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Transit Commission  
Agenda  
June 15, 2022

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**PLEASE TAKE NOTICE** that the Eau Claire Transit Commission will meet Wednesday, June 15, 2022 at 6:00 P.M. in the North Conference Room at the City Hall, 203 S. Farwell Street, Eau Claire, Wisconsin. The purpose of this meeting will be to discuss the items on the agenda below:

1. **Call to Order**
2. **Introductions**
3. **Roll Call**
4. **Reading and approval of minutes of the past meeting on June 15, 2022**
5. **Open Public Comment Period for Items that do not appear on this Agenda noted as Public Hearings or Items for Public Discussion**
6. **Public Hearings and Discussions**
  - a. **Review of Designated Trip Program**
  - b. **Operating Budget for 2023**
    - i. **Fees and License Schedule**
    - ii. **Service Modifications**
7. **Other Business Agenda items**
  - a. **Update on Route Change Proposals**
  - b. **Update on Transfer Center Projects**
8. **Discussion and Direction**
  - a. **Ridership and Revenue Reports**
  - b. **Manager's Report**
    - i. **Transit Technology RFP**
    - ii. **2023 Budget Process Update**
8. **Adjournment**

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Bob Schraufnagel, Chairperson  
c: News Media



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Transit Commission  
Minutes  
May 18, 2022

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1. Call to Order

2. Roll Call

**Present:** Commissioners Phil Swanhorst, Bob Schraufnagel, Jeremy Gragert, Maddie Loeffler, Kelly Austin, Rose Fowler.

**Absent:** Commissioners Joshua Clements, Georgia Eaton.

**Also present:** Interim Community Services Director Lane Berg, Transit Manager Tom Wagener, Transit Supervisor Tina Deetz, Rossellin Gaitan and Jaden Milloulinski representing the UWEC Student Senate.

3. Reading and approval of minutes of the past meeting on April 20, 2022

Swanhorst moved to approve. Gragert Seconded. – Motion passed.

4. Open Public Comment Period for Items that do not appear on this Agenda noted as Public Hearings or Items for Public Discussion -NONE

5. Public Hearings and Discussions

a. Proposed Route Changes Plan. Time tables and bus routes/stops for proposed routes are being worked on currently.

i. Wagener presented the update.

b. UWEC Service Increase Request.

i. Gaitan and Milloulinski explained the request from the UWEC Student Senate perspective. They addressed Commissioner questions.

ii. Wagener explained the request from the City's perspective.

c. Designated Trip Passes Pilot Program

i. Wagener Presented a summary. He addressed commissioner questions.

6. Other Business Agenda items

a. Election of Officers (terms to begin in June)

i. Chair – Swanhorst nominated Schraufnagel. Gragert seconded. No other nominations. Rules suspended to approve Schraufnagel unanimously.

ii. Vice Chair- Gragert nominated Swanhorst. Loeffler seconded. No other nominations. Rules suspended to approve Schraufnagel unanimously.

iii. Secretary-Swanhorst nominated Austin. Schraufnagel seconded. No other nominations. Rules suspended to approve Schraufnagel unanimously.

b. Update on Transfer Center Project

i. Wagener presented the update. He addressed commissioner questions.

7. Discussion and Direction

a. Ridership and Revenue and Expense Reports

i. Wagener presented the reports and addressed commissioner questions.

b. Manager's Report

i. Wagener presented the report on:

1. Transit Technology Implementation

2. 2023 Budget

3. Transit Activities at Eau Claire Schools

**8. Adjournment**

- a. **Commissioner Swanhorst moved to adjourn. Commissioner Fowler seconded. Meeting adjourned at 7:50PM.**

# DESIGNATED TRIP PROGRAM

## Highlights:

- Over 12,000 trips provided. Average of 76/day for the program.
- Libby Richter has reported anecdotal success for some individuals.
- Minimal problems reported by operators regarding the individuals using the passes.
- No agency has reported any numbers regarding how access to services was improved during the program.
- Staff Time Required to operate the program was 4 Hours/Week, which is a significant amount of time.
- Cost of the program estimated at \$10,000 to \$15,000 annually in regard to decrease revenues.

## Staff Recommendation:

- Transit Division not be tasked with operating this type of program.
- Agencies in the area request funding from State and Federal programs to purchase more fare media.
- Submit a service modification for 2023 if Commission would like to see a program to be implemented.

## DESIGNATED TRIP PASS USAGE REPORT

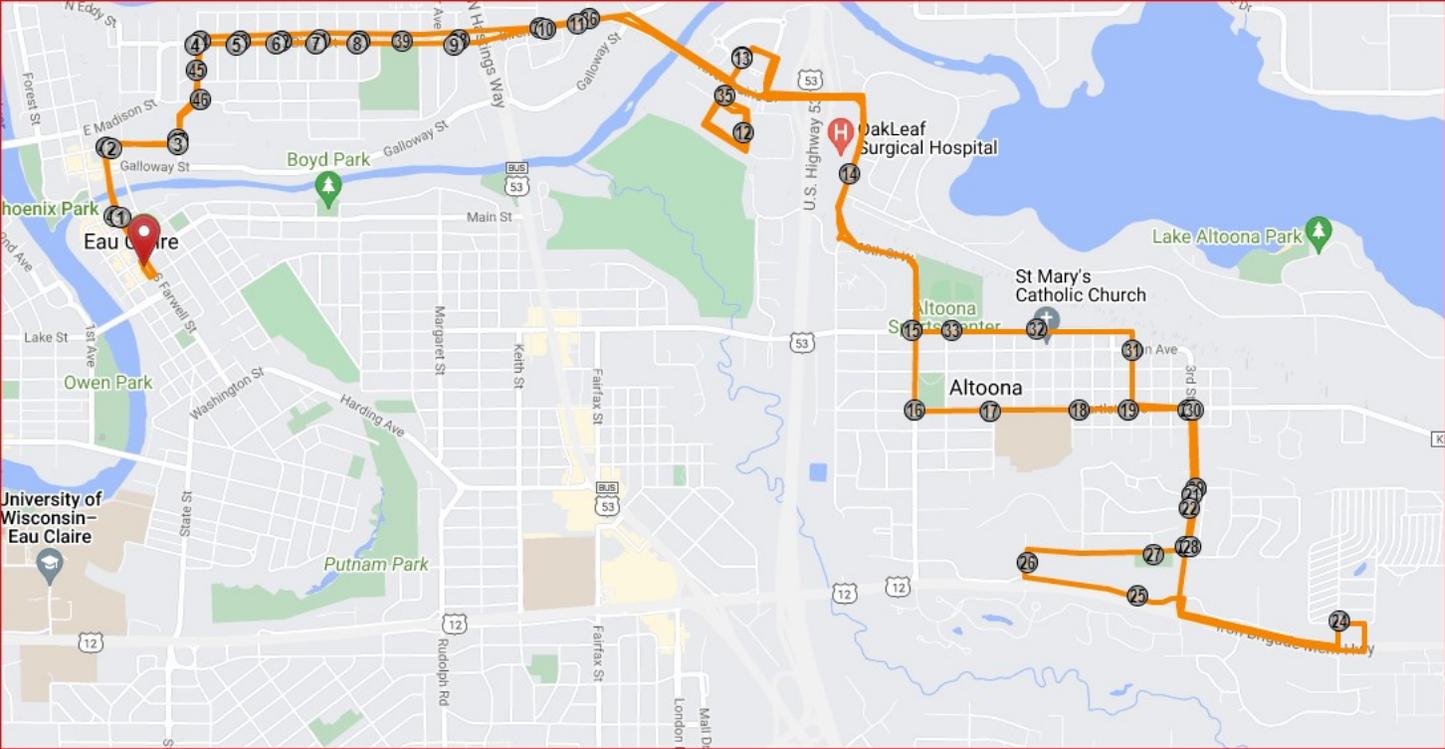
ROUTE USAGE		AGENCY	ISSUED	REDEEMED
Route 1	2426	SOJOURNER HOUSE	8130	7037
Route 2/12	554	LE PHILIPS MEMORIAL LIBRARY	2500	1942
Route 3	790	LUTHERAN SOCIAL SERVICES	2351	1789
Route 4	421	CHIPPEWA VALLEY STREET MINISTRY	368	71
Route 5	1017	WESTERN DAIRYLAND	2009	1383
Route 6	3443		15358	12222
Route 7/17	531	NO OF DAYS:	160	
Route 8-1/18-1	1247	AVERAGE TRIPS/DAY	76	
Route 8-2/18-2	877			
Route 9-1/19-1	8			
Route 9-2/19-2	43			
Route 9-3	5			
Route 19-4	1			
Route 20/21	848			
Route E1	0			
Route E10	11			
Route E11	0			

