

City Hall, Photo by Aaron Roths Photography  
Cover Design: Kelly Shea, HR Specialist

Adopted by City Council  
November 2018



# 2019 Adopted Operating Budget



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## Budget Message

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## City of Eau Claire, Wisconsin 2019 Adopted Budget

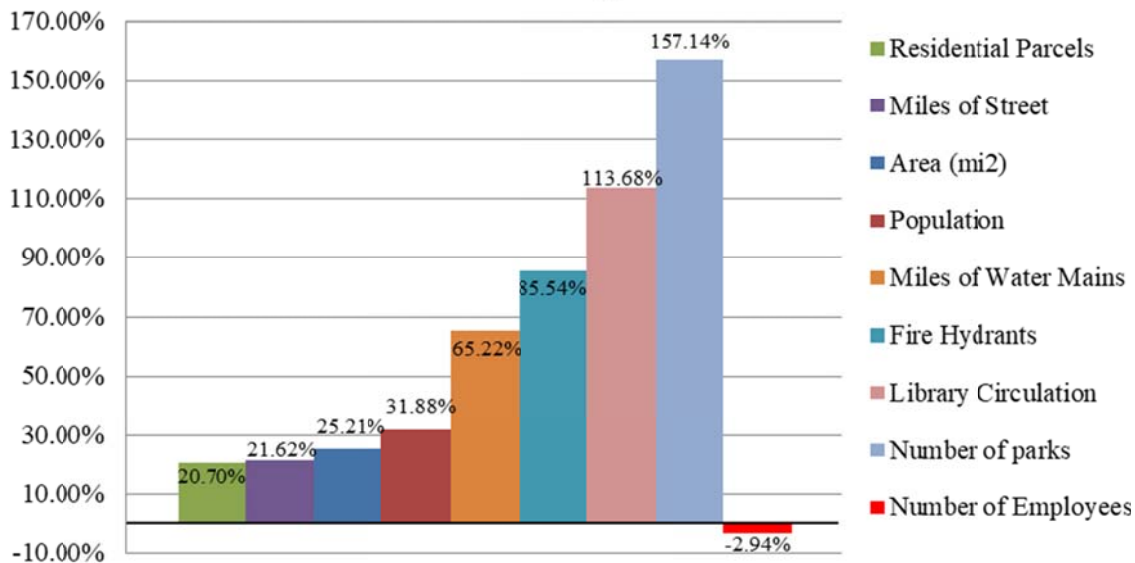
### City Manager's Budget Message

**To: Acting Council President/Vice President Werthmann,  
City Council Members, and  
City of Eau Claire Citizens**

I am pleased to present the City of Eau Claire's 2019 Adopted Operating Budget. Development of the Operating Budget is a collaborative process involving staff from across the City's departments. The end result is a budget that efficiently allocates limited resources to a growing list of services.

Since 1980, Eau Claire experienced significant growth in many facets of the community. The City's Comprehensive Annual Financial Report (CAFR) presents operating indicators that serve as insight into how community growth impacts service delivery. These indicators may be used to establish trends about how service delivery changed over time.

**Percent Change of Operating Indicators: 1980 - 2017**



Despite a decrease of City employees in 2017 as compared to 1980, many operating indicators increased. Indicators such as population size, the square mileage of the city, and residential parcels all increased since 1980. Population and other size-related increases suggest that there are more people, more places, and more spaces to serve now than there were in 1980.

Increases in both population and size were accompanied by increases to utility-related operating indicators. Miles of streets increased by 21.62 percent over the period between 1980 and 2017, and both within and along streets are other essential services such as water and sewer conveyance and fire protection infrastructure. Between 1980 and 2017, miles of water mains increased by 65.22 percent and

# 2019 Adopted Budget

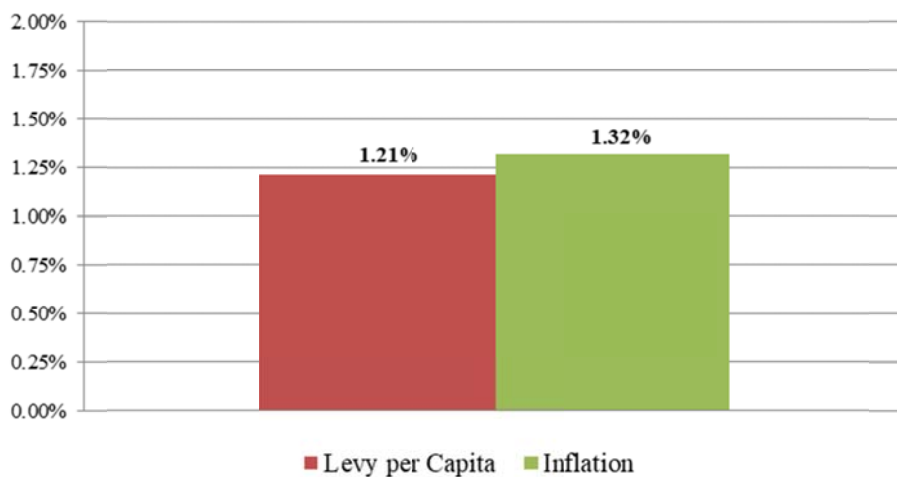
## City Manager's Budget Message

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fire hydrants increased by 85.54 percent.

Library circulation and the number of parks in the city provide insights into other operating indicators. Between 1980 and 2017, library circulation increased by 113.68 percent, and the number of parks in the community increased by 157.14. Comparing a number of operating indicators to staffing changes for the period between 1980 and 2017 suggest significant increases to City services despite a decline in the number of employees. The City of Eau Claire is doing more with less.

**Average Rate of Change: 2012 - 2017**



In addition to a growing list of services, the City is limited in its ability to increase its tax levy for operations. The State's levy limit program restrains the growth of municipal levies to a function of the property value growth in their communities (net new construction). Not included in the levy adjustment calculation are increases for inflation. The rate of inflation is a useful indicator for estimating the prices of goods and services, such as those that are required for the City to provide its services.

Since 2009, when Levy limits went into effect, annual inflation totaled 16.09%. During that same time period, net new construction for Eau Claire totaled 13.38%. From 2012 through 2017, annual inflation totaled 8.91% while the annual increase in the property tax levy for net new construction totaled 8.31%. This is not a financially sustainable course.

The City strives to provide high quality and efficient services. Since 1980, the community changed in a number of ways that placed a greater demand on City staff. However, in that same time, the number of City employees declined. For example, in 1996, 24.75 parks employees maintained 645 acres of parks, for a ratio of .85 acres of parks per employee. In 2017, 21 Parks employees maintained 1,080 acres of parks, for a ratio of 1.71 acres of parks per employee. The workload more than doubled in 21 years. This is not physically sustainable.

# 2019 Adopted Budget

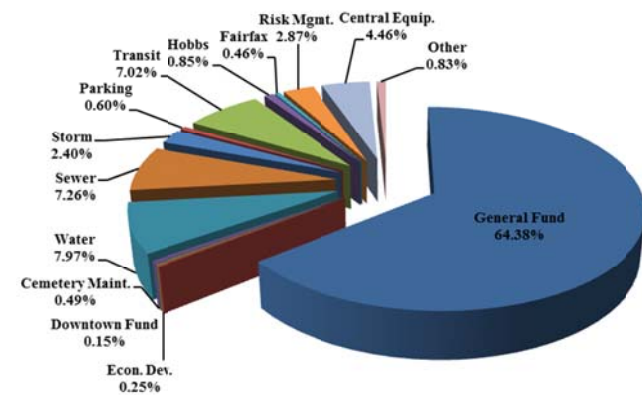
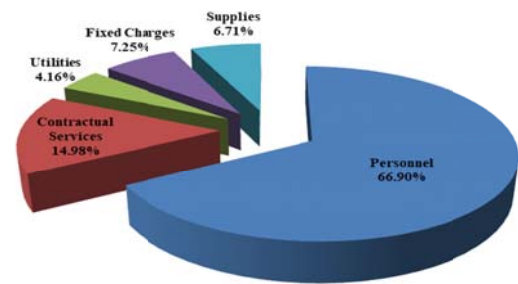
## City Manager’s Budget Message

Staff believes the 2019 Adopted Operating Budget allows the City to meet its current needs. A collaborative process was used to make difficult financial decisions throughout the budget process. Through teamwork and an emphasis on process improvement and efficiency gains, the City is well prepared to continue providing high quality services in light of fiscal realities.

### 2019 Budget Overview

The 2019 Adopted Operating Budget for the City of Eau Claire, without capital, totals \$126,061,325. Compared to the 2018 Adopted Budget, this represents an increase of \$3,137,925, or 2.55%.

Operating expenditures are broken down into a number of categories, and as illustrated in the pie chart, personnel and related costs represent a majority of operating expenditures (66.90%) followed by contractual services (14.98%), fixed charges (7.25%), supplies (6.71%), and utilities (4.16%).



The operating budgets for the City of Eau Claire are comprised of various funds, as illustrated in this pie chart. The General Fund accounts for most of the City’s core services and represents 64.35% of the operating budget, followed by the Water Utility (7.99%), Sewer Utility (7.28%), Transit (7.04%), Central Equipment (4.41%), and Risk Management (2.88%).

The 2019 Adopted Budget for the City-County Health Department totals \$6,121,200. Compared to the 2018 Adopted Budget, this represents an increase of \$94,300, or 1.56%. The 2019 Adopted Budget for the L.E. Phillips Public Library totals \$4,420,400. Compared to the 2018 Adopted Budget, this represents an increase of \$286,200, or 6.92%.

### General Fund

The General Fund is the largest of the City’s operating funds and provides for City services most familiar to residents, with the primary source of revenue being the property tax. Police and fire protection, snow plowing, street maintenance, recreation programs and maintenance of parks and ball fields, along with support services are all paid for through the General Fund.

The 2019 Adopted Budget for the General Fund, excluding capital, includes expenditures totaling \$71,081,200. Compared to the 2018 General Fund Adopted Budget, without capital, of \$69,152,500,

# 2019 Adopted Budget

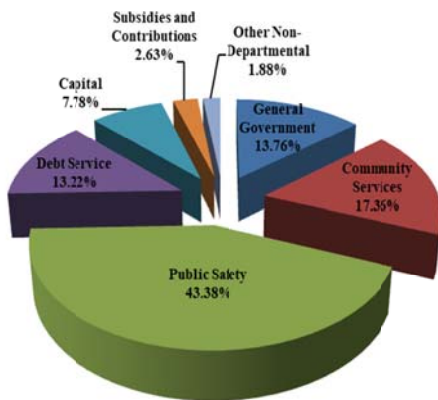
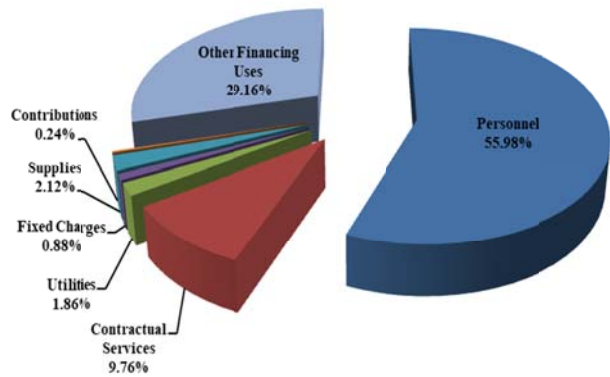
## City Manager’s Budget Message

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expenditures increase \$1,928,700, or 2.79%. Adopted General Fund operating expenditures total \$54,102,700 which is an increase of \$1,500,800, or 2.85%, compared to the 2018 Adopted General Fund budget. Operating expenditures include personnel, contractual services, utilities, fixed charges, and materials & supplies.

The 2019 transfer to capital increases \$2,402,100, or 76.36% to reduce future debt issues. The 2019 transfer for debt service increases \$14,700, or 0.16%, from 2018. This compares to an increase of \$696,200, or 7.99%, from 2017 to 2018.

Most of the services provided via the General Fund depend upon people. Personnel represent the largest category of expenditures at 55.98% of the General Fund. The next-largest category is Other Financing Uses (includes debt, operating, and capital transfers) at 29.16%, followed by Contractual Services at 9.76%.



The largest program in the adopted General Fund budget is Public Safety, representing 43.38% of adopted General Fund expenditures. The next largest adopted program expenditures include Community Services (17.36%), General Government (13.76%), Debt Service (13.22%), and funding for capital projects (7.78%). Public Safety represents 49.99% of adopted General Fund operating expenditures, excluding debt service.

The 2019 Adopted Budget requires a property tax levy of \$42,452,200 for City Government (City, Library, and Health). Compared to the 2018 adopted property tax levy of \$41,690,600, this represents an increase of \$761,600, or 1.83%.

### Program/Expenditure Changes

The 2019 Adopted Budget includes a number of significant program and expenditure changes that are summarized below:

- Step Increases + \$447,000
- Retiree Health Insurance + \$439,000
- Economic Adjustments + \$335,550
- Health Insurance + \$138,100



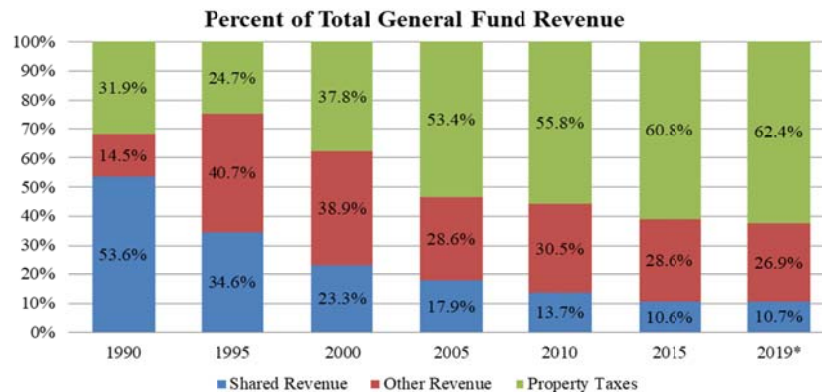
## 2019 Adopted Budget City Manager’s Budget Message

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○ Other Fund Subsidies	+ \$75,100
○ Utilities	+ \$57,100
○ Contractual Services	+ \$55,206
○ Supplies	+ \$35,999
○ Elections	- \$249,600
○ Special Pays	- \$74,000
○ Assessing	- \$48,600

### Revenue Changes

The 2019 Adopted General Fund Budget anticipates non-property tax revenues totaling \$24,770,600, an increase of \$791,600, or 3.3% over the 2018 Adopted Budget. As illustrated on the chart below, non-property tax revenues have been declining for many years. From 1990 to 2019, State shared revenues declined by 42.9%.



\*Note: 2019 presents budgeted numbers. All other years are based on actual revenues.

The following summarizes the major non-property tax revenue changes in the Adopted 2019 Budget:

○ Investment Revenues	+ \$400,000
○ State Aid – Personal Property Tax	+ \$319,000
○ Charges for Services - Intergovernmental	+ \$198,000
○ Licenses and Permits	+ \$109,000
○ Other State Aids	+ \$18,500
○ Other Charges for Services	+ \$22,900
○ Other Interest	- \$122,000
○ Room Tax Support for Recreation Expenses	- \$75,800
○ Charges for Services	- \$26,000
○ Fines and Forfeitures	- \$15,000

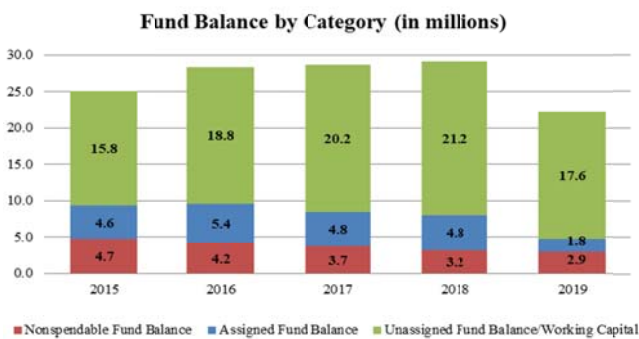
# 2019 Adopted Budget

## City Manager’s Budget Message

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### Fund Balance

The City has very little ability to pay for capital projects on a pay-as-we-go basis. Under the levy limit statutes, the City is not able to exceed the levy limit to pay for ongoing capital improvements. Instead, annual expenditures for streets, parks, and facilities must either be financed by drawing down limited fund balance or through the issuance of debt. In order to reduce the property tax impact of adopted capital projects, the Adopted Budget includes the use of \$5,547,200 of unassigned fund balance, an increase of \$2,691,300, or 94.24% from 2018. This increased use of fund balance is necessary to maintain our existing infrastructure and reduce borrowing in future years.



At the end of 2018, the General Fund is expected to have a fund balance of \$27.8 million compared to \$28.8 million at the end of 2017. The projected fund balance is approximately \$3.4 million greater than anticipated when the 2018 budget was adopted. The unassigned fund balance at the end of 2018 is projected to represent 25.79% of adopted 2019 expenditures. This will maintain compliance with the City Council’s policy on Fund Balance that

establishes a minimum of 15%, with a target of 20%.

### Water Utility

The 2019 Adopted Budget for the Water Utility totals \$6,945,700, which is an increase of \$241,400, or 3.60%, from the 2018 Adopted Budget.

#### **Program/Expenditure Changes**

- Shift Maintenance Costs from CIP + \$99,400
- Personnel Services + \$97,900
- Utilities + \$200

### Sewer Utility

The 2019 Adopted budget for the Sewer Utility totals \$7,007,900, which is an increase of \$203,300 or 2.99%, from the 2018 Adopted Budget.

#### **Program/Expenditure Changes**

- Shift Maintenance Costs from CIP + \$171,800
- Personnel Services + \$12,600

The adopted rate increase for the Sanitary Sewer is 10% for an average residential customer using 15 CCF of volume.

# 2019 Adopted Budget

## City Manager's Budget Message

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### **Storm Water Utility**

The 2019 Adopted Budget for the Storm Water Utility totals \$2,460,000, which is an increase of \$78,800, or 3.31%, from the 2018 Adopted Budget.

#### **Program/Expenditure Changes**

- Personnel Services + \$78,900
- Contractual Services + \$8,900
- Administrative Charges + \$5,900
- Interest Payments - \$14,900

The Storm Water Utility fee covers the cost of operations and the debt service for the capital improvements. The adopted rate increase for Storm Water changes the rate from \$92 to \$94 per Equivalent Runoff Unit (ERU).

### **Public Transit**

The 2019 Adopted Budget for Public Transit totals \$5,916,900, which is an increase of \$105,400, or 1.81%, from the 2018 Adopted Budget.

#### **Program/Expenditure Changes**

- Contractual Services + \$54,400
- Personnel Services + \$52,900
- Materials and Supplies + 5,300
- Administrative Charges - \$7,200

### **Parking Fund**

The 2019 Adopted Budget for the Parking Fund totals \$689,400, which is an increase of \$209,000, or 43.51%, from the 2018 Adopted Budget.

#### **Program/Expenditure Changes**

- Contractual Services + \$75,000
- Other Financing Uses + \$57,500
- Fixed Charges + \$37,500

### **Hobbs Municipal Ice Center**

The 2019 Adopted Budget for Hobbs Municipal Ice Center totals \$796,300, which is a decrease of \$24,800, or 3.02%, from the 2018 Adopted Budget.

#### **Program/Expenditure Changes**

- Materials and Supplies + 11,000
- Personnel Services + \$2,200

# 2019 Adopted Budget

## City Manager's Budget Message

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- Utilities - \$36,200
- Contractual Services - \$1,200

### **Fairfax Municipal Pool**

The 2019 Adopted Budget for Fairfax Municipal Pool totals \$390,800, which is an increase of \$55,100, or 16.41%, from the 2018 Adopted Budget.

### **Program/Expenditure Changes**

- Personnel Services + \$39,500
- Utilities + \$11,000
- Materials and Supplies + \$6,000
- Contractual Services - \$1,500

### **Economic Development**

The 2019 Adopted Budget for the Economic Development Fund totals \$359,700 which is a decrease of \$20,300, or 5.34%, from the 2018 Adopted Budget.

### **Program/Expenditure Changes**

- Personnel Services + \$4,900
- Contractual Services + \$1,600
- Contribution to Eau Claire Area EDC - \$25,000
- Material and Supplies - \$1,800

### **Community Enhancement Fund**

Room tax revenues for 2019 are estimated to be the same as 2018 at \$1,950,000. Visit Eau Claire will receive \$1,365,000 (70%) of the room tax proceeds in accordance with an agreement between the City and Visit Eau Claire. Remaining room tax revenue (\$585,000), fund balance (\$20,400), and interest revenue (\$200) will support the following City programs:

- Operating Support
  - General Fund \$100,000
  - Hobbs Ice Center \$50,000
- Capital Projects
  - Parks Capital Projects \$178,000
  - Fairfax Pool \$275,000

### **Cemetery Maintenance**

The 2019 Adopted Budget for Cemetery Maintenance totals \$417,100, which is a decrease of \$72,700, or 14.84%, from the 2018 Adopted Budget.

# 2019 Adopted Budget

## City Manager's Budget Message

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### **Program/Expenditure Changes**

- Contractual Services + \$3,700
- Utilities + \$500
- Personnel Services - \$50,400
- Transfer to Land, Buildings, & Equipment CIP - \$26,500

### **Hazardous Materials**

The West Central Regional Response Team is a joint venture between Eau Claire Fire and Rescue and Chippewa Falls Fire and Emergency Services. The 2019 Adopted Budget for Hazardous Materials totals \$125,300, which is the same as the 2018 Adopted Budget.

### **Community Development Block Grant**

Community Development Block Grant (CDBG) funds are used to provide safe and sanitary housing, suitable living environments, and expanded economic opportunities for people experiencing low income. The 2019 Adopted Budget for CDBG totals \$630,200, which is an increase of \$21,800, or 3.58%, from the 2018 Adopted Budget.

### **L.E. Phillips Memorial Public Library**

The 2019 Adopted Budget for the Public Library totals \$4,472,000, which is an increase of \$337,800, or 8.17%, from the 2018 Adopted Budget.

### **Program/Expenditure Changes**

- Personnel Services + \$344,400
- Materials and Supplies + \$13,400
- Contractual Services - \$16,800
- Funding for Capital Projects - \$2,500

### **City-County Health Department**

The 2019 Adopted Budget for the City-County Health Department totals \$6,198,500, which is an increase of \$171,600, or 2.85%, from the 2018 Adopted Budget. The Health Department receives a base levy increase for operations equal to what the City and Library receive, or 3.1%. The County also provides funding for the Health Department.

### **Program/Expenditure Changes**

- Personnel Services + \$164,500
- Contractual Services + \$12,600
- Materials and Supplies + \$3,700
- Capital Purchases - \$10,000

# 2019 Adopted Budget

## City Manager's Budget Message

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### Risk Management

The 2019 Adopted Budget for Risk Management totals \$2,420,900, which is an increase of \$8,200, or 0.34%, from the 2018 Adopted Budget.

### **Program/Expenditure Changes**

- Personnel Services + \$8,100
- Contractual Services + \$100

### Central Maintenance

The 2019 Adopted Budget for Central Maintenance totals \$3,711,725, which is a decrease of \$1,475, or 0.04%, from the 2018 Adopted Budget.

### **Program/Expenditure Changes**

- Personnel Services + \$47,500
- Utilities + \$5,000
- Materials and Supplies - \$6,900

### Accomplishing More with Less

The Adopted 2019 Operating Budget provides for the resources necessary to continue meeting increasing demands in an environment of fiscal constraints and a growing community. Staff works hard seeking efficiencies and constantly innovating to maximize the City's resources. Our financial outcomes would not be possible without the hard working employees of the City.

I want to thank Finance staff, and in particular Jay Winzenz, Kristine Basom, and Josh Solinger for their efforts in developing this operating budget. In addition, all of the individuals mentioned in the *Acknowledgments* section have played significant roles in the production of this budget. Our difficult budget decisions are not made and our efficiencies gained without substantial teamwork and effort. The 2019 Adopted Operating Budget is a positive outcome of our teamwork and effort.

Respectfully submitted,



Dale Peters  
City Manager

City of Eau Claire, Wisconsin  
**2019 Adopted  
Operating Budget**  
Adopted November 2018



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# City of Eau Claire 2019 Adopted Operating Budget

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## Acknowledgments

**Vice President/Acting President** – Andrew F. Werthmann  
**City Manager** – Dale Peters

### City Council

**District 1** – Emily Berge  
**District 2** – Emily Anderson  
**District 3** – Jeremy Gragert  
**District 4** – Jill Christopherson  
**District 5** – Andrew F. Werthmann

**At Large** – Catherine Emmanuelle  
**At Large** – Terry Weld  
**At Large** – Kate Beaton  
**At Large** – David Strobel  
**At Large** – Michael Xiong

### Prepared By

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**Budget Analyst** – Kristine Basom  
**Budget Analyst** – Josh Solinger  
**Financial Operations Manager** – Christine Wagner

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## **City of Eau Claire 2019 Adopted Operating Budget**

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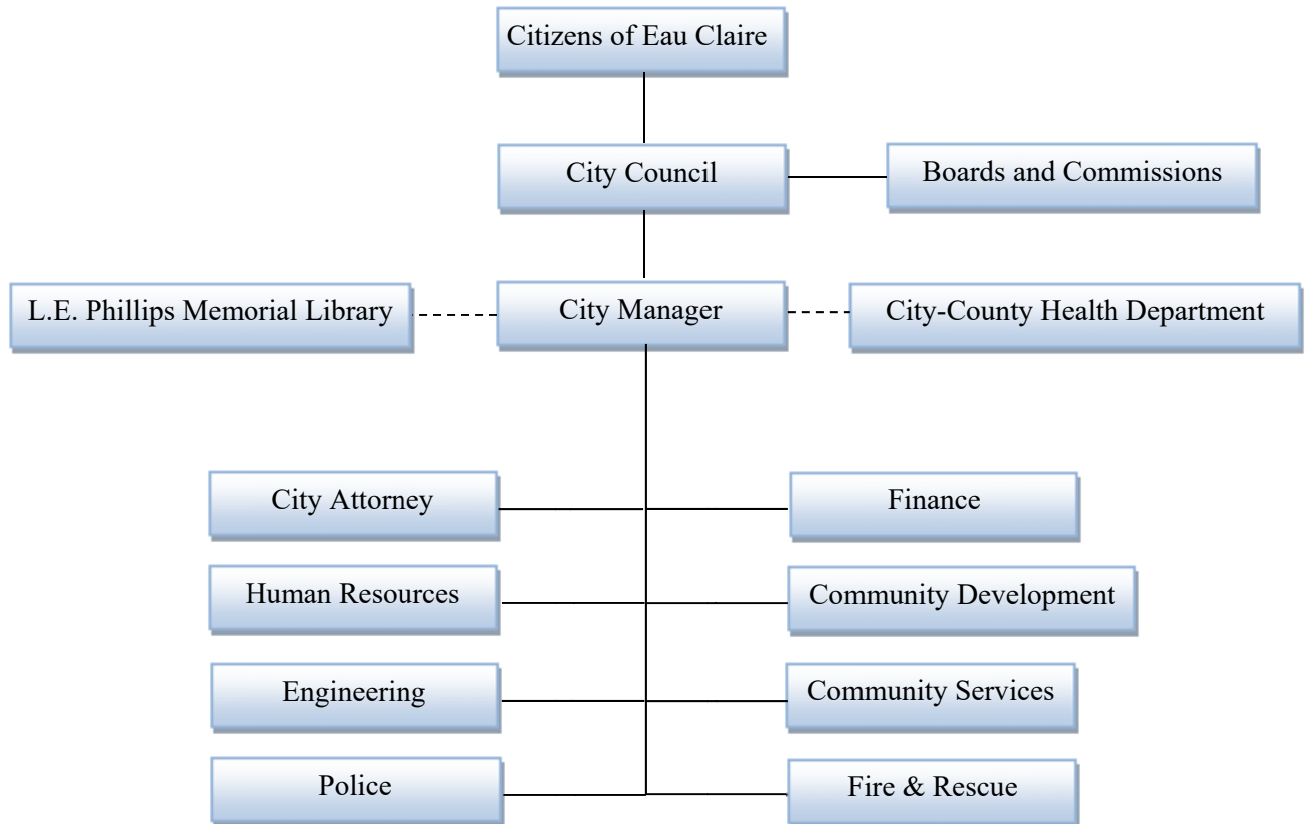
### **Executive Management Team**

Dale Peters	City Manager
Stephen Nick	City Attorney
Elizabeth Giese	City/County Health Department Director
Scott Allen	Community Development Director
Jacob Winzenz	Finance Director
Christian Bell	Fire Chief
Victoria Seltun	Human Resources Director
Pamela Westby	Library Director
Gerald Staniszewski	Police Chief
Jeffrey Pippenger	Community Services Director
David Solberg	Engineering Director



# City of Eau Claire 2019 Adopted Operating Budget

## Organizational Chart





## City of Eau Claire 2019 Adopted Operating Budget

### About Eau Claire

#### Community Profile

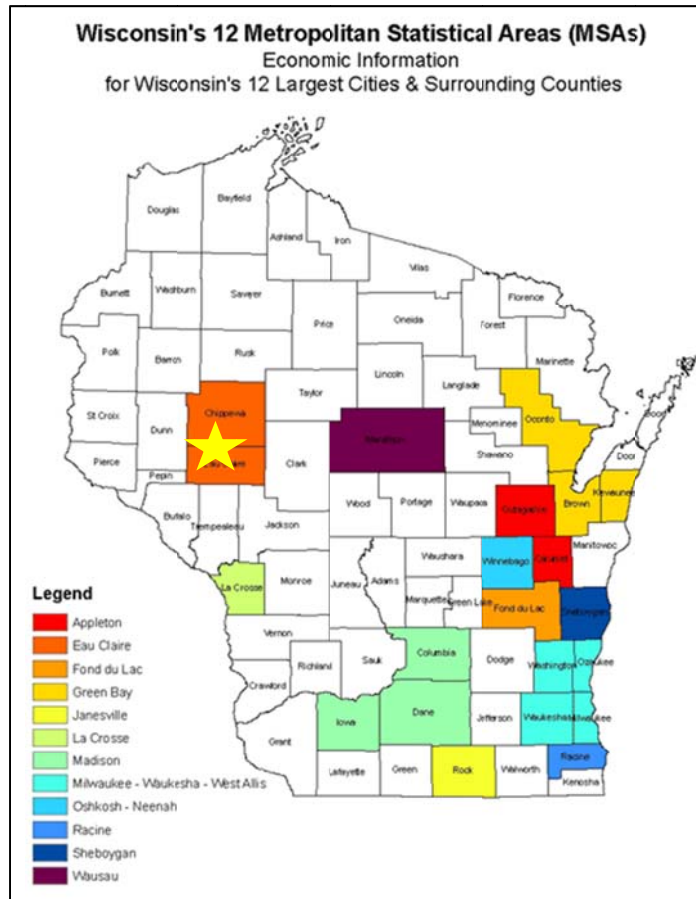
The City of Eau Claire is located in west-central Wisconsin in both Eau Claire and Chippewa counties. Eau Claire is situated along Interstate 94 between Minneapolis and Chicago, and is home to the Chippewa Valley Regional Airport. Due to its location, Eau Claire serves as the center for health and professional services, education, retail trade, technology, and industry in west-central Wisconsin. As a metropolitan statistical area (MSA), Eau Claire is recognized as an economic hub for the region.

Approximately 66,000 people currently call Eau Claire home. According to the Wisconsin Department of Revenue, the Eau Claire MSA is one of the fastest growing metropolitan statistical areas in the state. Since 2000, the population of the Eau Claire MSA has grown by 9.4 percent.

Education is a key component of the fabric of Eau Claire's community. The University of Wisconsin – Eau Claire (UWEC) is home to approximately 11,000 students. UWEC has been named by U.S. News & World Report as one of the most affordable public universities in the United States. Chippewa Valley Technical College hosts its largest campus in Eau Claire, and the NanoRite Innovation Center provides leasable space, technical equipment, and expertise in nanotechnology and micro-fabrication.

Eau Claire is fortunate to be home to three award winning public medical facilities that serve people across west-central Wisconsin. Mayo Clinic Health System's location in downtown Eau Claire has contributed to the growth and vitality of the central business district. In addition, Marshfield Clinic and Sacred Heart Hospital are award winning medical facilities located in Eau Claire. The medical facilities employ over 7,000 people combined.

It is difficult to think about Eau Claire without considering the abundant recreational opportunities enjoyed by residents and visitors alike. Outside Online recently named Eau Claire the [number four best place to live in America in 2015](#). The City is proactive about developing its trail system and maintaining access to Eau Claire's abundant water resources. Downtown development that emphasizes the Eau Claire and Chippewa rivers will provide additional future opportunities for residents and visitors to enjoy the outdoors in Eau Claire.





# City of Eau Claire 2019 Adopted Operating Budget

## About Eau Claire

### Government Profile

#### Mission Statement

It is our mission to assure the common good through services essential for a safe, sustainable, engaged, and healthy community.

#### Council/Manager form of government

- Eleven members of the City Council
- Council President
- Five members from aldermanic districts
- Five at-large members

#### Residents receive a number of City services, including:

- Police and fire protection
- Public transit
- Street construction and infrastructure maintenance
- Water, sewer, and stormwater management



The City's Operating Budget and Capital Improvement Plan is updated and approved by Council annually. Council workshops and public hearings provide citizens with opportunities for feedback regarding the Operating Budget and Capital Improvement Plan. The City of Eau Claire welcomes and encourages citizen feedback during capital planning and budgeting processes.

## STRATEGIC PLAN

A sound organization occasionally re-assesses its strategic priorities, goals, and objectives. As a result of such a re-assessment, the City of Eau Claire finalized a new four-year Strategic Plan. The 2018-2021 Strategic Plan will serve as a guide for allocating resources and for the development of the City organization. The Plan identifies seven key strategic goals and objectives:

1. Foster diverse, creative economic development.
2. Provide safe and functional infrastructure that is environmentally sensitive and sustainable.
3. Optimize the city's organizational potential.
4. Develop and nurture safe, healthy, and connected neighborhoods, emphasizing revitalization and redevelopment.
5. Facilitate an engaged community. This includes residents being engaged with local government and includes opportunities for residents to engage with each other.
6. Create engaging opportunities for fun. How can Eau Claire be a city that is livable and lovable?
7. Nurture community-wide opportunities for personal learning, growth, and development. For example, how can the public libraries, CVTC, and UW Eau Claire create community-wide opportunities?



## City of Eau Claire 2019 Adopted Operating Budget

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### Budget Calendar

<b>July 10 – July 27</b>	Departments prepare 2019 budget requests
<b>July 30 – August 31</b>	City Manager reviews department requests
<b>September 4 – October 4</b>	Finance prepares 2019 Budget
<b>October 9</b>	City Council receives Proposed 2019 Budget
<b>October 9</b>	City Council work session #1
<b>October 17</b>	City Council work session #2
<b>October 23</b>	City Council work session #3
<b>October 30</b>	City Council work session #4
<b>November 26</b>	Public Hearing on Proposed 2019 Operating Budget
<b>November 27</b>	City Council adopts Proposed 2019 Operating Budget
<b>November 27</b>	City Council adopts 2019 tax levy

City of Eau Claire, Wisconsin

# 2019 Adopted Operating Budget

Adopted November 2018



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## Overviews

Page #

Tax Overview

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## Tax Overview

### Equalized Value Ratio

The equalized value ratio depicts the actual total property value of property in the City compared to the locally assessed real property value. A lower ratio means that the City's actual property value is higher than the locally assessed value. Manufacturing property value is removed from the calculation because the State assesses such property, so it is not locally assessed. In addition, the calculation does not include property value in tax increment districts.

Equalized Value Ratio by Tax Year			
County	2017	2018	2019
Eau Claire	94.13%	91.14%	99.34%
Chippewa	94.48%	91.73%	97.58%

### Property Valuation

Tax values are described in terms of assessed and equalized values for taxation purposes. Assessed values are used to distribute a municipality's tax burden among individual property owners, and are re-assessed every three years. An equalized value determines the value of a city, village, or town compared to other entities within a defined area. Equalized values are used for apportioning county property taxes, public school taxes, vocational school taxes, and for distributing State aid. A positive change in equalized value indicates that a community's share of the total value in a county is growing.

Property Value by Type and Year (without TIDs)				
Valuation Type	2017	2018	2019	Percent Change (2018 - 2019)
Assessed Value (000's)	\$ 4,451,150	\$ 4,513,595	\$ 5,293,137	+ 17.27%*
Equalized Value (000's)	4,721,142	4,938,949	5,319,613	+ 7.71%

\*The City completed a full revaluation of the community in 2018. A full revaluation is required periodically by the State of Wisconsin to ensure properties continue to be assessed equitably. In addition, the total assessed value is brought closer to the total equalized value of the community, resulting in both a larger equalized value ratio and larger total assessed value. More information about assessing is located here: <http://www.ci.eau-claire.wi.us/departments/assessing/assessment-process>.

## Tax Levy and Rate Information

The table below shows the total tax levy collected by various taxing entities. Assessed property values are required to determine tax rates for each taxing entity.

### Assessed Value Tax Levy and Rate Information

*\*Note: Table only depicts homes in the Eau Claire County/Eau Claire Area School District.*

	2018				2019		
	Apportioned Tax Levy	TID Levy	Gross Tax Rate		Apportioned Tax Levy	TID Levy	Gross Tax Rate
<b>Levied by City Government:</b>							
City of Eau Claire	\$35,304,399	\$1,348,837	8.160		\$ 35,707,773	\$941,392	7.035
Public Library	2,985,878	113,709	0.690		3,253,900	85,520	0.641
City-County Health	1,770,904	67,442	0.409		1,824,206	47,947	0.359
<b>Total City Government</b>	<b>40,061,181</b>	<b>1,529,988</b>	<b>9.259</b>		<b>40,785,879</b>	<b>\$1,074,859</b>	<b>8.035</b>
<b>Levied by Other Taxing Entities:</b>							
Eau Claire Area School District	44,262,644	1,691,328	10.263		43,414,507	1,144,853	8.580
CVTC	4,096,938	156,023	0.947		4,326,396	113,710	0.852
Eau Claire County	18,408,676	696,721	4.253		19,659,467	513,813	3.872
State Forestry	-	-	-		-	-	-
<b>Total Other Entities</b>	<b>66,768,258</b>	<b>2,544,072</b>	<b>15.463</b>		<b>67,400,370</b>	<b>1,772,376</b>	<b>13.304</b>
Gross Tax Levy/Tax Rate	106,829,440	4,074,060	24.722	-	108,357,657	2,847,235	21.339
Less State School Tax Credit	(8,239,336)	-	(1.834)		(8,323,019)	-	(1.598)
<b>Net Levy/Tax Rate - All Taxing Entities</b>	<b>\$98,590,104</b>	<b>4,074,060</b>	<b>22.888</b>		<b>100,034,639</b>	<b>2,847,235</b>	<b>19.742</b>

City of Eau Claire, Wisconsin  
**2019 Adopted  
Operating Budget**  
Adopted November 2018



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# City of Eau Claire 2019 Adopted Operating Budget

## General Fund Budget Summary Revenues & Expenditures

	2017 Actual	2018 Adopted	2018 6 Month Actual	2018 Projection	2019 Adopted
<b>Revenues &amp; Other Financing Sources:</b>					
Taxes & Special Assessments	\$ 44,664,852	\$ 45,463,500	\$ 30,346,801	\$ 45,424,500	\$ 46,311,400
Intergovernmental	11,853,937	12,207,700	1,661,841	12,280,830	12,544,900
Licenses & Permits	1,871,960	1,662,300	806,139	1,796,800	1,771,500
Fines & Forfeitures	457,651	519,000	309,606	489,500	504,000
Charges For Services	3,994,160	4,282,100	2,055,236	4,291,000	4,256,500
Charges For Services - Intergovernmental	3,503,146	3,856,100	1,797,170	3,717,200	4,048,500
Miscellaneous	1,400,838	1,266,000	1,529,114	1,975,900	1,535,200
Other Financing Sources	195,783	185,800	91,345	182,200	110,000
<b>Revenues &amp; Other Financing Sources: Total</b>	<b><u>67,942,327</u></b>	<b><u>69,442,500</u></b>	<b><u>38,597,251</u></b>	<b><u>70,157,930</u></b>	<b><u>71,082,000</u></b>
<b>Expenditures &amp; Other Financing Uses:</b>					
Personnel Services	38,737,560	41,520,900	19,266,328	40,724,243	42,893,795
Contractual Services	6,671,563	7,427,400	3,337,170	6,944,700	7,482,606
Utilities	1,338,429	1,367,800	713,624	1,328,600	1,424,900
Fixed Charges	643,404	693,600	247,666	692,900	673,200
Materials & Supplies	1,397,242	1,592,200	910,609	1,751,700	1,628,199
Debt Services	-	-	-	-	-
Contributions & Other Payments	207,178	187,300	116,209	187,300	184,700
Capital Purchases	-	-	-	-	-
Other Financing Uses	18,589,178	19,509,200	12,665,486	19,509,200	22,341,800
Non-Operating Proprietary	152	-	-	-	-
<b>Expenditures &amp; Other Financing Uses: Total</b>	<b><u>67,584,706</u></b>	<b><u>72,298,400</u></b>	<b><u>37,257,092</u></b>	<b><u>71,138,643</u></b>	<b><u>76,629,200</u></b>
<b>Excess (Deficiency) of Funding Sources over Uses</b>	<b><u>\$ 357,621</u></b>	<b><u>\$ (2,855,900)</u></b>	<b><u>\$ 1,340,159</u></b>	<b><u>\$ (980,713)</u></b>	<b><u>\$ (5,547,200)</u></b>
<b>Available Fund Balance:</b>					
Nonspendable:					
Long-term Notes Receivable	\$ 25,000			\$ 25,000	\$ 25,000
Prepaid Items & Inventories	1,050,391			1,050,391	1,045,738
Noncurrent Portion of Advances	2,709,780			2,131,311	1,823,869
<b>Total Nonspendable</b>	<b><u>3,785,171</u></b>			<b><u>3,206,702</u></b>	<b><u>2,894,607</u></b>
Assigned:					
Hwy 53 Maintenance	1,843,312			1,718,312	1,593,312
Turf Financing	129,036			172,048	215,060
Subsequent Year Expense-Hwy 53	125,000			125,000	-
Subsequent Year Expense-CIP	2,730,900			2,855,900	-
<b>Total Assigned</b>	<b><u>4,828,248</u></b>			<b><u>4,871,260</u></b>	<b><u>1,808,372</u></b>
Unassigned:					
Working Capital (10% expenditures)	6,758,471			7,113,900	7,662,900
Unassigned	13,454,433			12,653,748	9,932,531
<b>Total Unassigned</b>	<b><u>20,212,904</u></b>			<b><u>19,767,648</u></b>	<b><u>17,595,431</u></b>
<b>Ending Balance</b>	<b><u>\$ 28,826,323</u></b>			<b><u>\$ 27,845,610</u></b>	<b><u>\$ 22,298,410</u></b>
<b>15% of Next Year Expenditures</b>	<b>\$ 10,844,800</b>			<b>\$ 11,495,300</b>	
<b>20% of Next Year Expenditures</b>	<b>14,459,700</b>			<b>15,327,000</b>	
<b>Available for Capital (above 15% limit)</b>	<b>9,368,104</b>			<b>8,272,348</b>	
<b>Unassigned as % of Next Year Exp.</b>	<b>27.96%</b>			<b>25.79%</b>	



# City of Eau Claire 2019 Adopted Operating Budget

## General Fund Revenue Detail

	2017 Actual	2018 Adopted	2018 6 Month Actual	2018 Projection	2019 Adopted
<b><u>Taxes &amp; Special Assessments</u></b>					
Real & Personal Property Taxes	40,112,994	41,690,600	28,714,806	41,387,100	42,452,200
Allowance For Delinquent Taxes	-	(200,000)	-	-	(200,000)
Delinquent Personal Property Taxes	184,009	225,000	215,802	268,700	225,000
Mobile Home Fees	62,066	80,100	42,419	72,300	80,100
Payment in Lieu of Taxes	2,063,638	2,022,500	338,094	2,038,100	2,022,900
Special Assessments	2,242,146	1,645,300	1,035,680	1,658,300	1,731,200
<b>Taxes &amp; Special Assessments Total</b>	<b>44,664,852</b>	<b>45,463,500</b>	<b>30,346,801</b>	<b>45,424,500</b>	<b>46,311,400</b>
<b><u>Intergovernmental</u></b>					
Federal Aid	3,943	19,000	-	19,000	19,000
State Shared Tax	5,978,714	6,081,100	-	6,081,100	6,399,800
State Expenditure Restraint Program	1,120,321	1,161,000	-	1,160,900	1,151,600
State Aid - Streets	2,976,900	3,242,100	1,619,795	3,242,100	3,242,100
State Aid - Police & Fire	874,923	759,300	-	759,300	759,300
Other	899,137	945,200	42,046	1,018,430	973,100
<b>Intergovernmental Total</b>	<b>11,853,937</b>	<b>12,207,700</b>	<b>1,661,841</b>	<b>12,280,830</b>	<b>12,544,900</b>
<b><u>Licenses &amp; Permits</u></b>					
Television Franchise	673,358	701,500	170,994	711,100	701,500
Liquor Licenses	93,736	97,300	110,294	126,400	97,300
Building Permits	459,244	337,200	178,356	365,400	380,000
Construction Permits	376,115	248,600	158,761	328,500	315,000
Occupational Licenses	143,302	142,700	109,887	148,200	142,700
Other	126,205	135,000	77,847	117,200	135,000
<b>Licenses &amp; Permits Total</b>	<b>1,871,960</b>	<b>1,662,300</b>	<b>806,139</b>	<b>1,796,800</b>	<b>1,771,500</b>
<b><u>Fines &amp; Forfeitures</u></b>					
Court Penalties & Costs	217,203	225,000	132,580	239,500	225,000
Parking Violations	237,743	290,000	175,337	246,500	275,000
Other	2,704	4,000	1,688	3,500	4,000
<b>Fines &amp; Forfeitures Total</b>	<b>457,651</b>	<b>519,000</b>	<b>309,606</b>	<b>489,500</b>	<b>504,000</b>
<b><u>Charges For Services</u></b>					
Planning & Development Fees	74,165	56,400	28,329	52,800	69,500
Weights & Measures Fees	17,282	19,700	-	19,700	19,700
Development Review Fee	9,277	1,000	-	4,000	1,000
Public Works Revenue	31,856	30,000	5,063	24,000	30,000
Landfill Fees	130,696	120,000	63,303	120,000	120,000
Recreation Charges	721,201	771,800	233,051	657,000	734,100
Police Department Fees	110,040	155,000	44,814	163,300	145,000
Ambulance Fees-Hospitals	197,681	195,700	199,400	199,400	195,700
Fire Dept Fees-Taxable	1,300	3,500	1,686	4,000	3,500
Fire Dept Fees-Non Tax	25,325	16,000	7,894	27,200	25,000
Ambulance - City	2,075,687	2,300,000	910,301	2,150,900	2,300,000
Ambulance - Regional	444,235	470,000	374,824	693,300	470,000
Other	155,416	143,000	186,570	175,400	143,000
<b>Charges For Services Total</b>	<b>3,994,160</b>	<b>4,282,100</b>	<b>2,055,236</b>	<b>4,291,000</b>	<b>4,256,500</b>



# City of Eau Claire 2019 Adopted Operating Budget

## General Fund Revenue Detail

	2017 Actual	2018 Adopted	2018 6 Month Actual	2018 Projection	2019 Adopted
<b>Charges For Services - Intergovernmental</b>					
Communication Center	\$ 1,467,482	\$ 1,635,900	\$ 819,606	\$ 1,500,000	\$ 1,717,400
Purchasing Manager - EC County	-	-	-	-	55,200
HazMat "B" Contract	20,400	20,400	-	20,400	20,400
Ambulance - Towns	37,359	37,800	37,736	37,800	37,800
Police Liaison	259,859	274,200	-	274,200	278,100
Other	5,792	2,500	1,108	2,500	2,500
<b>Charges For Services - Intergovernmental Total</b>	<b>1,790,892</b>	<b>1,970,800</b>	<b>858,451</b>	<b>1,834,900</b>	<b>2,111,400</b>
<b>Charges For Services - Intragovernmental</b>					
HazMat Service Charge	3,000	3,000	1,500	3,000	3,000
Water Utility Service Charge	626,100	693,400	346,638	693,400	702,200
Sewer Utility Service Charge	475,668	527,600	263,802	527,600	533,800
Storm Water Utility Service Charge	401,472	441,600	220,818	441,600	447,500
Public Transit Service Charge	54,145	65,100	32,544	65,100	57,900
Service Charge - Other	151,869	154,600	73,417	151,600	155,200
Parking Fund Service Charge	-	-	-	-	37,500
<b>Charges For Services - Intragovernmental Total</b>	<b>1,712,254</b>	<b>1,885,300</b>	<b>938,719</b>	<b>1,882,300</b>	<b>1,937,100</b>
<b>Miscellaneous</b>					
Investment Income	653,541	500,000	582,716	750,000	900,000
Interest on Advances	143,617	200,000	-	200,000	53,100
Interest on Special Assessments	271,752	275,000	263,610	275,000	300,000
Unrealized Gain/Loss on Investment	(58,687)	-	441,955	528,900	-
Build America Bond Rebate	176,885	182,400	86,499	65,300	150,700
Rental Income	76,292	63,600	67,290	68,700	71,400
Other	137,437	45,000	87,044	88,000	60,000
<b>Miscellaneous Total</b>	<b>1,400,838</b>	<b>1,266,000</b>	<b>1,529,114</b>	<b>1,975,900</b>	<b>1,535,200</b>
<b>Other Budgeted Receipts</b>					
Fund Balance Applied	-	2,855,900	-	2,855,900	5,547,200
<b>Other Budgeted Receipts Total</b>	<b>-</b>	<b>2,855,900</b>	<b>-</b>	<b>2,855,900</b>	<b>5,547,200</b>
<b>Other Financing Sources</b>					
Transfer From Community Enhancement	115,000	175,800	87,900	175,800	100,000
Sale Of Capital Assets	80,783	10,000	3,445	6,400	10,000
<b>Other Financing Sources Total</b>	<b>195,783</b>	<b>185,800</b>	<b>91,345</b>	<b>182,200</b>	<b>110,000</b>
<b>Revenue s &amp; Other Financing Sources:</b>	<b>\$ 67,942,327</b>	<b>\$ 72,298,400</b>	<b>\$ 38,597,251</b>	<b>\$ 73,013,830</b>	<b>\$ 76,629,200</b>



# City of Eau Claire 2019 Adopted Operating Budget

## Budget Overview

### Expenditure Highlights

The expenditure levels in the *2019 Operating Budget* reflect an effort to maintain quality service and to meet the City's infrastructure requirements while minimizing the tax rate impact. The following schedule compares expenditures by department, then by division.

