



Plan Commission Minutes  
January 4, 2021 at 7:00 p.m.  
City Hall Council Chambers &  
Virtual Online – WebEx Meeting

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Members Present: Ms. Christopherson, Proznik, Obaid and Dr. Wolfgram  
Messrs. Larsen, Brenholt, Granlund, Seymour and Gragert

Staff Present: Messrs. Allen, Petrie and Wittwer

1. Call to Order
2. Roll Call – Chairperson Mr. Larsen chaired the meeting. Mr. Larsen and Mr. Seymour were present at the Council Chambers. Ms. Obaid, Dr. Wolfgram, Ms. Christopherson, Ms. Proznik, Mr. Granlund, Mr. Brenholt and Mr. Gragert were present virtually online.
3. Mr. Seymour moved to approve the December 14<sup>th</sup> minutes. Ms. Proznik seconded and the motion carried.
4. Open public comment period for items that do not appear on this agenda noted as public hearings or public discussion. None.
5. Rezoning (Z-1678-20) – RM to CBDP  
Site Plan (SP-2032) – Redevelopment of the 700 block of Water Street  
Mr. Seymour moved to postpone this agenda item due to technical issues within the Historic Randall Park Neighborhood Association to which all members did not have an opportunity to review the proposed redevelopment project and the agenda item should be moved to the Plan Commission meeting for February 1<sup>st</sup>. Dr. Wolfgram seconded and the motion carried.
6. Site Plan (SP-2101) – Storage Facility Units  
Mr. Petrie presented a site plan for storage facility units located at 2216 Harlem Street. The property was split from the existing Salvation Army and a CSM was completed in 2020. The proposed building is 15,000 square foot in size with 12 individual storage units. The applicant notes the larger overhead doors to allow for RV and taller trailers to be stored in the facility. A future fence around the property is noted on the site plan.  
  
Jeff Seward with Advanced Engineering Concepts noted the stormwater facilities for the project.  
  
Hannah and Storm Ashley with Ashley Rentals LLC noted parking spots in front of the storage units would be used for temporary parking for the tenants and not considered for overnight parking.  
  
Mr. Seymour moved to approve the site plan with staff conditions. Ms. Proznik seconded and the motion carried.
7. Discussion: 2021 Work Program – Mr. Allen presented the report of the 2020 accomplishments and covered the work program for 2021. He highlighted proposed projects to review in the year.  
  
Mr. Gragert thought it would be appropriate to have an update and review of the rental registration program, in addition to review the snow and ice removal codes along with the notification process.
8. Future Agenda Items and Announcements. Mr. Allen noted that the next Plan Commission meeting is February 1<sup>st</sup>.

9. Mr. Larsen adjourned the meeting at 8:00 p.m.



James Seymour, Secretary