



Housing Opportunities Commission Minutes  
December 8, 2021 at 5:00 p.m.  
Virtual Online – WebEx Meeting

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Members Present: Betzig-Lundberg, Carruthers, Chaput, Elliott (left at 6:00), Moseley, Peterson (left at 6:12), Poser (arrived 5:20), Rogers, Theisen, Councilmember Werthmann

Member Absent: Filipczak

Staff Present: Allen, Graybehl, Hufford, Johnathan, Richter

1. Call to Order by Chairperson Elliott at 5:00 p.m.
2. Roll Call – Members and staff were present in person and virtually online.
3. Meeting minutes of November 17, 2021, were approved on a motion by Commissioner Betzig-Lundberg and seconded by Commissioner Chaput.
4. Open Public Comment Period – None.
5. Public Discussions
  - A. 2021 Work Plan review and assessment – Mr. Allen presented the 2021 Work Plan and opened the floor for the Housing Opportunities Commission (HOC) to review and assess the 2021 Work Plan. Commission members want to evaluate the process of the Affordable Housing Fund RFP.
  - B. 2022 Work Plan goals, actions, and considerations – The HOC discussed the 2022 Work Plan, including reordering the Work Plan to reflect the importance of the topic. Monitor Housing Inventory through a ‘scorecard’ is a top priority. The HOC recommended combining the Funding Affordable Housing topics as well as the Ordinance Review and Policy Review items. The HOC discussed adding a Housing Needs Analysis to the 2022 Work Plan and providing more specificity to Target Dates for each item.
6. Other Business Agenda Items
  - A. Barriers to housing development review and next steps – The HOC discussed potential items to address when looking at barriers to housing development, including how to engage developers in the community to ask them what their biggest hurdles are and what things the City can help change. *[Chairperson Elliott left at 6:00, with Vice-Chairperson Chaput assuming Chairperson duties.]*
  - B. Staff Updates – Libby Richter, Community Resource Specialist with the Library, presented findings about a gaps assessment and needs of those with lived experience of homelessness. Richter presented a variety of needs in the homeless community and how those needs are being addressed now. The HOC discussed how they can address some of these issues and intend to continue work on these topics moving forward.
7. Discussion and Direction
  - A. Future Agenda Items – CIP update; Land Trusts; Housing Financing Presentation and Work Session; policy recommendations on American Rescue Plan Act (ARPA) funds
  - B. Announcements – The next meeting is scheduled for January 12, 2022.
8. On a motion by Councilmember Werthmann and seconded by Commissioner Poser the meeting adjourned at 6:41p.m.