



BOARD OF HEALTH AGENDA

October 27, 2021, 5:15 PM

Virtual Meeting

Board of Health 2020-2024 Goals:

Maintain Health Department's fiscal stability

Support and advocate for public health priorities

Review new and changing community/Health Dept priorities

Ongoing Board of Health improvements

Health Department Mission:

Keeping people in all Eau Claire City/County communities safe and healthy

Health Department Vision:

ECCCHD will be a leader in assuring healthy people in healthy communities

Location: Remote Meeting via WebEx Events

Public Access Link:

<https://eauclairecounty.webex.com/eauclairecounty/onstage/g.php?MTID=e4f20175e82d09193b9e33577a5b897ba>

Dial In: +1-415-655-0001

Access Code: 2597 613 8001

*Mute personal devices upon entry

For those wishing to make public comment regarding an agenda item, you must e-mail Gina Holt at gina.holt@co.eau-claire.wi.us at least 90 minutes prior to the start of the meeting. Your email will be shared with the Board of Health. If you also wish to speak regarding your email you will be called on during the public comment session.

1. Call to Order, Roll Call, Welcome Guests. Order of the Agenda. Request to pull items from Consent Agenda-5 minutes
2. Public Comment-*The Board of Health and Eau Claire City-County Health Department welcome you. Statements pertinent to agenda items may be made by attendees during the public comment section. We do ask that statements are limited to three minutes per person. Written comments may also be provided. -5 minutes*
3. Consent Agenda (Action Required-approved for full content)-5 minutes
 - a. Approval of minutes from September 22, 2021, meeting-enclosed
4. Business Item (Action Required)-20 minutes
 - a. Receive Quarterly Financial Update-enclosed
 - b. Approval of Western Wisconsin Public Health Readiness Consortium funding-enclosed
 - c. Approve Fiscal Policy on BOH Approval of Grants/Contracts-enclosed
 - d. Approve Grant/Contract related budget adjustments-enclosed
 - e. Approve ECCCHD Handbook change – Holidays-enclosed
 - f. Approve 2022 ECCCHD Pay plan change-will be sent prior to meeting
5. Board member informational items-20 minutes
 - a. November work session overview and discussion-verbal
 - b. Update/review running list of potential issues in the community- will be sent prior to meeting
 - c. Discussion and preparation for December Board of Health meeting-verbal
 - d. Board of Health Advocacy/Policy

PLEASE NOTE: Due to requirements contained in the Wisconsin Open Meetings Law, only those matters placed on this agenda may be considered by the Board of Health at this meeting. If any member of the public desires that the Board of Health consider a matter not included on this agenda, he or she should contact a Board of Health Member or the Health Department Director to have the matter considered for placement on a future Board of Health agenda. Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through sign language interpreters or other auxiliary aids. For additional information or to request the service, contact the County ADA Coordinator at 839-4710, (FAX) 839-4854, (TDD) 839-4735 or by writing to the ADA Coordinator, Personnel Department, Eau Claire County Courthouse, 721 Oxford Avenue, Eau Claire, WI 54703.

- WPHA/WALHDAB Legislative agenda –sent prior to meeting if available
 - ARPA committee -enclosed
 - e. Potential BOH standing agenda items -- City Council, County Board, and standing committee issues relevant to public health-verbal
6. Other information items from staff for the Board-25 *minutes*
 - a. COVID-19 Update- verbal [Coronavirus and COVID-19 Information Hub \(arcgis.com\)](https://arcgis.com)
 - b. Health Department Report-enclosed
 - Correspondence/Media-
 - Service Recognition- Janel Hebert, Public Health Nurse-15 years
 - c. 2022 ECCCHD Budget update-enclosed
 - d. Eau Claire Healthy Communities-enclosed
 - e. Strategic Plan Update-enclosed
 - f. Quality improvement plan Update-enclosed
 - g. Workforce Development Update-enclosed
 7. Requests from Board members for future agenda items to be given consideration-5 *minutes*
 8. Next business meeting – November 10, 2021; 5:15 p.m.
 9. Adjourn

**September 22, 2021 Board of Health Meeting
County Courthouse, Room G-302**

The Board of Health convened in open session at 5:16 pm
The meeting was called to order by Mery Price

**Board Members Present
Quorum is reached**

Mery Price
Martha Nieman
Terry Misklulin
Jennifer Eddy
Emily Berge
True Vue
Don Bodeau (5:19 pm)
Mark Kaeding (5:25 pm)

Staff Members Present:

Lieske Giese
Jackie Krumenauer
Cortney Draxler
Hannah Arts
Janice Vinopal
Gina Holt (recorder)

Order of Agenda Request to pull items from Consent Agenda

- None Made

Public Comment:

- None Made

Consent Agenda

- Approval of minutes from August 25, 2021, meeting
- Approve Innovative Diabetes & Heart Disease Prevention Grant (1817)- funding change
 - This continues to be one of our top Health Priorities.
 - The workplan was adjusted accordingly with the change in funding level.
- Approve Prevention- funding increase
 - The state had extra money so they allocated additional funding at the end of the cycle. The money will be spent out in a timely manor.
- Approve the WIC Breastfeeding Peer Counseling Grant- funding increase
- Approve United Way Nurse-Family Partnership Grant
- Approve State Opioid Response grant funding to replace PFS15 funding
 - We proactively work with a number of agencies to distribute lockboxes. There has been significant outreach done throughout the community.
 - We were running low on supply, so this will funding will be helpful.
- Approve DPH Tuberculosis (TB) Contract

Motion to approve Consent Agenda: Martha Nimean

2nd Motion: Jennifer Eddy

Motion Carried: Yes (unanimous vote)

Business Item

- Approve COVID-19 Response funding
 - Funding allocated to the ECCCHD by the State as listed below. This is Federal funding
 - Immunization COVID-19 Supplemental funding \$155,500 thru 6/30/2024

- ARPA COVID Recovery funding \$851,500 thru 12/31/2024
- Public Health Workforce funding \$149,500 thru 6/30/2023
- Additional information for how spending will roll out will be shared with Board of Health members as it becomes available.
- Our intention with these funds is to focus on recovery following COVID-19, specific to Public Health, including efforts related to the strategic plan, data, and health equity.
- All of the funding sources have different end dates.
- WAHLDAB has put in a lot of focus on utilizing ARPA funding.
- We have had funding sources from FEMA, the State, and ELC related to COVID Response.
- Unspent Tax levy from 2020 was put into the fund balance to use for COVID-19 response as well.
- Given the response funding that we currently have available this new funding will be used more this year for recovery and building a stronger health department in subsequent years.

BOARD OF HEALTH QUESTION/ANSWER

- Q: These are odd time periods and amounts? Are they being decided by the State, and do you feel like the funds are significant? A: Time frame is set by the CDC and State. There was a base allocation for each local health department and then additional funding based on population.
- Q: Is there a plan for community engagement for these dollars? A: The process will include intentional engagement. We see an opportunity to build off Healthy Communities and the Community Health Improvement Plan.

Motion to approve COVID-19 Response funding as presented by Health Department staff:

Martha Nieman

2nd Motion: True Vue

Motion Carried: Yes (unanimous vote)

Other policy and informational items from staff for the Board

- a. COVID-19 update
 - The situation report continues to come out on Fridays.
 - We are pushing closer to 14,000 total positive cases and are at 117 deaths since the beginning of COVID-19.
 - Our case rate remains high, above 60 cases per day over the last 7 days. We had a few days with over 100 cases per day.
 - We have also seen an increase in hospitalizations.
 - Eau Claire vaccination rate is at around 50%.
 - The largest population of positive test results coming back are from the under 18-year-old age group.
 - There were some policy and practice changes at the national, state, and local level. The announcement by the President about work sites and events requiring testing for those that are not vaccinated have had big ripple effects throughout the State and City of Eau Claire. The State does not currently have a framework for how this will work.
 - The booster vaccine was another major announcement. The FDA did move forward language that they did find that those over 65 and certain other populations may be appropriate for a booster at around the 6-month time.
 - There could be a sudden demand in vaccination based on booster recommendations. We are working on messaging and different vaccination locations.
 - We are working with the state on a testing site that could also be a vaccination site.

- We have a team that is doing a more modified notification call with people not over 65 years old or under 25. We are recruiting for diverse workforce that can be part of the disease investigation team.
- We are also working with schools with new communication that has come out from the state regarding isolation and quarantine. This is a difficult topic in many communities. The quarantine is tough for everyone. There is an option to test out of quarantine after day seven with a negative test, masking, and having to check your symptoms. Quarantine for individuals that are in activities that don't allow for distancing is needed.
- With the increase of cases, we responded to the urgent need for temporary housing for those that need this due to COVID-19.

BOARD OF HEALTH QUESTIONS/ANSWER

- Q: Is there any information on any new variant that has shown up in Wisconsin? A: The delta variant continues to be the primary variant.
 - Q: If a child wants to get vaccinated but their parents won't let them, do they have options? A: It is a difficult topic. We can not vaccinate for anyone under 18 without permission. It is unfortunate when the child wants vaccination, and the parent doesn't give consent. Giving consistent messaging is a focus of the Health Department. Flu/COVID vaccine clinics in schools will be running, and we will have a focus on reaching children will be a priority.
 - Q: Are staff receiving threats and are schools not listening to recommendations? A: Surrounding Counties in Wisconsin and throughout the nation have had a lot of difficult situations including concerns regarding safety. This is not taking place in our community. The health department continues to work with all the schools. There are varying levels of connection related to following specific regulations, but we are engaged and communicating regularly. In some communities' school boards have approved not enforcing quarantine and isolation recommendations. We have not had that kind of process in Eau Claire.
 - Q: It seems like there isn't as much availability or messaging on where to get testing have you heard any feedback on that? A: There aren't a lot of places that do same day result testing. The Jacob's Well testing site will be a PCR test and results are not rapid. We are reorienting people where to go because for a long time there wasn't a lot of testing being done.
 - Q: In Germany they have ready testing that people can get easily. The society is open, and it is interesting in this day in age in this County we can't do that. Any thoughts? A: There is not a clear pathway for available testing and support from the State and Federal level would be helpful.
- b. Director/Health Officer Report/Correspondence and Media
- Board members acknowledge all the work being done at the department.
 - Community Health Improvement Plan sessions are being held next week. Board members are encouraged to attend and share with stakeholders.
 - Housing survey update-Board members express remembering when we were implementing the survey and now it is standard practice. It is astounding to see the progress.
- c. 2022 Budget Update
- There are minimal updates currently. Some small changes in revenue We are on track with what we expected, nothing substantial for this report.
 - Next steps are City Council and County Board and then in December the final budget will be approved.
- d. Health Disparities Update
- Our focus is on continued learning and thinking through how we weave that throughout the work that we do.

- We will continue to work with Dr. Briggs and the opportunity to have a person that is focused on this at the City and County level is wonderful.

Board member Question/Answer/Comments:

- C: Thank you for providing this information from the County Board and thank you for the notification for the United Way equity challenge.
- C: Dr. Briggs is doing a work session with Council next Tuesday and will be recording. Board members are encouraged to join.
- C: Thank you for sharing this information. Collaboration is key when working in this area.
- Q: Cortney Draxler is asked if something is brought forward as you are working with various groups please do share and update Board members.

Board member informational items

a. Board of Health Advocacy/Policy –

- ARPA committee update- Both for the County and the City conversations the Health Department will continue to advocate for broader social determinants and not focus on Health Department specific funding. There was an ask for funding for DHS support around Isolation and Quarantine. This is not an ask for Health Department funding directly, but for funding to our partners in DHS that assist with isolation and quarantine efforts.
- WPHA/WALHDAB Legislative Priorities-the group met last week and talked through potential legislation that could come forward. As soon as the new legislative grid is published it will be sent out to the Board.

b. Board of Health advocacy training update-We are continuing to work on options for advocacy training. More information should be available prior to the October Board of Health meeting.

Requests from Board members for future agenda items to be given consideration

a. None made

Next scheduled BOH meeting is October 27, 2021, at 5:15 p.m.

Merrey Price adjourned the meeting at 6:45 p.m.

Fact Sheet – 10/27/21 Board of Health Meeting
Agenda Item 4.a
Quarter 3, 2021 Financial Summary

Balance Sheet

- Cash is down from prior quarter due to spending more tax levy on COVID versus receiving revenue from grants, in combination with the increased prepayments. Cash is up from prior year due to additional grants received and not fully spending levy in 2021.
- Accounts receivables and deferred inflows are up from the previous quarter. They fluctuate based on timing of billings and payments.
- Prepayments fluctuate based upon timing of health insurance and life insurance payments.
- Accounts payable will fluctuate based on timing of payments. Payments are remitted weekly on Fridays.
- The Fund Balance Control Accounts is the net of the revenues and expenses as of September 30.

Revenue and Expense Report

- Quarter 3 budget adjustments have not been made yet. These adjustments will increase our budget by almost \$1.4 million mainly due to new grants received during the last quarter.
- We anticipate to carryover a portion of our 2021 budget into 2022. The carryover will consist of non-calendar year grants that we will spend in 2022.

Revenue

- Intergovernmental revenue appears to be behind because revenue generally arrives a month or two after it is billed.
- Most licensing and permit renewal revenue has been received because payments were due June 30. Revenue in this category is expected to be less than budgeted due to a discount on licensing fees related to COVID, and several facilities have closed or decreased in sales.
- Charges for services – intergovernmental includes taxes from the County, Medicaid reimbursements, and other revenue billed to the state and counties. Generally, the revenue arrives a month or two after it is earned.
- Miscellaneous revenue includes non-governmental grants. The revenue generally arrives a month after it is earned.
- The entire 2021 tax allocation from the City has been received.
- We do not anticipate needing to use the fund balance which is reflected under Other Budgeted Receipts.

Expense

- 18.6 of 26 payrolls budgeted (72%) have been recorded, but our personnel expenses are only at 59.2% of our budgeted amount. This variance is due to a \$1.1 million carryforward of our personnel budget from 2020 for non-calendar year grants. We anticipate additional personnel carryforward from 2021 into 2022.
- Overall expenses are currently at 59.3% of the budgeted amount, and we are 75% through the year so far. The variance is related to the carryforwards from 2021 into 2022, in combination with additional grants being obtained.
- Certain expenses such as worker's compensation are paid in advance, and other expenses are paid in subsequent months.

**Eau Claire City-County Health Department
Balance Sheet
As of September 30, 2021**

	Changes	
	Change from Prior Quarter	Change from Prior Year
Assets		
Cash and Investments <i>(Cash in bank , petty cash, gift cards)</i>	\$ 3,252,927	\$ (895,509) \$ 1,846,218
Accounts Receivables <i>(Bills outstanding non government)</i>	\$ 149,737	\$ 41,647 \$ (45,272)
Due from other governments <i>(Bills outstanding government)</i>	\$ 80,853	\$ (380) \$ (82,962)
Prepayments <i>(Payments made in advance i.e. health, life insurance)</i>	\$ 106,265	\$ 105,100 \$ 858
Inventories <i>(Radon Kits)</i>	\$ 1,851	\$ - \$ (3,345)
Allowance for Doubtful Accts <i>(Estimate of uncollectables)</i>	\$ (350)	\$ - \$ (200)
Total Assets	\$ 3,591,283	\$ (749,143) \$ 1,715,297
Liabilities		
Accounts Payable <i>(Amts owed incl. payroll taxes, health, life)</i>	\$ 358,561	\$ 141,949 \$ 256,184
Accrued Liabilities <i>(Accrued Payroll done at year end)</i>	\$ -	\$ - \$ -
Due to other governments <i>(Sales tax, state license fees, rent to County)</i>	\$ 195,292	\$ 176,438 \$ 188,516
Deferred Inflows <i>(Amt. Billed-not received, advance on contracts)</i>	\$ 223,132	\$ 41,267 \$ (135,486)
Total Liabilities	\$ 776,986	\$ 359,654 \$ 309,214
Fund Balances		
Fund Balance <i>(Restricted, non-spendable prepayments, inventories)</i>	\$ 2,749,999	\$ - \$ 1,287,406
Control Accounts <i>(Current year revenue over (under) expense)</i>	\$ 64,298	\$ (1,108,797) \$ 118,677
Total Fund Balances	\$ 2,814,298	\$ (1,108,797) \$ 1,406,083
Total Liabilities and Fund Balances	\$ 3,591,283	\$ (749,143) \$ 1,715,297

	<u>12/31/2020</u>
<i>Non-Spendable Pre Payment</i>	\$ 129,786
<i>Non-Spendable Inventory</i>	\$ 517
<i>Restricted to Particular Projects</i>	\$ 1,009,036
<i>Restricted - Capital Purchases</i>	\$ 360,660
<i>Restrcted - Working Capital</i>	\$ 1,200,000
<i>Restricted - Special Projects</i>	\$ 50,000
Fund Balance at 12/31/20	\$ 2,749,999

**Eau Claire City-County Health Department
Revenue and Expense Statement
As of September 30, 2021**

Revenues	Adoped Budget	Revised Budget	YTD Actual	% of Bdgt	Change from Prior Quarter	Change from Prior Year
Intergovernmental <i>(Federal and state grants)</i>	\$ 2,439,100	\$ 5,269,600	\$ 2,194,135	41.6%	\$ 525,625	\$ 1,041,517
Licenses & Permits <i>(Lodging, restaurant, sanitary etc.)</i>	\$ 694,700	\$ 694,700	\$ 588,739	84.7%	\$ 35,660	\$ 133,754
Fines & Forfeitures	\$ -	\$ -	\$ 1,336	0.0%	\$ 1,336	\$ 1,336
Charges for Services <i>(Water tests, vaccinations inspections etc.)</i>	\$ 156,500	\$ 156,500	\$ 67,134	42.9%	\$ 21,606	\$ (29,840)
Charges for Services - Intergov. <i>(Medicaid, schools, County tax)</i>	\$ 1,614,690	\$ 1,614,700	\$ 1,195,851	74.1%	\$ 462,047	\$ 162,221
Misc revenue <i>(Gifts, reimbursements, non-governmental grants)</i>	\$ 406,600	\$ 585,900	\$ 167,817	28.6%	\$ 67,540	\$ (57,272)
Other Financing Sources <i>(Taxes from City, CDBG revenue)</i>	\$ 2,057,000	\$ 2,133,700	\$ 2,054,407	96.3%	\$ 22,186	\$ 80,140
Other Budgeted Receipts <i>(Budget only-use of fund balance)</i>	\$ 209,810	\$ -	\$ -	0.0%	-	\$ -
Total Revenues	\$ 7,578,400	\$ 10,455,100	\$ 6,269,419	60.0%	\$ 1,136,000	\$ 1,331,856
Expenses						
Personnel <i>(Payroll, benefits, auto allowance)</i>	\$ 6,271,500	\$ 8,232,600	\$ 4,870,956	59.2%	\$ 1,749,438	\$ 610,394
Contractual Services <i>(Postage, computer service, rent, advertising, audit, etc.)</i>	\$ 821,300	\$ 1,643,100	\$ 989,807	60.2%	\$ 411,514	\$ 541,062
Utilities <i>(Phones, garbage)</i>	\$ 35,400	\$ 37,500	\$ 38,419	102.5%	\$ 13,849	\$ 2,068
Fixed Charges <i>(License & Permits, Workers Comp)</i>	\$ 20,000	\$ 20,000	\$ 20,805	104.0%	\$ 325	\$ 5,762
Supplies <i>(Office, lab, medical, equipment, gift cards, etc.)</i>	\$ 241,700	\$ 333,400	\$ 228,842	68.6%	\$ 67,421	\$ 76,609
Contributions & Other Payments <i>(Payments to other organizations)</i>	\$ -	\$ -	\$ 3,527	0.0%	\$ 2,249	\$ 3,527
Capital Purchases <i>(Long term purchases over \$5,000)</i>	\$ 162,500	\$ 162,500	\$ 26,782	16.5%	\$ -	\$ (25,643)
Other Financing Uses <i>(Debt service for debt on unfunded pension)</i>	\$ 26,000	\$ 26,000	\$ 25,983	99.9%	\$ -	\$ (600)
Total Expenses	\$ 7,578,400	\$ 10,455,100	\$ 6,205,121	59.4%	\$ 2,244,797	\$ 1,213,179
Net Revenue Over / (Under) Expenses			\$ 64,298		\$ (1,108,797)	\$ 118,677

Financial Statement explanations

Notes / what's included

Balance Sheet Categories

Assets

Cash and Investments	Cash accounts - including petty cash
Accounts Receivables	Receivables
Due from other governments	Receivables from federal, state, local governments and school districts
Taxes Receivable	Amounts on the Tax Roles not yet received (Septic Maintenance, Reinspection Fees etc.)
Prepayments	Payments made in advance, e.g., health and life insurance
Inventories	Currently this includes radon test kits
L-T Receivables	Allowance for uncollectable accounts (clinic)

Liabilities

Accounts Payable	Payments owed for products and services received
Accrued Liabilities	Includes Accrued Payroll Expenses at Year End
Deposits	Grants not totally spent out (we may have to return)
Due to other governments	Sales tax payable, state license fees, county rent
Deferred Inflows	Amounts billed but not yet received; now also includes advance on contracts

Fund Balances

Fund Balance	Comprised of restricted amounts and non-spendable pre-payments and inventories
Control Accounts	Net of revenue and expense control accounts for current year

Revenues and Expense Categories

Revenues

Intergovernmental	Federal, state and other aid/grants
Licenses & Permits	License & permit revenue; e.g., lodging, restaurant, sanitary
Charges for Services	Fees for services rendered; e.g., water testing, vaccinations, inspection fees
Charges for Services - Intergovernmental	Services to governments; e.g., Eau Claire County tax levy, Medicaid payments, school districts
Misc revenue	Grants from non-government agencies, e.g., Security Health, United Way
Other Financing Sources	Tax Levy from the City of Eau Claire, Transfers from Community Development Block Grant - intensified housing
Other Budgeted Receipts	Fund balance use

Expenses

Personnel	Wages, payroll taxes and benefits
Contractual Services	Postage, computer service charges, rent, equipment leases, advertising, auditing, etc.
Utilities	Phones & garbage
Fixed Charges	Licenses & permits, workers compensation and property & liability insurance
Supplies	Office, lab, medical, etc.
Contributions & Other Payments	Miscellaneous payments made to outside organizations and consultants
Capital Purchases	Long term purchases - over \$5,000 each
Other Financing Uses	Transfers to debt service - in 2008, debt was issued to pay off the unfunded pension. This is the Health Department portion of the yearly amount. Obligation is expected to be paid off 4/1/2028.
Other Disbursements	Budgeted Excess of Revenue over Expenses which would go into Fund Balance

