



**NOTICE OF HEARING - BOARD OF REVIEW  
EAU CLAIRE, WISCONSIN**

Office of the City Clerk, Eau Claire, Wisconsin

**NOTICE PURSUANT TO SECTION 70.47(2), Wisconsin Statutes.**

**NOTICE IS HEREBY GIVEN**, that the Board of Review will be in session in the Council Chamber, City Hall, 203 S Farwell Street, Eau Claire, Wisconsin on **October 4, 2021, between the hours of 8:00 a.m. and 10:00 a.m.** and for such additional time as necessary to hear and dispose of appeals as required by law. The Board may adjourn from time to time to permit the hearing of all filed appeals.

**While City Hall offices and meeting rooms** remain closed in response to COVID-19, meetings of the Board of Review are being held virtually through online meeting systems and will be available to the public via Webex using a computer, tablet or smartphone (requires Webex app), or telephone (listen only) using the link or dial-in number. Appellants may appear virtually using the WebEx app or in-person.

*Event Address for Attendees:*

<https://eauclairewi.webex.com/eauclairewi/onstage/g.php?MTID=ed871e62eff1d891890c4d92710497906>

*Listen Only Conference:* United States Toll +1-408-418-9388

Access Code: 187 901 4441

*Please take notice of the following statutory requirements:*

No person shall be allowed to appear before the board of review, to testify to the board by telephone or to contest the amount of any assessment of real or personal property if the person has refused a reasonable written request by certified mail of the assessor to enter onto property to conduct an exterior view of the real or personal property being assessed.

After the first meeting of the board of review and before the board's final adjournment, no person who is scheduled to appear before the board of review may contact, or provide information to, a member of the board about that person's objection except at a session of the board.

No person may appear before the board of review, testify to the board by telephone or contest the amount of any assessment unless, at least 48 hours before the first meeting of the board or at least 48 hours before the objection is heard if the objection is allowed under sub. (3) (a), that person provides to the clerk of the board of review notice as to whether the person will ask for removal under sub. (6m) (a) and if so which member will be removed and the person's reasonable estimate of the length of time that the hearing will take.

When appearing before the board, the person shall specify, in writing, the person's estimate of the value of the land and of the improvements that are the subject of the person's objection and specify the information that the person used to arrive at that estimate.

No person may appear before the board of review, testify to the board by telephone or object to a valuation, if that valuation was made by the assessor or the objector using the income method, unless the person supplies to the assessor all of the information about income and expenses, as specified in the manual under s. 73.03 (2a), that the assessor requests. The municipality or county shall provide by ordinance for the confidentiality of information about income and expenses that is provided to the assessor under this paragraph and shall provide exceptions for persons using the information in the discharge of duties imposed by law or of the duties of their office or by order of a court. The information that is provided under this paragraph, unless a court determines that it is inaccurate, is not subject to the right of inspection and copying under s. 19.35 (1).

This notice is given pursuant to the provisions of Subchapter V of Chapter 19 of the Wisconsin Statutes. For additional information contact the City Assessor's Office at 715-839-4926.

/s/ Carrie L. Riepl, City Clerk

*In order to accommodate the participation of people with disabilities at the Board of Review, the City will provide the services of a sign language interpreter or make other accommodations on request. To make such a request, please call the City Manager's Office at 715-839-4902 at least two days prior to the time the services will be needed.*

**203 S. Farwell St., P.O. Box 5148, Eau Claire, WI 54702-5148**



*City Clerk / City Elections*  
*Phone: (715) 839-4912*  
*Fax: (715) 839-6177*

**2021 CITY OF EAU CLAIRE BOARD OF REVIEW AGENDA  
CITY COUNCIL CHAMBER \* VIA REMOTE ACCESS ONLY**

The City of Eau Claire Board of Review will meet at 8:00 a.m. on Monday, October 4, 2021, in the City Council Chamber on the ground floor of City Hall, 203 South Farwell Street, Eau Claire, Wisconsin.

While City Hall offices and meeting rooms remain closed in response to COVID-19, meetings of the Board of Review are being held virtually through online meeting systems and will be available to the public via Webex using a computer, tablet or smartphone (requires Webex app), or telephone (listen only) using the link or dial-in number. Appellants may appear virtually using the WebEx app or in-person.

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1. Call to order by Deputy City Attorney
2. Roll Call
3. Election of Board Chair and Vice Chair
4. Review of Board Responsibilities by Deputy City Attorney
5. Confirmations of Training - During the past two years, at least one member of the Board must have attended a training session provided by the Dept. of Revenue
6. Review of adopted Policies
  - A. Policy regarding request to allow telephone and written testimony
  - B. Policy regarding request to waiver of Board of Review hearing
7. Acceptance of Assessment Roll
8. Hearing of appeals

The Board will be in session from 8:00 a.m. until at least 10:00 a.m. It will continue in session for such time beyond that as necessary to hear and dispose of appeals as required by law. The Board may recess from time to time to permit the hearing of all filed appeals.
9. Consideration of Late filings

Property owners who file during the first two hours of the Board meeting must show “Good Cause” for failure to meet the 48-hour notice requirement

Property owners who file after the first two hours of the Board meeting, but prior to adjournment, must provide “evidence of extraordinary circumstances”
10. Adjournment