*General Fund  
Budget Comparison*

	2017 Actual	2018 Adopted	2018 6 Month Actual	2018 Projection	2019 Adopted
<b>General Government</b>					
<u>City Council</u>	\$ 91,211	\$ 117,800	\$ 43,864	\$ 85,000	\$ 112,400
<u>Administration Services</u>					
City Manager	439,557	466,400	204,547	452,000	454,700
City Clerk	130,262	111,300	49,981	104,900	110,500
Elections	249,692	554,900	190,418	442,800	305,300
Information Technology	938,842	1,085,000	540,836	1,055,200	1,394,300
<b>Administration Services Total</b>	<u>1,758,353</u>	<u>2,217,600</u>	<u>985,783</u>	<u>2,054,900</u>	<u>2,264,800</u>
<u>City Attorney</u>	483,067	534,200	246,854	515,800	564,000
<u>Finance Department</u>					
Finance Administration	395,032	363,000	167,966	346,800	370,600
Accounting	600,798	740,600	314,073	601,000	747,300
Assessing	478,683	545,900	223,082	681,500	497,300
Financial Operations	774,275	851,300	428,845	788,100	836,300
Purchasing	224,556	250,700	115,149	240,600	313,500
Duplicating & Mailing	1,225	4,600	(116)	4,600	4,600
<b>Finance Department Total</b>	<u>2,474,570</u>	<u>2,756,100</u>	<u>1,249,000</u>	<u>2,662,600</u>	<u>2,769,600</u>
<u>Human Resources</u>	667,094	735,000	314,779	658,100	692,600
<u>Community Development</u>					
Community Planning	563,026	572,100	252,028	531,100	666,500
Inspection & Zoning	726,568	720,800	367,575	684,900	748,500
Landmark Commission	108	-	-	-	-
<b>Community Development Total</b>	<u>1,289,702</u>	<u>1,292,900</u>	<u>619,603</u>	<u>1,216,000</u>	<u>1,415,000</u>
<b>General Government Total</b>	<u>6,763,997</u>	<u>7,653,600</u>	<u>3,459,882</u>	<u>7,192,400</u>	<u>7,818,400</u>





# City of Eau Claire 2019 Adopted Operating Budget

## General Fund Budget Comparison

	2017 Actual	2018 Adopted	2018 6 Month Actual	2018 Projection	2019 Adopted
<b>Engineering</b>					
Emergency Preparedness	\$ 651	\$ 13,700	\$ 362	\$ 13,400	\$ 13,700
Engineering	1,604,163	1,772,300	765,442	1,616,400	1,704,100
GIS Program Maintenance	223,161	181,200	124,447	184,900	278,300
<b>Engineering Total</b>	<b>1,827,975</b>	<b>1,967,200</b>	<b>890,250</b>	<b>1,814,700</b>	<b>1,996,100</b>
<b>Community Services</b>					
<u>Administration</u>					
	624,309	486,500	253,488	607,600	788,500
<u>Park Maintenance</u>					
Park Maintenance	1,985,428	2,292,600	977,142	2,110,900	2,105,000
Stadium & Ballfields	612,919	628,300	242,004	560,800	823,800
Neighborhood Playgrounds	228,037	210,800	102,003	204,300	209,200
<b>Park Maintenance Total</b>	<b>2,826,385</b>	<b>3,131,700</b>	<b>1,321,148</b>	<b>2,876,000</b>	<b>3,138,000</b>
<u>Recreation</u>					
Carson Park Concessions	82,005	109,500	21,871	91,400	101,400
Recreation Instruction	390,384	425,700	202,154	437,700	145,200
Athletics	71,001	147,100	36,952	72,500	148,200
Indoor Pool Operations	97,626	124,000	35,858	108,800	124,100
Neighborhood Centers	68,719	85,600	45,462	95,400	85,800
Special Community Programs	8,652	14,100	1,694	7,100	14,100
<b>Recreation Total</b>	<b>718,385</b>	<b>906,000</b>	<b>343,991</b>	<b>812,900</b>	<b>618,800</b>
<u>Forestry</u>					
	661,006	750,500	326,647	679,500	787,600
<u>Building &amp; Grounds Maintenance</u>					
	582,920	590,000	239,693	665,800	618,200
<u>Streets Operations</u>					
General Street Maintenance	2,337,024	2,635,600	743,334	1,952,100	2,688,275
Off Street Maintenance	606,717	575,400	316,720	619,000	634,900
Snow & Ice Control-Street	1,563,804	1,819,700	1,217,010	2,146,700	1,811,750
Traffic Signs & Signals	535,813	519,700	249,231	540,200	459,400
Street Lighting	871,084	817,100	594,104	1,018,800	837,900
<b>Streets Operations Total</b>	<b>5,914,443</b>	<b>6,367,500</b>	<b>3,120,399</b>	<b>6,276,800</b>	<b>6,432,225</b>
<b>Community Services Total</b>	<b>11,327,448</b>	<b>12,232,200</b>	<b>5,605,366</b>	<b>11,918,600</b>	<b>12,383,325</b>
<b>Public Safety</b>					
<u>Police Department</u>					
Police Administration	1,279,106	1,729,300	706,429	1,515,100	2,021,500
Administrative Services	1,527,398	1,004,000	495,789	980,100	1,035,500
Patrol Services	8,921,860	8,823,200	4,564,851	9,169,300	9,017,675
Parking & Animal Control	390,963	439,300	188,046	411,200	410,100
Investigations & Prof. Standards Bureaus	2,933,659	3,640,800	1,768,769	3,596,900	3,854,400
Central Communications	2,096,402	2,334,800	1,001,724	2,216,500	2,453,500
<b>Police Department Total</b>	<b>17,149,389</b>	<b>17,971,400</b>	<b>8,725,607</b>	<b>17,889,100</b>	<b>18,792,675</b>
<u>Fire &amp; Rescue Department</u>					
Fire Administration	1,049,331	1,059,700	544,490	1,005,700	1,232,500
Suppression & Control	7,629,122	7,740,300	3,651,235	7,781,843	7,965,600
Ambulance & Rescue	2,375,499	2,581,000	1,179,817	2,493,100	2,538,500
Community Risk Reduction	418,195	405,600	172,986	355,800	417,200
<b>Fire &amp; Rescue Department Total</b>	<b>11,472,146</b>	<b>11,786,600</b>	<b>5,548,529</b>	<b>11,636,443</b>	<b>12,153,800</b>
<b>Public Safety Total</b>	<b>28,621,535</b>	<b>29,758,000</b>	<b>14,274,136</b>	<b>29,525,543</b>	<b>30,946,475</b>



# City of Eau Claire 2019 Adopted Operating Budget

## General Fund Budget Comparison

	2017 Actual	2018 Adopted	2018 6 Month Actual	2018 Projection	2019 Adopted
<b>Non-Departmental</b>					
<u>Payments to Other Organizations</u>					
Public Access	\$ 106,100	\$ 106,100	\$ 53,050	\$ 106,100	\$ 106,100
Senior Center	40,200	40,200	20,100	40,200	40,200
Payments to Other Organizations Total	146,300	146,300	73,150	146,300	146,300
<u>Operating Subsidies &amp; Transfers</u>					
Economic Development	357,000	236,400	236,400	236,400	235,500
Cemetery Maintenance	274,635	289,600	144,798	289,600	243,400
Parking	-	-	-	-	75,000
Transit	989,076	1,106,000	552,996	1,106,000	1,133,800
Hobbs Ice Center	147,649	108,400	54,198	108,400	122,100
Fairfax Municipal Pool	70,078	60,200	30,096	60,200	65,900
Public Library	3,041,200	3,107,100	3,107,100	3,107,100	3,386,600
City/County Health Department	1,804,000	1,842,800	1,842,800	1,842,800	1,904,000
Other Funds	26,476	-	-	-	-
Operating Subsidies & Transfers Total	6,710,114	6,750,500	5,968,388	6,750,500	7,166,300
<u>Other</u>					
Insurance & Retirement	55,675	710,200	260,087	710,200	702,000
Contractual Services	78,945	130,300	21,412	130,300	120,300
Special Assessments	165,199	117,200	-	117,200	117,200
Refunds & Reimbursements	627	-	-	-	-
Annexation Rebates	7,827	7,200	7,148	7,200	10,700
Implementation Reserves	-	67,000	-	67,000	46,600
Contingency	-	200,000	-	200,000	200,000
Other Total	308,273	1,231,900	288,646	1,231,900	1,196,800
<b>Non-Departmental Total</b>	<b>7,164,687</b>	<b>8,128,700</b>	<b>6,330,184</b>	<b>8,128,700</b>	<b>8,509,400</b>
<b>Total General Fund Operating</b>	<b>\$ 55,705,642</b>	<b>\$ 59,739,700</b>	<b>\$ 30,559,819</b>	<b>\$ 58,579,943</b>	<b>\$ 61,653,700</b>
<u>Transfer to Debt Service Fund</u>	8,694,671	9,412,800	3,551,373	9,412,800	9,427,500
<u>Capital Transfers</u>					
Buildings & Equipment	980,600	1,895,900	1,895,900	1,895,900	2,419,200
Transportation Improvements	1,827,400	1,250,000	1,250,000	1,250,000	2,420,000
Parks	-	-	-	-	708,800
Parking	368,400	-	-	-	-
Transit	7,992	-	-	-	-
<b>Capital Transfers Total</b>	<b>3,184,392</b>	<b>3,145,900</b>	<b>3,145,900</b>	<b>3,145,900</b>	<b>5,548,000</b>
<b>Grand Total - General Fund</b>	<b>\$ 67,584,706</b>	<b>\$ 72,298,400</b>	<b>\$ 37,257,092</b>	<b>\$ 71,138,643</b>	<b>\$ 76,629,200</b>



# City of Eau Claire 2019 Adopted Operating Budget

## Other Funds Budget Summary

	2017 Actual	2018 Adopted	2018 6 Month Actual	2018 Projection	2019 Adopted
<b>Special Revenue Funds</b>					
Economic Development					
Administration	216,787	207,400	116,421	237,400	212,100
Payments & Transfers					
Eau Claire Area EDC	88,000	72,600	36,300	72,600	47,600
Eau Claire Innovation Center	15,000	15,000	15,000	15,000	15,000
Downtown Partners Fund	85,000	85,000	85,000	85,000	85,000
Redevelopment Authority	-	-	-	-	-
Other Organizations	-	-	-	-	-
Payments & Transfers Total	188,000	172,600	136,300	172,600	147,600
Loans	185,000	-	120,000	386,600	-
Economic Development Total	589,787	380,000	372,721	796,600	359,700
Community Enhancement					
Administration	2,454	2,400	2,586	2,400	2,600
Payments to Other Organizations					
Visit Eau Claire	1,404,535	1,365,000	682,500	1,365,000	1,365,000
Payments to Other Organizations Total	1,404,535	1,365,000	682,500	1,365,000	1,365,000
Subsidies & Transfers					
Capital					
Fairfax Municipal Pool	30,000	40,000	20,000	40,000	175,000
Hobbs	89,900	226,400	113,200	226,400	-
Parks	250,000	115,000	57,500	115,000	278,000
Capital Total	369,900	381,400	190,700	381,400	453,000
Operating					
General Fund	115,000	175,800	87,900	175,800	100,000
Hobbs	99,500	105,500	52,750	105,500	50,000
Operating Total	214,500	281,300	140,650	281,300	150,000
Subsidies & Transfers Total	584,400	662,700	331,350	662,700	603,000
Community Enhancement Total	1,991,389	2,030,100	1,016,436	2,030,100	1,970,600
Downtown Fund	113,481	133,500	27,118	133,500	123,200
Cemetery Maintenance	470,190	489,800	231,708	450,000	417,100
Hazardous Materials Grants	121,694	125,300	60,298	113,900	125,300
L.E. Phillips Memorial Public Library	4,015,104	4,134,200	1,989,875	4,644,700	4,472,000
City-County Health Department	5,710,815	6,026,900	2,721,067	5,966,900	6,198,500
Landfill Remediation	97,770	150,000	24,933	150,000	150,000
Police Department K9 Fund	51,115	50,500	35,023	50,500	38,100
Community Development Block Grant	466,193	608,400	414,149	608,400	630,200
<b>Special Revenue Funds Total</b>	<b>13,627,537</b>	<b>14,128,700</b>	<b>6,893,328</b>	<b>14,944,600</b>	<b>14,484,700</b>
<b>Debt Service Fund - Tax Supported</b>					
Auditing/Arbitrage Rebate	27,337	4,200	3,958	4,200	4,200
Special Services	3,650	7,200	-	7,200	7,200
Principal	9,132,173	6,747,000	6,746,919	7,049,800	7,049,800
Interest	2,522,696	2,735,000	1,447,664	2,787,400	2,787,400
<b>Debt Service Fund - Tax Supported Total</b>	<b>11,685,856</b>	<b>9,493,400</b>	<b>8,198,541</b>	<b>9,848,600</b>	<b>9,848,600</b>



# City of Eau Claire 2019 Adopted Operating Budget

## Other Funds Budget Summary

	2017 Actual	2018 Adopted	2018 6 Month Actual	2018 Projection	2019 Adopted
<b>Debt Service Fund - Special Assessments</b>					
Interest	12,600	3,000	3,000	-	-
Principal	320,000	160,000	160,000	-	-
<b>Debt Service Fund - Special Assessments Total</b>	<b>332,600</b>	<b>163,000</b>	<b>163,000</b>	<b>-</b>	<b>-</b>
<b>Enterprise Funds</b>					
Water Utility	6,718,435	6,704,300	3,173,756	6,351,100	6,945,700
Sewer Utility	6,742,737	6,804,600	2,771,430	6,439,500	7,007,900
Storm Water Utility	2,312,042	2,381,200	1,118,438	2,330,400	2,460,000
Parking Fund	461,973	480,400	156,026	446,200	689,400
Public Transit	5,718,389	5,811,500	2,647,678	5,829,200	5,916,900
Hobbs Municipal Ice Center	833,486	821,100	410,946	821,100	796,300
Fairfax Municipal Pool	367,453	335,700	145,290	335,700	390,800
<b>Enterprise Funds Total</b>	<b>23,154,516</b>	<b>23,338,800</b>	<b>10,423,562</b>	<b>22,553,200</b>	<b>24,207,000</b>
<b>Internal Service Funds</b>					
Risk Management	2,886,834	2,412,700	1,539,592	2,412,700	2,420,900
Central Equipment	3,306,872	3,713,200	1,742,337	3,713,200	3,711,725
<b>Internal Service Funds Total</b>	<b>6,193,706</b>	<b>6,125,900</b>	<b>3,281,929</b>	<b>6,125,900</b>	<b>6,132,625</b>
<b>Component Units</b>					
Redevelopment Authority	147,570	77,800	4,295	77,800	17,800
BID #1 - South Barstow	86,247	123,000	67,790	123,000	123,000
BID #2 - West Grand	10,631	15,000	8,992	15,000	15,000
BID #3 - Water Street	10,252	11,000	4,452	11,000	11,000
BID #4 - North Barstow/Medical	32,780	44,000	41,567	44,000	140,400
<b>Component Units Total</b>	<b>287,481</b>	<b>270,800</b>	<b>127,097</b>	<b>270,800</b>	<b>307,200</b>
<b>TOTAL OTHER FUNDS</b>	<b>\$ 55,281,696</b>	<b>\$ 53,520,600</b>	<b>\$ 29,087,457</b>	<b>\$ 53,743,100</b>	<b>\$ 54,980,125</b>



# City of Eau Claire 2019 Adopted Operating Budget

## City Council

The City is governed by an elected City Council consisting of a Council President elected at large, five Council Members elected at large and five Council Members elected from separate districts. All legislative power is vested in the City Council, which has the responsibility to determine community needs, establish priorities, set policies, adopt an annual budget, and appoint a full-time City Manager to serve as the Chief Executive Officer responsible for City operations. The Council also makes appointments to boards, commissions, and committees. The City Council holds public hearings at 7pm on the Monday night prior to the legislative sessions held at 4pm on the second and fourth Tuesdays of each month.

### Objectives

- Foster diverse, creative economic development
- Provide safe and functional infrastructure that is environmentally sensitive and sustainable
- Optimize the city’s organizational potential
- Develop and nurture safe, healthy, and connected neighborhoods, emphasizing revitalization and redevelopment
- Facilitate an engaged community. This includes residents being engaged with local government and includes opportunities for residents to engage with each other
- Create engaging opportunities for fun.
- Nurture community-wide opportunities for personal learning, growth, and development.

### City Council and Staff Strategic Values:

- We believe in making Eau Claire a great City
- We believe that local government is a stewardship
- We believe in sustainability

*City Council  
Expenditure Summary*

	2017 Actual	2018 Adopted	2018 6 Month Actual	2018 Projection	2019 Adopted
<b>Expenditures &amp; Other Financing Uses:</b>					
Personnel Services	\$ 47,826	\$ 48,200	\$ 20,008	\$ 46,900	\$ 46,695
Contractual Services	42,711	67,200	23,042	36,100	58,306
Fixed Charges	400	400	200	400	400
Materials & Supplies	275	2,000	614	1,600	6,999
<b>Expenditures &amp; Other Financing Uses: Total</b>	<b>\$ 91,211</b>	<b>\$ 117,800</b>	<b>\$ 43,864</b>	<b>\$ 85,000</b>	<b>\$ 112,400</b>



## City of Eau Claire 2019 Adopted Operating Budget

### Administrative Services: Overview

The Administrative Services Department implements the policies of the City Council and provides general management of City operations. Records management and information technology systems are an integral part of this process. The Administrative Services Department includes the City Manager, City Clerk/Elections and Information Services.



#### *Administrative Services Expenditure Summary*

	2017 Actual	2018 Adopted	2018 6 Month Actual	2018 Projection	2019 Adopted
<b>Expenditures &amp; Other Financing Uses:</b>					
Personnel Services	\$ 1,531,058	\$ 1,901,400	\$ 807,220	\$ 1,753,200	\$ 1,719,700
Contractual Services	194,349	273,300	162,601	264,800	495,400
Utilities	5,871	4,800	3,162	7,000	5,400
Contributions & Other Payments	5,000	-	-	-	-
Fixed Charges	3,300	3,300	1,650	3,300	3,300
Materials & Supplies	18,776	34,800	11,150	26,600	41,000
<b>Expenditures &amp; Other Financing Uses: Total</b>	<b><u>\$ 1,758,353</u></b>	<b><u>\$ 2,217,600</u></b>	<b><u>\$ 985,783</u></b>	<b><u>\$ 2,054,900</u></b>	<b><u>\$ 2,264,800</u></b>



# City of Eau Claire 2019 Adopted Operating Budget

## Administrative Services - City Manager Expenditure Summary

	2017 Actual	2018 Adopted	2018 6 Month Actual	2018 Projection	2019 Adopted
<b>Expenditures &amp; Other Financing Uses:</b>					
Personnel Services	\$ 419,723	\$ 413,100	\$ 194,897	\$ 432,200	\$ 419,400
Contractual Services	10,620	41,100	7,971	13,900	22,500
Utilities	1,092	700	567	2,000	1,300
Contributions & Other Payments	5,000	-	-	-	-
Fixed Charges	1,400	1,400	700	1,400	1,400
Materials & Supplies	1,722	10,100	412	2,500	10,100
<b>Expenditures &amp; Other Financing Uses: Total</b>	<b>\$ 439,557</b>	<b>\$ 466,400</b>	<b>\$ 204,547</b>	<b>\$ 452,000</b>	<b>\$ 454,700</b>

## Administrative Services - City Clerk / Elections Expenditure Summary

	2017 Actual	2018 Adopted	2018 6 Month Actual	2018 Projection	2019 Adopted
<b>Expenditures &amp; Other Financing Uses:</b>					
Personnel Services	\$ 336,514	\$ 581,100	\$ 212,104	\$ 475,300	\$ 352,400
Contractual Services	32,585	71,800	20,885	58,500	43,900
Utilities	959	1,600	1,033	1,900	1,600
Materials & Supplies	9,896	11,700	6,377	12,000	17,900
<b>Expenditures &amp; Other Financing Uses: Total</b>	<b>\$ 379,954</b>	<b>\$ 666,200</b>	<b>\$ 240,400</b>	<b>\$ 547,700</b>	<b>\$ 415,800</b>

## Administrative Services - Information Services Expenditure Summary

	2017 Actual	2018 Adopted	2018 6 Month Actual	2018 Projection	2019 Adopted
<b>Expenditures &amp; Other Financing Uses:</b>					
Personnel Services	\$ 774,821	\$ 907,200	\$ 400,219	\$ 845,700	\$ 947,900
Contractual Services	151,144	160,400	133,744	192,400	429,000
Utilities	3,819	2,500	1,562	3,100	2,500
Fixed Charges	1,900	1,900	950	1,900	1,900
Materials & Supplies	7,158	13,000	4,361	12,100	13,000
<b>Expenditures &amp; Other Financing Uses: Total</b>	<b>\$ 938,842</b>	<b>\$ 1,085,000</b>	<b>\$ 540,836</b>	<b>\$ 1,055,200</b>	<b>\$ 1,394,300</b>



# City of Eau Claire 2019 Adopted Operating Budget

## City Manager’s Office

The City Manager is appointed by the City Council and serves as the Chief Executive Officer, performing highly responsible managerial and supervisory work in planning, organizing, and directing the operations of the City of Eau Claire. The City Manager provides professional general management of the City operations to accomplish City Council strategies, policies, and objectives and assures optimum use of City fiscal, physical, and human resources. Duties include administering policies established by the City Council and by law, developing and implementing administrative procedures for City operations, coordinating and directing all departments and staff operations and selecting, developing, and effectively utilizing staff and capital investments.

### Objectives

- Assist the City Council in developing policy and strategic direction to provide for the common good of the people of Eau Claire.
- Provide clear and timely communication with the City Council, staff, media and public on issues of city importance.
- Provide executive leadership and management for City operations to ensure the provision of quality public services in a timely, equitable, sustainable and fiscally responsive manner.
- Encourage informed and responsible citizen engagement in local governance and community decision-making.
- Strengthen community and intergovernmental partnerships essential for maintaining a high quality of life for all residents.

### Outputs

- Provide positive operational financial results on a long-term basis.
- Continued growth in the overall market value of the community.

### Strategic Plan Operational Values

- The City delivers services in an ethical, professional, fair and transparent manner.
- The Eau Claire City Council values each other and City staff by fostering a collegial, inclusive, respectful and engaging policy-making environment
- Eau Claire’s City staff values innovative and responsive approaches to service delivery and embraces a culture of continuous improvement
- The City values its employees and strives to recruit, retain and support the best workforce possible.

<b>City Manager Authorized Full-Time</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>
City Manager	1.00	1.00	1.00
Executive Assistant	1.00	1.00	1.00
Media & Communications Specialist	1.00	1.00	1.00
<b>Total FTE Positions</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>





# City of Eau Claire 2019 Adopted Operating Budget

## City Clerk/Elections

The City Clerk’s office is responsible for the production of the bi-monthly City Council agenda packets and compiling of the minutes for all City Council legislative meetings. The Clerk provides records management services for the City’s permanent records. The Elections Division is responsible for conducting all Federal, State, City and School District elections held within the city.

### Objectives

- Ensure that eligible voters are able to exercise their right to vote in an environment where elections are efficiently administered according to State and Federal law.
- Ensure that the Council Members receive the information necessary to make informed decisions regarding issues that come before them on the Council floor.
- Allow citizens access to public records in a timely manner.

### Outputs

- Conduct the February/Spring Primary, April/Spring Election, August/Partisan Primary, and November/Fall General (Presidential/Gubernatorial) Election.
- Process absentee ballots and voter registration forms.
- Train approximately 500 Election Officials (Election Day poll workers).
- Compile City Council agenda packets for City Council meetings and minutes following each legislative session.
- Respond to Open Records Requests.

<b>City Clerk/Elections Authorized Full-Time</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>
City Clerk	1.00	1.00	1.00
Deputy City Clerk	1.00	1.00	1.00
Total FTE Positions	2.00	2.00	2.00



# City of Eau Claire 2019 Adopted Operating Budget

## Information Technology

Information Technology (IT) is a division under the direction of the City Manager’s Office and is responsible for the design and support of the City’s information technology systems, including both network and desktop computer operations. IT provides assistance to all City departments.

### Objectives

- Provide website administration, training, and support for City users.
- Provide computer, network support, and direction to all City employees.
- Provide personal device support, training, and direction to City employees and City Council.
- Provide assistance to departments in areas of security and surveillance.
- Provide wireless access for City staff and citizens.
- Provide mobile connectivity for Public Safety and Community Services staff.
- Provide system administration support for GIS (Geographical Information Systems).
- Provide support for City users on implementation and continued use of vendor supported software and hardware.
- Provide systems and support to City users for the implementation and continued use of software and hardware.

### Outputs

- Approximately 4,000 work orders completed.
- 47 City staff users were trained and supported for making changes to areas of the website.
- Maintained three datacenters that provide computer, network, and storage infrastructure for City staff.
- Provide systems and network administration throughout the city.
- Computer hardware installation and configuration.
- Active member in a consortium of area organizations to develop and support a regional shared fiber network.
- Administer and support devices and infrastructure for surveillance cameras, door control and VoIP phone systems.

<b>Information Technology Authorized Full-Time</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>
Information Technology Manager	1.00	1.00	1.00
Network Engineer	2.00	2.00	2.00
Systems Engineer	3.00	3.00	3.00
Computer Support Supervisor	1.00	1.00	1.00
Computer Support Specialist	1.00	2.00	2.00
Total FTE Positions	8.00	9.00	9.00



# City of Eau Claire 2019 Adopted Operating Budget

## City Attorney's Office

The City Attorney's office serves in an advisory capacity to the City Council, Boards, Commissions, the City Manager, and other City departments. The City's legal department provides a wide array of legal services to its client, the City of Eau Claire, including: prosecute traffic and ordinance violations; draft and update ordinances; negotiate, prepare and draft contracts, development agreements, real estate documents, use agreements and leases; provide written legal opinions; litigate claims and lawsuits; lead labor negotiations and grievance representation; consult with City employees and public officials, and respond to legal inquiries from the public that relate to the City.

### Objectives

- Provide excellent legal service to our client, the City of Eau Claire, through proactive representation that promotes open, honest and lawful municipal corporate practices.
- Effective disposition of forfeiture prosecutions and civil cases.
- High opinion of professionalism from the department's constituents, including City Council, city staff, judges, lawyers, citizens, court personnel and outside organizations.

### Outputs

- Provided legal opinions and direction related to state legislative actions as those acts directly impact municipal law and city operations.
- Presented Oral Argument to Wisconsin Supreme Court and received favorable decision from the Court setting a statewide precedence related to funds derived from Tax Increment Financing Districts.
- Represented City as labor negotiator and legal counsel on negotiations resulting in three signed labor union contracts.
- Participated as member of the Neighborhood Safety and Relations Task force that addresses concerns regarding the safety and quality of life in the City's neighborhoods.
- Addressed chronic nuisance housing and rental properties throughout the City with ordinance updates and inspections.
- Provided legal training to Eau Claire Police Department law enforcement officers, providing legal opinions on specific case law, Crime Victim Rights, Open Records law and ordinance updates.
- General legal support to Community Services and Engineering on building, development & street projects.
- Assist City staff in drafting agreements to facilitate use of City properties for activities to promote an engaged and healthy community.
- Assisted public record custodians, public officials, boards and commissions and administrative staff on Open Meeting and Public Records Law issues and assisted in complex Public Records Law requests.
- Negotiated and drafted real estate and development proposals central to the City's objective of urban redevelopment to increase the tax base through development in the Cannery Redevelopment Districts and throughout the City.
- Represented the City on claims or lawsuits brought against the City regarding excessive tax valuation, employment, labor, condemnation, special assessments, encroachments and trespassing violations, and other real estate matters.
- Provided legal opinions and advice ranging from responses to phone calls, e-mails or walk-in questions to formal opinion memos to all city staff and council members to be proactive and meet legal standards prior to statutory violation or liability exposure that could result in operation delays, political embarrassment, or financial damages.
- Oversaw licensing functions and alcohol related applications, inquiries and procedures that are legally required to ensure that licensees meet statutory requirements and City Codes and policies.
- Prosecuted city ordinance and traffic citations and provided legal advice and training on their proper issuance to provide a safe, healthy and livable neighborhood within the City.

<b>City Attorney Authorized Full-Time</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>
City Attorney	1.00	1.00	1.00
Deputy City Attorney	0.00	1.00	1.00
Assistant City Attorney	2.00	1.00	1.00
Legal Assistant/Paralegal	0.75	0.75	0.75
<b>Total FTE Positions</b>	<b>3.75</b>	<b>3.75</b>	<b>3.75</b>



# City of Eau Claire 2019 Adopted Operating Budget

*City Attorney  
Expenditure Summary*

	<b>2017 Actual</b>	<b>2018 Adopted</b>	<b>2018 6 Month Actual</b>	<b>2018 Projection</b>	<b>2019 Adopted</b>
<b>Expenditures &amp; Other Financing Uses:</b>					
Personnel Services	\$ 455,455	\$ 489,600	\$ 232,362	\$ 489,800	\$ 525,700
Contractual Services	15,115	31,400	9,077	13,700	25,100
Utilities	421	600	234	400	600
Fixed Charges	1,400	1,400	700	1,400	1,400
Materials & Supplies	10,677	11,200	4,481	10,500	11,200
<b>Expenditures &amp; Other Financing Uses: Total</b>	<b>\$ 483,067</b>	<b>\$ 534,200</b>	<b>\$ 246,854</b>	<b>\$ 515,800</b>	<b>\$ 564,000</b>



# City of Eau Claire 2019 Adopted Operating Budget

## Finance Department: Overview

The Finance Department provides the financial guidance required for the effective and efficient management of City operations and provides financial planning for the City's future needs. Services include financial reporting, development of the budget, assessment of all taxable properties, payroll, cash management and utility billing. The Finance Department is comprised of Finance Administration, Accounting Services, Assessing and Financial Operations.



### Finance Department Expenditure Summary

	2017 Actual	2018 Adopted	2018 6 Month Actual	2018 Projection	2019 Adopted
<b>Expenditures &amp; Other Financing Uses:</b>					
Personnel Services	\$ 2,082,698	\$ 2,262,400	\$ 1,006,892	\$ 2,080,600	\$ 2,357,600
Contractual Services	347,374	436,000	228,637	545,400	354,300
Utilities	3,766	6,300	2,101	3,800	6,300
Fixed Charges	14,200	14,200	7,100	14,200	14,200
Materials & Supplies	26,531	37,200	4,271	18,600	37,200
<b>Expenditures &amp; Other Financing Uses: Total</b>	<b>\$ 2,474,570</b>	<b>\$ 2,756,100</b>	<b>\$ 1,249,000</b>	<b>\$ 2,662,600</b>	<b>\$ 2,769,600</b>



# City of Eau Claire 2019 Adopted Operating Budget

## Finance Department - Finance Administration Expenditure Summary

	2017 Actual	2018 Adopted	2018 6 Month Actual	2018 Projection	2019 Adopted
<b>Expenditures &amp; Other Financing Uses:</b>					
Personnel Services	\$ 379,145	\$ 340,100	\$ 157,845	\$ 329,400	\$ 352,500
Contractual Services	13,701	16,200	9,207	13,800	11,400
Utilities	484	600	272	500	600
Fixed Charges	1,000	1,000	500	1,000	1,000
Materials & Supplies	703	5,100	142	2,100	5,100
<b>Expenditures &amp; Other Financing Uses: Total</b>	<b>\$ 395,032</b>	<b>\$ 363,000</b>	<b>\$ 167,966</b>	<b>\$ 346,800</b>	<b>\$ 370,600</b>

## Finance Department - Accounting Expenditure Summary

	2017 Actual	2018 Adopted	2018 6 Month Actual	2018 Projection	2019 Adopted
<b>Expenditures &amp; Other Financing Uses:</b>					
Personnel Services	\$ 505,388	\$ 625,900	\$ 252,593	\$ 524,600	\$ 662,000
Contractual Services	82,059	104,800	59,707	73,500	75,400
Utilities	784	1,200	438	800	1,200
Fixed Charges	1,800	1,800	900	1,800	1,800
Materials & Supplies	10,767	6,900	435	300	6,900
<b>Expenditures &amp; Other Financing Uses: Total</b>	<b>\$ 600,798</b>	<b>\$ 740,600</b>	<b>\$ 314,073</b>	<b>\$ 601,000</b>	<b>\$ 747,300</b>

## Finance Department - Assessing Expenditure Summary

	2017 Actual	2018 Adopted	2018 6 Month Actual	2018 Projection	2019 Adopted
<b>Expenditures &amp; Other Financing Uses:</b>					
Personnel Services	\$ 429,841	\$ 462,500	\$ 211,444	\$ 426,200	\$ 385,000
Contractual Services	34,509	62,100	5,103	241,900	91,000
Utilities	603	1,000	336	600	1,000
Fixed Charges	7,800	7,800	3,900	7,800	7,800
Materials & Supplies	5,930	12,500	2,298	5,000	12,500
<b>Expenditures &amp; Other Financing Uses: Total</b>	<b>\$ 478,683</b>	<b>\$ 545,900</b>	<b>\$ 223,082</b>	<b>\$ 681,500</b>	<b>\$ 497,300</b>



# City of Eau Claire 2019 Adopted Operating Budget

## Finance Department - Financial Operations Expenditure Summary

	2017 Actual	2018 Adopted	2018 6 Month Actual	2018 Projection	2019 Adopted
<b>Expenditures &amp; Other Financing Uses:</b>					
Personnel Services	\$ 596,647	\$ 655,800	\$ 300,478	\$ 620,300	\$ 660,400
Contractual Services	166,602	183,100	124,818	155,700	163,500
Utilities	1,501	2,800	834	1,500	2,800
Fixed Charges	2,800	2,800	1,400	2,800	2,800
Materials & Supplies	6,726	6,800	1,315	7,800	6,800
<b>Expenditures &amp; Other Financing Uses: Total</b>	<b>\$ 774,275</b>	<b>\$ 851,300</b>	<b>\$ 428,845</b>	<b>\$ 788,100</b>	<b>\$ 836,300</b>

## Finance Department - Purchasing Expenditure Summary

	2017 Actual	2018 Adopted	2018 6 Month Actual	2018 Projection	2019 Adopted
<b>Expenditures &amp; Other Financing Uses:</b>					
Personnel Services	\$ 171,679	\$ 178,100	\$ 84,532	\$ 180,100	\$ 297,700
Contractual Services	50,502	69,800	29,801	60,500	13,000
Utilities	394	700	221	400	700
Fixed Charges	800	800	400	800	800
Materials & Supplies	2,406	5,900	80	3,400	5,900
<b>Expenditures &amp; Other Financing Uses: Total</b>	<b>\$ 225,781</b>	<b>\$ 255,300</b>	<b>\$ 115,033</b>	<b>\$ 245,200</b>	<b>\$ 318,100</b>



# City of Eau Claire 2019 Adopted Operating Budget

## Finance: Administration

Finance Administration develops and assists other departments with implementing the City’s operating and capital budgets. In addition, Finance Administration works with other departments to connect creative financing solutions with funding needs while ensuring compliance with various Federal, State, and local policies and regulations. Finance Administration also coordinates and executes property transactions, administers the City’s tax increment financing, and advises other departments on opportunities for cost reductions and operating efficiency gains.

### Objectives

- Effective operating and capital finance management.
- Innovative financial partnerships.
- Excellence in financial reporting.
- Conservative debt management.
- Superior bond ratings.
- Meticulous grant and contract review.

### Outputs

- Maintained compliance with State and local debt and fund balance policies.
- Increased net addition to Governmental funds fund balance by \$1.3 million in 2017.
- Moody’s Investors Service affirmed the City’s Aa1 rating on the 2018 bond and note issues.
- Reviewed the terms and conditions for numerous contracts and agreements.

<b>Finance Administration Authorized Full-Time</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>
Finance Director	1.00	1.00	1.00
Budget Analyst	2.00	2.00	2.00
Total FTE Positions	3.00	3.00	3.00





# City of Eau Claire 2019 Adopted Operating Budget

## Finance: Accounting Services

Accounting Services provides a variety of accounting and other financial services for public use and for other City departments including preparing for the Comprehensive Annual Financial Report, the Report on Federal and State Awards, the State Municipal Financial Report, and the annual report for the Public Service Commission of Wisconsin.

### Objectives

- Provide accurate, timely accounting information according to generally accepted accounting principles.
- Maintain payroll records and ensure compliance with State, Federal and IRS regulations.
- Process payments to vendors for supplies and services provided.
- Maximize efficiency of financial data processing systems through the use of advanced technology.

### Outputs

- Published the Comprehensive Annual Financial Report after review by an independent CPA firm.
- Maintained grant records and published the Report on Federal and State Awards.
- Prepared the State Municipal Financial Report.
- Prepared the annual report for the Public Service Commission of Wisconsin.
- Administered \$12.3 million for long-term debt obligations.
- Processed payroll payments for over 1,400 employees totaling \$38.8 million annually.
- Issued an average of 104 accounts payable checks weekly for various service and supplies.
- Managed the City's financial system utilizing over 8,700 accounts to track and record all financial transactions.
- Administered the Travel and Training Policy and processed 400 training/travel statements.
- Reconciled and distributed \$117.7 million of property tax and special assessment collections.
- Calculated four tax mill rates for properties within the City (includes two Counties and three school districts).

<b>Accounting Services Authorized Full-Time</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>
Accounting Manager	1.00	1.00	1.00
Lead Accountant	1.00	1.00	1.00
Accountant	3.00	3.00	3.00
Payroll Specialist	1.00	1.00	1.00
Fiscal Associate II	2.00	2.00	2.00
Total FTE Positions	8.00	8.00	8.00



# City of Eau Claire 2019 Adopted Operating Budget

## Finance: Assessing

The primary responsibility of the Assessing Division is the uniform valuation of property to provide a basis for the fair distribution of property taxes. To comply with State statutes and increase equity in the assessment process, all real property is revalued every three years. Residential and commercial properties are viewed periodically to maintain reliable records systems. Business personal property is valued and assessed annually.

### Objectives

- Adhere to statutory guidelines and generally accepted assessment practices, principles, and procedures.
- Maintain complete and accurate records.
- Maintain an effective public relations program with property owners and their agents.
- Conduct city-wide revaluation for the 2018 assessment year.

### Outputs

- Completed the annual review and assessment of 25,000 real and personal properties.
- Reviewed all recent property transactions.
- Reviewed numerous requests for new property tax exemptions.

<b>Assessing Authorized Full-Time</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>
City Assessor	1.00	1.00	1.00
Property Assessor II	3.00	3.00	2.00
Property Assessment Technician	1.00	1.00	1.00
Total FTE Positions	5.00	5.00	4.00



# City of Eau Claire 2019 Adopted Operating Budget

## Finance: Financial Operations

Financial Operations provides a variety of financial services for public use and for City departments.

