



MINUTES

**August 26, 2019
7:45 AM
Regular Meeting**

**NORTH CONFERENCE ROOM
2020 PRAIRIE LN STE 102
EAU CLAIRE, WI**

Mr. Johnathan called the meeting to order at 7:45 AM with Jennifer Govek calling the role:

MEMBERS PRESENT:	MEMBERS ABSENT:	STAFF PRESENT:
Vice Chair: Joshua Dalton Commissioner: Paul Weinke Commissioner: John Lor	Chair: William Prindle Commissioner: Thomas Evans Public: None	Keith Johnathan Ruth Schermerhorn Jennifer Govek

CONSENT AGENDA

1. Report and Consideration on the Consent Agenda

- A. Minutes – July 29, 2019
- B. Community Development Block Grant (CDBG) Rehabilitation Loan Program Monthly Reports
 - 1. Application Status Report
 - 2. Monthly Loan Status Report
 - 3. Year to Date Report
 - 4. Delinquency Report
- C. Housing Authority Financial Monthly Reports
 - 1. Monthly Expenditures
 - 2. Operating Statements, if available
 - 3. Investments
 - 4. 30-Day Tenant Delinquencies
 - 5. Tax Intercept Update, quarterly
- D. Housing Authority Occupancy Monthly Reports
 - 1. Waiting List
 - 2. Tenant Placements
 - 3. Occupancy Report & Vacant Units Move-Out Summary
 - 4. Summary of Terminations, Appeals, and Hearings
 - 5. Newsletters, if available

Mr. Johnathan reported on the consent agenda.

Motion to approve as presented: Commissioner Weinke
 Second Motion: Commissioner Lor
 Motion Carried: Yes – Unanimous Vote

BUSINESS AGENDA

2. Business Agenda

CDBG Rehabilitation Loans – None Presented

3. Business Considerations

A. Report and Consideration on a Resolution Regarding Bed Bug Policy

Mr. Johnathan presented the new bed bug policy to the Board for approval. The policy details all actions to be taken from discovery to remediation.

Motion to approve as presented: Commissioner Lor
Second Motion: Commissioner Weinke
Motion Carried: Yes – Unanimous Vote

B. Discussion on a Petition for a Street Vacation

Mr. Johnathan explained the Engineering Departments request for him to sign a petition to allow the annexation of a property adjacent to a residents property on Newton Street. Mr. Johnathan further explained that his signature would ensure that the street vacation would proceed successfully.

Motion to approve as presented: Commissioner Weinke
Second Motion: Commissioner Lor
Motion Carried: Yes – Unanimous Vote

C. Report and Consideration on a Resolution Regarding Park Tower Rent Increase

Mr. Johnathan presented the rent increase for Park Towers Apartments, approved by WHEDA. This occurs annually and requires Board approval.

Motion to approve as presented: Commissioner Lor
Second Motion: Commissioner Weinke
Motion Carried: Yes – Unanimous Vote

4. Director's Update/Board Announcements & Directives

Mr. Johnathan gave an update on Tom Evans and his ability to maintain his position as a board member after a medical set back. He will advise Mr. Johnathan on whether or not he'll be able to continue as the tenant representative after this month.

5. Next Meeting Date

September 30, 2019
7:45 A.M.

Motion to Adjourn: Commissioner Weinke
Seconded: Commissioner Lor
Motion Carried: Yes – Unanimous Vote

Adjournment: 7:48 A.M.