Supervisor	Program #	Project #	Type	Fiscal Year End	Fiscal Year	2021 Project Description
Peggy	2084	25002		12-Dec	Jan-Dec	MCH
Cortney	2081	25004		9-Sep	Oct-Sept	Prevention
Jeff	2086	25006		12-Dec	Jan-Dec	Reg Radon Info Center
Beth	2083	25007		12-Dec	Jan-Dec	Childhood Lead
Jackie	2085	25008		12-Dec	Jan-Dec	Immunization
Beth	2083	25009	FFS	12-Dec	Jan-Dec	Prenatal Care Coordination
Beth	2083	25014		9-Sep	Oct-Sept	DOT Child Passenger Safety
Jackie	2085	25017		6-Jun	July-June	Wisconsin Well Woman
Jackie	2085	25028		6-Jun	July-June	Public Health Emergency Preparedness
Peggy	2084	25029		6-Jun	July-June	Tobacco
Beth	2083	25041	FFS	12-Dec	Jan-Dec	Blood Lead Testing/EH Investigation
Jackie	2085	25045		6-Jun	July-June	Medical Reserve Corps - State
Peggy	2084	25056		12-Dec	Jan-Dec	Alliance For Substance Abuse Prevention
Jackie	2085	25057	FFS	12-Dec	Jan-Dec	Hep B Case Management
Beth	2083	25060		12-Dec	Jan-Dec	WIC Grant - Program Admin
Beth	2083	25061		12-Dec	Jan-Dec	WIC Grant Client Svcs
Beth	2083	25062		12-Dec	Jan-Dec	WIC Grant Nutrition Ed
Beth	2083	25063		12-Dec	Jan-Dec	WIC Grant Brst Feed Promo/Support
Beth	2083	25064		12-Dec	Jan-Dec	WIC Farmers Mkt Nutrition Program
Beth	2083	25065		12-Dec	Jan-Dec	WIC Brst Feeding Peer Counseling
Beth	2083	25069		9-Sep	Oct-Sept	Fit Family
Tegan	2082	25070		31-Mar	Apr-Mar	Reproductive Health-Grant
Tegan	2082	25071	FFS	12-Dec	Jan-Dec	Reproductive Health-Program Generated Revenue
Tegan	2082	25072		ongoing	Jan-Dec	Reproductive Health-Colposcopy
Cortney	2081	25079		12-Dec	Jan-Dec	Healthy Communities Council
Cortney	2081	25081		12-Dec	Jan-Dec	Comm Health Partnership Project
Peggy	2084	25095		12-Dec	Ongoing	Oral Health Promotion
Jackie	2085	25100		12-Dec	Jan-Dec	HIV Partner Services
Jackie	2085	25102		12-Dec	Jan-Dec	Get Yourself Tested
Jackie	2085	25110	FFS	12-Dec	Jan-Dec	TB Dispensary
Jackie	2085	25111	FFS	12-Dec	Jan-Dec	TB MA
Beth	2083	25120		12-Dec	Jan-Dec	Safe Sleep
Jeff	2086	25130		12-Dec	Jan-Dec	EC Food Program - Self Assessment
Peggy	2084	25140		12-Dec	Ongoing	Mental Health Action Team - Mhat
Beth	2083	25142		6-Jun	July-June	Nurse Family Partnership Program
Peggy	2084	25145		6-Jun	June '21-June 22	HWPP - Mental Health Matters
Jeff	2086	25160		7-Jul	Aug-July	CDBG
Beth	2083	25172		12-Dec	Jan-Dec	NFP - Admin
Jeff	2086	25182		12-Dec	Ongoing	Hoarding Task Force
Jackie	2085	25193		6-Jun	July-June	Communicable Disease & Prevention
Cortney	2081	25198		9-Sep	Oct -Sept	Innovative Diabetes & Cardio Vas
Peggy	2084	25199		6-Jun	July-June	Diabetes Cardio Vascular
Peggy	2084	25202		8-Aug	Sept-Aug	Overdose Fatality
Beth	2083	25209		12-Dec	Jan-Dec	WIC Interpreters
Peggy	2084	25210		12-Dec	Ongoing	Diversion
Cortney	2081	25211		3-Mar	Oct 19- Dec 20	Wintermission Extended
Beth	2083	25212		9-Sep	Oct-Sept	Family Foundations
Peggy	2084	25213		12-Dec	Jan-Dec	Substance Use Prevention
Peggy	2084	25215		1-Jan	Feb-Jan	Sexual Violence Prevention
Peggy	2084	25217		8-Aug	Sept-Aug	Overdose Data to Action (OD2A) Community Prevention
Marisa	2080	25218		6-Jun	Ongoing	Quarantine
Marisa	2085	25222		30-Sep	2/1/20-9/30/21	COVID D ELC
Peggy	2084	25224		30-Sep	Sept-Aug	PFS-SPF
Marisa/Emily	2085	25225		31-Dec	6/30/2022	COVID Testing Pilot Program
Marisa	2085	25226		10-Oct	10/1/20-10/31/22	COVID Contact Tracing ELC
Marisa	2085	25227		10-Oct	10/1/20-10/31/22	COVID Response
Marisa	2085	25228		30-Jun	6/30/2021	FEMA Vaccination Site ZORN
Beth	2083	25229		9-Sep	10/01/20-09/30/21	Breastfeeding Campaign
Cortney	2081	25230		8-Aug	04/01/21-10/31/21	Eau Claire Vaccination Outreach
Cortney	2081	25231		8-Aug	04/01/21-10/31/21	Western Region Vaccination Outreach
Lieske	2085	25232		12-Dec	Jan-Dec	COVID Vaccination
Lieske	2080	25233		6-Jun	7/1/21-6/30/22	WWPHRC
Lieske	2080	25234		6-Jun	7/1/21-6/30/22	OPHEC
Lieske	2085	25235		12-Dec	Jan-Dec	COVID Contact Tracing No Grant
Marisa	2085	50292		12-Dec	Ongoing	COVID No Grant

Fact Sheet – 10/27/2021 Board of Health Meeting**Agenda Item 4.b****Western Wisconsin Public Health Readiness Consortium (WWPHRC)**

The Western Wisconsin Public Health Readiness Consortium (WWPHRC) has received \$196,956 from the Department of Health Services Office of Preparedness and Emergency Health Care, with Eau Claire City-County Health Department as the fiscal agent to support preparedness in sixteen counties and two tribal health clinics. This funding is allocated through a unique model in which the counties and tribes listed below agree for the state to direct a percentage of their public health emergency preparedness funding to WWPHRC. The funding will assist members in developing local capacity to effectively respond to all types of health emergencies, including bioterrorism, infectious disease outbreaks, and natural disasters. This will occur following the mission and purpose listed below.

Mission - Protect the health and safety of the citizens living in the jurisdictions of the member agencies by supporting and promoting the professional development of individuals and organizational members in public health emergency preparedness.

Purpose - Help members develop local capacity to effectively respond to all types of health emergencies including, bioterrorism, infectious disease outbreaks, and natural disasters. This occurs through networking, coordinating, standardizing, and centralizing our resources and planning efforts among members.

The membership includes:

- Bad River Tribe
- Barron County
- Buffalo County
- Burnett County
- Chippewa County
- Clark County
- Douglas County
- Dunn County
- Eau Claire City-County
- Jackson County
- Monroe County
- Pepin County
- Pierce County
- Polk County
- Rusk County
- St. Croix County
- St. Croix Tribe
- Washburn County

Budget Implication: Funding received will cover all costs associated with the WWPHRC director position, program operations, public and partner messaging, and purchasing supplies/materials. ECCCHD will receive \$19,695 of indirect funding for staff time associated with the health officer and fiscal staff to support this grant.

Staff recommendation: Approve acceptance of the \$196,956 with a grant period of July 1, 2021-June 30, 2022 to support the operations of WWPHRC.

Prepared by **Brittany Fry, WWPHRC**

Category: Informational

Subject: Board of Health Approval of Contracts/Grants and Contract/Grant adjustments

Date: January 21, 2021 revised October 19, 2021

Purpose:

The purpose of this policy is to provide a process for bringing new contracts, and contract renewals with budget changes to the Board of Health (BOH) for approval.

Policy Statement:

BOH will review and approve all contracts and grants as part of their fiduciary responsibility

Procedures:

In January of each year, the BOH will approve all CARS-negotiated Division of Public Health standing contracts with allocations that are in the budget for that year. This is done via a business agenda item and includes a table summarizing the basic grant requirements, the time frame of the grant, and the amount of funding received. This table includes only CARS-negotiated grants that have been previously and regularly received, and that have already been included in the annual budget, regardless of whether they are calendar year or non-calendar year contracts/grants.

Excluding all CARS-negotiated DPH standing contracts, the Board of Health will be notified during the Quarterly Financial Update of any other contract renewals received in the previous quarter at the approved budgeted amount.

The Board of Health will approve via a consent agenda item when any contract renewal is received for a different amount than the approved budgeted amount or when there is a significant change to the terms of the grant/contract.

The Board of Health will approve via a business agenda item when a contract is received from a new funding source that has not been previously approved in the overall budget in December of the previous year. This fact sheet will summarize the basic grant requirements, the time frame of the grant, and the amount of funding received.

Fact Sheet – 10/27/2021 Board of Health Meeting

Agenda Item 4.d

Contract Renewals with Budget Change

If a contract is being renewed for an amount different than in the approved budget, a consent agenda item will be provided listing all of those changes. This changes our current process. We currently provide a fact sheet for all non-DPH contract renewals. If a contract is renewed for the same amount as in the approved budget, that will be noted in the Quarterly Finance Report. A business agenda item with a fact sheet will continue to be provided for any new funding source.

Attached is a list of the recently received contract renewals which changed the 2021 budget.

Budget Implication: Increase in 2021 budget for \$14,000.

Staff recommendation: Approve budget adjustments as indicated.

Agenda Item 4.d

Name	Funding Source	Description	Contract Period	Contract Amount	In Adopted Budget	Increase (Decrease) in Budget
Reproductive Health/Wisconsin Women's Health Block Grant	Department of Health Services	Amounts are estimated based on previous years' contracts and were adjusted when contracts were received. No significant changes in activities	01/01/21 - 12/31/21	\$6,033	\$8,200	(\$2,200)
Reproductive Health/Wisconsin Pregnancy Outreach to Low-Income Women	Department of Health Services	Amounts are estimated based on previous years' contracts and were adjusted when contracts were received. No significant changes in activities	01/01/21 - 12/31/21	\$35,890	\$36,000	(\$100)
Public Health Emergency Preparedness (PHEP)	Department of Health Services	Overbudgeted for scholarship we didn't receive.	07/01/21 - 06/30/22	\$53,463	\$71,900	(\$18,400)
Family Foundations	Department of Children and Families	Additional funds will be used to contract with a mental health consultant for use with the Nurse-Family Partnership Team as well as to provide American Rescue Plan funds to clients for emergency use supplies.	10/01/21 - 09/30/22	\$434,720	\$400,000	\$34,700
			Total	\$530,106	\$516,100	\$14,000

Fact Sheet – 10/27/2021 Board of Health Meeting

Agenda Item 4.e

Proposed Employee Handbook Revisions - Holidays

Below is a proposed change to the ECCCHD Employee Handbook.

Items 4.02 – Holidays

In late 2020, the County Board approved an additional holiday beginning in 2021 for County employees. This is the 3rd Monday in January – Martin Luther King, Jr. Day. The change impacted the health department because the building is locked and all departments in the building except for emergency services are closed that day.

Currently, the health department observes 10 paid holidays. These have been in effect since 2019 when 2 additional days (Spring holiday – the Friday before Easter and New Year’s Eve) were added to match the additions that the County made to their holidays and to match the days that the courthouse is closed due to these changes. In 2018, the County looked at 41 municipalities for comparison of total holidays observed. The numbers ranged from 8 to 11.5 days, but more than half observe 10 or more at that point in time.

MLK Day has typically been a training day for the County, City, Library and Health Department. All four entities are closed to the public on those days. Both the City and Library are continuing to utilize the day for that purpose. Each year we do provide information on the holiday and on related community activities for all staff, and have had trainings on topics related to equity and diversity. In recent years, however, we have regularly discussed whether we are meeting the intended purpose of the day, which is to honor the achievements of Martin Luther King, Jr., a civil rights leader who advocated against racial segregation.

This handbook proposal recommends that the health department match the County holidays and increase our observed holidays to 11 days per year. This keeps the health department hours consistent with the operational hours of the County building, is efficient, and we believe the least confusing option for the public. This also provides better recognition of the spirit of this day meant to honor Martin Luther King, Jr. All training activities can be completed in other ways through the month of January.

Related to the proposed holiday change, the ECCCHD reviewed the current floating holidays provided to staff. These are additional, flexible days that employees may use for leave. These are difficult to compare from agency to agency as not all health departments or municipalities have vacation, floating holidays, and/or sick leave; many utilize a system of paid time off (PTO) which combines all of those categories. The County for instance made no other adjustments to leave when adding this day because of the recent change to a PTO system which accounts for all other leave. We currently have 1 ½ floating holidays. We are proposing leaving these as is while adding the additional holiday.

Budget implications: Estimated budget implications - the proposed changes will not impact the current budget directly. There is a cost related to lost work time based on an additional 8 hours, prorated by FTE, for all benefit eligible employees. This cost may be mitigated by reduced costs in turnover, recruitment, and improved employee performance related to an increase in work satisfaction.

Staff recommendation: Approve the ECCCHD Employee Handbook change to holidays.

Prepared by Tegan Ruland, Operations

Fact Sheet –10/27/2021 Board of Health Meeting**Agenda Item 4.f****Health Department 2022 Pay Plan - update**

Attached is the 2022 Pay Plan with two proposed updates from the Pay Plan that was reviewed and approved for 2022 at the July BOH meeting.

Economic Increase

The first change in the pay plan is moving from an economic increase of 2% to 2 ½% for 2022.

Economic increases are designed to promote retention of current employees, attract qualified and desirable candidates to fill vacant positions and ensure the health department remains a competitive employer in the market. The 2018 compensation study noted that these increases largely keep the ECCCHD pay scale in line with market values between larger reviews of overall compensation. The county administrator recently released her County Budget for 2022 which includes a 2.5% economic increase. The City Administrator has approved a 1 ½% in January and 1 ½% in July increase. Health department staff have encountered considerable challenges in the past year. Health departments across the state are experiencing considerable concerns with recruitment and retention.

The July approved budget included a 2% economic increase. The change in the 2022 budget directly related to a 2% economic increase was estimated at \$102,900. Moving to a 2 ½% increase results in an additional budget increase of approximately \$25,700. We anticipate covering this difference with a combination of new grant funding and unspent levy.

New Position Title

The second change in the pay plan is to add a new position title, Communication Specialist in Range N. Our intention is to recruit and hire a new position in the department that would provide high-level, specialized capacity related to a broad range of communications and media relations. This position would serve as our overall departmental lead for communication strategy and practices. This has been a strategic plan priority and an identified internal gap. The specific leadership and strategic work provided by this position is not incorporated into any current positions in the pay plan.

This position would report to the Manager of Policy and Systems, but would work directly with content experts across the department. A draft position description is attached and includes responsibility for development and implementation of a departmental communication plan, overseeing media relations and diverse communication strategy; creating and evaluating effective educational materials; assuring appropriate online content for the public; and acting as the public information officer (PIO) during public health emergencies. Funding for this position will initially come from existing tax levy and grants. Additional work will be done to assure ongoing, department-wide funding sources are available.

Budget Implication: The ½ % increase will be covered by anticipated grant revenue, unfilled position funding, and fund balance if necessary. The new position is currently not in the budget but there are portions of unfilled positions and available grant funding that will contribute to covering the costs.

Staff recommendation: Approve the adjusted 2022 pay plan.

Prepared by Tegan Ruland, Operations



Position Description - DRAFT

POSITION TITLE: Communication Specialist
DIVISION: Varies
REPORTS TO: Division Manager
PREPARED BY: Cortney Draxler

DATE: 10/25/21
FLSA STATUS: Exempt

General Function:

Under the supervision of the Division Manager, the incumbent promotes individual and population health by leading the creation and execution of communications plans that support division initiatives and department projects. The work involves working with content experts across the department to define project goals and audiences, and manage implementation. This communications planning and implementation also encompasses emergency preparedness activities and crisis communications in the event of a public health emergency. This position is responsible for creating and implementing a media relations and communication strategy for the department; creating and supporting the creation of print and multi-media materials and writing content for multiple platforms, including newsletters, a blog, and the department website to fulfill the essential public health service of keeping community members informed, educated, and empowered with health information; and assuring that the department has strong internal and external communication. This position acts as department Public Information Officer to raise visibility, reach, and overall awareness of crisis health messages services in the time of a public health emergency.

Essential Duties and Responsibilities Include:

(Parentheses indicate a related Public Health Core Competencies

http://www.phf.org/resourcestools/Documents/Core_Compencies_for_Public_Health_Professionals_2010May.pdf)

<p>1. Implement department level communication plan and media relations strategy</p>	<p>1a. Act as department spokesperson and coordinate responses to media and public inquiries in a timely manner.</p> <p>1b. Create and lead the execution of a media relations strategy, including creating standard policies and procedures, establishing relationships with local media, and managing media contact lists.</p> <p>1c. Create department communication plan and lead the execution of a department level communication strategy which includes both internal and external communication priorities, processes, and modalities.</p> <p>1d. Prepare and support the preparation of news releases, media materials, and pitch stories to the media to raise awareness of public health issues and activities.</p> <p>1e. Identify newsworthy ECCCHD work and events to share internally and through external channels to increase awareness of department activities.</p> <p>1f. Work with community partners to expand the reach of educational public health messages and ECCCHD services.</p> <p>1g. Monitor news media for stories relevant to public health issues and operations and share via appropriate channels.</p> <p>1h. Ensure ECCCHD team members are prepared for media interviews</p>
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	<p>1i. Assure that Public Health Accreditation Board standards and measures related to communication are followed.</p>
<p>2. Create and evaluate educational methods and materials to effectively inform the public and specific target audiences about health related issues and services, and increase the visibility of public health and health-related issues.</p>	<p>2a. Create content for communications including newsletters, website, social media, and news releases in collaboration with department-wide content experts and partners.</p> <p>2b. Develop and tailor materials (flyers, fact sheets, posters, reports, and more) which inform target audiences about public health related issues, services, priorities, resources, and outcomes in culturally and linguistically relevant ways.</p> <p>2c. Coordinate the translation of materials into other languages and for individuals with communication barriers</p> <p>2d. Assist in the strategic planning and production of videos and other multi-media content needed by the department.</p> <p>2e. Work with preparedness staff to proactively prepare risk communications materials and communication strategies and resources as part of planning for possible public health emergencies including updating all appropriate parts of the Public Health Emergency Plan (PHEP).</p> <p>2f. Act as the Public Information Officer in Incident Command for a public health emergency.</p> <p>2g. Support department staff in learning about and implementing strategies to assure that materials follow communication and health literacy best practices and are tailored to audience’s needs.</p> <p>2h. Assure appropriate and accurate evaluation efforts are implemented related to communication and media plan and strategies.</p> <p>2i. Coordinate with community stakeholders and partners to assure accurate and comprehensive messaging on key public health topics is available and accessible.</p> <p>2j. Research and implement national and state public health and health communication best practices.</p>
<p>3. Assures effective, efficient, and appropriate public health online content.</p>	<p>3a. Work with content experts to provide meaningful and accurate information across online ECCCHD platforms.</p> <p>3b. Oversee, further develop, and maintain the department website.</p> <p>3c. Oversee and execute ECCCHD social media strategy, including developing and writing social media posts</p> <p>3d. Track web analytics to improve user experience and tailor content.</p>

	3e. Assist in executing ECCCHD social media strategy, including developing and writing social media posts.
4. Other Duties as Assigned	<p>4a. Apply strategies for continuous quality improvement (2A10).</p> <p>4b. Meet all HIPAA privacy standards for maintaining confidentiality of clients or other privileged information.</p> <p>4c. Arranges work area to reduce physical stress and increase productivity and efficiency, uses good judgment to act in a manner that is safe for themselves and their coworkers, and follows any Department safety procedures.</p> <p>4d. Communicates competently in writing and orally, in person, and through electronic means. Conveys public health information using a variety of approaches (e.g., social networks, media, and blogs). Incorporates strategies for interacting with persons from diverse backgrounds (4A1) (3A2) (3A4).</p> <p>4e. Participates in Department and community emergency response training and drills in support of public health emergency and disaster preparedness consistent with job classification.</p> <p>4f. Assumes responsibility for own professional growth and development by pursuing education, participating in professional committees and work groups and contributing to a work environment where continual improvements in practice are pursued (8A5).</p> <p>4g. Performs other duties as assigned consistent with job classification.</p>

Essential Knowledge and Abilities:

1. Knowledge of communication best practices setting communication objectives, audience segmentation, researching and developing messages, design and layout of communication resource materials, and using multiple platforms for message distribution.
2. Knowledge of health communication, risk communication, and basic community health practices.
3. Experience with print, social, and broadcast media and utilizing media and communication tools to reach a broad variety of audiences.
4. Ability to develop, recommend and promote public information materials in keeping with the department's missions and goals.
5. Ability to develop and implement a strategic and operational plan.
6. Ability to communicate effectively both in writing and orally with a wide-variety of individuals, groups, and sectors of the population that are represented in Eau Claire County.
7. Ability to produce and promote public information events, write accurate news releases, and public service announcements and to review and edit the related work of others.
8. Ability to collaborate on and lead a multi-disciplinary group in development and implementation of overall project.

9. Knowledge of basic principles and practices of office procedures, and use of office equipment including multi-line phone system, scanners, fax machines, and computer and audio-visual equipment.
10. Knowledge of computer software including all Microsoft products (particularly Excel and Access), Adobe products, and web based applications as well as graphic design and web design software.
11. Ability to establish and maintain effective working relationships with public health officials, professional and lay groups, and the general public.
12. Ability to use independent judgment, initiative and discretion in performing the duties without direct, immediate supervision.
13. Ability to establish priorities and maintain current knowledge over a broad range of subject matters.
14. Communication Skills:
 - Requires the ability to communicate with individuals to exchange basic information and situation status.
 - Requires the skills and abilities of conflict resolution and effective listening with handling irate people and stressful situations.
15. Confidentiality:
 - Ability to professionally handle confidential information.
 - Public sensitivity for working with citizens and businesses affected by controversial public health issues.

Training and Experience Required:

Bachelor's degree in communications, marketing, public relations, journalism, or a closely related field. Three years of progressively responsible professional work experience in marketing, public relations, media-related activities, or a closely related field, preferably in the public or health sector. Preferred experience in health communications.

The training and experience requirements listed above are intended to represent the minimum levels required to perform the duties and responsibilities contained in this position description. They should not be viewed as expressing absolute employment or promotional standards, but as general guidelines that should be considered along with other position-related selection or promotional criteria.

Physical Requirements:

While performing the duties of this position, the employee is regularly required to sit; use hands to feel, finger or handle objects, tools, or controls; and reach with hands and arms. Duties require sufficient mobility to work in normal office setting and community environments; use of standard office equipment including a computer and selected software; vision to read printed materials, and to view a computer screen; hearing and speech sufficient to communicate in person or over the telephone. Ability to lift and carry up to 10 lbs.

Reasonable accommodations will be made for otherwise qualified applicants unable to fulfill one or more of these requirements.

Working Conditions:

Work performed involves standing, sitting, walking and feeling. Over 90% of time is spent inside, while 10% of the time is spent working outside. Working in very low or very high temperatures only occurs in unusual situations. The risk of physical attack or injury and working in adverse atmospheric conditions (fumes, noxious odors, dust, poor ventilation, exposure to contagious diseases) is present only in unusual situations.