### Objectives

- Provide accurate, timely information that complies with Federal, State and local regulations and generally accepted accounting principles.
- Manage City resources by sound investment, collection and payment practices.
- Maximize efficiency of financial data processing systems through the use of advanced technology.
- Provide efficient and innovative online services for citizens.
- Service the public in a professional and effective manner.

### Outputs

- Managed investments in accordance with the City's Investment Policy.
- Reconciled, calculated and processed approximately 25,000 tax bills.
- Processed and issued approximately 5,700 animal licenses.
- Processed and issued approximately 4,100 business licenses.
- Processed approximately 118,000 accounts receivable bills.
- Received over 174,000 transactions for utility bills, licenses, permits and other City revenue sources.
- Implemented email utility billing and promoted auto pay enrollment.
- Managed several financial systems.

<b>Financial Operations Authorized Full-Time</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>
Financial Operations Manager	1.00	1.00	1.00
Financial Operations Lead	1.00	1.00	1.00
Account Systems Analyst	2.00	0.00	0.00
Fiscal Associate II	3.00	5.00	5.00
Fiscal Associate I	2.00	2.00	2.00
<b>Total FTE Positions</b>	9.00	9.00	9.00



# City of Eau Claire 2019 Adopted Operating Budget

## Finance: Purchasing

The Purchasing division of Finance oversees the procurement process for all departments within the City of Eau Claire.

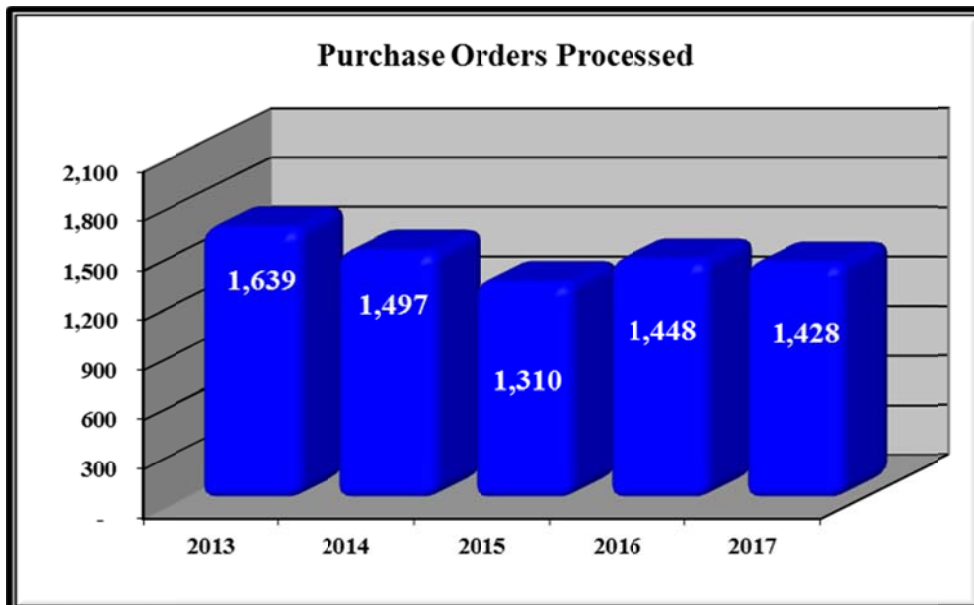
### Objectives

- Procure the supplies, services, and construction needed to implement Council programs and policy.
- Maintain and enhance public confidence in public procurement.
- Ensure fair and equitable treatment of all people who deal with the City's procurement system.
- Ensure that the purchasing value of City funds is maximized to the fullest extent practicable.
- Foster effective competition within the free enterprise system.
- Maintain the quality and integrity of the procurement system.

### Outputs

- Advised departments on correct purchasing method to use when making a purchase.
- Assisted departments with writing and reviewing specifications for formal bids/requests for proposals.
- Prepared recommendations/resolutions for Council approval of major projects.
- Issued purchase orders for supplies, services and construction.
- Enforced policies, procedures, statutes and ordinances.
- Disposed of obsolete property.
- Manage City mail, phone and copy services.
- Manage procurement card system.
- Prepare contracts and provide project management service.

<b>Purchasing Authorized Full-Time</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>
Purchasing Manager	0.00	0.00	1.00
Buyer	1.00	1.00	1.00
Purchasing Contract Analyst	1.00	1.00	1.00
<b>Total FTE Positions</b>	<b>2.00</b>	<b>2.00</b>	<b>3.00</b>





# City of Eau Claire 2019 Adopted Operating Budget

## Human Resources

The Human Resources Department plays a vital role in providing strategic organizational service and support to all city departments through its personnel management. Services include: recruitment, benefits administration, training, labor relations, contract administration, and payroll/personnel system operation.

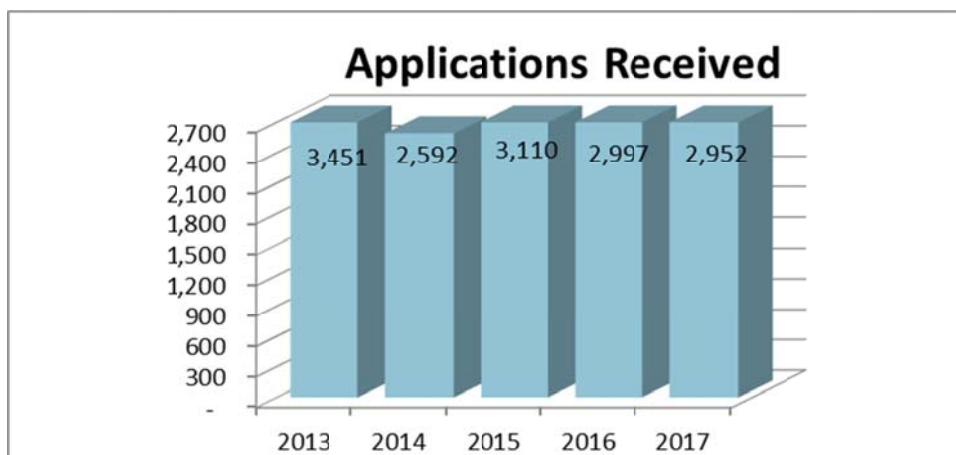
### Objectives

- Develop hiring plans and recruitment policies to aid in the recruitment and retention of a competent and motivated workforce.
- Promote a diverse workforce and provide employees with a safe and discrimination/harassment-free work environment.
- Deliver training programs to increase the expertise and abilities of City employees and supervisors.
- Comply with numerous Federal and State employment laws and regulations.
- Establish, develop, maintain and communicate City policies throughout the organization.
- Administer compensation and benefits for City employees and retirees.
- Manage employee healthcare and wellness programs.

### Outputs

- Received and processed 2,952 employment applications, and 620 personnel actions.
- Filled 68 regular positions and numerous temporary and seasonal positions.
- Administered numerous training programs to improve employee and supervisor knowledge and skills.
- Implemented a dental insurance benefit option for all active regular employees.
- Rolled out Destination Medicine program to all employees enrolled in city-sponsored health insurance.
- Managed a wellness program to improve the health and well-being of employees and retirees.
- Created cost-saving incentives to reduce the cost of health insurance to both the City and employees.
- Completed the transition of the payroll/personnel system to NextGen.

Human Resources Authorized Full-Time	2017	2018	2019
Human Resources Director	1.00	1.00	1.00
Human Resources Manager	1.00	1.00	1.00
Human Resources Specialist	2.00	2.00	2.00
Human Resources Benefits Specialist	1.00	1.00	1.00
Total FTE Positions	5.00	5.00	5.00





# City of Eau Claire 2019 Adopted Operating Budget

## Human Resources Expenditure Summary

	2017 Actual	2018 Adopted	2018 6 Month Actual	2018 Projection	2019 Adopted
<b>Expenditures &amp; Other Financing Uses:</b>					
Personnel Services	\$ 513,295	\$ 499,600	\$ 220,690	\$ 474,300	\$ 492,900
Contractual Services	148,328	221,800	92,084	178,200	186,100
Utilities	574	1,600	322	500	1,600
Fixed Charges	1,400	1,400	700	1,400	1,400
Materials & Supplies	3,498	10,600	982	3,700	10,600
<b>Expenditures &amp; Other Financing Uses: Total</b>	<b>\$ 667,094</b>	<b>\$ 735,000</b>	<b>\$ 314,779</b>	<b>\$ 658,100</b>	<b>\$ 692,600</b>



# City of Eau Claire 2019 Adopted Operating Budget

## Community Development Department: Overview

The Community Development Department provides development and land use guidance to the City Council, Plan Commission and other citizen boards. The guidance is based on the City of Eau Claire's policies and regulations expressed primarily in the Comprehensive Plan, Zoning Ordinance and Subdivision Code. The Community Development Department is comprised of Planning and Inspections.



*Community Development  
Expenditure Summary*

	2017 Actual	2018 Adopted	2018 6 Month Actual	2018 Projection	2019 Adopted
<b>Expenditures &amp; Other Financing Uses:</b>					
Personnel Services	\$ 1,171,310	\$ 1,182,600	\$ 534,681	\$ 1,139,200	\$ 1,253,600
Contractual Services	59,807	71,000	38,924	54,600	122,100
Utilities	1,610	4,200	871	1,700	4,200
Contributions & Other Payments	31,200	-	33,941	-	-
Fixed Charges	12,520	12,900	6,327	12,900	12,900
Materials & Supplies	13,255	22,200	4,858	7,600	22,200
<b>Expenditures &amp; Other Financing Uses: Total</b>	<b>\$ 1,289,702</b>	<b>\$ 1,292,900</b>	<b>\$ 619,603</b>	<b>\$ 1,216,000</b>	<b>\$ 1,415,000</b>

\*\*Note: Development Services includes funding for Landmark Commission, BPAC, and Green Team.



## City of Eau Claire 2019 Adopted Operating Budget

### Community Development - Planning Expenditure Summary

	2017 Actual	2018 Adopted	2018 6 Month Actual	2018 Projection	2019 Adopted
<b>Expenditures &amp; Other Financing Uses:</b>					
Personnel Services	\$ 529,316	\$ 522,900	\$ 238,032	\$ 503,700	\$ 559,200
Contractual Services	20,177	31,500	11,315	22,200	89,600
Utilities	692	1,400	386	700	1,400
Contributions & Other Payments	6,200	-	-	-	-
Fixed Charges	1,600	1,600	800	1,600	1,600
Materials & Supplies	5,149	14,700	1,494	2,900	14,700
<b>Expenditures &amp; Other Financing Uses: Total</b>	<b>\$ 563,134</b>	<b>\$ 572,100</b>	<b>\$ 252,028</b>	<b>\$ 531,100</b>	<b>\$ 666,500</b>

### Community Development - Inspections Expenditure Summary

	2017 Actual	2018 Adopted	2018 6 Month Actual	2018 Projection	2019 Adopted
<b>Expenditures &amp; Other Financing Uses:</b>					
Personnel Services	\$ 641,994	\$ 659,700	\$ 296,649	\$ 635,500	\$ 694,400
Contractual Services	39,630	39,500	27,609	32,400	32,500
Utilities	918	2,800	484	1,000	2,800
Contributions & Other Payments	25,000	-	33,941	-	-
Fixed Charges	10,920	11,300	5,527	11,300	11,300
Materials & Supplies	8,106	7,500	3,364	4,700	7,500
<b>Expenditures &amp; Other Financing Uses: Total</b>	<b>\$ 726,568</b>	<b>\$ 720,800</b>	<b>\$ 367,575</b>	<b>\$ 684,900</b>	<b>\$ 748,500</b>





# City of Eau Claire 2019 Adopted Operating Budget

## Community Development Department: Planning

The Planning Division is part of the Community Development Department. Planning guides future development of the City through the comprehensive planning process. In addition, Planning is responsible for land use issues including community and neighborhood planning, zoning, development review, historic preservation, sustainability, annexations, and joint planning efforts with surrounding jurisdictions.

### Objectives

- Guide future development through comprehensive planning and zoning requirements.
- Review development proposals for compliance with City standards.
- Coordinate services with other governments and departments.
- Educate customers regarding code compliance by providing user-friendly documents, processes, and customer contacts.

### Outputs

- Provided development review assistance to developers, applicants, and interested citizens.
- Provided written reviews to City boards and commissions on over 200 applications.
- Prepared ordinance revisions for development-related regulations.
- Provided assistance to citizens concerning development proposals, protest petitions, and community planning.
- Prepared the annual Development Map and Report.
- Responded to citizen requests for information.
- Prepared and updated numerous community and neighborhood plans, including the 2018-22 Park, Open Space, and Recreation Facilities Plan, and updates to the Bicycle and Pedestrian Plan and the Third Ward Neighborhood Plan.

### Boards & Associations

Planning provides direct support, including hearing and property notices, meeting presentations, agendas, minutes and application reviews and reports to boards and community organizations.

#### Boards & Commissions

Plan Commission  
 Zoning Board of Appeals  
 Waterways and Parks Commission  
 Landmarks Commission  
 Bicycle & Pedestrian Advisory Committee  
 Sustainability Advisory Committee

#### Business Associations

All Neighborhood Associations

#### Community Development Department - Planning Authorized Full-Time

	2017	2018	2019
Community Development Director	1.00	1.00	1.00
Administrative Associate III	1.00	1.00	1.00
Senior Planner	1.00	1.00	1.00
Associate Planner	2.00	2.00	2.00
<b>Total FTE Positions</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>



# City of Eau Claire 2019 Adopted Operating Budget

## Community Development Department: Inspections

The Inspections Division is part of the Development Services Department. Inspections staff are responsible for enforcing all City and State codes pertaining to construction and land use permits. In addition, Inspections staff works with the Health and Fire Departments in administering property maintenance regulations.

### Objectives

- Protect public welfare by ensuring compliance with State and City construction and property maintenance regulations.
- Coordinate services with other governments and departments.
- Educate customers to encourage regulation compliance by providing user-friendly documents, processes, and contacts.

### Outputs

- Issued over 3,300 permits and conducted over 10,500 inspections.
- Completed over 1,000 inspections on municipal ordinance violations.
- Responded to citizen requests for information.
- Provided direct support to the Building Code Committee and the Board of Heating Examiners.
- Prepared permit and fee summary reports.

<b>Community Development Department- Inspections Authorized Full-Time</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>
Senior Building Official	1.00	1.00	1.00
Building Inspector	4.00	4.00	4.00
Code Compliance Inspector	1.00	1.00	1.00
Inspections Technician	1.00	1.00	1.00
Total FTE Positions	7.00	7.00	7.00



# City of Eau Claire 2019 Adopted Operating Budget

## Engineering

The Engineering Department is responsible for the design, survey, construction, and inspection of municipal infrastructure facilities including streets, sanitary sewer, water, storm water, bridges, and buildings as outlined in the Capital Improvement Plan (CIP). This department prepares and administers the special assessment program and maintains official engineering records and maps. Engineering also oversees and maintains the emergency warning system, provides general engineering assistance to City departments, and coordinates contracted consulting engineering services as needed.

### Objectives

- Plan, design, inspect, and administer infrastructure construction projects and provide technical assistance on infrastructure to other City departments and the public.
- Deliver engineering services at less than 20 percent of the construction cost.
- Record, compute, and coordinate the special assessments program.
- Provide planning assistance for subdivisions, commercial and industrial developments, and future street and utility needs.
- Prepare and monitor development agreements for installation of utilities and streets in new developments.
- Update and maintain the pavement management system.
- Monitor and coordinate flood protection.
- Provide city property owners, developers, internal operating departments, and visitors with accurate information on land parcels and city infrastructure in a cost-efficient manner and facilitate community development and public infrastructure improvements.
- Ensure that all 22 emergency warning sirens are in good operating condition and ready for use, conduct monthly operating tests, and complete repairs in a timely manner and maintain city compliance with the National Incident Management System (NIMS).

### Outputs

- Administered 10 new development agreements, resulting in the construction of \$2.9 million of street and utility improvements constructed by private developers in 2017.
- Provide Geographical Information Systems (GIS) information and mapping at a cost of less than \$10 per parcel.
- 100 percent functionality of the emergency warning sirens, when tested on a monthly basis.
- Meet and exceed, where possible, the NIMS Compliance Objectives.

<b>Engineering Authorized Full-Time</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>
City Engineer	1.00	1.00	1.00
Deputy City Engineer	2.00	2.00	2.00
Transportation Engineer	1.00	1.00	1.00
Civil Engineer III	1.00	1.00	1.00
Civil Engineer II	1.00	1.00	1.00
City Surveyor	1.00	1.00	1.00
Engineering Technician II	2.00	2.00	2.00
Engineering Technician I	2.00	2.00	2.00
GIS Technician II	1.00	1.00	1.00
GIS Technician I	1.00	1.00	1.00
Electrician II	1.00	1.00	1.00
Electrician I	1.00	1.00	1.00
Administrative Associate IV	1.00	1.00	1.00
Administrative Associate II	1.00	1.00	1.00
Community Service Supervisor	1.00	1.00	1.00
<b>Total FTE Positions</b>	<b>18.00</b>	<b>18.00</b>	<b>18.00</b>



# City of Eau Claire 2019 Adopted Operating Budget

## *Engineering Expenditure Summary*

	<b>2017 Actual</b>	<b>2018 Adopted</b>	<b>2018 6 Month Actual</b>	<b>2018 Projection</b>	<b>2019 Adopted</b>
<b>Expenditures &amp; Other Financing Uses:</b>					
Personnel Services	\$ 1,630,321	\$ 1,770,300	\$ 758,957	\$ 1,670,600	\$ 1,789,200
Contractual Services	152,229	147,000	106,863	94,400	157,000
Utilities	2,637	4,400	1,779	3,500	4,400
Fixed Charges	19,400	19,400	9,730	19,400	19,400
Materials & Supplies	23,388	26,100	12,923	26,800	26,100
<b>Expenditures &amp; Other Financing Uses: Total</b>	<b><u>\$ 1,827,975</u></b>	<b><u>\$ 1,967,200</u></b>	<b><u>\$ 890,250</u></b>	<b><u>\$ 1,814,700</u></b>	<b><u>\$ 1,996,100</u></b>



## City of Eau Claire 2019 Adopted Operating Budget

### Community Services: Overview

The Community Services Department is responsible for maintaining city streets and municipal buildings, operating the public transit system, operating city water and wastewater treatment plants. The Community Services Department is comprised of Community Services Administration, Building and Grounds Maintenance, Forestry, Recreation, Park Maintenance and Streets Operations.



#### *Community Services Expenditure Summary*

	2017 Actual	2018 Adopted	2018 6 Month Actual	2018 Projection	2019 Adopted
<b>Expenditures &amp; Other Financing Uses:</b>					
Personnel Services	\$ 6,004,109	\$ 6,468,000	\$ 2,888,932	\$ 6,326,500	\$ 6,602,800
Contractual Services	3,077,093	3,336,800	1,357,945	2,993,900	3,286,325
Utilities	1,173,453	1,155,700	620,531	1,154,200	1,209,000
Fixed Charges	123,924	155,300	70,809	154,600	155,300
Materials & Supplies	932,494	1,082,600	665,178	1,255,600	1,102,200
Contributions & Other Payments	16,223	33,800	1,971	33,800	27,700
Non-Operating Proprietary	152	-	-	-	-
<b>Expenditures &amp; Other Financing Uses: Total</b>	<b>\$ 11,327,448</b>	<b>\$ 12,232,200</b>	<b>\$ 5,605,366</b>	<b>\$ 11,918,600</b>	<b>\$ 12,383,325</b>



## City of Eau Claire 2019 Adopted Operating Budget

### Community Services - Administration Expenditure Summary

	2017 Actual	2018 Adopted	2018 6 Month Actual	2018 Projection	2019 Adopted
<b>Expenditures &amp; Other Financing Uses:</b>					
Personnel Services	\$ 542,006	\$ 355,400	\$ 189,495	\$ 507,500	\$ 683,100
Contractual Services	60,837	92,900	54,226	81,000	67,200
Utilities	1,982	2,500	1,179	2,000	2,500
Fixed Charges	2,100	4,800	1,050	4,800	4,800
Materials & Supplies	17,384	30,900	7,539	12,300	30,900
<b>Expenditures &amp; Other Financing Uses: Total</b>	<b>\$ 624,309</b>	<b>\$ 486,500</b>	<b>\$ 253,488</b>	<b>\$ 607,600</b>	<b>\$ 788,500</b>

### Community Services - Buildings & Grounds Maintenance Expenditure Summary

	2017 Actual	2018 Adopted	2018 6 Month Actual	2018 Projection	2019 Adopted
<b>Expenditures &amp; Other Financing Uses:</b>					
Personnel Services	\$ 323,798	\$ 292,700	\$ 123,240	\$ 252,600	\$ 316,400
Contractual Services	76,066	83,700	32,366	236,800	88,200
Utilities	108,339	143,600	52,207	91,000	143,600
Fixed Charges	41,100	41,100	20,550	41,100	41,100
Materials & Supplies	33,617	28,900	11,329	44,300	28,900
<b>Expenditures &amp; Other Financing Uses: Total</b>	<b>\$ 582,920</b>	<b>\$ 590,000</b>	<b>\$ 239,693</b>	<b>\$ 665,800</b>	<b>\$ 618,200</b>

### Community Services - Forestry Expenditure Summary

	2017 Actual	2018 Adopted	2018 6 Month Actual	2018 Projection	2019 Adopted
<b>Expenditures &amp; Other Financing Uses:</b>					
Personnel Services	\$ 475,742	\$ 521,300	\$ 239,713	\$ 512,200	\$ 540,600
Contractual Services	155,450	203,900	77,051	149,100	221,700
Utilities	536	1,000	246	500	1,000
Fixed Charges	7,100	7,100	3,550	7,100	7,100
Materials & Supplies	22,179	17,200	6,088	10,600	17,200
<b>Expenditures &amp; Other Financing Uses: Total</b>	<b>\$ 661,006</b>	<b>\$ 750,500</b>	<b>\$ 326,647</b>	<b>\$ 679,500</b>	<b>\$ 787,600</b>



# City of Eau Claire 2019 Adopted Operating Budget

## Community Services - Parks Maintenance Expenditure Summary

	2017 Actual	2018 Adopted	2018 6 Month Actual	2018 Projection	2019 Adopted
<b>Expenditures &amp; Other Financing Uses:</b>					
Personnel Services	\$ 1,818,298	\$ 2,037,700	\$ 835,056	\$ 1,854,400	\$ 2,023,200
Contractual Services	468,363	525,500	234,902	474,500	537,900
Utilities	311,380	336,400	131,594	322,100	344,800
Fixed Charges	31,239	34,500	17,250	34,500	34,500
Materials & Supplies	196,952	197,600	102,346	190,500	197,600
Non-Operating Proprietary	152	-	-	-	-
<b>Expenditures &amp; Other Financing Uses: Total</b>	<b>\$ 2,826,385</b>	<b>\$ 3,131,700</b>	<b>\$ 1,321,148</b>	<b>\$ 2,876,000</b>	<b>\$ 3,138,000</b>

## Community Services - Recreation Expenditure Summary

	2017 Actual	2018 Adopted	2018 6 Month Actual	2018 Projection	2019 Adopted
<b>Expenditures &amp; Other Financing Uses:</b>					
Personnel Services	\$ 502,423	\$ 579,200	\$ 252,303	\$ 578,500	\$ 289,100
Contractual Services	99,785	165,900	32,432	95,900	176,900
Utilities	-	1,000	-	1,000	-
Fixed Charges	14,674	15,300	8,137	15,300	15,300
Materials & Supplies	85,280	110,800	49,149	88,400	109,800
Contributions & Other Payments	16,223	33,800	1,971	33,800	27,700
<b>Expenditures &amp; Other Financing Uses: Total</b>	<b>\$ 718,385</b>	<b>\$ 906,000</b>	<b>\$ 343,991</b>	<b>\$ 812,900</b>	<b>\$ 618,800</b>

## Community Services - Street Operations Expenditure Summary

	2017 Actual	2018 Adopted	2018 6 Month Actual	2018 Projection	2019 Adopted
<b>Expenditures &amp; Other Financing Uses:</b>					
Personnel Services	\$ 2,341,843	\$ 2,681,700	\$ 1,249,126	\$ 2,621,300	\$ 2,750,400
Contractual Services	2,216,592	2,264,900	926,968	1,956,600	2,194,425
Utilities	751,216	671,200	435,305	737,600	717,100
Fixed Charges	27,710	52,500	20,272	51,800	52,500
Materials & Supplies	577,082	697,200	488,728	909,500	717,800
<b>Expenditures &amp; Other Financing Uses: Total</b>	<b>\$ 5,914,443</b>	<b>\$ 6,367,500</b>	<b>\$ 3,120,399</b>	<b>\$ 6,276,800</b>	<b>\$ 6,432,225</b>



# City of Eau Claire 2019 Adopted Operating Budget

## Community Services: Administration

The purpose of the Administrative division is to provide administrative, budgetary, technical, and supervisory support necessary to ensure effective levels of service in the Community Services Department.

### Objectives

- Provide administrative support, budgeting, and general services to the Community Services Department.
- Contribute to a healthy community by maintaining public infrastructure, constructing parks and recreation facilities, offering recreational activities, maintaining city streets, providing clean water, and providing a means of transportation.

### Outputs

- Provide supervision, planning, budgeting, and general services to the divisions.
- Develop five-year capital improvement plan for streets, utilities, facilities, transit, fleet, parks, forestry and recreation.
- Provide assistance to community members desiring to utilize parks programs, services, and facilities.
- Facilitate leases for use of City facilities.
- Maintain master plans for all divisions in the Community Services Department.
- Provide public access to the authoritative bodies such as City Council, Plan Commission, and Waterways and Parks Commission.
- Submission of grant applications and grant management.

<b>Community Services - Administration Authorized Full-Time</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>
Community Services Director	1.00	1.00	1.00
Administrative Associate IV	0.00	1.00	1.00
Business Analyst	1.00	1.00	1.00
Administrative Associate III	1.00	0.00	0.00
Total FTE Positions	3.00	3.00	3.00





# City of Eau Claire 2019 Adopted Operating Budget

## Community Services: Building & Grounds Maintenance

The Building and Grounds Division provides custodial services, building and grounds maintenance and operation of the City Hall building at 203 S Farwell Street, Central Maintenance building at 910 Forest Street, the Utility building at 1040 Forest Street and the Public Library building at 400 Eau Claire Street. The Division also provides building maintenance services to all six fire stations and collects meter revenue from downtown area parking lots and parking ramps.

### Objectives

- Provide efficient operation, maintenance and custodial service on 251,650 square feet of public building space including the Public Library building.
- Provide exterior buildings and grounds maintenance for 284,500 square feet of grounds.
- Provide requested services as needed to all city departments.

### Outputs

- Operate and maintain City buildings and grounds in good physical condition.
- Provide custodial service, operate and maintain City Hall and complex and grounds at a cost less than \$5.00/ft<sup>2</sup>.
- Provide custodial service, operate, and maintain the Public Library building and grounds at a cost less than \$5.00/ft<sup>2</sup>.
- Provide custodial service operation and maintenance of the Central Maintenance building at 910 Forest Street and 1040 Forest Street.
- Provide custodial service operation and maintenance for all other city buildings as needed and requested.

<b>Community Services - Building &amp; Grounds Authorized Full-Time</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>
Community Service Worker I	7.00	7.00	7.00
Total FTE Positions	7.00	7.00	7.00



## City of Eau Claire 2019 Adopted Operating Budget

### Community Services: Street Maintenance

The Streets Operations Division is responsible for the maintenance, cleaning, and plowing of city streets. In addition, Streets Operations installs and maintains the traffic control signals, signs, and street lighting systems.

#### Objectives – Street Maintenance

- Provide and maintain safe, reliable streets.
- Ensure that traffic signals and signs are compliant with code.
- Sweep streets and maintain storm water facilities per storm water permit requirements.
- Assist other Community Services divisions with maintaining City-owned properties.

Community Services - Street Maint Operations Authorized Full-Time	2017	2018	2019
Streets Manager	1.00	1.00	1.00
Community Services Supervisor	2.00	3.00	3.00
Administrative Associate II	1.00	1.00	1.00
Electrician I	1.00	0.00	0.00
Community Service Worker II	2.00	2.00	2.00
Community Service Worker I	27.00	27.00	27.00
Total FTE Positions	34.00	34.00	34.00

Street Maintenance Service Activity			
	2015	2016	2017
City street miles maintained	324	325	325
Seal Coated (miles)	13	10.66	12
Crack Sealed (Miles)	12	14	30
Spray Patch (Miles)	5.4	9	7
Cubic yard of concrete	265	281	151
Hot mix asphalt used for street repairs (tons)	1,051	1,007	1,353
Street Sweeping entire city (total miles)	10,493	13,186	14,433
Cubic yards of material swept up	9,352	10,629	12,182
Acres mowed	3,000	3,204	3200
Ice Control Operations	28	22	30
Winter full plow operations	3	3	3
Tons of salt used for Ice control	1,935	1,996	2,200



## City of Eau Claire 2019 Adopted Operating Budget

### Community Services: Parks Maintenance

The Parks Maintenance Division provides maintenance services for over 1,000 acres of community parks, recreational trails, athletic fields, stadiums, an off-leash dog park, pavilions and shelters. The Division is responsible for mowing, horticultural practices, athletic field preparation, stadiums, outdoor winter sports, garbage collection, facility repairs, weed harvesting on Half Moon Lake, and special events preparation.

#### Objectives

- Contribute to the public transportation infrastructure by maintaining bike trails.
- Provide volunteer opportunities.
- Provide safe, universally accessible and connected parks, facilities, and amenities.
- Provide a wide variety of excellent leisure activity facilities and open green spaces.
- Provide support to community events, programs, and tourism promotion.

#### Outputs

- Maintained 387 of the 1,080 acres of community and neighborhood parks, playgrounds, and recreation facilities.
- Maintained pavilions and stadiums, including preparation and clean-up for public rentals.
- Maintained cross-country ski trails and ice skating rinks, including construction and grooming maintenance.
- Removed park garbage and recyclable materials.

<b>Community Services - Parks Maintenance Authorized Full-Time</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>
Community Services Supervisor	3.00	3.00	3.00
Administrative Associate II	1.00	1.00	1.00
Community Service Worker II	4.00	4.00	4.00
Community Service Worker I	11.00	11.00	11.00
Arborist I	1.00	1.00	1.00
Landscape Technician	1.00	1.00	1.00
<b>Total FTE Positions</b>	<b>21.00</b>	<b>21.00</b>	<b>21.00</b>

<b>Park Maintenance Service Activity</b>					
	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>
Park Acreage Maintained	377	377	377	387	387
Pavilion Rentals	973	1,101	1,005	982	904
Carson Baseball Stadium Games Played	110	142	139	155	135
Carson Football Stadium Hours Rented	1,022	1,041	713	828	723
Trail Usage *	197,286	166,725	234,565	287,233	301,645
Cross Country Ski Trails Maintained (Miles)	6	7	7	7	7
Athletic Fields Prepped for Games	1,872	1,912	2,048	1,757	1,391
Dog Park Season Passes	721	723	737	769	758

\*Trail out of service for two months in 2014



# City of Eau Claire 2019 Adopted Operating Budget

## Community Services: Recreation

The Recreation Division provides recreation opportunities for community members of all ages and interests. Program areas include aquatics, athletics, leisure activity instruction, specialized recreation, outdoor skating rinks and community events.

### Objectives

- Provide a diverse selection of programs, services, and facilities that focus on healthy lifestyles, social equity, and collaboration within the community.
- Provide a comprehensive variety of low-cost recreation activities for adults and children.
- Create a sense of community, enhance neighborhoods, and promote healthy lifestyles.
- Coordinate the use of park facilities including pavilions, stadiums, athletic fields, and neighborhood shelters.
- Provide high-quality social and recreational activities for special populations.

### Outputs

- Increased communication with the community and customers through use of technology and social media resources.
- Organized activity classes and provide a list of opportunities to the public for registration.
- Offer winter ice skating with accessible opportunities in each geographical area of the community.
- Partnership with Eau Claire Area School District summer school programs.
- Partnership with Wisconsin Park and Recreation Association discounted family amusement tickets.
- Partnership with other organizations and businesses to provide specialized recreational opportunities.
- Promote low cost opportunities available to the community.

<b>Community Services - Recreation Authorized Full-Time</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>
Recreation Manager	1.00	1.00	1.00
Administrative Associate II	1.00	1.00	1.00
Recreation Program Supervisor	1.00	1.00	1.00
Facility & Program Supervisor	1.00	1.00	1.00
Total FTE Positions	4.00	4.00	4.00



# City of Eau Claire 2019 Adopted Operating Budget

## Community Services: Forestry

The Forestry Division is responsible for the care of an estimated inventory of over 65,000 trees that live on public property, including boulevards and parks. The Division is responsible for planting new trees, removing diseased trees, and removing and preventing safety hazards to citizens and property. Forestry also administers the boulevard tree rebate program and provides consulting to the Engineering Department relating to trees on reconstruction projects and tree/sidewalk conflicts. In addition, the Division removes tree stumps and responds to storm damage. This division also oversees the single family residential tree program.

### Objectives

- Maintain a healthy, thriving urban forest canopy for the community.
- Provide forestry-related consulting and advice to property owners for the care and selection of trees.

### Outputs

- Prune, remove, and monitor tree growth for potential safety hazards to people and property.
- Update the current inventory of all City-owned trees, including condition, species, age, location, and value.
- Monitor diseases that will affect public and private trees within the community.
- Participate in annual Arbor Day and Earth Day celebrations to promote the planting of trees.
- Update the City Urban Forestry Management Plan.
- Execute the emerald ash borer response plan.
- Continue to implement the agreement with Wisconsin Urban Wood to recycle community trees.

Community Services - Forestry Authorized Full-Time	2017	2018	2019
Parks, Forestry & Cemetery Manager	1.00	1.00	1.00
Arborist I	4.00	4.00	4.00
Total FTE Positions	5.00	5.00	5.00

Forestry Service Activity					
	2013	2014	2015	2016	2017
Memorial Trees Planted	5	6	8	6	5
Tree/Stump Removals	208	658	583	900	954
Merry Mulch	4,500	4,000	N/A**	N/A**	N/A**
Dutch Elm Disease Prevention	8	14	23	8	8
Oak Wilt Management - Hours	42	45	38	40	32
Storm Clean-up - Hours	47	225	248	477	262
Trees Inventoried	532	719	560	833	823

\*\* Due to private brush site operation



# City of Eau Claire 2019 Adopted Operating Budget

## Eau Claire Police Department: Overview

The mission of the Police Department is to enhance the quality of life in Eau Claire by partnering with the community to solve problems, reduce crime and disorder, safeguard individual rights and improve public safety.



### *Police Department Expenditure Summary*

	2017 Actual	2018 Adopted	2018 6 Month Actual	2018 Projection	2019 Adopted
<b>Expenditures &amp; Other Financing Uses:</b>					
Personnel Services	\$ 15,085,180	\$ 15,733,200	\$ 7,659,700	\$ 15,774,700	\$ 16,592,200
Contractual Services	1,648,878	1,815,800	840,212	1,730,200	1,768,475
Utilities	72,219	100,200	38,781	78,300	101,000
Fixed Charges	144,400	144,400	72,200	144,400	144,400
Materials & Supplies	198,711	177,800	114,715	161,500	186,600
<b>Expenditures &amp; Other Financing Uses: Total</b>	<b><u>\$ 17,149,389</u></b>	<b><u>\$ 17,971,400</u></b>	<b><u>\$ 8,725,607</u></b>	<b><u>\$ 17,889,100</u></b>	<b><u>\$ 18,792,675</u></b>



# City of Eau Claire 2019 Adopted Operating Budget

## *Police Department - Administration Expenditure Summary*

	2017 Actual	2018 Adopted	2018 6 Month Actual	2018 Projection	2019 Adopted
<b>Expenditures &amp; Other Financing Uses:</b>					
Personnel Services	\$ 857,884	\$ 1,208,600	\$ 462,236	\$ 1,029,900	\$ 1,503,300
Contractual Services	413,680	508,400	239,473	475,800	505,300
Utilities	1,637	2,200	842	1,900	2,200
Fixed Charges	1,800	1,800	900	1,800	1,800
Materials & Supplies	4,106	8,300	2,978	5,700	8,900
<b>Expenditures &amp; Other Financing Uses: Total</b>	<b>\$ 1,279,106</b>	<b>\$ 1,729,300</b>	<b>\$ 706,429</b>	<b>\$ 1,515,100</b>	<b>\$ 2,021,500</b>

## *Police Department - Administrative Services Expenditure Summary*

	2017 Actual	2018 Adopted	2018 6 Month Actual	2018 Projection	2019 Adopted
<b>Expenditures &amp; Other Financing Uses:</b>					
Personnel Services	\$ 1,358,900	\$ 862,700	\$ 396,703	\$ 827,800	\$ 887,500
Contractual Services	95,784	79,300	45,343	80,300	82,000
Utilities	5,090	4,700	2,527	4,800	5,200
Fixed Charges	11,500	11,500	5,750	11,500	11,500
Materials & Supplies	56,123	45,800	45,465	55,700	49,300
<b>Expenditures &amp; Other Financing Uses: Total</b>	<b>\$ 1,527,398</b>	<b>\$ 1,004,000</b>	<b>\$ 495,789</b>	<b>\$ 980,100</b>	<b>\$ 1,035,500</b>

## *Police Department - Patrol Expenditure Summary*

	2017 Actual	2018 Adopted	2018 6 Month Actual	2018 Projection	2019 Adopted
<b>Expenditures &amp; Other Financing Uses:</b>					
Personnel Services	\$ 8,305,170	\$ 8,242,400	\$ 4,265,559	\$ 8,613,500	\$ 8,441,600
Contractual Services	767,603	800,600	368,627	764,400	763,375
Utilities	31,356	40,800	15,768	32,100	41,000
Fixed Charges	98,900	98,900	49,450	98,900	98,900
Materials & Supplies	109,794	79,800	53,493	71,600	82,900
<b>Expenditures &amp; Other Financing Uses: Total</b>	<b>\$ 9,312,823</b>	<b>\$ 9,262,500</b>	<b>\$ 4,752,897</b>	<b>\$ 9,580,500</b>	<b>\$ 9,427,775</b>



# City of Eau Claire 2019 Adopted Operating Budget

## *Police Department - Investigations & Professional Standards Expenditure Summary*

	2017 Actual	2018 Adopted	2018 6 Month Actual	2018 Projection	2019 Adopted
<b>Expenditures &amp; Other Financing Uses:</b>					
Personnel Services	\$ 2,656,030	\$ 3,329,200	\$ 1,625,598	\$ 3,308,900	\$ 3,537,000
Contractual Services	222,438	236,800	117,262	231,600	241,000
Utilities	5,170	11,900	2,782	6,400	11,900
Fixed Charges	27,500	27,500	13,750	27,500	27,500
Materials & Supplies	22,521	35,400	9,377	22,500	37,000
<b>Expenditures &amp; Other Financing Uses: Total</b>	<b>\$ 2,933,659</b>	<b>\$ 3,640,800</b>	<b>\$ 1,768,769</b>	<b>\$ 3,596,900</b>	<b>\$ 3,854,400</b>

## *Police Department - Communications Center Expenditure Summary*

	2017 Actual	2018 Adopted	2018 6 Month Actual	2018 Projection	2019 Adopted
<b>Expenditures &amp; Other Financing Uses:</b>					
Personnel Services	\$ 1,907,196	\$ 2,090,300	\$ 909,603	\$ 1,994,600	\$ 2,222,800
Contractual Services	149,373	190,700	69,506	178,100	176,800
Utilities	28,966	40,600	16,862	33,100	40,700
Fixed Charges	4,700	4,700	2,350	4,700	4,700
Materials & Supplies	6,167	8,500	3,402	6,000	8,500
<b>Expenditures &amp; Other Financing Uses: Total</b>	<b>\$ 2,096,402</b>	<b>\$ 2,334,800</b>	<b>\$ 1,001,724</b>	<b>\$ 2,216,500</b>	<b>\$ 2,453,500</b>





# City of Eau Claire 2019 Adopted Operating Budget

## Police Dept.: Administration/Admin Services

Appointed by the Police and Fire Commission, the Police Chief provides leadership and direction to the Eau Claire Police Department. The Administrative Services Division supports the department through the Records Section and Property and Evidence Section. The Administrative Division Manager assists in preparing, managing and allocating the Department's \$18.98 million budget as well as the many grants that are allocated to the Department for projects, equipment and personnel.

### Objectives

- Provide leadership and direction to the Police Department.
- Ensure the Police Department mission and goals are consistent with the City's 2019-2022 Strategic Goals.
- Provide clear and timely communication with the City Manager, Police and Fire Commission, City Council, department employees and the public.
- Strengthen community and intergovernmental partnerships essential for maintaining a high quality of life for all community members.
- Effectively manage the department's multi-million dollar budget.
- Assist with the implementation of and management of technology projects.
- Provide excellent customer service to the community and be responsive to requests related to open records requests, and the handling of items associated with property and evidence.

### Outputs

- Develop effective crime prevention strategies to assist with maintaining a safe community.
- Increase police officer staffing levels to maintain current service levels provided to the community.
- Analyze the crime rate with the new Incident-based Reporting System to better understand the impacts of crimes trends on the crime rate.
- Meet legal requirements related to open records requests from the public and court discovery requests from the District Attorney's Office.
- Provide community members with a yearly annual report and community update resource document.

<b>Police Department - Administration Authorized Full-Time</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>
Police Chief	1.00	1.00	1.00
Administrative Associate III	1.00	1.00	1.00
Total FTE Positions	2.00	2.00	2.00

<b>Police Department - Administrative Division Authorized Full-Time</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>
Police Lieutenant	1.00	0.00	0.00
Investigator-Special Services	2.00	0.00	0.00
Investigator-Court Officer	1.00	0.00	0.00
Administrative Division Manager	1.00	1.00	1.00
Crime Analyst	1.00	0.00	0.00
Property and Evidence Technician	2.00	2.00	2.00
Training Technician	1.00	0.00	0.00
Records Technician Lead	1.00	0.00	0.00
Records Supervisor	0.00	1.00	1.00
Law Enforcement Associate	7.00	7.00	7.00
Total FTE Positions	17.00	11.00	11.00



# City of Eau Claire 2019 Adopted Operating Budget

## Police Dept.: Patrol

The Patrol Division works a 10.5 hour shift with a rotation schedule of 4 days on followed by 4 days off. The 10.5 hour shift allows for overlapping of shifts during the traditional busier times of the day which assists in our goal of being a proactive police department. This current shift schedule allows for the flexibility of 91 hours a year per officer to be used outside their regular scheduled shift (without using overtime) to attend neighborhood meetings, in-service training, work on neighborhood projects, focus on quality of life concerns in our community and address other needs as they arise.\

The Patrol Division is also tasked with staffing the numerous special events that occur throughout the City of Eau Claire where there is a need for law enforcement. Some of these larger events include the Eau Claire Marathon, Blue Angels Airshow, Fourth of July, UWEC Homecoming, Halloween and New Year's Eve.

In order for the Patrol Division to efficiently and effectively provide services, we have divided our city into three geographical boundaries (called districts) where officers are assigned to a specific district for the year. For purposes of police services, the City will remain divided into three separate districts which will be identified as the North, West and South Districts.

At the beginning of each year, Patrol Officers select a specific district where they will remain for the entire year. In addition to calls for service, officers will be working with community members to try to identify problems and concerns within these districts. Patrol Officers will then engage the community to partner with them to combat these problems and concerns. Patrol officers will also be reaching out to specific neighborhoods, within their district, looking to identify and come up with strategies to help improve quality of life issues within these neighborhoods. Officers will also be attending neighborhood meetings as this is a great opportunity for both the community and the officers to reflect on what is happening in that neighborhood.

The Community Service Officer (CSO) program was started in 1995 as a part of a budget savings initiative using mainly part-time civilian employees. The CSO program consists of one full time civilian position and up to 10 part-time positions. Their main duties consist of parking enforcement and animal control. When CSOs are not on duty, patrol officers still respond to animal and parking issues as needed. Other CSO duties include squad transports to and from maintenance, courier services, some traffic control, and verifying computer entries regarding stolen property.

### Objectives

- Be present in the community 24hrs a day to provide a safe and secure quality of life in the community.
- Increase police officer staffing levels in the patrol division to meet current service demands.
- Effectively utilize the Operational Strategy Meetings to develop crime prevention strategies.
- Help coordinate safe and successful special events.
- Work with community stakeholders to identify and address citywide concerns.
- Prioritize building stronger relationships with minority community members.

