



Waterways and Parks Commission

Agenda

7:00 p.m., September 28th, 2022

City of Eau Claire

North Conference Room – City Hall

1. **Call to Order**
2. **Roll Call**
3. **Reading and approval of minutes of the past meeting on Wednesday, August 24th, 2022.**
4. **Open Public Comment Period for Items that do not appear on this Agenda**
5. **Discussion and Direction**
 - a. Retention Pond Operations Presentation (Steve Thompson)
 - b. Announcements
 - c. Future Agenda Items
6. **Business Agenda Items**
 - a. Recommendation for approval of an easement on Forest Street for Xcel Energy. (Trevor Wittwer)
7. **Adjournment**

Ellen Faulkner, Chairperson
c: News Media

Any person who has a qualifying disability as defined by the Americans With Disabilities Act that requires the meeting or materials at the meeting to be in accessible location or format must contact the ADA Coordinator for the City of Eau Claire, at 839-4921 or at 203 South Farwell Street by 2:00 PM the Monday prior to the meeting so that any necessary arrangements can be made to accommodate each request."



Waterways and Parks Commission

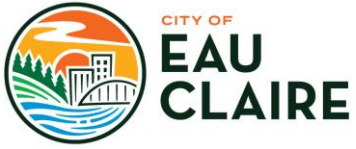
Agenda

7:00 p.m., August 24, 2022

City of Eau Claire

North Conference Room – City Hall

1. **Call to Order** by Chairperson Ellen Faulkner at 7:03PM
2. **Roll Call**
Members Present: Ellen Faulkner, Jessica Schoen, Meredith Ball, Christopher Johnson, Emily Anderson, Kate Felton
Members Absent: Kirk Dahl, Charlotte Hudgins, Megan Holmes, Joe Maurer
Staff Present: Steve Plaza, Christien Huppert, Lane Berg, Lindsay Jerry
Others Present: None
3. **Reading and approval of minutes of the past meeting, Wednesday, July 27, 2022.**
 - a. Motion to approve by Ellen Faulkner, seconded by Meredith Ball. All Commissioners present voted in favor. Minutes approved as submitted.
4. **Open Public Comment Period for Items that do not appear on this Agenda**
5. **Business Agenda Items**
 - a. Recommendation to approve the 2023 - 2027 Capital Improvement Plan
 - i. Parks Manager Steve Plaza introduced the document with explanation regarding the Capital Improvement Plan budget process, and discussion about the plan as outlined. The document, which is on file in the Office of the City Clerk and open to public inspection during normal business hours, is recommended for approval by the Waterways and Parks Commission.
 - a. Motion to recommend approval by Commissioner Felton. Motion seconded by Commissioner Schoen. The motion passed, with all members present voting in favor.
6. **Discussion and Direction**
 - a. Update: Easement at Jeffers Park
 - i. Presented by Engineering's Christien Huppert with a diagram of the easement. Natural gas is going in along County Highway F, as part of new installation.
 - b. Future Agenda Items:
 - i. Discussion regarding stormwater system and retention ponds is being planned, potentially in time for September meeting.
 - c. Announcements
 - i. Steve Plaza shared that Engineering's Leah Ness is working with the Art Commission and DECI to put in a plan to get local artists to put wraps around 23 utility boxes throughout town.



- ii. Commissioner Johnson informed the Commission that he has started discussions with the Bicycle & Pedestrian Advisory Committee (BPAC) about fund-raising. Hopes to secure funding for three skate spots.

7. Adjournment.

- a. Motion to adjourn by Commissioner Ball, second by Council Member Anderson. All votes in favor, meeting adjourned.

PARKS, RECREATION AND FORESTRY

STAFF REPORT

PROJECT NAME: Capital Improvement Plan

To: Waterways and Parks Commission

Date: September 28, 2022

From: Steve Plaza

Description: Retention Pond Operations

Location: N/A

Background: The City of Eau Claire oversees numerous retention ponds throughout the city. These ponds are monitored and maintained by our Community Service Streets Department. Steve Thompson, Street & Fleet Manager will inform us on how these retention ponds are monitored and maintained. He will also share the importance of these ponds through the city and how they benefit our environment.

Justification: For information Only

Proposed Motion: For information Only

Proposed Location: N/A

Facilities Features: N/A

Storm Water: N/A

City of Eau Claire Park and Open Space Master Plan: N/A

City Comprehensive Plan: N/A

Financial: N/A

LAWCON: N/A


MEMORANDUM

ENGINEERING DEPARTMENT



CITY OF
**EAU
CLAIRE**

TO: Steve Plaza, Parks and Forestry Manager

FROM: Leah Ness, PE, PTOE
Deputy City Engineer 

DATE: September 21, 2022

SUBJECT: Recommendation for approval of an easement on Forest Street for Xcel Electric

Please place an item on the next Waterways & Parks Commission agenda to discuss and make a recommendation on the above-referenced item.

