<b>Expenditures &amp; Other Financing Uses: Total</b>	<b><u>\$ 2,990,480</u></b>	<b><u>\$ 3,150,700</u></b>	<b><u>\$ 1,371,761</u></b>	<b><u>\$ 3,121,487</u></b>	<b><u>\$ 3,276,400</u></b>

### *Community Services - Recreation Expenditure Summary*

	2021 Actual	2022 Adopted	2022 6 Month Actual	2022 Projection	2023 Proposed
<b>Expenditures &amp; Other Financing Uses:</b>					
Personnel Services	201,283	313,200	71,662	255,251	313,400
Contractual Services	67,821	149,000	43,144	100,781	151,100
Utilities	14	-	-	-	-
Fixed Charges	14,901	15,600	8,210	15,600	15,600
Materials & Supplies	35,935	110,200	23,615	110,200	110,200
Contributions and Other Payments	23,273	30,100	-	30,100	30,100
<b>Expenditures &amp; Other Financing Uses: Total</b>	<b><u>\$ 343,228</u></b>	<b><u>\$ 618,100</u></b>	<b><u>\$ 146,631</u></b>	<b><u>\$ 511,932</u></b>	<b><u>\$ 620,400</u></b>

### *Community Services - Street Operations Expenditure Summary*

	2021 Actual	2022 Adopted	2022 6 Month Actual	2022 Projection	2023 Proposed
<b>Expenditures &amp; Other Financing Uses:</b>					
Personnel Services	2,578,644	2,819,100	1,226,997	2,825,221	2,913,400
Contractual Services	2,235,462	2,276,500	1,121,669	2,210,099	2,284,500
Utilities	831,935	782,200	398,094	779,142	782,200
Fixed Charges	(8,114)	52,500	22,509	52,500	52,500
Materials & Supplies	493,061	720,500	363,100	721,500	720,500
<b>Expenditures &amp; Other Financing Uses: Total</b>	<b><u>\$ 6,130,988</u></b>	<b><u>\$ 6,650,800</u></b>	<b><u>\$ 3,132,370</u></b>	<b><u>\$ 6,588,462</u></b>	<b><u>\$ 6,753,100</u></b>

# City of Eau Claire 2023 Proposed Operating Budget

## Community Services: Administration

The purpose of the Administrative Division is to provide administrative, budgetary, technical, and supervisory support necessary to ensure effective levels of service in the Community Services Department.

### Objectives

- Provide administrative support, budgeting, and general services to the Community Services Department.
- Contribute to a healthy community by maintaining public infrastructure, constructing parks and recreation facilities, offering recreational activities, maintaining city streets, maintaining city cemeteries, providing clean water, and providing a means of affordable and accessible transportation.

### Outputs

- Provide supervision, planning, budgeting, and general services to the divisions.
- Develop five-year capital improvement plan for streets maintenance, utilities, transit, fleet, parks, cemeteries, forestry and recreation.
- Aids community members desiring to utilize parks programs, services, and facilities.
- Facilitate leases for use of City facilities.
- Maintain master plans for all divisions in the Community Services Department.
- Provide public access to the authoritative bodies such as City Council, Plan Commission, Transit Commission and Waterways and Parks Commission.
- Submission of grant applications and grant management.
- Manage the special events permitting process.

<b>Community Services - Administration Full-Time Equivalent</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>
Community Services Director	0.95	1.00	1.00
Administrative Associate IV	1.00	1.00	1.00
Community Services Operations Coordinator	0.78	0.90	0.60
<b>Total FTE Positions</b>	<b>2.73</b>	<b>2.90</b>	<b>2.60</b>

## City of Eau Claire 2023 Proposed Operating Budget

### Community Services: Building & Grounds Maintenance

The Building and Grounds Division provides custodial services, building and grounds maintenance and operation of the City Hall building at 203 S Farwell Street, Central Maintenance building at 910 Forest Street, the Utility building at 1040 Forest Street and the Public Library building at 400 Eau Claire Street. The Division also provides building maintenance services to all six fire stations and collects meter revenue from downtown area parking lots and parking ramps.

#### Objectives

- Provide efficient operation, maintenance and custodial service on 251,650 square feet of public building space including the Public Library building.
- Provide exterior buildings and grounds maintenance for 284,500 square feet of grounds.
- Provide requested services as needed to all city departments.

#### Outputs

- Operate and maintain City buildings and grounds in good physical condition.
- Provide custodial service, operate and maintain City Hall Campus and grounds.
- Provide custodial service, operate, and maintain the Public Library building and grounds.
- Provide custodial service operation and maintenance of the Central Maintenance building.
- Respond to approximately 2,600 service calls per year while maintaining normal service to City Facilities.

<b>Community Services - Building &amp; Grounds Full-Time Equivalent</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>
Parks, Forestry, Cemetery, Buildings & Grounds Manager	0.16	0.17	0.80
Community Service Worker III-Lead	0.85	0.87	0.62
Community Service Worker II	1.13	1.20	2.25
Community Service Worker I	1.97	0.98	2.61
<b>Total FTE Positions</b>	<b>4.11</b>	<b>3.22</b>	<b>6.28</b>

## City of Eau Claire 2023 Proposed Operating Budget

### Community Services: Street Maintenance

The Streets Operations Division is responsible for the maintenance, cleaning, and plowing of city streets. In addition, Streets Operations installs and maintains the traffic control signals, signs, and street lighting systems.

#### Objectives – Street Maintenance

- Provide and maintain safe, reliable streets in all seasons and all weather.
- Ensure that traffic signals and signs are compliant with code.
- Sweep streets and maintain storm water facilities per storm water permit requirements.
- Assist other Community Services divisions with maintaining City-owned properties.
- Continue to improve pavement conditions of City streets through increased street sealing and crack sealing programs.

<b>Community Services - Street Maint Operations Full-Time Equivalent</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>
Streets & Fleet Manager	0.55	0.59	0.49
Community Services Supervisor	2.77	2.79	2.85
Administrative Associate II	0.53	0.52	0.87
Community Service Worker II	1.70	1.82	1.60
Community Service Worker I	22.30	22.41	18.85
Utility Systems Technician	0.44	0.14	0.00
Fiscal Associate II	0.40	0.23	0.00
<b>Total FTE Positions</b>	<b>28.69</b>	<b>28.50</b>	<b>24.66</b>

<b>Street Maintenance Service Activity</b>			
	<b>2019</b>	<b>2020</b>	<b>2021</b>
City street miles maintained	327	327	329
Seal Coated (miles)	9.34	12.28	10.3
Crack Sealed (Miles)	36	35	24.2
Spray Patch (Miles)	7	24	7.5
Cubic yard of concrete	132	130	187
Hot mix asphalt used for street repairs (tons)	420	789	413
Street Sweeping entire city (total miles)	14,238	13,606	12,571
Cubic yards of material swept up	11,191	14,340	10,710
Acres mowed	3,200	3,200	3,200
Ice Control Operations	51	24	23
Winter full plow operations	20	6	3
Tons of salt used for Ice control	5,650	2,744	1,900

## City of Eau Claire 2023 Proposed Operating Budget

### Community Services: Parks Maintenance

The Parks Maintenance Division provides maintenance services for over 1,000 acres of community parks, recreational trails, athletic fields, stadiums, an off-leash dog park, pavilions and shelters. The Division is responsible for mowing, horticultural practices, athletic field preparation, stadiums, outdoor winter sports, garbage collection, facility repairs, weed harvesting on Half Moon Lake, and special events preparation.

#### Objectives

- Contribute to the public transportation infrastructure by maintaining bike trails.
- Provide volunteer opportunities.
- Provide safe, universally accessible and connected parks, facilities, and amenities.
- Provide a wide variety of excellent leisure activity facilities and open green spaces.
- Provide support to community events, programs, and tourism promotion.

#### Outputs

- Maintained 403 of the 1,080 acres of community and neighborhood parks, playgrounds, and recreation facilities.
- Maintained pavilions, shelters, and stadiums, including preparation and clean-up for public rentals.
- Maintained 46.3 miles of paved recreation trails.
- Maintained cross-country ski trails and ice-skating rinks, including construction and grooming maintenance.
- Removed park garbage, clean public restrooms and recyclable materials.

<b>Community Services - Parks Maintenance Full-Time Equivalent</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>
Community Services Supervisor	2.00	2.00	2.00
Parks, Forestry, Cemetery, Buildings & Grounds Manager	0.37	0.36	0.00
Administrative Associate II	1.00	1.00	1.00
Community Service Worker II	2.70	2.61	2.00
Community Service Worker I	10.35	10.36	11.36
Arborist I	1.00	1.00	1.00
Landscape Technician	1.00	1.00	1.00
Sexton	0.03	0.00	0.00
Electrician*	0.15	0.08	0.00
<b>Total FTE Positions</b>	<b>18.60</b>	<b>18.41</b>	<b>18.36</b>

\*Electricians I and II

<b>Park Maintenance Service Activity</b>					
<b>Activity</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>
Park Acreage Maintained	386.5	391.15	391.15	402.95	402.95
Trail Usage	141,477	126,557	120,649	326,991	296,890
Paved Trails Maintained (miles)	31.38	31.38	31.38	45	46.3
Special Events	108	108	110	10	78
Athletic Fields Prepped for Games	1,391	1,236	1,566	435	1217
Dog Park Season Passes	758	753	892	910	961
Cross Country Ski Trails Maintained (Miles)	7	7	7	7	9.45

## City of Eau Claire 2023 Proposed Operating Budget

### Community Services: Recreation

The Recreation Division provides recreation opportunities for community members of all ages and interests. Program areas include aquatics, athletics, leisure activity instruction, specialized recreation, outdoor skating rinks and community events.

#### Objectives

- Provide a diverse selection of programs, services, and facilities that focus on healthy lifestyles, social equity, and collaboration within the community.
- Provide a comprehensive variety of low-cost recreation activities for adults and children.
- Create a sense of community, enhance neighborhoods, and promote healthy lifestyles.
- Coordinate the use of park facilities including pavilions, stadiums, athletic fields, and neighborhood shelters.
- Provide high-quality social and recreational activities for special populations.
- Manage a comprehensive volunteer program for athletic coaches and park facilities.

#### Outputs

- Increased communication with the community and customers through use of technology and social media resources.
- Organized activities, events, and instruction. Provide a list of opportunities available to the public for registration.
- Offer winter recreational opportunities that are accessible in each geographical area of the community.
- Partnership with Eau Claire Area School District summer school programs.
- Partnership with other organizations and businesses to provide specialized recreational opportunities.
- Promote low cost opportunities available to the community.
- Provide safe and maintained facilities for all recreational activities and events
- Concession operations that follow safe food management practices and offer a variety of product selections

<b>Community Services - Recreation Full-Time Equivalent</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>
Recreation Manager	1.00	1.00	1.00
Administrative Associate II	1.00	1.00	1.00
Recreation Program Supervisor	1.00	1.00	1.00
Community Services Business Analyst	0.07	0.00	0.00
Facility & Program Supervisor	0.86	0.93	0.70
<b>Total FTE Positions</b>	<b>3.93</b>	<b>3.93</b>	<b>3.70</b>

<b>Recreation Service Participation</b>					
	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>
Aquatics	2,624	2,962	2,871	704	1,505
Instruction	2,676	3,516	4,011	497	2,976
Athletics	4,020	3,907	3,403	1,738	1,583
Specialized Recreation	196	184	157	147	61
Outdoor Skating Rinks	6,786	8,361	8,435	1,415	4,596
Event and Partnership Programs	22,718	17,758	15,123	922	19,510
Volunteers	446	548	573	536	1,607

# City of Eau Claire 2023 Proposed Operating Budget

## Community Services: Forestry

The Forestry Division is responsible for the care of an estimated inventory of over 30,000 trees that live on public property, including boulevards and parks. The Division is responsible for planting new trees, removing diseased trees, and removing and preventing safety hazards to citizens and property. Forestry also administers the boulevard tree rebate program and provides consulting to the Engineering Department relating to trees on reconstruction projects and tree/sidewalk conflicts. In addition, the Division removes tree stumps and responds to storm damage. This division also oversees the single-family residential tree program.

### Objectives

- Maintain a healthy, thriving urban forest canopy for the community.
- Provide forestry-related consulting and advice to property owners for the care and selection of trees.

### Outputs

- Prune, remove, and monitor tree growth for potential safety hazards to people and property.
- Update the current inventory of all City-owned trees, including condition, species, age, location, and value.
- Monitor diseases that will affect public and private trees within the community.
- Participate in annual Arbor Day and Earth Day celebrations to promote the planting of trees.
- Update the City Urban Forestry Management Plan.
- Execute the emerald ash borer response plan.
- Continue to implement the agreement with Urban Wood Network – Wisconsin to recycle community trees.
- Assist with snow plowing operations in the winter, as needed

### Forestry Service Activity

	2017	2018	2019	2020	2021
<b>Trees Planted</b>	823	1,451	935	744	922
<b>Trees Pruned</b>	1,750	2,000	2,000	2,000	2,000
<b>Trees/Stump Removals</b>	954	443	637	626	650
<b>New Trees Inventoried</b>	823	751	935	744	922
<b>Tree Injections</b>					
· <b>Ash Trees*</b>		136	0	261	58
· <b>Cambistat**</b>		0	0	97	0

*\*Began Emerald Ash Borer (EAB) injections in 2018 when EAB was confirmed in the City of Eau Claire.*

*\*\*In 2020, began treating roots systems to susceptible trees adjacent to construction sites (roadway widening & developments). The injections help the trees recover from disturbed and compacted ground due to construction.*

### Community Services - Forestry Full-Time Equivalent

Parks, Forestry, Cemetery, Buildings & Grounds Manager  
Community Services Supervisor  
Utilities System Technician II  
Arborist I

	2021	2022	2023
Parks, Forestry, Cemetery, Buildings & Grounds Manager	0.32	0.35	0.00
Community Services Supervisor	1.00	1.00	1.00
Utilities System Technician II	0.06	0.00	0.00
Arborist I	4.00	4.00	4.00
<b>Total FTE Positions</b>	<b>5.38</b>	<b>5.35</b>	<b>5.00</b>



## City of Eau Claire 2023 Proposed Operating Budget

### Eau Claire Police Department: Overview

The mission of the Police Department is to enhance the quality of life in Eau Claire by partnering with the community to solve problems, reduce crime and disorder, safeguard individual rights and improve public safety.



*Police Department  
Expenditure Summary*

	2021 Actual	2022 Adopted	2022 6 Month Actual	2022 Projection	2023 Proposed
<b>Expenditures &amp; Other Financing Uses:</b>					
Personnel Services	\$ 15,952,796	\$ 17,318,800	\$ 7,445,466	\$ 17,288,171	\$ 19,231,900
Contractual Services	1,767,314	1,887,800	827,335	1,645,891	1,929,700
Utilities	82,990	105,500	45,977	104,811	105,500
Fixed Charges	144,400	186,400	72,200	186,400	186,400
Materials & Supplies	217,978	185,800	110,355	185,800	185,800
<b>Expenditures &amp; Other Financing Uses: Total</b>	<b><u>\$ 18,165,478</u></b>	<b><u>\$ 19,684,300</u></b>	<b><u>\$ 8,501,335</u></b>	<b><u>\$ 19,411,073</u></b>	<b><u>\$ 21,639,300</u></b>

## City of Eau Claire 2023 Proposed Operating Budget

### *Police Department - Administration Expenditure Summary*

	2021 Actual	2022 Adopted	2022 6 Month Actual	2022 Projection	2023 Proposed
<b>Expenditures &amp; Other Financing Uses:</b>					
Personnel Services	\$ 944,494	\$ 1,123,200	\$ 460,513	\$ 1,002,587	\$ 1,136,800
Contractual Services	432,812	471,300	252,698	471,300	499,000
Utilities	4,479	6,500	2,709	6,500	6,500
Fixed Charges	1,800	1,800	900	1,800	1,800
Materials & Supplies	8,599	7,100	5,973	7,100	7,100
<b>Expenditures &amp; Other Financing Uses: Total</b>	<b><u>\$ 1,392,183</u></b>	<b><u>\$ 1,609,900</u></b>	<b><u>\$ 722,793</u></b>	<b><u>\$ 1,489,287</u></b>	<b><u>\$ 1,651,200</u></b>

### *Police Department - Administrative Services Expenditure Summary*

	2021 Actual	2022 Adopted	2022 6 Month Actual	2022 Projection	2023 Proposed
<b>Expenditures &amp; Other Financing Uses:</b>					
Personnel Services	\$ 908,105	\$ 973,800	\$ 435,666	\$ 952,701	\$ 1,109,900
Contractual Services	64,401	82,000	46,915	82,000	82,000
Utilities	4,950	6,000	2,881	5,531	6,000
Fixed Charges	11,500	11,500	5,750	11,500	11,500
Materials & Supplies	79,108	49,900	37,976	49,900	49,900
<b>Expenditures &amp; Other Financing Uses: Total</b>	<b><u>\$ 1,068,064</u></b>	<b><u>\$ 1,123,200</u></b>	<b><u>\$ 529,187</u></b>	<b><u>\$ 1,101,632</u></b>	<b><u>\$ 1,259,300</u></b>

### *Police Department - Patrol Expenditure Summary*

	2021 Actual	2022 Adopted	2022 6 Month Actual	2022 Projection	2023 Proposed
<b>Expenditures &amp; Other Financing Uses:</b>					
Personnel Services	\$ 8,976,586	\$ 8,810,800	\$ 4,128,800	\$ 9,176,400	\$ 10,730,900
Contractual Services	737,660	762,200	348,187	750,787	762,200
Utilities	31,905	41,000	15,701	39,413	41,000
Fixed Charges	98,900	140,900	70,450	140,900	140,900
Materials & Supplies	98,534	83,300	57,834	110,729	83,300
<b>Expenditures &amp; Other Financing Uses: Total</b>	<b><u>\$ 9,943,584</u></b>	<b><u>\$ 9,838,200</u></b>	<b><u>\$ 4,620,972</u></b>	<b><u>\$ 10,218,229</u></b>	<b><u>\$ 11,758,300</u></b>

## City of Eau Claire 2023 Proposed Operating Budget

*Police Department - Investigations & Professional Standards*  
*Expenditure Summary*

	2021 Actual	2022 Adopted	2022 6 Month Actual	2022 Projection	2023 Proposed
<b>Expenditures &amp; Other Financing Uses:</b>					
Personnel Services	\$ 3,114,741	\$ 3,717,700	\$ 1,514,762	\$ 3,755,166	\$ 3,936,400
Contractual Services	214,248	217,400	110,769	217,400	217,400
Utilities	8,439	11,300	5,234	10,541	11,300
Fixed Charges	27,500	27,500	13,750	27,500	27,500
Materials & Supplies	26,383	37,000	10,250	37,000	37,000
<b>Expenditures &amp; Other Financing Uses: Total</b>	<b><u>\$ 3,391,311</u></b>	<b><u>\$ 4,010,900</u></b>	<b><u>\$ 1,654,765</u></b>	<b><u>\$ 4,047,607</u></b>	<b><u>\$ 4,229,600</u></b>

*Police Department - Communications Center*  
*Expenditure Summary*

	2021 Actual	2022 Adopted	2022 6 Month Actual	2022 Projection	2023 Proposed
<b>Expenditures &amp; Other Financing Uses:</b>					
Personnel Services	\$ 2,008,041	\$ 2,283,300	\$ 880,412	\$ 2,147,506	\$ 2,317,900
Contractual Services	319,023	354,900	68,767	354,900	369,100
Utilities	33,217	40,700	19,452	38,713	40,700
Fixed Charges	4,700	4,700	2,350	4,700	4,700
Materials & Supplies	5,354	8,500	2,636	8,500	8,500
<b>Expenditures &amp; Other Financing Uses: Total</b>	<b><u>\$ 2,370,335</u></b>	<b><u>\$ 2,692,100</u></b>	<b><u>\$ 973,618</u></b>	<b><u>\$ 2,554,319</u></b>	<b><u>\$ 2,740,900</u></b>

# City of Eau Claire 2023 Proposed Operating Budget

## Police Department: Administration/Admin Services

Appointed by the Police and Fire Commission, the Police Chief provides leadership and direction to the Eau Claire Police Department. The Administrative Services Division supports the department through the Records Section and Property and Evidence Section. The Administrative Division Manager assists in preparing, managing and allocating the Department's \$19 million budget as well as the many grants that are allocated to the Department for projects and equipment.

### Administration

#### Objectives

- Provide leadership and direction to the Police Department.
- Ensure the Police Department mission and goals are consistent with the City's Current Strategic Plan.
- Provide clear and timely communication with the City Manager, Police and Fire Commission, City Council, department employees and the public.
- Strengthen community and intergovernmental partnerships to maintain a high quality of life for all community members.

#### Outputs

- Ensure the effective response to emergency and other demands for police service.
- Develop effective crime prevention strategies to assist with maintaining a safe community.
- Increase police officer staffing levels to maintain current service levels provided to the community.
- Analyze the crime rate with an Incident-based Reporting System to see the impacts of crime trends on the crime rate.
- Provide community members with a yearly annual report and community update resource documents.
- Further develop mental health co-response program.

<b>Police Department - Administration Full-Time Equivalent</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>
Police Chief	1.00	1.00	1.00
Administrative Associate III	1.00	1.00	1.00
<b>Total FTE Positions</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>

### Administrative Services Division

#### Objectives

- Continue employee training to stay updated on Open Records Laws to ensure accurate and timely release of reports.
- Maintain the integrity of evidence for the Eau Claire Police Department and Eau Claire County Sheriff's Office cases.
- Allow for flexible scheduling when possible within the administrative work group to promote work/life balance.
- Implement technology enhancements when possible to increase efficiencies.
- Update the records retention schedule in cooperation with the City Clerk and City Attorney's Office.

#### Outputs

- Meet legal requirements related to open records and court discovery requests from the District Attorney's Office.
- Updated the Packaging Manual for evidence to be used by both the Police Department and Sheriff's Office.
- Implemented a flexible schedule to promote work/life balance.
- Implemented a new Public Safety Video System in cooperation with the Eau Claire County Sheriff's Office.
- Implemented a new Records Request portal for the public to request police records.
- Began implementation of equipping officers with smartphones.

<b>Police Department - Administrative Division Full-Time Equivalent</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>
Administrative Division Manager	1.00	1.00	1.00
Property and Evidence Technician	2.00	2.00	2.00
Records Supervisor	1.00	1.00	1.00
Law Enforcement Associate	7.00	7.00	8.00
<b>Total FTE Positions</b>	<b>11.00</b>	<b>11.00</b>	<b>12.00</b>

# City of Eau Claire 2023 Proposed Operating Budget

## Police Department: Patrol

The Patrol Division consists of 60 patrol officers and 14 supervisors. The patrol officers work a 10.5-hour shift with a rotation schedule of 4 days on followed by 4 days off. The 10.5-hour shift allows for overlapping of shifts during the traditional busier times of the day which assists in our goal of being a proactive police department.

In order for the Patrol Division to efficiently and effectively provide services, we have the City of Eau Claire divided into three geographical boundaries (called districts) where officers are assigned to a specific district for the year. For purposes of police services, the City districts are identified as the North, West and South Districts.

The Community Service Officer (CSO) program started in 1995 as a part of a budget savings initiative using mainly part-time civilian employees. Their main duties consist of parking enforcement and animal control.

In July of 2021 the Police Department added a Co-Response Coordinator to our Patrol Division. The Co-Response Coordinator’s main responsibilities include assisting patrol officers with community members who may be experiencing critical mental health issues and/or in need of AODA services.

### Objectives:

- Support the City of Eau Claire Strategic Plan.
- Utilize a Community Oriented Policing Philosophy platform as a foundation for providing the community with 24-hours a day police service.
- Engage the community (specifically communities of color and disenfranchised populations) to hear and identify concerns, strengthen public trust and improve legitimacy.
- Increase specialized training opportunities for our officers focused in areas of bias, fair and impartial policing practices, strategies with people in crisis, and de-escalation strategies.
- Prioritize increased knowledge of our “best practice” policies and department procedures.
- Engage officers and community members to improve department transparency.
- Promote the physical and mental well-being of employees.
- Incorporate Co-Response Coordinator as another tool to address mental health and AODA issues.

### Outputs:

- Officers will identify proficient/successful strategies to keep the community safe while providing members with an exceptional quality of life.
- Officers will be encouraged to participate in listening/conversation sessions.
- Officers will also be proactively interacting with community members during foot patrol, bike patrol, general patrol, proactive initiatives and at community events.
- Continue to enroll multiple officers in the week-long Crisis Intervention Training.
- A portion of payback time will be dedicated to officer training allowing more officers to receive training in “non-traditional” police training topics such as de-escalation and topics aimed at improving cultural comprehension.
- Quarterly Unified Tactic trainings will incorporate de-escalation strategies to include scenario-based trainings.
- Continue working with our Procedure Manual Committee to review and update procedures.
- Officers will be attending neighborhood meetings, be involved in community committees, and proactively engage with members of the public to improve transparency on policing in the City of Eau Claire.
- Officers are provided with professional resources to keep their mental well-being in check.
- Co-Response Coordinator will continue to partner with the patrol division in identifying, analyzing and implementing strategies to address certain community members in mental health and/or AODA crisis.

<b>Police Department - Patrol Full-Time Equivalent</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>
Deputy Police Chief	1.00	1.00	1.00
Police Lieutenant	3.00	3.00	3.00
Police Sergeant	10.00	10.00	11.00
Police Officer	60.00	60.00	65.00
Senior CSO	1.00	1.00	1.00
CSO	0.00	0.00	2.00
Police Co-Response Coordinator	0.00	1.00	1.00
<b>Total FTE Positions</b>	<b>75.00</b>	<b>76.00</b>	<b>84.00</b>

# City of Eau Claire 2023 Proposed Operating Budget

## Police Department: Investigations and Professional Standards

The Investigations and Professional Standards Division has the responsibility to investigate crime, perform community service functions, facilitate community outreach efforts, and insure proper professional standards are achieved. The division is comprised of two separate bureaus; the Investigations Bureau and the Professional Standards Bureau.

### Objectives:

- Support the City of Eau Claire Strategic Plan.
- Recruitment and organizational efforts focused on an inclusive, diverse, and equitable work environment where all employees feel welcomed.
- Research and implement policies that support best practice in policing.
- Provide Crisis Intervention Training (CIT) opportunities; annual in-service training, quarterly Unified Tactics Training, and a 1-week long training course.
- Provide educational and contemporary training opportunities for all department personnel to stay current on best practices in policing and service.
  - Fiscally responsible through local training opportunities at the Eau Claire Law Enforcement Center.
- Promote employee well-being that fosters a positive work environment.
- Increase community connectedness, neighborhood engagement, and partnerships with our community. Strengthen community trust through the Four Pillars of Eau Claire Policing.
  - Policing philosophy
  - Training and education
  - Policy and oversight
  - Transparency
- Ensure safe schools and maintain positive relationships with the children, parents, and school employees through the School Resource Officer program and Junior Police Academy.
- Effectively utilize and work collaboratively with surrounding jurisdictions in the Chippewa Valley Regional Computer Forensic Laboratory (CVRCFL). Protect the community through the collection of digital evidence in investigations.

### Outputs:

- Remain connected with the community through neighborhood associations, community events, media relations, and social media platforms.
- Remain fiscally responsible by hosting training courses. In addition, seek outside training courses that support community engagement and best practices in policing.
- Conduct two Junior Police Academy sessions. The Junior Police Academy serves approximately 50 children a year and strengthens relationships with youth and families.
- Maintain a successful investigative resolution rate.
- Continue to build trust and legitimacy within the school district while connecting with our youth, families, teachers, and administrative staff.
- Continue to engage in constitutional policing while being transparent in all our investigative efforts.
- Remain focused on recruiting and hiring candidates with a public service mindset. Continue to coordinate comprehensive backgrounds that focus on competence and character.
- Continue to research in collaboration with partnering agencies in the best changing technology while being fiscally responsible in the Chippewa Valley Regional Computer Forensic Laboratory.
- The Professional Standards Bureau will continue with quality assurance checks to maintain public trust and police officer accountability.

### Police Department - Investigations Division

#### Full-Time Equivalent

	2021	2022	2023
Deputy Police Chief	1.00	1.00	1.00
Police Lieutenant	1.00	1.00	1.00
Police Sergeant	3.00	3.00	3.00
Investigator	17.00	16.00	16.00
<b>Total FTE Positions</b>	<b>22.00</b>	<b>21.00</b>	<b>21.00</b>

### Police Department - Professional Standards Division

#### Full-Time Equivalent

	2021	2022	2023
Police Lieutenant	1.00	1.00	1.00
Investigator	2.00	2.00	2.00
Training Technician	1.00	1.00	1.00
Crime Analyst	1.00	1.00	1.00
<b>Total FTE Positions</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>



# City of Eau Claire 2023 Proposed Operating Budget

## Police Department: Communications Center

The Eau Claire Emergency Center provides emergency communications for public safety agencies, as well as the residents and visitors, to the City and County of Eau Claire. These services include 911 emergency communications as well as non-emergency communications. Eau Claire has had a combined communications center since 1970 and consists of 21 dispatchers and 3 supervisors. The Communication Center is staffed 24 hours a day by telecommunicators who are trained to handle a variety of situations. The Communications Center also maintains files on warrants, missing persons, protection orders, and stolen property. The Communication Center is funded through a cost-share by both the City of Eau Claire (30%) and Eau Claire County (70%).

### Objectives:

- Support the City of Eau Claire’s strategic plan.
- Provide efficient and effective communications for all we serve.
- Continue to strengthen public trust.
- Research and implement procedures that support best practices for telecommunicators maintaining a centrally located and easy to understand manual.
- Continue to recruit, hire, and retain caring, diverse, long-term employees.
- Focus on employee wellbeing through training, support, equipment and a positive work environment.
- Implement a quality assurance program for EMS, Fire, and Law calls to guarantee that effective and appropriate service is being provided to first responders, citizens and visitors to all of Eau Claire County, and to ensure we are meeting the standards identified in WI Act 296-Dispatcher assisted CPR.

### Outputs:

- Telecommunicators are provided with professional resources to keep their mental well-being in check.
- Maintain an accurate procedure manual to assist staff with job duties and regularly review procedures so telecommunicator’s are familiar with procedures and up to date, with a focus on high risk, low frequency situations.
- Maintain high quality staff members who are engaged, invested, and well rounded.
- Focus on continued advanced telecommunicator training to be best prepared for all calls for service.
- Continue to utilize technology to provide effective and efficient service and be aware of any improvements.
- Achieve a high level of success for all staff members regarding quality assurance standards on all types of calls.
- Regularly meet standards that are set for compliance with WI Act 296.

<b>Police Department - Communications Center Full-Time Equivalent</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>
Communication Center Manager	1.00	1.00	1.00
Communication Center Supervisor	3.00	3.00	3.00
Telecommunicator I	21.00	21.00	21.00
Systems Engineer	0.47	0.33	0.50
<b>Total FTE Positions</b>	<b>25.47</b>	<b>25.33</b>	<b>25.50</b>

## City of Eau Claire 2023 Proposed Operating Budget

### Fire & Rescue Department: Overview

Eau Claire Fire & Rescue is responsible for rendering fire prevention, fire suppression, hazardous materials, special rescue services and emergency medical services for the City of Eau Claire. Its emergency medical services response area includes surrounding communities consisting of 11 townships, 1 village and 1 city. The department also manages the Hazardous Materials (Haz Mat) Response program to provide statewide hazardous material spill response. Response is provided 24 hours a day, 365 days a year from six stations.



#### *Fire & Rescue Department Expenditure Summary*

	2021 Actual	2022 Adopted	2022 6 Month Actual	2022 Projection	2023 Proposed
<b>Expenditures &amp; Other Financing Uses:</b>					
Personnel Services	\$ 11,720,496	\$ 11,336,100	\$ 5,354,756	\$ 11,336,688	\$ 12,707,900
Contractual Services	883,857	949,550	501,681	961,655	997,600
Utilities	110,195	96,000	59,609	96,000	106,800
Contributions & Other Payments	17,190	13,000	4,300	13,000	17,000
Fixed Charges	128,080	155,000	62,072	155,000	155,000
Materials & Supplies	256,569	202,000	119,213	211,238	238,000
Other Financing Uses	64,500	-	-	-	-
<b>Expenditures &amp; Other Financing Uses: Total</b>	<b><u>\$ 13,180,886</u></b>	<b><u>\$ 12,751,650</u></b>	<b><u>\$ 6,101,631</u></b>	<b><u>\$ 12,773,581</u></b>	<b><u>\$ 14,222,300</u></b>



## City of Eau Claire 2023 Proposed Operating Budget

### *Fire & Rescue Department - Administration Expenditure Summary*

	2021 Actual	2022 Adopted	2022 6 Month Actual	2022 Projection	2023 Proposed
<b>Expenditures &amp; Other Financing Uses:</b>					
Personnel Services	\$ 968,830	\$ 1,107,800	\$ 450,908	\$ 1,107,800	\$ 1,124,500
Contractual Services	\$ 79,784	\$ 104,000	\$ 49,525	\$ 89,963	\$ 112,000
Fixed Charges	\$ 3,200	\$ 30,100	\$ 1,600	\$ 30,100	\$ 30,100
Materials & Supplies	\$ 13,619	\$ 16,100	\$ 3,767	\$ 16,100	\$ 16,100
<b>Expenditures &amp; Other Financing Uses: Total</b>	<b><u>\$ 1,065,433</u></b>	<b><u>\$ 1,258,000</u></b>	<b><u>\$ 505,800</u></b>	<b><u>\$ 1,243,963</u></b>	<b><u>\$ 1,282,700</u></b>

### *Fire & Rescue Department - Emergency Medical Services Operations Expenditure Summary*

	2021 Actual	2022 Adopted	2022 6 Month Actual	2022 Projection	2023 Proposed
<b>Expenditures &amp; Other Financing Uses:</b>					
Personnel Services	\$ 2,850,482	\$ 2,789,900	\$ 1,312,666	\$ 2,871,711	\$ 3,581,200
Contractual Services	437,405	417,700	240,673	429,805	447,700
Utilities	10,640	7,000	6,773	10,800	7,000
Contributions & Other Payments	17,190	13,000	4,300	13,000	17,000
Fixed Charges	180	200	(1,878)	200	200
Materials & Supplies	178,944	124,000	86,508	135,787	149,000
Other Financing Uses	11,200	-	-	-	-
<b>Expenditures &amp; Other Financing Uses: Total</b>	<b><u>\$ 3,506,041</u></b>	<b><u>\$ 3,351,800</u></b>	<b><u>\$ 1,649,043</u></b>	<b><u>\$ 3,461,303</u></b>	<b><u>\$ 4,202,100</u></b>

### *Fire & Rescue Department - Prevention-Community Risk Reduction Expenditure Summary*

	2021 Actual	2022 Adopted	2022 6 Month Actual	2022 Projection	2023 Proposed
<b>Expenditures &amp; Other Financing Uses:</b>					
Personnel Services	\$ 371,467	\$ 347,800	\$ 168,857	\$ 342,972	\$ 354,000
Contractual Services	\$ 6,002	\$ 6,050	\$ 3,050	\$ 6,050	\$ 6,100
Fixed Charges	\$ 5,600	\$ 5,600	\$ 2,800	\$ 5,600	\$ 5,600
Materials & Supplies	\$ 2,600	\$ 3,200	\$ 335	\$ 3,200	\$ 3,200
<b>Expenditures &amp; Other Financing Uses: Total</b>	<b><u>\$ 385,669</u></b>	<b><u>\$ 362,650</u></b>	<b><u>\$ 175,042</u></b>	<b><u>\$ 357,822</u></b>	<b><u>\$ 368,900</u></b>



# City of Eau Claire 2023 Proposed Operating Budget

*Fire & Rescue Department - Suppression Operations*  
*Expenditure Summary*

	<b>2021 Actual</b>	<b>2022 Adopted</b>	<b>2022 6 Month Actual</b>	<b>2022 Projection</b>	<b>2023 Proposed</b>
<b>Expenditures &amp; Other Financing Uses:</b>					
Personnel Services	\$ 7,421,576	\$ 7,090,600	\$ 3,417,651	\$ 7,090,600	\$ 7,648,200
Contractual Services	\$ 360,665	\$ 421,800	\$ 208,433	\$ 372,961	\$ 431,800
Fixed Charges	\$ 119,100	\$ 119,100	\$ 59,550	\$ 119,100	\$ 119,100
Materials & Supplies	\$ 61,406	\$ 58,700	\$ 28,604	\$ 58,700	\$ 69,700
Other Financing Uses	\$ 53,300	\$ -	\$ -	\$ -	\$ -
<b>Expenditures &amp; Other Financing Uses: Total</b>	<b><u>\$ 8,016,047</u></b>	<b><u>\$ 7,690,200</u></b>	<b><u>\$ 3,714,237</u></b>	<b><u>\$ 7,641,361</u></b>	<b><u>\$ 8,268,800</u></b>

# City of Eau Claire 2023 Proposed Operating Budget

## Fire & Rescue Department: Administration

The Administrative division is located on the second floor of Station No. 2 at 216 South Dewey Street. The Fire Chief and his staff maintain offices at this location.