Chap.	Line	License/Fee	Ordinance/ Statutory Authority	Last Fee Change	2022 Adopted Fee	2023 Proposed Fee
<b>TRANSIT FEES</b>						
	T-100	All Day Pass (Unlimited Rides)		2018	\$3.75	\$3.75
	T-101	One Time Bus Fare - Regular.		2018	\$1.75	\$1.75
	T-102	One Time Bus Fare - Passengers with Disabilities and/or Age 65 and Above		2018	\$0.85	\$0.85
	T-103	One Time Bus Fare - Paratransit.		2018	\$3.50	\$3.50
	T-104	Monthly Bus Pass - Regular.		2018	\$50.00	\$50.00
	T-105	Monthly Bus Pass - Passengers with Disabilities and/or Age 65 and Above		2018	\$25.00	\$25.00
	T-106	Student Pass (Unlimited Rides) K-12 Student Semester Pass.		2018	\$50.00	\$50.00
	T-107	Student Passes (Unlimited Rides) K-12 Student Summer Pass.		2018	\$35.00	\$35.00
	T-108	Student Passes (Unlimited Rides) CVTC Student Semester Pass.		2018	\$140.00	\$140.00
	T-109	Student Passes (Unlimited Rides) CVTC Student Summer Pass.		2018	\$100.00	\$100.00
	T-110	Student Passes (Unlimited Rides) UWEC Faculty and Students with Current ID - Free Per Contract.		2013	No Fee	No Fee
	T-111	CDL Testing		2016	\$50.00	\$50.00
	T-112	One-time Student Bus Fare		2018	\$1.25	\$1.25
	T-113	Mailing Fee		N/A	\$0.75	\$0.75
	T-114	Laminating Fee		N/A	\$0.50	\$0.50
	T-115	Community Table Tickets (unlimited rides to and from Community Table, only at specific times). Charge is per month.		2018	\$55.00	\$55.00
	T-116	One-time Paratransit Trip Agency Fare		2018	\$9.50	\$9.50
	T-117	Certified Mail Fee		N/A	\$6.00	\$6.00
	T-118	Single Trip Tickets - book of 13 - Passengers with Disabilities and/or Age 65 and Above, and/or Income Qualifying		N/A	\$10.00	\$10.00
	T-119	Student Fare Single Trip Tickets		2018	\$12.50	\$12.50
	T-120	Summer Library Pass (good on Tuesdays and Thursdays after ECSD dismisses for the summer)		N/A	In-kind Services with Library	In-kind Services with Library
	T-121	3 Full Fare Tickets		2018	\$4.00	\$4.00
	T-122	Income qualifying Cash Fare		2021	\$0.85	\$0.85
	T-123	Income qualifying Monthly Pass		2021	\$25.00	\$25.00
	T-124	Tripper Routes		2020	Actual Cost	Actual Cost
*****Note: Fee has been assessed historically, but had not been included in the schedule of fees and licenses.						

