

2020 Adopted Operating Budget

ADOPTED BY CITY COUNCIL
NOVEMBER 2019



Carson Park Aerial View
Cover Design: Kelly Shea, HR Specialist



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City of Eau Claire, Wisconsin 2020 Adopted Budget

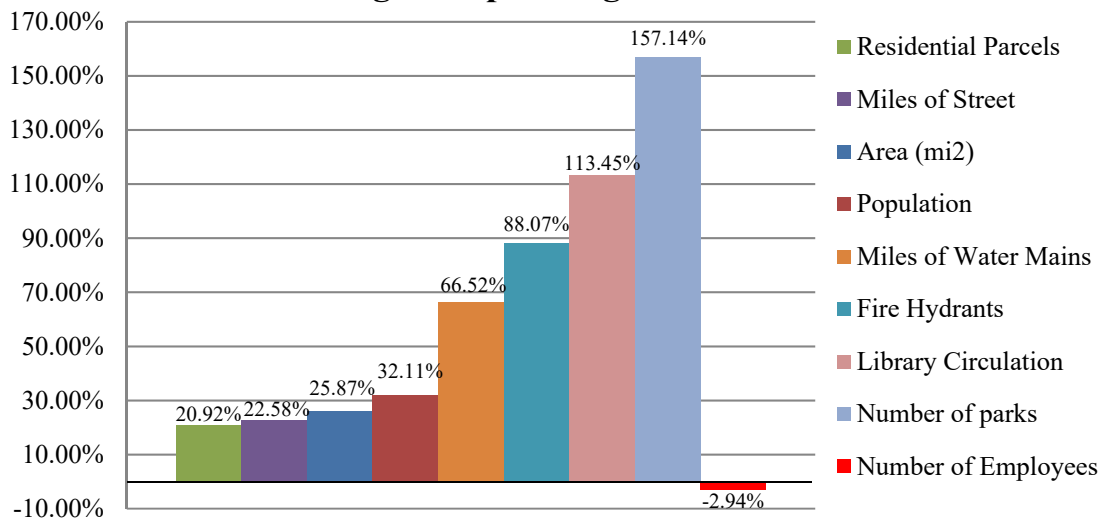
City Manager's Budget Message

**To: Council President Weld,
City Council Members, and
City of Eau Claire Residents**

I am pleased to present the City of Eau Claire's 2020 Adopted Operating Budget. Development of the Adopted Operating Budget is a collaborative process involving staff from across the City's departments. The end result is a budget that efficiently allocates limited resources to a growing list of services.

Since 1980, Eau Claire experienced significant growth in many facets of the community. The City's Comprehensive Annual Financial Report (CAFR) presents operating indicators that serve as insight into how community growth impacts service delivery. These indicators may be used to establish trends about how service delivery changed over time.

Percent Change of Operating Indicators: 1980 - 2018



Despite a decrease of City employees between 1980 and 2018, many operating indicators have increased. Indicators such as population size, the square mileage of the city, and residential parcels all increased since 1980. Population and other size-related increases suggest that there are more people, more places, and more spaces to serve now than there were in 1980.

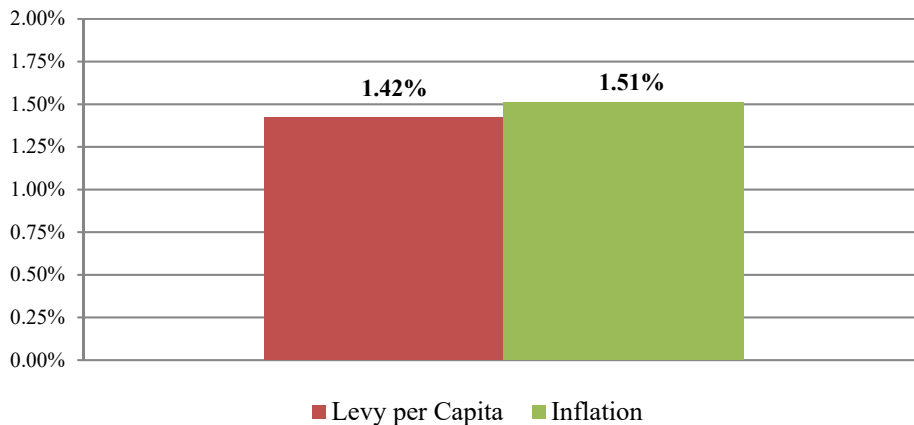
Increases in both population and size were accompanied by increases to utility-related operating indicators. Miles of streets increased by 22.58 percent over the period between 1980 and 2018, and both within and along streets are other essential services such as water and sewer conveyance and fire protection infrastructure. Between 1980 and 2018, miles of water mains increased by 66.52 percent and fire hydrants increased by 88.07 percent.

2020 Adopted Budget City Manager’s Budget Message

Library circulation and the number of parks in the city provide insights into other operating indicators. Between 1980 and 2018, library circulation increased by 113.45 percent, and the number of parks in the community increased by 157.14 percent.

To better meet expectations associated with these changes, the 2020 Adopted Budget proposes a net change of two additional positions. The first is an Information Technology Application Specialist to increase capacity and allow the Information Technology division to address the backlog of systems updates and service requests that have not been addressed due to the current demands for service. The second position is an Associate Planner, which will help provide capacity to assist with growth in the City. In particular, collaboration with neighborhoods associations related to planning activities and increased work associated with the City’s participatory budgeting initiative have necessitated the need for additional staffing.

Average Rate of Change: 2013 - 2018



In addition to a growing list of services, the City is limited in its ability to increase its tax levy for operations. The State’s levy limit program restrains the growth of municipal levies to a function of the property value growth in their communities (net new construction). Not included in the levy adjustment calculation are increases for inflation. The rate of inflation is a useful indicator for estimating the prices of goods and services, such as those that are required for the City to provide its services.

Since 2009, when levy limits went into effect, annual inflation has totaled 18.53 percent. During that same time period, net new nonstruction for Eau Claire has totaled 15.27 percent. From 2013 through 2018, annual inflation has totaled 11.11 percent while the annual increase in the property tax levy for Net New Construction has totaled 10.20 percent. This is not a financially sustainable course.

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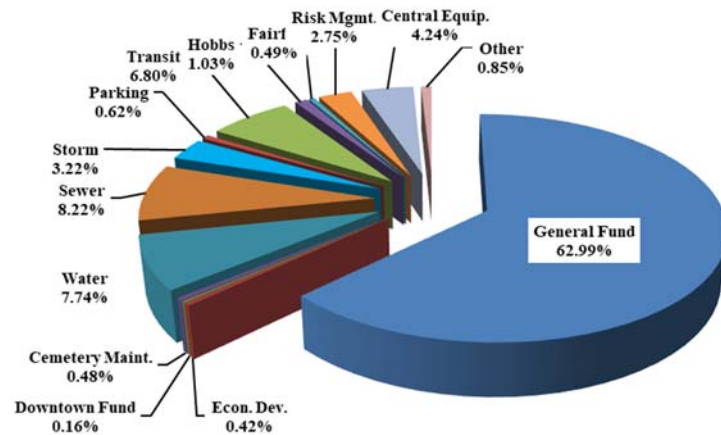
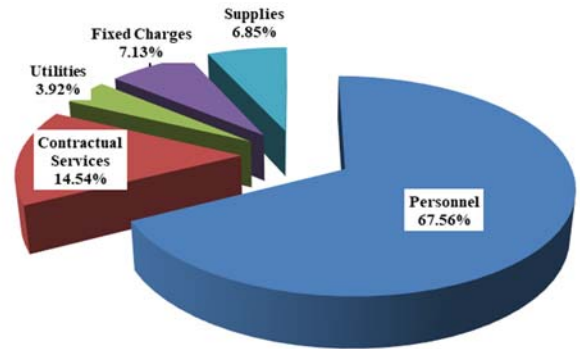
City Manager's Budget Message

Staff believes the 2020 Adopted Operating Budget allows the City to meet our current service levels. Through teamwork and an emphasis on process improvement and efficiency gains, the City is well prepared to continue providing high-quality services in light of fiscal realities.

2020 Budget Overview

The 2020 Adopted Budget for the City of Eau Claire, not including the capital budget, totals \$133,701,920. Compared to the 2019 Adopted Budget, this represents an increase of \$2,081,595, or 1.58 percent.

Operating expenditures are broken down into a number of categories, and as illustrated in the pie chart, personnel and related costs represent a majority of operating expenditures (67.56 percent) followed by contractual services (14.54 percent), fixed charges (7.13 percent), supplies (6.85 percent), and utilities (3.92 percent).



The operating budgets for the City of Eau Claire are comprised of various funds, as illustrated in this pie chart. The General Fund accounts for most of the City's core services and represents 62.99 percent of the operating budget, followed by the Sewer Utility (8.22 percent), Water Utility (7.74 percent), Transit (6.88 percent), Central Equipment (4.24 percent), and the Stormwater Utility (3.22 percent).

The 2020 Adopted Budget for the City-County Health Department totals \$6,759,700. Compared to the 2019 Adopted Budget, this represents an increase of \$561,200, or 9.05 percent. The 2020 Adopted Budget for the L.E. Phillips Public Library totals \$4,779,100. Compared to the 2019 Adopted Budget, this represents an increase of \$307,100, or 6.87 percent.

General Fund

The General Fund is the largest of the City's operating funds and provides for City services most familiar to residents, with the primary source of revenue being the property tax. Police and fire protection, snow plowing, street maintenance, recreation programs and maintenance of parks and ball fields, along with support services are all paid for through the General Fund.

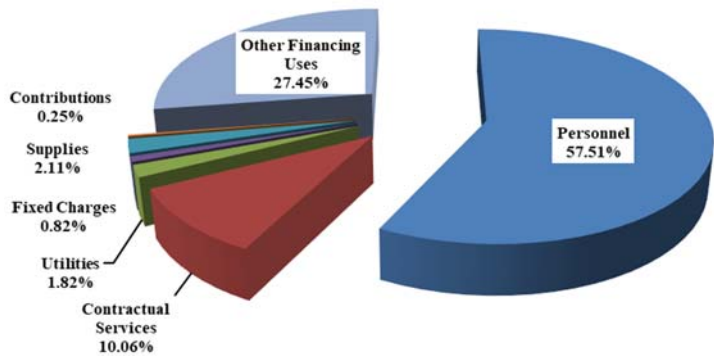
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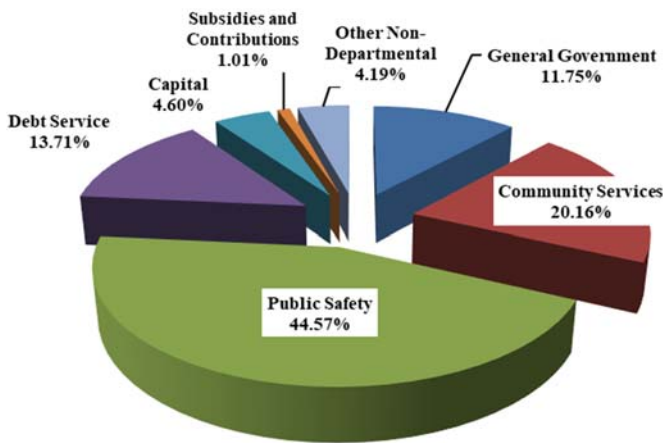
The 2020 Adopted Budget General Fund has expenditures totaling \$76,737,450. Compared to the 2019 Adopted Budget General Fund of \$76,629,200, expenditures increased \$108,250, or 0.14 percent. Adopted General Fund operating expenditures total \$55,484,100, which is an increase of \$1,381,400, or 2.49 percent, compared to the 2019 Adopted General Fund budget. Operating expenditures include personnel, contractual services, utilities, fixed charges, and materials and supplies.

The 2020 transfer for debt service increases \$332,300, or 3.52 percent, from 2019. This compares to an increase of \$14,700, or 0.16 percent, from 2018 to 2019. The 2020 transfer to capital proposes \$2,616,400 to reduce future debt issues.

Most of the services provided via the General Fund depend upon people. Personnel represent the largest category of expenditures at 57.51 percent of the General Fund. The next-largest category is Other Financing Uses (includes debt, operating, and capital transfers) at 27.45 percent, followed by Contractual Services at 10.06 percent.



The largest program in the adopted General Fund budget is Public Safety, representing 44.57 percent of adopted General Fund expenditures. The next largest adopted program expenditures include Community Services (20.16 percent), Debt Service (13.71 percent), General Government (11.75 percent), and funding for capital projects (4.60 percent). Public Safety represents 51.66 percent of adopted General Fund operating expenditures, excluding debt service.



The 2020 Adopted Budget requires a property tax levy of \$43,910,500 for City Government (City, Library, and Health). Compared to the 2019 adopted property tax levy of \$42,444,800, this represents an increase of \$1,465,700, or 3.45 percent.

Program/Expenditure Changes

The 2020 Adopted General Fund Budget includes a number of significant program and expenditure changes that are summarized below:

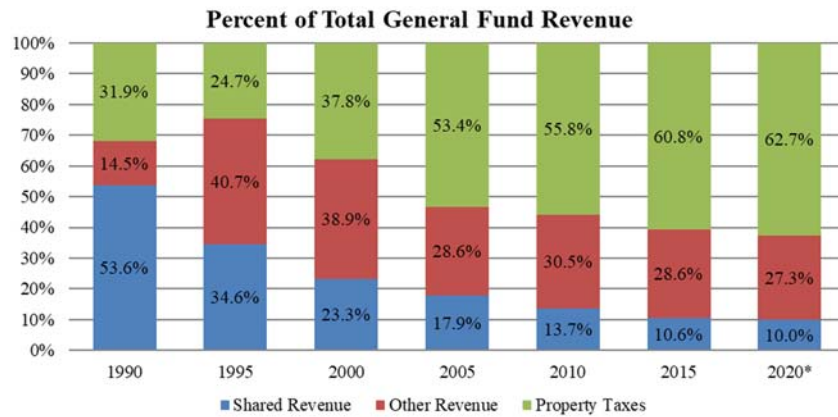
- Economic Adjustments + \$540,000
- Health Insurance + \$300,600
- Step Increases + \$295,000

2020 Adopted Budget City Manager's Budget Message

○ Elections	+\$256,600
○ Contractual Services	+ \$234,400
○ Special Pays	+\$128,300
○ Retiree Health Insurance	-\$116,400
○ Fixed Charges	-\$46,300
○ Utilities	- \$29,400
○ Supplies	-\$11,600

Revenue Changes

The 2020 Adopted General Fund Budget anticipates non-property tax revenues totaling \$25,267,500, an increase of \$606,900, or 2.5 percent over the 2019 Adopted Budget. As illustrated on the chart below, non-property tax revenues have been declining for many years. From 1990 to 2020, State shared revenues declined by 43.6 percent.



*Note: 2020 presents budgeted numbers. All other years are based on actual revenues.

The following summarizes the major non-property tax revenue changes in the Adopted 2020 Budget:

○ Intergovernmental Aid	+\$936,700
○ Advanced Payments	+\$364,500
○ Interest	+\$233,900
○ Licenses and Permits	+\$91,800
○ Reimbursements	+\$69,100
○ Other Revenue	+\$56,100
○ Service Revenue	+\$24,100
○ Payment in Lieu of Taxes (PILOT)	+\$12,200
○ Special Assessments	+\$4,570
○ Fines and Forfeitures	+\$400

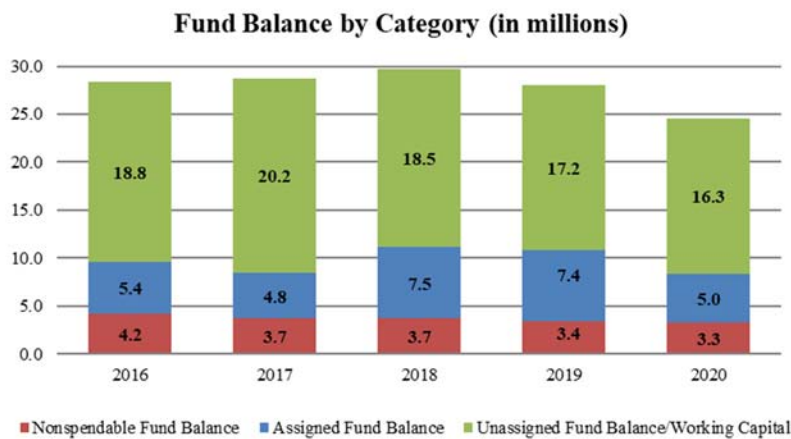
2020 Adopted Budget

City Manager's Budget Message

- Charges for Service - \$163,800
- Charges for Service-Intergovernmental - \$110,725

Fund Balance

The City has limitations when paying for capital projects on a pay-as-we-go basis. Under the levy limit statutes in the state, the City is not able to exceed the levy limit to pay for ongoing capital improvements. Instead, annual expenditures for streets, parks, and facilities must either be financed by drawing down limited fund balance or through the issuance of debt.



At the end of 2019, the General Fund is expected to have a fund balance of \$28.0 million compared to \$29.7 million at the end of 2018. The unassigned fund balance at the end of 2019 is projected to represent 22.43 percent of adopted 2020 expenditures. This will maintain compliance with the City Council's policy on Fund Balance that establishes a minimum of 15 percent, with a target of 20 percent.

Dedication to Excellence

The 2020 Adopted Operating Budget accomplishes the task of expanding capacity despite limitations on excess resources, thereby maximizing the City's ability to provide quality services. Increased staffing will aid in meeting the goals set by the council and will allow the City to meet the growing needs of the community.

The 2020 Adopted Operating Budget is a positive outcome of the teamwork and effort that staff has demonstrated throughout the budgeting process. I want to thank Finance staff, in particular Jay Winzenz, Kristine Basom, and Jason Rohloff for their efforts in developing this adopted budget. In addition, all of the individuals mentioned in the *Acknowledgments* section have played significant roles in the production of this budget.

Respectfully submitted,

Dale Peters
City Manager



2020 Adopted Budget Summary of Non-General Fund Changes

Water Utility

The 2020 Adopted Budget for the Water Utility totals \$6,838,800, which is a decrease of \$106,900, or 1.54 percent, from the 2019 Adopted Budget.

Program/Expenditure Changes

○ Materials and Supplies	+\$177,400
○ Fixed Charges	+\$13,700
○ Personnel Services	-\$211,000
○ Interest Payments	-\$45,800
○ Utilities	-\$16,800
○ Contractual Services	-\$15,700
○ Administrative Charges	-\$8,700

Sewer Utility

The 2020 Adopted Budget for the Sewer Utility totals \$7,267,000, which is an increase of \$259,100 or 3.70 percent, from the 2019 Adopted Budget.

Program/Expenditure Changes

○ Personnel Services	+\$270,500
○ Materials and Supplies	+\$100,000
○ Contractual Services	+\$15,300
○ Utilities	-\$76,700
○ Interest Payments	-\$49,700
○ Fixed Charges	-\$300

Storm Water Utility

The 2020 Adopted Budget for the Storm Water Utility totals \$2,847,600, which is an increase of \$387,600, or 15.76 percent, from the 2019 Adopted Budget.

Program/Expenditure Changes

○ Personnel Services	+\$377,600
○ Contractual Services	+\$33,200
○ Administrative Charges	+\$1,600
○ Interest Payments	-\$24,800



2020 Adopted Budget Summary of Non-General Fund Changes

Public Transit

The 2020 Adopted Budget for Public Transit totals \$6,006,900, which is an increase of \$90,000, or 1.52 percent, from the 2019 Adopted Budget.

Program/Expenditure Changes

○ Personnel Services	+\$115,700
○ Interest Payments	+\$17,500
○ Materials and Supplies	+\$9,900
○ Contractual Services	-\$40,500
○ Administrative Charges	-\$9,200
○ Utilities	-\$3,400

Parking Fund

The 2020 Adopted Budget for the Parking Fund totals \$719,100, which is an increase of \$29,700, or 4.31 percent, from the 2019 Adopted Budget.

Program/Expenditure Changes

○ Administrative Charges	+\$44,600
○ Transfer to TIF 8	+\$25,400
○ Personnel Services	+\$17,500
○ Interest Payments	+\$16,600
○ Contractual Services	-\$74,400

Hobbs Municipal Ice Center

The 2020 Adopted Budget for Hobbs Municipal Ice Center totals \$906,000, which is an increase of \$109,700, or 13.78 percent, from the 2018 Adopted Budget.

Program/Expenditure Changes

○ Interest Payments	+\$62,000
○ Administrative Charges	+\$45,900
○ Personnel Services	+\$19,600
○ Materials and Supplies	-\$11,700
○ Utilities	-\$5,200
○ Contractual Services	-\$900



2020 Adopted Budget Summary of Non-General Fund Changes

Fairfax Municipal Pool

The 2020 Adopted Budget for Fairfax Municipal Pool totals \$430,400, which is an increase of \$39,600, or 10.13 percent, from the 2019 Adopted Budget.

Program/Expenditure Changes

○ Administrative Charges	+ \$45,000
○ Contractual Services	+ \$3,500
○ Personnel Services	+ \$1,700
○ Materials and Supplies	+ \$400
○ Utilities	- \$10,400
○ Payment to YMCA	- \$600

Economic Development

The 2020 Adopted Budget for the Economic Development Fund totals \$454,200 which is an increase of \$94,500, or 26.27 percent, from the 2019 Adopted Budget.

Program/Expenditure Changes

○ Contribution to Downtown Eau Claire Inc. (DECI)	+ \$85,000
○ Personnel Services	+ \$9,200
○ Contractual Services	+ \$300

The Economic Development fund is now fully supported by a General Fund transfer. In the past there have been subsidies from outside agencies that have allowed the department to be staffed.

Community Enhancement Fund

Room tax revenues for 2020 are estimated to be the same as 2019 at \$1,950,000. Visit Eau Claire will receive \$1,365,000 (70 percent) of the room tax proceeds in accordance with an agreement between the City and Visit Eau Claire. Remaining room tax revenue (\$585,000), fund balance (\$18,800), and interest revenue (\$200) will support the following City programs:

• Operating Support	
○ Hobbs Ice Center	\$50,000
○ General Fund	\$28,000
• Capital Projects	
○ Fairfax Pool	\$256,000
○ Parks Capital Projects	\$175,000
○ Hobbs Ice Center	\$95,000



2020 Adopted Budget Summary of Non-General Fund Changes

Cemetery Maintenance

The 2020 Adopted Budget for Cemetery Maintenance totals \$420,500, which is an increase of \$3,400, or 0.82 percent, from the 2019 Adopted Budget.

Program/Expenditure Changes

○ Personnel Services	+\$29,400
○ Contractual Services	-\$17,200
○ Utilities	-\$6,300
○ Materials and Supplies	-\$2,500

Hazardous Materials

The West Central Regional Response Team is a joint venture between Eau Claire Fire and Rescue and Chippewa Falls Fire and Emergency Services. The 2020 Adopted Budget for Hazardous Materials totals \$124,700, which is a decrease of \$600, or 0.48 percent from the 2019 Adopted Budget.

Community Development Block Grant

Community Development Block Grant (CDBG) funds are used to provide safe and sanitary housing, suitable living environments, and expanded economic opportunities for people experiencing low-to-moderate income levels. The 2020 Adopted Budget for CDBG totals \$620,600, which is a decrease of \$9,600, or 1.52 percent, from the 2019 Adopted Budget.

L.E. Phillips Memorial Public Library

The 2020 Adopted Budget for the Public Library totals \$4,779,100, which is an increase of \$307,100, or 6.87 percent, from the 2019 Adopted Budget. The Library receives a base levy increase for operations equal to what the City and Health Department receive, or 3.1 percent.

Program/Expenditure Changes

○ Debt Service	+\$188,000
○ Personnel Services	+\$69,200
○ Contractual Services	+\$34,400
○ Materials and Supplies	+\$9,300
○ Funding for Capital Projects	+\$5,200
○ Utilities	+\$1,000



2020 Adopted Budget

Summary of Non-General Fund Changes

City-County Health Department

The 2020 Adopted Budget for the City-County Health Department totals \$6,759,700, which is an increase of \$561,200, or 9.05 percent, from the 2019 Adopted Budget. The Health Department receives a base levy increase for operations equal to what the City and Library receive, or 3.1 percent. The County also provides funding for the Health Department.

Program/Expenditure Changes

○ Personnel Services	+\$455,300
○ Capital Purchases	+\$62,500
○ Materials and Supplies	+\$41,500
○ Contractual Services	+\$5,600
○ Licenses and Permits	+\$300
○ Utilities	-\$3,300

Risk Management

The 2020 Adopted Budget for Risk Management totals \$2,427,800, which is an increase of \$6,900, or 0.29 percent, from the 2019 Adopted Budget.

Program/Expenditure Changes

○ Personnel Services	+\$51,100
○ Contractual Services	-\$44,200

Central Maintenance

The 2020 Adopted Budget for Central Maintenance totals \$3,748,200, which is an increase of \$36,475, or 0.98 percent, from the 2019 Adopted Budget.

Program/Expenditure Changes

○ Personnel Services	+\$28,600
○ Utilities	+\$18,800
○ Contractual Services	-\$6,925
○ Materials and Supplies	-\$4,000

City of Eau Claire, Wisconsin
**2020 Adopted
Operating Budget**
Adopted November 2019



Introduction

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City of Eau Claire 2020 Adopted Operating Budget

Acknowledgments

City Council President – Terry L. Weld
City Manager – Dale Peters

City Council

District 1 – Emily Berge
District 2 – Emily Anderson
District 3 – Jeremy Gragert
District 4 – Jill Christopherson
District 5 – Andrew F. Werthmann

At Large – Catherine Emmanuelle
At Large – Kate Beaton
At Large – David Klinkhammer
At Large – Laura Benjamin
At Large – John Lor

Prepared By

Finance Director – Jay Winzenz
Budget Analyst – Kristine Basom
Budget Analyst – Jason Rohloff
Financial Operations Manager – Christine Wagner
Accounting Manager – Kathryn Ludack

Contributors

Scott Allen
Christian Bell
Lane Berg
Todd Bohrer
Michelle Buss
Todd Chwala
Dena Clark
Dawn Comte
Laura Doty
Chad Duerkop
Heidi Ender

Elizabeth Giese
Teresa Kriese
Cathy Marohl
Robert Nelson
Leah Ness
Patrick Newkirk
Stephen Nick
Cassandra North
Jeffrey Pippenger
Carrie Riepl
Colleen Schian

Victoria Seltun
Dave Solberg
Josh Solinger
Gerald Staniszewski
Kelly Thompson
Steve Thompson
Janice Vinopal
Tom Wagener
Pamela Westby



City of Eau Claire 2020 Adopted Operating Budget

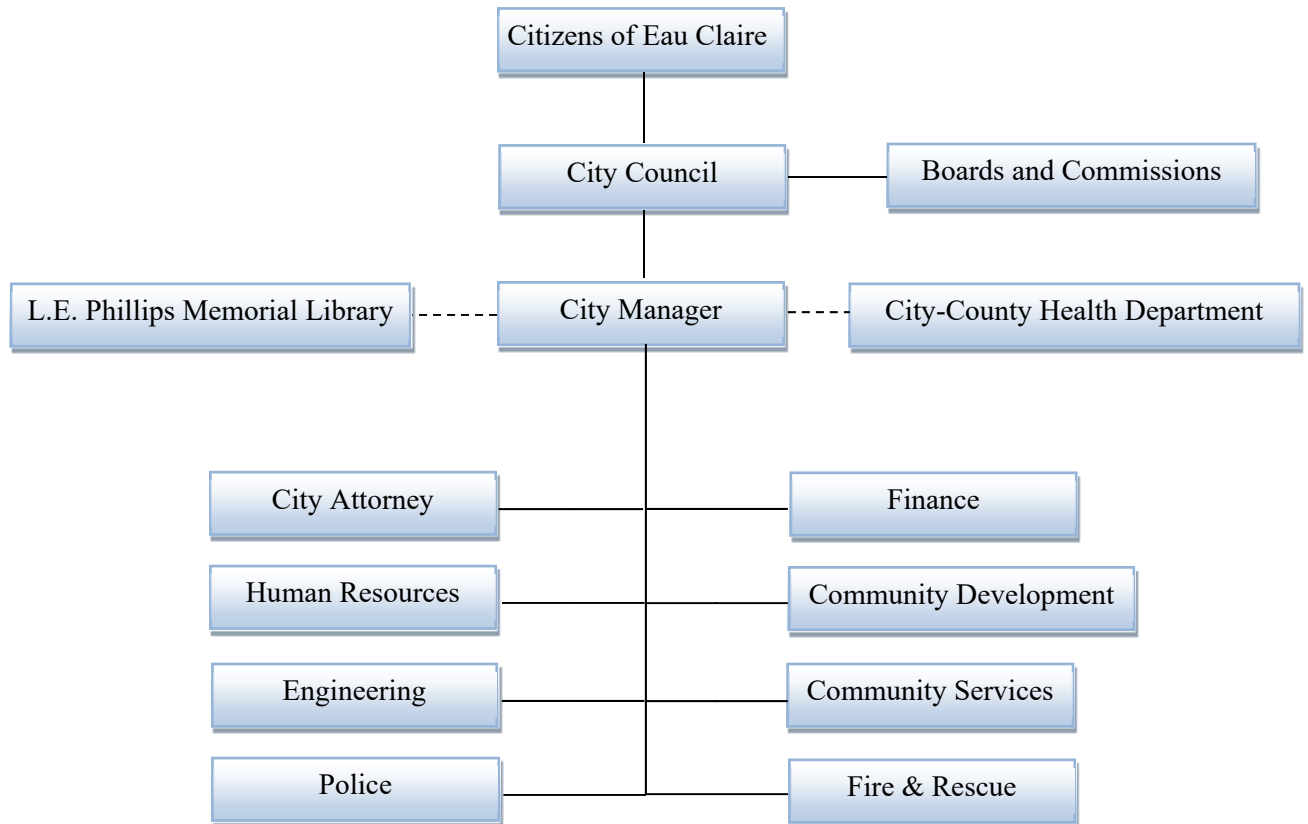
Executive Management Team

Dale Peters	City Manager
Stephen Nick	City Attorney
Elizabeth Giese	City/County Health Department Director
Scott Allen	Community Development Director
Jacob Winzenz	Finance Director
Christian Bell	Fire Chief
Victoria Seltun	Human Resources Director
Pamela Westby	Library Director
Gerald Staniszewski	Police Chief
Jeffrey Pippenger	Community Services Director
David Solberg	Engineering Director



City of Eau Claire 2020 Adopted Operating Budget

Organizational Chart





City of Eau Claire 2020 Adopted Operating Budget

About Eau Claire

Community Profile

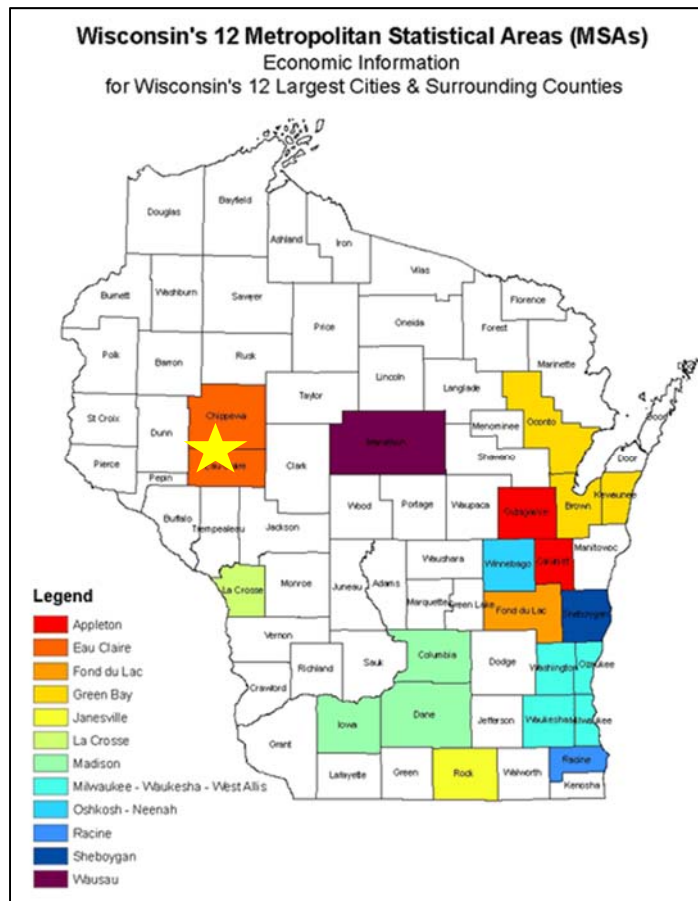
The City of Eau Claire is located in west-central Wisconsin in both Eau Claire and Chippewa counties. Eau Claire is situated along Interstate 94 between Minneapolis and Chicago, and is home to the Chippewa Valley Regional Airport. Due to its location, Eau Claire serves as the center for health and professional services, education, retail trade, technology, and industry in west-central Wisconsin. As a metropolitan statistical area (MSA), Eau Claire is recognized as an economic hub for the region.

Approximately 66,000 people currently call Eau Claire home. According to the Wisconsin Department of Revenue, the Eau Claire MSA is one of the fastest growing metropolitan statistical areas in the state. Since 2000, the population of the Eau Claire MSA has grown by 9.4 percent.

Education is a key component of the fabric of Eau Claire's community. The University of Wisconsin – Eau Claire (UWEC) is home to approximately 11,000 students. UWEC has been named by U.S. News & World Report as one of the most affordable public universities in the United States. Chippewa Valley Technical College hosts its largest campus in Eau Claire, and the NanoRite Innovation Center provides leasable space, technical equipment, and expertise in nanotechnology and micro-fabrication.

Eau Claire is fortunate to be home to three award winning public medical facilities that serve people across west-central Wisconsin. Mayo Clinic Health System's location in downtown Eau Claire has contributed to the growth and vitality of the central business district. In addition, Marshfield Clinic and Sacred Heart Hospital are award winning medical facilities located in Eau Claire. The medical facilities employ over 7,000 people combined.

It is difficult to think about Eau Claire without considering the abundant recreational opportunities enjoyed by residents and visitors alike. Outside Online recently named Eau Claire the [number four best place to live in America in 2015](#). The City is proactive about developing its trail system and maintaining access to Eau Claire's abundant water resources. Downtown development that emphasizes the Eau Claire and Chippewa rivers will provide additional future opportunities for residents and visitors to enjoy the outdoors in Eau Claire.





City of Eau Claire 2020 Adopted Operating Budget

About Eau Claire

Government Profile

Mission Statement

It is our mission to assure the common good through services essential for a safe, sustainable, engaged, and healthy community.

Council/Manager form of government

- Eleven members of the City Council
- Council President
- Five members from aldermanic districts
- Five at-large members

Residents receive a number of City services, including:

- Police and fire protection
- Public transit
- Street construction and infrastructure maintenance
- Water, sewer, and stormwater management
- Parks and Recreation Amenities



The City's Operating Budget and Capital Improvement Plan are updated and approved by Council annually. Council workshops and public hearings provide the public with opportunities for feedback regarding the Operating Budget and Capital Improvement Plan. The City of Eau Claire welcomes and encourages feedback from the community during capital planning and budgeting processes.

STRATEGIC PLAN

A sound organization occasionally re-assesses its strategic priorities, goals, and objectives. As a result of such a re-assessment, the City of Eau Claire finalized a new Strategic Plan. The 2019-2020 Strategic Plan will serve as a guide for allocating resources and for the development of the City organization. The Plan identifies seven key strategic goals and objectives:

1. Support economic prosperity for all with diverse, creative, economic development and inclusive housing options.
2. Provide safe, functional, and accessible infrastructure that is environmentally sensitive and sustainable.
3. Optimize the city's organizational potential.
4. Develop, nurture and revitalize safe, healthy, and connected neighborhoods.
5. Facilitate an engaged community.
6. Create engaging opportunities for fun. How can Eau Claire be a city that is livable, lovable, and fun.
7. Nurture community-wide opportunities for personal learning, growth, and development. For example, how can the public libraries, CVTC, and UW Eau Claire create community-wide opportunities?



City of Eau Claire 2020 Adopted Operating Budget

Budget Calendar

July 10 – July 31	Departments prepare 2020 budget requests
August 1 – August 31	City Manager reviews department requests
September 3 – October 4	Finance prepares 2020 Budget
October 4	City Council receives Proposed 2020 Budget
October 8	City Council work session #1
October 15	City Council work session #2
October 22	City Council work session #3
October 29	City Council work session #4
November 11	Public Hearing on Proposed 2020 Operating Budget
November 12	City Council adopts Proposed 2020 Operating Budget
November 27	City Council adopts 2020 tax levy

City of Eau Claire, Wisconsin
**2020 Adopted
Operating Budget**
Adopted November 2019



Overviews

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Tax Overview

Equalized Value Ratio

The equalized value ratio depicts the actual total property value of property in the City compared to the locally assessed real property value. A lower ratio means that the City's actual property value is higher than the locally assessed value. Manufacturing property value is removed from the calculation because the State assesses such property, so it is not locally assessed. In addition, the calculation does not include property value in tax increment districts.

Equalized Value Ratio by Tax Year			
County	2018	2019	2020
Eau Claire	91.15%	99.34%	96.08%
Chippewa	91.07%	97.58%	96.67%

Property Valuation

Tax values are described in terms of assessed and equalized values for taxation purposes. Assessed values are used to distribute a municipality's tax burden among individual property owners, and are [re-assessed every three years](#). An equalized value determines the value of a city, village, or town compared to other entities within a defined area. [Equalized values](#) are used for apportioning county property taxes, public school taxes, vocational school taxes, and for distributing State aid. A positive change in equalized value indicates that a community's share of the total value in a county is growing.

Property Value by Type and Year (without TIDs)				
Valuation Type	2018	2019	2020	Percent Change (2019 - 2020)
Assessed Value (000's)	\$ 4,513,595	\$ 5,293,138	\$ 5,378,162	+ 1.61%
Equalized Value (000's)	4,938,949	5,319,613	5,602,604	+ 5.32%

Tax Levy and Rate Information

The table below shows the total tax levy collected by various taxing entities. Assessed property values are required to determine tax rates for each taxing entity. At this time, assessed values for 2019 are estimated.