### Objectives

- Assess cost reduction models and implement service modifications to achieve cost reductions.
- Continue the advancement of its Emergency Medical Services (EMS) and develop a sustainable service model for meeting the increasing demands of EMS.
- Increase public presentations on the mission and scope of the department while evaluating the community’s needs through dialogue and citizen feedback.
- Evaluate and implement current and future technologies related to department operations.
- Assess and coordinate training demands of the department’s personnel while meeting the organizational response demands and financial constraints.
- Sustain fire protection rating of Class 2 established by the Insurance Service Office (ISO) and continue to implement department objectives for achieving a Class 1 rating.

### Outputs

- Continued to improve the infrastructure of the fire stations through extensive capital improvement projects.
- Hired and trained eight new employees.
- Continued to administer the recruitment and hiring process while navigating the challenges of COVID-19.
- Established 2021-2022 Promotional Eligibility lists.
- Commenced station #9’s roof and window repairs and station #6 remodel design.
- Continued to develop and modify training and assessment processes for improving employee operational knowledge that has resulted in improved job performance.
- Continued to improve and upgrade vehicle fleet that includes ambulance and fire suppression apparatus.
- Continued to develop and implement health and safety initiatives for employees and emergency service partners, focusing on peer support training for employees and COVID-19 safety.
- Increased the department’s presence and accessibility with social media accounts.

### Fire & Rescue Department - Administration Full-Time Equivalent

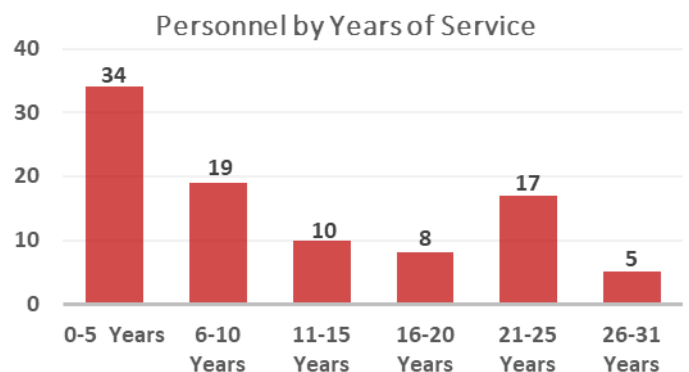
Fire Chief  
Administrative Associate IV

	2021	2022	2023
Fire Chief	1.00	1.00	1.00
Administrative Associate IV	1.00	1.00	1.00
<b>Total FTE Positions</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>

Total FTE Positions



Chief Bell and DC Jaggar with New Recruit Class



# City of Eau Claire 2023 Proposed Operating Budget

## Fire & Rescue Dept.: Emergency Medical Services Operations

Comprising 87% of department responses, emergency medical services (EMS) remain a strong focus of department resources. The department is staffed with 60 licensed paramedics and 30 licensed emergency medical technicians (EMTs). There are four primary paramedic ambulances and three units available as reserves, one of which is equipped to safely transport bariatric patients. Personnel are involved in constant training and also participate in community education and special events to increase citizen knowledge about EMS issues.

### Objectives

- Continue to work with hospitals to reduce time to definitive care for stroke and heart attack patients.
- Update EMS protocols based on the State’s template.
- Continue to develop active threat response policies and training with ECPD and surrounding law enforcement.
- Continue to develop internal quality assurance programs.
- Explore partnerships with local health care facilities for implementation of community paramedics.
- Continue to outfit apparatus with rescue task force equipment.
- Update existing Mass Casualty Incident policies to improve communications with local and regional hospitals.
- Develop a Tactical EMS team in partnership with ECPD.
- Replace two ambulances.
- Transition the annual ambulance cot inspections and ongoing maintenance to the City’s Community Services Division (Fleet personnel).

### Outputs

- Transitioned to inter-departmental training of EMS certifications (ACLS, PALS, BLS)
- Outfitted fire apparatus with 11 new sets of ballistic gear.
- Three department paramedics completed training and were certified as Critical Care paramedics.
- Annual certification of First Responders for familiarization of equipment and driving department ambulances.
- Updated EMS policies and protocols.
- Began drawing labs for stroke patients going to Mayo Health System-Eau Claire.

### Fire & Rescue Department - EMS Operations Full-Time Equivalent

Deputy Fire Chief  
Fire Engineer  
Fire Fighter

	2021	2022	2023
Deputy Fire Chief	1.00	1.00	1.00
Fire Engineer	3.00	3.00	3.00
Fire Fighter	21.00	21.00	27.00
<b>Total FTE Positions</b>	<b>25.00</b>	<b>25.00</b>	<b>31.00</b>



HPS (Human Patient Simulation) Lab Training



PALS (Pediatric Advanced Life Support) Certification Renewal

## City of Eau Claire 2023 Proposed Operating Budget

### Fire & Rescue Department: Prevention-Community Risk Reduction

The main responsibilities of the division are to conduct fire incident investigations, perform preplans for high risk properties, and oversee the inspection plan review of commercial properties within the city of Eau Claire. Division personnel are responsible for fire code compliance, follow-up inspections, fire investigations, and public education. Personnel serve as informational contacts for other departments and people within the community who have questions regarding National Fire Protection Association (NFPA) standards and the Wisconsin Department of Safety and Professional Services (SPS) codes.

#### Objectives

- Continue collaborative efforts with the Eau Claire Police Department and Human Resources Department to provide a peer support program for emergency service personnel within the City of Eau Claire.
- Work with Risk Management to conduct an annual community risk analysis focusing on all hazards and risks within the community.
- Provide fire prevention and life safety education for members of the community--targeting young children, young adults, and the elderly.
- Increase outreach programs to college students residing in on- and off-campus housing.
- Provide an annual smoke detector installation program identifying high risk homes and occupancies within the community.
- Increase the training level of fire investigation methodology within the ranks of fire department personnel.
- Partner with Risk Management to update and maintain all Emergency Management Plans for the City of Eau Claire and conduct exercises to ensure proficiency.
- Continue with the establishment of an Emergency Management Team for the City of Eau Claire.
- Partner with area fire departments in providing safety education utilizing the regional fire safety house.
- Partner with other agencies to enhance community outreach programs to reduce the negative impacts of drug and alcohol abuse in the city of Eau Claire.
- Increase collaborative efforts with the Eau Claire County Health Department to formulate and implement a public education program to increase knowledge of private citizens for personal preparation for emergencies.

#### Outputs

- Performed 96 fire investigations requiring follow-up, with 10 identified as potential arson cases.
- Conducted 5,836 fire inspections in 4,377 occupancies with 429 fire code violations in need of follow-up; 85 plan reviews for new construction and renovations, and provided educational outreach to approximately 4,050 students in the Eau Claire School District regarding fire safety. Conducted 3 presentations in response to request for public education. Outreach such as public education and fire station tours fluctuated due to the Covid-19 pandemic.
- Completed 29 sprinkler system hydro tests; 38 sprinkler system signal tests; 21 water main hydro tests, 15 hood system inspections, and 8 fire extinguisher training sessions.
- Performed 33 tank inspections, 1 tank upgrade, 12 tank removals, and 16 new tank installations, as the local governmental agency responsible for petroleum tank inspections within the city.
- Responded to 27 environmental study requests, as the local governmental unit responsible for handling environmental impact inquiries for properties within the city.
- Provided 71 records request responses; 68 fire drills; 33 fire alarm system tests; 32 license inspections; 31 tent inspections; 19 CBRF inspections; 9 mobile kitchen inspections; 17 fireworks sales site inspections; and 2 fire safety trainings.
- Enhanced the City's Health and Safety program through goal-oriented initiatives including training, education, and continuous process improvement.
- Served as a community partner working with other departments and agencies on a variety of Community Risk Reduction efforts.

#### Fire & Rescue Department - Community Risk Reduction Full-Time Equivalent

	2021	2022	2023
Deputy Fire Chief	1.00	1.00	1.00
Fire Inspector-Civilian	1.49	1.62	1.50
Administrative Associate II	1.00	0.75	0.75
<b>Total FTE Positions</b>	<b>3.49</b>	<b>3.37</b>	<b>3.25</b>



# City of Eau Claire 2023 Proposed Operating Budget

## Fire & Rescue Department: Suppression Operations

The Suppression Operations Division assumes the overall planning and management responsibility for fire suppression, hazardous materials response, swift water rescue, ice rescue, dive rescue, high and low angle rescue, confined space rescue, trench rescue, confined space rescue, vehicle extrication, urban-wildland interface, and personnel training for the organization. The department acknowledges that personnel are its most valuable assets, and without dedicated and cross-trained personnel the department cannot accomplish its mission of effectively, efficiently, and safely protecting the lives and property of the citizens it serves.

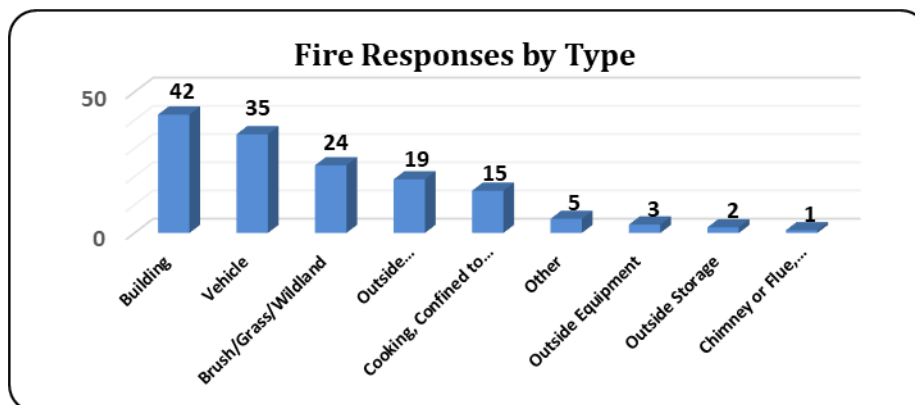
### Objectives:

- Update department SOGs and policies to maximize effective, efficient, and safe service delivery.
- Administer macro- and micro-level company training that meets mandated requirements through Wisconsin SPS 330, Occupational Safety and Health, National Fire Protection Association, and Insurance Services Office (ISO) standards.
- Administer Officer Development training focused on succession planning.
- Update essential suppression equipment.
- Add Wi-Fi hotspots to all apparatus.
- Add MDBs to all front-line apparatus.
- Procure and equip all fire apparatus with ballistic personal protective equipment (PPE).
- Update recruitment and retention initiatives.
- Implement a mandatory physical fitness evaluation.

### Outputs:

- Updated fire incident Emergency Response Standard Operational Guidelines for improved response times and more efficient, effective, and safe operations.
- Relocated apparatus and equipment for maximized service delivery.
- Placed a new 107' aerial ladder truck into service as Truck 8.
- Modified and enhanced structure fire response guidelines.
- Trained and integrated new employees.
- Completed macro- and micro-level department training in Fire Suppression, EMS, Haz Mat, Special Rescue, and Technical Rescue disciplines.
- Administered recruitment presentations at Chippewa Technical College, middle schools, and job fairs.
- Completed physical fitness evaluations of all sworn personnel

<b>Fire &amp; Rescue Department - Suppression Operations Full-Time Equivalent</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>
Deputy Fire Chief	1.00	1.00	1.00
Battalion Chief	3.00	3.00	3.00
Fire Captain	6.00	6.00	6.00
Fire Lieutenant	12.00	12.00	12.00
Fire Engineer	15.00	15.00	15.00
Firefighter	26.00	26.00	26.00
<b>Total FTE Positions</b>	<b>63.00</b>	<b>63.00</b>	<b>63.00</b>



# City of Eau Claire 2023 Proposed Operating Budget

## Non-Departmental

The Non-Departmental division includes several different programs that have city-wide implications and are not identified with a particular department. Among the expenses paid from these accounts are payments to the Senior Center, special assessments for street and utility work abutting city-owned property, payments on City’s debt, subsidies for various operating funds and capital project transfers. The division also includes a contingency appropriation for unexpected events.

### Objectives

- Reconciliation of debt costs to the tax levy for debt service.
- Operational subsidies for Public Transit, Economic Development, Fairfax Municipal Pool, Cemetery Maintenance, and Hobbs Ice Center.
- Support for the five-year Capital Improvement Plan.

### Outputs

- A transfer of \$10,708,100 to the Debt Service Fund.
- A transfer of \$4,725,900 to the Library Fund.
- A transfer of \$2,064,700 to the Health Department Fund.
- Operating subsidies and capital transfers as listed below.
  - Senior Center \$40,200
  - Economic Development \$87,300
  - Cemetery Maintenance \$255,800
  - Parking \$185,200
  - Transit \$1,160,200
  - Hobbs Ice Center \$299,600
  - Fairfax Pool \$1,000
  - RDA \$97,200
  - Risk Management \$1,250,000
  - Central Equipment \$1,250,000
  - TIF 12 \$30,000
  - Contingency \$600,000

*Non-Departmental  
Expenditure Summary*

	2021 Actual	2022 Adopted	2022 6 Month Actual	2022 Projection	2023 Proposed
<b>Expenditures &amp; Other Financing Uses:</b>					
Personnel Services	\$ 465,923	\$ 734,100	397,652	\$ 513,870	\$ 743,600
Contractual Services	71,051	120,300	67,345	120,300	120,300
Utilities	-	-	-	-	-
Fixed Charges	90,144	184,200	14,300	184,200	184,200
Contributions & Other Payments	134,155	46,500	106,710	116,760	46,500
Other Financing Uses	<u>21,594,234</u>	<u>22,852,284</u>	<u>16,337,469</u>	<u>23,154,631</u>	<u>24,977,300</u>
<b>Expenditures &amp; Other Financing Uses: Total</b>	<b><u>\$ 22,355,507</u></b>	<b><u>\$ 23,937,384</u></b>	<b><u>\$ 16,923,476</u></b>	<b><u>\$ 24,089,761</u></b>	<b><u>\$ 26,071,900</u></b>

City of Eau Claire, Wisconsin  
**2023 Proposed  
Operating Budget**  
Proposed October 2022



## Special Revenue Funds

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# City of Eau Claire 2023 Proposed Operating Budget

## Economic Development

Recruit outside businesses to locate in Eau Claire in order to increase quality of living, add well-paying jobs for our citizens and grow the tax base. The division markets the City as a great place to live, work, and play. The division is responsible for administering the city’s economic development goals and strategies, business incentive programs, promoting the local economy as a desirable location, collecting and maintaining statistical information and negotiating the sale of land in the city’s industrial parks. Most recently, the Economic Development division has been heavily involved in the redevelopment of the downtown area. The division serves over 70,000 residents, 3,000+ businesses, with over 600 in the downtown.

### Objectives

- Lead agency for economic development projects in the City of Eau Claire.
- Downtown revitalization.
- Financial assistance through loan programs, including Revolving Loan Fund (City), Micro Loan, Commercial Building Façade Loan, Revolving Loan Fund (EDA), and the EDA CARES Act Loan Fund for COVID relief.
- Assist businesses with business retention, expansion, and relocation: available property database, financial programs, site selection assistance, build-to-suit partners, resource information and entrepreneur assistance.
- Marketing the community to select companies in targeted industries for relocation/expansion
- Collaborate with other local and regional organizations in business retention and expansion, recruitment, and workforce development.
- Statistical information collection (industrial and commercial construction statistics, vacancy inventory rates, industrial park absorption, cost of living index and workforce data).
- Providing relevant information to businesses, developers, entrepreneurs, and citizens.
- Maintaining the City’s economic development website, social media, and property inventory website.
- Continuous improvements to website and social media to increase SEO and grow the community’s online presence to attract new business, investment, and workforce.
- Researching economic development trends, best practices and growth industries.
- Evaluating existing programs and resources effectiveness.
- Identify potential sites for new development, both commercial and residential
- Marketing the strengths/assets of the community.
- Evaluating new programs for marketing the community for new business.
- Other initiatives (community involvement, student talent retention and creative economy efforts).

<b>Economic Development Full-Time Equivalent</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>
Economic Development Manager	1.00	1.00	1.00
Business & Communications Specialist	0.50	0.50	0.50
Budget Analyst	0.02	0.03	0.00
<b>Total FTE Positions</b>	<b>1.52</b>	<b>1.53</b>	<b>1.50</b>

# City of Eau Claire 2023 Proposed Operating Budget



*Economic Development  
Budget Summary*

	2021 Actual	2022 Adopted	2022 6 Month Actual	2022 Projection	2023 Proposed
<b>Revenue s &amp; Other Financing Sources:</b>					
Miscellaneous	\$ 82,146	\$ 56,540	\$ 9,699	\$ 56,540	\$ 56,540
Non-Operating Revenue	358,090	239,800	133,683	239,800	239,800
Other Financing Sources	313,250	84,660	380,910	380,910	97,160
<b>Revenue s &amp; Other Financing Sources: Total</b>	<u>753,486</u>	<u>381,000</u>	<u>524,292</u>	<u>677,250</u>	<u>393,500</u>
<b>Expenditures &amp; Other Financing Uses:</b>					
Personnel Services	180,403	198,400	81,268	198,400	210,500
Contractual Services	54,960	30,800	31,178	31,200	30,800
Utilities	580	600	239	600	600
Fixed Charges	1,200	1,200	645	1,200	1,600
Materials & Supplies	2,057	2,400	-	2,400	2,400
Contributions & Other Payments	253,760	147,600	123,800	147,600	147,600
Loans	374,968	-	130,000	169,600	-
Miscellaneous	-	-	-	-	-
Other Financing Uses	-	-	-	-	-
<b>Expenditures &amp; Other Financing Uses: Total</b>	<u>867,928</u>	<u>381,000</u>	<u>367,130</u>	<u>551,000</u>	<u>393,500</u>
<b>Excess (Deficiency) of Sources over Uses</b>	<u>\$ (114,442)</u>	<u>\$ -</u>	<u>\$ 157,162</u>	<u>\$ 126,250</u>	<u>\$ -</u>
<b>Available Fund Balance:</b>					
Restricted:					
RLF Grant Proceeds	\$ -			\$ 586,706	\$ 719,206
<b>Total Restricted</b>	<u>-</u>			<u>586,706</u>	<u>719,206</u>
Committed:					
Code Compliance Loans	-			-	-
City Loan Fund	869,908			963,844	963,844
<b>Total Committed</b>	<u>869,908</u>			<u>963,844</u>	<u>963,844</u>
Assigned:					
Noncurrent Portion of Advances	400,000			400,000	400,000
Economic Development	1,741,146			1,867,396	1,867,396
<b>Total Assigned</b>	<u>2,141,146</u>			<u>2,267,396</u>	<u>2,267,396</u>
<b>Ending Balance</b>	<u>\$ 3,011,054</u>			<u>\$ 3,817,946</u>	<u>\$ 3,950,446</u>

# City of Eau Claire 2023 Proposed Operating Budget

## Community Enhancement

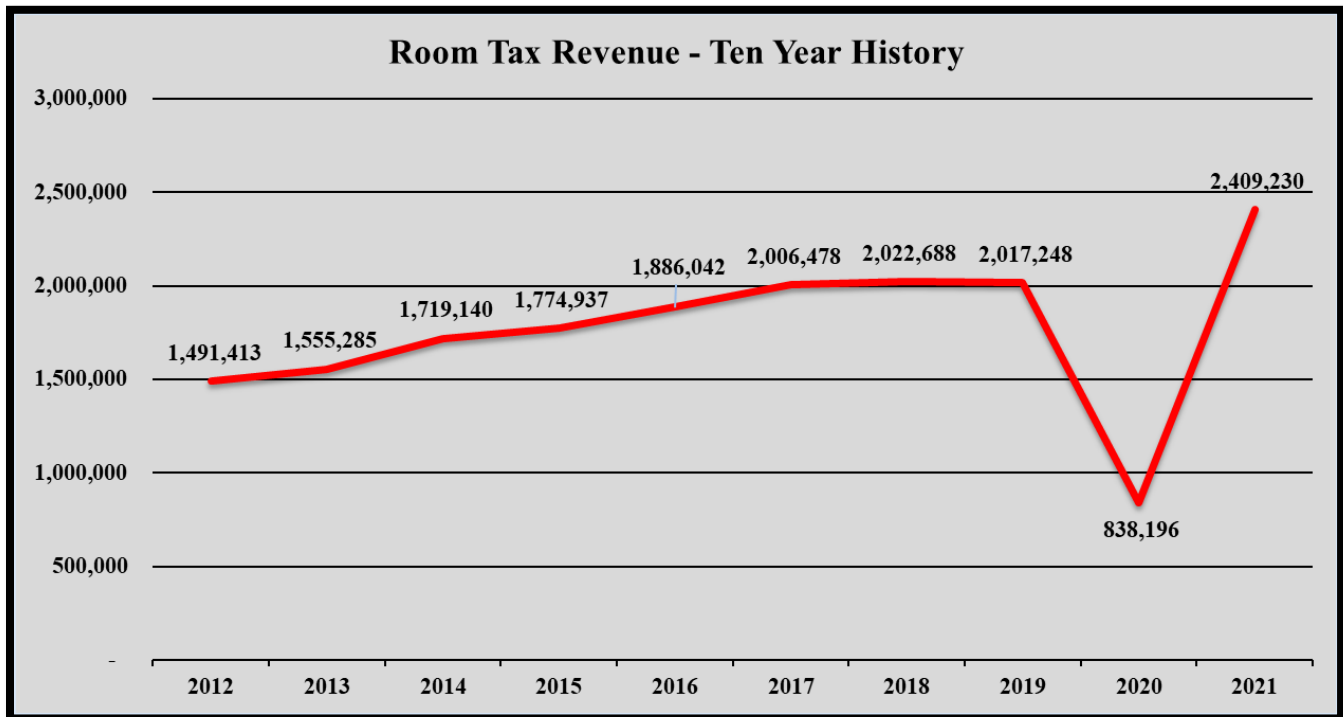
The Community Enhancement Fund was created in 1992 to account for the receipt and use of room tax revenues. Since 1975 the City has levied a room tax on hotels and motels within the city limits, under authority of [Wis. Stat. §66.0615](#). The tax was increased to 8% of gross room rental charges in 2009 as provided for in Chapter 3.20 of the [City Code of Ordinances](#). The City allocates 70% of collected room taxes to Visit Eau Claire for tourism promotion and tourism development.

### Objectives

- Collect room tax revenue for convention and tourism activities.
- Budget room tax funds for complete distribution each year.

### Outputs

- Allocate funds to Visit Eau Claire - \$1,764,000
- Support for Fairfax Pool Operating - \$173,300
- Support Hobbs Ice Center Operating - \$81,900
- Support for Fairfax Pool Projects - \$215,000
- Support for Parks Projects - \$282,800



\*2020 Decrease due to COVID-19

# City of Eau Claire 2023 Proposed Operating Budget



*Community Enhancement  
Budget Summary*

	<b>2021 Actual</b>	<b>2022 Adopted</b>	<b>2022 6 Month Actual</b>	<b>2022 Projection</b>	<b>2023 Proposed</b>
<b>Revenue s &amp; Other Financing Sources:</b>					
Taxes	\$ 2,409,230	\$ 1,657,500	\$ 792,085	\$ 1,657,500	\$ 2,520,000
Revenue s & Other Financing Sources: Total	<u>2,409,230</u>	<u>1,657,500</u>	<u>792,085</u>	<u>1,657,500</u>	<u>2,520,000</u>
<b>Expenditures &amp; Other Financing Uses:</b>					
Contractual Services	3,286	2,950	2,447	2,950	3,000
Contributions & Other Payments	1,686,509	1,160,250	580,125	1,160,250	1,764,000
Other Financing Uses	<u>25,000</u>	<u>377,550</u>	<u>494,300</u>	<u>377,550</u>	<u>753,000</u>
Expenditures & Other Financing Uses: Total	<u>1,714,795</u>	<u>1,540,750</u>	<u>1,076,872</u>	<u>1,540,750</u>	<u>2,520,000</u>
<b>Excess (Deficiency) of Sources over Uses</b>	<b><u>\$ 694,435</u></b>	<b><u>\$ 116,750</u></b>	<b><u>\$ (284,787)</u></b>	<b><u>\$ 116,750</u></b>	<b><u>\$ -</u></b>
<b>Available Fund Balance:</b>					
Restricted:					
Community Enhancement	\$ 890,604			\$ 1,007,354	\$ 1,007,354
<b>Ending Balance</b>	<u>\$ 890,604</u>			<u>\$ 1,007,354</u>	<u>\$ 1,007,354</u>

## City of Eau Claire 2023 Proposed Operating Budget

### Downtown Fund

The Downtown Fund provides staffing for [Downtown Eau Claire, Inc.](#) (DECI), a separate non-profit corporation and the lead organization for marketing the downtown area. Created in 2002, the purpose of DECI was to carry out the recommendations of Hyett Palma's Downtown Action Agenda 2001. Today its vision is to be the premier civic alliance that creates a downtown everyone recognizes, appreciates, and enjoys. Its mission is to promote the development of business, housing, cultural resources and activities. There are currently 683 businesses in the downtown area representing retail, restaurants, service, medical, manufacturing, government, entertainment, and recreational facilities. Approximately 10,300 people work downtown area. There are about 4,700 housing units available with over 10,800 residents living downtown.



The organization is governed by a board consisting of representatives from various parts of the community including Business Improvement Districts, government, neighborhoods, downtown business owners and property owners and is comprised of 21 members. DECI is staffed by one City of Eau Claire employee who reports to the City's Economic Development Manager. DECI is also provided half-time assistance by the Business and Communications Specialist budgeted in the Economic Development Fund, as well as part-time assistance from the Economic Development Clerk. The Economic Development Manager serves as the Executive Director of DECI.

#### Objectives

- Host annual events for the Eau Claire community.
- Focus on the promotion of the downtown area as the premier location to live, shop, work and play.
- Recruit and retain businesses within the downtown area.
- Work with the City of Eau Claire on downtown transportation issues.
- Promote the redevelopment efforts of downtown Eau Claire.
- Brand downtown Eau Claire through marketing, website and other promotions.
- Advance innovative ideas and projects.
- Promote and support downtown businesses.
- Provide administrative support to 4 Business Improvement Districts

#### Outputs

- At mid-year 2022, DECI had 91 business and individual members.
- Awarded 2 Downtown Enhancement grants annually since the program started, \$2,000 per grant. The most recent round of grants had 5 applicants.
- Our Facebook page has more than 14,800 followers.
- Electronic newsletters were sent out to more than 3,000 contacts.
- Established a YouTube channel as a home for videos that promote and highlight the downtown.
- Partnered with Visit Eau Claire to re-launch the DECI website, with hosting by Visit EC. The collaboration provides for increased web visibility, and the new page format give more options for digital/video media and easier updates.
- Collaborated with Visit Eau Claire on a marketing campaign that pushed awareness of DECI to out of region/out of state visitors not traditionally reached by local advertising.
- Continue to update and distribute the new Downtown Guide map, identifying and highlighting businesses and points of interest in the downtown.
- Continue to update and distribute the Service provider Guide to highlight businesses outside retail and restaurants.
- DECI continues to host Downtown events, including a new event in 2020: Party on the Plaza which brought music acts to the Haymarket Plaza on 3 different evenings for a free concert open to the community.
- DECI provided considerable assistance to other organizations holding events, including the Eau Claire Marathon and Jazzfest
- Provided application assistance to businesses seeking relief programs from state and federal agencies.
- Added a monthly member spotlight to the website to provide additional exposure for DECI members.

# City of Eau Claire 2023 Proposed Operating Budget



<b>Downtown Fund Full-Time Equivalent</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>
Business & Communications Specialist	0.50	0.50	0.50
Communications & Promotions Coordinator	1.00	1.00	1.00
<b>Total FTE Positions</b>	<b>1.50</b>	<b>1.50</b>	<b>1.50</b>

*Downtown Fund  
Budget Summary*

	<b>2021 Actual</b>	<b>2022 Adopted</b>	<b>2022 6 Month Actual</b>	<b>2022 Projection</b>	<b>2023 Proposed</b>
<b>Revenue s &amp; Other Financing Sources:</b>					
Miscellaneous	125,844	124,000	45,693	124,000	125,600
Other Financing Sources	-	-	-	-	-
<b>Revenue s &amp; Other Financing Sources: Total</b>	<u>125,844</u>	<u>124,000</u>	<u>45,693</u>	<u>124,000</u>	<u>125,600</u>
<b>Expenditures &amp; Other Financing Uses:</b>					
Personnel Services	123,163	121,800	54,302	121,800	123,400
Contractual Services	3,522	1,800	1,632	1,800	1,800
Utilities	357	-	127	127	-
Fixed Charges	-	400	-	400	400
Materials & Supplies	-	-	-	-	-
<b>Expenditures &amp; Other Financing Uses: Total</b>	<u>127,041</u>	<u>124,000</u>	<u>56,061</u>	<u>124,127</u>	<u>125,600</u>
<b>Excess (Deficiency) of Sources over Uses</b>	<u>\$ (1,197)</u>	<u>\$ -</u>	<u>\$ (10,368)</u>	<u>\$ (127)</u>	<u>\$ -</u>
<b>Available Fund Balance:</b>					
Restricted:					
Loft Matching Program	\$ -		\$ -		\$ -
Downtown	\$ 77,365		\$ 77,238		\$ 77,238
<b>Ending Balance</b>	<u>\$ 77,365</u>		<u>\$ 77,238</u>		<u>\$ 77,238</u>

# City of Eau Claire 2023 Proposed Operating Budget

## Cemetery Maintenance

The City operates and maintains two public cemeteries – Forest Hill and Lakeview. Cemetery Division staff sell lots, open graves, and assist funeral directors and families with services in the cemeteries year-round.

### Objectives

- Provide well-maintained cemeteries for the community.
- Provide an adequate supply of available lots for burials.
- Assists funeral homes, monument companies and veterans’ services.
- Maintain cemetery records.
- Produce cemetery deeds.

### Outputs

- Mowed and trimmed 40 acres of lawn at Forest Hill Cemetery and 40 acres of lawn at Lakeview Cemetery.
- Dug graves as requested by funeral home directors.
- Sold burial lots, columbarium niches, and marker permits to customers.
- Currently Forest Hill Cemetery has 11,000 resting places and Lakeview has 13,250 resting places
- Averaging 4.11 interment per week
- Maintain over 24,000 grave sites while assisting family members with burials

### Cemetery Maintenance Full-Time Equivalent

	2021	2022	2023
Parks, Forestry, Cemetery, Buildings & Grounds Manager	0.15	0.12	0.20
Community Service Worker II	0.86	0.81	0.25
Community Service Worker I	0.02	0.02	0.00
Sexton	0.97	1.00	1.00
<b>Total FTE Positions</b>	<b>2.00</b>	<b>1.95</b>	<b>1.45</b>

## Cemetery Service Indicators

		2017	2018	2019	2020	2021
Forest Hill	Traditional	38	18	22	26	26
	Burials	42	39	48	62	62
Lakeview	Traditional	57	37	41	36	37
	Burials	62	59	73	72	89
<b>Total Burials</b>		<b>199</b>	<b>153</b>	<b>184</b>	<b>196</b>	<b>214</b>



# City of Eau Claire 2023 Proposed Operating Budget



## *Cemetery Maintenance Budget Summary*

	<b>2021 Actual</b>	<b>2022 Adopted</b>	<b>2022 6 Month Actual</b>	<b>2022 Projection</b>	<b>2023 Proposed</b>
<b>Revenue s &amp; Other Financing Sources:</b>					
Charges For Services	139,424	67,100	42,960	67,100	67,100
Licenses & Permits	97,027	113,500	56,149	113,500	113,500
Other Financing Sources	<u>212,185</u>	<u>247,400</u>	<u>247,400</u>	<u>247,400</u>	<u>255,800</u>
Revenue s & Other Financing Sources: Total	<u>448,635</u>	<u>428,000</u>	<u>346,509</u>	<u>428,000</u>	<u>436,400</u>
<b>Expenditures &amp; Other Financing Uses:</b>					
Personnel Services	298,516	270,200	134,821	270,200	274,300
Contractual Services	68,596	87,500	54,813	87,500	88,300
Utilities	27,908	21,900	15,015	21,900	22,000
Fixed Charges	16,170	6,400	3,050	6,400	6,400
Materials & Supplies	<u>37,465</u>	<u>42,000</u>	<u>19,863</u>	<u>42,000</u>	<u>45,400</u>
Expenditures & Other Financing Uses: Total	<u>448,655</u>	<u>428,000</u>	<u>227,562</u>	<u>428,000</u>	<u>436,400</u>
<b>Excess (Deficiency) of Sources over Uses</b>	<u><b>\$ (20)</b></u>	<u><b>\$ -</b></u>	<u><b>\$ 118,947</b></u>	<u><b>\$ -</b></u>	<u><b>\$ -</b></u>
<b>Available Fund Balance:</b>					
Restricted:					
Cemetery Maintenance	\$ 147,851		\$ 147,851		\$ 147,851
<b>Ending Balance</b>	<u>\$ 147,851</u>		<u>\$ 147,851</u>		<u>\$ 147,851</u>

## City of Eau Claire 2023 Proposed Operating Budget

### Hazardous Materials Response

The Hazardous Materials Response Fund was established in 1996 to account for responses to hazardous materials spills. The Northwest Wisconsin Hazardous Materials Taskforce is a joint venture between Eau Claire Fire and Rescue and Chippewa Falls Fire and Emergency Services. The team is contracted with the State of Wisconsin to deliver hazardous materials response to a statewide area – primarily northwestern Wisconsin. City of Eau Claire tax dollars are not used to operate the team; the State of Wisconsin provides grant funding. The team is designated a Type 1 team (one of only two in the state) and thus capable of responding to incidents involving Weapons of Mass Destruction (WMD).

#### Objectives

- Respond to hazardous materials (haz mat) incidents to provide mitigation.
- Provide consultation for emergency responders concerning haz mat situations they may encounter.
- Provide outreach presentations to law enforcement, emergency medical services, fire departments, civic groups and local government personnel throughout response area.
- Conduct training according to National Fire Protection Association (NFPA) standards. To reach this goal, we send personnel to the Wisconsin Area Hazardous Materials Responders (WAHMR) conference to attend numerous classes and share the information upon their return.
- Participate in annual hazardous materials response drills and table top exercises throughout the region.

