

**EAU CLAIRE  
BICYCLE & PEDESTRIAN ADVISORY COMMITTEE**

**Meeting of November 20, 2018**

The meeting was chaired by Aaron Salmon in the Chippewa Room of the L. E. Phillips Memorial Public Library and called to order at 6:00 p.m.

**Members Present:** Aaron Salmon, Kirk Jansen, Catherine Lee, Brian Jenquine, Scott Kmetz, Ann Francis

**Members Absent:** Eric Nelson, Andy Becker, Carl Mothes

**Staff Present:** Leah Ness, Pat Ivory, Mike Majors

**Visitors Present:** Jeremy Gragert, Austin Northagen

**Minutes.** The minutes from the October 16, 2018 meeting were approved as written.

- 1. Bicycle and Pedestrian Safety Concerns.** Several safety concerns were noted:

  - 5<sup>th</sup> Avenue and Lake Street – there is some confusion regarding the lane markings on 5<sup>th</sup> Avenue involving the sharrows for the northbound lane.
  - Several potholes in the parking lot at the northeast corner of East Grand Avenue and South Barstow Street.
  - Need for an additional pedestrian crossing for Washington Street in the vicinity of Dewey Street
  
- 2. Update from Eau Claire Police Department.** Sgt. Mike Majors from the Eau Claire Police Department was at the meeting to provide a quarterly update regarding bicycle and pedestrian incidents in the City. The Committee also discussed pedestrian/bicycle related issues including: high traffic speed on Harding Avenue and State Street, pedestrian concerns at the intersection of Washington Street and Farwell Street, and walk signals along Clairemont Avenue where the trail crosses the intersecting streets that should automatically go to “walk” when the traffic signal changes. The Committee thanked Sgt. Majors for attending the meeting.
  
- 3. Discussion of Bike Share Draft Ordinance.** Leah Ness informed the Committee that City staff is preparing an ordinance that would provide a license procedure for bicycle share vendors to operate in the City. The ordinance would establish criteria that the vendors would be required to follow related to such items; maximum number of bicycles, redistributing bicycles in a timely manner, parking locations, etc. The draft ordinance would be discussed by the Committee at a future meeting.

Austin Northagen, Director of the Student Office of Sustainability at UWEC was present at the meeting and discussed bicycle share programs in other cities including Green Bay and Minneapolis. He noted that the Student Office of Sustainability was interested in getting the bicycle share program started in Eau Claire and that discussing the viability of electric scooters could occur at a later date. He also discussed possible bicycle parking locations on the perimeter of the campus and Downtown and that some funding was available to assist in the implementation of the program such as delineating some of the parking areas.

Jeremy Gragert also discussed the need to implement a bicycle share program in Eau Claire.

**4. Discussion of 2019 CIP Review Process.** The Committee discussed the review process they would like to follow this year as they review the 2019 CIP street projects. Leah discussed the process used for the 2018 projects and noted that the 2019 projects would be presented to the City Council at two separate meetings, therefore the Committees may wish to consider separate letters for each meeting. Aaron Salmon noted that for some streets last year, the Committee's endorsement/comments for a project were not forwarded to the City Council. These were typically projects where the Committee agreed with the recommendations of the Engineering Department.

The Committee discussed the process and agreed that two separate letters should be prepared and that the letter include a reference to each project, including those where the Committee doesn't have any comments or suggestions to add but supports the Engineering Department report. The Committee also discussed that members should get out to look at each of the streets and suggested that each member "adopt" a project and follow it through the process. They also discussed that it would be beneficial to have a committee member present at some Council meetings if Committee recommendations for a particular street project were quite involved.

**5. Discussion of 2019 CIP Program.** Leah Ness provided an overview of each of the 2019 CIP projects proposed for 2019. Leah noted that this was a preliminary list of streets which could change depending on funding and project scheduling. Leah noted which projects would be discussed in further detail at the December BPAC meeting.

**6. Discussion of 2019 Committee Work Program.** The Committee reviewed the status of projects listed on their 2018 work program and discussed potential projects for 2019. Pat Ivory indicated that he would prepare a draft 2019 work program for the Committee to discuss based on the input provided by the Committee.

**7. Other items.**

- a) **2018 CIP Projects.** Leah Ness provided an update of the current CIP projects.
- b) **Safe Routes to School.** Kirk Jansen provided an update regarding the Safe Routes flyers that were to be distributed for "Sign-in Day" at the various schools. Kirk had sent out a

short survey to each school to determine how many schools participated in distributing the flyer. He noted that the response was generally good and noted possible improvements for next year.

- c) **Update of Bicycle and Pedestrian Plan.** Pat Ivory noted that the public hearings for the update of the Bicycle and Pedestrian Plan were tentatively scheduled for December with the Plan Commission and City Council. Pat indicated that he would send out a reminder to each Committee member.
- d) **Committee membership.** Pat noted that Kirk Jansen and Andy Becker would be finishing their 3-year term on the Committee at the end of the year. Both are eligible for a second term. Andy indicated that he was interested in serving another term, but Kirk indicated that he would not be able to serve again. Pat reviewed the list of people on the City Manager's resource list that have indicated an interest in serving on BPAC.
- e) **Future Agenda Items.** No additional items were noted as the Committee indicated that the next couple meetings would involve discussion of the 2019 CIP projects and the 2019 work program.

The meeting was adjourned at 8:30 p.m.

Submitted by:

  
Catherine Lee, Secretary