### Outputs

- Timely response to over 28,000 calls for service in the community.
- Attendance at all neighborhood meetings in the City.
- Deployment of a Domestic Abuse Lethality Assessment Program.
- Creation of a Homelessness Outreach Team.
- Work with community stakeholders to create sound policy to address high risk drinking in the community.

<b>Police Department - Patrol Authorized Full-Time</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>
Deputy Police Chief	1.00	1.00	1.00
Police Lieutenant	3.00	3.00	3.00
Police Sergeant	10.00	10.00	10.00
Patrol Investigator	1.00	0.00	0.00
Police Officer	59.00	60.00	60.00
Senior CSO	1.00	1.00	1.00
<b>Total FTE Positions</b>	<b>75.00</b>	<b>75.00</b>	<b>75.00</b>



## City of Eau Claire 2019 Adopted Operating Budget

### Police Dept.: Investigations and Professional Standards

The Detective Division and Special Services Bureau were consolidated into one department division in 2017 in order to optimize efficiency and increase functionality. The newly formed Investigations and Professional Standards Division is comprised of two bureaus; the Investigations Bureau and the Professional Standards Bureau. The division investigates criminal matters, facilitates community engagement, performs community service functions, and insures proper professional standards are achieved.

#### Objectives

- Insure public safety and reduce the impact crime has on the quality of life for Eau Claire residents.
- Effectively utilize digital evidence for investigations and protect the community through the Chippewa Valley Regional Computer Forensic Laboratory (CVRFCFL).
- Establish positive and meaningful relationships with youth in Eau Claire through the School Resource Officer (SRO) program and our partnership with the Eau Claire Area School District.
- Create opportunities to increase community connectedness, neighborhood engagement, and partnership with our community.
- Ensure the department maintains public integrity and adheres to best practices.

#### Outputs

- Maintain a 95% successful resolution rate of assigned investigations in the Investigations Bureau.
- The Eau Claire Police Department, as the lead agency for the CVRFCFL, will coordinate forensic examination of digital evidence. Through the CVRFCFL, proactively identify and apprehend individuals involved in the sex trafficking of children.
- Coordinate the addition of personnel from the Wisconsin Department of Justice, Division of Criminal Investigations to the CVRFCFL. This addition expands the resources the lab has to assist with forensic examination and provide more timely results for victims of crime in the community.
- Maintain our current SRO program to respond to formal incidents in the school setting and participate in community outreach functions such as classroom presentations, school events, or meetings with parents.
- Continue with the third year of the Junior Police Academy (JPA) which enriches our agency's connections with youth and nurtures learning on topics such as responsibility and community involvement.
- Coordinated response and involvement in community events, media inquiries, and social media platforms such as Facebook and Twitter. Successfully launch the department's use of the social media platform NextDoor in order to better connect the department with City neighborhoods.
- Maintain professional standards related to policy, employee recruitment and quality assurance checks on different aspects of police services.

<b>Police Department - Professional Standards Division Authorized Full-Time</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>
Police Lieutenant	0.00	1.00	1.00
Investigator	0.00	2.00	2.00
Training Technician	0.00	1.00	1.00
Crime Analyst	0.00	1.00	1.00
<b>Total FTE Positions</b>	<b>0.00</b>	<b>5.00</b>	<b>5.00</b>

<b>Police Department - Investigations Division Authorized Full-Time</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>
Deputy Police Chief	1.00	1.00	1.00
Police Lieutenant	1.00	1.00	1.00
Police Sergeant	3.00	3.00	3.00
Investigator	16.00	17.00	17.00
<b>Total FTE Positions</b>	<b>21.00</b>	<b>22.00</b>	<b>22.00</b>



# City of Eau Claire 2019 Adopted Operating Budget

## Police Dept.: Communication Center

The Eau Claire Emergency Center provides emergency communications for public safety agencies, as well as the citizens, within the City and County of Eau Claire. These services include 9-1-1 emergency communications as well as non-emergency communications for the above mentioned agencies and their citizens. Eau Claire has had a combined communications center since 1970.

The Communication center is staffed 24 hours a day by telecommunicators who are trained to handle a variety of situations. The communications Center also maintains files on warrants, missing persons, and stolen property. The Communication Center is funded by both the City of Eau Claire and Eau Claire County at a 30% to 70% ratio respectively.

### Objectives

- Provide communications for Police, Fire and EMS services in Eau Claire County.
- Respond to community member's requests for emergency and non-emergency services.
- Begin preparations for the implementation of Next Generation 911.
- Implement the recommendations of the 2018 Communications Center Study.

### Outputs

- Use of new technology related to the Spillman RMS, public space cameras, and MACH.
- Develop a new telecommunicator training program.
- Restructure the supervisory staff to increase oversight of daily operations.
- Add telecommunicator training for emergency response to critical incidents such as hazardous material response, active shooter and crisis negotiation.
- Create a Communications Center User Group Advisory Board.

<b>Police Department - Communications Center Authorized Full-Time</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>
Communication Center Manager	1.00	1.00	1.00
Communication Center Supervisor	3.00	3.00	3.00
Telecommunicator I	20.00	21.00	21.00
Total FTE Positions	24.00	25.00	25.00

<b>2017 Call Information*</b>		
<b>Type of Call</b>	<b>Number of Calls</b>	<b>Average Length of Call</b>
<b>911 Call</b>	23,524	135 seconds
<b>Non-Emergency Calls</b>	81,463	107 seconds
<b>Outgoing Calls</b>	24,784	110 seconds

\*Call information is approximate due to software change in 2017.



## City of Eau Claire 2019 Adopted Operating Budget

### Fire & Rescue Department: Overview

Eau Claire Fire & Rescue is responsible for rendering fire prevention, fire suppression, hazardous materials, special rescue services and emergency medical services for the City of Eau Claire. Its emergency medical services response area includes surrounding communities consisting of 11 townships, 1 village and 1 city. The department also manages the Hazardous Materials (Haz Mat) Response program to provide statewide hazardous material spill response. Response is provided 24 hours a day, 365 days a year from six stations.



*Fire & Rescue Department  
Expenditure Summary*

	2017 Actual	2018 Adopted	2018 6 Month Actual	2018 Projection	2019 Adopted
<b>Expenditures &amp; Other Financing Uses:</b>					
Personnel Services	\$ 10,189,234	\$ 10,484,000	\$ 4,891,099	\$ 10,286,843	\$ 10,840,000
Contractual Services	906,736	896,800	456,375	903,100	909,200
Utilities	77,877	90,000	45,843	79,200	92,400
Fixed Charges	128,661	128,100	63,950	128,100	128,100
Materials & Supplies	169,638	187,700	91,262	239,200	184,100
<b>Expenditures &amp; Other Financing Uses: Total</b>	<b><u>\$ 11,472,146</u></b>	<b><u>\$ 11,786,600</u></b>	<b><u>\$ 5,548,529</u></b>	<b><u>\$ 11,636,443</u></b>	<b><u>\$ 12,153,800</u></b>



# City of Eau Claire 2019 Adopted Operating Budget

## Fire & Rescue Department - Administration Expenditure Summary

	2017 Actual	2018 Adopted	2018 6 Month Actual	2018 Projection	2019 Adopted
<b>Expenditures &amp; Other Financing Uses:</b>					
Personnel Services	\$ 895,282	\$ 872,200	\$ 454,750	\$ 843,900	\$ 1,028,600
Contractual Services	70,932	82,200	41,574	75,700	84,700
Utilities	73,310	86,000	42,327	72,300	87,400
Fixed Charges	3,200	3,200	1,600	3,200	3,200
Materials & Supplies	6,608	16,100	4,240	10,600	28,600
<b>Expenditures &amp; Other Financing Uses: Total</b>	<b>\$ 1,049,331</b>	<b>\$ 1,059,700</b>	<b>\$ 544,490</b>	<b>\$ 1,005,700</b>	<b>\$ 1,232,500</b>

## Fire & Rescue Department - Operations / EMS Expenditure Summary

	2017 Actual	2018 Adopted	2018 6 Month Actual	2018 Projection	2019 Adopted
<b>Expenditures &amp; Other Financing Uses:</b>					
Personnel Services	\$ 8,894,918	\$ 9,220,800	\$ 4,270,057	\$ 9,099,543	\$ 9,408,800
Contractual Services	824,834	808,800	411,812	822,300	818,700
Utilities	4,567	4,000	3,517	6,900	5,000
Fixed Charges	119,861	119,300	59,550	119,300	119,300
Materials & Supplies	160,441	168,400	86,116	226,900	152,300
<b>Expenditures &amp; Other Financing Uses: Total</b>	<b>\$ 10,004,621</b>	<b>\$ 10,321,300</b>	<b>\$ 4,831,052</b>	<b>\$ 10,274,943</b>	<b>\$ 10,504,100</b>

## Fire & Rescue Department - Community Risk Reduction Expenditure Summary

	2017 Actual	2018 Adopted	2018 6 Month Actual	2018 Projection	2019 Adopted
<b>Expenditures &amp; Other Financing Uses:</b>					
Personnel Services	\$ 399,034	\$ 391,000	\$ 166,291	\$ 343,400	\$ 402,600
Contractual Services	10,971	5,800	2,988	5,100	5,800
Fixed Charges	5,600	5,600	2,800	5,600	5,600
Materials & Supplies	2,590	3,200	906	1,700	3,200
<b>Expenditures &amp; Other Financing Uses: Total</b>	<b>\$ 418,195</b>	<b>\$ 405,600</b>	<b>\$ 172,986</b>	<b>\$ 355,800</b>	<b>\$ 417,200</b>



# City of Eau Claire 2019 Adopted Operating Budget

## Fire & Rescue Department: Administration

The Administrative division is located on the second floor of Station No. 2 at 216 South Dewey Street. In addition to the Fire Chief and Fire Administrative Associate, both department Deputy Chiefs and its Division Chief maintain offices at this location.

### Objectives

- Assess cost reduction models and implement service modifications to achieve cost reductions.
- Continue the advancement of our regional Emergency Medical Services (EMS) and develop a sustainable service model for meeting the increasing demands of EMS.
- Increase public presentations on the mission and scope of the department while developing a viable feedback system to evaluate the community's needs.
- Evaluate and implement current and future technologies related to department operations.
- Assess and coordinate training demands of the department's personnel while meeting the organizational response demands and financial constraints.
- Sustain fire protection rating of Class 2 established by the Insurance Service Office (ISO) and begin to implement department objectives for achieving a Class 1 ISO rating.

### Outputs

- Continued to develop working initiatives with regional trauma and EMS transport agencies in the region.
- Established a sustainable funding model for the Regional EMS program that provides stability to the emergency medical services provided to the greater Eau Claire area.
- Strengthened fire prevention and arson investigation capabilities within the department through increased training of line officers.
- Continued to develop and modify training and assessment processes for improving employee operational knowledge that has resulted in improved job performance.
- Continued to improve and upgrade vehicle fleet that includes ambulance and fire suppression apparatus.
- Continued to develop health and safety initiatives for employees and emergency service partners, focusing on peer support training for employees.
- Increased department's presence and accessibility with social media accounts.



### Fire & Rescue Department - Administration Authorized Full-Time

Fire Chief

Administrative Associate IV

	2017	2018	2019
Fire Chief	1.00	1.00	1.00
Administrative Associate IV	1.00	1.00	1.00
<b>Total FTE Positions</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>



# City of Eau Claire 2019 Adopted Operating Budget

## Fire & Rescue Department: Operations

The Operations Division assumes the overall planning and management responsibility for fire suppression, emergency medical services, hazardous materials response, water/dive rescue, confined space rescue, high angle rescue and personnel training for the organization.

Responsibilities are carried out through the efforts of 1 Deputy Fire Chief, 1 Division Chief, 3 operational (shift) Battalion Chiefs, 6 Captains, 12 Lieutenants, 18 Equipment Engineers and 47 Firefighters. Its employees are the department's most valuable assets. Without dedicated and cross-trained people, the department cannot accomplish its mission of protecting the lives and property of the citizens it serves.

### Objectives

- Develop specifications for a new aerial ladder truck.
- Facilitate multi-company training by meeting mandated requirements through Wisconsin SPS 330 and applicable Occupational Safety and Health Act and National Fire Protection Association standards.
- Provide employees with up-to-date personal protective equipment and policies promoting a safe work environment.
- Evaluate Station 5 radio system for overhaul or replacement.
- Continue to add WiFi hotspots to each piece of apparatus.
- Add MDBs to each piece of front line apparatus.
- Continue to procure and equip each piece of fire apparatus with ballistic Personal Protective Equipment (PPE).
- Evaluate using Lexipol for standardizing SOGs and policies.
- Evaluate Target Solutions for training management.

### Outputs

- Transitioned Station 6 to combination (engine and ambulance) status to meet the increasing service demands within our service delivery area.
- Achieved the completion of the building of a new Station 10 - serving Eau Claire's east side.
- Completed specs and ordered a new fire engine from Pierce Manufacturing.
- Completed department training in EMS, fire suppression, Haz Mat, Special Rescue and Operations.
- Placed a new "Dive Boat" in service.
- Provided Fire and EMS standby at the Eau Claire Airshow.

8,748 Responses in 2018			
7507	Medical	113	Service Call
144	Fire	142	Good Intent
640	Automatic Alarm	26	Special Request
176	Hazardous Conditions		

### Fire & Rescue Department - Operations Authorized Full-Time

	2017	2018	2019
Deputy Fire Chief	1.00	1.00	1.00
Division Fire Chief	1.00	1.00	1.00
Battalion Chief	3.00	3.00	3.00
Fire Captain	6.00	6.00	6.00
Fire Lieutenant	12.00	12.00	12.00
Fire Equipment Operator	18.00	18.00	18.00
Firefighter	47.00	47.00	47.00
<b>Total FTE Positions</b>	<b>88.00</b>	<b>88.00</b>	<b>88.00</b>





# City of Eau Claire 2019 Adopted Operating Budget

## Fire & Rescue Dept.: Emergency Medical Services

Comprising 86% of department responses, emergency medical services (EMS) remain a strong focus of department resources. The department is staffed with 61 licensed paramedics and 30 licensed emergency medical technicians (EMTs). There are four front-line paramedic ambulances and three units available as reserves, one of which is equipped to safely transport bariatric patients. Personnel are involved in constant training and also participate in community education and special events to increase citizen knowledge about EMS issues.

### Objectives

- Continue to work with hospitals to reduce time to definitive care for stroke and heart attack patients.
- Develop working relationship with Marshfield Clinic Hospital as a receiving hospital.
- Continue to develop active threat response policies and training with ECPD and surrounding law enforcement.
- Continue to develop internal quality assurance programs that are company-based.
- Develop partnerships with local healthcare facilities for implementation of community paramedics.
- Continue to outfit apparatus with ballistic gear.
- Develop a plan for implementing smart phones on ambulances.

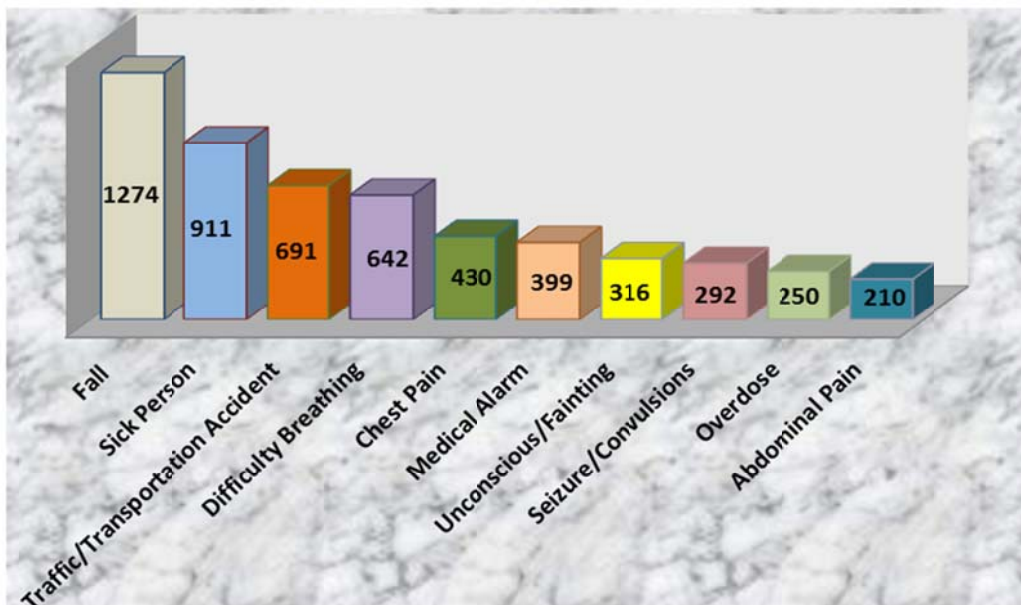


### Outputs

- Continued to evaluate and improve Image Trend Elite program.
- Re-licensure of all paramedics and EMTs for two years.
- Placed a 4<sup>th</sup> frontline ambulance at Station 6 in combination status.
- Recertified local First Responders in airway procedures, medication administration, and blood glucose checks.
- Provided EMS presentations to all ECASD 4<sup>th</sup> graders.
- Took delivery of new ambulance and increased fleet to seven.
- Trained personnel and placed new monitor defibrillators and AEDs in service.
- Planned and took part in Active Shooter Drill with ECPD, ECSO, UWEC and local hospitals.
- Worked with local municipalities and healthcare facilities on ambulance service contract renewals.

*Note – EMS staff are included in the Fire Operations staffing totals.*

## Top 10 EMS Responses by Dispatch Reason





## City of Eau Claire 2019 Adopted Operating Budget

### Fire & Rescue Department: Community Risk Reduction

The Community Risk Reduction Division is comprised of four staff members—One Deputy Chief, one full-time Civilian Fire Inspector, one three-quarter-time Civilian Fire Inspector, and one Civilian Administrative Associate. The main responsibilities of this division are to conduct fire incident investigations, perform preplans for high risk properties, and oversee the inspection plan review of commercial properties within the city of Eau Claire. Division personnel are responsible for compliance with follow-up inspections and codes, fire investigations, public education and underground/aboveground storage tank inspections. Personnel serve as informational contacts for other departments and people within the community who have questions regarding National Fire Protection Association and Wisconsin Administrative codes.

#### Objectives

- Work collaboratively with the Eau Claire Police Department to implement a peer support program for emergency service personnel in the City of Eau Claire.
- Conduct a community risk analysis focusing on all hazards and risks within the community.
- Provide fire prevention and life safety education for members of the community--targeting young children, young adults and the elderly.
- Increase outreach programs to college students residing in on-and-off campus housing.
- Continue with a smoke detector installation program identifying high risk homes and occupancies.
- Increase the training and knowledge level of fire investigation methodology within the ranks of fire department personnel.
- Partner with Risk Management to formulate and implement an Emergency Management Plan for the City of Eau Claire.
- Establish an Emergency Management Team for the City of Eau Claire.
- Conduct exercises to ensure proficiency of the Emergency Management Plan for the City of Eau Claire.
- Partner with area fire departments in providing safety education utilizing the regional fire safety house.
- Partner with other agencies to enhance community outreach programs to reduce the negative impacts of drug and alcohol abuse in the city of Eau Claire.
- Work collaboratively with the Eau Claire County Health Department to formulate and implement a public education program to increase knowledge of private citizens for personal preparation for emergencies.

#### Outputs

- Approximately 4,850 inspections completed by the fire inspectors and fire/EMS crews.
- 92 specialty inspections and site permits completed including those for fireworks sales, tents and customer complaint inspections; 48 fire drills witnessed; 34 plan reviews, 41 licensed inspections for remodel or change of ownership; 68 systems witnessed for operation of fire alarms, fire sprinklers and hood systems; 74 fire investigations conducted.
- Trained 1,212 individuals at 68 different businesses on fire extinguishers and fire safety.
- In spring, the ambulance companies and fire inspectors presented fire and water safety information to approximately 1,500 4th and 5th graders. In fall, fire prevention activities were conducted for approximately 3,500 students at 18 schools for all students grades K-3 and for 856 children at 20 sites for 4-year-old kindergarten.

<b>Fire &amp; Rescue Department - Community Risk Reduction Authorized Full-Time</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>
Deputy Fire Chief	1.00	1.00	1.00
Lead Fire Inspector	1.00	1.00	0.00
Fire Inspector-Civilian	0.75	0.75	1.75
Administrative Associate II	1.00	1.00	1.00
<b>Total FTE Positions</b>	<b>3.75</b>	<b>3.75</b>	<b>3.75</b>



# City of Eau Claire 2019 Adopted Operating Budget

## Non-Departmental

The Non-Departmental division includes several different programs that have city-wide implications and are not identified with a particular department. Among the expenses paid from these accounts are payments to Public Access TV and Senior Central, special assessments for street and utility work abutting city-owned property, payments on City's debt, subsidies for various operating funds and capital project transfers. The division also includes a contingency appropriation for unexpected events.

### Objectives

- Reconciliation of debt costs to the tax levy for debt service.
- Operational subsidies for Public Transit, Economic Development, Fairfax Municipal Pool, Cemetery Maintenance, and Hobbs Ice Center.
- Support for the five-year Capital Improvement Plan.

### Outputs

- A transfer of \$9,427,500 to the Debt Service Fund.
- A transfer of \$3,386,600 to the Library Fund.
- A transfer of \$1,904,000 to the Health Department Fund.
- Operating subsidies and capital transfers as listed below.

Subsidies		CIP Transfers	
Public Transit	\$ 1,133,800	Land, Buildings & Equipment	\$ 2,419,200
Economic Development	235,500	Transportation Improvements	2,420,000
Fairfax Municipal Pool	65,900	Parks & Recreation Improvements	708,800
Cemetery Maintenance	243,400	<b>Total CIP Transfers</b>	<b><u>\$ 5,548,000</u></b>
Hobbs Ice Center	<u>122,100</u>		
<b>Total Subsidies</b>	<b><u>\$ 1,800,700</u></b>		

*Non-Departmental  
Expenditure Summary*

	2017 Actual	2018 Adopted	2018 6 Month Actual	2018 Projection	2019 Adopted
<b>Expenditures &amp; Other Financing Uses:</b>					
Personnel Services	\$ 27,075	\$ 681,600	\$ 245,787	\$ 681,600	\$ 673,400
Contractual Services	78,945	130,300	21,412	130,300	120,300
Fixed Charges	193,799	212,800	14,300	212,800	192,400
Contributions & Other Payments	154,754	153,500	80,298	153,500	157,000
Materials & Supplies	-	-	175	-	-
Other Financing Uses	<u>18,589,178</u>	<u>19,509,200</u>	<u>12,665,486</u>	<u>19,509,200</u>	<u>22,341,800</u>
<b>Expenditures &amp; Other Financing Uses: Total</b>	<b><u>\$ 19,043,751</u></b>	<b><u>\$ 20,687,400</u></b>	<b><u>\$ 13,027,458</u></b>	<b><u>\$ 20,687,400</u></b>	<b><u>\$ 23,484,900</u></b>

City of Eau Claire, Wisconsin  
**2019 Adopted  
Operating Budget**  
Adopted November 2018



<b>Special Revenue Funds</b>	<b>Page #</b>
Economic Development	D-1
Community Enhancement	D-3
Downtown Fund	D-5
Cemetery Maintenance	D-7
Hazardous Materials	D-8
L.E. Phillips Memorial Public Library	D-10
City-County Health Department	D-12
Community Development Block Grant (CDBG)	D-17
Landfill Remediation	D-19
K-9 Fund	D-20





# City of Eau Claire 2019 Adopted Operating Budget

## Economic Development

The City of Eau Claire’s Economic Development Division’s mission is to grow local businesses, facilitate expansions and recruit outside businesses to locate in Eau Claire in order to increase quality of living, add well-paying jobs for our citizens and grow the tax base. The division markets the City as a great place to live, work, and play. The division is responsible for administering the city’s economic development goals and strategies, business incentive programs, promoting the local economy as a desirable location, collecting and maintaining statistical information and negotiating the sale of land in the city’s industrial parks. Most recently, the Economic Development division has been heavily involved in the redevelopment of the downtown area. The division serves 68,573 residents, 4,000+ businesses, and nearly 600 downtown businesses.

### Objectives

- Lead agency for economic development projects in the City of Eau Claire.
- Downtown revitalization.
- Financial assistance through loan programs, including Revolving Loan Fund (City), Micro Loan, Commercial Building Façade Loan, Revolving Loan Fund (EDA), and Industrial Revenue Bonds.
- Business retention and recruitment (available property database, financial programs, groundbreaking, ribbon cuttings, site selection assistance and entrepreneur assistance).
- Assisting existing businesses with expansions.
- Statistical information collection (industrial and commercial construction statistics, vacancy inventory rates, industrial park absorption, cost of living index and workforce data).
- Providing relevant information to businesses, developers, entrepreneurs, and citizens.
- Maintaining the City’s economic development website, social media, and property inventory website.
- Researching economic development trends, best practices and growth industries.
- Evaluating existing programs and resources effectiveness.
- Marketing the strengths/assets of the community.
- Other initiatives (community involvement, student talent retention and creative economy efforts).

<b>Economic Development Authorized Full-Time</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>
Economic Development Manager	1.00	1.00	1.00
Business Assistance Specialist	1.00	1.00	1.00
<b>Total FTE Positions</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>

<b>Economic Development Fund Support</b>		
<u>Organization</u>	<u>2018 Adopted Budget</u>	<u>2019 Adopted Budget</u>
Chippewa Valley Innovation Center, Inc.	\$ 15,000	\$ 15,000
Eau Claire Area Development Corporation	72,600	47,600
Downtown Fund (DECI)	85,000	85,000
<b>Total Support to Organizations</b>	<b>\$ 172,600</b>	<b>\$ 147,600</b>



# City of Eau Claire 2019 Adopted Operating Budget

## Economic Development Budget Summary

	2017 Actual	2018 Adopted	2018 6 Month Actual	2018 Projection	2019 Adopted
<b>Revenue s &amp; Other Financing Sources:</b>					
Intergovernmental	\$ -	\$ -	\$ -	\$ -	\$ -
Miscellaneous	383,510	29,300	186,932	42,600	33,300
Fines & Forfeitures	-	-	74	-	-
Non-Operating Revenue	52,723	92,700	71,613	110,200	30,900
Other Financing Sources	453,765	236,400	236,400	236,400	235,500
<b>Revenue s &amp; Other Financing Sources: Total</b>	<b>889,998</b>	<b>358,400</b>	<b>495,019</b>	<b>389,200</b>	<b>299,700</b>
<b>Expenditures &amp; Other Financing Uses:</b>					
Personnel Services	178,024	172,600	98,837	214,800	177,500
Contractual Services	35,488	28,800	16,749	20,900	30,400
Utilities	362	600	203	300	600
Fixed Charges	1,200	1,200	600	1,200	1,200
Materials & Supplies	1,712	4,200	32	200	2,400
Contributions & Other Payments	103,000	87,600	51,300	87,600	62,600
Capital Purchases	185,000	-	120,000	386,600	-
Other Financing Uses	85,000	85,000	85,000	85,000	85,000
<b>Expenditures &amp; Other Financing Uses: Total</b>	<b>589,787</b>	<b>380,000</b>	<b>372,721</b>	<b>796,600</b>	<b>359,700</b>
<b>Excess (Deficiency) of Sources over Uses</b>	<b>\$ 300,211</b>	<b>\$ (21,600)</b>	<b>\$ 122,298</b>	<b>\$ (407,400)</b>	<b>\$ (60,000)</b>
<b>Available Fund Balance:</b>					
Restricted:					
RLF Grant Proceeds	\$ 386,538			\$ 413,780	\$ 440,180
<b>Total Restricted</b>	<b>386,538</b>			<b>413,780</b>	<b>440,180</b>
Committed:					
Code Compliance Loans	100,000			-	-
Micro Loan Fund	-			100,000	100,000
Façade Loans	154,586			159,923	171,680
<b>Total Committed</b>	<b>254,586</b>			<b>259,923</b>	<b>271,680</b>
Assigned:					
Noncurrent Portion of Advances	400,000			400,000	400,000
Economic Development	1,333,470			926,070	866,070
<b>Total Assigned</b>	<b>1,733,470</b>			<b>1,326,070</b>	<b>1,266,070</b>
<b>Ending Balance</b>	<b>\$ 2,374,594</b>			<b>\$ 1,999,773</b>	<b>\$ 1,977,930</b>



# City of Eau Claire 2019 Adopted Operating Budget

## Community Enhancement

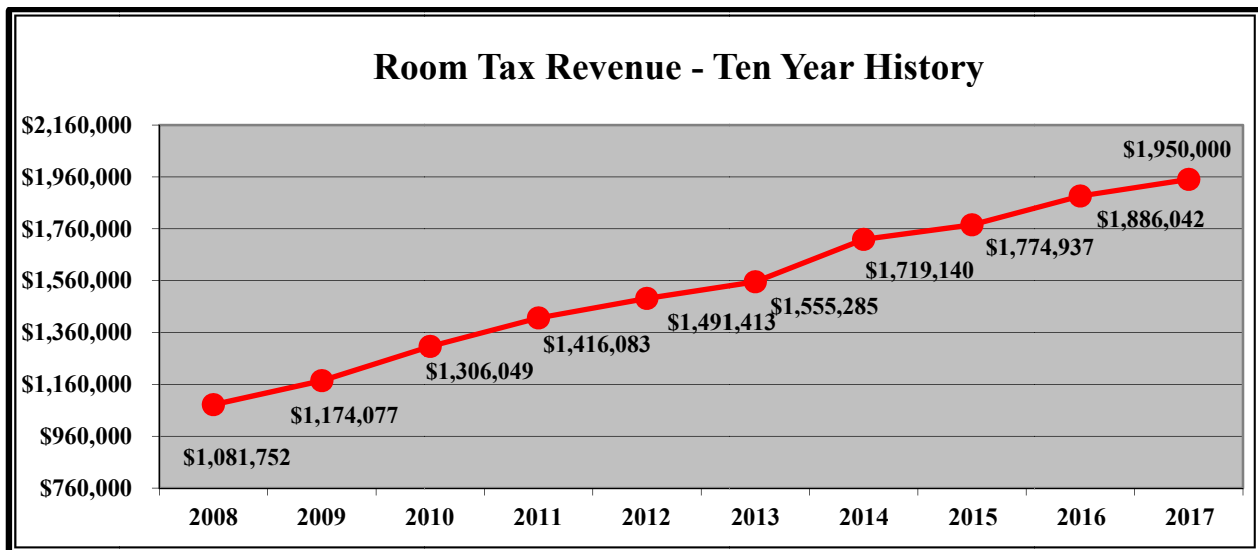
The Community Enhancement Fund was created in 1992 to account for the receipt and use of room tax revenues. Since 1975 the City has levied a room tax on hotels and motels within the city limits, under authority of [Wis. Stat. §66.0615](#). The tax was increased to 8% of gross room rental charges in 2009 as provided for in Chapter 3.20 of the [City Code of Ordinances](#). The City allocates 70% of collected room taxes to Visit Eau Claire for tourism promotion and tourism development.

### Objectives

- Collect room tax revenue for convention and tourism activities.
- Budget room tax funds for complete distribution each year.

### Outputs

- Allocate funds to Visit Eau Claire - \$1,365,000.
- Support Hobbs Municipal Ice Center Operating - \$50,000.
- General Fund support for convention and tourism activities - \$100,000.
- Support for Fairfax Pool Projects - \$275,000
- Support for Parks Projects - \$178,000







## City of Eau Claire 2019 Adopted Operating Budget

### Community Enhancement Budget Summary

	2017 Actual	2018 Adopted	2018 6 Month Actual	2018 Projection	2019 Adopted
<b>Revenue s &amp; Other Financing Sources:</b>					
Taxes	\$ 2,006,478	\$ 1,950,000	\$ 697,174	\$ 1,950,000	\$ 1,950,000
Miscellaneous	121	100	182	100	200
Revenue s & Other Financing Sources: Total	<u>2,006,599</u>	<u>1,950,100</u>	<u>697,356</u>	<u>1,950,100</u>	<u>1,950,200</u>
<b>Expenditures &amp; Other Financing Uses:</b>					
Contractual Services	2,454	2,400	2,586	2,400	2,600
Contributions & Other Payments	1,404,535	1,365,000	682,500	1,365,000	1,365,000
Other Financing Uses	584,400	662,700	331,350	662,700	603,000
Expenditures & Other Financing Uses: Total	<u>1,991,389</u>	<u>2,030,100</u>	<u>1,016,436</u>	<u>2,030,100</u>	<u>1,970,600</u>
<b>Excess (Deficiency) of Sources over Uses</b>	<u>\$ 15,210</u>	<u>\$ (80,000)</u>	<u>\$ (319,080)</u>	<u>\$ (80,000)</u>	<u>\$ (20,400)</u>
<b>Available Fund Balance:</b>					
Restricted:					
Community Enhancement	\$ 102,331			\$ 22,331	\$ 1,931
<b>Ending Balance</b>	<u>\$ 102,331</u>			<u>\$ 22,331</u>	<u>\$ 1,931</u>



# City of Eau Claire 2019 Adopted Operating Budget

## Downtown Fund

The Downtown Fund provides staffing for [Downtown Eau Claire, Inc.](#) (DECI), a separate non-profit corporation and the lead organization for marketing the downtown area. Created in 2002, the purpose of DECI was to carry out the recommendations of HyettPalma’s Downtown Action Agenda 2001. Today its vision is to be the premier civic alliance that creates a downtown everyone recognizes, appreciates, and enjoys. Its mission is to promote the development of business, housing, cultural resources and activities. There are currently 577 businesses in the downtown area representing retail, restaurants, service, medical, manufacturing, government, entertainment, and recreational facilities. There are a total of 11,215 people who work downtown.



This represents 21% of the City’s total employees (52,486). There are about 1,650 housing units available with 3,439 residents living downtown.

The organization is governed by a board consisting of representatives from various parts of the community including Business Improvement Districts, government, neighborhoods, downtown business owners and property owners and is comprised of 21 members. DECI is staffed by one City of Eau Claire employee who reports to the City’s Economic Development Director. DECI is also provided half-time assistance by the Business Assistance Specialist budgeted in the Economic Development Fund. The Economic Development Director serves as the Executive Director of DECI.

### Objectives

- Host annual events for the Eau Claire community.
- Focus on the promotion of the downtown area as the premier location to live, shop, work and play.
- Recruit and retain businesses within the downtown area.
- Work with the City of Eau Claire on downtown transportation issues.
- Promote the redevelopment efforts of downtown Eau Claire.
- Brand downtown Eau Claire through marketing, website and other promotions.
- Advance innovative ideas and projects.
- Promote and support downtown businesses.

### Outputs

- At the close of 2017, DECI had 111 business and individual members.
- DECI secured sponsorships totaling approximately \$62,500.
- Announced a new Downtown Enhancement Grant program and secured \$40,000 to be paid out over the next 10 years
- A Grand Evening on the Bridge raised nearly \$12,000 for DECI
- Our Facebook page has more than 11,000 “likes” and the page has over 11,000 followers.
- DECI’s Instagram feed grew to over 2,500 followers in 2017.
- The Downtown Eau Claire website had over 75,000 page views in 2017.
- Electronic newsletters were sent out to more than 2,500 contacts.
- DECI continues to work with the Leader-Telegram in publishing a downtown section in the newspaper for a Sunday distribution, as well as printing copies to distribute locally.
- Developed new brand and website to be rolled out in 2018
- Saw 6 applicants to annual Jump-Start Downtown Business Competition and selected 3 award winners.
- DECI hosted numerous ribbon cutting ceremonies, many in partnership with the Eau Claire Area Chamber of Commerce.
- There were more than 25+ new businesses that opened in the Downtown districts.
- Partnered with the City of Eau Claire on the All-City Cleanup
- International Fall Festival included 47 parade entries.
- Established new Family Day in Downtown event in place of Summer Fest.
- Partnered with Blugold Radio and the Oxbow Hotel on Prex Claires event prior to the Eaux Claires Festival
- Also coordinated International Fall Festival, Trick or Treating, Christmastime in the City, and Let It Glow!
- Promoting support of “Small Business Saturday” with the theme of “Shop Small”.
- In partnership with the City of Eau Claire, Eau Claire Noon Rotary, and UW-Eau Claire, launched the River Lights program on the Phoenix Park Bridge.

<b>Downtown Fund Authorized Full-Time</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>
Communications & Promotions Coordinator	1.00	1.00	1.00
Total FTE Positions	1.00	1.00	1.00



# City of Eau Claire 2019 Adopted Operating Budget

## *Downtown Fund Budget Summary*

	<b>2017 Actual</b>	<b>2018 Adopted</b>	<b>2018 6 Month Actual</b>	<b>2018 Projection</b>	<b>2019 Adopted</b>
<b>Revenue s &amp; Other Financing Sources:</b>					
Miscellaneous	13,000	13,000	13,000	13,000	13,000
Other Financing Sources	85,000	85,000	85,000	85,000	85,000
Revenue s & Other Financing Sources: Total	<u>98,000</u>	<u>98,000</u>	<u>98,000</u>	<u>98,000</u>	<u>98,000</u>
<b>Expenditures &amp; Other Financing Uses:</b>					
Personnel Services	111,650	131,700	25,880	131,700	121,400
Contractual Services	1,831	1,800	1,238	1,800	1,800
Expenditures & Other Financing Uses: Total	<u>113,481</u>	<u>133,500</u>	<u>27,118</u>	<u>133,500</u>	<u>123,200</u>
<b>Excess (Deficiency) of Sources over Uses</b>	<b><u>\$ (15,481)</u></b>	<b><u>\$ (35,500)</u></b>	<b><u>\$ 70,882</u></b>	<b><u>\$ (35,500)</u></b>	<b><u>\$ (25,200)</u></b>
<b>Available Fund Balance:</b>					
Restricted:					
Loft Matching Program	\$ 7,675			\$ 7,675	\$ 7,675
Downtown	31,289			(4,211)	(29,411)
<b>Ending Balance</b>	<b><u>\$ 31,289</u></b>			<b><u>\$ (4,211)</u></b>	<b><u>\$ (29,411)</u></b>



# City of Eau Claire 2019 Adopted Operating Budget

## Cemetery Maintenance

The City operates and maintains two public cemeteries – Forest Hill and Lakeview. Staff sells lots, open graves, and assist funeral directors and families with services in the cemeteries year-round.

### Objectives

- Provide well-maintained cemeteries for the community.
- Provide an adequate supply of available lots for burials.
- Provide assistance to funeral homes, monument companies and veterans services.
- Maintain cemetery records.
- Produce cemetery deeds.

### Outputs

- Mowed and trimmed 40 acres of lawn at Forest Hill Cemetery and 40 acres of lawn at Lakeview Cemetery.
- Dug graves as requested by funeral home directors.
- Sold burial lots, columbarium niches, and marker permits to customers.
- Snow removal and water grounds.

<b>Cemetery Maintenance Authorized Full-Time</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>
Community Service Worker II	1.00	1.00	1.00
Sexton	0.00	1.00	1.00
Assistant Sexton	1.00	0.00	0.00
<b>Total FTE Positions</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>

### *Cemetery Maintenance Budget Summary*

	<b>2017 Actual</b>	<b>2018 Adopted</b>	<b>2018 6 Month Actual</b>	<b>2018 Projection</b>	<b>2019 Adopted</b>
<b>Revenue s &amp; Other Financing Sources:</b>					
Miscellaneous	\$ 26	\$ -	\$ -	\$ -	\$ -
Charges For Services	88,754	65,900	26,336	75,700	65,900
Fines & Forfeitures	-	-	-	-	-
Licenses & Permits	106,775	107,800	45,552	89,900	107,800
Other Financing Sources	274,635	289,600	144,798	289,600	243,400
<b>Revenue s &amp; Other Financing Sources: Total</b>	<b>470,190</b>	<b>463,300</b>	<b>216,686</b>	<b>455,200</b>	<b>417,100</b>
<b>Expenditures &amp; Other Financing Uses:</b>					
Personnel Services	269,005	288,800	123,027	266,100	238,400
Contractual Services	76,343	100,300	43,344	77,300	104,000
Utilities	21,066	26,600	15,648	24,300	27,100
Fixed Charges	68,636	6,100	3,050	6,100	6,100
Materials & Supplies	35,141	41,500	20,138	49,700	41,500
Other Financing Uses	-	26,500	26,500	26,500	-
<b>Expenditures &amp; Other Financing Uses: Total</b>	<b>470,190</b>	<b>489,800</b>	<b>231,708</b>	<b>450,000</b>	<b>417,100</b>
<b>Excess (Deficiency) of Sources over Uses</b>	<b>\$ -</b>	<b>\$ (26,500)</b>	<b>\$ (15,021)</b>	<b>\$ 5,200</b>	<b>\$ -</b>
<b>Available Fund Balance:</b>					
Restricted:					
Cemetery Maintenance	\$ 174,351			\$ 179,551	\$ 179,551
<b>Ending Balance</b>	<b>\$ 174,351</b>			<b>\$ 179,551</b>	<b>\$ 179,551</b>



# City of Eau Claire 2019 Adopted Operating Budget

## Hazardous Materials Response

The Hazardous Materials Response Fund was established in 1996 to account for responses to hazardous materials spills. The Northwest Wisconsin Hazardous Materials Taskforce is a joint venture between Eau Claire Fire and Rescue and Chippewa Falls Fire and Emergency Services. The team is contracted with the State of Wisconsin to deliver hazardous materials response to a statewide area – primarily northwestern Wisconsin. City of Eau Claire tax dollars are not used to operate the team; the State of Wisconsin provides grant funding. The team is designated a Type 1 team (one of only two in the state) and thus capable of responding to incidents involving Weapons of Mass Destruction (WMD).

### Objectives

- Respond to hazardous materials (haz mat) incidents to provide mitigation.
- Provide consultation for emergency responders concerning haz mat situations they may encounter.
- Provide outreach presentations to law enforcement, emergency medical services, fire departments, civic groups and local government personnel throughout response area.
- Conduct training according to National Fire Protection Association (NFPA) standards. To reach this goal, we send personnel to the Wisconsin Area Hazardous Materials Responders (WAHMR) conference to attend numerous classes and share the information upon their return.
- Participate in annual hazardous materials response drills and table top exercises throughout the region.



### Outputs

- Provided outreach presentations to various entities within the response area. These programs teach groups how to request a regional team, what equipment we carry and the types of incidents to which we are able to respond.
- Acquired grant funding for the purchase of intrinsically safe radio equipment and various metering equipment necessary for the continued operation of the hazardous materials team.
- Trained team members in operation of new meters and equipment along with fundamentals training to established JPRs.
- Battalion Chief Steve Vargo and Lieutenants Brian Kranz and Steve Secker attended the annual WAHMR conference including breakout sessions covering a variety of hazardous material topics. WAHMR is a professional organization for Hazardous Materials response personnel.
- Fire Chief Chris Bell has been selected to co-chair the Haz-Mat leadership team established by the WI Fire Chiefs' Association to oversee and provide guidance to Wisconsin Emergency Management (WEM).
- Lieutenants Kranz and Jamie Burkhardt attended advanced radiological training at a FEMA training facility in Nevada.

### 42 Personnel are assigned to the Hazardous Materials Response Team

- 29 Members from Eau Claire Fire Department.
- 13 Members from Chippewa Falls Fire Department.





## City of Eau Claire 2019 Adopted Operating Budget

### *Hazardous Materials Budget Summary*

	2017 Actual	2018 Adopted	2018 6 Month Actual	2018 Projection	2019 Adopted
<b>Revenue s &amp; Other Financing Sources:</b>					
Intergovernmental	\$ 95,160	\$ 116,000	\$ 59,131	\$ 87,000	\$ 116,000
Charges For Services	-	2,000	-	2,000	2,000
Miscellaneous	931	300	850	1,200	300
Revenue s & Other Financing Sources: Total	<u>96,091</u>	<u>118,300</u>	<u>59,981</u>	<u>90,200</u>	<u>118,300</u>
<b>Expenditures &amp; Other Financing Uses:</b>					
Personnel Services	47,551	48,900	25,619	47,600	48,900
Contractual Services	19,859	24,400	14,485	22,100	24,400
Utilities	134	1,200	247	400	1,200
Fixed Charges	3,000	3,000	1,500	3,000	3,000
Materials & Supplies	14,524	19,700	1,468	12,700	19,700
Contributions & Other Payments	36,626	28,100	16,979	28,100	28,100
Expenditures & Other Financing Uses: Total	<u>121,694</u>	<u>125,300</u>	<u>60,298</u>	<u>113,900</u>	<u>125,300</u>
<b>Excess (Deficiency) of Sources over Uses</b>	<u>\$ (25,603)</u>	<u>\$ (7,000)</u>	<u>\$ (317)</u>	<u>\$ (23,700)</u>	<u>\$ (7,000)</u>
<b>Available Fund Balance:</b>					
Restricted:					
Grant Proceeds	\$ 144,872			\$ 121,172	\$ 114,172
<b>Ending Balance</b>	<u>\$ 144,872</u>			<u>\$ 121,172</u>	<u>\$ 114,172</u>



# City of Eau Claire 2019 Adopted Operating Budget

## L.E. PHILLIPS MEMORIAL PUBLIC LIBRARY



As a direct service provider to all ages, cultures, and walks of life, the library is committed to listening to the needs, desires and concerns of our customers. Library services are selected and improved in response to community feedback and in line with mission goals. It is the largest library in west central Wisconsin and the resource library for the 10-county library system. Its policies and operations are overseen and governed by a 9-member board appointed by the City Council. The facilities are maintained by the City of Eau Claire.