# SUMMARY OF PROPOSED CHANGES

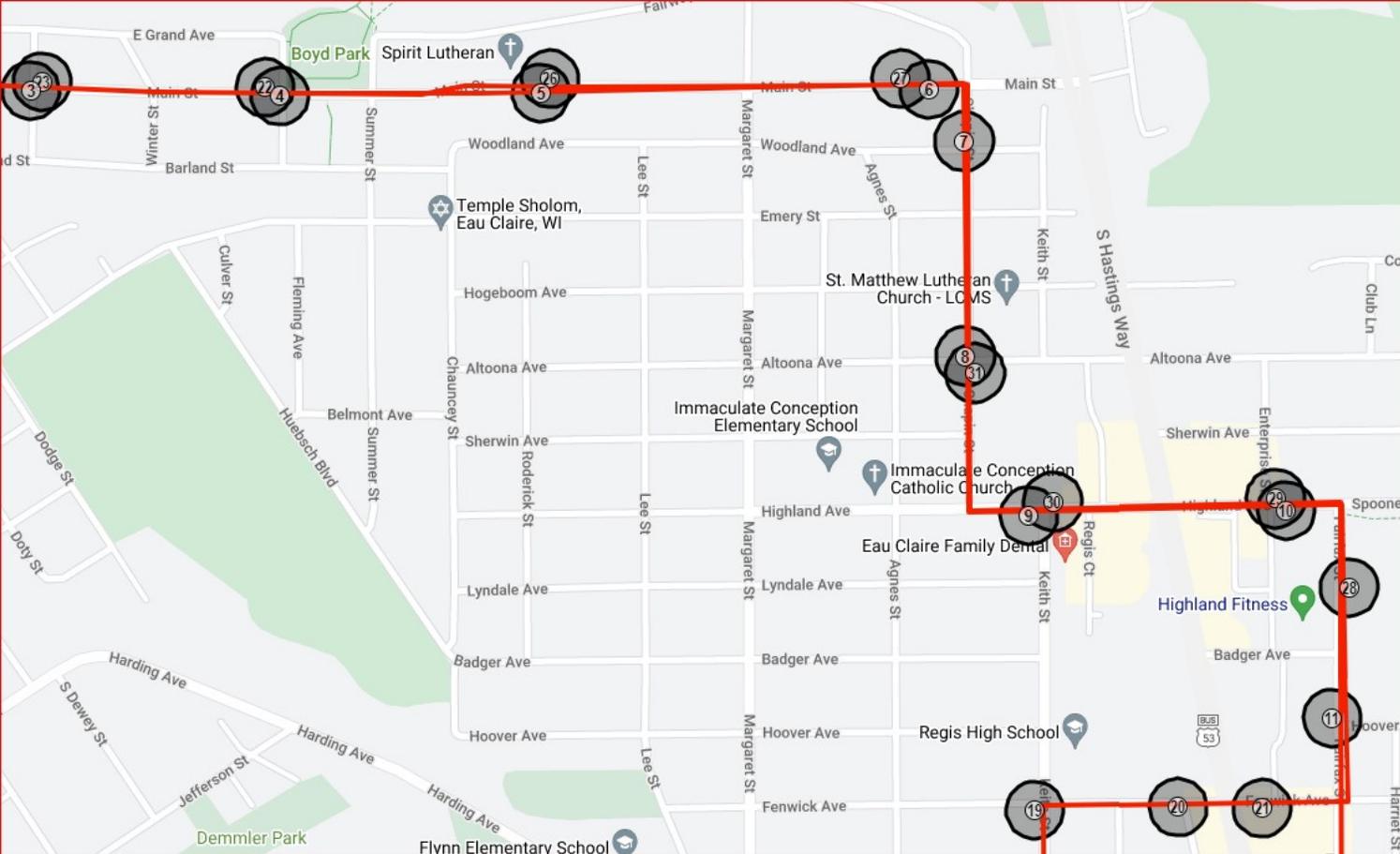
1. Route 71
  - a. New One-hour route covering more of the City of Altoona
  - b. Timetable
  - c. Proposed Route
2. Route 18
  - a. Change to cover St. John's Apartments
  - b. Timetable
  - c. Proposed Route
3. Route 6
  - a. Modify to cover Route 15 area.
  - b. Timetable
  - c. Proposed Route
4. Route 8
  - a. Minor Change to cover Industrial park area on Truax
  - b. No Timetable Change
  - c. Proposed Route
5. Route 12
  - a. Modify to repeat outbound trip with inbound trip
  - b. No Timetable Change
  - c. Proposed Route
6. Route 20
  - a. Modify to repeat outbound trip with inbound trip
  - b. No Timetable Change
  - c. Proposed Route
7. Routes 3 and 4
  - a. Have Routes 3 and 4 mirror each other North of Birch Street.
  - b. Timetables
  - c. Proposed Routes
    - i. Route 4 could not exactly cover the north side due timing issues
8. Staff Recommends Route 7 and Route 15 be lined together.

<b>Transfer Center</b>	<b>Woodmans</b>	<b>Bartlett &amp; 3<sup>rd</sup></b>	<b>Hillcrest Estates</b>	<b>McCann &amp; Devney Dr</b>	<b>Altoona Library</b>	<b>Oakleaf Clinic</b>	<b>River Prairie Shelter</b>	<b>Transfer Center</b>
7:15	7:25	7:35	7:39	7:42	7:45	7:50	7:54	8:15
8:15	8:25	8:35	8:39	8:42	8:45	8:50	8:54	8:15
9:15	9:25	9:35	9:39	9:42	9:45	9:50	9:54	10:15
10:15	10:25	10:35	10:39	10:42	10:45	10:50	10:54	11:15
11:15	11:25	11:35	11:39	11:42	11:45	11:50	11:54	12:15
12:15	12:25	12:35	12:39	12:42	12:45	12:50	12:54	1:15
1:15	1:25	1:35	1:39	1:42	1:45	1:50	1:54	2:15
2:15	2:25	2:35	2:39	2:42	2:45	2:50	2:54	3:15
3:15	3:25	3:35	3:39	3:42	3:45	3:50	3:54	4:15
4:15	4:25	4:35	4:39	4:42	4:45	4:50	4:54	5:15
5:15	5:25	5:35	5:39	5:42	5:45	5:50	5:54	6:15
6:15	6:25	6:35	6:39	6:42	6:45	6:50	6:54	7:15
7:15	7:25	7:35	7:39	7:42	7:45	7:50	7:54	8:15
8:15	8:25	8:35	8:39	8:42	8:45	8:50	8:54	9:15



