



**MINUTES**

**June 28, 2021**

**7:46 AM**

**Regular Meeting**

**City Hall – Council Chambers**

**203 S Farwell St**

**EAU CLAIRE, WI**

Ms. Klinkhammer called the meeting to order at 7:47 AM. Ms. Klinkhammer, Mr. Weinke, Mr. Yang and Ms. Deutsch were present in person. Mr. Lor attempted to attend virtually but technical difficulties prevented him from participating. Ms. Schermerhorn called the roll:

<b>MEMBERS PRESENT:</b>	<b>MEMBERS ABSENT:</b>	<b>STAFF PRESENT:</b>
Chair: Laurie Klinkhammer – In Person Vice Chair: Paul Weinke – In Person Commissioner: Dang Yang – In Person Commissioner: Betty Deutsch – In Person Commissioner: John Lor – Virtually		Keith Johnathan Ruth Schermerhorn Kriss Cleasby

**CONSENT AGENDA**

**1. Report and Consideration on the Consent Agenda**

Mr. Johnathan reported on the Consent Agenda.

- A. Minutes – May 24, 2021
- B. Community Development Block Grant (CDBG) Rehabilitation Loan Program Monthly Reports
  - 1. Application Status Report
  - 2. Monthly Loan Status Report
  - 3. Year to Date Report
  - 4. Delinquency Report
- C. Housing Authority Financial Monthly Reports
  - 1. Monthly Expenditures
  - 2. Operating Statements, if available
  - 3. Investments
  - 4. 30-Day Tenant Delinquencies
  - 5. Tax Intercept Update, quarterly
- D. Housing Authority Occupancy Monthly Reports
  - 1. Waiting List
  - 2. Tenant Placements
  - 3. Occupancy Report & Vacant Units Move-Out Summary
  - 4. PHAS Quarterly Report
  - 5. Summary of Terminations, Appeals, and Hearings
  - 6. Newsletters, if available

Motion to approve As Presented:

Vice Chair Weinke

Second Motion:

Commissioner Deutsch

Motion Carried:

Yes – Unanimous Vote

## BUSINESS AGENDA

### 2. CDBG Rehabilitation Loans

#### A. Closed Session 7:49

Motion to go into Closed Session: Vice Chair Weinke  
Second Motion: Commissioner Deutsch  
Motion Carried: Yes – Unanimous Vote

#### B. Open Session 7:54

Motion to go into Open Session: Vice Chair Weinke  
Second Motion: Commissioner Yang  
Motion Carried: Yes – Unanimous Vote

Name:	Carol A. Hubbard & Samantha Cowell
Address:	1821 Edgewood Lane
Application #:	46-2016-0000-D
CDBG =	\$24,900
HOME =	\$3,500
LEAD =	\$3,500
ASBESTOS =	
Western Dairyland =	
HOMEOWNERS FUND =	
Approved for =	\$31,900

#### C. Motion to approve an Exception to approve \$31,900 for the current CDBG loan brought before the board.

Motion to approve As Presented: Vice Chair Weinke  
Second Motion: Commissioner Deutsch  
Motion Carried: Yes – Unanimous Vote

### 3. Business Considerations

- A. Mr. Johnathan indicated the Annual Report draft will be finished soon.
- B. Mr. Johnathan indicated that IS would like to meet with each City Council member individually to train on the updated iPad. Mr. Johnathan asked for phone numbers for IS to contact them directly to schedule training.
- C. **Report and Consideration on HOME Tenant Based Rental Assistance (TBRA) Program payment Standard Revisions.**

Ms. Schermerhorn reported for consideration the new HOME Tenant Based Rental Assistance (TBRA) Program payment Standards Revisions.

Motion to approve As Presented:  
Second Motion:  
Motion Carried:

Vice Chair Weinke  
Commissioner Deutsch  
Yes – Unanimous Vote

#### **4. Director's Update/ Board Announcements & Directives**

- A. Mr. Johnathan submitted Josh Dalton's resignation letter and introduced replacement Dang Yang.

#### **Next Meeting Date**

July 26, 2021  
7:45 AM  
City Hall Council Chambers  
And Via Webex

Motion to Adjourn:  
Seconded:  
Motion Carried:

Commissioner Weinke  
Commissioner Yang  
Yes – Unanimous Vote

Adjournment: 8:06 A.M.