



Members Present: Dave Barnes, David Klinkhammer, Greg Kocken, Rick Schemm

Members Absent: Jenny Ebert, John Mann

Staff Present: Ned Noel

1. Call to Order

The Webex online meeting was chaired by Vice Chair Kocken and called to order at 4:30 p.m.

2. Roll Call

Vice Chair Kocken called roll and the required quorum was present.

3. Introduction of New Member

Members welcomed Rick Schemm who was recently appointed by City Council.

4. Election of Officers

The election was postponed with only four members present. Motioned by Mr. Klinkhammer, seconded by Mr. Barnes, and the motion carried.

5. Approval of 12/6/21 Minutes

Mr. Barnes moved to approve the minutes. Seconded by Mr. Klinkhammer and the motion carried.

6. Open public comment period

The commission replied yes to Sharon Hildebrand, who asked if relevant projects from the Housing Opportunities Commission are seen before landmarks.

7. 1425 Park Ave. – Certificate of Appropriateness

The proposed scope of work was reviewed as found in the staff report. On behalf of the property owners, Amy Burke Lepper spoke in support of the project. She stated the exterior and window improvements will maintain the Tudor Revival appearance, while updating the house. They will also add a detached garage that mimics the half-timbered design.

Mr. Klinkhammer moved to approve the certificate. Seconded by Mr. Barnes and the motion carried.

8. 327 Summit Ave. – Certificate of Appropriateness

The proposed scope of work was reviewed as found in the staff report. The owner, David Hellman, apologized for the error in installing the second front door before commission review and before obtaining a building permit. The intention was to create two dwelling units with two separate accesses. He suggested they could remove the second door or keep it with matching trim work and paint colors.

The commission reviewed the effects of the second door using the Third Ward Historic Landmark District Plan. The original main entry door was also changed without approval and painted red which does not match the blue with white trim house.

Sharon Hildebrand spoke against the project stating the Front Gabled styled house should not have two front doors as it is incompatible with the appearance.

Mr. Barnes moved to deny the certificate finding the work did not meet the front façade alteration criteria in being sensitive to the historic character of the building and compatible in both size and color. The original door should also be restored to matching house colors. The new rear second story exit door is allowed to remain since it is not visible to the street. Seconded by Mr. Schemm and the motion carried.

9. Other business

None.

10. Future agenda items and announcements

The commission discussed educating owners, title companies, and realtors about the City's landmarks program and requirements. Mailings and landmark maps could be made to help people understand what is expected.

11. Adjournment

The meeting was adjourned at 6:07 p.m.

Submitted by,

A handwritten signature in black ink that reads "Rick Schemm". The signature is written in a cursive, flowing style.

Rick Schemm, Secretary