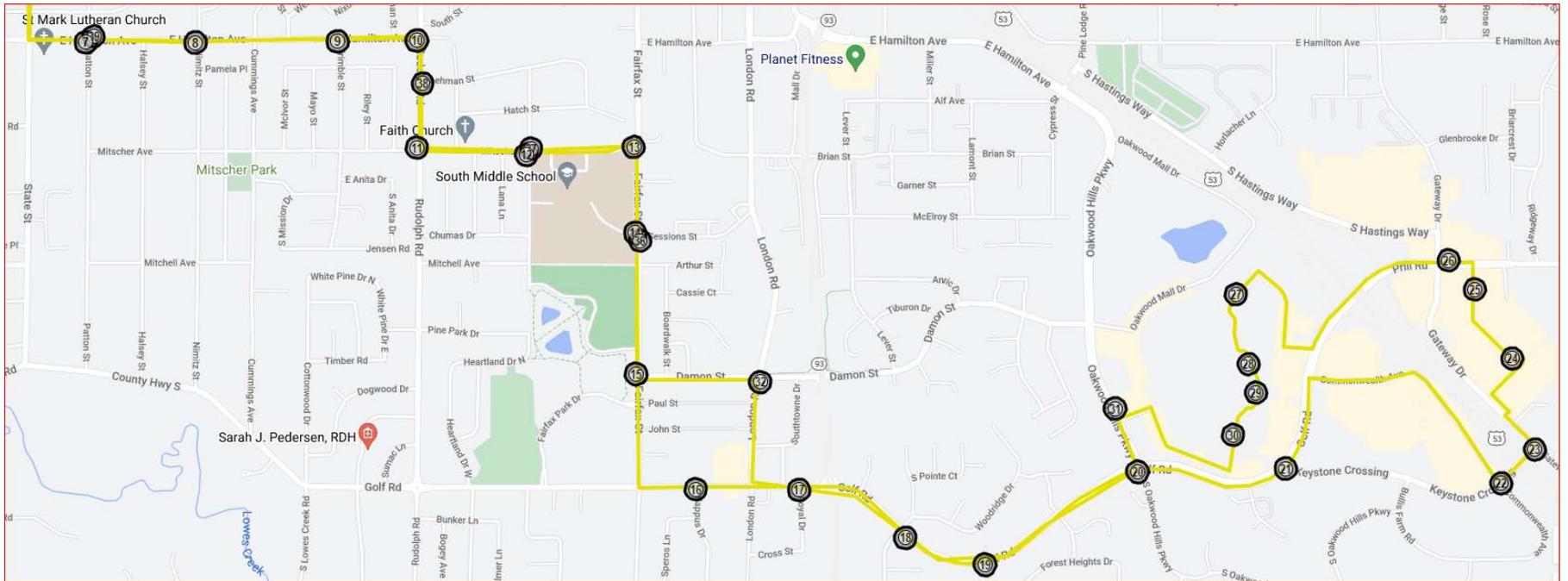
# ROUTE 71

<b>Transfer Center</b>	<b>Fairfax at McDonalds</b>	<b>Fairfax &amp; Clairemont</b>	<b>Memorial High</b>	<b>St Johns</b>	<b>Transfer Center</b>
6:15	6:25	6:30	6:33	6:36	6:45
6:45	6:55	7:00	7:03	7:06	7:15
7:15	7:25	7:30	7:33	7:36	7:45
7:45	7:55	8:00	8:03	8:06	8:15
8:15	8:25	8:30	8:33	8:36	8:45
8:45	8:55	9:00	9:03	9:06	9:15
9:15	9:25	9:30	9:33	9:36	9:45
9:45	9:55	10:00	10:03	10:06	10:15
10:15	10:25	10:30	10:33	10:36	10:45
10:45	10:55	11:00	11:03	11:06	11:15
11:15	11:25	11:30	11:33	11:36	11:45
11:45	11:55	12:00	12:03	12:06	12:15
12:15	12:25	12:30	12:33	12:36	12:45
12:45	12:55	1:00	1:03	1:06	1:15
1:15	1:25	1:30	1:33	1:36	1:45
1:45	1:55	2:00	2:03	2:06	2:15
2:15	2:25	2:30	2:33	2:36	2:45
2:45	2:55	3:00	3:03	3:06	3:15
3:15	3:25	3:30	3:33	3:36	3:45
3:45	3:55	4:00	4:03	4:06	4:15
4:15	4:25	4:30	4:33	4:36	4:45
4:45	4:55	5:00	5:03	5:06	5:15
5:15	5:25	5:30	5:33	5:36	5:45
5:45	5:55	6:00	6:03	6:06	6:15
<b>6:45</b>	<b>6:55</b>	<b>7:00</b>	<b>7:03</b>	<b>7:06</b>	<b>7:15</b>
<b>7:45</b>	<b>7:55</b>	<b>8:00</b>	<b>8:03</b>	<b>8:06</b>	<b>8:15</b>
<b>8:45</b>	<b>8:55</b>	<b>9:00</b>	<b>9:03</b>	<b>9:06</b>	<b>9:15</b>
<b>9:45</b>	<b>9:55</b>	<b>10:00</b>	<b>10:03</b>	<b>10:06</b>	<b>10:15</b>

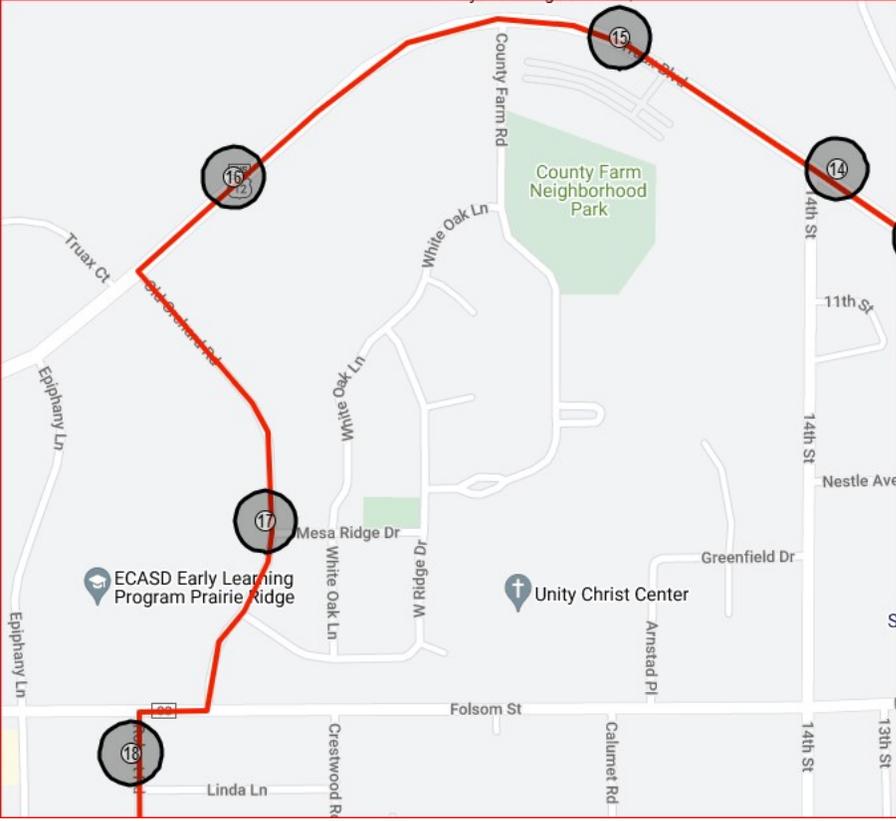


# ROUTE 18

Transfer Center	South Middle School	Walmart	Target	Oakwood Mall	London & Damon	State & Hamilton	Transfer Center
6:45	6:56	7:07	7:10	7:15	7:24	7:32	7:45
7:45	7:56	8:07	8:10	8:15	8:24	8:32	8:45
8:45	8:56	9:07	9:10	9:15	9:24	9:32	9:45
9:45	9:56	10:07	10:10	10:15	10:24	10:32	10:45
10:45	10:56	11:07	11:10	11:15	11:24	11:32	11:45
11:45	11:56	12:07	12:10	12:15	12:24	12:32	12:45
12:45	12:56	1:07	1:10	1:15	1:24	1:32	1:45
1:45	1:56	2:07	2:10	2:15	2:24	2:32	2:45
2:45	2:56	3:07	3:10	3:15	3:24	3:32	3:45
3:45	3:56	4:07	4:10	4:15	4:24	4:32	4:45
4:45	4:56	5:07	5:10	5:15	5:24	5:32	5:45
5:45	5:56	6:07	6:10	6:15	6:24	6:32	6:45
<b>6:45</b>	<b>6:56</b>	<b>7:07</b>	<b>7:10</b>	<b>7:15</b>	<b>7:24</b>	<b>7:32</b>	<b>7:45</b>
<b>7:45</b>	<b>7:56</b>	<b>8:07</b>	<b>8:10</b>	<b>8:15</b>	<b>8:24</b>	<b>8:32</b>	<b>8:45</b>
<b>8:45</b>	<b>8:56</b>	<b>9:07</b>	<b>9:10</b>	<b>9:15</b>	<b>9:24</b>	<b>9:32</b>	<b>9:45</b>