Assessed Value Tax Levy and Rate Information

**Note: Table only depicts homes in the Eau Claire County/Eau Claire Area School District.*

	2019			2020		
	Apportioned Tax Levy	TID Levy	Gross Tax Rate	Apportioned Tax Levy	TID Levy	Gross Tax Rate
Levied by City Government:	-	-	-	-	-	-
City of Eau Claire	\$ 35,707,773	\$941,392	7.035	\$ 36,888,968	\$837,099	7.149
Public Library	3,253,900	85,520	0.641	3,492,817	79,027	0.677
City-County Health	1,824,206	47,947	0.359	1,861,611	42,120	0.361
Total City Government	40,785,879	1,074,859	8.035	42,243,396	\$958,246	8.186
Levied by Other Taxing Entities:						
Eau Claire Area School District	43,414,507	1,144,853	8.580	44,480,312	1,009,624	8.647
CVTC	4,326,396	113,710	0.852	4,417,992	99,960	0.856
Eau Claire County	19,659,467	513,813	3.872	20,815,550	468,487	4.033
State Forestry	-	-	-	-	-	-
Total Other Entities	67,400,370	1,772,376	13.304	69,713,854	1,578,071	13.536
Gross Tax Levy/Tax Rate	108,186,248	2,847,235	21.339	111,957,250	2,536,317	21.722
Less State School Tax Credit	(8,323,019)	-	(1.598)	(8,396,995)	-	(1.591)
Net Levy/Tax Rate - All Taxing Entities	\$ 99,863,230	2,847,235	19.742	103,560,255	2,536,317	20.131

City of Eau Claire, Wisconsin
**2020 Adopted
Operating Budget**
Adopted November 2019



General Fund

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City of Eau Claire 2020 Adopted Operating Budget

General Fund Budget Summary Revenues & Expenditures

	2018 Actual	2019 Adopted	2019 6 Month Actual	2019 Projection	2020 Adopted
Revenues & Other Financing Sources:					
Taxes & Special Assessments	\$ 46,298,485	\$ 46,311,400	\$ 30,802,002	\$ 46,602,100	\$ 48,058,700
Intergovernmental	12,365,985	12,544,900	2,431,615	12,957,700	12,877,100
Licenses & Permits	1,869,090	1,771,500	885,641	1,869,300	1,860,700
Fines & Forfeitures	554,677	504,000	425,564	722,300	504,000
Charges For Services	4,373,576	4,256,500	2,074,426	4,199,400	4,000,600
Charges For Services - Intergovernmental	3,728,920	4,048,500	1,906,850	4,080,400	4,300,200
Miscellaneous	1,945,864	1,535,200	1,688,070	2,635,900	1,779,800
Other Financing Sources	1,166,948	110,000	53,751	140,000	38,000
Revenues & Other Financing Sources: Total	<u>72,303,545</u>	<u>71,082,000</u>	<u>40,267,919</u>	<u>73,207,100</u>	<u>73,419,100</u>
Expenditures & Other Financing Uses:					
Personnel Services	40,349,501	42,893,795	19,329,251	41,000,000	44,128,100
Contractual Services	7,413,848	7,481,606	3,690,246	7,642,500	7,716,000
Utilities	1,412,545	1,424,900	671,128	1,307,100	1,395,500
Fixed Charges	427,144	673,200	239,445	639,000	626,900
Materials & Supplies	1,692,559	1,629,199	848,962	1,564,500	1,617,600
Contributions & Other Payments	352,687	184,700	150,199	508,100	191,400
Capital Purchases	-	-	24,971	25,000	-
Other Financing Uses	19,767,694	22,341,800	15,682,362	22,341,800	21,061,950
Debt Service	7,578	-	-	-	-
Expenditures & Other Financing Uses: Total	<u>71,423,556</u>	<u>76,629,200</u>	<u>40,636,564</u>	<u>75,028,000</u>	<u>76,737,450</u>
Excess (Deficiency) of Funding Sources over Uses	<u>\$ 879,989</u>	<u>\$ (5,547,200)</u>	<u>\$ (368,645)</u>	<u>\$ (1,820,900)</u>	<u>\$ (3,318,350)</u>
	2018 Actual			2019 Projection	2020 Adopted
Available Fund Balance:					
Nonspendable:					
Long-term Notes Receivable	\$ 25,000			\$ 25,000	\$ 25,000
Prepaid Items & Inventories	1,065,214			1,069,900	1,069,900
Noncurrent Portion of Advances	2,623,587			2,250,000	2,070,000
Total Nonspendable	<u>3,713,801</u>			<u>3,344,900</u>	<u>3,164,900</u>
Assigned:					
Hwy 53 Maintenance	1,718,312			1,593,312	1,468,312
Turf Financing	172,048			215,060	258,072
Subsequent Year Expense-Hwy 53	-			125,000	125,000
Carryover - 2018 budget	29,500				
Subsequent Year Expense-CIP	5,547,200			5,422,200	3,193,350
Total Assigned	<u>7,467,060</u>			<u>7,355,572</u>	<u>5,044,734</u>
Unassigned:					
Working Capital (10% expenditures)	7,662,900			7,502,800	7,673,700
Unassigned	10,862,550			9,711,495	8,625,525
Total Unassigned	<u>18,525,450</u>			<u>17,214,295</u>	<u>16,299,225</u>
Ending Balance	<u>\$ 29,706,311</u>			<u>\$ 27,914,767</u>	<u>\$ 24,508,859</u>
15% of Next Year Expenditures	\$ 11,254,200			\$ 11,510,700	
20% of Next Year Expenditures	15,005,600			15,347,500	
Available for Capital (above 15% limit)	7,271,250			5,703,595	
Unassigned as % of Next Year Exp.	24.69%			22.43%	



City of Eau Claire 2020 Adopted Operating Budget

General Fund Revenue Detail

	2018 Actual	2019 Adopted	2019 6 Month Actual	2019 Projection	2020 Adopted
<u>Taxes & Special Assessments</u>					
Real & Personal Property Taxes	41,396,288	42,452,200	29,039,097	42,260,800	43,914,000
Allowance For Delinquent Taxes	-	(200,000)	-	-	(200,000)
Delinquent Personal Property Taxes	261,374	225,000	145,197	200,000	190,000
Mobile Home Fees	63,883	80,100	45,893	71,000	65,000
Payment in Lieu of Taxes	1,978,884	2,022,900	318,496	2,017,500	2,035,100
Special Assessments	2,598,055	1,731,200	1,253,319	2,052,800	2,054,600
Taxes & Special Assessments Total	46,298,485	46,311,400	30,802,002	46,602,100	48,058,700
<u>Intergovernmental</u>					
Federal Aid	23,512	19,000	3,814	19,000	19,000
State Shared Tax	5,971,852	6,399,800	318,620	6,399,700	6,389,000
State Expenditure Restraint Program	1,148,342	1,151,600	-	1,151,600	1,070,100
State Aid - Streets	3,239,590	3,242,100	1,511,036	3,242,100	3,436,200
State Aid - Police & Fire	924,991	759,300	550,183	826,800	919,300
Other	1,057,699	973,100	47,961	1,318,500	1,043,500
Intergovernmental Total	12,365,985	12,544,900	2,431,615	12,957,700	12,877,100
<u>Licenses & Permits</u>					
Television Franchise	702,825	701,500	166,909	673,000	701,500
Liquor Licenses	128,954	97,300	117,475	131,000	120,000
Building Permits	422,370	380,000	241,047	430,000	425,000
Construction Permits	347,314	315,000	158,291	358,000	345,000
Occupational Licenses	148,789	142,700	115,798	148,400	140,700
Other	118,839	135,000	86,122	128,900	128,500
Licenses & Permits Total	1,869,090	1,771,500	885,641	1,869,300	1,860,700
<u>Fines & Forfeitures</u>					
Court Penalties & Costs	262,917	225,000	146,038	270,000	225,000
Parking Violations	289,056	275,000	278,570	450,000	275,000
Other	2,704	4,000	956	2,300	4,000
Fines & Forfeitures Total	554,677	504,000	425,564	722,300	504,000
<u>Charges For Services</u>					
Planning & Development Fees	52,183	69,500	27,761	58,400	59,500
Weights & Measures Fees	17,431	19,700	1,866	19,700	17,500
Development Review Fee	16,646	1,000	-	1,000	10,000
Public Works Revenue	28,903	30,000	7,608	24,500	25,000
Landfill Fees	129,095	120,000	65,117	120,000	130,000
Recreation Charges	716,132	734,100	277,510	725,000	721,800
Police Department Fees	146,874	145,000	31,586	67,000	100,000
Ambulance Fees-Hospitals	199,400	195,700	205,000	205,000	205,000
Fire Dept Fees-Taxable	4,778	3,500	1,918	6,300	3,500
Fire Dept Fees-Non Tax	36,902	25,000	7,065	23,000	30,000
Ambulance - City	2,137,694	2,300,000	874,875	2,000,000	2,060,800
Ambulance - Regional	685,634	470,000	440,794	800,000	525,000
Other	201,904	143,000	133,325	149,500	112,500
Charges For Services Total	4,373,576	4,256,500	2,074,426	4,199,400	4,000,600



City of Eau Claire 2020 Adopted Operating Budget

General Fund Revenue Detail

	2018 Actual	2019 Adopted	2019 6 Month Actual	2019 Projection	2020 Adopted
<u>Charges For Services - Intergovernmental</u>					
Communication Center	\$ 1,517,179	\$ 1,717,400	\$ 858,725	\$ 1,717,400	\$ 1,818,300
Purchasing Manager - EC County	-	55,200	-	55,200	58,500
HazMat "B" Contract	20,400	20,400	1,250	20,400	20,400
Ambulance - Towns	37,736	37,800	64,551	64,500	37,800
Police Liaison	268,636	278,100	-	278,100	306,200
Other	1,424	2,500	14,038	15,500	2,500
Charges For Services - Intergovernmental Total	<u>1,845,375</u>	<u>2,111,400</u>	<u>938,565</u>	<u>2,151,100</u>	<u>2,243,700</u>
<u>Charges For Services - Intragovernmental</u>					
HazMat Service Charge	3,000	3,000	1,500	3,000	3,000
Water Utility Service Charge	693,276	702,200	351,174	702,200	693,500
Sewer Utility Service Charge	527,604	533,800	266,904	533,800	533,500
Storm Water Utility Service Charge	441,636	447,500	223,752	447,500	449,100
Public Transit Service Charge	61,334	57,900	51,336	57,900	48,700
Service Charge - Other	156,694	155,200	73,619	147,400	246,600
Parking Fund Service Charge	-	37,500	-	37,500	82,100
Charges For Services - Intragovernmental Total	<u>1,883,545</u>	<u>1,937,100</u>	<u>968,285</u>	<u>1,929,300</u>	<u>2,056,500</u>
<u>Miscellaneous</u>					
Investment Income	1,031,956	900,000	776,266	1,430,000	1,000,000
Interest on Advances	123,292	53,100	58,487	58,500	150,000
Interest on Special Assessments	268,599	300,000	264,291	270,000	270,000
Unrealized Gain/Loss on Investment	106,502	-	335,453	335,400	-
Build America Bond Rebate	168,650	150,700	61,598	150,700	150,700
Rental Income	68,357	71,400	79,592	83,000	74,600
Other	178,508	60,000	112,384	308,300	134,500
Miscellaneous Total	<u>1,945,864</u>	<u>1,535,200</u>	<u>1,688,070</u>	<u>2,635,900</u>	<u>1,779,800</u>
<u>Other Budgeted Receipts</u>					
Fund Balance Applied	-	5,547,200	-	5,547,200	3,318,350
Other Budgeted Receipts Total	<u>-</u>	<u>5,547,200</u>	<u>-</u>	<u>5,547,200</u>	<u>3,318,350</u>
<u>Other Financing Sources</u>					
Transfer From Community Enhancement	175,800	100,000	50,000	100,000	28,000
Sale Of Capital Assets	7,170	10,000	3,751	40,000	10,000
Proceeds From Sale Of Bonds	975,000	-	-	-	-
Bond Issuance Premium	8,978	-	-	-	-
Other Financing Sources Total	<u>1,166,948</u>	<u>110,000</u>	<u>53,751</u>	<u>140,000</u>	<u>38,000</u>
Revenue s & Other Financing Sources:	<u>\$ 72,303,545</u>	<u>\$ 76,629,200</u>	<u>\$ 40,267,919</u>	<u>\$ 78,754,300</u>	<u>\$ 76,737,450</u>



City of Eau Claire 2020 Adopted Operating Budget

Budget Overview

Expenditure Highlights

The expenditure levels in the *2020 Adopted Operating Budget* reflect an effort to maintain quality service and to meet the City's infrastructure requirements while minimizing the tax rate impact. The following schedule compares expenditures by department, then by division.

*General Fund
Budget Comparison*

	2018 Actual	2019 Adopted	2019 6 Month Actual	2019 Projection	2020 Adopted
<u>General Government</u>					
<u>City Council</u>	\$ 88,918	\$ 112,400	\$ 53,280	\$ 96,800	\$ 111,900
<u>Administration Services</u>					
City Manager	419,883	454,700	204,821	432,400	443,300
City Clerk	108,520	110,500	50,991	101,800	117,300
Elections	444,231	305,300	178,835	267,400	561,900
Information Technology	1,029,363	1,394,300	775,318	1,362,700	1,597,700
Administration Services Total	2,001,998	2,264,800	1,209,965	2,164,300	2,720,200
<u>City Attorney</u>	524,568	564,000	261,165	532,900	577,000
<u>Finance Department</u>					
Finance Administration	348,300	370,600	152,979	321,600	351,800
Accounting and Budget	617,009	747,300	309,575	608,800	688,900
Assessing	626,305	497,300	189,312	389,900	550,600
Financial Operations	801,887	836,300	414,926	791,100	889,000
Purchasing	236,919	313,500	99,989	235,000	328,000
Duplicating & Mailing	539	4,600	(390)	2,400	4,600
Finance Department Total	2,630,959	2,769,600	1,166,391	2,348,800	2,812,900
<u>Human Resources Total</u>	631,248	692,600	299,755	600,400	720,200
<u>Community Development</u>					
Community Planning	519,735	666,500	256,375	616,400	682,400
Inspection & Zoning	865,388	748,500	416,745	1,068,500	739,500
Landmark Commission	56	-	-	-	-
Community Development Total	1,385,178	1,415,000	673,120	1,684,900	1,421,900
General Government Total	<u>7,262,870</u>	<u>7,818,400</u>	<u>3,663,675</u>	<u>7,428,100</u>	<u>8,364,100</u>



City of Eau Claire 2020 Adopted Operating Budget

General Fund Budget Comparison

	2018 Actual	2019 Adopted	2019 6 Month Actual	2019 Projection	2020 Adopted
Engineering					
Emergency Preparedness	\$ 584	\$ 13,700	\$ 7,101	\$ 12,700	\$ 13,700
Engineering	1,611,801	1,704,100	683,623	1,477,900	1,659,300
GIS Program Maintenance	<u>265,415</u>	<u>278,300</u>	<u>113,268</u>	<u>233,300</u>	<u>211,200</u>
Engineering Total	<u>1,877,800</u>	<u>1,996,100</u>	<u>803,992</u>	<u>1,723,900</u>	<u>1,884,200</u>
Community Services					
<u>Administration</u>	511,349	788,500	366,173	757,000	787,200
<u>Park Maintenance</u>					
Park Maintenance	2,118,620	2,105,000	1,029,747	2,174,600	2,094,500
Stadium & Ballfields	554,573	823,800	238,888	551,500	763,000
Neighborhood Playgrounds	<u>219,149</u>	<u>209,200</u>	<u>109,765</u>	<u>233,500</u>	<u>174,700</u>
Park Maintenance Total	2,892,342	3,138,000	1,378,400	2,959,600	3,032,200
<u>Recreation</u>					
Carson Park Concessions	91,469	101,400	44,276	95,700	97,800
Recreation Instruction	437,783	145,200	60,822	172,000	145,200
Athletics	69,471	148,200	35,533	75,600	134,800
Indoor Pool Operations	100,585	124,100	49,086	119,800	124,100
Neighborhood Centers	89,826	85,800	51,662	95,700	82,000
Special Community Programs	<u>6,715</u>	<u>14,100</u>	<u>1,531</u>	<u>8,500</u>	<u>9,400</u>
Recreation Total	795,849	618,800	242,911	567,300	593,300
<u>Forestry</u>	716,256	787,600	323,606	694,300	787,100
<u>Building & Grounds Maintenance</u>	805,322	618,200	391,985	719,600	862,400
<u>Streets Operations</u>					
General Street Maintenance	2,317,405	2,688,275	662,096	2,235,200	2,587,700
Off Street Maintenance	611,597	634,900	354,046	734,800	683,200
Snow & Ice Control-Street	2,061,852	1,811,750	1,395,568	2,516,900	1,895,400
Traffic Signs & Signals	498,039	459,400	191,651	381,800	413,500
Street Lighting	<u>978,935</u>	<u>837,900</u>	<u>421,938</u>	<u>784,400</u>	<u>820,100</u>
Streets Operations Total	<u>6,467,828</u>	<u>6,432,225</u>	<u>3,025,299</u>	<u>6,653,100</u>	<u>6,399,900</u>
Community Services Total	<u>12,188,945</u>	<u>12,383,325</u>	<u>5,728,374</u>	<u>12,350,900</u>	<u>12,462,100</u>
Public Safety					
<u>Police Department</u>					
Police Administration	1,424,847	2,021,500	892,436	1,677,200	1,534,700
Administrative Services	983,849	1,035,500	477,491	1,025,600	1,094,900
Patrol Services	9,151,334	9,017,675	4,377,759	9,081,700	9,482,800
Parking & Animal Control	399,651	410,100	185,031	390,000	440,100
Investigations and Professional Standards	3,598,181	3,854,400	1,681,471	3,518,300	3,865,100
Central Communications	<u>2,175,568</u>	<u>2,453,500</u>	<u>997,623</u>	<u>2,220,300</u>	<u>2,622,700</u>
Police Department Total	17,733,430	18,792,675	8,611,812	17,913,100	19,040,300
<u>Fire & Rescue Department</u>					
Fire Administration	1,089,852	1,232,500	583,674	1,069,400	1,442,100
Emergency Medical Services Operations	7,865,313	7,965,600	3,794,318	8,084,300	8,605,700
Prevention-Community Risk Reduction	364,638	417,200	192,750	401,800	382,900
Suppression Operations	<u>2,479,047</u>	<u>2,538,500</u>	<u>1,231,267</u>	<u>2,571,600</u>	<u>2,252,400</u>
Fire & Rescue Department Total	<u>11,798,850</u>	<u>12,153,800</u>	<u>5,802,010</u>	<u>12,127,100</u>	<u>12,683,100</u>
Public Safety Total	<u>29,532,280</u>	<u>30,946,475</u>	<u>14,413,822</u>	<u>30,040,200</u>	<u>31,723,400</u>



City of Eau Claire 2020 Adopted Operating Budget

General Fund Budget Comparison

	2018 Actual	2019 Adopted	2019 6 Month Actual	2019 Projection	2020 Adopted
Non-Departmental					
<u>Payments to Other Organizations</u>					
Public Access	\$ 106,100	\$ 106,100	\$ 53,050	\$ 106,100	\$ 106,100
Senior Central	40,200	40,200	20,100	40,200	40,200
Payments to Other Organizations Total	146,300	146,300	73,150	146,300	146,300
<u>Operating Subsidies & Transfers</u>					
Economic Development	236,400	235,500	235,500	235,500	315,500
Cemetery Maintenance	262,894	243,400	121,702	243,400	247,100
Parking	-	75,000	37,500	75,000	-
Transit	922,289	1,133,800	576,398	1,133,800	1,182,100
Hobbs Ice Center	147,162	122,100	61,050	122,100	260,900
Fairfax Municipal Pool	62,714	65,900	32,948	65,900	114,100
Public Library	3,107,100	3,386,600	3,386,600	3,386,600	3,630,700
City/County Health Department	1,842,800	1,904,000	1,904,000	1,904,000	1,935,100
RDA	745,000	-	-	-	98,300
Operating Subsidies & Transfers Total	7,326,358	7,166,300	6,355,698	7,166,300	7,783,800
<u>Other</u>					
Insurance & Retirement	507,846	702,000	222,969	702,000	850,600
Contractual Services	51,477	120,300	15,130	120,300	120,300
Utilities	4,065	-	-	-	-
Supplies	175	-	-	-	-
Special Assessments	28,058	117,200	-	117,200	117,200
Refunds & Reimbursements	41,321	-	22,475	-	-
Annexation Rebates	7,148	10,700	10,615	10,700	7,300
Implementation Reserves	-	46,600	-	46,600	-
Debt Service - Governmental Funds	7,578	-	-	-	-
Contingency	-	200,000	-	200,000	200,000
Other Total	647,668	1,196,800	271,188	1,196,800	1,295,400
Non-Departmental Total	8,120,326	8,509,400	6,700,036	8,509,400	9,225,500
Total General Fund Operating	\$ 58,982,221	\$ 61,653,700	\$ 31,309,900	\$ 60,052,500	\$ 63,659,300
Transfer to Debt Service Fund	9,405,436	9,427,500	3,778,664	9,427,500	9,759,800
<u>Capital Transfers</u>					
Buildings & Equipment	1,895,900	2,419,200	2,419,200	2,419,200	2,728,350
Transportation Improvements	1,140,000	2,420,000	2,420,000	2,420,000	250,000
Parks	-	708,800	708,800	708,800	297,000
Central Equipment	-	-	-	-	43,000
Capital Transfers Total	3,035,900	5,548,000	5,548,000	5,548,000	3,318,350
Grand Total - General Fund	\$ 71,423,556	\$ 76,629,200	\$ 40,636,564	\$ 75,028,000	\$ 76,737,450



City of Eau Claire 2020 Adopted Operating Budget

Other Funds Budget Summary

	2018 Actual	2019 Adopted	2019 6 Month Actual	2019 Projection	2020 Adopted
Special Revenue Funds					
Economic Development					
Administration	222,031	212,100	86,483	212,100	221,600
Payments & Transfers					
Eau Claire Area EDC	72,600	47,600	23,800	47,600	47,600
Eau Claire Innovation Center	15,000	15,000	15,000	15,000	15,000
Downtown Partners Fund	85,000	85,000	85,000	85,000	85,000
Redevelopment Authority	-	-	-	-	-
Other Organizations	-	-	-	-	-
DECI, Inc	-	-	-	-	85,000
Payments & Transfers Total	172,600	147,600	123,800	147,600	232,600
Loans	180,000	-	-	-	-
Economic Development Total	574,631	359,700	210,283	359,700	454,200
Community Enhancement					
Administration	2,618	2,600	2,682	2,600	2,600
Payments to Other Organizations					
Visit Eau Claire	1,415,882	1,365,000	682,500	1,365,000	1,365,000
Payments to Other Organizations Total	1,415,882	1,365,000	682,500	1,365,000	1,365,000
Subsidies & Transfers					
Capital					
Fairfax Municipal Pool	40,000	175,000	87,500	175,000	256,000
Hobbs	226,400	-	-	-	95,000
Parks	115,000	278,000	139,000	278,000	175,000
Capital Total	381,400	453,000	226,500	453,000	526,000
Operating					
General Fund	175,800	100,000	50,000	100,000	28,000
Hobbs	105,500	50,000	25,000	50,000	50,000
Operating Total	281,300	150,000	75,000	150,000	78,000
Subsidies & Transfers Total	662,700	603,000	301,500	603,000	604,000
Community Enhancement Total	2,081,200	1,970,600	986,682	1,970,600	1,971,600
Downtown Fund	69,213	123,200	44,598	123,200	145,600
Cemetery Maintenance	444,877	417,100	225,013	417,100	420,500
Hazardous Materials Grants	115,787	125,300	48,744	125,300	124,700
L.E. Phillips Memorial Public Library	4,250,870	4,472,000	2,040,991	4,472,000	4,779,100
City-County Health Department	6,089,022	6,198,500	2,738,026	6,198,500	6,759,700
Police Department K9 Fund	48,386	38,100	12,323	38,100	38,600
Landfill Remediation	120,702	150,000	28,594	150,000	150,000
Community Development Block Grant	485,102	630,200	165,384	630,200	620,600
Special Revenue Funds Total	14,279,788	14,484,700	6,500,637	14,484,700	15,464,600
Debt Service Fund - Tax Supported					
Auditing/Arbitrage Rebate	119,621	4,200	4,164	4,200	38,800
Special Services	1,200	7,200	608	7,200	1,500
Principal	16,691,919	7,049,800	6,979,710	7,049,800	7,561,600
Interest	2,734,955	2,787,400	1,451,443	2,787,400	2,867,100
Debt Service Fund - Tax Supported Total	19,547,695	9,848,600	8,435,925	9,848,600	10,469,000



City of Eau Claire 2020 Adopted Operating Budget

Other Funds Budget Summary

	2018 Actual	2019 Adopted	2019 6 Month Actual	2019 Projection	2020 Adopted
<u>Debt Service Fund - Special Assessments</u>					
Interest	3,000	-	-	-	-
Principal	<u>160,000</u>	-	-	-	-
Debt Service Fund - Special Assessments Total	163,000	-	-	-	-
<u>Enterprise Funds</u>					
Water Utility	6,452,892	6,945,700	3,220,113	6,945,700	6,838,800
Sewer Utility	6,128,872	7,007,900	2,852,021	6,172,800	7,267,000
Storm Water Utility	2,498,532	2,460,000	1,168,332	2,460,000	2,847,600
Parking Fund	621,311	689,400	247,800	689,400	719,100
Public Transit	5,572,338	5,916,900	2,853,631	5,916,900	6,006,900
Hobbs Municipal Ice Center	823,608	796,300	427,263	796,300	906,000
Fairfax Municipal Pool	<u>400,146</u>	<u>390,800</u>	<u>179,086</u>	<u>390,800</u>	<u>430,400</u>
Enterprise Funds Total	22,497,700	24,207,000	10,948,246	23,371,900	25,015,800
<u>Internal Service Funds</u>					
Risk Management	2,012,243	2,420,900	1,145,676	2,420,900	2,427,800
Central Equipment	<u>3,382,459</u>	<u>3,711,725</u>	<u>1,876,357</u>	<u>3,711,725</u>	<u>3,748,200</u>
Internal Service Funds Total	5,394,702	6,132,625	3,022,033	6,132,625	6,176,000
<u>Component Units</u>					
Redevelopment Authority	32,312	17,800	16,676	17,800	56,200
BID #1 - South Barstow	100,775	123,000	69,267	123,000	159,220
BID #2 - West Grand	12,070	15,000	1,726	15,000	15,000
BID #3 - Water Street	7,001	11,000	4,778	11,000	16,000
BID #4 - North Barstow/Medical	<u>41,768</u>	<u>140,400</u>	<u>57,317</u>	<u>140,400</u>	<u>146,850</u>
Component Units Total	<u>193,926</u>	<u>307,200</u>	<u>149,765</u>	<u>307,200</u>	<u>393,270</u>
TOTAL OTHER FUNDS	<u>\$ 62,076,811</u>	<u>\$ 54,980,125</u>	<u>\$ 29,056,606</u>	<u>\$ 54,145,025</u>	<u>\$ 57,518,670</u>



City of Eau Claire 2020 Adopted Operating Budget

City Council

The City is governed by an elected City Council consisting of a Council President elected at large, five Council Members elected at large and five Council Members elected from separate districts. All legislative power is vested in the City Council, which has the responsibility to determine community needs, establish priorities, set policies, adopt an annual budget, and appoint a full-time City Manager to serve as the Chief Executive Officer responsible for City operations. The Council also makes appointments to boards, commissions, and committees. The City Council holds public hearings at 7 pm on the Monday night prior to the legislative sessions held at 4 pm on the second and fourth Tuesdays of each month.

Objectives

- Support economic prosperity for all with diverse, creative, economic development and inclusive housing options.
- Provide safe, functional, and accessible infrastructure and services that are environmentally sensitive and sustainable.
- Optimize the city's organizational potential.
- Develop, nurture, and revitalize safe, healthy, and connected neighborhoods.
- Facilitate an engaged community.
- Create engaging opportunities to make Eau Claire livable, lovable, and fun.
- Nurture community-wide opportunities for personal learning, growth, and development.

City Council and Staff Strategic Values:

- We believe in making Eau Claire a great City.
- We believe that local government is a stewardship.
- We believe in sustainability.
- We believe in equity.

*City Council
Expenditure Summary*

	2018 Actual	2019 Adopted	2019 6 Month Actual	2019 Projection	2020 Adopted
Expenditures & Other Financing Uses:					
Personnel Services	\$ 44,873	\$ 46,695	\$ 18,463	\$ 45,600	\$ 49,100
Contractual Services	42,458	58,306	34,260	48,800	60,400
Fixed Charges	400	400	200	400	400
Materials & Supplies	<u>1,188</u>	<u>6,999</u>	<u>357</u>	<u>2,000</u>	<u>2,000</u>
Expenditures & Other Financing Uses: Total	<u>\$ 88,918</u>	<u>\$ 112,400</u>	<u>\$ 53,280</u>	<u>\$ 96,800</u>	<u>\$ 111,900</u>



City of Eau Claire 2020 Adopted Operating Budget

Administrative Services: Overview

The Administrative Services Department implements the policies of the City Council and provides general management of City operations. Records management and information technology systems are an integral part of this process. The Administrative Services Department includes the City Manager, City Clerk/Elections and Information Technology.



Administrative Services Expenditure Summary

	2018 Actual	2019 Adopted	2019 6 Month Actual	2019 Projection	2020 Adopted
Expenditures & Other Financing Uses:					
Personnel Services	\$ 1,707,235	\$ 1,719,700	\$ 803,874	\$ 1,604,900	\$ 2,042,800
Contractual Services	254,121	495,400	388,758	519,200	634,700
Utilities	7,356	5,400	3,965	7,400	6,300
Fixed Charges	3,300	3,300	1,650	3,300	3,300
Materials & Supplies	29,986	41,000	11,717	29,500	33,100
Expenditures & Other Financing Uses: Total	<u>\$ 2,001,998</u>	<u>\$ 2,264,800</u>	<u>\$ 1,209,965</u>	<u>\$ 2,164,300</u>	<u>\$ 2,720,200</u>



City of Eau Claire 2020 Adopted Operating Budget

Administrative Services - City Manager Expenditure Summary

	2018 Actual	2019 Adopted	2019 6 Month Actual	2019 Projection	2020 Adopted
Expenditures & Other Financing Uses:					
Personnel Services	\$ 400,748	\$ 419,400	\$ 191,598	\$ 410,900	\$ 408,000
Contractual Services	14,066	22,500	10,911	16,400	22,500
Utilities	1,462	1,300	896	1,400	1,300
Fixed Charges	1,400	1,400	700	1,400	1,400
Materials & Supplies	2,207	10,100	716	2,300	10,100
Expenditures & Other Financing Uses: Total	<u>\$ 419,883</u>	<u>\$ 454,700</u>	<u>\$ 204,821</u>	<u>\$ 432,400</u>	<u>\$ 443,300</u>

Administrative Services - City Clerk / Elections Expenditure Summary

	2018 Actual	2019 Adopted	2019 6 Month Actual	2019 Projection	2020 Adopted
Expenditures & Other Financing Uses:					
Personnel Services	\$ 486,432	\$ 352,400	\$ 200,111	\$ 326,300	\$ 622,000
Contractual Services	48,419	43,900	25,167	33,700	44,700
Utilities	2,272	1,600	978	2,000	2,500
Materials & Supplies	15,628	17,900	3,570	7,200	10,000
Expenditures & Other Financing Uses: Total	<u>\$ 552,751</u>	<u>\$ 415,800</u>	<u>\$ 229,826</u>	<u>\$ 369,200</u>	<u>\$ 679,200</u>

Administrative Services - Information Services Expenditure Summary

	2018 Actual	2019 Adopted	2019 6 Month Actual	2019 Projection	2020 Adopted
Expenditures & Other Financing Uses:					
Personnel Services	\$ 820,055	\$ 947,900	\$ 412,165	\$ 867,700	\$ 1,012,800
Contractual Services	191,636	429,000	352,681	469,100	567,500
Utilities	3,622	2,500	2,091	4,000	2,500
Fixed Charges	1,900	1,900	950	1,900	1,900
Materials & Supplies	12,151	13,000	7,432	20,000	13,000
Expenditures & Other Financing Uses: Total	<u>\$ 1,029,363</u>	<u>\$ 1,394,300</u>	<u>\$ 775,318</u>	<u>\$ 1,362,700</u>	<u>\$ 1,597,700</u>



City of Eau Claire 2020 Adopted Operating Budget

City Manager's Office

The City Manager is appointed by the City Council and serves as the Chief Executive Officer, performing highly responsible managerial and supervisory work in planning, organizing, and directing the operations of the City of Eau Claire. The City Manager provides professional general management of the City operations to accomplish City Council strategies, policies, and objectives and assures optimum use of City fiscal, physical, and human resources. Duties include administering policies established by the City Council and by law, developing and implementing administrative procedures for City operations, coordinating and directing all departments and staff operations and selecting, developing, and effectively utilizing staff and capital investments.

Objectives

- Assist the City Council in developing policy and strategic direction to provide for the common good of the people of Eau Claire.
- Provide clear and timely communication with the City Council, staff, media and public on issues of city importance.
- Provide executive leadership and management for City operations to ensure the provision of quality public services in a timely, equitable, sustainable and fiscally responsive manner.
- Encourage informed and responsible citizen engagement in local governance and community decision-making.
- Strengthen community and intergovernmental partnerships essential for maintaining a high quality of life for all residents.

Outputs

- Provide positive operational financial results on a long-term basis.
- Continue growth in the overall market value of the community.
- Ensure operations incorporate strategic values of making Eau Claire a great city; continuing local government stewardship services; balancing financial, environmental and development decisions to best meet sustainability needs; and creating conditions for all people to thrive.

Strategic Plan Operational Values

- The City delivers services in an ethical, professional, fair and transparent manner.
- The Eau Claire City Council values each other and City staff by fostering a collegial, inclusive, respectful and engaging policy-making environment
- Eau Claire's City staff values innovative and responsive approaches to service delivery and embraces a culture of continuous improvement
- The City values its employees and strives to recruit, retain and support the best workforce possible.

City Manager	2018	2019	2020
Authorized Full-Time			
City Manager	1.00	1.00	1.00
Executive Assistant	1.00	1.00	1.00
Media Communications Specialist	1.00	1.00	1.00
Total FTE Positions	3.00	3.00	3.00



City of Eau Claire 2020 Adopted Operating Budget

City Clerk/Elections

The City Clerk’s office is responsible for the production of the bi-monthly City Council agenda packets and compiling of the minutes for all City Council legislative meetings. The Clerk provides records management services for the City’s permanent records. The Elections Division is responsible for conducting all Federal, State, City and School District elections held within the city.

Objectives

- Ensure that eligible voters are able to exercise their right to vote in an environment where elections are efficiently administered according to State and Federal law.
- Ensure that the Council Members receive the information necessary to make informed decisions regarding issues that come before them on the Council floor.
- Allow citizens access to public records in a timely manner.

Outputs

- Conduct the February/Spring Primary, April/Spring Election, August/Partisan Primary, and November/Fall General (Presidential/Gubernatorial) Election.
- Process absentee ballots and voter registration forms.
- Train approximately 500 Election Officials (Election Day poll workers).
- Compile City Council agenda packets for City Council meetings and minutes following each legislative session.
- Respond to Open Records Requests.

City Clerk/Elections
Authorized Full-Time
 City Clerk
 Deputy City Clerk

	2018	2019	2020
	1.00	1.00	1.00
	1.00	1.00	1.00
Total FTE Positions	2.00	2.00	2.00



City of Eau Claire 2020 Adopted Operating Budget

Information Technology

Information Technology (IT) is a division under the direction of the City Manager's Office and is responsible for the design, integration, and support of the City's information technology systems. These systems include the development and support of office and mobile networks, server and storage infrastructure, physical and cybersecurity, as well as Helpdesk support of hardware and software. IT assists all City departments with technology needs.

Objectives

- Monitor and develop all areas of security to ensure the safety and security of our staff and data.
- Provide website administration, training, and support for City users.
- Continue development and support of network infrastructure utilized by all City employees.
- Deliver hardware and software support through centralized Helpdesk to all City employees and City Council.
- Develop and support our surveillance systems community-wide.
- Continue expansion of wireless access for City staff and citizens.
- Provide ongoing development to mobile connectivity for Public Safety and Community Services staff.
- Administer and support major and enterprise-wide systems (GIS, Email, Public Safety, Security, Document Management, Telephones).
- Seek opportunities to expand the fiber network to increase reach and redundancy.

Outputs

- Helpdesk tickets closed increased by 34% since 2017 (Estimated 6,000 total in 2019)
- City website administration, management, and user content management training.
- Implementation of upgraded tracking and monitoring systems to allow for proactive issue resolution and generation of departmental performance metrics.
- Maintain three datacenters that provide storage and processing redundancy for City data and systems.
- Systems, network and software administration throughout the city, supporting departments' technical needs and initiatives.
- Client-side technical support and inventory management. (Computers, software, phones, printers).
- An active member of a consortium of area organizations to develop and support a regional shared fiber network.
- Administer infrastructure for surveillance cameras, door control, and VoIP phone systems.

Information Technology Authorized Full-Time	2018	2019	2020
Information Technology Manager	1.00	1.00	1.00
Network Engineer	2.00	2.00	2.00
Systems Engineer	3.00	3.00	3.00
Computer Support Supervisor	1.00	1.00	1.00
Computer Support Specialist	2.00	2.00	2.00
Applications Specialist	0.00	0.00	1.00
Total FTE Positions	9.00	9.00	10.00



City of Eau Claire 2020 Adopted Operating Budget

City Attorney's Office

The City Attorney's office serves in an advisory capacity to the City Council, Boards, Commissions, the City Manager, and other City departments. The City's legal department provides a wide array of legal services to its client, the City of Eau Claire, including: prosecute traffic and ordinance violations; draft and update ordinances; negotiate, prepare and draft contracts, development agreements, real estate documents, use agreements and leases; provide written legal opinions; litigate claims and lawsuits; lead labor negotiations and grievance representation; consult with City employees and public officials, and respond to legal inquiries from the public that relate to the City.

Objectives

- Provide excellent legal service to our client, the City of Eau Claire, through proactive representation that promotes open, honest and lawful municipal corporate practices.
- Effective disposition of forfeiture prosecutions and civil cases.
- High opinion of professionalism from the department's constituents, including City Council, city staff, judges, lawyers, citizens, court personnel and outside organizations.

Outputs

- Provided legal opinions and direction related to state legislative actions as those acts directly impact municipal law and city operations.
- Obtained favorable decisions in two Circuit Court decisions related to Tax Increment Financing Districts solidifying a major prior legal victory before the Wisconsin Supreme Court. Further litigation in this area is likely.
- Represented the Police and Fire Commission during a hearing into a serious employment matter resulting in discharge, a rare but important function of the PFC to maintain the high quality of protective services within the City.
- Initiated the process of labor negotiations and will again serve the City as labor negotiator and legal counsel.
- Addressed chronic nuisance housing and rental properties throughout the City with ordinance updates, inspections, and when necessary prosecution of ordinance violations and civil legal actions.
- Provided legal training to Eau Claire Police Department law enforcement officers, providing legal opinions on specific case law, Crime Victim Rights, Open Records law and ordinance updates.
- General legal support to Community Services and Engineering on building, development & street projects.
- Assisted City staff in drafting agreements to facilitate use of City properties for activities to promote an engaged and healthy community.
- Assisted public record custodians, public officials, boards and commissions and administrative staff on Open Meeting and Public Records Law issues and assisted in complex Public Records Law requests.
- Negotiated and drafted real estate and development proposals central to the City's objective of urban redevelopment to increase the tax base through development in the Cannery Redevelopment Districts and throughout the City.
- Represented the City on claims or lawsuits brought against the City regarding excessive tax valuation, employment, labor, condemnation, special assessments, encroachments and trespassing violations, and other real estate matters.
- Provided legal opinions and advice ranging from responses to phone calls, e-mails or walk-in questions to formal opinion memos to all city staff and council members to be proactive and meet legal standards prior to statutory violation or liability exposure that could result in operation delays, political embarrassment, or financial damages.
- Prosecuted city ordinance and traffic citations and provided legal advice and training on their proper issuance to provide a safe, healthy and livable neighborhood within the City.

City Attorney			
Authorized Full-Time	2018	2019	2020
City Attorney	1.00	1.00	1.00
Deputy City Attorney	1.00	1.00	1.00
Assistant City Attorney	1.00	1.00	1.00
Legal Assistant/Paralegal	0.75	0.75	0.75
Total FTE Positions	3.75	3.75	3.75



City of Eau Claire 2020 Adopted Operating Budget

*City Attorney
Expenditure Summary*

	2018 Actual	2019 Adopted	2019 6 Month Actual	2019 Projection	2020 Adopted
Expenditures & Other Financing Uses:					
Personnel Services	\$ 494,804	\$ 525,700	\$ 244,171	\$ 504,500	\$ 538,700
Contractual Services	16,824	25,100	10,288	15,200	25,100
Utilities	574	600	370	600	600
Fixed Charges	1,400	1,400	700	1,400	1,400
Materials & Supplies	10,967	11,200	5,635	11,200	11,200
Expenditures & Other Financing Uses: Total	<u>\$ 524,568</u>	<u>\$ 564,000</u>	<u>\$ 261,165</u>	<u>\$ 532,900</u>	<u>\$ 577,000</u>



City of Eau Claire 2020 Adopted Operating Budget

Finance Department: Overview

The Finance Department provides the financial guidance required for the effective and efficient management of City operations and provides financial planning for the City's future needs. Services include financial reporting, development of the budget, assessment of all taxable properties, payroll, cash management, utility billing, and all City purchases. The Finance Department is comprised of Finance Administration, Accounting Services, Assessing, Financial Operations and Purchasing.



Finance Department Expenditure Summary

	2018 Actual	2019 Adopted	2019 6 Month Actual	2019 Projection	2020 Adopted
Expenditures & Other Financing Uses:					
Personnel Services	\$ 2,072,498	\$ 2,357,600	\$ 963,193	\$ 2,035,800	\$ 2,451,200
Contractual Services	525,894	354,300	182,127	267,300	304,300
Utilities	5,152	6,300	3,321	6,100	6,300
Fixed Charges	14,200	14,200	8,112	15,300	14,200
Materials & Supplies	13,216	37,200	9,638	24,300	36,900
Expenditures & Other Financing Uses: Total	<u>\$ 2,630,959</u>	<u>\$ 2,769,600</u>	<u>\$ 1,166,391</u>	<u>\$ 2,348,800</u>	<u>\$ 2,812,900</u>



City of Eau Claire 2020 Adopted Operating Budget

Finance Department - Finance Administration Expenditure Summary

	2018 Actual	2019 Adopted	2019 6 Month Actual	2019 Projection	2020 Adopted
Expenditures & Other Financing Uses:					
Personnel Services	\$ 332,582	\$ 352,500	\$ 149,454	\$ 311,000	\$ 333,700
Contractual Services	12,764	11,400	2,333	7,200	11,400
Utilities	670	600	430	800	600
Fixed Charges	1,000	1,000	500	1,000	1,000
Materials & Supplies	1,284	5,100	262	1,600	5,100
Expenditures & Other Financing Uses: Total	\$ 348,300	\$ 370,600	\$ 152,979	\$ 321,600	\$ 351,800

Finance Department - Accounting Expenditure Summary

	2018 Actual	2019 Adopted	2019 6 Month Actual	2019 Projection	2020 Adopted
Expenditures & Other Financing Uses:					
Personnel Services	\$ 534,914	\$ 662,000	\$ 262,383	\$ 548,300	\$ 603,900
Contractual Services	77,608	75,400	42,091	52,000	75,400
Utilities	1,082	1,200	696	1,200	1,200
Fixed Charges	1,800	1,800	1,912	2,900	1,800
Materials & Supplies	1,605	6,900	2,493	4,400	6,600
Expenditures & Other Financing Uses: Total	\$ 617,009	\$ 747,300	\$ 309,575	\$ 608,800	\$ 688,900

Finance Department - Assessing Expenditure Summary

	2018 Actual	2019 Adopted	2019 6 Month Actual	2019 Projection	2020 Adopted
Expenditures & Other Financing Uses:					
Personnel Services	\$ 402,069	\$ 385,000	\$ 156,255	\$ 321,700	\$ 488,300
Contractual Services	211,577	91,000	26,826	55,200	41,000
Utilities	828	1,000	533	1,000	1,000
Fixed Charges	7,800	7,800	3,900	7,800	7,800
Materials & Supplies	4,030	12,500	1,798	4,200	12,500
Expenditures & Other Financing Uses: Total	\$ 626,305	\$ 497,300	\$ 189,312	\$ 389,900	\$ 550,600



City of Eau Claire 2020 Adopted Operating Budget

Finance Department - Financial Operations Expenditure Summary

	2018 Actual	2019 Adopted	2019 6 Month Actual	2019 Projection	2020 Adopted
Expenditures & Other Financing Uses:					
Personnel Services	\$ 624,794	\$ 660,400	\$ 301,176	\$ 633,800	\$ 713,100
Contractual Services	166,581	163,500	105,747	142,800	163,500
Utilities	2,036	2,800	1,315	2,400	2,800
Fixed Charges	2,800	2,800	1,400	2,800	2,800
Materials & Supplies	5,675	6,800	5,288	9,300	6,800
Expenditures & Other Financing Uses: Total	<u>\$ 801,887</u>	<u>\$ 836,300</u>	<u>\$ 414,926</u>	<u>\$ 791,100</u>	<u>\$ 889,000</u>

Finance Department - Purchasing Expenditure Summary

	2018 Actual	2019 Adopted	2019 6 Month Actual	2019 Projection	2020 Adopted
Expenditures & Other Financing Uses:					
Personnel Services	\$ 178,138	\$ 297,700	\$ 93,926	\$ 221,000	\$ 312,200
Contractual Services	57,364	13,000	5,129	10,100	13,000
Utilities	536	700	347	700	700
Fixed Charges	800	800	400	800	800
Materials & Supplies	621	5,900	(203)	4,800	5,900
Expenditures & Other Financing Uses: Total	<u>\$ 237,458</u>	<u>\$ 318,100</u>	<u>\$ 99,599</u>	<u>\$ 237,400</u>	<u>\$ 332,600</u>



City of Eau Claire 2020 Adopted Operating Budget

Finance: Administration

Finance Administration develops and assists other departments with implementing the City’s operating and capital budgets. In addition, Finance Administration works with other departments to connect creative financing solutions with funding needs while ensuring compliance with various Federal, State, and local policies and regulations. Finance Administration also coordinates and executes property transactions, administers the City’s tax increment financing, and advises other departments on opportunities for cost reductions and operating efficiency gains.

Objectives

- Effective operating and capital finance management.
- Innovative financial partnerships.
- Excellence in financial reporting.
- Conservative debt management.
- Superior bond ratings.
- Meticulous grant and contract review.

Outputs

- Maintained compliance with State and local debt and fund balance policies.
- Increased net addition to Governmental funds fund balance by \$879,988 in 2018.
- Moody’s Investors Service affirmed the City’s Aa1 rating on the 2019 bond and note issues.
- Reviewed the terms and conditions for numerous contracts and agreements.

Finance Administration	2018	2019	2020
Authorized Full-Time			
Finance Director	1.00	1.00	1.00
Budget Analyst	2.00	2.00	2.00
Total FTE Positions	3.00	3.00	3.00



City of Eau Claire 2020 Adopted Operating Budget

Finance: Accounting Services

Accounting Services provides a variety of accounting and other financial services for public use and for other City departments including preparing for the Comprehensive Annual Financial Report, the Report on Federal and State Awards, the State Municipal Financial Report, and the annual report for the Public Service Commission of Wisconsin.

Objectives

- Provide accurate, timely accounting information according to generally accepted accounting principles.
- Maintain payroll records and ensure compliance with State, Federal and IRS regulations.
- Process payments to vendors for supplies and services provided.
- Maximize efficiency of financial data processing systems through the use of advanced technology.

Outputs

- Published the Comprehensive Annual Financial Report after review by an independent CPA firm.
- Maintained grant records and published the Report on Federal and State Awards.
- Prepared the State Municipal Financial Report.
- Prepared the annual report for the Public Service Commission of Wisconsin.
- Administered \$18.1 million for long-term debt obligations.
- Processed payroll payments for over 1,500 employees totaling \$40.4 million annually.
- Issued an average of 109 accounts payable checks weekly for various service and supplies.
- Managed the City's financial system utilizing over 8,100 accounts to track and record all financial transactions.
- Administered the Travel and Training Policy and processed 430 training/travel statements.
- Reconciled and distributed \$117.7 million of property tax and special assessment collections.
- Calculated four tax mill rates for properties within the City (includes two Counties and three school districts).

Accounting Services

Authorized Full-Time

	2018	2019	2020
Accounting Manager	1.00	1.00	1.00
Lead Accountant	1.00	1.00	1.00
Accountant	3.00	3.00	2.00
Payroll Specialist	1.00	1.00	1.00
Fiscal Associate II	2.00	2.00	2.00

Total FTE Positions	8.00	8.00	7.00
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City of Eau Claire 2020 Adopted Operating Budget

Finance: Assessing

The primary responsibility of the Assessing Division is the uniform valuation of property to provide a basis for the fair distribution of property taxes. To comply with State statutes and increase equity in the assessment process, all real property is revalued every three years. Residential and commercial properties are viewed periodically to maintain reliable records systems. Business personal property is valued and assessed annually.

