

2024 Board of Health Calendar –
Showing typical suggested monthly topics
Subject to change

January 24

- Distribute final 2024 Board of Health calendar
- Develop Department Director Performance expectations
- Approve continuing grant for DNR Transient Non-community Water Systems
- Eau Claire Healthy Alliance update
- Strategic Plan Update
- Follow up from November worksession
- Quarterly Financial Update

February 28

- Performance Management Update
- Quarterly review of tracking BOH Priorities

March 27

- Board evaluation

April 24

- Summary of 2023 financial report
- Discuss 2023 Annual Report
- Eau Claire Healthy Alliance update
- Strategic Plan update
- Workforce Development Update
- Quality Improvement Plan Update
- Close out 2023 budget
- Quarterly Financial Update

May 15 (third Wednesday)

- Review budget development process. Initial input from the Board of Health for the proposed 2025 budget, including discussion of salary and health insurance for employees
- Quarterly review of tracking BOH Priorities

June 26

- Fee discussion
- Director Performance review mid-point update

July 31 (fifth Wednesday)

- Annual review of Account Allocations/Fund Balance
- Approve draft of 2025 Health Department budget
- Strategic Plan Update

- Eau Claire Healthy Alliance Update
- Adopt Department budget/pay schedule for 2025
- Review and Approve Employee Handbook-personnel policies updated
- Quarterly financial update

August 28

- Adjust 2025 Budget proposal if needed (after the Joint Budget Team meeting)
- Review and approve/adopt 2025 Health Department fees, and fee related regulation and resolution changes
- Quarterly review of tracking BOH Priorities
- Performance Management Update

September 25

October 23

- Adjust 2025 Department budget by Board, if needed
- Question development and approval for Director performance review survey
- Single Audit Report
- Eau Claire Healthy Alliance Update
- Strategic Plan Update
- Workforce Development Update
- Quality Improvement Plan Update
- Quarterly Financial Update

November 13 (second Wednesday)

- BOH work session
- Quarterly review of tracking BOH Priorities

December 11 (second Wednesday)

- Department Director performance review (Closed session)
- Election of President and Vice-President for next calendar year
- Approve final 2025 Budget
- Review a draft of the 2025 Board of Health calendar
- Approve 2025 contracts with State Division of Public Health
- Board photo for the annual report