Employment:

The Eau Claire City-County Health Department is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the Health Department will provide reasonable accommodations to qualified individuals with

disabilities and encourages prospective employees and employees to discuss potential accommodations with the employer.

Agreement:

I have read and understand this position description, the physical requirements of the position and understand that evaluation of my position performance may be wholly or partially based on the essential duties and responsibilities of the position.

I certify that I am able to perform the physical requirements of the position [with] or [without] (circle one) accommodation.

I declare to the best of my knowledge that I am free of communicable disease and agree to be skin tested for tuberculosis or any other communicable disease testing that may be required as a condition or continued condition of employment with the department. The department will pay for the costs of all such tests.

Employee Signature

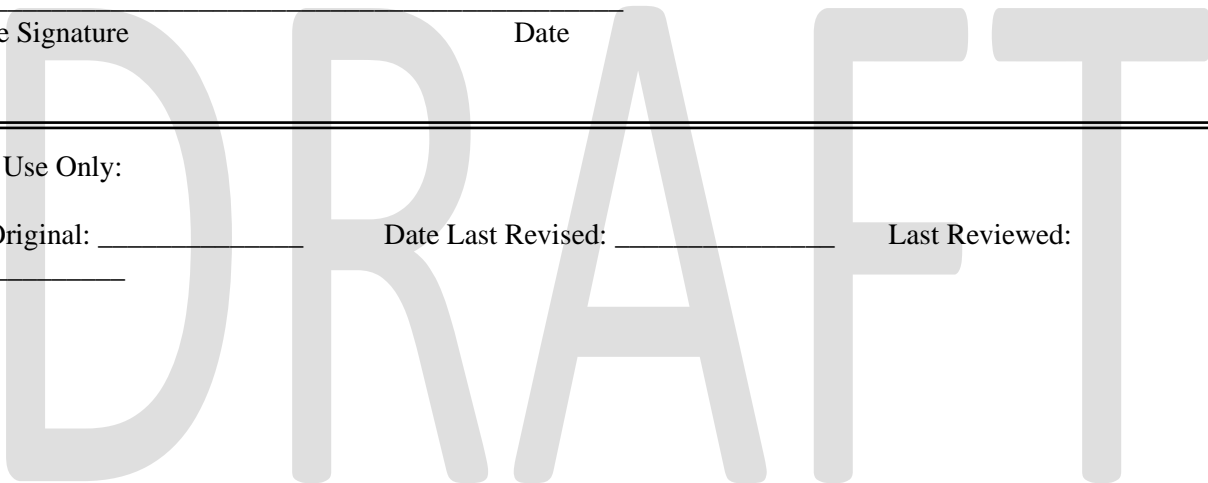
Date

For Dept Use Only:

Date of Original: _____

Date Last Revised: _____

Last Reviewed: _____



Information Sheet – 10/27/2021 Board of Health Meeting

Agenda Item 5.b

Running list of potential issues in the community

Below is a frame for some of the issues that the health department continues to focus on.

Community Health Assessment Priorities:

- Drug Use
- Mental Health
- Alcohol Misuse
- Healthy Nutrition
- Obesity

Strategic Plan Priorities:

- Goal 1: Increase utilization of program and population data
- Goal 2: Invest in a strong workforce and infrastructure
- Goal 3: Engage the community in collaborative efforts to improve health and safety
- Goal 4: Develop long-term fiscal and operational strategies supporting innovation and sustainability

COVID-19

- Response
- Recovery

Other focus areas:

- Social determinants of health
- Primary prevention
- Rural population
- Those experiencing housing insecurity/homelessness
- Young families
- Groups with health equity challenges – poverty, race/ethnicity, gender/orientation, other
- Safe drinking water
- Safe, healthy, affordable housing
- Chronic disease prevention
- Health in all policies
- Population health data/epidemiology
- Communication
- Other emerging issues

Prepared by Lieske Giese, Health Officer



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American Rescue Plan Act (ARPA)

City of Eau Claire

City Council

10/19/2021



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ARPA **GFOA Guiding Principles**

- **ARPA funds are non-recurring so their use should be applied primarily to non-recurring expenditures.**
 - **Care should be taken to avoid creating new programs or add-ons to existing programs that require an ongoing financial commitment.**
 - **Use of ARPA funds to cover operating deficits caused by COVID-19 should be considered temporary and additional budget restraint may be necessary to achieve/maintain structural balance in future budgets.**



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ARPA GFOA Guiding Principles

- Investment in critical infrastructure is particularly well suited use of ARPA funds because it is a non-recurring expenditure that can be targeted to strategically important long- term assets that provide benefits over many years. However, care should be taken to assess any on-going operating costs that may be associated with the project.



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ARPA GFOA Guiding Principles

- **ARPA Scanning and Partnering Efforts.** State and local jurisdictions should be aware of plans for ARPA funding throughout their communities.
 - Local jurisdictions should be cognizant of state-level ARPA efforts, especially regarding infrastructure, potential enhancements of state funding resources, and existing or new state law requirements.



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ARPA GFOA Guiding Principles

- **Consider regional initiatives, including partnering with other ARPA recipients. It is possible there are many beneficiaries of ARPA funding within your community, such as schools, transportation agencies and local economic development authorities. Be sure to understand what they are planning and augment their efforts; alternatively, creating cooperative spending plans to enhance the structural financial condition of your community.**



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ARPA GFOA Guiding Principles

- **Take Time and Careful Consideration.**
 - Use other dedicated grants and programs first whenever possible and save ARPA funds for priorities not eligible for other federal and state assistance programs.
 - Whenever possible, expenditures related to the ARPA funding should be spread over the qualifying period (through December 31, 2024) to enhance budgetary and financial stability.
 - Adequate time should be taken to carefully consider all alternatives for the prudent use of ARPA funding prior to committing the resources to ensure the best use of the temporary funding.



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ARPA **Eligible Uses & Activities**

- To respond to the public health emergency or its negative economic impacts, including assistance to households, small businesses, and nonprofits, or aid to impacted industries such as tourism, travel, and hospitality
 - Identify a need or negative impact of the COVID-19 public health emergency; and
 - Identify how the program, service, or other intervention addresses the identified need or impact.



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ARPA Eligible Uses & Activities

- **Business**
 - Address impacts to small businesses
 - Address impacts to unemployed workers
- **Charity - Address impacts to non-profits**
- **Common Good**
 - Address disparities in public health outcomes
 - Address educational disparities
 - Behavioral health care
 - Services to address homelessness
- **Health**
 - Public health needs related to COVID-19
 - Safety measures in key congregate settings/workplaces



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ARPA Eligible Uses & Activities

- **Home/Family**
 - Address impacts to households
 - Affordable housing development
 - Promote healthy childhood environments
- **Infrastructure - Capital investments in public facilities**
- **Leisure/Tourism**
 - Address impacts to hospitality industry
 - Address impacts to tourism-related entities



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ARPA Eligible Uses & Activities

- To respond to workers performing essential work during the COVID-19 public health emergency by providing premium pay to eligible workers;
 - Premium pay for eligible health care workers
 - Premium pay for eligible municipal employees
 - Premium pay for eligible third-party workers



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ARPA **Eligible Uses & Activities**

- For the provision of government services to the extent of the reduction in revenue due to the COVID–19 public health emergency relative to revenues collected in the most recent full fiscal year prior to the emergency
 - Government services can include, but are not limited to,
 - maintenance of infrastructure
 - pay-go spending for building new infrastructure, including roads
 - modernization of cybersecurity, including hardware, software, and protection of critical infrastructure



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ARPA Eligible Uses & Activities

- health services
- environmental remediation
- school or educational services
- provision of police, fire, and other public safety services.
- **Ineligible Expenditures**
 - paying interest or principal on outstanding debt
 - replenishing rainy day or other reserve funds
 - paying settlements or judgments
- **Estimate \$15.14 million in revenue loss**



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ARPA Eligible Uses & Activities

- To make necessary investments in water, sewer, or broadband infrastructure.
 - Investments in broadband infrastructure
 - Investments in sanitary sewer infrastructure
 - Investments in storm sewer infrastructure
 - Investments in water infrastructure



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ARPA Timeline

- Funds must be obligated by December 31, 2024 and spent by December 31, 2026



- ICMA Survey – 530 City and Town Managers responded

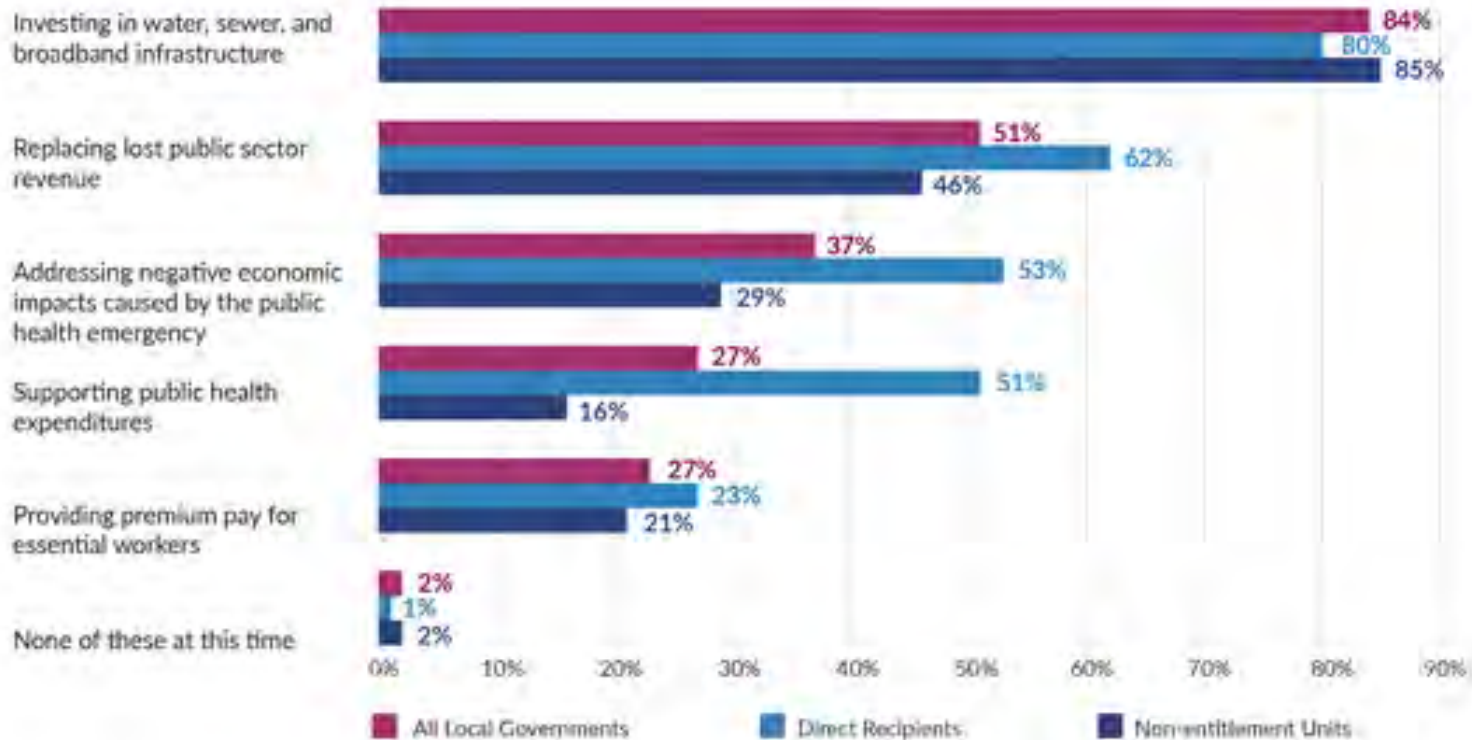
Is your local government using any of the following tools/approaches in planning for use of fiscal recovery funds?





ARPA National Perspective

In which of the following categories of eligible expenses is your local government actively considering spending its allocation of funding?





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ARPA National Perspective

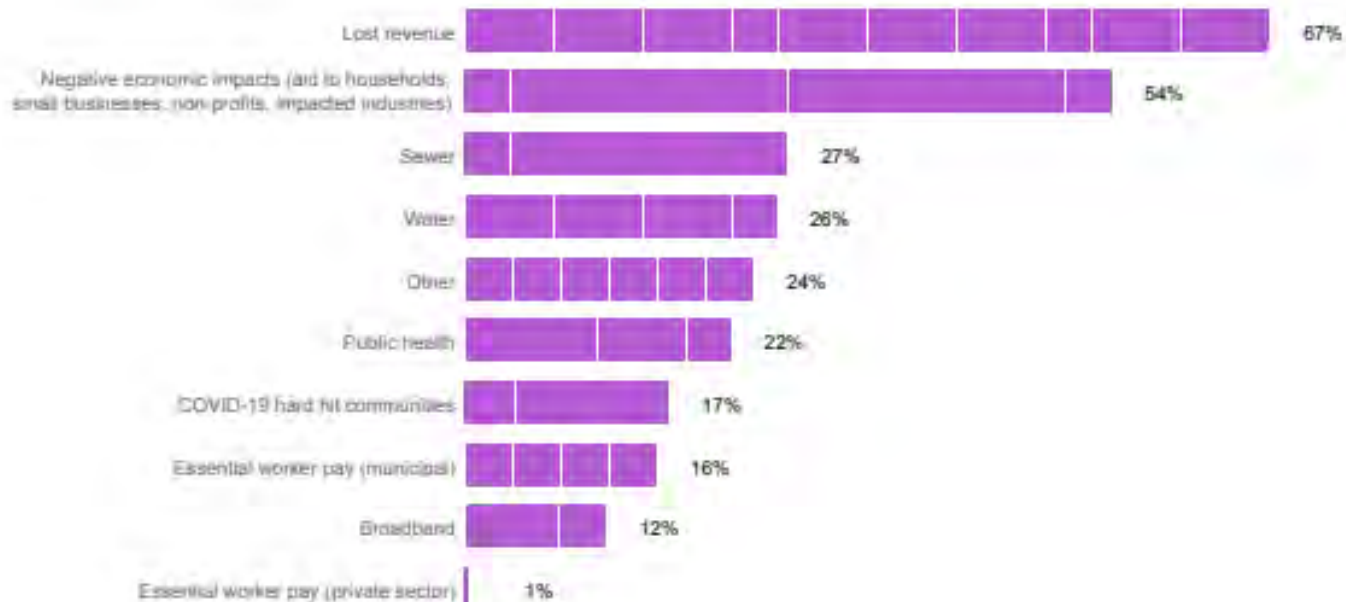
Which of the following types of projects/priorities is your local government looking to support with ARPA Fiscal Recovery Funds?

	All Local Governments	Direct Recipients	Non-entitlement Units
Water and sewer infrastructure	74%	67%	78%
Public safety equipment	33%	38%	30%
Broadband infrastructure	31%	45%	25%
Small businesses	28%	43%	21%
Housing and neighborhoods	26%	42%	17%
Other capital improvements	25%	31%	24%
COVID-19 mitigation and containment	25%	41%	17%
Nonprofit support	24%	41%	16%
Tourism, travel, and hospitality industries	21%	27%	18%
Improving remote work capacity	21%	24%	19%
Cybersecurity capacity	16%	16%	16%
Families and household assistance	15%	27%	9%
Behavioral or mental health	14%	28%	7%
Other specific priority	11%	17%	9%
Rehiring government staff	9%	12%	7%
Educational disparities	4%	4%	4%
Total	537	173	364



- City Fiscal Conditions 2021 – National League of Cities

FIGURE 7. WHAT ARE YOUR CITY'S TOP THREE SPENDING PRIORITIES FOR THE ARPA LOCAL RELIEF FUND?





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ARPA Public Engagement

- Listening Session on Thursday, September 9th
- Public Budget Exercise (September 10th – October 11th)
 - 394 responses
- Randomized Survey
 - Invitations mailed to 1,200 properties
 - Needed about 250 responses
 - Received 49 responses



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ARPA Public Survey Responses

Address impacts to small businesses	\$	12.35	
Behavioral health care (mental health/substance abuse/domestic violence)	\$	8.88	-28%
Affordable housing development	\$	8.13	-8%
Make necessary investments in broadband infrastructure	\$	7.86	-3%
Address impacts to households	\$	7.15	-9%
Services to address homelessness	\$	6.20	-13%
Address impacts to non-profits	\$	5.25	-15%
Make necessary investments in water infrastructure	\$	4.76	-9%
Premium pay for eligible health care workers	\$	4.61	-3%
Public health needs related to COVID-19	\$	4.61	0%
Promote healthy childhood environments	\$	3.82	-17%
Address educational disparities	\$	3.63	-5%
Address disparities in public health outcomes	\$	2.79	-23%
Premium pay for eligible municipal employees	\$	2.77	0%
Capital investments in public facilities to meet pandemic operational needs	\$	2.69	-3%
Address impacts to tourism-related entities	\$	2.68	0%
Make necessary investments in sanitary sewer infrastructure	\$	2.67	0%
Make necessary investments in storm sewer infrastructure	\$	2.51	-6%
Premium pay for eligible third-party workers	\$	1.78	-29%
Address impacts to hospitality industry	\$	1.76	-1%
Address impacts to unemployed workers	\$	1.63	-8%
Safety measures in key congregate settings/workplaces	\$	1.33	-18%



CITY OF
**EAU
CLAIRE**

ARPA Public Survey Responses

Address impacts to small businesses	\$	12.35	
Behavioral health care (mental health/substance abuse/domestic violence)	\$	8.88	-28%
Affordable housing development	\$	8.13	-8%
Make necessary investments in broadband infrastructure	\$	7.86	-3%
Address impacts to households	\$	7.15	-9%
Services to address homelessness	\$	6.20	-13%
Address impacts to non-profits	\$	5.25	-15%
Make necessary investments in water infrastructure	\$	4.76	-9%
Premium pay for eligible health care workers	\$	4.61	-3%
Public health needs related to COVID-19	\$	4.61	0%
Promote healthy childhood environments	\$	3.82	-17%
Address educational disparities	\$	3.63	-5%
Address disparities in public health outcomes	\$	2.79	-23%
Premium pay for eligible municipal employees	\$	2.77	0%
Capital investments in public facilities to meet pandemic operational needs	\$	2.69	-3%
Address impacts to tourism-related entities	\$	2.68	0%
Make necessary investments in sanitary sewer infrastructure	\$	2.67	0%
Make necessary investments in storm sewer infrastructure	\$	2.51	-6%
Premium pay for eligible third-party workers	\$	1.78	-29%
Address impacts to hospitality industry	\$	1.76	-1%
Address impacts to unemployed workers	\$	1.63	-8%
Safety measures in key congregate settings/workplaces	\$	1.33	-18%



CITY OF
**EAU
CLAIRE**

ARPA Public Survey Responses

Address impacts to small businesses	\$	12.35
Behavioral health care (mental health/substance abuse/domestic violence)	\$	8.88
Affordable housing development	\$	8.13
Make necessary investments in broadband infrastructure	\$	7.86
Address impacts to households	\$	7.15
Services to address homelessness	\$	6.20
Address impacts to non-profits	\$	5.25
Make necessary investments in water infrastructure	\$	4.76
Premium pay for eligible health care workers	\$	4.61
Public health needs related to COVID-19	\$	4.61
Promote healthy childhood environments	\$	3.82
Address educational disparities	\$	3.63
Address disparities in public health outcomes	\$	2.79
Premium pay for eligible municipal employees	\$	2.77
Capital investments in public facilities to meet pandemic operational needs	\$	2.69
Address impacts to tourism-related entities	\$	2.68
Make necessary investments in sanitary sewer infrastructure	\$	2.67
Make necessary investments in storm sewer infrastructure	\$	2.51
Premium pay for eligible third-party workers	\$	1.78
Address impacts to hospitality industry	\$	1.76
Address impacts to unemployed workers	\$	1.63
Safety measures in key congregate settings/workplaces	\$	1.33
	\$	4.54



CITY OF
**EAU
CLAIRE**

ARPA Random Survey Resp.

Address impacts to small businesses	\$	10.20
Behavioral health care (mental health/substance abuse/domestic violence)	\$	9.59
Affordable housing development	\$	8.33
Make necessary investments in broadband infrastructure	\$	6.59
Make necessary investments in water infrastructure	\$	5.55
Address impacts to hospitality industry	\$	5.29
Address educational disparities	\$	5.22
Make necessary investments in sanitary sewer infrastructure	\$	5.10
Address impacts to non-profits	\$	4.92
Services to address homelessness	\$	4.49
Capital investments in public facilities to meet pandemic operational needs	\$	4.45
Public health needs related to COVID-19	\$	4.33
Make necessary investments in storm sewer infrastructure	\$	4.31
Promote healthy childhood environments	\$	3.73
Address impacts to households	\$	3.10
Premium pay for eligible municipal employees	\$	2.98
Address disparities in public health outcomes	\$	2.57
Premium pay for eligible health care workers	\$	2.37
Address impacts to unemployed workers	\$	2.33
Address impacts to tourism-related entities	\$	1.73
Safety measures in key congregate settings/workplaces	\$	1.69
Premium pay for eligible third-party workers	\$	0.51



CITY OF
**EAU
CLAIRE**

ARPA Random Survey Resp.

Address impacts to small businesses	\$	10.20	
Behavioral health care (mental health/substance abuse/domestic violence)	\$	9.59	-6%
Affordable housing development	\$	8.33	-13%
Make necessary investments in broadband infrastructure	\$	6.59	-21%
Make necessary investments in water infrastructure	\$	5.55	-16%
Address impacts to hospitality industry	\$	5.29	-5%
Address educational disparities	\$	5.22	-1%
Make necessary investments in sanitary sewer infrastructure	\$	5.10	-2%
Address impacts to non-profits	\$	4.92	-4%
Services to address homelessness	\$	4.49	-9%
Capital investments in public facilities to meet pandemic operational needs	\$	4.45	-1%
Public health needs related to COVID-19	\$	4.33	-3%
Make necessary investments in storm sewer infrastructure	\$	4.31	0%
Promote healthy childhood environments	\$	3.73	-13%
Address impacts to households	\$	3.10	-17%
Premium pay for eligible municipal employees	\$	2.98	-4%
Address disparities in public health outcomes	\$	2.57	-14%
Premium pay for eligible health care workers	\$	2.37	-8%
Address impacts to unemployed workers	\$	2.33	-2%
Address impacts to tourism-related entities	\$	1.73	-25%
Safety measures in key congregate settings/workplaces	\$	1.69	-2%
Premium pay for eligible third-party workers	\$	0.51	-70%



CITY OF
**EAU
CLAIRE**

ARPA Random Survey Resp.