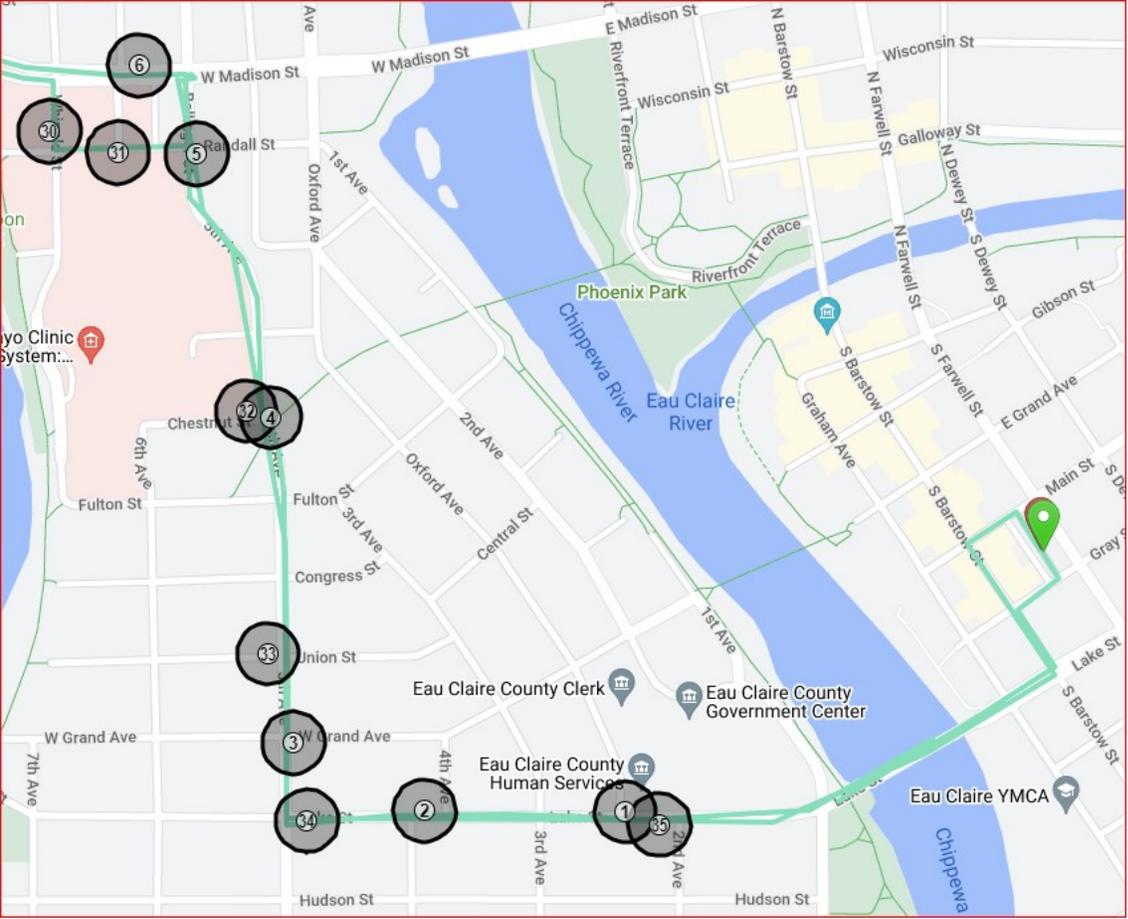


# ROUTE 6

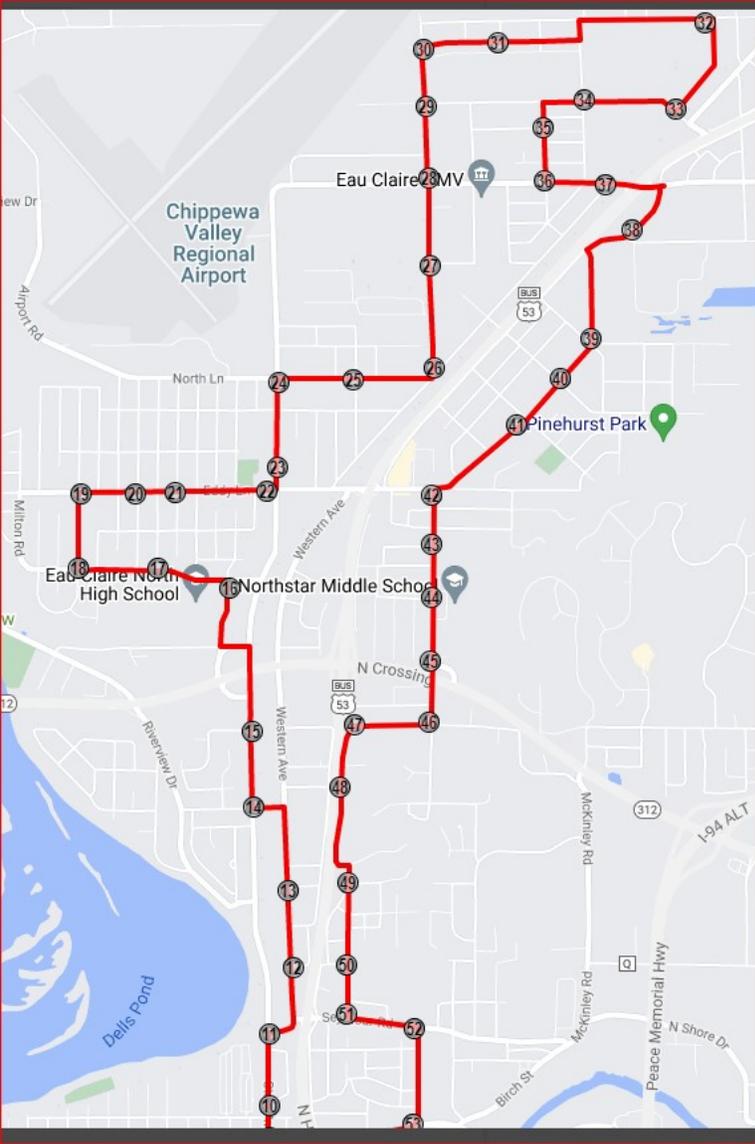


# ROUTE 8

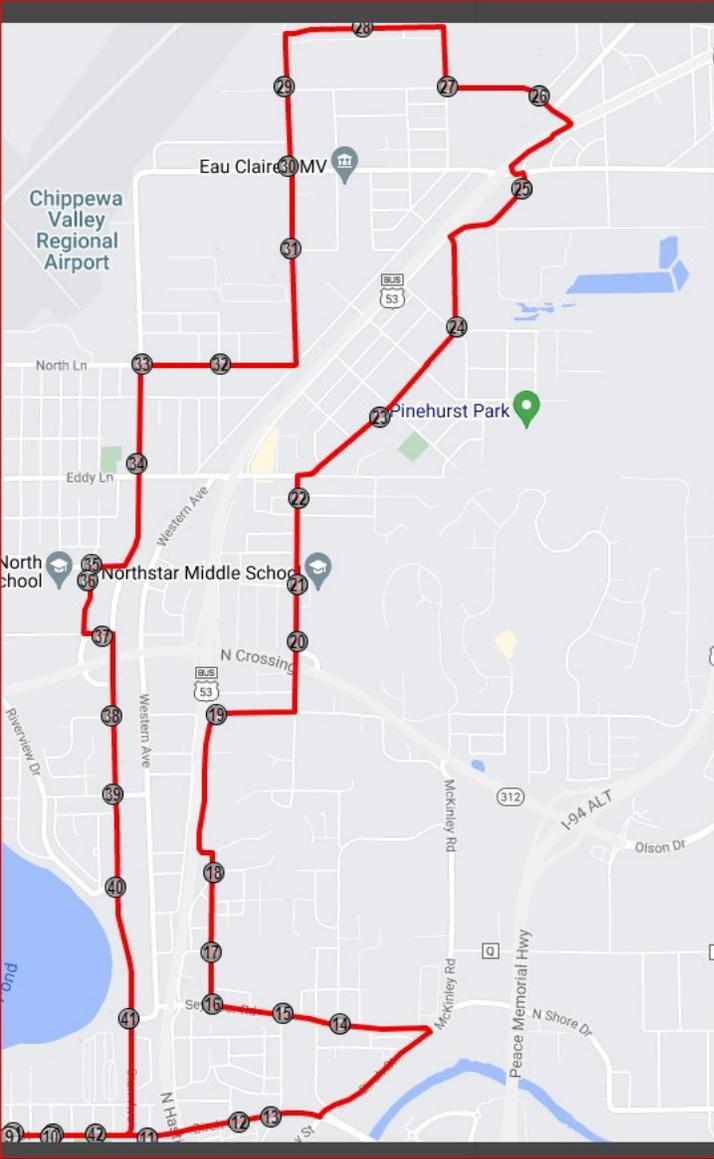




# ROUTE 20



# ROUTE 3



# ROUTE 4

**PROPOSED - ROUTE 3 – NORTH HIGH**

**Weekday**

<b>Transfer Center</b>	<b>Spring &amp; Bellevue</b>	<b>North High School</b>	<b>DMV</b>	<b>Presto Industries</b>	<b>Birch Morningsi</b>	<b>Transfer Center</b>
5:45	5:51	6:03	6:12	6:23	6:34	6:45
6:45	6:51	7:03	7:12	7:23	7:34	7:45
7:45	7:51	8:03	8:12	8:23	8:34	8:45
8:45	8:51	9:03	9:12	9:23	9:34	9:45
9:45	9:51	10:03	10:12	10:23	10:34	10:45
10:45	10:51	11:03	11:12	11:23	11:34	11:45
11:45	11:51	12:03	12:12	12:23	12:34	12:45
12:45	12:51	1:03	1:12	1:23	1:34	1:45
1:45	1:51	2:03	2:12	2:23	2:34	2:45
2:45	2:51	3:03	3:12	3:23	3:34	3:45
3:45	3:51	4:03	4:12	4:23	4:34	4:45
4:45	4:51	5:03	5:12	5:23	5:34	5:45