Objectives

- Adhere to statutory guidelines and generally accepted assessment practices, principles, and procedures.
- Maintain complete and accurate records.
- Maintain an effective public relations program with property owners and their agents.

Outputs

- Completed the annual review and assessment of 25,000 real and personal properties.
- Reviewed all recent property transactions.
- Reviewed numerous requests for new property tax exemptions.

Assessing

Authorized Full-Time

	2018	2019	2020
City Assessor	1.00	1.00	1.00
Deputy City Assessor	0.00	0.00	1.00
Property Assessor II	3.00	2.00	2.00
Property Assessment Technician	1.00	1.00	1.00
Total FTE Positions	5.00	4.00	5.00



City of Eau Claire 2020 Adopted Operating Budget

Finance: Financial Operations

Financial Operations provides a variety of financial services for public use and for City departments.

Objectives

- Provide accurate, timely information that complies with Federal, State and local regulations and generally accepted accounting principles.
- Manage City resources by sound investment, collection and payment practices.
- Maximize efficiency of financial data processing systems through the use of advanced technology.
- Provide efficient and innovative online services for citizens.
- Service the public in a professional and effective manner.

Outputs

- Managed investments in accordance with the City's Investment Policy.
- Reconciled, calculated and analyzed approximately 25,000 tax bills.
- Processed and issued approximately 3,000 business licenses.
- Processed and maintained approximately 6,500 animal licenses.
- Processed and maintained approximately 118,000 accounts receivable bills.
- Receipted over 170,000 transactions for utility bills, licenses, permits and other City revenue sources.
- Implemented online licensing forms.
- Managed several financial systems.

Financial Operations	2018	2019	2020
Authorized Full-Time			
Financial Operations Manager	1.00	1.00	1.00
Financial Operations Lead	1.00	1.00	1.00
Fiscal Associate II	5.00	5.00	5.00
Fiscal Associate I	2.00	2.00	2.00
Total FTE Positions	9.00	9.00	9.00



City of Eau Claire 2020 Adopted Operating Budget

Finance: Purchasing

The Purchasing division of Finance oversees the procurement process for all departments within the City of Eau Claire.

Objectives

- Procure the supplies, services, and construction needed to implement Council programs and policy.
- Maintain and enhance public confidence in public procurement.
- Ensure fair and equitable treatment of all people who deal with the City’s procurement system.
- Ensure that the purchasing value of City funds is maximized to the fullest extent practicable.
- Foster effective competition within the free enterprise system.
- Maintain the quality and integrity of the procurement system.

Outputs

- Advised departments on correct purchasing method to use when making a purchase.
- Assisted departments with writing and reviewing specifications for formal bids/requests for proposals.
- Prepared recommendations/resolutions for Council approval of major projects.
- Issued purchase orders for supplies, services and construction.
- Enforced policies, procedures, statutes and ordinances.
- Disposed of obsolete property.
- Manage City mail, phone and copy services.
- Manage procurement card system.
- Prepare contracts and provide project management service.

Purchasing	2018	2019	2020
Authorized Full-Time			
Purchasing Manager	0.00	1.00	1.00
Buyer	1.00	1.00	1.00
Purchasing Contract Analyst	1.00	1.00	1.00
Total FTE Positions	2.00	3.00	3.00



* 2019 numbers forecasted based on YTD vs LYYTD



City of Eau Claire 2020 Adopted Operating Budget

Human Resources

The Human Resources Department plays a vital role in providing strategic organizational service and support to all city departments through its personnel management. Services include: recruitment, benefits administration, training, labor relations, contract administration, and payroll/personnel system operation.

Objectives

- Develop hiring plans and recruitment policies to aid in the recruitment and retention of a competent and motivated workforce.
- Promote a diverse workforce and provide employees with a safe and discrimination/harassment-free work environment.
- Deliver training programs to increase the expertise and abilities of City employees and supervisors.
- Comply with numerous Federal and State employment laws and regulations.
- Establish, develop, maintain and communicate City policies throughout the organization.
- Administer compensation and benefits for City employees and retirees.
- Manage employee healthcare and wellness programs.

Outputs

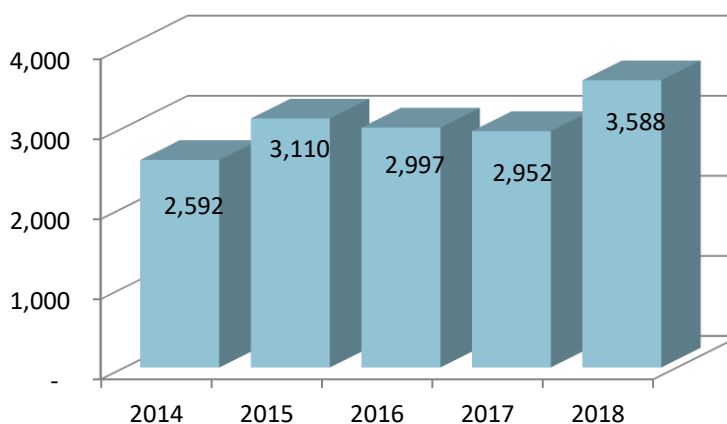
- Received and processed 3,588 employment applications, and 717 personnel actions.
- Filled 53 regular positions and numerous temporary and seasonal positions.
- Administered numerous training programs to improve employee and supervisor knowledge and skills.
- Implemented Employee Management Self-Service (electronic check stubs and W-2's).
- Managed a wellness program to improve the health and well-being of employees and retirees.
- With assistance from the City's compensation consultant, conducted a market analysis of the City's non-represented pay plan.
- Electronic file conversion of HR records in conjunction with the move to the temporary City Hall location.
- Coordinated the welcoming of City Hall staff to the temporary location and initiated activities to promote "fun" and adaptability during the renovation process.

Human Resources

Authorized Full-Time

	2018	2019	2020
Human Resources Director	1.00	1.00	1.00
Human Resources Manager	1.00	1.00	1.00
Human Resources Specialist	2.00	2.00	2.00
Human Resources Benefits Specialist	1.00	1.00	1.00
Total FTE Positions	5.00	5.00	5.00

Applications Received





City of Eau Claire 2020 Adopted Operating Budget

*Human Resources
Expenditure Summary*

	2018 Actual	2019 Adopted	2019 6 Month Actual	2019 Projection	2020 Adopted
Expenditures & Other Financing Uses:					
Personnel Services	\$ 469,930	\$ 492,900	\$ 228,188	\$ 478,900	\$ 514,500
Contractual Services	155,936	186,100	69,715	115,700	192,100
Utilities	797	1,600	512	1,000	1,600
Fixed Charges	1,400	1,400	700	1,400	1,400
Materials & Supplies	<u>3,185</u>	<u>10,600</u>	<u>640</u>	<u>3,400</u>	<u>10,600</u>
Expenditures & Other Financing Uses: Total	<u>\$ 631,248</u>	<u>\$ 692,600</u>	<u>\$ 299,755</u>	<u>\$ 600,400</u>	<u>\$ 720,200</u>



City of Eau Claire 2020 Adopted Operating Budget

Community Development Department: Overview

The Community Development Department provides development and land use guidance to the City Council, Plan Commission and other citizen boards. The guidance is based on the City of Eau Claire’s policies and regulations expressed primarily in the Comprehensive Plan, Zoning Ordinance and Subdivision Code. The Community Development Department is comprised of Planning and Inspections.



*Community Development
Expenditure Summary*

	2018 Actual	2019 Adopted	2019 6 Month Actual	2019 Projection	2020 Adopted
Expenditures & Other Financing Uses:					
Personnel Services	\$ 1,158,356	\$ 1,253,600	\$ 581,356	\$ 1,221,500	\$ 1,311,300
Contractual Services	67,173	122,100	38,252	117,400	68,300
Utilities	2,153	4,200	1,375	2,600	4,200
Contributions & Other Payments	135,041	-	42,000	323,400	3,000
Fixed Charges	12,739	12,900	7,055	13,500	12,900
Materials & Supplies	9,717	22,200	3,082	6,500	22,200
Expenditures & Other Financing Uses: Total	<u>\$ 1,385,178</u>	<u>\$ 1,415,000</u>	<u>\$ 673,120</u>	<u>\$ 1,684,900</u>	<u>\$ 1,421,900</u>

**Note: Development Services includes funding for Landmark Commission, BPAC, and Green Team.



City of Eau Claire 2020 Adopted Operating Budget

Community Development - Planning Expenditure Summary

	2018 Actual	2019 Adopted	2019 6 Month Actual	2019 Projection	2020 Adopted
Expenditures & Other Financing Uses:					
Personnel Services	\$ 490,544	\$ 559,200	\$ 246,248	\$ 523,000	\$ 625,900
Contractual Services	23,502	89,600	8,020	83,600	35,800
Utilities	952	1,400	615	1,100	1,400
Contributions & Other Payments	450	-	-	5,000	3,000
Fixed Charges	1,600	1,600	800	1,600	1,600
Materials & Supplies	2,743	14,700	692	2,100	14,700
Expenditures & Other Financing Uses: Total	<u>\$ 519,791</u>	<u>\$ 666,500</u>	<u>\$ 256,375</u>	<u>\$ 616,400</u>	<u>\$ 682,400</u>

Community Development - Inspections Expenditure Summary

	2018 Actual	2019 Adopted	2019 6 Month Actual	2019 Projection	2020 Adopted
Expenditures & Other Financing Uses:					
Personnel Services	\$ 667,811	\$ 694,400	\$ 335,109	\$ 698,500	\$ 685,400
Contractual Services	43,671	32,500	30,231	33,800	32,500
Utilities	1,201	2,800	759	1,500	2,800
Contributions & Other Payments	134,591	-	42,000	318,400	-
Fixed Charges	11,139	11,300	6,255	11,900	11,300
Materials & Supplies	6,975	7,500	2,390	4,400	7,500
Expenditures & Other Financing Uses: Total	<u>\$ 865,388</u>	<u>\$ 748,500</u>	<u>\$ 416,745</u>	<u>\$ 1,068,500</u>	<u>\$ 739,500</u>



City of Eau Claire 2020 Adopted Operating Budget

Community Development Department: Planning

The Planning Division is part of the Community Development Department. Planning guides future development of the City through the comprehensive planning process. In addition, Planning is responsible for land use issues including community and neighborhood planning, zoning, development review, historic preservation, sustainability, annexations, and joint planning efforts with surrounding jurisdictions.

Objectives

- Guide future development through comprehensive planning and zoning requirements.
- Review development proposals for compliance with City standards.
- Coordinate services with other governments and departments.
- Educate customers regarding code compliance by providing user-friendly documents, processes, and customer contacts.

Outputs

- Provided development review assistance to developers, applicants, and interested citizens.
- Provided written reviews to City boards and commissions on over 200 applications.
- Prepared ordinance revisions for development-related regulations.
- Aided citizens concerning development proposals, protest petitions, and community planning.
- Prepared the annual Development Map and Report.
- Responded to citizen requests for information.
- Prepared and updated numerous community and neighborhood plans, including the 2018-2022 Park, Open Space, and Recreation Facilities Plan, and updates to the Bicycle and Pedestrian Plan and the Third Ward Neighborhood Plan.
- Coordinated sustainability projects for the City.
- Maintained multiple GIS features and databases.

Boards & Associations

Planning provides direct support, including hearing and property notices, meeting presentations, agendas, minutes and application reviews and reports to the following boards and community organizations.

Boards & Commissions

Plan Commission
 Zoning Board of Appeals
 Waterways and Parks Commission
 Landmarks Commission
 Bicycle & Pedestrian Advisory Committee
 Sustainability Advisory Committee

Business Associations

All Neighborhood Associations

Community Development-Planning

Authorized Full-Time

Community Development Director
 Administrative Associate III
 Senior Planner
 Associate Planner

	2018	2019	2020
Community Development Director	1.00	1.00	1.00
Administrative Associate III	1.00	1.00	1.00
Senior Planner	1.00	1.00	1.00
Associate Planner	2.00	2.00	3.00
Total FTE Positions	5.00	5.00	6.00



City of Eau Claire 2020 Adopted Operating Budget

Community Development Department: Inspections

The Inspections Division is part of the Development Services Department. Inspections staff are responsible for enforcing all City and State codes pertaining to construction and land use permits. In addition, Inspections staff works with the Health and Fire Departments in administering property maintenance regulations.

Objectives

- Protect public welfare by ensuring compliance with State and City construction and property maintenance regulations.
- Coordinate services with other governments and departments.
- Educate customers to encourage regulation compliance by providing user-friendly documents, processes, and contacts.

Outputs

- Issued over 2,600 permits and conducted over 8,000 inspections.
- Completed over 1,000 inspections on municipal ordinance violations.
- Responded to citizen requests for information.
- Provided direct support to the Building Code Committee and the Board of Heating Examiners.
- Prepared permit and fee summary reports.

Community Development-Inspections

Authorized Full-Time

	2018	2019	2020
Senior Building Official	1.00	1.00	1.00
Building Inspector	4.00	4.00	4.00
Code Compliance Inspector	1.00	1.00	1.00
Inspections Technician	1.00	1.00	1.00
Total FTE Positions	7.00	7.00	7.00



City of Eau Claire 2020 Adopted Operating Budget

Engineering

The Engineering Department is responsible for the design, survey, construction and inspection of municipal infrastructure facilities including streets, sanitary sewer, water, storm water, bridges and buildings as outlined in the Capital Improvement Plan (CIP). This department prepares and administers the special assessment program and maintains official engineering records and maps. Engineering also oversees and maintains the emergency warning system, provides general engineering assistance to city departments, and coordinates contracted consulting engineering services as needed.

Objectives

- Plan, design, inspect, and administer infrastructure construction projects and provide technical assistance on infrastructure to other city departments and the public.
- Deliver engineering services at less than 20% of the construction cost.
- Record, compute and coordinate the special assessment program.
- Aid with subdivisions, commercial and industrial developments and future street and utility needs.
- Prepare and monitor development agreements for infrastructure construction in new developments.
- Update and maintain the pavement management system.
- Monitor and coordinate flood protection.
- Provide property owners, developers, internal departments and visitors with accurate information on land parcels and city infrastructure in a cost-efficient manner and facilitate community development and infrastructure improvements.
- Assure that all 22 emergency warning sirens are in good operating condition and ready for use, conduct monthly operating tests and complete repairs in a timely manner, and maintain city compliance with the National Incident Management System (NIMS).

Outputs

- Administered ten new development agreements resulting in the construction of \$3.6 million of street and utility improvements constructed by private developers in 2018.
- Provide Geographical Information Systems (GIS) information and mapping at a cost of less than \$10 per parcel.
- 100% functionality of the emergency warning sirens when tested on a monthly basis.

Meet and exceed where possible, the NIMS Compliance Objectives.

Engineering Authorized Full-Time	2018	2019	2020
Engineering Director	1.00	1.00	1.00
Deputy City Engineer	2.00	2.00	2.00
Transportation Engineer	1.00	1.00	0.00
Civil Engineer*	2.00	2.00	3.00
City Surveyor	1.00	1.00	1.00
Engineering Technician**	4.00	4.00	4.00
GIS Administrator	0.00	0.00	1.00
GIS Technician II	1.00	1.00	1.00
GIS Technician I	1.00	1.00	0.00
Electrician II	1.00	1.00	0.00
Electrician I	1.00	1.00	2.00
Administrative Associate IV	1.00	1.00	1.00
Administrative Associate II	1.00	1.00	1.00
Project Manager	1.00	1.00	1.00
Total FTE Positions	18.00	18.00	18.00

**Civil Engineers I, II, and III*

***Engineering Technicians I, II and III*



City of Eau Claire 2020 Adopted Operating Budget

*Engineering
Expenditure Summary*

	2018 Actual	2019 Adopted	2019 6 Month Actual	2019 Projection	2020 Adopted
Expenditures & Other Financing Uses:					
Personnel Services	\$ 1,628,783	\$ 1,789,200	\$ 706,073	\$ 1,537,900	\$ 1,726,000
Contractual Services	200,050	157,000	70,768	131,500	107,300
Utilities	4,120	4,400	2,618	5,100	4,400
Fixed Charges	19,430	19,400	9,760	19,500	19,400
Materials & Supplies	<u>25,417</u>	<u>26,100</u>	<u>14,773</u>	<u>29,900</u>	<u>27,100</u>
Expenditures & Other Financing Uses: Total	<u>\$ 1,877,800</u>	<u>\$ 1,996,100</u>	<u>\$ 803,992</u>	<u>\$ 1,723,900</u>	<u>\$ 1,884,200</u>



City of Eau Claire 2020 Adopted Operating Budget

Community Services: Overview

The Community Services Department is responsible for maintaining city streets and municipal buildings, operating the public transit system, operating city water and wastewater treatment plants. The Community Services Department is comprised of Community Services Administration, Building and Grounds Maintenance, Forestry, Recreation, Park Maintenance and Streets Operations.



Community Services Expenditure Summary

	2018 Actual	2019 Adopted	2019 6 Month Actual	2019 Projection	2020 Adopted
Expenditures & Other Financing Uses:					
Personnel Services	\$ 6,114,949	\$ 6,602,800	3,054,033	\$ 6,474,700	\$ 6,607,500
Contractual Services	3,544,463	3,286,325	1,424,642	3,571,400	3,403,700
Utilities	1,220,036	1,209,000	569,938	1,117,900	1,179,600
Fixed Charges	45,317	155,300	60,639	119,300	155,600
Materials & Supplies	1,241,303	1,102,200	592,192	1,014,900	1,086,700
Contributions & Other Payments	22,877	27,700	1,959	27,700	29,000
Capital Purchases	-	-	24,971	25,000	-
Expenditures & Other Financing Uses: Total	<u>\$ 12,188,945</u>	<u>\$ 12,383,325</u>	<u>5,728,374</u>	<u>\$ 12,350,900</u>	<u>\$ 12,462,100</u>



City of Eau Claire 2020 Adopted Operating Budget

Community Services - Administration Expenditure Summary

	2018 Actual	2019 Adopted	2019 6 Month Actual	2019 Projection	2020 Adopted
Expenditures & Other Financing Uses:					
Personnel Services	\$ 408,077	\$ 683,100	\$ 334,766	\$ 664,600	\$ 686,900
Contractual Services	73,956	67,200	24,067	60,700	72,800
Utilities	2,236	2,500	1,147	2,200	2,500
Fixed Charges	2,100	4,800	1,050	2,100	4,800
Materials & Supplies	24,981	30,900	5,144	27,400	20,200
Expenditures & Other Financing Uses: Total	\$ 511,349	\$ 788,500	\$ 366,173	\$ 757,000	\$ 787,200

Community Services - Buildings & Grounds Maintenance Expenditure Summary

	2018 Actual	2019 Adopted	2019 6 Month Actual	2019 Projection	2020 Adopted
Expenditures & Other Financing Uses:					
Personnel Services	\$ 250,072	\$ 316,400	\$ 118,241	\$ 271,500	\$ 591,900
Contractual Services	349,084	88,200	172,565	254,600	98,600
Utilities	111,642	143,600	66,582	119,900	101,900
Fixed Charges	41,100	41,100	20,550	41,100	41,100
Materials & Supplies	53,424	28,900	14,047	32,500	28,900
Expenditures & Other Financing Uses: Total	\$ 805,322	\$ 618,200	\$ 391,985	\$ 719,600	\$ 862,400

Community Services - Forestry Expenditure Summary

	2018 Actual	2019 Adopted	2019 6 Month Actual	2019 Projection	2020 Adopted
Expenditures & Other Financing Uses:					
Personnel Services	\$ 522,120	\$ 540,600	\$ 228,785	\$ 492,800	\$ 526,400
Contractual Services	170,223	221,700	81,233	177,500	239,100
Utilities	586	1,000	278	700	600
Fixed Charges	7,100	7,100	3,550	7,100	7,100
Materials & Supplies	16,226	17,200	9,760	16,200	13,900
Expenditures & Other Financing Uses: Total	\$ 716,256	\$ 787,600	\$ 323,606	\$ 694,300	\$ 787,100



City of Eau Claire 2020 Adopted Operating Budget

Community Services - Parks Maintenance Expenditure Summary

	2018 Actual	2019 Adopted	2019 6 Month Actual	2019 Projection	2020 Adopted
Expenditures & Other Financing Uses:					
Personnel Services	\$ 1,849,856	\$ 2,023,200	\$ 821,588	\$ 1,823,300	\$ 1,869,200
Contractual Services	479,712	537,900	253,323	553,400	593,400
Utilities	315,518	344,800	127,176	300,700	332,200
Fixed Charges	34,500	34,500	17,333	34,700	34,500
Materials & Supplies	212,755	197,600	134,009	222,500	202,900
Capital Purchases	-	-	24,971	25,000	-
Expenditures & Other Financing Uses: Total	\$ 2,892,342	\$ 3,138,000	\$ 1,378,400	\$ 2,959,600	\$ 3,032,200

Community Services - Recreation Expenditure Summary

	2018 Actual	2019 Adopted	2019 6 Month Actual	2019 Projection	2020 Adopted
Expenditures & Other Financing Uses:					
Personnel Services	\$ 579,583	\$ 289,100	\$ 99,095	\$ 290,000	\$ 289,500
Contractual Services	87,013	176,900	57,411	126,800	153,800
Fixed Charges	14,787	15,300	8,668	15,600	15,600
Materials & Supplies	91,589	109,800	75,777	107,200	105,400
Contributions & Other Payments	22,877	27,700	1,959	27,700	29,000
Expenditures & Other Financing Uses: Total	\$ 795,849	\$ 618,800	\$ 242,911	\$ 567,300	\$ 593,300

Community Services - Street Operations Expenditure Summary

	2018 Actual	2019 Adopted	2019 6 Month Actual	2019 Projection	2020 Adopted
Expenditures & Other Financing Uses:					
Personnel Services	\$ 2,505,240	\$ 2,750,400	\$ 1,451,558	\$ 2,932,500	\$ 2,643,600
Contractual Services	2,384,476	2,194,425	836,042	2,398,400	2,246,000
Utilities	790,054	717,100	374,756	694,400	742,400
Fixed Charges	(54,270)	52,500	9,488	18,700	52,500
Materials & Supplies	842,328	717,800	353,455	609,100	715,400
Expenditures & Other Financing Uses: Total	\$ 6,467,828	\$ 6,432,225	\$ 3,025,299	\$ 6,653,100	\$ 6,399,900



City of Eau Claire 2020 Adopted Operating Budget

Community Services: Administration

The purpose of the Administrative division is to provide administrative, budgetary, technical, and supervisory support necessary to ensure effective levels of service in the Community Services Department.

Objectives

- Provide administrative support, budgeting, and general services to the Community Services Department.
- Contribute to a healthy community by maintaining public infrastructure, constructing parks and recreation facilities, offering recreational activities, maintaining city streets, providing clean water, and providing a means of transportation.

Outputs

- Provide supervision, planning, budgeting, and general services to the divisions.
- Develop five-year capital improvement plan for streets, utilities, facilities, transit, fleet, parks, forestry and recreation.
- Aids community members desiring to utilize parks programs, services, and facilities.
- Facilitate leases for use of City facilities.
- Maintain master plans for all divisions in the Community Services Department.
- Provide public access to the authoritative bodies such as City Council, Plan Commission, and Waterways and Parks Commission.
- Submission of grant applications and grant management.

Community Services-Administration

Authorized Full-Time

	2018	2019	2020
Community Services Director	1.00	1.00	1.00
Administrative Associate IV	1.00	1.00	1.00
Community Services Business Analyst	1.00	1.00	1.00
Total FTE Positions	3.00	3.00	3.00



City of Eau Claire 2020 Adopted Operating Budget

Community Services: Building & Grounds Maintenance

The Building and Grounds Division provides custodial services, building and grounds maintenance and operation of the City Hall building at 203 S Farwell Street, Central Maintenance building at 910 Forest Street, the Utility building at 1040 Forest Street and the Public Library building at 400 Eau Claire Street. The Division also provides building maintenance services to all six fire stations and collects meter revenue from downtown area parking lots and parking ramps.

Objectives

- Provide efficient operation, maintenance and custodial service on 251,650 square feet of public building space including the Public Library building.
- Provide exterior buildings and grounds maintenance for 284,500 square feet of grounds.
- Provide requested services as needed to all city departments.

Outputs

- Operate and maintain City buildings and grounds in good physical condition.
- Provide custodial service, operate and maintain City Hall and complex and grounds at a cost less than \$5.00 per square foot.
- Provide custodial service, operate, and maintain the Public Library building and grounds at a cost less than \$5.00 per square foot.
- Provide custodial service operation and maintenance of the Central Maintenance building at 910 Forest Street and 1040 Forest Street.
- Provide custodial service operation and maintenance for all other city buildings as needed and requested.

Community Services - Building & Grounds Authorized Full-Time	2018	2019	2020
Community Service Worker III-Lead	1.00	1.00	1.00
Community Service Worker I	6.00	6.00	6.00
Total FTE Positions	7.00	7.00	7.00



City of Eau Claire 2020 Adopted Operating Budget

Community Services: Street Maintenance

The Streets Operations Division is responsible for the maintenance, cleaning, and plowing of city streets. In addition, Streets Operations installs and maintains the traffic control signals, signs, and street lighting systems.

Objectives – Street Maintenance

- Provide and maintain safe, reliable streets.
- Ensure that traffic signals and signs are compliant with code.
- Sweep streets and maintain storm water facilities per storm water permit requirements.
- Assist other Community Services divisions with maintaining City-owned properties.

Community Services-Street Maintenance

Authorized Full-Time

	2018	2019	2020
Streets & Fleet Manager	1.00	1.00	1.00
Community Services Supervisor	3.00	3.00	3.00
Administrative Associate II	1.00	1.00	1.00
Community Service Worker II	2.00	2.00	2.00
Community Service Worker I	27.00	27.00	27.00
Total FTE Positions	34.00	34.00	34.00

Street Maintenance Service Activity

	2016	2017	2018
City street miles maintained	325	325	326
Seal Coated (miles)	10.66	12	11
Crack Sealed (Miles)	14	30	30
Spray Patch (Miles)	9	7	14
Cubic yard of concrete	281	151	257
Hot mix asphalt used for street repairs (tons)	1,007	1,353	871
Street Sweeping entire city (total miles)	13,186	14,433	13,383
Cubic yards of material swept up	10,629	12,182	9,951
Acres mowed	3,204	3,200	3,200
Ice Control Operations	22	30	41
Winter full plow operations	3	3	10
Tons of salt used for Ice control	1,996	2,200	3,750



City of Eau Claire 2020 Adopted Operating Budget

Community Services: Parks Maintenance

The Parks Maintenance Division provides maintenance services for over 1,000 acres of community parks, recreational trails, athletic fields, stadiums, an off-leash dog park, pavilions and shelters. The Division is responsible for mowing, horticultural practices, athletic field preparation, stadiums, outdoor winter sports, garbage collection, facility repairs, weed harvesting on Half Moon Lake, and special events preparation.

Objectives

- Contribute to the public transportation infrastructure by maintaining bike trails.
- Provide volunteer opportunities.
- Provide safe, universally accessible and connected parks, facilities, and amenities.
- Provide a wide variety of excellent leisure activity facilities and open green spaces.
- Provide support to community events, programs, and tourism promotion.

Outputs

- Maintained 387 of the 1,080 acres of community and neighborhood parks, playgrounds, and recreation facilities.
- Maintained pavilions, shelters, and stadiums, including preparation and clean-up for public rentals.
- Maintained 30 miles of paved recreation trails.
- Maintained cross-country ski trails and ice-skating rinks, including construction and grooming maintenance.
- Removed park garbage and recyclable materials.

Community Services-Parks Maintenance

Authorized Full-Time

	2018	2019	2020
Community Service Supervisor	3.00	3.00	2.00
Administrative Associate II	1.00	1.00	1.00
Community Service Worker II	4.00	4.00	4.00
Community Service Worker I	11.00	11.00	11.00
Arborist I	1.00	1.00	1.00
Landscape Technician	1.00	1.00	1.00
Total FTE Positions	21.00	21.00	20.00

Park Maintenance Service Activity

	2014	2015	2016	2017	2018
Park Acreage Maintained	377	377	387	387	391
Pavilion Rentals *	1,101	1,005	982	13,168	14,256
Carson Baseball Stadium Games Played	142	139	155	135	128
Carson Football Stadium Hours Rented	1,041	713	828	723	695
Trail Usage	166,725	234,565	287,233	301,645	282,361
Cross Country Ski Trails Maintained (Miles)	7	7	7	7	7
Athletic Fields Prepped for Games	1,912	2,048	1,757	1,391	1,236
Dog Park Season Passes	723	737	769	758	753

*Measured in hours beginning in 2017



City of Eau Claire 2020 Adopted Operating Budget

Community Services: Recreation

The Recreation Division provides recreation opportunities for community members of all ages and interests. Program areas include aquatics, athletics, leisure activity instruction, specialized recreation, outdoor skating rinks and community events.

Objectives

- Provide a diverse selection of programs, services, and facilities that focus on healthy lifestyles, social equity, and collaboration within the community.
- Provide a comprehensive variety of low-cost recreation activities for adults and children.
- Create a sense of community, enhance neighborhoods, and promote healthy lifestyles.
- Coordinate the use of park facilities including pavilions, stadiums, athletic fields, and neighborhood shelters.
- Provide high-quality social and recreational activities for special populations.

Outputs

- Increased communication with the community and customers through use of technology and social media resources.
- Organized activity classes and provide a list of opportunities to the public for registration.
- Offer winter ice skating with accessible opportunities in each geographical area of the community.
- Partnership with Eau Claire Area School District summer school programs.
- Partnership with Wisconsin Park and Recreation Association discounted family amusement tickets.
- Partnership with other organizations and businesses to provide specialized recreational opportunities.
- Promote low cost opportunities available to the community.

Community Services-Recreation

Authorized Full-Time

	2018	2019	2020
Recreation Manager	1.00	1.00	1.00
Administrative Associate II	1.00	1.00	1.00
Recreation Program Supervisor	1.00	1.00	1.00
Facility & Program Supervisor	1.00	1.00	1.00
Total FTE Positions	4.00	4.00	4.00

Recreation Services Participation	2014	2015	2016	2017	2018
Aquatic	3,221	2,654	2,672	2,624	2,962
Instruction	1,984	2,184	2,321	2,676	3,516
Athletics	3,503	5,345	4,571	4,020	3,907
Specialized Recreation	287	252	194	196	184
Outdoor Skating Rinks	13,252	10,387	8,670	6,786	8,361
Event and Partnership Programs	17,115	17,937	4,710	22,718	17,758
Volunteers	630	648	641	446	548



City of Eau Claire 2020 Adopted Operating Budget

Community Services: Forestry

The Forestry Division is responsible for the care of an estimated inventory of over 65,000 trees that live on public property, including boulevards and parks. The Division is responsible for planting new trees, removing diseased trees, and removing and preventing safety hazards to citizens and property. Forestry also administers the boulevard tree rebate program and provides consulting to the Engineering Department relating to trees on reconstruction projects and tree/sidewalk conflicts. In addition, the Division removes tree stumps and responds to storm damage. This division also oversees the single-family residential tree program.

Objectives

- Maintain a healthy, thriving urban forest canopy for the community.
- Provide forestry-related consulting and advice to property owners for the care and selection of trees.

Outputs

- Prune, remove, and monitor tree growth for potential safety hazards to people and property.
- Update the current inventory of all City-owned trees, including condition, species, age, location, and value.
- Monitor diseases that will affect public and private trees within the community.
- Participate in annual Arbor Day and Earth Day celebrations to promote the planting of trees.
- Update the City Urban Forestry Management Plan.
- Execute the emerald ash borer response plan.
- Continue to implement the agreement with Wisconsin Urban Wood to recycle community trees.
- Assist with snow plowing operations in the winter, as needed.

Community Services - Forestry Authorized Full-Time	2018	2019	2020
Parks, Forestry, Cemetery, Buildings & Grounds Manager	1.00	1.00	1.00
Community Service Supervisor	0.00	0.00	1.00
Arborist I	4.00	4.00	4.00
Total FTE Positions	5.00	5.00	6.00

Forestry Service Activity					
	2014	2015	2016	2017	2018
Trees Planted	1,419	860	833	823	1,451
Tree/Stump Removals	658	583	900	954	443
Dutch Elm Disease Prevention	14	23	8	8	8
Oak Wilt Management - Hours	45	38	40	32	35
Storm Clean-up - Hours	225	248	477	262	269
Trees Inventoried	719	560	833	823	751



City of Eau Claire 2020 Adopted Operating Budget

Eau Claire Police Department: Overview

The mission of the Police Department is to enhance the quality of life in Eau Claire by partnering with the community to solve problems, reduce crime and disorder, safeguard individual rights and improve public safety.



*Police Department
Expenditure Summary*

	2018 Actual	2019 Adopted	2019 6 Month Actual	2019 Projection	2020 Adopted
Expenditures & Other Financing Uses:					
Personnel Services	\$ 15,692,123	\$ 16,592,200	\$ 7,402,243	\$ 15,645,700	\$ 16,744,400
Contractual Services	1,656,089	1,767,475	991,115	1,813,400	1,864,700
Utilities	77,276	101,000	38,749	77,600	101,000
Fixed Charges	144,400	144,400	72,200	144,400	144,400
Materials & Supplies	<u>163,541</u>	<u>187,600</u>	<u>107,505</u>	<u>232,000</u>	<u>185,800</u>
Expenditures & Other Financing Uses: Total	<u>\$ 17,733,430</u>	<u>\$ 18,792,675</u>	<u>\$ 8,611,812</u>	<u>\$ 17,913,100</u>	<u>\$ 19,040,300</u>



City of Eau Claire 2020 Adopted Operating Budget

*Police Department - Administration
Expenditure Summary*

	2018 Actual	2019 Adopted	2019 6 Month Actual	2019 Projection	2020 Adopted
Expenditures & Other Financing Uses:					
Personnel Services	\$ 938,746	\$ 1,503,300	\$ 487,742	\$ 1,082,900	\$ 1,074,500
Contractual Services	476,262	505,300	402,533	583,700	449,100
Utilities	1,509	2,200	522	800	2,200
Fixed Charges	1,800	1,800	900	1,800	1,800
Materials & Supplies	<u>6,530</u>	<u>8,900</u>	<u>740</u>	<u>8,000</u>	<u>7,100</u>
Expenditures & Other Financing Uses: Total	<u>\$ 1,424,847</u>	<u>\$ 2,021,500</u>	<u>\$ 892,436</u>	<u>\$ 1,677,200</u>	<u>\$ 1,534,700</u>

*Police Department - Administrative Services
Expenditure Summary*

	2018 Actual	2019 Adopted	2019 6 Month Actual	2019 Projection	2020 Adopted
Expenditures & Other Financing Uses:					
Personnel Services	\$ 834,771	\$ 887,500	\$ 418,424	\$ 879,900	\$ 945,700
Contractual Services	74,863	82,000	35,875	86,100	82,000
Utilities	4,794	5,200	3,123	5,400	5,800
Fixed Charges	11,500	11,500	5,750	11,500	11,500
Materials & Supplies	<u>57,920</u>	<u>49,300</u>	<u>14,320</u>	<u>42,700</u>	<u>49,900</u>
Expenditures & Other Financing Uses: Total	<u>\$ 983,849</u>	<u>\$ 1,035,500</u>	<u>\$ 477,491</u>	<u>\$ 1,025,600</u>	<u>\$ 1,094,900</u>

*Police Department - Patrol
Expenditure Summary*

	2018 Actual	2019 Adopted	2019 6 Month Actual	2019 Projection	2020 Adopted
Expenditures & Other Financing Uses:					
Personnel Services	\$ 8,597,292	\$ 8,441,600	\$ 4,067,851	\$ 8,467,800	\$ 8,937,300
Contractual Services	747,382	762,375	357,326	745,000	762,400
Utilities	31,565	41,000	14,447	30,900	41,000
Fixed Charges	98,900	98,900	49,450	98,900	98,900
Materials & Supplies	<u>75,846</u>	<u>83,900</u>	<u>73,717</u>	<u>129,100</u>	<u>83,300</u>
Expenditures & Other Financing Uses: Total	<u>\$ 9,550,985</u>	<u>\$ 9,427,775</u>	<u>\$ 4,562,791</u>	<u>\$ 9,471,700</u>	<u>\$ 9,922,900</u>



City of Eau Claire 2020 Adopted Operating Budget

Police Department - Investigations & Professional Standards Expenditure Summary

	2018 Actual	2019 Adopted	2019 6 Month Actual	2019 Projection	2020 Adopted
Expenditures & Other Financing Uses:					
Personnel Services	\$ 3,314,751	\$ 3,537,000	\$ 1,530,890	\$ 3,212,700	\$ 3,571,900
Contractual Services	231,937	241,000	119,215	226,000	217,400
Utilities	6,633	11,900	4,693	7,700	11,300
Fixed Charges	27,500	27,500	13,750	27,500	27,500
Materials & Supplies	17,360	37,000	12,924	44,400	37,000
Expenditures & Other Financing Uses: Total	<u>\$ 3,598,181</u>	<u>\$ 3,854,400</u>	<u>\$ 1,681,471</u>	<u>\$ 3,518,300</u>	<u>\$ 3,865,100</u>

Police Department - Communications Center Expenditure Summary

	2018 Actual	2019 Adopted	2019 6 Month Actual	2019 Projection	2020 Adopted
Expenditures & Other Financing Uses:					
Personnel Services	\$ 2,006,563	\$ 2,222,800	\$ 897,338	\$ 2,002,400	\$ 2,215,000
Contractual Services	125,646	176,800	76,167	172,600	353,800
Utilities	32,774	40,700	15,965	32,800	40,700
Fixed Charges	4,700	4,700	2,350	4,700	4,700
Materials & Supplies	5,885	8,500	5,804	7,800	8,500
Expenditures & Other Financing Uses: Total	<u>\$ 2,175,568</u>	<u>\$ 2,453,500</u>	<u>\$ 997,623</u>	<u>\$ 2,220,300</u>	<u>\$ 2,622,700</u>



City of Eau Claire 2020 Adopted Operating Budget

Police Department: Administration/Admin Services

Appointed by the Police and Fire Commission, the Police Chief provides leadership and direction to the Eau Claire Police Department. The Administrative Services Division supports the department through the Records Section and Property and Evidence Section. The Administrative Division Manager assists in preparing, managing and allocating the Department's \$19 million budget as well as the many grants that are allocated to the Department for projects, equipment and personnel.

Objectives

- Provide leadership and direction to the Police Department.
- Ensure the Police Department mission and goals are consistent with the City's Current Strategic Goals.
- Provide clear and timely communication with the City Manager, Police and Fire Commission, City Council, department employees and the public.
- Strengthen community and intergovernmental partnerships essential for maintaining a high quality of life for all community members.
- Effectively manage the department's multi-million-dollar budget.
- Assist with the implementation of and management of technology projects.
- Provide excellent customer service to the community and be responsive to requests related to open records requests, and the handling of items associated with property and evidence.

Outputs

- Develop effective crime prevention strategies to assist with maintaining a safe community.
- Increase police officer staffing levels to maintain current service levels provided to the community.
- Analyze the crime rate with the new Incident-based Reporting System to better understand the impacts of crimes trends on the crime rate.
- Meet legal requirements related to open records requests from the public and court discovery requests from the District Attorney's Office.
- Provide community members with a yearly annual report and community update resource document.
- Create and implement a Homeless Outreach Team.

Police Department-Administration			
	2018	2019	2020
Authorized Full-Time			
Police Chief	1.00	1.00	1.00
Administrative Associate	1.00	1.00	1.00
Total FTE Positions	2.00	2.00	2.00
Police Department-Administrative Division			
	2018	2019	2020
Authorized Full-Time			
Police Administrative Division Manager	1.00	1.00	1.00
Property & Evidence Technician	2.00	2.00	2.00
Records Supervisor	1.00	1.00	1.00
Law Enforcement Associate	7.00	7.00	7.00
Total FTE Positions	11.00	11.00	11.00



City of Eau Claire 2020 Adopted Operating Budget

Police Department: Patrol

The Patrol Division consists of 60 patrol officers and 14 supervisors. The patrol officers work a 10.5-hour shift with a rotation schedule of 4 days on followed by 4 days off. The 10.5-hour shift allows for overlapping of shifts during the traditional busier times of the day which assists in our goal of being a proactive police department. The current shift schedule allows for the flexibility of 91 hours/year per officer to be used outside their regular scheduled shift (without using overtime) to attend neighborhood meetings, attend community events, complete in-service training, work on neighborhood projects, focus on quality of life concerns in our community and address other needs as they arise.

The Patrol Division is also tasked with staffing the numerous special events that occur throughout the City of Eau Claire where there is a need for law enforcement. Some of these larger events for 2020 include the Farm Eau Claire Marathon, Blue Angels Airshow, Fourth of July, Farm Progress Days, UWEC Homecoming, Halloween, New Year's Eve and potential presidential candidate visits.

In order for the Patrol Division to efficiently and effectively provide services, we have the City of Eau Claire divided into three geographical boundaries (called districts) where officers are assigned to a specific district for the year. For purposes of police services, the City districts are identified as the North, West and South Districts.

At the beginning of each year, Patrol Officers select a specific district where they will remain for the entire year. In addition to calls for service, officers will be working with community members to try to identify problems and concerns within these districts. Patrol Officers engage and partner, with the community, to combat specific problems and concerns. Patrol officers will also be reaching out to specific neighborhoods, within their district, looking to identify and come up with strategies to help improve quality of life issues within these neighborhoods. Officers will also be attending neighborhood meetings as this is a great opportunity for both the community and the officers to reflect on what is happening in that neighborhood.

The Community Service Officer (CSO) program was started in 1995 as a part of a budget savings initiative using mainly part-time civilian employees. Their main duties consist of parking enforcement and animal control. When CSOs are not on duty, patrol officers still respond to animal and parking issues as needed. Other CSO duties include squad transports to and from maintenance, courier services, some traffic control, and verifying computer entries regarding stolen property.

Objectives

- Be present in the community 24hrs a day to provide a safe and secure quality of life in the community.
- Increase police officer staffing levels in the patrol division to meet current service demands.
- Effectively utilize the Operational Strategy Meetings to develop crime prevention strategies.
- Help coordinate safe and successful special events.
- Partner with the community to address mental health and people experiencing homelessness.
- Work with community stakeholders to identify and address citywide concerns.
- Prioritize building stronger relationships with minority community members.

Outputs

- Timely response to over 50,000 demands for service in the community.
- Have a police officer attend all scheduled neighborhood meetings in the City.
- Continue to be part of the SPRINT team addressing the issue of homelessness and affordable housing.
- Continue to monitor the progress of the Public Excessive Intoxication Ordinance and Diversion Program.
- Collaborate with other city departments to evaluate the increased number of special events in order to handle them safely and efficiently.
- Provide a safe environment for anticipated presidential visits with minimal disruption to the community.

Police Department-Patrol	2018	2019	2020
Authorized Full-Time			
Deputy Police Chief	1.00	1.00	1.00
Police Lieutenant	3.00	3.00	3.00
Police Sergeant	10.00	10.00	10.00
Police Officer	60.00	60.00	60.00
Senior CSO	1.00	1.00	1.00
Total FTE Positions	75.00	75.00	75.00



City of Eau Claire 2020 Adopted Operating Budget

Police Department: Investigations and Professional Standards

The Investigations and Professional Standards Division has the responsibility to investigate crime, perform community service functions, facilitate community outreach efforts, and insure proper professional standards are achieved. The division is comprised of two separate bureaus; the Investigations Bureau and the Professional Standards Bureau.

