

**EAU CLAIRE  
BICYCLE & PEDESTRIAN ADVISORY COMMITTEE**

**Meeting of February 18, 2020**

The meeting was chaired by Aaron Salmon in the North Conference Room at City Hall and called to order at 6:00 p.m.

**Members Present:** Aaron Salmon, Ann Francis, Scott Kmetz, Kyle Brouillard, Scott Larson, Bill Berg, Catherine Lee

**Members Absent:** JJ Henriksen, Matt Boelter

**Staff Present:** Trevor Wittwer, Pat Ivory

**Visitors Present:** None

**Minutes.** The minutes from the January 21, 2020 meeting were approved as written.

**Election of Officers.** Kyle Brouillard moved to nominate Aaron Salmon as Chairperson, Ann Francis as Vice-Chairperson, and Catherine Lee as Secretary. Scott Larson seconded the motion. All votes were in favor. Motion carried.

**1. Bicycle and Pedestrian Safety Comments.** There was a discussion about the intersection of Gilbert Street and State Street as to whether a crosswalk was needed across State Street. It was noted that this segment of State Street would be reconstructed in the near future. Trevor Wittwer indicated that he would find out the timeframe as to when the street was planned for reconstruction. The Committee also questioned whether the City had a policy regarding snow removal from the City's bicycle lanes. Trevor stated that he would check with the Streets Division regarding their snow plowing procedures as it relates to bicycle lanes.

**2. Discussion of Bicycle/Pedestrian Award Program.** The Committee discussed the possibility of creating an awards/commendation program that would give recognition to individuals or organizations that are involved in some program or activity that benefits the pedestrian or bicycling environment within the community. They discussed the award program sponsored by the City of Eau Claire Sustainability Advisory Committee as an example. The Committee decided to create a subcommittee to discuss the program further and bring back recommendations to the full group.

**ACTION TAKEN:** Kyle Brouillard moved to create a subcommittee to study the feasibility of creating an awards program for the Bicycle and Pedestrian Advisory Committee. Members

would include: Scott Larson, Bill Berg, and Scott Kmetz. Catherine Lee seconded the motion. All votes were in favor. Motion carried.

**3. Discussion of Update of the Chippewa Valley Bicycle Map.** Scott Larson discussed plans to update the 2015 Chippewa Valley Bicycle Map. Several people are involved in the project and West Central Regional Planning Commission has indicated that they can assist in updating the graphics for the map. It was noted that the group should consider some fashion of providing information about the regional route system. The group hopes to have the map updated this summer.

**4. Discussion Regarding Supply Inventory for Outreach Events.** The Committee discussed material and equipment needs for hosting bicycle or pedestrian-related outreach events. Items noted include: table and canopy (already purchased), table cloth with logo, standup flyer racks, rolling tote to carry items, pull up stand/banner, bicycle lights, stickers, DOT and Bike Fed materials, surveys (pedestrian and bicycle versions, online and paper versions), and a new BPAC banner. Also, other give-a-way items such as pencils and notepads with the BPAC logo would be beneficial.

**5. Discussion of Outreach to Organizations Representing Persons with Disabilities.** The Committee discussed the need to reach out to organizations that represent persons with disabilities to try to get their input on pedestrian and bicycle related issues within the community. It was also noted that a survey related to mobility issues could be prepared and made available to these organizations. The Committee noted that Lutheran Social Services was one organization that could be contacted.

**6. Discussion of 2020 CIP Projects.** The Committee continued their discussion regarding the 2020 CIP street project. The next projects to be considered by the City Council will be Lake Street, Oxford Avenue and Maxon Street. The Committee reviewed a draft letter to the Council that discussed these streets. The recommendations contained in the letter were taken from the Committee's discussions at their December meeting.

**ACTION TAKEN:** Upon review of the letter, Kyle Brouillard moved to make the changes below to the letter for the February 24<sup>th</sup> City Council meeting. Bill Berg seconded the motion. All votes were in favor. Motion carried.

- For the intersection of Lake Street and First Avenue, the Committee recommends that a bike box be added for westbound bicycles on the east side of First Avenue along with a green painted area on the west side of the intersection to identify the beginning of the westbound bicycle lane.
- For the intersections of Lake Street and Oxford Avenue and Lake Street and Second Avenue, that consideration be given to repainting only the east crosswalk at Second Avenue in order to provide more sight distance along the street due to the hill located

to the west of the intersection, adding a crosswalk at Oxford Avenue on the east side of the intersection, and installing an RRFB signal at Oxford Avenue.

- For the Oxford Avenue and Maxon Street project, adding a narrative referencing the new apartment development on the west side of Oxford Avenue and supporting the construction of a roundabout at the intersection of Oxford Avenue and Platt Street.

**7. Other items.**

- a) **Future agenda items.** Agenda items for future meetings will include: CIP project updates, the awards program, possible outreach to groups representing persons with disabilities, outreach materials and supplies, discussion on mobility trends, and electric scooter provisions.

The meeting was adjourned at 7:55 p.m.

Submitted by:

A handwritten signature in cursive script that reads "Catherine Lee by PJA". The signature is written in black ink and is positioned below the "Submitted by:" text.

Catherine Lee, Secretary