



November 30, 2021

PUBLIC NOTICE OF MEETING

PLEASE TAKE NOTICE that members of the ad hoc City Manager Recruitment Committee of the City Council of the City of Eau Claire will hold a meeting beginning at 4:00 p.m. on Thursday, December 2, 2021, to discuss the process (timeline, interview questions, interview panels, feedback, etc.) for hiring a new City Manager. The City Manager Recruitment Committee may take action to provide direction to the City's search consultant, Polihire, and City staff regarding the hiring process. While City Hall offices and meeting rooms remain closed in response to COVID-19, meetings of the City Council are being held virtually through online meeting systems and will be available to the public via Webex using a computer, tablet or smartphone (requires Webex app), or telephone (audio only) using the link or dial-in number.

Event Address for Attendees:

<https://eauclairewi.webex.com/eauclairewi/onstage/g.php?MTID=e6743f74c439eccec02903d19a19923e3>

Listen Only Conference: United States Toll +1-408-418-9388

Access Code: 2493 045 2257

This notice is given pursuant to the provisions of Subchapter V of Chapter 19 of the Wisconsin Statutes.

In order to accommodate the participation of individuals with special needs at this meeting, the City will provide the services of a sign language interpreter or make other reasonable accommodations on request. To make such a request, please notify the City at (715) 839-4902 at least two days prior to the meeting.

Notice is hereby given that members of the Eau Claire City Council may be present at the foregoing meeting to gather information about a subject over which they have decision-making responsibility. This constitutes a meeting of the City Council pursuant to State ex rel. Badke v. Greendale Village Bd., 173 Wis.2d 553, 494 N.W.2d 408 (1993) and must be noticed as such, although the City Council will not take any formal action at this meeting.

Victoria Seltun
Human Resources Director

/krs
Attachment

**CITY MANAGER RECRUITMENT COMMITTEE
AGENDA**

THURSDAY, DECEMBER 2, 2021

**CITY COUNCIL CHAMBERS * VIA REMOTE ACCESS ONLY
203 S. FARWELL STREET 4:00 P.M.**

COMMITTEE MEMBERS: Terry Weld, Catherine Emmanuelle, Kate Beaton,
Emily Anderson, Roderick Jones
STAFF: Vicki Seltun, Carrie Riepl

AGENDA ITEM #1:
Call to Order by Recruitment Committee Chair Emmanuelle

AGENDA ITEM #2:
Open Public Comment Period for Items that do not appear on this Agenda

AGENDA ITEM #3:
Approval of Minutes of the November 4, 2021 Committee meeting

AGENDA ITEM #4:
Review proposed City Manager search and screen activities;
Discussion regarding search process, including development of interview questions, interview panels, location of interviews, format for interviews, proposed timeline after application period closes and any other process issues regarding the City Manager search process;
The Committee may take action to provide direction to the City's search consultant, Polihire, and City staff regarding the hiring process.

AGENDA ITEM #5:
Set next meeting date/Future Agenda Items/Announcements

ADJOURNMENT

The next City Council Legislative Meeting is scheduled to be held at 7:00 p.m. on December 14, 2021.

NOTICE TO CITIZENS

Due to requirements contained in the Wisconsin Open Meetings Law, only those matters placed on this agenda may be considered by the City Council at this meeting. If any member of the public desires that the City Council consider a matter not included on this agenda, he or she should contact a City Council Member or the City Manager to have the matter considered for placement on a future City Council agenda.