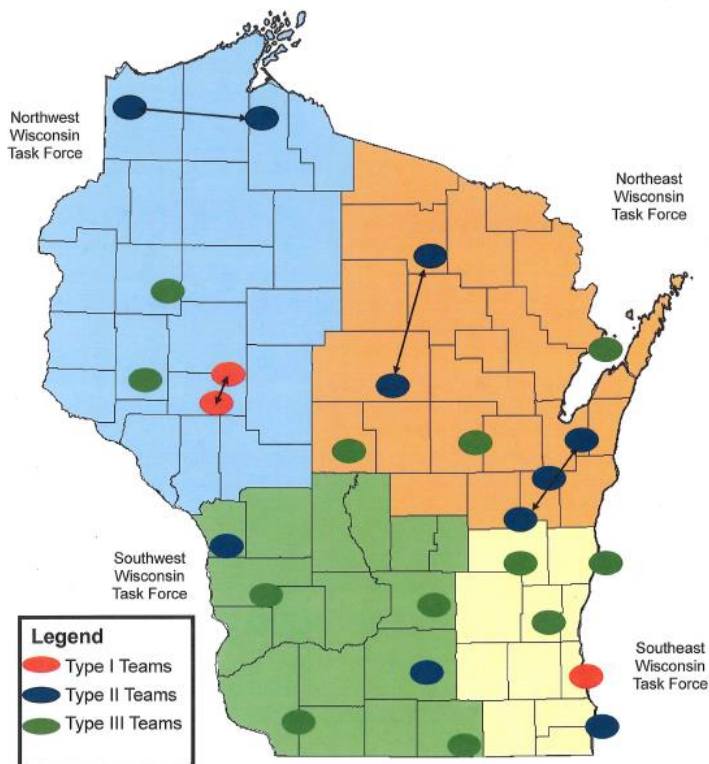


#### Outputs

- The Wisconsin State Lab of Hygiene provided training for multiple team members on updated sampling procedures, new State protocols, and instrument monitoring skills that included practical exercises.
- Trained team members in the operation of new instruments and equipment, along with fundamentals training to established JPRs. New 4-gas meters were put in service following department training.
- The annual WAHMR conference resumed following a two-year absence. Six team personnel attended this multi-day conference in Stevens Point.
- Hazmat outreach programs resumed as team members visited Township Fire Department and UWEC’s Science program classes. Team capabilities and equipment demonstrations were conducted.

#### 42 Personnel are assigned to the Hazardous Materials Response Team

- 29 Members from Eau Claire Fire Department.
- 13 Members from Chippewa Falls Fire Department.



# City of Eau Claire 2023 Proposed Operating Budget



## *Hazardous Materials Budget Summary*

	2021 Actual	2022 Adopted	2022 6 Month Actual	2022 Projection	2023 Proposed
<b>Revenue s &amp; Other Financing Sources:</b>					
Intergovernmental	\$ 123,484	\$ 116,000	\$ 28,989	\$ 116,000	\$ 116,000
Charges For Services	9,533	2,000	-	2,000	2,000
Miscellaneous	<u>183</u>	<u>300</u>	<u>205</u>	<u>300</u>	<u>300</u>
Revenue s & Other Financing Sources: Total	<u>133,200</u>	<u>118,300</u>	<u>29,194</u>	<u>118,300</u>	<u>118,300</u>
<b>Expenditures &amp; Other Financing Uses:</b>					
Personnel Services	48,949	51,100	26,777	51,100	48,200
Contractual Services	22,154	24,900	18,996	24,900	24,900
Utilities	88	1,200	-	1,200	1,200
Fixed Charges	3,000	3,000	1,500	3,000	3,000
Materials & Supplies	19,814	19,700	4,266	19,700	22,100
Contributions & Other Payments	<u>22,445</u>	<u>28,100</u>	<u>-</u>	<u>28,100</u>	<u>28,100</u>
Expenditures & Other Financing Uses: Total	<u>116,449</u>	<u>128,000</u>	<u>51,540</u>	<u>128,000</u>	<u>127,500</u>
<b>Excess (Deficiency) of Sources over Uses</b>	<b><u>\$ 16,752</u></b>	<b><u>\$ (9,700)</u></b>	<b><u>\$ (22,346)</u></b>	<b><u>\$ (9,700)</u></b>	<b><u>\$ (9,200)</u></b>
<b>Available Fund Balance:</b>					
Nonspendable:					
Prepaid Items & Inventories	\$ -		\$ -		\$ -
<b>Total Nonspendable</b>	<u>-</u>		<u>-</u>		<u>-</u>
Restricted:					
Grant Proceeds	<u>164,281</u>		<u>154,581</u>		<u>145,381</u>
<b>Total Restricted</b>	<u>164,281</u>		<u>154,581</u>		<u>145,381</u>
<b>Ending Balance</b>	<b><u>\$ 164,281</u></b>		<b><u>\$ 154,581</u></b>		<b><u>\$ 145,381</u></b>

## City of Eau Claire 2023 Proposed Operating Budget

### L.E. Phillips Memorial Public Library

The library is a direct service provider. Because of that, we work hard to answer the needs, goals, and concerns of our customers. We choose services and improve them using community feedback while keeping our mission in mind: “The library promotes lifelong learning, creates collaborative spaces, and supports open access to diverse materials and resources to enhance the quality of life in the community.”



#### READY FOR MORE...

After more than two years of disrupted services due to the COVID-19 pandemic and moving to smaller temporary location, the library is once again ready to open the doors of our downtown facility and resume regular and expanded library services. New shelving creates better access to the collection, with plenty of room to grow in the future. The 200-seat event space doubles opportunity for impact with programming for all ages. Meeting and study room space has more than tripled for folks looking for a quiet space for a tutoring session, online job interview, or a community event. And all of these changes are flexible and adaptable to continue serving our community as needs change.



#### THE LIBRARY OUR COMMUNITY DESERVES

Thanks to public and private funding, the renovated and expanded library is on schedule for reopening in September 2022. **The new building will be...**



**A Destination.** The library will be the heart of the city for visitors from near and far. It will foster community engagement, collaboration, openness, vitality, and creativity.

**A Link.** There will be strong relationships between the building, the Eau Claire River, and the public facilities of the downtown area.



**Generative.** The building will endure and inspire. It’s designed to operate efficiently and sustainably for generations to come.

**Adaptable.** The library will take account of the diverse needs of its users. It will change gracefully along with changes in technology, learning, livelihood, and play.



**Inclusive.** The services, products, technology, facilities, and surrounding grounds will be welcoming and accessible to all.



Library Authorized Full-Time	2021	2022	2023
Library Director	1	1	1
Deputy Director	1	2	2
Management Staff	7	6	6
Community Resources Specialist	1	1	1
Digital Services Marketing Specialist	1	1	1
Librarian	3	3	4
Coordinator	11.28	11.53	11.65
Library Assistant	8.7	8.75	8.93
Desk Clerk	4.72	4.84	4.84
Library Page	7.81	8.28	8.43
Community Service Worker I	0.9	1.35	1.44
Open Positions	0	1.97	0.53
<b>Total FTE Positions</b>	<b>47.4</b>	<b>50.72</b>	<b>50.81</b>



# City of Eau Claire 2023 Proposed Operating Budget

*L.E. Phillips Memorial Public Library*  
Budget Summary

	<b>2021</b>	<b>2022</b>	<b>2022</b>	<b>2022</b>	<b>2023</b>
	<b>Actual</b>	<b>Adopted</b>	<b>6 Month</b>	<b>Projection</b>	<b>Proposed</b>
			<b>Actual</b>		
<b>Revenue s &amp; Other Financing Sources:</b>					
Fines & Forfeitures	\$ 2,530	\$ 3,500	\$ 2,638	\$ 3,500	\$ 5,000
Charges For Services	2,679	1,600	3,035	3,035	6,000
Charges For Services - Intergovernmental	929,621	898,400	431,175	898,400	937,000
Other Operating Revenue	282,039	296,000	291,221	296,000	293,500
Miscellaneous	57,612	42,300	46,711	100,000	43,300
Other Financing Sources	<u>3,672,381</u>	<u>4,477,600</u>	<u>4,461,731</u>	<u>4,490,181</u>	<u>4,726,384</u>
Revenue s & Other Financing Sources: Total	<u>4,946,861</u>	<u>5,719,400</u>	<u>5,236,511</u>	<u>5,791,116</u>	<u>6,011,184</u>
<b>Expenditures &amp; Other Financing Uses:</b>					
Personnel Services	3,484,808	3,805,000	1,558,803	3,805,000	3,812,400
Contractual Services	863,201	789,900	401,356	789,900	789,900
Utilities	71,121	65,100	52,544	65,100	65,100
Fixed Charges	31,175	31,700	15,500	31,700	31,700
Materials & Supplies	455,924	504,400	269,444	504,400	504,400
Other Financing Uses	<u>1,062,373</u>	<u>983,300</u>	<u>970,841</u>	<u>983,300</u>	<u>1,079,184</u>
Expenditures & Other Financing Uses: Total	<u>5,968,602</u>	<u>6,179,400</u>	<u>3,268,489</u>	<u>6,179,400</u>	<u>6,282,684</u>
<b>Excess (Deficiency) of Sources over Uses</b>	<b><u>\$ (1,021,741)</u></b>	<b><u>\$ (460,000)</u></b>	<b><u>\$ 1,968,022</u></b>	<b><u>\$ (388,284)</u></b>	<b><u>\$ (271,500)</u></b>
<b>Available Fund Balance:</b>					
Nonspendable:					
Prepayments	<u>\$ 35,019</u>			<u>\$ 35,019</u>	<u>\$ 35,019</u>
Inventory	<u>-</u>			<u>-</u>	<u>-</u>
<b>Total Nonspendable</b>	<u>35,019</u>			<u>35,019</u>	<u>35,019</u>
Restricted:					
Library	972,116			583,832	312,332
Gifts & Donations	63,416			63,416	63,416
Agency	<u>29,375</u>			<u>29,375</u>	<u>29,375</u>
<b>Total Restricted</b>	<u>1,064,906</u>			<u>676,622</u>	<u>405,122</u>
<b>Ending Balance</b>	<u>\$ 1,099,925</u>			<u>\$ 711,641</u>	<u>\$ 440,141</u>

## City of Eau Claire 2023 Proposed Operating Budget



The mission of the City-County Health Department is promoting health and safety for all Eau Claire communities. To accomplish this mission, the Department provides a wide array of public health services through programs and policies that assure a safe and healthy environment, prevent disease and disability, and promote positive health practices. The Department collaborates closely with community partners to identify and respond to diseases and conditions that are preventable. Also provided are a broad array of programs and services mandated by state statute and local ordinance.

The health department accomplishes this work with a staff of 70+ permanent and temporary employees. Tax levy from the City and County support less than half of the staff with the remainder of funding coming from fees and grants. Tax levy changes have not matched increases in basic personnel and non-personnel costs, so fees and grants have been used to attempt to maintain needed services. The Health Department team continues to focus on key strategic priorities identified below.

### Health Department Strategic Priorities:

- Increase utilization of program and population data.
- Invest in a strong workforce and infrastructure.
- Engage the community in collaborative efforts.
- Develop long-term fiscal and operational strategies.



The Health Department continues to be nationally accredited and works to assure that all key standards are met to continue this accreditation. The Board of Health oversees the department per State Statute and local ordinance.

Major initiatives for the over the past year include:

- Supporting a new internal and continue work with an external Health Equity team. The internal Health Equity team supported the entire department's learning through participation in the United Way's 21-week Equity Challenge. Continued support of a COVID related Health Equity committee that collaboratively responded to barriers experienced in Eau Claire. This group also supported a successful grant application for equity efforts in Eau Claire.
- Completing the 2021 Community Health Assessment (CHA) for the third time with partners across Eau Claire and Chippewa counties. The CHA identified the top health priorities for Eau Claire as Drug Use, Mental Health, Alcohol Misuse, Obesity, and Healthy Nutrition.
- Completing the Community Health Improvement Plan process. The plan development included residents, community organizations, schools, health care providers, businesses, faith communities and government agencies to address the health priorities identified in the CHA.
- Providing public health and community partnership expertise to local work being done on housing, homelessness, and poverty as determinants of health.
- Consulting with local and state agencies related to PFAS detections in local water supplies and the human health impacts.
- Supporting continued individual intensive work with pregnant women and families that are at risk of negative health and social outcomes through the nationally recognized Nurse Family Partnership Program.
- Working with healthcare, law enforcement, community organizations, schools, and others to prevent substance misuse and overdose including providing community messaging, support of naloxone training, individual medication lock boxes, and community medication drop-off events/locations.
- Responding to the COVID-19 pandemic by providing vaccination and testing, contacting cases, helping to manage outbreaks, continuously updating the COVID-19 website to provide up to date information, and partnering with local schools, day cares, healthcare, governments and businesses to share CDC recommendations.
- Western Wisconsin Public Health Readiness Consortium moved to Eau Claire being the fiscal agent and employing a consortium Project Manager. This coalition has been in existence since 2003 and supports preparedness planning and COVID-19 response for 15 counties and Tribes.

## City-County Health Dept.: Operations Division

**Objective:** *Providing cross-departmental policy and technical assistance for all administrative functions including human resources, budget and finance, purchasing, data management, customer service, public information, training, and IT.*

### Outputs/Outcomes

- Met all fiscal requirements of multiple public and private funders with complex funding requirements and dates.
- Reviewed and updated over 240 health department related fees.
- Assured health care cost savings for employee health insurance through prevention and early intervention efforts.

## City of Eau Claire 2023 Proposed Operating Budget

- Continued to be nationally accredited by the Public Health Accreditation Board meeting standards across 12 domains of public health practice and annual improvement activities.
- Oriented 18 new employees, completed succession planning and said goodbye to 3 retirees, and welcomed 5 babies into the health department “family.” Additionally supported contract for temporary staff to respond to COVID-19 pandemic.
- Focused on employee wellness with enhanced mindfulness opportunities for staff, 6 wellness challenges, 5 wellness workshops, 19 yoga sessions for employees, and 9 group health cooperative exercise sessions.
- Implemented and clarified workplace policies that supported a safer working environment related to the pandemic including enhanced work from home, travel, and face covering usage policies.
- Provided complex community and departmental communication support via the front desk staff, media, social media, internal updates.
- Participated in regional, State, and national initiatives related to public health policy, provision of multi-jurisdictional services, and other critical programs and services.

### City-County Health Dept.: Policy and Systems Division

**Objective:** *Advancing policy and systems change across the department and community through health education, outreach, social marketing, grant writing, strategic planning, quality improvement and performance management, policy change, and advocacy.*

#### Outputs/Outcomes

- Supported a new internal and external Health Equity team. The internal Health Equity team supported the entire department’s learning through participation in the United Way’s 21-week Equity Challenge. Also participated actively in the City and County JEDI teams focused on equity, diversity, and inclusion for the City and County. Continued support of a COVID related Health Equity committee that collaboratively responded to barriers experienced in Eau Claire.
- Completed the 2021 Community Health Assessment (CHA) for the third time with partners across Eau Claire and Chippewa counties. The CHA identified the top health priorities for Eau Claire as Drug Use, Mental Health, Alcohol Misuse, Obesity, and Healthy Nutrition.
- Worked with community partners and members to finalize the Community Health Improvement Plan process. The plan will be finalized in 2022. The plan was developed in partnership with residents, community organizations, schools, health care providers, businesses, faith communities and government agencies to prevent negative health outcomes and impact community system change.
- Provided public health and community partnership expertise to local work being done on housing, homelessness, and poverty as determinants of health.
- Supported 5 Eau Claire Healthy Communities Action Teams and the Council in engaging a broad group of community partners to collaboratively implement health improvement measures.
- Worked with Eau Claire Healthy Communities to host two virtual community conversations as part of the Community Health Improvement Plan.

### City-County Health Dept.: Clinical Services Division

**Objective:** *Supporting quality primary prevention services for individuals through promoting reproductive health and facilitating safe, effective and successful family planning methods, reducing unintended pregnancies and decreasing sexually transmitted infections (STI).*

#### Outputs/Outcomes

- Participated in the statewide Get Yourself Tested (GYT) campaign to increase awareness and testing for sexually transmitted infections (STIs). The health department family planning clinic provided 500 STI tests to individuals who may not have otherwise been tested.
- Administered 111 pregnancy tests to assure that women have access to resources.
- Served 427 men and women by providing family planning services during almost 1000 clinic visits. The clinic protects and promotes reproductive health for men and women through services including family planning education and methods, sexually transmitted infection (STI) testing and treatment, and reproductive cancer screening.
- Followed up on 19 HIV cases and partner contacts in our 14-county jurisdiction through our Regional HIV Partner service collaborative and provided prevention education, testing and outreach at local events and schools.
- Continued collaborative relationship with Vivent Health to increase HIV awareness, testing and treatment.
- Implemented a new shared-services model of providing nurse practitioner services to meet reproductive health needs with 4 neighboring health departments.
- Continued to provide and improve telehealth services for clients. Telehealth options provided safer environments during COVID and created another option to meet client and provider needs.
- Tested 35 individuals for syphilis and provided appropriate follow up services for high-risk clients.

## City of Eau Claire 2023 Proposed Operating Budget

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### **City-County Health Dept.: Communicable Disease Division**

*Objective: Preventing and controlling communicable disease and preparing for/responding to outbreaks and public health emergencies.*

#### **Outputs/Outcomes**

- Provided the core leadership for disease investigation, contact tracing, isolation and quarantine, epidemiology, and public health best practices for COVID-19.
- Responded to 12,902 communicable diseases in 2021 including COVID-19, influenza-associated hospitalizations, sexually transmitted infections, tick/mosquito related disease, and other reportable disease in partnership with health care organizations and academia. The health department is mandated to follow-up on reportable disease to help decrease the spread of illness and keep our community healthy.
- Administered 654 immunizations to assure protection against a wide variety of communicable disease including influenza and other childhood vaccinations.
- Worked with community partners to identify ways to increase influenza vaccination of at-risk populations and assure communicable disease prevention and control for a broad range of diseases.
- Western Wisconsin Public Health Readiness Consortium moved to Eau Claire being the fiscal agent. This coalition has been in existence since 2003 and supports preparedness planning and COVID-19 response for 15 counties and Tribes.

### **City-County Health Dept.: Community Health Promotion Division**

*Objective: Improving health related to identified community priorities including mental health, alcohol misuse, tobacco, chronic disease, obesity, nutrition, and access to care through individual and community services.*

#### **Outputs/Outcomes**

- Resumed Adverse Childhood Events (ACE) and Resilience workshops completing 6 workshops with 6 organizations reaching 145 youth serving professionals and distributed 49 Mindfulness Resource Boxes for educators at two county schools through the Mental Health Matters project.
- Continued to support the alcohol, tobacco, and drug use prevention efforts of the Alliance for Substance Misuse Prevention with support from a large multi-year grant project, the Strategic Prevention Framework – Partnerships for Success project from the Substance Abuse and Mental Health Services Administration (SAMHSA), the state Tobacco Prevention and Control Grant, and local partner support.
- Held 4 Stop Excessive Intoxication classes in collaboration with the Eau Claire Police Department.
- Provided opioid awareness, education, and prevention strategies through the Opioid Data to Action grant and Overdose Fatality Review implementation funding and the state Narcan Direct program. Activities involved medication safety messages on 6 billboards throughout the county, distributed 600 at-home medication disposal bags, 84 lockboxes, and educational videos in English, Spanish, and Hmong. Approximately 2100 pounds of unwanted, expired, and unused prescription medications were collected from disposal bins throughout the year. Also resumed meetings of the Overdose Fatality Review Team with community partners after pausing in 2020.
- Distributed chronic disease educational bags including chronic disease prevention materials and cooking utensils at outreach events, farmers markets, and meal sites across Eau Claire County to promote healthy living and provide education about preventing chronic disease such as type 2 diabetes.

### **City-County Health Dept.: Healthy Beginnings Division**

*Objective: Creating a healthy start for all families from pregnancy through early childhood with individual and community services such as assuring prenatal care, providing breastfeeding support and education, increasing parenting skills, providing intensive nursing care coordination for high-risk families, and promoting healthy nutrition.*

#### **Outputs/Outcomes**

- Implemented the Fit Families program with 43 WIC families to improve their physical activity and nutritional status.
- Served 2,107 mothers, infants and children in the Women, Infant, and Children's (WIC) program to support healthy pregnancy and early childhood growth and development virtually.
- Provided 86 high risk pregnant women with intensive home visitation services including more than 1,100 visits through the evidence-based Nurse Family Partnership (NFP) program. NFP provides individual intensive work with pregnant women and families that are at risk of negative health and social outcomes.
- Assisted 271 women participating in the WIC program initiate and continue breastfeeding through the program's WIC Breastfeeding Peer Counselor.
- Provided education and distributed 20 portable pack n' plays to promote safe sleeping environments and provided 34 child passenger seats to eligible families.
- Added 1 new grocery store in Eau Claire County that accepts WIC benefits.



## City of Eau Claire 2023 Proposed Operating Budget

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### **City-County Health Dept.: Regulation and Licensing Division**

*Objective: Assuring safe and healthy regulated entities and preventing disease and injury through regular inspection, education, sample testing, enforcement, and response in homes, businesses, and the community.*

#### **Outputs/Outcomes**

- Completed 494 inspections at restaurants and 251 inspections at retail food stores for health and safety of food served and sold. Completed 11 potential foodborne illness investigations and provided license fee adjustments based on pandemic.
- Supported safer and healthier housing in Eau Claire through 522 phone consultations and 829 inspections related to housing.
- Conducted hoarding cases and dangerous living situation investigations in cooperation with law enforcement, Department of Human Services, and housing agencies. 15 residences were placarded as unsafe.
- Provided regional Radon Information center services and performed 115 consultations/calls regarding radon and distributed 289 radon test kits.
- Completed registration of 10,888 rental units as part of the rental registration program.
- Completed external housing survey on west river side area of City which included rating 4,415 buildings in the Randall Park and Upper Westside neighborhoods for potential need to conduct health and safety inspection.
- Provided inspections to assure healthier special events such as Farm Tech Days, Country Jam, and Blue Ox.

### **City-County Health Dept.: Environmental Science**

*Objective: Protecting from disease and assuring healthy environments and identifying and responding to environmental threats related to air, water, food, rodents/inspects, radiation, and more.*

#### **Outputs**

- Conducted weekly testing of beaches for bacteria and surveillance for harmful algae blooms to ensure public safety. A total of 477 samples were collected and analyzed from local beaches. Beaches were closed on 13 occasions for a total of 40 days for elevated bacteria.
- Completed 68 mosquito sampling events to contribute to regional West Nile virus surveillance.
- Conducted 51 sampling events for deer ticks at urban & rural parks. Each collected deer tick is tested for the bacteria that causes Lyme disease. These data are utilized to monitor trends in infection rate and evaluate the area parks for their risk of human exposure to infected ticks. Education and outreach provided at City parks on prevention.
- Tested 340 food service samples for bacteriological contamination in the public health laboratory.
- Performed 5,235 laboratory analyses on drinking water samples from Eau Claire County.
- Consulted with local and state agencies related to PFAS detections in local water supplies.
- Followed up on 151 animal bites/exposures to assure protection against rabies.
- Collectively issued 220 permits (state or county) for the installation, replacement, and reconnection Private Onsite Wastewater Treatment Systems (POWTS) in Eau Claire County.
- Issued 163 private well location permits under the State of Wisconsin's County Well Delegation Program.
- Updated Health Department procedures concerning implementation of the City & County ordinances concerning rabies control.
- Continued efforts to expand and supplement laboratory programs through research and external partnerships and successfully on-boarded a new Chemist in the public health laboratory.

## City of Eau Claire 2023 Proposed Operating Budget

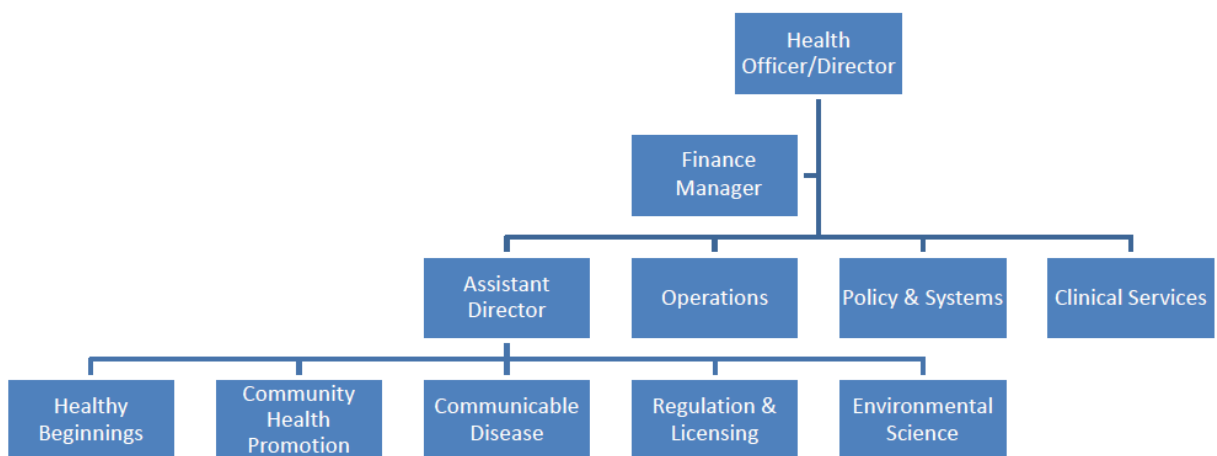
Positions at the Eau Claire City-County Health Department:

Health Dept	FTE	2021	2022	2023
Director/Health Officer		1	1	1
Assistant Director		1	1	1
Managers/Supervisors		6.9	7.5	7.5
Finance Manager		1	1	1
Public Health Nurse		15.3	16.6	13.9
Public Health Dietician		3.7	2.8	2.8
Communications Specialist		0	0	1
Project Manager		0	1	1
Environmental Health		8.8	8.8	7.8
Chemist/Microbiologist		3	3	3
Community Health Educator		3	8	6.57
Public Health Specialist		9	9.8	10.1
Project Specialist		0	1	0
Administrative Support		9.39	8.63	9.6
Bilingual Support		1	1.36	1.15
<b>Total FTE</b>		<b>63.09</b>	<b>71.49</b>	<b>67.42</b>

\* Increase in FTE for 2022 & 2023 was related to COVID-specific work

*NOTE: increase in FTE is COVID and Grant related*

Eau Claire City-County Health Department Organization Chart:



# City of Eau Claire 2023 Proposed Operating Budget



## City-County Health Department Budget Summary

	2021 Actual	2022 Adopted	2022 6 Month Actual	2022 Projection	2023 Proposed
<b>Revenue s &amp; Other Financing Sources:</b>					
Intergovernmental	\$ 3,642,058	\$ 2,686,600	\$ 1,442,009	\$ 2,686,600	\$ 2,313,300
Licenses & Permits	649,019	708,800	531,003	708,800	713,700
Fines & Forfeitures	1,336	-	-	-	-
Charges For Services	113,778	134,800	73,033	134,800	144,300
Charges For Services - Intergovernmental	1,575,092	1,653,400	757,691	1,653,400	1,672,000
Miscellaneous	335,745	290,800	265,178	290,800	270,300
Other Financing Sources	2,079,911	2,091,000	2,057,587	2,091,000	2,150,100
Revenue s & Other Financing Sources: Total	<u>8,396,938</u>	<u>7,565,400</u>	<u>5,126,501</u>	<u>7,565,400</u>	<u>7,263,700</u>
<b>Expenditures &amp; Other Financing Uses:</b>					
Personnel Services	6,733,995	6,815,900	2,936,395	6,815,900	6,765,700
Contractual Services	1,677,491	694,400	933,998	1,434,710	649,700
Utilities	51,464	40,600	27,684	40,600	49,900
Fixed Charges	21,421	25,000	19,588	25,000	25,900
Materials & Supplies	382,924	283,800	163,494	283,800	235,300
Contributions & Other Payments	6,598	-	3,895	7,800	12,000
Capital Purchases	26,782	50,000	20,950	50,000	50,000
Other Financing Uses	25,983	25,400	25,383	25,400	24,800
Expenditures & Other Financing Uses: Total	<u>8,926,657</u>	<u>7,935,100</u>	<u>4,131,387</u>	<u>8,683,210</u>	<u>7,813,300</u>
<b>Excess (Deficiency) of Sources over Uses</b>	<u><b>\$ (529,719)</b></u>	<u><b>\$ (369,700)</b></u>	<u><b>\$ 995,114</b></u>	<u><b>\$ (1,117,810)</b></u>	<u><b>\$ (549,600)</b></u>
<b>Available Fund Balance:</b>					
Nonspendable:					
Prepayments	\$ 113,839		\$ 113,839	\$ 113,839	
Inventory	1,643		1,643	1,643	
<b>Total Nonspendable</b>	<u>115,482</u>		<u>115,482</u>	<u>115,482</u>	
Restricted:					
Health Department	2,104,798		986,988	437,388	
<b>Total Restricted</b>	<u>2,104,798</u>		<u>986,988</u>	<u>437,388</u>	
<b>Ending Balance</b>	<u>\$ 2,220,280</u>		<u>\$ 1,102,470</u>	<u>\$ 552,870</u>	

# City of Eau Claire 2023 Proposed Operating Budget

## Community Development Block Grant (CDBG)

The City Housing division administers the City of Eau Claire's Community Development Block Grant (CDBG) program. The CDBG program is funded annually by the United States Department of Housing and Urban Development (HUD) to provide decent housing, suitable living environments and expanded economic opportunities for low and moderate-income people.

### Objectives

- Provide housing rehabilitation loans to 3-5 homeowners.
- Lead remediation assistance to 3-5 homeowners.
- Provide Tenant Based Rental Assistance (TBRA) to up to 75 households.
- Provide Down Payment Assistance to three first time homebuyers.
- Provide funding to eleven Public Services with the City of Eau Claire.
- Provide funding to two non-profits to rehabilitate their transitional housing units.
- Provide funding to the City/County Health Department to continue the Code Enforcement Program.

### Housing Division

- Two single-family homes that were purchased in 2021 are currently being rehabilitated for resale.
- Provided funding to the City of Eau Claire Finance Department for the alley improvement reimbursement program.

### Provided Funding to Assist Public Services

- 35 persons facing domestic violence sought shelter and support services
- 124 families received case management assistance to help care for their children
- 805 persons sought emergency shelter as a result of homelessness
- 326 received primary health care services from the Free Clinic
- 78 persons received meals from the Community Table soup kitchen
- 55 households received rental assistance with the Housing Choice Voucher program
- 116 Hmong households received tenant/landlord counseling
- 444 Hmong individuals/families received translation services
- 47 Women and minorities received employment & business start-up services

CDBG Full-Time Equivalent	2021	2022	2023
Housing Division Administrator	0.10	0.10	0.10
Housing Rehabilitation Specialist	0.95	0.95	0.95
Accounting Assistant	0.02	0.02	0.02
Office Associate	0.10	0.10	0.10
Program Specialist	0.92	0.92	0.92
Rental Specialist	0.01	0.01	0.01
<b>Total FTE Positions</b>	<b>2.10</b>	<b>2.10</b>	<b>2.10</b>

# City of Eau Claire 2023 Proposed Operating Budget



*Community Development Block Grant (CDBG)  
Budget Summary*

	<b>2021 Actual</b>	<b>2022 Adopted</b>	<b>2022 6 Month Actual</b>	<b>2022 Projection</b>	<b>2023 Proposed</b>
<b>Revenue s &amp; Other Financing Sources:</b>					
Intergovernmental	\$ 106,868	\$ 560,200	\$ 316,663	\$ 429,919	\$ 560,200
Program Income	60,641	100,000	230,281	230,281	100,000
Revenue s & Other Financing Sources: Total	<u>167,509</u>	<u>660,200</u>	<u>546,944</u>	<u>660,200</u>	<u>660,200</u>
<b>Expenditures &amp; Other Financing Uses:</b>					
Personnel Services	6,737	23,000	7,207	23,000	23,000
Contractual Services	39,903	177,200	58,110	177,200	177,200
Utilities	129	800	184	800	800
Fixed Charges	4,357	7,800	1,521	7,800	7,800
Materials & Supplies	559	5,000	620	5,000	5,000
Contributions & Other Payments	55,266	266,000	176,712	266,000	266,000
Capital Purchases	-	95,000	-	95,000	95,000
Other Financing Uses	8,676	85,400	60,621	85,400	85,400
Expenditures & Other Financing Uses: Total	<u>115,628</u>	<u>660,200</u>	<u>304,975</u>	<u>660,200</u>	<u>660,200</u>
<b>Excess (Deficiency) of Sources over Uses</b>	<u><b>\$ 51,881</b></u>	<u><b>\$ -</b></u>	<u><b>\$ 241,969</b></u>	<u><b>\$ -</b></u>	<u><b>\$ -</b></u>
<b>Available Fund Balance:</b>					
Restricted:					
Grant Proceeds	\$ 400,051		\$ 400,051		\$ 400,051
<b>Ending Balance</b>	<u>\$ 400,051</u>		<u>\$ 400,051</u>		<u>\$ 400,051</u>

# City of Eau Claire 2023 Proposed Operating Budget

## Landfill Remediation

The City of Eau Claire owned and operated a landfill located off Highway C in the Town of Union from the early 1960s through the late 1970s. The landfill, which sits on a 100-acre site, collected household and industrial waste from Eau Claire County and the surrounding area. It was closed in the early 1980s.

The Landfill Remediation Fund was authorized by Council in late 1993 and accounts for transactions associated with the activities of the Potentially Responsible Parties (PRP) Group to address contamination issues at the City’s former landfill.

The City of Eau Claire acts as the administrator for the PRP Group. The PRP Group has been established to respond to environmental concerns associated with the landfill site. Responsibilities include working with consultants and contractors on correction of well contamination issues along with monitoring and evaluation of the existing ground water extraction system.

### Objectives

- Comply with regulatory requirements.
- Provide appropriate environmental monitoring.
- Professionally and promptly respond to concerns raised by property owners in the vicinity of the landfill.

### Outputs

- Continued compliance with regulatory requirements and reporting to the Wisconsin Department of Natural Resources.
- Monitor private well and extraction well testing.
- Continued evaluation of the effectiveness of the existing ground water extraction system.
- Ongoing communication and updates with property owners in the area of the landfill and the PRP Group.

*Landfill Remediation  
Budget Summary*

	2021 Actual	2022 Adopted	2022 6 Month Actual	2022 Projection	2023 Proposed
<b>Revenue s &amp; Other Financing Sources:</b>					
Charges For Services	\$ 592,870	\$ 150,000	\$ 214,753	\$ 154,600	\$ 150,000
Miscellaneous	8	-	206	400	-
Revenue s & Other Financing Sources: Total	<u>592,877</u>	<u>150,000</u>	<u>214,959</u>	<u>155,000</u>	<u>150,000</u>
<b>Expenditures &amp; Other Financing Uses:</b>					
Personnel Services	7,047	-	3,233	5,000	-
Contractual Services	59,619	36,100	23,395	36,100	36,100
Utilities	16,681	20,900	7,531	20,900	20,900
Materials & Supplies	22,186	93,000	62,728	93,000	93,000
Expenditures & Other Financing Uses: Total	<u>105,533</u>	<u>150,000</u>	<u>96,887</u>	<u>155,000</u>	<u>150,000</u>
<b>Excess (Deficiency) of Sources over Uses</b>	<b><u>\$ 487,344</u></b>	<b><u>\$ -</u></b>	<b><u>\$ 118,071</u></b>	<b><u>\$ -</u></b>	<b><u>\$ -</u></b>
<b>Available Fund Balance:</b>					
Restricted:					
Landfill Remediation	\$ -		\$ -		\$ -
<b>Ending Balance</b>	<b><u>\$ -</u></b>		<b><u>\$ -</u></b>		<b><u>\$ -</u></b>

## City of Eau Claire 2023 Proposed Operating Budget

### Police K-9 Fund

In 2014, the City of Eau Claire's Police Department received approximately \$570,000 from the Estate of Mary Doolittle. Ms. Doolittle donated these funds and expressed her desire for them to be used to fund K-9 units for the Eau Claire Police Department. We currently have three (3) Units. K9 Officer Summers with his partner Manso, K9 Officer Briski with his partner Bolt, and added in 2022 was therapy dog, Murphy, whom is assigned to Lieutenant Ben Frederick. Our K9 officers are assigned to the Patrol Division and the Professional Standards Bureau. They work on separate shifts to provide the greatest service to our community. The K9 fund will help support our current K9 program by providing necessary equipment and provide extensive training needed to continue our successful program.

