



MINUTES

February 26, 2019
7:45 A.M. Regular

Vice Chair Prindle called the meeting to order at 7:50 a.m with Jennifer Govek calling the role:

MEMBERS PRESENT:	MEMBERS ABSENT:	STAFF PRESENT:
Vice Chair Prindle Commissioner Christopherson Commissioner Dalton Commissioner Evans	Chair Klinkhammer Public: None	Keith Johnathan Ruth Schermerhorn Jennifer Govek

CONSENT AGENDA

1. **REPORT AND CONSIDERATION ON THE CONSENT AGENDA**
 - A. Minutes – February 26, 2019
 - B. Monthly Reports
 1. Community Development Block Grant (CDBG) Rehabilitation Loan Program Reports
 - a. Application Status Report
 - b. Monthly Loan Status Report
 - c. Year to Date Report
 - d. Delinquency Report
 2. Housing Authority Financial Reports
 - a. Monthly Expenditures
 - b. Operating Statements, if available
 - c. Investments
 - d. 30-day Tenant Delinquencies
 - e. Tax Intercept Update
 3. Housing Authority Occupancy Reports
 - a. Waiting List
 - b. Tenant Placements
 - c. Occupancy Report & Vacant Units Move-Out Summary
 - d. Summary of Termination, Appeals, and Hearings
 - e. Newsletters, if available

Mr. Johnathan reported on the consent agenda.

Motion to approve as presented: Commissioner Dalton
 Second Motion: Commissioner Christopherson
 Motion Carried: Yes – Unanimous Vote

2. **CDBG REHABILITATION LOAN, None**

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BUSINESS AGENDA

3. BUSINESS CONSIDERATIONS

A. REPORT AND CONSIDERATION ON A RESOLUTION REGARDING CONVERSION OF CDBG LOANS

Mr. Johnathan presented the Housing Authority's conversion of CDBG Loans.

Motion to approve as presented: Commissioner Dalton Second
Motion: Commissioner Evans Motion
Carried: Yes – Unanimous Vote

B. REPORT AND CONSIDERATION ON A RESOLUTION REGARDING REVISION TO ADMISSIONS AND OCCUPANCY POLICIES

Mr. Johnathan presented the Housing Authority.

Motion to approve as presented: Commissioner Dalton
Second Motion: Commissioner Evans
Motion Carried: Yes – Unanimous Vote

C. REPORT AND CONSIDERATION ON A RESOLUTION REGARDING REVISION TO APPLICANT SCREENING POLICY

Mr. Johnathan presented the resolutions regarding the Housing Authority's Revisions to Admissions and Occupancy Policies and Applicant Screening Policy. These two items were considered at the same time.

Motion to approve as presented: Commissioner Dalton
Second Motion: Commissioner Evans
Motion Carried: Yes – Unanimous Vote

4. Planning Session

Mr. Johnathan presented the items for review by the Board and advised that they could review those items at their convenience. He also reported on the planned improvements and the amount of reserves for each program for 2019. Mr. Johnathan reported that the Housing Authority has not received information for funding levels for 2019 from HUD at this time. That information will be provided when available.

5. DIRECTOR'S UPDATE / BOARD ANNOUNCEMENTS & DIRECTIVES

Mr. Johnathan reported that Eau Claire Homeless Initiative was on track and that Erin Healy was set to return to work on the effort. He also reported that after the Design and Leadership Teams were established, an Action Lab would be held on April 8th and 9th with the first sprint starting on April 10th.

6. NEXT MEETING DATE

March 25, 2019
7:45 A.M.
North Conference Room, 2020 Prairie Lane, Ste. 102

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Motion to Adjourn: Commissioner Dalton Second
Motion: Commissioner Evans Motion
Carried: Yes – Unanimous Vote

Adjournment 8:15 a.m.

February 26, 2019

Date

M. Laurie Klinkhammer, Chair

February 26, 2019

Date

Keith D. Johnathan, Secretary

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