Address impacts to small businesses	\$	10.20
Behavioral health care (mental health/substance abuse/domestic violence)	\$	9.59
Affordable housing development	\$	8.33
Make necessary investments in broadband infrastructure	\$	6.59
Make necessary investments in water infrastructure	\$	5.55
Address impacts to hospitality industry	\$	5.29
Address educational disparities	\$	5.22
Make necessary investments in sanitary sewer infrastructure	\$	5.10
Address impacts to non-profits	\$	4.92
Services to address homelessness	\$	4.49
Capital investments in public facilities to meet pandemic operational needs	\$	4.45
Public health needs related to COVID-19	\$	4.33
Make necessary investments in storm sewer infrastructure	\$	4.31
Promote healthy childhood environments	\$	3.73
Address impacts to households	\$	3.10
Premium pay for eligible municipal employees	\$	2.98
Address disparities in public health outcomes	\$	2.57
Premium pay for eligible health care workers	\$	2.37
Address impacts to unemployed workers	\$	2.33
Address impacts to tourism-related entities	\$	1.73
Safety measures in key congregate settings/workplaces	\$	1.69
Premium pay for eligible third-party workers	\$	0.51
	\$	4.52



CITY OF
**EAU
CLAIRE**

ARPA All Survey Responses

Address impacts to small businesses	\$	12.11
Behavioral health care (mental health/substance abuse/domestic violence)	\$	8.96
Affordable housing development	\$	8.15
Make necessary investments in broadband infrastructure	\$	7.72
Address impacts to households	\$	6.70
Services to address homelessness	\$	6.01
Address impacts to non-profits	\$	5.21
Make necessary investments in water infrastructure	\$	4.84
Public health needs related to COVID-19	\$	4.58
Premium pay for eligible health care workers	\$	4.37
Promote healthy childhood environments	\$	3.81
Address educational disparities	\$	3.81
Make necessary investments in sanitary sewer infrastructure	\$	2.94
Capital investments in public facilities to meet pandemic operational needs	\$	2.88
Premium pay for eligible municipal employees	\$	2.80
Address disparities in public health outcomes	\$	2.76
Make necessary investments in storm sewer infrastructure	\$	2.71
Address impacts to tourism-related entities	\$	2.57
Address impacts to hospitality industry	\$	2.15
Address impacts to unemployed workers	\$	1.70
Premium pay for eligible third-party workers	\$	1.64
Safety measures in key congregate settings/workplaces	\$	1.37



CITY OF
**EAU
CLAIRE**

ARPA All Survey Responses

Address impacts to small businesses	\$	12.11	
Behavioral health care (mental health/substance abuse/domestic violence)	\$	8.96	-26%
Affordable housing development	\$	8.15	-9%
Make necessary investments in broadband infrastructure	\$	7.72	-5%
Address impacts to households	\$	6.70	-13%
Services to address homelessness	\$	6.01	-10%
Address impacts to non-profits	\$	5.21	-13%
Make necessary investments in water infrastructure	\$	4.84	-7%
Public health needs related to COVID-19	\$	4.58	-5%
Premium pay for eligible health care workers	\$	4.37	-5%
Promote healthy childhood environments	\$	3.81	-13%
Address educational disparities	\$	3.81	0%
Make necessary investments in sanitary sewer infrastructure	\$	2.94	-23%
Capital investments in public facilities to meet pandemic operational needs	\$	2.88	-2%
Premium pay for eligible municipal employees	\$	2.80	-3%
Address disparities in public health outcomes	\$	2.76	-1%
Make necessary investments in storm sewer infrastructure	\$	2.71	-2%
Address impacts to tourism-related entities	\$	2.57	-5%
Address impacts to hospitality industry	\$	2.15	-16%
Address impacts to unemployed workers	\$	1.70	-21%
Premium pay for eligible third-party workers	\$	1.64	-4%
Safety measures in key congregate settings/workplaces	\$	1.37	-16%



CITY OF
**EAU
CLAIRE**

ARPA All Survey Responses

Address impacts to small businesses	\$	12.11
Behavioral health care (mental health/substance abuse/domestic violence)	\$	8.96
Affordable housing development	\$	8.15
Make necessary investments in broadband infrastructure	\$	7.72
Address impacts to households	\$	6.70
Services to address homelessness	\$	6.01
Address impacts to non-profits	\$	5.21
Make necessary investments in water infrastructure	\$	4.84
Public health needs related to COVID-19	\$	4.58
Premium pay for eligible health care workers	\$	4.37
Promote healthy childhood environments	\$	3.81
Address educational disparities	\$	3.81
Make necessary investments in sanitary sewer infrastructure	\$	2.94
Capital investments in public facilities to meet pandemic operational needs	\$	2.88
Premium pay for eligible municipal employees	\$	2.80
Address disparities in public health outcomes	\$	2.76
Make necessary investments in storm sewer infrastructure	\$	2.71
Address impacts to tourism-related entities	\$	2.57
Address impacts to hospitality industry	\$	2.15
Address impacts to unemployed workers	\$	1.70
Premium pay for eligible third-party workers	\$	1.64
Safety measures in key congregate settings/workplaces	\$	1.37
	\$	4.54



CITY OF
**EAU
CLAIRE**

ARPA All Survey Responses

Respondents Allocating Any Funds

Behavioral health care (mental health/substance abuse/domestic violence)	244	55.1%
Address impacts to small businesses	228	51.5%
Make necessary investments in broadband infrastructure	214	48.3%
Services to address homelessness	213	48.1%
Affordable housing development	188	42.4%
Make necessary investments in water infrastructure	175	39.5%
Address impacts to non-profits	167	37.7%
Public health needs related to COVID-19	161	36.3%
Address educational disparities	159	35.9%
Promote healthy childhood environments	152	34.3%
Premium pay for eligible health care workers	149	33.6%
Make necessary investments in sanitary sewer infrastructure	148	33.4%
Make necessary investments in storm sewer infrastructure	142	32.1%
Address disparities in public health outcomes	136	30.7%
Address impacts to households	120	27.1%
Capital investments in public facilities to meet pandemic operational needs	118	26.6%
Address impacts to tourism-related entities	113	25.5%
Address impacts to hospitality industry	111	25.1%
Premium pay for eligible municipal employees	102	23.0%
Safety measures in key congregate settings/workplaces	95	21.4%
Address impacts to unemployed workers	93	21.0%
Premium pay for eligible third-party workers	84	19.0%



CITY OF
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CLAIRE**

ARPA All Survey Responses

Respondents Top Choice

Address impacts to small businesses	105
Behavioral health care (mental health/substance abuse/domestic violence)	85
Make necessary investments in broadband infrastructure	74
Affordable housing development	63
Make necessary investments in water infrastructure	46
Services to address homelessness	46
Address impacts to non-profits	45
Public health needs related to COVID-19	43
Address impacts to households	42
Address educational disparities	39
Premium pay for eligible health care workers	32
Promote healthy childhood environments	26
Capital investments in public facilities to meet pandemic operational needs	23
Address disparities in public health outcomes	22
Make necessary investments in sanitary sewer infrastructure	22
Make necessary investments in storm sewer infrastructure	21
Premium pay for eligible municipal employees	15
Address impacts to tourism-related entities	14
Address impacts to hospitality industry	10
Address impacts to unemployed workers	10
Premium pay for eligible third-party workers	10
Safety measures in key congregate settings/workplaces	7



CITY OF
EAU
CLAIRE

ARPA **Process/Next Steps**

- **City Council establishes funding priorities**
- **City Manager recommends priority funding levels**
- **City Council allocates funding among priorities**
- **Development of specific programs**
 - **Internal**
 - **External RFP(s)**
- **City Manager recommends specific programs for funding**
- **City Council appropriates funds**



CITY OF
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ARPA

Questions?



AGENDA

Eau Claire County
ARPA Committee
Monday, October 11, 2021 at 1:00 p.m.
Virtual Meeting via Webex

Dial In: 415-655-0001 **Access Code:** 2597 963 1522
**please remain muted when not speaking*

Meeting Link:

<https://eauclairecounty.webex.com/eauclairecounty/j.php?MTID=m5ff78591ff70b22efc2904fbc7dc1212>

Password: sfB4N2j3m8s

For those wishing to make public comment, please fill out and submit this form at least 60 minutes prior to the meeting. <https://www.co.eau-claire.wi.us/Home/Components/FormBuilder/FormBuilder/809983158d2f4a7dbb0d7b9032cf95ef/12242#!/>

1. Call Meeting to Order and Confirmation of Meeting Notice
2. Roll Call
3. Public Comment
4. Review and approval of meeting minutes – **Discussion/Action**
 - a. September 14, 2021
5. Debrief from public listening session: Housing – **Discussion**
6. Re-granting process design – **Discussion/Action**
7. Review Committee Process begin thinking about strategic direction – **Discussion/Action**
8. Future meeting schedule – **Discussion/Action**
9. Adjourn

Prepared by: Samantha Kraegenbrink – Assistant to the County Administrator

Please note: Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through sign language, interpreters or other auxiliary aids. For additional information or to request the service, contact the County ADA Coordinator at 839-6945 (FAX) 8391669 or (TDD) 8394735 or by writing to the ADA Coordinator, Human Resources Department, Eau Claire County Courthouse, 721 Oxford Ave., Eau Claire, Wisconsin 54703.



MINUTES

Eau Claire County
ARPA Committee

Tuesday, September 14, 2021, at 1:00 p.m.
Virtual Meeting via Webex

Present: Dane Zook, Connie Russell, Norb Kirk, Jeneise Briggs, Tim Sullivan, Kathryn Schauf, Scott Rogers, Mike Golat, Cortney Draxler, Nick Smiar (ex-officio)

Others: Samantha Kraegenbrink – Committee Clerk

Public: Ryan Patterson – Leader Telegram

Call Meeting to Order and Confirmation of Meeting Notice

Chair Briggs called the meeting to order at 1:00 p.m. and confirmed meeting notice.

Roll Call

Called by the Committee Clerk and listed above under present.

Public Comment

No members of the public wished to make comment.

Review and approval of meeting minutes from August 31, 2021

Motion by Kathryn Schauf, seconded by Tim Sullivan. Minutes approved.

Debrief from public listening session

The committee discussed the listening session that was held on September 9, 2021, in Eau Claire.

Additional avenues for communication and feedback

The committee discussed what other ways feedback could be received.

Map Committee Process

Kathryn Schauf shared a document for the ARPA Committee Process. Document will be shared with committee following the meeting.

Adjourn

Chair Briggs adjourned the meeting at 1:53 p.m.

Respectfully submitted by,

Samantha Kraegenbrink – Assistant to the County Administrator

Communication / feedback loop(s)

- Sharing opportunity for application with communities of interest
- Development of a marketing plan
- Identify potential resources needed by applicants

Objective Re-granting

- Hiring of third party administrator
- Purchasing working on procuring administration services
- Planning meeting with administrator to begin developing materials and process
 - target audiences
 - process flow

Shared Projects of Regional Impact

- Affordable Housing
- Regional Housing Study
- CVTP - EDI, two-pronged approach
- Lake Management; study, infrastructure investment

Board of Health Meeting 10/27/2021

Agenda Item 6.b

Eau Claire City-County Health Department Report to the Board of Health

Day of Caring:

The Health Department staff has participated in the United Way Day of Caring in the Greater Chippewa Valley for several years now. United Way Day of Caring is the largest one-day community service event in the Chippewa Valley! Volunteers from businesses in all sectors come together to help our community and assist non-profit organizations with a variety of projects. This year's was held on Friday September 17th at Western Dairyland where ECCCHD staff assisted with lawncare. Below are some pictures of our team working hard to support the community!



United Way

Our annual United Way campaign ran 9/27 through 10/8. The health department has a long history of generously supporting the United Way of the Greater Chippewa Valley. While we were not able to provide as many supplemental activities again this year, we did have total contributions greater than \$1800! One of our supplemental activities was a “Warm Fuzzy” delivery. May Her, retired bilingual health aide, and Cade Kunferman, a preceptee in the Policy & Systems division made these adorable creations that could be purchased and delivered along with a message for co-workers to raise

additional United Way donations.

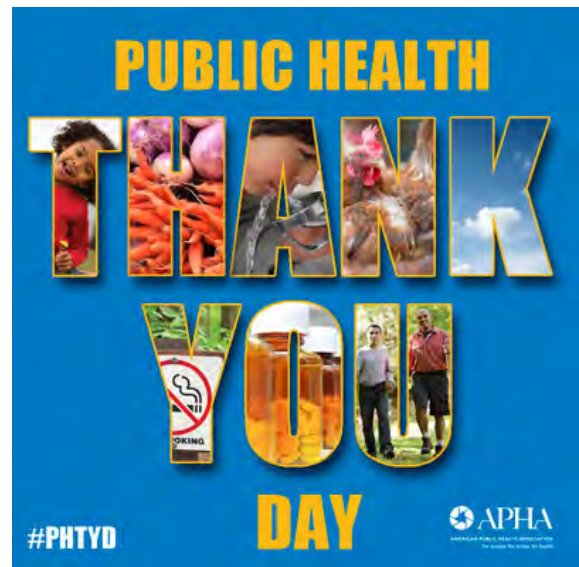


Public Health Thank You Day

On the Monday before Thanksgiving, APHA, Research!America and leading public health organizations take time to recognize public health professionals who work tirelessly every day to protect the health of all people and all communities. Public health professionals are dedicated to reducing infant mortality, developing and distributing vaccines, tracking infectious outbreaks, preparing us for natural disasters and so much more.

State Opioid Response (SOR) Prevention Services Grant:

Extension Eau Claire County partnered with Neighbor to Neighbor to distribute medication lockboxes and deactivation bags at the Mobile Mexican Consulate at Immanuel Lutheran Church. This event serves the Latinx community and provides opportunities to meet with the Consulate for services, such as obtaining passports and visas. We were able to offer education around medication safety while distributing several lockboxes and deactivation bags to the Latinx community, which will continue to support family stability and resiliency.



Extension Eau Claire County partnered with the health department and Clear Water Home Health Care to provide 100 deactivation bags, instructions, and magnets to nurses completing home visits with HMoob clients. These resources provide direct education around medication safety, which increase resilience and stability in families and the community.



Community Health Promotion – Narcan Direct:

Narcan is an opioid antagonist, meaning it can restore breathing in a person experiencing an opioid overdose.

The Eau Claire City-County Health Department is able to distribute the nasal-spray formulation of Narcan as a participant in the WI DHS Narcan Direct Program.

Two Narcan trainings were completed during the month of September with 14 boxes of Narcan distributed. Each box contains two (2) 4-mg doses of naloxone HCl in 0.1 mL of nasal spray. 11 individuals were trained or retrained as a result of the training.

During the past year (9/30/2020-9/29/2021), we were able to provide training to 75 individuals, and distribute 124 doses of Narcan throughout Eau Claire County.

Community Health Promotion – Overdose Data to Action Community Prevention Grant:

In partnership with Wisconsin Health Literacy, the health department conducted a pilot workshop that focuses on opioids in Eau Claire County on September 28 with 14 people in attendance. The workshop, *What do you Know About Opioids*, focuses on 1. defining opioids including a brief history 2. Safe storage and disposal of opioids 3. Overdose including signs and symptoms, harm reduction strategies and how to stop an overdose with Narcan. The feedback collected from the workshop will be used to develop a train-the-trainer program to continue to spread the message throughout the county. The workshop premiered two videos that were created to raise awareness around prescription and illicit opioid use, misuse, and addiction. *Vicodin, Heroin, and Fentanyl are all opioids?* and *Be Prepared. Know the signs of an opioid overdose.* The videos were created in English, Spanish, and Hmong and will be available on the Alliance for Substance Abuse Prevention website in November.



October is Breast Cancer Awareness Month

We are working hard to get the message out about the importance of mammograms and the Wisconsin Well Woman Program.

Numerous outreach activities are planned for October. Facebook and web posts/boosts are taking place. Print and social media outreach is going out into all 8 counties in our WWWP multijurisdictional area. Milwaukee Burger Company is partnering with us on area outreach and raising funds for additional resource needs. An outreach and fundraising event takes place at Milwaukee Burger Company in Hudson. We will provide WWWP information and outreach materials to customers and staff.

Environmental Sciences - PFAS in Groundwater – Situational Updates

Environmental Health staff continue to follow PFAS contamination discovered in the City of Eau Claire wellfield in July. Frequent testing of city wells and the water that leaves the treatment plant for public consumption has continued since July 12th when the PFAS discovery was announced. PFAS concentrations in some individual wells have fluctuated over time. However, after select wells were turned off in July, water that leaves the treatment plant (which represents a mixture from multiple wells) has contained PFAS at levels below those determined to pose a health risk. One strategy currently being used by the City is to pump water from contaminated wells to lagoons near the City treatment plant, under the oversight of DNR. This prevents water containing higher levels of PFAS from migrating toward wells being used to pump drinking water. Work to define the source and extent of contamination around the wellfield is ongoing. The need for and type of long-term treatment of this contamination has not yet been determined. The City has indicated that there remains a sufficient supply of water to meet the City's demands even with several wells not pumping water to the City's treatment plant at this time.

PFAS sampling of private wells in the Town of Washington has also been ongoing since PFAS was discovered in groundwater monitoring wells near the WRR facility. As of September 15th, 15 of 17 private wells with the greatest potential to be impacted by PFAS were sampled. The remaining two owners either declined or did not respond after multiple attempts. In all sampled private wells, no PFAS compounds were detected in excess of any recommended enforcement standards. Future sampling plans include sampling of groundwater monitoring wells surrounding WRR that were not previously sampled, as well as groundwater seeping from the bank of Lowes Creek. Additional private well sampling is not anticipated at this time.

For more information on City of Eau Claire PFAS

work: <https://www.eauclairewi.gov/government/our-divisions/utilities/pfas-information>

For more information from State Health Department:

<https://www.dhs.wisconsin.gov/chemical/pfas.htm>

Board of Health Meeting 10/27/2021

Agenda Item 6.b

September 2021 Media Contacts

INTERVIEW

9/1/2021	Title: Health officials urge COVID caution ahead of long weekend	Topic: Communicable Disease Staff: Audrey Boerner
	Link: https://wgow.com/2021/09/01/health-officials-urge-covid-caution-ahead-of-long-weekend/	
9/4/2021	Title: Health officials fear COVID-19 case spike after labor day trips	Topic: Communicable Disease Staff: Audrey Boerner
	Link: https://www.weau.com/2021/09/03/health-officials-fear-covid-19-case-spike-after-labor-day-trips/	
9/7/2021	Title: A look at contact tracing Eau Claire schools	Topic: Communicable Disease Staff: Audrey Boerner
	Link: https://www.weau.com/2021/09/07/look-contact-tracing-eau-claire-schools/	
9/10/2021	Title: Most Wisconsin School Districts Aren't Requiring Masks. There Are Already Outbreaks	Topic: Communicable Disease Staff: Audrey Boerner
	Link: https://upnorthnewswi.com/2021/09/10/most-wisconsin-school-districts-arent-requiring-masks-there-are-already-outbreaks/	
9/10/2021	Title: How will new vaccine guidance affect Eau Claire	Topic: Communicable Disease Staff: Lieske Giese
	Link: https://wgow.com/2021/09/10/how-will-new-vaccine-guidance-affect-eau-claire/	
9/16/2021	Title: its scary health departments can't keep up with covid contact tracing	Topic: Communicable Disease Staff: Audrey Boerner
	Link: https://upnorthnewswi.com/2021/09/16/its-scary-health-departments-cant-keep-up-with-covid-contact-tracing-anymore/	
9/16/2021	Title: Health officials recommend testing for children exposed to COVID-19	Topic: Communicable Disease Staff: Audrey Boerner
	Link: https://www.weau.com/2021/09/16/health-officials-recommend-testing-children-exposed-covid-19/	
9/17/2021	Title: West Side, Sept 17, 2021	Topic: Communicable Disease Staff: Lieske Giese
	Link: https://www.wpr.org/shows/west-side-september-17-2021	

9/20/2021	Title: Child Passenger Safety Week	Topic: Healthy Growth and Development Staff: Jeanne Jenkins
	Link: NOT AVAILABLE	
9/22/2021	Title: Doctors, health agencies bracing for flu season	Topic: Communicable Disease Staff: Allison Gosbin
	Link: https://www.leadertelegram.com/covid-19/doctors-health-agencies-bracing-for-flu-season-s-return-ready-push-for-flu-shots/article_2541555b-966c-5e3f-a8a3-59fe8996468e.html	
9/28/2021	Title: Lake Hallie woman shares why she got a COVID booster	Topic: Communicable Disease Staff: Lieske Giese
	Link: https://wqow.com/2021/09/28/lake-hallie-woman-shares-why-she-got-covid-booster-shot/	
PRINT ARTICLE		
9/6/2021	Title: Fit Families Newsletter	Topic: Chronic Disease Prevention Staff: Sarah Nix
	Link: Not Available	
9/6/2021	Title: Fit Families Newsletter	Topic: Chronic Disease Prevention Staff: Sarah Nix
	Link: Not Available	
9/23/2021	Title:	Topic: Staff:
	Link: Not Available	



Eau Claire City-County
Health Department

Service Recognition Certificate

*In recognition of 15 years
of faithful and dedicated service
to the health department
and community.*

This certificate is presented to

Janel Hebert

Public Health Nurse

Signature Director/Health Officer

Date 10/27/21

Signature President, Board of Health

Date 10/27/21

Informational Item – 10/27/2021 Board of Health Meeting

Agenda Item 6.c

2022 Budget Update

The 2022 budget process is progressing as expected.

Attached are the budget materials that the County received from the Health Department. Meetings have already taken place regarding the budget process, and the public hearing and deliberation on the proposed budget will take place on November 2.

More information about the County budget is at:

<https://www.co.eau-claire.wi.us/our-government/government-resources/county-budget-information>

Attached are the budget materials that the City Council received from the Health Department. There are four work sessions with the City Council related to the budget process which have already occurred. There is no specific time we are given to present our budget, but we attend the work sessions in case there are any questions. City Council action on the 2022 Proposed Operating Budget will take place on November 9.

More information about the City budget is at:

<https://www.eauclairewi.gov/government/budget/process-current-documents>

Eau Claire City-County Health Department - 2022 Budget

Department Mission

The mission of the Eau Claire City-County Health Department is to promote health and safety for all Eau Claire communities. The health department's work is guided by seven overarching principles:

- Prevention - Promotion of health and prevention of disease, injury, and disability is critical in saving lives and money
- Healthy Equity - Everyone should have equal opportunity to be healthy
- Collaboration - People working together provide the best solutions
- Quality - Efficiency and effectiveness is critical in programs and services
- Data Informed - Collection and analysis of data guides decisions
- Evidence Based - Building and utilizing evidence and promising practices in programs and services
- Ethical Practice - Acting with the highest standards of professional practice

Strategic Goals - The 2017-2021 health department strategic plan goals are to:

- Increase utilization of program and population data
- Invest in a strong workforce and infrastructure
- Engage in community collaborative efforts to improve health and safety
- Develop long-term fiscal and operational strategies supporting innovation and sustainability

Programs & Services

- **Healthy Homes and Places** - Creating safe environments; consists of services including inspections, investigations and outreach related to lead, radon, mold, natural disasters, environmental emergencies, etc.
- **Safe Food and Water** - Assuring health protection in recreational facilities and restaurants. Includes investigation and inspection of food and water provided to the public, testing of private drinking water, assisting the public in reducing risks of food and waterborne illness.
- **Healthy Growth and Development** - Ensuring kids and families have the best health outcomes possible through policies and programs addressing reproductive, prenatal, and family health. Includes home visitation, family planning, WIC, school/community partner collaboration, etc.
- **Communicable Disease** - Preventing diseases that spread from person to person, animal to person, and environment to person. Includes education, preventive medicine distribution, vaccination, disease testing, environmental monitoring and disease outbreak investigation and prevention.
- **Chronic Disease** - Programs and policy work to prevent or reduce the effects of chronic diseases such as diabetes, heart disease, and lung cancer. Includes education, screening, policy and organizational changes. Chronic disease/obesity have been identified as a priority in the two most recent community health assessments.
- **Mental Health Alcohol and Tobacco** - Developing a community fostering mental well-being, addressing inappropriate consumption/negative health effects of alcohol, tobacco, and other drugs. Includes youth programming, policy change, compliance checks, community collaboration and education. Mental health and substance misuse have been identified in our community health assessment as top needs in our community.