5:45	5:51	6:03	6:12	6:23	6:34	6:45

There is no Route 3 on Saturdays or evenings. See Route “3/4” for service coverage.

**PROPOSED ROUTE 4 – LOCUST LANE**

*Weekday*

<b>Transfer Center</b>	<b>Birch Germania</b>	<b>Northstar Middle School</b>	<b>Runway White</b>	<b>North H.S.</b>	<b>Central Maint</b>	<b>Transfer Center</b>
6:15	6:25	6:39	6:52	6:54	6:06	7:15
7:15	7:25	7:39	7:52	7:54	7:06	8:15
8:15	8:25	8:39	8:52	8:54	8:06	9:15
9:15	9:25	9:39	9:52	9:54	9:06	10:15
10:15	10:25	10:39	10:52	10:54	10:06	11:15
11:15	11:25	11:39	11:52	11:54	11:06	12:15
12:15	12:25	12:39	12:52	12:54	12:06	1:15
1:15	1:25	1:39	1:52	1:54	1:06	2:15
2:15	2:25	2:39	2:52	2:54	2:06	3:15
3:15	3:25	3:39	3:52	3:54	3:06	4:15
4:15	4:25	4:39	4:52	4:54	4:06	5:15
5:15	5:25	5:39	5:52	5:54	5:06	6:15

There is no evening or Saturday service for Route 4. See Route “3/4” for coverage.

