



November 1, 2021

### **PUBLIC NOTICE OF MEETING**

PLEASE TAKE NOTICE that members of the ad hoc City Manager Recruitment Committee of the City Council of the City of Eau Claire will hold a meeting beginning at 4:00 p.m. on Thursday, November 4, 2021, to discuss the process (timeline, interview questions, interview panels, feedback, etc.) for hiring a new City Manager. The City Manager Recruitment Committee may take action to provide direction to the City's search consultant, Polihire, and City staff regarding the hiring process. While City Hall offices and meeting rooms remain closed in response to COVID-19, meetings of the City Council are being held virtually through online meeting systems and will be available to the public via Webex using a computer, tablet or smartphone (requires Webex app), or telephone (audio only) using the link or dial-in number.

*Event Address for Attendees:*

<https://eauclairewi.webex.com/eauclairewi/onstage/g.php?MTID=e6743f74c439eccec02903d19a19923e3>

*Listen Only Conference:* United States Toll +1-408-418-9388

*Access Code:* 2493 045 2257

This notice is given pursuant to the provisions of Subchapter V of Chapter 19 of the Wisconsin Statutes.

*In order to accommodate the participation of individuals with special needs at this meeting, the City will provide the services of a sign language interpreter or make other reasonable accommodations on request. To make such a request, please notify the City at (715) 839-4902 at least two days prior to the meeting.*

Victoria Seltun  
Human Resources Director

/krs

Attachment

c: News Media

**CITY MANAGER RECRUITMENT COMMITTEE  
AGENDA**

**THURSDAY, NOVEMBER 4, 2021**

**CITY COUNCIL CHAMBERS \* VIA REMOTE ACCESS ONLY  
203 S. FARWELL STREET 4:00 P.M.**

**COMMITTEE MEMBERS:** Terry Weld, Catherine Emmanuelle, Kate Beaton,  
Emily Anderson, Roderick Jones  
**STAFF:** Vicki Seltun, Carrie Riepl, Cathy Marohl

**AGENDA ITEM #1:**  
Call to Order by Council President Terry Weld.

**AGENDA ITEM #2:**  
Open Public Comment Period for Items that do not appear on this Agenda

**AGENDA ITEM #3:**  
Discussion of October 25, 2021 recruitment update report from Polihire.

**AGENDA ITEM #4:**  
Discussion regarding search process, including development of interview questions, interview panels, location of interviews, format for interviews, proposed timeline after application period closes and any other process issues regarding the City Manager search process.

**AGENDA ITEM #5:**  
Set next meeting date/Future Agenda Items/Announcements

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**ADJOURNMENT**

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The next City Council Legislative Meeting is scheduled to be held at 7:00 p.m. on November 8, 2021.

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**NOTICE TO CITIZENS**

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Due to requirements contained in the Wisconsin Open Meetings Law, only those matters placed on this agenda may be considered by the City Council at this meeting. If any member of the public desires that the City Council consider a matter not included on this agenda, he or she should contact a City Council Member or the City Manager to have the matter considered for placement on a future City Council agenda.