Strategic Direction and Priority Issues

One of the Health Department's guiding principles is Prevention. This is core to all the work we do. If we prevent disease, disability, and early death, we save lives and money. The Department continues to focus on supporting the work that other departments in the County do by encouraging primary prevention rather than just treatment and intervention after problems happen.

The Health Department's experience with and focus on providing evidence-based programs that address root causes rather than symptoms is a key advantage to this county. We unfortunately do not have the staff capacity to take full advantage of the opportunity to prevent negative outcomes. Below are a few examples of the Health Department priorities that align with the County focus. Most of these priorities receive no sustainable core funding beyond tax levy. When needs increase and tax levy funding is relatively flat we lose opportunities for the cost savings that prevention can bring. Making the case for prevention funding is an ongoing challenge as the results are seen many years in the future. Of note: We also will have ongoing challenges connected to responding to COVID-19 and working on COVID-19 recovery as a key public health activity in 2022. Other priorities (small selection of whole) include:

- **Partnerships** – the department “sets the table” for community conversations and action around broad health topics including mental health, substance misuse, obesity, environmental health, communicable disease, healthy families. This is challenging and time-intensive work. It does result in shared priorities and action that have the ability to impact outcomes. These partnerships have been critical during COVID-19.
- **Health Equity** – we have continued to commit to serving the whole county population, particularly those that have unequal health outcomes because of issues such as poverty, race, age, language, or sexual orientation. This has played out in important ways with COVID-19.
- **Primary Prevention with Young Families** – we continue to work to serve pregnant women and young families through the national evidence-based Nurse Family Partnership program which has longitudinal outcomes related to issues such as incarceration, poverty, education, drug use, and child abuse/neglect. With limited funding we have not been able to get to full caseload and serve all at-risk families but we have prioritized this program where possible and have to limit broad-based maternal child health efforts.
- **Environmental protection** – we continue to focus on high-quality environmental services related to water quality, lab testing, inspections, and vectors. Protecting the population by preventing those things that impact our food, water, air, housing, and more makes a difference in the health of all people.
- **Complex Health challenges** – the work we do includes considerable increases in statutorily required communicable disease and environmental health threat investigation, growing obesity and mental health issues, devastating alcohol, opioid, and methamphetamine use/misuse, significant challenges for young families living in poverty, and enormous issues related to the connection of safe and affordable housing to health. No increases in staff mean services are limited in these growing areas.

Trends and Issues on the Horizon

- We increasingly have to rely on competitive, time-limited grants to fund core services. Wisconsin is almost last in the nation for state funding for state mandated public health programs. We have been successful writing grants but there is an enormous negative long-term consequence for sustainability of services.
- Health challenges in our community continue to be more complex with no simple program or policy solutions. The health department is increasingly asked to engage in “root-cause” issues such as homelessness, poverty, incarceration, housing, mental health, and lack of access to care. These issues have an opportunity for prevention but take complex and strategic long-term action.
- The county population continues to change with resulting impact on prevention needs. Of note is our growing older adult population as well as our growing population with racial and economic disparities in health outcomes.
- Employment and retention of qualified staff continues to be a considerable challenge with competitive market for nurses, lab professionals, and others. A high level of education and experience is needed for the complex professional jobs at the health department.
- The health department has had the considerable challenge of leading COVID-19 pandemic response in 2020, 2021 and will continue to be engaged in response efforts in 2022.

Overview of Expenditures and Revenues

EAU CLAIRE CITY-COUNTY HEALTH DEPARTMENT

REVENUE

	Actual 2020	Adopted 2021	Proposed 2022	2021-22 Change	2021-2022 % Change	% of Budget
Tax Levy City	\$ 1,918,600	\$ 1,955,400	\$ 1,989,800	\$ 34,400	1.76%	25.1%
Tax Levy County	\$ 1,243,200	\$ 1,283,100	\$ 1,334,200	\$ 51,100	3.98%	16.8%
Unfunded Pension City	\$ 16,500	\$ 16,200	\$ 15,800	\$ (400)	-2.47%	0.2%
Unfunded Pension County	\$ 10,064	\$ 9,800	\$ 9,600	\$ (200)	-2.04%	0.1%
Total Taxes	\$ 3,188,364	\$ 3,264,500	\$ 3,349,400	\$ 84,900	2.60%	42.2%
Intergovernmental Revenue	\$ 4,334,962	\$ 2,439,100	\$ 2,686,600	\$ 247,500	10.15%	33.9%
Licenses and Permits	\$ 605,292	\$ 694,700	\$ 708,800	\$ 14,100	2.03%	8.9%
Charges for Services	\$ 144,018	\$ 156,500	\$ 134,800	\$ (21,700)	-13.87%	1.7%
Charges for Services Intergovernmental	\$ 277,775	\$ 407,200	\$ 395,000	\$ (12,200)	-3.00%	5.0%
Misc Revenue	\$ 353,846	\$ 406,600	\$ 290,800	\$ (115,800)	-28.48%	3.7%
Use of Fund Balance	\$ (1,287,406)	\$ 209,800	\$ 369,700	\$ 159,900	76.22%	4.7%
TOTAL REVENUE	\$ 7,616,851	\$ 7,578,400	\$ 7,935,100	\$ 356,700	4.71%	100.0%

EXPENSE

Personnel	\$ 6,315,572	\$ 6,271,500	\$ 6,815,900	\$ 544,400	8.68%	85.9%
Contractual	\$ 800,420	\$ 821,300	\$ 694,400	\$ (126,900)	-15.45%	8.8%
Utilities	\$ 47,828	\$ 35,400	\$ 40,600	\$ 5,200	14.69%	0.5%
Fixed Charges	\$ 15,385	\$ 20,000	\$ 25,000	\$ 5,000	25.00%	0.3%
Supplies	\$ 358,638	\$ 241,700	\$ 283,800	\$ 42,100	17.42%	3.6%
Capital Purchases	\$ 52,425	\$ 162,500	\$ 50,000	\$ (112,500)	-69.23%	0.6%
Debt Service	\$ 26,583	\$ 26,000	\$ 25,400	\$ (600)	-2.31%	0.3%
TOTAL EXPENSE	\$ 7,616,851	\$ 7,578,400	\$ 7,935,100	\$ 356,700	4.71%	100.0%

EAU CLAIRE CITY-COUNTY HEALTH DEPARTMENT

REVENUE

	Actual 2020	Adopted 2021	Proposed 2022	2021-22 Change	2021-2022 % Change
TAX LEVY CITY	\$ 1,918,600	\$ 1,955,400	\$ 1,989,800	\$ 34,400	1.76%
TAX LEVY COUNTY	\$ 1,243,200	\$ 1,283,100	\$ 1,334,200	\$ 51,100	3.98%
UNFUNDED PENSION PYMT CITY	\$ 16,500	\$ 16,200	\$ 15,800	\$ (400)	-2.47%
UNFUNDED PENSION PYMT COUNTY	\$ 10,064	\$ 9,800	\$ 9,600	\$ (200)	-2.04%
TAXES	\$ 3,188,364	\$ 3,264,500	\$ 3,349,400	\$ 84,900	2.60%
FEDERAL AID-OTHER	\$ 1,563,089	\$ 448,400	\$ 768,200	\$ 319,800	71.32%
STATE AID-OTHER	\$ 3,963	\$ 9,500	\$ 9,500	\$ -	0.00%
EC SCHOOLS-OTHER AID	\$ 18,999	\$ -	\$ 2,500	\$ 2,500	0.00%
CARS-FEDERAL AID	\$ 2,387,802	\$ 1,825,000	\$ 1,764,700	\$ (60,300)	-3.30%
CARS-STATE AID	\$ 351,608	\$ 156,200	\$ 141,700	\$ (14,500)	-9.28%
AID FROM OTHER GOVERNMENTS	\$ 9,500	\$ -	\$ -	\$ -	0.00%
INTERGOVTAL REVENUE	\$ 4,334,961	\$ 2,439,100	\$ 2,686,600	\$ 247,500	10.15%
LODGING LICENSE - HEAL	\$ 19,311	\$ 19,700	\$ 22,000	\$ 2,300	11.68%
RECREATIONAL FACILITY	\$ 5,322	\$ 8,500	\$ 8,500	\$ -	0.00%
POOL LICENSE - HEALTH	\$ 40,463	\$ 49,400	\$ 53,000	\$ 3,600	7.29%
RETAIL FOOD LICENSE	\$ 88,136	\$ 99,000	\$ 105,000	\$ 6,000	6.06%
RESTAURANT - HEALTH	\$ 256,695	\$ 344,000	\$ 345,000	\$ 1,000	0.29%
MOBILE HOME PARK LICEN	\$ 19,507	\$ 15,900	\$ 14,500	\$ (1,400)	-8.81%
OTHER BUS/OCC LICENSE	\$ 6,472	\$ 6,900	\$ 7,000	\$ 100	1.45%
SANITARY PERMITS	\$ 146,828	\$ 132,500	\$ 135,000	\$ 2,500	1.89%
TATTOO & BODY PIERCING	\$ 7,088	\$ 8,300	\$ 8,300	\$ -	0.00%
WELL PERMITS	\$ 12,750	\$ 9,500	\$ 9,000	\$ (500)	-5.26%
OTHER PERMITS BEEKEEPING	\$ 2,720	\$ 1,000	\$ 1,500	\$ 500	50.00%
LICENSES & PERMITS	\$ 605,292	\$ 694,700	\$ 708,800	\$ 14,100	2.03%
TB TESTING	\$ 4,096	\$ 7,000	\$ 100	\$ (6,900)	-98.57%
WATER SAMPLES	\$ 37,663	\$ 45,000	\$ 42,000	\$ (3,000)	-6.67%
WIS FUND	\$ -	\$ -	\$ -	\$ -	0.00%
HEPATITIS B VACCINE	\$ -	\$ 1,500	\$ -	\$ (1,500)	-100.00%
FLU SHOTS	\$ 154	\$ 5,000	\$ 100	\$ (4,900)	-98.00%
AID TESTING INDIVIDUAL	\$ -	\$ -	\$ -	\$ -	0.00%
FAMILY PLANNING-INDIVI	\$ 1,180	\$ 6,700	\$ 6,000	\$ (700)	-10.45%
RADON KIT SALES	\$ 3,689	\$ 3,500	\$ 3,500	\$ -	0.00%
PLAT REVIEW	\$ 400	\$ 500	\$ 500	\$ -	0.00%
LANDFILL INSPECTION FE	\$ 207	\$ 800	\$ 800	\$ -	0.00%
SOIL TEST REVIEWS & FI	\$ 12,100	\$ 9,500	\$ 9,000	\$ (500)	-5.26%
RENTAL REGISTRATION FEES	\$ 1,325	\$ 600	\$ 1,000	\$ 400	66.67%
AA/CG SAMPLES	\$ 12,522	\$ 10,000	\$ 10,000	\$ -	0.00%
HEALTH DEPT-MISC	\$ 21,577	\$ 20,000	\$ 20,000	\$ -	0.00%
HOUSING RE-INSPECTION	\$ 7,755	\$ 8,500	\$ 8,000	\$ (500)	-5.88%
BLOOD LEAD TESTING/EH	\$ 1,178	\$ 8,200	\$ 5,000	\$ (3,200)	-39.02%
SCHOOLS	\$ 7,210	\$ 10,200	\$ 10,000	\$ (200)	-1.96%
DIVERSION PROGRAM	\$ 188	\$ -	\$ 600	\$ 600	0.00%
SPECIAL CHG-HSG REINSP	\$ 32,025	\$ 18,800	\$ 17,500	\$ (1,300)	-6.91%
SPECIAL CHG-SEPTIC MAI	\$ 750	\$ 700	\$ 700	\$ -	0.00%
CHARGES FOR SERVICES	\$ 144,018	\$ 156,500	\$ 134,800	\$ (21,700)	-13.87%
SERV TO EC CO-SEPTIC M	\$ 99,105	\$ 100,000	\$ 103,000	\$ 3,000	3.00%
FORWARD HLTH-MEDICAID	\$ 16,618	\$ 45,000	\$ 45,000	\$ -	0.00%
FAMILY PLANNING-TITLE	\$ 98,761	\$ 158,100	\$ 142,700	\$ (15,400)	-9.74%
WI DNR-LAB TESTING	\$ 15,446	\$ 15,000	\$ 15,000	\$ -	0.00%
STATE OF WISC-MISC	\$ 2,000	\$ 3,700	\$ 3,900	\$ 200	5.41%
OTHER COUNTIES-MISC	\$ 31	\$ -	\$ -	\$ -	0.00%
TSF FROM CDBG	\$ 45,815	\$ 85,400	\$ 85,400	\$ -	0.00%
CHARGES SERV-INTGOV	\$ 277,775	\$ 407,200	\$ 395,000	\$ (12,200)	-3.00%
MISC GRANT REVENUE	\$ 315,515	\$ 404,000	\$ 288,200	\$ (115,800)	-28.66%
GIFTS & DONATIONS	\$ 33,101	\$ 2,600	\$ 2,600	\$ -	0.00%
MISC REIMBURSEMENTS &	\$ 4,927	\$ -	\$ -	\$ -	0.00%
REFUND OF PRIOR YEARS EXP	\$ 204	\$ -	\$ -	\$ -	0.00%
MISCELLANEOUS REVENUE	\$ 100	\$ -	\$ -	\$ -	0.00%
MISC REVENUE	\$ 353,846	\$ 406,600	\$ 290,800	\$ (115,800)	-28.48%
FUND BALANCE USED-OPER	\$ (1,287,406)	\$ 209,800	\$ 369,700	\$ 159,900	76.22%
OTHER BUDGETED RECEIPTS	\$ (1,287,406)	\$ 209,800	\$ 369,700	\$ 159,900	76.22%
TOTAL REVENUE	\$ 7,616,851	\$ 7,578,400	\$ 7,935,100	\$ 356,700	4.71%

EXPENSES

	Actual 2020	Adopted 2021	Proposed 2022	2021-22 Change	2021-2022 % Change
PAYROLL WAGES	\$ 4,378,692	\$ 4,150,500	\$ 4,593,500	\$ 443,000	10.67%
P/R OVERTIME	\$ 48,278	\$ -	\$ -	\$ -	0.00%
SPECIAL PAYS	\$ 7,852	\$ 9,500	\$ 11,800	\$ 2,300	24.21%
EMPLOYER PAID BENEFITS	\$ 327,016	\$ 317,700	\$ 351,200	\$ 33,500	10.54%
WRF(ER)	\$ 266,195	\$ 273,800	\$ 294,500	\$ 20,700	7.56%
HEALTH INS(ER)	\$ 924,053	\$ 1,140,800	\$ 1,176,000	\$ 35,200	3.09%
HEALTH INSURANCE DEDUC	\$ 56,600	\$ 59,800	\$ 61,400	\$ 1,600	2.68%
RETIREE-HLTH INS	\$ 182,125	\$ 218,500	\$ 218,500	\$ -	0.00%
RETIREE DEDUCTIBLE	\$ 12,100	\$ 13,300	\$ 13,300	\$ -	0.00%
EDUCATION REIMBURSEMENT	\$ 7,000	\$ 12,000	\$ 13,000	\$ 1,000	8.33%
AUTO ALLOWANCE	\$ 41,209	\$ 75,600	\$ 82,700	\$ 7,100	9.39%
MISC REIMBURSEMENTS	\$ 64,453	\$ -	\$ -	\$ -	0.00%
PERSONNEL	\$ 6,315,573	\$ 6,271,500	\$ 6,815,900	\$ 544,400	8.68%
UNEMPLOYMENT COMPENSAT	\$ 333	\$ 5,000	\$ 3,000	\$ (2,000)	0.00%
POSTAGE & SHIPPING	\$ 16,667	\$ 17,300	\$ 18,600	\$ 1,300	7.51%
COMPUTER SERVICE CHARG	\$ 72,185	\$ 91,000	\$ 91,700	\$ 700	0.77%
DIGITAL MATERIALS SERVICES	\$ 5,616	\$ -	\$ -	\$ -	0.00%
PRINTING & BINDING	\$ 7,668	\$ 18,900	\$ 18,400	\$ (500)	-2.65%
ADVERTISING/MARKETING	\$ 58,543	\$ 24,700	\$ 35,900	\$ 11,200	45.34%
AUDITING	\$ 3,974	\$ 7,600	\$ 7,600	\$ -	0.00%
REPAIRS TO TOOLS & EQU	\$ 2,239	\$ 3,100	\$ 1,600	\$ (1,500)	-48.39%
REPAIRS TO BUILDINGS	\$ -	\$ -	\$ -	\$ -	0.00%
BUILDING RENTAL	\$ 128,297	\$ 134,100	\$ 131,600	\$ (2,500)	-1.86%
OTHER RENTAL	\$ 1,606	\$ 2,000	\$ 3,600	\$ 1,600	80.00%
LAUNDRY & DRY CLEANING	\$ 192	\$ 400	\$ 500	\$ 100	25.00%
CONTRACTUAL EMPLOYMENT	\$ 55,789	\$ 162,800	\$ 183,300	\$ 20,500	12.59%
CONVENIENCE FEES (CREDIT CARD)	\$ 1,049	\$ 1,500	\$ 2,000	\$ 500	33.33%
PROFESSIONAL SERVICES	\$ 135	\$ 100	\$ 200	\$ 100	100.00%
LEGAL SERVICES	\$ -	\$ 1,000	\$ 1,000	\$ -	0.00%
TRAINING/MEETINGS	\$ 32,129	\$ 92,100	\$ 110,800	\$ 18,700	20.30%
MEMBERSHIP DUES	\$ 21,510	\$ 24,400	\$ 23,500	\$ (900)	-3.69%
RECRUITMENT EXPENSES	\$ 1,683	\$ 2,000	\$ 2,000	\$ -	0.00%
MISC CONTRACTUAL SERVI	\$ 390,805	\$ 233,300	\$ 59,100	\$ (174,200)	-74.67%
CONTRACTUAL SERVICES	\$ 800,420	\$ 821,300	\$ 694,400	\$ (126,900)	-15.45%
TELEPHONES	\$ 13,311	\$ 11,900	\$ 12,200	\$ 300	2.52%
MOBILE PHONES	\$ 34,517	\$ 22,900	\$ 27,800	\$ 4,900	21.40%
GARBAGE SERVICE	\$ -	\$ 600	\$ 600	\$ -	0.00%
UTILITIES	\$ 47,828	\$ 35,400	\$ 40,600	\$ 5,200	14.69%
LICENSE & PERMITS	\$ 1,147	\$ 4,200	\$ 4,200	\$ -	0.00%
WORKERS COMPENSATION C	\$ 14,238	\$ 15,000	\$ 20,000	\$ 5,000	33.33%
LIABILITY & PROPERTY I	\$ -	\$ 800	\$ 800	\$ -	0.00%
FIXED CHARGES	\$ 15,385	\$ 20,000	\$ 25,000	\$ 5,000	25.00%
OFFICE SUPPLIES	\$ 15,657	\$ 17,400	\$ 33,800	\$ 16,400	94.25%
BOOKS & PERIODICALS	\$ 1,239	\$ 3,700	\$ 3,700	\$ -	0.00%
AWARDS & TROPHIES	\$ 2,346	\$ 900	\$ 900	\$ -	0.00%
HEALTH EDUC SUPPLIES	\$ 2,923	\$ 1,000	\$ 1,000	\$ -	0.00%
NUTRITIONAL EDUC SUPPL	\$ 8,096	\$ 6,200	\$ 5,400	\$ (800)	-12.90%
ENVIRONMENTAL SUPPLIES	\$ 8,727	\$ 1,400	\$ 1,700	\$ 300	21.43%
HEPATITIS B VACCINE	\$ -	\$ 1,500	\$ 1,500	\$ -	0.00%
FLU VACCINE	\$ 1,276	\$ 3,500	\$ 3,500	\$ -	0.00%
RADON TEST KITS	\$ 4,679	\$ 4,500	\$ 4,500	\$ -	0.00%
LAB SUPPLIES	\$ 37,720	\$ 40,000	\$ 40,000	\$ -	0.00%
MEDICAL SUPPLIES	\$ 85,208	\$ 72,400	\$ 59,200	\$ (13,200)	-18.23%
GASOLINE	\$ 93	\$ -	\$ -	\$ -	0.00%
REPAIR PARTS & SUPPLIES	\$ 548	\$ 1,300	\$ 1,300	\$ -	0.00%
EQUIPMENT PURCHASES (<	\$ 74,686	\$ 30,600	\$ 28,800	\$ (1,800)	-5.88%
GIFT CARDS	\$ 1,196	\$ -	\$ -	\$ -	0.00%
OTHER MATERIALS & SUPP	\$ 114,245	\$ 57,300	\$ 98,500	\$ 41,200	71.90%
SUPPLIES	\$ 358,638	\$ 241,700	\$ 283,800	\$ 42,100	17.42%
PMT TO OTHER ORGANIZATION	\$ -	\$ -	\$ -	\$ -	0.00%
CONTRIBUTIONS & OTHER PAYMENTS	\$ -	\$ -	\$ -	\$ -	0.00%
CAPITAL PURCHASES	\$ 52,425	\$ 162,500	\$ 50,000	\$ (112,500)	-69.23%
CAPITAL PURCHASES	\$ 52,425	\$ 162,500	\$ 50,000	\$ (112,500)	-69.23%
TSF TO DEBT SERVICE	\$ 26,583	\$ 26,000	\$ 25,400	\$ (600)	-2.31%
OTHER FINANCING USES	\$ 26,583	\$ 26,000	\$ 25,400	\$ (600)	-2.31%
TOTAL EXPENSES	\$ 7,616,851	\$ 7,578,400	\$ 7,935,100	\$ 356,700	4.71%

#1 HEALTHY HOMES AND PLACES

The Healthy Homes and Places Program is designed to create safe environments in our community where people can live, work, and play. This program consists of services that include inspections, complaint investigations, and outreach initiatives to respond to and reduce harm from risk ranging from lead, radon and mold to natural disasters and environmental emergencies. Place plays a vital role in our health.