Eau Claire Transit Commission  
 Monthly Ridership Report  
 May 2022

	Monthly			YTD Ridership		
	2021	2022	% Change	2021	2022	% Change
Full Cash Fare	1,973	1,857	-5.9%	9,771	7,827	-19.9%
Full Fare Tickets	1,443	1,456	0.9%	7,973	5,872	-26.4%
Income-Qualifying Fare	59	274	364.4%	227	1,005	342.7%
Student Cash Fare	357	321	-10.1%	1,361	1,124	-17.4%
Student Fare Tickets	16	8	-50.0%	54	53	-1.9%
1/2 Cash Fare	970	1,011	4.2%	4,508	4,218	-6.4%
Reduced Fare Tickets	336	495	47.3%	1,610	1,602	-0.5%
Monthly Pass	3,315	3,017	-9.0%	18,822	13,323	-29.2%
Income-Qualifying Pass	787	2,490	216.4%	3,114	11,058	255.1%
Half Fare Pass	8,220	7,076	-13.9%	37,170	33,472	-9.9%
CVTC Pass	192	183	-4.7%	938	888	-5.3%
Day Pass	1,109	912	-17.8%	5,395	4,714	-12.6%
MAX Pass	905	2,208	144.0%	3,427	7,547	120.2%
Non-UWEC Ridership	19,682	21,308	8.3%	94,370	92,703	-1.8%
UWEC	5,514	17,153	211.1%	59,393	118,701	99.9%
Total	0	38,461	#DIV/0!	153,763	211,404	37.5%
Community Table	126	393	211.9%	811	1,389	71.3%
Paratransit	1,591		-100.0%	6,970	6,449	-7.5%
Free	263	3,062	1064.3%	2,099	16,532	687.6%
Pool	0	0	#DIV/0!	0	0	#DIV/0!
Transfer	2,499	4,428	77.2%	12,068	17,507	45.1%
Library	0	0	#DIV/0!	0	0	#DIV/0!
Total	4,479	46,344	934.7%	175,711	253,281	44.1%
Evening Ridership	1,422	1,297	-8.8%	8,190	5,850	-28.6%
Saturday Ridership	2,834	2,557	-9.8%	12,071	12,578	4.2%
Miles of Service-Day	45,638	49,236	7.9%	251,095	252,619	0.6%
Passenger / Mile-Day	0.07	0.91	1265.9%	0.67	0.98	46.8%
Hours of Service-Day	3,247	3,429	5.6%	17,958	17,671	-1.6%
Passenger / Hour-Day	0.94	13.14	1295.2%	9.33	14.00	50.1%
Miles of Service-Eve.	7,612	8,322	9.3%	39,152	41,968	7.2%
Passenger / Mile-Eve.	0.19	0.16	-16.6%	0.21	0.14	-33.4%
Hours of Service-Eve.	530	580	9.4%	2,727	2,925	7.3%
Passenger / Hour-Eve.	2.68	2.24	-16.7%	3.00	2.00	-33.4%
Saturday	5	4	-20.0%	22	22	0.0%
Weekday School*	21	21	0.0%	103	95	-7.8%
Weekday Non-school	0	0	#DIV/0!	4	9	125.0%

\*Blended School

### 2022 Income-Qualifying Fare Progress Report

	Permits Issued	\$0.85 Trips	Passes Sold	Pass Trips
January	1	146	20	1731
February	14	133	20	1976
March	16	945	39	2679
April	8	226	23	2182
May	4	274	26	2490
June				
July				
August				
September				
October				
November				
December				
<b>Total:</b>	<b>43</b>	<b>1724</b>	<b>128</b>	<b>11058</b>

### 2021 Income-Qualifying Fare Progress Report

	Permits Issued	\$0.85 Trips	Passes Sold	Pass Trips
<b>January</b>	<b>2</b>	<b>18</b>	<b>8</b>	<b>295</b>
<b>February</b>	<b>12</b>	<b>38</b>	<b>7</b>	<b>403</b>
<b>March</b>	<b>8</b>	<b>48</b>	<b>5</b>	<b>616</b>
<b>April</b>	<b>12</b>	<b>64</b>	<b>12</b>	<b>1013</b>
<b>May</b>	<b>13</b>	<b>59</b>	<b>9</b>	<b>787</b>
<b>June</b>	<b>14</b>	<b>66</b>	<b>19</b>	<b>1154</b>
<b>July</b>	<b>7</b>	<b>97</b>	<b>17</b>	<b>1346</b>
<b>August</b>	<b>12</b>	<b>77</b>	<b>23</b>	<b>1422</b>
<b>September</b>	<b>8</b>	<b>213</b>	<b>6</b>	<b>1513</b>
<b>October</b>	<b>11</b>	<b>116</b>	<b>18</b>	<b>1730</b>
<b>November</b>	<b>21</b>	<b>151</b>	<b>19</b>	<b>1698</b>
<b>December</b>	<b>10</b>	<b>143</b>	<b>19</b>	<b>1705</b>
<b>Total:</b>	<b>130</b>	<b>1090</b>	<b>162</b>	<b>13682</b>

# Eau Claire Transit System

## Operating Revenues

Report Date: April 30, 2022

% of Year Expired: 33.3%

	Prior Year		Current Year		% of Budget
	2021 Budget	2021 Y-T-D	2022 Budget	2022 Y-T-D	
Full Fare Cash	\$ 44,500	\$ 13,591	\$ 45,000	\$ 10,379	23.1%
Full Fare Pass	\$ 82,600	\$ 23,950	\$ 70,000	\$ 31,500	45.0%
Full Fare Tickets	\$ 29,100	\$ 11,048	\$ 35,000	\$ 8,184	23.4%
Day Pass	\$ 16,900	\$ 3,803	\$ 15,000	\$ 3,638	24.3%
Total Full Adult Fares	\$ 173,100	\$ 52,391	\$ 165,000	\$ 53,701	32.5%
Income-Qualifying Cash	\$ 800	\$ 142	\$ 500	\$ 621	124.1%
Income-Qualifying Pass	\$ 3,500	\$ 2,170	\$ 5,500	\$ 3,650	66.4%
Total I-Q Fares:	\$ 4,300	\$ 2,312	\$ 6,000	\$ 4,271	71.2%
Reduced Fare Cash	\$ 9,100	\$ 2,984	\$ 10,000	\$ 2,744	27.4%
Reduced Fare Pass	\$ 48,400	\$ 20,850	\$ 65,000	\$ 20,379	31.4%
Reduced Fare Tickets	\$ 5,300	\$ 1,860	\$ 6,000	\$ 2,130	35.5%
Total Reduced Fares	\$ 62,800	\$ 25,694	\$ 81,000	\$ 25,253	31.2%
Student Fare Cash	\$ 7,000	\$ 1,259	\$ 5,000	\$ 994	19.9%
Student Fare Tickets	\$ 1,500	\$ 75	\$ 500	\$ 50	10.0%
Student MAX Pass	\$ 19,800	\$ 3,500	\$ 15,000	\$ 6,200	41.3%
CVTC Student Pass	\$ 4,700	\$ -	\$ 1,500	\$ -	0.0%
UW - Eau Claire	\$ 400,000	\$ 261,000	\$ 404,000	\$ 272,000	67.3%
Pool/Library	\$ 6,800	\$ -	\$ 7,000	\$ -	0.0%
Total Student Fares	\$ 439,800	\$ 265,834	\$ 433,000	\$ 279,244	64.5%
Paratransit Co-Pay	\$ 67,100	\$ 18,487	\$ 88,200	\$ 21,501	24.4%
Agency Fare	\$ 123,400	\$ 26,781	\$ 159,600	\$ 33,716	21.1%
Local Reimbursement	\$ 500	\$ 104	\$ 300	\$ -	0.0%
State PT Assistance	\$ 61,500	\$ -	\$ 77,000	\$ -	0.0%
Total Paratransit	\$ 252,500	\$ 45,372	\$ 325,100	\$ 55,216	17.0%
Federal Assistance	\$ 2,481,700	\$ -	\$ 2,475,200	\$ -	0.0%
State Assistance	\$ 1,375,100	\$ -	\$ 1,300,000	\$ -	0.0%
EC County Assistance	\$ 98,000	\$ 22,456	\$ 118,100	\$ -	0.0%
Altoona Assistance	\$ 68,100	\$ -	\$ 71,400	\$ -	0.0%
Total Assistance	\$ 4,022,900	\$ 22,456	\$ 3,964,700	\$ -	0.0%
Advertising	\$ 36,000	\$ 13,436	\$ 40,000	\$ 13,550	33.9%
Vending Commission	\$ 5,900	\$ 733	\$ 4,000	\$ 215	5.4%
Gifts & Donations	\$ -	\$ -	\$ -	\$ -	
Other Penalties	\$ -	\$ -	\$ -	\$ -	
Miscellaneous	\$ 600	\$ 1,474	\$ 1,100	\$ 2,157	196.1%
General Fund - Operations	\$ 1,020,120	\$ -	\$ 783,700	\$ -	0.0%
Sale of Capital Assets	\$ -	\$ -	\$ -	\$ -	
Fund Balance Applied	\$ -	\$ -	\$ -	\$ -	
Fund Balance Used for CIF	\$ -	\$ -	\$ -	\$ -	
Total Other	\$ 1,062,620	\$ 15,643	\$ 828,800	\$ 15,922	1.9%
<b>TOTAL REVENUES</b>	<b>\$ 6,018,020</b>	<b>\$ 429,702</b>	<b>\$ 5,803,600</b>	<b>\$ 433,605</b>	<b>7.5%</b>

