



MINUTES
March 26, 2018
7:45 A.M.
Regular Meeting

Council Chambers
City Hall
203 S Farwell Street

Chair Klinkhammer called the meeting to order at 7:45 A.M.

Members Present: Chair Klinkhammer Vice Chair Prindle Commissioner Beaton Commissioner Dalton Commissioner Vajko	Members Absent: None Public: None	Staff Present: Keith D. Johnathan Ruth Schermerhorn Tom Gordon Anisa D. Schmidt
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Chair Klinkhammer called the meeting to order at 7:45 A.M.

CONSENT AGENDA

1. **Report and Consideration on the Consent Agenda**
 - A. **Minutes – February 26, 2018**
 - B. **Monthly Reports**
 1. **Community Development Block Grant (CDBG) Rehabilitation Loan Program Reports**
 - a. **Application Status Report**
 - b. **Monthly Loan Status Report**
 - c. **Year to Date Report**
 - d. **Delinquency Report**
 2. **Housing Authority Financial Reports**
 - a. **Monthly Expenditures**
 - b. **Operating Statements, if available**
 - c. **Investments**
 - d. **30-Day Tenant Delinquencies**
 - e. **Tax Intercept Update**
 3. **Housing Authority Occupancy Reports**
 - a. **Waiting List**
 - b. **Tenant Placements**
 - c. **Occupancy Report & Vacant Units Move-Out Summary**
 - d. **Summary of Terminations, Appeals, and Hearings**
 - e. **Newsletters, if available**

Mr. Johnathan reported on the consent agenda.

Motion to approve as presented: Commissioner Dalton
 Second Motion: Vice Chair Prindle
 Motion Carried: Yes – Unanimous Vote

Closed Session

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persons which may have an adverse effect upon individual reputations if discussed in public, pursuant to s. 19.85 (1) (f) of the Wisconsin Statutes.

Motion to go into closed session: Commissioner Vajko
 Second Motion: Vice Chair Prindle
 Motion Carried: Yes – Unanimous Vote

The meeting went in to closed session at 7:46 A.M.

Motion to return to open session: Vice Chair Prindle
 Second Motion: Commissioner Vajko
 Motion Carried: Yes – Unanimous Vote

The meeting returned to open session at 7:48 A.M.

Open Session

BUSINESS AGENDA

2. CDBG Rehabilitation Loans, if available
A. 2119 Valmont Avenue

Mr. Gordon presented the following loan information for the Board’s approval:

Name:	Paula Gorski
Address:	2119 Valmont Avenue
Application #:	18-2016-xxxx-D
CDBG =	\$ 16,400
HOME =	3,500
WEATHERIZATION =	0
LEAD =	3,500
ASBESTOS =	0
Western Dairyland =	0
HOME OWNER’S FUNDS =	0
Approved for =	\$ 23,400

Motion to approve: Commissioner Vajko
 Second Motion: Commissioner Dalton
 Motion Carried: Yes – Unanimous Vote

3. Business Considerations

A. Report and Consideration on a Resolution Regarding Housing Authority Depository Agreements with Ameriprise Financial (Tabled from Previous Meeting)

Mr. Johnathan reported that the information is still unavailable at this time and that more information is needed before we bring it back to the Board. He suggested removing it and we will add it when we’ve gathered all the information to vote on it.

Motion to remove from agenda: Commissioner Vajko
 Second Motion: Commissioner Dalton
 Motion Carried: Yes – Unanimous Vote

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B. Report and Consideration on a Resolution Regarding Training & Travel Policy Revisions

Mr. Johnathan reported on the revisions to the training and travel policy.

Motion to approve: Commissioner Vajko
Second Motion: Commissioner Beaton
Motion Carried: Yes – Unanimous Vote

C. Report and Consideration on a Resolution Regarding Sale of Excess Property

Mr. Johnathan reported that there is excess property on the South side of Runway Avenue that the adjoining property owner has inquired about purchasing. The discussion, which has been facilitated through Ray French of the RDA, would benefit all parties in that the Housing Authority won't have to clean the property due to illegal dumping, the "buffer" between the residential area would be maintained, and the business property can meet required setbacks for their development.

Motion to approve: Commissioner Dalton
Second Motion: Vice Chair Prindle
Motion Carried: Yes – Unanimous Vote

ANNOUNCEMENTS

4. Director's Update / Board Announcements & Directives

Mr. Johnathan handed out an article by NAHRO regarding increased funding for HUD programs and discussed that all programs should receive a slight increase for the 2018 grant year.

Ms. Beaton reminded the Board that elections are coming up and shortly afterwards Board and Commissioners assignments will be handled by City Council.

5. Next Meeting Date

April 30, 2018
7:45 A.M.
City Council Chambers, City Hall

Motion to Adjourn: Vice Chair Prindle
Seconded: Commissioner Dalton
Motion Carried: Yes – Unanimous Vote

Adjournment: 8:00 A.M.

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Date



M. Laurie Klinkhammer, Chair

May 02, 2018

Date



Keith D. Johnathan, Secretary