OUTPUTS

<i>*inspections include pre-inspections, routine inspections, re-inspections, second inspections, onsite visits, and complaint investigations unless otherwise noted.</i>		<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2020</u>
# of radon consultations/calls		293	354	112	208
# of housing consultations/calls		1335	1353	2325	2171
# of Housing complaint inspections:		522	276	283	171
# of health department initiated inspections and reinspections:		508	537	1265	671
# of Mobile Home Park inspections:		28	17	19	16
# of body art inspections:		28	23	32	17
# of campground inspections including special event campgrounds:		16	22	20	17
# of blood lead screening tests done		490	505	461	101
# of radon tests completed		212	243	172	164
# of responses to public health threats (environmental)		9	19	7	20
# of residences placarded as unfit for habitation		32	24	34	30
# of press releases, print articles, interviews on Healthy Homes and Places		4	3,6,15	8,6,8	1,3,0
# of Facebook posts on Healthy Homes and Places		36	24	18	1
# of interdisciplinary meetings to resolve human health hazard		4	13	5	0
<u>Performance Goal</u>	<u>Outcome Measures</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2020</u>
Decrease injury/hospitalization related to environmental factors	% of housing complaints investigated	100%	100%	100%	100%
	% of children with >5 mcg/dl bl lead that was brought below 5 within 6 months	0%	80%	71%	75%
	% of licensed facilities inspected	100%	100%	100%	0%
	% of placarded households resolved	19%	57%	56%	60%
	% of total full housing inspections with violations in 3 or less categories	New measure 2018	New measure 2018	17%	10%
	% of unsafe radon test that are provided education	100%	100%	100%	100%

#2 SAFE FOOD AND WATER

The Safe Food and Water program assures that residents and travelers will have their health protected when using recreational facilities and restaurants in our community. Services include investigating complaints, inspecting all facilities that provide food and water to the public, testing of private drinking water, and assisting the public in reducing risks of food and waterborne illness. This is important because safe food and water are integral to our health.

OUTPUTS

<i>*inspections includes pre-inspections, routine inspections, re-inspections, second inspections, onsite visits, compliant investigations (not foodborne illness complaints or schools inspections).</i>		<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2020</u>
# of Restaurant inspections:		1009	893	971	423
# of Retail Food inspections:		270	256	288	184
# of School inspections:		70	53	56	57
# food service samples (food products, swabs, utensils, etc) analyzed:		1299	2014	1366	421
# of Foodborne Illness Investigations:		20	21	15	11
# of private onsite wastewater treatment systems inspections/consultations:		1612	2065	1821	2115
# of water samples (ground and surface) processed/analyzed		3344	3199	3267	2827
# of recreational water (pools and beaches) investigations/inspections/consultations		1434	1454	1449	989
# of well locations permits issued (new and replacement):		98	126	117	168
# of Facebook posts on Safe Food and Water		49	44	22	0
# of press releases, print articles, interviews on Safe Food and Water		7	4,10,9	5,4,11	13,2,2
<u>Performance Goal</u>	<u>Outcome Measures</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2020</u>
Decrease incidence of food and water borne disease outbreaks and fatalities	% of owners with unhealthy well samples results who receive education and technical assistance	100%	100%	100%	100%
	% of public wells with uncorrected deficiencies	0%	0%	0%	0%
	% of recreational water inspections with 2 or less violations	71%	51%	38%	
	90% of restaurant priority violations corrected at the time of inspection or first reinspection	68%	81%	79%	

#3 HEALTHY GROWTH AND DEVELOPMENT

The Healthy Growth and Development program ensures that kids and families have the best health outcomes possible through policies and programs addressing reproductive, prenatal, and family health. Services include home visitation, family planning, WIC, school/community partner collaboration, and other programs. This work is important because healthy growth and development is the foundation for later academic achievement, economic productivity, and responsible citizenship.

OUTPUTS

	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2020</u>		
# of clients\visits receiving reproductive health/contraception services:	936	636/1030	632/1026	408/804		
# of WIC clients	2928	2727	2582	2268		
# of Nurse Family Partnership clients	3	63	161	158		
# of Nurse Family Partnership visits	243	722	1211	1069		
# of MCH clients\visits	425/992	367/821	285/648	222/432		
# of pregnancy tests administered	155	214	147	72		
# of child vision/hearing screening completed	4735	6011	4823	*		
# of adolescents trained in evidence based program	50	192	249	32		
# of people/agencies who received Safe Sleep training (education and supplies)	17	48/2	0	19		
# of Facebook post on Healthy Growth and Development	86	82	46	1		
# of press releases, print article, interviews on Healthy Growth and Development	23	4,10,9	8,3,8	0,1,1		
# of collaborative community meetings on Healthy Growth and Development	41	117	107	43		
Performance Goal	Outcome Measures		<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2020</u>
Decrease unplanned pregnancies	% negative pregnancy tests who receive birth control method		65%	66.3%	58.9%	*
Increase healthy birth outcomes	% of Women who had a positive pregnancy test in FPC referred to WIC/PNCC		59%	72.2%	73.9%	*
	%WIC clients enrolled in 1st trimester		33%	30%	29%	39%
Increase early childhood health/healthy start to life	% of WIC breastfeeding incidence		79%	79%	76%	81%
	% of WIC clients received recommended nutrition education contact		57%	63%	65%	39%
	% of clients with medical home in first trimester		83%	80%	73%	78%

#4 COMMUNICABLE DISEASE

The Communicable Disease program is focused on preventing diseases that spread from person to person, animal to person, and environment to person. These services include community and healthcare provider education, preventive medicine distribution, vaccination, disease testing, environmental monitoring and disease outbreak investigation and prevention. This program is important in decreasing illness and death rates in our community.

OUTPUTS

	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2020</u>		
# of animal bite/exposures reports received:	167	156	143	120		
# of immunizations administered during the year:	1570	1523	1950	1070		
# of seasonal flu shots administered during the year:	739	664	982	616		
# of outbreaks in nursing homes reported	11	10	12	15		
# of clients screened for sexually transmitted infection:	489	558	799	556		
# of newly diagnosed cases chlamydia	512	507	513	369		
# of communicable disease reports	935	1137	1389	10,574		
# of HIV Partner Service client referrals	10	17	17	16		
# of responses to public health threats (communicable disease)	11	29	19	169		
# of Facebook posts on communicable diseases	46	60	36	4		
# of press releases, print articles, interviews stories on communicable disease	55	12,22,31	16,13,20	50, 44,171		
<u>Performance Goal</u>	<u>Outcome Measures</u>		<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2020</u>
Decrease vaccine preventable diseases	% of 2 year olds who received the recommended vaccinations		77%	77%	75%	74%
	% of adolescents 11-26 who received the HPV vaccination		30%	36%	37%	45%
	% of school age children fully immunized		92%	87%	87%	
	% of those greater than 6 months old vaccinated for influenza		30%	29%	31%	37%
Decrease reportable communicable diseases	% animal bites/exposures receiving follow up		100%	100%	100%	100%
	% of communicable disease investigations completed		100%	100%	100%	100%
	% staff trained in public health emergency Incident Command System		66%	63%	62%	65%
Decrease STIs and communicable diseases	% STIs receiving treatment		100%	99%	99%	100%

#5 CHRONIC DISEASE PREVENTION

The Chronic Disease Prevention Program consists of programs and policy work to prevent or reduce the effects of chronic diseases such as diabetes, heart disease, and lung cancer. These services include nutrition education and cancer screening. Additional work in this program includes policy and organizational changes to increase access to healthy foods and create a healthy built environment for all. This program is important because chronic disease is one of the leading causes of death in our community - chronic disease/obesity have been identified as a priority in the two most recent community health assessments.

OUTPUTS

		<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2020</u>
# of Farmers' Market Nutrition Education contacts		New measure 2019	New measure 2019	New measure 2019	NA
# of Wisconsin Well Women Program (WWWP) Clients cases		33	32	19	30
# of Facebook posts on Chronic Disease Prevention		53	20	28	5
# of press release, print articles, interviews on Chronic Disease Prevention		30	9,18,10	8,26,14	3,25,2
# of collaborative community meetings on Chronic Disease Prevention		12CD/110 H	28	22	8
<u>Performance Goal</u>	<u>Outcome Measures</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2020</u>
Decrease obesity	% of WIC farmers market vouchers redeemed	41%	43%	47%	44%
	% of WIC children at a healthy weight	65%	64%	61%	16%
	% of adults (age 20 and older) that report a BMI greater than or equal to 30	New measure 2019	New measure 2019	New measure 2019	31%
Decrease chronic disease and cancers	% of WWWP eligible women received screening for cervical cancer through WWWP	16%	33%	6%	57%
	% of WWWP eligible women 50-64 who received mammograms through WWWP	43%	62%	65%	78%
	% of adults who are diagnosed with diabetes	New measure 2019	New measure 2019	New measure 2019	9%
	Coronary heart disease hospitalization rate per 1,000 population	New measure 2019	New measure 2019	New measure 2019	2.8
	Cerebrovascular disease hospitalizations rate per 1,000 population				2.3
Increase physical activity	% of WIC children with less than 2 hours of screen time daily				66%
	% of adults (age 20 and older) reporting no leisure-time physical activity				20%
	% of population with adequate access to locations for physical activity				81%
Increase access to healthy foods	% of population who lack adequate access to food				11%
	% of population who are low-income and do not live close to a grocery store	60%	58%	70%	6%
		<u>2016</u>	<u>2017</u>	<u>2018</u>	

#6 HEALTHY LIVING AND PREVENTION

The Healthy Living and Prevention Program works to develop a community that fosters the promotion and awareness of mental well-being and addresses the inappropriate consumption and negative health effects of alcohol, tobacco, and other drugs. Services include youth programming, policy change, compliance checks, community collaboration and education. This program is important to improving the lives of children, youth and adults by mobilizing communities to prevent mental illness and substance abuse. Both mental health and substance misuse have been identified in our community health assessment as top needs in our community.

OUTPUTS

		<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2020</u>
# of youth involved with Life of an Athlete/ SADD		83	42	62	41
# of trainings related to mental health:		62	62	63	
QPR		21	27	18	19/349
ACEs/ Resiliency		97	171	68	1
Mindfulness		25	15,40,36	15,23,41	0
# of alcohol compliance checks		27	27	82	0
# of tobacco compliance checks		16	16	26	21
# referrals to 1st Breath		<u>2016</u>	<u>2017</u>	<u>2018</u>	11
# of Facebook posts on Mental Health/Substance use		90%	93.5%	90.0%	3
# of press releases, print articles, interviews on Mental Health/Substance use		90%	95.2%	88.7%	2,7,6
# of collaborative community meetings focused on mental health		16%	14%	14%	44
# of collaborative community meetings focused on alcohol misuse prevention		25%	27%	25%	9
<u>Performance Goal</u>	<u>Outcome Measures</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2020</u>
Decrease underage retail access to alcohol and tobacco products	% of licensed establishments who don't sell to minors during tobacco compliance	84%	90.6%	92.1%	100%
	% of licensed establishments who don't sell alcohol to underagers during compliance	86%	83.4%	83.1%	NA
Decrease misuse of tobacco, alcohol and other substances	% of births where mother reports smoking during pregnancy				9%
	% of adults reporting binge or heavy drinking				27%
	% of youth after SADD training who feel confident to create an accurate and valid activism targeted at youth risk behavior				NA
Decrease suicide rates	% of adults who "strongly agree" or "agree" that they are able to help prevent suicide in their community after QPR training				100%
	% of youth after QPR program who feel "quite a bit prepared" or "very prepared" to ask the suicide question if needed				81%

**EAU CLAIRE COUNTY, WISCONSIN
2022 BUDGET
HIGHLIGHTS**

Changes and Highlights to the Department's Budget:

There is an increase in personnel costs and overall budget due to the addition of several large multi-year grants in 2021 with their corresponding revenue and expenses.

COVID 19 funding is still being determined at this time. We expect there to continue to be considerable COVID-19 response and recovery expenses and potential revenue in 2022 including new funding allocated in the Fall of 2021 that will carry forward into 2022-2024.

Our operational deficit in this proposed budget is \$369,700 which is higher than usual. That is expected to be made up with anticipated grants, securing additional grants, holding positions open and the use of fund balance for operational priorities as needed.

	2021 Adopted Budget	Cost to Continue Operations in 2022	2022 Budget Request
Description of Change			
Personnel	\$ 6,271,500	\$ 544,400	\$ 6,815,900
Supplies & Services	1,144,400	(75,200)	1,069,200
Equipment	162,500	(112,500)	50,000
Total Expenditures	\$ 7,578,400	\$ 356,700	\$ 7,935,100
Tax Levy County	1,283,100	51,100	1,334,200
Tax Levy City	1,955,400	34,400	1,989,800
Carryforward Funds	209,800	159,900	369,700
All Other Revenues	4,130,100	111,300	4,241,400
Total Revenues	\$ 7,578,400	\$ 356,700	\$ 7,935,100

City of Eau Claire 2022 Proposed Operating Budget



The mission of the City-County Health Department is promoting health and safety for all Eau Claire communities. To accomplish this mission, the Department provides a wide array of public health services through programs and policies that assure a safe and healthy environment, prevent disease and disability, and promote positive health practices. The Department collaborates closely with community partners to identify and respond to diseases and conditions that are preventable. Also provided are a broad array of programs and services mandated by state statute and local ordinance.

The health department accomplishes this work with a staff of 70+ permanent employees (63.09 FTE in 2021). Tax levy from the City and County support less than half of the staff with the remainder of funding coming from fees and grants. Tax levy changes have not matched increases in basic levy funded staff costs, so fees and grants have been used to attempt to maintain and grow needed services. The Health Department team continues to focus on key strategic priorities identified below.

2017-2021 Health Department Strategic Priorities:

- Increase utilization of program and population data.
- Invest in a strong workforce and infrastructure.
- Engage the community in collaborative efforts.
- Develop long-term fiscal and operational strategies.



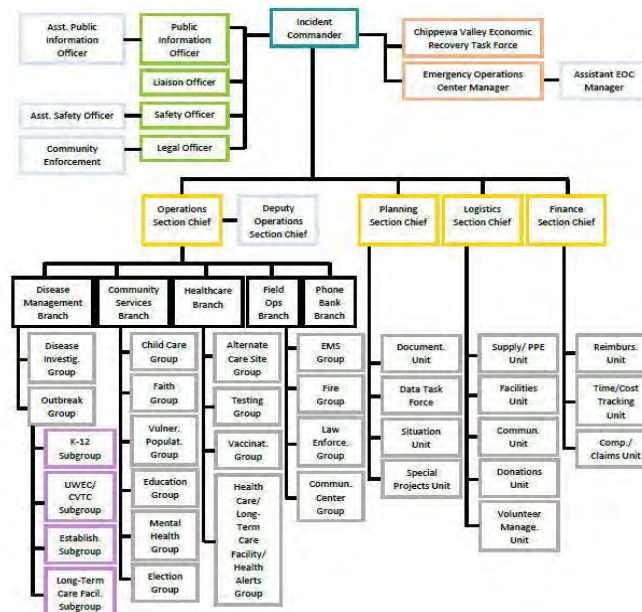
The Health Department continues to be nationally accredited and works to assure that all key standards are met to continue this accreditation. The Board of Health, oversees the department per State Statute and local ordinance.

Communicable disease response efforts related to COVID-19 have been a priority for the past year and a half and likely will continue. These efforts are being coordinated through the incident command (IC) structure. Below is the structure in early 2021. The work of IC is focused on objectives below with health department staff filling most key roles. Key partners include healthcare, pharmacies, government, business, schools, populations with disparate outcomes, faith community, and others.

Objective #1 - Contain and mitigate community spread of COVID-19

Objective #2: Coordinate strategies to facilitate a safe and effective social and economic reopening and recovery.

Objective #3: Provide relevant, accurate information and resources to the general public, specialty populations, and key partners





City of Eau Claire 2022 Proposed Operating Budget

City-County Health Dept.: Operations Division

Objective: Providing cross-departmental policy and technical assistance for all administrative functions including human resources, budget and finance, purchasing, data management, customer service, public information, training, and IT.

Outputs/Outcomes

- As of August 17th, 2021 the Health Department team responded to 12,212 cases of COVID-19 in Eau Claire County residents since the start of the pandemic in January, 2020; coordinated with all public and private K-12 schools, CVTC, UWEC, and Immanuel Lutheran College to support public health best practices; supported area businesses, churches, and government entities in assuring a safer environment given disease spread; coordinated with healthcare and pharmacies to assure testing and vaccination; provided vaccination and testing to thousands of individuals in Eau Claire and surrounding counties; participated on State and Regional leadership groups to develop and implement policy and programmatic responses to the pandemic; developed and shared public messaging strategies to assure an informed public; coordinated efforts to assure people experiencing homelessness who had COVID or were close contacts had housing; coordinated with and provided funding to individuals and entities serving populations at higher risk for negative outcomes based on racism, poverty, age, other social determinants of health; and countless other efforts to decrease death, hospitalization, and negative impacts related to COVID.
- Developed and implemented a new Coronavirus webpage to assure public access to the most up-to-date information and data.
- Increased social media/local media presence related to communicable disease updates and data.
- Met all fiscal requirements of multiple public and private funders with complex funding requirements and dates.
- Reviewed and updated over 240 health department related fees.
- Assured health care cost savings for employee health insurance through prevention and early intervention efforts.
- Continued to be nationally accredited by the Public Health Accreditation Board meeting standards across 12 domains of public health practice and annual improvement activities.
- Oriented 72 new employees (primarily limited term support for COVID-19 response), 2 AmeriCorps members, and welcomed 4 babies into the health department “family.”
- Implemented a new department SharePoint site.
- Implemented a new telecommuting policy.
- Implemented mindfulness opportunities for staff.
- Successfully launched a new virtual format for Board of Health meetings.
- Held a Healthy Eau Claire Legislative Event in partnership with the Board of Health and Eau Claire Healthy Communities in early 2020. The legislative event focused on housing and the connection to health outcomes with local and state elected officials. Supported connections with elected officials throughout the pandemic.

City-County Health Dept.: Policy and Systems Division

Objective: Advancing policy and systems change across the department and community through health education, outreach, social marketing, grant writing, strategic planning, quality improvement and performance management, policy change, and advocacy.

Outputs/Outcomes

- Advanced the Eau Claire Healthy Communities Community Health Improvement Plan (CHIP) which focuses on key priorities of Mental Health, Substance Use, Alcohol Misuse, Chronic Disease and Obesity. The plan was created by a diverse coalition of residents, community organizations, schools, health care providers, businesses, faith communities and government agencies to prevent negative health outcomes and impact community system change.
- Partnered for the third time on another Community Health Assessment with a broad group of partners across Eau Claire and Chippewa counties. A community survey was recently sent out to a broad group of partners with close to 2000 people in Eau Claire and Chippewa Counties completing the survey.
- Supported 5 Eau Claire Healthy Communities Action Teams and the Council in engaging a broad group of community partners to collaboratively implement health improvement measures.
- Continued to participate in Winter mission, the Robert Wood Johnson funded project to increase physical activity and decrease social isolation in winter with other local partners.
- Supported QI core team and QI projects across the department to improve performance in key organizational and programmatic areas.
- Provided public health and community partnership expertise to local work being done on housing, homelessness, and poverty as determinants of health



City of Eau Claire 2022 Proposed Operating Budget

City-County Health Dept.: Clinical Services Division

Objective: *Supporting quality primary prevention services for individuals through promoting reproductive health and facilitating safe, effective and successful family planning methods, reducing unintended pregnancies and decreasing sexually transmitted infections (STI).*

Outputs/Outcomes

- Participated in the statewide Get Yourself Tested (GYT) campaign to increase awareness and testing for sexually transmitted infections (STIs). The health department family planning clinic provided 556 STI tests to individuals who may not have otherwise been tested.
- Administered 72 pregnancy tests to assure that women have access to resources.
- Served 405 men and women by providing family planning services during more than 800 clinic visits. The clinic services include family planning education and methods, sexually transmitted infection (STI) testing and treatment, and reproductive cancer screening.
- Followed up on 16 HIV cases and partner contacts in our 14-county jurisdiction through our Regional HIV Partner service collaborative.
- Continued collaborative relationship with Vivent Health (formerly AIDS Resource Center of WI) to increase HIV awareness, testing and treatment throughout the year.
- Implemented a new shared-services model of providing nurse practitioner services to meet reproductive health needs with 4 neighboring health departments.
- Successfully implemented telehealth visits as part of the response to COVID-19.
- Tested 26 individuals for syphilis and provided appropriate follow up services for high-risk clients.

City-County Health Dept.: Communicable Disease Division

Objective: *Preventing and controlling communicable disease and preparing for/responding to outbreaks and public health emergencies.*

Outputs/Outcomes

- Provided the core leadership for disease investigation, contact tracing, isolation and quarantine, epidemiology, and public health best practices for COVID-19.
- Prevented and responded to communicable diseases including influenza-associated hospitalizations, sexually transmitted infections, tick/mosquito related disease, and other reportable disease in partnership with health care and academia.
- Administered 1,070 immunizations to assure protection against a wide variety of communicable disease.
- Followed up on environmental and communicable disease public health emergencies including nursing home outbreaks.
- Followed up on 849 cases of other (non-COVID) reportable communicable disease. The health department is mandated to follow-up on reportable disease to help decrease the spread of illness and keep our community healthy.
- Worked with community partners to identify ways to increase influenza vaccination of at-risk populations and assure communicable disease prevention and control.
- Coordinated a mass clinic events with student nurses to increase future workforce preparedness with emergency preparedness and UWEC staff.

City-County Health Dept.: Community Health Promotion Division

Objective: *Improving health related to identified community health priorities including mental health, alcohol misuse, tobacco, chronic disease, obesity, nutrition, and access to care through individual and community services.*

Outputs/Outcomes

- Trained 368 people in QPR, including 349 adolescents in county. Question, Persuade and Refer is an evidenced based suicide prevention training.
- Secured over \$474,000 in funding for the Alliance for Substance Abuse Prevention work to continue supporting county alcohol, tobacco and drug use prevention efforts for youth from local partners, SAMHSA grant and Tobacco Prevention and Control Grant. With this funding was able to support 5 existing staff and hire 4 additional staff.
- Provided opioid awareness, education and prevention strategies including medication safety messaging, distributed 600 at-home medication disposal bags, 250 lock bags, 100 lockboxes, and facilitated a workshop on safe medication storage. Provided online training to 2 community partners on Opioids. Delivered Narcan and trained 12 behavioral health professionals on how to administer Narcan to those they may encounter who has overdosed.
- Completed 21 tobacco compliance checks with 100% of licensed establishments who did not sell to minors.
- Provided leadership on updating Eau Claire City Clean Indoor Air Ordinance to including electronic smoking devices to the current smoking ordinance regarding prohibited use of cigarettes in certain indoor settings.



City of Eau Claire 2022 Proposed Operating Budget

City-County Health Dept.: Healthy Beginnings Division

Objective: *Creating a healthy start for all families from pregnancy through early childhood with individual and community services such as assuring prenatal care, providing breastfeeding support and education, increasing parenting skills, providing intensive nursing care coordination for high-risk families, and promoting healthy nutrition.*

Outputs/Outcomes

- Implemented the Fit Families program with 52 WIC families to improve their physical activity and nutritional status.
- Served 2,268 mothers, infants and children in the Women, Infant, and Children's (WIC) program to support healthy pregnancy and early childhood growth and development virtually.
- Provided 158 high risk pregnant women with intensive home visitation services including more than 1069 visits through the evidence-based Nurse Family Partnership (NFP) program.
- Assisted 294 women participating in the WIC program initiate and continue breastfeeding through the program's WIC Breastfeeding Peer Counselor.
- Provided Public Health Nutrition rotation for 2 UW-Stout Dietetic Interns.
- Received Generous Jurors Grant for Safe Sleep program and distributed 19 portable pack n' plays to promote safe sleeping environments.
- Received state funding to provide ongoing support to evidence-based Nurse Family Partnership program serving first time parents and children to age 2.