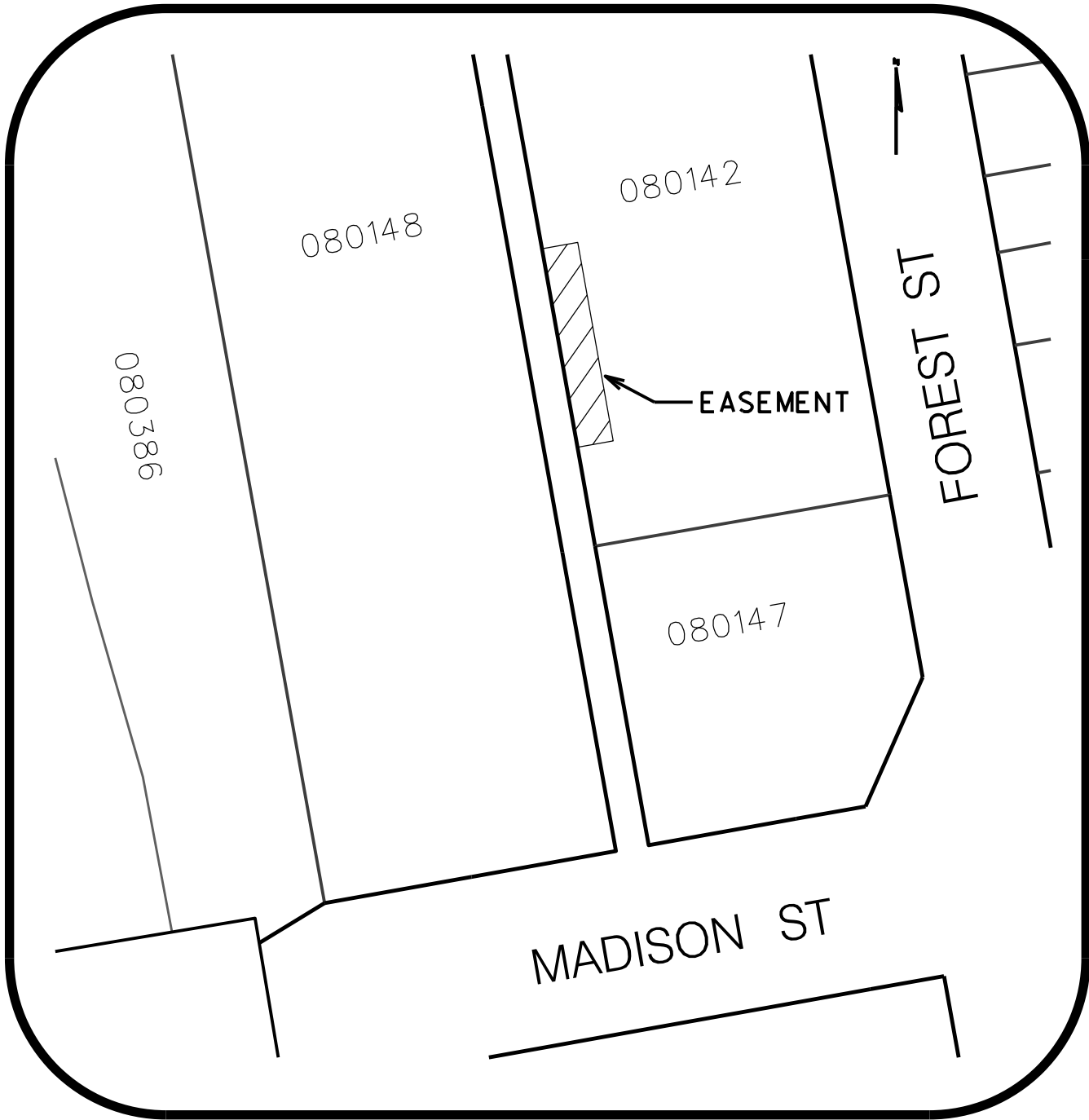
The City has received a request from Xcel Energy for an electrical underground distribution easement located on Forest Street adjacent to their Madison Street electrical substation. The overhead line must be eliminated due to repeated outages occurring due to animal contacts; this has been impacting local customers and has caused significant damage to electrical equipment.

Within this easement area they'd be open-cutting the blacktop and installing conduit for new feeder cable. Installation of a new padmount switch cabinet on the north end of the easement would take place, about 10 feet south of the two existing poles on the north. These two poles would then be removed once the new underground cables and switch cabinet were brought online. The cable would be 5-10' from the pavement edge and no trees would be impacted.

The Plan Commission will review this easement request at their meeting on Monday, October 3, 2022. If approval is recommended, City Council would then review a resolution to grant the easement at the Tuesday, October 11, 2022, Legislative Session.

City staff recommends approval of the easement agreement.

Attachments: Map



ELECTRIC EASEMENT
436 FOREST STREET