#### Objectives

- Search and rescue operations.
- Officer safety.
- Community outreach focus to improve community relations.
- Detection of illegal drugs in the community such as methamphetamine, cocaine and opioids.
- Provide comfort to people during times of crisis.
- Compassionate response to support child victims.
- Critical incident stress management.
- Facilitate interactions during investigations involving children and adults.

#### Outputs

- Increase the success of locating missing and vulnerable community members.
- Increased officer safety during building searches and high-risk critical incidents.
- Provide education on police operations to community members and various organizations.
- Confiscation of dangerous drugs.
- Increased community interaction and dialogue.
- Emotional support.



Manso



Bolt



Murphy

# City of Eau Claire 2023 Proposed Operating Budget



*Police Department K-9 Fund  
Budget Summary*

	2021 Actual	2022 Adopted	2022 6 Month Actual	2022 Projection	2023 Proposed
<b>Revenue s &amp; Other Financing Sources:</b>					
Miscellaneous	\$ 230	\$ 1,200	\$ -	\$ 1,200	\$ 1,200
Revenue s & Other Financing Sources: Total	<u>230</u>	<u>1,200</u>	<u>-</u>	<u>1,200</u>	<u>1,200</u>
<b>Expenditures &amp; Other Financing Uses:</b>					
Personnel Services	-	6,300	4,070	6,300	6,400
Contractual Services	14,512	18,600	12,104	18,600	18,600
Materials & Supplies	<u>840</u>	<u>9,000</u>	<u>2,076</u>	<u>9,000</u>	<u>9,000</u>
Expenditures & Other Financing Uses: Total	<u>15,352</u>	<u>33,900</u>	<u>18,250</u>	<u>33,900</u>	<u>34,000</u>
<b>Excess (Deficiency) of Sources over Uses</b>	<b><u>\$ (15,122)</u></b>	<b><u>\$ (32,700)</u></b>	<b><u>\$ (18,250)</u></b>	<b><u>\$ (32,700)</u></b>	<b><u>\$ (32,800)</u></b>
<b>Available Fund Balance:</b>					
Restricted:					
Gifts & Donations	\$ 354,505			\$ 321,805	\$ 289,005
<b>Ending Balance</b>	<u>\$ 354,505</u>			<u>\$ 321,805</u>	<u>\$ 289,005</u>



City of Eau Claire, Wisconsin  
**2023 Proposed  
Operating Budget**  
Proposed October 2022



## Debt Service Funds

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# City of Eau Claire 2023 Proposed Operating Budget

## Debt Service

The Debt Service Fund accounts for the payment of principal and interest on the current portion of general obligation long-term debt and the accumulation of resources for future payments. General obligation bond issues are backed by the full faith and credit of the City and are repaid through resources of the particular fund. Transfers from the General Fund, Library and Health are recorded under “Other Financing Sources”. Funding is derived from property tax and special assessment collections.

The City of Eau Claire has three types of debt issues:

1. General Obligation Bonds & Notes are issued for capital construction projects and are backed by the full faith and credit of the City.
  - Total outstanding debt as of 12/31/2022: \$188,309,159
2. Tax Incremental Bonds (General Obligation debt) are issued to finance TIF District improvements in the TIF project plans. Tax Incremental Bonds are paid by segregated property taxes, but are ultimately backed by the full faith and credit of the City if incremental taxes are inadequate to meet payments.
  - Total outstanding debt as of 12/31/2022: \$29,170,000
3. Revenue Bonds are issued by the Water and Sewer Utilities for capital construction projects and are backed by user fees generated from operations in the enterprise.
  - Total outstanding debt as of 12/31/2022: \$9,235,000

Section 67.03(1) of the Wisconsin Statutes provides that the amount of indebtedness of a municipality shall not exceed 5 percent of the equalized valuation of the taxable property in the municipality. The City Council adopted a Debt Policy in September 2014 that limits the amount of outstanding debt to 70% of the State allowable amount.

The following computation compares the total debt allowable as approved by City Council for the City of Eau Claire with outstanding indebtedness at December 31, 2022:

Equalized valuation including T.I.D.'s (certified, August 2022)	\$7,226,242,600
Debt capacity per State Statute (5% of equalized value)	361,312,130
Debt capacity per City Debt Policy (3.5% of equalized value)	252,918,491
Unused borrowing capacity per State Statute	173,002,971
Unused borrowing capacity per City Debt Policy	64,609,332
Percent of debt capacity remaining per State Statute	47.88%
Percent of debt capacity remaining per City Debt Policy	25.55%

The Debt Policy also states that the Net Direct Debt should not exceed three times (3X) the operating revenues of the City.

General Fund Operating Revenues (Proposed 2023)	81,848,400
Debt Policy Limit (3x operating revenues)	245,545,200
Net Direct Debt as of 12/31/22	188,309,159

# City of Eau Claire 2023 Proposed Operating Budget



*Debt Service  
Budget Summary*

	2021 Actual	2022 Adopted	2022 6 Month Actual	2022 Projection	2023 Proposed
<b>Revenue s &amp; Other Financing Sources:</b>					
Taxes	\$ 1,908	\$ 300	\$ 293	\$ 300	\$ 300
Miscellaneous	5,569	15,000	2,281	15,000	15,000
Other Financing Sources	<u>11,748,500</u>	<u>12,353,100</u>	<u>5,783,430</u>	<u>12,353,100</u>	<u>12,381,469</u>
Revenue s & Other Financing Sources: Total	<u>11,755,977</u>	<u>12,368,400</u>	<u>5,786,004</u>	<u>12,368,400</u>	<u>12,396,769</u>
<b>Expenditures &amp; Other Financing Uses:</b>					
Contractual Services	9,262	7,100	3,522	7,100	7,100
Debt Service					
Principal-G.O. Bonds	9,893,954	9,169,900	8,817,615	9,169,900	9,536,800
Interest-G.O. Bonds	2,620,543	3,156,400	1,591,034	3,156,400	2,882,974
Arbitrage Rebate	-	35,000	-	35,000	35,000
Debt Service Total	<u>12,514,497</u>	<u>12,361,300</u>	<u>10,408,649</u>	<u>12,361,300</u>	<u>12,454,774</u>
Expenditures & Other Financing Uses: Total	<u>12,523,759</u>	<u>12,368,400</u>	<u>10,412,171</u>	<u>12,368,400</u>	<u>12,461,874</u>
<b>Excess (Deficiency) of Sources over Uses</b>	<u>\$ (767,782)</u>	<u>\$ -</u>	<u>\$ (4,626,167)</u>	<u>\$ -</u>	<u>\$ (65,105)</u>
<b>Available Fund Balance:</b>					
Restricted:					
G.O. Debt - Tax Levy	\$ -		\$ -		\$ -
G.O. Debt - Self Supporting	4,626,166		4,626,166		4,561,061
<b>Ending Balance</b>	<u>\$ 4,626,166</u>		<u>\$ 4,626,166</u>		<u>\$ 4,561,061</u>



# City of Eau Claire 2023 Proposed Operating Budget

Fund Issue	General Obligation Debt Service and Outstanding Indebtedness							
	2023			12/31/23 Outstanding				
	Amount	Purpose	Interest	Principal	Principal & Interest	Interest	Principal	Total
<b>General Fund</b>								
2012A	4,140,000	Streets	51,388	200,000	251,388	245,625	2,150,000	2,395,625
2013A	5,250,000	Public Safety Facility	125,269	250,000	375,269	674,428	3,070,000	3,744,428
2013A	7,710,000	Streets	182,531	350,000	532,531	987,684	4,475,000	5,462,684
2013B	1,000,000	Land, Building & Equipment - Narrowbanding	1,725	115,000	116,725	-	-	-
2013B	1,600,000	Special Assessments	2,400	160,000	162,400	-	-	-
2013B	1,715,000	Refunding 2003 Streets	2,850	190,000	192,850	-	-	-
2014A	3,720,000	Streets	78,470	165,000	243,470	430,328	2,280,000	2,710,328
2014B	725,000	Land, Building & Equipment - City Hall Renovations	2,650	75,000	77,650	950	80,000	80,950
2014B	830,000	Refunding 2004 Streets	3,206	95,000	98,206	1,128	95,000	96,128
2014B	1,600,000	Special Assessments	5,400	160,000	165,400	1,900	160,000	161,900
2015A	1,470,000	Refunding 2005 Streets	9,025	160,000	169,025	7,538	330,000	337,538
2016A	1,000,000	Bridges	17,409	45,000	62,409	117,477	710,000	827,477
2016A	1,605,000	Fire Station/Trucks	27,768	75,000	102,768	185,849	1,130,000	1,315,849
2016A	8,015,000	Streets	139,156	370,000	509,156	932,496	5,665,000	6,597,496
2016B	2,200,000	Parking Garages	34,151	96,800	130,951	77,177	1,562,000	1,639,177
2016C	1,230,000	Land, Building & Equipment - City Hall Renovations	9,150	125,000	134,150	11,950	395,000	406,950
2016C	1,600,000	Special Assessments	11,800	160,000	171,800	15,500	510,000	525,500
2016D	1,625,000	Refunding 2006A Streets and Fire Station Bonds	9,380	165,000	174,380	12,015	515,000	527,015
2017A	210,000	Park Improvements	4,841	10,000	14,841	33,370	150,000	183,370
2017A	3,285,000	Streets	78,460	135,000	213,460	551,768	2,460,000	3,011,768
2017A	3,900,000	Bridges	80,834	140,000	220,834	569,744	2,535,000	3,104,744
2017A	3,660,000	Fire Station	87,186	150,000	237,186	614,547	2,735,000	3,349,547
2017B	1,095,000	Sidewalks & City Hall Renovations	14,100	110,000	124,100	20,650	480,000	500,650
2017B	1,600,000	Special Assessments	20,800	165,000	185,800	30,250	705,000	735,250
2017B	1,840,000	Refunding 2007A Streets Bonds	23,700	190,000	213,700	34,250	800,000	834,250
2018A	230,000	Hobbs Ice Center	6,781	10,000	16,781	50,341	180,000	230,341
2018A	870,000	Fire Station	25,944	35,000	60,944	191,735	695,000	886,735
2018A	1,210,000	Bridges	36,175	45,000	81,175	267,438	970,000	1,237,438
2018A	2,310,000	Refunding 2009 Hobbs Construction	65,400	200,000	265,400	172,000	1,410,000	1,582,000
2018A	4,985,000	Streets	148,719	190,000	338,719	1,099,347	3,990,000	5,089,347
2018B	1,610,000	Special Assessments	33,850	150,000	183,850	69,200	845,000	914,200
2018B	1,910,000	Land, Building & Equipment	40,300	180,000	220,300	82,400	1,005,000	1,087,400
2018B	2,080,000	Refunding 2008A Streets	46,500	200,000	246,500	95,450	1,165,000	1,260,450
2018C	145,000	Park Improvements - Carson Baseball	4,420	5,000	9,420	38,474	120,000	158,474
2018C	745,000	RDA - Land Acquisition	22,040	30,000	52,040	182,478	600,000	782,478
2018C	4,790,000	Refunding 2008C Unfunded Pension Liability	93,248	475,000	568,248	222,922	2,600,000	2,822,922
2019A	1,325,000	Park Improvements	30,963	50,000	80,963	231,175	1,085,000	1,316,175
2019A	4,685,000	Streets	109,031	180,000	289,031	817,372	3,825,000	4,642,372
2019B	505,000	Transit	9,950	45,000	54,950	25,625	305,000	330,625
2019B	595,000	Refunding 2009A Public Safety Facility	12,900	55,000	67,900	33,850	400,000	433,850
2019B	1,630,000	Special Assessments	32,050	145,000	177,050	81,725	980,000	1,061,725
2019B	3,385,000	Refunding 2009A Streets Bonds	72,600	315,000	387,600	189,750	2,240,000	2,429,750
2019B	3,995,000	Land, Building & Equipment	79,200	165,000	244,200	327,950	3,250,000	3,577,950
2019C	735,000	RDA - Land Acquisition	31,190	65,000	96,190	274,110	1,285,000	1,559,110
2019C	1,790,000	Hobbs Ice Center	36,298	75,000	111,298	319,641	1,495,000	1,814,641
2020A	285,000	Park Improvements	5,000	10,000	15,000	43,150	245,000	288,150
2020A	985,000	Fire Station/Trucks	17,000	40,000	57,000	149,100	830,000	979,100
2020A	2,145,000	Refunding 2010A Streets Bonds	32,950	205,000	237,950	110,950	1,545,000	1,655,950
2020A	3,105,000	Streets	53,700	130,000	183,700	470,700	2,620,000	3,090,700
2020B	310,000	Land, Building & Equipment	4,525	30,000	34,525	11,150	215,000	226,150
2020B	740,000	Transit	10,769	65,000	75,769	26,966	520,000	546,966
2020B	1,040,000	Special Assessments	15,138	95,000	110,138	37,944	730,000	767,944
2020C	140,000	Hobbs Ice Center	2,468	5,000	7,468	23,086	120,000	143,086
2021A	655,000	Fire Station Improvements	16,500	40,000	56,500	127,150	575,000	702,150
2021A	1,505,000	Land, Building & Equipment - CMF	37,950	90,000	127,950	294,175	1,325,000	1,619,175
2021A	3,000,000	Bridges	76,050	175,000	251,050	585,875	2,650,000	3,235,875
2021A	7,525,000	Streets	190,150	445,000	635,150	1,470,675	6,635,000	8,105,675
2021B	555,000	Land, Building & Equipment - City Hall Renovations	10,769	60,000	70,769	33,547	435,000	468,547
2021B	835,000	Transit Busses	16,131	90,000	106,131	50,553	655,000	760,553
2021B	2,015,000	Special Assessments	39,113	215,000	254,113	121,494	1,585,000	1,706,494
2021C	715,000	Affordable Housing	6,265	70,000	76,265	29,305	575,000	604,305
2022A	730,000	Fire Truck	29,976	45,000	74,976	307,100	685,000	992,100
2022A	915,000	Fire Station Improvements	94,894	140,000	234,894	971,900	2,170,000	3,141,900
2022A	4,365,000	Streets	179,333	275,000	454,333	1,834,175	4,090,000	5,924,175
2022B	1,030,000	Land, Building & Equipment - City Hall Renovations	39,945	110,000	149,945	160,450	920,000	1,080,450
2022B	2,065,000	Special Assessments	79,978	215,000	294,978	323,206	1,850,000	2,173,206
<b>General Fund Total</b>			<b>2,919,809</b>	<b>9,021,800</b>	<b>11,941,609</b>	<b>17,512,255</b>	<b>92,412,000</b>	<b>109,924,255</b>
<b>Health</b>								
2018C	235,000	Refunding 2008C Unfunded Pension Liability	4,773	20,000	24,773	11,789	135,000	146,789
<b>Health Total</b>			<b>4,773</b>	<b>20,000</b>	<b>24,773</b>	<b>11,789</b>	<b>135,000</b>	<b>146,789</b>



# City of Eau Claire 2023 Proposed Operating Budget

General Obligation Debt Service and Outstanding Indebtedness								
Fund Issue	Amount	Purpose	2023			12/31/23 Outstanding		
			Interest	Principal	Principal & Interest	Interest	Principal	Total
<b>Library</b>								
2018B	90,000	Library Improvements	1,900	10,000	11,900	3,325	45,000	48,325
2018C	310,000	Refunding 2008C Unfunded Pension Liability	6,080	30,000	36,080	14,533	170,000	184,533
2019A	2,045,000	Library Improvements	47,613	80,000	127,613	357,394	1,670,000	2,027,394
2021A	8,595,000	Library Improvements	217,100	510,000	727,100	1,679,000	7,575,000	9,254,000
2022A	2,435,000	Library Improvements	100,034	150,000	250,034	1,022,975	2,285,000	3,307,975
<b>Library Total</b>			<b>372,726</b>	<b>780,000</b>	<b>1,152,726</b>	<b>3,077,226</b>	<b>11,745,000</b>	<b>14,822,226</b>
<b>Parking Fund</b>								
2016B	300,000	Parking Garages	4,657	13,200	17,857	10,524	213,000	223,524
2018C	970,000	Parking Garages	28,838	40,000	68,838	237,811	785,000	1,022,811
2019C	735,000	Parking Garages	14,913	30,000	44,913	131,034	615,000	746,034
<b>Parking Fund Total</b>			<b>48,407</b>	<b>83,200</b>	<b>131,607</b>	<b>379,369</b>	<b>1,613,000</b>	<b>1,992,369</b>
<b>Stormwater</b>								
2012A	1,500,000	Stormwater Improvements	18,419	75,000	93,419	87,347	770,000	857,347
2013A	1,000,000	Stormwater Improvements	23,681	50,000	73,681	125,534	580,000	705,534
2013B	945,000	Refunding 2003 Stormwater	1,575	105,000	106,575	-	-	-
2014A	1,000,000	Stormwater Improvements	21,025	45,000	66,025	115,835	610,000	725,835
2014B	945,000	Refunding 2004 Stormwater	3,663	105,000	108,663	1,306	110,000	111,306
2016A	800,000	Stormwater Improvements	13,860	35,000	48,860	92,495	565,000	657,495
2016D	455,000	Refunding 2006 Stormwater	2,680	50,000	52,680	3,440	145,000	148,440
2017A	710,000	Stormwater Improvements	16,893	30,000	46,893	119,350	530,000	649,350
2017B	1,165,000	Refunding 2007A Stormwater	15,100	120,000	135,100	21,850	510,000	531,850
2018A	795,000	Stormwater Improvements	23,669	30,000	53,669	175,922	635,000	810,922
2018B	570,000	Refunding 2008A Stormwater Improvements	12,950	60,000	72,950	25,875	320,000	345,875
2019A	1,375,000	Stormwater Improvements	31,956	55,000	86,956	239,328	1,120,000	1,359,328
2019B	1,040,000	Refunding 2009A Stormwater	22,300	95,000	117,300	58,600	690,000	748,600
2020A	305,000	Stormwater Improvements	5,200	10,000	15,200	43,350	255,000	298,350
2020A	940,000	Refunding 2010A Stormwater	14,500	90,000	104,500	48,700	680,000	728,700
2021A	2,210,000	Stormwater Improvements	55,850	130,000	185,850	431,675	1,950,000	2,381,675
2021B	1,330,000	Refunding 2011A Stormwater	26,563	120,000	146,563	84,681	1,100,000	1,184,681
2022A	915,000	Stormwater Improvements	37,587	55,000	92,587	384,525	860,000	1,244,525
<b>Stormwater Total</b>			<b>347,470</b>	<b>1,260,000</b>	<b>1,607,470</b>	<b>2,059,814</b>	<b>11,430,000</b>	<b>13,489,814</b>
<b>TIF Increment</b>								
2013A	185,000	TID 8 Project Costs	5,263	10,000	15,263	25,500	130,000	155,500
2013B	4,120,000	Refund 2003A & 2003B TID 8 Bonds	7,125	475,000	482,125	-	-	-
2015B	2,955,000	TID 10 Project Costs	57,900	150,000	207,900	78,825	155,000	233,825
2016B	1,525,000	TID 8 Project Costs	23,533	70,000	93,533	53,091	1,075,000	1,128,091
2016B	3,560,000	TID 10 Project Costs	54,910	160,000	214,910	123,858	2,510,000	2,633,858
2017A	200,000	TID 11 Project Costs	4,378	10,000	14,378	26,196	135,000	161,196
2017A	940,000	TID 10 Project Costs	22,186	40,000	62,186	156,721	695,000	851,721
2017B	660,000	Refunding 2007A TID 8	5,100	65,000	70,100	3,100	125,000	128,100
2018A	885,000	TID 8 Project Costs	23,425	65,000	88,425	71,750	535,000	606,750
2018A	2,375,000	TID 10 Project Costs	71,000	90,000	161,000	526,325	1,905,000	2,431,325
2020A	3,065,000	TID 13 Project Costs	52,950	125,000	177,950	464,350	2,585,000	3,049,350
2020C	460,000	TID 11 Project Costs	7,590	25,000	32,590	43,148	375,000	418,148
2020C	795,000	TID 13 Project Costs	13,925	35,000	48,925	113,930	680,000	793,930
2020C	3,220,000	TID 9 Project Costs	54,778	365,000	419,778	123,931	2,115,000	2,238,931
2021A	1,005,000	TID 13 Project Costs	25,850	60,000	85,850	187,625	885,000	1,072,625
2021C	815,000	TID 13 Project Costs	7,130	80,000	87,130	33,295	655,000	688,295
2022A	305,000	Refunding 2015A TID 8 Project Costs	13,449	-	13,449	95,500	305,000	400,500
2022A	1,420,000	TID 11 Project Costs	59,989	130,000	189,989	397,075	1,290,000	1,687,075
2022A	2,435,000	TID 14 Project Costs	100,034	150,000	250,034	1,022,975	2,285,000	3,307,975
2022C	1,015,000	TID 8 Project Costs	39,418	75,000	114,418	205,714	940,000	1,145,714
2022C	1,425,000	TID 11 Project Costs	57,118	80,000	137,118	404,259	1,345,000	1,749,259
2022C	1,730,000	Refunding 2015B TID#10	74,402	-	74,402	813,309	1,730,000	2,543,309
2022C	2,035,000	TID 14 Project Costs	86,343	65,000	151,343	955,491	1,970,000	2,925,491
2022C	4,745,000	Refunding 2015B TID#8	191,968	-	191,968	1,129,578	4,745,000	5,874,578
<b>TIF Increment Total</b>			<b>1,059,761</b>	<b>2,325,000</b>	<b>3,384,761</b>	<b>7,055,544</b>	<b>29,170,000</b>	<b>36,225,544</b>
<b>Water Utility</b>								
2016A	2,500,000	Water Improvements	43,361	115,000	158,361	290,133	1,765,000	2,055,133
2018A	670,000	Water Improvements	19,906	25,000	44,906	147,353	535,000	682,353
2019A	945,000	Water Improvements	21,963	35,000	56,963	163,400	770,000	933,400
2019B	915,000	Refunding 2009C Water Refunding Bonds	11,900	195,000	206,900	4,000	200,000	204,000
2019B	1,205,000	Refunding 2009C Water Supply System Debt	30,900	60,000	90,900	69,900	970,000	1,039,900
2021A	2,205,000	Water Improvements	55,850	130,000	185,850	430,475	1,945,000	2,375,475
2022A	3,245,000	Water Improvements	133,421	195,000	328,421	1,367,900	3,050,000	4,417,900
<b>Water Utility Total</b>			<b>317,301</b>	<b>755,000</b>	<b>1,072,301</b>	<b>2,473,161</b>	<b>9,235,000</b>	<b>11,708,161</b>
<b>TOTAL LONG-TERM DEBT</b>			<b>5,070,247</b>	<b>14,245,000</b>	<b>19,315,247</b>	<b>32,569,159</b>	<b>155,740,000</b>	<b>188,309,159</b>

City of Eau Claire, Wisconsin  
**2023 Proposed  
Operating Budget**  
Proposed October 2022



## Enterprise Funds

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# City of Eau Claire 2023 Proposed Operating Budget

## Water Utility

The Water Utility Fund provides for the operations of the City-owned municipal water system.

### Objectives

- Provide an adequate supply of potable water which meets or exceeds all State and Federal standards.
- Provide municipal water with a return on investment in accordance with State guidelines.
- Operate and maintain the pumping equipment and pipe system to ensure a continuous flow of potable water into the distribution system at a consistent pressure.
- Maintain an efficient water transmission and distribution system.

### Outputs

- Supplied municipal water that has no violations as noted on the annual Consumer Confidence Report.
- Produced and supplied water to customers at a cost of less than \$0.003 per gallon.
- Operated the water supply system in compliance with WI Department of Natural Resources (WDNR) regulations.

<b>Water Utility Full-Time Equivalent</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>
Community Services Director	0.05	0.00	0.00
Utilities Manager	0.50	0.51	0.49
Utilities Supervisor	1.64	1.69	1.26
Water Plant Supervisor	1.00	1.00	1.00
Utilities Chemist	0.27	0.17	0.48
Assistant Chemist	0.33	0.36	0.15
Utilities Engineer*	0.50	0.45	0.31
Administrative Associate II	0.48	0.50	0.37
Utility Operator II	1.00	1.00	1.00
Utility Systems Technician II	1.92	1.82	2.00
Utility Operator I	8.06	8.10	10.00
Utility Systems Technician I	9.68	11.43	5.68
City Surveyor	0.00	0.00	0.17
Engineering Technician I	0.00	0.00	0.19
Community Service Operations Coordinator	0.05	0.00	0.00
<b>Total FTE Positions</b>	<b>25.48</b>	<b>27.03</b>	<b>23.10</b>

*\*Utilities Engineer I and II*



# City of Eau Claire 2023 Proposed Operating Budget

## Water Utility Budget Summary

	2021 Actual	2022 Adopted	2022 6 Month Actual	2022 Projection	2023 Proposed
<b>Revenue s &amp; Other Financing Sources:</b>					
Licenses & Permits	\$ -	\$ 1,000	\$ -	\$ 1,000	\$ 1,000
Fines & Forfeitures	1,692	2,000	1,692	2,000	2,000
Charges For Services	11,126,476	10,510,000	4,315,907	10,510,000	11,075,700
Other Operating Revenue	317,066	291,000	59,717	291,000	291,000
Miscellaneous	16,845	24,500	14,190	24,500	24,500
Non-Operating Revenue	<u>1,993,513</u>	<u>42,000</u>	<u>29,569</u>	<u>42,000</u>	<u>42,000</u>
Revenue s & Other Financing Sources: Total	<u>13,455,592</u>	<u>10,870,500</u>	<u>4,421,075</u>	<u>10,870,500</u>	<u>11,436,200</u>
<b>Expenditures &amp; Other Financing Uses:</b>					
Personnel Services	1,935,049	2,563,700	1,062,286	2,563,700	2,571,500
Contractual Services	1,335,772	705,900	618,241	705,900	749,400
Utilities	644,939	623,600	291,367	623,600	623,700
Fixed Charges	2,465,059	2,600,200	1,288,508	2,600,200	2,600,000
Materials & Supplies	779,711	679,700	482,299	679,700	1,194,200
Non-Operating Proprietary	<u>318,691</u>	<u>210,400</u>	<u>-</u>	<u>210,400</u>	<u>210,400</u>
Expenditures & Other Financing Uses: Total	<u>7,479,221</u>	<u>7,383,500</u>	<u>3,742,700</u>	<u>7,383,500</u>	<u>7,949,200</u>
<b>Excess (Deficiency) of Funding Sources over Uses</b>	<b><u>\$ 5,976,371</u></b>	<b><u>\$ 3,487,000</u></b>	<b><u>\$ 678,375</u></b>	<b><u>\$ 3,487,000</u></b>	<b><u>\$ 3,487,000</u></b>
<b>Working Capital:</b>					
Current Assets	\$ 7,057,694				
Less Current Liabilities	\$ (1,526,454)				
Beginning Balance			\$ 5,531,239		\$ 5,383,239
Changes in Working Capital:					
From Operations			3,487,000		3,487,000
From Bond Issue			2,180,000		9,405,000
Less Non-Cash Developer Contributions			-		
Less Principal on Debt			(675,000)		(1,675,000)
Less Transfers to CIP			(2,960,000)		(2,900,000)
Less Bond Funded CIP			(2,180,000)		(9,405,000)
Changes in Balance Sheet Accounts			-		-
Dec (Inc) in Restricted Cash			-		-
<b>Ending Balance</b>	<b><u>\$ 5,531,239</u></b>		<b><u>\$ 5,383,239</u></b>		<b><u>\$ 4,295,239</u></b>

# City of Eau Claire 2023 Proposed Operating Budget

## Sewer Utility

The Sewer Utility provides for the operations of the City-owned wastewater treatment facility and sewage collection system.

### Objectives

- Operate the wastewater treatment plant in compliance with State effluent limitations.
- Provide wastewater treatment to a service area which includes the City of Eau Claire, City of Altoona, and a portion of the former Washington Heights Sewer District.
- Monitor and enforce an industrial pretreatment program.
- Ensure that the sanitary sewer collection system is maintained in a satisfactory condition.

### Outputs

- Achieved a score of 4.0 on the Compliance Maintenance Annual Report.
- Cleaned and inspected the sewer collection system.
- Incurred less than 3 main-related service calls.
- Conveyed and treated wastewater at a cost of less than \$0.006 per gallon.

<b>Sewer Utility Full-Time Equivalent</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>
Utilities Manager	0.50	0.49	0.51
Utilities Chemist	0.73	0.83	0.52
Wastewater Plant Supervisor	1.00	1.00	1.00
Utilities Supervisor	1.33	1.25	1.70
Utilities Engineer*	0.50	0.55	0.69
Assistant Chemist	0.67	0.64	0.85
Administrative Associate II	0.50	0.50	0.50
Utility Operator II	2.00	2.00	2.00
Utility Systems Technician II	0.96	1.11	1.00
Laboratory Technician	1.00	1.00	1.00
Utility Operator I	5.94	5.90	6.00
Utility Systems Technician I	9.21	8.19	11.97
City Surveyor	0.00	0.00	0.17
Community Service Business Analyst	0.04	0.05	0.20
Engineering Technician I	0.00	0.00	0.17
Administrative Associate II	0.50	0.50	0.25
<b>Total FTE Positions</b>	<b>24.88</b>	<b>24.01</b>	<b>28.53</b>

*\*Utilities Engineer I and II*

# City of Eau Claire 2023 Proposed Operating Budget



*Sewer Utility  
Budget Summary*

	2021 Actual	2022 Adopted	2022 6 Month Actual	2022 Projection	2023 Proposed
<b>Revenue s &amp; Other Financing Sources:</b>					
Charges For Services	\$ 13,009,730	\$ 11,803,600	\$ 5,846,573	\$ 11,803,600	\$ 13,363,100
Other Operating Revenue	198,483	85,000	61,627	85,000	85,000
Miscellaneous	24,410	43,700	40,873	43,700	43,700
Non-Operating Revenue	<u>1,169,462</u>	<u>15,000</u>	<u>-</u>	<u>15,000</u>	<u>15,000</u>
Revenue s & Other Financing Sources: Total	<u>14,402,084</u>	<u>11,947,300</u>	<u>5,949,073</u>	<u>11,947,300</u>	<u>13,506,800</u>
<b>Expenditures &amp; Other Financing Uses:</b>					
Personnel Services	2,062,033	3,057,500	1,099,676	3,057,500	3,104,900
Contractual Services	1,546,936	1,500,400	551,588	1,500,400	1,544,700
Utilities	634,519	766,700	267,254	766,700	766,700
Fixed Charges	610,488	640,000	314,346	640,000	696,500
Materials & Supplies	594,609	760,400	237,567	760,400	788,000
Other Financing Uses	34,000	-	-	-	-
Non-Operating Proprietary	<u>776,917</u>	<u>719,600</u>	<u>-</u>	<u>719,600</u>	<u>665,100</u>
Expenditures & Other Financing Uses: Total	<u>6,259,501</u>	<u>7,444,600</u>	<u>2,470,431</u>	<u>7,444,600</u>	<u>7,565,900</u>
<b>Excess (Deficiency) of Funding Sources over Uses</b>	<b><u>\$ 8,142,583</u></b>	<b><u>\$ 4,502,700</u></b>	<b><u>\$ 3,478,643</u></b>	<b><u>\$ 4,502,700</u></b>	<b><u>\$ 5,940,900</u></b>
<b>Working Capital:</b>					
Current Assets	\$ 9,052,085				
Less Current Liabilities	\$ (2,493,917)				
Beginning Balance				\$ 6,558,168	\$ 5,502,051
Changes in Working Capital:					
From Operations				4,502,700	5,940,900
Less Principal on Debt				(2,053,817)	(2,107,600)
Less Transfers to CIP				(3,505,000)	(4,940,000)
<b>Ending Balance</b>	<b><u>\$ 6,558,168</u></b>			<b><u>\$ 5,502,051</u></b>	<b><u>\$ 4,395,351</u></b>

# City of Eau Claire 2023 Proposed Operating Budget

## Storm Water Utility

The Storm Water Utility provides for the operation and maintenance of and improvements to the storm water drainage system.

### Objectives

- Compliance with the Wisconsin Pollution Discharge Elimination System NR 216 water discharge permit.
- Acquisition, construction, and maintenance of storm water detention basins.
- Review and approval of development plans for compliance with the city regulations.
- Repair, clean, and maintain the drainage inlets, pipes, and conveyance systems.
- Respond to citizen concerns regarding drainage issues.

### Outputs

- Compliance with the conditions of the storm water discharge permit as detailed in the annual report to the WDNR.
- Worked with several stakeholders to resolve construction site and post-construction site storm water management.
- Worked with local jurisdictions for a coordinated approach to storm water runoff water quality. Worked with Rain to Rivers – 17 western Wisconsin municipalities working together on runoff water quality education – and participated in the Eau Claire River Watershed Implementation Task Force.
- Inspection, evaluation, and maintenance of 41 of the City’s 134 outfalls. Reviewed site plans and plats for compliance with City regulations in 2021. Provided verbal and written warnings related to erosion control and construction site pollutant compliance.

**Street Cleaning:** The street sweeping and cleaning services are for the purpose of removing sand, debris, grass, and leaves from the street to prevent plugging of the storm water drainage system and prevent debris from entering the creeks, streams, rivers, and waterways. The program also improves the environment and aesthetic appearance of the community. The cost of the street sweeping program is funded 100% from the Storm Water Utility.

### Objectives – Street Cleaning

- Complete street sweeping in accordance with the requirements of the NR 216 Wisconsin Pollutant Discharge Elimination System Storm Water Discharge Permit.
- Clean sand and debris from streets in the spring following the winter snow and ice control operations.
- Remove leaves from gutters in the fall and grass clippings through the spring and summer to prevent drain plugging.

### Outputs – Street Cleaning

- Completed the spring sweeping and clean up no later than May 1<sup>st</sup> removing 102 tons of material from the streets.
- Swept all streets for a total of 11.5 times during the calendar year.
- Swept all streets in the Watershed 16 times.
- Swept all streets in the downtown business district 13.5 times.

