



**MINUTES**

**February 22, 2021  
7:46 AM  
Regular Meeting**

**City Hall – Council Chambers  
203 S Farwell St  
EAU CLAIRE, WI**

Mr. Prindle called the meeting to order at 7:47 AM with Mr. Weinke joining virtually, via Webex. Ms. Deutsch was present in person. Ruth Schermerhorn called the role:

MEMBERS PRESENT:	MEMBERS ABSENT:	STAFF PRESENT:
Chair: William Prindle – Commissioner: Paul Weinke - Virtual Commissioner: Betty Deutsch – In Person	Vice Chair: Joshua Dalton-Virtual Commissioner: Mai Xiong	Keith Johnathan Ruth Schermerhorn

**CONSENT AGENDA**

**1. Report and Consideration on the Consent Agenda**

- A.** Minutes – January 25, 2021
- B.** Community Development Block Grant (CDBG) Rehabilitation Loan Program Monthly Reports
  - 1. Application Status Report
  - 2. Monthly Loan Status Report
  - 3. Year to Date Report
  - 4. Delinquency Report
- C.** Housing Authority Financial Monthly Reports
  - 1. Monthly Expenditures
  - 2. Operating Statements, if available
  - 3. Investments
  - 4. 30-Day Tenant Delinquencies
  - 5. Tax Intercept Update, quarterly
- D.** Housing Authority Occupancy Monthly Reports
  - 1. Waiting List
  - 2. Tenant Placements
  - 3. Occupancy Report & Vacant Units Move-Out Summary
  - 4. PHAS Quarterly Report
  - 5. Summary of Terminations, Appeals, and Hearings
  - 6. Newsletters, if available

Mr. Johnathan reported on the consent agenda.

Motion to approve as presented:	Commissioner Weinke
Second Motion:	Commissioner Deutsch
Motion Carried:	Yes – Unanimous Vote

## BUSINESS AGENDA

### 2. Business Agenda

CDBG Rehabilitation Loans – No rehab loans this month

### 3. Business Considerations

#### A. Report and Consideration on a Resolution Regarding Owen Rust Gross Rent Revisions.

Mr. Johnathan reported that we have four positions to fill. The Housing Specialist position was brought in line with the Occupancy Specialist wage rate, the Maintenance Housekeeper position was increased to start at \$15.00 to provide for a living wage, and the Administrative Associate position was increased to allow for added responsibilities.

Motion to approve as presented: Commissioner Weinke  
Second Motion: Commissioner Deutsch  
Motion Carried: Yes – Unanimous Vote

### 4. Planning Session

Mr Johnathan reported on the statistics for the previous year and the plans for the 2021 year for each program.

### 5. Director's Update/Board Announcements & Directives

Mr Johnathan reported that William Prindle's term on the board is coming to an end in April and that he has been in touch with someone to fill his position. Keith will follow the steps to fill this position.

#### Next Meeting Date

March 29, 2021  
7:45 AM  
City Hall Council Chambers  
And Via Webex

Motion to Adjourn: Commissioner Weinke  
Seconded: Commissioner Deutsch  
Motion Carried: Yes – Unanimous Vote

Adjournment: 8:07 A.M.