



Housing Opportunities Commission Minutes
October 14, 2020 at 5:00 p.m.
City Hall Council Chambers &
Virtual Online – WebEx Meeting

Members Present: Betzig-Lundberg, Chaput, Crowell, Filipczak, Gomez, Gulbrandson, Moseley, Poser, Rogers, Theisen, Councilmember Xiong

Staff Present: Allen, Draxler, Johnathan

1. Call to Order at 5:04
2. Introductions and Roll Call – Community Development Director Scott Allen guided the meeting until Item 5A. Present in the Council Chambers were Filipczak, Gulbrandson, Moseley, and Rogers. Present virtually online were Betzig-Lundberg, Chaput, Crowell, Gomez, Poser, Theisen, and Councilmember Xiong.
3. Meeting Minutes – Not applicable.
4. Open public comment period for items that do not appear on this agenda noted as public hearings or public discussion. None.
5. Public Discussions
 - A. Election of Officers – Nominations were opened for Chairperson and Vice-Chairperson. Commissioner Gomez nominated Commissioner Chaput for Chairperson. Councilmember Xiong nominated Commissioner Crowell. Commissioner Chaput seconded the nomination of Commissioner Crowell for Chairperson. Motion carried.
Chairperson Crowell nominated Commissioner Chaput for Vice-Chairperson. No other nominations were offered. Motion carried.
The meeting continued with Chairperson Crowell.
 - B. Review background information – Director Allen presented materials from the agenda packet for discussion, including the enabling legislation creating the Commission, the 2015 Comprehensive Plan Chapter 10: *Housing Assistance, Diversity and Design Plan*, and the City Council’s Strategic Plan.
 - C. Data and reports – Director Allen continued presenting materials from the agenda packet for discussion, including the summary of recommendations and the full report from the Chippewa Valley Housing Task Force. Commission members requested that an online folder or drive be provided for data collection and sharing. Commissioner Poser requested that the new HUD Consolidated Plan be provided to the Commission. Commissioner Moseley requested that the new Multi-family Design Manual also be provided.
 - D. Discuss by-laws and rules of procedure – Discussion centered on meeting dates and times. Commissioner Poser made a motion to set the meeting date as the second Wednesday of each month. Commissioner Moseley seconded. Motion carried.
Commissioner Rogers offered a motion to approve the by-laws with the amendment to Item I of Article I, deleting “minimize the cost of” and replacing it with “consider.” Commissioner Poser seconded. Motion carried.
 - E. Consider drafting a work plan – Director Allen commented on annual work plans and work programs from other boards and commissions. Commissioner Rogers inquired as to the status of any updates to the regional task force’s recommendations.
6. Other Business Agenda Items – Commissioner Gomez asked if the timeline of the Commission appointments will be adjusted due to the late start of the Commission. Director Allen noted he would inquire of the City Attorney and report back.

7. Discussion and Direction
 - A. Future Agenda Items – The Commission agreed to discuss a work plan at a subsequent meeting. Director Allen noted City Administration’s interest in gathering input from the Commission on the City’s new affordable housing fund.
 - B. Announcements – None.
8. Chairperson Crowell adjourned the meeting at 6:13 p.m.

A handwritten signature in black ink that reads "Beth Crowell". The signature is written in a cursive, flowing style.

Beth Crowell
Beth Crowell, Chairperson