Storm Water Utility Full-Time Equivalent	2021	2022	2023
Engineering Director	0.32	0.28	0.00
Deputy City Director	0.50	0.50	0.51
Utilities Supervisor	0.03	0.06	0.04
Civil Engineer*	1.01	0.98	1.90
Engineering Technician**	1.52	1.43	1.21
Fiscal Associate II	0.12	0.20	0.00
Fiscal Associate I	0.55	0.60	0.50
Community Service Supervisor	0.29	0.17	0.15
Community Service Worker II	0.33	0.30	0.40
Community Service Worker I	5.85	5.85	6.76
Utility Systems Technician II	0.03	0.07	0.00
Utility Systems Technician I	0.67	0.24	0.35
City Surveyor	0.00	0.00	0.16
<b>Total FTE Positions</b>	<b>11.22</b>	<b>10.68</b>	<b>11.98</b>

\*Civil Engineers I, II, and III

\*\*Engineering Technicians I, II and III

# City of Eau Claire 2023 Proposed Operating Budget



## Storm Water Utility Budget Summary

	2021 Actual	2022 Adopted	2022 6 Month Actual	2022 Projection	2023 Proposed
<b>Revenue s &amp; Other Financing Sources:</b>					
Charges For Services	\$ 5,061,800	\$ 6,152,400	\$ 2,283,312	\$ 6,152,400	\$ 5,533,500
Other Operating Revenue	29,763	30,000	9,966	30,000	30,000
Miscellaneous	3,120	46,700	7,277	46,700	46,700
Non-Operating Revenue	<u>1,681,084</u>	<u>600</u>	<u>-</u>	<u>600</u>	<u>600</u>
Revenue s & Other Financing Sources: Total	<u>6,775,767</u>	<u>6,229,700</u>	<u>2,300,555</u>	<u>6,229,700</u>	<u>5,610,800</u>
<b>Expenditures &amp; Other Financing Uses:</b>					
Personnel Services	973,477	1,180,300	407,608	1,180,300	1,241,700
Contractual Services	643,172	689,400	343,481	689,400	704,600
Utilities	153,207	119,400	1,120	119,400	119,400
Fixed Charges	458,973	476,400	235,880	476,400	546,500
Materials & Supplies	7,665	16,500	290	16,500	16,500
Non-Operating Proprietary	<u>337,628</u>	<u>352,700</u>	<u>-</u>	<u>352,700</u>	<u>352,700</u>
Expenditures & Other Financing Uses: Total	<u>2,574,122</u>	<u>2,834,700</u>	<u>988,378</u>	<u>2,834,700</u>	<u>2,981,400</u>
<b>Excess (Deficiency) of Funding Sources over Uses</b>	<b><u>\$ 4,201,645</u></b>	<b><u>\$ 3,395,000</u></b>	<b><u>\$ 1,312,177</u></b>	<b><u>\$ 3,395,000</u></b>	<b><u>\$ 2,629,400</u></b>
<b>Working Capital:</b>					
Current Assets	\$ 2,761,741				
Less Current Liabilities	\$ (1,383,446)				
Beginning Balance				\$ 1,378,294	\$ 1,838,129
Changes in Working Capital:					
From Operations				3,395,000	2,629,400
From Bond Issue				1,100,000	2,900,000
Less Principal on Debt				(1,195,165)	(1,195,165)
Less Transfers to CIP				(1,550,000)	(1,210,000)
Less Bond Funded CIP				(1,290,000)	(2,900,000)
<b>Ending Balance</b>	<u>\$ 1,378,294</u>			<u>\$ 1,838,129</u>	<u>\$ 2,062,364</u>

# City of Eau Claire 2023 Proposed Operating Budget

## Parking

The Parking Fund provides for the operation and maintenance of the downtown parking ramps, city-owned surface public parking lots, and on-street parking meters.

### Objectives

- Provide safe, convenient, and quality parking operations.
- Provide for the daily operation and maintenance of the parking ramps and surface public parking lots.
- Assure the proper operation and repair of the parking meters and Parking Automated Revenue Control (PARC) systems.
- Collect revenue from meters and PARC systems for the cost of providing the parking system.
- Implement recommendations of the 2020 Parking Study.

### Outputs

- Collected revenue from approximately 75 parking meters.
- Maintained three parking structures for approximately 1,300 parking stalls.
- Revised metered and surface parking in conjunction with the construction of the Transit Transfer Center Lot.

<b>Parking Fund Full-Time Equivalent</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>
Parking Administrator	1.00	1.00	1.00
Community Service Worker III-Lead	0.07	0.04	0.12
Community Service Worker I	0.90	0.40	0.72
<b>Total FTE Positions</b>	<b>1.97</b>	<b>1.44</b>	<b>1.84</b>



# City of Eau Claire 2023 Proposed Operating Budget

*Parking Fund  
Budget Summary*

	2021 Actual	2022 Adopted	2022 6 Month Actual	2022 Projection	2023 Proposed
<b>Revenue s &amp; Other Financing Sources:</b>					
Fines & Forfeitures	\$ 252	\$ 100	\$ 72	\$ 100	\$ 300
Charges For Services	443,095	625,600	281,861	625,600	453,700
Miscellaneous	6,044	6,000	6,000	6,000	6,000
Other Financing Sources	<u>815,915</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>185,200</u>
Revenue s & Other Financing Sources: Total	<u>1,265,306</u>	<u>631,700</u>	<u>287,933</u>	<u>631,700</u>	<u>645,200</u>
<b>Expenditures &amp; Other Financing Uses:</b>					
Personnel Services	179,767	207,000	96,852	207,000	214,600
Contractual Services	137,849	83,900	33,833	83,900	83,900
Utilities	63,656	108,000	28,308	108,000	108,000
Fixed Charges	94,025	99,200	48,682	99,200	103,700
Materials & Supplies	46,547	22,700	2,896	22,700	22,700
Non-Operating Proprietary	170,685	10,000	-	10,000	10,000
Other Financing Uses	<u>96,455</u>	<u>102,300</u>	<u>-</u>	<u>102,300</u>	<u>102,300</u>
Expenditures & Other Financing Uses: Total	<u>788,984</u>	<u>633,100</u>	<u>210,571</u>	<u>633,100</u>	<u>645,200</u>
<b>Excess (Deficiency) of Funding Sources over Uses</b>	<u><b>\$ 476,322</b></u>	<u><b>\$ (1,400)</b></u>	<u><b>\$ 77,362</b></u>	<u><b>\$ (1,400)</b></u>	<u><b>\$ -</b></u>
<b>Working Capital:</b>					
Current Assets	\$ 69,097				
Less Current Liabilities	\$ (152,297)				
Beginning Balance			\$ (84,600)	\$ (84,600)	
Changes in Working Capital:					
From Operations			-	-	
<b>Ending Balance</b>	<u>\$ (83,200)</u>		<u>\$ (84,600)</u>	<u>\$ (84,600)</u>	



# City of Eau Claire 2023 Proposed Operating Budget

## Public Transit

The Public Transit Fund provides for the fixed-route bus system and associated public transportation under the direction of the Eau Claire Transit Commission. The Transit Commission is responsible for establishing and monitoring a comprehensive and unified transportation system to the community. Passenger fare revenues continue to be adjusted for 2022 based on projected lower ridership due to the COVID-19 pandemic.

### Objectives

- Operate a public transportation system to provide an economical, safe, comfortable, and equitable transportation option.
- Provide specialized transportation (paratransit) services to citizens who are not able to use the regular bus service.
- Maintain and staff the shop with skilled mechanics to adequately maintain all transit vehicles.
- Operate the system in accordance with State and Federal regulatory agencies.
- Provide bus service under cooperative and negotiated agreement contracts.
- Transition to a new Transfer Center Facility.

### Outputs

- Drivers have performed over 30,000 Sanitization Sprayings of Buses in the first half of 2021.
- Operated 15 regular bus routes originating and terminating at the Downtown Transfer Center.
- Provided approximately 200,000 trips in the first 6 months of 2021 despite restricted capacity due to COVID-19.
- Operated 300,000 miles of revenue service in the first 6 months of 2021.
- Transitioned to a temporary Transfer Center Site during construction of the New Site.
- Began construction on a New Transfer Center Facility.

<b>Public Transit Full-Time Equivalent</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>
Transit Manager	1.00	1.00	1.00
Transit Supervisor	2.50	2.50	2.50
Administrative Associate IV	1.00	1.00	1.00
Bus Operator	25.00	25.00	25.00
Community Service Supervisor	0.78	0.99	0.49
Bus Mechanic*	1.56	2.00	0.00
Mechanic**	0.00	0.09	0.00
Combination Service Worker	2.00	2.00	2.00
Part-Time Operator	3.00	3.00	3.00
<b>Total FTE Positions</b>	<b>36.84</b>	<b>37.58</b>	<b>34.99</b>

*\*Bus Mechanic I, II, and III*

*\*\*Mechanic I, II and III*

<b>Performance Measures</b>					
	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>
Operating expense per passenger	\$4.92	\$4.82	\$4.82	\$10.46	\$11.11
Operating expense per revenue hour	\$88.55	\$91.80	\$86.93	\$95.88	\$79.40
Passenger per revenue hour	17.98	19.04	18.04	9.16	7.14
Passenger per capita	11.41	11.88	11.32	5.64	5.96
Revenue hours per capita	0.63	0.63	0.63	.62	.833
Passenger revenue per passenger	\$0.93	\$0.99	\$0.97	\$1.16	\$1.89
Passenger revenue to operating cost	19%	21%	20%	11%	17%



# City of Eau Claire 2023 Proposed Operating Budget

*Public Transit  
Budget Summary*

	2021 Actual	2022 Adopted	2022 6 Month Actual	2022 Projection	2023 Proposed
<b>Revenue s &amp; Other Financing Sources:</b>					
Fines & Forfeitures	\$ -	\$ -	\$ 72	\$ -	\$ -
Charges For Services	803,540	937,100	486,103	937,100	911,100
Miscellaneous	47,087	40,600	25,461	40,600	43,000
Non-Operating Revenue	4,072,056	4,041,700	405,605	4,041,700	3,748,600
Other Financing Sources	<u>307,607</u>	<u>1,038,100</u>	<u>1,038,100</u>	<u>1,038,100</u>	<u>1,160,200</u>
Revenue s & Other Financing Sources: Total	<u>5,230,290</u>	<u>6,057,500</u>	<u>1,955,340</u>	<u>6,057,500</u>	<u>5,862,900</u>
<b>Expenditures &amp; Other Financing Uses:</b>					
Personnel Services	2,899,044	3,200,500	1,501,244	3,200,500	3,050,900
Contractual Services	1,045,666	1,601,900	564,220	1,601,900	1,573,100
Utilities	11,495	12,000	7,030	12,000	12,500
Fixed Charges	197,297	197,800	93,929	197,800	203,900
Materials & Supplies	619,352	790,900	319,796	790,900	768,100
Non-Operating Proprietary	<u>98,489</u>	<u>44,400</u>	<u>-</u>	<u>44,400</u>	<u>44,400</u>
Expenditures & Other Financing Uses: Total	<u>4,871,343</u>	<u>5,847,500</u>	<u>2,486,219</u>	<u>5,847,500</u>	<u>5,652,900</u>
<b>Excess (Deficiency) of Funding Sources over Uses</b>	<u><b>\$ 358,947</b></u>	<u><b>\$ 210,000</b></u>	<u><b>\$ (530,879)</b></u>	<u><b>\$ 210,000</b></u>	<u><b>\$ 210,000</b></u>
<b>Working Capital:</b>					
Current Assets	\$ 2,085,419				
Less Current Liabilities	\$ (2,295,633)				
Beginning Balance				\$ (210,215)	\$ (215)
Changes in Working Capital:					
From Operations				210,000	210,000
Less Working Capital Used in Operations				-	-
Non-Cash Revenues & Expenses - Net				-	-
<b>Ending Balance</b>	<u><b>\$ (210,215)</b></u>			<u><b>\$ (215)</b></u>	<u><b>\$ 209,785</b></u>

# City of Eau Claire 2023 Proposed Operating Budget

## Hobbs Municipal Ice Arena

Hobbs Municipal Ice Arena has been open to the public since 1975. It is the home rink of the University of Wisconsin – Eau Claire (UWEC) NCAA Division III men’s and women’s hockey teams, Eau Claire North and Memorial high school boy’s hockey teams, the ECA Stars girls high school hockey team, Eau Claire Youth Hockey Association, and the Eau Claire Figure Skating Club. All of these organizations participate in the Hobbs Ice Arena consortium, providing input on future planning for the facility.

### Objectives

- Provide high quality, safe, and affordable ice time, meeting spaces, and facility amenities.
- Plan and coordinate comprehensive annual preventative maintenance program for all facility operations equipment.
- Implement and maintain an ongoing five-year capital improvement plan.

### Outputs

- Coordinate facility use agreements and scheduling of ice and meeting room time for numerous users.
- Attract and host outside tournaments and events which contribute to the community’s economic impact.
- Operate all ice sheets and rink spaces at US Ice Rink Association recommended standards.
- Concession operations that follow safe food management practices and offer a variety of product selections.
- Collaboration with Eau Claire Youth Hockey to provide instructional and league play opportunities.

### Hobbs Municipal Ice Center Full-Time Equivalent

	2021	2022	2023
Facility & Program Supervisor	0.98	0.98	1.00
Assistant Facilities Supervisor	1.00	1.00	1.00
Community Service Worker II	0.28	0.03	0.00
Community Service Worker I	0.00	0.02	0.00
<b>Total FTE Positions</b>	<b>2.26</b>	<b>2.03</b>	<b>2.00</b>

Facility Usage	2017	2018	2019	2020*	2021
Open Skate Attendance	8,533	8,505	6,715	3,203	4,753
O'Brien Rink Hours	2,265	1,841	2,467	641	1,533
Akervik Rink Hours	1,947	2,199	1,506	1,238	2,163
Hughes Rink Hours	1,331	1,440	1,436	497	659
Meeting Room Hours	1,830	1,422	1,755	653	862
Dry Floor Hours	251	252	252	134	
Fitness Room Hours	475	508	626	217	572

\*Dry Floor Hours for Hughes Dry Floor Rink Use from 9.21.20-12.31.20. 24 hour/day shelter operation in O'Brien Rink from 4.5.20-10.5.20.

# City of Eau Claire 2023 Proposed Operating Budget



*Hobbs Municipal Ice Center  
Budget Summary*

	2021 Actual	2022 Adopted	2022 6 Month Actual	2022 Projection	2023 Proposed
<b>Revenue s &amp; Other Financing Sources:</b>					
Charges For Services	\$ 505,766	\$ 760,600	\$ 286,506	\$ 760,600	\$ 746,800
Miscellaneous	53,372	77,300	33,683	77,300	76,200
Other Financing Sources	<u>505,685</u>	<u>342,200</u>	<u>342,620</u>	<u>342,200</u>	<u>381,500</u>
Revenue s & Other Financing Sources: Total	<u>1,064,824</u>	<u>1,180,100</u>	<u>662,809</u>	<u>1,180,100</u>	<u>1,204,500</u>
<b>Expenditures &amp; Other Financing Uses:</b>					
Personnel Services	237,418	296,600	136,864	296,600	314,500
Contractual Services	97,384	102,600	60,511	102,600	102,600
Utilities	238,907	265,800	134,688	265,800	266,600
Fixed Charges	58,471	61,900	30,735	61,900	67,600
Materials & Supplies	21,880	50,200	23,390	50,200	50,200
Non-Operating Proprietary	<u>131,438</u>	<u>123,000</u>	<u>-</u>	<u>123,000</u>	<u>123,000</u>
Expenditures & Other Financing Uses: Total	<u>785,497</u>	<u>900,100</u>	<u>386,188</u>	<u>900,100</u>	<u>924,500</u>
<b>Excess (Deficiency) of Funding Sources over Uses</b>	<u><b>\$ 279,326</b></u>	<u><b>\$ 280,000</b></u>	<u><b>\$ 276,622</b></u>	<u><b>\$ 280,000</b></u>	<u><b>\$ 280,000</b></u>
<b>Working Capital:</b>					
Current Assets	\$ 54,525				
Less Current Liabilities	\$ (334,525)				
Beginning Balance				\$ (280,000)	\$ (280,000)
Changes in Working Capital:					
From Operations				280,000	280,000
Payment on Advances				<u>(280,000)</u>	<u>(280,000)</u>
<b>Ending Balance</b>	<u><b>\$ (280,000)</b></u>			<u><b>\$ (280,000)</b></u>	<u><b>\$ -</b></u>

# City of Eau Claire 2023 Proposed Operating Budget

## Fairfax Municipal Pool

Fairfax Pool includes a 450,000-gallon main pool and a 150,000-gallon diving well, which were constructed in 1991. Features include a bathhouse, concessions stand, diving boards, zero depth play feature, water slide, playground equipment, picnic pavilion, shaded deck area, zero depth area, 50-meter 8-lane competitive pool, mechanical building and maintenance garage.

### Objectives

- Provide clean, safe, and supervised swimming opportunities for the community.
- Provide low cost access to the pool.
- Plan and coordinate comprehensive annual preventative maintenance program for all facility operations equipment.
- Implement and maintain an ongoing five-year capital improvement plan.

### Outputs

- Increase the number of interactive amenities for patrons.
- Limited closures due to weather or for public safety.
- Offer competitive swimming opportunities through an agreement with the YMCA.
- Promote aquatic safety and educational opportunities.
- Concession operations that follow safe food management practices and offer a variety of product selections.

<b>Fairfax Municipal Pool Full-Time Equivalent</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>
Facility & Program Supervisor	0.16	0.09	0.30
Community Service Worker II	0.00	0.23	0.50
Community Service Worker I	0.00	0.01	0.00
<b>Total FTE Positions</b>	<b>0.16</b>	<b>0.33</b>	<b>0.80</b>

	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020*</b>	<b>2021</b>
Attendance	59,661	65,574	58,002	0	61,336
Season Pass Sales	3,050	2,837	3,141	0	2,897
Scholarships	462	467	455	0	396
Pavilion Rentals	48	63	51	0	31
Transportation Attendance	276	3,230	2,962	0	629

**\*Pool not open in 2020 due to COVID-19 pandemic**



# City of Eau Claire 2023 Proposed Operating Budget

## Fairfax Municipal Pool Budget Summary

	2021 Actual	2022 Adopted	2022 6 Month Actual	2022 Projection	2023 Proposed
<b>Revenue s &amp; Other Financing Sources:</b>					
Charges For Services	\$ 294,681	\$ 313,400	\$ 162,882	\$ 313,400	\$ 321,200
Miscellaneous	6,878	10,200	9,251	10,200	16,000
Other Financing Sources	<u>88,960</u>	<u>160,100</u>	<u>160,100</u>	<u>160,100</u>	<u>174,300</u>
Revenue s & Other Financing Sources: Total	<u>390,519</u>	<u>483,700</u>	<u>332,233</u>	<u>483,700</u>	<u>511,500</u>
<b>Expenditures &amp; Other Financing Uses:</b>					
Personnel Services	206,012	279,200	82,754	279,200	285,200
Contractual Services	23,044	33,400	9,829	33,400	35,600
Utilities	65,227	50,600	12,709	50,600	66,000
Fixed Charges	55,000	57,300	29,979	57,300	60,900
Materials & Supplies	41,388	62,600	37,220	62,600	63,800
Contributions & Other Payments	<u>-</u>	<u>600</u>	<u>-</u>	<u>600</u>	<u>-</u>
Expenditures & Other Financing Uses: Total	<u>390,671</u>	<u>483,700</u>	<u>172,492</u>	<u>483,700</u>	<u>511,500</u>
<b>Excess (Deficiency) of Funding Sources over Uses</b>	<u><b>\$ (152)</b></u>	<u><b>\$ -</b></u>	<u><b>\$ 159,742</b></u>	<u><b>\$ -</b></u>	<u><b>\$ -</b></u>
<b>Working Capital:</b>					
Current Assets	\$ 12,297				
Less Current Liabilities	\$ (12,297)				
Beginning Balance			\$ -	\$ -	
Changes in Working Capital:					
From Operations			-	-	
<b>Ending Balance</b>	<u>\$ -</u>		<u>\$ -</u>	<u>\$ -</u>	

City of Eau Claire, Wisconsin  
**2023 Proposed  
Operating Budget**  
Proposed October 2022



## Internal Service Funds

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# City of Eau Claire 2023 Proposed Operating Budget

## Risk Management

The Risk Management Fund provides stable insurance rates to City Departments and the General Fund. Revenues are derived from internal service charges for insurance coverage including liability issues, property damage, worker’s compensation and the health insurance deductible. Coverage for catastrophic losses is purchased through “pooled” insurance companies formed with other Wisconsin municipalities and traditional coverage. Smaller, predictable losses are self-insured. Risk Management handles all claims and safety and related matters for the City of Eau Claire and L.E. Phillips Memorial Library. Certain coverage is also provided for the City-County Health Department and Housing Authority.

### Objectives

- Integrate Risk Management into the strategic and decision-making processes across the organization in order to create a safe environment.
- Provide a system of risk and loss exposure identification and analysis to protect the City, its assets, property and employees, by managing the self-insurance and loss control programs and the purchase of insurance.
- Protect the financial assets of the City from adverse impact and provide stable funding for losses.

### Outputs

- Develop and implement appropriate risk management policies and procedures that contribute to the achievement of the organization’s objectives and outcomes.
- Provide education and training on best safety practices.
- Ensure regulatory compliance with all safety training.
- Maintain stable internal service charges to other City departments and funds.

<b>Risk Management Full-Time Equivalent</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>
Human Resources Director	0.25	0.25	0.25
Risk Manager	1.00	1.00	1.00
Fire Inspector-Civilian	0.51	0.38	0.50
<b>Total FTE Positions</b>	<b>1.76</b>	<b>1.63</b>	<b>1.75</b>



# City of Eau Claire 2023 Proposed Operating Budget

## Risk Management Budget Summary

	2021 Actual	2022 Adopted	2022 6 Month Actual	2022 Projection	2023 Proposed
<b>Revenue s &amp; Other Financing Sources:</b>					
Charges For Services - Intergovernmental	\$ 1,795,770	\$ 1,799,100	\$ 1,195,894	\$ 1,799,100	\$ 1,799,100
Other Operating Revenue	104,830	70,000	54,355	70,000	70,000
Miscellaneous	<u>78,244</u>	<u>126,000</u>	<u>72,898</u>	<u>126,000</u>	<u>1,376,000</u>
Revenue s & Other Financing Sources: Total	<u>1,978,844</u>	<u>1,995,100</u>	<u>1,323,148</u>	<u>1,995,100</u>	<u>3,245,100</u>
<b>Expenditures &amp; Other Financing Uses:</b>					
Personnel Services	158,672	226,500	131,227	226,500	226,500
Contractual Services	63,391	46,400	27,628	46,400	46,400
Utilities	400	400	248	400	400
Fixed Charges	739,670	2,275,700	1,150,264	2,275,700	2,275,700
Materials & Supplies	<u>4,649</u>	<u>6,200</u>	<u>1,622</u>	<u>6,200</u>	<u>6,200</u>
Expenditures & Other Financing Uses: Total	<u>966,782</u>	<u>2,555,200</u>	<u>1,310,989</u>	<u>2,555,200</u>	<u>2,555,200</u>
<b>Excess (Deficiency) of Sources over Uses</b>	<b><u>\$ 1,012,062</u></b>	<b><u>\$ (560,100)</u></b>	<b><u>\$ 12,159</u></b>	<b><u>\$ (560,100)</u></b>	<b><u>\$ 689,900</u></b>
<b>Working Capital:</b>					
Current Assets	\$ 6,347,423				
Less Current Liabilities	(279,435)				
Beginning Balance				\$ 6,067,988	\$ 5,507,888
Changes in Working Capital:					
From Operations				(560,100)	689,900
<b>Ending Balance</b>	<b><u>\$ 6,067,988</u></b>			<b><u>\$ 5,507,888</u></b>	<b><u>\$ 6,197,788</u></b>

# City of Eau Claire 2023 Proposed Operating Budget

## Central Equipment

The Central Equipment Fund provides for the procurement and maintenance of approximately 325 pieces of vehicles/equipment.

### Objectives

- Complete all required services to vehicles and equipment on schedule.
- Evaluate equipment values and repairs in order to plan for an efficient and safe fleet.
- To provide supplies, tools, and materials for employees to complete assigned projects efficiently.

<b>Central Equipment Full-Time Equivalent</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>
Community Service Supervisor	0.16	0.05	0.51
Streets & Fleet Manager	0.45	0.41	0.51
Service Technician	1.00	1.00	1.00
Bus Mechanic*	0.44	0.00	2.00
Mechanic**	5.00	4.91	5.00
Part-time Shop Personnel	0.50	0.50	0.50
Community Service Worker III-Lead	0.08	0.09	0.26
Community Service Worker II	1.00	1.00	1.00
Community Service Worker I	2.71	3.60	3.26
Community Service Business Analyst	0.06	0.05	0.20
Fiscal Associate II	0.38	0.00	0.00
Administrative Associate II	0.49	0.48	0.51
Total FTE Positions	12.27	12.09	14.75

*\*Bus Mechanic I, II, and III*

*\*\* Mechanic I, II and III*

<b>Fleet and Stores Activity</b>			
	<b>2019</b>	<b>2020</b>	<b>2021</b>
Gallons of Diesel Fuel	181,134	124,500*	118,432*
Gallons of Gasoline	129,461	112,189	112,837
Items and parts stocked in stores	6,071	6,039	6,048
Equipment repair orders completed	3,780	3,264	3,071
Total man hours maintaining and repairing equipment	12,842	12,624	12,190
Vehicles and equipment replaced	22	16	20
New Equipment and Vehicles added to Fleet	1	1	1

**\*Gallons of Diesel Fuel used by Transit Division, 120,630 (This is in addition to the number above.)**

# City of Eau Claire 2023 Proposed Operating Budget



## Central Equipment Budget Summary

	2021 Actual	2022 Adopted	2022 6 Month Actual	2022 Projection	2023 Proposed
<b>Revenue s &amp; Other Financing Sources:</b>					
Miscellaneous	\$ 553,556	\$ 841,500	\$ 570,774	\$ 841,500	\$ 927,700
Charges for Services: Intergovernmental	4,851,272	4,432,100	2,820,033	4,432,100	4,435,400
Other Financing Sources	<u>94,762</u>	<u>50,000</u>	<u>71,032</u>	<u>71,032</u>	<u>1,297,470</u>
Revenue s & Other Financing Sources: Total	<u>5,499,590</u>	<u>5,323,600</u>	<u>3,461,838</u>	<u>5,344,632</u>	<u>6,660,570</u>
<b>Expenditures &amp; Other Financing Uses:</b>					
Personnel Services	1,071,437	1,265,600	826,300	1,265,600	1,327,100
Contractual Services	423,529	471,000	307,722	471,000	488,800
Utilities	259,830	290,700	141,173	290,700	290,900
Fixed Charges	135,638	163,400	88,069	163,400	163,400
Materials & Supplies	<u>1,383,438</u>	<u>1,612,000</u>	<u>1,052,641</u>	<u>1,612,000</u>	<u>1,619,470</u>
Expenditures & Other Financing Uses: Total	<u>3,273,871</u>	<u>3,802,700</u>	<u>2,415,904</u>	<u>3,802,700</u>	<u>3,889,670</u>
<b>Excess (Deficiency) of Sources over Uses</b>	<b><u>\$ 2,225,719</u></b>	<b><u>\$ 1,520,900</u></b>	<b><u>\$ 1,045,934</u></b>	<b><u>\$ 1,541,932</u></b>	<b><u>\$ 2,770,900</u></b>
<b>Working Capital:</b>					
Current Assets	\$ 4,368,509				
Less Current Liabilities	(192,062)				
Beginning Balance				\$ 4,176,447	\$ 3,893,379
Changes in Working Capital:					
From Operations				1,541,932	1,520,900
Transfer to CIP				(1,825,000)	(1,586,000)
Transfer to CIP - Fire Reserves				-	-
<b>Ending Balance</b>	<b><u>\$ 4,176,447</u></b>			<b><u>\$ 3,893,379</u></b>	<b><u>\$ 3,828,279</u></b>

City of Eau Claire, Wisconsin  
**2023 Proposed  
Operating Budget**  
Proposed October 2022



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## City of Eau Claire 2023 Proposed Operating Budget

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### Redevelopment Authority (RDA)

The Eau Claire Redevelopment Authority (RDA), located at 203 S. Farwell Street, is the lead organization in development projects within designated areas of the City of Eau Claire. Created in 1991, the purpose of the RDA includes the elimination and prevention of substandard, deteriorated, slum and blighted areas or properties and encouragement of urban renewal programs. The RDA is governed by a board consisting of seven commissioners and the city Economic Development Manager, who serves as Executive Director.

The Redevelopment Authority has five districts with current areas of emphasis in the North Barstow Redevelopment Area, Downtown, and the Cannery Redevelopment District.

#### Objectives

- Downtown Revitalization
- Redevelopment
- Acquisition/Relocation
- Demolition
- Bonding
- Project Management
- Partnering

#### Outputs – Cannery Redevelopment Area

- Approved the purchase agreement with P & R Companies for mixed use residential: 260 units of housing and 20,000 sf of commercial space
- Approval to enter into an MOU with Silver Creek Equity for a 55+ residential facility, 140 units, on The Heights
- Approval to enter into an MOU with Ambient Inks for a new commercial space on the Riverside site

#### Outputs – North Barstow Redevelopment Area

- The last of the North Barstow Redevelopment District parcels are under contract
  - Liner site Remnant—Approved purchase with Merge, LLC
  - Block 7 Southern half—Approved purchase with Menomonie Market Food C-op for a new grocery store
  - Block 7 Northern half—Approved purchase with Parkside II LLC for multi-family housing: 115 units



# City of Eau Claire 2023 Proposed Operating Budget

*Redevelopment Authority  
Budget Summary*

	2021 Actual	2022 Adopted	2022 6 Month Actual	2022 Projection	2023 Proposed
<b>Revenue s &amp; Other Financing Sources:</b>					
Miscellaneous	\$ -	\$ -	\$ -	\$ -	\$ -
Other Financing Sources	<u>256,464</u>	<u>97,200</u>	<u>97,200</u>	<u>97,200</u>	<u>97,200</u>
Revenue s & Other Financing Sources: Total	<u>256,464</u>	<u>97,200</u>	<u>97,200</u>	<u>97,200</u>	<u>97,200</u>
<b>Expenditures &amp; Other Financing Uses:</b>					
Personnel Services	-	-	-	-	-
Contractual Services	117,430	5,400	7,671	19,000	5,400
Utilities	2,258	11,100	75	11,100	11,100
Fixed Charges	5,007	1,500	-	1,500	1,500
Materials & Supplies	-	100	-	100	100
Non-Operating Proprietary	<u>31,762</u>	<u>32,500</u>	<u>-</u>	<u>32,500</u>	<u>32,500</u>
Expenditures & Other Financing Uses: Total	<u>156,456</u>	<u>50,600</u>	<u>7,746</u>	<u>64,200</u>	<u>50,600</u>
<b>Excess (Deficiency) of Sources over Uses</b>	<b><u>\$ 100,008</u></b>	<b><u>\$ 46,600</u></b>	<b><u>\$ 89,454</u></b>	<b><u>\$ 33,000</u></b>	<b><u>\$ 46,600</u></b>
<b>Working Capital:</b>					
Current Assets	\$ 626,955				
Less Current Liabilities	(9,026)				
Beginning Balance				\$ 617,929	\$ 650,929
Changes in Working Capital:					
From Operations				<u>33,000</u>	<u>46,600</u>
<b>Ending Balance</b>	<b><u>\$ 617,929</u></b>			<b><u>\$ 650,929</u></b>	<b><u>\$ 697,529</u></b>



## City of Eau Claire 2023 Proposed Operating Budget

### South Barstow Business Improvement District

The South Barstow (formerly Downtown) Business Improvement District (BID) was created in 1984 to allow business and property owners to develop, manage, and promote downtown Eau Claire and to establish an assessment method to fund these activities. The District has been in existence for over 30 years. A 15-member board guides the district.

#### Objectives

- Encourage and promote the development and vitality of the downtown area.
- Encourage convenient access to downtown via highways, urban traffic, pedestrian arterials and public transit.
- Promote an efficient system of public and private parking in the downtown area.
- Ensure that future downtown development achieves a high standard of environmental quality and urban design.
- Encourage appropriate government agencies to locate in downtown.
- Promote downtown as an employment center with a proper mix of office, retail, financial, health and professional services.
- Actively market downtown as an attractive setting for conventions, community activities and events.
- Provide and encourage development of entertainment, cultural, and civic activities and facilities in downtown.
- Encourage high-density residential development in downtown.
- Market downtown as a desirable place to live, work, shop and be entertained.

#### Outputs

- Support and coordinate with Downtown Eau Claire Inc. (DECI).
- Fund the banner program throughout downtown Eau Claire.
- Enhance the downtown area with summer flowers and winter greens in planters.
- Fund pedestrian amenities, such as benches, kiosks, and music and pedestrian shelters.
- Fund decorative lights on trees along Barstow as an enhancement
- Fund trash collection from on-street receptacles.
- Fund a snow removal program, coordinated with City Streets dept. to clear snow from the boulevards in the district to improve pedestrian access and safety.
- Host downtown events such as the International Fall Festival and the Eau Claire Jazz Festival's 52<sup>nd</sup> Street.
- Downtown Eau Claire Inc. provides staffing assistance.





# City of Eau Claire 2023 Proposed Operating Budget

*South Barstow BID #1  
Budget Summary*

	2021 Actual	2022 Adopted	2022 6 Month Actual	2022 Projection	2023 Proposed
<b>Revenue s &amp; Other Financing Sources:</b>					
Taxes	\$ 161,000	\$ 161,000	\$ 161,000	\$ 161,000	\$ 161,000
Miscellaneous	<u>65</u>	<u>-</u>	<u>245</u>	<u>-</u>	<u>-</u>
Revenue s & Other Financing Sources: Total	<u>161,065</u>	<u>161,000</u>	<u>161,245</u>	<u>161,000</u>	<u>161,000</u>
<b>Expenditures &amp; Other Financing Uses:</b>					
Contractual Services	5,188	23,200	70	23,200	23,200
Utilities	14,276	15,050	14,665	15,050	15,050
Fixed Charges	400	400	200	400	400
Materials & Supplies	58,550	68,850	51,099	68,850	68,850
Contributions & Other Payments	<u>51,000</u>	<u>53,500</u>	<u>51,000</u>	<u>53,500</u>	<u>53,500</u>
Expenditures & Other Financing Uses: Total	<u>129,414</u>	<u>161,000</u>	<u>117,033</u>	<u>161,000</u>	<u>161,000</u>
<b>Excess (Deficiency) of Sources over Uses</b>	<b><u>\$ 31,652</u></b>	<b><u>\$ -</u></b>	<b><u>\$ 44,212</u></b>	<b><u>\$ -</u></b>	<b><u>\$ -</u></b>
<b>Available Fund Balance:</b>					
Restricted					
South Barstow BID	\$ 51,546			\$ 51,546	\$ 51,546
<b>Ending Balance</b>	<b><u>\$ 51,546</u></b>			<b><u>\$ 51,546</u></b>	<b><u>\$ 51,546</u></b>

# City of Eau Claire 2023 Proposed Operating Budget

## West Grand Business Improvement District

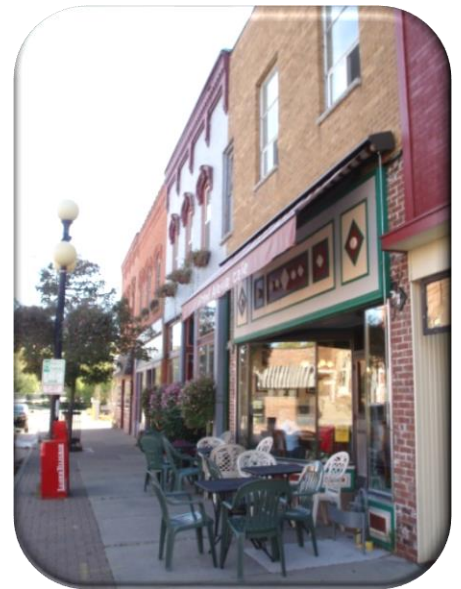
The West Grand Avenue Business District was created in 1987 to allow business and property owners in the West Grand Avenue business community to develop, manage and promote their business district and to establish an assessment method to fund these activities. The West Grand Avenue BID comprises the commercial area on the west bank of the Chippewa River from First Avenue to Second Avenue. A 7-member board guides the district.