### 1 LIBRARY – \$75,000 IN FINES = 0 BARRIERS FOR 5,232 PEOPLE

In January, the library waived existing fines and adopted a fine-free policy for most materials. By removing these barriers, 5,232 people can borrow materials who couldn't before, including 1,080 kids under 18. This July 63,226 items were checked out from the library, nearly an 8% increase from July 2017.

### 1 BOOK + 1 COMMUNITY = CIVIC ENGAGEMENT

Inaugurated in 2017, the *One Book, One Community* reading initiative encourages community members to turn their attention to a single book in order to foster local conversation about difficult, yet essential topics. The 2018 title was *Hillbilly Elegy: A Memoir of a Family and Culture in Crisis*, by J.D. Vance.



### 2,000 BOOKS x 23 BUSES = OUTSTANDING ACCESS

Now in its second year, the "Book on Buses" program provides books for all ages on Eau Claire Transit buses. "Books on Buses" books are intended to be taken, read, and shared, and offer a no-obligation return policy.

### 1 MAKERSPACE x 14 PARTNERSHIPS = ∞ CREATIVE ECONOMY

In spite of rain and thunder, 874 people attended the second annual Dabble Day maker fest on June 2, nearly double 2017's attendance. The event featured 14 community partners and provided an opportunity for community members to explore techniques and technologies ranging from old-fashioned ropecraft to high-tech robot building.

### COMMUNITY NEEDS > BUILDING INFRASTRUCTURE

The library completed a space-needs analysis which identified key building improvements necessary to enhance safety, environmental sensitivity and accessibility. A great deal has been accomplished through outreach, existing resources and innovative ideas, but the brick-and-mortar building is at the core of the library's utility to the city, now and into the future.

Library Authorized Full-Time	2016	2017	2018
Library Director	1.00	1.00	1.000
Professional 5	1.00	1.00	1.000
Professional 3	2.00	2.00	2.000
Professional 2	5.00	5.00	5.000
Professional 1	2.00	2.00	2.000
Library Associate II	5.73	4.73	5.250
Library Associate I	4.78	5.78	5.775
Library Assistant II	3.50	3.50	3.375
Library Assistant I	6.11	6.11	6.433
Desk Clerk	5.00	5.00	4.350
<b>Total FTE Positions</b>	<b>36.11</b>	<b>36.11</b>	<b>36.183</b>





# City of Eau Claire 2019 Adopted Operating Budget

## *L.E. Phillips Memorial Public Library* Budget Summary

	2017 Actual	2018 Adopted	2018 6 Month Actual	2018 Projection	2019 Adopted
<b>Revenue s &amp; Other Financing Sources:</b>					
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -
Fines & Forfeitures	70,898	7,300	8,207	7,300	10,000
Charges For Services	7,528	16,200	8,451	16,200	16,200
Charges For Services - Intergovernmental	627,632	642,100	313,488	642,100	712,500
Other Operating Revenue	232,477	247,600	154,574	154,500	246,100
Miscellaneous	75,923	40,100	65,165	40,100	40,100
Other Financing Sources	3,236,789	3,107,600	3,107,593	3,107,600	3,387,100
<b>Revenue s &amp; Other Financing Sources: Total</b>	<u>4,251,247</u>	<u>4,060,900</u>	<u>3,657,477</u>	<u>3,967,800</u>	<u>4,412,000</u>
<b>Expenditures &amp; Other Financing Uses:</b>					
Personnel Services	2,825,181	3,048,100	1,379,297	3,476,200	3,392,500
Contractual Services	350,400	338,100	182,805	340,000	321,300
Utilities	84,884	95,300	42,131	95,300	90,400
Fixed Charges	30,147	31,700	14,318	31,700	31,700
Materials & Supplies	592,718	571,100	321,032	641,700	584,500
Capital Purchases	31,526	9,500	9,892	19,400	7,000
Other Financing Uses	100,248	40,400	40,400	40,400	44,600
<b>Expenditures &amp; Other Financing Uses: Total</b>	<u>4,015,104</u>	<u>4,134,200</u>	<u>1,989,875</u>	<u>4,644,700</u>	<u>4,472,000</u>
<b>Excess (Deficiency) of Sources over Uses</b>	<u>\$ 236,144</u>	<u>\$ (73,300)</u>	<u>\$ 1,667,603</u>	<u>\$ (676,900)</u>	<u>\$ (60,000)</u>
<b>Available Fund Balance:</b>					
Nonspendable:					
Prepayments	\$ 52,537			\$ 52,537	\$ 52,537
Inventory	3,264			3,264	3,264
<b>Total Nonspendable</b>	<u>55,801</u>			<u>55,801</u>	<u>55,801</u>
Restricted:					
Library	917,003			240,103	180,103
Gifts & Donations	75,593			75,593	75,593
<b>Total Restricted</b>	<u>992,596</u>			<u>315,696</u>	<u>255,696</u>
<b>Ending Balance</b>	<u>\$ 1,048,397</u>			<u>\$ 371,497</u>	<u>\$ 311,497</u>





# City of Eau Claire 2019 Adopted Operating Budget



The mission of the City-County Health Department is promoting health and safety for all Eau Claire communities. To accomplish this mission, the Department provides a wide array of public health services through programs and policies that assure a safe and healthy environment, prevent disease and disability, and promote positive health practices. The Department collaborates closely with community partners to identify and respond to diseases and conditions that are preventable. Also provided are a broad array of programs and services mandated by state statute and local ordinance.

The health department accomplishes this work with a staff of 72 employees (57.76 FTE). Tax levy from the City and County support less than 1/2 of the staff with the remainder of funding coming from fees and grants. Tax levy changes have not matched increases in staff costs, so fees and grants have been used to maintain staffing.

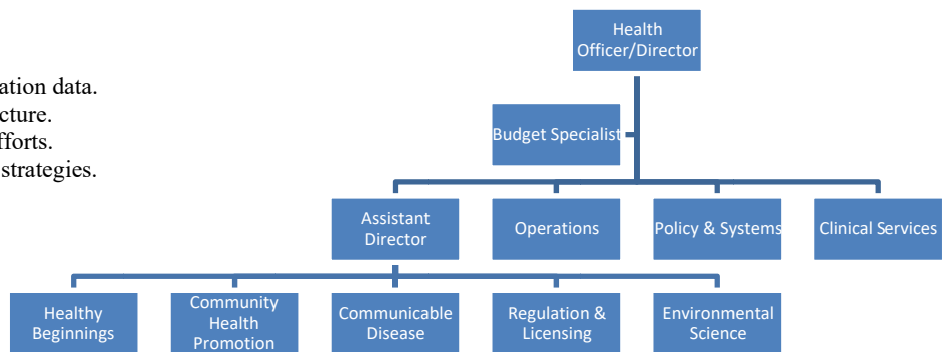
The health department received national accreditation in 2018. We work every day to make sure Eau Claire is a healthy place for everyone to live, work, learn, and play. Ranked 35<sup>th</sup> out of 72 counties in the annual County Health Ranking report in 2018, we still have work to do.

### 2017-2021 Strategic Priorities

- Increase utilization of program and population data.
- Invest in a strong workforce and infrastructure.
- Engage the community in collaborative efforts.
- Develop long-term fiscal and operational strategies.

### Programs Include:

- Community Health Assessment
- Eau Claire Healthy Communities
- Health Benefits Counseling
- Public Health Emergency Preparedness
- Tobacco and Alcohol Compliance Checks
- Adult Health Promotion
- Childhood Lead Poisoning Prevention
- Chronic Disease Prevention
- Communicable Disease Prevention & Control
- Immunization Services
- Maternal, Child & Adolescent Health
- Mental Health
- TB, STI and HIV Testing & Services
- Public Health Nutrition
- Reproductive Health/Family Planning
- School Health
- Nurse Home Visiting
- Women Infant Children Nutrition
- Air Pollution Monitoring
- Drinking Water Protection
- Licensed facility Inspections
- Public health laboratory testing
- Food Protection
- Housing Maintenance & Safety
- Private On-site Waste Water Disposal
- Radon Prevention
- Rodent, Insect, Rabies & Vector Control



### Health Dept

#### Authorized Full-Time

	2017	2018	2019
Director/Health Officer	1	1	1
Assistant Health Dept Director	n/a	n/a	1
Managers/Supervisors	7.9	7.6	6.9
Budget Specialist	1	1	1
Public Health Nurse	12.95	13.8	14.5
Public Health Dietician	3.3	3.3	3.4
Environmental Health Specialist	7.8	8.8	8.8
Chemist/Microbiologist	3	3	3
Community Health Educator I	3.8	3.8	2
Health Benefits Specialist	0.8	0.8	0.75
Public Health Specialist	2.5	3	5
Administrative Support	10.5	10.6	9.71
Bilingual Support	0.7	0.7	0.7
<b>Total</b>	<b>55.25</b>	<b>57.4</b>	<b>57.76</b>



## City of Eau Claire 2019 Adopted Operating Budget

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### City-County Health Dept.: Operations Division

*Objective: Providing cross-departmental policy and technical assistance for all administrative functions including human resources, budget and finance, purchasing, data management, customer service, public information, training, and IT.*

#### Outputs/Outcomes

- Supported department effort in documentation for Public Health National Accreditation.
- Completed organization restructure to best address function, foundational services, and focus on key population outcomes.
- Filled multiple vacancies and oriented new staff successfully to department activities/functions.
- Reviewed employee handbook, updated salary schedule and contracted to complete a compensation study.
- Met all fiscal requirements of multiple public and private funders.
- Applied for and received an additional \$217,900 in new grant dollars in 2017 and to-date have received an additional \$184,300.
- Assured health care cost savings for employee health insurance through prevention and early intervention efforts.
- Updated work spaces for several areas of the department to improved efficiency and meet employee needs.
- Supported successful visits to County courthouse for thousands of residents and visitors entering the ground floor of the courthouse and needing directions and assistance.
- Maintained health department website and social media presence to assure public access to information.

### City-County Health Dept.: Policy and Systems Division

*Objective: Advancing policy and systems change across the department and community through health education, outreach, social marketing, grant writing, strategic planning, quality improvement and performance management, policy change, and advocacy.*

#### Outputs/Outcomes

- Worked collaboratively with partners in Chippewa and Eau Claire counties to complete the Community Health Assessment surveying more than 1,000 county residents and compiling local trend data.
- Provided technical assistance to elected officials, department staff, board of health, and others on policy changes and best practices to improve health.
- In partnership with Eau Claire Healthy Communities, implemented county level health improvement plan.
- Provided technical assistance to 5 Healthy Community Action Teams focused on health priorities and the Healthy Communities Council which includes more than 100 members from across the community.
- Supported the Health Chapter by building capacity and completing our pilot of a health impact assessment.
- Participated in the Neighborhood Safety and Relations Task Force formed to discuss the public good order ordinance.
- In partnership with Eau Claire Healthy Communities held the 5th annual Healthy Eau Claire Legislative Event.
- Provided leadership in training and supporting for Quality Improvement Core Team.
- Worked with community collaborative groups such as JONAH, ClearVision, Eau Claire Housing Taskforce and others to support healthy outcomes for at risk populations.
- 664 press releases, print articles, interviews and social media posts on public health topics were shared with the community.

### City-County Health Dept.: Clinical Services Division

*Objective: Supporting quality primary prevention services for individuals through promoting reproductive health and facilitating safe, effective and successful family planning methods, reducing unintended pregnancies and decreasing sexually transmitted infections (STI).*

#### Outputs/Outcomes

- 636 women and men received reproductive health/family planning services.
- 214 pregnancy tests administered.
- Over 66% of patients who received negative pregnancy tests left with a highly effective form of birth control.
- Celebrated 40<sup>th</sup> anniversary of providing reproductive health services to the Eau Claire Community.
- One of six clinics in Wisconsin selected to be part of the Adolescent Champion Model ensuring clinical best practice.
- Received a Get Yourself Tested grant to increase public awareness of the importance of STI testing.
- Continued a partnership with the Juvenile Detention Center to provide on-site education, testing, treatment and birth control.
- Provided on-site education, testing and treatment at McKinley Charter School.
- Collaborated with the AIDS Resource Center of Wisconsin to do outreach events to prevent HIV.
- Participated in the distribution of over 2300 gift bags to incoming UWEC students to promote services.
- Followed up on 507 cases of chlamydia with 100% receiving appropriate treatment.



## City of Eau Claire 2019 Adopted Operating Budget

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### City-County Health Dept.: Communicable Disease Division

*Objective: Preventing and controlling communicable disease, and preparing for and responding to outbreaks and public health emergencies.*

#### Outputs/Outcomes

- 1137 communicable disease reports received follow up.
- 1532 immunizations given to 995 infants, children and adults to protect against 15 diseases.
- 665 influenza vaccinations given.
- Worked with community partners, including all health systems, on collaborative campaigns related to influenza and communicable disease prevention and control.
- Responded to 19 environmental and 29 communicable disease public health emergencies and worked with partners on other emergencies.
- Conducted six exercises with community partners to prepare for emergencies.
- Developed a Health Department specific Incident Management Team which meets quarterly to assure capacity for exercising, responding, and recovery of emergencies that have an impact on community's health and safety.
- Exercised the Mass Clinic Plan related to multi-vaccine distribution for adolescents in 7 schools within 4 weeks.
- 77% of 2 year olds in the county received recommended vaccinations by providers.
- All local schools reported weekly illnesses data which was compiled and analyzed for syndromic disease surveillance.

### City-County Health Dept.: Community Health Promotion Division

*Objective: Improving health related to identified community health priorities including mental health, alcohol misuse, tobacco, chronic disease, obesity, nutrition, and access to care through individual and community services.*

#### Outputs/Outcomes

- Enforcement in the community of tobacco and alcohol policy/statutes through compliance checks at local points of sale.
- All middle and high schools in the county participated in the Youth Risk Behavior Survey to gather data related to high risk behaviors connected to mental health and alcohol and other drug use.
- Data compiled and analyzed from youth in county that showed a continued decrease in reported alcohol, tobacco and other drug use in youth.
- Implemented strategies of a 5-year, \$1,000,000 grant to look at mental health in youth in Eau Claire and Chippewa counties.
- 2,347 children received school-based oral health preventive services.
- 1,099 youth & adults received Suicide Prevention Training- Question, Persuade, and Respond.
- 192 adolescents were trained in evidenced based programming to develop skills and build resiliency to improve their health.
- Enrolled 47 women experiencing low-income for cancer screenings.
- Conducted 195 adult health clinic visits for 39 rural residents to assess health status.

### City-County Health Dept.: Healthy Beginnings Division

*Objective: Creating a healthy start for all families from pregnancy through early childhood with individual and community services such as assuring prenatal care, providing breastfeeding support and education, increasing parenting skills, providing intensive nursing care coordination for high-risk families, and promoting healthy nutrition.*

#### Outputs/Outcomes

- 1,911 family health visits for assessment, teaching and case management.
- 505 childhood blood lead tests provided.
- 2,727 WIC participants received supplemental food, nutrition assessment/education/referrals.
- 114 children enrolled in Head Start received nutrition assessments and follow up care.
- 963 WIC families received vouchers for use in area farmers' markets.
- 589 pregnant and new moms received breastfeeding peer counseling.
- 78% of WIC clients breastfed their children.
- 801 children received WIC clinic-based oral health preventive services.
- 59 WIC families received monthly coaching from Registered Dietitians through the Fit Families Program.
- Over 2,800 community members received nutrition education at Veggin' Out booths at area farmers' markets.



## City of Eau Claire 2019 Adopted Operating Budget

### City-County Health Dept.: Regulation and Licensing Division

*Objective: Assuring safe and healthy regulated entities and preventing disease and injury through regular inspection, education, sample testing, enforcement, and response in homes, businesses, and the community.*

#### Outputs/Outcomes

- 893 inspections at restaurants and 256 inspections at retail food stores for health and safety of food served and sold.
- Conducted licensing and inspections of temporary food facilities at all the major festivals and events in the city and county.
- 2,014 food product/ingredient samples and swabs tested in public health laboratory.
- 21 food-borne illness complaints investigated.
- 332 housing inspections, 836 re-inspections, 1,428 phone consultations completed to support safer and healthier housing.
- Conducted City of Eau Claire hoarding cases and dangerous living situation investigations in cooperation with law enforcement, human services and housing agencies. 24 residences were placarded as unsafe.
- 100% licensed facility (e.g. restaurants, campgrounds, hotels, swimming pools, etc) inspection rate & all schools inspected twice annually.
- 536 solid waste inspections, including 94 garbage truck inspections completed.
- 4 home lead investigations completed to identify lead hazards.

### City-County Health Dept.: Environmental Science

*Objective: Protecting from disease and assuring healthy environments and identifying and responding to environmental threats related to air, water, food, rodents/inspects, radiation, and more.*

#### Outputs

- 191 new or replacement Private On-Site Waste Disposal Systems (POWTS) installed.
- 4,667 POWTS maintenances notices issued to assure safe ground water and drinking water.
- 143 permits issued for new construction, replacement, or reconstruction of private wells.
- 25 inspections of transient non-community water systems.
- 172 coliform bacteria and 196 residual chlorine samples analyzed from municipal wells.
- 482 samples analyzed for nitrate and 560 samples analyzed for coliform bacteria from private wells.
- 24,527 total microbiological and chemical laboratory samples analyzed.
- 156 animal bite investigations/consultations completed to prevent rabies.
- 156 letters sent to families with newborn infants offering complementary water testing (23% participation).
- 623 recreational water samples (pools and beaches) taken to assure safe recreational water.
- 19 beach closures due to unsafe bacteria levels managed.
- 29 vector (mosquito/tick) sampling events completed to research and prevent communicable disease.
- 9 ambient air consultations/investigations completed.



The Eau Claire City-County Health Department promotes health and safety for all Eau Claire communities.





# City of Eau Claire 2019 Adopted Operating Budget

## City-County Health Department Budget Summary

	2017 Actual	2018 Adopted	2018 6 Month Actual	2018 Projection	2019 Adopted
<b>Revenue s &amp; Other Financing Sources:</b>					
Intergovernmental	1,334,986	1,122,700	300,746	1,122,700	1,081,500
Licenses & Permits	662,541	695,400	528,590	695,400	726,100
Fines & Forfeitures	400	-	-	-	-
Charges For Services	128,916	265,000	105,852	265,000	222,800
Charges For Services - Intergovernmental	1,591,654	1,612,400	721,005	1,612,400	1,583,300
Miscellaneous	478,666	201,600	197,248	201,600	311,600
Other Financing Sources	1,896,194	1,938,200	1,890,039	1,938,200	1,989,400
Revenue s & Other Financing Sources: Total	<u>6,093,358</u>	<u>5,835,300</u>	<u>3,743,480</u>	<u>5,835,300</u>	<u>5,914,700</u>
<b>Expenditures &amp; Other Financing Uses:</b>					
Personnel Services	4,814,772	5,271,400	2,325,643	5,271,400	5,435,900
Contractual Services	506,353	430,400	229,525	430,400	443,000
Utilities	37,036	31,300	18,892	31,300	38,000
Fixed Charges	15,148	20,300	13,158	20,300	15,900
Materials & Supplies	251,727	184,700	102,800	184,700	188,400
Contributions & Other Payments	934	-	2,250	-	-
Capital Purchases	55,342	60,000	-	60,000	50,000
Other Financing Uses	29,503	28,800	28,800	28,800	27,300
Expenditures & Other Financing Uses: Total	<u>5,710,815</u>	<u>6,026,900</u>	<u>2,721,067</u>	<u>6,026,900</u>	<u>6,198,500</u>
<b>Excess (Deficiency) of Sources over Uses</b>	<u>\$ 382,543</u>	<u>\$ (191,600)</u>	<u>\$ 1,022,413</u>	<u>\$ (191,600)</u>	<u>\$ (283,800)</u>
<b>Available Fund Balance:</b>					
Nonspendable:					
Prepayments	\$ 83,102			\$ 83,102	\$ 83,102
Inventory	1,313			1,313	1,313
<b>Total Nonspendable</b>	<u>84,415</u>			<u>84,415</u>	<u>84,415</u>
Restricted:					
Health Department	1,351,585			1,159,985	876,185
<b>Total Restricted</b>	<u>1,351,585</u>			<u>1,159,985</u>	<u>876,185</u>
<b>Ending Balance</b>	<u>\$ 1,436,000</u>			<u>\$ 1,244,400</u>	<u>\$ 960,600</u>



# City of Eau Claire 2019 Adopted Operating Budget

## Community Development Block Grant (CDBG)

The City Housing division administers the City of Eau Claire's Community Development Block Grant (CDBG) program. The CDBG program is funded annually by the United States Department of Housing and Urban Development (HUD) to provide decent housing, suitable living environments and expanded economic opportunities for low and moderate-income people.

### Objectives

- Acquire two single family homes to rehabilitate and sell to low-moderate income families.
- Provide housing rehabilitation loans to five homeowners.
- Lead remediation assistance to five homeowners.
- Provide planning and management funding for two neighborhood associations.
- Provide Tenant Based Rental Assistance (TBRA) to 50 households.
- Provide Down Payment Assistance to five first time homebuyers.
- Provide funding to ten Public Services with the City of Eau Claire.
- Provide funding to a non-profit to rehabilitate their shelter kitchen.
- Provide funding to a non-profit to update their heating system.
- Provide funding to the City/County Health Department to continue the Code Enforcement Program.

### Outputs

#### *Housing Division*

- Rehabilitated five owner-occupied residential units, including the abatement of lead in five of those units and the abatement of asbestos in one unit.
- Eight low/mod homeowners received HOME Weatherization Grants
- Five – Eau Claire Housing Division
- Three – Western Dairyland
- A single family home that was purchased in 2016 and rehabilitated in 2017/2018 was recently sold. The rehabilitation of another single family home purchased in 2016 was recently completed and is ready to be sold.
- Two additional single family homes were purchased in 2018 and will be rehabilitated within the next year.
- Provided funding to the City of Eau Claire Finance Department for the alley improvement reimbursement program.

#### *Provided Funding to Assist Public Services*

- 45 persons facing domestic violence sought shelter and support services,
- 197 families received case management assistance to help care for their children,
- 1455 persons sought emergency shelter as a result of homelessness,
- 631 received primary health care services from the Free Clinic,
- 1032 persons received meals from the Community Table soup kitchen,
- 48 households received rental assistance with the Housing Choice Voucher program,
- 527 Hmong households received tenant/landlord counseling,
- 382 Hmong individuals/families received translation services,
- 77 Women and minorities received employment & business start-up services

<b>CDBG Authorized Full-Time</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>
Housing Division Administrator	0.10	0.10	0.10
Housing Rehabilitation Specialist	0.95	0.95	0.95
Accounting Assistant	0.02	0.02	0.02
Office Associate	0.10	0.10	0.10
Program Specialist	0.92	0.92	0.92
Rental Specialist	0.01	0.01	0.01
<b>Total FTE Positions</b>	<b>2.10</b>	<b>2.10</b>	<b>2.10</b>



# City of Eau Claire 2019 Adopted Operating Budget

## Community Development Block Grant (CDBG) Budget Summary

	2017 Actual	2018 Adopted	2018 6 Month Actual	2018 Projection	2019 Adopted
<b>Revenue s &amp; Other Financing Sources:</b>					
Intergovernmental	\$ 382,107	\$ 508,400	\$ 258,163	\$ 508,400	\$ 552,400
Program Income	11,659	100,000	154,905	100,000	79,300
Revenue s & Other Financing Sources: Total	<u>393,766</u>	<u>608,400</u>	<u>413,068</u>	<u>608,400</u>	<u>631,700</u>
<b>Expenditures &amp; Other Financing Uses:</b>					
Personnel Services	52,391	58,100	11,940	58,100	10,600
Contractual Services	101,618	156,700	130,622	156,700	157,700
Utilities	560	800	438	800	800
Fixed Charges	15,961	6,400	1,533	6,400	2,800
Materials & Supplies	4,399	6,100	3,701	6,100	4,900
Contributions & Other Payments	126,364	164,100	177,376	164,100	261,000
Capital Purchases	110,800	110,800	-	110,800	107,000
Other Financing Uses	54,100	105,400	88,539	105,400	85,400
Expenditures & Other Financing Uses: Total	<u>466,193</u>	<u>608,400</u>	<u>414,149</u>	<u>608,400</u>	<u>630,200</u>
<b>Excess (Deficiency) of Sources over Uses</b>	<u>\$ (72,427)</u>	<u>\$ -</u>	<u>\$ (1,081)</u>	<u>\$ -</u>	<u>\$ 1,500</u>
<b>Available Fund Balance:</b>					
Restricted:					
Grant Proceeds	\$ 95,024		\$ 95,024	\$ 96,524	
<b>Ending Balance</b>	<u>\$ 95,024</u>		<u>\$ 95,024</u>	<u>\$ 96,524</u>	



# City of Eau Claire 2019 Adopted Operating Budget

## Landfill Remediation

The City of Eau Claire owned and operated a landfill located off Highway C in the Town of Union from the early 1960s through the late 1970s. The landfill, which sits on a 100-acre site, collected household and industrial waste from Eau Claire County and the surrounding area. It was closed in the early 1980s.

The Landfill Remediation Fund was authorized by Council in late 1993 and accounts for transactions associated with the activities of the Potentially Responsible Parties (PRP) Group to address contamination issues at the City's former landfill.

The City of Eau Claire acts as the administrator for the PRP Group. The PRP Group has been established to respond to environmental concerns associated with the landfill site. Responsibilities include working with consultants and contractors on correction of well contamination issues along with monitoring and evaluation of the existing ground water extraction system.

### Objectives

- Comply with regulatory requirements.
- Provide appropriate environmental monitoring.
- Professionally and promptly respond to concerns raised by property owners in the vicinity of the landfill.

### Outputs

- Continued compliance with regulatory requirements and reporting to the Wisconsin Department of Natural Resources.
- Monitor private well and extraction well testing.
- Continued evaluation of the effectiveness of the existing ground water extraction system.
- Ongoing communication and updates with property owners in the area of the landfill and the PRP Group.

*Landfill Remediation  
Budget Summary*

	2017 Actual	2018 Adopted	2018 6 Month Actual	2018 Projection	2019 Adopted
<b>Revenue s &amp; Other Financing Sources:</b>					
Charges For Services	97,648	150,000	24,862	150,000	150,000
Miscellaneous	122	-	92	-	-
Revenue s & Other Financing Sources: Total	97,770	150,000	24,953	150,000	150,000
<b>Expenditures &amp; Other Financing Uses:</b>					
Contractual Services	43,020	36,100	12,711	36,100	36,100
Utilities	15,508	19,900	4,189	19,900	19,900
Materials & Supplies	39,242	94,000	8,033	94,000	94,000
Expenditures & Other Financing Uses: Total	97,770	150,000	24,933	150,000	150,000
<b>Excess (Deficiency) of Sources over Uses</b>	\$ -	\$ -	\$ 21	\$ -	\$ -
<b>Available Fund Balance:</b>					
Restricted:					
Landfill Remediation	\$ -			\$ -	\$ -
<b>Ending Balance</b>	\$ -			\$ -	\$ -





## City of Eau Claire 2019 Adopted Operating Budget

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### Police K-9 Fund

In 2014, the City of Eau Claire's Police Department received approximately \$570,000 from the Estate of Mary Doolittle. Ms. Doolittle donated these funds and expressed her desire for them to be used to fund K-9 units for the Eau Claire Police Department. In 2018, we purchased a new K9, Manso, to replace one of our current K9's, Duke, who will be retired at the end of 2018. New K9 handler, Austin Summers, will be taking his partner to New Mexico in the fall of 2018 for training and certification.

#### Objectives

- Detection of illegal drugs in the community.
- Search and rescue operations
- Officer safety
- Community outreach focus to improve community relations.

#### Outputs

- Confiscation of illegal drugs during interdiction traffic stops and search warrants.
- Increase the success of locating missing and vulnerable community members.
- Increased officer safety during building searches and high risk critical incidents.
- Provide education on police operations to community members and various organizations.



Duke



Jake



Manso



# City of Eau Claire 2019 Adopted Operating Budget

*Police Department K-9 Fund  
Budget Summary*

	<b>2017 Actual</b>	<b>2018 Adopted</b>	<b>2018 6 Month Actual</b>	<b>2018 Projection</b>	<b>2019 Adopted</b>
<b>Revenue s &amp; Other Financing Sources:</b>					
Miscellaneous	3,165	1,200	2,351	1,200	1,200
Revenue s & Other Financing Sources: Total	<u>3,165</u>	<u>1,200</u>	<u>2,351</u>	<u>1,200</u>	<u>1,200</u>
<b>Expenditures &amp; Other Financing Uses:</b>					
Personnel Services	8,838	4,900	4,725	4,900	10,500
Contractual Services	29,963	25,600	9,905	25,600	18,600
Materials & Supplies	12,314	-	393	-	9,000
Other Financing Uses	-	20,000	20,000	20,000	-
Expenditures & Other Financing Uses: Total	<u>51,115</u>	<u>50,500</u>	<u>35,023</u>	<u>50,500</u>	<u>38,100</u>
<b>Excess (Deficiency) of Sources over Uses</b>	<u><b>\$ (47,950)</b></u>	<u><b>\$ (49,300)</b></u>	<u><b>\$ (32,673)</b></u>	<u><b>\$ (49,300)</b></u>	<u><b>\$ (36,900)</b></u>
<b>Available Fund Balance:</b>					
Restricted:					
Gifts & Donations	\$ 455,340			\$ 406,040	\$ 369,140
<b>Ending Balance</b>	<u>\$ 455,340</u>			<u>\$ 406,040</u>	<u>\$ 369,140</u>

City of Eau Claire, Wisconsin  
**2019 Adopted  
Operating Budget**  
Adopted November 2018



<b>Debt Service Funds</b>	<b>Page #</b>
Debt Service Fund	E-1
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# City of Eau Claire 2019 Adopted Operating Budget

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## Debt Service

The Debt Service Fund accounts for the payment of principal and interest on the current portion of general obligation long-term debt and the accumulation of resources for future payments. General obligation bond issues are backed by the full faith and credit of the City and are repaid through resources of the particular fund. Transfers from the General Fund, Library and Health are recorded under “Other Financing Sources”. Funding is derived from property tax and special assessment collections.

The City of Eau Claire has three types of debt issues:

1. General Obligation Bonds & Notes are issued for capital construction projects and are backed by the full faith and credit of the City.
  - o Total outstanding debt as of 12/31/2018: \$127,855,000
2. Tax Incremental Bonds (General Obligation debt) are issued to finance TIF District improvements in the TIF project plans. Tax Incremental Bonds are paid by segregated property taxes, but are ultimately backed by the full faith and credit of the City if incremental taxes are inadequate to meet payments.
  - o Total outstanding debt as of 12/31/2018: \$23,665,000
3. Revenue Bonds are issued by the Water and Sewer Utilities for capital construction projects and are backed by user fees generated from operations in the enterprise.
  - o Total outstanding debt (estimated) as of 12/31/2018: \$37,259,151

Section 67.03(1) of the Wisconsin Statutes provides that the amount of indebtedness of a municipality shall not exceed 5 percent of the equalized valuation of the taxable property in the municipality. The City Council adopted a Debt Policy in September 2014 that limits the amount of outstanding debt to 70% of the State allowable amount.

The following computation compares the total debt allowable as approved by City Council for the City of Eau Claire with outstanding indebtedness at December 31, 201:

Equalized valuation including T.I.D.'s (certified, August 2018)	\$5,453,961,400
Debt capacity per State Statute (5% of equalized value)	272,698,070
Debt capacity per City Debt Policy (3.5% of equalized value)	190,888,649
Unused borrowing capacity per State Statute	144,843,070
Unused borrowing capacity per City Debt Policy	63,033,649
Percent of debt capacity remaining per State Statute	53.11%
Percent of debt capacity remaining per City Debt Policy	33.02%

The Debt Policy also states that the Net Direct Debt should not exceed three times (3X) the operating revenues of the City.

General Fund Operating Revenues (Adopted 2019)	65,791,400
Debt Policy Limit (3x operating revenues)	197,374,200
Net Direct Debt as of 12/31/18	127,855,000



## City of Eau Claire 2019 Adopted Operating Budget

### Debt Service Budget Summary

	2017 Actual	2018 Adopted	2018 6 Month Actual	2018 Projection	2019 Adopted
<b>Revenue s &amp; Other Financing Sources:</b>					
Taxes	\$ 167,749	\$ 300	\$ 77,716	\$ 300	\$ 300
Miscellaneous	12,284	-	10,344	-	-
Other Financing Sources	<u>11,673,577</u>	<u>9,482,000</u>	<u>3,620,398</u>	<u>9,482,000</u>	<u>9,499,400</u>
Revenue s & Other Financing Sources: Total	<u>11,853,610</u>	<u>9,482,300</u>	<u>3,708,458</u>	<u>9,482,300</u>	<u>9,499,700</u>
<b>Expenditures &amp; Other Financing Uses:</b>					
Contractual Services	7,322	11,400	3,608	11,400	11,400
Debt Service					
Principal-G.O. Bonds	9,132,173	6,747,000	6,746,919	6,747,000	7,049,800
Principal-S/A Bonds	320,000	160,000	160,000	160,000	-
Interest-G.O. Bonds	2,522,696	2,735,000	1,447,664	2,735,000	2,787,400
Interest-S/A Bonds	12,600	3,000	3,000	3,000	-
Arbitrage Rebate	23,665	-	350	-	-
Debt Service Total	<u>12,011,133</u>	<u>9,645,000</u>	<u>8,357,933</u>	<u>9,645,000</u>	<u>9,837,200</u>
Expenditures & Other Financing Uses: Total	<u>\$ 12,018,456</u>	<u>\$ 9,656,400</u>	<u>\$ 8,361,541</u>	<u>\$ 9,656,400</u>	<u>\$ 9,848,600</u>
<b>Excess (Deficiency) of Sources over Uses</b>	<u><b>\$ (164,845)</b></u>	<u><b>\$ (174,100)</b></u>	<u><b>\$ (4,653,083)</b></u>	<u><b>\$ (174,100)</b></u>	<u><b>\$ (348,900)</b></u>
<b>Available Fund Balance:</b>					
Restricted:					
G.O. Debt - Tax Levy	\$ 301,300			\$ -	\$ -
G.O. Debt - Self Supporting	<u>4,652,377</u>			<u>4,779,577</u>	<u>4,430,677</u>
<b>Ending Balance</b>	<u><b>\$ 4,953,677</b></u>			<u><b>\$ 4,779,577</b></u>	<u><b>\$ 4,430,677</b></u>



# City of Eau Claire 2019 Adopted Operating Budget

General Obligation Debt Service and Outstanding Indebtedness								
Fund/Issue	Amount	Purpose	2019			12/31/18 Outstanding		
			Interest	Principal	Principal & Interest	Interest	Principal	Total
<b>General Fund</b>								
2009A	\$ 1,000,000	Public Safety Facility	\$ 38,066	\$ 45,000	\$ 83,066	\$ 243,644	\$ 675,000	\$ 918,644
2009A	1600000	Special Assessments	4,200	160,000	164,200	4,200	160,000	164,200
2009A	4200000	Streets	213,933	110,000	323,933	1,389,430	3,715,000	5,104,430
2010A	2230000	Streets	110,788	-	110,788	831,399	2,230,000	3,061,399
2010B	1600000	Special Assessments	6,660	160,000	166,660	10,271	365,000	375,271
2010B	1655000	Streets	7,635	180,000	187,635	8,940	320,000	328,940
2010C	2221500	Advanced Refund 2001 Bonds	17,442	232,560	250,002	31,904	719,460	751,364
2011A	3900000	Streets	91,113	175,000	266,113	700,638	2,730,000	3,430,638
2011B	560000	Land, Building & Equipment - City Hall HVAC	3,769	55,000	58,769	6,994	175,000	181,994
2011B	1600000	Special Assessments	10,200	160,000	170,200	18,800	480,000	498,800
2012A	4140000	Streets	66,638	185,000	251,638	541,113	3,105,000	3,646,113
2012B	1000000	Land, Building & Equipment - Narrowbanding	5,821	105,000	110,821	14,280	455,000	469,280
2012B	1017230	Refunding 2002 Streets & 2009 STF Loan	2,591	79,150	81,741	19,280	640,000	659,280
2012B	1600000	Special Assessments	8,040	160,000	168,040	6,007	222,793	228,800
2013A	5250000	Public Safety Facility	153,469	220,000	373,469	1,372,247	4,245,000	5,617,247
2013A	7710000	Streets	222,656	325,000	547,656	2,001,815	6,150,000	8,151,815
2013B	1000000	Land, Building & Equipment - Narrowbanding	13,400	100,000	113,400	39,700	530,000	569,700
2013B	1600000	Special Assessments	20,000	160,000	180,000	58,000	800,000	858,000
2013B	1715000	Refunding 2003 Streets	22,775	175,000	197,775	66,888	905,000	971,888
2014A	3720000	Streets	103,170	140,000	243,170	885,578	3,050,000	3,935,578
2014B	725000	Land, Building & Equipment - City Hall Renovations	10,150	70,000	80,150	31,900	440,000	471,900
2014B	830000	Refunding 2004 Streets	12,331	85,000	97,331	68,100	960,000	1,028,100
2014B	1600000	Special Assessments	22,200	160,000	182,200	38,734	535,000	573,734
2015A	1470000	Refunding 2005 Streets	26,225	140,000	166,225	95,213	1,080,000	1,175,213
2016A	1000000	Bridges	22,584	40,000	62,584	217,721	925,000	1,142,721
2016A	1605000	Fire Station/Trucks	36,018	65,000	101,018	345,686	1,475,000	1,820,686
2016A	8015000	Streets	180,631	325,000	505,631	1,733,577	7,395,000	9,128,577
2016B	2200000	Parking Garages	41,534	88,000	129,534	266,463	2,028,400	2,294,863
2016C	1230000	Land, Building & Equipment - City Hall Renovations	22,150	110,000	132,150	90,575	985,000	1,075,575
2016C	1600000	Special Assessments	28,800	145,000	173,800	117,525	1,280,000	1,397,525
2016D	1625000	Refunding 2006A Streets and Fire Station Bonds	22,180	155,000	177,180	91,265	1,315,000	1,406,265
2017A	210000	Park Improvements	6,341	5,000	11,341	61,476	195,000	256,476
2017A	3285000	Streets	98,460	115,000	213,460	995,068	3,085,000	4,080,068
2017A	3390000	Bridges	101,634	120,000	221,634	1,026,913	3,185,000	4,211,913
2017A	3660000	Fire Station	109,586	130,000	239,586	1,107,478	3,435,000	4,542,478
2017B	745000	Refund 2007B Streets	4,150	245,000	249,150	129,150	1,000,000	1,129,150
2017B	1095000	Sidewalks & City Hall Renovations	27,700	100,000	127,700	189,950	1,465,000	1,654,950
2017B	1600000	Special Assessments	40,650	145,000	185,650	5,000	330,000	335,000
2017B	1840000	Refunding 2007A Streets Bonds	46,800	170,000	216,800	217,450	1,685,000	1,902,450
2018A	2310000	Refunding 2009 Hobbs Construction	102,571	160,000	262,571	470,960	1,210,000	1,680,960
2018A	1210000	Bridges	45,823	70,000	115,823	337,829	870,000	1,207,829
2018A	870000	Fire Station	32,945	50,000	82,945	89,097	230,000	319,097
2018A	230000	Hobbs Ice Center	8,757	15,000	23,757	193,968	4,985,000	6,921,968
2018A	4985000	Streets	188,746	285,000	473,746	592,671	2,310,000	2,902,671
2018B	1910000	Land, Building & Equipment	76,451	220,000	296,451	371,176	1,910,000	2,281,176
2018B	2080000	Refunding 2008A Streets	84,094	165,000	249,094	312,334	1,610,000	1,922,334
2018B	1610000	Special Assessments	64,484	185,000	249,484	423,044	2,080,000	2,503,044
2018C	745000	RDA - Land Acquisition	25,868	25,000	50,868	301,951	745,000	1,046,951
2018C	145000	Park Improvements - Carson Baseball	5,079	5,000	10,079	62,140	145,000	207,140
2018C	4790000	Refunding 2008C Unfunded Pension Liability	147,674	405,000	552,674	825,675	4,790,000	5,615,675
<b>General Fund Total</b>			<b>2,764,980</b>	<b>6,924,710</b>	<b>9,689,690</b>	<b>20,804,216</b>	<b>85,355,653</b>	<b>106,159,869</b>
<b>Health</b>								
2018C	235000	Refunding 2008C Unfunded Pension Liability	7,266	20,000	27,266	41,774	235,000	276,774
<b>Health Total</b>			<b>7,266</b>	<b>20,000</b>	<b>27,266</b>	<b>41,774</b>	<b>235,000</b>	<b>276,774</b>
<b>Library</b>								
2018B	90000	Library Improvements	3,693	10,000	13,693	17,243	90,000	107,243
2018C	310000	Refunding 2008C Unfunded Pension Liability	9,579	25,000	34,579	53,802	310,000	363,802
<b>Library Total</b>			<b>13,273</b>	<b>35,000</b>	<b>48,273</b>	<b>71,045</b>	<b>400,000</b>	<b>471,045</b>
<b>Stormwater</b>								
2009A	1760000	Stormwater Improvements	66,805	80,000	146,805	428,165	1,185,000	1,613,165
2010A	980000	Stormwater Improvements	48,683	-	48,683	365,226	980,000	1,345,226



# City of Eau Claire 2019 Adopted Operating Budget

General Obligation Debt Service and Outstanding Indebtedness								
Fund/Issue	Amount	Purpose	2019			12/31/18 Outstanding		
			Interest	Principal	Principal & Interest	Interest	Principal	Total
2010B	720000	Stormwater Improvements	3,330	80,000	83,330	4,470	160,000	164,470
2010C	2363500	Refunding 2001 Stormwater	18,558	247,440	265,998	33,946	765,540	799,486
2011A	2450000	Stormwater Improvements	57,394	105,000	162,394	442,984	1,715,000	2,157,984
2012A	1500000	Stormwater Improvements	24,119	65,000	89,119	193,941	1,125,000	1,318,941
2012B	717770	Refunding 2002 Stormwater	1,828	55,850	57,678	4,238	157,207	161,445
2013A	1000000	Stormwater Improvements	29,081	40,000	69,081	257,666	805,000	1,062,666
2013B	945000	Refunding 2003 Stormwater	12,625	95,000	107,625	37,213	500,000	537,213
2014A	1000000	Stormwater Improvements	27,525	40,000	67,525	237,360	815,000	1,052,360
2014B	945000	Refunding 2004 Stormwater	14,013	90,000	104,013	44,294	605,000	649,294
2016A	800000	Stormwater Improvements	18,060	35,000	53,060	172,295	740,000	912,295
2016D	455000	Refunding 2006 Stormwater	6,280	40,000	46,280	25,990	370,000	395,990
2017A	710000	Stormwater Improvements	21,193	25,000	46,193	214,913	665,000	879,913
2017B	675000	Refunding 2007B Stormwater	4,700	230,000	234,700	5,900	350,000	355,900
2017B	1165000	Refunding 2007A Stormwater	29,650	105,000	134,650	138,250	1,065,000	1,203,250
2018A	795000	Stormwater Improvements	30,137	45,000	75,137	309,609	795,000	1,104,609
2018B	570000	Refunding 2008A Stormwater Improvements	23,091	45,000	68,091	116,391	570,000	686,391
<b>Stormwater Total</b>			<b>437,071</b>	<b>1,423,290</b>	<b>1,860,361</b>	<b>3,032,850</b>	<b>13,367,747</b>	<b>16,400,597</b>
<b>TIF Increment</b>								
2013A	185000	TID 8 Project Costs	6,238	5,000	11,238	54,513	170,000	224,513
2013B	4120000	Refund 2003A & 2003B TID 8 Bonds	55,800	410,000	465,800	164,600	2,205,000	2,369,600
2015A	165000	Refunding 2005 TID 8	2,325	25,000	27,325	69,919	615,000	684,919
2015A	750000	TID 8 Project Costs	14,463	45,000	59,463	5,100	90,000	95,100
2015A	1955000	Refund 2005B TID 5 Bonds	7,575	505,000	512,575	7,575	505,000	512,575
2015B	2955000	TID 10 Project Costs	74,925	135,000	209,925	411,375	2,565,000	2,976,375
2015B	8855000	TID 8 Project Costs	226,875	365,000	591,875	1,249,125	7,745,000	8,994,125
2016B	1525000	TID 8 Project Costs	28,713	65,000	93,713	183,674	1,405,000	1,588,674
2016B	3560000	TID 10 Project Costs	67,050	150,000	217,050	428,768	3,280,000	3,708,768
2017A	200000	TID 11 Project Costs	5,978	10,000	15,978	52,084	185,000	237,084
2017A	940000	TID 10 Project Costs	28,086	35,000	63,086	282,752	880,000	1,162,752
2017B	340000	Refunding 2007B TID 5	3,350	115,000	118,350	4,450	225,000	229,450
2017B	660000	Refunding 2007A TID 8	14,600	150,000	164,600	53,250	535,000	588,250
2018A	885000	TID 8 Project Costs	37,612	85,000	122,612	221,937	885,000	1,106,937
2018A	2375000	TID 10 Project Costs	89,900	135,000	224,900	925,600	2,375,000	3,300,600
<b>TIF Increment Total</b>			<b>663,488</b>	<b>2,215,000</b>	<b>2,878,488</b>	<b>4,114,720</b>	<b>23,665,000</b>	<b>27,779,720</b>
<b>Water Utility</b>								
2016A	2500000	Water Improvements	56,336	100,000	156,336	539,864	2,305,000	2,844,864
2017B	680000	Refunding 2007C Water Supply System Debt	14,700	140,000	154,700	37,150	540,000	577,150
2018A	670000	Water Improvements	25,320	40,000	65,320	259,674	670,000	929,674
<b>Water Utility Total</b>			<b>96,357</b>	<b>280,000</b>	<b>376,357</b>	<b>836,688</b>	<b>3,515,000</b>	<b>4,351,688</b>
<b>Parking Fund</b>								
2016B	300000	Parking Garages	5,664	12,000	17,664	36,336	276,600	312,936
2018C	970000	Parking Garages	33,658	35,000	68,658	393,779	970,000	1,363,779
<b>Parking Fund Total</b>			<b>39,322</b>	<b>47,000</b>	<b>86,322</b>	<b>430,115</b>	<b>1,246,600</b>	<b>1,676,715</b>
<b>Total General Obligation Debt</b>			<b>4,021,756</b>	<b>10,945,000</b>	<b>14,966,756</b>	<b>29,331,409</b>	<b>127,785,000</b>	<b>157,116,409</b>
<b>Revenue Debt</b>								
<b>Sewer Utility</b>								
2013C WFF 41395988		Sewerage System Improvements	874,701	1,900,657	2,775,359	7,179,495	34,374,151	41,553,646
<b>Sewer Utility Total</b>			<b>874,701</b>	<b>1,900,657</b>	<b>2,775,359</b>	<b>7,179,495</b>	<b>34,374,151</b>	<b>41,553,646</b>
<b>Water Utility</b>								
2009C 1825000		Water supply system refunding	49,510	175,000	224,510	591,128	1,735,000	2,326,128
2009C 2000000		Water Improvements	79,580	65,000	144,580	180,830	1,150,000	1,330,830
<b>Water Utility Total</b>			<b>129,090</b>	<b>240,000</b>	<b>369,090</b>	<b>771,958</b>	<b>2,885,000</b>	<b>3,656,958</b>
<b>Total Revenue Debt</b>			<b>1,003,791</b>	<b>2,140,657</b>	<b>3,144,449</b>	<b>7,951,452</b>	<b>37,259,151</b>	<b>45,210,604</b>
<b>TOTAL LONG-TERM DEBT</b>			<b>\$ 5,025,547</b>	<b>\$ 13,085,657</b>	<b>\$ 18,111,205</b>	<b>\$ 37,282,862</b>	<b>\$ 165,044,151</b>	<b>\$ 202,327,013</b>



City of Eau Claire, Wisconsin  
**2019 Adopted  
Operating Budget**  
Adopted November 2018



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# City of Eau Claire 2019 Adopted Operating Budget

## Water Utility

The Water Utility Fund provides for the operations of the City-owned municipal water system.

