

**EAU CLAIRE  
LANDMARKS COMMISSION**

**Meeting of January 13, 2020**

**Members Present:** John Mann, Dale Poynter, Jenny Ebert, Greg Kocken

**Members Absent:** Joan Myers, Brady Foust, David Klinkhammer

The meeting was chaired by John Mann in the North Conference Room at City Hall and called to order at 4:30 p.m.

**Minutes:** The minutes of the December 2, 2019 meeting were approved as written.

**Welcome New Commissioners:** Jenny Ebert and Greg Kocken were welcomed to the Commission.

**Commendations:** Plaques were presented to Jane Seymour Kunick and Ken Ziehr for their years of service on the Commission.

**Election of Officers:** Dale Poynter moved to nominate John Mann as Chairperson, Greg Kocken as Vice-chairperson, and Jenny Ebert as Secretary. Jenny Ebert seconded the motion. All votes were in favor. Motion carried.

- 1. Consideration of Loan Application for 1435 Park Avenue.** Pat Ivory provided an overview of a historic loan application that had been submitted by Paul and Nuria Hoff for their residence at 1435 Park Avenue to replace the windows in the house. The Hoff's are proposing to replace the windows as the existing windows are in deteriorated condition. In addition, the existing windows have storm windows that must be manually changed in the fall and winter. The proposed windows are Marvin wood windows that would have exterior and interior divided lights to match the current windows on the house. The interior of the windows would be painted or stained wood and exterior would have aluminum cladding.

Pat noted that because funding for the loan program comes from the Community Development Block Grant program that the Wisconsin Historical Society (WHS) is required to review the project. Pat has been in contact with the staff from the WHS and they would like the Commission to review the project prior to the State making a decision on the project.

Pat also provided background on the Historic Loan Program and noted that \$15,000 is currently in the account for potential loans. The Hoff's are applying for \$15,000. Their overall project will exceed this amount and they will finance the balance on their own.

Paul Hoff, the applicant, was present at the meeting and discussed the installation of the windows.

The Commission discussed the project and noted that the property was listed as a contributing property rather than a pivotal property within the Third Ward Historic Landmark District and National Register District.

**ACTION TAKEN:** Jenny Ebert moved to approve the Historic Loan for \$15,000 for the window replacement project at 1435 Park Avenue. Dale Poynter seconded the motion. All votes were in favor. Motion carried.

- 2. Discussion of Commission Annual Work Program.** The Commission discussed the status of projects listed on their 2019 work program. The Commission then discussed the draft 2020 work program and noted that coordination with the Historic Preservation Foundation should be mentioned as part of the work program.

**ACTION TAKEN:** Greg Kocken moved to approve the 2020 Work Program for the Commission with the change noted. Jenny Ebert seconded the motion. All votes were in favor. Motion carried.

- 3. Update from the HPF.** Pat noted that he had talked with Janice Wnukowski from the HPF earlier in the day and she indicated that the HPF would be interested in working with the Commission on a Preservation Month activity. The next meeting of the HPF will be in March.
- 4. February Meeting.** The Commission discussed the schedule for the next meeting of the Commission and decided to schedule the meeting for the second Monday in February, which would be February 10<sup>th</sup>.

There being no further business to come before the Commission, the meeting was adjourned at 5:15 p.m.

Submitted by,



Jenny Ebert, Secretary