### Objectives

- Maintain convenient access to West Grand Avenue and First Avenue via existing urban traffic, pedestrian arterials, and public transit.
- Encourage and promote the development and vitality of the district.
- Promote an efficient system of public and private parking.
- Actively market the district as an attractive, desirable place to live, work, shop and be entertained.
- Ensure that future development achieves a high standard of environmental quality and urban design.
- Work in harmony with other business districts, government agencies, and neighborhood associations on the west side.
- Provide and encourage development in the district.

### Outputs

- Support and coordinate with Downtown Eau Claire Inc. (DECI).
- Maintain pedestrian level lighting and amenities within the district and along First Avenue south to Lake Street.
- Enhance the district with flower planters, flags and holiday season decorations within the district.
- Promote a zero-interest loan program for commercial properties within the district for improvements.
- Support promotional activities for the district, Lakeshore Elementary School, and local groups.
- Downtown Eau Claire Inc. provides staffing assistance.





# City of Eau Claire 2023 Proposed Operating Budget

*West Grand BID #2  
Budget Summary*

	2021 Actual	2022 Adopted	2022 6 Month Actual	2022 Projection	2023 Proposed
<b>Revenue s &amp; Other Financing Sources:</b>					
Taxes	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000
Miscellaneous	57	-	130	130	-
Non-Operating Revenue	<u>1,573</u>	<u>1,500</u>	<u>913</u>	<u>1,500</u>	<u>1,500</u>
Revenue s & Other Financing Sources: Total	<u>16,630</u>	<u>16,500</u>	<u>16,043</u>	<u>16,630</u>	<u>16,500</u>
<b>Expenditures &amp; Other Financing Uses:</b>					
Contractual Services	8,267	13,500	2,002	13,500	13,500
Fixed Charges	300	300	200	300	300
Materials & Supplies	-	-	-	-	-
Contributions & Other Payments	1,200	1,200	1,200	1,200	1,200
Capital Purchases	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Expenditures & Other Financing Uses: Total	<u>9,767</u>	<u>15,000</u>	<u>3,402</u>	<u>15,000</u>	<u>15,000</u>
<b>Excess (Deficiency) of Sources over Uses</b>	<b><u>\$ 6,863</u></b>	<b><u>\$ 1,500</u></b>	<b><u>\$ 12,641</u></b>	<b><u>\$ 1,630</u></b>	<b><u>\$ 1,500</u></b>
<b>Available Fund Balance:</b>					
Restricted					
West Grand BID	\$ 51,780			\$ 53,410	\$ 54,910
<b>Ending Balance</b>	<u>\$ 51,780</u>			<u>\$ 53,410</u>	<u>\$ 54,910</u>

## City of Eau Claire 2023 Proposed Operating Budget

### Water Street Business Improvement District

The Water Street Business Improvement District was formed in 1990 to allow business and property owners in the Water Street business community to develop, manage and promote their business district and to establish an assessment method to fund these activities. The Water Street BID stretches along both sides of Water Street from the Chippewa River west to Seventh Avenue. An 11-member board guides the district.

#### Objectives

- Promote the area as a complete neighborhood/community shopping and service area with a pleasant pedestrian atmosphere.
- Encourage and promote the development and vitality of the district.
- Promote an efficient system of public and private parking.
- Market Water Street as an attractive, desirable place to live, work, shop and be entertained.
- Promote development, which achieves a high standard of environmental quality and urban design.
- Promote improvements to the riverfront as a resource, which benefits Water Street and the community.
- Promote the physical rehabilitation of the district that incorporates elements of its history, contemporary design and environmental aesthetics.
- Encourage activities that promote Water Street as a destination for visitors.

#### Outputs

- Support and coordinate with Downtown Eau Claire Inc. (DECI).
- Purchase, install, and maintain monument signs on Water Street.
- Provide trash containers, trash collection and public amenities such as benches.
- Support merchant association activities, such as street festivals and holiday promotions.
- Support and promote the use of the Chippewa River State Trail through the district.
- Provide holiday decorations on the street.
- Fund improvements to the Water St. Landing page on the DECI website, to provide additional branding and recognition to Water St. businesses.
- Explore extending the BID west to allow interested businesses to benefit from the BID activities.
- Downtown Eau Claire Inc. provides staffing assistance.





# City of Eau Claire 2023 Proposed Operating Budget

*Water Street BID #3  
Budget Summary*

	2021 Actual	2022 Adopted	2022 6 Month Actual	2022 Projection	2023 Proposed
<b>Revenue s &amp; Other Financing Sources:</b>					
Taxes	\$ 11,000	\$ -	\$ -	\$ -	\$ -
Miscellaneous	<u>3,950</u>	-	<u>64</u>	<u>64</u>	-
Revenue s & Other Financing Sources: Total	<u>14,950</u>	-	<u>64</u>	<u>64</u>	-
<b>Expenditures &amp; Other Financing Uses:</b>					
Contractual Services	4,155	-	5,008	9,620	9,700
Fixed Charges	300	-	133	300	300
Materials & Supplies	-	-	-	3,380	3,300
Contributions & Other Payments	<u>2,700</u>	-	<u>2,700</u>	<u>2,700</u>	<u>2,700</u>
Expenditures & Other Financing Uses: Total	<u>7,155</u>	-	<u>7,841</u>	<u>16,000</u>	<u>16,000</u>
<b>Excess (Deficiency) of Sources over Uses</b>	<u><b>\$ 7,795</b></u>	<u><b>\$ -</b></u>	<u><b>\$ (7,777)</b></u>	<u><b>\$ (15,936)</b></u>	<u><b>\$ (16,000)</b></u>
<b>Available Fund Balance:</b>					
Restricted					
Water Street BID	\$ 38,027			\$ 22,091	\$ 6,091
<b>Ending Balance</b>	<u>\$ 38,027</u>			<u>\$ 22,091</u>	<u>\$ 6,091</u>

## City of Eau Claire 2023 Proposed Operating Budget

### North Barstow/Medical Business Improvement District

The North Barstow/Medical Business Improvement District was formed in 2005 to allow business and property owners in the North Barstow and Medical district of downtown to develop, manage and promote their respective district and to establish an assessment method to fund these activities. This district extends from North Farwell Street west to include the Mayo Clinic Health System Eau Claire Hospital-Luther Campus. An 11-member board guides the district.

#### Objectives

- Encourage property owners to make improvements to their properties.
- Promote and encourage the creation of distinctive and visually appealing entryways to downtown via Cameron, Madison, and Galloway Streets.
- Ensure and promote the feeling of safety in the area.
- Provide for and encourage the cleanup and maintenance of the riverbanks, riverfront park and trail systems.
- Enhance the beautification and cleanup of this area of downtown to make it attractive to visitors.
- Encourage the maintenance and upgrade of streets and parking areas in the district.
- Provide and encourage development of housing, entertainment, cultural and civic activities and facilities downtown, including Phoenix Parkside.
- Promote this part of downtown as an attractive, desirable place to live, work, shop and be entertained.
- Encourage and promote the development and vitality of downtown.
- Ensure that future development achieves a high standard of environmental quality and urban design.
- Actively recruit businesses that accomplish these goals.

#### Outputs

- Support and coordinate with Downtown Eau Claire Inc. (DECI).
- Support events within the District and engaging in efforts to provide a positive visitor experience, such as with parking.
- Fund pedestrian amenities such as benches, trash receptacles, bike racks, and kiosks throughout the district.
- Fund a banner program, placing N. Barstow/Medical BID branded banners throughout the district.
- Expanding partnerships for activities within the District.
- Fund a digital kiosk project near Phoenix Park to promote wayfinding in Downtown
- Downtown Eau Claire Inc. provides staffing assistance.





# City of Eau Claire 2023 Proposed Operating Budget

## North Barstow BID #4 Budget Summary

	2021 Actual	2022 Adopted	2022 6 Month Actual	2022 Projection	2023 Proposed
<b>Revenue s &amp; Other Financing Sources:</b>					
Taxes	\$ 96,850	\$ 96,850	\$ 96,850	\$ 96,850	\$ 96,850
Miscellaneous	<u>187</u>	<u>-</u>	<u>379</u>	<u>379</u>	<u>-</u>
Revenue s & Other Financing Sources: Total	<u>97,037</u>	<u>96,850</u>	<u>97,229</u>	<u>97,229</u>	<u>96,850</u>
<b>Expenditures &amp; Other Financing Uses:</b>					
Contractual Services	65,403	77,950	25,109	77,950	77,950
Utilities	4,134	4,500	4,056	4,500	4,500
Fixed Charges	400	500	333	500	500
Materials & Supplies	-	11,200	-	11,200	11,200
Contributions & Other Payments	<u>40,000</u>	<u>40,000</u>	<u>40,000</u>	<u>40,000</u>	<u>40,000</u>
Expenditures & Other Financing Uses: Total	<u>109,937</u>	<u>134,150</u>	<u>69,498</u>	<u>134,150</u>	<u>134,150</u>
<b>Excess (Deficiency) of Sources over Uses</b>	<b><u>\$ (12,900)</u></b>	<b><u>\$ (37,300)</u></b>	<b><u>\$ 27,731</u></b>	<b><u>\$ (36,921)</u></b>	<b><u>\$ (37,300)</u></b>
<b>Available Fund Balance:</b>					
Restricted					
North Barstow BID	\$ 157,771			\$ 120,850	\$ 83,550
<b>Ending Balance</b>	<u>\$ 157,771</u>			<u>\$ 120,850</u>	<u>\$ 83,550</u>





# City of Eau Claire 2023 Proposed Operating Budget

## American Rescue Plan Act (ARPA)

The American Rescue Plan Act (ARPA) has distribute more than \$360 billion in emergency funding for state, local, territorial, and Tribal governments to ensure that they are in a position to keep front line public workers on the job and paid, while also effectively distributing the vaccine, scaling testing, reopening schools, and maintaining other vital services. State and local employment has fallen by around 1.4 million jobs since the pandemic began including layoffs of 1 million educators, compared to around 750,000 job losses during the Great Recession.

Below is the outline of the ARPA funding that has been allocated to the City that was passed by Council resolution on July 12, 2022.

### ARPA

#### Phase 1 ARPA Spending

Positions	Step 1 Salary	FICA	WRS	Health	Prem	Health Deduct	Admin	Years	Total
ARPA Coordinator/Analytics Manager	\$67,920	\$5,201	\$4,588	\$26,330		\$1,254	6,792	4.5	\$504,380
Building Inspector	\$61,611	\$4,718	\$4,162	\$26,330		\$1,254	6,161	4.5	\$469,057
Network Engineer	\$67,920	\$5,201	\$4,588	\$26,330		\$1,254	6,792	4.5	\$504,380
Housing Project Manager	\$64,693	\$4,954	\$4,370	\$26,330		\$1,254	6,469	4.5	\$486,316
.5 EDI Coordinator	\$38,513	\$2,949	\$2,601	\$26,330		\$1,254	3,851	4.5	\$339,741
FICA		7.66%							
WRS			6.75%						
Admin									10.00%
<b>Other:</b>									
Construction of a new well of PFAS remediation for one well (\$1,000,000)									\$1,000,000
Paramedic training (\$100,000)									\$100,000
Transfer Station gap (\$500,000)									\$5,000,000
Contract with Catholic Charities:									
Warming Shelter (\$450,000)									\$450,000
Cooling Shelter (\$38,000 for summer 2022)									\$49,701
Bus passes (\$30,000 for one year)									\$30,000
Housing needs assessment (\$60,000)									\$60,000
Zoning overhaul (\$500,000)									\$500,000
<b>Total</b>									<b>\$9,493,575</b>

#### Phase 2 ARPA Spending

Fund for children and families	
Fund for affordable housing	
Fund for services to people experiencing homelessness	
Fund for business development	
Fund for neighborhood connections	
Other allocations	
<b>Total</b>	<b>\$4,035,427</b>

**Grand Total** **\$13,529,002**

Note: Positions are not counted in FTE tables as they are term-limited

City of Eau Claire, Wisconsin  
**2023 Proposed  
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## Tax Incremental Financing

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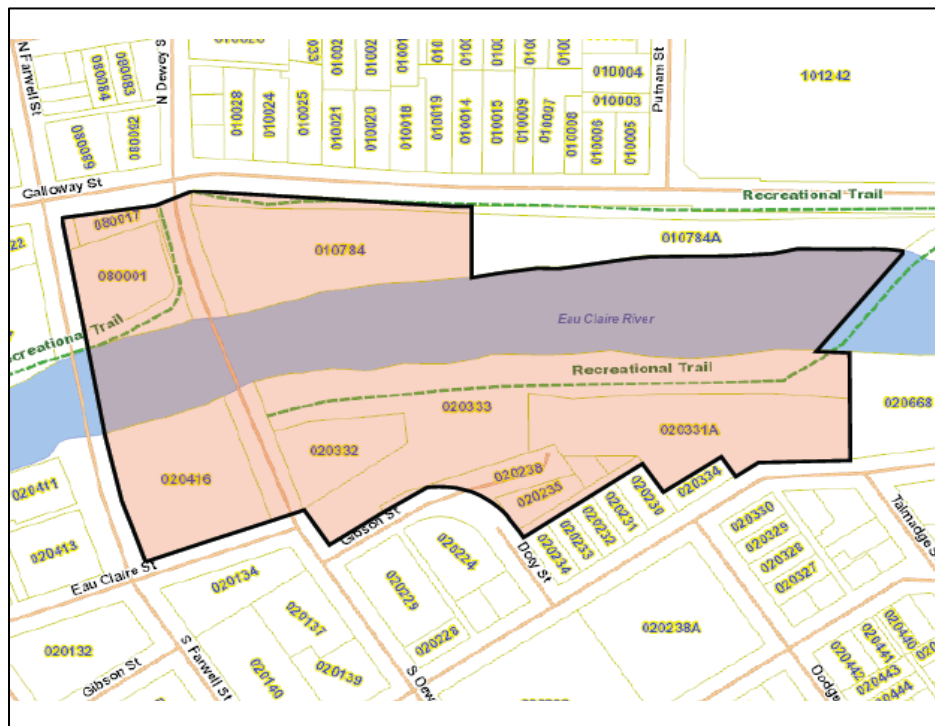


## City of Eau Claire 2023 Proposed Operating Budget

### Tax Incremental District Number Seven

Tax Incremental District (TID) #7 was approved effective January 1, 1997 for the purpose of acquiring and demolishing blighted properties, installing utility and street improvements, developing a parking surface, and providing a riverfront trail and overlook. The TID is located on the site of Eau Claire's former Soo Line Depot. In 2004 TID #7 was amended by extending the boundary of the District. The TID will terminate in 2024.

<b>TID #7 EQUALIZED VALUE</b>	
<b>Base</b>	\$329,100
<b>Increment</b>	\$6,218,300
<b>Total Equalized Value</b>	\$6,547,400
<b>Percent Change</b>	1889%



Tax Incremental District Number Seven Boundary



# City of Eau Claire 2023 Proposed Operating Budget

## Tax Incremental District Number Seven Cont.

**TAX INCREMENTAL DISTRICT NUMBER SEVEN**  
*Budget Summary*  
*Revenues & Expenditures*

<b>Operating Expenditures</b>	<b>2023 Proposed</b>
<b>Revenues &amp; Other Financing Sources:</b>	
Taxes	\$ 132,000
Miscellaneous Revenue	400
<b>Total Revenues &amp; Other Financing Sources:</b>	132,400
<b>Expenditures &amp; Other Financing Uses:</b>	
Contractual Services	0
Debt Service	0
Other Financing Uses	150
<b>Total Expenditures &amp; Other Financing Uses:</b>	150
<b>Operating Surplus/(Deficiency)</b>	<b>\$ 132,250</b>

	<b>2021 Actual</b>	<b>2022 Projection</b>	<b>2023 Proposed</b>
<b>Available Fund Balance:</b>			
Restricted:			
Subsequent Year Debt Service	62,927	-	-
<b>Total Restricted</b>	62,927	-	-
Unassigned:			
Working Capital	-	130,728	262,978
<b>Total Unassigned</b>	-	130,728	262,978
<b>Ending Balance</b>	<b>\$ 62,927</b>	<b>\$ 130,728</b>	<b>\$262,978</b>

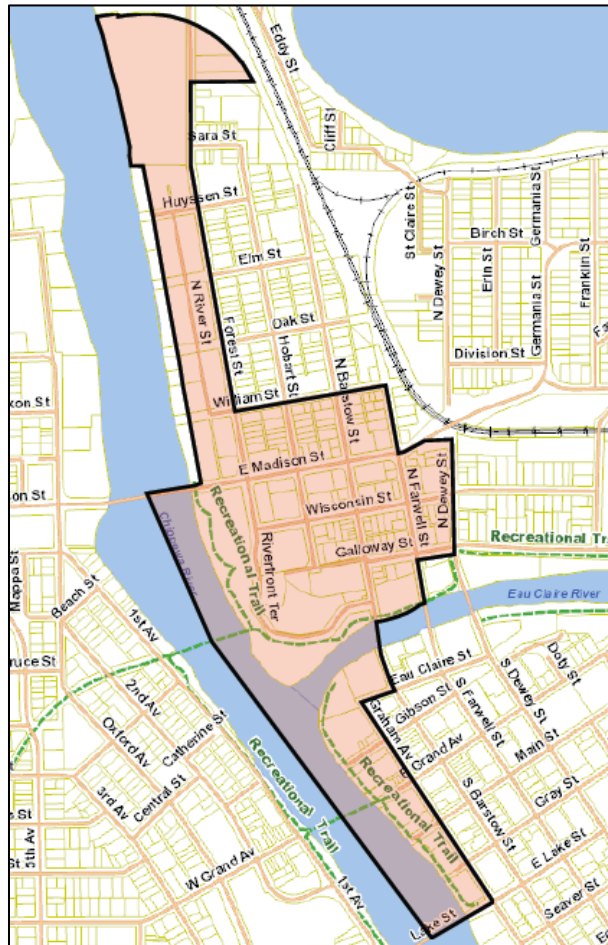
Prior year fund balance information can be found in the City's annual TIF reports.  
 These reports are located within the Economic Development section of the City's website.

## City of Eau Claire 2023 Proposed Operating Budget

### Tax Incremental District Number Eight

Tax Incremental District (TID) #8 was approved effective January 1, 2002 for the purpose of acquiring and demolishing blighted properties and constructing a community park with riverfront amenities. In addition, the TID provides for street and utility work to foster development in the North Barstow Redevelopment District. In 2007 TID #8 was amended by adding project costs for streets and utilities as well as providing for development incentives.

<b>TID #8 EQUALIZED VALUE</b>	
<b>Base</b>	\$12,418,400
<b>Increment</b>	\$65,788,300
<b>Total Equalized Value</b>	\$78,206,700
<b>Percent Change</b>	530%



Tax Incremental District Number Eight Boundary

## City of Eau Claire 2023 Proposed Operating Budget

### Tax Incremental District Number Eight Cont.

**TAX INCREMENTAL DISTRICT NUMBER EIGHT**  
*Budget Summary*  
*Revenues & Expenditures*

Operating Expenditures	<b>2023 Proposed</b>
<b>Revenues &amp; Other Financing Sources:</b>	
Taxes	\$ 1,342,200
Transfer from Parking Fund	0
<b>Total Revenues &amp; Other Financing Sources:</b>	<b>1,342,200</b>
<b>Expenditures &amp; Other Financing Uses:</b>	
Contractual Services	0
Debt Service	1,544,600
Other Financing Uses	150
<b>Total Expenditures &amp; Other Financing Uses:</b>	<b>1,544,750</b>
<b>Operating Surplus/(Deficiency)</b>	<b>\$ (202,550)</b>

	<b>2021 Actual</b>	<b>2022 Projection</b>	<b>2023 Proposed</b>
<b>Available Fund Balance:</b>			
Restricted:			
Subsequent Year Debt Service	1,368,426	1,544,565	1,547,133
<b>Total Restricted</b>	<b>1,368,426</b>	<b>1,544,565</b>	<b>1,547,133</b>
Unassigned:			
Working Capital	(5,528,087)	(6,040,644)	(6,243,194)
<b>Total Unassigned</b>	<b>(5,528,087)</b>	<b>(6,040,644)</b>	<b>(6,243,194)</b>
<b>Ending Balance</b>	<b>\$ (4,159,661)</b>	<b>\$ (4,496,079)</b>	<b>\$ (4,696,061)</b>

Prior year fund balance information can be found in the City's annual TIF reports.

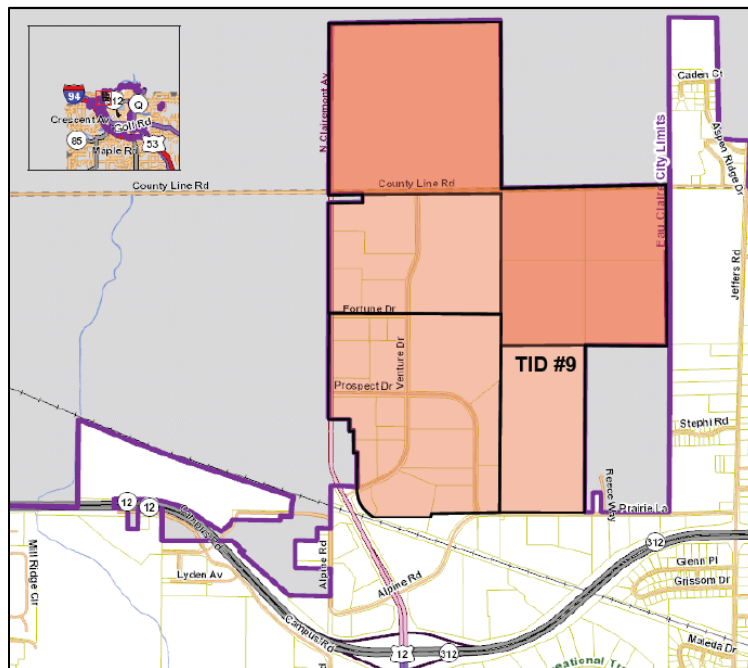
These reports are located within the Economic Development section of the City's website.

# City of Eau Claire 2023 Proposed Operating Budget

## Tax Incremental District Number Nine

In 2008, the City Council approved the creation of TID # 9, for the purpose of financing infrastructure improvements in the Gateway Northwest Business Park. TID # 9 includes undeveloped sections of TID #5. Through the TID, the city contemplated infrastructure development for utilities and street improvements to prepare for industrial development.

<b>TID #9 EQUALIZED VALUE</b>	
<b>Base</b>	\$13,649,200
<b>Increment</b>	\$17,628,300
<b>Total Equalized Value</b>	\$31,277,500
<b>Percent Change</b>	129%



Tax Incremental District Number Nine Boundary



## City of Eau Claire 2023 Proposed Operating Budget

### Tax Incremental District Number Nine Cont.

***TAX INCREMENTAL DISTRICT NUMBER NINE  
Budget Summary  
Revenues & Expenditures***

<b>Operating Expenditures</b>	<b>2023 Proposed</b>
<b>Revenues &amp; Other Financing Sources:</b>	
Taxes	\$ 364,000
Miscellaneous Revenue	0
Total Revenues & Other Financing Sources:	364,000
<b>Expenditures &amp; Other Financing Uses:</b>	
Contractual Services	0
Debt Service	419,800
Other Financing Uses	150
Total Expenditures & Other Financing Uses:	419,950
<b>Operating Surplus/(Deficiency)</b>	<b>\$ (55,950)</b>

	<b>2021 Actual</b>	<b>2022 Projection</b>	<b>2023 Proposed</b>
<b>Available Fund Balance:</b>			
Restricted:			
Bond Construction Funds	1,302,193	1,302,193	-
Subsequent Year Debt Service	435,803	419,778	374,353
<b>Total Restricted</b>	1,737,996	1,721,971	374,353
Unassigned:			
Working Capital	874,857	(3,202,382)	(3,258,332)
<b>Total Unassigned</b>	874,857	(3,202,382)	(3,258,332)
<b>Ending Balance</b>	<b>\$ 2,612,853</b>	<b>\$ (1,480,411)</b>	<b>\$ (2,883,979)</b>

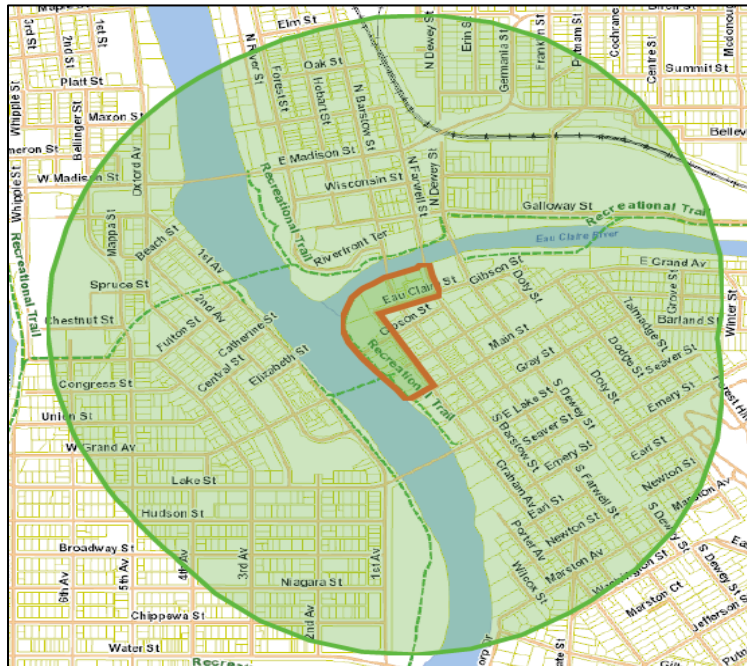
Prior year fund balance information can be found in the City's annual TIF reports.  
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## City of Eau Claire 2023 Proposed Operating Budget

### Tax Incremental District Number Ten

In 2014, the City Council approved the creation of TID # 10, for the purpose of development of the downtown South Barstow area. Uses of funds include financial assistance to encourage mixed-use development, a cash grant for a community arts facility, and improvements to the Haymarket Plaza. The TID was amended in 2015 to reduce territory in the District to facilitate the creation of TID # 11, which would otherwise overlap TID # 10. The purpose of TID # 10 remains as originally intended prior to the territory amendment.

<b>TID #10 EQUALIZED VALUE</b>	
<b>Base</b>	\$9,794,200
<b>Increment</b>	\$29,962,100
<b>Total Equalized Value</b>	\$39,756,300
<b>Percent Change</b>	306%



Red: Tax Incremental District Number Ten Boundary  
Green: Half-mile Expenditure Boundary

## City of Eau Claire 2023 Proposed Operating Budget

### Tax Incremental District Number Ten Cont.

***TAX INCREMENTAL DISTRICT NUMBER TEN  
Budget Summary  
Revenues & Expenditures***

<b>Operating Expenditures</b>	<b>2023 Proposed</b>
<b>Revenues &amp; Other Financing Sources:</b>	
Taxes	\$ 629,400
Miscellaneous Revenue	0
<b>Total Revenues &amp; Other Financing Sources:</b>	629,400
<b>Expenditures &amp; Other Financing Uses:</b>	
Contractual Services	0
Debt Service	650,500
Other Financing Uses	150
<b>Total Expenditures &amp; Other Financing Uses:</b>	650,650
<b>Operating Surplus/(Deficiency)</b>	<b>\$ (21,250)</b>

	<b>2021 Actual</b>	<b>2022 Projection</b>	<b>2023 Proposed</b>
<b>Available Fund Balance:</b>			
Restricted:			
Bond Construction Funds	-	-	-
Subsequent Year Debt Service	649,489	650,417	651,135
<b>Total Restricted</b>	649,489	650,417	651,135
Unassigned:			
Working Capital	(930,347)	(968,154)	(989,404)
<b>Total Unassigned</b>	(930,347)	(968,154)	(989,404)
<b>Ending Balance</b>	<b>\$ (280,858)</b>	<b>\$ (317,737)</b>	<b>\$ (338,270)</b>

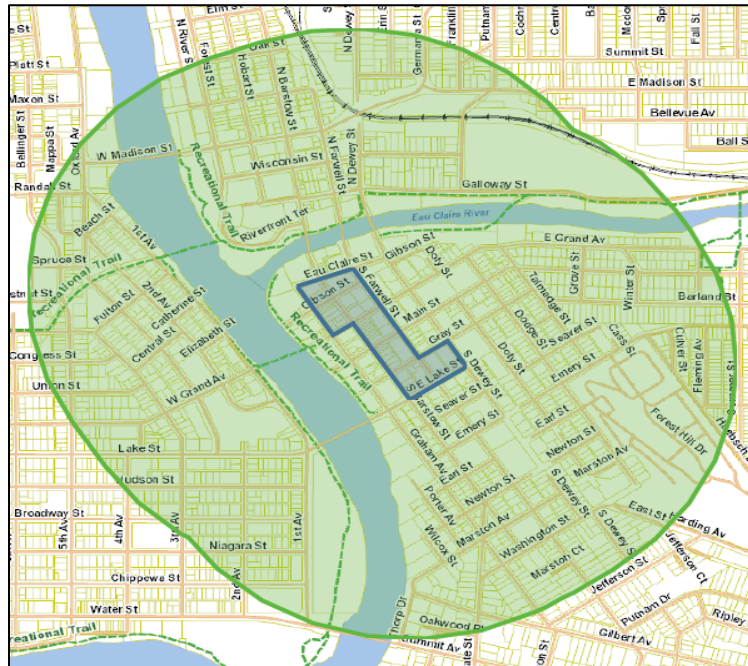
Prior year fund balance information can be found in the City's annual TIF reports.  
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## City of Eau Claire 2023 Proposed Operating Budget

### Tax Incremental District Number Eleven

In 2015, the City Council approved the creation of TID # 11. The purpose of TID # 11 is to promote the orderly development of Eau Claire by encouraging development and redevelopment of under-utilized property in the central business district. Uses of funds include funding for parking improvements, cash grant for a community arts facility and construction of a library plaza.

<b>TID #11 EQUALIZED VALUE</b>	
<b>Base</b>	\$16,625,200
<b>Increment</b>	\$17,437,100
<b>Total Equalized Value</b>	\$34,062,300
<b>Percent Change</b>	105%



Blue: Tax Incremental District Number Eleven Boundary  
Green: Half-mile Expenditure Boundary



## City of Eau Claire 2023 Proposed Operating Budget

### Tax Incremental District Number Eleven Cont.

**TAX INCREMENTAL DISTRICT NUMBER ELEVEN**  
*Budget Summary*  
*Revenues & Expenditures*

<b>Operating Expenditures</b>	<b>2023 Proposed</b>
<b>Revenues &amp; Other Financing Sources:</b>	
Taxes	\$ 306,900
Miscellaneous Revenue	0
<b>Total Revenues &amp; Other Financing Sources:</b>	306,900
<b>Expenditures &amp; Other Financing Uses:</b>	
Contractual Services	0
Debt Service	85,300
Other Financing Uses	150
<b>Total Expenditures &amp; Other Financing Uses:</b>	85,450
<b>Operating Surplus/(Deficiency)</b>	<b>\$ 221,450</b>

	<b>2021 Actual</b>	<b>2022 Projection</b>	<b>2023 Proposed</b>
<b>Available Fund Balance:</b>			
Restricted:			
Bond Construction Funds	-	-	-
Subsequent Year Debt Service	91,527	85,286	84,120
<b>Total Restricted</b>	91,527	85,286	84,120
Unassigned:			
Working Capital	171,675	380,586	402,731
<b>Total Unassigned</b>	171,675	380,586	402,731
<b>Ending Balance</b>	<b>\$ 263,202</b>	<b>\$ 465,872</b>	<b>\$ 486,851</b>

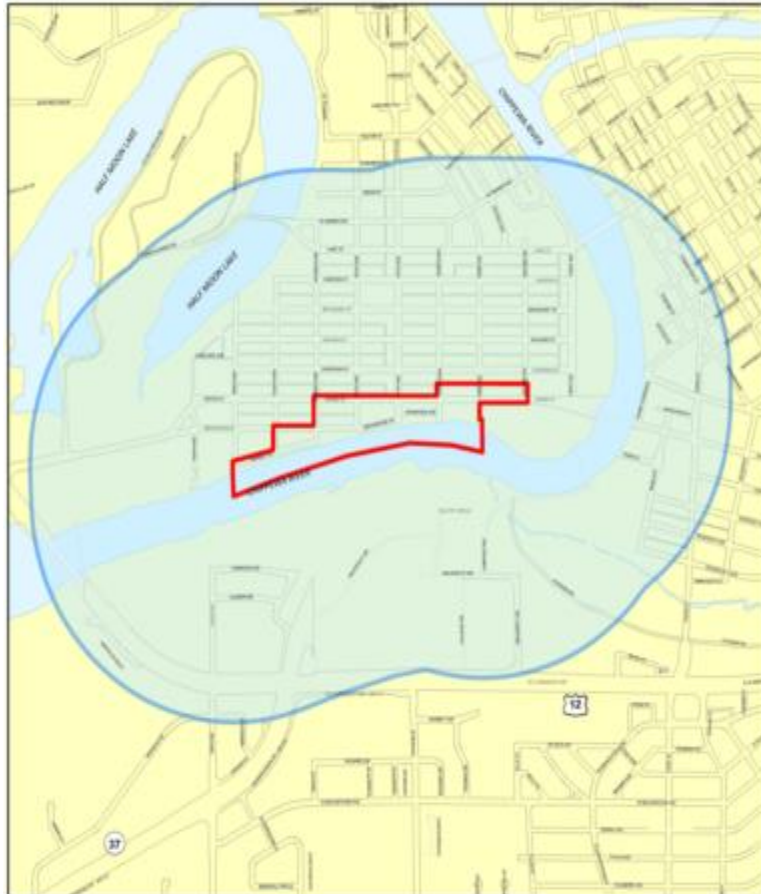
Prior year fund balance information can be found in the City's annual TIF reports.  
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## City of Eau Claire 2023 Proposed Operating Budget

### Tax Incremental District Number Twelve

In 2017, the City Council approved the creation of TID # 12. The purpose of TID # 12 is to promote Water Street as a mixed-use district by providing funding for the acquisition of properties along the Chippewa River and construction of a linear park and bike trail, thereby creating new jobs, increased property valuation, and business growth.