### Objectives

- Provide an adequate supply of potable water which meets or exceeds all State and Federal standards.
- Provide municipal water with a return on investment in accordance with State guidelines.
- Operate and maintain the pumping equipment and pipe system to ensure a continuous flow of potable water into the distribution system at a consistent pressure.
- Maintain an efficient water transmission and distribution system.

### Outputs

- Supplied municipal water that has no violations as noted on the annual Consumer Confidence Report.
- Produced and supplied water to customers at a cost of less than \$0.003 per gallon.
- Operated the water supply system in compliance with WI Department of Natural Resources (WDNR) regulations.

<b>Water Utility Authorized Full-Time</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>
Utilities Manager	1.00	1.00	1.00
Utilities System Supervisor	1.00	1.00	1.00
Utilities Supervisor - Water	1.00	1.00	1.00
Water Plant Supervisor	1.00	1.00	1.00
Administrative Associate II	1.00	1.00	1.00
Utility Operator II	1.00	1.00	1.00
Utility Systems Technician II	2.00	2.00	2.00
Utility Operator I	8.00	8.00	8.00
Utility Systems Technician I	13.00	13.00	13.00
<b>Total FTE Positions</b>	29.00	29.00	29.00



## City of Eau Claire 2019 Adopted Operating Budget

### Water Utility Budget Summary

	2017 Actual	2018 Adopted	2018 6 Month Actual	2018 Projection	2019 Adopted
<b>Revenue s &amp; Other Financing Sources:</b>					
Licenses & Permits	\$ -	\$ 1,000	\$ -	\$ 1,000	\$ 1,000
Fines & Forfeitures	1,404	2,000	396	800	2,000
Charges For Services	9,292,528	9,251,400	3,558,056	9,322,500	9,218,400
Other Operating Revenue	310,085	291,000	66,043	311,200	291,000
Miscellaneous	46,982	24,500	26,946	45,200	24,500
Non-Operating Revenue	351,964	42,000	28,566	57,800	42,000
Revenue s & Other Financing Sources: Total	<u>10,002,964</u>	<u>9,611,900</u>	<u>3,680,007</u>	<u>9,738,500</u>	<u>9,578,900</u>
<b>Expenditures &amp; Other Financing Uses:</b>					
Personnel Services	2,041,851	2,375,300	1,049,554	2,158,700	2,473,200
Contractual Services	670,428	521,300	238,500	420,400	620,700
Utilities	573,262	636,600	279,318	573,100	636,800
Fixed Charges	2,203,414	2,478,000	1,232,034	2,493,300	2,487,200
Materials & Supplies	526,882	501,100	259,423	513,600	502,300
Non-Operating Proprietary	702,599	192,000	114,926	192,000	225,500
Expenditures & Other Financing Uses: Total	<u>6,718,435</u>	<u>6,704,300</u>	<u>3,173,756</u>	<u>6,351,100</u>	<u>6,945,700</u>
<b>Excess (Deficiency) of Funding Sources over Uses</b>	<b><u>\$ 3,284,528</u></b>	<b><u>\$ 2,907,600</u></b>	<b><u>\$ 506,251</u></b>	<b><u>\$ 3,387,400</u></b>	<b><u>\$ 2,633,200</u></b>
<b>Working Capital:</b>					
Current Assets	\$ 5,199,372				
Less Current Liabilities	\$ (226,416)				
Beginning Balance				\$ 4,972,956	\$ 6,129,356
Changes in Working Capital:					
From Operations				3,387,400	2,633,200
From Bond Issue				-	6,100,000
Less Non-Cash Developer Contributions				-	-
Less Principal on Debt				(470,000)	(520,000)
Less Transfers to CIP				(1,761,000)	(2,770,000)
Less Bond Funded CIP				-	(6,100,000)
Changes in Balance Sheet Accounts				-	-
Dec (Inc) in Restricted Cash				-	-
<b>Ending Balance</b>	<b><u>\$ 4,972,956</u></b>			<b><u>\$ 6,129,356</u></b>	<b><u>\$ 5,472,556</u></b>



## City of Eau Claire 2019 Adopted Operating Budget

### Sewer Utility

The Sewer Utility provides for the operations of the City-owned wastewater treatment facility and sewage collection system.

#### Objectives

- Operate the wastewater treatment plant in compliance with State effluent limitations.
- Provide wastewater treatment to the service area including Eau Claire, Altoona, and a portion of the former Washington Heights Sewer District.
- Monitor and enforce an industrial pretreatment program.
- Ensure that the sanitary sewer collection system is maintained in a satisfactory condition.

#### Outputs

- Achieved a score of 3.5 or greater on the Compliance Maintenance Annual Report.
- Cleaned and inspected the sewer collection system.
- Incurred less than 10 main-related service calls.
- Conveyed and treated wastewater at a cost of less than \$0.005 per gallon.

<b>Sewer Utility Authorized Full-Time</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>
Utilities Chemist	1.00	1.00	1.00
Wastewater Plant Supervisor	1.00	1.00	1.00
Utilities Supervisor - Wastewater	1.00	1.00	1.00
Utilities Engineer II	0.00	1.00	1.00
Utilities Engineer I	1.00	0.00	0.00
Assistant Chemist	1.00	1.00	1.00
Administrative Associate II	0.50	0.50	0.50
Utility Operator II	2.00	2.00	2.00
Utility Systems Technician II	1.00	1.00	1.00
Laboratory Technician	1.00	1.00	1.00
Utility Operator I	6.00	6.00	6.00
Utility Systems Technician I	7.00	7.00	7.00
<b>Total FTE Positions</b>	<b>22.50</b>	<b>22.50</b>	<b>22.50</b>



## City of Eau Claire 2019 Adopted Operating Budget

### Sewer Utility Budget Summary

	2017 Actual	2018 Adopted	2018 6 Month Actual	2018 Projection	2019 Adopted
<b>Revenue s &amp; Other Financing Sources:</b>					
Intergovernmental	\$ 3,230	\$ -	\$ -	\$ -	\$ -
Charges For Services	10,408,409	9,902,000	4,292,917	10,195,200	10,392,800
Other Operating Revenue	216,636	85,000	56,853	154,300	85,000
Miscellaneous	110,990	43,700	95,785	45,900	43,700
Non-Operating Revenue	189,209	15,000	13,593	236,400	15,000
Revenue s & Other Financing Sources: Total	<u>10,928,473</u>	<u>10,045,700</u>	<u>4,459,147</u>	<u>10,631,800</u>	<u>10,536,500</u>
<b>Expenditures &amp; Other Financing Uses:</b>					
Personnel Services	2,347,492	2,624,300	1,052,840	2,250,500	2,636,900
Contractual Services	1,264,132	1,199,400	438,375	1,233,800	1,371,200
Utilities	615,402	837,800	269,762	820,900	837,800
Fixed Charges	546,648	608,300	302,652	608,300	614,500
Materials & Supplies	530,554	592,800	232,468	584,000	660,400
Non-Operating Proprietary	1,438,509	942,000	475,332	942,000	887,100
Expenditures & Other Financing Uses: Total	<u>6,742,737</u>	<u>6,804,600</u>	<u>2,771,430</u>	<u>6,439,500</u>	<u>7,007,900</u>
<b>Excess (Deficiency) of Funding Sources over Uses</b>	<u>\$ 4,185,736</u>	<u>\$ 3,241,100</u>	<u>\$ 1,687,717</u>	<u>\$ 4,192,300</u>	<u>\$ 3,528,600</u>
<b>Working Capital:</b>					
Current Assets	\$ 11,579,221				
Less Current Liabilities	\$ (381,644)				
Beginning Balance				\$ 11,197,577	\$ 11,670,470
Changes in Working Capital:					
From Operations				4,192,300	3,528,600
From Bond Issue				-	-
Less Non-Cash New Construction				-	-
Less Principal on Debt				(1,850,907)	(1,899,346)
Less Transfers to CIP				(1,868,500)	(1,960,000)
Less Bond Funded CIP				-	-
Changes in Balance Sheet Accounts				-	-
Dec (Inc) in Restricted Cash				-	-
<b>Ending Balance</b>	<u>\$ 11,197,577</u>			<u>\$ 11,670,470</u>	<u>\$ 11,339,724</u>



# City of Eau Claire 2019 Adopted Operating Budget

## Storm Water Utility

The Storm Water Utility provides for the operation and maintenance of and improvements to the storm water drainage system.

### Objectives

- Compliance with the Wisconsin Pollution Discharge Elimination System NR 216 water discharge permit.
- Acquisition, construction and maintenance of storm water detention basins.
- Review and approval of development plans for compliance with the city regulations.
- Repair, clean and maintain the drainage inlets, pipes and conveyance systems.
- Respond to citizen concerns regarding drainage issues.

### Outputs

- Compliance with the conditions of the storm water discharge permit as detailed in the annual report to the WDNR.
- Work with several stakeholders to resolve inconsistencies in flood plain management along the Eau Claire and Chippewa rivers.
- Work with local jurisdictions for a coordinated approach to storm water runoff water quality. Chair Rain to Rivers, 17 western Wisconsin municipalities working together on runoff water quality education and participate in the Eau Claire River Watershed Implementation Task Force.
- Work with West Central Wisconsin Regional Planning on updating steep slope policies and policy implementation.
- Review 58 site plans and 18 plats for compliance with City regulations in 2017.

Storm Water Utility Authorized Full-Time	2017	2018	2019
Engineering Technician I	1.00	1.00	1.00
Total FTE Positions	1.00	1.00	1.00

**Street Cleaning:** The street sweeping and cleaning services are for the purpose of removing sand, debris, grass and leaves from the street to prevent the plugging of the storm water drainage system and prevent debris from entering the creeks, streams, rivers and waterways. The program also improves the environment and aesthetic appearance of the community. The cost of the street sweeping program is funded 100% from the Storm Water Utility.

### Objectives – Street Cleaning

- Complete street sweeping in accordance with the requirements of the NR 216 Wisconsin Pollutant Discharge Elimination System Storm Water Discharge Permit.
- Clean sand and debris from streets in the spring following the winter snow and ice control operations.
- Remove leaves from gutters in the fall to prevent storm drain plugging.

### Outputs – Street Cleaning

- Complete the spring sweeping and clean up no later than May 30<sup>th</sup>.
- Sweep all streets a total of 9 times during the calendar year.
- Sweep all streets in the Half Moon Lake Watershed 13 times.
- Sweep all streets in the downtown business district 12 times.



## City of Eau Claire 2019 Adopted Operating Budget

### Storm Water Utility Budget Summary

	2017 Actual	2018 Adopted	2018 6 Month Actual	2018 Projection	2019 Adopted
<b>Revenue s &amp; Other Financing Sources:</b>					
Charges For Services	\$ 4,497,340	\$ 4,516,800	\$ 1,900,116	\$ 4,516,800	\$ 4,776,900
Other Operating Revenue	33,273	30,000	10,432	30,000	30,000
Miscellaneous	52,341	49,400	15,741	49,100	46,700
Non-Operating Revenue	531,442	600	-	600	600
Revenue s & Other Financing Sources: Total	<u>5,114,396</u>	<u>4,596,800</u>	<u>1,926,289</u>	<u>4,596,500</u>	<u>4,854,200</u>
<b>Expenditures &amp; Other Financing Uses:</b>					
Personnel Services	684,149	681,400	359,295	743,000	760,300
Contractual Services	657,741	664,800	309,669	587,100	673,700
Utilities	98,470	119,300	1,802	98,200	119,300
Fixed Charges	405,683	447,200	223,118	447,200	453,100
Materials & Supplies	3,581	16,500	2,311	2,900	16,500
Non-Operating Proprietary	462,418	452,000	222,243	452,000	437,100
Expenditures & Other Financing Uses: Total	<u>2,312,042</u>	<u>2,381,200</u>	<u>1,118,438</u>	<u>2,330,400</u>	<u>2,460,000</u>
<b>Excess (Deficiency) of Funding Sources over Uses</b>	<u>\$ 2,802,355</u>	<u>\$ 2,215,600</u>	<u>\$ 807,852</u>	<u>\$ 2,266,100</u>	<u>\$ 2,394,200</u>
<b>Working Capital:</b>					
Current Assets	\$ 1,779,392				
Less Current Liabilities	\$ (182,421)				
Beginning Balance				\$ 1,596,971	\$ 5,099,171
Changes in Working Capital:					
From Operations				2,266,100	2,394,200
From Bond Issue				850,000	1,350,000
Less Non-Cash New Construction					
Less Principal on Debt				2,066,100	1,423,290
Less Transfers to CIP				(830,000)	(890,000)
Less Bond Funded CIP				(850,000)	(1,350,000)
Changes in Balance Sheet Accounts				-	-
Dec (Inc) in Restricted Cash				-	-
<b>Ending Balance</b>	<u>\$ 1,596,971</u>			<u>\$ 5,099,171</u>	<u>\$ 8,026,661</u>





## City of Eau Claire 2019 Adopted Operating Budget

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### Parking

The Parking Fund provides for the operation and maintenance of the downtown parking ramps, city-owned surface public parking lots, and on-street parking meters.

#### Objectives

- Provide for the daily operation and maintenance of the parking ramps and surface public parking lots.
- Assure the proper operation and repair of the parking meters.
- Collect revenue from the ramps and meters for the cost of providing the parking system.

#### Outputs

- Collected revenue from 300 parking meters.
- Maintained the parking structures for 1,174 parking stalls.
- Administered special event parking.

<b>Parking Fund Authorized Full-Time Parking Administrator</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>
	1.00	1.00	1.00
Total FTE Positions	1.00	1.00	1.00



## City of Eau Claire 2019 Adopted Operating Budget

### Parking Fund Budget Summary

	2017 Actual	2018 Adopted	2018 6 Month Actual	2018 Projection	2019 Adopted
<b>Revenue s &amp; Other Financing Sources:</b>					
Fines & Forfeitures	\$ 216	\$ -	\$ 72	\$ 300	\$ 200
Charges For Services	627,623	462,900	367,791	609,300	615,400
Miscellaneous	415	-	-	-	-
Other Financing Sources	-	-	-	-	75,000
Revenue s & Other Financing Sources: Total	<u>628,254</u>	<u>462,900</u>	<u>367,863</u>	<u>609,600</u>	<u>690,600</u>
<b>Expenditures &amp; Other Financing Uses:</b>					
Personnel Services	113,452	166,600	68,592	163,900	171,800
Contractual Services	69,710	82,800	39,807	93,600	157,800
Utilities	68,039	103,100	34,510	67,900	103,400
Fixed Charges	11,261	11,600	5,050	11,600	49,100
Materials & Supplies	22,479	24,300	5,115	17,200	24,300
Non-Operating Proprietary	5,751	5,900	2,952	5,900	39,400
Other Financing Uses	171,282	86,100	-	86,100	143,600
Expenditures & Other Financing Uses: Total	<u>461,973</u>	<u>480,400</u>	<u>156,026</u>	<u>446,200</u>	<u>689,400</u>
<b>Excess (Deficiency) of Funding Sources over Uses</b>	<b><u>\$ 166,281</u></b>	<b><u>\$ (17,500)</u></b>	<b><u>\$ 211,837</u></b>	<b><u>\$ 163,400</u></b>	<b><u>\$ 1,200</u></b>
<b>Working Capital:</b>					
Current Assets	\$ 185,662				
Less Current Liabilities	\$ (33,220)				
Beginning Balance				\$ 152,442	\$ 315,842
Changes in Working Capital:					
From Operations				163,400	1,200
Less Working Capital Used in Operations					
Non-Cash Revenues & Expenses - Net					
<b>Ending Balance</b>	<b><u>\$ 152,442</u></b>			<b><u>\$ 315,842</u></b>	<b><u>\$ 317,042</u></b>



# City of Eau Claire 2019 Adopted Operating Budget

## Public Transit

The Public Transit Fund provides for the fixed-route bus system and associated public transportation under the direction of the Eau Claire Transit Commission. The Transit Commission is responsible for establishing and monitoring a comprehensive and unified transportation system to the community.

### Objectives

- Operate a public transportation system to provide an economical, safe, comfortable, and equitable transportation option.
- Provide specialized transportation (paratransit) services to citizens who are not able to use the regular bus service.
- Maintain and staff the shop with skilled mechanics to adequately maintain all transit vehicles.
- Operate the system in accordance with State and Federal regulatory agencies.
- Provide bus service under cooperative and negotiated agreement contracts.

### Outputs

- Operated 15 regular bus routes originating and terminating at the Downtown Transfer Center.
- Provided approximately one million rides per year.
- Met or exceeded the average of six performance indicators for mid-size bus operations in Wisconsin.

<b>Public Transit Authorized Full-Time</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>
Transit Manager	1.00	1.00	1.00
Transit Supervisor	2.50	2.50	2.50
Administrative Associate II	1.00	1.00	1.00
Bus Operator	25.00	25.00	25.00
Part-Time Operator	3.00	3.00	3.00
<b>Total FTE Positions</b>	<b>32.50</b>	<b>32.50</b>	<b>32.50</b>

<b>Performance Measures</b>					
	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>
Operating expense per passenger	\$3.78	\$4.22	\$4.97	\$4.68	\$4.92
Operating expense per revenue hour	\$77.80	\$85.01	\$86.01	\$84.46	\$88.55
Passenger per revenue hour	20.56	20.14	17.30	18.02	17.98
Passenger per capita	13.54	12.99	11.64	11.98	11.41
Revenue hours per capita	0.66	0.65	0.67	0.66	0.63
Passenger revenue per passenger	\$0.72	\$0.76	\$0.90	\$0.89	\$0.93
Passenger revenue to operating cost	19%	18%	18%	19%	19%



## City of Eau Claire 2019 Adopted Operating Budget

### Public Transit Budget Summary

	2017 Actual	2018 Adopted	2018 6 Month Actual	2018 Projection	2019 Adopted
<b>Revenue s &amp; Other Financing Sources:</b>					
Intergovernmental	\$ (41,854)	\$ -	\$ -	\$ -	\$ -
Fines & Forfeitures	2,405	-	36	1,500	-
Charges For Services	1,100,817	1,197,900	669,950	1,223,500	1,201,600
Miscellaneous	63,680	53,000	17,693	43,600	53,000
Non-Operating Revenue	3,419,530	3,454,600	464,089	3,454,600	3,528,500
Other Financing Sources	989,076	1,106,000	-	1,106,000	1,133,800
Revenue s & Other Financing Sources: Total	<u>5,533,654</u>	<u>5,811,500</u>	<u>1,151,768</u>	<u>5,829,200</u>	<u>5,916,900</u>
<b>Expenditures &amp; Other Financing Uses:</b>					
Personnel Services	3,005,808	3,015,300	1,375,264	3,033,000	3,068,200
Contractual Services	1,636,384	1,820,400	822,817	1,820,400	1,874,800
Utilities	9,099	12,200	4,818	12,200	12,200
Fixed Charges	164,933	184,200	92,505	184,200	177,000
Materials & Supplies	854,590	779,400	352,273	779,400	784,700
Non-Operating Proprietary	47,575	-	-	-	-
Expenditures & Other Financing Uses: Total	<u>5,718,389</u>	<u>5,811,500</u>	<u>2,647,678</u>	<u>5,829,200</u>	<u>5,916,900</u>
<b>Excess (Deficiency) of Funding Sources over Uses</b>	<u>\$ (184,736)</u>	<u>\$ -</u>	<u>\$ (1,495,910)</u>	<u>\$ -</u>	<u>\$ -</u>
<b>Working Capital:</b>					
Current Assets	\$ 529,228				
Less Current Liabilities	\$ (529,228)				
Beginning Balance			\$ -	\$ -	\$ -
Changes in Working Capital:					
From Operations			-	-	-
Less Working Capital Used in Operations			-	-	-
Non-Cash Revenues & Expenses - Net			-	-	-
<b>Ending Balance</b>	<u>\$ -</u>		<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>



## City of Eau Claire 2019 Adopted Operating Budget

### Hobbs Municipal Ice Arena

Hobbs Municipal Ice Arena has been open to the public since 1975. It is the home rink of the University of Wisconsin – Eau Claire (UWEC) NCAA Division III men’s and women’s hockey teams, Eau Claire North and Memorial high school boys hockey teams, the ECA Stars girls high school hockey team, Eau Claire Youth Hockey Association, and the Eau Claire Figure Skating Club. All of these organizations participate in the Hobbs Ice Arena consortium, providing input on future planning for the facility.

#### Objectives

- Provide high quality, safe, and affordable ice time, meeting spaces, and facility amenities.
- Plan and coordinate comprehensive annual preventative maintenance program for all facility operations equipment.
- Implement and maintain an ongoing five year capital improvement plan.

#### Outputs

- Coordinate facility use agreements and scheduling of ice and meeting room time for numerous users.
- Attract and host outside tournaments and events which contribute to the community’s economic impact.
- Operate all ice sheets and rink spaces at US Ice Rink Association recommended standards
- Concession operations that follow safe food management practices and offer a variety of product selections
- Collaboration with Eau Claire Youth Hockey to provide instructional and league play opportunities.

<b>Hobbs Municipal Ice Center Authorized Full-Time</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>
Facility & Program Supervisor	1.00	1.00	1.00
Assistant Facilities Supervisor	1.00	1.00	1.00
Total FTE Positions	2.00	2.00	2.00

<b>Facility Usage</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>
Open Skate Attendance	7,026	8,854	7,471	8,414	8,533
O’Brien Rink Hours	1,703	1,879	2,046	1,910	2,265
Akervik Rink Hours	2,218	2,177	1,907	1,807	1,947
Hughes Rink Hours	1,387	1,569	1,511	1,520	1,331
Meeting Room Hours	1,023	1,164	1,585	1,506	1,830
Dry Floor Hours	134	117	254	226	251



## City of Eau Claire 2019 Adopted Operating Budget

### Hobbs Municipal Ice Center Budget Summary

	2017 Actual	2018 Adopted	2018 6 Month Actual	2018 Projection	2019 Adopted
<b>Revenue s &amp; Other Financing Sources:</b>					
Charges For Services	\$ 721,781	\$ 764,500	\$ 318,227	\$ 764,500	\$ 771,500
Miscellaneous	59,037	57,700	45,979	57,700	67,700
Other Financing Sources	273,749	213,900	52,750	213,900	172,100
Revenue s & Other Financing Sources: Total	<u>1,054,567</u>	<u>1,036,100</u>	<u>416,956</u>	<u>1,036,100</u>	<u>1,011,300</u>
<b>Expenditures &amp; Other Financing Uses:</b>					
Personnel Services	280,822	266,900	145,980	266,900	269,100
Contractual Services	107,284	95,400	46,871	95,400	94,200
Utilities	268,004	305,900	142,830	305,900	269,700
Fixed Charges	9,731	11,100	2,752	11,100	10,500
Materials & Supplies	78,486	57,900	27,696	57,900	68,900
Non-Operating Proprietary	89,158	83,900	44,816	83,900	83,900
Expenditures & Other Financing Uses: Total	<u>833,486</u>	<u>821,100</u>	<u>410,946</u>	<u>821,100</u>	<u>796,300</u>
<b>Excess (Deficiency) of Funding Sources over Uses</b>	<b>\$ 221,081</b>	<b>\$ 215,000</b>	<b>\$ 6,010</b>	<b>\$ 215,000</b>	<b>\$ 215,000</b>
<b>Working Capital:</b>					
Current Assets	\$ 133,396				
Less Current Liabilities	\$ (133,396)				
Beginning Balance				\$ -	\$ -
Changes in Working Capital:					
From Operations				215,000	215,000
Payment on Advances				(215,000)	(215,000)
Non-Cash Expenses					
Change in Balance Sheet Accounts					
<b>Ending Balance</b>	<u>\$ -</u>			<u>\$ -</u>	<u>\$ -</u>



## City of Eau Claire 2019 Adopted Operating Budget

### Fairfax Municipal Pool

Fairfax Pool includes a 450,000-gallon main pool and a 150,000-gallon diving well, which were constructed in 1991. Features include a bathhouse, concessions stand, diving boards, zero depth play feature, water slide, playground equipment, picnic pavilion, shaded deck area, zero depth area, 50-meter 8-lane competitive pool, mechanical building and maintenance garage.

#### Objectives

- Provide clean, safe, and supervised swimming opportunities for the community.
- Provide low cost access to the pool.

#### Outputs

- Increase the number of interactive amenities for patrons.
- Limited closures due to weather or for public safety.
- Offer competitive swimming opportunities through an agreement with the YMCA.
- Promote aquatic safety and educational opportunities.
- Concession operations that follow safe food management practices and offer a variety of product selections.

	2013	2014	2015	2016	2017
Attendance	60,345	58,199	63,354	70,252	59,661
Season Pass Sales	880	2,220*	2,480*	2,799*	3,050*
Scholarships	87	369*	303*	412*	462*
Pavilion Rentals	45	49	54	47	48
Transportation Attendance	3,517	3,831	3,136	2,706	2,746

\*2014 - 2017 season pass numbers reflect total number of pass holders.

Previous years counted one family as one pass.



## City of Eau Claire 2019 Adopted Operating Budget

### Fairfax Municipal Pool Budget Summary

	2017 Actual	2018 Adopted	2018 6 Month Actual	2018 Projection	2019 Adopted
<b>Revenue s &amp; Other Financing Sources:</b>					
Fines & Forfeitures	\$ (30)	\$ -	\$ -	\$ -	\$ -
Charges For Services	290,584	263,300	164,538	263,300	312,700
Miscellaneous	7,540	12,200	11,865	12,200	12,200
Other Financing Sources	70,078	60,200	-	60,200	65,900
Revenue s & Other Financing Sources: Total	<u>368,172</u>	<u>335,700</u>	<u>176,402</u>	<u>335,700</u>	<u>390,800</u>
<b>Expenditures &amp; Other Financing Uses:</b>					
Personnel Services	219,542	199,100	80,974	199,100	238,600
Contractual Services	25,466	29,700	11,839	29,700	28,200
Utilities	49,765	39,900	16,373	39,900	50,900
Fixed Charges	7,349	7,400	5,316	7,400	7,700
Materials & Supplies	64,989	58,800	30,788	58,800	64,800
Contributions & Other Payments	342	800	-	800	600
Expenditures & Other Financing Uses: Total	<u>367,453</u>	<u>335,700</u>	<u>145,290</u>	<u>335,700</u>	<u>390,800</u>
<b>Excess (Deficiency) of Funding Sources over Uses</b>	<u>\$ 719</u>	<u>\$ -</u>	<u>\$ 31,113</u>	<u>\$ -</u>	<u>\$ -</u>
<b>Working Capital:</b>					
Current Assets	\$ 11,224				
Less Current Liabilities	\$ (11,224)				
Beginning Balance			\$ -	\$ -	
Changes in Working Capital:					
From Operations				-	-
Non-Cash Expenses					
<b>Ending Balance</b>	<u>\$ -</u>		<u>\$ -</u>	<u>\$ -</u>	





# City of Eau Claire 2019 Adopted Operating Budget

General Obligation Debt Service and Outstanding Indebtedness								
Fund/Issue	Amount	Purpose	2019			12/31/18 Outstanding		
			Interest	Principal	Principal & Interest	Interest	Principal	Total
2010B	720000	Stormwater Improvements	3,330	80,000	83,330	4,470	160,000	164,470
2010C	2363500	Refunding 2001 Stormwater	18,558	247,440	265,998	33,946	765,540	799,486
2011A	2450000	Stormwater Improvements	57,394	105,000	162,394	442,984	1,715,000	2,157,984
2012A	1500000	Stormwater Improvements	24,119	65,000	89,119	193,941	1,125,000	1,318,941
2012B	717770	Refunding 2002 Stormwater	1,828	55,850	57,678	4,238	157,207	161,445
2013A	1000000	Stormwater Improvements	29,081	40,000	69,081	257,666	805,000	1,062,666
2013B	945000	Refunding 2003 Stormwater	12,625	95,000	107,625	37,213	500,000	537,213
2014A	1000000	Stormwater Improvements	27,525	40,000	67,525	237,360	815,000	1,052,360
2014B	945000	Refunding 2004 Stormwater	14,013	90,000	104,013	44,294	605,000	649,294
2016A	800000	Stormwater Improvements	18,060	35,000	53,060	172,295	740,000	912,295
2016D	455000	Refunding 2006 Stormwater	6,280	40,000	46,280	25,990	370,000	395,990
2017A	710000	Stormwater Improvements	21,193	25,000	46,193	214,913	665,000	879,913
2017B	675000	Refunding 2007B Stormwater	4,700	230,000	234,700	5,900	350,000	355,900
2017B	1165000	Refunding 2007A Stormwater	29,650	105,000	134,650	138,250	1,065,000	1,203,250
2018A	795000	Stormwater Improvements	30,137	45,000	75,137	309,609	795,000	1,104,609
2018B	570000	Refunding 2008A Stormwater Improvements	23,091	45,000	68,091	116,391	570,000	686,391
<b>Stormwater Total</b>			<b>437,071</b>	<b>1,423,290</b>	<b>1,860,361</b>	<b>3,032,850</b>	<b>13,367,747</b>	<b>16,400,597</b>
<b>TIF Increment</b>								
2013A	185000	TID 8 Project Costs	6,238	5,000	11,238	54,513	170,000	224,513
2013B	4120000	Refund 2003A & 2003B TID 8 Bonds	55,800	410,000	465,800	164,600	2,205,000	2,369,600
2015A	165000	Refunding 2005 TID 8	2,325	25,000	27,325	69,919	615,000	684,919
2015A	750000	TID 8 Project Costs	14,463	45,000	59,463	5,100	90,000	95,100
2015A	1955000	Refund 2005B TID 5 Bonds	7,575	505,000	512,575	7,575	505,000	512,575
2015B	2955000	TID 10 Project Costs	74,925	135,000	209,925	411,375	2,565,000	2,976,375
2015B	8855000	TID 8 Project Costs	226,875	365,000	591,875	1,249,125	7,745,000	8,994,125
2016B	1525000	TID 8 Project Costs	28,713	65,000	93,713	183,674	1,405,000	1,588,674
2016B	3560000	TID 10 Project Costs	67,050	150,000	217,050	428,768	3,280,000	3,708,768
2017A	200000	TID 11 Project Costs	5,978	10,000	15,978	52,084	185,000	237,084
2017A	940000	TID 10 Project Costs	28,086	35,000	63,086	282,752	880,000	1,162,752
2017B	340000	Refunding 2007B TID 5	3,350	115,000	118,350	4,450	225,000	229,450
2017B	660000	Refund 2007A TID 8	14,600	150,000	164,600	53,250	535,000	588,250
2018A	885000	TID 8 Project Costs	37,612	85,000	122,612	221,937	885,000	1,106,937
2018A	2375000	TID 10 Project Costs	89,900	135,000	224,900	925,600	2,375,000	3,300,600
<b>TIF Increment Total</b>			<b>663,488</b>	<b>2,215,000</b>	<b>2,878,488</b>	<b>4,114,720</b>	<b>23,665,000</b>	<b>27,779,720</b>
<b>Water Utility</b>								
2016A	2500000	Water Improvements	56,336	100,000	156,336	539,864	2,305,000	2,844,864
2017B	680000	Refunding 2007C Water Supply System Debt	14,700	140,000	154,700	37,150	540,000	577,150
2018A	670000	Water Improvements	25,320	40,000	65,320	259,674	670,000	929,674
<b>Water Utility Total</b>			<b>96,357</b>	<b>280,000</b>	<b>376,357</b>	<b>836,688</b>	<b>3,515,000</b>	<b>4,351,688</b>
<b>Parking Fund</b>								
2016B	300000	Parking Garages	5,664	12,000	17,664	36,336	276,600	312,936
2018C	970000	Parking Garages	33,658	35,000	68,658	393,779	970,000	1,363,779
<b>Parking Fund Total</b>			<b>39,322</b>	<b>47,000</b>	<b>86,322</b>	<b>430,115</b>	<b>1,246,600</b>	<b>1,676,715</b>
<b>Total General Obligation Debt</b>			<b>4,021,756</b>	<b>10,945,000</b>	<b>14,966,756</b>	<b>29,331,409</b>	<b>127,785,000</b>	<b>157,116,409</b>
<b>Revenue Debt</b>								
<b>Sewer Utility</b>								
2013C WFF 41395988		Sewerage System Improvements	874,701	1,900,657	2,775,359	7,179,495	34,374,151	41,553,646
<b>Sewer Utility Total</b>			<b>874,701</b>	<b>1,900,657</b>	<b>2,775,359</b>	<b>7,179,495</b>	<b>34,374,151</b>	<b>41,553,646</b>
<b>Water Utility</b>								
2009C 1825000		Water supply system refunding	49,510	175,000	224,510	591,128	1,735,000	2,326,128
2009C 2000000		Water Improvements	79,580	65,000	144,580	180,830	1,150,000	1,330,830
<b>Water Utility Total</b>			<b>129,090</b>	<b>240,000</b>	<b>369,090</b>	<b>771,958</b>	<b>2,885,000</b>	<b>3,656,958</b>
<b>Total Revenue Debt</b>			<b>1,003,791</b>	<b>2,140,657</b>	<b>3,144,449</b>	<b>7,951,452</b>	<b>37,259,151</b>	<b>45,210,604</b>
<b>TOTAL LONG-TERM DEBT</b>			<b>\$ 5,025,547</b>	<b>\$ 13,085,657</b>	<b>\$ 18,111,205</b>	<b>\$ 37,282,862</b>	<b>\$ 165,044,151</b>	<b>\$ 202,327,013</b>

City of Eau Claire, Wisconsin  
**2019 Adopted  
Operating Budget**  
Adopted November 2018



<b>Internal Service Funds</b>	<b>Page #</b>
Risk Management	G-1
Central Equipment	G-3





# City of Eau Claire 2019 Adopted Operating Budget

## Risk Management

The Risk Management Fund provides stable insurance rates to City Departments and the General Fund. Revenues are derived from internal service charges for insurance coverage including liability issues, property damage, worker’s compensation and the health insurance deductible. Coverage for catastrophic losses is purchased through “pooled” insurance companies formed with other Wisconsin municipalities and traditional coverage. Smaller, predictable losses are self-insured. Risk Management handles all claims and safety and related matters for the City of Eau Claire and L.E. Phillips Memorial Library. Certain coverage is also provided for the City-County Health Department and Housing Authority.

### Objectives

- Integrate Risk Management into the strategic and decision making processes across the organization in order to create a safe environment.
- Provide an a system of risk and loss exposure identification and analysis to protect the City, its assets, property and employees, by managing the self-insurance and loss control programs and the purchase of insurance.
- Protect the financial assets of the City from adverse impact and provide stable funding for losses.

### Outputs

- Develop and implement appropriate risk management policies and procedures
- Provide education and training on best safety practices.
- Maintain stable internal service charges to other City departments and funds.

Risk Management Authorized Full-Time	2017	2018	2019
Risk Manager	1.00	1.00	1.00
Total FTE Positions	1.00	1.00	1.00



## City of Eau Claire 2019 Adopted Operating Budget

### Risk Management Budget Summary

	2017 Actual	2018 Adopted	2018 6 Month Actual	2018 Projection	2019 Adopted
<b>Revenue s &amp; Other Financing Sources:</b>					
Charges For Services - Intergovernmental	\$ 1,737,183	\$ 1,756,200	\$ 874,746	\$ 1,756,200	\$ 1,744,200
Other Operating Revenue	690,040	70,000	261,898	70,000	70,000
Miscellaneous	63,441	126,000	38,612	126,000	126,000
Revenue s & Other Financing Sources: Total	<u>2,490,664</u>	<u>1,952,200</u>	<u>1,175,255</u>	<u>1,952,200</u>	<u>1,940,200</u>
<b>Expenditures &amp; Other Financing Uses:</b>					
Personnel Services	157,237	153,000	78,134	153,000	161,100
Contractual Services	69,521	88,900	64,355	88,900	89,000
Utilities	212	400	120	400	400
Fixed Charges	2,656,419	2,164,200	1,393,971	2,164,200	2,164,200
Materials & Supplies	3,446	6,200	3,012	6,200	6,200
Expenditures & Other Financing Uses: Total	<u>2,886,834</u>	<u>2,412,700</u>	<u>1,539,592</u>	<u>2,412,700</u>	<u>2,420,900</u>
<b>Excess (Deficiency) of Sources over Uses</b>	<u>\$ (396,171)</u>	<u>\$ (460,500)</u>	<u>\$ (364,337)</u>	<u>\$ (460,500)</u>	<u>\$ (480,700)</u>
<b>Working Capital:</b>					
Current Assets	\$ 7,395,187				
Less Current Liabilities	\$ (287,256)				
Beginning Balance				\$ 7,107,931	\$ 6,647,431
Changes in Working Capital:					
From Operations				(460,500)	(480,700)
Advance to Other Funds					
Change in Balance Sheet Accounts					
<b>Ending Balance</b>	<u>\$ 7,107,931</u>			<u>\$ 6,647,431</u>	<u>\$ 6,166,731</u>



## City of Eau Claire 2019 Adopted Operating Budget

### Central Equipment

The Central Equipment Fund provides for the procurement and maintenance of approximately 325 pieces of vehicles/equipment.

#### Objectives

- Complete all required services to vehicles and equipment on schedule.
- Evaluate equipment values and repairs in order to plan for an efficient and safe fleet.
- To provide supplies, tools, and materials for employees to complete assigned projects efficiently.

<b>Central Equipment Authorized Full-Time</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>
Community Service Supervisor	1.00	1.00	1.00
Service Technician	1.00	1.00	1.00
Bus Mechanic III	1.00	1.00	1.00
Bus Mechanic I	1.00	1.00	1.00
Mechanic III	1.00	1.00	1.00
Mechanic II	1.00	1.00	1.00
Mechanic I	3.00	3.00	3.00
Part-time Shop Personnel	0.50	0.50	0.50
Combination Service Worker	2.00	2.00	2.00
Community Service Worker II	1.00	1.00	1.00
Community Service Worker I	1.00	1.00	1.00
Total FTE Positions	13.50	13.50	13.50

<b>Fleet and Stores Activity</b>			
	<b>2015</b>	<b>2016</b>	<b>2017</b>
Gallons of Diesel Fuel	125,788	122,455	125,532
Gallons of Gasoline	121,736	123,956	111,375
Items and parts stocked in stores	4,170	5,157	5,419
Equipment repair orders completed	3,009	3,128	3,278
Total man hours maintaining and repairing equipment	12,776	12,180	12,510
Vehicles and equipment replaced	12	14	22
New Equipment and Vehicles added to Fleet	7	10	5



## City of Eau Claire 2019 Adopted Operating Budget

### Central Equipment Budget Summary

	2017 Actual	2018 Adopted	2018 6 Month Actual	2018 Projection	2019 Adopted
<b>Revenue s &amp; Other Financing Sources:</b>					
Charges For Services - Intergovernmental	\$ 4,913,225	\$ 4,879,900	\$ 2,442,476	\$ 4,879,900	\$ 4,926,625
Miscellaneous	309,369	252,100	122,614	252,100	519,400
Other Financing Sources	-	2,000	35,547	2,000	2,000
Revenue s & Other Financing Sources: Total	<u>5,222,595</u>	<u>5,134,000</u>	<u>2,600,637</u>	<u>5,134,000</u>	<u>5,448,025</u>
<b>Expenditures &amp; Other Financing Uses:</b>					
Personnel Services	1,133,787	1,150,400	565,799	1,150,400	1,197,900
Contractual Services	434,005	522,700	195,325	522,700	475,625
Utilities	222,213	262,500	115,378	262,500	267,500
Fixed Charges	142,479	159,700	63,260	159,700	159,700
Materials & Supplies	1,369,265	1,617,900	788,574	1,617,900	1,611,000
Non-Operating Proprietary	5,122	-	14,000	-	-
Expenditures & Other Financing Uses: Total	<u>3,306,872</u>	<u>3,713,200</u>	<u>1,742,337</u>	<u>3,713,200</u>	<u>3,711,725</u>
<b>Excess (Deficiency) of Sources over Uses</b>	<b><u>\$ 1,915,723</u></b>	<b><u>\$ 1,420,800</u></b>	<b><u>\$ 858,300</u></b>	<b><u>\$ 1,420,800</u></b>	<b><u>\$ 1,736,300</u></b>
<b>Working Capital:</b>					
Current Assets	\$ 4,158,508				
Less Current Liabilities	\$ (298,208)				
Beginning Balance				\$ 3,860,300	\$ 3,055,500
Changes in Working Capital:					
From Operations				1,420,800	1,736,300
Transfer to CIP				(1,903,000)	(2,140,000)
Transfer to CIP - Fire Reserves				(322,600)	(195,600)
Non-Cash Revenues & Expenses - Net					
<b>Ending Balance</b>	<b><u>\$ 3,860,300</u></b>			<b><u>\$ 3,055,500</u></b>	<b><u>\$ 2,456,200</u></b>

City of Eau Claire, Wisconsin

# 2019 Adopted Operating Budget

Adopted November 2018



<b>Component Units</b>	<b>Page #</b>
Redevelopment Authority	H-1
South Barstow Business Improvement District #1	H-3
West Grand Business Improvement District #2	H-5
Water Street Business Improvement District #3	H-7
North Barstow/Medical Business Improvement District #4	H-9







# City of Eau Claire 2019 Adopted Operating Budget

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## Redevelopment Authority (RDA)

The Eau Claire Redevelopment Authority (RDA), located at 203 S. Farwell Street, is the lead organization in development projects within designated areas of the City of Eau Claire. Created in 1991, the purpose of the RDA includes the elimination and prevention of substandard, deteriorated, slum and blighted areas or properties and encouragement of urban renewal programs. The RDA is governed by a board consisting of seven commissioners and the city Economic Development Director, who serves as Executive Director.