Objectives

- Insure public safety and reduce the impact crime has on the quality of life for residents.
- Effectively utilize digital evidence for investigations and protect the community through the Chippewa Valley Regional Computer Forensic Laboratory (CVRFCFL).
- Ensure safe schools and maintain positive relationships with youth through the School Resource Officer program.
- Create opportunities to expand shared services and collaboration with law enforcement partners. These efforts are aimed at maintaining public safety, increasing efficiency and keeping up with crime trends.
- Increase community connectedness, neighborhood engagement, and partnership with our community.
- Insure the department maintains public integrity and adheres to best practices.

Outputs

- Maintain a successful investigative clearance rate.
- Successfully lead the CVRFCFL in coordinating the forensic examination of digital evidence for criminal investigations.
- Continue the expansion of the CVRFCFL through shared services and collaboration with law enforcement partners to meet the challenges of changing technology in a cost-effective manner.
- Maintain proactive child protection efforts through partnership with the Internet Crimes Against Children Task Force.
- Continue to engage in positive interactions with youth and families through School Resource Officers.
- Preserve safe schools through on-site safety assessments of schools and cooperative early intervention strategies.
- Conduct three sessions of the department's Junior Police Academy (JPA). Annually, the JPA serves about 80 children and strengthens the department's relationships with youth and families.
- Remain focused on reducing the overall crime rate through investigative efforts aimed at large-scale methamphetamine trafficking. Addiction to this dangerous drug results in child neglect, theft, robberies, other violent crimes and destroys the lives of community members.
- Maintain trust and legitimacy through the department's involvement in community events, respond to media inquiries and remain connected with the City's neighborhood's through social media.
- Coordinate comprehensive background investigations in order to hire employees who possess competence and character.
- Continue to conduct quality assurance checks on different aspects of police services in order to maintain public integrity and adherence to best practices.

Police Department-Professional Standards Division	2018	2019	2020
Authorized Full-Time			
Police Lieutenant	1.00	1.00	1.00
Police Officer Investigator	2.00	2.00	2.00
Training Technician	1.00	1.00	1.00
Crime Analyst	1.00	1.00	1.00
Total FTE Positions	5.00	5.00	5.00

Police Department-Investigation Division	2018	2019	2020
Authorized Full-Time			
Deputy Police Chief	1.00	1.00	1.00
Police Lieutenant	1.00	1.00	1.00
Police Sergeant	3.00	3.00	3.00
Police Officer Investigator	17.00	17.00	17.00
Total FTE Positions	22.00	22.00	22.00



City of Eau Claire 2020 Adopted Operating Budget

Police Department: Communication Center

The Eau Claire Emergency Center provides emergency communications for public safety agencies, as well as the citizens, within the City and County of Eau Claire. These services include 911 emergency communications as well as non-emergency communications for the previously mentioned agencies and their citizens. Eau Claire has had a combined communications center since 1970.

The Communication Center is staffed 24 hours a day by telecommunicators who are trained to handle a variety of situations. The Communications Center also maintains files on warrants, missing persons, protection orders, and stolen property. The Communication Center is funded by both the City of Eau Claire and Eau Claire County at a 30% to 70% ratio respectively.

Objectives

- Provide communications for Police, Fire and EMS services in Eau Claire County.
- Respond to community member's requests for emergency and non-emergency services.
- Preparing for the implementation of Next Generation 911.

Outputs

- Use of new technology related to the Spillman RMS, public space cameras, and MACH.
- Implement the recommendations of the 2018 Communications Center Study.
- Develop a standardized Policy and Procedure manual for telecommunicators.
- Continued telecommunicator training for emergency response to critical incidents such as hazardous material response, active shooter and crisis negotiation.
- Implement recommendation of the Communications Center User Group Advisory Board.
- Maintain compliance with Wisconsin Act 296 – Dispatcher Assisted CPR.

Police Department-Communication Center

Authorized Full-Time

	2018	2019	2020
Communications Center Manager	1.00	1.00	1.00
Communications Center Supervisor	3.00	3.00	3.00
Telecommunicator	21.00	21.00	21.00
Total FTE Positions	25.00	25.00	25.00



City of Eau Claire 2020 Adopted Operating Budget

Fire & Rescue Department: Overview

Eau Claire Fire & Rescue is responsible for rendering fire prevention, fire suppression, hazardous materials, special rescue services and emergency medical services for the City of Eau Claire. Its emergency medical services response area includes surrounding communities consisting of 11 townships, 1 village and 1 city. The department also manages the Hazardous Materials (Haz Mat) Response program to provide statewide hazardous material spill response. Response is provided 24 hours a day, 365 days a year from six stations.



Fire & Rescue Department Expenditure Summary

	2018 Actual	2019 Adopted	2019 6 Month Actual	2019 Projection	2020 Adopted
Expenditures & Other Financing Uses:					
Personnel Services	\$ 10,486,706	\$ 10,840,000	\$ 5,118,987	\$ 10,777,100	\$ 11,320,600
Contractual Services	899,363	909,200	465,191	922,300	935,100
Utilities	91,017	92,400	50,280	88,800	91,500
Contributions & Other Payments	-	-	-	-	5,800
Fixed Charges	127,900	128,100	64,130	128,100	128,100
Materials & Supplies	193,864	184,100	103,422	210,800	202,000
Expenditures & Other Financing Uses: Total	<u>\$ 11,798,850</u>	<u>\$ 12,153,800</u>	<u>\$ 5,802,010</u>	<u>\$ 12,127,100</u>	<u>\$ 12,683,100</u>



City of Eau Claire 2020 Adopted Operating Budget

Fire & Rescue Department - Administration Expenditure Summary

	2018 Actual	2019 Adopted	2019 6 Month Actual	2019 Projection	2020 Adopted
Expenditures & Other Financing Uses:					
Personnel Services	\$ 917,459	\$ 1,028,600	\$ 473,023	\$ 883,700	\$ 1,241,600
Contractual Services	74,151	84,700	59,633	92,500	94,700
Utilities	84,097	87,400	46,881	81,800	86,500
Fixed Charges	3,200	3,200	1,600	3,200	3,200
Materials & Supplies	10,945	28,600	2,538	8,200	16,100
Expenditures & Other Financing Uses: Total	<u>\$ 1,089,852</u>	<u>\$ 1,232,500</u>	<u>\$ 583,674</u>	<u>\$ 1,069,400</u>	<u>\$ 1,442,100</u>

Fire & Rescue Department - Emergency Medical Services Operations Expenditure Summary

	2018 Actual	2019 Adopted	2019 6 Month Actual	2019 Projection	2020 Adopted*
Expenditures & Other Financing Uses:					
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ 8,068,000
Contractual Services	-	-	-	-	402,700
Utilities	-	-	-	-	5,000
Contributions & Other Payments	-	-	-	-	5,800
Fixed Charges	-	-	-	-	200
Materials & Supplies	-	-	-	-	124,000
Expenditures & Other Financing Uses: Total	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 8,605,700</u>

Fire & Rescue Department - Prevention-Community Risk Reduction Expenditure Summary

	2018 Actual	2019 Adopted	2019 6 Month Actual	2019 Projection	2020 Adopted
Expenditures & Other Financing Uses:					
Personnel Services	\$ 351,434	\$ 402,600	\$ 185,210	\$ 388,400	\$ 368,300
Contractual Services	4,881	5,800	4,258	6,300	5,800
Fixed Charges	5,600	5,600	2,800	5,600	5,600
Materials & Supplies	2,723	3,200	482	1,500	3,200
Expenditures & Other Financing Uses: Total	<u>\$ 364,638</u>	<u>\$ 417,200</u>	<u>\$ 192,750</u>	<u>\$ 401,800</u>	<u>\$ 382,900</u>



City of Eau Claire 2020 Adopted Operating Budget

Fire & Rescue Department - Suppression Operations Expenditure Summary

	2018 Actual	2019 Adopted	2019 6 Month Actual	2019 Projection	2020 Adopted*
Expenditures & Other Financing Uses:					
Personnel Services	\$ 9,217,813	\$ 9,408,800	\$ 4,460,755	\$ 9,505,000	\$ 1,642,700
Contractual Services	820,330	818,700	401,275	823,500	431,900
Utilities	6,921	5,000	3,424	7,000	-
Fixed Charges	119,100	119,300	59,730	119,300	119,100
Materials & Supplies	180,196	152,300	100,401	201,100	58,700
Expenditures & Other Financing Uses: Total	<u>\$ 10,344,360</u>	<u>\$ 10,504,100</u>	<u>\$ 5,025,585</u>	<u>\$ 10,655,900</u>	<u>\$ 2,252,400</u>

**Suppression Operations and Emergency Medical Service Operations were combined prior to 2020*



City of Eau Claire 2020 Adopted Operating Budget

Fire & Rescue Department: Administration

The Administrative division is located on the second floor of Station No. 2 at 216 South Dewey Street. The Fire Chief and his staff maintain offices at this location.

Objectives

- Assess cost reduction models and implement service modifications to achieve cost reductions.
- Continue the advancement of our Emergency Medical Services (EMS) and develop a sustainable service model for meeting the increasing demands of EMS.
- Increase public presentations on the mission and scope of the department while developing a viable feedback system to evaluate the community's needs.
- Evaluate and implement current and future technologies related to department operations.
- Assess and coordinate training demands of the department's personnel while meeting the organizational response demands and financial constraints.
- Sustain fire protection rating of Class 2 established by the Insurance Service Office (ISO) and continue to implement department objectives for achieving a Class 1 ISO rating.

Outputs

- Continued to improve the fire station infrastructure through extensive capital improvement projects.
- Evaluated requests for expanding the Regional EMS program that provides stability to the emergency medical services provided to the greater Eau Claire area.
- Strengthened the Community Risk Reduction Division by training additional personnel to a higher level of certification.
- Continued to develop and modify training and assessment processes for improving employee operational knowledge that has resulted in improved job performance.
- Continued to improve and upgrade vehicle fleet that includes ambulance and fire suppression apparatus.
- Continued to develop and implement health and safety initiatives for employees and emergency service partners, focusing on peer support training for employees.
- Increased the department's presence and accessibility with social media accounts.

Fire & Rescue Department-Administration

Authorized Full-Time

Fire Chief

Administrative Associate IV

Total FTE Positions

	2018	2019	2020
Fire Chief	1.00	1.00	1.00
Administrative Associate IV	1.00	1.00	1.00
Total FTE Positions	2.00	2.00	2.00



Clearwater Winter Parade - December 2018



City of Eau Claire 2020 Adopted Operating Budget

Fire & Rescue Dept.: Emergency Medical Services Operations

Comprising 87% of department responses, emergency medical services (EMS) remain a strong focus of department resources. The department is staffed with 61 licensed paramedics and 30 licensed emergency medical technicians (EMTs). There are four Primary paramedic ambulances and three units available as reserves, one of which is equipped to safely transport bariatric patients. Personnel are involved in constant training and also participate in community education and special events to increase citizen knowledge about EMS issues.

Objectives

- Continue to work with hospitals to reduce time to definitive care for stroke and heart attack patients.
- Continue developing a relationship with Marshfield Clinic Hospital as a receiving hospital.
- Continue to develop active threat response policies and training with ECPD and surrounding law enforcement.
- Continue to develop internal quality assurance programs that are company-based.
- Explore partnerships with local healthcare facilities for implementation of community paramedics.
- Continue to outfit apparatus with ballistic gear.
- Develop a plan for implementing smart phones on ambulances.

Outputs

- Annual certification of First Responders in airway procedures, medication administration, and blood glucose checks.
- Provided EMS and water safety presentations to all ECASD 4th graders.
- Provided training to ECPD and ECSO on use of Narcan.
- Updated response boundaries for Regional EMS.
- Transitioned EMS training to Target Solutions.

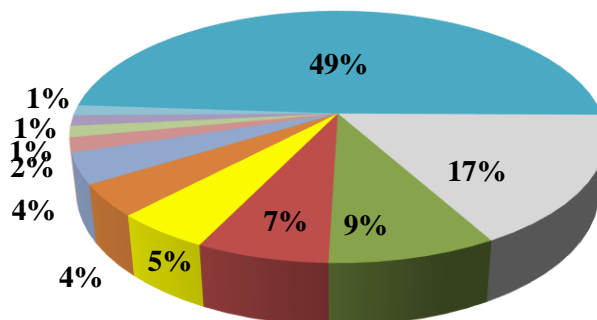
Fire & Rescue Department - EMS Operations Authorized Full-Time

	2018	2019	2020*
Deputy Fire Chief	0.00	0.00	1.00
Fire Engineer	0.00	0.00	3.00
Fire Fighter	0.00	0.00	21.00
Total FTE Positions	0.00	0.00	25.00

**Suppression Operations and Emergency Medical Service Operations were combined prior to 2020*

2018 Regional EMS Responses

- Altoona - 853
- Washington - 291
- Union - 149
- Seymour - 117
- Fall Creek - 85
- Brunswick - 71
- Pleasant Valley - 68
- Ludington - 33
- Rock Creek - 25
- Spring Brook - 24
- Lincoln - 23





City of Eau Claire 2020 Adopted Operating Budget

Fire & Rescue Department: Prevention-Community Risk Reduction

The main responsibilities of the division are to conduct fire incident investigations, perform preplans for high risk properties, and oversee the inspection plan review of commercial properties within the city of Eau Claire. Division personnel are responsible for compliance with follow-up inspections and codes, fire investigations, public education and underground/aboveground storage tank inspections. Personnel serve as informational contacts for other departments and people within the community who have questions regarding National Fire Protection Association and Wisconsin Administrative codes.

Objectives

- Continue collaborative efforts with the Eau Claire Police Department and Human Resources Department to provide a peer support program for emergency service personnel in the City of Eau Claire.
- Work with Risk Management to conduct an annual community risk analysis focusing on all hazards and risks within the community.
- Provide fire prevention and life safety education for members of the community--targeting young children, young adults and the elderly.
- Increase outreach programs to college students residing in on-and-off campus housing.
- Provide an annual smoke detector installation program identifying high risk homes and occupancies within the community.
- Increase the training and knowledge level of fire investigation methodology within the ranks of fire department personnel.
- Partner with Risk Management to update and maintain all Emergency Management Plans for the City of Eau Claire and conduct exercises to ensure proficiency.
- Continue with the establishment of an Emergency Management Team for the City of Eau Claire.
- Partner with area fire departments in providing safety education utilizing the regional fire safety house.
- Partner with other agencies to enhance community outreach programs to reduce the negative impacts of drug and alcohol abuse in the city of Eau Claire.
- Increase collaborative efforts with the Eau Claire County Health Department to formulate and implement a public education program to increase knowledge of private citizens for personal preparation for emergencies.



Grand Opening of the Betty City Fire Station at the Children's Museum of Eau Claire

Outputs

- Approximately 5,000 inspections completed by the fire inspectors and fire/EMS crews.
- 79 specialty inspections and site permits completed including those for fireworks sales, tents and customer complaint inspections; 72 fire drills witnessed; 45 plan reviews; 49 licensed inspections for remodel or change of ownership; 164 systems witnessed for operation of fire alarms, fire sprinklers and hood systems; 59 fire investigations conducted.
- Trained approximately 1,200 individuals at approximately 68 different businesses on fire extinguishers and fire safety.
- In spring, the ambulance companies and fire inspectors presented fire and water safety information to approximately 1,830 4th and 5th graders. In fall, fire prevention activities were conducted for approximately 3,500 students at 18 schools for all students grades K-3 and for 856 children at 19 sites for 4-year-old kindergarten.



Fire & Rescue Department-Community Risk Reduction

Authorized Full-Time

	2018	2019	2020
Deputy Fire Chief	1.00	1.00	1.00
Lead Fire Inspector	1.00	0.00	0.00
Fire Inspector-Civilian	0.75	1.75	2.00
Administrative Associate II	1.00	1.00	1.00
Total FTE Positions	3.75	3.75	4.00



City of Eau Claire 2020 Adopted Operating Budget

Fire & Rescue Department: Suppression Operations

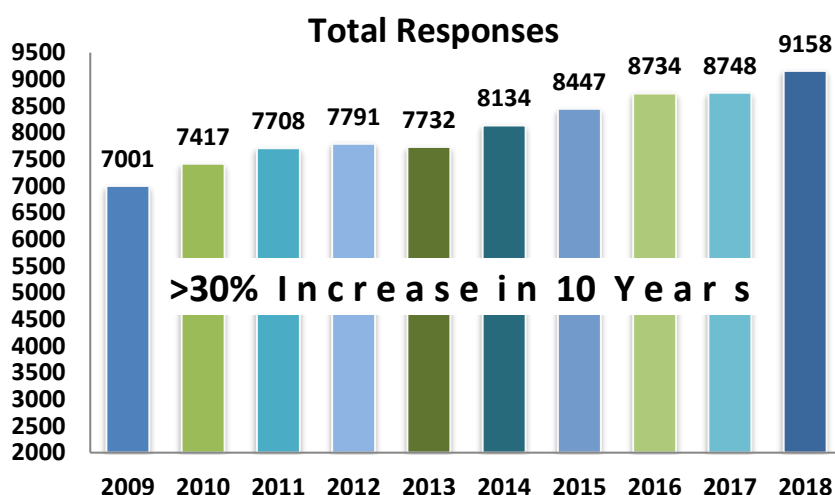
The Operations Division assumes the overall planning and management responsibility for fire suppression, emergency medical services, hazardous materials response, water/dive rescue, confined space rescue, high angle rescue and personnel training for the organization. Its employees are the department's most valuable assets. Without dedicated and cross-trained people, the department cannot accomplish its mission of protecting the lives and property of the citizens it serves.

Objectives

- Develop specifications for a new aerial ladder truck.
- Facilitate multi-company training by meeting mandated requirements through Wisconsin SPS 330 and applicable Occupational Safety and Health Act and National Fire Protection Association standards.
- Provide employees with up-to-date personal protective equipment and policies promoting a safe work environment.
- Continue to add WIFI hotspots to each piece of apparatus.
- Add MDBs to each piece of front-line apparatus.
- Continue to procure and equip each piece of fire apparatus with ballistic Personal Protective Equipment (PPE).
- Evaluate using Lexipol for standardizing SOGs and policies.
- Evaluate Aladtec for department staff scheduling and personnel management

Outputs

- Completed department training in EMS, Fire Suppression, Haz Mat, Special Rescue and Operations.
- Completed Station 5 remodel and radio system overhaul.
- Placed new Engine 2 in service.
- Placed new Command Vehicle (Car 9) in service.
- Transitioned department training to Target Solutions.
- Began cycle of turnout gear replacement.
- Updated response guidelines.



Fire & Rescue Department - Suppression Operations Authorized Full-Time

	2018	2019	2020*
Deputy Fire Chief	1.00	1.00	1.00
Division Fire Chief	1.00	1.00	0.00
Battalion Chief	3.00	3.00	3.00
Fire Captain	6.00	6.00	6.00
Fire Lieutenant	12.00	12.00	12.00
Fire Engineer	18.00	18.00	15.00
Firefighter	47.00	47.00	26.00
Total FTE Positions	88.00	88.00	63.00

*Suppression Operations and Emergency Medical Service Operations were combined prior to 2020



City of Eau Claire 2020 Adopted Operating Budget

Non-Departmental

The Non-Departmental division includes several different programs that have city-wide implications and are not identified with a particular department. Among the expenses paid from these accounts are payments to Public Access TV and Senior Central, special assessments for street and utility work abutting city-owned property, payments on City's debt, subsidies for various operating funds and capital project transfers. The division also includes a contingency appropriation for unexpected events.

Objectives

- Reconciliation of debt costs to the tax levy for debt service.
- Operational subsidies for Public Transit, Economic Development, Fairfax Municipal Pool, Cemetery Maintenance, and Hobbs Ice Center.
- Support for the five-year Capital Improvement Plan.

Outputs

- A transfer of \$9,759,800 to the Debt Service Fund.
- A transfer of \$3,630,700 to the Library Fund.
- A transfer of \$1,935,100 to the Health Department Fund.
- Operating subsidies and capital transfers as listed below.

Subsidies	
Public Transit	\$ 1,182,100
Economic Development	315,500
Fairfax Pool	114,100
Cemetery Maintenance	247,100
Hobbs Ice Center	260,900
Total Subsidies	\$ 2,119,700

CIP Transfers	
Land, Buildings and Equipment	\$ 2,728,350
Parks & Recreation Improvements	297,000
Transportation Improvements	250,000
Central Equipment	43,000
Total CIP Transfers	\$ 3,318,350

Non-Departmental Expenditure Summary

	2018 Actual	2019 Adopted	2019 6 Month Actual	2019 Projection	2020 Adopted
Expenditures & Other Financing Uses:					
Personnel Services	\$ 479,246	\$ 673,400	208,669	\$ 673,400	\$ 822,000
Contractual Services	51,477	120,300	15,130	120,300	120,300
Utilities	4,065	-	-	-	-
Fixed Charges	56,658	192,400	14,300	192,400	145,800
Contributions & Other Payments	194,769	157,000	106,240	157,000	153,600
Materials & Supplies	175	-	-	-	-
Other Financing Uses	19,767,694	22,341,800	15,682,362	22,341,800	21,061,950
Debt Service	7,578	-	-	-	-
Expenditures & Other Financing Uses: Total	\$ 20,561,662	\$ 23,484,900	16,026,700	\$ 23,484,900	\$ 22,303,650

City of Eau Claire, Wisconsin

2020 Adopted Operating Budget

Adopted November 2019



Special Revenue Funds

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City of Eau Claire 2020 Adopted Operating Budget

Economic Development

outside businesses to locate in Eau Claire in order to increase quality of living, add well-paying jobs for our citizens and grow the tax base. The division markets the City as a great place to live, work, and play. The division is responsible for administering the city's economic development goals and strategies, business incentive programs, promoting the local economy as a desirable location, collecting and maintaining statistical information and negotiating the sale of land in the city's industrial parks. Most recently, the Economic Development division has been heavily involved in the redevelopment of the downtown area. The division serves 68,573 residents, 4,000+ businesses, and nearly 600 downtown businesses.

Objectives

- Lead agency for economic development projects in the City of Eau Claire.
- Downtown revitalization.
- Financial assistance through loan programs, including Revolving Loan Fund (City), Micro Loan, Commercial Building Façade Loan, Revolving Loan Fund (EDA), and Industrial Revenue Bonds.
- Business retention and recruitment (available property database, financial programs, groundbreakings, ribbon cuttings, site selection assistance and entrepreneur assistance).
- Assisting existing businesses with expansions.
- Statistical information collection (industrial and commercial construction statistics, vacancy inventory rates, industrial park absorption, cost of living index and workforce data).
- Providing relevant information to businesses, developers, entrepreneurs, and citizens.
- Maintaining the City's economic development website, social media, and property inventory website.
- Researching economic development trends, best practices and growth industries.
- Evaluating existing programs and resources effectiveness.
- Marketing the strengths/assets of the community.
- Other initiatives (community involvement, student talent retention and creative economy efforts).

Economic Development	2018	2019	2020
Authorized Full-Time			
Economic Development Manager	1.00	1.00	1.00
Business Communications Specialist	1.00	1.00	1.00
Total FTE Positions	2.00	2.00	2.00

Economic Development Fund Support		
<u>Organization</u>	<u>2019 Adopted Budget</u>	<u>2020 Adopted Budget</u>
Chippewa Valley Innovation Center, Inc.	\$ 15,000	\$ 15,000
Eau Claire Area Development Corporation	47,600	47,600
Downtown Fund (DECI)	85,000	85,000
Total Support to Organizations	\$ 147,600	\$ 147,600



City of Eau Claire 2020 Adopted Operating Budget

Economic Development Budget Summary

	2018 Actual	2019 Adopted	2019 6 Month Actual	2019 Projection	2020 Adopted
Revenue s & Other Financing Sources:					
Miscellaneous	\$ 200,007	\$ 33,300	\$ 49,190	\$ 33,300	\$ 51,800
Non-Operating Revenue	143,709	30,900	46,466	30,900	86,900
Other Financing Sources	<u>236,400</u>	<u>235,500</u>	<u>235,500</u>	<u>235,500</u>	<u>315,500</u>
Revenue s & Other Financing Sources: Total	<u>580,116</u>	<u>299,700</u>	<u>331,157</u>	<u>299,700</u>	<u>454,200</u>
Expenditures & Other Financing Uses:					
Personnel Services	193,013	177,500	78,387	177,500	186,700
Contractual Services	24,118	30,400	6,889	30,400	30,700
Utilities	507	600	326	600	600
Fixed Charges	1,200	1,200	600	1,200	1,200
Materials & Supplies	3,193	2,400	280	2,400	2,400
Contributions & Other Payments	87,600	62,600	38,800	62,600	147,600
Capital Purchases	180,000	-	-	-	-
Expenditures & Other Financing Uses: Total	<u>574,631</u>	<u>359,700</u>	<u>210,283</u>	<u>359,700</u>	<u>454,200</u>
Excess (Deficiency) of Sources over Uses	<u>\$ 5,486</u>	<u>\$ (60,000)</u>	<u>\$ 120,874</u>	<u>\$ (60,000)</u>	<u>\$ -</u>
Available Fund Balance:					
Restricted:					
RLF Grant Proceeds	\$ 474,045			\$ 517,616	\$ 547,616
Total Restricted	<u>474,045</u>			<u>517,616</u>	<u>547,616</u>
Committed:					
Code Compliance Loans	-			-	-
RLF Loans	400,000			400,000	400,000
Micro Loan Fund	40,000			100,000	100,000
Façade Loans	162,348			171,680	160,109
Total Committed	<u>602,348</u>			<u>671,680</u>	<u>660,109</u>
Assigned:					
Noncurrent Portion of Advances	400,000			400,000	400,000
Economic Development	903,686			870,560	805,560
Total Assigned	<u>1,303,686</u>			<u>1,270,560</u>	<u>1,205,560</u>
Ending Balance	<u>\$ 2,380,080</u>			<u>\$ 2,459,856</u>	<u>\$ 2,413,285</u>



City of Eau Claire 2020 Adopted Operating Budget

Community Enhancement

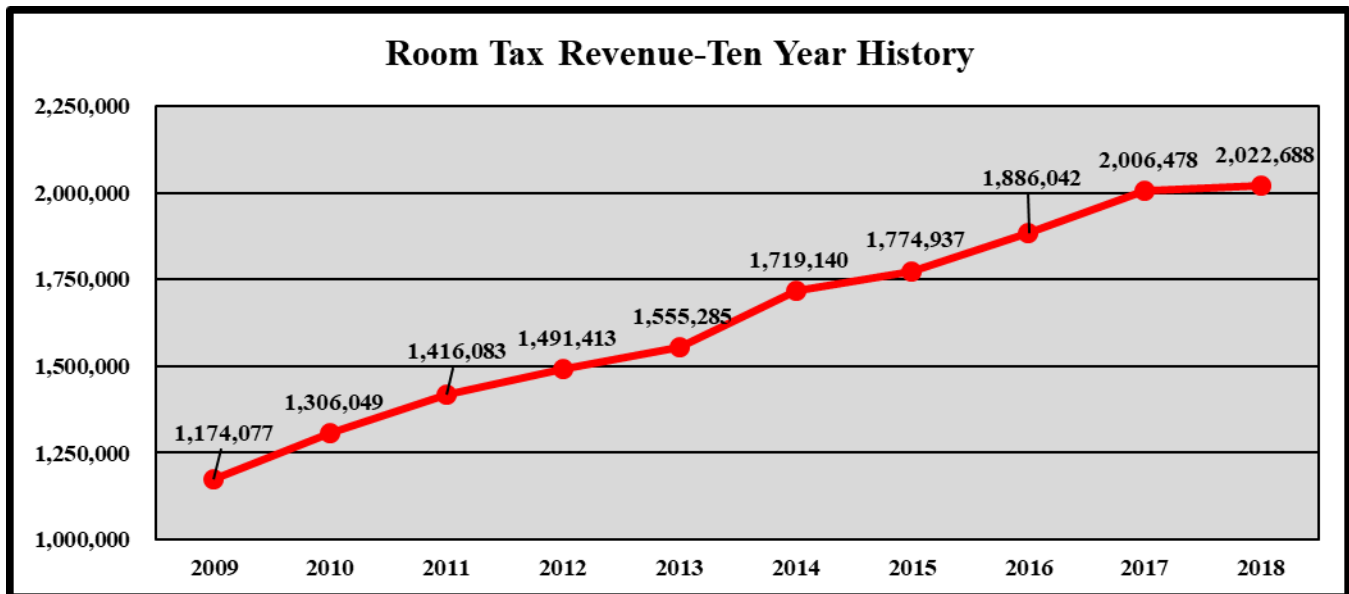
The Community Enhancement Fund was created in 1992 to account for the receipt and use of room tax revenues. Since 1975 the City has levied a room tax on hotels and motels within the city limits, under authority of [Wis. Stat. §66.0615](#). The tax was increased to 8% of gross room rental charges in 2009 as provided for in Chapter 3.20 of the [City Code of Ordinances](#). The City allocates 70% of collected room taxes to Visit Eau Claire for tourism promotion and tourism development.

Objectives

- Collect room tax revenue for convention and tourism activities.
- Budget room tax funds for complete distribution each year.

Outputs

- Allocate funds to Visit Eau Claire - \$1,365,000.
- Support Hobbs Ice Center Operating - \$50,000.
- General Fund support for convention and tourism activities - \$28,000.
- Support for Fairfax Pool Projects - \$275,000
- Support for Hobbs Ice Center Projects - \$95,000
- Support for Parks Projects - \$175,000





City of Eau Claire 2020 Adopted Operating Budget

Community Enhancement Budget Summary

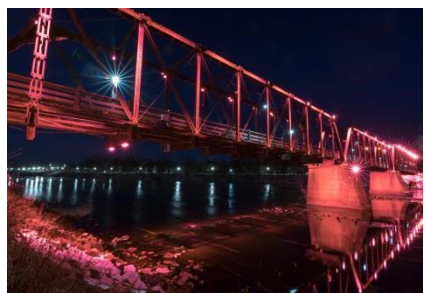
	2018 Actual	2019 Adopted	2019 6 Month Actual	2019 Projection	2020 Adopted
Revenue s & Other Financing Sources:					
Taxes	\$ 2,022,688	\$ 1,950,000	\$ 696,006	\$ 1,950,000	\$ 1,950,000
Miscellaneous	<u>235</u>	<u>200</u>	<u>-</u>	<u>200</u>	<u>200</u>
Revenue s & Other Financing Sources: Total	<u>2,022,923</u>	<u>1,950,200</u>	<u>696,006</u>	<u>1,950,200</u>	<u>1,950,200</u>
Expenditures & Other Financing Uses:					
Contractual Services	2,618	2,600	2,682	2,600	2,600
Contributions & Other Payments	1,415,882	1,365,000	682,500	1,365,000	1,365,000
Other Financing Uses	<u>662,700</u>	<u>603,000</u>	<u>301,500</u>	<u>603,000</u>	<u>604,000</u>
Expenditures & Other Financing Uses: Total	<u>2,081,200</u>	<u>1,970,600</u>	<u>986,682</u>	<u>1,970,600</u>	<u>1,971,600</u>
Excess (Deficiency) of Sources over Uses	<u>\$ (58,277)</u>	<u>\$ (20,400)</u>	<u>\$ (290,676)</u>	<u>\$ (20,400)</u>	<u>\$ (21,400)</u>
Available Fund Balance:					
Restricted:					
Community Enhancement	\$ 44,054			\$ 23,654	\$ 2,254
Ending Balance	<u><u>\$ 44,054</u></u>			<u><u>\$ 23,654</u></u>	<u><u>\$ 2,254</u></u>



City of Eau Claire 2020 Adopted Operating Budget

Downtown Fund

The Downtown Fund provides staffing for [Downtown Eau Claire, Inc.](#) (DECI), a separate non-profit corporation and the lead organization for marketing the downtown area. Created in 2002, the purpose of DECI was to carry out the recommendations of HyettPalma’s Downtown Action Agenda 2001. Today its vision is to be the premier civic alliance that creates a downtown everyone recognizes, appreciates, and enjoys. Its mission is to promote the development of business, housing, cultural resources and activities. There are currently 577 businesses in the downtown area representing retail, restaurants, service, medical, manufacturing, government, entertainment, and recreational facilities. There are a total of 11,215 people who work downtown.



This represents 21% of the City’s total employees (52,486). There are about 1,650 housing units available with 3,439 residents living downtown.

The organization is governed by a board consisting of representatives from various parts of the community including Business Improvement Districts, government, neighborhoods, downtown business owners and property owners and is comprised of 21 members. DECI is staffed by one City of Eau Claire employee who reports to the City’s Economic Development Director. DECI is also provided half-time assistance by the Business Assistance Specialist budgeted in the Economic Development Fund. The Economic Development Director serves as the Executive Director of DECI.

Objectives

- Host numerous free annual events for the Eau Claire community.
- Focus on the promotion of the downtown area as the premier location to live, shop, work and play.
- Recruit and retain businesses within the downtown area.
- Work with the City of Eau Claire on downtown transportation issues.
- Promote the redevelopment efforts of downtown Eau Claire.
- Brand downtown Eau Claire through marketing, website, and other promotions.
- Advance innovative ideas and projects.
- Promote and support downtown businesses.

Outputs

- Awarded two \$2,000 Downtown Enhancement Grants.
- Manage Jump-Start Downtown Business Competition that awards prizes totaling over \$10,500 to three winners.
- Hosted numerous ribbon cutting ceremonies, many in partnership with the Eau Claire Area Chamber of Commerce.
- Partnered with the City of Eau Claire on the All-City Cleanup and creation of Fall Cleanup.
- Coordinated the following events: Family Night in the Park, Cars & Trucks Auto Show, A Grand Evening on the Bridge, International Fall Festival, Trick or Treating, Wintertime in the City featuring Let It Glow and Haymarket Holiday.
- Promoting support of “Small Business Saturday” with the theme of “Shop Small”.
- In partnership with the City of Eau Claire, Eau Claire Noon Rotary, and UW-Eau Claire, promoted and fundraised for the River Lights program on the Phoenix Park Bridge.

Downtown Fund Authorized Full-Time	2018	2019	2020
Communications & Promotions Coordinator	1.00	1.00	1.00
Total FTE Positions	1.00	1.00	1.00



City of Eau Claire 2020 Adopted Operating Budget

*Downtown Fund
Budget Summary*

	2018 Actual	2019 Adopted	2019 6 Month Actual	2019 Projection	2020 Adopted
Revenue s & Other Financing Sources:					
Miscellaneous	13,000	13,000	13,217	13,000	-
Other Financing Sources	<u>85,000</u>	<u>85,000</u>	<u>85,000</u>	<u>85,000</u>	<u>85,000</u>
Revenue s & Other Financing Sources: Total	<u>98,000</u>	<u>98,000</u>	<u>98,217</u>	<u>98,000</u>	<u>85,000</u>
Expenditures & Other Financing Uses:					
Personnel Services	67,015	121,400	42,360	121,400	143,700
Contractual Services	2,198	1,800	1,897	1,800	1,900
Utilities	-	-	163	-	-
Materials & Supplies	<u>-</u>	<u>-</u>	<u>179</u>	<u>-</u>	<u>-</u>
Expenditures & Other Financing Uses: Total	<u>69,213</u>	<u>123,200</u>	<u>44,598</u>	<u>123,200</u>	<u>145,600</u>
Excess (Deficiency) of Sources over Uses	<u>\$ 28,787</u>	<u>\$ (25,200)</u>	<u>\$ 53,620</u>	<u>\$ (25,200)</u>	<u>\$ (60,600)</u>
 Available Fund Balance:					
Restricted:					
Loft Matching Program	\$ -		\$ -		\$ -
Downtown	67,752		42,552		(18,048)
Ending Balance	<u>\$ 67,752</u>		<u>\$ 42,552</u>		<u>\$ (18,048)</u>



City of Eau Claire 2020 Adopted Operating Budget

Cemetery Maintenance

The City operates and maintains two public cemeteries – Forest Hill and Lakeview. Staff sells lots, open graves, and assist funeral directors and families with services in the cemeteries year-round.

Objectives

- Provide well-maintained cemeteries for the community.
- Provide an adequate supply of available lots for burials.
- Assists funeral homes, monument companies and veterans' services.
- Maintain cemetery records.
- Produce cemetery deeds.

Outputs

- Mowed and trimmed 40 acres of lawn at Forest Hill Cemetery and 40 acres of lawn at Lakeview Cemetery.
- Dug graves as requested by funeral home directors.
- Sold burial lots, columbarium niches, and marker permits to customers.
- Snow removal and water grounds.

Cemetery Maintenance

Authorized Full-Time

Cemetery Service Worker II
Sexton

	2018	2019	2020
Cemetery Service Worker II	1.00	1.00	1.00
Sexton	1.00	1.00	1.00
Total FTE Positions	2.00	2.00	2.00

Cemetery Maintenance Budget Summary

	2018 Actual	2019 Adopted	2019 6 Month Actual	2019 Projection	2020 Adopted
Revenue s & Other Financing Sources:					
Charges For Services	73,181	65,900	30,647	65,900	65,900
Licenses & Permits	81,009	107,800	35,313	107,800	107,500
Other Financing Sources	<u>262,894</u>	<u>243,400</u>	<u>121,702</u>	<u>243,400</u>	<u>247,100</u>
Revenue s & Other Financing Sources: Total	<u>417,084</u>	<u>417,100</u>	<u>187,662</u>	<u>417,100</u>	<u>420,500</u>
Expenditures & Other Financing Uses:					
Personnel Services	262,179	238,400	137,586	238,400	267,800
Contractual Services	80,709	104,000	47,145	104,000	86,800
Utilities	27,083	27,100	12,865	27,100	20,800
Fixed Charges	6,100	6,100	(2,137)	6,100	6,100
Materials & Supplies	42,306	41,500	29,554	41,500	39,000
Other Financing Uses	<u>26,500</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Expenditures & Other Financing Uses: Total	<u>444,877</u>	<u>417,100</u>	<u>225,013</u>	<u>417,100</u>	<u>420,500</u>
Excess (Deficiency) of Sources over Uses	<u>\$ (27,793)</u>	<u>\$ -</u>	<u>\$ (37,351)</u>	<u>\$ -</u>	<u>\$ -</u>
Available Fund Balance:					
Restricted:					
Cemetery Maintenance	<u>\$ 147,851</u>			<u>\$ 147,851</u>	<u>\$ 147,851</u>
Ending Balance	<u>\$ 147,851</u>			<u>\$ 147,851</u>	<u>\$ 147,851</u>



City of Eau Claire 2020 Adopted Operating Budget

Hazardous Materials Response

The Hazardous Materials Response Fund was established in 1996 to account for responses to hazardous materials spills. The Northwest Wisconsin Hazardous Materials Taskforce is a joint venture between Eau Claire Fire and Rescue and Chippewa Falls Fire and Emergency Services. The team is contracted with the State of Wisconsin to deliver hazardous materials response to a statewide area – primarily northwestern Wisconsin. City of Eau Claire tax dollars are not used to operate the team; the State of Wisconsin provides grant funding. The team is designated a Type 1 team (one of only two in the state) and thus capable of responding to incidents involving Weapons of Mass Destruction (WMD).

Objectives

- Respond to hazardous materials (haz mat) incidents to provide mitigation.
- Provide consultation for emergency responders concerning haz mat situations they may encounter.
- Provide outreach presentations to law enforcement, emergency medical services, fire departments, civic groups and local government personnel throughout response area.
- Conduct training according to National Fire Protection Association (NFPA) standards. To reach this goal, we send personnel to the Wisconsin Area Hazardous Materials Responders (WAHMR) conference to attend numerous classes and share the information upon their return.
- Participate in annual hazardous materials response drills and table top exercises throughout the region.



Outputs

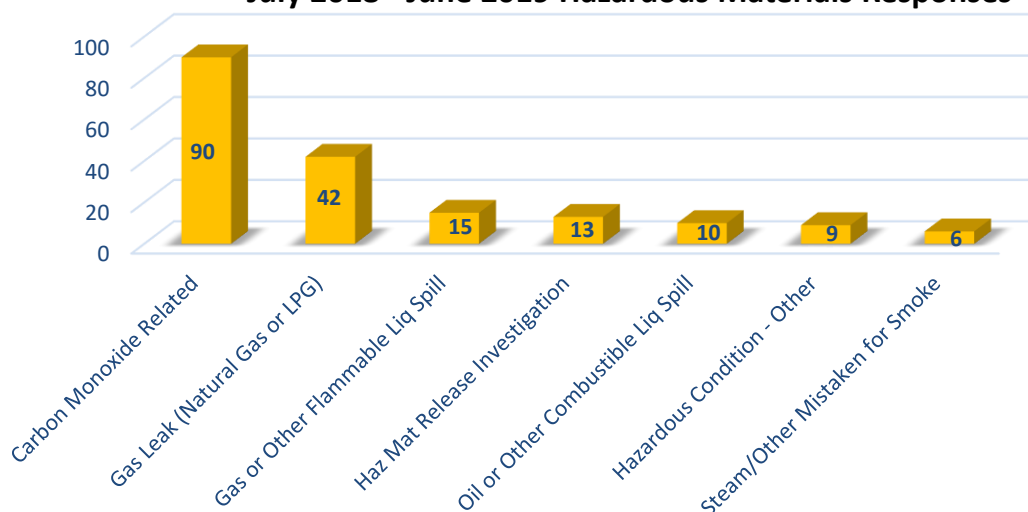
- Battalion Chief Steve Vargo and Lieutenant Brian Kranz provided outreach presentations to the Trempealeau County fire chiefs. These programs teach groups how to request a regional team, what equipment we carry and the types of incidents to which we are able to respond.
- Acquired grant funding for the purchase of combustible gas detectors and various other metering equipment necessary for the continued operation of the hazardous materials team.
- Trained team members in operation of new meters and equipment along with fundamentals training to established JPRs.
- Battalion Chief Vargo and Lieutenants Kranz and Steve Secker attended the annual WAHMR conference including breakout sessions covering a variety of hazardous material topics. WAHMR is a professional organization for Hazardous Materials response personnel.
- Captains Tony Biasi and Dave Whitehouse attended SERTC railcar specialist training in Pueblo, Colorado.
- Lieutenants Kranz and Jeremy Stary attended training at the Center for Domestic Preparedness (CDP) in Anniston, Alabama.



42 Personnel are assigned to the Hazardous Materials Response Team

- 29 Members from Eau Claire Fire Department.
- 13 Members from Chippewa Falls Fire Department.

July 2018 - June 2019 Hazardous Materials Responses





City of Eau Claire 2020 Adopted Operating Budget

Hazardous Materials Budget Summary

	2018 Actual	2019 Adopted	2019 6 Month Actual	2019 Projection	2020 Adopted
Revenue s & Other Financing Sources:					
Intergovernmental	\$ 125,185	\$ 116,000	\$ 58,489	\$ 116,000	\$ 116,000
Charges For Services	-	2,000	-	2,000	2,000
Miscellaneous	1,899	300	1,182	300	300
Revenue s & Other Financing Sources: Total	<u>127,085</u>	<u>118,300</u>	<u>59,671</u>	<u>118,300</u>	<u>118,300</u>
Expenditures & Other Financing Uses:					
Personnel Services	50,160	48,900	22,184	48,900	48,300
Contractual Services	21,483	24,400	12,621	24,400	24,400
Utilities	492	1,200	245	1,200	1,200
Fixed Charges	3,000	3,000	1,500	3,000	3,000
Materials & Supplies	13,516	19,700	12,193	19,700	19,700
Contributions & Other Payments	27,135	28,100	-	28,100	28,100
Expenditures & Other Financing Uses: Total	<u>115,787</u>	<u>125,300</u>	<u>48,744</u>	<u>125,300</u>	<u>124,700</u>
Excess (Deficiency) of Sources over Uses	<u>\$ 11,298</u>	<u>\$ (7,000)</u>	<u>\$ 10,927</u>	<u>\$ (7,000)</u>	<u>\$ (6,400)</u>
Available Fund Balance:					
Restricted:					
Grant Proceeds	\$ 156,170			\$ 149,170	\$ 142,770
Ending Balance	<u>\$ 156,170</u>			<u>\$ 149,170</u>	<u>\$ 142,770</u>



City of Eau Claire 2020 Adopted Operating Budget

L.E. PHILLIPS MEMORIAL LIBRARY

As a direct service provider to people of all ages, cultures, and walks of life, the library is committed to responding to the needs, wants, and concerns of its customers. Services are selected and improved in light of community feedback, and with mission goals in mind. It is the largest library in west central Wisconsin and the resource library for the ten-county library system. Its policies and operations are overseen and governed by a nine-member board appointed by the City Council. The facilities are maintained by the City of Eau Claire.