<b>TID #12 EQUALIZED VALUE</b>	
<b>Base</b>	\$22,281,500
<b>Increment</b>	\$2,768,600
<b>Total Equalized Value</b>	\$25,050,100
<b>Percent Change</b>	12%



Red: Tax Incremental District Number Twelve Boundary  
Blue: Half-mile Expenditure Boundary

## City of Eau Claire 2023 Proposed Operating Budget

### Tax Incremental District Number Twelve Cont.

***TAX INCREMENTAL DISTRICT NUMBER TWELVE  
Budget Summary  
Revenues & Expenditures***

Operating Expenditures	<b>2023 Proposed</b>
<b>Revenues &amp; Other Financing Sources:</b>	
Taxes	\$ 475,600
Miscellaneous Revenue	0
Transfer from General Fund	0
<b>Total Revenues &amp; Other Financing Sources:</b>	<b>475,600</b>
<b>Expenditures &amp; Other Financing Uses:</b>	
Contractual Services	0
Debt Service	0
Other Financing Uses	150
<b>Total Expenditures &amp; Other Financing Uses:</b>	<b>150</b>
<b>Operating Surplus/(Deficiency)</b>	<b>\$ 475,450</b>

	<b>2021 Actual</b>	<b>2022 Projection</b>	<b>2023 Proposed</b>
<b>Available Fund Balance:</b>			
Restricted:			
Bond Construction Funds	-	-	-
Subsequent Year Debt Service	-	-	-
<b>Total Restricted</b>	-	-	-
Unassigned:			
Working Capital	653,559	1,119,884	1,595,334
<b>Total Unassigned</b>	653,559	1,119,884	1,595,334
<b>Ending Balance</b>	<b>\$ 653,559</b>	<b>\$ 1,119,884</b>	<b>\$ 1,595,334</b>

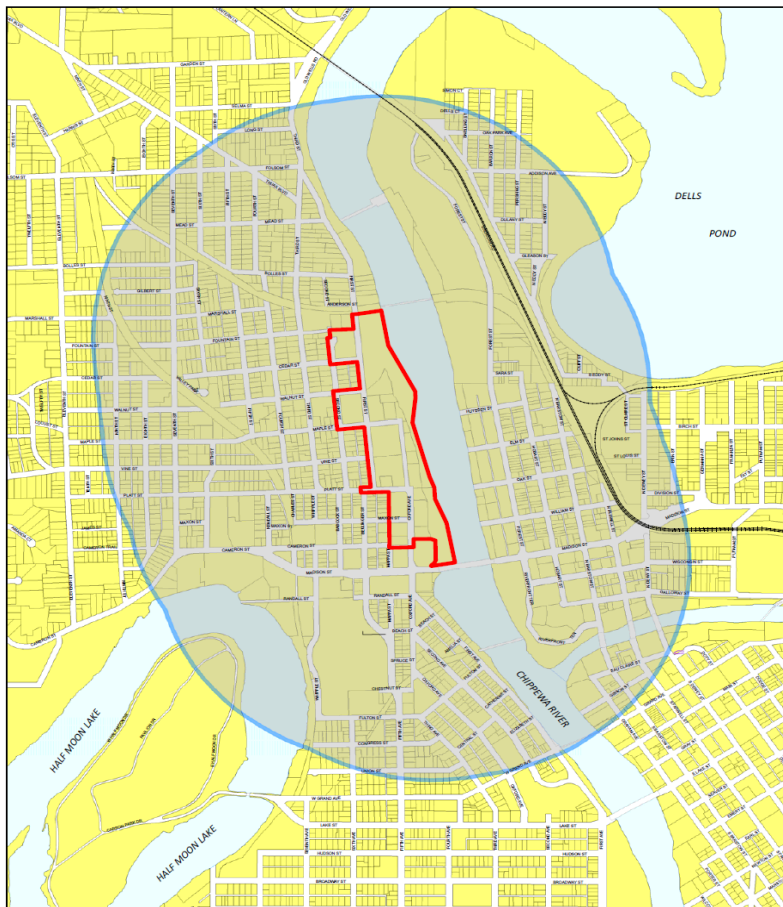
Prior year fund balance information can be found in the City's annual TIF reports. These reports are located within the Economic Development section of the City's website.

## City of Eau Claire 2023 Proposed Operating Budget

### Tax Incremental District Number Thirteen

In 2019, the City Council approved the creation of TID # 13. The purpose of TID # 13 is to remove and/or rehabilitate old, dilapidated, or functionally obsolete structures; and diversity the City's economic base through the retention/expansion of existing businesses and the attraction of new development that will create new employment opportunities and expand the local property tax base.

<b>TID #13 EQUALIZED VALUE</b>	
<b>Base</b>	\$3,028,900
<b>Increment</b>	\$11,394,300
<b>Total Equalized Value</b>	\$14,423,200
<b>Percent Change</b>	376%



Red: Tax Incremental District Number Thirteen Boundary  
Blue: Half-mile Expenditure Boundary



## City of Eau Claire 2023 Proposed Operating Budget

### Tax Incremental District Number Thirteen Cont.

**TAX INCREMENTAL DISTRICT NUMBER THIRTEEN**  
*Budget Summary*  
*Revenues & Expenditures*

<b>Operating Expenditures</b>	<u><b>2023 Proposed</b></u>
<b>Revenues &amp; Other Financing Sources:</b>	
Taxes	\$ 236,000
Miscellaneous Revenue	0
<b>Total Revenues &amp; Other Financing Sources:</b>	<u>236,000</u>
<b>Expenditures &amp; Other Financing Uses:</b>	
Contractual Services	0
Debt Service	536,300
Other Financing Uses	50,500
<b>Total Expenditures &amp; Other Financing Uses:</b>	<u>586,800</u>
<b>Operating Surplus/(Deficiency)</b>	<u><u>\$ (350,800)</u></u>

	<u><b>2021 Actual</b></u>	<u><b>2022 Projection</b></u>	<u><b>2023 Proposed</b></u>
<b>Available Fund Balance:</b>			
Restricted:			
Bond Construction Funds	4,001,429	4,001,429	1,920,000
Subsequent Year Debt Service	431,800	536,205	803,541
<b>Total Restricted</b>	<u>4,433,229</u>	<u>4,537,634</u>	<u>2,723,541</u>
Unassigned:			
Working Capital	(431,800)	(463,077)	(813,877)
<b>Total Unassigned</b>	<u>(431,800)</u>	<u>(463,077)</u>	<u>(813,877)</u>
<b>Ending Balance</b>	<u><u>\$ 4,001,429</u></u>	<u><u>\$ 4,074,557</u></u>	<u><u>\$ 1,909,664</u></u>

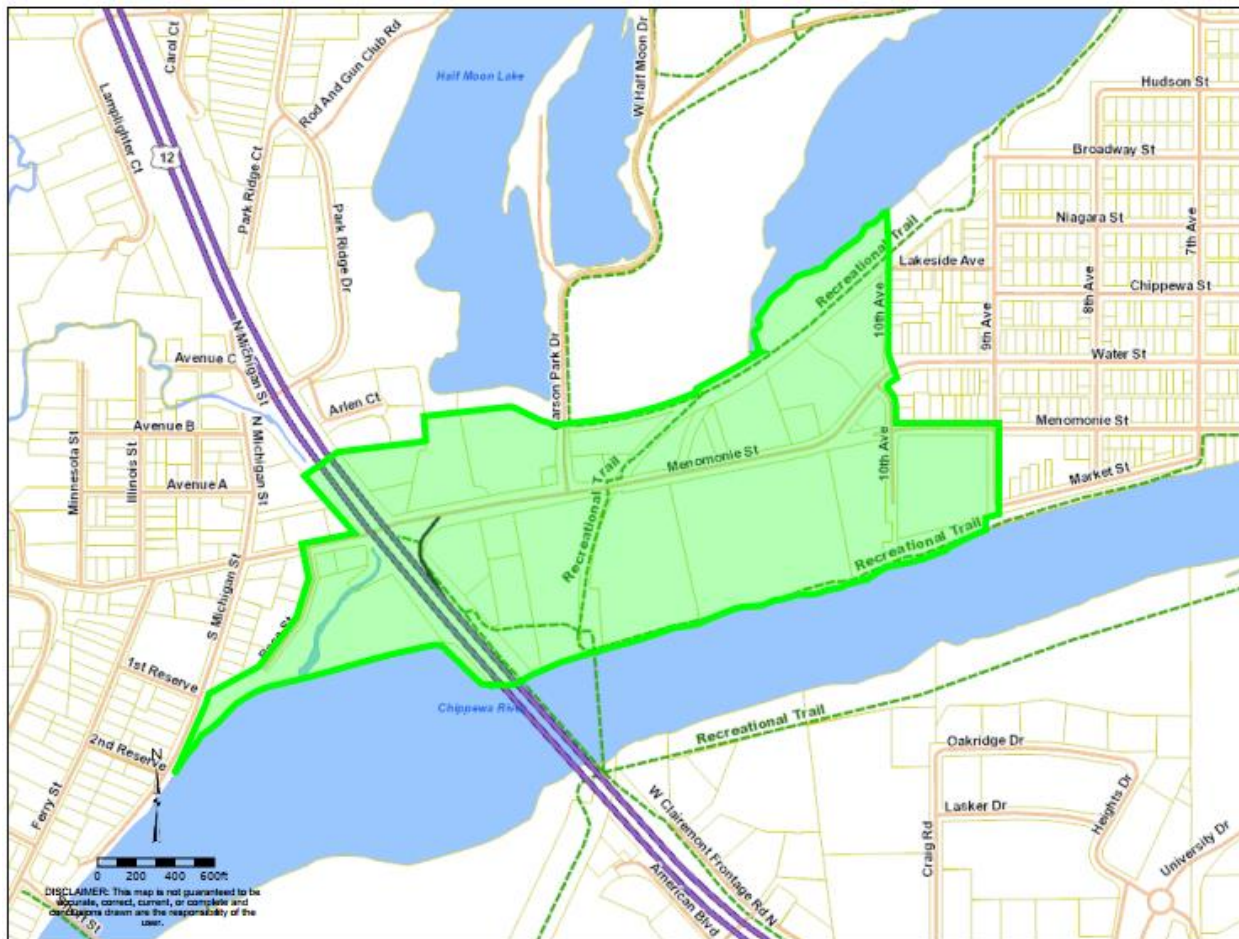
Prior year fund balance information can be found in the City's annual TIF reports.  
These reports are located within the Economic Development section of the City's website.

## City of Eau Claire 2023 Proposed Operating Budget

### Tax Incremental District Number Fourteen

In 2021, the City Council approved the creation of TID # 14. The purpose of TID # 14 is to remove and/or rehabilitate old, dilapidated, or functionally obsolete structures; and diversity the City’s economic base through the retention/expansion of existing businesses and the attraction of new development that will create new employment opportunities and expand the local property tax base.

<b>TID #14 EQUALIZED VALUE</b>	
<b>Base</b>	\$1,935,400
<b>Increment</b>	\$13,146,900
<b>Total Equalized Value</b>	\$15,082,300
<b>Percent Change</b>	679%



Green: Tax Incremental District Number Fourteen Boundary

## City of Eau Claire 2023 Proposed Operating Budget

### Tax Incremental District Number Fourteen Cont.

**TAX INCREMENTAL DISTRICT NUMBER FOURTEEN**  
*Budget Summary*  
*Revenues & Expenditures*

<b>Operating Expenditures</b>	<u><b>2023 Proposed</b></u>
<b>Revenues &amp; Other Financing Sources:</b>	
Taxes	\$ 0
Miscellaneous Revenue	0
<b>Total Revenues &amp; Other Financing Sources:</b>	<u>0</u>
<b>Expenditures &amp; Other Financing Uses:</b>	
Contractual Services	0
Debt Service	696,000
Other Financing Uses	150
<b>Total Expenditures &amp; Other Financing Uses:</b>	<u>696,150</u>
<b>Operating Surplus/(Deficiency)</b>	<u><u>\$ (696,150)</u></u>

	<u><b>2021 Actual</b></u>	<u><b>2022 Projection</b></u>	<u><b>2023 Proposed</b></u>
<b>Available Fund Balance:</b>			
Restricted:			
Bond Construction Funds	-	7,775,000	7,775,000
Subsequent Year Debt Service	-	695,992	636,483
<b>Total Restricted</b>	-	<u>8,470,992</u>	<u>8,411,483</u>
Unassigned:			
Working Capital	(1,000)	(1,150)	(697,300)
<b>Total Unassigned</b>	(1,000)	(1,150)	(697,300)
<b>Ending Balance</b>	<u>\$ (1,000)</u>	<u>\$ 8,469,842</u>	<u>\$ 7,714,183</u>

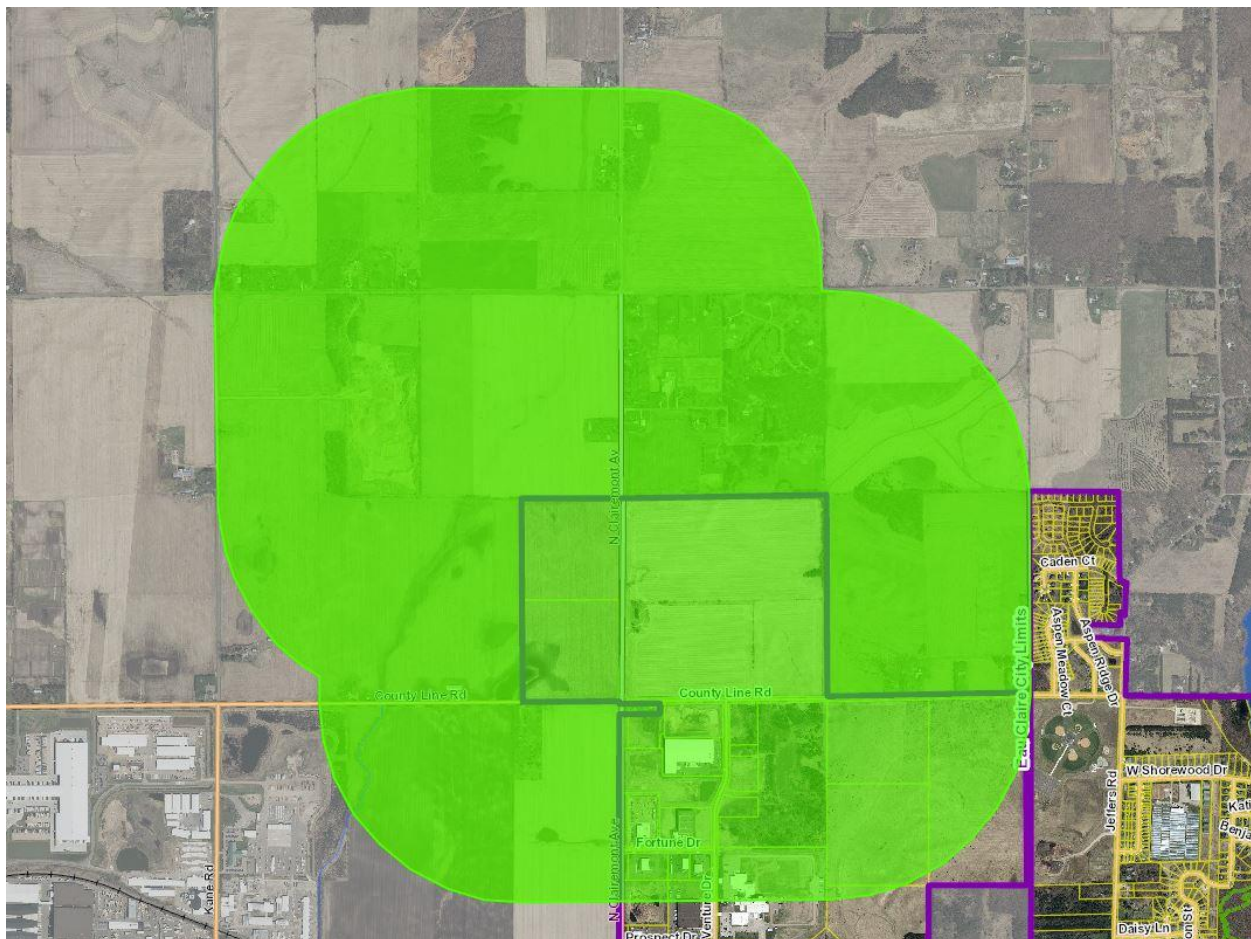
Prior year fund balance information can be found in the City's annual TIF reports.  
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## City of Eau Claire 2023 Proposed Operating Budget

### Tax Incremental District Number Fifteen

In 2022, the City Council approved the creation of TID # 15. TID #15 is a mixed-use TID to attract new businesses and create new employment opportunities primarily within the Sky Park Industrial Center and Gateway Business Park. TID #15 will overlay most of the unimproved land located within Tax Incremental District #9.

<b>TID #15 EQUALIZED VALUE</b>	
<b>Base</b>	\$0
<b>Increment</b>	\$0
<b>Total Equalized Value</b>	\$0
<b>Percent Change</b>	0%



Green: Half-mile boundary for Tax Incremental District Number Fifteen



## City of Eau Claire 2023 Proposed Operating Budget

### Tax Incremental District Number Fifteen Cont.

**TAX INCREMENTAL DISTRICT NUMBER FIFTEEN**  
*Budget Summary*  
*Revenues & Expenditures*

Operating Expenditures	<b>2023 Proposed</b>
<b>Revenues &amp; Other Financing Sources:</b>	
Taxes	\$ 0
Miscellaneous Revenue	0
<b>Total Revenues &amp; Other Financing Sources:</b>	<b>0</b>
<b>Expenditures &amp; Other Financing Uses:</b>	
Contractual Services	0
Debt Service	0
Other Financing Uses	104,000
<b>Total Expenditures &amp; Other Financing Uses:</b>	<b>104,000</b>
<b>Operating Surplus/(Deficiency)</b>	<b>\$ (104,000)</b>

	<b>2021 Actual</b>	<b>2022 Projection</b>	<b>2023 Proposed</b>
<b>Available Fund Balance:</b>			
Restricted:			
Bond Construction Funds	-	4,045,000	8,285,000
Subsequent Year Debt Service	-	-	703,232
<b>Total Restricted</b>	-	4,045,000	8,988,232
Unassigned:			
Working Capital	-	(72,350)	(176,350)
<b>Total Unassigned</b>	-	(72,350)	(176,350)
<b>Ending Balance</b>	\$ -	\$ 3,972,650	\$ 8,811,882

Prior year fund balance information can be found in the City's annual TIF reports.  
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City of Eau Claire, Wisconsin  
**2023 Proposed  
Operating Budget**  
Proposed October 2022



## Adopted Capital Improvement Plan

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Capital Funding Sources Summary	J-1
Capital Projects by Fund	J-2



# Capital Funding Sources Summary

2023-2027 Adopted Capital Improvement Plan

## All Revenue Sources

Itemization Description	2023	2024	2025	2026	2027	Total
G.O. Bonds-Self Supported	\$14,895,000	\$6,325,000	\$11,860,000	\$13,358,000	\$6,275,000	\$52,713,000
G.O. Bonds-Tax Supported	\$6,737,200	\$7,553,900	\$7,233,000	\$8,617,700	\$19,958,000	\$50,099,800
Operating Income: Sewer	\$4,940,000	\$5,300,000	\$3,600,000	\$6,030,000	\$4,500,000	\$24,370,000
Operating Income: Water	\$2,900,000	\$4,815,000	\$4,744,000	\$2,755,000	\$2,890,000	\$18,104,000
Transfer from General Fund	\$2,292,210	\$2,195,410	\$2,517,670	\$3,127,760	\$3,986,120	\$14,119,170
Beginning Balance	\$1,355,000	\$680,000	\$1,175,000	\$580,000	\$6,230,000	\$10,020,000
Operating Income: Storm Water	\$1,210,000	\$1,635,000	\$1,800,000	\$1,900,000	\$1,950,000	\$8,495,000
Operating Income: Central Equipment	\$1,586,000	\$1,401,000	\$1,688,600	\$1,776,000	\$1,943,000	\$8,394,600
Promissory Notes-Self Supported	\$1,600,000	\$1,600,000	\$1,650,000	\$1,650,000	\$1,700,000	\$8,200,000
Intergovernmental: Federal Aid	\$0	\$1,088,000	\$1,760,000	\$3,472,000	\$1,840,000	\$8,160,000
Promissory Notes-Tax Supported	\$450,000	\$2,125,000	\$1,525,000	\$435,000	\$950,000	\$5,485,000
Intergovernmental: State Aid	\$1,695,000	\$1,880,000	\$90,000	\$200,000	\$90,000	\$3,955,000
Transfer from Community Enhancement	\$497,800	\$503,800	\$652,000	\$85,000	\$960,000	\$2,698,600
G.O. Bonds (Advance from General Fund)	\$0	\$0	\$0	\$810,000	\$750,000	\$1,560,000
Beginning Balance (TIF)	\$60,000	\$0	\$660,000	\$0	\$0	\$720,000
ARPA	\$375,000	\$325,000	\$0	\$0	\$0	\$700,000
UWEC	\$0	\$0	\$200,000	\$400,000	\$0	\$600,000
Transfer from Fire Reserve	\$135,000	\$0	\$100,000	\$110,000	\$100,000	\$445,000
Pmt For Shared Expenses	\$54,290	\$65,290	\$91,530	\$57,040	\$104,080	\$372,230
Tax Increment & Interest	\$0	\$0	\$0	\$20,000	\$40,000	\$60,000
Transfer from K-9 Fund	\$0	\$0	\$25,000	\$0	\$0	\$25,000
Operating Income: Parking	\$0	\$5,000	\$5,000	\$5,000	\$5,000	\$20,000
Transfer from Cemetery Fund	\$0	\$10,000	\$0	\$0	\$0	\$10,000
<b>TOTAL</b>	<b>\$40,782,500</b>	<b>\$37,507,400</b>	<b>\$41,376,800</b>	<b>\$45,388,500</b>	<b>\$54,271,200</b>	<b>\$219,326,400</b>



# Capital Projects by Fund

## 2023-2027 Adopted Capital Improvement Plan

### 402-Water

Proposal Name	2023	2024	2025	2026	2027	Total
402-001: Water-Bond Issue Costs	\$30,000	\$20,000	\$30,000	\$30,000	\$40,000	\$150,000
402-002: Water-C/W Main Replacements and Extensions	\$2,750,000	\$4,000,000	\$4,100,000	\$4,300,000	\$4,500,000	\$19,650,000
402-003: Water-Replace & Repair Laterals	\$1,000,000	\$500,000	\$100,000	\$100,000	\$100,000	\$1,800,000
402-004: Water-Meter Replacement	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000	\$1,250,000
402-005: Water-Well Reconditioning	\$100,000	\$75,000	\$100,000	\$75,000	\$100,000	\$450,000
402-006: Water-Hydrant/Valve Replacement	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$500,000
402-007: Water-Lead Service Replacement	\$780,000	\$390,000	\$150,000	\$150,000	\$150,000	\$1,620,000
402-008: Water-Solar Electric Project	\$0	\$0	\$1,210,000	\$0	\$0	\$1,210,000
402-009: Water-Generator	\$250,000	\$2,500,000	\$0	\$0	\$0	\$2,750,000
402-010: Water-Water System Expansion	\$2,500,000	\$0	\$0	\$2,500,000	\$0	\$5,000,000
402-011: Water-WTP Elevator Update	\$100,000	\$0	\$0	\$0	\$0	\$100,000
402-012: Water-WTP Lab Equipment	\$45,000	\$0	\$0	\$0	\$0	\$45,000
402-013: Water-Mt. Washington Reservoir Recoating	\$1,400,000	\$0	\$0	\$0	\$0	\$1,400,000
402-014: Water-Chem Room Rehab	\$0	\$180,000	\$1,800,000	\$0	\$0	\$1,980,000
402-015: Water-Chippewa River Crossing	\$0	\$0	\$214,000	\$3,708,000	\$0	\$3,922,000
402-016: Water-Raw Water Metering	\$0	\$0	\$1,900,000	\$0	\$0	\$1,900,000
402-017: Water-Folsom Tower Painting	\$0	\$1,400,000	\$0	\$0	\$0	\$1,400,000
402-018: Water-Emergency Backup Battery System	\$0	\$0	\$50,000	\$0	\$0	\$50,000
402-019: Water-PFAS Response	\$4,000,000	\$0	\$0	\$0	\$0	\$4,000,000
<b>TOTAL</b>	<b>\$13,305,000</b>	<b>\$9,415,000</b>	<b>\$10,004,000</b>	<b>\$11,213,000</b>	<b>\$5,240,000</b>	<b>\$49,177,000</b>

### 404-Sewer

Proposal Name	2023	2024	2025	2026	2027	Total
404-001: Sewer-C/W Main Replacements and Extensions	\$2,000,000	\$3,100,000	\$3,200,000	\$3,400,000	\$3,500,000	\$15,200,000
404-002: Sewer-Sanitary Sewer Lining (CIPP)	\$0	\$50,000	\$0	\$50,000	\$0	\$100,000
404-003: Sewer-Screw Pump Re-build	\$150,000	\$1,500,000	\$0	\$0	\$0	\$1,650,000
404-004: Sewer-Manhole Rehabilitation	\$100,000	\$0	\$100,000	\$0	\$100,000	\$300,000
404-005: Sewer-Sanitary Sewer System Expansion	\$2,500,000	\$0	\$0	\$2,500,000	\$0	\$5,000,000
404-006: Sewer-Comprehensive Facilities Plan	\$150,000	\$0	\$0	\$0	\$0	\$150,000
404-007: Sewer-WWTP Security System	\$0	\$400,000	\$0	\$0	\$0	\$400,000
404-008: Sewer-WWTP Admin Building Upgrade	\$0	\$250,000	\$0	\$0	\$0	\$250,000
404-009: Sewer Flood Pump Replacement	\$0	\$0	\$300,000	\$0	\$0	\$300,000
404-010: Sewer-CCTV Camera Replacement	\$40,000	\$0	\$0	\$0	\$0	\$40,000
404-011: Sewer-Lab Atomic Absorption Spectrophotometer	\$0	\$0	\$0	\$0	\$100,000	\$100,000
404-012: Sewer-Timber Creek Lift Station Replacement	\$0	\$0	\$0	\$80,000	\$800,000	\$880,000
<b>TOTAL</b>	<b>\$4,940,000</b>	<b>\$5,300,000</b>	<b>\$3,600,000</b>	<b>\$6,030,000</b>	<b>\$4,500,000</b>	<b>\$24,370,000</b>



**405-Storm Water**

Proposal Name	2023	2024	2025	2026	2027	Total
405-001: Storm-Bond Issue Costs	\$10,000	\$10,000	\$50,000	\$50,000	\$50,000	\$170,000
405-002: Storm-C/W Storm Water Improvements	\$2,100,000	\$3,250,000	\$3,500,000	\$3,700,000	\$3,800,000	\$16,350,000
405-003: Storm-Basin Acquisition/Development	\$0	\$0	\$500,000	\$0	\$0	\$500,000
405-004: Storm-Storm Sewer System Expansion	\$2,000,000	\$0	\$0	\$2,000,000	\$0	\$4,000,000
405-005: Storm-Halsey Street Relief Storm Sewer	\$0	\$0	\$750,000	\$0	\$0	\$750,000
<b>TOTAL</b>	<b>\$4,110,000</b>	<b>\$3,260,000</b>	<b>\$4,800,000</b>	<b>\$5,750,000</b>	<b>\$3,850,000</b>	<b>\$21,770,000</b>

**406-Parking**

Proposal Name	2023	2024	2025	2026	2027	Total
406-001: Parking-Bicycle Parking Facilities	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$25,000
406-002: Parking-Technology	\$100,000	\$100,000	\$300,000	\$125,000	\$125,000	\$750,000
406-003: Parking-Wayfinding	\$0	\$5,000	\$5,000	\$5,000	\$5,000	\$20,000
406-004: Parking-Galloway Ramp Maintenance	\$50,000	\$0	\$850,000	\$0	\$0	\$900,000
406-005: Parking-Schlegelmilch/McDaniel Parking Lot Repave	\$0	\$0	\$500,000	\$0	\$0	\$500,000
406-006: Parking-Galloway Ramp - Electric Inverter and Security System Rehab	\$0	\$0	\$0	\$0	\$150,000	\$150,000
<b>TOTAL</b>	<b>\$155,000</b>	<b>\$110,000</b>	<b>\$1,660,000</b>	<b>\$135,000</b>	<b>\$285,000</b>	<b>\$2,345,000</b>

**408-Transit**

Proposal Name	2023	2024	2025	2026	2027	Total
408-001: Transit-Computer Replacement	\$12,200	\$0	\$0	\$0	\$0	\$12,200
408-002: Transit-Replacement Buses	\$0	\$1,360,000	\$2,200,000	\$2,250,000	\$2,300,000	\$8,110,000
408-003: Transit-UWEC Transit Hub	\$0	\$0	\$200,000	\$2,000,000	\$0	\$2,200,000
408-004: Transit-Bus Surveillance Equipment	\$0	\$0	\$0	\$90,000	\$0	\$90,000
<b>TOTAL</b>	<b>\$12,200</b>	<b>\$1,360,000</b>	<b>\$2,400,000</b>	<b>\$4,340,000</b>	<b>\$2,300,000</b>	<b>\$10,412,200</b>

**410-Hobbs Ice Center**

Proposal Name	2023	2024	2025	2026	2027	Total
410-001: Hobbs-Lobby Flooring Replacement	\$0	\$110,000	\$0	\$0	\$0	\$110,000
410-002: Hobbs-Facility Lighting LED Replacement	\$0	\$60,000	\$400,000	\$0	\$0	\$460,000
410-003: Hobbs-Ice Center Improvements	\$0	\$0	\$0	\$0	\$975,000	\$975,000
410-004: Hobbs-Parking Lot Sealing	\$0	\$20,000	\$0	\$0	\$0	\$20,000
<b>TOTAL</b>	<b>\$0</b>	<b>\$190,000</b>	<b>\$400,000</b>	<b>\$0</b>	<b>\$975,000</b>	<b>\$1,565,000</b>

**412-Fairfax Pool**

Proposal Name	2023	2024	2025	2026	2027	Total
412-001: Fairfax-Water Play Feature	\$75,000	\$0	\$0	\$0	\$0	\$75,000
412-002: Fairfax-Pavilion Structure	\$80,000	\$0	\$0	\$0	\$0	\$80,000
412-003: Fairfax-Shade Feature	\$60,000	\$0	\$0	\$0	\$0	\$60,000
412-004: Fairfax-Waterslide and Retaining Wall Replacement	\$0	\$0	\$65,000	\$810,000	\$0	\$875,000
412-005: Fairfax-Pool Painting & Diving Board Replacement	\$0	\$160,000	\$0	\$0	\$0	\$160,000
412-006: Fairfax-Maintenance Door Replacement	\$0	\$0	\$43,000	\$0	\$0	\$43,000
412-007: Fairfax-Changing Room Enclosure Replacement	\$0	\$0	\$80,000	\$0	\$0	\$80,000
412-008: Fairfax-CO2 Tank Installment and Shelter	\$0	\$0	\$20,000	\$0	\$0	\$20,000
412-009: Fairfax-Bathhouse Door Replacement	\$0	\$0	\$0	\$90,000	\$0	\$90,000
412-010: Fairfax Parking Lot Sealing	\$0	\$22,000	\$0	\$0	\$0	\$22,000
412-011: Fairfax Partial Concrete Pool Deck Replacement	\$0	\$0	\$0	\$0	\$25,000	\$25,000
412-012: Fairfax LED Lighting Upgrade	\$0	\$0	\$0	\$0	\$20,000	\$20,000
412-013: Fairfax Underground Pool Water Utility Lining	\$0	\$0	\$0	\$0	\$750,000	\$750,000

Proposal Name	2023	2024	2025	2026	2027	Total
412-014: Fairfax Parking Lot Paving	\$0	\$0	\$0	\$0	\$320,000	\$320,000
<b>TOTAL</b>	<b>\$215,000</b>	<b>\$182,000</b>	<b>\$208,000</b>	<b>\$900,000</b>	<b>\$1,115,000</b>	<b>\$2,620,000</b>

#### 422-Central Equipment

Proposal Name	2023	2024	2025	2026	2027	Total
422-001: Central Equipment-Vehicle Replacements	\$1,586,000	\$1,401,000	\$1,688,600	\$1,776,000	\$1,943,000	\$8,394,600
422-002: Central Equipment-Facility Maintenance and Upkeep	\$500,000	\$500,000	\$500,000	\$500,000	\$11,180,000	\$13,180,000
422-003: Central Equipment-FD Vehicle Replacement	\$80,000	\$0	\$100,000	\$110,000	\$100,000	\$390,000
422-004: Central Equipment-Used Forklift	\$28,000	\$0	\$0	\$0	\$0	\$28,000
422-005: Central Equipment-Skid Steer & Attachment	\$0	\$0	\$175,000	\$0	\$0	\$175,000
422-006: Central Equipment-Single Axle Dump Truck	\$0	\$0	\$0	\$280,000	\$280,000	\$560,000
422-007: Central Equipment-Truck Mounted 42' Aerial Lift	\$0	\$0	\$0	\$0	\$150,000	\$150,000
<b>TOTAL</b>	<b>\$2,194,000</b>	<b>\$1,901,000</b>	<b>\$2,463,600</b>	<b>\$2,666,000</b>	<b>\$13,653,000</b>	<b>\$22,877,600</b>

#### 430-Environmental

Proposal Name	2023	2024	2025	2026	2027	Total
430-001: Risk Management-Landfills	\$85,000	\$85,000	\$85,000	\$85,000	\$85,000	\$425,000
430-002: Risk Management-Environmental Projects	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$100,000
<b>TOTAL</b>	<b>\$105,000</b>	<b>\$105,000</b>	<b>\$105,000</b>	<b>\$105,000</b>	<b>\$105,000</b>	<b>\$525,000</b>

#### 434-Land, Bldg, & Equip

Proposal Name	2023	2024	2025	2026	2027	Total
434-001: LBE-Bond Issue Costs	\$60,000	\$30,000	\$60,000	\$60,000	\$60,000	\$270,000
434-002: LBE-Fiber Optic Conduit	\$90,000	\$50,000	\$50,000	\$20,000	\$20,000	\$230,000
434-003: LBE-Land Acquisition Reserve	\$250,000	\$100,000	\$100,000	\$200,000	\$100,000	\$750,000
434-004: LBE-Police Body Armor Replacement	\$23,800	\$32,100	\$35,100	\$141,200	\$42,700	\$274,900
434-005: LBE-Police Department Equipment Replacement	\$40,000	\$45,000	\$45,000	\$50,000	\$50,000	\$230,000
434-006: LBE-Police Regional Forensic Lab Equipment	\$90,000	\$110,000	\$90,000	\$95,000	\$95,000	\$480,000
434-007: LBE-Management Information Systems	\$800,000	\$856,900	\$519,200	\$921,400	\$866,000	\$3,963,500
434-008: LBE-C/W Fire Station Projects	\$0	\$992,400	\$208,000	\$724,700	\$503,000	\$2,428,100
434-009: LBE-Comm. Center Equipment	\$4,700	\$4,700	\$57,900	\$4,700	\$71,900	\$143,900
434-010: LBE-Participatory Budgeting	\$0	\$0	\$0	\$0	\$300,000	\$300,000
434-011: LBE-City Hall Complex and East Wing Upgrades	\$150,000	\$250,000	\$275,000	\$0	\$0	\$675,000
434-012: LBE-C/W Security Expansion	\$30,000	\$0	\$0	\$0	\$0	\$30,000
434-013: LBE-Weather Warning Sirens	\$0	\$60,000	\$65,000	\$60,000	\$65,000	\$250,000
434-014: LBE-Investments in Affordable Housing	\$275,000	\$275,000	\$275,000	\$275,000	\$275,000	\$1,375,000
434-015: LBE-Fire Equipment	\$55,000	\$0	\$0	\$925,000	\$0	\$980,000
434-016: LBE-Survey Equipment	\$0	\$55,000	\$0	\$57,500	\$0	\$112,500
434-017: LBE-K-9 Dog Retirement	\$0	\$0	\$25,000	\$0	\$0	\$25,000
434-018: LBE-Taser Replacement	\$70,000	\$70,000	\$0	\$0	\$0	\$140,000
434-019: LBE-Fire Department Vehicle Replacement	\$0	\$650,000	\$0	\$0	\$550,000	\$1,200,000
434-020: LBE-Radio Communication Equipment	\$0	\$900,000	\$900,000	\$0	\$0	\$1,800,000
434-021: LBE-Evidence Packaging Area Remodel	\$0	\$0	\$15,000	\$135,000	\$0	\$150,000
434-022: LBE-Radio Frequency Encryption	\$0	\$80,000	\$0	\$80,000	\$0	\$160,000
434-023: LBE-Squad Replacement Computers	\$0	\$150,000	\$0	\$0	\$0	\$150,000
434-024: LBE-Cemetery Retaining Wall-Forest Hill	\$0	\$10,000	\$0	\$0	\$0	\$10,000
434-025: LBE-GPS Receivers	\$0	\$30,000	\$0	\$0	\$32,500	\$62,500
434-026: LBE-Remote Mobile Surveillance Equipment	\$0	\$30,000	\$0	\$0	\$0	\$30,000
434-027: LBE-Investment in Renewable Energy	\$150,000	\$0	\$100,000	\$200,000	\$250,000	\$700,000
434-028: LBE-Range House Rebuild	\$0	\$0	\$0	\$50,000	\$1,100,000	\$1,150,000
434-029: LBE-Greenhouse Gas Inventory	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$25,000