City-County Health Dept.: Regulation and Licensing Division

Objective: *Assuring safe and healthy regulated entities and preventing disease and injury through regular inspection, education, sample testing, enforcement, and response in homes, businesses, and the community.*

Outputs/Outcomes

- Completed 423 inspections at restaurants and 184 inspections at retail food stores for health and safety of food served and sold.
- Performed 11 foodborne illness investigations.
- Supported safer and healthier housing in Eau Claire through 2,171 phone consultations and 671 inspections related to housing.
- Conducted hoarding cases and dangerous living situation investigations in cooperation with law enforcement, human services and housing agencies. 30 residences were placarded as unsafe.
- Provided regional Radon Information center services and performed 208 consultations/calls regarding radon and distributed 164 radon test kits.
- Hired a Regulation and Licensing Division Manager in March.
- Completed registration of 10,415 rental units as part of the rental registration program.
- Completed external housing survey on south side of City which included rating 6,050 buildings for potential need to conduct health and safety inspection.

City-County Health Dept.: Environmental Science

Objective: *Protecting from disease and assuring healthy environments and identifying and responding to environmental threats related to air, water, food, rodents/inspects, radiation, and more.*

Outputs

- Conducted weekly testing of beaches for bacteria and surveillance for harmful algae blooms to ensure public safety. A total of 477 samples were collected and analyzed from local beaches. Beaches were closed on 18 occasions for a total of 83 days for elevated bacteria.
- Completed 30 mosquito sampling events to contribute to regional West Nile virus surveillance.
- Conducted 47 sampling events for deer ticks at urban & rural parks. Each collected deer tick is tested for the bacteria that causes Lyme disease. These data are utilized to monitor trends in infection rate and evaluate the area parks for their risk of human exposure to infected ticks. Education and outreach provided at City parks on prevention.
- Tested 421 food service samples for bacteriological contamination in the public health laboratory.
- Performed 3,240 laboratory analyses on drinking water samples from Eau Claire County.
- Followed up on 120 animal bites/exposures to assure protection against rabies.
- Collectively issued 203 permits (state or county) for the installation, replacement, and reconnection Private Onsite Wastewater Treatment Systems (POWTS) in Eau Claire County.
- Issued 168 private well location permits under the State of Wisconsin's County Well Delegation Program.

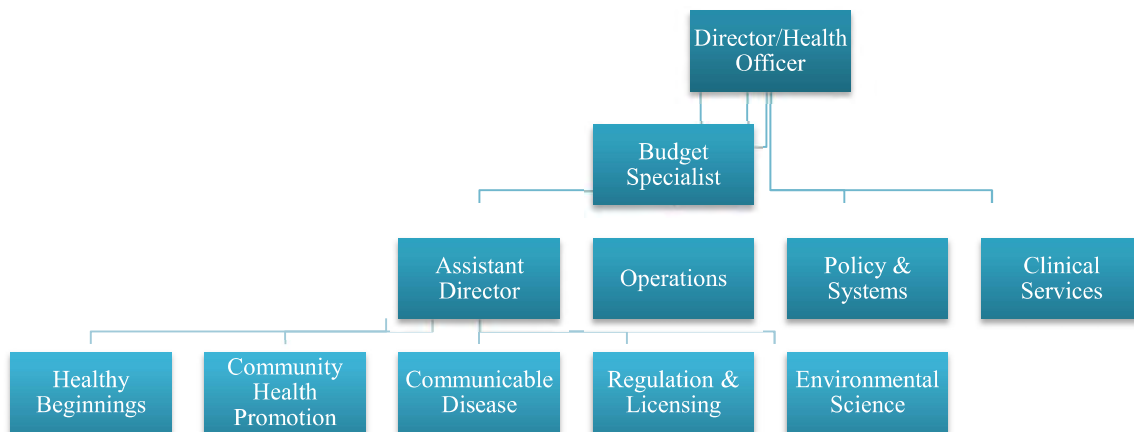
City of Eau Claire 2022 Proposed Operating Budget

Positions at the Eau Claire City-County Health Department:

Health Dept	2020	2021	2022
Authorized Full Time			
Director/Health Officer	1	1	1
Assistant Health Dept	1	1	1
Managers/Supervisors	6.9	6.9	7.5
Budget Specialist	1	1	1
Public Health Nurse	12.4	15.3	16.6
Public Health Dietician	3.4	3.7	2.8
Project Manager	0	0	1
Environmental Health	8.8	8.8	8.8
Chemist/Microbiologist	3	3	3
Community Health Educator	3	3	8
Public Health Specialist	7	9	9.8
Project Specialist	0	0	1
Administrative Support	9.3	9.39	8.63
Bilingual Support	0.7	1	1.36
Total FTE	57.5	63.09	71.49

NOTE: increase in FTE is COVID and Grant related

Eau Claire City-County Health Department Organization Chart:





City of Eau Claire 2022 Proposed Operating Budget

*City-County Health Department
Budget Summary*

	2020 Actual	2021 Adopted	2021 6 Month Actual	2021 Projection	2022 Proposed
Revenue s & Other Financing Sources:					
Intergovernmental	\$ 4,334,960	\$ 2,439,100	\$ 1,668,510	\$ 2,439,100	\$ 2,686,600
Licenses & Permits	605,292	694,700	553,121	694,700	708,800
Charges For Services	144,018	156,500	45,486	156,500	134,800
Charges For Services - Intergovernmental	1,485,225	1,614,690	733,804	1,614,690	1,653,400
Miscellaneous	353,846	406,600	100,277	406,600	290,800
Other Financing Sources	<u>1,980,915</u>	<u>2,057,000</u>	<u>2,032,221</u>	<u>2,057,000</u>	<u>2,091,000</u>
Revenue s & Other Financing Sources: Total	<u>8,904,257</u>	<u>7,368,590</u>	<u>5,133,419</u>	<u>7,368,590</u>	<u>7,565,400</u>
Expenditures & Other Financing Uses:					
Personnel Services	6,315,573	6,271,500	3,121,517	6,271,300	6,815,900
Contractual Services	800,420	821,300	578,293	812,300	694,400
Utilities	47,828	35,400	24,570	35,400	40,600
Fixed Charges	15,385	20,000	20,480	20,480	25,000
Materials & Supplies	356,288	241,700	161,442	238,200	283,800
Contributions & Other Payments	-	-	1,258	1,258	-
Capital Purchases	52,425	162,500	26,782	162,500	50,000
Other Financing Uses	<u>28,932</u>	<u>26,000</u>	<u>25,983</u>	<u>26,000</u>	<u>25,400</u>
Expenditures & Other Financing Uses: Total	<u>7,616,851</u>	<u>7,578,400</u>	<u>3,960,324</u>	<u>7,567,438</u>	<u>7,935,100</u>
Excess (Deficiency) of Sources over Uses	<u>\$ 1,287,406</u>	<u>\$ (209,810)</u>	<u>\$ 1,173,095</u>	<u>\$ (198,848)</u>	<u>\$ (369,700)</u>
Available Fund Balance:					
Nonspendable:					
Prepayments	\$ 129,786		\$ 129,786		\$ 129,786
Inventory	517		517		517
Total Nonspendable	<u>130,303</u>		<u>130,303</u>		<u>130,303</u>
Restricted:					
Health Department	2,619,697		2,420,849		2,051,149
Total Restricted	<u>2,619,697</u>		<u>2,420,849</u>		<u>2,051,149</u>
Ending Balance	<u>\$ 2,750,000</u>		<u>\$ 2,551,152</u>		<u>\$ 2,181,452</u>



Fact Sheet–10/27/2021 Board of Health Meeting**Agenda Item 6.d****Eau Claire Healthy Communities Update**

Some Action Teams have continued web-based meetings and other teams have continued to cancel meetings. All Action Teams are working on posts for social media. A new member, who is an AmeriCorps Member for Marshfield Clinic, will be adding capacity to Healthy Communities for creating social media. She will be attending all action team meetings and developing social media posts based on action team feedback.

Community Health Improvement Plan (CHIP) Update- The CHIP planning process started by hosting two virtual community conversations about the health issues identified for Eau Claire County in the recent community health assessment process. In total, around 50 people were in attendance. At each event, there was a brief data review for each of Eau Claire County's top health priorities: Drug Use, Mental Health, Alcohol Misuse, Obesity, and Healthy Nutrition. Community Health Assessment survey responses and some local, state, and national statistics were shared. In smaller breakout room discussions, participants dove deeper into these priorities and identified some of the root causes behind them. Results of these discussions were shared with the Alliance and Eau Claire Healthy Communities. Several new members joined action team meetings because of the events. Next steps include planning within each Action Team.

Healthy Communities Council – Met virtually in September. Holly Knutson from the Health Department reviewed the Community Health Improvement Planning process/timeline with the group. Action teams gave updates on their work.

Chronic Disease Prevention Action Team – This team had taken a break over the summer. They began meeting in August. They have been working on social media. In October, they began the CHIP planning process. They looked at supporting data, CHA survey comments, existing resources, current initiatives, and social determinants of health for the health priority areas of obesity, healthy nutrition, physical activity, oral health, and chronic disease.

High-Risk Drinking Prevention Action Team- This team has taken a pause in meeting over the summer months. They met again in October. At this meeting, Jenessa Stromberger, Assistant City Attorney, presented about the alcohol licensing process. The team will dig into the CHIP process at their meeting in November. They are also exploring how to better partner with the Alliance on alcohol misuse and drug use.

Oral Health Promotion Action Team- Has not been meeting. The Steering Committee discussed this future of this action team when they met in October. Steering Committee members decided to discuss oral health as a potential priority area in the Chronic Disease Prevention Action team's CHIP plan at their October meeting. They may also brainstorm additional stakeholders to be involved in the action team and host a meeting to see interest in continuing the action team. In December, they will decide if the action team will "sunset" or proceed forward.

Mental Health Action Team- The action team met in August, September and October. They have been working on social media posts. In September, they created a post for suicide prevention month. In October, they began the CHIP process. They looked at supporting data, CHA survey comments, existing

resources, current initiatives, and social determinants of health for the health priority areas of mental health.

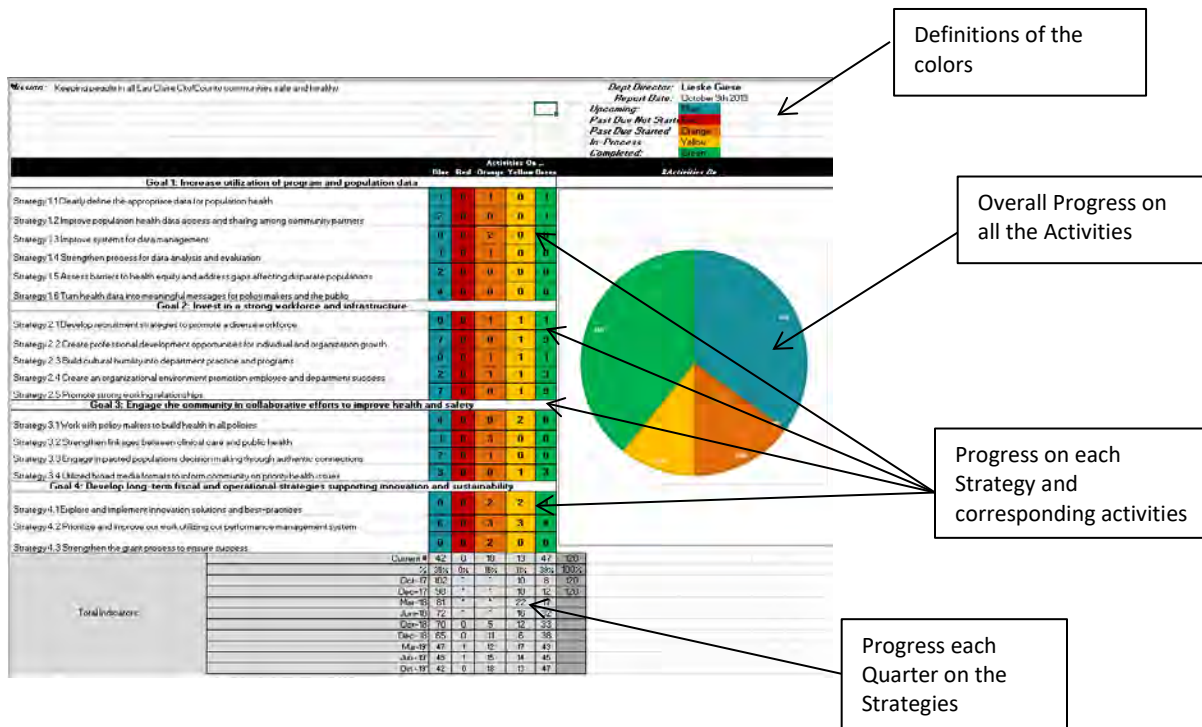
Healthy Relationship Promotion Action Team - HRPAT has been working on grant objectives for the Sexual Violence Prevention grant. Will be expanding Safe Dates program into more places this fall. Will also be using new programs, like Coaching Boys into Men, to expand their focus. Members just presented to Fall Creek School about their updated sexual harassment policy and how to create a safe, inclusive environment. Will be looking at their "PRIDE matrix" to see if revisions are needed. The team distributed their "Talking about Consent with Kids" bookmark to several organizations in the community. The bookmark is available on the [Healthy Communities website](#) in English, Spanish and Hmong.

Board of Health Meeting 10/27 /2021

Agenda Item 6.e Strategic Plan

Attached is the 2017-2021 Strategic Plan with specific activities identified. The activities are used for tracking progress on all the strategic plan and updating the dashboard. See below for a reminder on format.

With a quarter left in the original timeline of the Strategic Plan, 71% of the activities are completed and less than 5% have yet to be started. Health Department focus in 2021 was still largely COVID-19 response so far. Health Department focus for the remainder of 2021 on the Strategic Plan will be around data, including COVID-19 data, and health equity.



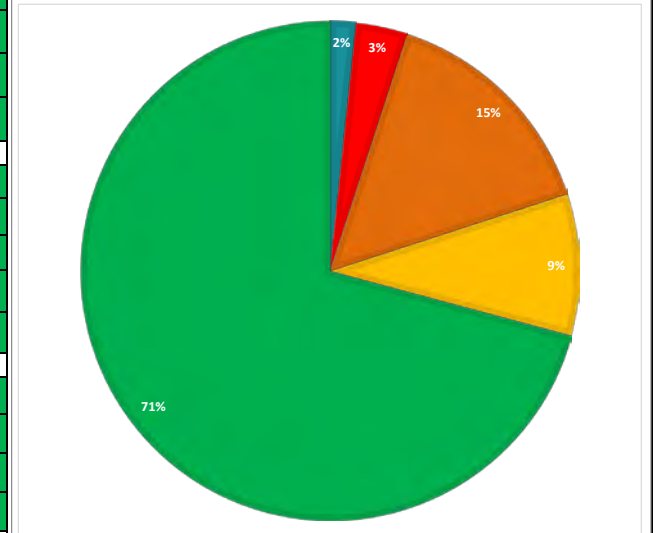
Mission: Keeping people in all Eau Claire City/County communities safe and healthy

Dept Director: Lieske Giese

Report Date: Wednesday, October 20, 2021

Upcoming: Blue
Past Due Not Started: Red
Past Due Started: Orange
In-Process: Yellow
Completed: Green

	Activities On ...					%Activities On ...	
	Blue	Red	Orange	Yellow	Green		
Goal 1: Increase utilization of program and population data							
Strategy 1.1 Clearly define the appropriate data for population health	0	0	1	0	2		
Strategy 1.2 Improve population health data access and sharing among community partners	1	1	0	0	1		
Strategy 1.3 Improve systems for data management	0	0	1	0	1		
Strategy 1.4 Strengthen process for data analysis and evaluation	0	0	2	0	0		
Strategy 1.5 Assess barriers to health equity and address gaps affecting disparate populations	0	1	0	1	0		
Strategy 1.6 Turn health data into meaningful messages for policy makers and the public	0	0	0	0	12		
Goal 2: Invest in a strong workforce and infrastructure							
Strategy 2.1 Develop recruitment strategies to promote a diverse workforce	0	0	2	0	1		
Strategy 2.2 Create professional development opportunities for individual and organization growth	0	1	0	1	15		
Strategy 2.3 Build cultural humility into department practice and programs	0	0	2	0	1		
Strategy 2.4 Create an organizational environment promotion employee and department success	0	0	0	1	6		
Strategy 2.5 Promote strong working relationships	0	0	0	3	14		
Goal 3: Engage the community in collaborative efforts to improve health and safety							
Strategy 3.1 Work with policy makers to build health in all policies	1	0	0	1	10		
Strategy 3.2 Strengthen linkages between clinical care and public health	0	0	2	0	2		
Strategy 3.3 Engage impacted populations decision making through authentic connections	0	1	2	0	0		
Strategy 3.4 Utilized broad media formats to inform community on priority health issues	0	0	0	1	6		
Goal 4: Develop long-term fiscal and operational strategies supporting innovation and sustainability							
Strategy 4.1 Explore and implement innovation solutions and best-practices	0	0	0	0	5		
Strategy 4.2 Prioritize and improve our work utilizing our performance management system	0	0	4	3	9		
Strategy 4.3 Strengthen the grant process to ensure success	0	0	2	0	0		
Total Indicators:	Current #	2	4	18	11	85	120
	%	2%	3%	15%	9%	71%	100%
	Mar-19'	47	1	12	17	43	
	Jun - 19'	45	1	15	14	45	
	Oct - 19'	42	0	18	13	47	
	Dec - 19'	40	1	16	7	56	
	July- 20'	29	2	19	10	60	
	Oct- 20'	23	2	19	10	66	
	Dec-20	17	5	21	4	73	
	Apr-21	5	5	20	11	79	
Jul-21	5	5	20	11	79		



Special thanks to Columbus Ohio Public Health for the original creation of this tool and to Wood County Health Department

Goal	Strategy	Activities	Lead						Notes
				Upcoming	Past due - not started	Past Due - started	In-Process	Completed	
	1.1 Clearly define the appropriate data for population health surveillance and community health improvement	By 12/30/17 develop internal work group focused on population data with broad department representation.	MT					X	The Data Team met in July and meets monthly
		By 3/30/19 analyze and prioritize population data for surveillance and community health improvement.	MT			X			The Data Team is learning about different engagement and prioritizing methods from the Data Across Sectors for Health (DASH) mentorship grant
		By 9/30/20 develop plan for ongoing surveillance and community data collection.	MT					X	COVID metrics are pulled weekly and shared
	1.2 Improve population health data access and sharing among community partners	By 5/30/18 collaborate with key community partners to develop and disseminate Community Health Assessment.	CHA Staff					X	CHA was completed in June 2018
		By 12/31/20 provide key population health measures for Eau Claire Healthy Communities priority areas on their website as dashboard.	Gina S/CHA Mgr		X				
		By 12/30/21 develop plan for and pilot the merging of 1 local clinical/hospital data point for population health surveillance.	ECHC Assessment Workgroup	X					
	1.3 Improve systems for data management	By 7/31/18 identify and analyze internal health department program data management systems including strengths, weaknesses, opportunities and challenges.	MT/Data Workgroup					X	Data Team has a start of an inventory of internal data and SWOC on existing data.
		By 12/30/18 create and implement work plan to address gaps and challenges identified in analysis.	Data Workgroup			X			Data team has created a data training plan for staff.
	1.4 Strengthen process for data analysis and evaluation	By 12/31/18 assess current processes used in programs for ongoing data analysis and evaluation.	Data Workgroup/MT			X			Data Team has a start of an inventory of existing programs
		By 12/31/19 develop and implement plan for regular use of outcome and process data for program evaluation.	MT/Data Workgroup			X			A sub group of the data team has been started to look at how we use data.

Goal	Strategy	Activities	Lead						Notes	
				Upcoming	Past due - not started	Past Due - started	In-Process	Completed		
Goal 1: Increase utilization of program and population data	1.5 Assess barriers to health equity and address gaps affecting disparate populations	By 06/30/20 review data and partner with stakeholders to prioritize key populations with disparate health outcomes.	ECHC Assessment Workgroup		X					
		By 3/31/21 develop plan to address health equity barrier impacting at least one specific population group.	Cortney D/ECHC			X			The Community Health Equity Workgroup of the Incident Command Structure has been working on decreasing barriers in accessing COVID-19 vaccination and testing.	
	1.6 Turn health data into meaningful messages for policy makers and the public	By 12/31/17 produce a report on the ECHC community health priorities for policy makers, community partners, and the public creatively utilizing data and stories.	Gina S/ECHC					X	Annual Report for ECHC approved by council on 3/9/17 and released to community partners	
		By 12/31/18 produce a report on the ECHC community health priorities for policy makers, community partners, and the public creatively utilizing data and stories.	Gina S/ECHC					X	Annual Report for ECHC approved by council on 3/8/18 and released to community partners	
		By 12/31/19 produce a report on the ECHC community health priorities for policy makers, community partners, and the public creatively utilizing data and stories.	Gina S/ECHC					X	Annual Report for ECHC approved by council on 3/11/19 and released to community partners	
		By 12/31/20 produce a report on the ECHC community health priorities for policy makers, community partners, and the public creatively utilizing data and stories.	Gina S/ECHC					X		
		By 12/31/21 produce a report on the ECHC community health priorities for policy makers, community partners, and the public creatively utilizing data and stories.	Gina S/ECHC					X	2020 Annual Report for ECHC was approved at March 2021 Council	
		By 12/31/2017 produce the HD summary report which creatively presents key health data.	Policy & Systems					X	2016 Annual Summary Report released on 4/3/2017	
		By 12/31/2018 produce the HD summary report which creatively presents key health data.	Policy & Systems					X	2017 Annual Report Summary released on 3/28/18	

Goal	Strategy	Activities	Lead						Notes
				Upcoming	Past due - not started	Past Due - started	In-Process	Completed	
		By 12/31/2019 produce the HD summary report which creatively presents key health data.	Policy & Systems					X	2018 Annual Report Summary released in April 2019.
		By 12/31/2020 produce the HD summary report which creatively presents key health data.	Policy & Systems					X	2019 Annual Report Summary completed in June 2020
		By 12/31/2021 produce the HD summary report which creatively presents key health data.	Policy & Systems					X	2020 HD summary report completed in spring of
		By 6/30/18 standardize the practice of including local data in all appropriate press releases and media contacts.	Communication Team					X	Created a new press release template with instructions to include data.
		By 6/30/19 research and implement one new method for messaging health data to the public.	Communication Team					X	Data team created a template form for creating graphs.
				1	2	3	1	13	Total

Goal	Strategy	Activities	Lead						Notes
				Upcoming	Past due - not started	Past Due - started	In-Process	Completed	
	2.1 Develop recruitment strategies to promote a diverse workforce	By 6/30/2018 develop and implement a process for recruitment that defines and promotes diversity across the workforce.	Workforce Development Team					X	Completed. We will continue to improve process moving forward. We are using multiple recruitment forums and wrote into position descriptions
		By 6/30/19 Develop an organizational mentorship program as part of the orientation process.	Workforce Development Team			X			Group meetings held and process development started. Nursing has mentorship now built in.
		By 6/30/20 develop and implement a plan for coordination of interns/student experiences across the department to build future workforce.	Workforce Development Team			X			Group meetings held and process development started. New process is in place and continuing to look at process improvement
	2.2 Create professional development opportunities for individual and	By 12/31/17 provide/assure at least one staff development opportunity related to strategic plan goals	Workforce Development Team					X	MLK Day 1/16/17 provided training on both PH finance and Grant Writing as part of training day to meet needs identified in 07/2016 PH Competency survey
		By 12/31/18 provide/assure at least one staff development opportunity related to strategic plan goals	Workforce Development Team					X	MLK Day 1/15/18 provided diversity basics training
		By 12/31/19 provide/assure at least one staff development opportunity related to strategic plan goals	Workforce Development Team					X	MLK Day trainings held 1/21/19 included training related to strategic plan goals of outreach and communication.
		By 12/31/20 provide/assure at least one staff development opportunity related to strategic plan goals	Workforce Development Team					X	MLK Day trainings included orientation and overview of SharePoint related to the communication goals of the strategic plan
		By 12/31/21 provide/assure at least one staff development opportunity related to strategic plan goals	Workforce Development Team					X	UW-Extension educational opportunity on Diversity and Civility
		By 12/31/17 review/update Workforce Development plan with representation from all divisions.	Workforce Development Team					X	Reviewed workforce plan but didn't have representation from all divisions. 3 divisions were present
		By 12/31/18 review/update Workforce Development plan with representation from all divisions.	Workforce Development Team					X	Workforce Team has been created with representative from all divisions
		By 12/31/19 review/update Workforce Development plan with representation from all divisions.	Workforce Development Team					X	Plan updated and there is current representation across all divisions.
		By 12/31/20 review/update Workforce Development plan with representation from all divisions.	Workforce Development Team		X				Meetings were canceled due to COVID.