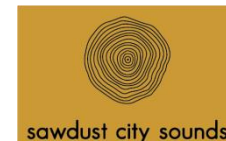
story builder

WRITING THE FUTURE OF OUR LIBRARY

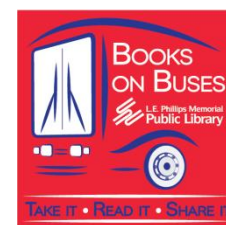
Good fortune is what happens when opportunity meets with planning. —Thomas Edison

In 2015, the library began a strategic planning process to make sure that library services and resources align with the hopes and needs of the community. The 2016–2021 Strategic Plan was created using data from staff, the board of trustees, and community members. Following the plan’s goals, the library has taken impressive action, such as:

- BookBike (2016)
- Books on Buses (2017)
- Building Feasibility Study and Space Needs Analysis (2017)
- Dabble Box (2017)
- Fines Free (2018)
- Early Literacy Outreach Librarian and Community Resources Specialist positions (2019)
- Sawdust City Sounds (2019)



The Strategic Plan is available at ecpubliclibrary.info/mission along with the library’s Annual Report archives, where details about library accomplishments can be found.



Investing in public libraries is an investment in the nation’s future. —Bill Gates

While most of the library’s strategic goals have been met, the size and condition of the building present challenges to completing the plan. A major renovation, funded by \$11.5M in City capital improvement funds, will fix the aging mechanical systems. Meanwhile, the library is seeking \$7M in private funds for a much needed-expansion from 61,000 sq. ft. to 90,000 sq. ft. to meet current and future space demands. This will allow services to be improved in key areas, such as:

INCLUSIVITY

- Full ADA compliance
- All gender restrooms

COLLABORATION

- 200-seat community room
- Large and small group meeting spaces

OPPORTUNITY

- More space for books
- More space for technology
- 200-seat Youth Services programming room

INNOVATION

- Enhanced inter-generational hands-on learning lab with recording studio
- Expanded “Library of Things” including tools and technology



BOOKBIKE

More information about the library’s upcoming Story Builder Capital Campaign is available at ecpubliclibrary.info/storybuilder.



Library Authorized Full-Time	2018	2019	2020
Library Director	1.000	1.000	1.000
Assistant Director	1.000	1.000	1.000
Management Staff	7.000	7.000	7.000
Librarian	1.000	3.000	3.000
Community Resources Specialist	—	1.000	1.000
Digital Services Developer	1.000	1.000	1.000
Coordinator/Associate	11.025	11.275	11.275
Library Assistant	9.575	9.150	8.700
Desk Clerk	4.715	4.515	4.715
Library Page	8.735	7.860	8.220
Total FTE Positions	45.050	46.800	46.910





City of Eau Claire 2020 Adopted Operating Budget

L.E. Phillips Memorial Public Library Budget Summary

	2018 Actual	2019 Adopted	2019 6 Month Actual	2019 Projection	2020 Adopted
Revenue s & Other Financing Sources:					
Intergovernmental	\$ 6,336.63	\$ -	\$ -	\$ -	\$ -
Fines & Forfeitures	14,371	10,000	5,479	10,000	10,400
Charges For Services	15,758	16,200	7,331	16,200	15,200
Charges For Services - Intergovernmental	643,641	712,500	349,120	712,500	758,900
Other Operating Revenue	247,589	246,100	246,143	246,100	270,200
Miscellaneous	100,362	40,100	33,765	40,100	38,200
Other Financing Sources	<u>3,109,525</u>	<u>3,387,100</u>	<u>3,387,355</u>	<u>3,387,100</u>	<u>3,631,200</u>
Revenue s & Other Financing Sources: Total	<u>4,137,583</u>	<u>4,412,000</u>	<u>4,029,194</u>	<u>4,412,000</u>	<u>4,724,100</u>
Expenditures & Other Financing Uses:					
Personnel Services	3,032,710	3,392,500	1,440,928	3,392,500	3,461,700
Contractual Services	357,618	321,300	192,999	321,300	355,700
Utilities	82,909	90,400	42,694	90,400	91,400
Fixed Charges	27,217	31,700	13,812	31,700	31,700
Materials & Supplies	590,665	584,500	292,286	581,500	593,800
Contributions & Other Payments	-	-	3,000	3,000	-
Capital Purchases	19,391	7,000	6,998	7,000	12,200
Other Financing Uses	<u>140,360</u>	<u>44,600</u>	<u>48,273</u>	<u>44,600</u>	<u>232,600</u>
Expenditures & Other Financing Uses: Total	<u>4,250,870</u>	<u>4,472,000</u>	<u>2,040,991</u>	<u>4,472,000</u>	<u>4,779,100</u>
Excess (Deficiency) of Sources over Uses	<u>\$ (113,288)</u>	<u>\$ (60,000)</u>	<u>\$ 1,988,203</u>	<u>\$ (60,000)</u>	<u>\$ (55,000)</u>
Available Fund Balance:					
Nonspendable:					
Prepayments	\$ 54,853		\$ 54,853		\$ 54,853
Inventory	<u>120</u>		<u>120</u>		<u>120</u>
Total Nonspendable	<u>54,973</u>		<u>54,973</u>		<u>54,973</u>
Restricted:					
Library	774,316		774,316		719,316
Gifts & Donations	96,719		96,719		96,719
Agency	<u>9,102</u>		<u>9,102</u>		<u>9,102</u>
Total Restricted	<u>880,137</u>		<u>880,137</u>		<u>825,138</u>
Ending Balance	<u><u>\$ 935,110</u></u>		<u><u>\$ 935,110</u></u>		<u><u>\$ 880,110</u></u>



City of Eau Claire 2020 Adopted Operating Budget



The mission of the City-County Health Department is promoting health and safety for all Eau Claire communities. To accomplish this mission, the Department provides a wide array of public health services through programs and policies that assure a safe and healthy environment, prevent disease and disability, and promote positive health practices. The Department collaborates closely with community partners to identify and respond to diseases and conditions that are preventable. Also provided are a broad array of programs and services mandated by state statute and local ordinance.

The health department accomplishes this work with a staff of 70 employees (57.5 FTE). Tax levy from the City and County support less than 1/2 of the staff with the remainder of funding coming from fees and grants. Tax levy changes have not matched increases in staff costs, so fees and grants have been used to attempt to maintain and grow needed services.

The health department received national accreditation in 2018. We are recognized as a regional and state leader. We work every day to make sure all of Eau Claire County is a healthy place for people to live, work, learn, and play. Ranked 35th out of 72 counties in the annual County Health Ranking report in 2018, we know we still have considerable work to do.

2017-2021 Health Department Strategic Priorities:

- Increase utilization of program and population data.
- Engage the community in collaborative efforts.
- Invest in a strong workforce and infrastructure.
- Develop long-term fiscal and operational strategies.



The Eau Claire City-County Health Department promotes health and safety for all Eau Claire communities.





City of Eau Claire 2020 Adopted Operating Budget

City-County Health Dept.: Operations Division

Objective: Providing cross-departmental policy and technical assistance for all administrative functions including human resources, budget and finance, purchasing, data management, customer service, public information, training, and IT.

Outputs/Outcomes

- Maintained national accreditation by the Public Health Accreditation Board to ensure we are providing the most efficient, effective, and targeted services to the residents of Eau Claire.
- Optimized organizational potential by restructuring the health department into Divisions that reflect core service areas and focus on key population health outcomes.
- Continued to institute Strengthsfinder assessment with all new and existing staff to assure agency focuses on building on employee's strengths.
- Met all fiscal requirements of multiple public and private funders with complex funding requirements and dates.
- Reviewed and updated over 240 health department related fees.
- Assured health care cost savings for employee health insurance through prevention and early intervention efforts.
- Updated workspaces for several areas of the department to improved efficiency and meet employee needs.
- Supported successful visits to County courthouse for thousands of residents and visitors entering the ground floor of the courthouse and needing directions and assistance.
- Updated health department website and maintained social media/local media presence to assure public access to information.
- Provided leadership in key roles with state organizations including Wisconsin Public Health Association.

City-County Health Dept.: Policy and Systems Division

Objective: Advancing policy and systems change across the department and community through health education, outreach, social marketing, grant writing, strategic planning, quality improvement and performance management, policy change, and advocacy.

Outputs/Outcomes

- Utilized the Community Health Assessment and Health Improvement Plan for Eau Claire County that was developed collaboratively with the health department, 3 health care institutions, and United Way along with Eau Claire Healthy Communities. This diverse coalition of residents, community organizations, schools, health care providers, businesses, faith communities and government agencies assures that our community works together to tackle tough health issues. Mental Health, Substance Use, Alcohol Misuse, Chronic Disease and Obesity were named the top health priorities after reviewing feedback from the community health survey, community conversations, coalition meeting, and comprehensive data collection.
- Provided extensive technical assistance and backbone support to 5 Healthy Community Action Teams focused on health priorities and the Healthy Communities Council which includes more than 100 members from across the community.
- Participated in the national Invest Health efforts for peer-learning related to place-based health strategies with 4 other cities. In May and June, these "peer exchanges" took place. The first exchange opportunity centered around food and food access and the 2nd exchange opportunity centered around affordable housing, active transportation, and community health mapping.
- Promoted health in all policies by providing technical assistance to elected officials, department staff, board of health, and others on policy changes to improve health including keeping of poultry, bees, and public excessive intoxication ordinances.
- Provided public health and community partnership expertise to local work being done on housing, homelessness, and poverty as determinants of health
- Received Gold Level Healthy Communities designation in the inaugural year from the University of Wisconsin-Madison Population Health Institute.
- Partnered with UWEC, Stout, UW Green Bay, Mayo Family Residency Program, Medical College of WI, Prevea, UW Madison, and many other academic and health care organizations on research studies and student experiences related to a broad range of public health topics.
- Supported collaborative work led by national consultant to engage a broad range of stakeholders to develop a plan to address homelessness in Eau Claire.



City of Eau Claire 2020 Adopted Operating Budget

City-County Health Dept.: Clinical Services Division

Objective: *Supporting quality primary prevention services for individuals through promoting reproductive health and facilitating safe, effective and successful family planning methods, reducing unintended pregnancies and decreasing sexually transmitted infections (STI).*

Outputs/Outcomes

- 644 women and men received reproductive health/family planning services during more than 1000 clinic visits. The clinic protects and promotes reproductive health for men and women through services including family planning education and methods, sexually transmitted infection (STI) testing and treatment, and reproductive cancer screening.
- 148 pregnancy tests administered with appropriate referral and interventions provided by nursing staff.
- Continued a partnership with the Juvenile Detention Center to provide on-site education, testing, treatment and birth control.
- Provided on-site education, testing and treatment at McKinley Charter School and other schools in county.
- Collaborated with the AIDS Resource Center of Wisconsin to do outreach events to prevent HIV.
- Designated an Adolescent Champion for the Family Planning Clinic's work to ensure safe, confidential and adolescent friendly space in the clinic.
- 850 STI tests provided to individuals who may not have otherwise been tested.
- Received multiple grants allowing us to focus on increasing colposcopy services, creating an adolescent friendly environment, and improving technology in the clinic.

City-County Health Dept.: Communicable Disease Division

Objective: *Preventing and controlling communicable disease and preparing for/responding to outbreaks and public health emergencies.*

Outputs/Outcomes

- 1389 communicable disease reports received follow up. The health department follows-up on reportable diseases to help decrease the spread of illness and keep our community healthy and meet state statutes.
- 1950 immunizations given to infants, children and adults to assure protection against multiple communicable diseases.
- Partnered with schools, healthcare, and community providers to provide more than 830 influenza immunizations at mass immunization clinics for adolescents and adults including new clinic at the Indoor Sports Center.
- All local schools reported weekly illnesses data which was compiled and analyzed for syndromic disease surveillance to identify patterns of disease early.
- Prevented and responded to significant increases in communicable diseases including hospitalized influenza cases, sexually transmitted infections, tick/mosquito related disease, and other reportable disease in partnership with health care organizations and academia.
- Coordinated a mass clinic exercise with student nurses to increase future workforce preparedness with emergency preparedness and UWEC staff.
- Followed up on 7 environmental and 19 communicable disease public health emergencies utilizing our Public Health Emergency response capabilities.
- Engaged a broad range community partners through the Public Health Emergency Preparedness Committee to plan for and respond to public health emergencies. This group is the only collaborative partnership meeting about planning for and responding to community emergencies.



City of Eau Claire 2020 Adopted Operating Budget

City-County Health Dept.: Community Health Promotion Division

Objective: Improving health related to identified community health priorities including mental health, alcohol misuse, tobacco, chronic disease, obesity, nutrition, and access to care through individual and community services.

Outputs/Outcomes

- Enforcement in the community of tobacco and alcohol policy/statutes through compliance checks at local points of sale throughout City of Eau Claire and Eau Claire County.
- All middle and high schools in the county participated in the Youth Risk Behavior Survey to gather data related to high risk behaviors connected to mental health and alcohol and other drug use.
- 1,132 youth & adults received Suicide Prevention Training- Question, Persuade, and Respond.
- 4,823 vision and hearing screenings in county schools.
- 373 professionals received adverse childhood experience & resiliency training to build prevention into our work related to mental health as a critical community issue.
- Provided leadership related to opioid misuse prevention including securing new state and federal funding for safe medication storage/collection, prescription drug misuse education, enhancing preparedness for the opioid epidemic, and development of a new overdose fatality review team along with a broad group of residents and stakeholders.
- Partnered with the Wisconsin Department of Health Services on a federal grant to implement and evaluate evidence-based strategies to prevent and control diabetes and cardiovascular disease in high-burden populations including considerable work with health care partners and communities at risk.
- Passed National Suicide Prevention Awareness Month Proclamation Resolution by Board of Health, and this was also acknowledged at City Council.

City-County Health Dept.: Healthy Beginnings Division

Objective: Creating a healthy start for all families from pregnancy through early childhood with individual and community services such as assuring prenatal care, providing breastfeeding support and education, increasing parenting skills, providing intensive nursing care coordination for high-risk families, and promoting healthy nutrition.

Outputs/Outcomes

- 1,859 family health visits for assessment, teaching and case management to support healthy family development
- 2,583 WIC participants received supplemental food, nutrition assessment/education/referrals.
- 124 children enrolled in Head Start received nutrition assessments and follow up care.
- 261 women supported by WIC breastfeeding peer counseling.
- 838 WIC participants were assessed by a registered dental hygienist to assure healthy teeth.
- 595 WIC families received monthly coaching from Registered Dietitians through the Fit Families Program related to nutrition and physical activity for families.
- Over 3,700 community members received nutrition education at Veggin' Out booths at area farmers' markets.
- Supported the opening of an on-site farmers' market, located at an entrance of the Eau Claire County Government Center closest to our WIC clinic. The market was a pilot aimed at increasing accessibility to locally grown, fresh fruits and vegetables for families using the WIC Farmers' Market Nutrition Program, but also engaged all government center employees and neighborhood residents.

City-County Health Dept.: Regulation and Licensing Division

Objective: Assuring safe and healthy regulated entities and preventing disease and injury through regular inspection, education, sample testing, enforcement, and response in homes, businesses, and the community.

Outputs/Outcomes

- 971 inspections at restaurants and 288 inspections at retail food stores for health and safety of food served and sold.
- Conducted licensing and inspections of temporary food facilities at all the major festivals and events in the city and county.
- 1,366 food product/ingredient samples and swabs tested in public health laboratory to assure that our food is safe.
- 13 food-borne illness complaints investigated.
- 9,521 rental units registered in the City of Eau Claire with the rental registration program.
- 1,548 housing inspections and 2,325 phone consultations completed to support safer and healthier housing.
- Conducted City of Eau Claire hoarding cases and dangerous living situation investigations in cooperation with law enforcement, human services and housing agencies. 34 residences were placarded as unsafe.
- 100% licensed facility (e.g. restaurants, campgrounds, hotels, swimming pools, etc) inspection rate, all schools inspected twice annually, and 98% of restaurants were inspected at least twice.
- 553 solid waste inspections, including 99 garbage truck inspections completed.
- Received grant to engage the community about carbon monoxide (CO) and distribute carbon monoxide detectors.



City of Eau Claire 2020 Adopted Operating Budget

City-County Health Dept.: Environmental Science

Objective: Protecting from disease and assuring healthy environments and identifying and responding to environmental threats related to air, water, food, rodents/inspects, radiation, and more.

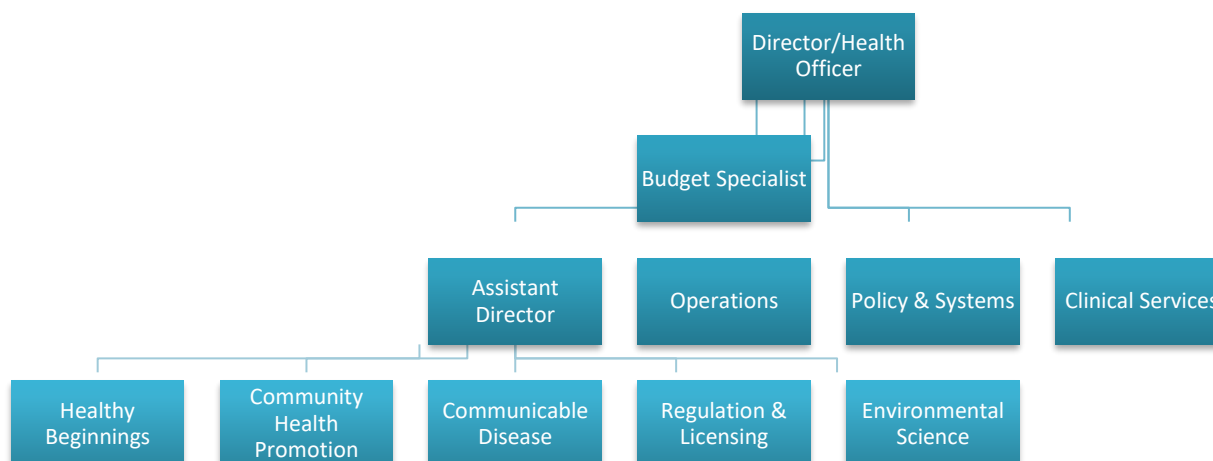
Outputs

- 175 new or replacement Private On-Site Waste Disposal Systems (POWTS) installed.
- 5,070 POWTS maintenances notices issued to assure safe ground water and drinking water.
- 151 permits issued for well installation, replacement, and reconnection of private wells.
- 175 coliform bacteria and 196 residual chlorine samples analyzed from municipal wells.
- 341 samples analyzed for nitrate and 501 samples analyzed for coliform bacteria from private wells.
- 3,466 unique drinking water tests completed.
- 143 animal bite investigations/consultations completed to prevent rabies.
- 685 recreational water samples (pools and beaches) taken to assure safe recreational water.
- 36 days of beach closures due to unsafe bacteria levels.
- 122 vector (mosquito/tick) sampling events completed to research and prevent communicable disease.
- Partnered with Beaver Creek Reserve and City Parks and Recreation to create engaging opportunities for education and outreach concerning Lyme disease awareness and prevention.

Positions at the Eau Claire City-County Health Department:

Health Department Authorized Full-Time	2018	2019	2020
Director/Health Officer	1.00	1.00	1.00
Assistant Health Dept	0.00	1.00	1.00
Managers/Supervisors	7.60	6.90	6.90
Budget Specialist	1.00	1.00	1.00
Public Health Nurse	13.80	13.70	12.40
Public Health Dietician	3.30	3.40	3.40
Environmental Health	8.80	8.80	8.80
Chemist/Microbiologist	3.00	3.00	3.00
Community Health Educator	3.80	2.00	3.00
Health Benefits Specialist	0.80	0.80	0.00
Public Health Specialist	3.00	5.00	7.00
Administrative Support	10.60	9.70	9.30
Bilingual Support	0.70	0.70	0.70
Total FTE Positions	57.40	57.00	57.50

Eau Claire City-County Health Department Organization Chart:





City of Eau Claire 2020 Adopted Operating Budget

City-County Health Department Budget Summary

	2018 Actual	2019 Adopted	2019 6 Month Actual	2019 Projection	2020 Adopted
Revenue s & Other Financing Sources:					
Intergovernmental	\$ 1,159,099	\$ 1,081,500	\$ 295,533	\$ 1,081,500	\$ 1,686,000
Licenses & Permits	700,393	726,100	523,706	726,100	729,000
Fines & Forfeitures	500	-	-	-	-
Charges For Services	194,038	222,800	127,560	222,800	177,000
Charges For Services - Intergovernmental	1,605,589	1,583,300	684,249	1,583,300	1,622,000
Miscellaneous	421,929	311,600	139,732	311,600	303,100
Other Financing Sources	<u>2,352,380</u>	<u>1,989,400</u>	<u>1,938,300</u>	<u>1,989,400</u>	<u>2,020,500</u>
Revenue s & Other Financing Sources: Total	<u>6,433,928</u>	<u>5,914,700</u>	<u>3,709,080</u>	<u>5,914,700</u>	<u>6,537,600</u>
Expenditures & Other Financing Uses:					
Personnel Services	5,059,132	5,435,900	2,338,778	5,435,900	5,891,200
Contractual Services	535,205	443,000	236,494	443,000	448,600
Utilities	37,387	38,000	18,649	38,000	34,700
Fixed Charges	13,358	15,900	12,745	15,900	16,200
Materials & Supplies	237,178	188,400	99,982	188,250	229,900
Contributions & Other Payments	2,250	-	150	150	-
Capital Purchases	175,788	50,000	3,963	50,000	112,500
Other Financing Uses	<u>28,725</u>	<u>27,300</u>	<u>27,266</u>	<u>27,300</u>	<u>26,600</u>
Expenditures & Other Financing Uses: Total	<u>6,089,022</u>	<u>6,198,500</u>	<u>2,738,026</u>	<u>6,198,500</u>	<u>6,759,700</u>
Excess (Deficiency) of Sources over Uses	<u>\$ 344,907</u>	<u>\$ (283,800)</u>	<u>\$ 971,053</u>	<u>\$ (283,800)</u>	<u>\$ (222,100)</u>
Available Fund Balance:					
Nonspendable:					
Prepayments	\$ 89,739			\$ 89,739	\$ 89,739
Inventory	1,051			1,051	1,051
Total Nonspendable	<u>90,790</u>			<u>90,790</u>	<u>90,790</u>
Restricted:					
Health Department	1,250,141			966,341	744,241
Total Restricted	<u>1,250,141</u>			<u>966,341</u>	<u>744,241</u>
Ending Balance	<u><u>\$ 1,340,931</u></u>			<u><u>\$ 1,057,131</u></u>	<u><u>\$ 835,031</u></u>



City of Eau Claire 2020 Adopted Operating Budget

Community Development Block Grant (CDBG)

The City Housing division administers the City of Eau Claire's Community Development Block Grant (CDBG) program. The CDBG program is funded annually by the United States Department of Housing and Urban Development (HUD) to provide decent housing, suitable living environments and expanded economic opportunities for low and moderate-income people.

Objectives

- Acquire two single family homes to rehabilitate and sell to low-moderate income families.
- Provide housing rehabilitation loans to five homeowners.
- Lead remediation assistance to five homeowners.
- Provide planning and management funding for two neighborhood associations.
- Provide Tenant Based Rental Assistance (TBRA) to 50 households.
- Provide Down Payment Assistance to five first time homebuyers.
- Provide funding to ten Public Services with the City of Eau Claire.
- Provide funding to a non-profit to rehabilitate their shelter kitchen.
- Provide funding to a non-profit to update their heating system.
- Provide funding to the City/County Health Department to continue the Code Enforcement Program.

Outputs

Housing Division

- Rehabilitated five owner-occupied residential units, including the abatement of lead in five of those units and the abatement of asbestos in one unit.
- Eight low/mod homeowners received HOME Weatherization Grants
- Five – Eau Claire Housing Division
- Three – Western Dairyland
- A single-family home that was purchased in 2016 and rehabilitated in 2017/2018 was recently sold. The rehabilitation of another single-family home purchased in 2016 was recently completed and is ready to be sold.
- Two additional single-family homes were purchased in 2018 and will be rehabilitated within the next year.
- Provided funding to the City of Eau Claire Finance Department for the alley improvement reimbursement program.

Provided Funding to Assist Public Services

- 45 persons facing domestic violence sought shelter and support services
- 197 families received case management assistance to help care for their children
- 1455 persons sought emergency shelter as a result of homelessness
- 631 received primary health care services from the Free Clinic
- 1032 persons received meals from the Community Table soup kitchen
- 48 households received rental assistance with the Housing Choice Voucher program
- 527 Hmong households received tenant/landlord counseling
- 382 Hmong individuals/families received translation services
- 77 Women and minorities received employment & business start-up services

CDBG	2018	2019	2020
Authorized Full-Time			
Housing Division Administrator	0.10	0.10	0.10
Housing Rehabilitation Specialist	0.95	0.95	0.95
Accounting Assistant	0.02	0.02	0.02
Office Associate	0.10	0.10	0.10
Program Specialist	0.92	0.92	0.92
Rental Specialist	0.01	0.01	0.01
Total FTE Positions	2.10	2.10	2.10



City of Eau Claire 2020 Adopted Operating Budget

Community Development Block Grant (CDBG) Budget Summary

	2018 Actual	2019 Adopted	2019 6 Month Actual	2019 Projection	2020 Adopted
Revenue s & Other Financing Sources:					
Intergovernmental	\$ 375,232	\$ 552,400	\$ 86,096	\$ 552,400	\$ 520,600
Program Income	<u>194,741</u>	<u>79,300</u>	<u>75,209</u>	<u>79,300</u>	<u>100,000</u>
Revenue s & Other Financing Sources: Total	569,973	631,700	161,305	631,700	620,600
Expenditures & Other Financing Uses:					
Personnel Services	7,785	10,600	5,514	10,600	12,300
Contractual Services	113,526	157,700	51,663	157,700	168,200
Utilities	576	800	223	800	800
Fixed Charges	2,211	2,800	589	2,800	2,800
Materials & Supplies	3,814	4,900	1,185	4,900	5,000
Contributions & Other Payments	207,856	261,000	63,144	261,000	296,100
Capital Purchases	107,000	107,000	-	107,000	50,000
Other Financing Uses	<u>42,334</u>	<u>85,400</u>	<u>43,066</u>	<u>85,400</u>	<u>85,400</u>
Expenditures & Other Financing Uses: Total	<u>485,102</u>	<u>630,200</u>	<u>165,384</u>	<u>630,200</u>	<u>620,600</u>
Excess (Deficiency) of Sources over Uses	<u>\$ 84,871</u>	<u>\$ 1,500</u>	<u>\$ (4,079)</u>	<u>\$ 1,500</u>	<u>\$ -</u>
Available Fund Balance:					
Restricted:					
Grant Proceeds	\$ 109,161			\$ 110,661	\$ 110,661
Ending Balance	<u>\$ 109,161</u>			<u>\$ 110,661</u>	<u>\$ 110,661</u>



City of Eau Claire 2020 Adopted Operating Budget

Landfill Remediation

The City of Eau Claire owned and operated a landfill located off Highway C in the Town of Union from the early 1960s through the late 1970s. The landfill, which sits on a 100-acre site, collected household and industrial waste from Eau Claire County and the surrounding area. It was closed in the early 1980s.

The Landfill Remediation Fund was authorized by Council in late 1993 and accounts for transactions associated with the activities of the Potentially Responsible Parties (PRP) Group to address contamination issues at the City's former landfill.

The City of Eau Claire acts as the administrator for the PRP Group. The PRP Group has been established to respond to environmental concerns associated with the landfill site. Responsibilities include working with consultants and contractors on correction of well contamination issues along with monitoring and evaluation of the existing ground water extraction system.

Objectives

- Comply with regulatory requirements.
- Provide appropriate environmental monitoring.
- Professionally and promptly respond to concerns raised by property owners in the vicinity of the landfill.

Outputs

- Continued compliance with regulatory requirements and reporting to the Wisconsin Department of Natural Resources.
- Monitor private well and extraction well testing.
- Continued evaluation of the effectiveness of the existing ground water extraction system.
- Ongoing communication and updates with property owners in the area of the landfill and the PRP Group.

Landfill Remediation Budget Summary

	2018 Actual	2019 Adopted	2019 6 Month Actual	2019 Projection	2020 Proposed
Revenue s & Other Financing Sources:					
Charges For Services	\$ 117,773	\$ 150,000	\$ 22,680	\$ 150,000	\$ 150,000
Miscellaneous	2,929	-	191	-	-
Revenue s & Other Financing Sources: Total	<u>120,702</u>	<u>150,000</u>	<u>22,871</u>	<u>150,000</u>	<u>150,000</u>
Expenditures & Other Financing Uses:					
Contractual Services	32,433	36,100	16,302	36,100	36,100
Utilities	13,071	19,900	9,913	19,900	19,900
Materials & Supplies	75,198	94,000	2,379	94,000	94,000
Expenditures & Other Financing Uses: Total	<u>120,702</u>	<u>150,000</u>	<u>28,594</u>	<u>150,000</u>	<u>150,000</u>
Excess (Deficiency) of Sources over Uses	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 5,723</u>	<u>\$ -</u>	<u>\$ -</u>
Available Fund Balance:					
Restricted:					
Landfill Remediation	\$ -		\$ -		\$ -
Ending Balance	<u>\$ -</u>		<u>\$ -</u>		<u>\$ -</u>



City of Eau Claire 2020 Adopted Operating Budget

Police K-9 Fund

In 2014, the City of Eau Claire's Police Department received approximately \$570,000 from the Estate of Mary Doolittle. Ms. Doolittle donated these funds and expressed her desire for them to be used to fund K-9 units for the Eau Claire Police Department. In 2018, we purchased a new K9, Manso, and K9 Duke was retired at the end of 2018. The K9 fund will help support our current K9 program, K-9 Jake and K-9 Manso which are assigned to the Patrol Division.

Objectives

- Detection of illegal drugs in the community.
- Search and rescue operations
- Officer safety
- Community outreach focus to improve community relations.

Outputs

- Confiscation of illegal drugs during interdiction traffic stops and search warrants.
- Increase the success of locating missing and vulnerable community members.
- Increased officer safety during building searches and high-risk critical incidents.
- Provide education on police operations to community members and various organizations.



Jake



Manso



City of Eau Claire 2020 Adopted Operating Budget

Police Department K-9 Fund Budget Summary

	2018 Actual	2019 Adopted	2019 6 Month Actual	2019 Projection	2020 Adopted
Revenue s & Other Financing Sources:					
Miscellaneous	\$ 5,112	\$ 1,200	\$ 2,981	\$ 1,200	\$ 1,200
Revenue s & Other Financing Sources: Total	<u>5,112</u>	<u>1,200</u>	<u>2,981</u>	<u>1,200</u>	<u>1,200</u>
Expenditures & Other Financing Uses:					
Personnel Services	9,642	10,500	3,848	10,500	11,000
Contractual Services	18,066	18,600	7,824	18,600	18,600
Materials & Supplies	678	9,000	651	9,000	9,000
Other Financing Uses	<u>20,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Expenditures & Other Financing Uses: Total	<u>48,386</u>	<u>38,100</u>	<u>12,323</u>	<u>38,100</u>	<u>38,600</u>
Excess (Deficiency) of Sources over Uses	<u>\$ (43,274)</u>	<u>\$ (36,900)</u>	<u>\$ (36,900)</u>	<u>\$ (36,900)</u>	<u>\$ (36,900)</u>
Available Fund Balance:					
Restricted:					
Gifts & Donations	\$ 412,066			\$ 375,166	\$ 337,766
Ending Balance	<u>\$ 412,066</u>			<u>\$ 375,166</u>	<u>\$ 337,766</u>

City of Eau Claire, Wisconsin

2020 Adopted Operating Budget

Adopted November 2019



Debt Service Funds

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Debt Service Fund

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City of Eau Claire 2020 Adopted Operating Budget

Debt Service

The Debt Service Fund accounts for the payment of principal and interest on the current portion of general obligation long-term debt and the accumulation of resources for future payments. General obligation bond issues are backed by the full faith and credit of the City and are repaid through resources of the particular fund. Transfers from the General Fund, Library and Health are recorded under "Other Financing Sources". Funding is derived from property tax and special assessment collections.

The City of Eau Claire has three types of debt issues:

1. General Obligation Bonds & Notes are issued for capital construction projects and are backed by the full faith and credit of the City.
 - o Total outstanding debt as of 12/31/2019: \$139,210,000
2. Tax Incremental Bonds (General Obligation debt) are issued to finance TIF District improvements in the TIF project plans. Tax Incremental Bonds are paid by segregated property taxes, but are ultimately backed by the full faith and credit of the City if incremental taxes are inadequate to meet payments.
 - o Total outstanding debt as of 12/31/2019: \$21,450,000
3. Revenue Bonds are issued by the Water and Sewer Utilities for capital construction projects and are backed by user fees generated from operations in the enterprise.
 - o Total outstanding debt (estimated) as of 12/31/2019: \$32,473,494

Section 67.03(1) of the Wisconsin Statutes provides that the amount of indebtedness of a municipality shall not exceed 5 percent of the equalized valuation of the taxable property in the municipality. The City Council adopted a Debt Policy in September 2014 that limits the amount of outstanding debt to 70% of the State allowable amount.

The following computation compares the total debt allowable as approved by City Council for the City of Eau Claire with outstanding indebtedness at December 31, 2019:

Equalized valuation including T.I.D.'s (certified, August 2019)	\$5,511,781,600
Debt capacity per State Statute (5% of equalized value)	275,589,080
Debt capacity per City Debt Policy (3.5% of equalized value)	192,912,356
Unused borrowing capacity per State Statute	136,379,080
Unused borrowing capacity per City Debt Policy	53,702,356
Percent of debt capacity remaining per State Statute	49.49%
Percent of debt capacity remaining per City Debt Policy	27.84%

The Debt Policy also states that the Net Direct Debt should not exceed three times (3X) the operating revenues of the City.

General Fund Operating Revenues (Proposed 2020)	76,737,450
Debt Policy Limit (3x operating revenues)	230,212,350
Net Direct Debt as of 12/31/19	139,210,000



City of Eau Claire 2020 Adopted Operating Budget

*Debt Service
Budget Summary*

	2018 Actual	2019 Adopted	2019 6 Month Actual	2019 Projection	2020 Adopted
Revenue s & Other Financing Sources:					
Taxes	\$ 77,716	\$ 300	\$ 293	\$ 300	\$ 300
Miscellaneous	10,344	-	14,337	-	15,000
Other Financing Sources	<u>19,537,351</u>	<u>9,499,400</u>	<u>3,854,202</u>	<u>9,499,400</u>	<u>10,019,000</u>
Revenue s & Other Financing Sources: Total	<u>19,625,411</u>	<u>9,499,700</u>	<u>3,868,832</u>	<u>9,499,700</u>	<u>10,034,300</u>
Expenditures & Other Financing Uses:					
Contractual Services	4,971	11,400	4,426	11,400	5,300
Debt Service					
Principal-G.O. Bonds	16,691,919	7,049,800	6,979,710	7,049,800	7,561,600
Principal-S/A Bonds	160,000	-	-	-	-
Interest-G.O. Bonds	2,734,955	2,787,400	1,451,443	2,787,400	2,867,100
Interest-S/A Bonds	3,000	-	-	-	-
Arbitrage Rebate	115,850	-	346	-	35,000
Debt Service Total	<u>19,705,724</u>	<u>9,837,200</u>	<u>8,431,499</u>	<u>9,837,200</u>	<u>10,463,700</u>
Expenditures & Other Financing Uses: Total	<u>19,710,695</u>	<u>9,848,600</u>	<u>8,435,925</u>	<u>9,848,600</u>	<u>10,469,000</u>
Excess (Deficiency) of Sources over Uses	<u>\$ (80,313)</u>	<u>\$ (348,900)</u>	<u>\$ (4,567,093)</u>	<u>\$ (348,900)</u>	<u>\$ (434,700)</u>
Available Fund Balance:					
Restricted:					
G.O. Debt - Tax Levy	\$ 301,300			\$ 192,000	\$ 92,000
G.O. Debt - Self Supporting	<u>4,567,093</u>			<u>4,519,493</u>	<u>4,459,193</u>
Ending Balance	<u>\$ 4,868,393</u>			<u>\$ 4,711,493</u>	<u>\$ 4,551,193</u>



City of Eau Claire 2020 Adopted Operating Budget

General Obligation Debt Service and Outstanding Indebtedness								
			2020			12/31/20 Outstanding		
Fund/Issue	Amount	Purpose	Interest	Principal	Principal & Interest	Interest	Principal	Total
General Fund								
2010A	\$ 2,230,000	Streets	\$ 110,788	\$ -	\$ 110,788	\$ 609,824	\$ 2,230,000	\$ 2,839,824
2010B	1,600,000	Special Assessments	2,280	160,000	162,280	-	-	-
2010B	1,655,000	Streets	2,636	185,000	187,636	-	-	-
2010C	2,221,500	Advanced Refund 2001 Bonds	10,792	242,250	253,042	3,670	244,650	248,320
2011A	3,900,000	Streets	86,519	175,000	261,519	523,006	2,380,000	2,903,006
2011B	560,000	Land, Building & Equipment - City Hall HVAC	2,400	60,000	62,400	825	60,000	60,825
2011B	1,600,000	Special Assessments	6,400	160,000	166,400	2,200	160,000	162,200
2012A	4,140,000	Streets	62,938	185,000	247,938	411,538	2,735,000	3,146,538
2012B	1,000,000	Land, Building & Equipment - Narrowbanding	4,503	110,000	114,503	3,956	240,000	243,956
2012B	1,017,230	Refunding 2002 Streets & 2009 STF Loan	1,831	46,904	48,735	1,585	96,739	98,324
2012B	1,600,000	Special Assessments	6,080	166,080	172,160	5,160	320,000	325,160
2013A	5,250,000	Public Safety Facility	146,719	230,000	376,719	1,072,059	3,795,000	4,867,059
2013A	7,710,000	Streets	212,906	325,000	537,906	1,566,253	5,500,000	7,066,253
2013B	1,000,000	Land, Building & Equipment - Narrowbanding	11,150	100,000	111,150	15,150	330,000	345,150
2013B	1,600,000	Special Assessments	16,400	160,000	176,400	21,600	480,000	501,600
2013B	1,715,000	Refunding 2003 Streets	18,838	175,000	193,838	25,275	555,000	580,275
2014A	3,720,000	Streets	97,370	150,000	247,370	685,038	2,760,000	3,445,038
2014B	725,000	Land, Building & Equipment - City Hall Renov.	8,050	70,000	78,050	13,700	300,000	313,700
2014B	830,000	Refunding 2004 Streets	9,781	85,000	94,781	16,622	365,000	381,622
2014B	1,600,000	Special Assessments	17,400	160,000	177,400	28,500	640,000	668,500
2015A	1,470,000	Refunding 2005 Streets	21,950	145,000	166,950	47,038	795,000	842,038
2016A	1,000,000	Bridges	21,384	40,000	61,384	173,753	845,000	1,018,753
2016A	1,605,000	Fire Station/Trucks	34,068	65,000	99,068	275,601	1,345,000	1,620,601
2016A	8,015,000	Streets	170,731	335,000	505,731	1,382,214	6,735,000	8,117,214
2016B	2,200,000	Parking Garages	39,730	92,400	132,130	185,199	1,848,000	2,033,199
2016C	1,230,000	Land, Building & Equipment - City Hall Renov.	19,325	115,000	134,325	49,100	760,000	809,100
2016C	1,600,000	Special Assessments	25,100	150,000	175,100	63,625	985,000	1,048,625
2016D	1,625,000	Refunding 2006A Streets and Fire Station Bo	19,080	155,000	174,080	50,005	1,005,000	1,055,005
2017A	210,000	Park Improvements	6,041	10,000	16,041	49,093	180,000	229,093
2017A	3,285,000	Streets	93,760	20,000	213,760	802,848	2,850,000	3,652,848
2017A	3,390,000	Bridges	96,734	125,000	221,734	828,546	2,940,000	3,768,546
2017A	3,660,000	Fire Station	104,286	135,000	239,286	893,606	3,170,000	4,063,606
2017B	745,000	Refund 2007B Streets	850	85,000	85,850	-	-	-
2017B	1,095,000	Sidewalks & City Hall Renovations	25,700	100,000	125,700	75,750	800,000	875,750
2017B	1,600,000	Special Assessments	37,750	145,000	182,750	111,550	1,175,000	1,286,550
2017B	1,840,000	Refunding 2007A Streets Bonds	43,400	170,000	213,400	127,250	1,345,000	1,472,250
2018A	230,000	Hobbs Ice Center	8,156	5,000	13,156	72,185	210,000	282,185
2018A	870,000	Fire Station	30,569	30,000	60,569	274,316	790,000	1,064,316
2018A	1,210,000	Bridges	42,550	40,000	82,550	382,588	1,100,000	1,482,588
2018A	2,310,000	Refunding 2009 Hobbs Construction	93,150	170,000	263,150	396,950	1,980,000	2,376,950
2018A	4,985,000	Streets	175,344	165,000	340,344	1,572,878	4,535,000	6,107,878
2018B	1,610,000	Special Assessments	55,350	150,000	205,350	192,500	1,275,000	1,467,500
2018B	1,910,000	Land, Building & Equipment	65,675	175,000	240,675	229,050	1,515,000	1,744,050
2018B	2,080,000	Refunding 2008A Streets	74,750	170,000	244,750	264,200	1,745,000	2,009,200
2018C	145,000	Park Improvements - Carson Baseball	4,873	5,000	9,873	52,189	135,000	187,189
2018C	745,000	RDA - Land Acquisition	24,755	30,000	54,755	251,328	690,000	941,328
2018C	4,790,000	Refunding 2008C Unfunded Pension Liability	133,610	420,000	553,610	544,390	3,965,000	4,509,390
2019A	1,325,000	Park Improvements	39,442	80,000	119,442	328,163	1,165,000	1,493,163
2019A	4,685,000	Streets	139,160	290,000	429,160	1,159,025	4,110,000	5,269,025
2019B	505,000	Transit	17,513	55,000	72,513	61,075	450,000	511,075
2019B	595,000	Refunding 2009A Public Safety Facility	20,497	45,000	65,497	78,650	550,000	628,650
2019B	1,630,000	Special Assessments	56,605	180,000	236,605	195,975	1,450,000	1,645,975
2019B	3,385,000	Refunding 2009A Streets Bonds	117,276	255,000	372,276	443,450	3,130,000	3,573,450
2019B	3,995,000	Land, Building & Equipment	110,489	245,000	355,489	585,250	3,750,000	4,335,250
2019C	735,000	RDA - Land Acquisition	38,307	60,000	98,307	370,274	1,385,000	1,755,274
2019C	1,790,000	Hobbs Ice Center	44,547	70,000	114,547	431,521	1,610,000	2,041,521
General Fund Total			2,888,285	7,566,554	10,454,839	18,007,094	85,509,389	103,516,483
Health								
2018C	235,000	Refunding 2008C Unfunded Pension Liability	6,583	20,000	26,583	27,926	195,000	222,926
Health Total			6,583	20,000	26,583	27,926	195,000	222,926
Library								
2018B	90,000	Library Improvements	3,150	10,000	13,150	10,400	70,000	80,400
2018C	310,000	Refunding 2008C Unfunded Pension Liability	8,720	25,000	33,720	35,503	260,000	295,503
2019A	2,045,000	Library Improvements	60,770	125,000	185,770	506,591	1,795,000	2,301,591
Library Total			72,640	160,000	232,640	552,493	2,125,000	2,677,493