Proposal Name	2023	2024	2025	2026	2027	Total
434-030: LBE-City Hall Exterior Wash & Masonry Repair	\$0	\$0	\$0	\$0	\$150,000	\$150,000
434-031: LBE-Comprehensive Plan Update	\$100,000	\$50,000	\$200,000	\$0	\$0	\$350,000
434-032: LBE-Eau Claire County Humane Association Expansion	\$0	\$0	\$0	\$500,000	\$0	\$500,000
434-033: LBE-Energy Efficiency Navigator Program	\$0	\$375,000	\$375,000	\$0	\$0	\$750,000
434-034: LBE-Helmet Replacement	\$0	\$0	\$0	\$0	\$25,000	\$25,000
434-035: LBE-Parks & Open Space Plan	\$50,000	\$0	\$0	\$0	\$0	\$50,000
434-036: LBE-Public Safety Video System Replacements	\$0	\$0	\$80,000	\$0	\$145,000	\$225,000
<b>TOTAL</b>	<b>\$2,243,500</b>	<b>\$5,211,100</b>	<b>\$3,480,200</b>	<b>\$4,504,500</b>	<b>\$4,706,100</b>	<b>\$20,145,400</b>

#### 441-Transportation Improvements

Proposal Name	2023	2024	2025	2026	2027	Total
441-001: Transportation-Bond Issue Costs	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$500,000
441-002: Transportation-Traffic Signal Install & Upgrade	\$300,000	\$325,000	\$350,000	\$375,000	\$400,000	\$1,750,000
441-003: Transportation-Road Lighting Install & Upgrade	\$275,000	\$300,000	\$325,000	\$350,000	\$375,000	\$1,625,000
441-004: Transportation-Bicycle/Wayfinding Signage Program	\$0	\$35,000	\$35,000	\$35,000	\$35,000	\$140,000
441-005: Transportation-C/W Street & Sidewalk Improvements	\$5,500,000	\$4,750,000	\$5,200,000	\$5,000,000	\$5,100,000	\$25,550,000
441-006: Transportation-C/W Bridge Maintenance Program	\$500,000	\$500,000	\$500,000	\$200,000	\$200,000	\$1,900,000
441-007: Transportation-C/W Trail Program	\$100,000	\$500,000	\$200,000	\$500,000	\$200,000	\$1,500,000
441-008: Transportation-Highway Safety Improvement Program	\$0	\$50,000	\$50,000	\$75,000	\$380,000	\$555,000
441-009: Transportation-Boulevard Tree Replacement Program	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$500,000
441-010: Transportation-C/W Trail Lighting	\$0	\$0	\$200,000	\$200,000	\$200,000	\$600,000
441-011: Transportation-State Transportation Projects (STP)	\$2,250,000	\$2,250,000	\$0	\$0	\$0	\$4,500,000
441-012: Transportation-Alley Improvement Program	\$250,000	\$0	\$0	\$0	\$0	\$250,000
441-013: Transportation-5K Trail	\$0	\$26,000	\$274,000	\$0	\$0	\$300,000
441-014: Transportation-Snow and Ice Control Equipment	\$0	\$0	\$125,000	\$0	\$0	\$125,000
441-015: Transportation-Railroad Safety Improvements	\$0	\$0	\$0	\$850,000	\$5,750,000	\$6,600,000
<b>TOTAL</b>	<b>\$9,375,000</b>	<b>\$8,936,000</b>	<b>\$7,459,000</b>	<b>\$7,785,000</b>	<b>\$12,840,000</b>	<b>\$46,395,000</b>

#### 450-Parks & Recreation

Proposal Name	2023	2024	2025	2026	2027	Total
450-001: Parks & Recreation-Half Moon Lake Endothol Treatment	\$132,800	\$92,800	\$0	\$0	\$0	\$225,600
450-002: Parks & Recreation-Carson Park Restroom	\$300,000	\$0	\$0	\$0	\$0	\$300,000
450-003: Parks & Recreation-Northwest Community Park	\$0	\$481,500	\$0	\$0	\$0	\$481,500
450-004: Parks & Recreation-Playground Replacement	\$0	\$228,000	\$0	\$120,000	\$0	\$348,000
450-005: Parks & Recreation-Outdoor Hockey Rink Upgrades	\$0	\$0	\$0	\$0	\$100,000	\$100,000
450-006: Parks & Recreation-Sport Court Replacement	\$95,000	\$0	\$57,000	\$0	\$63,000	\$215,000
450-007: Parks & Recreation-Wilson Park Water Feature	\$200,000	\$0	\$0	\$0	\$0	\$200,000
450-008: Parks & Recreation-Princeton Valley Park	\$420,000	\$0	\$0	\$0	\$0	\$420,000
450-009: Parks & Recreation-Owen Park Well Pump Refurbish	\$0	\$75,000	\$0	\$0	\$80,000	\$155,000
450-010: Parks & Recreation-Mt. Simon and Riverview Parking	\$0	\$480,000	\$0	\$0	\$0	\$480,000
450-011: Parks & Recreation-Irrigation Systems	\$0	\$100,000	\$0	\$0	\$0	\$100,000
450-012: Parks & Recreation-Surveillance Equipment	\$0	\$30,000	\$0	\$30,000	\$0	\$60,000
450-013: Parks & Recreation-Archery Park	\$0	\$0	\$20,000	\$200,000	\$0	\$220,000
450-014: Parks & Recreation-Neighborhood Park Sign Replacement	\$0	\$0	\$10,000	\$10,000	\$10,000	\$30,000
450-015: Parks & Recreation-Turf Replacement at Carson Park	\$0	\$0	\$550,000	\$0	\$0	\$550,000
450-016: Parks & Recreation-Owen Park Band Shell	\$0	\$0	\$0	\$50,000	\$525,000	\$575,000
450-017: Parks & Recreation-Park Master Plan New Plank Hill	\$0	J-5	\$0	\$60,000	\$200,000	\$260,000

Proposal Name	2023	2024	2025	2026	2027	Total
450-018: Parks & Recreation-Fairfax Park Shelter & Amenities	\$0	\$0	\$0	\$240,000	\$1,600,000	\$1,840,000
450-019: Parks & Recreation - Inventory Software System for Parks & Blvd. Trees	\$0	\$0	\$0	\$0	\$60,000	\$60,000
450-020: Parks & Recreation - Portable Bleachers	\$400,000	\$0	\$0	\$0	\$0	\$400,000
450-021: Parks & Recreation-Replace Bathhouse Half Moon Beach	\$0	\$50,000	\$200,000	\$0	\$0	\$250,000
450-022: Parks & Recreation-Replace Mt Simon Baseball Fences	\$0	\$0	\$0	\$0	\$49,100	\$49,100
450-023: Parks & Recreation-Riverview North Pavilion Renovation	\$0	\$0	\$0	\$0	\$75,000	\$75,000
<b>TOTAL</b>	<b>\$1,547,800</b>	<b>\$1,537,300</b>	<b>\$837,000</b>	<b>\$710,000</b>	<b>\$2,762,100</b>	<b>\$7,394,200</b>

#### 467-TID #11

Proposal Name	2023	2024	2025	2026	2027	Total
467-001: TID #11-Bond Issue Costs	\$0	\$0	\$0	\$20,000	\$40,000	\$60,000
467-002: TID # 11-Downtown Structured Parking Program	\$0	\$0	\$0	\$0	\$400,000	\$400,000
467-003: TID #11-Library/City Hall Plaza	\$0	\$0	\$0	\$0	\$1,500,000	\$1,500,000
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$20,000</b>	<b>\$1,940,000</b>	<b>\$1,960,000</b>

#### 468-TID #12

Proposal Name	2023	2024	2025	2026	2027	Total
468-001: TID #12-Bond Issue Costs	\$0	\$0	\$60,000	\$0	\$0	\$60,000
468-002: TID #12-Trail Improvements	\$0	\$0	\$1,500,000	\$0	\$0	\$1,500,000
468-003: TID #12-Parking Lot	\$0	\$0	\$2,400,000	\$0	\$0	\$2,400,000
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$3,960,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$3,960,000</b>

#### 469-TID #13

Proposal Name	2023	2024	2025	2026	2027	Total
469-001: TID #13-Bond Issue Costs	\$60,000	\$0	\$0	\$0	\$0	\$60,000
469-002: TID #13-Cannery District Park Development	\$2,400,000	\$0	\$0	\$0	\$0	\$2,400,000
<b>TOTAL</b>	<b>\$2,460,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,460,000</b>

#### 470-TID #14

Proposal Name	2023	2024	2025	2026	2027	Total
470-001: TID #14-Bond Issue	\$30,000	\$0	\$0	\$0	\$0	\$30,000
470-002: TID #14-Parking Technology	\$60,000	\$0	\$0	\$0	\$0	\$60,000
470-003: TID #14-Bus Shelter	\$30,000	\$0	\$0	\$0	\$0	\$30,000
<b>TOTAL</b>	<b>\$120,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$120,000</b>

#### 495-Redevelopment Authority

Proposal Name	2023	2024	2025	2026	2027	Total
495-001: RDA-Bond Issue	\$0	\$0	\$0	\$30,000	\$0	\$30,000
495-002: RDA-Cannery Redevelopment District	\$0	\$0	\$0	\$1,200,000	\$0	\$1,200,000
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,230,000</b>	<b>\$0</b>	<b>\$1,230,000</b>

City of Eau Claire, Wisconsin  
**2023 Proposed  
Operating Budget**  
Proposed October 2022



Policies

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# City of Eau Claire 2023 Proposed Operating Budget

## Budget & Financial Management Policies

### FINANCIAL POLICIES

The City of Eau Claire's financial policies set forth the basic framework for the overall fiscal management of the City. Operating concurrently with changing circumstances and conditions, these policies assist the decision-making process of the City Council. These policies provide guidelines for evaluating both current activities and proposals for future programs.

Most of the policies represent longstanding principles, traditions and practices and follow generally accepted accounting principles that have guided the City in the past and have helped maintain financial stability over the last two decades.

### OPERATING BUDGET POLICIES

The City will prepare an annual budget for all operating funds.

The City will maintain a budgetary control system to ensure adherence to the budget and will prepare regular reports comparing actual revenues and expenditures to budgeted amounts.

The City will integrate performance measurements and performance objectives within the operating budget.

A contingency account will be maintained in the annual operating budget to provide for unanticipated expenditures of a non-recurring nature or to meet unexpected increases in service delivery costs. Transfers from the contingency account to the operating programs will require approval by the City Council.

Mid-year adjustments within budgeted accounts of a department may be made with approval of the Department Directors and the Finance Director. Budget adjustments between departments or between funds must be approved by the City Council.

Budgets are classified as either lapsing (spending authority terminates at year-end) or non-lapsing (spending authority continues through the life of a project). All lapsing budgets are prepared for fiscal year operations beginning January 1 and ending December 31. Listed below are all budgeted funds categorized by type of appropriation.

Lapsing Appropriations		Non-Lapsing Appropriations
General Fund	Storm Water Utility	Community Development Block Grant
Economic Development	Parking Utility	Home Grant
Community Enhancement	Public Transit	Capital Project Funds
Downtown Partners	Hobbs Municipal Ice Center	
Cemetery Maintenance	Fairfax Municipal Pool	
Hazardous Materials Response	Risk Management	<i>(Non-lapsing budgets are reviewed annually.)</i>
Public Library	Central Equipment	
City-County Health Department	Redevelopment Authority	
Landfill Remediation	S. Barstow Business District	
Debt Service Funds	W. Grand Business District	
Water Utility	Water St. Business District	
Sewer Utility	N. Barstow/Medical Business District	

## **City of Eau Claire 2023 Proposed Operating Budget**

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### **OPERATING BUDGET POLICIES (Continued)**

Operating budgets are established on a fund - department - program basis. Transfers between departments or between funds must be approved by the City Council. Increases to the approved General Fund operating budget are made only in the following situations:

- Emergency situations
- Appropriation for capital projects
- Appropriation for debt service reserve
- Transfer from contingency
- Non-recurring appropriations with offsetting revenues
- Carry-over of prior year appropriations

### **CAPITAL BUDGET POLICIES**

Funding for infrastructure projects should be obtained from:

- Operating profits
- Bond market
- State Trust Fund loans
- Grants
- General Fund advances

Loans from the General Fund to the utilities shall be paid back over a period not to exceed 30 years at the municipal interest rate at the time of the loan. This method is used because of the following factors:

- 5% of customers are outside City
- Tax-exempt properties pay utility fees

The City shall utilize available funding sources for capital improvements whenever practical and feasible.

- Grant funds
- Special assessments
- Developer contributions

The City will develop a five year capital improvement program, which will be reviewed and updated annually.

The complete five year capital project funding plan must be balanced each year by matching projected expenditures with proposed revenue sources by fund.

Transfers between capital project funds must be approved by the City Council. A transfer within a capital project fund may be approved by the Finance Director.

The City will maintain its physical assets at a level adequate to protect the City's capital investments and to minimize future maintenance and replacement costs. The budget will provide for the adequate maintenance and the orderly replacement of the capital plant and equipment from current revenues, when possible.

The City will try to ensure that industrial acreage is available for development within the City and served with necessary infrastructure.

### **REVENUE POLICIES**

The City will seek to maintain a diversified and stable revenue system to minimize short-run fluctuations in any one revenue source.

The City will attempt to maximize benefits from major revenue sources as a way of maintaining a stable tax rate.

The City will follow an aggressive policy of collecting revenues.

The City will establish all user charges and fees at a level related to the full cost (operating, direct, and indirect) of providing the service, whenever practical.

The City will review license fees/charges annually to determine if the revenues support the cost of providing the service.



## **City of Eau Claire 2023 Proposed Operating Budget**

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### **REVENUE POLICIES (Continued)**

Water, Sewer and Storm Water Utilities will be self-supporting through user fees.

- The minimum Water and Sewer Utility rates should be set at a rate which will yield net income which is at least 1.25 times the highest principal and interest payment due. This requirement is in conformance with the mortgage revenue bond requirements.
- Rate adjustments for the Water Utility are submitted to the Public Service Commission and City Council for review and approval.
- Rate adjustments for the Sewer Utility and the Storm Water Utility will be submitted to the City Council for review and approval.

The City shall levy and collect a room tax pursuant to §66.0615 of the Wisconsin Statutes. This tax is collected monthly from all city hotels and motels and is based on the gross room receipts collected. The proceeds from this tax are used to promote convention, tourism, cultural and recreational activities. As of 2016 the room tax rate is eight percent.

Parks and Recreation administers a variety of adult and youth recreation programs and activities. These fees and charges are reviewed annually by the City Council. The following policy guidelines have been adopted:

- Instructional programs will be offered on a year-round basis.
- Adult instructional fees should cover 100 percent of the cost of supplies, administration and personnel.
- Youth instructional fees should cover 75 percent of the cost of supplies, administration and personnel.
- Some programs are offered to the community as a service and are not designed to recover their cost. These programs include playgrounds, outdoor rinks and Par-Te-Rec.

The Recreation division shall charge rental fees for rooms, pool, gym, ball fields and special equipment.

### **RESERVE POLICIES**

The City will establish a contingency expenditure appropriation in the annual operating budget to provide for unanticipated expenditures of a non-recurring nature, or to meet unexpected small increases in service delivery costs.

As part of the annual budget process, the Finance Director will estimate the surplus or deficit for the current year and prepare a projection of the year end fund balance. Such projection will include an analysis of trends in fund balance levels on a historical and future projection basis.

The total unassigned General Fund balance shall be maintained as of December 31 of each year equal to a minimum of 15 percent of the ensuing year's budgeted General Fund expenditures, with a target of 20 percent. Included in the unassigned fund balance is a working capital reserve equal to ten percent of the ensuing year's General Fund expenditures to provide funds for reasonable cash flow needs.

Withdrawal of any amount of the total unassigned General Fund balance in excess of the 20% target amount, for the sole purpose of reducing the ensuing year's property tax levy, may be made only upon a two-thirds majority vote of the City Council.

Funds in excess of 15 percent of the minimum unassigned fund balance may be considered to supplement "pay as you go" capital outlay expenditures (including reduction of anticipated debt issues) or to prepay existing debt via cash defeasance as allowable. The decision of how to use these funds will be made by the City Council. Unassigned fund balance shall not be used to support recurring operating expenditures.

The City Council, by a two-thirds vote, can declare a fiscal emergency and withdraw any amount of general fund balances for purposes of addressing the fiscal emergency.



## City of Eau Claire 2023 Proposed Operating Budget

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### RESERVE POLICIES (Continued)

Any time the general fund balance is less than the required minimum of 15 percent, staff will present a plan to restore the General Fund balance to the minimum balance to the City Council for its approval.

Reserves will be established as required by bond ordinance and by statute for arbitrage requirements.

A cash reserve for Central Equipment "rolling fleet" replacement will be maintained on a replacement cost basis each year. Amounts in excess of the original cost depreciation will be reserved towards the equipment replacement value.

### INVESTMENT POLICIES

Disbursement, collection and deposit of all funds will be managed to maximize investment opportunity for City funds. The City will manage its investment portfolio with the primary objective of preserving capital in the overall portfolio, maintaining sufficient liquidity to meet all operating requirements and attaining a rate of return commensurate with the City's investment risk constraints. These objectives shall be met in accordance with the City's Investment Policy and prudent investment practices.

#### Short-Term Funds

- Funds that are required for daily operating needs and that are available for short periods of time are normally held at a local bank through a contractual agreement or at the State of Wisconsin Local Government Investment Pool. The City will maintain at least ten percent of its total investment portfolio in instruments maturing in 30 days or less.

#### Long-Term Funds

- Funds that are available for 30 days or longer may be placed in certificates of deposit with local financial institutions, Treasury Bills and other Federal securities in the State maintained Local Government Investment Pool or any other instrument listed in Wisconsin Statute §66.0603(1m). With the exception of US Treasury securities and authorized pools, no more than 50 percent of the City's total investment portfolio will be invested in a single security type or with a single financial institution.
- Bank deposits are secured by Federal Depository Insurance Corporation and by the State Deposit Guarantee Fund up to \$650,000. Amounts over \$650,000 are guaranteed by an irrevocable standby letter of credit from the Federal Home Loan Bank (FHLB).

All City funds will be pooled for investments except certain restricted funds that require separate accounts. Interest allocations are made to operating and capital project funds based on monthly cash balances.

### DEBT POLICIES

Section 67.03(1) of the Wisconsin Statutes provides that the amount of indebtedness of a municipality shall not exceed five percent of the equalized valuation of the taxable property in the municipality. Although State Statutes allow five percent of the equalized valuation, the City has set an internal debt goal, which seeks to remain below 3.5 percent (70 percent of the maximum amount allowed by the State Statutes).

Net Direct Debt should not exceed three times (3X) the operating revenues of the City.

Asset life shall be longer than the debt issued for its purchase. The City shall consider the useful life of the project assets being financed and the long-range financial and credit objectives when determining the final maturity structure of the debt. The City will use short-term debt for bond anticipation purposes only.

Spend down of borrowed proceeds. All debt taken out will be for shovel-ready projects. Draw down of the funds will be in accordance with IRS rules for general obligation debt whereby 10 percent of the proceeds will be spent within 6 months of the borrowing, 50 percent within 12 months of the borrowing, 75 percent within 18 months of the borrowing, and 100 percent within 24 months of the borrowing. Should this schedule not be met, the balance of the amount borrowed and not spent will be applied to debt service levy. Each general obligation debt will be closely monitored so that it adheres to IRS regulations in respect to arbitrage and spend down rules. Should State Trust Fund be utilized for the issuance of debt, all draw requests must be made within 1 year of receiving the approval of the State Trust Fund to borrow the funds.

## **City of Eau Claire 2023 Proposed Operating Budget**

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### **DEBT POLICIES (Continued)**

The City of Eau Claire shall utilize any debt obligations it has at its disposal to take advantage of the lowest cost of the debt or for another benefit for the City.

The City of Eau Claire will follow a policy of full disclosure on every financial report and bond prospectus.

The following objectives will be used to maintain debt service requirements at an affordable level and enhance the credit quality of the City:

1. The levy for debt service shall be no greater than 25 percent of the total levy, with an effort to maintain the levy at a proportionate, even level for tax rate stabilization.
2. Debt amortization should be structured so that 65 percent or more of total direct debt principal is retired in 10 years or less.

Each year, as part of the budget process, the City Council should consider the percentage increase in the tax levy for debt service for the year following the issuance of the debt. Flexibility to fund future expenditures necessary to provide essential City services and economic viability are essential considerations.

General obligation debts will be paid through the General Debt Service Fund, the TIF debt service funds, the Storm Water Utility, and other funds for which general obligation debt is issued. Operating budgets will be prepared to meet the annual principal, interest, and service charge costs for each fund. The General Fund is the fund responsible for general obligation debt payments if there are not amounts sufficient for debt payments in the other funds. Special assessments collected from properties benefited by construction funded with bonded debt will be used for debt service payments or to reduce the level of future debt. Revenue for the TIF debt service fund will include taxes generated by incremental property values within the district, special assessments, interest on cash balances, and transfers, if required.

### **SPECIAL ASSESSMENT POLICIES**

#### **General Policy**

The special assessment policy was adopted by the City Council in 1955. Assessments for the construction and reconstruction of streets and sidewalks as well as the construction of water and sanitary sewer mains and extensions are levied and placed on the tax roll. These assessments are paid in installments over a ten year period. A six percent per year interest rate is charged on the unpaid balance in years two through ten. Effective January 1, 1998, City Council waived the assessment for *reconstruction* of water and sanitary sewer utilities. Future reconstructions for water and sewer will be paid for by the utilities.

If a property with outstanding special assessments is sold, the assessments become due and payable in full at the time of sale and may not be assumed by the purchaser. All improvements are guaranteed for a set number of years. In the event an improvement does not last the entire estimated period, a pro rata credit adjustment will be made for the remaining life of the improvement.

In 1990, the City Council amended the policy to allow a 20-year payback at a six percent interest for hardship situations. In some situations, where the payment of the special assessments would result in extreme financial hardship, Council may authorize deferment of the assessments. In this situation, the City places a lien on the property for the amount of deferred assessments. This lien accumulates interest at six percent per year. If the financial condition of the property owner changes to enable them to make payment, the assessment plus accumulated interest can be placed on the tax roll and paid over a ten or 20-year period. If the property is sold, the lien plus accumulated interest becomes due and payable in full at the time of sale.

#### **Special Assessments Levied Over Ten Years**

Street improvement construction includes construction of bituminous and concrete pavement, concrete curb and gutter, and sidewalk and boulevard restoration. The assessment rate for the street improvement category is based on the prior year average cost to construct a typical street, including engineering and inspection costs.

Estimated life of street construction components is 30 years for bituminous pavement, 40 years for concrete paving, 30 years for concrete curb and gutter and ten years for sidewalks.

Assessment rates for new water and sewer mains are based on the prior year cost to construct an eight inch main, including engineering and inspection costs.

## **City of Eau Claire 2023 Proposed Operating Budget**

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### **SPECIAL ASSESSMENT POLICIES (Continued)**

The assessment for white way lighting construction is based on construction cost. Non-residential properties pay two-thirds of cost and the City pays the remaining one-third.

#### **Special Assessments Levied Over Five Years**

- Diseased tree removal.

#### **Special Assessments Due in Year Assessed**

- Assessments less than \$100.
- Assessments for current services such as snow removal, weed cutting, etc.
- Whiteway lighting operation and maintenance assessments are based on the total cost of operating and maintaining the system and are assessed in full to non-residential properties.

#### **Improvements Not Assessed**

- Reconstruction of water and sewer utilities, with the exception of service level upgrades, such as replacing a 4" lateral with a 6" lateral.
- Storm sewer - the total cost is paid by the Storm Water Utility, except for work that is performed under development agreements.
- Seal coating - the total cost is paid by City.

### **MAJOR DEVELOPMENT POLICIES**

Special assessments are paid by developers on projects that are within the scope and terms stated in the special assessment policy. In 1989, the City Council approved legislation that requires developers of subdivisions platted after 1989 to bear the full cost of streets, storm sewers, and City utilities within the development area. Funds are either escrowed with the City or financing guaranteed with a letter of credit as required by the development agreement approved by the City Council.

### **PURCHASING POLICIES**

Purchases for all City departments for the City of Eau Claire shall be in accordance with the City Procurement Policy (Chapter 2.92 of City Code of Ordinances). For contracts involving building or construction work, financed in whole or in part with City financial assistance, contractors shall compensate employees at the prevailing wage rate in accordance with §66.0903, Wisconsin Statutes, Chapter DWD 290, WI Adm. Code, and Chapter 2.92.215 of the City of Eau Claire Code.

The methods of source selection are as follows:

#### **Competitive Seal Bids/Proposals**

- Competitive sealed bidding must be used for Public Works projects exceeding \$25,000 and other purchases of \$30,000 or greater. This process shall consist of:

- Invitation for bids
- Public notice
- Bid opening
- Bid acceptance and bid evaluation
- Bid award - City Council authorization



# City of Eau Claire 2023 Proposed Operating Budget

## PURCHASING POLICIES (Continued)

### Small Purchase

- Other than Public Works projects, procurements less than \$30,000 must follow Purchasing guidelines and City Code of Ordinances. Procurement methods used for less than \$30,000 include written quotes, informal written notices, telephone quotations and published price lists, cooperative contract and procurement cards.

### Sole Source Procurement

- When it has been determined in writing by the Purchasing Manager that there is only one source for a required procurement, the purchase may be negotiated and the other methods of selection disregarded. A written determination must be submitted to the City Manager.

### Cooperative Purchasing

- May use cooperative contracts as permitted by the City Procurement Code for Cooperative Purchasing (Chapter 2.92. of the City Code of Ordinances.)

### Emergency Procurement

- In the event of an emergency, supplies, services, or construction may be purchased without regard to normal purchase selection procedures to protect the health and welfare of the public. A written determination of the basis for the emergency and for the selection of the particular contractor must be sent to the City Manager and included in the contract file.

## PENSION FUNDING AND REPORTING POLICIES

All current pension liabilities shall be funded on an annual basis.

### Existing Plan Funding

- All permanent employees of the City are participants in the Wisconsin Retirement System (WRS), a statewide, defined-benefit pension plan to which employer and employees both contribute.

All employees are mandated to pay the employee required portion. The rates of the employer and employee contribution are set annually by WRS based on actuarial evaluations. The 2023 rates are as follows:

	<u>General</u>	<u>Police</u>	<u>Fire</u>
Employee Contribution	6.80%	6.80%	6.80%
City Contribution	<u>6.80%</u>	<u>13.29%</u>	<u>18.19%</u>
Total	<u>13.60%</u>	<u>20.09%</u>	<u>24.99%</u>

### Prior Years' Unfunded Pensions

- The State of Wisconsin administers a plan for retired employees of the Eau Claire Police and Fire Departments. These individuals had been covered by a private pension plan prior to the City joining the WRS. No new employees are added to the plan. The City's policy is to fund retirement contributions to meet current benefit payments to retired employees. The total estimated present value of future cost to the City as of December 31, 2021, was approximately \$2,168,308, all of which relates to prior service. The estimated remaining period of amortization is 10 years and will be paid through annual operating appropriations.



# City of Eau Claire 2023 Proposed Operating Budget

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## **PENSION FUNDING AND REPORTING POLICIES (Continued)**

### Post-Retirement Benefits

- In addition to providing pension benefits, the City provides certain health care benefits for retired employees. A substantial number of the City's permanent employees may become eligible to receive employer paid health care from retirement until Medicare entitlement if they reach normal retirement age while working for the City. The City is required by GASB Statement 75 to complete an actuarial study every two years to determine its actuarial liability for future health care benefits. The last study was completed as of January 1, 2018. As of January 2014, new employees who are not Public Safety or Transit employees will not be eligible for a post-retirement health care benefit.

## **COMPENSATED ABSENCES**

Employees accumulate vacation, sick leave, and other benefits at various rates depending on bargaining group and length of service. Employees are paid for their total unused vacation and compensatory time upon termination or retirement. However, sick leave can only be used during employment.

The cost of compensated absences is recognized when payments are made to employees. The estimated current portion of these costs has been included in the 2023 Proposed Budget.

## **ACCOUNTING, AUDITING AND FINANCIAL REPORTING POLICIES**

Public trust and confidence in local government and government leaders is essential. Provided on the City's Website, under the Financial Transparency page are various monthly and annual financial reports to help better understand how public funds are being spent.

An annual budget for all operating funds will be prepared.

A five year Capital Improvement Plan budget will be presented annually.

An independent audit will be performed annually for all City funds.

The City will produce an Annual Comprehensive Financial Report (ACFR) in accordance with generally accepted accounting principles as outlined by the Governmental Accounting Standards Board.

## **SPECIAL EVENTS POLICIES - INSURANCE REQUIREMENT**

Organizations that use City parks and/or City facilities for special events such as foot races, parades, festivals, etc. are required to obtain liability insurance and provide a certificate evidencing limits of not less than \$1,000,000 per occurrence and agree to endorse the City as an additional insured under the policy. Organizations must also sign a hold harmless agreement. (Ordinance 9.59.110)

All special events are reviewed and approved by City Council or the Director of Community Services. Special Events are reviewed to ensure the health and safety of the participants in the event.



## **City of Eau Claire 2023 Proposed Operating Budget**

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### **RISK MANAGEMENT POLICY**

The City of Eau Claire is one of 18 municipalities and counties and 2 special use districts that are members of Wisconsin Municipal Mutual Insurance Company (WMMIC), a municipal insurance program that provides liability insurance. As part of this program, the City pays the first \$200,000 of any claim. WMMIC will pay any covered costs over \$200,000 per occurrence or \$400,000 aggregate with an annual cap of \$12 million.

The objective of this program is to safeguard the financial security of the City, by protecting its human, financial and property assets from the adverse impact of loss. The program is set up to protect the financial assets of the City and provide stable funding for losses. The City will self-insure all losses that occur with predictable frequency and those that will not have a significant impact on the City's financial position.

The Risk Manager will review all claims and award recommendations prior to payment by the insurance company. Judgment or award recommendations in excess of \$250,000 will be reviewed with the City Council prior to payment.

In 1992, the City became self-insured for workers' compensation. Claims are handled by WMMIC TPA Services. Excess insurance is purchased through Safety National Insurance, which protects the City for losses greater than \$550,000 per claim.

In 2016, the City purchased property insurance with Municipal Property Insurance Company (MPIC). MPIC provides policy coverage that is specifically tailored to government entities. There is a \$25,000 deductible.

City of Eau Claire, Wisconsin  
**2023 Proposed  
Operating Budget**  
Proposed October 2022



## Budget Summaries

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Position Control Summary

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# City of Eau Claire 2023 Proposed Operating Budget

## 2023 Proposed Position Control Summary

GENERAL FUND - DEPARTMENT/DIVISION	2021	2022	2023 Changes	2023
<b>ADMINISTRATIVE SERVICES</b>				
City Manager	3.50	3.50	-	3.50
City Clerk/Elections	2.00	2.00	-	2.00
Information Technology	11.00	11.00	-	11.00
Total	16.50	16.50		16.50
<b>CITY ATTORNEY</b>	3.75	3.75	-	3.75
<b>FINANCE DEPARTMENT</b>				
Finance Administration	3.00	3.00	1.00	4.00
Accounting Services	7.00	7.00	-	7.00
Assessing	5.00	5.00	-	5.00
Financial Operations	9.00	9.00	-	9.00
Purchasing	2.50	2.50	-	2.50
Total	26.50	26.50		27.50
<b>HUMAN RESOURCES</b>				
Human Resources Administration	5.00	5.00	(1.00)	4.00
Total	5.00	5.00		4.00
<b>COMMUNITY DEVELOPMENT</b>				
Planning Administration	6.00	6.00	-	6.00
Inspections	7.00	7.00	-	7.00
Total	13.00	13.00		13.00
<b>ENGINEERING</b>				
Engineering/GIS Asset Management	17.00	17.00	-	17.00
Total	17.00	17.00		17.00
<b>COMMUNITY SERVICES</b>				
Administration	3.00	3.00	-	3.00
Building & Grounds	7.00	7.00	-	7.00
Forestry	5.00	5.00	-	5.00
Parks Maintenance	21.00	21.00	-	21.00
Recreation	4.00	4.00	-	4.00
Streets Maintenance	34.00	34.00	-	34.00
Total	74.00	74.00		74.00
<b>POLICE DEPARTMENT</b>				
Administration	2.00	2.00	-	2.00
Administrative Division	11.00	11.00	1.00	12.00
Patrol Division	76.00	76.00	8.00	84.00
Professional Standards Division	5.00	5.00	-	5.00
Investigations Division	21.00	21.00	-	21.00
Communications Center	25.00	25.00	-	25.00
Total	140.00	140.00		149.00
<b>FIRE &amp; RESCUE DEPARTMENT</b>				
Fire Administration	2.00	2.00	-	2.00
Fire Suppression Operations	63.00	63.00	-	63.00
Fire EMS Operations	25.00	25.00	6.00	31.00
Fire Community Risk Reduction	3.75	3.75	-	3.75
Total	93.75	93.75		99.75
<b>TOTAL GENERAL FUND</b>	<b>389.50</b>	<b>389.50</b>		<b>404.50</b>



## City of Eau Claire 2023 Proposed Operating Budget

### 2023 Proposed Position Control Summary

<u>OTHER FUNDS</u>	<u>2020</u>	<u>2021</u>	<u>2022 Changes</u>	<u>2022</u>
ECONOMIC DEVELOPMENT	2.00	2.00	-	2.00
DOWNTOWN FUND	1.00	1.00	-	1.00
CEMETERY MAINTENANCE	2.00	2.00	-	2.00
WATER UTILITY	29.00	29.00	-	29.00
SEWER UTILITY	22.50	22.50	-	22.50
STORM WATER MANAGEMENT	1.00	1.00	-	1.00
PARKING FUND	1.00	1.00	-	1.00
PUBLIC TRANSIT	32.50	32.50	-	32.50
HOBBS MUNICIPAL ICE CENTER	2.00	2.00	-	2.00
RISK MANAGEMENT	1.00	1.00	-	1.00
CENTRAL EQUIPMENT	13.50	13.50	-	13.50
<b>TOTAL OTHER FUNDS (Excluding Library/Health/CDBG)</b>	<b>107.50</b>	<b>107.50</b>		<b>107.50</b>
<b>CITY POSITIONS</b> (Excluding Library / Health / CDBG)	<b>497.00</b>	<b>497.00</b>	<b>15.00</b>	<b>512.00</b>
<b>HEALTH DEPARTMENT/LIBRARY/CDBG</b>				
CITY-COUNTY HEALTH DEPARTMENT	63.09	71.49	(4.07)	67.42
PUBLIC LIBRARY	47.40	50.72	0.09	50.81
COMMUNITY DEVELOPMENT BLOCK GRANT	2.10	2.10	-	2.10
	<u>112.59</u>	<u>124.31</u>		<u>120.33</u>
<b>TOTAL ALL CITY FUNDS</b>	<b>609.59</b>	<b>621.31</b>		<b>632.33</b>