The Redevelopment Authority has five districts with current areas of emphasis in the North Barstow Redevelopment Area, Downtown, and the Cannery Redevelopment District.

### Objectives

- Downtown Revitalization
- Redevelopment
- Acquisition/Relocation
- Demolition
- Bonding
- Project Management
- Partnering

### Outputs – Cannery Redevelopment Area

- The City of Eau Claire purchased the Minnesota Wire and Cable property for \$390,000.
- New redevelopment district created in 2008 consisting of 25 properties (three residential).
- Potential for a mixed-use development or a large public multi-use facility.
- Two residential properties and one vacant lot acquired in 2009.
- Purchased properties at 28 Maple Street and 10 Maple Street in 2012.
- A vacant lot and two commercial properties were purchased in 2013.
- Purchased the Bartingale Mechanical property in 2013.
- Purchased 38 Maple Street in 2014.
- Two vacant lots and two commercial properties were purchased in 2015.
- Closed on sale of 1807 N. Oxford Avenue for private development in 2017.
- Currently in negotiation to purchase remaining properties through the Capital Improvement Plan.

### Outputs – North Barstow Redevelopment Area

- Created in 1995 and includes Downtown TIF Districts #8 and #10.
- The \$500,000 Olsen Livery building was remodeled to house “The Livery a.k.a. Cowtown Saloon.”
- The former Craig Chemical building was renovated into two retail stores and second floor housing.
- \$12 million Royal Credit Union Corporate Headquarters.
- In 2009, Phoenix Parkside completed a mixed-use building with 33 apartments adjacent to the Farmers’ Market Pavilion.
- In 2010, Wisconsin Street Association, LLC at 312 Wisconsin Street completed a mixed-use building adjacent to the Livery with 4,000 square feet of commercial space and 28 apartments.
- In 2011, Wisconsin Street Associates, LLC completed a mixed-use building with 27 loft apartments on Wisconsin Street.
- In 2012, Riverfront Terrace LLC completed 51 residential units located at 211 and 231 Wisconsin Street.
- In 2013, Riverfront Terrace broke ground on a \$5 million, 58 unit apartment building at 223 Riverfront Terrace.
- In 2013, purchased 126 North Barstow Street (Post Office).
- In 2014, worked with JAMF Software and Royal Credit Union – Ramp and temporary parking.
- In 2014, worked with the U.S. Postal Service to find a new downtown location.
- In 2014, JAMF Software moved into its new four story, 65,000 square foot building.
- In 2016, the City completed a four-story parking ramp adjacent to Royal Credit Union and JAMF Software.
- The Redevelopment Authority is reviewing conceptual plans for the space on Block 7 and the Liner Site, while marketing these final sites in the North Barstow Redevelopment Area to developers.



# City of Eau Claire 2019 Adopted Operating Budget

*Redevelopment Authority  
Budget Summary*

	<b>2017 Actual</b>	<b>2018 Adopted</b>	<b>2018 6 Month Actual</b>	<b>2018 Projection</b>	<b>2019 Adopted</b>
<b>Revenue s &amp; Other Financing Sources:</b>					
Miscellaneous	\$ 1,049	\$ -	\$ -	\$ -	\$ -
Revenue s & Other Financing Sources: Total	<u>1,049</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>Expenditures &amp; Other Financing Uses:</b>					
Contractual Services	140,986	5,300	2,710	5,300	5,300
Utilities	5,663	11,400	1,585	11,400	11,400
Fixed Charges	921	1,000	-	1,000	1,000
Materials & Supplies	-	100	-	100	100
Non-Operating Proprietary	-	60,000	-	60,000	-
Expenditures & Other Financing Uses: Total	<u>147,570</u>	<u>77,800</u>	<u>4,295</u>	<u>77,800</u>	<u>17,800</u>
<b>Excess (Deficiency) of Sources over Uses</b>	<b><u>\$ (146,521)</u></b>	<b><u>\$ (77,800)</u></b>	<b><u>\$ (4,295)</u></b>	<b><u>\$ (77,800)</u></b>	<b><u>\$ (17,800)</u></b>
<b>Working Capital:</b>					
Current Assets	\$ 465,758				
Less Current Liabilities	(53)				
Beginning Balance				\$ 465,705	\$ 387,905
Changes in Working Capital:					
From Operations				(77,800)	(17,800)
Developer Installment					
Transfer to CIP					
Non-Cash Revenues & Expenses - Net					
<b>Ending Balance</b>	<u>\$ 465,705</u>			<u>\$ 387,905</u>	<u>\$ 370,105</u>



## City of Eau Claire 2019 Adopted Operating Budget

### South Barstow Business Improvement District

The South Barstow (formerly Downtown) Business Improvement District (BID) was created in 1984 to allow business and property owners to develop, manage, and promote downtown Eau Claire and to establish an assessment method to fund these activities. The District has been in existence for over 30 years. A 15-member board guides the district.

#### Objectives

- Encourage and promote the development and vitality of the downtown area.
- Encourage convenient access to downtown via highways, urban traffic, pedestrian arterials and public transit.
- Promote an efficient system of public and private parking in the downtown area.
- Ensure that future downtown development achieves a high standard of environmental quality and urban design.
- Encourage appropriate government agencies to locate in downtown.
- Promote downtown as an employment center with a proper mix of office, retail, financial, health and professional services.
- Actively market downtown as an attractive setting for conventions, community activities and events.
- Provide and encourage development of entertainment, cultural, and civic activities and facilities in downtown.
- Encourage high-density residential development in downtown.
- Market downtown as a desirable place to live, work, shop and be entertained.

#### Outputs

- Support and coordinate with Downtown Eau Claire Inc. (DECI).
- Fund the banner program throughout downtown Eau Claire.
- Enhance the downtown area with summer flowers and winter greens in planters and hanging baskets.
- Fund pedestrian amenities, such as benches, kiosks, and music and pedestrian shelters.
- Fund trash collection from on-street receptacles.
- Host downtown events such as the International Fall Festival and the Eau Claire Jazz Festival's 52<sup>nd</sup> Street.
- Downtown Eau Claire Inc. provides staffing assistance.





# City of Eau Claire 2019 Adopted Operating Budget

## South Barstow BID #1 Budget Summary

	2017 Actual	2018 Adopted	2018 6 Month Actual	2018 Projection	2019 Adopted
<b>Revenue s &amp; Other Financing Sources:</b>					
Taxes	\$ 105,000	\$ 105,000	\$ 105,000	\$ 105,000	\$ 115,000
Miscellaneous	228	-	221	-	-
<b>Revenue s &amp; Other Financing Sources: Total</b>	<u>105,228</u>	<u>105,000</u>	<u>105,221</u>	<u>105,000</u>	<u>115,000</u>
<b>Expenditures &amp; Other Financing Uses:</b>					
Contractual Services	14,988	25,000	13,300	25,000	30,000
Utilities	15,562	17,500	5,569	17,500	17,500
Fixed Charges	-	400	200	400	400
Materials & Supplies	15,698	40,100	7,721	40,100	35,100
Contributions & Other Payments	40,000	40,000	41,000	40,000	40,000
<b>Expenditures &amp; Other Financing Uses: Total</b>	<u>86,247</u>	<u>123,000</u>	<u>67,790</u>	<u>123,000</u>	<u>123,000</u>
<b>Excess (Deficiency) of Sources over Uses</b>	<u>\$ 18,981</u>	<u>\$ (18,000)</u>	<u>\$ 37,431</u>	<u>\$ (18,000)</u>	<u>\$ (8,000)</u>
<b>Available Fund Balance:</b>					
Restricted					
South Barstow BID	\$ 22,644			\$ 4,644	\$ (3,356)
<b>Ending Balance</b>	<u>\$ 22,644</u>			<u>\$ 4,644</u>	<u>\$ (3,356)</u>



## City of Eau Claire 2019 Adopted Operating Budget

### West Grand Business Improvement District

The West Grand Avenue Business District was created in 1987 to allow business and property owners in the West Grand Avenue business community to develop, manage and promote their business district and to establish an assessment method to fund these activities. The West Grand Avenue BID comprises the commercial area on the west bank of the Chippewa River from First Avenue to Second Avenue. A 7-member board guides the district.

#### Objectives

- Maintain convenient access to West Grand Avenue and First Avenue via existing urban traffic, pedestrian arterials, and public transit.
- Encourage and promote the development and vitality of the district.
- Promote an efficient system of public and private parking.
- Actively market the district as an attractive, desirable place to live, work, shop and be entertained.
- Ensure that future development achieves a high standard of environmental quality and urban design.
- Work in harmony with other business districts, government agencies, and neighborhood associations on the west side.
- Provide and encourage development in the district.

#### Outputs

- Support and coordinate with Downtown Eau Claire Inc. (DECI).
- Maintain pedestrian level lighting and amenities within the district and along First Avenue south to Lake Street.
- Enhance the district with flower planters, flags and holiday season decorations within the district.
- Promote a zero-interest loan program for commercial properties within the district for improvements.
- Support promotional activities for the district, Lakeshore Elementary School, and local groups.
- In 2016, expanded board to seven members.
- Downtown Eau Claire Inc. provides staffing assistance.





# City of Eau Claire 2019 Adopted Operating Budget

## West Grand BID #2 Budget Summary

	2017 Actual	2018 Adopted	2018 6 Month Actual	2018 Projection	2019 Adopted
<b>Revenue s &amp; Other Financing Sources:</b>					
Taxes	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000
Miscellaneous	193	-	153	-	-
Non-Operating Revenue	1,011	1,100	-	1,100	1,600
Revenue s & Other Financing Sources: Total	<u>16,204</u>	<u>16,100</u>	<u>15,153</u>	<u>16,100</u>	<u>16,600</u>
<b>Expenditures &amp; Other Financing Uses:</b>					
Contractual Services	9,156	13,500	2,844	13,500	13,500
Fixed Charges	275	300	(52)	300	300
Contributions & Other Payments	1,200	1,200	1,200	1,200	1,200
Expenditures & Other Financing Uses: Total	<u>10,631</u>	<u>15,000</u>	<u>3,992</u>	<u>15,000</u>	<u>15,000</u>
<b>Excess (Deficiency) of Sources over Uses</b>	<u>\$ 5,573</u>	<u>\$ 1,100</u>	<u>\$ 11,160</u>	<u>\$ 1,100</u>	<u>\$ 1,600</u>
<b>Available Fund Balance:</b>					
Restricted					
West Grand BID	\$ 24,616			\$ 25,716	\$ 27,316
<b>Ending Balance</b>	<u>\$ 24,616</u>			<u>\$ 25,716</u>	<u>\$ 27,316</u>



## City of Eau Claire 2019 Adopted Operating Budget

### Water Street Business Improvement District

The Water Street Business Improvement District was formed in 1990 to allow business and property owners in the Water Street business community to develop, manage and promote their business district and to establish an assessment method to fund these activities. The Water Street BID stretches along both sides of Water Street from the Chippewa River west to Seventh Avenue. An 11-member board guides the district.

#### Objectives

- Promote the area as a complete neighborhood/community shopping and service area with a pleasant pedestrian atmosphere.
- Encourage and promote the development and vitality of the district.
- Promote an efficient system of public and private parking.
- Market Water Street as an attractive, desirable place to live, work, shop and be entertained.
- Promote development, which achieves a high standard of environmental quality and urban design.
- Promote improvements to the riverfront as a resource, which benefits Water Street and the community.
- Promote the physical rehabilitation of the district that incorporates elements of its history, contemporary design and environmental aesthetics.
- Encourage activities that promote Water Street as a destination for visitors.

#### Outputs

- Support and coordinate with Downtown Eau Claire Inc. (DECI).
- Purchase, install, and maintain monument signs on Water Street.
- Provide trash containers, trash collection and public amenities such as benches.
- Support merchant association activities, such as street festivals and holiday promotions.
- Support and promote the use of the Chippewa River State Trail through the district.
- Provide holiday decorations on the street.
- Support City establishing a Tax Increment Financing District on Water Street.
- Downtown Eau Claire Inc. provides staffing assistance.







# City of Eau Claire 2019 Adopted Operating Budget

## Water Street BID #3 Budget Summary

	2017 Actual	2018 Adopted	2018 6 Month Actual	2018 Projection	2019 Adopted
<b>Revenue s &amp; Other Financing Sources:</b>					
Taxes	\$ 11,000	\$ 11,000	\$ 11,000	\$ 11,000	\$ 11,000
Miscellaneous	784	-	147	-	-
Revenue s & Other Financing Sources: Total	<u>11,784</u>	<u>11,000</u>	<u>11,147</u>	<u>11,000</u>	<u>11,000</u>
<b>Expenditures &amp; Other Financing Uses:</b>					
Contractual Services	7,279	7,300	1,602	7,300	7,300
Fixed Charges	273	300	150	300	300
Materials & Supplies	-	700	-	700	700
Contributions & Other Payments	2,700	2,700	2,700	2,700	2,700
Expenditures & Other Financing Uses: Total	<u>10,252</u>	<u>11,000</u>	<u>4,452</u>	<u>11,000</u>	<u>11,000</u>
<b>Excess (Deficiency) of Sources over Uses</b>	<u>\$ 1,532</u>	<u>\$ -</u>	<u>\$ 6,695</u>	<u>\$ -</u>	<u>\$ -</u>
<b>Available Fund Balance:</b>					
Restricted					
Water Street BID	\$ 24,319			\$ 24,319	\$ 24,319
<b>Ending Balance</b>	<u>\$ 24,319</u>			<u>\$ 24,319</u>	<u>\$ 24,319</u>



## City of Eau Claire 2019 Adopted Operating Budget

### North Barstow/Medical Business Improvement District

The North Barstow/Medical Business Improvement District was formed in 2005 to allow business and property owners in the North Barstow and Medical district of downtown to develop, manage and promote their respective district and to establish an assessment method to fund these activities. This district extends from North Farwell Street west to include the Mayo Clinic Health System Eau Claire Hospital-Luther Campus. An 11-member board guides the district.

#### Objectives

- Encourage property owners to make improvements to their properties.
- Promote and encourage the creation of distinctive and visually appealing entryways to downtown via Cameron, Madison, and Galloway Streets.
- Ensure and promote the feeling of safety in the area.
- Provide for and encourage the cleanup and maintenance of the riverbanks, riverfront park and trail systems.
- Enhance the beautification and cleanup of this area of downtown to make it attractive to visitors.
- Encourage the maintenance and upgrade of streets and parking areas in the district.
- Provide and encourage development of housing, entertainment, cultural and civic activities and facilities downtown, including Phoenix Parkside.
- Promote this part of downtown as an attractive, desirable place to live, work, shop and be entertained.
- Encourage and promote the development and vitality of downtown.
- Ensure that future development achieves a high standard of environmental quality and urban design.
- Actively recruit businesses that accomplish these goals.

#### Outputs

- Support and coordinate with Downtown Eau Claire Inc. (DECI).
- Support events within the District and engaging in efforts to provide a positive visitor experience, such as with parking.
- Expanding partnerships for activities within the District.
- Downtown Eau Claire Inc. provides staffing assistance.





# City of Eau Claire 2019 Adopted Operating Budget

## North Barstow BID #4 Budget Summary

	2017 Actual	2018 Adopted	2018 6 Month Actual	2018 Projection	2019 Adopted
<b>Revenue s &amp; Other Financing Sources:</b>					
Taxes	\$ 44,000	\$ 44,000	\$ 44,000	\$ 44,000	\$ 95,400
Miscellaneous	808	-	616	-	-
Revenue s & Other Financing Sources: Total	<u>44,808</u>	<u>44,000</u>	<u>44,616</u>	<u>44,000</u>	<u>95,400</u>
<b>Expenditures &amp; Other Financing Uses:</b>					
Contractual Services	17,780	27,600	26,367	27,600	94,000
Utilities	-	-	-	-	5,000
Fixed Charges	-	400	200	400	400
Materials & Supplies	-	1,000	-	1,000	1,000
Contributions & Other Payments	15,000	15,000	15,000	15,000	40,000
Other Financing Uses	-	-	-	-	-
Expenditures & Other Financing Uses: Total	<u>32,780</u>	<u>44,000</u>	<u>41,567</u>	<u>44,000</u>	<u>140,400</u>
<b>Excess (Deficiency) of Sources over Uses</b>	<u>\$ 12,028</u>	<u>\$ -</u>	<u>\$ 3,049</u>	<u>\$ -</u>	<u>\$ (45,000)</u>
<b>Available Fund Balance:</b>					
Restricted					
North Barstow BID	\$ 122,544		\$ 122,544	\$ 122,544	\$ 77,544
<b>Ending Balance</b>	<u>\$ 122,544</u>		<u>\$ 122,544</u>	<u>\$ 122,544</u>	<u>\$ 77,544</u>

City of Eau Claire, Wisconsin

# 2019 Adopted Operating Budget

Adopted November 2018



<b>Tax Incremental Financing</b>	<b>Page #</b>
Tax Incremental District Number Five	I-1
Tax Incremental District Number Seven	I-3
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Tax Incremental District Number Eleven	I-11
Tax Incremental District Number Twelve	I-13





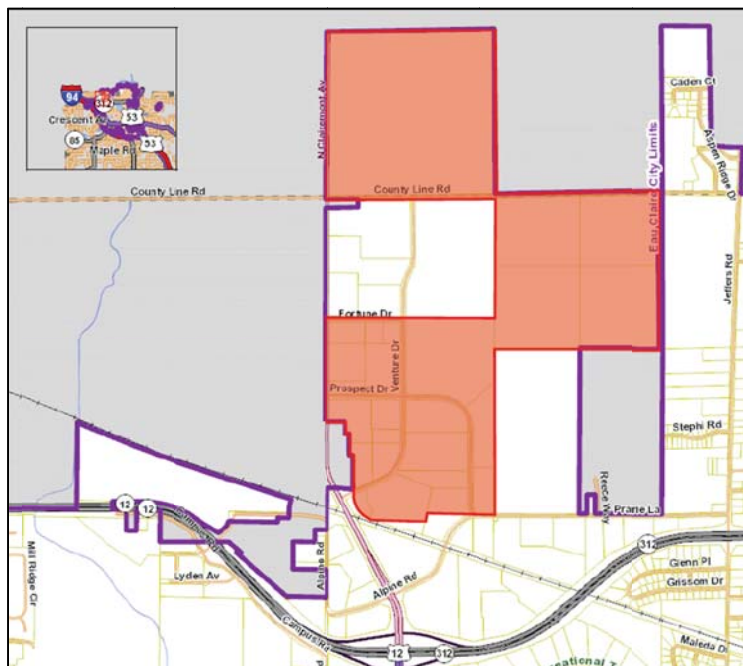
# City of Eau Claire 2019 Adopted Operating Budget

## Tax Incremental District Number Five

Tax Incremental District (TID) #5 was approved effective January 1, 1997 for the purpose of financing infrastructure improvements in the Gateway Northwest Business Park. The original project plan contemplated infrastructure development in three phases including streets, water and sewer utilities, and storm water conveyance. An amendment in 2003 provided for the addition of territory generally to the north of the original boundary, as well as additional project costs.

The creation of Tax Incremental District #9 in 2008 allowed for a portion of the project costs in TID #5 to be re-allocated to TID #9. TID #5 was terminated by Council resolution on November 28, 2017. The TID will continue to pay remaining project costs and debt service through 2020, at which time any excess increment will be distributed to other overlying taxing jurisdictions.

<b>TID #5 EQUALIZED VALUE</b>	
<b>Base</b>	\$999,700
<b>Increment</b>	\$60,474,500
<b>Total Equalized Value</b>	\$61,474,200
<b>Percent Change</b>	6049%



Tax Incremental District Number Five Boundary



## City of Eau Claire 2019 Adopted Operating Budget

### Tax Incremental District Number Five Cont.

**TAX INCREMENTAL DISTRICT NUMBER FIVE**  
*Budget Summary*  
*Revenues & Expenditures*

Operating Expenditures	<b>2019 Adopted</b>
<b>Revenues &amp; Other Financing Sources:</b>	
Taxes	\$ 0
Miscellaneous Revenue	12,300
<b>Total Revenues &amp; Other Financing Sources:</b>	<b>12,300</b>
<b>Expenditures &amp; Other Financing Uses:</b>	
Contractual Services	10,000
Debt Service	631,000
Other Financing Uses	200
<b>Total Expenditures &amp; Other Financing Uses:</b>	<b>641,200</b>
<b>Operating Surplus/(Deficiency)</b>	<b>\$ (628,900)</b>

	<b>2017 Actual</b>	<b>2018 Projection</b>	<b>2019 Adopted</b>
<b>Available Fund Balance:</b>			
Restricted:			
Subsequent Year Debt Service	-	-	111,100
<b>Total Restricted</b>	-	-	111,100
Unassigned:			
Working Capital	1,697,548	2,453,300	1,713,300
<b>Total Unassigned</b>	1,697,548	2,453,300	1,713,300
<b>Ending Balance</b>	<b>\$ 1,697,548</b>	<b>\$ 2,453,300</b>	<b>\$ 1,824,400</b>

Prior year fund balance information can be found in the City's annual TIF reports.  
These reports are located within the Economic Development section of the City's website.

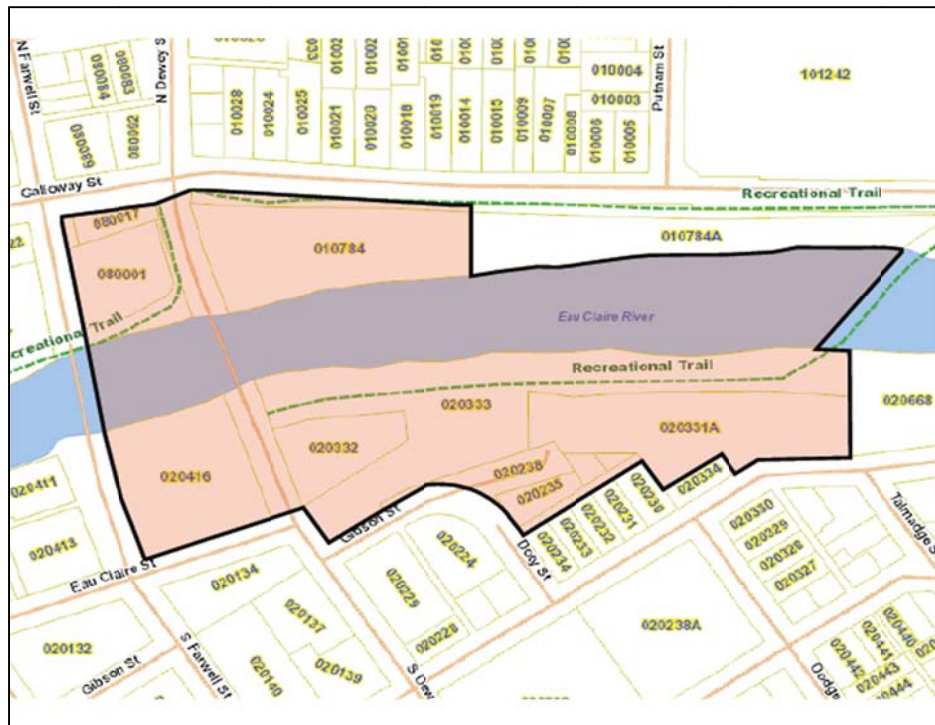


# City of Eau Claire 2019 Adopted Operating Budget

## Tax Incremental District Number Seven

Tax Incremental District (TID) #7 was approved effective January 1, 1997 for the purpose of acquiring and demolishing blighted properties, installing utility and street improvements, developing a parking surface, and providing a riverfront trail and overlook. The TID is located on the site of Eau Claire's former Soo Line Depot. In 2004 TID #7 was amended by extending the boundary of the District. The TID will terminate in 2024.

TID #7 EQUALIZED VALUE	
Base	\$329,100
Increment	\$5,921,500
Total Equalized Value	\$6,250,600
Percent Change	1799%



Tax Incremental District Number Seven Boundary





## City of Eau Claire 2019 Adopted Operating Budget

### Tax Incremental District Number Seven Cont.

**TAX INCREMENTAL DISTRICT NUMBER SEVEN**  
*Budget Summary*  
*Revenues & Expenditures*

<b>Operating Expenditures</b>	<b>2019 Adopted</b>
<b>Revenues &amp; Other Financing Sources:</b>	
Taxes	\$ 153,700
Miscellaneous Revenue	0
<b>Total Revenues &amp; Other Financing Sources:</b>	<b>153,700</b>
<b>Expenditures &amp; Other Financing Uses:</b>	
Contractual Services	0
Debt Service	0
Other Financing Uses	7,500
<b>Total Expenditures &amp; Other Financing Uses:</b>	<b>7,500</b>
<b>Operating Surplus/(Deficiency)</b>	<b>\$ 146,200</b>

	<b>2017 Actual</b>	<b>2018 Projection</b>	<b>2019 Adopted</b>
<b>Available Fund Balance:</b>			
Restricted:			
Subsequent Year Debt Service	-	-	-
<b>Total Restricted</b>	-	-	-
Unassigned:			
Working Capital	(412,414)	(263,900)	(117,700)
<b>Total Unassigned</b>	(412,414)	(263,900)	(117,700)
<b>Ending Balance</b>	<b>\$ (412,414)</b>	<b>\$ (263,900)</b>	<b>\$ (117,700)</b>

Prior year fund balance information can be found in the City's annual TIF reports.  
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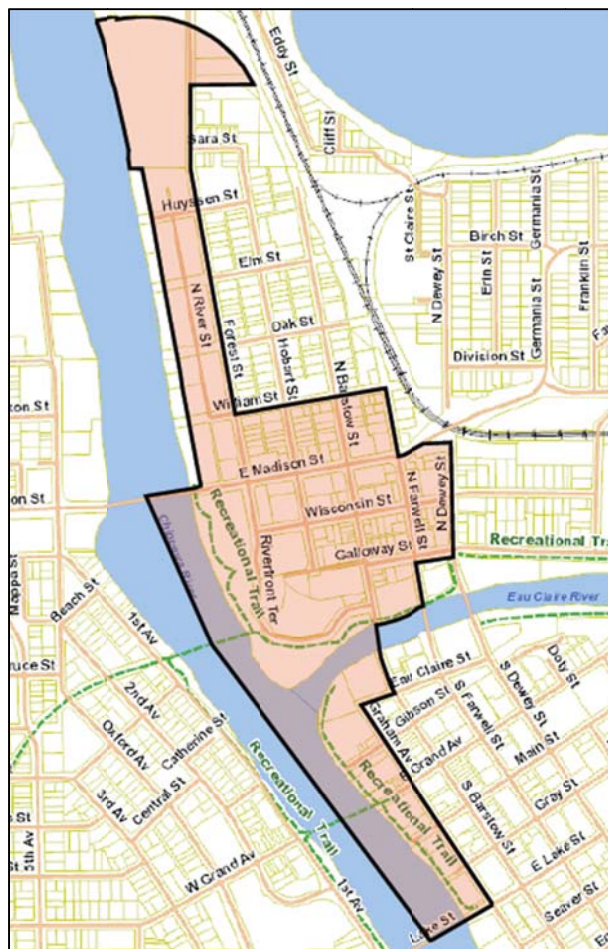


## City of Eau Claire 2019 Adopted Operating Budget

### Tax Incremental District Number Eight

Tax Incremental District (TID) #8 was approved effective January 1, 2002 for the purpose of acquiring and demolishing blighted properties and constructing a community park with riverfront amenities. In addition, the TID provides for street and utility work to foster development in the North Barstow Redevelopment District. In 2007 TID #8 was amended by adding project costs for streets and utilities as well as providing for development incentives.

TID #8 EQUALIZED VALUE	
Base	\$12,418,400
Increment	\$63,419,600
Total Equalized Value	\$75,838,000
Percent Change	511%



Tax Incremental District Number Eight Boundary



## City of Eau Claire 2019 Adopted Operating Budget

### Tax Incremental District Number Eight Cont.

**TAX INCREMENTAL DISTRICT NUMBER EIGHT**  
*Budget Summary*  
*Revenues & Expenditures*

<b>Operating Expenditures</b>	<b>2019 Adopted</b>
<b>Revenues &amp; Other Financing Sources:</b>	
Taxes	\$ 1,500,800
Miscellaneous Revenue	67,100
<b>Total Revenues &amp; Other Financing Sources:</b>	<b>1,567,900</b>
<b>Expenditures &amp; Other Financing Uses:</b>	
Contractual Services	0
Debt Service	1,516,700
Other Financing Uses	200
<b>Total Expenditures &amp; Other Financing Uses:</b>	<b>1,516,900</b>
<b>Operating Surplus/(Deficiency)</b>	<b>\$ 51,000</b>

	<b>2017 Actual</b>	<b>2018 Projection</b>	<b>2019 Adopted</b>
<b>Available Fund Balance:</b>			
Restricted:			
Subsequent Year Debt Service	-	-	-
<b>Total Restricted</b>	-	-	-
Unassigned:			
Working Capital	(3,732,133)	(3,926,400)	(3,875,400)
<b>Total Unassigned</b>	(3,732,133)	(3,926,400)	(3,875,400)
<b>Ending Balance</b>	<b>\$ (3,732,133)</b>	<b>\$ (3,926,400)</b>	<b>\$ (3,875,400)</b>

Prior year fund balance information can be found in the City's annual TIF reports.  
These reports are located within the Economic Development section of the City's website.

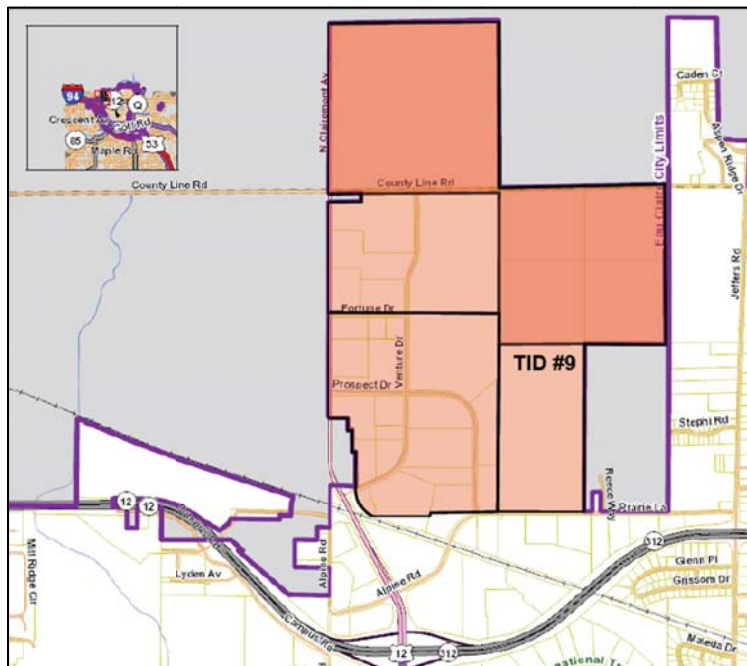


# City of Eau Claire 2019 Adopted Operating Budget

## Tax Incremental District Number Nine

In 2008, the City Council approved the creation of TID # 9, for the purpose of financing infrastructure improvements in the Gateway Northwest Business Park. TID # 9 includes undeveloped sections of TID #5. Through the TID, the city contemplated infrastructure development for utilities and street improvements to prepare for industrial development.

TID #9 EQUALIZED VALUE	
Base	\$11,238,900
Increment	\$3,226,000
Total Equalized Value	\$14,464,900
Percent Change	29%



Tax Incremental District Number Nine Boundary



## City of Eau Claire 2019 Adopted Operating Budget

### Tax Incremental District Number Nine Cont.

**TAX INCREMENTAL DISTRICT NUMBER NINE**  
*Budget Summary*  
**Revenues & Expenditures**

Operating Expenditures	<b>2019 Adopted</b>
<b>Revenues &amp; Other Financing Sources:</b>	
Taxes	\$ 70,900
Miscellaneous Revenue	2,800
<b>Total Revenues &amp; Other Financing Sources:</b>	<b>73,700</b>
<b>Expenditures &amp; Other Financing Uses:</b>	
Contractual Services	0
Debt Service	0
Other Financing Uses	200
<b>Total Expenditures &amp; Other Financing Uses:</b>	<b>200</b>
<b>Operating Surplus/(Deficiency)</b>	<b>\$ 73,500</b>

	<b>2017 Actual</b>	<b>2018 Projection</b>	<b>2019 Adopted</b>
<b>Available Fund Balance:</b>			
Restricted:			
Subsequent Year Debt Service	-	-	-
<b>Total Restricted</b>	-	-	-
Unassigned:			
Working Capital	384,780	438,000	511,500
<b>Total Unassigned</b>	384,780	438,000	511,500
<b>Ending Balance</b>	<b>\$ 384,780</b>	<b>\$ 438,000</b>	<b>\$ 511,500</b>

Prior year fund balance information can be found in the City's annual TIF reports.  
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# City of Eau Claire 2019 Adopted Operating Budget

## Tax Incremental District Number Ten

In 2014, the City Council approved the creation of TID # 10, for the purpose of development of the downtown South Barstow area. Uses of funds include financial assistance to encourage mixed-use development, a cash grant for a community arts facility, and improvements to the Haymarket Plaza. The TID was amended in 2015 to reduce territory in the District to facilitate the creation of TID # 11, which would otherwise overlap TID # 10. The purpose of TID # 10 remains as originally intended prior to the territory amendment.

<b>TID #10 EQUALIZED VALUE</b>	
<b>Base</b>	\$9,794,200
<b>Increment</b>	\$29,913,500
<b>Total Equalized Value</b>	\$39,707,700
<b>Percent Change</b>	305%



Red: Tax Incremental District Number Ten Boundary  
Green: Half-mile Expenditure Boundary



## City of Eau Claire 2019 Adopted Operating Budget

### Tax Incremental District Number Ten Cont.

**TAX INCREMENTAL DISTRICT NUMBER TEN**  
*Budget Summary*  
*Revenues & Expenditures*

<b>Operating Expenditures</b>	<b>2019 Adopted</b>
<b>Revenues &amp; Other Financing Sources:</b>	
Taxes	\$ 712,300
Miscellaneous Revenue	0
<b>Total Revenues &amp; Other Financing Sources:</b>	<b>712,300</b>
<b>Expenditures &amp; Other Financing Uses:</b>	
Contractual Services	0
Debt Service	715,000
Other Financing Uses	200
<b>Total Expenditures &amp; Other Financing Uses:</b>	<b>715,200</b>
<b>Operating Surplus/(Deficiency)</b>	<b>\$ (2,900)</b>

	<b>2017 Actual</b>	<b>2018 Projection</b>	<b>2019 Adopted</b>
<b>Available Fund Balance:</b>			
Restricted:			
Bond Construction Funds	2,467,338	-	-
Subsequent Year Debt Service	-	-	650,100
<b>Total Restricted</b>	<b>2,467,338</b>	<b>-</b>	<b>650,100</b>
Unassigned:			
Working Capital	(270,892)	972,200	319,200
<b>Total Unassigned</b>	<b>(270,892)</b>	<b>972,200</b>	<b>319,200</b>
<b>Ending Balance</b>	<b>\$ 2,196,446</b>	<b>\$ 972,200</b>	<b>\$ 969,300</b>

Prior year fund balance information can be found in the City's annual TIF reports.  
 These reports are located within the Economic Development section of the City's website.



# City of Eau Claire 2019 Adopted Operating Budget

## Tax Incremental District Number Eleven

In 2015, the City Council approved the creation of TID # 11. The purpose of TID # 11 is to promote the orderly development of Eau Claire by encouraging development and redevelopment of under-utilized property in the central business district. Uses of funds include funding for parking improvements, cash grant for a community arts facility and construction of a library plaza.

<b>TID #11 EQUALIZED VALUE</b>	
<b>Base</b>	\$16,625,200
<b>Increment</b>	\$14,149,100
<b>Total Equalized Value</b>	\$30,774,300
<b>Percent Change</b>	85%



Blue: Tax Incremental District Number Eleven Boundary  
 Green: Half-mile Expenditure Boundary





# City of Eau Claire 2019 Adopted Operating Budget

## Tax Incremental District Number Eleven Cont.

**TAX INCREMENTAL DISTRICT NUMBER ELEVEN**  
*Budget Summary*  
*Revenues & Expenditures*

<b>Operating Expenditures</b>	<b>2019 Adopted</b>
<b>Revenues &amp; Other Financing Sources:</b>	
Taxes	\$ 346,100
Miscellaneous Revenue	0
<b>Total Revenues &amp; Other Financing Sources:</b>	<b>346,100</b>
<b>Expenditures &amp; Other Financing Uses:</b>	
Contractual Services	28,300
Debt Service	16,000
Other Financing Uses	200
<b>Total Expenditures &amp; Other Financing Uses:</b>	<b>44,500</b>
<b>Operating Surplus/(Deficiency)</b>	<b>\$ 301,600</b>

	<b>2017 Actual</b>	<b>2018 Projection</b>	<b>2019 Adopted</b>
<b>Available Fund Balance:</b>			
Restricted:			
Bond Construction Funds	206,691	-	-
Subsequent Year Debt Service	-	-	15,600
<b>Total Restricted</b>	<b>206,691</b>	<b>-</b>	<b>15,600</b>
Unassigned:			
Working Capital	248,767	323,600	609,600
<b>Total Unassigned</b>	<b>248,767</b>	<b>323,600</b>	<b>609,600</b>
<b>Ending Balance</b>	<b>\$ 455,458</b>	<b>\$ 323,600</b>	<b>\$ 625,200</b>

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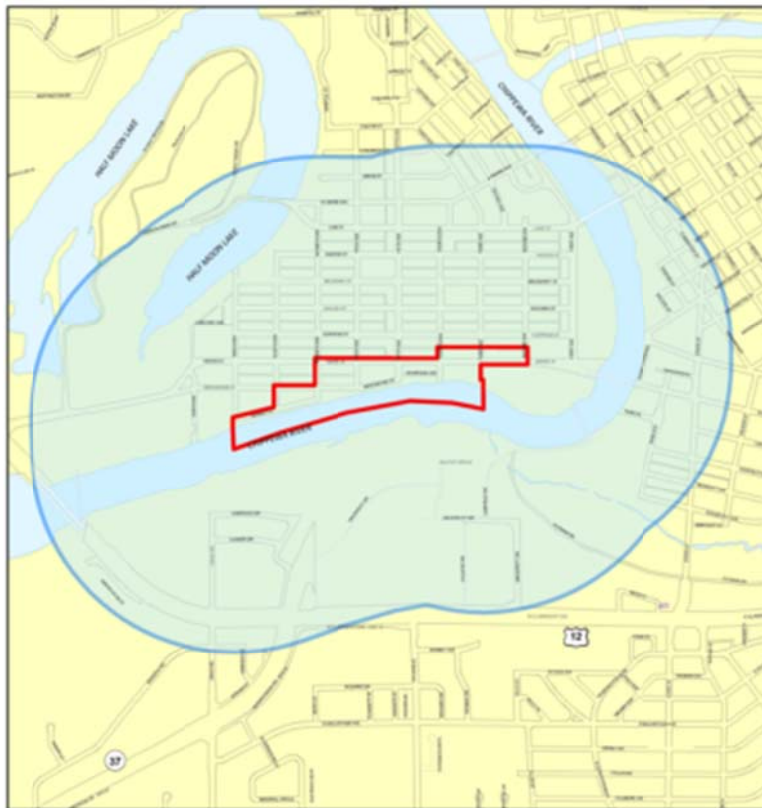


## City of Eau Claire 2019 Adopted Operating Budget

### Tax Incremental District Number Twelve

In 2017, the City Council approved the creation of TID # 12. The purpose of TID # 12 is to remove and/or rehabilitate old, dilapidated, or functionally obsolete structures; and diversify the City's economic base through the retention/expansion of existing businesses and the attraction of new development that will create new employment opportunities and expand the local property tax base.

