



**MINUTES**

**August 30, 2021**  
**7:49 AM**  
**Regular Meeting**

**City Hall – Council Chambers**  
**203 S Farwell St**  
**EAU CLAIRE, WI**

Mr. Weinke called the meeting to order at 7:49 AM with Ms. Deutsch and Mr. Yang were present in person.  
Ms. Cleasby called the role:

MEMBERS PRESENT:	MEMBERS ABSENT:	STAFF PRESENT:
Vice Chair: Paul Weinke – In Person Commissioner: Betty Deutsch – In Person Commissioner: Dang Yang – In Person	Chair: Laurie Klinkhammer Commissioner: John Lor Keith Johnathan	Ruth Schermerhorn Kriss Cleasby

**CONSENT AGENDA**

**1. Report and Consideration on the Consent Agenda**

Ms. Schermerhorn reported on the Consent Agenda.

- A. Minutes – July 30, 2021
- B. Community Development Block Grant (CDBG) Rehabilitation Loan Program Monthly Reports
  - 1. Application Status Report
  - 2. Monthly Loan Status Report
  - 3. Year to Date Report
  - 4. Delinquency Report
- C. Housing Authority Financial Monthly Reports
  - 1. Monthly Expenditures
  - 2. Operating Statements, if available
  - 3. Investments
  - 4. 30-Day Tenant Delinquencies
  - 5. Tax Intercept Update, quarterly
- D. Housing Authority Occupancy Monthly Reports
  - 1. Waiting List
  - 2. Tenant Placements
  - 3. Occupancy Report & Vacant Units Move-Out Summary
  - 4. PHAS Quarterly Report
  - 5. Summary of Terminations, Appeals, and Hearings
  - 6. Newsletters, if available

Motion to approve As Presented: Commissioner Yang  
 Second Motion: Commissioner Deutsch  
 Motion Carried: Yes – Unanimous Vote

**BUSINESS AGENDA**

## 2. CDBG Rehabilitation Loans

None this month

## 3. Business Considerations

- A. Ms. Shermerhorn reported on a Resolution Regarding Park Tower Apartments and Townhouses Gross Rent Changes.

Motion to approve As Presented: Commissioner Deutsch  
Second Motion: Commissioner Yang  
Motion Carried: Yes – Unanimous Vote

- B. Ms. Shermerhorn reported on a Resolution Regarding Updated Mask Policy.

Motion to approve As Presented: Commissioner Yang  
Second Motion: Commissioner Deutsch  
Motion Carried: Yes – Unanimous Vote

- C. Ms. Shermerhorn reported on a Resolution Regarding Telecommuting or Remote Work Arrangements Policy

Motion to approve As Presented: Commissioner Deutsch  
Second Motion: Commissioner Yang  
Motion Carried: Yes – Unanimous Vote

- D. Ms. Shermerhorn reported on a Resolution Regarding Updated Procurement Policy

Motion to approve As Presented: Commissioner Yang  
Second Motion: Commissioner Deutsch  
Motion Carried: Yes – Unanimous Vote

## 4. Director's Update/ Board Announcements & Directives

None this month

### Next Meeting Date

September 27, 2021  
7:45 AM  
City Hall Council Chambers  
And Via Webex

Motion to approve As Presented: Commissioner Deutsch  
Second Motion: Commissioner Yang  
Motion Carried: Yes – Unanimous Vote

Adjournment: 7:56 A.M.