City of Eau Claire 2020 Adopted Operating Budget

General Obligation Debt Service and Outstanding Indebtedness								
Fund/Issue	Amount	Purpose	2020			12/31/20 Outstanding		
			Interest	Principal	Principal & Interest	Interest	Principal	Total
Stormwater								
2010A	980,000	Stormwater Improvements	48,683	-	48,683	267,861	980,000	1,247,861
2010B	720,000	Stormwater Improvements	1,140	80,000	81,140	-	-	-
2010C	2,363,500	Refunding 2001 Stormwater	11,483	257,750	269,233	3,905	260,350	264,255
2011A	2,450,000	Stormwater Improvements	54,569	10,000	164,569	331,022	1,500,000	1,831,022
2012A	1,500,000	Stormwater Improvements	22,769	70,000	92,769	147,053	990,000	1,137,053
2012B	717,770	Refunding 2002 Stormwater	1,292	33,096	34,388	1,119	68,261	69,380
2013A	1,000,000	Stormwater Improvements	27,806	45,000	72,806	200,778	720,000	920,778
2013B	945,000	Refunding 2003 Stormwater	10,488	95,000	105,488	14,100	310,000	324,100
2014A	1,000,000	Stormwater Improvements	25,925	40,000	65,925	183,910	735,000	918,910
2014B	945,000	Refunding 2004 Stormwater	11,238	95,000	106,238	19,044	420,000	439,044
2016A	800,000	Stormwater Improvements	17,010	35,000	52,010	137,225	670,000	807,225
2016D	455,000	Refunding 2006 Stormwater	5,430	45,000	50,430	14,280	285,000	299,280
2017A	710,000	Stormwater Improvements	20,193	25,000	45,193	173,528	615,000	788,528
2017B	675,000	Refunding 2007B Stormwater	1,200	120,000	121,200	-	-	-
2017B	1,165,000	Refunding 2007A Stormwater	27,550	105,000	132,550	81,050	855,000	936,050
2018A	795,000	Stormwater Improvements	28,044	25,000	53,044	251,428	725,000	976,428
2018B	570,000	Refunding 2008A Stormwater Improvements	20,575	45,000	65,575	72,725	480,000	552,725
2019A	1,375,000	Stormwater Improvements	40,858	85,000	125,858	339,506	1,205,000	1,544,506
2019B	1,040,000	Refunding 2009A Stormwater	35,953	80,000	115,953	136,400	960,000	1,096,400
Stormwater Total			412,204	1,390,846	1,803,050	2,374,934	11,778,611	14,153,545
TIF Increment								
2013A	185,000	TID 8 Project Costs	6,088	5,000	11,088	42,188	160,000	202,188
2013B	4,120,000	Refunding 2003A & 2003B TID 8 Bonds	46,325	430,000	476,325	62,475	1,365,000	1,427,475
2015A	165,000	Refunding 2005 TID 8	1,575	25,000	26,575	1,200	40,000	41,200
2015A	750,000	TID 8 Project Costs	13,113	45,000	58,113	42,344	525,000	567,344
2015B	2,955,000	TID 10 Project Costs	70,800	140,000	210,800	265,650	2,290,000	2,555,650
2015B	8,855,000	TID 8 Project Costs	216,000	360,000	576,000	806,250	7,020,000	7,826,250
2016B	1,525,000	TID 8 Project Costs	27,413	65,000	92,413	127,549	1,275,000	1,402,549
2016B	3,560,000	TID 10 Project Costs	64,050	150,000	214,050	297,668	2,980,000	3,277,668
2017A	200,000	TID 11 Project Costs	5,578	10,000	15,578	40,529	165,000	205,529
2017A	940,000	TID 10 Project Costs	26,686	35,000	61,686	227,979	810,000	1,037,979
2017B	340,000	Refunding 2007B TID 5	1,100	110,000	111,100	-	-	-
2017B	660,000	Refunding 2007A TID 8	12,450	85,000	97,450	26,200	320,000	346,200
2018A	885,000	TID 8 Project Costs	33,050	80,000	113,050	151,275	720,000	871,275
2018A	2,375,000	TID 10 Project Costs	83,500	80,000	163,500	752,200	2,160,000	2,912,200
TIF Increment Total			607,726	1,620,000	2,227,726	2,843,506	19,830,000	22,673,506
Water Utility								
2016A	2,500,000	Water Improvements	53,261	105,000	158,261	430,267	2,100,000	2,530,267
2017B	680,000	Refunding 2007C Water Supply System Debt	11,950	135,000	146,950	10,500	265,000	275,500
2018A	670,000	Water Improvements	23,531	20,000	43,531	210,822	610,000	820,822
2019A	945,000	Water Improvements	28,070	60,000	88,070	232,216	830,000	1,062,216
2019B	915,000	Refunding 2009C Water Refunding Bonds	36,655	165,000	201,655	62,000	750,000	812,000
2019B	1,205,000	Refunding 2009C Water Supply System Debt	41,684	50,000	91,684	169,900	1,155,000	1,324,900
Water Utility Total			195,152	535,000	730,152	1,115,704	5,710,000	6,825,704
Parking Fund								
2016B	300,000	Parking Garages	5,418	12,600	18,018	25,254	252,000	277,254
2018C	970,000	Parking Garages	32,233	35,000	67,233	327,889	900,000	1,227,889
2019C	735,000	Parking Garages	18,272	30,000	48,272	176,953	660,000	836,953
Parking Fund Total			55,922	77,600	133,522	530,096	1,812,000	2,342,096
Total General Obligation Debt			4,238,511	11,370,000	15,608,511	25,451,753	126,960,000	152,411,753
Revenue Debt								
Sewer Utility								
2013CFFF	41,395,988		824,310	1,950,397	2,774,708	5,480,483	30,523,097	36,003,580
Sewer Utility Total			824,310	1,950,397	2,774,708	5,480,483	30,523,097	36,003,580
Total Revenue Debt			824,310	1,950,397	2,774,708	5,480,483	30,523,097	36,003,580
TOTAL LONG-TERM DEBT			\$ 5,062,822	\$ 13,320,397	\$ 18,383,219	\$ 30,932,236	\$ 157,483,097	\$ 188,415,333

City of Eau Claire, Wisconsin

2020 Adopted Operating Budget

Adopted November 2019



Enterprise Funds

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City of Eau Claire 2020 Adopted Operating Budget

Water Utility

The Water Utility Fund provides for the operations of the City-owned municipal water system.

Objectives

- Provide an adequate supply of potable water which meets or exceeds all State and Federal standards.
- Provide municipal water with a return on investment in accordance with State guidelines.
- Operate and maintain the pumping equipment and pipe system to ensure a continuous flow of potable water into the distribution system at a consistent pressure.
- Maintain an efficient water transmission and distribution system.

Outputs

- Supplied municipal water that has no violations as noted on the annual Consumer Confidence Report.
- Produced and supplied water to customers at a cost of less than \$0.003 per gallon.
- Operated the water supply system in compliance with WI Department of Natural Resources (WDNR) regulations.

Water Utility Authorized Full-Time	2018	2019	2020
Utilities Manager	1.00	1.00	1.00
Utilities Systems Supervisor	2.00	2.00	2.00
Water Plant Supervisor	1.00	1.00	1.00
Administrative Associate II	1.00	1.00	1.00
Utility Operator II	1.00	1.00	1.00
Utility Systems Technician II	2.00	2.00	2.00
Utility Operator I	8.00	8.00	8.00
Utility Systems Technician I	13.00	13.00	13.00
Total FTE Positions	29.00	29.00	29.00



City of Eau Claire 2020 Adopted Operating Budget

Water Utility Budget Summary

	2018 Actual	2019 Adopted	2019 6 Month Actual	2019 Projection	2020 Adopted
Revenue s & Other Financing Sources:					
Licenses & Permits	\$ -	\$ 1,000	\$ -	\$ 1,000	\$ 1,000
Fines & Forfeitures	1,296	2,000	540	2,000	2,000
Charges For Services	9,534,245	9,218,400	3,527,846	9,218,400	9,374,200
Other Operating Revenue	331,057	291,000	68,333	291,000	291,000
Miscellaneous	64,084	24,500	49,304	24,500	24,500
Non-Operating Revenue	<u>1,486,242</u>	<u>42,000</u>	<u>28,548</u>	<u>42,000</u>	<u>42,000</u>
Revenue s & Other Financing Sources: Total	<u>11,416,925</u>	<u>9,578,900</u>	<u>3,674,571</u>	<u>9,578,900</u>	<u>9,734,700</u>
Expenditures & Other Financing Uses:					
Personnel Services	2,125,225	2,473,200	1,064,000	2,473,200	2,262,200
Contractual Services	705,842	620,700	271,538	620,700	605,000
Utilities	562,300	636,800	253,619	636,800	620,000
Fixed Charges	2,174,144	2,487,200	1,239,424	2,487,200	2,492,200
Materials & Supplies	677,599	502,300	278,809	502,300	679,700
Non-Operating Proprietary	<u>207,782</u>	<u>225,500</u>	<u>112,723</u>	<u>225,500</u>	<u>179,700</u>
Expenditures & Other Financing Uses: Total	<u>6,452,892</u>	<u>6,945,700</u>	<u>3,220,113</u>	<u>6,945,700</u>	<u>6,838,800</u>
Excess (Deficiency) of Funding Sources over Uses	<u>\$ 4,964,033</u>	<u>\$ 2,633,200</u>	<u>\$ 454,458</u>	<u>\$ 2,633,200</u>	<u>\$ 2,895,900</u>
Working Capital:					
Current Assets	\$ 6,193,188				
Less Current Liabilities	\$ (280,117)				
Beginning Balance				\$ 5,913,071	\$ 5,628,634
Changes in Working Capital:					
From Operations				2,633,200	2,895,900
From Bond Issue				3,065,000	6,750,000
Less Principal on Debt				(3,165,000)	(535,000)
Less Transfers to CIP				(2,770,000)	(2,940,000)
Less Bond Funded CIP				(945,000)	(6,750,000)
Dec (Inc) in Restricted Cash				<u>897,363</u>	<u>-</u>
Ending Balance	<u>\$ 5,913,071</u>			<u>\$ 5,628,634</u>	<u>\$ 5,049,534</u>



City of Eau Claire 2020 Adopted Operating Budget

Sewer Utility

The Sewer Utility provides for the operations of the City-owned wastewater treatment facility and sewage collection system.

Objectives

- Operate the wastewater treatment plant in compliance with State effluent limitations.
- Provide wastewater treatment to the service area including Eau Claire, Altoona, and a portion of the former Washington Heights Sewer District.
- Monitor and enforce an industrial pretreatment program.
- Ensure that the sanitary sewer collection system is maintained in a satisfactory condition.

Outputs

- Achieved a score of 3.5 or greater on the Compliance Maintenance Annual Report.
- Cleaned and inspected the sewer collection system.
- Incurred less than 10 main-related service calls.
- Conveyed and treated wastewater at a cost of less than \$0.005 per gallon.

Sewer Utility Authorized Full-Time	2018	2019	2020
Utilities Chemist	1.00	1.00	1.00
Wastewater Plant Supervisor	1.00	1.00	1.00
Utilities Systems Supervisor	1.00	1.00	1.00
Utilities Engineer II	1.00	1.00	0.00
Utilities Engineer I	0.00	0.00	1.00
Assistant Chemist	1.00	1.00	1.00
Administrative Associate II	0.50	0.50	0.50
Utility Operator II	2.00	2.00	2.00
Utility Systems Technician II	1.00	1.00	1.00
Laboratory Technician	1.00	1.00	1.00
Utility Operator I	6.00	6.00	6.00
Utility Systems Technician I	7.00	7.00	7.00
Total FTE Positions	22.50	22.50	22.50



City of Eau Claire 2020 Adopted Operating Budget

Sewer Utility Budget Summary

	2018 Actual	2019 Adopted	2019 6 Month Actual	2019 Projection	2020 Adopted
Revenue s & Other Financing Sources:					
Charges For Services	\$ 10,692,842	\$ 10,392,800	\$ 4,604,022	\$ 11,462,400	\$ 10,741,700
Other Operating Revenue	190,275	85,000	56,827	179,400	85,000
Miscellaneous	225,272	43,700	143,820	278,000	43,700
Non-Operating Revenue	751,700	15,000	14,250	15,000	15,000
Other Financing Sources	-	-	7,410	7,700	-
Revenue s & Other Financing Sources: Total	<u>11,860,089</u>	<u>10,536,500</u>	<u>4,826,329</u>	<u>11,942,500</u>	<u>10,885,400</u>
Expenditures & Other Financing Uses:					
Personnel Services	2,295,691	2,636,900	1,054,302	2,265,700	2,907,400
Contractual Services	1,246,671	1,371,200	454,641	1,246,900	1,386,500
Utilities	520,521	837,800	268,642	568,000	761,100
Fixed Charges	605,304	614,500	305,754	614,500	614,200
Materials & Supplies	523,907	660,400	320,711	573,700	760,400
Capital Purchases	-	-	-	16,900	-
Non-Operating Proprietary	936,778	887,100	447,971	887,100	837,400
Expenditures & Other Financing Uses: Total	<u>6,128,872</u>	<u>7,007,900</u>	<u>2,852,021</u>	<u>6,172,800</u>	<u>7,267,000</u>
Excess (Deficiency) of Funding Sources over Uses	<u>\$ 5,731,216</u>	<u>\$ 3,528,600</u>	<u>\$ 1,974,308</u>	<u>\$ 5,769,700</u>	<u>\$ 3,618,400</u>
Working Capital:					
Current Assets	\$ 11,299,862				
Less Current Liabilities	\$ (359,285)				
Beginning Balance				\$ 10,940,578	\$ 11,513,927
Changes in Working Capital:					
From Operations				6,186,700	3,618,400
Less Principal on Debt				(1,986,850)	(2,042,839)
Less Transfers to CIP				(1,960,000)	(2,834,000)
Dec (Inc) in Restricted Cash				(1,666,500)	(1,666,500)
Ending Balance	<u>\$ 10,940,578</u>			<u>\$ 11,513,927</u>	<u>\$ 8,588,988</u>



City of Eau Claire 2020 Adopted Operating Budget

Storm Water Utility

The Storm Water Utility provides for the operation and maintenance of and improvements to the storm water drainage system.

Objectives

- Compliance with the Wisconsin Pollution Discharge Elimination System NR 216 water discharge permit.
- Acquisition, construction and maintenance of storm water detention basins.
- Review and approval of development plans for compliance with the city regulations.
- Repair, clean and maintain the drainage inlets, pipes and conveyance systems.
- Respond to citizen concerns regarding drainage issues.

Outputs

- Compliance with the conditions of the storm water discharge permit as detailed in the annual report to the WDNR.
- Work with several stakeholders to resolve inconsistencies in flood plain management along the Eau Claire and Chippewa rivers.
- Work with local jurisdictions for a coordinated approach to storm water runoff water quality. Chair Rain to Rivers, 17 western Wisconsin municipalities working together on runoff water quality education and participate in the Eau Claire River Watershed Implementation Task Force.
- Work with West Central Wisconsin Regional Planning on updating steep slope policies and policy implementation.
- Review 33 site plans and 17 plats for compliance with City regulations in 2018.

Storm Water Utility	2018	2019	2020
Authorized Full-Time			
Engineering Technician I	1.00	1.00	1.00
Total FTE Positions	1.00	1.00	1.00

Street Cleaning: The street sweeping and cleaning services are for the purpose of removing sand, debris, grass and leaves from the street to prevent the plugging of the storm water drainage system and prevent debris from entering the creeks, streams, rivers and waterways. The program also improves the environment and aesthetic appearance of the community. The cost of the street sweeping program is funded 100% from the Storm Water Utility.

Objectives – Street Cleaning

- Complete street sweeping in accordance with the requirements of the NR 216 Wisconsin Pollutant Discharge Elimination System Storm Water Discharge Permit.
- Clean sand and debris from streets in the spring following the winter snow and ice control operations.
- Remove leaves from gutters in the fall to prevent storm drain plugging.

Outputs – Street Cleaning

- Complete the spring sweeping and clean up no later than May 30th.
- Sweep all streets a total of 9 times during the calendar year.
- Sweep all streets in the Watershed 16 times.

Sweep all streets in the downtown business district 16 times.



City of Eau Claire 2020 Adopted Operating Budget

Storm Water Utility Budget Summary

	2018 Actual	2019 Adopted	2019 6 Month Actual	2019 Projection	2020 Adopted
Revenue s & Other Financing Sources:					
Charges For Services	\$ 4,641,572	\$ 4,776,900	\$ 1,966,970	\$ 4,776,900	\$ 4,865,500
Other Operating Revenue	33,661	30,000	11,704	30,000	30,000
Miscellaneous	52,327	46,700	18,468	46,700	46,700
Non-Operating Revenue	<u>751,904</u>	<u>600</u>	<u>-</u>	<u>600</u>	<u>600</u>
Revenue s & Other Financing Sources: Total	<u>5,479,463</u>	<u>4,854,200</u>	<u>1,997,142</u>	<u>4,854,200</u>	<u>4,942,800</u>
Expenditures & Other Financing Uses:					
Personnel Services	813,573	760,300	428,659	760,300	1,137,900
Contractual Services	637,047	673,700	291,656	673,700	706,900
Utilities	123,764	119,300	1,124	119,300	119,300
Fixed Charges	479,804	453,100	226,052	453,100	454,700
Materials & Supplies	2,743	16,500	2,305	16,500	16,500
Non-Operating Proprietary	<u>441,600</u>	<u>437,100</u>	<u>218,535</u>	<u>437,100</u>	<u>412,300</u>
Expenditures & Other Financing Uses: Total	<u>2,498,532</u>	<u>2,460,000</u>	<u>1,168,332</u>	<u>2,460,000</u>	<u>2,847,600</u>
Excess (Deficiency) of Funding Sources over Uses	<u>\$ 2,980,931</u>	<u>\$ 2,394,200</u>	<u>\$ 828,810</u>	<u>\$ 2,394,200</u>	<u>\$ 2,095,200</u>
Working Capital:					
Current Assets	\$ 1,723,568				
Less Current Liabilities	\$ (186,509)				
Beginning Balance			\$ 1,537,060		\$ 1,552,970
Changes in Working Capital:					
From Operations			2,394,200		2,095,200
From Bond Issue			2,415,000		1,440,000
Less Principal on Debt			(2,528,290)		(1,390,846)
Less Transfers to CIP			(890,000)		(810,000)
Less Bond Funded CIP			<u>(1,375,000)</u>		<u>(1,440,000)</u>
Ending Balance	<u>\$ 1,537,060</u>		<u>\$ 1,552,970</u>		<u>\$ 1,447,324</u>



City of Eau Claire 2020 Adopted Operating Budget

Parking

The Parking Fund provides for the operation and maintenance of the downtown parking ramps, city-owned surface public parking lots, and on-street parking meters.

Objectives

- Provide for the daily operation and maintenance of the parking ramps and surface public parking lots.
- Assure the proper operation and repair of the parking meters.
- Collect revenue from the ramps and meters for the cost of providing the parking system.

Outputs

- Collected revenue from approximately 200 parking meters.
- Maintained the parking structures for 1,306 parking stalls.
- Administered special event parking.

Parking Fund		2018	2019	2020
Authorized Full-Time				
Parking Administrator		1.00	1.00	1.00
Total FTE Positions		1.00	1.00	1.00



City of Eau Claire 2020 Adopted Operating Budget

Parking Fund Budget Summary

	2018 Actual	2019 Adopted	2019 6 Month Actual	2019 Projection	2020 Adopted
Revenue s & Other Financing Sources:					
Fines & Forfeitures	\$ 324	\$ 200	\$ 72	\$ 200	\$ 200
Charges For Services	654,043	615,400	380,938	615,400	696,000
Miscellaneous	2,031	-	6,000	-	6,000
Other Financing Sources	-	75,000	37,500	75,000	-
Revenue s & Other Financing Sources: Total	<u>656,399</u>	<u>690,600</u>	<u>424,510</u>	<u>690,600</u>	<u>702,200</u>
Expenditures & Other Financing Uses:					
Personnel Services	148,826	171,800	81,880	171,800	189,300
Contractual Services	110,106	157,800	67,600	157,800	83,400
Utilities	64,204	103,400	34,941	103,400	103,400
Fixed Charges	81,323	49,100	23,794	49,100	93,700
Materials & Supplies	21,820	24,300	8,920	24,300	24,300
Non-Operating Proprietary	23,222	39,400	19,661	39,400	56,000
Other Financing Uses	171,810	143,600	11,004	143,600	169,000
Expenditures & Other Financing Uses: Total	<u>621,311</u>	<u>689,400</u>	<u>247,800</u>	<u>689,400</u>	<u>719,100</u>
Excess (Deficiency) of Funding Sources over Uses	<u>\$ 35,087</u>	<u>\$ 1,200</u>	<u>\$ 176,710</u>	<u>\$ 1,200</u>	<u>\$ (16,900)</u>
Working Capital:					
Current Assets	\$ 212,940				
Less Current Liabilities	\$ (40,764)				
Beginning Balance			\$ 172,176		\$ (43,624)
Changes in Working Capital:					
From Operations			1,200		(16,900)
From Bond Issue			735,000		-
Less Principal on Debt			(47,000)		(77,600)
Less Transfers to CIP			(170,000)		(173,000)
Less Bond Funded CIP			(735,000)		-
Ending Balance	<u>\$ 172,176</u>		<u>\$ (43,624)</u>		<u>\$ (311,124)</u>



City of Eau Claire 2020 Adopted Operating Budget

Public Transit

The Public Transit Fund provides for the fixed-route bus system and associated public transportation under the direction of the Eau Claire Transit Commission. The Transit Commission is responsible for establishing and monitoring a comprehensive and unified transportation system to the community.

Objectives

- Operate a public transportation system to provide an economical, safe, comfortable, and equitable transportation option.
- Provide specialized transportation (paratransit) services to citizens who are not able to use the regular bus service.
- Maintain and staff the shop with skilled mechanics to adequately maintain all transit vehicles.
- Operate the system in accordance with State and Federal regulatory agencies.
- Provide bus service under cooperative and negotiated agreement contracts.

Outputs

- Operated 15 regular bus routes originating and terminating at the Downtown Transfer Center.
- Provided approximately one million rides per year.
- Met or exceeded the average of six performance indicators for mid-size bus operations in Wisconsin.

Public Transit		2018	2019	2020
Authorized Full-Time				
Transit Manager		1.00	1.00	1.00
Transit Supervisor		2.50	2.50	2.50
Administrative Associate II		1.00	1.00	1.00
Bus Operator		25.00	25.00	25.00
Part-Time Operator		3.00	3.00	3.00
Total FTE Positions		32.50	32.50	32.50

Performance Measures					
	2014	2015	2016	2017	2018
Operating expense per passenger	\$4.22	\$4.97	\$4.68	\$4.92	\$4.82
Operating expense per revenue hour	\$85.01	\$86.01	\$84.46	\$88.55	\$91.80
Passenger per revenue hour	20.14	17.3	18.02	17.98	19.04
Passenger per capita	12.99	11.64	11.98	11.41	11.88
Revenue hours per capita	0.65	0.67	0.66	0.63	0.63
Passenger revenue per passenger	\$0.76	\$0.90	\$0.89	\$0.93	\$0.99
Passenger revenue to operating cost	18%	18%	19%	19%	21%



City of Eau Claire 2020 Adopted Operating Budget

Public Transit Budget Summary

	2018 Actual	2019 Adopted	2019 6 Month Actual	2019 Projection	2020 Adopted
Revenue s & Other Financing Sources:					
Fines & Forfeitures	\$ (51)	\$ -	\$ -	\$ -	\$ -
Charges For Services	1,205,752	1,201,600	669,654	1,201,600	1,225,800
Miscellaneous	46,278	53,000	39,706	53,000	72,000
Non-Operating Revenue	3,387,460	3,528,500	448,410	3,546,000	3,564,500
Other Financing Sources	922,289	1,133,800	576,398	1,133,800	1,182,100
Revenue s & Other Financing Sources: Total	<u>5,561,728</u>	<u>5,916,900</u>	<u>1,734,168</u>	<u>5,934,400</u>	<u>6,044,400</u>
Expenditures & Other Financing Uses:					
Personnel Services	3,011,139	3,068,200	1,455,884	3,068,200	3,183,900
Contractual Services	1,583,896	1,874,800	784,263	1,874,800	1,834,300
Utilities	8,959	12,200	5,266	12,200	8,800
Fixed Charges	165,151	177,000	92,142	177,000	167,800
Materials & Supplies	792,852	784,700	516,075	784,700	794,600
Non-Operating Proprietary	10,341	-	-	-	17,500
Expenditures & Other Financing Uses: Total	<u>5,572,338</u>	<u>5,916,900</u>	<u>2,853,631</u>	<u>5,916,900</u>	<u>6,006,900</u>
Excess (Deficiency) of Funding Sources over Uses	<u>\$ (10,610)</u>	<u>\$ -</u>	<u>\$ (1,119,463)</u>	<u>\$ 17,500</u>	<u>\$ 37,500</u>
Working Capital:					
Current Assets	\$ 1,098,479				
Less Current Liabilities	\$ (1,098,479)				
Beginning Balance				-	-
Changes in Working Capital:					
From Operations				-	37,500
From Bond Issue				505,000	-
Less Principal on Debt				-	55,000
Less Bond Funded CIP				(505,000)	-
Ending Balance	<u>\$ -</u>			<u>-</u>	<u>92,500</u>



City of Eau Claire 2020 Adopted Operating Budget

Hobbs Municipal Ice Arena

Hobbs Municipal Ice Arena has been open to the public since 1975. It is the home rink of the University of Wisconsin – Eau Claire (UWEC) NCAA Division III men’s and women’s hockey teams, Eau Claire North and Memorial high school boys hockey teams, the ECA Stars girls high school hockey team, Eau Claire Youth Hockey Association, and the Eau Claire Figure Skating Club. All of these organizations participate in the Hobbs Ice Arena consortium, providing input on future planning for the facility.

Objectives

- Provide high quality, safe, and affordable ice time, meeting spaces, and facility amenities.
- Plan and coordinate comprehensive annual preventative maintenance program for all facility operations equipment.
- Implement and maintain an ongoing five year capital improvement plan.

Outputs

- Coordinate facility use agreements and scheduling of ice and meeting room time for numerous users.
- Attract and host outside tournaments and events which contribute to the community’s economic impact.
- Operate all ice sheets and rink spaces at US Ice Rink Association recommended standards
- Concession operations that follow safe food management practices and offer a variety of product selections
- Collaboration with Eau Claire Youth Hockey to provide instructional and league play opportunities.

Hobbs Municipal Ice Center

Authorized Full-Time

Facility and Program Supervisor

Assistant Facility Supervisor

Total FTE Positions

	2018	2019	2020
Facility and Program Supervisor	1.00	1.00	1.00
Assistant Facility Supervisor	1.00	1.00	1.00
Total FTE Positions	1.00	1.00	1.00

Facility Usage	2014	2015	2016	2017	2018
Open Skate Attendance	8,854	7,471	8,414	8,533	8,505
O'Brien Rink Hours	1,879	2,046	1,910	2,265	1,841
Akervik Rink Hours	2,177	1,907	1,807	1,947	2,199
Hughes Rink Hours	1,569	1,511	1,520	1,331	1,440
Meeting Room Hours	1,164	1,585	1,506	1,830	1,422
Dry Floor Hours	117	254	226	251	252



City of Eau Claire 2020 Adopted Operating Budget

Hobbs Municipal Ice Center Budget Summary

	2018 Actual	2019 Adopted	2019 6 Month Actual	2019 Projection	2020 Adopted
Revenue s & Other Financing Sources:					
Charges For Services	\$ 712,446	\$ 771,500	\$ 276,430	\$ 771,500	\$ 762,700
Miscellaneous	70,396	67,700	47,897	67,700	77,400
Other Financing Sources	<u>252,662</u>	<u>172,100</u>	<u>86,050</u>	<u>172,100</u>	<u>310,900</u>
Revenue s & Other Financing Sources: Total	<u>1,035,503</u>	<u>1,011,300</u>	<u>410,376</u>	<u>1,011,300</u>	<u>1,151,000</u>
Expenditures & Other Financing Uses:					
Personnel Services	304,605	269,100	156,182	269,100	288,700
Contractual Services	131,710	94,200	38,533	94,200	93,300
Utilities	266,331	269,700	127,665	269,700	264,500
Fixed Charges	(41,538)	10,500	5,648	10,500	56,400
Materials & Supplies	65,758	68,900	43,572	68,900	57,200
Non-Operating Proprietary	<u>96,742</u>	<u>83,900</u>	<u>55,664</u>	<u>83,900</u>	<u>145,900</u>
Expenditures & Other Financing Uses: Total	<u>823,608</u>	<u>796,300</u>	<u>427,263</u>	<u>796,300</u>	<u>906,000</u>
Excess (Deficiency) of Funding Sources over Uses	<u>\$ 211,895</u>	<u>\$ 215,000</u>	<u>\$ (16,887)</u>	<u>\$ 215,000</u>	<u>\$ 245,000</u>
Working Capital:					
Current Assets	\$ 142,238				
Less Current Liabilities	\$ (142,238)				
Beginning Balance				\$ -	\$ -
Changes in Working Capital:					
From Operations				215,000	245,000
From Bond Issue				1,790,000	180,000
Less Principal on Debt				(230,000)	(245,000)
Less Bond Funded CIP				<u>(1,790,000)</u>	<u>(180,000)</u>
Ending Balance	\$ -			<u>\$ (15,000)</u>	<u>\$ -</u>



City of Eau Claire 2020 Adopted Operating Budget

Fairfax Municipal Pool

Fairfax Pool includes a 450,000-gallon main pool and a 150,000-gallon diving well, which were constructed in 1991. Features include a bathhouse, concessions stand, diving boards, zero depth play feature, water slide, playground equipment, picnic pavilion, shaded deck area, zero depth area, 50-meter 8-lane competitive pool, mechanical building and maintenance garage.

Objectives

- Provide clean, safe, and supervised swimming opportunities for the community.
- Provide low cost access to the pool.

- **Outputs**
- Increase the number of interactive amenities for patrons.
- Limited closures due to weather or for public safety.
- Offer competitive swimming opportunities through an agreement with the YMCA.
- Promote aquatic safety and educational opportunities.
- Concession operations that follow safe food management practices and offer a variety of product selections.

	2014	2015	2016	2017	2018
Attendance	58,199	63,354	70,252	59,661	65,574
Season Pass Sales	2,220	2,480	2,799	3,050	2,837
Scholarships	369	303	412	462	467
Pavilion Rentals	49	54	47	48	63
Transportation Attendance	3,831	3,136	2,706	276	3,230

***2014 - 2017 season pass numbers reflect total number of pass holders.
Previous years counted one family as one pass.**



City of Eau Claire 2020 Adopted Operating Budget

Fairfax Municipal Pool Budget Summary

	2018 Actual	2019 Adopted	2019 6 Month Actual	2019 Projection	2020 Adopted
Revenue s & Other Financing Sources:					
Fines & Forfeitures	\$ 6,683	\$ -	\$ -	\$ -	\$ -
Charges For Services	314,624	312,700	141,237	312,700	304,300
Miscellaneous	11,876	12,200	9,987	12,200	12,000
Other Financing Sources	<u>62,714</u>	<u>65,900</u>	<u>32,948</u>	<u>65,900</u>	<u>114,100</u>
Revenue s & Other Financing Sources: Total	<u>395,897</u>	<u>390,800</u>	<u>184,171</u>	<u>390,800</u>	<u>430,400</u>
Expenditures & Other Financing Uses:					
Personnel Services	257,492	238,600	95,436	238,600	240,300
Contractual Services	29,478	28,200	10,692	28,200	31,700
Utilities	37,686	50,900	19,625	50,900	40,500
Fixed Charges	7,416	7,700	5,574	7,700	52,700
Materials & Supplies	65,935	64,800	47,279	64,800	65,200
Contributions & Other Payments	<u>2,139</u>	<u>600</u>	<u>479</u>	<u>600</u>	<u>-</u>
Expenditures & Other Financing Uses: Total	<u>400,146</u>	<u>390,800</u>	<u>179,086</u>	<u>390,800</u>	<u>430,400</u>
Excess (Deficiency) of Funding Sources over Uses	<u>\$ (4,249)</u>	<u>\$ -</u>	<u>\$ 5,085</u>	<u>\$ -</u>	<u>\$ -</u>
Working Capital:					
Current Assets	\$ 21,047				
Less Current Liabilities	\$ (21,047)				
Beginning Balance				\$ -	\$ -
Changes in Working Capital:					
From Operations				<u>-</u>	<u>-</u>
Ending Balance	<u>\$ -</u>			<u>\$ -</u>	<u>\$ -</u>

City of Eau Claire, Wisconsin

2020 Adopted Operating Budget

Adopted November 2019



Internal Service Funds

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City of Eau Claire 2020 Adopted Operating Budget

Risk Management

The Risk Management Fund provides stable insurance rates to City Departments and the General Fund. Revenues are derived from internal service charges for insurance coverage including liability issues, property damage, worker’s compensation and the health insurance deductible. Coverage for catastrophic losses is purchased through “pooled” insurance companies formed with other Wisconsin municipalities and traditional coverage. Smaller, predictable losses are self-insured. Risk Management handles all claims and safety and related matters for the City of Eau Claire and L.E. Phillips Memorial Library. Certain coverage is also provided for the City-County Health Department and Housing Authority.

Objectives

- Integrate Risk Management into the strategic and decision-making processes across the organization in order to create a safe environment.
- Provide a system of risk and loss exposure identification and analysis to protect the City, its assets, property and employees, by managing the self-insurance and loss control programs and the purchase of insurance.
- Protect the financial assets of the City from adverse impact and provide stable funding for losses.

Outputs

- Develop and implement appropriate risk management policies and procedures
- Provide education and training on best safety practices.
- Maintain stable internal service charges to other City departments and funds.

Risk Management

Authorized Full-Time

Risk Manager

	2018	2019	2020
Risk Manager	1.00	1.00	1.00
Total FTE Positions	1.00	1.00	1.00



City of Eau Claire 2020 Adopted Operating Budget

Risk Management Budget Summary

	2018 Actual	2019 Adopted	2019 6 Month Actual	2019 Projection	2020 Adopted
Revenue s & Other Financing Sources:					
Charges For Services - Intergovernmental	\$ 1,762,323	\$ 1,744,200	\$ 867,087	\$ 1,744,200	\$ 1,797,800
Other Operating Revenue	378,845	70,000	6,678	70,000	70,000
Miscellaneous	<u>99,436</u>	<u>126,000</u>	<u>120,264</u>	<u>126,000</u>	<u>126,000</u>
Revenue s & Other Financing Sources: Total	<u>2,240,605</u>	<u>1,940,200</u>	<u>994,029</u>	<u>1,940,200</u>	<u>1,993,800</u>
Expenditures & Other Financing Uses:					
Personnel Services	159,436	161,100	75,939	161,100	212,200
Contractual Services	155,544	89,000	23,600	89,000	44,800
Utilities	290	400	186	400	400
Fixed Charges	1,692,242	2,164,200	1,042,602	2,164,200	2,164,200
Materials & Supplies	<u>4,732</u>	<u>6,200</u>	<u>3,349</u>	<u>6,200</u>	<u>6,200</u>
Expenditures & Other Financing Uses: Total	<u>2,012,243</u>	<u>2,420,900</u>	<u>1,145,676</u>	<u>2,420,900</u>	<u>2,427,800</u>
Excess (Deficiency) of Sources over Uses	<u>\$ 228,362</u>	<u>\$ (480,700)</u>	<u>\$ (151,647)</u>	<u>\$ (480,700)</u>	<u>\$ (434,000)</u>
Working Capital:					
Current Assets	\$ 6,960,840				
Less Current Liabilities	\$ (74,797)				
Beginning Balance				\$ 6,886,042	\$ 6,405,342
Changes in Working Capital:					
From Operations				<u>(480,700)</u>	<u>(434,000)</u>
Ending Balance	<u>\$ 6,886,042</u>			<u>\$ 6,405,342</u>	<u>\$ 5,971,342</u>



City of Eau Claire 2020 Adopted Operating Budget

Central Equipment

The Central Equipment Fund provides for the procurement and maintenance of approximately 325 pieces of vehicles/equipment.

Objectives

- Complete all required services to vehicles and equipment on schedule.
- Evaluate equipment values and repairs in order to plan for an efficient and safe fleet.
- To provide supplies, tools, and materials for employees to complete assigned projects efficiently.

Central Equipment Authorized Full-Time	2018	2019	2020
Community Service Supervisor	1.00	1.00	1.00
Service Technician	1.00	1.00	1.00
Bus Mechanic*	2.00	2.00	2.00
Mechanic	5.00	5.00	5.00
Part-time Shop Personnel	0.50	0.50	0.50
Combination Service Worker	2.00	2.00	2.00
Community Service Worker II	1.00	1.00	1.00
Community Service Worker I	1.00	1.00	1.00
Total FTE Positions	13.50	13.50	13.50

**Bus Mechanic I, II, and III*

Fleet and Stores Activity			
	2016	2017	2018
Gallons of Diesel Fuel	122,455	125,532	143,362
Gallons of Gasoline	123,956	111,375	118,092
Items and parts stocked in stores	5,157	5,419	5,445
Equipment repair orders completed	3,128	3,278	4,038
Total man hours maintaining and repairing equipment	12,180	12,510	12,921
Vehicles and equipment replaced	14	22	20
New Equipment and Vehicles added to Fleet	10	5	2



City of Eau Claire 2020 Adopted Operating Budget

Central Equipment Budget Summary

	2018 Actual	2019 Adopted	2019 6 Month Actual	2019 Projection	2020 Adopted
Revenue s & Other Financing Sources:					
Miscellaneous	\$ 264,113	\$ 519,400	\$ 256,407	\$ 519,400	\$ 554,900
Other Budgeted Receipts	-	599,300	-	599,300	606,100
Other Financing Sources	<u>54,599</u>	<u>2,000</u>	<u>65,819</u>	<u>2,000</u>	<u>50,000</u>
Revenue s & Other Financing Sources: Total	<u>318,712</u>	<u>1,120,700</u>	<u>322,226</u>	<u>1,120,700</u>	<u>1,211,000</u>
Expenditures & Other Financing Uses:					
Personnel Services	1,175,689	1,197,900	558,622	1,197,900	1,226,500
Contractual Services	443,295	475,625	267,531	475,625	468,700
Utilities	222,441	267,500	110,693	267,500	286,300
Fixed Charges	115,504	159,700	73,996	159,700	159,700
Materials & Supplies	<u>1,425,531</u>	<u>1,611,000</u>	<u>865,516</u>	<u>1,611,000</u>	<u>1,607,000</u>
Expenditures & Other Financing Uses: Total	<u>3,382,459</u>	<u>3,711,725</u>	<u>1,876,357</u>	<u>3,711,725</u>	<u>3,748,200</u>
Excess (Deficiency) of Sources over Uses	<u>\$ (3,063,747)</u>	<u>\$ (2,591,025)</u>	<u>\$ (1,554,131)</u>	<u>\$ (2,591,025)</u>	<u>\$ (2,537,200)</u>
Working Capital:					
Current Assets	\$ 4,501,558				
Less Current Liabilities	\$ (166,952)				
Beginning Balance				\$ 4,334,607	\$ (592,018)
Changes in Working Capital:					
From Operations				(2,591,025)	(2,537,200)
Less Transfer to CIP				(2,140,000)	(1,491,000)
Less Transfer to CIP - Fire Reserves				(195,600)	(397,300)
Ending Balance	<u>\$ 4,334,607</u>			<u>\$ (592,018)</u>	<u>\$ (5,017,518)</u>

City of Eau Claire, Wisconsin

2020 Adopted Operating Budget

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City of Eau Claire 2020 Adopted Operating Budget

Redevelopment Authority (RDA)

The Eau Claire Redevelopment Authority (RDA), located at 203 S. Farwell Street, is the lead organization in development projects within designated areas of the City of Eau Claire. Created in 1991, the purpose of the RDA includes the elimination and prevention of substandard, deteriorated, slum and blighted areas or properties and encouragement of urban renewal programs. The RDA is governed by a board consisting of seven commissioners and the city Economic Development Manager, who serves as Executive Director.

The Redevelopment Authority has five districts with current areas of emphasis in the North Barstow Redevelopment Area, Downtown, and the Cannery Redevelopment District.

Objectives

- Downtown Revitalization
- Redevelopment
- Acquisition/Relocation
- Demolition
- Bonding
- Project Management
- Partnering

Outputs – Cannery Redevelopment Area

- The City of Eau Claire purchased the Minnesota Wire and Cable property for \$390,000.
- New redevelopment district created in 2008 consisting of 25 properties (three residential).
- Potential for a mixed-use development or a large public multi-use facility.
- Two residential properties and one vacant lot acquired in 2009.
- Purchased properties at 28 Maple Street and 10 Maple Street in 2012.
- A vacant lot and two commercial properties were purchased in 2013.
- Purchased the Bartingale Mechanical property in 2013.
- Purchased 38 Maple Street in 2014.
- Two vacant lots and two commercial properties were purchased in 2015.
- Closed on sale of 1807 N. Oxford Avenue for private development in 2017.
- Approved sale of 1700-1750 N. Oxford Ave. properties to W Capital for development of the Cannery Trail Residences multi-family housing in 2019 for \$206,196.
- Option to Purchase the 1711 Oxford Ave property was exercised, with an agreed upon price of \$227,600.
- Secured services from a consulting firm to revise the current redevelopment plan to better balance public versus private development areas.
- Market the Cannery District to developers as an attractive, up-and-coming residential/destination district with available space for redevelopment.
- Currently in negotiation to purchase remaining properties through the Capital Improvement Plan.

Outputs – North Barstow Redevelopment Area

- Created in 1995 and includes Downtown TIF Districts #8 and #10.
- The \$500,000 Olsen Livery building was remodeled to house “The Livery a.k.a. Cowtown Saloon.”
- The former Craig Chemical building was renovated into two retail stores and second floor housing.
- \$12 million Royal Credit Union Corporate Headquarters.
- In 2009, Phoenix Parkside completed a mixed-use building with 33 apartments adjacent to the Farmers’ Market Pavilion.
- In 2010, Wisconsin Street Association, LLC at 312 Wisconsin Street completed a mixed-use building adjacent to the Livery with 4,000 square feet of commercial space and 28 apartments.
- In 2011, Wisconsin Street Associates, LLC completed a mixed-use building with 27 loft apartments on Wisconsin Street.
- In 2012, Riverfront Terrace LLC completed 51 residential units located at 211 and 231 Wisconsin Street.
- In 2013, Riverfront Terrace broke ground on a \$5 million, 58 unit apartment building at 223 Riverfront Terrace.
- In 2013, purchased 126 North Barstow Street (Post Office).
- In 2014, worked with JAMF Software and Royal Credit Union – Ramp and temporary parking.
- In 2014, worked with the U.S. Postal Service to find a new downtown location.
- In 2014, JAMF Software moved into its new four story, 65,000 square foot building.
- In 2016, the City completed a four-story parking ramp adjacent to Royal Credit Union and JAMF Software.
- The Redevelopment Authority is reviewing conceptual plans for the space on Block 7 and the Liner Site, while marketing these final sites in the North Barstow Redevelopment Area to developers.