<b>TID #12 EQUALIZED VALUE</b>	
<b>Base</b>	\$22,281,500
<b>Increment</b>	\$17,718,500
<b>Total Equalized Value</b>	\$40,000,000
<b>Percent Change</b>	80%



Red: Tax Incremental District Number Twelve Boundary  
Blue: Half-mile Expenditure Boundary



## City of Eau Claire 2019 Adopted Operating Budget

### Tax Incremental District Number Twelve Cont.

**TAX INCREMENTAL DISTRICT NUMBER TWELVE**  
*Budget Summary*  
**Revenues & Expenditures**

Operating Expenditures	<b>2019 Adopted</b>
<b>Revenues &amp; Other Financing Sources:</b>	
Taxes	\$ 766,918
Miscellaneous Revenue	0
<b>Total Revenues &amp; Other Financing Sources:</b>	<b>766,918</b>
<b>Expenditures &amp; Other Financing Uses:</b>	
Contractual Services	150
Debt Service	0
Other Financing Uses	0
<b>Total Expenditures &amp; Other Financing Uses:</b>	<b>150</b>
<b>Operating Surplus/(Deficiency)</b>	<b>\$ 766,768</b>

	<b>2017 Actual</b>	<b>2018 Projection</b>	<b>2019 Adopted</b>
<b>Available Fund Balance:</b>			
Restricted:			
Bond Construction Funds	-	-	-
Subsequent Year Debt Service	-	-	-
<b>Total Restricted</b>	-	-	-
Unassigned:			
Working Capital	-	-	766,768
<b>Total Unassigned</b>	-	-	766,768
<b>Ending Balance</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 766,768</b>

City of Eau Claire, Wisconsin  
**2019 Adopted  
Operating Budget**  
Adopted November 2018



<b>Adopted Capital Improvement Plan</b>	<b>Page #</b>
Capital Funding Sources Summary	J-1
Capital Projects by Fund	J-2



City of Eau Claire, Wisconsin  
*Adopted Capital Improvement Plan*  
 2019 thru 2023

**CAPITAL FUNDING SOURCES SUMMARY**

<b>Source</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>Total</b>
Beginning Balance	1,035,100	171,000	130,700	96,000	96,900	1,529,700
G.O. Bonds - Self Supported	8,259,800	7,925,800	11,109,900	3,970,000	6,350,000	37,615,500
G.O. Bonds - Tax Supported	12,825,000	15,875,000	9,515,000	6,450,000	6,310,000	50,975,000
G.O. Bonds (Advance from General Fund)	3,090,000	275,000	285,000	875,000	587,000	5,112,000
Intergovernmental: City of Altoona	5,000	5,000	5,000	5,000	5,000	25,000
Intergovernmental: Dept. Justice	10,600	10,600	10,600	10,600	10,600	53,000
Intergovernmental: Eau Claire County	104,200	13,100	35,400	13,100	15,200	181,000
Intergovernmental: Federal Aid	5,380,000	550,500	740,000	400,000	748,000	7,818,500
Intergovernmental: State Aid	275,000	25,000	500,000	25,000	225,000	1,050,000
Operating Income: Central Equipment	2,140,000	2,844,000	2,264,000	2,303,000	2,359,000	11,910,000
Operating Income: Parking	170,000	155,000	180,000	100,000	30,000	635,000
Operating Income: Sewer	1,960,000	2,371,000	2,266,000	2,772,000	2,000,000	11,369,000
Operating Income: Storm Water	890,000	810,000	900,000	900,000	1,210,000	4,710,000
Operating Income: Water	2,770,000	2,985,000	3,076,000	1,520,000	1,320,000	11,671,000
Other Revenue			3,800,000			3,800,000
Private Contribution		8,750,000		550,000		9,300,000
Promissory Notes - Self Supported	1,633,000	1,600,000	1,700,000	1,650,000	1,640,000	8,223,000
Promissory Notes - Tax Supported	250,000	250,000			400,000	900,000
Promissory Notes (Advance from G.F.)		139,500			85,000	224,500
Tax Increment & Interest	125,200	114,200	95,100			334,500
Transfer from Community Enhancement	453,000	425,000	390,000	380,000	470,000	2,118,000
Transfer from Fire Reserves	195,600	355,300	140,800	433,800	139,500	1,265,000
Transfer from General Fund	5,537,200	4,118,100	4,877,900	3,889,600	2,639,700	21,062,500
Transfer from K-9 Fund					20,000	20,000
<b>GRAND TOTAL</b>	<b>47,108,700</b>	<b>49,768,100</b>	<b>42,021,400</b>	<b>26,343,100</b>	<b>26,660,900</b>	<b>191,902,200</b>

City of Eau Claire, Wisconsin  
*Adopted Capital Improvement Plan*  
 2019 thru 2023

**CAPITAL PROJECTS BY FUND**

Department	Project #	Priority	2019	2020	2021	2022	2023	Total
<b>Fund 402 - Water</b>								
Water: Bond Issue Costs	402-001	3	70,000	85,000	40,000	20,000	20,000	235,000
Water: C/W Main Replacement & Extensions	402-002	3	2,200,000	2,300,000	2,400,000	2,500,000	2,600,000	12,000,000
Water: Replace & Repair Laterals	402-003	3	100,000	100,000	100,000	100,000	100,000	500,000
Water: Meter Replacement	402-004	3	450,000	450,000	250,000	250,000	250,000	1,650,000
Water: Well Reconditioning	402-005	3	100,000	75,000	100,000	75,000	100,000	450,000
Water: Hydrant & Main Valve Replacement	402-006	3	100,000	100,000	100,000	100,000	100,000	500,000
Water: Raw Water Metering	402-007	3	100,000	825,000				925,000
Water: Basin Modifications	402-008	3	5,000,000	5,000,000				10,000,000
Water: Oakwood Reservoir Painting	402-009	3	750,000					750,000
Water: Chippewa River Crossing	402-010	1		200,000	3,470,000			3,670,000
Water: Damon Street Reservoir Painting	402-011	1			1,750,000			1,750,000
Water: Water Fill Station	402-012	1			60,000			60,000
Water: Water Plant Fork Lift	402-013	1			26,000			26,000
Water: Generator	402-014	1				250,000	2,500,000	2,750,000
Water: Mt. Washington Reservoir Interior Recoating	402-015	1				720,000		720,000
Water: Folsom Tower Painting	402-016	3					1,300,000	1,300,000
<b>Fund 402 - Water Total</b>			<b>8,870,000</b>	<b>9,135,000</b>	<b>8,296,000</b>	<b>4,015,000</b>	<b>6,970,000</b>	<b>37,286,000</b>
<b>Fund 404 - Sewer</b>								
Sewer: C/W Main Replacements and Extensions	404-001	3	1,500,000	1,600,000	1,700,000	1,800,000	1,900,000	8,500,000
Sewer: Manhole Rehabilitation	404-002	3	100,000		100,000		100,000	300,000
Sewer: Atomic Absorption Spectrometer	404-003	1	60,000					60,000
Sewer: Sludge Storage	404-004	3	1,200,000					1,200,000
Sewer: Solar Panels	404-005	3		350,000	350,000			700,000
Sewer: Sanitary Sewer Lining (CIPP)	404-006	2		50,000		50,000		100,000
Sewer: Marston Street Lift Station Replacement	404-007	1		371,000				371,000
Sewer: Eau Claire Lift Station Upgrade	404-008	1			85,000	875,000		960,000
Sewer: Wastewater Plant Utility Tractor	404-009	1			31,000			31,000
Sewer: WWTP Laboratory Equipment	404-010	1				47,000		47,000
<b>Fund 404 - Sewer Total</b>			<b>2,860,000</b>	<b>2,371,000</b>	<b>2,266,000</b>	<b>2,772,000</b>	<b>2,000,000</b>	<b>12,269,000</b>
<b>Fund 405 - Storm Water</b>								
Storm Water: Bond Issue Costs	405-001	3	40,000	50,000	50,000	40,000	10,000	190,000
Storm Water: C/W Storm Water	405-002	3	1,600,000	1,800,000	1,800,000	1,900,000	1,900,000	9,000,000
Storm Water: Jeffers Road Area Storm Sewer	405-003	1	400,000		300,000			700,000
Storm Water: Basin Acquisition/Development	405-004	1	200,000			200,000		400,000
Storm Water: Halsey Street Relief Storm Sewer	405-005	2		600,000				600,000
Storm Water: Levee Reconstruction	405-006	2			500,000			500,000
<b>Fund 405 - Storm Water Total</b>			<b>2,240,000</b>	<b>2,450,000</b>	<b>2,650,000</b>	<b>2,140,000</b>	<b>1,910,000</b>	<b>11,390,000</b>
<b>Fund 406 - Parking</b>								
Parking: Wayfinding	406-001	1	20,000	20,000	10,000	10,000	10,000	70,000
Parking: Galloway Ramp Technology	406-002	1	20,000	50,000	80,000		20,000	170,000

Department	Project #	Priority	2019	2020	2021	2022	2023	Total
Parking: Gibson Street Ramp Repairs	406-003	3	460,000		225,000			685,000
Parking: Riverside Parking Deck Repairs	406-004	3	160,000		360,000			520,000
Parking: Galloway Street Ramp Routine Maintenance	406-005	1	20,000		20,000			40,000
Parking: Schlegelmilch-McDaniel Parking Lot Repave	406-006	1	50,000			325,000		375,000
Parking: Gibson Street Ramp PARC	406-007	1	125,000					125,000
Parking: Galloway Street Ramp EV Chargers	406-008	2	33,000					33,000
Parking: License Plate Recognition (LPR)	406-009	2		85,000				85,000
Parking: Gibson Street Ramp Technology	406-010	2			20,000	50,000	40,000	110,000
<b>Fund 406 - Parking Total</b>			<b>888,000</b>	<b>155,000</b>	<b>715,000</b>	<b>385,000</b>	<b>70,000</b>	<b>2,213,000</b>
<b>Fund 408 - Public Transit</b>								
Transit: Bus Replacement - 40 Foot	408-001	2	475,000	475,000	475,000	500,000	935,000	2,860,000
Transit: Transfer Center Building	408-002	3	6,250,000					6,250,000
Transit: Tablet Fare and Data System	408-003	3		310,000				310,000
Transit: Bus Replacement - 35 Foot	408-004	2			450,000			450,000
Transit: Surveillance System	408-005	1					35,000	35,000
<b>Fund 408 - Public Transit Total</b>			<b>6,725,000</b>	<b>785,000</b>	<b>925,000</b>	<b>500,000</b>	<b>970,000</b>	<b>9,905,000</b>
<b>Fund 410 - Hobbs Ice Center</b>								
Hobbs: Dasher Board Repairs - (Hughes & Akervik)	410-001	3	175,000	15,000				190,000
Hobbs: Floor Replacement - Akervik Rink	410-002	3	1,500,000					1,500,000
Hobbs: HVAC Desiccant Wheels	410-003	3	70,000					70,000
Hobbs: Roof Replacement (O'Brien & Akervik Rinks)	410-004	1		250,000				250,000
Hobbs: Ice Center Improvements	410-005	1			200,000	1,325,000		1,525,000
Hobbs: Lobby Skate Carpet Replacement	410-006	1			70,000			70,000
Hobbs: Support Beam Painting - O'Brien Rink	410-007	2				90,000		90,000
Hobbs: Water Heater Replacement	410-008	1				85,000		85,000
Hobbs: Refrigeration Pump Replacement	410-009	1				75,000		75,000
Hobbs: Refrigerant Phase-Out Design	410-010	1					50,000	50,000
Hobbs: Facility Lighting LED Replacement	410-011	1					400,000	400,000
<b>Fund 410 - Hobbs Ice Center Total</b>			<b>1,745,000</b>	<b>265,000</b>	<b>270,000</b>	<b>1,575,000</b>	<b>450,000</b>	<b>4,305,000</b>
<b>Fund 412 - Fairfax Pool</b>								
Fairfax: Concession Stand Renovation	412-001	2	50,000					50,000
Fairfax: Lifeguard Stand & Diving Board Replacement	412-003	3	75,000					75,000
Fairfax: Signage	412-004	2	30,000					30,000
Fairfax: Design & Installation of a Lily Pad Walk	412-005	2	20,000	100,000				120,000
Fairfax: Pavilion Structure	412-006	2		50,000				50,000
Fairfax: Pool Painting & Diving Board Replacement	412-007	1			125,000			125,000
Fairfax: Shade Features	412-008	1				50,000		50,000
Fairfax: Chemical Controller & Feeder Replacement	412-009	1				25,000		25,000
Fairfax: Robotic Pool Vacuum Replacement	412-010	1					20,000	20,000
Fairfax: Waterslide Replacement	412-011	1					400,000	400,000
<b>Fund 412 - Fairfax Pool Total</b>			<b>175,000</b>	<b>150,000</b>	<b>125,000</b>	<b>75,000</b>	<b>420,000</b>	<b>945,000</b>
<b>Fund 422 - Central Equipment</b>								
Central Equipment: Vehicle Replacements	422-001	3	1,686,000	1,846,000	1,786,000	1,825,000	1,909,000	9,052,000
Central Equipment: Facility Maintenance and Upkeep	422-002	3	454,000	998,000	478,000	478,000	450,000	2,858,000
Central Equipment: FD Vehicle Replacement	422-003	3	195,600	355,300	140,800	433,800	139,500	1,265,000
Central Equipment: Rotary Lifts	422-004	3		39,000				39,000
Central Equipment: Used Forklift	422-005	2					19,000	19,000
<b>Fund 422 - Central Equipment Total</b>			<b>2,335,600</b>	<b>3,238,300</b>	<b>2,404,800</b>	<b>2,736,800</b>	<b>2,517,500</b>	<b>13,233,000</b>



Department	Project #	Priority	2019	2020	2021	2022	2023	Total
<b>Fund 430 - Environmental Imp.</b>								
Risk Management: City-Owned Landfills	430-001	3	75,000	75,000	75,000	75,000	75,000	375,000
Risk Management: Environmental Projects	430-002	3	20,000	20,000	20,000	20,000	20,000	100,000
<b>Fund 430 - Environmental Imp. Total</b>			<b>95,000</b>	<b>95,000</b>	<b>95,000</b>	<b>95,000</b>	<b>95,000</b>	<b>475,000</b>
<b>Fund 434 - Land, Bldg, &amp; Equip</b>								
LBE: Bond Issue Costs	434-001	3	41,400	50,800	40,000	28,200		160,400
LBE: Central Maintenance Equipment	434-002	3	5,500	5,500	5,500	5,500	5,500	27,500
LBE: Land Acquisition Reserve	434-003	3	150,000	150,000	150,000	150,000	150,000	750,000
LBE: Police Body Armor Replacement	434-004	3	7,200	9,600	117,600	16,800	14,400	165,600
LBE: Police Department Equipment Replacement	434-005	3	40,000	40,000	40,000	40,000	40,000	200,000
LBE: Police Regional Forensic Lab Equipment	434-006	3	45,000	45,000	45,000	45,000	45,000	225,000
LBE: Fiber Optics Conduit	434-007	3	50,000	50,000	50,000	50,000	50,000	250,000
LBE: Public Space Cameras	434-008	2	40,000	40,000	50,000	50,000	50,000	230,000
LBE: Management Information Systems	434-009	3	558,300	573,000	549,000	563,300	570,000	2,813,600
LBE: C/W Fire Station Projects	434-010	3	100,000	125,000	750,000	500,000	100,000	1,575,000
LBE: Weather Warning Sirens	434-011	3	35,000	35,000	35,000	35,000	35,000	175,000
LBE: Comm. Center Equipment	434-012	3	133,700	3,500	35,500	3,500	6,500	182,700
LBE: Investment in Renewable Energy	434-013	3	200,000	200,000	200,000	200,000	200,000	1,000,000
LBE: MPLS Router Upgrade	434-014	3	81,000	106,400		80,000	50,000	317,400
LBE: WiMax to LTE Conversion	434-015	3	200,000				150,000	350,000
LBE: City Hall Campus Improvements	434-016	3	3,600,000					3,600,000
LBE: Police Handgun & Gun light Replacement	434-017	3	75,000					75,000
LBE: Police Interview Room Video Equipment Replace	434-018	3	20,000					20,000
LBE: Multi-Purpose Low Boy Trailer	434-019	1	21,000					21,000
LBE: Fire Station Security	434-020	3	175,000					175,000
LBE: Less Lethal Shotgun Replacement	434-021	3	30,000					30,000
LBE: Taser Program Expansion	434-022	3	60,000					60,000
LBE: Comm Devel Inspection Computer System	434-023	3	250,000					250,000
LBE: Sustainable Purchasing & Development	434-024	3	11,000					11,000
LBE: City Hall Campus Furnishings	434-025	2	600,000					600,000
LBE: C/W Security Expansion	434-026	3		22,000	22,000	22,000	22,000	88,000
LBE: Fire Department Pumper Truck Replacements	434-027	2		1,050,000	1,040,000	650,000		2,740,000
LBE: In-squad Video Replacement	434-028	2		75,000		45,000	10,000	130,000
LBE: City Council Chambers Technology Upgrade	434-029	3		20,000		30,000		50,000
LBE: Survey Equipment	434-030	2		45,000		45,000		90,000
LBE: GPS Receivers	434-031	2		25,000			25,000	50,000
LBE: Body Worn Cameras	434-032	2		80,000				80,000
LBE: Comm. Center Next Gen Equipment	434-033	1		75,000				75,000
LBE: Traffic Sign Production Printer	434-034	1		53,000				53,000
LBE: Portable Radio Replacement	434-035	2			95,000			95,000
LBE: Hot Epoxy Pavement Painting Unit	434-036	1			80,000			80,000
LBE: Utility Tractor (Toolcat)	434-037	1			55,000			55,000
LBE: Squad Replacement Computers	434-038	3				75,000	125,000	200,000
LBE: K-9 Dog Retirement	434-039	3					20,000	20,000
LBE: Engineering Vehicle	434-040	2					135,000	135,000
LBE: Fire Department Vehicle Replacement	434-041	3					400,000	400,000
<b>Fund 434 - Land, Bldg, &amp; Equip Total</b>			<b>6,529,100</b>	<b>2,878,800</b>	<b>3,359,600</b>	<b>2,634,300</b>	<b>2,203,400</b>	<b>17,605,200</b>
<b>Fund 441 - Transportation Imp.</b>								
Transportation: Bond Issue Costs	441-001	3	116,000	110,000	140,000	100,000		466,000
Transportation: Alley Improvement Program	441-002	3	250,000	250,000	250,000	250,000	250,000	1,250,000
Transportation: Boulevard Tree Replacement Program	441-003	3	150,000	150,000	150,000	150,000	150,000	750,000
Transportation: Road Lighting Install & Upgrade	441-004	3	150,000	200,000	200,000	250,000	250,000	1,050,000

Department	Project #	Priority	2019	2020	2021	2022	2023	Total
Transportation: Bicycle/Wayfinding Signage Program	441-005	3	25,000	25,000	25,000	25,000	25,000	125,000
Transportation: C/W Street & Sidewalk Improvements	441-006	3	6,650,000	6,650,000	6,800,000	6,900,000	7,000,000	34,000,000
Transportation: C/W Bridge Maintenance Program	441-007	3	250,000	500,000	500,000	500,000	500,000	2,250,000
Transportation: C/W Trail Program	441-008	3	1,554,000	435,000	1,000,000	500,000	100,000	3,589,000
Transportation: Traffic Signal Install & Upgrade	441-009	3	150,000	150,000	150,000	150,000	150,000	750,000
Transportation: Street Reconstruction	441-010	2	500,000		350,000		350,000	1,200,000
Transportation: Highway Safety Improvement Program	441-011	3	25,000		25,000		25,000	75,000
Transportation: Galloway Street Railroad Overpass	441-012	1		250,000	5,550,000			5,800,000
Transportation: Fairfax Street STBG-Urban	441-013	3		50,000	450,000			500,000
Transportation: Jeffers Road STBG-Urban	441-014	3		100,000	400,000			500,000
Transportation: Railroad Crossing Safety Improv	441-015	1		400,000	600,000			1,000,000
Transportation: Dewey Street Redeck	441-016	1		850,000				850,000
<b>Fund 441 - Transportation Imp. Total</b>			<b>9,820,000</b>	<b>10,120,000</b>	<b>16,590,000</b>	<b>8,825,000</b>	<b>8,800,000</b>	<b>54,155,000</b>

<b>Fund 450 - Parks &amp; Recreation</b>								
Parks & Rec: Bond Issue Costs	450-001	3	40,000	20,000	20,000	20,000		100,000
Parks & Rec: Half Moon Lake - Endothol Treatment	450-002	3	93,000	50,000	50,000	50,000		243,000
Parks & Rec: Half Moon Lake - Alum Treatment	450-003	3	100,000		100,000		100,000	300,000
Parks & Rec: Southwest Dog Park & Boat Launch	450-004	3	133,000					133,000
Parks & Rec: Carson Park Master Plan	450-005	2	60,000					60,000
Parks & Rec: ADA Compliance Implementation	450-006	2	200,000					200,000
Parks & Rec: Owen Park - Restroom/Pavilion	450-007	1	280,000					280,000
Parks & Rec: Birch Pavilion Steps	450-008	3	50,000					50,000
Parks & Rec: Princeton Valley Park Plan	450-009	3	20,000					20,000
Parks & Rec: Relocation of Locomotive	450-010	3	100,000					100,000
Parks & Rec: Owen Park Well Pump Refurbish	450-011	2		30,000		30,000		60,000
Parks & Rec: Northwest Community Park	450-012	1		130,000		280,000		410,000
Parks & Rec: Carson Park Baseball	450-013	3		500,000				500,000
Parks & Rec: Baseball Stadium Fan Deck	450-014	1		145,000				145,000
Parks & Rec: Playground Replacement	450-015	1			60,000		75,000	135,000
Parks & Rec: Lake Shore Park Shelter	450-016	1			20,000			20,000
Parks & Rec: North Side Dog Park	450-017	2			25,000			25,000
Parks & Rec: Phoenix Park Farmers Market	450-018	1				10,000		10,000
Parks & Rec: Carson Park Restroom	450-019	1				200,000		200,000
Parks & Rec: Sport Court Replacement	450-020	1					80,000	80,000
<b>Fund 450 - Parks &amp; Recreation Total</b>			<b>1,076,000</b>	<b>875,000</b>	<b>275,000</b>	<b>590,000</b>	<b>255,000</b>	<b>3,071,000</b>

<b>Fund 467 - TID #11</b>								
TID 11: Renovations to Gibson Street Parking Ramp	467-001	3	250,000	250,000	250,000			750,000
<b>Fund 467 - TID #11 Total</b>			<b>250,000</b>	<b>250,000</b>	<b>250,000</b>			<b>750,000</b>

<b>Fund 469 - TID # 14 (New)</b>								
TID 14 - Cannery District Park Development	469-001	1			3,800,000			3,800,000
<b>Fund 469 - TID # 14 (New) Total</b>					<b>3,800,000</b>			<b>3,800,000</b>

<b>Fund 490 - Library Imp.</b>								
Library Improvements	490-001	3	2,000,000	17,000,000				19,000,000
<b>Fund 490 - Library Imp. Total</b>			<b>2,000,000</b>	<b>17,000,000</b>				<b>19,000,000</b>

<b>Fund 495 - RDA</b>								
RDA: Cannery Redevelopment District	495-001	3	1,500,000					1,500,000

<b>Department</b>	<b>Project #</b>	<b>Priority</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>Total</b>
<b>Fund 495 - RDA Total</b>			1,500,000					1,500,000
<b>GRAND TOTAL</b>			47,108,700	49,768,100	42,021,400	26,343,100	26,660,900	191,902,200

City of Eau Claire, Wisconsin  
**2019 Adopted  
Operating Budget**  
Adopted November 2018



**Policies**

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Budget & Financial Management Policies

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# City of Eau Claire 2019 Adopted Operating Budget

## Budget & Financial Management Policies

### FINANCIAL POLICIES

The City of Eau Claire's financial policies set forth the basic framework for the overall fiscal management of the City. Operating concurrently with changing circumstances and conditions, these policies assist the decision-making process of the City Council. These policies provide guidelines for evaluating both current activities and proposals for future programs.

Most of the policies represent longstanding principles, traditions and practices and follow generally accepted accounting principles that have guided the City in the past and have helped maintain financial stability over the last two decades.

### OPERATING BUDGET POLICIES

The City will prepare an annual budget for all operating funds.

The City will maintain a budgetary control system to ensure adherence to the budget and will prepare regular reports comparing actual revenues and expenditures to budgeted amounts.

The City will integrate performance measurements and performance objectives within the operating budget.

A contingency account will be maintained in the annual operating budget to provide for unanticipated expenditures of a non-recurring nature or to meet unexpected increases in service delivery costs. Transfers from the contingency account to the operating programs will require approval by the City Council.

Mid-year adjustments within budgeted accounts of a department may be made with approval of the Department Directors and the Finance Director. Budget adjustments between departments or between funds must be approved by the City Council.

Budgets are classified as either lapsing (spending authority terminates at year-end) or non-lapsing (spending authority continues through the life of a project). All lapsing budgets are prepared for fiscal year operations beginning January 1 and ending December 31. Listed below are all budgeted funds categorized by type of appropriation.

Lapsing Appropriations		Non-Lapsing Appropriations
General Fund	Storm Water Utility	Community Development Block Grant
Economic Development	Parking Utility	Home Grant
Community Enhancement	Public Transit	Capital Project Funds
Downtown Partners	Hobbs Municipal Ice Center	
Cemetery Maintenance	Fairfax Municipal Pool	
Hazardous Materials Response	Risk Management	<i>(Non-lapsing budgets are reviewed annually.)</i>
Public Library	Central Equipment	
City-County Health Department	Redevelopment Authority	
Landfill Remediation	S. Barstow Business District	
Debt Service Funds	W. Grand Business District	
Water Utility	Water St. Business District	
Sewer Utility	N. Barstow/Medical Business District	



# City of Eau Claire 2019 Adopted Operating Budget

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## OPERATING BUDGET POLICIES (Continued)

Operating budgets are established on a fund - department - program basis. Transfers between departments or between funds must be approved by the City Council. Increases to the approved General Fund operating budget are made only in the following situations:

- Emergency situations
- Appropriation for capital projects
- Appropriation for debt service reserve
- Transfer from contingency
- Non-recurring appropriations with offsetting revenues
- Carry-over of prior year appropriations

## CAPITAL BUDGET POLICIES

Funding for infrastructure projects should be obtained from:

- Operating profits
- Bond market
- State Trust Fund loans
- Grants
- General Fund advances

Loans from the General Fund to the utilities shall be paid back over a period not to exceed 30 years at the municipal interest rate at the time of the loan. This method is used because of the following factors:

- 5% of customers are outside City
- Tax-exempt properties pay utility fees

The City shall utilize available funding sources for capital improvements whenever practical and feasible.

- Grant funds
- Special assessments
- Developer contributions

The City will develop a five year capital improvement program, which will be reviewed and updated annually.

The complete five year capital project funding plan must be balanced each year by matching projected expenditures with proposed revenue sources by fund.

Transfers between capital project funds must be approved by the City Council. A transfer within a capital project fund may be approved by the Finance Director.

The City will maintain its physical assets at a level adequate to protect the City's capital investments and to minimize future maintenance and replacement costs. The budget will provide for the adequate maintenance and the orderly replacement of the capital plant and equipment from current revenues, when possible.

The City will try to ensure that industrial acreage is available for development within the City and served with necessary infrastructure.

## REVENUE POLICIES

The City will seek to maintain a diversified and stable revenue system to minimize short-run fluctuations in any one revenue source.

The City will attempt to maximize benefits from major revenue sources as a way of maintaining a stable tax rate.

The City will follow an aggressive policy of collecting revenues.

The City will establish all user charges and fees at a level related to the full cost (operating, direct, and indirect) of providing the service, whenever practical.

The City will review license fees/charges annually to determine if the revenues support the cost of providing the service.



## City of Eau Claire 2019 Adopted Operating Budget

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### REVENUE POLICIES (Continued)

Water, Sewer and Storm Water Utilities will be self-supporting through user fees.

- The minimum Water and Sewer Utility rates should be set at a rate which will yield net income which is at least 1.25 times the highest principal and interest payment due. This requirement is in conformance with the mortgage revenue bond requirements.
- Rate adjustments for the Water Utility are submitted to the Public Service Commission and City Council for review and approval.
- Rate adjustments for the Sewer Utility and the Storm Water Utility will be submitted to the City Council for review and approval.

The City shall levy and collect a room tax pursuant to §66.0615 of the Wisconsin Statutes. This tax is collected monthly from all city hotels and motels and is based on the gross room receipts collected. The proceeds from this tax are used to promote convention, tourism, cultural and recreational activities. As of 2016 the room tax rate is eight percent.

Parks and Recreation administers a variety of adult and youth recreation programs and activities. These fees and charges are reviewed annually by the City Council. The following policy guidelines have been adopted:

- Instructional programs will be offered on a year-round basis.
- Adult instructional fees should cover 100 percent of the cost of supplies, administration and personnel.
- Youth instructional fees should cover 75 percent of the cost of supplies, administration and personnel.
- Some programs are offered to the community as a service and are not designed to recover their cost. These programs include playgrounds, outdoor rinks and Par-Te-Rec.

The Recreation division shall charge rental fees for rooms, pool, gym, ball fields and special equipment.

### RESERVE POLICIES

The City will establish a contingency expenditure appropriation in the annual operating budget to provide for unanticipated expenditures of a non-recurring nature, or to meet unexpected small increases in service delivery costs.

As part of the annual budget process, the Finance Director will estimate the surplus or deficit for the current year and prepare a projection of the year end fund balance. Such projection will include an analysis of trends in fund balance levels on a historical and future projection basis.

The total unassigned General Fund balance shall be maintained as of December 31 of each year equal to a minimum of 15 percent of the ensuing year's budgeted General Fund expenditures, with a target of 20 percent. Included in the unassigned fund balance is a working capital reserve equal to ten percent of the ensuing year's General Fund expenditures to provide funds for reasonable cash flow needs.

Withdrawal of any amount of the total unassigned General Fund balance in excess of the 20% target amount, for the sole purpose of reducing the ensuing year's property tax levy, may be made only upon a two-thirds majority vote of the City Council.

Funds in excess of 15 percent of the minimum unassigned fund balance may be considered to supplement "pay as you go" capital outlay expenditures (including reduction of anticipated debt issues) or to prepay existing debt via cash defeasance as allowable. The decision of how to use these funds will be made by the City Council. Unassigned fund balance shall not be used to support recurring operating expenditures.

The City Council, by a two-thirds vote, can declare a fiscal emergency and withdraw any amount of general fund balances for purposes of addressing the fiscal emergency.





# City of Eau Claire 2019 Adopted Operating Budget

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## RESERVE POLICIES (Continued)

Any time the general fund balance is less than the required minimum of 15 percent, staff will present a plan to restore the General Fund balance to the minimum balance to the City Council for its approval.

Reserves will be established as required by bond ordinance and by statute for arbitrage requirements.

A cash reserve for Central Equipment "rolling fleet" replacement will be maintained on a replacement cost basis each year. Amounts in excess of the original cost depreciation will be reserved towards the equipment replacement value.

## INVESTMENT POLICIES

Disbursement, collection and deposit of all funds will be managed to maximize investment opportunity for City funds. The City will manage its investment portfolio with the primary objective of preserving capital in the overall portfolio, maintaining sufficient liquidity to meet all operating requirements and attaining a rate of return commensurate with the City's investment risk constraints. These objectives shall be met in accordance with the City's Investment Policy and prudent investment practices.

### Short-Term Funds

- Funds that are required for daily operating needs and that are available for short periods of time are normally held at a local bank through a contractual agreement or at the State of Wisconsin Local Government Investment Pool. The City will maintain at least ten percent of its total investment portfolio in instruments maturing in 30 days or less.

### Long-Term Funds

- Funds that are available for 30 days or longer may be placed in certificates of deposit with local financial institutions, Treasury Bills and other Federal securities in the State maintained Local Government Investment Pool or any other instrument listed in Wisconsin Statute §66.0603(1m). With the exception of US Treasury securities and authorized pools, no more than 50 percent of the City's total investment portfolio will be invested in a single security type or with a single financial institution.
- Bank deposits are secured by Federal Depository Insurance Corporation and by the State Deposit Guarantee Fund up to \$650,000. Amounts over \$650,000 are guaranteed by an irrevocable standby letter of credit from the Federal Home Loan Bank (FHLB).

All City funds will be pooled for investments except certain restricted funds that require separate accounts. Interest allocations are made to operating and capital project funds based on monthly cash balances.

## DEBT POLICIES

Section 67.03(1) of the Wisconsin Statutes provides that the amount of indebtedness of a municipality shall not exceed five percent of the equalized valuation of the taxable property in the municipality. Although State Statutes allow five percent of the equalized valuation, the City has set an internal debt goal, which seeks to remain below 3.5 percent (70 percent of the maximum amount allowed by the State Statutes).

Net Direct Debt should not exceed three times (3X) the operating revenues of the City.

Asset life shall be longer than the debt issued for its purchase. The City shall consider the useful life of the project assets being financed and the long-range financial and credit objectives when determining the final maturity structure of the debt. The City will use short-term debt for bond anticipation purposes only.

Spend down of borrowed proceeds. All debt taken out will be for shovel-ready projects. Draw down of the funds will be in accordance with IRS rules for general obligation debt whereby 10 percent of the proceeds will be spent within 6 months of the borrowing, 50 percent within 12 months of the borrowing, 75 percent within 18 months of the borrowing, and 100 percent within 24 months of the borrowing. Should this schedule not be met, the balance of the amount borrowed and not spent will be applied to debt service levy. Each general obligation debt will be closely monitored so that it adheres to IRS regulations in respect to arbitrage and spend down rules. Should State Trust Fund be utilized for the issuance of debt, all draw requests must be made within 1 year of receiving the approval of the State Trust Fund to borrow the funds.



# City of Eau Claire 2019 Adopted Operating Budget

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## **DEBT POLICIES (Continued)**

The City of Eau Claire shall utilize any debt obligations it has at its disposal to take advantage of the lowest cost of the debt or for another benefit for the City.

The City of Eau Claire will follow a policy of full disclosure on every financial report and bond prospectus.

The following objectives will be used to maintain debt service requirements at an affordable level and enhance the credit quality of the City:

1. The levy for debt service shall be no greater than 25 percent of the total levy, with an effort to maintain the levy at a proportionate, even level for tax rate stabilization.
2. Debt amortization should be structured so that 65 percent or more of total direct debt principal is retired in 10 years or less.

Each year, as part of the budget process, the City Council should consider the percentage increase in the tax levy for debt service for the year following the issuance of the debt. Flexibility to fund future expenditures necessary to provide essential City services and economic viability are essential considerations.

General obligation debts will be paid through the General Debt Service Fund, the TIF debt service funds, the Storm Water Utility, and other funds for which general obligation debt is issued. Operating budgets will be prepared to meet the annual principal, interest, and service charge costs for each fund. The General Fund is the fund responsible for general obligation debt payments if there are not amounts sufficient for debt payments in the other funds. Special assessments collected from properties benefited by construction funded with bonded debt will be used for debt service payments or to reduce the level of future debt. Revenue for the TIF debt service fund will include taxes generated by incremental property values within the district, special assessments, interest on cash balances, and transfers, if required.

## **SPECIAL ASSESSMENT POLICIES**

### **General Policy**

The special assessment policy was adopted by the City Council in 1955. Assessments for the construction and reconstruction of streets and sidewalks as well as the construction of water and sanitary sewer mains and extensions are levied and placed on the tax roll. These assessments are paid in installments over a ten year period. A six percent per year interest rate is charged on the unpaid balance in years two through ten. Effective January 1, 1998, City Council waived the assessment for *reconstruction* of water and sanitary sewer utilities. Future reconstructions for water and sewer will be paid for by the utilities.

If a property with outstanding special assessments is sold, the assessments become due and payable in full at the time of sale and may not be assumed by the purchaser. All improvements are guaranteed for a set number of years. In the event an improvement does not last the entire estimated period, a pro rata credit adjustment will be made for the remaining life of the improvement.

In 1990, the City Council amended the policy to allow a 20-year payback at a six percent interest for hardship situations. In some situations, where the payment of the special assessments would result in extreme financial hardship, Council may authorize deferment of the assessments. In this situation, the City places a lien on the property for the amount of deferred assessments. This lien accumulates interest at six percent per year. If the financial condition of the property owner changes to enable them to make payment, the assessment plus accumulated interest can be placed on the tax roll and paid over a ten or 20-year period. If the property is sold, the lien plus accumulated interest becomes due and payable in full at the time of sale.

### **Special Assessments Levied Over Ten Years**

Street improvement construction includes construction of bituminous and concrete pavement, concrete curb and gutter, and sidewalk and boulevard restoration. The assessment rate for the street improvement category is based on the prior year average cost to construct a typical street, including engineering and inspection costs.

Estimated life of street construction components is 30 years for bituminous pavement, 40 years for concrete paving, 30 years for concrete curb and gutter and ten years for sidewalks.

Assessment rates for new water and sewer mains are based on the prior year cost to construct an eight inch main, including engineering and inspection costs.



# City of Eau Claire 2019 Adopted Operating Budget

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## **SPECIAL ASSESSMENT POLICIES (Continued)**

The assessment for whiteway lighting construction is based on construction cost. Non-residential properties pay two-thirds of cost and the City pays the remaining one-third.

### **Special Assessments Levied Over Five Years**

- Diseased tree removal.

### **Special Assessments Due in Year Assessed**

- Assessments less than \$100.
- Assessments for current services such as snow removal, weed cutting, etc.
- Whiteway lighting operation and maintenance assessments are based on the total cost of operating and maintaining the system and are assessed in full to non-residential properties.

### **Improvements Not Assessed**

- Reconstruction of water and sewer utilities, with the exception of service level upgrades, such as replacing a 4" lateral with a 6" lateral.
- Storm sewer - the total cost is paid by the Storm Water Utility, except for work that is performed under development agreements.
- Seal coating - the total cost is paid by City.

## **MAJOR DEVELOPMENT POLICIES**

Special assessments are paid by developers on projects that are within the scope and terms stated in the special assessment policy. In 1989, the City Council approved legislation that requires developers of subdivisions platted after 1989 to bear the full cost of streets, storm sewers, and City utilities within the development area. Funds are either escrowed with the City or financing guaranteed with a letter of credit as required by the development agreement approved by the City Council.

## **PURCHASING POLICIES**

Purchases for all City departments for the City of Eau Claire shall be in accordance with the City Procurement Policy (Chapter 2.92 of City Code of Ordinances). For contracts involving building or construction work, financed in whole or in part with City financial assistance, contractors shall compensate employees at the prevailing wage rate in accordance with §66.0903, Wisconsin Statutes, Chapter DWD 290, WI Adm. Code, and Chapter 2.92.215 of the City of Eau Claire Code.

The methods of source selection are as follows:

### **Competitive Seal Bids/Proposals**

- Competitive sealed bidding must be used for Public Works projects exceeding \$25,000 and other purchases of \$30,000 or greater. This process shall consist of:

- Invitation for bids
- Public notice
- Bid opening
- Bid acceptance and bid evaluation
- Bid award - City Council authorization



# City of Eau Claire 2019 Adopted Operating Budget

## PURCHASING POLICIES (Continued)

### Small Purchase

- Other than Public Works projects, procurements less than \$30,000 must follow Purchasing guidelines and City Code of Ordinances. Procurement methods used for less than \$30,000 include written quotes, informal written notices, telephone quotations and published price lists, cooperative contract and procurement cards.

### Sole Source Procurement

- When it has been determined in writing by the Purchasing Manager that there is only one source for a required procurement, the purchase may be negotiated and the other methods of selection disregarded. A written determination must be submitted to the City Manager.

### Cooperative Purchasing

- May use cooperative contracts as permitted by the City Procurement Code for Cooperative Purchasing (Chapter 2.92. of the City Code of Ordinances.)

### Emergency Procurement

- In the event of an emergency, supplies, services, or construction may be purchased without regard to normal purchase selection procedures to protect the health and welfare of the public. A written determination of the basis for the emergency and for the selection of the particular contractor must be sent to the City Manager and included in the contract file.

## PENSION FUNDING AND REPORTING POLICIES

All current pension liabilities shall be funded on an annual basis.

### Existing Plan Funding

- All permanent employees of the City are participants in the Wisconsin Retirement System (WRS), a statewide, defined-benefit pension plan to which employer and employees both contribute.

All employees are mandated to pay the employee required portion. The rates of the employer and employee contribution are set annually by WRS based on actuarial evaluations. The 2018 rates are as follows:

	<u>General</u>	<u>Police</u>	<u>Fire</u>
Employee Contribution	6.55%	6.55%	6.55%
City Contribution	<u>6.55%</u>	<u>10.55%</u>	<u>14.95%</u>
Total	<u>13.10%</u>	<u>17.10%</u>	<u>21.50%</u>

### Prior Years' Unfunded Pensions

- The State of Wisconsin administers a plan for retired employees of the Eau Claire Police and Fire Departments. These individuals had been covered by a private pension plan prior to the City joining the WRS. No new employees are added to the plan. The City's policy is to fund retirement contributions to meet current benefit payments to retired employees. The total estimated present value of future cost to the City as of December 31, 2017, was approximately \$96,574, all of which relates to prior service. The estimated remaining period of amortization is 11 years and will be paid through annual operating appropriations.



# City of Eau Claire 2019 Adopted Operating Budget

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## PENSION FUNDING AND REPORTING POLICIES (Continued)

### Post-Retirement Benefits

- In addition to providing pension benefits, the City provides certain health care benefits for retired employees. A substantial number of the City's permanent employees may become eligible to receive employer paid health care from retirement until Medicare entitlement if they reach normal retirement age while working for the City. For 2019 the costs are estimated at \$3,011,560. The City is required by GASB Statement 75 to complete an actuarial study every two years to determine its actuarial liability for future health care benefits. The last study was completed as of January 1, 2018. As of January 2014, new employees who are not Public Safety or Transit employees will not be eligible for a post-retirement health care benefit.

## COMPENSATED ABSENCES

Employees accumulate vacation, sick leave, and other benefits at various rates depending on bargaining group and length of service. Employees are paid for their total unused vacation and compensatory time upon termination or retirement. However, sick leave can only be used during employment.

The cost of compensated absences is recognized when payments are made to employees. The current value of accumulated compensated absences outstanding as of December 31, 2017 is \$1,832,504. The estimated current portion of these costs has been included in the 2019 Adopted Budget.

## ACCOUNTING, AUDITING AND FINANCIAL REPORTING POLICIES

Monthly financial reports will be submitted to the City Council.

An annual budget for all operating funds will be prepared.

A five year Capital Improvement Plan budget will be presented annually.

An independent audit will be performed annually for all City funds.

The City will produce a Comprehensive Annual Financial Report (CAFR) in accordance with generally accepted accounting principles as outlined by the Governmental Accounting Standards Board.

## SPECIAL EVENTS POLICIES - INSURANCE REQUIREMENT

Organizations that use City parks and/or City facilities for special events such as foot races, parades, festivals, etc. are required to obtain liability insurance and provide a certificate evidencing limits of not less than \$1,000,000 per occurrence and agree to endorse the City as an additional insured under the policy. Organizations must also sign a hold harmless agreement. (Ordinance 9.59.110)

All special events are reviewed by the Special Events Committee and approved by City Council. Special Events are reviewed to ensure the health and safety of the participants in the event.



## City of Eau Claire 2019 Adopted Operating Budget

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### RISK MANAGEMENT POLICY

The City of Eau Claire is one of 17 municipalities and counties that are members of Wisconsin Municipal Mutual Insurance Company (WMMIC), a municipal insurance program that provides liability insurance services. As part of this program, the City pays the first \$200,000 of any claim. WMMIC will pay any covered costs over \$200,000 per occurrence or \$400,000 aggregate with an annual cap of \$10 million.

The objective of this program is to safeguard the financial security of the City, by protecting its human, financial and property assets from the adverse impact of loss. The program is set up to protect the financial assets of the City and provide stable funding for losses. The City will self-insure all losses that occur with predictable frequency and those that will not have a significant impact on the City's financial position.

The Risk Manager will review all liability claims and award recommendations prior to payment by the insurance company. Judgment or award recommendations in excess of \$10,000 will be reviewed with the City Council prior to payment.

In 1992, the City also became self-insured for workers' compensation claims. The City retains the first \$500,000 of each worker's compensation claim per occurrence. This coverage is handled by Wisconsin Municipal Mutual Insurance Company. Excess coverage protects the City for losses greater than \$400,000 per occurrence and does not have an annual aggregate.

City of Eau Claire, Wisconsin  
**2019 Adopted  
Operating Budget**  
Adopted November 2018



**Position Control**

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Position Control Summary

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# City of Eau Claire 2019 Adopted Operating Budget

## Position Control Summary

### 2019 Adopted Position Control Summary

GENERAL FUND - DEPARTMENT/DIVISION	2017	2018	2018 Changes	2019
<b>ADMINISTRATIVE SERVICES</b>				
City Manager	3.00	3.00	-	3.00
City Clerk/Elections	2.00	2.00	-	2.00
Information Services	8.00	9.00	-	9.00
Total	13.00	14.00		14.00
<b>CITY ATTORNEY</b>				
	3.75	3.75	-	3.75
<b>FINANCE DEPARTMENT</b>				
Finance Administration	3.00	3.00	-	3.00
Accounting Services	8.00	8.00	-	8.00
Assessing	5.00	5.00	(1.00)	4.00
Financial Operations	9.00	9.00	-	9.00
Purchasing	2.00	2.00	1.00	3.00
Total	27.00	27.00		27.00
<b>HUMAN RESOURCES</b>				
Human Resources Administration	5.00	5.00	-	5.00
Total	5.00	5.00		5.00
<b>COMMUNITY DEVELOPMENT</b>				
Planning Administration	5.00	5.00	-	5.00
Inspections	7.00	7.00	-	7.00
Total	12.00	12.00		12.00
<b>ENGINEERING</b>				
Engineering/GIS Asset Management	18.00	18.00	-	18.00
Total	18.00	18.00		18.00
<b>COMMUNITY SERVICES</b>				
Administration	3.00	3.00	-	3.00
Building & Grounds	7.00	7.00	-	7.00
Forestry	5.00	5.00	-	5.00
Parks Maintenance	21.00	21.00	-	21.00
Recreation	4.00	4.00	-	4.00
Streets Maintenance	34.00	34.00	-	34.00
Total	74.00	74.00		74.00
<b>POLICE DEPARTMENT</b>				
Administration	2.00	2.00	-	2.00
Administrative Division	17.00	11.00	-	11.00
Patrol Division	75.00	75.00	-	75.00
Professional Standards Division	-	5.00	-	5.00
Investigations Division	21.00	22.00	-	22.00
Communications Center	24.00	25.00	-	25.00
Total	139.00	140.00		140.00
<b>FIRE &amp; RESCUE DEPARTMENT</b>				
Fire Administration	2.00	2.00	-	2.00
Fire Operations	88.00	88.00	-	88.00
Fire Community Risk Reduction	3.75	3.75	-	3.75
Total	93.75	93.75		93.75
<b>TOTAL GENERAL FUND</b>	<b>385.50</b>	<b>387.50</b>		<b>387.50</b>



## City of Eau Claire 2019 Adopted Operating Budget

### Position Control Summary Cont.

#### *2019 Adopted Position Control Summary*

<b>OTHER FUNDS</b>	<b>2017</b>	<b>2018</b>	<b>2018 Changes</b>	<b>2019</b>
ECONOMIC DEVELOPMENT	2.00	2.00	-	2.00
DOWNTOWN FUND	1.00	1.00	-	1.00
CEMETERY MAINTENANCE	2.00	2.00	-	2.00
WATER UTILITY	29.00	29.00	-	29.00
SEWER UTILITY	22.50	22.50	-	22.50
STORM WATER MANAGEMENT	1.00	1.00	-	1.00
PARKING FUND	1.00	32.50	-	32.50
PUBLIC TRANSIT	32.50	1.00	-	1.00
HOBBS MUNICIPAL ICE CENTER	2.00	2.00	-	2.00
RISK MANAGEMENT	1.00	1.00	-	1.00
CENTRAL EQUIPMENT	13.50	13.50	-	13.50
<b>TOTAL OTHER FUNDS (Excluding Library/Health/CDBG)</b>	<b>107.50</b>	<b>107.50</b>		<b>107.50</b>
<b>CITY POSITIONS (Excluding Library / Health / CDBG)</b>	<b>493.00</b>	<b>495.00</b>	-	<b>495.00</b>
<b>HEALTH DEPARTMENT/LIBRARY/CDBG</b>				
CITY-COUNTY HEALTH DEPARTMENT	55.25	57.40	0.36	57.76
PUBLIC LIBRARY	36.11	36.18	2.76	38.94
COMMUNITY DEVELOPMENT BLOCK GRANT	2.10	2.10	-	2.10
	93.46	95.68		98.80
<b>TOTAL ALL CITY FUNDS</b>	<b>586.46</b>	<b>590.68</b>		<b>593.80</b>