Goal	Strategy	Activities	Lead						Notes
				Upcoming	Past due - not started	Past Due - started	In-Process	Completed	
	for individual and organizational growth	By 12/31/21 review/update Workforce Development plan with representation from all divisions.	Workforce Development Team			X			Team has not met but there has been opportunities for feedback on many of the activities.
		By 12/31/2019 develop and implement plan for identifying and addressing longer term (5+ year) professional development goals of staff.	Workforce Develop Team				X		Training plan is built into staff performance reviews. Tuition reimbursement process asks staff how the request is of value to department or staff's future goals. Knowledge journal is being used by staff when someone is leaving the department.
		By 12/31/17 provide an opportunity for at least 2 staff to attend a national training opportunity.	MT					X	CO/AB - SOPHIA, CO/RM Natl substance abuse, LG - NALBOH, AH/JH - U of MI Adolescent Health Initiative 4/24-25, SB - APHL, AB/LG - INVEST
		By 12/31/18 provide an opportunity for at least 2 staff to attend a national training opportunity.	MT					X	Atlanta Walkability Institute, National WIC conference, INVEST Health and NFP training
		By 12/31/19 provide an opportunity for at least 2 staff to attend a national training opportunity.	MT					X	National WIC conference, ASCCP, Design Thinking Training, NFP training and NFP RHA
		By 12/31/20 provide an opportunity for at least 2 staff to attend a national training opportunity.	MT					X	Staff attended virtual CADCA meeting/training
		By 12/31/21 provide an opportunity for at least 2 staff to attend a national training opportunity.	MT					X	
		By 12/31/18 develop and implement a specific plan for leadership and management development across organization.	MT					X	City supervisor training and Leadership Eau Claire
	2.3 Build cultural humility into department practice and programs	By 12/31/18 assess departmental status related to existing understanding and implementation of cultural competence and humility in practice/programs.	Workforce Development Team					X	A video was shown at all staff meeting. In fall of 2018 staff completed competency assessment including cultural competencies elements.
		By 06/30/19 develop and implement a process to build program and staff strength in cultural competence and humility.	Workforce Development Team			X			Orientation process will include cultural competency training options and building into all staff meetings. Participation in the United Way Equity Challenge.
		By 12/31/19 create employee orientation for new and existing employees on cultural humility	Tegan			X			The orientation process will incorporate this training.
			By 6/31/18 assess and develop plan/policy related to health department space focused on meeting multiple working styles.	Handbook Committee				X	Have worked with Staples on designs options and implementation in process

Goal	Strategy	Activities	Lead	Upcoming	Past due - not started	Past Due - started	In-Process	Completed	Notes	
Goal 2: Invest in a strong workforce and infrastructure	2.4 Create an organizational environment promoting employee and department success	By 12/31/17 evaluate the technology needs of department and implement appropriate improvements.	Tegan					X	Tegan has an up-to-date list of existing technology and gaps identified. In 2017, a new FPC database was implemented to assist in data tracking. Also, EH developed a new web-based registration system.	
		By 12/31/18 evaluate the technology needs of department and implement appropriate improvements.	Tegan					X	There is an updated equipment list and equipment is ordered as needed.	
		By 12/31/19 evaluate the technology needs of department and implement appropriate improvements.	Tegan					X	Tech needs are identified and processed accordingly. We added for GIS capable laptops and AV equipment and updated tech for remote meetings. Continuing to work on SharePoint	
		By 12/31/20 evaluate the technology needs of department and implement appropriate improvements.	Tegan					X	Laptops have been deployed to staff and VPN connectivity has been enabled allowing staff to telecommute. Additionally staff have access to Skype, Teams and Webex platforms to hold virtual meetings.	
		By 12/31/21 evaluate the technology needs of department and implement appropriate improvements.	Tegan				X		We are now using new texting programs and we have upgraded how we can accept billing for payments.	
		By 2/01/19 develop procedure and implement central "intranet" for the Health Department	Tegan					X	A SharePoint site is in use.	
			By 12/31/17 complete 2 (external to work hours) networking opportunities for staff.	Sunny Connections					X	4/22/17 - Supported Earth Day clean up efforts by organizing a group to participate 8/10/17 - Coordinated summer picnic at Mt. Simon Park 9/15/17 - Organized Day of Caring Event at Community Gardens
			By 12/31/18 complete 2 (external to work hours) networking opportunities for staff.	Sunny Connections					X	January Christmas party, Accreditation celebration, 4/21/18 Amazing Eau Claire clean-up and there was a staff picnic in August
			By 12/31/19 complete 2 (external to work hours) networking opportunities for staff.	Sunny Connections					X	Christmas party was held in January and an staff picnic on June 20th.

Goal	Strategy	Activities	Lead						Notes	
				Upcoming	Past due - not started	Past Due - started	In-Process	Completed		
	2.5 Promote strong working relationships	By 12/31/20 complete 2 (external to work hours) networking opportunities for staff.	Sunny Connections					X	Christmas party was held in January. Due to COVID no outside of work opportunities were offered. Sunny connections coordinated with other internal teams to offer other virtual opportunities for networking.	
		By 12/31/21 complete 2 (external to work hours) networking opportunities for staff.	Sunny Connections				X		After hours workout sessions were offered.	
		By 12/31/17 complete at least 5 employee wellness activities.	Wellness Committee					X	4 Lunch 'n Learns have been held covering Wellness topics; Weekly yoga breaks were offered in March and April; Wellness Walk held in July	
		By 12/31/18 complete at least 5 employee wellness activities.	Wellness Committee					X	3 wellness competitions, 4 Lunch 'n Learns and 2 fitness classes have been offered	
		By 12/31/19 complete at least 5 employee wellness activities.	Wellness Committee					X	1 wellness competition has been offered and 5 community events/challenges have been promoted.	
		By 12/31/20 complete at least 5 employee wellness activities.	Wellness Committee					X	2 wellness challenges and 6 other wellness activities have been offered, including The Weekly – a weekly newsletter sent to employees	
		By 12/31/21 complete at least 5 employee wellness activities.	Wellness Committee					X		
		By 12/31/18 distribute and analyze employee engagement survey.	Wellness Committee/IDT/Handbook Committee						X	Survey was sent out in June and committees are reviewing results.
		By 12/31/20 distribute and analyze employee engagement survey.	IDT						X	Due to COVID the typical engagement survey wasn't used. MT worked to help people engaged using mindfulness training and coordinating with REALiving and worked with wellness to survey staff about the usefulness of those.
By 12/31/17 assure at least 1 cross divisional workgroup that focuses on Performance Management Plan or Strategic Plan measure.	MT						X	QI Team reviews PM/SP to improve results as part of plan, SPITfires has multiple SP goals in progress, Wellness and Sunny Connections have multiple SP goals in progress.		

Goal	Strategy	Activities	Lead						Notes
				Upcoming	Past due - not started	Past Due - started	In-Process	Completed	
		By 12/31/18 assure at least 1 cross divisional workgroup that focuses on Performance Management Plan or Strategic Plan measure.	MT				X		Data Team is focused on meeting SP goal 1. QI Team reviews PM/SP to improve results as part of plan, SPITfires has multiple SP goals in progress, Wellness and Sunny Connections have multiple SP goals in progress.
		By 12/31/19 assure at least 1 cross divisional workgroup that focuses on Performance Management Plan or Strategic Plan measure.	MT				X		Data Team is focused on meeting SP goal 1. QI Team reviews PM/SP to improve results as part of plan, communication team, Wellness and Sunny Connections have multiple SP goals in progress.
		By 12/31/20 assure at least 1 cross divisional workgroup that focuses on Performance Management Plan or Strategic Plan measure.	MT				X		Data Team is focused on meeting SP goal 1. QI Team reviews PM/SP to improve results as part of plan, communication team, Wellness and Sunny Connections have multiple SP goals in progress.
		By 12/31/21 assure at least 1 cross divisional workgroup that focuses on Performance Management Plan or Strategic Plan measure.	MT			X			
				0	1	4	5	37	Total

Goal	Strategy	Activities	Lead						Notes
				Upcoming	Past due - not started	Past Due - Started	In-Process	Completed	
3.1 Work with policy makers to build health in all policies		By 12/31/17 contribute public health input in to at least one non-health focused policy conversation at the township, city, or county level.	MT				X		HIA in Cannery district
		By 12/31/18 contribute public health input in to at least one non-health focused policy conversation at the township, city, or county level.	MT				X		City Council sidewalk discussion, bus fares, housing and ground water
		By 12/31/19 contribute public health input in to at least one non-health focused policy conversation at the township, city, or county level.	MT				X		Lead service lines
		By 12/31/20 contribute public health input in to at least one non-health focused policy conversation at the township, city, or county level.	MT				X		County comprehensive Plan revision and landfill discussions
		By 12/31/21 contribute public health input in to at least one non-health focused policy conversation at the township, city, or county level.	MT				X		ARPA conversations at both the city and county. Participation in the Criminal Justice Collaborating Council conversations around policy.
		By 12/31/19 develop and implement department health in all policy definition and plan.	Cortney/Lieske				X		Reviewing existing definitions of health in all policies as well as how other departments are implementing.
		By 12/31/18 review and prioritize health department role in implementation of city of Eau Claire Health Chapter	MT				X		Review of Health Chapter was completed by key staff.
		By 12/31/17 hold collaborative legislature event with a focus on community health priorities	Cortney/ECHC				X		Legislative event 4/27/17 focus on mental health and 12/15/17 legislative event on opioid use
		By 12/31/18 hold collaborative legislature event with a focus on community health priorities	Cortney/ECHC				X		Legislative event held on 4/26/2018 with a focus on all top health priorities
		By 12/31/19 hold collaborative legislature event with a focus on community health priorities	Cortney/ECHC				X		Legislative event in April was postponed. Held Winter event on 1/6/2020.
		By 12/31/20 hold collaborative legislature event with a focus on community health priorities	Cortney/ECHC				X		April Legislative Event was postponed. Winter event was held on 1/8/21
		By 12/31/21 hold collaborative legislature event with a focus on community health priorities	Cortney/ECHC	X					

Goal	Strategy	Activities	Lead						Notes
				Upcoming	Past due - not started	Past Due - Started	In-Process	Completed	
Goal 3: Engage the community in collaborative efforts to improve health and safety	3.2 Strengthen linkages between clinical care and public health	By 12/31/18 research and analyze best practices for linkages between primary care/healthcare and public health.	Marisa/Lieske			X			UWEC students completed an initial literature review on linkages between healthcare and public health.
		By 06/30/19 develop and implement process for public health updates to clinical providers.	Communicable Disease Division					X	New process map was created and implemented for health alerts. Group list email was also reviewed
		By 12/31/18 analyze and respond to key clinical gaps in existing collaborative coalitions.	ECHC and MT			X			Healthy Communities has analyzed attendance at Council and Action Team meetings and is identifying organizational gaps.
		By 12/31/20 identify and implement at least one best practice that improves the acceptability or accessibility of health department clinical services for identified at-risk populations and share with community clinical partners	HBC and ECHC					X	Family planning clinic, COVID testing and vaccination clinics are offering services off site in trusted locations. WIC, NFP and Family planning clinic are all offering remote visits.
	3.3 Engage impacted populations in decision making through authentic connections	By 12/31/19 create standard engagement expectations and toolkit for engaging and building impacted communities into decision making.	Policy & Systems Division		X				
		By 12/31/18 health department programs/services will identify key populations experiencing health inequities. (overlap with 1.5)	MT/Program leads			X			staff completed the BARHII survey
		By 12/31/20 engage broad representation of community members in review of data and discussion of solutions related to social determinants of health.	Policy & Systems Division			X			A question around social determinants of health was added to the CHA survey.
	3.4 Utilize broad media formats to inform community on priority health issues	By 12/31/18 either explore and utilize one additional social media platform or capitalize on an existing underutilized platform	Communication Team					X	Research has begun on Snapchat/Instagram. Linked our Facebook to Volume One's feed. Video use on YouTube. Posting more with Facebook live
		By 12/31/20 either explore and utilize one additional social media platform or capitalize on an existing underutilized platform	Communication Team					X	Livestreaming Webex to Facebook has been a new tool that is regularly used.
		By 12/31/17 assure that information related to community health priorities is provided on all existing media platforms	Communication Team					X	
		By 12/31/18 assure that information related to community health priorities is provided on all existing media platforms	Communication Team					X	

Goal	Strategy	Activities	Lead	Status Legend					Notes
				Upcoming	Past due - not started	Past Due - Started	In-Process	Completed	
		By 12/31/19 assure that information related to community health priorities is provided on all existing media platforms	Communication Team					X	
		By 12/31/20 assure that information related to community health priorities is provided on all existing media platforms	Communication Team					X	
		By 12/31/21 assure that information related to community health priorities is provided on all existing media platforms	Communication Team			X			
				1	1	4	2	18	Total

Goal	Strategy	Activities	Lead						Notes
				Upcoming	Past due - not started	Past Due - Started	In-Process	Completed	
	4.1 Explore and implement innovative solutions and best practices	By 12/31/2018 successfully complete work to be nationally accredited and build plan for ongoing accreditation success.	Accreditation Core Team					X	Application submitted April 2017, Site Visit November 2017, Accredited Feb 2018
		By 12/31/21 explore and implement 3 best practices around innovative fiscal strategies	Janice/MT					X	Online rental registration program implemented. Online payments enhanced and updated. Have begun implementation of online POWTS system.
		By 12/31/21 explore and implement 3 best practices around innovative operational strategies	Tegan/MT					X	1.) SharePoint is up and running. 2.) We have contracted out for our database management. 3.) Employee orientation website is up.
		By 12/31/18, implement 3rd party reimbursement options for clinical services.	Janice/Tegan/Clinic Leadership					X	EHR implemented Jan 2020 to create private billing options. EHR in place with third party billing in place. Currently exploring insurance contract options.
		By 5/31/18, explore a staff incentive program for identification and implementation of innovative ideas.	Handbook Committee/Workforce Development Committee					X	We are eligible to apply for the county innovative idea program and will continue to look at other options
	By 12/31/17 Engage staff quarterly in Performance Management plan reviews and updates.	MT			X			Not institutionalized in all staff, but has occurred. Also happening at divisional staff meetings.	

Goal	Strategy	Activities	Lead						Notes	
				Upcoming	Past due - not started	Past Due - Started	In-Process	Completed		
Goal 4: Develop long-term fiscal and operational strategies supporting innovation and sustainability	4.2 Prioritize and improve our work utilizing our performance management system	By 12/31/18 Engage staff quarterly in Performance Management plan reviews and updates.	MT					X	Quarterly an agenda item at division meetings and quarterly new numbers are posted.	
		By 12/31/19 Engage staff quarterly in Performance Management plan reviews and updates.	MT					X	Quarterly an agenda item at division meetings and quarterly new numbers are posted.	
		By 12/31/20 Engage staff quarterly in Performance Management plan reviews and updates.	MT					X	Quarterly an agenda item at division meetings	
		By 12/31/21 Engage staff quarterly in Performance Management plan reviews and updates.	MT				X			
		By 12/31/17 Update and publicly share quarterly Performance Management dashboard of measures	MT			X			Has been shared at all staff meetings; working on institutionalizing	
		By 12/31/18 Update and publicly share quarterly Performance Management dashboard of measures	MT						X	Comes with the BOH update that goes out to staff and include the measures/plan. Quarterly new numbers are posted
		By 12/31/19 Update and publicly share quarterly Performance Management dashboard of measures	MT						X	Comes with the BOH update that goes out to staff and include the measures/plan. Quarterly new numbers are posted
		By 12/31/20 Update and publicly share quarterly Performance Management dashboard of measures	MT			X				
		By 12/31/21 Update and publicly share quarterly Performance Management dashboard of measures	MT					X		

Goal	Strategy	Activities	Lead						Notes	
				Upcoming	Past due - not started	Past Due - Started	In-Process	Completed		
		By 12/31/17 under take at least one quality improvement project related to a Strategic Plan goal or Performance Management measure.	QI Core Team					X	Completed self-assessment identifying use of customer survey data as weakness and began QI Team working on that project; also began SharePoint development QI Team.	
		By 12/31/18 under take at least one quality improvement project related to a Strategic Plan goal or Performance Management measure.	QI Core Team					X	QI project completed around community engagement techniques.	
		By 12/31/19 under take at least one quality improvement project related to a Strategic Plan goal or Performance Management measure.	QI Core Team						X	QI project completed around the 2 year old vaccination rate
		By 12/31/20 under take at least one quality improvement project related to a Strategic Plan goal or Performance Management measure.	QI Core Team						X	Multiple process maps have been created to document new or changes to existing processes due to COVID-19
		By 12/31/21 under take at least one quality improvement project related to a Strategic Plan goal or Performance Management measure.	QI Core Team					X		
		By 06/30/2019 develop and implement departmental guidance tool linking performance measures, strategic plan priorities and community health priorities to decision-making about existing and future programs/services. (overlap with 1.4)	MT				X			Tool developed at time we were looking at new PM buckets - need to implement.
	4.3 Strengthen the grant process to ensure success	By 6/30/18 collect and centralize resources/templates available for grant writing.	Grant Team				X			Checklist in process; documents saved for use in grant applications
		By 12/31/18 strengthen the interdepartmental core grant team to analyze and identify support efforts needed in the department for grant/funding identification and application.	Grant Team				X			
				0	0	6	3	14	Total	

10/27/2021 Board of Health Meeting**Agenda Item 6.f****Quality Improvement Update**

The Quality Improvement (QI) Core Team has now been operating since 2012. In 2014, the department developed and implemented a QI plan to provide a framework to better align QI efforts with the department strategic plan and priorities. The QI plan and processes are incorporated into the current 2017-2021 ECCCHD Strategic Plan and are a key component of the department's Performance Management plan. Quality improvement work connects to the guiding principles focusing on quality and being data informed which are included in our current strategic plan. Continuous improvement for our organization is critical for strong performance and part of our accreditation requirements.

Due to COVID-19 response the QI trainings and team meetings were impacted and have not yet been held in 2021. The goal is to resume QI team meetings and to hold a refresh of QI with all-staff in the upcoming year. Some quality improvement projects were still moved forward related to COVID-19 response activities. With the main focus being on COVID response this last year our primary goal was to get feedback given our current response including work related to disease investigation, data reporting, and now vaccination. While we struggled with formal QI projects, we did use the principles. A more recent QI project that was worked on was around streamlining the contact tracing process and the related documentation.

Management Team continues to be committed to leadership processes to improve our own practices in order to model a QI culture at the department. New staff that have joined the health department team, both managers and staff, bringing strong knowledge and experience around performance management systems. These team members will be engaged to help as we revise how we currently are tracking/monitoring our performance measures.

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Agenda Item 6.g

Workforce Development Update

Our workforce development team generally meetings once per quarter every year so that we can bring updates to the Board semi-annually. However, in light of the current public health response activities, the normally scheduled meetings have been postponed for the last year. The focus on our workforce has not halted, however. Since March of 2020, there has been considerable effort spent on activities including ensuring that our staffing levels remain adequate for our regular functions while providing response and resources for COVID-19, planning for upcoming retirements with succession plans, and, perhaps most importantly, working to keep our workforce healthy and supported during this extended public health emergency.

Staffing Levels: In coordination with our Disease Investigation leads and trainers, we have hired over 60 individuals to help with testing clinics, vaccine clinics, contact tracing/disease investigation, and other support work around COVID-19 response. This has been both through direct hires and utilizing a temporary staffing agency. Although there has been attrition within that group, there are generally around 30 individuals helping to alleviate the strain on our health department team and assisting with the workload. We have also coordinated with other agencies and numerous volunteers. While our needs fluctuate with caseloads, we are currently able to navigate clinics and disease investigation with minimal impact on employees working in other programs.

Retirement Planning: Since the beginning of the public health emergency, we have had 4 retirements and are currently planning for another two in 2022. Our retiring employees have spent time completing Knowledge Journals and training other team members to ensure that there is a smooth transfer of information, and the department continues to run efficiently. When possible, we have also had significant opportunities for cross-training with the retiring employee working side-by-side with their replacement prior to leaving the department. This has been invaluable to our team.

Health/Wellness Activities: Partnering with our Wellness Team, we have provided a number of resources to assist health department staff in navigating the current climate. This has included mindfulness training and activities, exercise options like yoga and outdoor workouts, ReaLiving (Employee Assistance Program) resources such as individual counseling, and flexible work policies. Additionally, in October and November, we are hosting a 1 ½ hour session titled, “Now What? Navigating Personal and Professional Recovery Post-Pandemic”. This session will cover health department staff experience during COVID-19 response and moving forward toward personal, professional, departmental, and community recovery. We have planned to repeat the workshop twice so that all staff can attend.

As a reminder, workforce development efforts address some of ECCCHD Strategic plan goal 2. See below.

Goal 2: Invest in a strong workforce and infrastructure
Strategy 2.1 Develop recruitment strategies to promote a diverse workforce
Strategy 2.2 Create professional development opportunities for individual and organization growth
Strategy 2.3 Build cultural humility into department practice and programs
Strategy 2.4 Create an organizational environment promotion employee and department success
Strategy 2.5 Promote strong working relationships

Prepared by Tegan Ruland, Operations