City of Eau Claire 2020 Adopted Operating Budget

Redevelopment Authority Budget Summary

	2018 Actual	2019 Adopted	2019 6 Month Actual	2019 Projection	2020 Adopted
Revenue s & Other Financing Sources:					
Miscellaneous	\$ 249,642	\$ -	\$ 24,676	\$ 24,600	\$ -
Other Financing Sources	<u>745,000</u>	<u>-</u>	<u>227,550</u>	<u>-</u>	<u>98,300</u>
Revenue s & Other Financing Sources: Total	<u>994,642</u>	<u>-</u>	<u>252,226</u>	<u>24,600</u>	<u>98,300</u>
Expenditures & Other Financing Uses:					
Contractual Services	26,916	5,300	15,104	5,300	5,400
Utilities	4,629	11,400	1,573	11,400	10,900
Fixed Charges	767	1,000	-	1,000	1,500
Materials & Supplies	-	100	-	100	100
Non-Operating Proprietary	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>38,300</u>
Expenditures & Other Financing Uses: Total	<u>32,312</u>	<u>17,800</u>	<u>16,676</u>	<u>17,800</u>	<u>56,200</u>
Excess (Deficiency) of Sources over Uses	<u>\$ 962,330</u>	<u>\$ (17,800)</u>	<u>\$ 235,550</u>	<u>\$ 6,800</u>	<u>\$ 42,100</u>
Working Capital:					
Current Assets	\$ 236,366				
Less Current Liabilities	-				
Beginning Balance				\$ 236,366	\$ 243,166
Changes in Working Capital:					
From Operations				6,800	42,100
Less Principal on Debt					(60,000)
Ending Balance	<u>\$ 236,366</u>			<u>\$ 243,166</u>	<u>\$ 225,266</u>



City of Eau Claire 2020 Adopted Operating Budget

South Barstow Business Improvement District

The South Barstow (formerly Downtown) Business Improvement District (BID) was created in 1984 to allow business and property owners to develop, manage, and promote downtown Eau Claire and to establish an assessment method to fund these activities. The District has been in existence for over 30 years. A 15-member board guides the district.

Objectives

- Encourage and promote the development and vitality of the downtown area.
- Encourage convenient access to downtown via highways, urban traffic, pedestrian arterials and public transit.
- Promote an efficient system of public and private parking in the downtown area.
- Ensure that future downtown development achieves a high standard of environmental quality and urban design.
- Encourage appropriate government agencies to locate in downtown.
- Promote downtown as an employment center with a proper mix of office, retail, financial, health and professional services.
- Actively market downtown as an attractive setting for conventions, community activities and events.
- Provide and encourage development of entertainment, cultural, and civic activities and facilities in downtown.
- Encourage high-density residential development in downtown.
- Market downtown as a desirable place to live, work, shop and be entertained.

Outputs

- Support and coordinate with Downtown Eau Claire Inc. (DECI).
- Fund the banner program throughout downtown Eau Claire.
- Enhance the downtown area with summer flowers and winter greens in planters and hanging baskets.
- Fund pedestrian amenities, such as benches, kiosks, and music and pedestrian shelters.
- Fund trash collection from on-street receptacles.
- Host downtown events such as the International Fall Festival and the Eau Claire Jazz Festival's 52nd Street.
- Downtown Eau Claire Inc. provides staffing assistance.





City of Eau Claire 2020 Adopted Operating Budget

*South Barstow BID #1
Budget Summary*

	2018 Actual	2019 Adopted	2019 6 Month Actual	2019 Projection	2020 Adopted
Revenue s & Other Financing Sources:					
Taxes	\$ 105,000	\$ 115,000	\$ 115,000	\$ 115,000	\$ 159,220
Miscellaneous	<u>553</u>	<u>-</u>	<u>613</u>	<u>-</u>	<u>-</u>
Revenue s & Other Financing Sources: Total	105,553	115,000	115,613	115,000	159,220
Expenditures & Other Financing Uses:					
Contractual Services	16,242	30,000	13,299	30,000	44,000
Utilities	15,917	17,500	5,536	17,500	31,220
Fixed Charges	400	400	200	400	400
Materials & Supplies	27,216	35,100	10,232	35,100	43,600
Contributions & Other Payments	<u>41,000</u>	<u>40,000</u>	<u>40,000</u>	<u>40,000</u>	<u>40,000</u>
Expenditures & Other Financing Uses: Total	<u>100,775</u>	<u>123,000</u>	<u>69,267</u>	<u>123,000</u>	<u>159,220</u>
Excess (Deficiency) of Sources over Uses	<u>\$ 4,777</u>	<u>\$ (8,000)</u>	<u>\$ 46,346</u>	<u>\$ (8,000)</u>	<u>\$ -</u>
 Available Fund Balance:					
Restricted					
South Barstow BID	\$ 27,421			\$ 19,421	\$ 19,421
Ending Balance	<u>\$ 27,421</u>			<u>\$ 19,421</u>	<u>\$ 19,421</u>



City of Eau Claire 2020 Adopted Operating Budget

West Grand Business Improvement District

The West Grand Avenue Business District was created in 1987 to allow business and property owners in the West Grand Avenue business community to develop, manage and promote their business district and to establish an assessment method to fund these activities. The West Grand Avenue BID comprises the commercial area on the west bank of the Chippewa River from First Avenue to Second Avenue. A 7-member board guides the district.

Objectives

- Maintain convenient access to West Grand Avenue and First Avenue via existing urban traffic, pedestrian arterials, and public transit.
- Encourage and promote the development and vitality of the district.
- Promote an efficient system of public and private parking.
- Actively market the district as an attractive, desirable place to live, work, shop and be entertained.
- Ensure that future development achieves a high standard of environmental quality and urban design.
- Work in harmony with other business districts, government agencies, and neighborhood associations on the west side.
- Provide and encourage development in the district.

Outputs

- Support and coordinate with Downtown Eau Claire Inc. (DECI).
- Maintain pedestrian level lighting and amenities within the district and along First Avenue south to Lake Street.
- Enhance the district with flower planters, flags and holiday season decorations within the district.
- Promote a zero-interest loan program for commercial properties within the district for improvements.
- Support promotional activities for the district, Lakeshore Elementary School, and local groups.
- In 2016, expanded board to seven members.
- Downtown Eau Claire Inc. provides staffing assistance.





City of Eau Claire 2020 Adopted Operating Budget

West Grand BID #2 Budget Summary

	2018 Actual	2019 Adopted	2019 6 Month Actual	2019 Projection	2020 Adopted
Revenue s & Other Financing Sources:					
Taxes	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000
Miscellaneous	358	-	302	-	-
Non-Operating Revenue	<u>833</u>	<u>1,600</u>	<u>833</u>	<u>1,600</u>	<u>1,600</u>
Revenue s & Other Financing Sources: Total	<u>16,191</u>	<u>16,600</u>	<u>16,135</u>	<u>16,600</u>	<u>16,600</u>
Expenditures & Other Financing Uses:					
Contractual Services	5,772	13,500	376	13,500	13,500
Fixed Charges	98	300	150	300	300
Contributions & Other Payments	1,200	1,200	1,200	1,200	1,200
Capital Purchases	<u>5,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Expenditures & Other Financing Uses: Total	<u>12,070</u>	<u>15,000</u>	<u>1,726</u>	<u>15,000</u>	<u>15,000</u>
Excess (Deficiency) of Sources over Uses	<u>\$ 4,121</u>	<u>\$ 1,600</u>	<u>\$ 14,409</u>	<u>\$ 1,600</u>	<u>\$ 1,600</u>
Available Fund Balance:					
Restricted					
West Grand BID	\$ 28,737		\$ 30,337		\$ 31,937
Ending Balance	<u>\$ 28,737</u>		<u>\$ 30,337</u>		<u>\$ 31,937</u>



City of Eau Claire 2020 Adopted Operating Budget

Water Street Business Improvement District

The Water Street Business Improvement District was formed in 1990 to allow business and property owners in the Water Street business community to develop, manage and promote their business district and to establish an assessment method to fund these activities. The Water Street BID stretches along both sides of Water Street from the Chippewa River west to Seventh Avenue. An 11-member board guides the district.

Objectives

- Promote the area as a complete neighborhood/community shopping and service area with a pleasant pedestrian atmosphere.
- Encourage and promote the development and vitality of the district.
- Promote an efficient system of public and private parking.
- Market Water Street as an attractive, desirable place to live, work, shop and be entertained.
- Promote development, which achieves a high standard of environmental quality and urban design.
- Promote improvements to the riverfront as a resource, which benefits Water Street and the community.
- Promote the physical rehabilitation of the district that incorporates elements of its history, contemporary design and environmental aesthetics.
- Encourage activities that promote Water Street as a destination for visitors.

Outputs

- Support and coordinate with Downtown Eau Claire Inc. (DECI).
- Purchase, install, and maintain monument signs on Water Street.
- Provide trash containers, trash collection and public amenities such as benches.
- Support merchant association activities, such as street festivals and holiday promotions.
- Support and promote the use of the Chippewa River State Trail through the district.
- Provide holiday decorations on the street.
- Support City establishing a Tax Increment Financing District on Water Street.
- Downtown Eau Claire Inc. provides staffing assistance.





City of Eau Claire 2020 Adopted Operating Budget

Water Street BID #3 Budget Summary

	2018 Actual	2019 Adopted	2019 6 Month Actual	2019 Projection	2020 Adopted
Revenue s & Other Financing Sources:					
Taxes	\$ 11,000	\$ 11,000	\$ 11,000	\$ 11,000	\$ 11,000
Miscellaneous	345	-	258	-	-
Revenue s & Other Financing Sources: Total	<u>11,345</u>	<u>11,000</u>	<u>11,258</u>	<u>11,000</u>	<u>11,000</u>
Expenditures & Other Financing Uses:					
Contractual Services	4,001	7,300	1,928	7,300	7,300
Fixed Charges	300	300	150	300	300
Materials & Supplies	-	700	-	700	5,700
Contributions & Other Payments	<u>2,700</u>	<u>2,700</u>	<u>2,700</u>	<u>2,700</u>	<u>2,700</u>
Expenditures & Other Financing Uses: Total	<u>7,001</u>	<u>11,000</u>	<u>4,778</u>	<u>11,000</u>	<u>16,000</u>
Excess (Deficiency) of Sources over Uses	<u>\$ 4,344</u>	<u>\$ -</u>	<u>\$ 6,480</u>	<u>\$ -</u>	<u>\$ (5,000)</u>
Available Fund Balance:					
Restricted					
Water Street BID	\$ 28,663			\$ 28,663	\$ 23,663
Ending Balance	<u>\$ 28,663</u>			<u>\$ 28,663</u>	<u>\$ 23,663</u>



City of Eau Claire 2020 Adopted Operating Budget

North Barstow/Medical Business Improvement District

The North Barstow/Medical Business Improvement District was formed in 2005 to allow business and property owners in the North Barstow and Medical district of downtown to develop, manage and promote their respective district and to establish an assessment method to fund these activities. This district extends from North Farwell Street west to include the Mayo Clinic Health System Eau Claire Hospital-Luther Campus. An 11-member board guides the district.

Objectives

- Encourage property owners to make improvements to their properties.
- Promote and encourage the creation of distinctive and visually appealing entryways to downtown via Cameron, Madison, and Galloway Streets.
- Ensure and promote the feeling of safety in the area.
- Provide for and encourage the cleanup and maintenance of the riverbanks, riverfront park and trail systems.
- Enhance the beautification and cleanup of this area of downtown to make it attractive to visitors.
- Encourage the maintenance and upgrade of streets and parking areas in the district.
- Provide and encourage development of housing, entertainment, cultural and civic activities and facilities downtown, including Phoenix Parkside.
- Promote this part of downtown as an attractive, desirable place to live, work, shop and be entertained.
- Encourage and promote the development and vitality of downtown.
- Ensure that future development achieves a high standard of environmental quality and urban design.
- Actively recruit businesses that accomplish these goals.

Outputs

- Support and coordinate with Downtown Eau Claire Inc. (DECI).
- Support events within the District and engaging in efforts to provide a positive visitor experience, such as with parking.
- Expanding partnerships for activities within the District.
- Downtown Eau Claire Inc. provides staffing assistance.





City of Eau Claire 2020 Adopted Operating Budget

North Barstow BID #4 Budget Summary

	2018 Actual	2019 Adopted	2019 6 Month Actual	2019 Projection	2020 Adopted
Revenue s & Other Financing Sources:					
Taxes	\$ 44,000	\$ 95,400	\$ 95,350	\$ 95,400	\$ 96,850
Miscellaneous	<u>1,448</u>	<u>-</u>	<u>1,228</u>	<u>-</u>	<u>-</u>
Revenue s & Other Financing Sources: Total	<u>45,448</u>	<u>95,400</u>	<u>96,578</u>	<u>95,400</u>	<u>96,850</u>
Expenditures & Other Financing Uses:					
Contractual Services	26,368	94,000	17,117	94,000	101,450
Utilities	-	5,000	-	5,000	5,000
Fixed Charges	400	400	200	400	400
Materials & Supplies	-	1,000	-	1,000	-
Contributions & Other Payments	<u>15,000</u>	<u>40,000</u>	<u>40,000</u>	<u>40,000</u>	<u>40,000</u>
Expenditures & Other Financing Uses: Total	<u>41,768</u>	<u>140,400</u>	<u>57,317</u>	<u>140,400</u>	<u>146,850</u>
Excess (Deficiency) of Sources over Uses	<u>\$ 3,680</u>	<u>\$ (45,000)</u>	<u>\$ 39,261</u>	<u>\$ (45,000)</u>	<u>\$ (50,000)</u>
Available Fund Balance:					
Restricted					
North Barstow BID	\$ 126,224			\$ 81,224	\$ 31,224
Ending Balance	<u>\$ 126,224</u>			<u>\$ 81,224</u>	<u>\$ 31,224</u>

City of Eau Claire, Wisconsin

2020 Adopted Operating Budget

Adopted November 2019



Tax Incremental Financing

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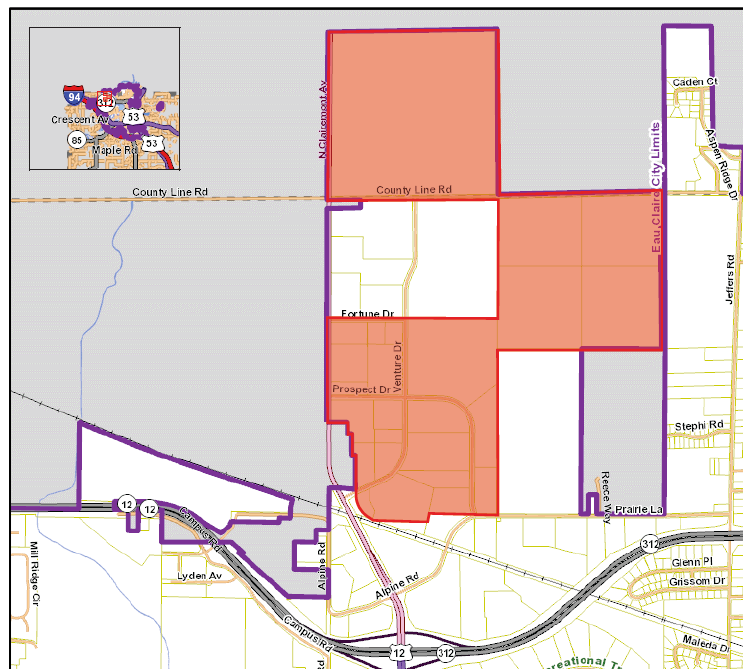
City of Eau Claire 2020 Adopted Operating Budget

Tax Incremental District Number Five

Tax Incremental District (TID) #5 was approved effective January 1, 1997 for the purpose of financing infrastructure improvements in the Gateway Northwest Business Park. The original project plan contemplated infrastructure development in three phases including streets, water and sewer utilities, and storm water conveyance. An amendment in 2003 provided for the addition of territory generally to the north of the original boundary, as well as additional project costs.

The creation of Tax Incremental District #9 in 2008 allowed for a portion of the project costs in TID #5 to be re-allocated to TID #9. TID #5 was terminated by Council resolution on November 28, 2017. The TID will continue to pay remaining project costs and debt service through 2020, at which time any excess increment will be distributed to other overlying taxing jurisdictions.

TID #5 EQUALIZED VALUE	
Base	\$999,700
Increment	\$60,474,500
Total Equalized Value	\$61,474,200
Percent Change	6049%



Tax Incremental District Number Five Boundary



City of Eau Claire 2020 Adopted Operating Budget

Tax Incremental District Number Five Cont.

TAX INCREMENTAL DISTRICT NUMBER FIVE
Budget Summary
Revenues & Expenditures

Operating Expenditures	2020 Adopted
Revenues & Other Financing Sources:	
Taxes	\$ 0
Miscellaneous Revenue	20,300
Total Revenues & Other Financing Sources:	20,300
Expenditures & Other Financing Uses:	
Contractual Services	0
Debt Service	111,100
Other Financing Uses	150
Total Expenditures & Other Financing Uses:	111,250
Operating Surplus/(Deficiency)	\$ (90,950)

	2018 Actual	2019 Projection	2020 Adopted
Available Fund Balance:			
Restricted:			
Subsequent Year Debt Service	-	111,100	-
Total Restricted	-	111,100	-
Unassigned:			
Working Capital	2,485,069	3,149,122	3,169,272
Total Unassigned	2,485,069	3,149,122	3,169,272
Ending Balance	\$ 2,485,069	\$ 3,260,222	\$ 3,169,272

Prior year fund balance information can be found in the City's annual TIF reports.
These reports are located within the Economic Development section of the City's website.

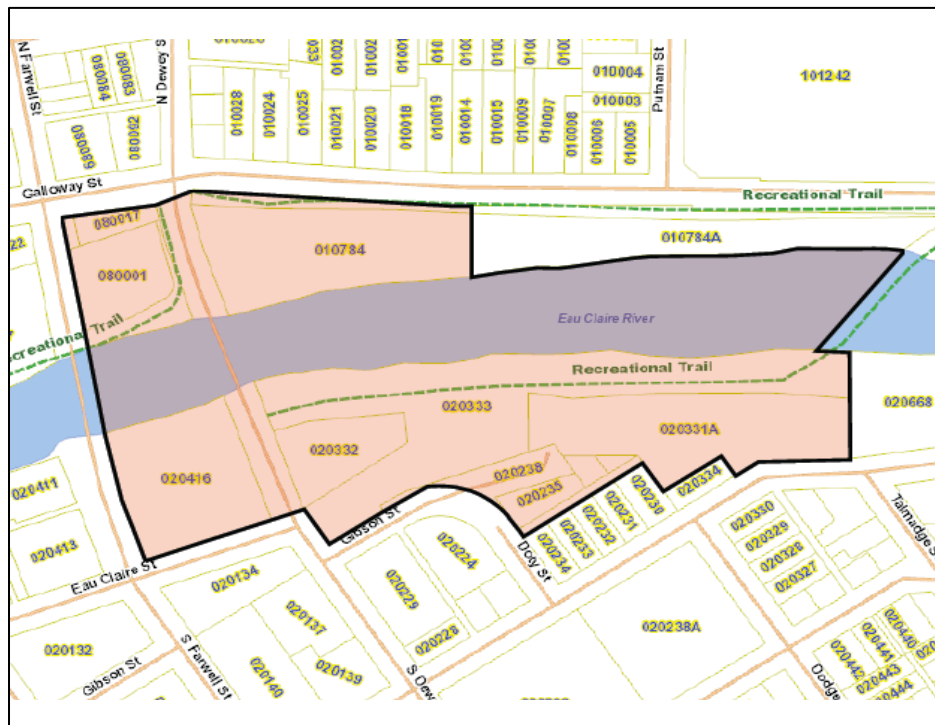


City of Eau Claire 2020 Adopted Operating Budget

Tax Incremental District Number Seven

Tax Incremental District (TID) #7 was approved effective January 1, 1997 for the purpose of acquiring and demolishing blighted properties, installing utility and street improvements, developing a parking surface, and providing a riverfront trail and overlook. The TID is located on the site of Eau Claire’s former Soo Line Depot. In 2004 TID #7 was amended by extending the boundary of the District. The TID will terminate in 2024.

TID #7 EQUALIZED VALUE	
Base	\$329,100
Increment	\$6,362,000
Total Equalized Value	\$6,691,100
Percent Change	1933%



Tax Incremental District Number Seven Boundary



City of Eau Claire 2020 Adopted Operating Budget

Tax Incremental District Number Seven Cont.

TAX INCREMENTAL DISTRICT NUMBER SEVEN
Budget Summary
Revenues & Expenditures

Operating Expenditures	2020 Adopted
Revenues & Other Financing Sources:	
Taxes	\$ 126,800
Miscellaneous Revenue	400
Total Revenues & Other Financing Sources:	127,200
Expenditures & Other Financing Uses:	
Contractual Services	0
Debt Service	0
Other Financing Uses	150
Total Expenditures & Other Financing Uses:	150
Operating Surplus/(Deficiency)	\$ 127,050

	2018 Actual	2019 Projection	2020 Adopted
Available Fund Balance:			
Restricted:			
Subsequent Year Debt Service	-	-	-
Total Restricted	-	-	-
Unassigned:			
Working Capital	(263,900)	(222,707)	(95,657)
Total Unassigned	(263,900)	(222,707)	(95,657)
Ending Balance	\$ (263,900)	\$ (222,707)	\$ (95,657)

Prior year fund balance information can be found in the City's annual TIF reports. These reports are located within the Economic Development section of the City's website.

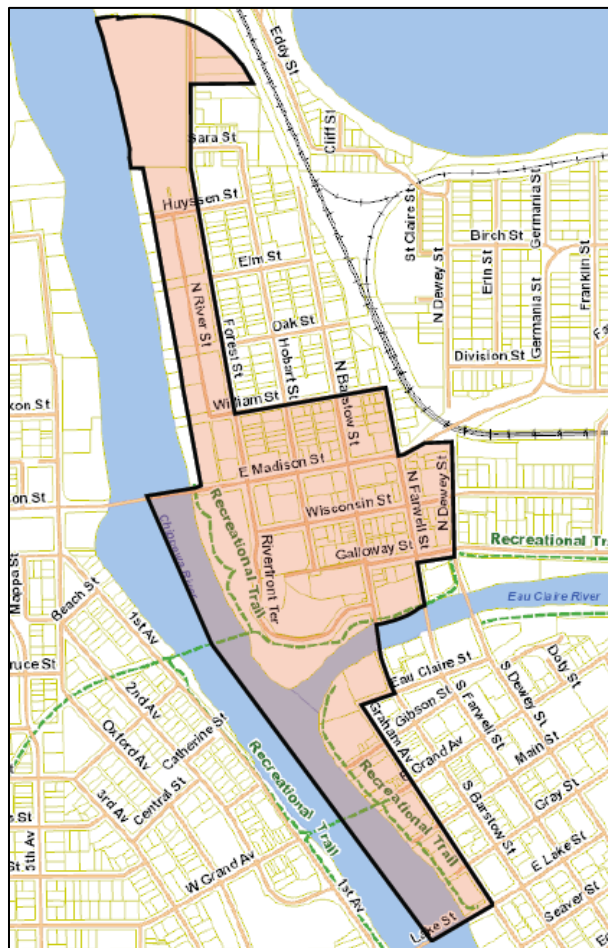


City of Eau Claire 2020 Adopted Operating Budget

Tax Incremental District Number Eight

Tax Incremental District (TID) #8 was approved effective January 1, 2002 for the purpose of acquiring and demolishing blighted properties and constructing a community park with riverfront amenities. In addition, the TID provides for street and utility work to foster development in the North Barstow Redevelopment District. In 2007 TID #8 was amended by adding project costs for streets and utilities as well as providing for development incentives.

TID #8 EQUALIZED VALUE	
Base	\$12,418,400
Increment	\$59,442,500
Total Equalized Value	\$71,860,900
Percent Change	479%



Tax Incremental District Number Eight Boundary



City of Eau Claire 2020 Adopted Operating Budget

Tax Incremental District Number Eight Cont.

TAX INCREMENTAL DISTRICT NUMBER EIGHT
Budget Summary
Revenues & Expenditures

Operating Expenditures	2020 Adopted
Revenues & Other Financing Sources:	
Taxes	\$ 1,352,000
Miscellaneous Revenue	75,100
Total Revenues & Other Financing Sources:	1,427,100
Expenditures & Other Financing Uses:	
Contractual Services	0
Debt Service	1,451,100
Other Financing Uses	150
Total Expenditures & Other Financing Uses:	1,451,250
Operating Surplus/(Deficiency)	\$ (24,150)

	2018 Actual	2019 Projection	2020 Adopted
Available Fund Balance:			
Restricted:			
Subsequent Year Debt Service	-	-	-
Total Restricted	-	-	-
Unassigned:			
Working Capital	(3,434,426)	(3,399,707)	(3,423,857)
Total Unassigned	(3,434,426)	(3,399,707)	(3,423,857)
Ending Balance	\$ (3,434,426)	\$ (3,399,707)	\$ (3,423,857)

Prior year fund balance information can be found in the City's annual TIF reports.
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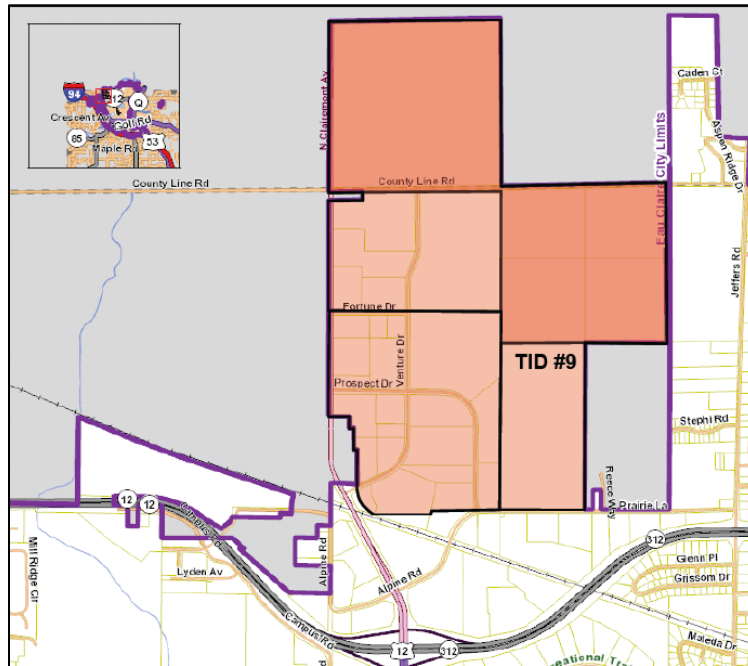


City of Eau Claire 2020 Adopted Operating Budget

Tax Incremental District Number Nine

In 2008, the City Council approved the creation of TID # 9, for the purpose of financing infrastructure improvements in the Gateway Northwest Business Park. TID # 9 includes undeveloped sections of TID #5. Through the TID, the city contemplated infrastructure development for utilities and street improvements to prepare for industrial development.

TID #9 EQUALIZED VALUE	
Base	\$11,238,900
Increment	\$9,656,400
Total Equalized Value	\$20,895,300
Percent Change	86%



Tax Incremental District Number Nine Boundary



City of Eau Claire 2020 Adopted Operating Budget

Tax Incremental District Number Nine Cont.

TAX INCREMENTAL DISTRICT NUMBER NINE
Budget Summary
Revenues & Expenditures

Operating Expenditures	2020 Adopted
Revenues & Other Financing Sources:	
Taxes	\$ 69,700
Miscellaneous Revenue	7,600
Total Revenues & Other Financing Sources:	77,300
Expenditures & Other Financing Uses:	
Contractual Services	50,000
Debt Service	0
Other Financing Uses	150
Total Expenditures & Other Financing Uses:	50,150
Operating Surplus/(Deficiency)	\$ 27,150

	2018 Actual	2019 Projection	2020 Adopted
Available Fund Balance:			
Restricted:			
Subsequent Year Debt Service	-	-	-
Total Restricted	-	-	-
Unassigned:			
Working Capital	462,921	536,354	563,504
Total Unassigned	462,921	536,354	563,504
Ending Balance	\$ 462,921	\$ 536,354	\$ 563,504

Prior year fund balance information can be found in the City's annual TIF reports. These reports are located within the Economic Development section of the City's website.



City of Eau Claire 2020 Adopted Operating Budget

Tax Incremental District Number Ten

In 2014, the City Council approved the creation of TID # 10, for the purpose of development of the downtown South Barstow area. Uses of funds include financial assistance to encourage mixed-use development, a cash grant for a community arts facility, and improvements to the Haymarket Plaza. The TID was amended in 2015 to reduce territory in the District to facilitate the creation of TID # 11, which would otherwise overlap TID # 10. The purpose of TID # 10 remains as originally intended prior to the territory amendment.

TID #10 EQUALIZED VALUE	
Base	\$9,794,200
Increment	\$25,467,000
Total Equalized Value	\$35,261,200
Percent Change	260%



Red: Tax Incremental District Number Ten Boundary
Green: Half-mile Expenditure Boundary



City of Eau Claire 2020 Adopted Operating Budget

Tax Incremental District Number Ten Cont.

TAX INCREMENTAL DISTRICT NUMBER TEN
Budget Summary
Revenues & Expenditures

Operating Expenditures	2020 Adopted
Revenues & Other Financing Sources:	
Taxes	\$ 642,400
Miscellaneous Revenue	18,800
Total Revenues & Other Financing Sources:	661,200
Expenditures & Other Financing Uses:	
Contractual Services	0
Debt Service	650,100
Other Financing Uses	150
Total Expenditures & Other Financing Uses:	650,250
Operating Surplus/(Deficiency)	\$ 10,950

	2018 Actual	2019 Projection	2020 Adopted
Available Fund Balance:			
Restricted:			
Bond Construction Funds	-	-	-
Subsequent Year Debt Service	-	-	-
Total Restricted	-	-	-
Unassigned:			
Working Capital	846,649	462,789	461,546
Total Unassigned	846,649	462,789	461,546
Ending Balance	\$ 846,649	\$ 462,789	\$ 461,546

Prior year fund balance information can be found in the City's annual TIF reports.
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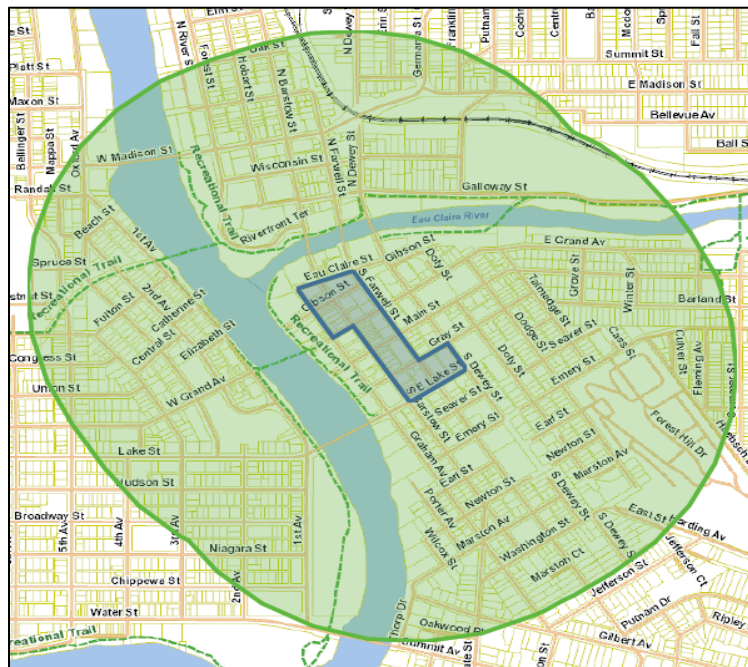


City of Eau Claire 2020 Adopted Operating Budget

Tax Incremental District Number Eleven

In 2015, the City Council approved the creation of TID # 11. The purpose of TID # 11 is to promote the orderly development of Eau Claire by encouraging development and redevelopment of under-utilized property in the central business district. Uses of funds include funding for parking improvements, cash grant for a community arts facility and construction of a library plaza.

TID #11 EQUALIZED VALUE	
Base	\$16,625,200
Increment	\$12,139,700
Total Equalized Value	\$28,764,900
Percent Change	73%



Blue: Tax Incremental District Number Eleven Boundary
 Green: Half-mile Expenditure Boundary



City of Eau Claire 2020 Adopted Operating Budget

Tax Incremental District Number Eleven Cont.

TAX INCREMENTAL DISTRICT NUMBER ELEVEN
Budget Summary
Revenues & Expenditures

Operating Expenditures	2020 Adopted
Revenues & Other Financing Sources:	
Taxes	\$ 332,100
Miscellaneous Revenue	0
Total Revenues & Other Financing Sources:	332,100
Expenditures & Other Financing Uses:	
Contractual Services	0
Debt Service	15,600
Other Financing Uses	150
Total Expenditures & Other Financing Uses:	15,750
Operating Surplus/(Deficiency)	\$ 316,350

	2018 Actual	2019 Projection	2020 Adopted
Available Fund Balance:			
Restricted:			
Bond Construction Funds	-	-	-
Subsequent Year Debt Service	15,602	-	-
Total Restricted	15,602	-	-
Unassigned:			
Working Capital	771,902	818,470	1,134,820
Total Unassigned	771,902	818,470	1,134,820
Ending Balance	\$ 787,504	\$ 818,470	\$ 1,134,820

Prior year fund balance information can be found in the City's annual TIF reports.
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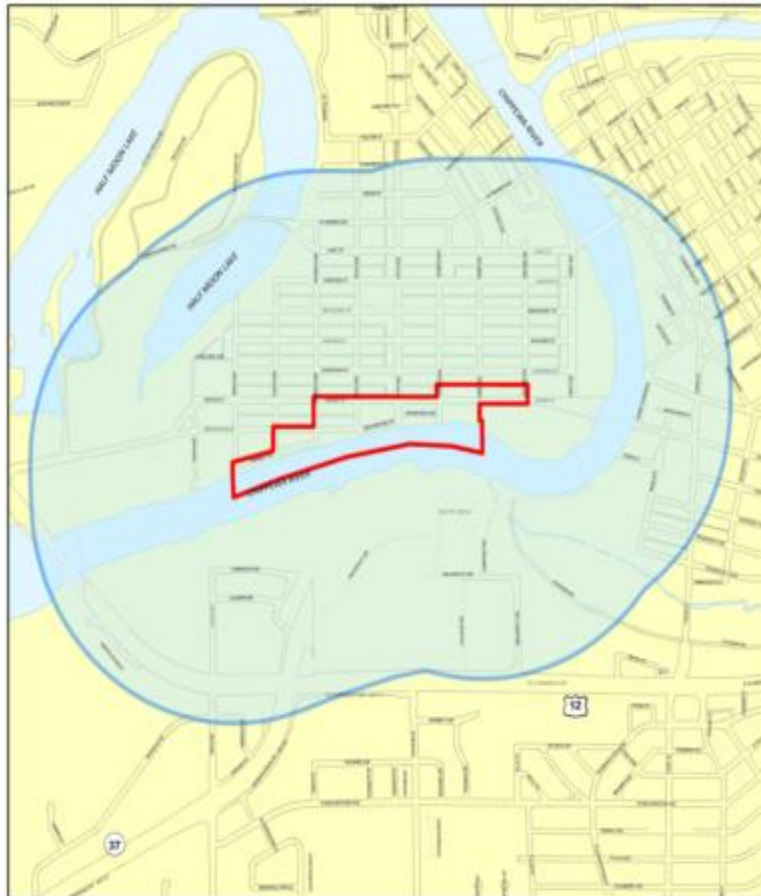


City of Eau Claire 2020 Adopted Operating Budget

Tax Incremental District Number Twelve

In 2017, the City Council approved the creation of TID # 12. The purpose of TID # 12 is to promote Water Street as a mixed-use district by providing funding for the acquisition of properties along the Chippewa River and construction of a linear park and bike trail, thereby creating new jobs, increased property valuation, and business growth.

TID #12 EQUALIZED VALUE	
Base	\$22,281,500
Increment	\$8,825,000
Total Equalized Value	\$31,106,500
Percent Change	40%



Red: Tax Incremental District Number Twelve Boundary
Blue: Half-mile Expenditure Boundary



City of Eau Claire 2020 Adopted Operating Budget

Tax Incremental District Number Twelve Cont.

TAX INCREMENTAL DISTRICT NUMBER TWELVE
Budget Summary
Revenues & Expenditures

Operating Expenditures	2020 Adopted
Revenues & Other Financing Sources:	
Taxes	\$ 346,800
Miscellaneous Revenue	2,000
Total Revenues & Other Financing Sources:	348,800
Expenditures & Other Financing Uses:	
Contractual Services	0
Debt Service	0
Other Financing Uses	150
Total Expenditures & Other Financing Uses:	150
Operating Surplus/(Deficiency)	\$ 348,650

	2018 Actual	2019 Projection	2020 Adopted
Available Fund Balance:			
Restricted:			
Bond Construction Funds	-	-	-
Subsequent Year Debt Service	-	-	-
Total Restricted	-	-	-
Unassigned:			
Working Capital	(1,150)	374,392	723,042
Total Unassigned	(1,150)	374,392	723,042
Ending Balance	(1,150)	374,392	723,042

Prior year fund balance information can be found in the City's annual TIF reports. These reports are located within the Economic Development section of the City's website.

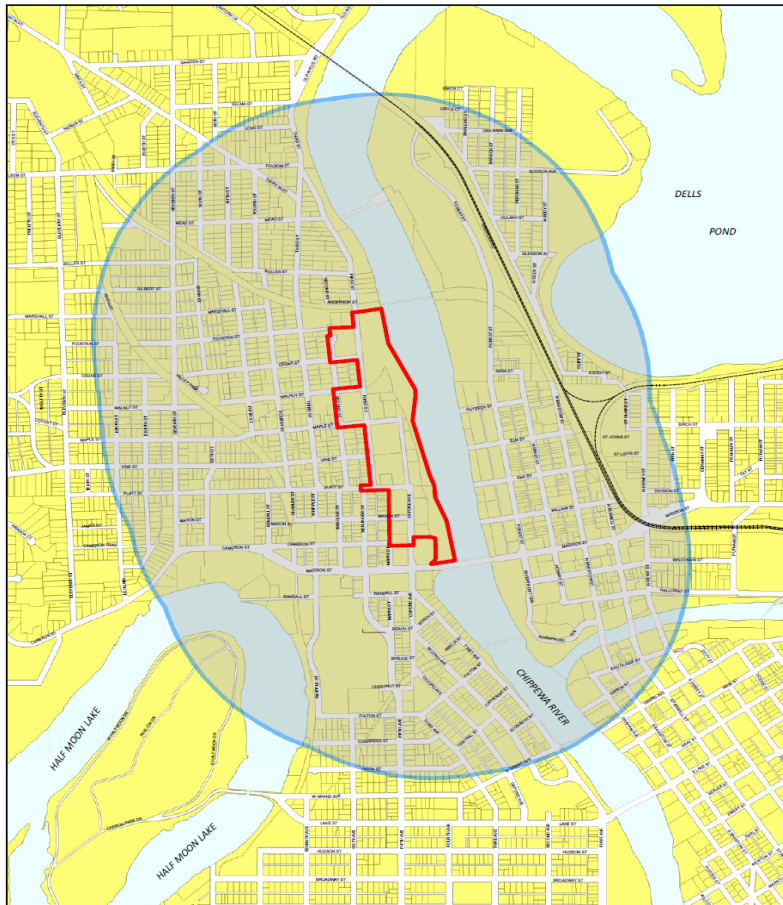


City of Eau Claire 2020 Adopted Operating Budget

Tax Incremental District Number Thirteen

In 2019, the City Council approved the creation of TID # 13. The purpose of TID # 13 is to remove and/or rehabilitate old, dilapidated, or functionally obsolete structures: and diversify the City's economic base through the retention/expansion of existing businesses and the attraction of new development that will create new employment opportunities and expand the local property tax base.

TID #13 EQUALIZED VALUE	
Base	\$0
Increment	\$0
Total Equalized Value	\$0
Percent Change	0%



Red: Tax Incremental District Number Twelve Boundary
Blue: Half-mile Expenditure Boundary



City of Eau Claire 2020 Adopted Operating Budget

Tax Incremental District Number Thirteen Cont.

TAX INCREMENTAL DISTRICT NUMBER THIRTEEN
Budget Summary
Revenues & Expenditures

Operating Expenditures	2020 Adopted
Revenues & Other Financing Sources:	
Taxes	\$ 0
Miscellaneous Revenue	0
Total Revenues & Other Financing Sources:	0
Expenditures & Other Financing Uses:	
Contractual Services	30,000
Debt Service	0
Other Financing Uses	150
Total Expenditures & Other Financing Uses:	30,150
Operating Surplus/(Deficiency)	\$ (30,150)

	2018 Actual	2019 Projection	2020 Adopted
Available Fund Balance:			
Restricted:			
Bond Construction Funds	-	-	-
Subsequent Year Debt Service	-	-	-
Total Restricted	-	-	-
Unassigned:			
Working Capital	-	-	-
Total Unassigned	-	-	-
Ending Balance	-	-	-

Prior year fund balance information can be found in the City's annual TIF reports.
 These reports are located within the Economic Development section of the City's website.

