



MINUTES

March 29, 2021

7:54 AM

Regular Meeting

City Hall – Council Chambers

203 S Farwell St

EAU CLAIRE, WI

Mr. Prindle called the meeting to order at 7:54 AM with Mr. Weinke and Mr. Dalton joining virtually, via Webex. Ms. Deutsch was present in person. Ruth Schermerhorn called the role:

MEMBERS PRESENT:	MEMBERS ABSENT:	STAFF PRESENT:
Chair: William Prindle – In Person Commissioner: Paul Weinke - Virtual Commissioner: Betty Deutsch – In Person	Vice Chair: Joshua Dalton-Virtual Commissioner: Mai Xiong	Keith Johnathan Ruth Schermerhorn

CONSENT AGENDA

1. Report and Consideration on the Consent Agenda

- A.** Minutes – February 22, 2021
- B.** Community Development Block Grant (CDBG) Rehabilitation Loan Program Monthly Reports
 - 1. Application Status Report
 - 2. Monthly Loan Status Report
 - 3. Year to Date Report
 - 4. Delinquency Report
- C.** Housing Authority Financial Monthly Reports
 - 1. Monthly Expenditures
 - 2. Operating Statements, if available
 - 3. Investments
 - 4. 30-Day Tenant Delinquencies
 - 5. Tax Intercept Update, quarterly
- D.** Housing Authority Occupancy Monthly Reports
 - 1. Waiting List
 - 2. Tenant Placements
 - 3. Occupancy Report & Vacant Units Move-Out Summary
 - 4. PHAS Quarterly Report
 - 5. Summary of Terminations, Appeals, and Hearings
 - 6. Newsletters, if available

Mr. Johnathan reported on the consent agenda.

Motion to approve as presented:	Commissioner Dalton
Second Motion:	Commissioner Weinke
Motion Carried:	Yes – Unanimous Vote

BUSINESS AGENDA

2. Business Agenda

CDBG Rehabilitation Loans – No rehab loans this month

3. Business Considerations

A. Baker Tilly letter.

Mr. Johnathan reported that Baker Tilly has legally changed their name from Baker Tilly Virchow Krause, LLP to Baker Tilly US LLP. All other contact information remains the same and there are no changes to the scope of services, terms or conditions of the engagement.

4. Director's Update/ Board Announcements & Directives

Mr Johnathan reported that the April Meeting would be William Prindle's last meeting as his term will expire, he has served on the board for ten years.

Mr Johnathan informed the board that Laurie Klinkhammer has submitted the required paperwork to the City Council so that she may rejoin the Housing Authority Board of Commissioners.

Mr Johnathan reported that the Housing Authority, and himself personally, are being sued by a former tenant.

American Family Insurance, the Housing Authority's insurance provider is providing legal counsel, but the Housing Authority is also retaining Tim Johnson of the Crivello Carlson S.C. law firm to continue with the case in the event that American Family exercises its reservation of rights due to the mold exclusion in the policy and withdraws from this case.

Mr Johnathan reported that due to the change in the Procurement policy in March, 2020 the agendas have been much smaller because the board does not have to approve purchases under \$250,000.00.

This amount used to be \$30,000.00. The new amount follows the City policy.

The board asked that a procurement section be created in the agenda's so that the board is kept aware of large purchases.

Next Meeting Date

April 26, 2021

7:45 AM

City Hall Council Chambers

And Via Webex

Motion to Adjourn: Commissioner Weinke

Seconded: Commissioner Dalton

Motion Carried: Yes – Unanimous Vote

Adjournment: 8:14 A.M.