# Eau Claire Transit System

## Operating Expenses

Report Date: April 30, 2022

% of Year Expired: 33.3%

	Prior Year		Current Year		
	2021 Budget	2021 Y-T-D	2022 Budget	2022 Y-T-D	% of Budget
Admin Wages	\$ 319,000	\$ 108,603	\$ 335,700	\$ 89,026	26.5%
Admin OT Wages	\$ 12,000	\$ 832	\$ 12,000	\$ 10,106	84.2%
Admin Benefits	\$ 264,110	\$ 70,702	\$ 215,174	\$ 63,823	29.7%
Operator Wages	\$ 1,402,000	\$ 381,914	\$ 1,392,900	\$ 402,827	28.9%
Operator OT Wages	\$ 23,000	\$ 92,629	\$ 23,000	\$ 70,419	306.2%
Operator Benefits	\$ 767,075	\$ 190,357	\$ 743,145	\$ 199,394	26.8%
Shop Wages	\$ 265,100	\$ 86,271	\$ 290,200	\$ 86,763	29.9%
Shop OT Wages	\$ 23,800	\$ 17,816	\$ 23,800	\$ 18,541	77.9%
Shop Benefits	\$ 154,815	\$ 56,961	\$ 164,581	\$ 39,067	23.7%
Total Payroll	\$ 3,230,900	\$ 1,006,085	\$ 3,200,500	\$ 979,966	30.6%
Printing & Binding	\$ 10,700	\$ 2,428	\$ 10,700	\$ 1,317	12.3%
Advertising & Marketing	\$ 30,000	\$ 2,248	\$ 30,000	\$ 9,881	32.9%
Custodial	\$ 21,500	\$ 6,983	\$ 22,600	\$ 9,475	41.9%
Security	\$ 41,100	\$ 13,236	\$ 41,100	\$ 5,516	13.4%
Utilities	\$ 9,400	\$ 5,232	\$ 20,000	\$ 3,227	16.1%
Ins & Admin Charges	\$ 198,000	\$ 66,432	\$ 189,800	\$ 31,872	16.8%
Misc. Services	\$ 352,600	\$ 75,120	\$ 497,300	\$ 69,941	14.1%
Total Services	\$ 663,300	\$ 171,680	\$ 811,500	\$ 131,227	16.2%
Office Supplies	\$ 1,900	\$ 666	\$ 2,000	\$ 894	44.7%
Uniforms & Clothing	\$ 12,800	\$ 70	\$ 12,800	\$ 268	2.1%
Gas	\$ 1,000	\$ 251	\$ 1,000	\$ 395	39.5%
Diesel Fuel	\$ 381,500	\$ 78,189	\$ 382,000	\$ 87,592	22.9%
Motor Oil	\$ 17,400	\$ 4,369	\$ 17,400	\$ 4,433	25.5%
Tires	\$ 52,600	\$ 7,371	\$ 52,600	\$ 1,280	2.4%
Supplies	\$ 404,800	\$ 71,705	\$ 300,800	\$ 57,258	19.0%
Tool/Shop	\$ 9,300	\$ 3,386	\$ 16,700	\$ 4,230	25.3%
Equip Purchase	\$ -	\$ 1,437	\$ -	\$ -	
Misc. Materials/Supplies	\$ 2,100	\$ 3,710	\$ 6,500	\$ 11,098	170.7%
Total Materials/Supplies	\$ 883,400	\$ 171,154	\$ 791,800	\$ 167,448	21.1%
Purchased Transp.	\$ 1,060,020	\$ 177,670	\$ 919,800	\$ 214,955	23.4%
Paratransit Cer	\$ 73,600	\$ 9,165	\$ 80,000	\$ (213)	-0.3%
Total Paratransit	\$ 1,133,620	\$ 186,835	\$ 999,800	\$ 214,742	21.5%
Unfund Pen	\$ 38,000				#DIV/0!
Loss on Disp of Equip	\$ -		\$ -		
Capital Purchases	\$ -		\$ -		
Depreciation	\$ -		\$ -		
Other Charges/Adj	\$ -		\$ -		
Total Other	\$ 38,000	\$ -	\$ -	\$ -	#DIV/0!
<b>TOTAL EXPENSES</b>	<b>\$ 5,949,220</b>	<b>\$ 1,535,754</b>	<b>\$ 5,803,600</b>	<b>\$ 1,493,383</b>	<b>25.7%</b>



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## MANAGER'S REPORT

**JUNE 15, 2022**

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### TRANSIT TECHNOLOGY IMPLEMENTATION

Transit had its initial meeting with Transloc Staff and has begun the process of changing to the new system. The subcontractor that will be providing the fare collection system will have an initial meeting later in June. The new bus tracking system could be in place by September 1. We will have a better idea of the fare collection system after our June meeting.

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### 2023 BUDGET

Interim Community Services Director Lane Berg review the Department's CIP requests with the City Manager. Dave Solberg has been assisting with the CIP budget and has clarified items in the Transit CIP. The Transit Commission will consider its recommendation to the City Council at the July Transit Commission Meeting. Public Hearing on the CIP is scheduled for August 8 and Council action on August 9.

The Operating Budget Kick-Off meeting is scheduled for June 27. The Departments must submit their budgets to the City Manager by July 21. Work sessions with the City Council will begin in October and the first Public Hearing on the City Manager's Proposed Operating Budget is scheduled for October 10. Council is scheduled to take action on the Budget at its November 8<sup>th</sup> meeting.