



Chair Klinkhammer called the meeting to order at 7:45 a.m with Jennifer Govek calling the role:

MEMBERS PRESENT:	MEMBERS ABSENT:	STAFF PRESENT:
Chair Klinkhammer Vice Chair Prindle Commissioner Dalton Commissioner Evans	Commissioner Christopherson Public: None	Keith Johnathan Ruth Schermerhorn Jennifer Govek

**CONSENT AGENDA**

1. **REPORT AND CONSIDERATION ON THE CONSENT AGENDA**
  - A. Minutes – February 26, 2019
  - B. Monthly Reports
    1. Community Development Block Grant (CDBG) Rehabilitation Loan Program Reports
      - a. Application Status Report
      - b. Monthly Loan Status Report
      - c. Year to Date Report
      - d. Delinquency Report
    2. Housing Authority Financial Reports
      - a. Monthly Expenditures
      - b. Operating Statements, if available
      - c. Investments
      - d. 30-day Tenant Delinquencies
      - e. Tax Intercept Update
    3. Housing Authority Occupancy Reports
      - a. Waiting List
      - b. Tenant Placements
      - c. Occupancy Report & Vacant Units Move-Out Summary
      - d. Summary of Termination, Appeals, and Hearings
      - e. Newsletters, if available

Mr. Johnathan reported on the consent agenda.

Motion to approve as presented: Commissioner Dalton  
 Second Motion: Commissioner Prindle  
 Motion Carried: Yes – Unanimous Vote

**BUSINESS AGENDA**

2. **BUSINESS CONSIDERATIONS**
  - A. Report and Consideration on a Resolution Regarding Donation to Owen Rust Memorial Apartments from Park Tower Apartments

**HACEC AGENDA**  
**April 29, 2019**  
**ITEM # 1.A.**  
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Mr. Johnathan presented to the Housing Authority board that Owen Rust Memorial Apartments has only a certain amount of reserves and we don't want run it dry so we need to have Park Towers shift some of their reserve money to promote affordable housing programs

Motion to approve as presented: Commissioner Prindle Second  
Motion: Commissioner Evans Motion  
Carried: Yes – Unanimous Vote

**B. Report and Consideration on a Resolution Regarding Park Tower Apartments and Owen Rust Memorial Apartments Fire Alarm, Nurse Call and Security Systems Upgrade**

Mr. Johnathan presented the Housing Authority board the one bid we have to upgrade the various systems in both apartment buildings.

Motion to approve as presented: Commissioner Dalton  
Second Motion: Commissioner Evans  
Motion Carried: Yes – Unanimous Vote

**C. Report and Consideration on a Resolution regarding the purchase of 2 trucks for maintenance staff**

Mr. Johnathan presented the resolution regarding the Housing Authority's purchase of 2 trucks. The new trucks would be replacing 2 trucks currently in inventory.

Motion to approve as presented: Commissioner Dalton  
Second Motion: Commissioner Evans  
Motion Carried: Yes – Unanimous Vote

**D. Report and Consideration on a Resolution to Authorize Payment for Repairs at Park Tower Apartments**

Mr. Johnathan presented the resolution regarding the Housing Authority's repairs of an apartment at Park Towers due to extensive damage by a tenant. The tenant has been charged for the repairs.

**5. DIRECTOR'S UPDATE / BOARD ANNOUNCEMENTS & DIRECTIVES**

Mr. Johnathan reported that the next meeting will be Chair Klinkhammer last meeting (April 29<sup>th</sup>). At this time no one else has submitted any applications for the position. Mr. Prindle suggested having someone to fill the position have a legal background and Mr. Johnathan agreed. Board members will be putting out feelers to help find a replacement. Mr. Prindle will take over duties temporarily if no Chair is found.

Mr. Dalton asked about the new city council members and their campaign on affordable housing. The Housing Authority would not have a say in this matter due to not having the means to help.

**6. NEXT MEETING DATE**

April 29, 2019  
7:45 A.M.  
North Conference Room, 2020 Prairie Lane, Ste. 102

Motion to Adjourn: Commissioner Prindle Second  
Motion: Commissioner Dalton Motion  
Carried: Yes – Unanimous Vote

Adjournment 8:07 a.m.

April 3, 2019

Date

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M. Laurie Klinkhammer, Chair

April 3, 2019

Date

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Keith D. Johnathan, Secretary