City of Eau Claire, Wisconsin

2020 Adopted Operating Budget

Adopted November 2019



Proposed Capital Improvement Plan

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Capital Projects by Fund

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City of Eau Claire, Wisconsin
Adopted Capital Improvement Plan
 2020 thru 2024

CAPITAL FUNDING SOURCES SUMMARY

Source	2020	2021	2022	2023	2024	Total
Advance from General Fund	263,800	589,900	339,600	487,980	286,600	1,967,880
Beginning Balance	3,865,200	2,412,500	1,823,500	1,401,500	2,227,500	11,730,200
G.O. Bonds - Self Supported	15,700,000	8,835,000	5,210,000	8,750,000	12,500,000	50,995,000
G.O. Bonds - Tax Supported	14,957,000	7,254,500	6,905,000	8,780,000	6,270,000	44,166,500
G.O. Bonds (Advance from General Fund)	180,000			100,000	1,000,000	1,280,000
Intergovernmental: City of Altoona	7,000	315,500	6,500	7,000	7,000	343,000
Intergovernmental: Dept. Justice	52,625	15,125	14,000	15,125	15,125	112,000
Intergovernmental: Dept. of Natural Resources		550,000				550,000
Intergovernmental: Eau Claire County	552,625	15,125	404,000	15,125	15,125	1,002,000
Intergovernmental: Federal Aid	550,500				1,080,000	1,630,500
Intergovernmental: State Aid	1,758,000	1,948,000	70,000	305,000	265,000	4,346,000
Operating Income: Central Equipment	1,491,000	2,264,000	2,303,000	2,359,000	2,380,000	10,797,000
Operating Income: Parking	173,000	165,000	82,000	60,000	120,000	600,000
Operating Income: Sewer	2,834,000	1,916,000	2,772,000	2,900,000	3,525,000	13,947,000
Operating Income: Storm Water	810,000	1,300,000	1,000,000	1,210,000	1,060,000	5,380,000
Operating Income: Water	2,940,000	3,006,000	2,095,000	3,080,000	1,845,000	12,966,000
Other Revenue	320,000	680,000	4,600,000			5,600,000
Private Contribution	8,500,000					8,500,000
Promissory Notes - Self Supported	1,600,000	1,600,000	2,100,000	1,600,000	1,600,000	8,500,000
Promissory Notes - Tax Supported	1,050,000	1,300,000	900,000	570,000	1,100,000	4,920,000
Tax Increment & Interest	60,000	40,000			60,000	160,000
Transfer from Community Enhancement	526,000	370,000	435,000	605,000	453,000	2,389,000
Transfer from Fire Reserves	397,300	60,000	105,000	120,000	320,000	1,002,300
Transfer from General Fund	3,318,350	2,810,150	3,081,000	2,299,450	4,657,650	16,166,600
Transfer from K-9 Fund				25,000		25,000
GRAND TOTAL	61,906,400	37,446,800	34,245,600	34,690,180	40,787,000	209,075,980

City of Eau Claire, Wisconsin
Adopted Capital Improvement Plan

2020 thru 2024

CAPITAL PROJECTS BY FUND

Department	Project #	Priority	2020	2021	2022	2023	2024	Total
Fund 402 - Water								
Water: Bond Issue Costs	402-001	3	40,000	30,000	20,000	30,000	20,000	140,000
Water: C/W Main Replacement & Extensions	402-002	3	2,300,000	2,400,000	2,500,000	2,600,000	2,700,000	12,500,000
Water: Replace & Repair Laterals	402-003	3	100,000	100,000	100,000	100,000	100,000	500,000
Water: Meter Replacement	402-004	3	450,000	250,000	250,000	250,000	250,000	1,450,000
Water: Well Reconditioning	402-005	3	75,000	100,000	75,000	100,000	75,000	425,000
Water: Hydrant & Main Valve Replacement	402-006	3	100,000	100,000	100,000	100,000	100,000	500,000
Water: Chippewa River Crossing	402-007	1	200,000	3,470,000				3,670,000
Water: Water System Expansion	402-008	2	600,000			650,000		1,250,000
Water: Basin Modifications	402-009	3	5,000,000					5,000,000
Water: Raw Water Metering	402-010	3	825,000					825,000
Water: Damon Street Reservoir Painting	402-011	1		1,750,000				1,750,000
Water: Water Plant Fork Lift	402-012	1		26,000				26,000
Water: Generator	402-013	1			250,000	2,500,000		2,750,000
Water: Solar Electric Project	402-014	2			150,000	900,000		1,050,000
Water: Mt. Washington Reservoir Interior Recoating	402-015	1			720,000			720,000
Water: Folsom Tower Painting	402-016	3				1,300,000		1,300,000
Water: Emergency Backup Battery System	402-017	3					50,000	50,000
Fund 402 - Water Total			9,690,000	8,226,000	4,165,000	8,530,000	3,295,000	33,906,000
Fund 404 - Sewer								
Sewer: C/W Main Replacements and Extensions	404-001	3	1,600,000	1,700,000	1,800,000	1,900,000	2,000,000	9,000,000
Sewer: Sanitary Sewer Lining (CIPP)	404-002	2	50,000		50,000		50,000	150,000
Sewer: Sanitary Sewer System Expansion	404-003	2	800,000			900,000		1,700,000
Sewer: Marston Street Lift Station Replacement	404-004	1	371,000					371,000
Sewer: Water Treatment Plant Sewage Lift Station	404-005	3	100,000					100,000
Sewer: Eau Claire Lift Station Upgrade	404-006	1		85,000	875,000			960,000
Sewer: Manhole Rehabilitation	404-007	3		100,000		100,000		200,000
Sewer: Wastewater Plant Utility Tractor	404-008	1		31,000				31,000
Sewer: WWTP Laboratory Equipment	404-009	1			47,000			47,000
Sewer: Screw Pump Re-build	404-010	3					850,000	850,000
Sewer: Ruby Lift Station Replacement	404-011	3					400,000	400,000
Sewer: Flood Pump Replacement	404-012	3					225,000	225,000
Fund 404 - Sewer Total			2,921,000	1,916,000	2,772,000	2,900,000	3,525,000	14,034,000
Fund 405 - Storm Water								
Storm Water: Bond Issue Costs	405-001	3	50,000	50,000	40,000	10,000	10,000	160,000
Storm Water: C/W Storm Water	405-002	3	1,800,000	1,900,000	2,000,000	2,100,000	2,100,000	9,900,000
Storm Water: Storm Sewer System Expansion	405-003	2	400,000			500,000		900,000
Storm Water: Jeffers Road Area Storm Sewer	405-004	1		300,000				300,000
Storm Water: Halsey Street Relief Storm Sewer	405-005	2		600,000				600,000
Storm Water: Levee Reconstruction	405-006	2		1,100,000				1,100,000
Storm Water: Basin Acquisition/Development	405-007	2			200,000			200,000

Department	Project #	Priority	2020	2021	2022	2023	2024	Total
Fund 405 - Storm Water Total			2,250,000	3,950,000	2,240,000	2,610,000	2,110,000	13,160,000
Fund 406 - Parking								
Parking: Bond Issue Costs	406-001	3		10,000	20,000	10,000	60,000	100,000
Parking: Wayfinding	406-002	2	15,000	15,000	15,000	15,000	15,000	75,000
Parking: Technology	406-003	2	95,000	95,000	95,000	95,000	95,000	475,000
Parking: Bicycle Parking Facilities	406-004	3	10,000	10,000	10,000	10,000	10,000	50,000
Parking: Galloway Ramp Technology	406-005	1	5,000	10,000	42,000	5,000		62,000
Parking: Galloway Street Ramp Routine Maintenance	406-006	3	48,000	25,000		25,000		98,000
Parking: Downtown Structured Parking Program	406-007	2		225,000		3,000,000		3,225,000
Parking: Riverside Parking Deck Repairs	406-008	3		560,000				560,000
Parking: Schlegelmilch-McDaniel Parking Lot Repave	406-009	2			325,000			325,000
Fund 406 - Parking Total			173,000	950,000	507,000	3,160,000	180,000	4,970,000
Fund 408 - Public Transit								
Transit: Bus Stop Shelters	408-001	2	29,300	29,900	14,600	31,600	16,600	122,000
Transit: Bus Replacement - 40 Foot	408-002	2	475,000					475,000
Transit: Tablet Fare and Data System	408-003	3	310,000					310,000
Transit: Surveillance System	408-004	1				45,000		45,000
Transit: Computer Replacement	408-005	3				11,380		11,380
Transit: Bus Replacement - 35 Foot	408-006	2					1,350,000	1,350,000
Fund 408 - Public Transit Total			814,300	29,900	14,600	87,980	1,366,600	2,313,380
Fund 410 - Hobbs Ice Center								
Hobbs: Ice System & Bleacher Replacement	410-001	2	10,000				300,000	310,000
Hobbs: Dasher Board Repairs - (Hughes)	410-002	2	15,000					15,000
Hobbs: Roof Replacement (O'Brien & Akervik Rinks)	410-003	3	250,000					250,000
Hobbs: Lobby Skate Carpet Replacement	410-004	2		70,000				70,000
Hobbs: Support Beam Painting - O'Brien Rink	410-005	2		90,000				90,000
Hobbs: Water Heater Replacement	410-006	1			85,000			85,000
Hobbs: Ice Center Improvements	410-007	3				200,000	1,000,000	1,200,000
Hobbs: Facility Lighting LED Replacement	410-008	1				400,000		400,000
Fund 410 - Hobbs Ice Center Total			275,000	160,000	85,000	600,000	1,300,000	2,420,000
Fund 412 - Fairfax Pool								
Fairfax: Installation of a Water Play Feature	412-001	3	100,000					100,000
Fairfax: Pavilion Structure	412-002	2	50,000					50,000
Fairfax: Concession Stand Renovation with Pavilion	412-003	3	150,000					150,000
Fairfax: Pool Painting & Diving Board Replacement	412-004	2		135,000				135,000
Fairfax: Shade Features	412-005	2			50,000			50,000
Fairfax: Chemical Controller & Feeder Replacement	412-006	2			25,000			25,000
Fairfax: Safe Routes Trail Access	412-007	2			40,000			40,000
Fairfax: Robotic Pool Vacuum Replacement	412-008	1				20,000		20,000
Fairfax: Waterslide Replacement	412-009	1				400,000		400,000
Fairfax: Maintenance Door Replacement	412-010	1					40,000	40,000
Fairfax: Changing Room Enclosure Replacement	412-011	1					25,000	25,000
Fund 412 - Fairfax Pool Total			300,000	135,000	115,000	420,000	65,000	1,035,000
Fund 422 - Central Equipment								
Central Equipment: Vehicle Replacements	422-001	3	1,846,000	1,786,000	1,825,000	1,909,000	1,880,000	9,246,000
Central Equipment: Facility Maintenance and Upkeep	422-002	2	998,000	478,000	478,000	450,000	500,000	2,904,000
Central Equipment: FD Vehicle Replacement	422-003	3	397,300	60,000	105,000	120,000	320,000	1,002,300

Department	Project #	Priority	2020	2021	2022	2023	2024	Total
Central Equipment: Rotary Lifts	422-004	3	43,000					43,000
Central Equipment: Used Forklift	422-005	2				19,000		19,000
Central Equipment: Boom Lift	422-006	2					130,000	130,000
Central Equipment: Single Axle Dump Truck	422-007	2					235,000	235,000
Fund 422 - Central Equipment Total			3,284,300	2,324,000	2,408,000	2,498,000	3,065,000	13,579,300
Fund 430 - Environmental Imp.								
Risk Management: City-Owned Landfills	430-001	3	75,000	75,000	75,000	75,000	75,000	375,000
Risk Management: Environmental Projects	430-002	3	20,000	20,000	20,000	20,000	20,000	100,000
Fund 430 - Environmental Imp. Total			95,000	95,000	95,000	95,000	95,000	475,000
Fund 434 - Land, Bldg, & Equip								
LBE: Bond Issue Costs	434-001	3	50,000	40,000	30,000	60,000	30,000	210,000
LBE: Central Maintenance Equipment	434-002	3	5,500	5,500	5,500	5,500	5,500	27,500
LBE: Land Acquisition Reserve	434-003	3	150,000	250,000	250,000	250,000	250,000	1,150,000
LBE: Police Body Armor Replacement	434-004	3	7,800	104,900	13,000	14,200	19,400	159,300
LBE: Police Department Equipment Replacement	434-005	3	40,000	40,000	40,000	40,000	40,000	200,000
LBE: Police Regional Forensic Lab Equipment	434-006	3	65,000	65,000	60,000	65,000	65,000	320,000
LBE: Fiber Optics Conduit	434-007	3	50,000	50,000	50,000	50,000	50,000	250,000
LBE: Public Space Cameras	434-008	2	49,000	97,000	126,000	118,000	50,000	440,000
LBE: Management Information Systems	434-009	3	584,900	567,000	481,000	540,000	525,000	2,697,900
LBE: C/W Fire Station Projects	434-010	2	200,000	825,000	500,000	100,000	100,000	1,725,000
LBE: Comm. Center Equipment	434-011	3	33,200	42,500	3,500	6,500	3,500	89,200
LBE: Investment in Renewable Energy	434-012	3	300,000	300,000	400,000	400,000	500,000	1,900,000
LBE: MPLS Router Upgrade	434-013	3	106,400	40,000	80,000	50,000	40,000	316,400
LBE: WiMAX to LTE Conversion	434-014	3	10,000	10,000	10,000	10,000	10,000	50,000
LBE: C/W Security Expansion	434-015	3	22,000	22,000	25,000	25,000	25,000	119,000
LBE: Participatory Budgeting	434-016	3	100,000	100,000	100,000	100,000	100,000	500,000
LBE: Weather Warning Sirens	434-017	3	40,000	40,000	40,000	40,000		160,000
LBE: Switch Replacement	434-018	3	307,000	281,000	300,000			888,000
LBE: City Hall Complex - East Wing Upgrades	434-019	2	400,000	750,000	250,000			1,400,000
LBE: Fire Department Pumper Truck Replacements	434-020	2	1,050,000	1,050,000	650,000			2,750,000
LBE: In-squad Video Replacement	434-021	2	75,000		45,000	10,000		130,000
LBE: Survey Equipment	434-022	2	50,000		50,000		50,000	150,000
LBE: Investments in Affordable Housing	434-023	3	700,000		50,000		500,000	1,250,000
LBE: Traffic Sign Production Printer	434-024	1	53,000					53,000
LBE: Computer Lab Expansion	434-025	3	150,000					150,000
LBE: Communication System	434-026	2	150,000					150,000
LBE: GPS Receivers	434-027	2		25,000			25,000	50,000
LBE: Comm. Center Next Gen Equipment	434-028	1		75,000				75,000
LBE: Portable Radio Replacement	434-029	2		260,000				260,000
LBE: Utility Tractor (Toolcat)	434-030	1		55,000				55,000
LBE: Body Worn Cameras	434-031	2			225,000			225,000
LBE: County-wide Communication System	434-032	3			780,000			780,000
LBE: Council Chambers Replacement	434-033	1				400,000	1,300,000	1,700,000
LBE: Taser Replacement	434-034	1				50,000	75,000	125,000
LBE: Fire Department Vehicle Replacement	434-035	3				320,000		320,000
LBE: Engineering Vehicle	434-036	2				160,000		160,000
LBE: K-9 Dog Retirement	434-037	3				25,000		25,000
LBE: Squad Replacement Computers	434-038	3					250,000	250,000
LBE: Range House Rebuild	434-039	1					1,150,000	1,150,000
LBE: Radio Communication Equipment	434-040	2					850,000	850,000
Fund 434 - Land, Bldg, & Equip Total			4,748,800	5,094,900	4,564,000	2,839,200	6,013,400	23,260,300

Department	Project #	Priority	2020	2021	2022	2023	2024	Total
Fund 441 - Transportation Imp.								
Transportation: Bond Issue Costs	441-001	3	110,000	110,000	100,000	100,000	100,000	520,000
Transportation: Alley Improvement Program	441-002	3	250,000	250,000	250,000	250,000	250,000	1,250,000
Transportation: Boulevard Tree Replacement Program	441-003	3	150,000	150,000	150,000	150,000	150,000	750,000
Transportation: Road Lighting Install & Upgrade	441-004	3	200,000	200,000	250,000	250,000	275,000	1,175,000
Transportation: Bicycle/Wayfinding Signage Program	441-005	3	25,000	30,000	30,000	35,000	35,000	155,000
Transportation: C/W Street & Sidewalk Improvements	441-006	3	6,650,000	6,800,000	6,900,000	7,000,000	7,100,000	34,450,000
Transportation: C/W Bridge Maintenance Program	441-007	3	350,000	500,000	500,000	500,000	500,000	2,350,000
Transportation: C/W Trail Program	441-008	3	435,000	1,000,000	500,000	100,000	500,000	2,535,000
Transportation: Traffic Signal Install & Upgrade	441-009	3	250,000	250,000	250,000	250,000	250,000	1,250,000
Transportation: Railroad Safety Improvements	441-010	3	400,000	850,000	5,750,000			7,000,000
Transportation: Jeffers Road STBG-Urban	441-011	3	100,000	1,050,000				1,150,000
Transportation: Fairfax Street STBG-Urban	441-012	3	50,000	1,516,000				1,566,000
Transportation: Dewey Street Redeck	441-013	3	2,990,000					2,990,000
Transportation: Highway Safety Improvement Program	441-014	3		50,000		50,000		100,000
Transportation: 5K Trail	441-015	2					10,000	10,000
Fund 441 - Transportation Imp. Total			11,960,000	12,756,000	14,680,000	8,685,000	9,170,000	57,251,000
Fund 450 - Parks & Recreation								
Parks & Rec: Half Moon Lake - Endothol Treatment	450-001	3	50,000	50,000	50,000	70,000	70,000	290,000
Parks & Rec: Owen Park Well Pump Refurbish	450-002	2	30,000		30,000			60,000
Parks & Rec: Carson Park Baseball	450-003	3	250,000					250,000
Parks & Rec: Baseball Stadium Fan Deck	450-004	1	145,000					145,000
Parks & Rec: Southwest Dog Park/Boat Launch	450-005	3	100,000					100,000
Parks & Rec: Fountain/Water Feature at Wilson Park	450-006	3	147,000					147,000
Parks & Rec: Park Asset Management	450-007	3	18,000					18,000
Parks & Rec: Skate Plaza	450-008	3	20,000					20,000
Parks & Rec: Half Moon Lake - Alum Treatment	450-009	3		100,000		100,000		200,000
Parks & Rec: Playground Replacement	450-010	1		60,000		75,000		135,000
Parks & Rec: Lake Shore Park Shelter	450-011	1		20,000				20,000
Parks & Rec: North Side Dog Park	450-012	2		25,000				25,000
Parks & Rec: Northwest Community Park	450-013	1			410,000			410,000
Parks & Rec: Phoenix Park Farmers Market	450-014	1			10,000			10,000
Parks & Rec: Carson Park Restroom	450-015	1			200,000			200,000
Parks & Rec: Sport Court Replacement	450-016	1				80,000		80,000
Parks & Rec: Relocation of Roosevelt Park	450-017	2				40,000	375,000	415,000
Parks & Rec: Surveillance Equipment	450-018	3					25,000	25,000
Parks & Rec: Outdoor Hockey Rink Upgrades	450-019	3					10,000	10,000
Parks & Rec: Irrigation Systems	450-020	2					50,000	50,000
Parks & Rec: Archery Park	450-021	1					12,000	12,000
Fund 450 - Parks & Recreation Total			760,000	255,000	700,000	365,000	542,000	2,622,000
Fund 465 - TID # 9								
TID # 9: Bond Issue Costs	465-001	3	60,000					60,000
TID # 9: Land Acquisition	465-002	2	4,500,000					4,500,000
Fund 465 - TID # 9 Total			4,560,000					4,560,000
Fund 467 - TID # 11								
TID # 11: Bond Issue Costs	467-001	3				60,000		60,000
TID # 11: Parking	467-002	1				10,000,000		10,000,000
Fund 467 - TID # 11 Total						10,060,000		10,060,000

Department	Project #	Priority	2020	2021	2022	2023	2024	Total
Fund 469 - TID # 13 (New)								
TID 13: Bond Issue Costs	469-001	3		40,000				40,000
TID 13: Street Improvements	469-002	3	3,010,000	1,515,000				4,525,000
TID 13: Cannery District Park Development	469-003	1			1,900,000	1,900,000		3,800,000
Fund 469 - TID # 13 (New) Total			3,010,000	1,555,000	1,900,000	1,900,000		8,365,000
Fund 490 - Library Imp.								
Library: Bond Issue Costs	490-001	3	65,000					65,000
Library: Improvements	490-002	3	17,000,000					17,000,000
Fund 490 - Library Imp. Total			17,065,000					17,065,000
GRAND TOTAL			61,906,400	37,446,800	34,245,600	34,690,180	40,787,000	209,075,980

City of Eau Claire, Wisconsin

2020 Adopted Operating Budget

Adopted November 2019



Policies

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Budget & Financial Management Policies

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City of Eau Claire 2020 Adopted Operating Budget

Budget & Financial Management Policies

FINANCIAL POLICIES

The City of Eau Claire's financial policies set forth the basic framework for the overall fiscal management of the City. Operating concurrently with changing circumstances and conditions, these policies assist the decision-making process of the City Council. These policies provide guidelines for evaluating both current activities and proposals for future programs.

Most of the policies represent longstanding principles, traditions and practices and follow generally accepted accounting principles that have guided the City in the past and have helped maintain financial stability over the last two decades.

OPERATING BUDGET POLICIES

The City will prepare an annual budget for all operating funds.

The City will maintain a budgetary control system to ensure adherence to the budget and will prepare regular reports comparing actual revenues and expenditures to budgeted amounts.

The City will integrate performance measurements and performance objectives within the operating budget.

A contingency account will be maintained in the annual operating budget to provide for unanticipated expenditures of a non-recurring nature or to meet unexpected increases in service delivery costs. Transfers from the contingency account to the operating programs will require approval by the City Council.

Mid-year adjustments within budgeted accounts of a department may be made with approval of the Department Directors and the Finance Director. Budget adjustments between departments or between funds must be approved by the City Council.

Budgets are classified as either lapsing (spending authority terminates at year-end) or non-lapsing (spending authority continues through the life of a project). All lapsing budgets are prepared for fiscal year operations beginning January 1 and ending December 31. Listed below are all budgeted funds categorized by type of appropriation.

Lapsing Appropriations		Non-Lapsing Appropriations
General Fund	Storm Water Utility	Community Development Block Grant
Economic Development	Parking Utility	Home Grant
Community Enhancement	Public Transit	Capital Project Funds
Downtown Partners	Hobbs Municipal Ice Center	
Cemetery Maintenance	Fairfax Municipal Pool	
Hazardous Materials Response	Risk Management	<i>(Non-lapsing budgets are reviewed annually.)</i>
Public Library	Central Equipment	
City-County Health Department	Redevelopment Authority	
Landfill Remediation	S. Barstow Business District	
Debt Service Funds	W. Grand Business District	
Water Utility	Water St. Business District	
Sewer Utility	N. Barstow/Medical Business District	



City of Eau Claire 2020 Adopted Operating Budget

OPERATING BUDGET POLICIES (Continued)

Operating budgets are established on a fund - department - program basis. Transfers between departments or between funds must be approved by the City Council. Increases to the approved General Fund operating budget are made only in the following situations:

- Emergency situations
- Appropriation for capital projects
- Appropriation for debt service reserve
- Transfer from contingency
- Non-recurring appropriations with offsetting revenues
- Carry-over of prior year appropriations

CAPITAL BUDGET POLICIES

Funding for infrastructure projects should be obtained from:

- Operating profits
- Bond market
- State Trust Fund loans
- Grants
- General Fund advances

Loans from the General Fund to the utilities shall be paid back over a period not to exceed 30 years at the municipal interest rate at the time of the loan. This method is used because of the following factors:

- 5% of customers are outside City
- Tax-exempt properties pay utility fees

The City shall utilize available funding sources for capital improvements whenever practical and feasible.

- Grant funds
- Special assessments
- Developer contributions

The City will develop a five year capital improvement program, which will be reviewed and updated annually.

The complete five year capital project funding plan must be balanced each year by matching projected expenditures with proposed revenue sources by fund.

Transfers between capital project funds must be approved by the City Council. A transfer within a capital project fund may be approved by the Finance Director.

The City will maintain its physical assets at a level adequate to protect the City's capital investments and to minimize future maintenance and replacement costs. The budget will provide for the adequate maintenance and the orderly replacement of the capital plant and equipment from current revenues, when possible.

The City will try to ensure that industrial acreage is available for development within the City and served with necessary infrastructure.

REVENUE POLICIES

The City will seek to maintain a diversified and stable revenue system to minimize short-run fluctuations in any one revenue source.

The City will attempt to maximize benefits from major revenue sources as a way of maintaining a stable tax rate.

The City will follow an aggressive policy of collecting revenues.

The City will establish all user charges and fees at a level related to the full cost (operating, direct, and indirect) of providing the service, whenever practical.

The City will review license fees/charges annually to determine if the revenues support the cost of providing the service.



City of Eau Claire 2020 Adopted Operating Budget

REVENUE POLICIES (Continued)

Water, Sewer and Storm Water Utilities will be self-supporting through user fees.

- The minimum Water and Sewer Utility rates should be set at a rate which will yield net income which is at least 1.25 times the highest principal and interest payment due. This requirement is in conformance with the mortgage revenue bond requirements.
- Rate adjustments for the Water Utility are submitted to the Public Service Commission and City Council for review and approval.
- Rate adjustments for the Sewer Utility and the Storm Water Utility will be submitted to the City Council for review and approval.

The City shall levy and collect a room tax pursuant to §66.0615 of the Wisconsin Statutes. This tax is collected monthly from all city hotels and motels and is based on the gross room receipts collected. The proceeds from this tax are used to promote convention, tourism, cultural and recreational activities. As of 2016 the room tax rate is eight percent.

Parks and Recreation administers a variety of adult and youth recreation programs and activities. These fees and charges are reviewed annually by the City Council. The following policy guidelines have been adopted:

- Instructional programs will be offered on a year-round basis.
- Adult instructional fees should cover 100 percent of the cost of supplies, administration and personnel.
- Youth instructional fees should cover 75 percent of the cost of supplies, administration and personnel.
- Some programs are offered to the community as a service and are not designed to recover their cost. These programs include playgrounds, outdoor rinks and Par-Te-Rec.

The Recreation division shall charge rental fees for rooms, pool, gym, ball fields and special equipment.

RESERVE POLICIES

The City will establish a contingency expenditure appropriation in the annual operating budget to provide for unanticipated expenditures of a non-recurring nature, or to meet unexpected small increases in service delivery costs.

As part of the annual budget process, the Finance Director will estimate the surplus or deficit for the current year and prepare a projection of the year end fund balance. Such projection will include an analysis of trends in fund balance levels on a historical and future projection basis.

The total unassigned General Fund balance shall be maintained as of December 31 of each year equal to a minimum of 15 percent of the ensuing year's budgeted General Fund expenditures, with a target of 20 percent. Included in the unassigned fund balance is a working capital reserve equal to ten percent of the ensuing year's General Fund expenditures to provide funds for reasonable cash flow needs.

Withdrawal of any amount of the total unassigned General Fund balance in excess of the 20% target amount, for the sole purpose of reducing the ensuing year's property tax levy, may be made only upon a two-thirds majority vote of the City Council.

Funds in excess of 15 percent of the minimum unassigned fund balance may be considered to supplement "pay as you go" capital outlay expenditures (including reduction of anticipated debt issues) or to prepay existing debt via cash defeasance as allowable. The decision of how to use these funds will be made by the City Council. Unassigned fund balance shall not be used to support recurring operating expenditures.

The City Council, by a two-thirds vote, can declare a fiscal emergency and withdraw any amount of general fund balances for purposes of addressing the fiscal emergency.



City of Eau Claire 2020 Adopted Operating Budget

RESERVE POLICIES (Continued)

Any time the general fund balance is less than the required minimum of 15 percent, staff will present a plan to restore the General Fund balance to the minimum balance to the City Council for its approval.

Reserves will be established as required by bond ordinance and by statute for arbitrage requirements.

A cash reserve for Central Equipment "rolling fleet" replacement will be maintained on a replacement cost basis each year. Amounts in excess of the original cost depreciation will be reserved towards the equipment replacement value.

INVESTMENT POLICIES

Disbursement, collection and deposit of all funds will be managed to maximize investment opportunity for City funds. The City will manage its investment portfolio with the primary objective of preserving capital in the overall portfolio, maintaining sufficient liquidity to meet all operating requirements and attaining a rate of return commensurate with the City's investment risk constraints. These objectives shall be met in accordance with the City's Investment Policy and prudent investment practices.

Short-Term Funds

- Funds that are required for daily operating needs and that are available for short periods of time are normally held at a local bank through a contractual agreement or at the State of Wisconsin Local Government Investment Pool. The City will maintain at least ten percent of its total investment portfolio in instruments maturing in 30 days or less.

Long-Term Funds

- Funds that are available for 30 days or longer may be placed in certificates of deposit with local financial institutions, Treasury Bills and other Federal securities in the State maintained Local Government Investment Pool or any other instrument listed in Wisconsin Statute §66.0603(1m). With the exception of US Treasury securities and authorized pools, no more than 50 percent of the City's total investment portfolio will be invested in a single security type or with a single financial institution.
- Bank deposits are secured by Federal Depository Insurance Corporation and by the State Deposit Guarantee Fund up to \$650,000. Amounts over \$650,000 are guaranteed by an irrevocable standby letter of credit from the Federal Home Loan Bank (FHLB).

All City funds will be pooled for investments except certain restricted funds that require separate accounts. Interest allocations are made to operating and capital project funds based on monthly cash balances.

DEBT POLICIES

Section 67.03(1) of the Wisconsin Statutes provides that the amount of indebtedness of a municipality shall not exceed five percent of the equalized valuation of the taxable property in the municipality. Although State Statutes allow five percent of the equalized valuation, the City has set an internal debt goal, which seeks to remain below 3.5 percent (70 percent of the maximum amount allowed by the State Statutes).

Net Direct Debt should not exceed three times (3X) the operating revenues of the City.

Asset life shall be longer than the debt issued for its purchase. The City shall consider the useful life of the project assets being financed and the long-range financial and credit objectives when determining the final maturity structure of the debt. The City will use short-term debt for bond anticipation purposes only.

Spend down of borrowed proceeds. All debt taken out will be for shovel-ready projects. Draw down of the funds will be in accordance with IRS rules for general obligation debt whereby 10 percent of the proceeds will be spent within 6 months of the borrowing, 50 percent within 12 months of the borrowing, 75 percent within 18 months of the borrowing, and 100 percent within 24 months of the borrowing. Should this schedule not be met, the balance of the amount borrowed and not spent will be applied to debt service levy. Each general obligation debt will be closely monitored so that it adheres to IRS regulations in respect to arbitrage and spend down rules. Should State Trust Fund be utilized for the issuance of debt, all draw requests must be made within 1 year of receiving the approval of the State Trust Fund to borrow the funds.



City of Eau Claire 2020 Adopted Operating Budget

DEBT POLICIES (Continued)

The City of Eau Claire shall utilize any debt obligations it has at its disposal to take advantage of the lowest cost of the debt or for another benefit for the City.

The City of Eau Claire will follow a policy of full disclosure on every financial report and bond prospectus.

The following objectives will be used to maintain debt service requirements at an affordable level and enhance the credit quality of the City:

1. The levy for debt service shall be no greater than 25 percent of the total levy, with an effort to maintain the levy at a proportionate, even level for tax rate stabilization.
2. Debt amortization should be structured so that 65 percent or more of total direct debt principal is retired in 10 years or less.

Each year, as part of the budget process, the City Council should consider the percentage increase in the tax levy for debt service for the year following the issuance of the debt. Flexibility to fund future expenditures necessary to provide essential City services and economic viability are essential considerations.

General obligation debts will be paid through the General Debt Service Fund, the TIF debt service funds, the Storm Water Utility, and other funds for which general obligation debt is issued. Operating budgets will be prepared to meet the annual principal, interest, and service charge costs for each fund. The General Fund is the fund responsible for general obligation debt payments if there are not amounts sufficient for debt payments in the other funds. Special assessments collected from properties benefited by construction funded with bonded debt will be used for debt service payments or to reduce the level of future debt. Revenue for the TIF debt service fund will include taxes generated by incremental property values within the district, special assessments, interest on cash balances, and transfers, if required.

SPECIAL ASSESSMENT POLICIES

General Policy

The special assessment policy was adopted by the City Council in 1955. Assessments for the construction and reconstruction of streets and sidewalks as well as the construction of water and sanitary sewer mains and extensions are levied and placed on the tax roll. These assessments are paid in installments over a ten year period. A six percent per year interest rate is charged on the unpaid balance in years two through ten. Effective January 1, 1998, City Council waived the assessment for *reconstruction* of water and sanitary sewer utilities. Future reconstructions for water and sewer will be paid for by the utilities.

If a property with outstanding special assessments is sold, the assessments become due and payable in full at the time of sale and may not be assumed by the purchaser. All improvements are guaranteed for a set number of years. In the event an improvement does not last the entire estimated period, a pro rata credit adjustment will be made for the remaining life of the improvement.

In 1990, the City Council amended the policy to allow a 20-year payback at a six percent interest for hardship situations. In some situations, where the payment of the special assessments would result in extreme financial hardship, Council may authorize deferment of the assessments. In this situation, the City places a lien on the property for the amount of deferred assessments. This lien accumulates interest at six percent per year. If the financial condition of the property owner changes to enable them to make payment, the assessment plus accumulated interest can be placed on the tax roll and paid over a ten or 20-year period. If the property is sold, the lien plus accumulated interest becomes due and payable in full at the time of sale.

Special Assessments Levied Over Ten Years

Street improvement construction includes construction of bituminous and concrete pavement, concrete curb and gutter, and sidewalk and boulevard restoration. The assessment rate for the street improvement category is based on the prior year average cost to construct a typical street, including engineering and inspection costs.

Estimated life of street construction components is 30 years for bituminous pavement, 40 years for concrete paving, 30 years for concrete curb and gutter and ten years for sidewalks.

Assessment rates for new water and sewer mains are based on the prior year cost to construct an eight inch main, including engineering and inspection costs.



City of Eau Claire 2020 Adopted Operating Budget

SPECIAL ASSESSMENT POLICIES (Continued)

The assessment for whiteway lighting construction is based on construction cost. Non-residential properties pay two-thirds of cost and the City pays the remaining one-third.

Special Assessments Levied Over Five Years

- Diseased tree removal.

Special Assessments Due in Year Assessed

- Assessments less than \$100.
- Assessments for current services such as snow removal, weed cutting, etc.
- Whiteway lighting operation and maintenance assessments are based on the total cost of operating and maintaining the system and are assessed in full to non-residential properties.

Improvements Not Assessed

- Reconstruction of water and sewer utilities, with the exception of service level upgrades, such as replacing a 4" lateral with a 6" lateral.
- Storm sewer - the total cost is paid by the Storm Water Utility, except for work that is performed under development agreements.
- Seal coating - the total cost is paid by City.

MAJOR DEVELOPMENT POLICIES

Special assessments are paid by developers on projects that are within the scope and terms stated in the special assessment policy. In 1989, the City Council approved legislation that requires developers of subdivisions platted after 1989 to bear the full cost of streets, storm sewers, and City utilities within the development area. Funds are either escrowed with the City or financing guaranteed with a letter of credit as required by the development agreement approved by the City Council.

PURCHASING POLICIES

Purchases for all City departments for the City of Eau Claire shall be in accordance with the City Procurement Policy (Chapter 2.92 of City Code of Ordinances). For contracts involving building or construction work, financed in whole or in part with City financial assistance, contractors shall compensate employees at the prevailing wage rate in accordance with §66.0903, Wisconsin Statutes, Chapter DWD 290, WI Adm. Code, and Chapter 2.92.215 of the City of Eau Claire Code.

The methods of source selection are as follows:

Competitive Seal Bids/Proposals

- Competitive sealed bidding must be used for Public Works projects exceeding \$25,000 and other purchases of \$30,000 or greater. This process shall consist of:

- Invitation for bids
- Public notice
- Bid opening
- Bid acceptance and bid evaluation
- Bid award - City Council authorization



City of Eau Claire 2020 Adopted Operating Budget

PURCHASING POLICIES (Continued)

Small Purchase

- Other than Public Works projects, procurements less than \$30,000 must follow Purchasing guidelines and City Code of Ordinances. Procurement methods used for less than \$30,000 include written quotes, informal written notices, telephone quotations and published price lists, cooperative contract and procurement cards.

Sole Source Procurement

- When it has been determined in writing by the Purchasing Manager that there is only one source for a required procurement, the purchase may be negotiated and the other methods of selection disregarded. A written determination must be submitted to the City Manager.

Cooperative Purchasing

- May use cooperative contracts as permitted by the City Procurement Code for Cooperative Purchasing (Chapter 2.92. of the City Code of Ordinances.)

Emergency Procurement

- In the event of an emergency, supplies, services, or construction may be purchased without regard to normal purchase selection procedures to protect the health and welfare of the public. A written determination of the basis for the emergency and for the selection of the particular contractor must be sent to the City Manager and included in the contract file.

PENSION FUNDING AND REPORTING POLICIES

All current pension liabilities shall be funded on an annual basis.

Existing Plan Funding

- All permanent employees of the City are participants in the Wisconsin Retirement System (WRS), a statewide, defined-benefit pension plan to which employer and employees both contribute.

All employees are mandated to pay the employee required portion. The rates of the employer and employee contribution are set annually by WRS based on actuarial evaluations. The 2019 rates are as follows:

	<u>General</u>	<u>Police</u>	<u>Fire</u>
Employee Contribution	6.75%	6.75%	6.75%
City Contribution	<u>6.75%</u>	<u>11.65%</u>	<u>16.25%</u>
Total	<u>13.50%</u>	<u>18.40%</u>	<u>23.00%</u>

Prior Years' Unfunded Pensions

- The State of Wisconsin administers a plan for retired employees of the Eau Claire Police and Fire Departments. These individuals had been covered by a private pension plan prior to the City joining the WRS. No new employees are added to the plan. The City's policy is to fund retirement contributions to meet current benefit payments to retired employees. The total estimated present value of future cost to the City as of December 31, 2018, was approximately \$2,315,508, all of which relates to prior service. The estimated remaining period of amortization is 10 years and will be paid through annual operating appropriations.



City of Eau Claire 2020 Adopted Operating Budget

PENSION FUNDING AND REPORTING POLICIES (Continued)

Post-Retirement Benefits

- In addition to providing pension benefits, the City provides certain health care benefits for retired employees. A substantial number of the City's permanent employees may become eligible to receive employer paid health care from retirement until Medicare entitlement if they reach normal retirement age while working for the City. For 2019 the costs are estimated at \$3,353,631. The City is required by GASB Statement 75 to complete an actuarial study every two years to determine its actuarial liability for future health care benefits. The last study was completed as of January 1, 2018. As of January 2014, new employees who are not Public Safety or Transit employees will not be eligible for a post-retirement health care benefit.

COMPENSATED ABSENCES

Employees accumulate vacation, sick leave, and other benefits at various rates depending on bargaining group and length of service. Employees are paid for their total unused vacation and compensatory time upon termination or retirement. However, sick leave can only be used during employment.

The cost of compensated absences is recognized when payments are made to employees. The current value of accumulated compensated absences outstanding as of December 31, 2018 is \$1,953,021. The estimated current portion of these costs has been included in the 2020 Adopted Budget.

ACCOUNTING, AUDITING AND FINANCIAL REPORTING POLICIES

Monthly financial reports will be submitted to the City Council.

An annual budget for all operating funds will be prepared.

A five year Capital Improvement Plan budget will be presented annually.

An independent audit will be performed annually for all City funds.

The City will produce a Comprehensive Annual Financial Report (CAFR) in accordance with generally accepted accounting principles as outlined by the Governmental Accounting Standards Board.

SPECIAL EVENTS POLICIES - INSURANCE REQUIREMENT

Organizations that use City parks and/or City facilities for special events such as foot races, parades, festivals, etc. are required to obtain liability insurance and provide a certificate evidencing limits of not less than \$1,000,000 per occurrence and agree to endorse the City as an additional insured under the policy. Organizations must also sign a hold harmless agreement. (Ordinance 9.59.110)

All special events are reviewed by the Special Events Committee and approved by City Council. Special Events are reviewed to ensure the health and safety of the participants in the event.



City of Eau Claire 2020 Adopted Operating Budget

RISK MANAGEMENT POLICY

The City of Eau Claire is one of 17 municipalities and counties that are members of Wisconsin Municipal Mutual Insurance Company (WMMIC), a municipal insurance program that provides liability insurance services. As part of this program, the City pays the first \$200,000 of any claim. WMMIC will pay any covered costs over \$200,000 per occurrence or \$400,000 aggregate with an annual cap of \$10 million.

The objective of this program is to safeguard the financial security of the City, by protecting its human, financial and property assets from the adverse impact of loss. The program is set up to protect the financial assets of the City and provide stable funding for losses. The City will self-insure all losses that occur with predictable frequency and those that will not have a significant impact on the City's financial position.

The Risk Manager will review all liability claims and award recommendations prior to payment by the insurance company. Judgment or award recommendations in excess of \$10,000 will be reviewed with the City Council prior to payment.

In 1992, the City also became self-insured for workers' compensation claims. The City retains the first \$500,000 of each worker's compensation claim per occurrence. This coverage is handled by Summit Adjusting Services. Excess coverage, handled by Wisconsin Municipal Mutual Insurance Company, protects the City for losses greater than \$400,000 per occurrence and does not have an annual aggregate.

City of Eau Claire, Wisconsin

2020 Adopted Operating Budget

Adopted November 2019



Budget Summaries

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Position Control Summary

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City of Eau Claire 2020 Adopted Operating Budget

2020 Adopted Position Control Summary

GENERAL FUND - DEPARTMENT/DIVISION	2018	2019	2020 Changes	2020
ADMINISTRATIVE SERVICES				
City Manager	3.00	3.00	-	3.00
City Clerk/Elections	2.00	2.00	-	2.00
Information Technology	9.00	9.00	1.00	10.00
Total	14.00	14.00		15.00
CITY ATTORNEY				
	3.75	3.75	-	3.75
FINANCE DEPARTMENT				
Finance Administration	3.00	3.00	-	3.00
Accounting Services	8.00	8.00	(1.00)	7.00
Assessing	5.00	4.00	1.00	5.00
Financial Operations	9.00	9.00	-	9.00
Purchasing	2.00	3.00	-	3.00
Total	27.00	27.00		27.00
HUMAN RESOURCES				
Human Resources Administration	5.00	5.00	-	5.00
Total	5.00	5.00		5.00
COMMUNITY DEVELOPMENT				
Planning Administration	5.00	5.00	1.00	6.00
Inspections	7.00	7.00	-	7.00
Total	12.00	12.00		13.00
ENGINEERING				
Engineering/GIS Asset Management	18.00	18.00	-	18.00
Total	18.00	18.00		18.00
COMMUNITY SERVICES				
Administration	3.00	3.00	-	3.00
Building & Grounds	7.00	7.00	-	7.00
Forestry	5.00	5.00	-	5.00
Parks Maintenance	21.00	21.00	-	21.00
Recreation	4.00	4.00	-	4.00
Streets Maintenance	34.00	34.00	-	34.00
Total	74.00	74.00		74.00
POLICE DEPARTMENT				
Administration	2.00	2.00	-	2.00
Administrative Division	11.00	11.00	-	11.00
Patrol Division	75.00	75.00	-	75.00
Professional Standards Division	5.00	5.00	-	5.00
Investigations Division	22.00	22.00	-	22.00
Communications Center	25.00	25.00	-	25.00
Total	140.00	140.00		140.00
FIRE & RESCUE DEPARTMENT				
Fire Administration	2.00	2.00	-	2.00
Fire Suppression Operations*	88.00	88.00	(25.00)	63.00
Fire EMS Operations*	-	-	25.00	25.00
Fire Community Risk Reduction	3.75	3.75	0.25	4.00
Total	93.75	93.75		94.00
<i>*Suppression Operations and EMS Operations FTE's were combined prior to 2020.</i>				
TOTAL GENERAL FUND	387.50	387.50		389.75



City of Eau Claire 2020 Adopted Operating Budget

2020 Adopted Position Control Summary

<u>OTHER FUNDS</u>	<u>2018</u>	<u>2019</u>	<u>2020 Changes</u>	<u>2020</u>
ECONOMIC DEVELOPMENT	2.00	2.00	-	2.00
DOWNTOWN FUND	1.00	1.00	-	1.00
CEMETERY MAINTENANCE	2.00	2.00	-	2.00
WATER UTILITY	29.00	29.00	-	29.00
SEWER UTILITY	22.50	22.50	-	22.50
STORM WATER MANAGEMENT	1.00	1.00	-	1.00
PARKING FUND	1.00	1.00	-	1.00
PUBLIC TRANSIT	32.50	32.50	-	32.50
HOBBS MUNICIPAL ICE CENTER	2.00	2.00	-	2.00
RISK MANAGEMENT	1.00	1.00	-	1.00
CENTRAL EQUIPMENT	13.50	13.50	-	13.50
TOTAL OTHER FUNDS (Excluding Library/Health/CDBG)	<u>107.50</u>	<u>107.50</u>		<u>107.50</u>
CITY POSITIONS (Excluding Library / Health / CDBG)	<u>495.00</u>	<u>495.00</u>	2.25	<u>497.25</u>
<u>HEALTH DEPARTMENT/LIBRARY/CDBG</u>				
CITY-COUNTY HEALTH DEPARTMENT	57.40	57.00	0.50	57.50
PUBLIC LIBRARY	45.05	46.80	0.11	46.91
COMMUNITY DEVELOPMENT BLOCK GRANT	2.10	2.10	-	2.10
	<u>104.55</u>	<u>105.90</u>		<u>106.51</u>
TOTAL ALL CITY FUNDS	<u>599.55</u>	<u>600.90</u>		<u>603.76</u>